

**Transportation Advisory Board
Regular Meeting
November 13, 2024 - 5:00 PM
City Hall Council Chambers**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Transportation Advisory Board Meeting scheduled for Wednesday, November 13, 2024, at 5:00 p.m. will be held in person and virtually.

To attend the meeting virtually, please click one of the below links, enter the Meeting ID into the Zoom app, or call into the meeting at the phone number listed below.

The link to the Virtual Meeting to listen to the Transportation Advisory Board Meeting is:

Zoom: <https://us06web.zoom.us/j/81615716186>

To join the meeting by phone, please use the below call-in information:

253-215-8782

888-475-4499 (Toll Free)

Meeting ID: 816 1571 6186

International numbers available: <https://us06web.zoom.us/j/81615716186>

ROLL CALL

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. This is the place on the agenda where the public is invited to speak to the Transportation Advisory Board on any issue. Public comment is limited to 3 minutes.

The public can participate in-person or submit written comments in advance.

Participants can submit written comments via mail or email. All written comments must be received prior to 3:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Molly Mendez, Administrative Assistant

25 W Main St

Auburn, WA 98001

Email written comments to:

tabpubliccomment@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 3:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Engineering Department in person, by phone 253-931-3010 or email to tabpubliccomment@auburnwa.gov

APPROVAL OF MINUTES

- A. Approval of minutes for the meeting on May 14, 2024*

ACTION ITEMS

- A. Election of Chair and Vice Chair for 2025*
- B. 2025 Meeting Schedule Review (Gaub)

DISCUSSION ITEMS

- A. King County Metro I-Line Project Update (Metro)
King County staff will provide a project overview and update. King County may also provide brief information on its Metro Flex program.
- B. Comprehensive Safety Action Plan (Sweeting)*
Staff will review the final Comprehensive Safety Action Plan.
- C. Transportation Program Updates (Sweeting)*
Staff will provide updates on recent grant applications, traffic calming program, State of Our Streets report, Comprehensive Transportation Plan, and projects in construction.
- D. Board Members Recognition (Gaub)
- E. 2024 Board Report and 2025 Board Work Plan (Gaub)*
Review the draft 2024 Board Report and the proposed 2025 Board Work Plan
- F. Next Meeting Topics:
 - Sound Transit update on the Access Improvements (ie 2nd Garage)
- G. Other Discussion Items / Roundtable

ADJOURNMENT

- A. Next meeting will be held on Tuesday, February 11, 2025 at 5 p.m.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Approval of minutes for the meeting on May 14, 2024*

Meeting Date:

November 13, 2024

Department:

Public Works

Attachments:

Draft Minutes

Budget Impact:

Administrative Recommendation:

Approve the minutes for the meeting on May 14, 2024.

Background for Motion:

Move to approve the minutes for the meeting on May 14, 2024.

Background Summary:

See attached.

Councilmember:

Staff:



**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

May 14, 2024

DRAFT MINUTES

I. CALL TO ORDER – 5:06 P.M.,

II. ROLL CALL (Mendez)

Present: Peter Di Turi, Patricia Larson, Derek Ronnfeldt, Michael Harbin, Ajay Ganesan, Tyson Hiffman, Dennis Grad

Unexcused absence: Emily Helms, Riley Patterson, Emmanuel Dolo

City Staff: Public Works Director Ingrid Gaub, Assistant Director/City Engineer Jacob Sweeting, Senior Traffic Engineer James Webb, Administrative Assistant Molly Mendez and Office Assistant Amy Roberts

Outside Presenter: Taylor Whitaker, Fehr and Peers

III. PUBLIC PARTICIPATION:

1. Public Participation:

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2. Public Comments:

This is the place on the agenda where the public is invited to speak to the Transportation Advisory Board on any issue. Public comment is limited to 3 minutes.

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There was no public comment.

IV. ACTION ITEMS

A. APPROVAL OF MINUTES

It was moved by Boardmember Harbin, seconded by Boardmember Larson that the Committee approve the Transportation Advisory Board minutes for February 13, 2024. Motion carried.

V. DISCUSSION AND INFORMATION

- Comprehensive Safety Action Plan (Sweeting & Consultant)*
Staff and Consultant presentation on the Draft Comprehensive Safety Action Plan.

Taylor Whitaker, Senior Transportation Planner with Fehr and Peers presented the Comprehensive Safety Action Plan to the Board. Several questions were asked and answered during the presentation.

- Transportation Improvement Plan Annual Update (Webb)*
Staff presentation on the Draft 2025/2030 annual update for the Transportation Improvement Plan.

James Webb, Senior Traffic Engineer presented the Transportation Improvement Plan Annual Update to the Board. There were no questions.

- 2024 Comprehensive Transportation Plan Update (Sweeting)*
Staff presentation about the 2024 Comprehensive Transportation Plan update, including review of the full draft plan and public outreach website and discussion with TAB members.

Jacob Sweeting, Assistant Director/City Engineer presented the 2024 Comprehensive Transportation Plan Update to the Board. Several questions were asked and answered during the presentation.

- Next meeting topics:
 - Tentative – pending confirmation from transit agencies - Transit update from Metro (safety & I Line) or Sound Transit (Garage and Link Light Rail – Federal Way Extension)

- Commute Trip Reduction 5-year Plan

Other Discussion Items:

Jacob made mention that May is Bike Everywhere month. As part of that, the City is seeking feedback on the bike facilities and bike networks. Jacob Sweeting, James Webb and Veronica Bean will have a location set up at the Interurban Trail, Friday, May 17th from 3 – 5 pm to try to collect information from individuals that use the trail and will also be handing out information and promoting biking in Auburn and around the region.

VI. ADJOURNMENT

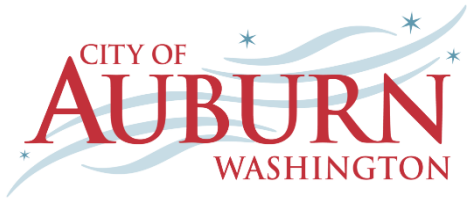
There being no further business to come before the Transportation Advisory Board, it was moved by Boardmember Larson, seconded by Boardmember Ganesan to adjourn the meeting. Motion carried. The meeting was adjourned at 6:19 p.m.

Next meeting will be held on Tuesday, August 13, 2024 at 5:00 P.M.

Approved this _____ day of _____, 2024.

Peter Di Turi
Chairman

Molly Mendez
Administrative Assistant



AGENDA BILL APPROVAL FORM

Agenda Subject:

Election of Chair and Vice Chair for 2025*

Meeting Date:

November 13, 2024

Department:

Public Works

Attachments:

2025 Chair and Vice Chair
Elections Memo

Budget Impact:

Administrative Recommendation:

Elect Chair and Vice Chair for 2025.

Background for Motion:

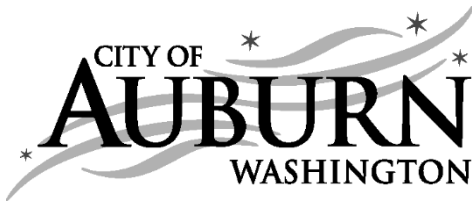
Move to elect Chair and Vice Chair for 2025.

Background Summary:

See attached.

Councilmember:

Staff:



Memorandum

To: Transportation Advisory Board

From: Ingrid Gaub, Public Works Director

Date: November 4, 2024

Re: 2025 Chair and Vice Chair Elections

In accordance with the Boards Operating Procedures 2.2.2, elections for the Chair and Vice Chair Officers are to take place once every year at the Board's last regular meeting of the calendar year or as soon thereafter as possible. The term of the Offices is for 1 year.

The roles of the Officers are as follows:

- 2.2.2.1 Chair. The Chair shall preside over Board meetings, and may exercise all the powers usually incident of the office. The Chair shall be a member of the Board and except as otherwise provided in these rules shall have the right to cast a recorded vote in all Board deliberations. Unless stated otherwise by abstention or nay, the Chair's vote shall be considered to be affirmative for the motion.
- 2.2.2.2 Vice Chair. The Vice Chair shall perform the Chair's duties in the Chair's absence. If both the Chair and Vice Chair are absent from a meeting, the Senior present Board member shall act as the meeting Chair, or may delegate the responsibility to another member.
- 2.2.2.3 The Board Chair and/or Vice Chair shall annually provide the City Council with a progress report in carrying out Board responsibilities, as required by ACC 2.94.080.

Any member of the Board may nominate a candidate for Chair or Vice Chair including nomination of themselves. All members may vote on the Chair and Vice Chair. A member nominated for a position has the option to accept the nomination or to decline the nomination.

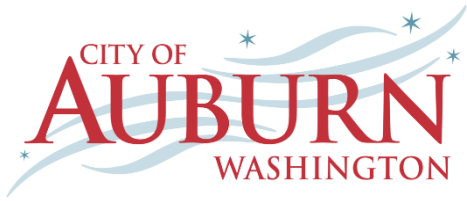
Due to resignations and the end of some Boardmember terms the following is a list of Boardmembers eligible to serve as either the Chair or Vice Chair in 2025 at this time:

Green River College	Derek	Ronnfeldt
Local Business (1 of 2)	Michael	Harbin Jr
Bicycling Community	Ajay	Ganesan
Citizen at Large (3 of 3)	Tyson	Hiffman*
Muckleshoot Indian Tribe	Riley	Patterson
Auburn School District	Dennis	Grad
Citizen at Large (2 of 3)	Emmanuel	Dolo G.V.

