

**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

December 11, 2018

MINUTES

I. CALL TO ORDER

Pamela Gunderson (Vice Chair) called the meeting to order at 5:31 p.m. in Council Chambers, located on the first floor of Auburn City Hall, 25 W Main Street, Auburn, Washington. Committee members present were Jeanette Miller, Steve Carstens, Peter Di Turi, Sarah Shaw, Phillip James for Dezerae Hayes, Dennis Grad, and David Jensen. Also present during the meeting were Public Works Director Ingrid Gaub, Assistant Director of Engineering Services/City Engineer Jacob Sweeting, Senior Traffic Engineer James Webb, Senior Transportation Planner Cecile Malik, Project Engineer Luis Barba, Senior Project Engineer Matt Larson, and Office Assistant Angie Sherwin.

II. CONSENT AGENDA

A. APPROVAL OF MINUTES

The minutes were moved by David Jensen, seconded by Jeanette Miller that the Committee approve the Transportation Advisory Board minutes for September 11, 2018. Motion carried.

III. ACTION

A. ELECTION OF A NEW VICE CHAIR

An action item on the agenda was to confirm that the nominees were willing to accept their nominations, allow any additional nominations to be made from the floor, and then a vote of the Board will be conducted to elect a new Board Vice Chair.

Nominees:

Pamela Gunderson, Senior Citizen

David Jenson, Citizen at Large

David Jenson, Citizen at Large was voted in as Vice Board Chair with four votes for David Jensen, one vote for Pamela Gunderson and one abstaining vote. David Jensen's term as Vice Board Chair will begin January 1, 2019.

Motion carried.

IV. DISCUSSION AND INFORMATION

A. AUBURN WAY S SIDEWALK IMPROVEMENT PROJECT (Larson)

Senior Project Engineer, Matt Larson, provided an overview of the Sidewalk Improvement Project located on Auburn Way South. The purpose of this project is to complete the sidewalk gap along the northside only of Auburn Way South between 17th Street SE and Muckleshoot Plaza.

Auburn Way South Improvement and Benefits
Install ADA Compliant Sidewalk (northside of AWS)

- Provides a dedicated pedestrian facility along the busy Auburn Way S corridor 17th Street SE to Muckleshoot Plaza
- Reduce the Legal Speed Limit from 45 MPH to 35 MPH
- Utilize the following speed reduction measures to reduce speeds
 - Reduced lane widths
 - Curb and gutter between the traveled way and the sidewalk; and
 - C-Curbing and raised island where appropriate
- Consistent Aesthetics
- Existing Curb and Gutter with sidewalks at both ends of the project

The anticipated schedule of the project, funding and total project cost was discussed with the board.

B. AUBURN WAY N SIDEWALK IMPROVEMENT PROJECT (Barba)

Project Engineer, Luis Barba, provided an overview of the Sidewalk Improvement Project located on Auburn Way North. The purpose of this project is to install or improve sidewalks, curbs ramps, driveways and the pedestrian signal system.

Auburn Way North Improvements and Benefits

Install sidewalk

- Provide safe route for pedestrian walking along heavy motorized corridor

Replace and upgrade curb ramps

- Improves access for people with disability

Remove and improve driveways

- Improve vehicle safety by eliminating multiple driveways along AWN and encouraging motorist to make left turns at intersections

Upgrade crossing with pedestrian signal system

- Provides a safer pedestrian access across Auburn Avenue with Rectangular Rapid Flashing Beacon Signal

The anticipated schedule of the project, funding and total project cost was discussed with the board.

C. 2018 GRANT PROGRAMS (Webb)

Senior Traffic Engineer, James Webb, provided an overview the 2018 Grant Program. Every year the City has the opportunity to apply for grant funding for transportation projects. During 2018, the City applied for funding for several projects across the funding programs which were available during 2018. The projects listed is a summary.

Federal Highway Administration Regional Funds (FHWA) 2021-2022

- Auburn Way South (Hemlock to Poplar widening) – \$0
- F Street non-motorized - \$2,000,000
- A Street SE preservation - \$0
- C Street SW preservation - \$0
- Lakeland Hill Way preservation - \$748,000

WSDOT

- Lea Hill safe routes to multiple school - \$0
- Auburn Way South - \$0

- F Street non-motorized - \$0
- Poplar curve improvement - \$262,700
- SE 320th intersection improvements \$0

Transportation Advisory Board

- 15th Street SW preservation - \$0
- M Street SE sidewalks - \$0

UTC – Washington Utilities and Transportation Commission

- C Street SW median barrier - \$35,652
- C Street illumination - \$5,199

WA Dept of Commerce Energy Efficiently Grant

- 2,700 light cost \$2-2.5 million. The City is matching \$500k in local funds
- \$350k in energy rebates to convert City owned streetlights to LED and install streetlight controls

D. 2019 TRAFFIC IMPACT FEE UPDATE (Webb)

Senior Traffic Engineer, James Webb, provided an overview the 2019 Traffic Impact Fee Update. The proposed update was adopted by City Council through Resolution 5388 at the November 19, 2018 City Council Meeting and will go into effect on January 1, 2019.

E. CHANGES TO THE HALF STREET CODE (Sweeting)

Assistant Director of Engineering/ City Engineer, Jacob Sweeting, provided an overview of the changes to the half street code. The half street code determines when a property owner needs to dedicate public right of way and build public improvements as part of a development activity. The purpose is to create improvements which include pavement, sidewalk, landscaping, street lighting and storm drainage.

Public Improvement Triggers

- Commercial, Industrial, Multi-Family increase in 10% or 1,000 square feet
- Creation of new residential unit, except ADU's
- Creation of new commercial or industrial unit that also increases building square footage
- Addition of drive-through or stand-alone parking lot
- Change in use that results in increase in code required parking stalls of 5 or more spaces
- Access point is created or modified

Required Public Improvements

- Improvements required to frontages w/access points
- paved roadway
- sidewalks, ITS conduits
- curb and gutter
- street landscaping
- street lighting
- storm drainage
- dedication of public right of way

Additional improvements required to mitigate impacts, not necessarily on frontage

- Additional storm drainage, street lighting and roadway striping/safety

F. 2019 MEETING SCHEDULE/AGENDA TOPICS (Webb)

Senior Traffic Engineer, James Webb, discussed the 2019 meeting schedule and agenda. The 2019 meeting dates are March, June, September and December.

March 2019 tentative items

- 2019 update to the TIP
- Consultant team speak on the Lea Hill corridor study project

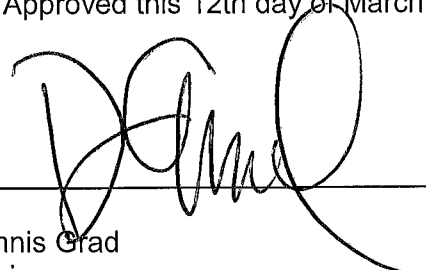
Other items that may be addressed in 2019

- Traffic Impact fee
- Grant program
- LED grant project
- Capital project updates
- Transportation Benefit District
- Comprehensive Transportation Plan Annual Update
- Sound Transit
- SR164 project

V. ADJOURNMENT –

There being no further business to come before the Transportation Advisory Board, the meeting was adjourned at 7:08 PM.

Approved this 12th day of March 2019.



Dennis Grad
Chair

Angie Sherwin
Engineering Services Office Assistant