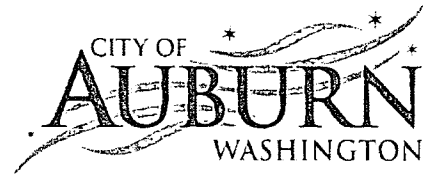


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: December 12, 2017, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Chairman; Jim Kelly, Chairman Pro Tem; Heidi Harris, Member

STAFF PRESENT: Bob Lee, Police Chief; Jessica Leiser, Assistant City Attorney; Julie Balza, HR Coordinator/Civil Service Examiner

- I. **CALL TO ORDER:** Chairman Hurlbut called the meeting to order at 3:32 pm.
- II. **APPROVAL MINUTES:** Approval of November 14, 2017 Civil Service Commission meeting minutes.

FIRST:	Kelly	SECOND:	Harris	CONCUR:	Hurlbut	APPROVED
--------	-------	---------	--------	---------	---------	----------

- III. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list, dated December 1, 2017.

FIRST:	Kelly	SECOND:	Harris	CONCUR:	Hurlbut	APPROVED
--------	-------	---------	--------	---------	---------	----------

- IV. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list, dated December 12, 2017.

FIRST:	Kelly	SECOND:	Harris	CONCUR:	Hurlbut	APPROVED
--------	-------	---------	--------	---------	---------	----------

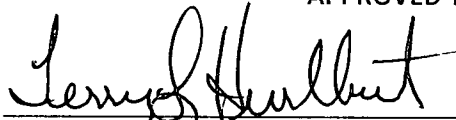
V. **UPDATES/NEW BUSINESS:**

- a. Julie updated the Commission on the prompt for the upcoming Commander's Promotional Exam. There are currently 5 candidates that have submitted their intent to compete in the exam. Chief Lee updated the Commission on the status of our recent and upcoming hires. There are three recruits in field training, four recruits in the academy, and three who have start dates in 2018.

- VI. **ADJOURN:** The meeting adjourned at approximately 3:38 p.m.

FIRST:	Kelly	SECOND:	Harris	CONCUR:	Hurlbut	APPROVED
--------	-------	---------	--------	---------	---------	----------

APPROVED THE 9TH DAY OF JANUARY 2018:


Terry Hurlbut, Chairman


Julie Balza, Civil Service Examiner

CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Jim Kelly, Chairman Pro Tem
Heidi Harris, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
P 253-876-1983 | F 253-288-4305
jbalza@auburnwa.gov

c: Nancy Backus, Mayor
Rob Roscoe, Director of HR/Risk Mgmt
Dani Daskam, City Clerk

Bob Lee, Chief of Police
Bill Pierson, Assistant Chief of Police
Francesca Nix, Police Guild

Dan Heid, City Attorney
Doug Ruth, Assistant City Attorney