*Current Vice Chair

We are currently reviewing applications for additional members that would potentially join the Board in 2025.

If you have any questions prior to the meeting on this process or about the roles of Chair and/or Vice Chair, please let me know.



AGENDA BILL APPROVAL FORM

Agenda Subject:

2025 Meeting Schedule Review (Gaub)

Meeting Date:

November 13, 2024

Department:

Public Works

Attachments:

None

Budget Impact:**Administrative Recommendation:**

Meetings are currently set for the second Tuesday of the month, every 3 months at 5:00 p.m. For the 2025 Calendar year, the following meeting schedule is proposed:

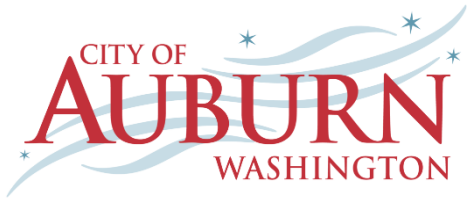
- February 11, 2025
- May 13, 2025
- August 12, 2025
- November 12, 2025 (note this is moved to a Wednesday due to the Holiday on November 11th)

Background for Motion:

Move to approve 2025 Meeting Schedule.

Background Summary:**Councilmember:**

Staff: Ingrid Gaub



AGENDA BILL APPROVAL FORM

Agenda Subject:

Comprehensive Safety Action Plan (Sweeting)*
Staff will review the final Comprehensive Safety Action Plan.

Meeting Date:

November 13, 2024

Department:

Public Works

Attachments:

2024 CSAP

Budget Impact:

Administrative Recommendation:

For discussion only.

Background for Motion:

Background Summary:

See attached.

Councilmember:

Staff: Jacob Sweeting

ENGINEERING SERVICES

**2024 COMPREHENSIVE
TRANSPORTATION SAFETY
ACTION PLAN**

RESOLUTION #5789

JACOB SWEETING, CITY ENGINEER

**TRANSPORTATION ADVISORY BOARD
NOVEMBER 13, 2024**

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

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W E L L N E S S
C E L E B R A T I O N

CSAP DISCUSSION AGENDA

- What? Why? How?
- Findings
- Projects and actions to improve safety
- Implementation, performance monitoring, updates
- Next Steps, Resolution

WHAT? WHY? HOW?

- Per USDOT, safety action plans include:
 - Goal setting and leadership commitment
 - Planning structure
 - Safety analysis
 - Engagement and collaboration
 - Equity
 - Policy and process changes
 - Strategy and project selections
 - Progress and transparency

WHAT? WHY? HOW?

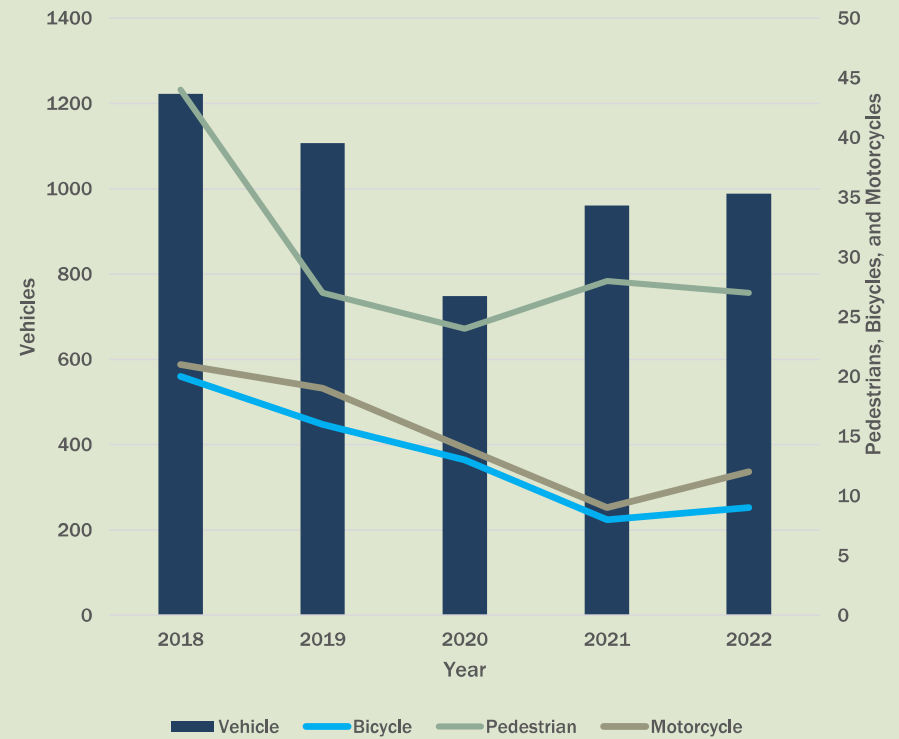
- Reduce serious injuries and fatalities – SAVE LIVES
- Plan and prioritize safety investments
- Pursue safety for everyone
- Maintain grant eligibility
- Monitor and report on progress

WHAT? WHY? HOW?

1. Collect and analyze crash data
2. Identify crash risk factors
3. Identify areas of higher crash rates leading to someone being killed or seriously injured (KSI Crashes)
4. Collect feedback from community
5. Identify demographic information and equity considerations
6. Develop policies, programs, and projects
7. Implement, monitor, report, adjust

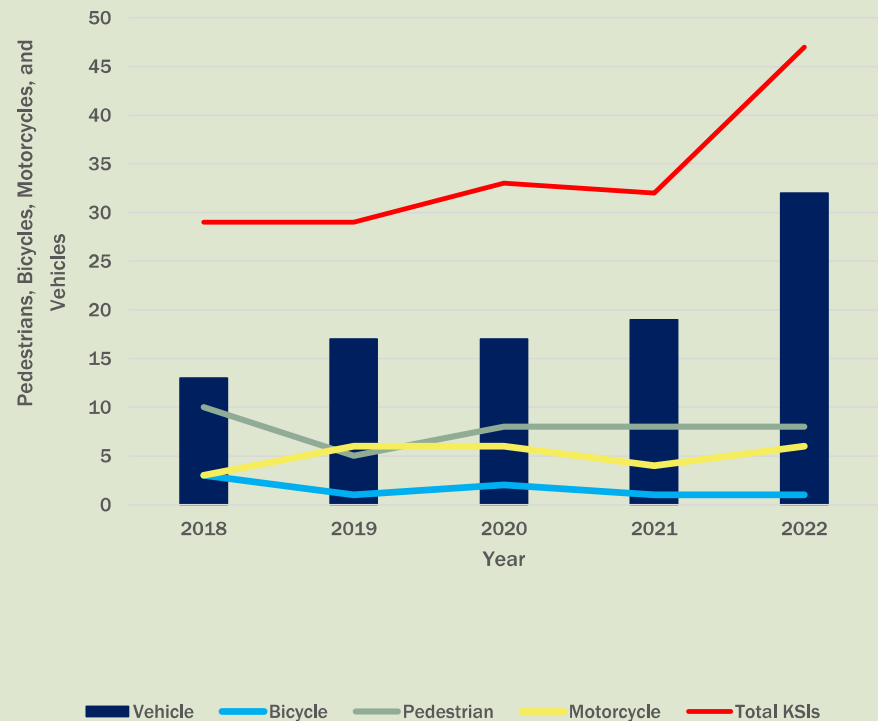
ALL CRASH DATA (2018 TO 2022)

- 7 People killed and 32 people seriously injured on average per year



KSI CRASH DATA (2018 TO 2022)

- KSI (Fatal or Serious Injury)
 - 18% related to distracted driving
 - 15% under the influence of alcohol or drugs
 - 24% involved a fixed object
 - 19% related to not granting right of way
 - 19% involved a turning movement
 - 18% related to high speeds

