

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, December 5, 2017 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Jim Kelly, Chair Pro Tem Bill Petersen, Member Yolanda Trout-Manuel, and Member Bob Baggett. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. AGENDA MODIFICATIONS

Claims for LEOFF 1 member numbers 912469 and 392099 were added to the agenda.

III. APPROVAL OF MINUTES

A. Minutes of the November 7, 2017 LEOFF Board Meeting

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the November 7, 2017 minutes.

MOTION CARRIED UNANIMOUSLY. 4-0

IV. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications

There was no pending disability leave/retirement application.

B. Pending Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #221843

Request for reimbursement of Medicare expenses in the amount of \$3,169.20. On September 5, October 3, and November 7, 2017, the Board tabled the claim pending receipt of the Social Security Form 1099 from 2014 and 2015. No additional information was received.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 4-0

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2. LEOFF 1 Member #221843

Request for reimbursement of medical expenses in the amount of \$222.50 for services received on January 9, 2015 and April 24, 2017. On September 5, October 3, and November 7, 2017, the Board tabled the claim pending the receipt of further information, including the insurance/Medicare explanation of benefits statement, and an explanation for the delay in submitting the claim within the policy guidelines. No additional information was received.

Motion by Chair Pro Tem Petersen, second by Member Baggett to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 4-0

3. LEOFF 1 Member #444135

Request for reimbursement of medical expenses in the amount of \$115.90. On September 5, October 3, and November 7, 2017, the Board tabled the claim pending the receipt of further information, including the insurance/Medicare explanation of benefits statement. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 4-0

V. NEW BUSINESS

A. Disability Leave/Retirement Applications

No new application for disability leave was received.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #728069

Request for approval/reimbursement of long-term care expenses for the month of November 2017 in the amount of \$6,100.00 and facility pharmacy expenses in the amount of \$40.81 for a total claim of \$6,140.81.

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Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$6,140.81.

MOTION CARRIED UNANIMOUSLY. 4-0

2. LEOFF 1 Member #190365

- a. Request for reimbursement of dental expenses in the amount of \$164.35 for services received on November 9, 2017. The LEOFF 1 member's dental expense was previously determined to be medically necessary.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$164.35.

MOTION CARRIED UNANIMOUSLY. 4-0

- b. Request for reimbursement of vision expenses in the amount of \$61.00 for services received on October 11, 2017. In the last year, the LEOFF 1 member received \$61.00 in vision expense reimbursement on February 7, 2017.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$61.00.

MOTION CARRIED UNANIMOUSLY. 4-0

3. LEOFF 1 Member #856535

Request for reimbursement of hearing aid expenses on November 15, 2017, from the LEOFF Board's preferred hearing aid provider, in the amount of \$2,786.80. The LEOFF Member last received hearing aids in 2011.

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the claim in the amount of \$2,786.80.

MOTION CARRIED UNANIMOUSLY. 4-0

4. LEOFF 1 Member #948705

Request for reimbursement of dental expenses in the amount of \$330.00 for services received on November 7, 2017.

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#948705 2017	\$1,200.00	BALANCE
		\$1,200.00
June 6, 2017	\$252.00	\$948.00

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$330.00.

MOTION CARRIED UNANIMOUSLY. 4-0

4. LEOFF 1 Member #321061

Request for reimbursement of vision expenses in the amount of \$354.00 for services received on November 7, 2017. The LEOFF 1 member has not received vision expense reimbursement in the past year.

Motion by Member Trout-Manuel, second by Member Baggett to approve the claim in the amount of the policy maximum of \$270.00.

MOTION CARRIED UNANIMOUSLY. 4-0.

5. LEOFF 1 Member #642873

Request for reimbursement of dental expenses in the amount of \$141.00 for services received on November 14, 2017.

#642873	\$1,200.00	BALANCE
2017		\$1,200.00
June 6, 2017	\$303.00	\$897.00

Motion by Member Baggett, second by Member Trout-Manuel to approve the claim in the amount of \$141.00.

MOTION CARRIED UNANIMOUSLY. 4-0

6. LEOFF 1 Member #310533

Request for reimbursement of vision expenses in the amount of \$65.00 for an exam and \$384.00 for lenses and frames for services received on November 15, 2017. The LEOFF 1 member last received vision expense reimbursement in December 2016.

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Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim for the exam in the amount of \$65.00 and the policy maximum for lenses and frames in the amount of \$270.00.

MOTION CARRIED UNANIMOUSLY. 4-0

8. LEOFF 1 Member #912469
Request for reimbursement of dental expenses in the amount of \$751.50 for services received on November 2 and 30, 2017. LEOFF 1 Member 912469 has not received dental expense reimbursement in 2017.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$751.50.

MOTION CARRIED UNANIMOUSLY. 4-0

9. LEOFF 1 Member #392099
Request for reimbursement of vision exam expenses in the amount of \$55.50 and lenses and frames in the amount of \$577.00. LEOFF 1 Member 392099 last received vision expense reimbursement in December 2016.

Motion by Member Baggett, second by Member Trout-Manuel to approve the claim for the exam in the amount of \$55.50 and approve the claim for lenses and frames in the amount of the policy maximum of \$270.00.

MOTION CARRIED. 3-0 Chair Pro Tem Petersen abstained.

D. Other Discussion

1. Policy and Procedure Manual
Chair Kelly reminded members the annual review of the Policy and Procedure Manual takes place in 2018. He urged members to forward any suggestions for revisions to Board Attorney Doug Ruth. Chair Kelly requested the Board Secretary conduct a survey of the reimbursement rates.
2. Chair Kelly thanked Councilmember Trout-Manuel for her service to the Board for the past two years.

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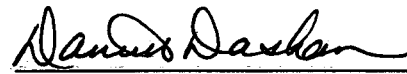
VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:15 a.m.

APPROVED this 2nd day of January, 2018.



CHAIR



Board Secretary