



**Airport Advisory Board
Regular Meeting
November 30, 2022, 7:30 AM
Airport Office
Conference Room 1**

AGENDA

A. CALL THE MEETING TO ORDER/ROLL CALL

B. PUBLIC COMMENT:

Participants can provide comments in person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail or email. All written comments must be received prior to 7:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail comments to:
City of Auburn
Attn: Angela Klein, Airport Office Assistant
2143 E St NE Suite 1
Auburn, WA 98002

Email comments to:
airport@auburnwa.gov

If an individual requires an accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, notice of the need for accommodation is needed by 7:00 a.m. on the day of the scheduled meeting. Participants can request an accommodation to be able to provide remote oral comment by contacting the Airport Office in person, by phone (253) 333-6821, or email to airport@auburnwa.gov.

C. APPROVAL OF MINUTES:

1. SEPTEMBER 14, 2022 REGULAR MEETING

D. PRESENTATIONS: None

E. BOARD ACTION ITEMS:

1. 2023 Meeting Schedule (5 MIN)

F. **BOARD DISCUSSION ITEMS:** Please note that no action will be taken on Board discussion items.

1. AIRPORT BOARD COMPOSITION REVIEW (5 MIN)
2. AIRPORT BUDGET (15 MIN)
 - A. 2022 3RD QUARTER PERFORMANCE
 - B. 2023/24 DRAFT OPERATIONS BUDGET
 - C. DRAFT FAA CIP UPDATE
 - D. 2023-28 CAPITAL PLAN UPDATE
3. CAPITAL PROJECT STATUS (3 MIN)
4. TRACKING MATRIX (2 MIN)
5. ANNUAL WORK PLAN UPDATE FOR 2023 (15 MIN)

G. **BOARD GUIDANCE AND INFORMATION ITEMS:**

1. AIRPORT ADMINISTRATION REPORT (5 MIN)
2. AIRPORT MAINTENANCE REPORT (5 MIN)
3. AIRPORT MANAGER REPORT (20 MIN)

H. **SCHEDULE FOR UPCOMING MEETINGS:** Scheduled meetings of the Auburn Advisory Board are as follows*:

2023 Regular Meeting Schedule:

TBD

Unless otherwise noted and advertised, all meetings will start at 7:30 a.m. and will take place at the Auburn Airport Office Conference Room 1 located at 2143 E St. NE, Auburn, WA 98002.

*Please note that subject to advanced public noticing the Board may elect to schedule additional special meetings beyond the meeting dates specified above.

I. **ADJOURNMENT OF MEETING**