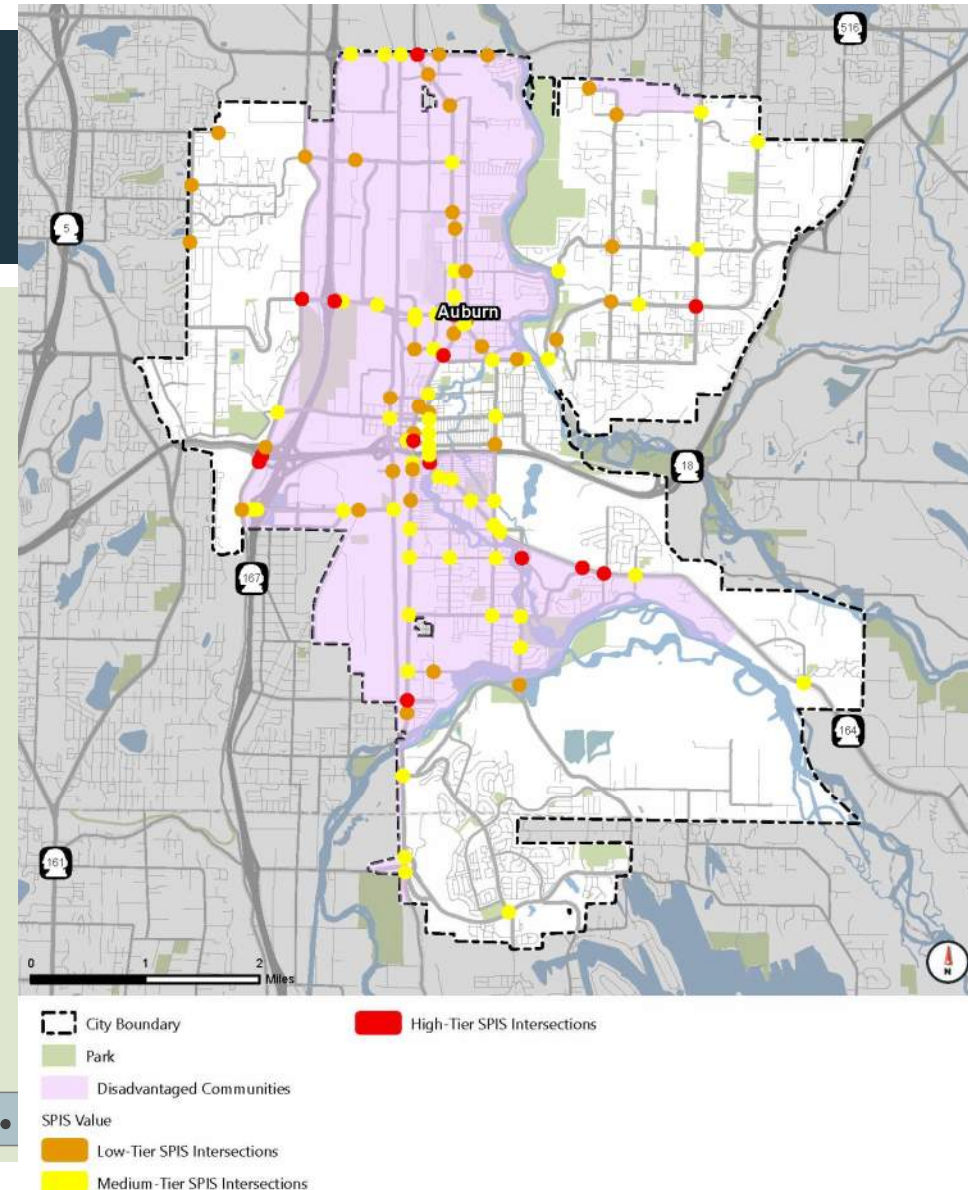


PRIORITIZATION

1. Identification of priority locations using:
 1. Safety Priority Index System (SPIS) Analysis,
 2. Safety Emphasis Corridors, and
 3. Crash Likelihood Factors
2. Evaluation of each location for City projects
3. Evaluation of disadvantaged communities and community feedback
4. Project and countermeasure identification

CRASH DATA ANALYSIS

- Intersection safety priority index score (SPIS)
 - 100+ intersections reviewed
 - SPIS score assigned using crash history and volumes
 - 15 intersection with highest SPIS score identified

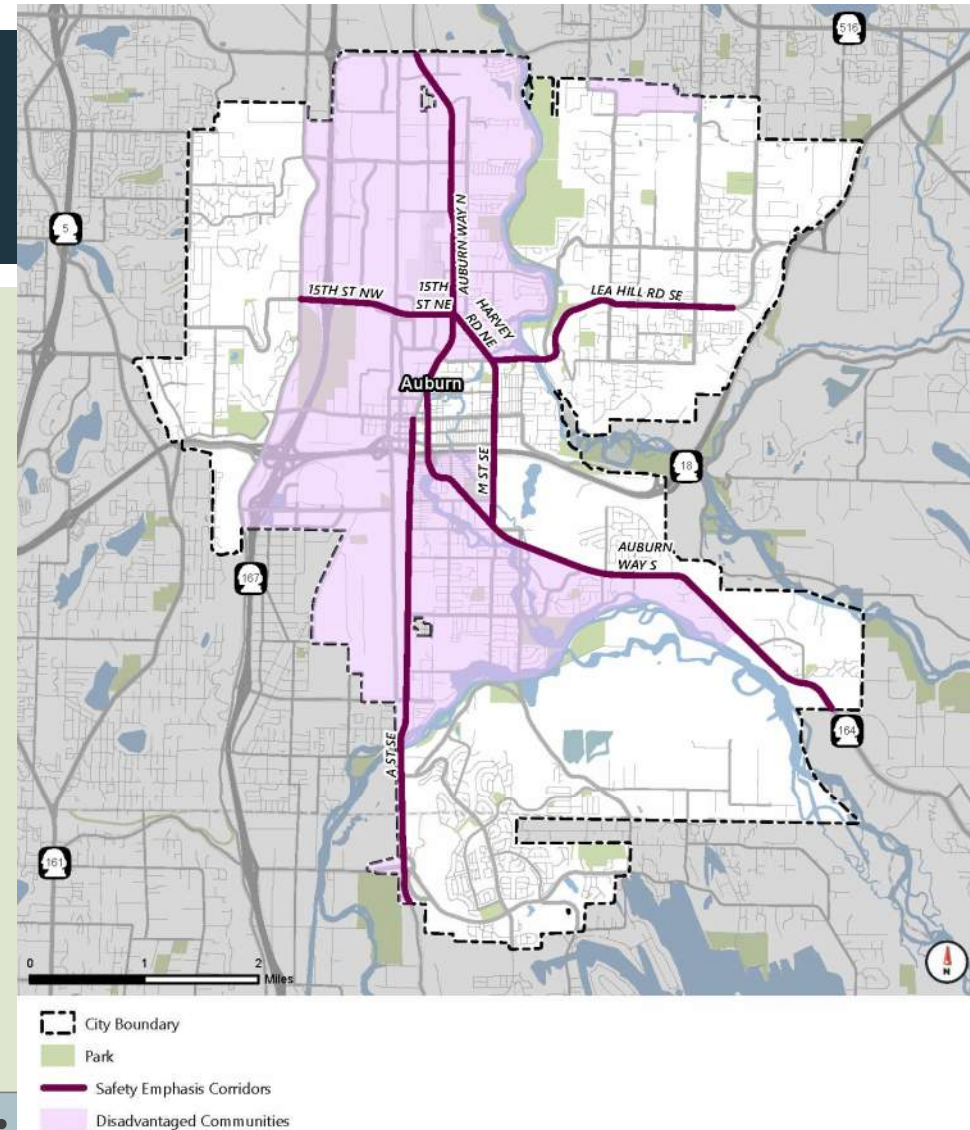


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CRASH DATA ANALYSIS

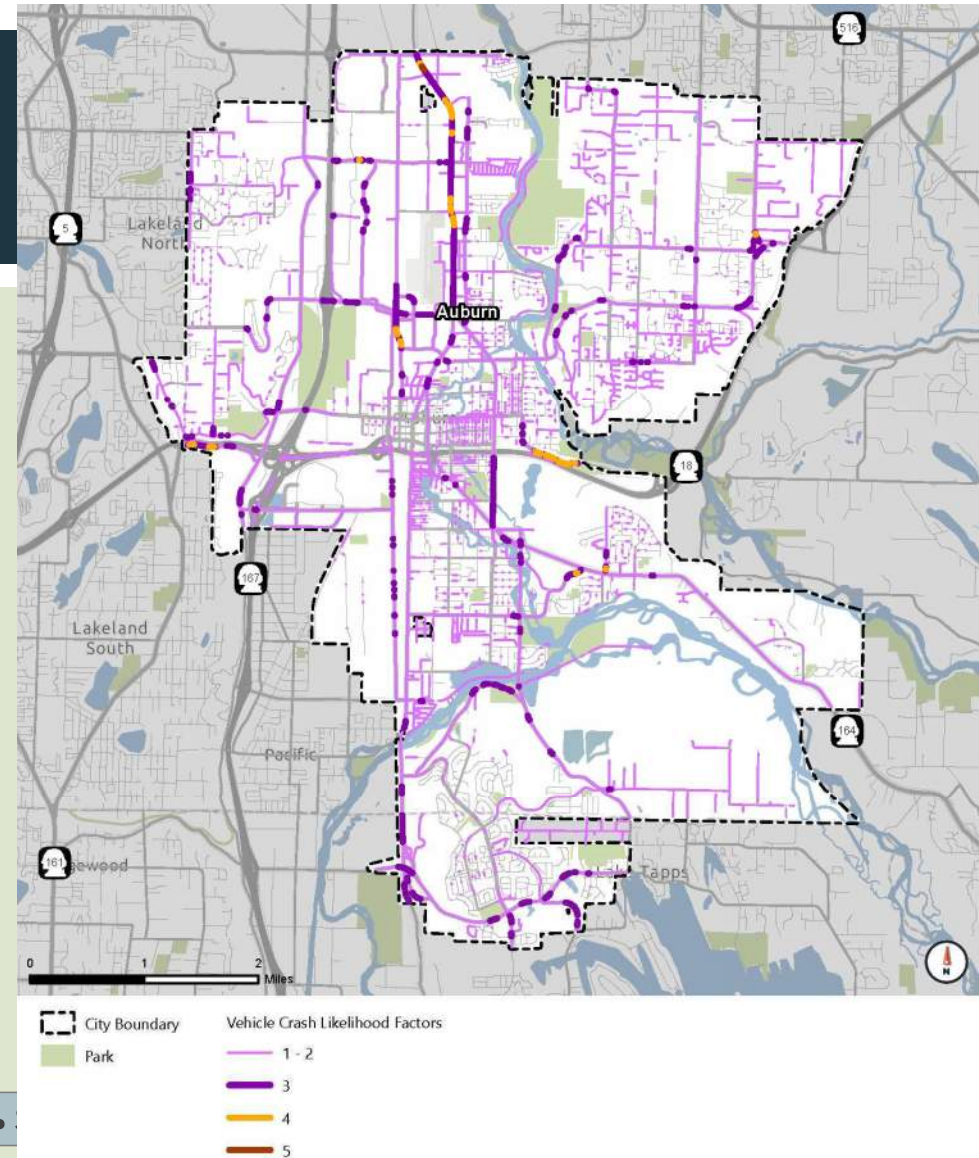
- Corridors w/higher frequency of KSIs
 - **59% of crashes occurred on 6% of streets**
 - 6 corridor segments identified and evaluated
 - Crash types, risk factors, intersections w/high SPIS scores

