CITY OF AUBURN WASHINGTON	**City Council Study Session PWCD SFA** **December 14, 2020 - 5:30 PM** **Virtual** **MINUTES** **Watch the meeting LIVE!** **Watch the meeting video** Meeting videos are not available until 72 hours after the meeting has concluded.

I. CALL TO ORDER

Deputy Mayor DaCorsi called the meeting to order at 5:30 p.m.

II. VIRTUAL PARTICIPATION LINK

A. Virtual Participation Link

The City Council Meeting was held virtually.

B. Roll Call

Councilmembers virtually present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel.

Mayor Nancy Backus and the following department directors and staff members were present: Director of Innovation and Technology David Travis, Innovation and Technical Support Specialist Danika Olson, Chief of Police Dan O'Neil and City Clerk Shawn Campbell.

The following department directors and staff members attended the meeting virtually: City Attorney Kendra Comeau, Director of Administration Dana Hinman, Director of Community Development Jeff Tate, Director of Public Works Ingrid Gaub, Director of Parks, Arts and Recreation Daryl Faber, Director of Human Resources and Risk Management Candis Martinson, Community Services Manager Joy Scott, Right of Way Specialist Amber Price, Planning Services Manager Jeff Dixon, Development Services Manager Jason Krum, Senior Project Engineer Matt Larson, Capital and Construction Engineering Manager Ryan Vondrak, Economic Development Manager Doug Lein, Real Property Analyst Josh Arndt, Arts & Events Manager Julie Krueger and Assistant Director of Innovation and Technology Ashley Riggs.

III. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There were no announcements, reports or presentations.

IV. AGENDA MODIFICATION

There were no modifications to the agenda.

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Facility Needs Assessment and Master Plan - Draft Recommendations Briefing (Gaub)(40 Minutes)

Project Engineer Larson provided Council with a brief explanation of the purpose of the Facility Needs assessment and Master Plan. He introduced Julie Bassuk, Beth Batchelder and Cecilia Roussel from Makers Consulting. They provided Council with a project overview, including the project goals, the progress made to date on the project, a recap of the needs assessment, review of the initial draft recommendations, the current draft recommendations and the impact of the draft recommendations on the General Fund.

Council discussed the various buildings in the plan and expected years of use, building locations, current uses in the Police Department, Bond Funding and the risk of not investing into the properties.

B. Auburn Symphony Update (Faber)(20 Minutes)

Director Faber introduced Auburn Symphony Board Chair Cindy Lein and Executive Director Rachel Perry. They provided Council with the 2020 update including how COVID has affected the Symphony, explained how the Symphony has offered all of their content at no charge to the public, how the Symphony has provided educational opportunities and will begin in-person concerts starting in fall of 2021. They also thanked the Mayor and Council for their continued support.

Council thanked the Auburn Symphony for their continued work.

C. 2021 Special Focus Area Chair and Vice Chair Selections (Council)(15 Minutes)

Deputy Mayor DaCorsi shared the Councilmembers provided the Council Secretary with the Special Focus Area Boards they would like to Chair and/or Vice-Chair. The appointments to the Special Focus Areas are:

Community Wellness:
Chair Councilmember Mulenga
Vice-Chair Councilmember Trout-Manuel

Finance, Technology and Economic Development:
Chair Councilmember Baggett
Vice-Chair Councilmember Jeyaraj

Public Works and Community Development:
Chair Councilmember Stearns
Vice-Chair Councilmember Brown

Municipal Services:
Chair Councilmember Jeyaraj
Vice-Chair Deputy Mayor DaCorsi

D. Ordinance No. 6808 (Hinman)(10 Minutes)

An Ordinance amending section of Chapter 2.07 of the Auburn City Code relating to Auburn Junior City Council membership nominations and meetings

Director Hinman introduced Auburn Junior City Council Chair Menzia and Vice Chair Mulenga. They presented the Council with the proposed changes to the membership and meeting frequency of the Auburn Junior City Council.

