



**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

December 8, 2020

MINUTES

I. CALL TO ORDER

Chairman Dennis Grad called the meeting to order at 5:30 p.m. held virtually and telephonically.

Per the Governor's Emergency Proclamation 20-28, the City of Auburn is prohibited from holding an in-person meeting at this time.

City of Auburn Resolution No. 5533, designates City of Auburn meeting locations for all Council, Board and Commission meetings as virtual. All meetings will be held virtually and telephonically until King County enters into Phase 3 of Governor Inslee's Safe Start — Washington's Phased Reopening plan.

I. ROLL CALL (Sherwin)

Committee members present were Dennis Grad, Sarah Shaw, Pamela Gunderson, Waylon Menzia, Peter Di Turi, Steve Carstens. Also present during the meeting were: Public Works Director Ingrid Gaub, Assistant Director/City Engineer Jacob Sweeting, Senior Traffic Engineer James Webb, Senior Transportation Planner, Cecile Malik, City Clerk, Shawn Campbell and Office Assistant, Angie Sherwin.

II. MEETING PROTOCOLS (Webb)

Board Meeting Protocols for Zoom

Please keep you microphones muted.

Please keep your cameras turned on.

If you have questions or comments, or for motions, please use the raise hand feature.

II. CONSENT AGENDA

A. APPROVAL OF MINUTES

It was moved by Pete Di Turi, and seconded Waylon Menzia, that the Committee approve the Transportation Advisory Board minutes for December 10, 2019. Motion carried.

III. ACTION

A. 2021 BOARD MEETING SCHEDULE (Webb)*

Proposed meeting schedule for 2021, are to continue with the same number of meeting and schedule as in prior years, with quarterly meetings typically on the second Tuesday of the month:

March 9, 2021

June 1, 2021 (Due to a scheduling conflict this meeting is scheduled for the first Tuesday in June)

September 14, 2021

December 14, 2021

It was moved by Waylon Menzia, and seconded by Steve Carstens, that the Committee approve the Transportation Advisory Board meeting schedule for 2021. Motion carried.

B. ELECTION OF NEW 2021 BOARD CHAIR AND VICE CHAIR ELECTION

An action item on the agenda will allow nominations to be made from the floor and then a vote of the board will be conducted to elect a new Board Chair and Board Co Chair for 2021-2022.

Chair Nominees: Waylon Menzia, Dennis Grad

Vice Chair Nominee: Dennis Grad, no other nominees

Waylon Menzia was voted in as Board Chair, moved by Sarah Shaw seconded by Peter Di Turi that the Committee approve the Transportation Advisory Board Chairman.

Waylon Menzia received 4 yes votes, 2 no votes.

Dennis Grad, no votes casted.

Dennis Grad was voted in as Board Vice Chair, moved by Steve Carstens seconded by Peter Di Turi that the Committee approve the Transportation Advisory Board Chairman.

IVI. DISCUSSION AND INFORMATION

A. OPMA and PRA Training (Webb)

Open Government training video with the following

RCW 40.14 Records Retention and Destruction Requirements

RCW 42.56 Public Records Act

RCW 42.30 Open Public Meetings Act

Executive Sessions

Penalties personal liability for violations of the OPMA

B. COVID-19 Update on Traffic, Transit, Budget (Webb, Malik, Sweeting)

The WSDOT COVID-19 Transportation System Performance Multimodal Executive Summary show traffic volumes for King and Pierce county due to the COVID-19 Pandemic with a 15% reduction in traffic levels on I-5, HWY167, I-405 as compared to this time last year. King County mass transit and personal use vehicle has influenced these counts.

KC Metro has monitored ridership throughout the county with ridership being reduction in the beginning of COVID-19. South King County had the least reduction in ridership. Metro will focus on this area to improve transit service.

Budget Reductions have created reductions in the general fund for staffing/programs and grant funds have become more competitive with less funding available.

City Council has approved the 21-22 budget. The approved budget has reinstated programs and staffing, except for the neighborhood traffic calming program which will be reevaluated for efficiency.

C. Review the role and scope for the TAB per City Code (Webb)*

The Role of the board 2.94.060 as applied to the Transportation Advisory Board was reviewed.

D. 2020 and 2021 Annual Comprehensive Transportation Plan Updates (Malik)*

Intent for this update: Clarify language, update information, and improve maps.

Latest major update 2015

Latest minor update 2019

2020 update adopted by Council on 12/07/2020

Next major update 2024

E. 2022-2027 TIP Update (Webb)*

The changes proposed will reduce the funding programmed during the six-year period from \$181M (2020-2025) to \$78M (2021-2026). This reduction was needed to balance project programming with realistic forecast levels of funding (including realistic levels of grant funding).

Staff will work to incorporate any City Council comments provided at the Study Session into the final document. It will then be finalized for adoption based on the schedule below.

May 26, 2021: Council Study Session

June 1, 2021: Resolution to Schedule Public Hearing

June 15, 2021: Public Hearing & Resolution for Adoption

F. Transportation Grant Update (Webb)

2020 Grant applications for Federal Funding in King and Pierce counties have been submitted to the Puget Sound Regional Council (PSRC), Transportation Improvement Board (TIB) and WSDOT for multiple programs with many previously applied for grants being awarded. As of November 25th, we have been awarded funds for the following projects:

- C Street SW Preservation (PSRC – King County) \$1,118,272
- Lake Tapps/Sumner Tapps Preservation (PSRC – Pierce County) \$750,000
- 4th Street SE Physical Condition (TIB) \$1,747,572
- High Friction Surface Treatments (WSDOT City Safety) \$414,000

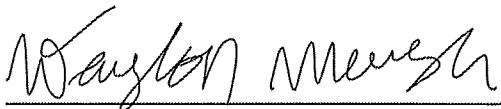
G. Other Discussion Items

No other items were brought forward for discussion.

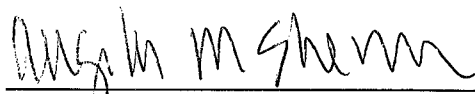
IV. ADJOURNMENT –

There being no further business to come before the Transportation Advisory Board, the meeting was adjourned at 7:13 p.m.

Approved this 9th day of March 2021.



Waylon Menzia
Chair



Angie Sherwin
Engineering Services Office Assistant