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Vehicle Risk Factors

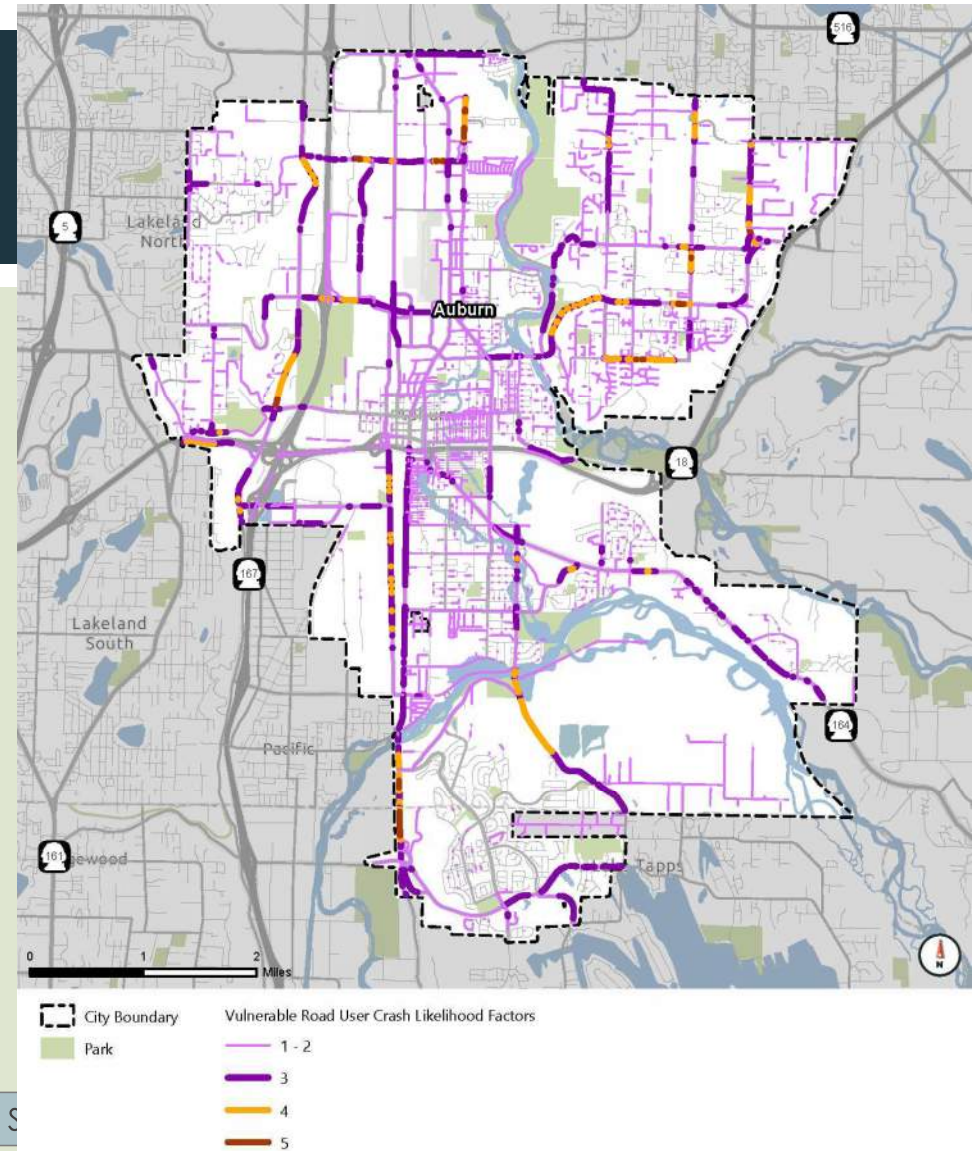
1. Posted Speed Limit Greater than or equal to 35 MPH on Arterials
2. Streetlight Spacing
3. Land Use – Commercial
4. Horizontal Curves



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VRU Risk Factors

1. Posted Speed Limit Greater than or equal to 35 MPH on Arterials
2. Streetlight Spacing
3. Land Use – Commercial
4. Facility Does Not Meet LTS Standard (Bicycle)
5. Sidewalks missing on one or both side of arterial or collector (pedestrian)

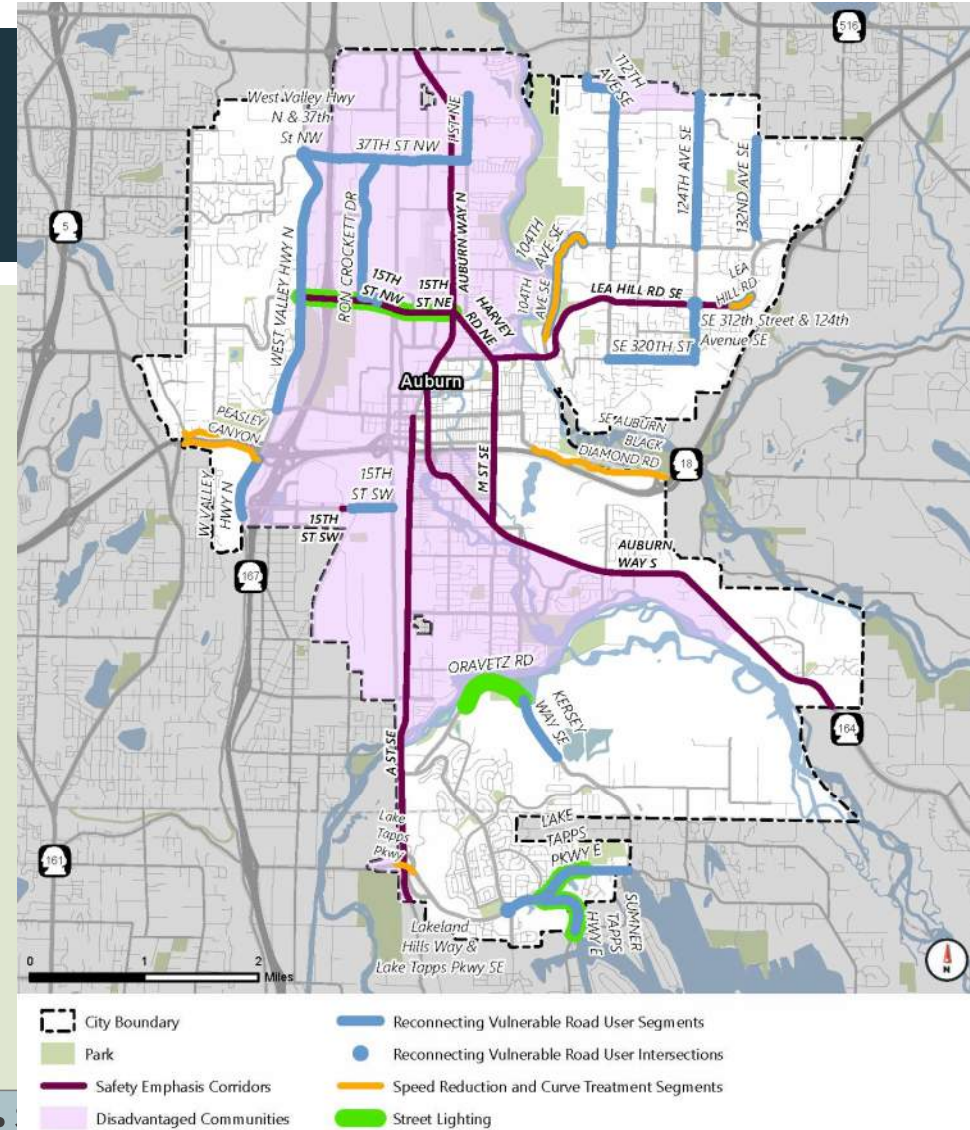


PROJECTS AND ACTIONS TO IMPROVE SAFETY

- Screen preliminary priority locations that have recent, underway, or near planned projects to address safety concerns/risks.
- Consider community feedback and equity
- Identify specific project themes and related countermeasures