Council discussed the changes to the date and time of the meetings, membership from the Muckleshoot Tribe, the members and alternate recruitment plans, history of principal and teacher recommendations, promotion of the Junior City Council membership, their motivation for joining the Junior City Council and requested the Junior City Council provide City Council with a quarterly report.

E. Resolution No. 5563 (Tate)(20 Minutes)

A Resolution adopting the 2021 Community Development Block Grant Action Plan for the Consolidated Plan Years 2020-2024

Manager Scott presented Council with Resolution No. 5563. She reviewed the difference between General Fund funding and Community Development Block Grant (CDBG) funding. She reviewed the CDBG Funding requirements, types of projects that can be funded through CDBG funding and the 2021 Annual Action Plan.

Council discussed administrative funds and the Eviction Prevention Program.

F. Resolution No. 5567 and 5568 (Tate)(20 Minutes)

This presentation will provide an overview of two proposed substantial amendments to existing Community Development Block Grant Annual Action Plans, making $746,197 available for public service and planning activities related to Coronavirus response

Manager Scott presented Council with an overview of the proposed amendments to the Community Development Block Grant (CDBG) Action Plan and funding related to COVID-19. She reviewed the background for the CARES Act funding, the difference between the regular CDBG Funding and the CDBG Coronavirus funding, the regulations for the additional funding, the process for the action plan amendments, the recommendation for the Human Services Committee and the application process.

The Council discussed the funding is only allowed to serve households in Auburn.

Deputy Mayor DaCorsi recessed the meeting at 7:46 p.m. for 9 minutes. He reconvened the meeting at 7:56 p.m.

VI. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

A. End of Year Capital Projects Status Report (Gaub)(10 Minutes)

Councilmember Brown presided over this section of the meeting.

Manager Vondrak provided Council with the annual year-end report for Capital Projects. He provided the 2020 statistics for the 23 projects entered into or continued in 2020, he reviewed how the City keeps the public informed about the projects and the status for the current Capital Projects. He reviewed CP2003 the 2nd Street SE Preservation project, CP2011 Lakeland Hills Way Preservation project, CP2012 M Street SE Sidewalk improvements, CP2007 Lea Hill Road Bridge Deck Preservation project, CP2006 3rd Street SW Bridge Decks Preservation project, the 4th St SE from Auburn Way South to L Street SE project, the Regional Growth Center Access Improvements project and the R Street SE/29th St SE intersection improvements.

Council discussed the project locations and the sidewalks on M Street.

B. Ordinance No. 6763 (Tate)(30 Minutes)

Staff to present a brief overview of significant updates to the International and State building codes that have been adopted by Washington State and are scheduled to be in effect February 1, 2021. Staff will also present proposed ACC Title 15 updates recommended by the Planning Commission for adoption and amendment of updated building codes in preparation for the effective date

Manager Krum provided Council with the proposed updates to the International and Washington State Building Codes and recommendations from the Auburn Planning Commission.

Council discussed regulation requirements if a house is sold and Fire Code integration with the City Design Standards.

C. Ordinance No. 6799 (Tate)(15 Minutes)

An Ordinance amending and repealing language of the Auburn City Code relating to regulation of underground utilities, infrastructure conduit, and wireless communication facilities

Manager Dixon provided Council with the Franchise and Wireless Code changes. He explained this Ordinance requires a recommendation from the Planning Commission. He provided a brief background of the City's Wireless Communication Facilities and reviewed the proposed changes to two of the Titles of City Code, Titles 17, (Land Divisions and Adjustments) and Title 18, (Zoning). He also reviewed the public comments received to the Planning Commission.

Council discussed the eligible facilities request requirements, concealments, compliance with FAA facilities and existing cell tower locations.

VII. OTHER DISCUSSION ITEMS

There were no other discussion items.

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 9:14 p.m.

APPROVED this 4th day of January, 2021.

Nancy Backus

for CLAUDE DACORSI, DEPUTY MAYOR

Shawn Campbell

Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (http://www.auburnwa.gov), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.