

**City Council Study Session
November 30, 2015 - 5:30 PM
Auburn City Hall
AGENDA**

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I. CALL TO ORDER

A. Roll Call

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. 3rd Quarter 2015 Financial Report (10 Minute Presentation/5 Minute Q&A)* (Coleman)

B. Low Impact Development (LID) Outreach and Education (15 Minute Presentation/15 Minute Q&A)* (Snyder)

C. Fee Schedule Update (10 Minute Presentation/10 Minute Q&A)* (Heid)

D. Resolution No. 5188 (5 Minute Presentation/10 Minute Q&A)* (Mayor Backus)

A Resolution of the City Council of the City of Auburn, Washington, updating the City of Auburn's Vision Statement and Mission Statement and establishing the City of Auburn's Core Values

IV. OTHER DISCUSSION ITEMS

V. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

**Denotes attachments included in the agenda packet.*



AGENDA BILL APPROVAL FORM

Agenda Subject:

3rd Quarter 2015 Financial Report (10 Minute Presentation/5 Minute Q&A)

Date:

November 16, 2015

Department:

Finance

Attachments:

[Q3 Financial Report](#)

Budget Impact:

\$0

Administrative Recommendation:

For discussion only.

Background Summary:

The purpose of the quarterly financial report is to summarize for the City Council the general state of Citywide financial affairs and to highlight significant items or trends that the City Council should be aware of. The following provides a high level summary of the City's financial performance; further details can be found within the attached financial report.

The third quarter status report is based on financial data available as of October 22, 2015 for the period ending September 30, 2015. Sales tax information represents business activity that occurred through July 2015.

General Fund:

The General Fund is the City's largest fund and accounts for the majority of City resources and services, other than those required by statute to be accounted for in another fund.

Through September 2015, General Fund revenues totaled \$42.5 million and exceed the year-to-date budget of \$40.6 million due primarily to increased revenues from sales tax collections, development services fees, and revenues from culture and recreation activities. Retail sales tax collections through the third quarter of 2015 exceed budget by \$748,000 or 7.4%, and exceed revenues collected for the same period last year by \$617,000. Development services fees collected through Q3-2015 exceeded budget expectations by \$392,000, or 72.4%, due primarily to an increase in plan check revenues. In addition, culture and recreation revenues exceed budget by \$276,000, or 15.7%, primarily due to higher than anticipated revenues for greens fees at the Auburn Golf Course as well as an increase in revenues for league fees and

charges for classes at the Auburn Avenue Theatre. These favorable increases are partially offset by lower than budgeted collections for electric and natural gas taxes (\$409,000, or 11.1%) due primarily to a mild winter that reduced customer heating demands.

General Fund expenditures through the third quarter of 2015 totaled \$45.6 million compared to a budget of \$48.5 million, and were \$2.9 million or 6.0% under budget. Year-to-date General Fund expenditures through Q3-2015 were \$4.8 million or 11.9% higher than the same period last year. The increase in year-over-year expenditures was attributable to several factors including a \$2.8 million transfer to the Cumulative Reserve Fund to replenish prior withdrawals. Salary and benefit costs increased year-over-year by \$1.0 million, or 4.3% due to lower departmental vacancies compared to the year prior as well as increased costs associated with health care and pensions. In addition, interfund charges through Q3-2015 were \$890,000 higher than the same period the year prior, primarily from Equipment Rental (due to the addition of the Golf Course to the General Fund and increased operating, capital construction and replacement costs) and from Facilities due to several repair and maintenance projects that were completed on several City buildings in 2015. Lastly, the cost of providing 911 services in 2015 has increased 30% over the year prior.

Year-to-date, 3,956 pet licenses have been sold resulting in \$113,335 in revenue. For the same period in 2014, 4,348 licenses were sold resulting in \$114,330 in revenue.

Street Funds:

The City's three street funds are special revenue funds where the revenue sources and expenditures are legally restricted. These funds are used for street capital construction projects, local street repair and arterial street repair and preservation projects. Through Q3-2015, the Arterial Street fund ended the period with a reduction in fund balance of \$1.5M. The Local Street fund ended the period with an increase in fund balance of \$560K, and the Arterial Street Preservation fund ended the period with a reduction in fund balance of \$860K. Due to the timing of capital projects, budgeted expenditures exceed budgeted revenues in all three funds, resulting in planned reductions to fund balances. Actual year-to-date results are generally in line with this. Projections for the street funds indicate that all three are likely to end the year with expenditures significantly below budget.