FINAL PRIORITY PROJECT LOCATIONS

- Safety Emphasis Corridors
- Locations w/speeding and roadway curves
- Locations w/vulnerable user risk factors



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IMPLEMENTATION AND PERFORMANCE MONITORING

- **Proven Safety Countermeasures**
- **Oversight & Accountability** by forming an advisory committee.
- **Communication** with stakeholders and community members.
- **Funding** pursuit for the most competitive projects.
- **Identify Target Metrics & Measure Performance** to measure outcomes and investments, track, and report performance.
- **Phasing & Sequencing** for ongoing/long-term investment, with time horizons.
- **Update the Plan Regularly**

PERFORMANCE MONITORING

Safety Report Card (to be included in updated CSAP every other year)

<i>Performance Measure</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Average</i>
KSI crashes	29	29	33	32	47	34
KSI crashes involving vulnerable road users	13	6	10	9	9	9
Vulnerable road user crashes	64	43	37	36	36	43
Fatalities	10	5	6	5	8	7
KSI crashes on the Safety Emphasis Corridors.	18	14	22	21	30	21

Source: WSDOT Crash Data 2018-2022; Fehr & Peers, 2024

RESOLUTION 5789

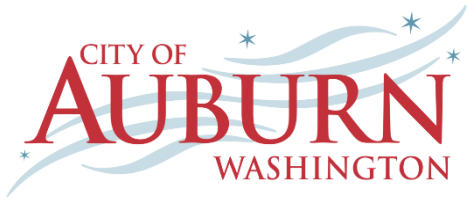
- **Adopts the 2024 Comprehensive Safety Action Plan**
- **Establishes Safety Vision:** Eventually have zero roadway fatalities and serious injuries.
- **Establishes Safety Goal:** 30% reduction in fatalities and serious injuries by 2040

PERFORMANCE MONITORING

- **2040 Goal:**
 - KSI Crashes: Reduction from 34 to 24
 - KSI Crashes Involving Vulnerable Road Users: from 9 to 6
 - Fatalities: from 7 to 5
 - KSI Crashes on Safety Emphasis Corridors: from 21 to 15
- **Long Term Vision:**
 - Eventually Reach Zero for All

NEXT STEPS

- **Resolution 5789 adopted October 7th**
- **November/December, Comprehensive Transportation Plan**
- **Implementation**
- **Prepare and Report Update/Report Card (2026)**



AGENDA BILL APPROVAL FORM

Agenda Subject:

Transportation Program Updates (Sweeting)*

Staff will provide updates on recent grant applications, traffic calming program, State of Our Streets report, Comprehensive Transportation Plan, and projects in construction.

Meeting Date:

November 13, 2024

Department:

Public Works

Attachments:

Transportation Program Updates

Budget Impact:**Administrative Recommendation:**

For discussion only.

Background for Motion:**Background Summary:**

See attached.

Councilmember:

Staff: Jacob Sweeting

ENGINEERING SERVICES

TRANSPORTATION PROGRAMS UPDATE

JACOB SWEETING
TRANSPORTATION ADVISORY BOARD
NOVEMBER 13, 2024

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

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TRANSPORTATION PROGRAM UPDATE

- Grants
- Traffic Calming
- State of Our Streets
- Comprehensive Transportation Plan
- Construction Projects

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GRANTS UPDATE – AWARDED

- **Puget Sound Regional Council (2027-2028 Funds)**
 - East Valley Highway Widening, \$5.47M
 - Lea Hill Road Roundabout, \$2.14M
 - Lake Tapps Parkway Preservation, \$792k
 - A Street SE Preservation, \$965k
 - Total PSRC Award = \$9.37M
- **WSDOT**
 - HSIP Street Lighting – Lake Tapps Parkway = \$1.3M

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GRANTS UPDATE – APPLIED/PENDING

- **WSDOT Pedestrian and Bicycle Safety**
 - Downtown Bike to Transit (10th Street NE)
- **Transportation Improvement Board**
 - M St NE Widening (4th NE to Main St)
 - 49th Street NE (Auburn Way N to D St NE)
- **FMSIB**
 - East Valley Highway Widening (Lakeland Hills Wy to City Limit)

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NEIGHBORHOOD TRAFFIC CALMING

- **Addresses Speeding, Cut-Through, and Other Traffic Safety Related Issues in Residential Neighborhoods**
- **Previously Funded by American Recovery Act Funds**
- **Proposed to be Funded by Photo Enforcement Revenues 2025 - 2030**

NEIGHBORHOOD TRAFFIC CALMING 2022 FOCUS AREA

- Speed cushions on 30th, 31st, 32nd, and 33rd Streets SE
- Install sidewalk on north side of 32nd St SE
- Raised crosswalk at the intersection of M St SE & 25th St SE
- Ensure the speed limit is posted on all streets



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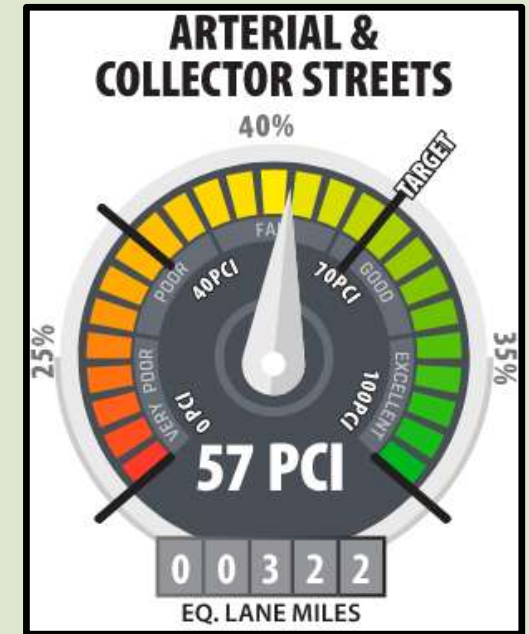
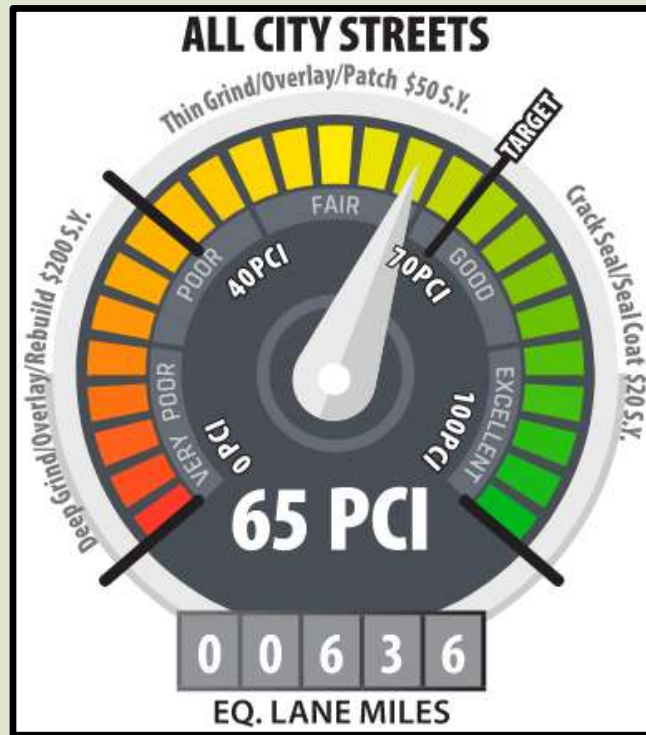
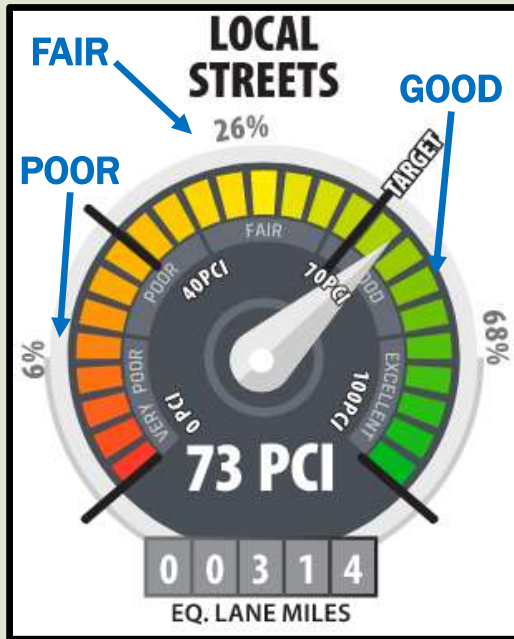
NEIGHBORHOOD TRAFFIC CALMING 2023 FOCUS AREA

