	City Council Study Session Finance - Econ Dev SFA December 10, 2018 - 5:30 PM Council Chambers - City Hall MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
---	---

I. CALL TO ORDER

Deputy Mayor Baggett called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Bob Baggett, Larry Brown, Claude DaCorsi, John Holman, Bill Peloza. Yolanda Trout-Manuel and Largo Wales.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Steve Gross, Director of Finance Shelley Coleman, Director of Community Development Jeff Tate, Director of Public Works Ingrid Gaub, Police Commander David Colglazier, Patrol Officer April Steinman, Code Compliance Office Chris Barack, Planner II Alexandria Teague, Right-of-Way Specialist Amber Price, Planning Services Manager Jeff Dixon, Assistant City Attorney Doug Ruth and Deputy City Clerk Teresa Mattingly.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There was no announcement, report or presentation

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Annexation of "Island" areas

Provide a preliminary issues analysis regarding annexation of the Klump (north Auburn) and the Totem (south Auburn) island area. Areas identified for high-level analysis include key issues pertaining to: land use and addressing impacts; fiscal impacts; infrastructure impacts; and environmental impacts

City Attorney Gross, Director Coleman, Director Guab, and Director Tate provided Council with a presentation on the annexation of the Klump and Totem "Island" areas. City Attorney Gross discussed the legal process for annexation, timelines, notices to property owners and applicable Counties and how property owners can petition for a referendum. Director Coleman covered the fiscal impacts to homeowners, and capital costs to improve the utility infrastructure with the annual Local

Improvement District (LID) cost of approximately \$3,900 per parcel instead of \$8,700 which was noted in error. Director Gaub and Director Tate covered road conditions, properties that would require address changes, the required changes to the Federal Emergency Management Agency (FEMA) map and potential zoning changes.

Council discussed that it would require 50% plus one property owner to vote down the annexation, other potential areas for annexation, the benefits to homeowners and the City, homeowners responsibility for their own water and sewer improvements, road conditions in the Klump and Totem areas, changes to police service, the annexation would give the City control of the Business & Occupation (B&O) tax and potential zoning changes.

Councilmembers Pelozo and Wales requested Director Coleman provide a list of advantages and disadvantages for annexation to the City for the "Island" areas and potential annexation of the peninsula area.

B. Graffiti Update (Tate) (15 Minutes)

Presentation of efforts to combat graffiti

Patrol Officer Steinman and Code Compliance Officer Barack provided Council with a presentation on graffiti and discussed the difference between gang graffiti versus non-gang graffiti, ways to report, record and eliminate graffiti, public versus private property graffiti removal responsibility, timeframes for removal, prioritization based on content and location, the importance of expeditious removal, the partnership with Agrishop and Voucher Program, classes for Maintenance and Operations staff to identify gang versus non-gang graffiti, and fighting graffiti as a community.

Councilmember Trout-Manuel thanked Officer Steinman and Code Compliance Officer Barack for sharing what they are doing to fight graffiti, and asked how often areas are being marked and what is being done to apprehend these individuals. Officer Steinman advised Council that they do track graffiti and take photos, but it is hard to catch the offenders since they are usually gone by the time an officer responds.

Mayor Backus reminded Council that two of the six new police officers will be dedicated to gang related activity ensuring gang information is shared throughout the region.

Council also discussed the relationship between the amount of new graffiti and weather conditions, the number of new tags each month, age restrictions to purchase spray paint, options to gain community support, and the number of gangs in Auburn.

C. Ordinance No. 6698 (Tate) (15 Minutes)

An Ordinance of the City Council of the City of Auburn, Washington, relating to planning; adopting 2018 annual comprehensive plan map and text amendments pursuant to the provisions of RCW Chapter 36.70a and adopting corresponding rezones related to certain map amendments

Manager Dixon and Planner Teague provided Council with a presentation on Ordinance No. 6698 relating to the 2018 Annual Comprehensive Plan, including policy/text amendments, map amendments and privately initiated plan map amendments, the application process, private applications received and proposed revisions.

Council discussed the option of putting an elementary school on Kersey Way and the potential traffic impact. Manager Dixon advised Council that the applicant has prepared and submitted a traffic study and will also submit a site plan showing driveway and turn lane locations.

D. Ordinance No. 6699 (Tate) (10 Minutes)

An Ordinance of the City Council of the City of Auburn, Washington amending Sections 19.02.115, 19.02.120, 19.02.130 and 19.02.140 of the Auburn City Code relating to School Impact Fees

Manager Dixon provided Council with information on Ordinance No. 6699 amending the Auburn City Code relating to School Impact Fees and discussed the four impacted school districts, the process for preparing and approving facility plans, the purpose of the School Impact Fees, rates for single family and multifamily units. The School Impact Fees apply to new construction only and is a one time payment.

Council discussed the City of Federal Way School Impact Fees for multifamily units versus the City of Auburn. Manager Dixon advised Council that Auburn does not have any areas within the Federal Way school district that are zoned for multifamily units, their fees do not have an effect within the City of Auburn.

