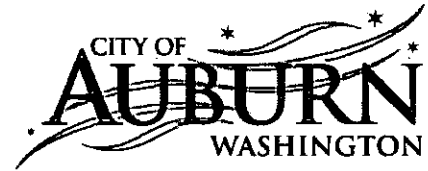


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: December 13, 2016, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Chairman; Jim Kelly, Chairman Pro Tem; Heidi Harris, Member

STAFF PRESENT: Bill Pierson, Assistant Chief of Police; Jessica Leiser, Assistant City Attorney; Linda Ball, HR Analyst

- I. **CALL TO ORDER:** Chairman Hurlbut called the meeting to order at 3:37 pm.
- II. **APPROVAL MINUTES:** Approval of November 8, 2016 Civil Service Commission meeting minutes.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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- III. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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- IV. **LATERAL LEVEL POLICE OFFICER:** Review and approval of the Lateral Level Police Officer eligibility list.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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- V. **UPDATES/NEW BUSINESS:** Linda informed the commission that since Janelle is sick, we will push the update on the Diversity and Recruitment program. Chairman Hurlbut inquired about our current vacancies. Assistant Chief Pierson informed him that with the 6 new positions added in January we are looking to hire about 7-8 officers in 2017. The timeline for academy dates have improved and we normally only have to wait about 1 month to get a candidate into a class. The budget for WACJTC has increased and they are able to offer more classes this upcoming year.

- VI. **ADJOURN:** The meeting adjourned at approximately 3:49 p.m.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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Terry Hurlbut, Chairman

APPROVED THE 10TH DAY OF JANUARY 2017:


Julie Balza, Civil Service Examiner

CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Jim Kelly, Chairman Pro Tem
Heidi Harris, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
P 253-876-1983 | F 253-288-4305
jbalza@auburnwa.gov

c: Nancy Backus, Mayor
Rob Roscoe, Director of HR/Risk Mgmt
Dani Daskam, City Clerk

Bob Lee, Chief of Police
Bill Pierson, Assistant Chief of Police
Doug Faini, Police Guild

Dan Heid, City Attorney
Doug Ruth, Assistant City Attorney