- Traffic circles at B St SE & 13th St SE, and B St SE & 15th St SE
- Speed Cushions On F, G, H, and J Streets SE between 12th St SE & 21 St SE:



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SUMMARY OF 2023 STREET CONDITIONS (DASHBOARD)



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CONSTRUCTION 2024, 2025



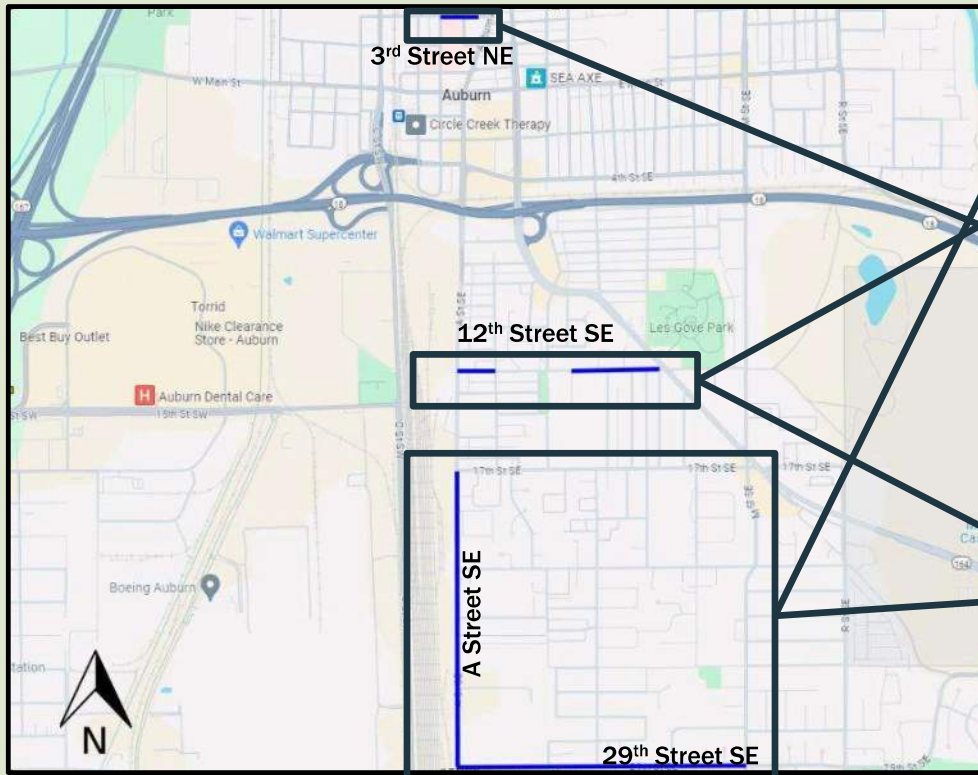
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ARTERIAL/COLLECTOR PROJECTS IN CONSTRUCTION - LAKE TAPPS PKWY/SUMNER-TAPPS HWY



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ARTERIAL/COLLECTOR PROJECTS - ARTERIAL PATCHING



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A STREET LOOP



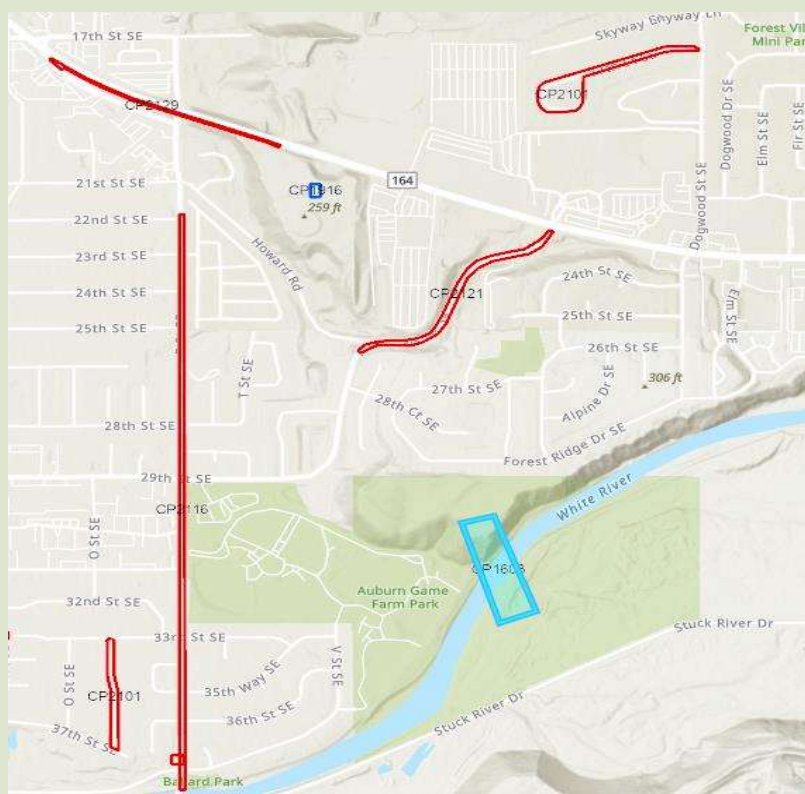
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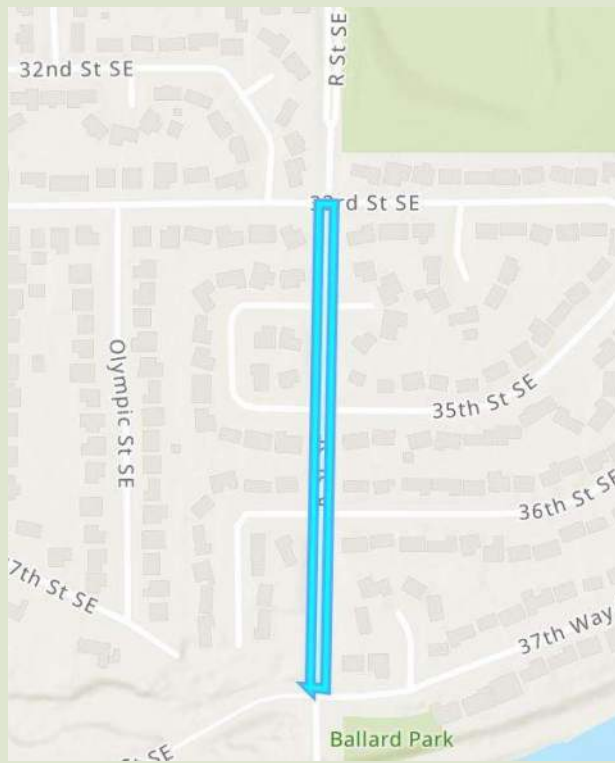
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COAL CREEK SPRINGS TRANSMISSION MAIN REPLACEMENT



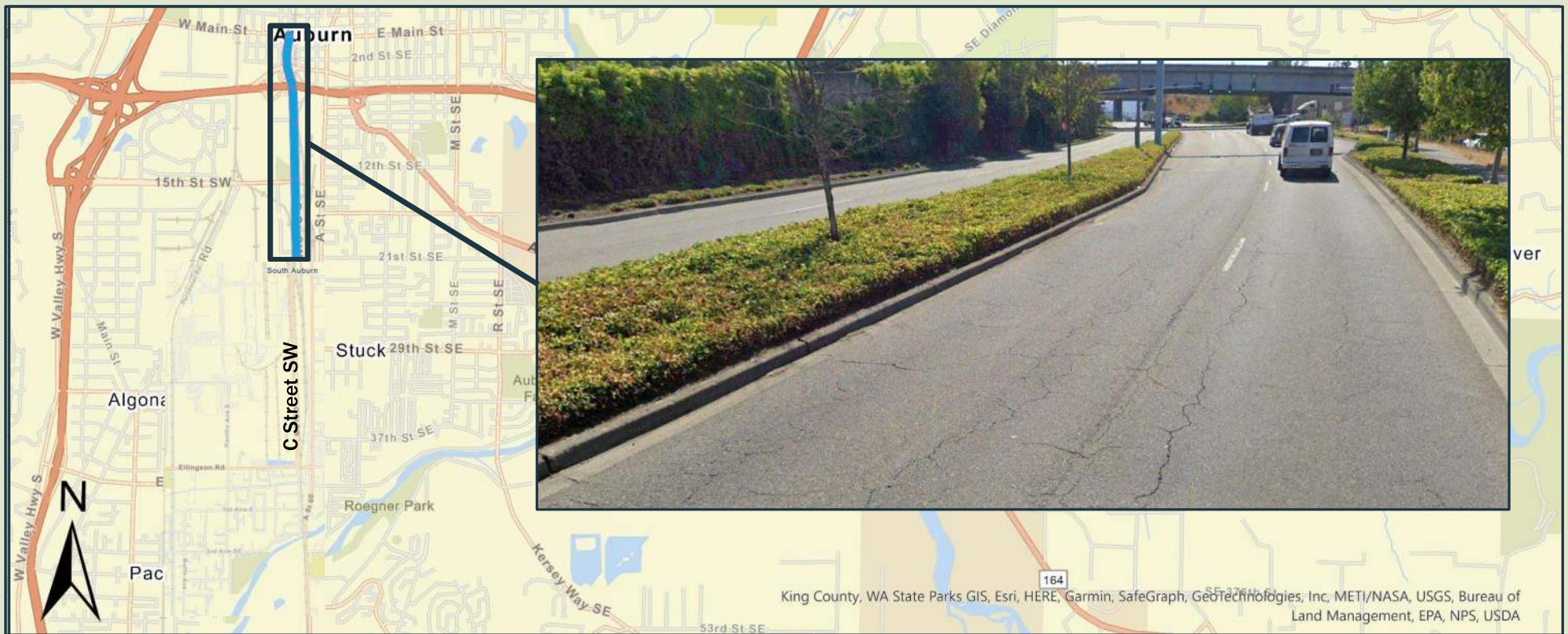
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R STREET SE PRESERVATION - 33RD STREET SE TO 37TH STREET SE



