

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, December 6, 2016 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included: Chair Kelly, Chair Pro Tem Bill Petersen, Member Yolanda Trout-Manuel, and Member Bob Baggett. Member-at-large David Cook arrived at 10:01 a.m. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. AGENDA MODIFICATIONS

Claims from Dale Volstad were added to the agenda.

III. APPROVAL OF MINUTES

A. Minutes of the November 1, 2016 LEOFF Board Meeting

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 5-0

IV. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications

There was no pending disability leave/retirement application.

B. Pending Medical/Hearing/Vision/Dental Claims

1. Michael Corkins

Request for approval of hydro-therapy walk in tub in the amount of \$15,000.00. On August 2, September 6 and October 4, 2016, the Board tabled Mr. Corkins' claim pending the receipt of a statement from Mr. Corkins' physician supporting the medical necessity of the equipment. On November 1, 2016, Mr. Corkins submitted additional information in response to the Board's request, and the Board subsequently referred Mr. Corkins to an independent medical examination (IME). The IME is scheduled for January 10, 2017. The Board acknowledge the date of the IME.

2. Victor Shively

Request for reimbursement of medical expenses in the amount of \$75.00 for services received on June 22, 2016. On September 6,

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, December 6, 2016 - 10:00 AM – Conference Room 2

October 4, and November 1, 2016, the LEOFF Board tabled the claim pending the receipt of an explanation of benefits statement. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Cook to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 5-0.

3. Cali Ann Edwards

Request for reimbursement of equipment in the amount of \$20,077.35 (This request was originally submitted at the January 5, 2016 LEOFF Board meeting.) On October 4 and November 1, 2016, the Board tabled Ms. Edwards' claim pending the receipt of additional information supporting the medical necessity of the equipment. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Baggett to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 5-0

4. Robert Wigley

Request for pre-authorization of dental expenses in the amount of \$10,214.00. On October 4 and November 1, 2016, the LEOFF Board tabled the claim pending receipt of proof of medical necessity for the dental work. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Baggett to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 5-0

5. Ed Wilson

Request for reimbursement of medical expenses in the amount of \$1,812.19 for services received January 13, March 30, July 25, August 4. On November 1, 2016, the Board tabled the claim pending the receipt of Medicare/insurance explanation of benefits statements. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 5-0

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, December 6, 2016 - 10:00 AM – Conference Room 2

V. NEW BUSINESS

A. Disability Leave/Retirement Applications

No new application for disability leave was received.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. Dave Schuur

Request for approval/reimbursement of long-term care expenses for the month of November 2016 in the amount of \$5,460.00.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$5,460.00.

MOTION CARRIED UNANIMOUSLY. 5-0

2. James Schuler

Request for approval of long-term care/home health care in the amount of \$1,523.18 for the period October 16 to October 31, 2016.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$1,523.18.

MOTION CARRIED UNANIMOUSLY. 5-0

3. Ed Wolters

- a. Request for reimbursement of dental expenses in the amount of \$115.00 for services received on August 29, 2016.

ED WOLTERS 2016	\$1,200.00	BALANCE
		\$1,200.00
May 3, 2016	\$115.00	\$1,085.00

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$115.00.

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, December 6, 2016 - 10:00 AM – Conference Room 2

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of hearing aid costs in the amount of \$2,599.98 for hearing aids from the Board preferred provider. Mr. Wolters has not received hearing aid reimbursement in the past.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim as submitted.

MOTION CARRIED UNANIMOUSLY. 5-0

4. Sammy Mulkey

Request for reimbursement of dental expenses in the amount of \$95.00 for services received on October 25, 2016.

SAMMY MULKEY 2016	1200	BALANCE
		\$1,200.00
June 7, 2016	\$150.00	\$1,050.00
November 1, 2016	\$150.00	\$900.00

Motion by Member Baggett, second by Member Trout-Manuel to approve the claim in the amount of \$95.00.

MOTION CARRIED UNANIMOUSLY. 5-0

5. Fred Fisher

Request for reimbursement of dental expenses in the amount of \$209.00 for services received on November 30, 2016. Mr. Fisher has not received dental expense reimbursement in 2016.

Motion by Member Trout-Manuel, second by Member Cook to approve the claim in the amount of \$209.00.

MOTION CARRIED UNANIMOUSLY. 5-0

6. Ed Henderson

- a. Request for reimbursement of vision expenses in the amount of \$61.00 for services received on November 10, 2016. Mr. Henderson has not received vision expense reimbursement in the past year.

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, December 6, 2016 - 10:00 AM – Conference Room 2

Motion by Member Trout-Manuel, second by Member Baggett to approve the claim in the amount of \$61.00.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of dental expenses in the amount of \$147.25 for services received on November 2, 2016. Mr. Henderson's dental expenses have previously been found to be medically necessary.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$147.25.

MOTION CARRIED UNANIMOUSLY. 5-0

- 7. John Calkins
Request for reimbursement of dental expenses in the amount of \$1,219.00 for services received on June 13, September 7, October 5, 2016. Mr. Calkins' dental expenses have been previously found to be medically necessary.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$1,219.00.

MOTION CARRIED UNANIMOUSLY. 5-0

- 8. Coy Franklin Grall
Request for reimbursement of eye examination and lenses and frames expenses in the amount of \$330.00 (\$60.00 exam and \$270.00 for lenses and frames). Mr. Grall has not received vision expense reimbursement in the past year.

Motion by Member Cook, second by Chair Pro Tem Petersen to approve the claim in the amount of \$330.00.

MOTION CARRIED UNANIMOUSLY. 5-0

- 9. Dale Volstad
 - a. Request for reimbursement of dental expenses in the amount of \$1,044.48 for services received on November 21, 2016. Mr. Volstad has not received dental expense reimbursement in 2016.

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, December 6, 2016 - 10:00 AM – Conference Room 2

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$1,044.48.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of medical expenses in the amount of \$408.00 for services received on July 22, 2016 and processed by insurance on October 30, 2016.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$408.00.

D. Other Discussion

Chair Kelly requested that the Board Attorney review the current format of the Board meeting agenda and minutes to ensure they are in conformance with HIPAA regulations.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:23 a.m.

APPROVED this 3rd day of January, 2017.



JIM KELLY, CHAIR

Board Secretary