E. Ordinance No. 6708 (Tate) (10 Minutes)

An Ordinance of the City Council of the City of Auburn, Washington, creating new sections 15.20.075 and 15.20.077 and amending Sections 1.25.030, 1.25.040, 1.25.065 and 15.20.030 of the Auburn City Code relating to Code Enforcement

Code Compliance Officer Barack and Assistant City Attorney Ruth provided Council with information related to the enforcement of the Auburn City Code, potential violations, streamlining their process by eliminating the need to issue a Notice to Correct and proceed directly to issuance of a citation, removing the requirement for certified mailings and amending the International Property Maintenance Code to allow the City to enforce certain provisions of the adopted Code.

Councilmember Holman asked if there is an attempt to revise the International Property Maintenance Code to correct anomalies and Code

Compliance Officer Barack advised Council that it is up to each jurisdiction.

F. Ordinance No. 6707 (Gaub) (15 Minutes)

An Ordinance of the City Council of the City of Auburn, Washington, relating to telecommunications infrastructure, and adopting new Chapter 20.14, small wireless facilities in the public right-of-way; providing for severability; and establishing an effective date

Deputy Mayor Baggett called for a recess at 7:01 p.m. the meeting reconvened at 7:13 p.m.

Director Gaub and Specialist Price provided Council with a Small Cell Code update, they discussed what Small Cells are, they are, how they work, size requirements, where they are located and how they can be attached. The Federal Communications Commission (FCC) new ruling takes effect January 14, 2019. It sets requirements on how the City can process, approve and charge for permits for small wireless facilities, small wireless facility franchise requirements, and addressing concerns if the antennas will harm people or animals.

Council discussed who owns the poles, the size of the antennas, if these changes could allow the City to provide Wi-Fi service at a reasonable price, broadband availability, the option of having one type of pole to keep them all standard and who makes the determination of radio frequency interference.

Director Gaub advised Council that Puget Sound Energy (PSE) and the City of Auburn own the poles, these changes will not impact the cost of service, broadband service availability is up to the providers and because of the different types of poles throughout the City there will not be one standard pole. The FCC determines frequency interference based on the license with the City.

G. Selection of Special Focus Area Chairs & Titles

Council discussed the Special Focus Areas, revised two of the names, assigned the chairs and vice chairs and discussed who makes and seconds a motion.

Health & Human Services will now be known as Community Wellness, with Councilmember Trout-Manual as the Chair and Councilmember DaCorsi as the Vice Chair. Finance & Economic Development has been renamed to Finance, Technology, & Economic Development with Councilmember Wales as Chair and Councilmember Holman as the Vice Chair. Sister Cities has been renamed to Sister Cities International. Public Works & Community Development's Chair will be Councilmember DaCorsi with Councilmember Baggett as the Vice Chair. Municipal Services Chair will be Councilmember Brown with Deputy Mayor Pelozo as Vice Chair.

IV. FINANCE AND ECONOMIC DEVELOPMENT DISCUSSION ITEMS

A. Gambling & Card Room Revenue (Coleman) (5 Minutes)

Director Coleman provided Council with an update on the Gambling & Card Room revenue, how the City receipts on pull tabs, which was changed from 5% gross receipts to 10% of net receipts, card room tax reduced to 4% of gross receipts and the Iron Horse Casino is making monthly payments on an outstanding promissory note of \$220,000.

Councilmember Pelosa asked about Emerald Downs and when the sovereign nation will come in. Director Coleman advised Council that Emerald Downs is not on tribal land at this time.

B. 3rd Quarter 2018 Financial Report (Coleman) (20 Minutes)

Director Coleman provided Council with an update on the 3rd Quarter 2018 Financial Report and covered the tax increases and decreases and the reasons behind the changes on the property taxes, sales and use tax, construction tax, utility tax, cable franchise fees, business licenses, building permits, intergovernmental revenues, charges for services, miscellaneous revenues, rental leases, real estate excise tax, capital project expenditures, and investment return rates.

Council discussed when business licenses go through the state it will make it easier for the City to collect the fees, when the school building permits are expected to come in, where marijuana revenue goes, if pet license sales are being increased and what the City's return on investment are.

Director Tate and Director Coleman advised Council that the changes with the business licenses going through the State will ensure a higher compliance rate, that the Auburn School District building permits are expected within the next one to two years, the marijuana revenue goes into the general fund, and the investment return rate is currently 2.34%.

V. OTHER DISCUSSION ITEMS

There was no other discussion.

VI. NEW BUSINESS

There was no new business.

VII. MATRIX

A. Matrix

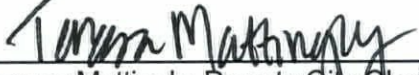
Council discussed the Matrix and requested to change the staff Lead from Director Hinman to City Attorney Gross on the Domestic Violence Advocacy Report. No other changes were made.

VIII. ADJOURNMENT

There being no further discussion, the meeting was adjourned at 8:37 p.m.

APPROVED this 22nd day of January, 2019.


BILL PELOZA, DEPUTY MAYOR


Teresa Mattingly, Deputy City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.