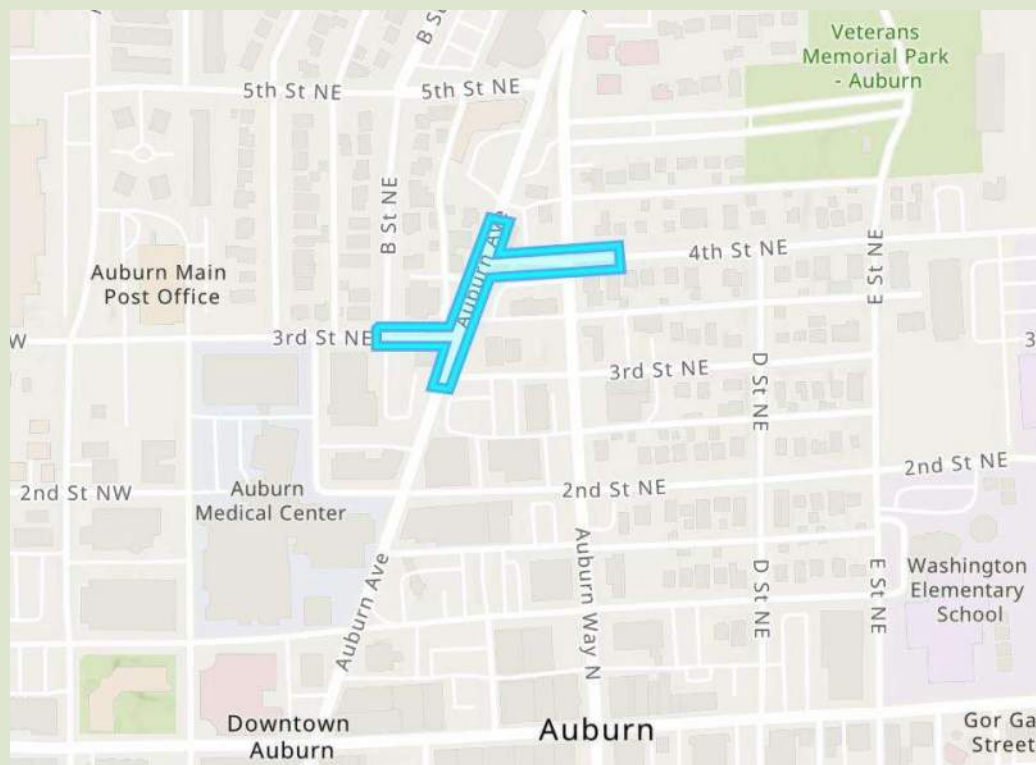
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ARTERIAL/COLLECTOR PROJECTS – - C STREET SW



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REGIONAL GROWTH CENTER ACCESS IMPROVEMENTS



- Improves the 3rd Street NE/4th Street NE corridor between Auburn Ave and Auburn Way N:
 - Non-motorized Access Improvements
 - Traffic Operations and Circulation
 - Stormwater within the project area
 - Traffic Signals
 - Street Lighting

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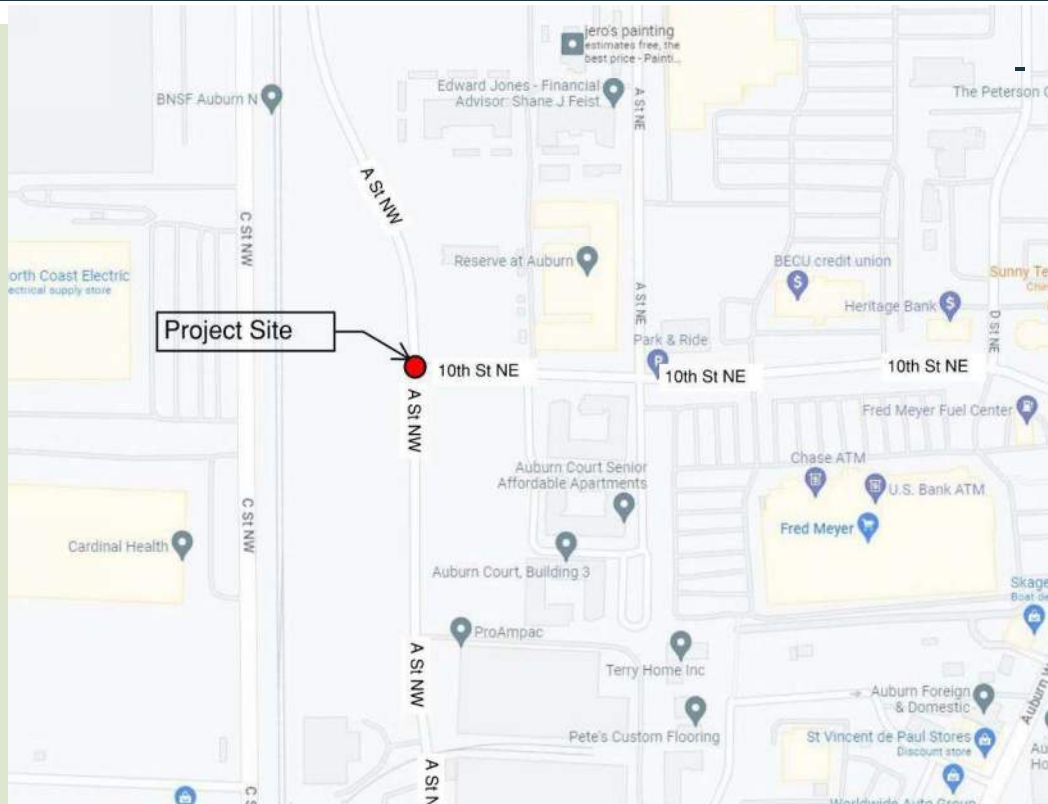
GARDEN AVENUE REALIGNMENT



- Creates a new east/west connection between 102nd Ave SE (Garden Ave) and 104th Ave SE.
- Eliminates the existing Garden Ave connection to 8th St NE and replaces it with a permanent cul-de-sac.
- Utility improvements include storm drainage needed to support the roadway surface; new water and sewer mains

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

10TH AND A NW SIGNAL (CP2207)



- New traffic signal at intersection of A St NW/10th St NW



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

Comprehensive Transportation Plan

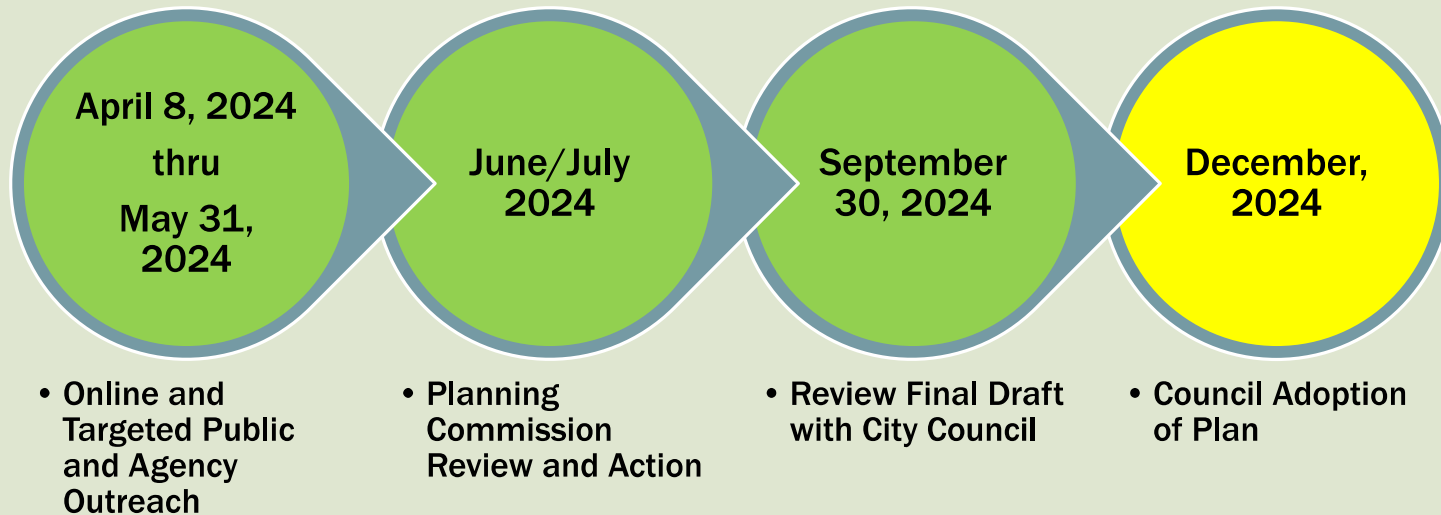
- **Chapter 1: Introduction**
- **Chapter 2: Multimodal Network and Standards**
- **Chapter 3: Safety**
- **Chapter 4: Policies**
- **Chapter 5: Management, Maintenance & Operations**
- **Chapter 6: Funding**
- **Chapter 7: Monitoring & Evaluation**
- **Maps and Appendices**

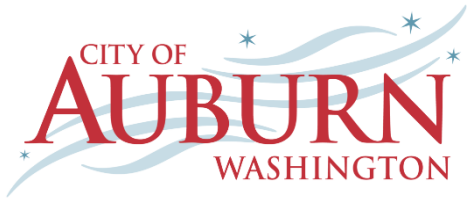


2024 PERIODIC COMPREHENSIVE PLAN – TRANSPORTATION

- Updates made to draft plan since last TAB discussion:
 - Minor changes made to address Agency Comments
 - Existing and Future Bike Facility Map Added [Link](#)
 - Public Outreach Comments Added to Appendix D
 - Web Page Updated: <http://www.auburnwa.gov/ctp>

COMPREHENSIVE TRANSPORTATION PLAN NEXT STEPS





AGENDA BILL APPROVAL FORM

Agenda Subject:

Board Members Recognition (Gaub)

Meeting Date:

November 13, 2024

Department:

Public Works

Attachments:

None

Budget Impact:**Administrative Recommendation:**

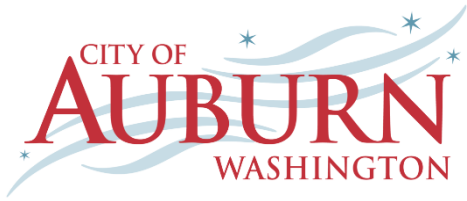
For discussion only.

Background for Motion:**Background Summary:**

- Thank you to the Board members whose terms are up on December 31, 2024:
Patricia Larson, Emily Helms
- Thank you to Board Chair Peter Di Turi for his service on this Board and as the Chair for the last two years. Chair Di Turi has resigned from his position on the Board.

Councilmember:

Staff: Ingrid Gaub



AGENDA BILL APPROVAL FORM

Agenda Subject:

2024 Board Report and 2025 Board Work Plan (Gaub)*
Review the draft 2024 Board Report and the proposed 2025 Board Work Plan

Meeting Date:

November 13, 2024

Department:

Public Works

Attachments:

2024 Board Report, 2025 Annual
Board Work Plan Memo

Budget Impact:**Administrative Recommendation:**

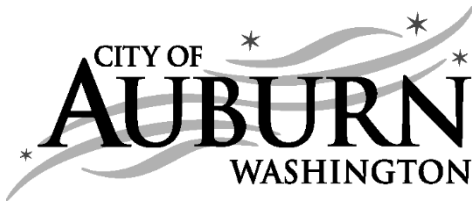
For discussion only.

Background for Motion:**Background Summary:**

See attached.

Councilmember:

Staff: Ingrid Gaub



Memorandum

To: Transportation Advisory Board

From: Ingrid Gaub, Public Works Director

Date: November 4, 2024

Re: Draft 2024 Annual Board Work Plan Report

In February of 2024, the City developed and presented an annual work plan for the upcoming year to the Transportation Advisory Board.

In developing its work plan, Staff considered the following:

- Board advisory focus areas listed in Chapter 2.94.
- Departmental Staff work priorities.
- Board members' knowledge, interest, and expertise.

The 2024 Annual Board Work Plan approved by the Board was used to develop this end of year report, which will be presented to the Auburn City Council in early 2025.

TAB Current Membership:

Position	Name	Appointed on	Term Ending
Auburn School District	Dennis Grad	4/18/16	12/31/25
Muckleshoot Indian Tribe	Riley Peterson	11/19/19	12/31/25
Green River College	Derek Ronnfeldt	4/17/23	12/31/25
Local Business (1)	Michael Harbin Jr	4/18/16	12/31/24
Citizen at Large (1) (Chair)	Peter Di Turi	7/16/18	12/31/26
Citizen at Large (2)	Emmanuel Dolo	2/22/22	12/31/24
Citizen at Large (3) (Vice-Chair)	Tyson Hiffman	11/21/22	12/31/25
Senior Citizen	Patricia Larson	4/18/22	12/31/24
Bicycling Community	Ajay Ganesan	2/2/23	12/31/25

Current Board Vacancies:

- Representative of Local Business(s)
- Representative of persons living with disabilities
- Representative of Chamber of Commerce
- Representative of the Downtown Auburn Cooperative
- Representative of Transit Users
- Representative of High School Students

Board Members Leaving:

Patricia Larsen will be ending her service with us on 12/31/2024

Peter DiTuri will be ending his service with us on 12/31/2024

2024 Annual Work Plan Report

1. Discussion Topics:

February:

Presentation: Transportation Improvement Plan Annual Update (TIP)

Preliminary discussion regarding the annual TIP update, which was approved by City Council action in June 2024.

Presentation: 2024 Comprehensive Transportation Plan Update

Staff presentation about the 2024 Comprehensive Transportation Plan update, with a continued focus on Policies, specifically Safety, with a discussion from TAB members.

May:

Presentation: Comprehensive Safety Action Plan

Staff and Consultant presentation on the Draft Comprehensive Safety Action Plan.

Presentation: 2024 Comprehensive Transportation Plan Update

Staff presentation about the 2024 Comprehensive Transportation Plan update, including review of the full draft plan and public outreach website and discussion with TAB members.

Presentation: Transportation Improvement Program (TIP)

Staff presentation on the Draft 2025/2030 annual update for the Transportation Improvement Plan.

August:

Meeting was cancelled due to lack of a quorum.

November:

Presentation: Comprehensive Safety Action Plan

Staff and Consultant presentation on the Final Comprehensive Safety Action Plan.

Presentation: King County Metro Rapid Ride I-Line Project Update

King County Metro Staff presentation on the current status and project schedule for the Rapid Ride I-Line.

2. Other Staff Presentations:

- SOS program and Arterial Preservation Program, funding, projects, and prioritization (May)
- Construction updates and Featured Capital Projects
- Grants updates

3. Additional Items

- TAB members elected a new Chair and Vice-Chair for 2025.
- TAB members reviewed the draft 2024 Board Report.
- TAB members reviewed the proposed 2025 Board Work Plan.

4. Items not addressed from 2024 workplan:

- Presentations from Sound Transit on their projects which is anticipated to be completed in 2025.
- Due to the cancellation of the August 2024 meeting, the Board was unable to review the Commute Trip Reduction 5-year Plan due to the deadline to complete this plan and submit to the State.



Memorandum

To: Transportation Advisory Board
From: Ingrid Gaub, Public Works Director
Date: November 4, 2024
Re: 2025 Annual Board Work Plan

Each year the Transportation Division will develop an annual work plan for the upcoming year that will be utilized in the Transportation Advisory Board agenda setting.

Work plans serve two important key functions for an advisory body such as the Transportation Advisory Board (Board). First, a work plan will assist the Board in ensuring that it is efficient in the conduct of its work. As a volunteer body, the Board should maximize its time together and with staff to satisfy its advisory responsibilities as specified in Chapter 2.94 of the Auburn City Code. Second, a work plan is an important communication tool to the City Council, staff and interested parties about the work of the Board during the upcoming calendar year.

Work plans should present enough information to provide clear guidance as to the topics on which City Staff need input from the Board. In addition, the number of work tasks should not be excessive and should be reasonably tied back to the Board and City staff's overall availability and ability to complete the tasks identified for 2025.

In developing its work plan, Staff considered the following:

- Board advisory focus areas listed in Chapter 2.94.
- Departmental Staff work priorities.
- Board members' knowledge, interest, and expertise.

The 2025 Annual Board Work Plan approved by the Board will be used in the end of year report to the Auburn City Council in early 2026.

Topics to be included in the 2025 annual work plan:

1. Discussion Topics:

- Transportation Improvement Plan update
- Traffic Impact Fee Schedule update
- ADA Transition Plan Update
- Pierce Transit Route 497 Discussions

These will include a roundtable discussion with all Board members sharing what they heard from the groups they represent, recommendations to staff, and how board members plan to share updates and new information back with their representative areas.

Results of these discussion items will be used to guide projects prioritization and policy updates.

2. Staff Presentations:

- Featured Capital Projects – as identified quarterly
- State of Our Streets Annual Report
- Neighborhood Traffic Calming Program

3. Additional Items

- Sound Transit Garage and Link Light Rail updates (Sound Transit to Present)
- KC Metro Transit Service Updates
- Board Annual Report to the City Council