Enterprise Funds:

The City's seven enterprise funds account for operations with revenues primarily provided from user fees, charges or contracts for services.

Through the end of the third quarter, the Water fund had operating income of \$1,309,300 compared to operating income of \$1,289,500 in 2014. The Sewer fund ended the quarter with net income of \$48,000 compared to income of \$98,900 in 2014. The Sewer-Metro Utility ended the period with operating income of \$57,900 compared to operating income of \$94,900 in the previous year. Lastly, the Stormwater Utility ended the quarter with operating income of \$1,062,600 as compared with operating income of \$1,098,900 in 2014.

The Cemetery ended the third quarter with net operating income of \$33,500 compared to operating income of \$3,600 in 2014.

Internal Service Funds:

Internal Service Funds provide services to other City departments and include functions such as Insurance, Worker's Compensation, Facilities, Innovation and Technology, and Equipment Rental. All funds have sufficient revenues to cover year-to-date expenditures.

Investment Portfolio:

The City's total cash and investments at the end of Q3-2015 was \$115.7M, and compares to \$121.9 million at the end of Q2-2015.

Reviewed by Council Committees:

Councilmember:

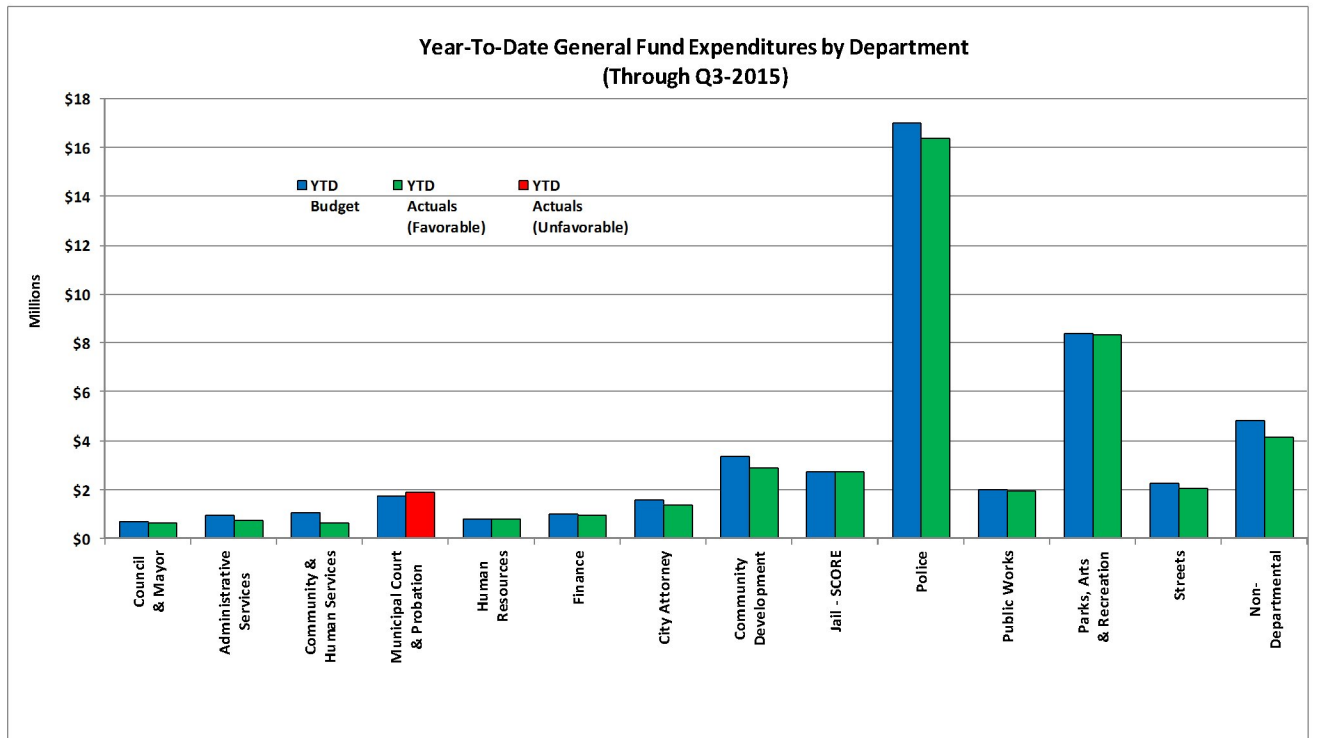
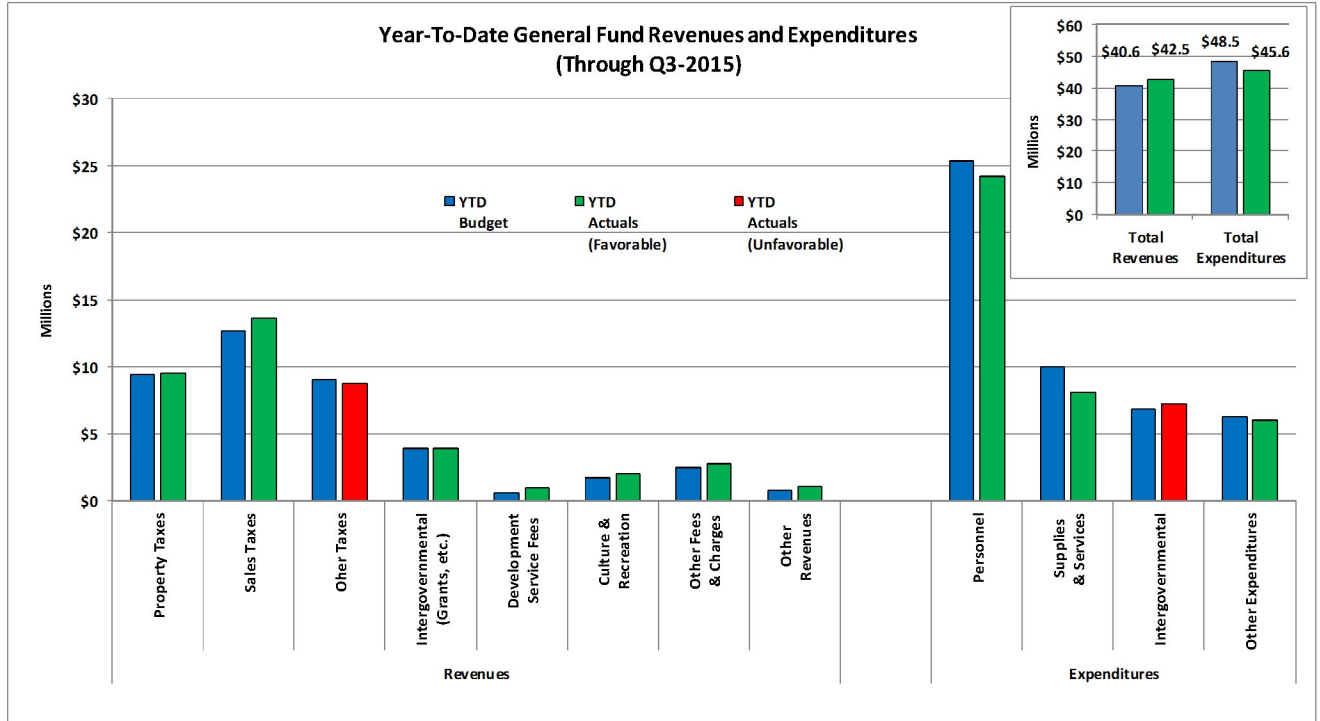
Staff:

Coleman

Meeting Date: November 30, 2015

Item Number: DI.A

General Fund Summary



General Fund Summary of Sources and Uses	2015			2014	2015 YTD Budget vs. Actual	
	Annual Budget	YTD Budget	YTD Actual	YTD Actual	Favorable (Unfavorable) Amount Percentage	
Operating Revenues						
Property Tax	\$ 17,182,600	\$ 9,456,800	\$ 9,500,023	\$ 8,671,476	\$ 43,223	0.5 %
Sales Tax	13,662,000	10,102,400	10,850,092	10,232,931	747,692	7.4 %
Sales Tax - Annexation Credit	1,856,000	1,361,500	1,469,642	1,353,361	108,142	7.9 %
Criminal Justice Sales Tax	1,589,000	1,170,000	1,341,552	1,220,359	171,552	14.7 %
Brokered Natural Gas Tax	282,000	229,700	195,126	225,727	(34,574)	(15.1) %
City Utilities Tax	3,452,300	2,580,400	2,712,038	2,583,403	131,638	5.1 %
Admissions Tax	330,300	248,000	278,210	242,304	30,210	12.2 %
Electric Tax	3,435,600	2,660,500	2,393,107	2,676,062	(267,393)	(10.1) %
Natural Gas Tax	1,152,000	1,020,700	878,683	1,016,345	(142,017)	(13.9) %
Cable TV Franchise Fee	888,900	665,800	689,428	662,669	23,628	3.5 %
Cable TV Franchise Fee - Capital	63,000	54,100	53,921	47,420	(179)	(0.3) %
Telephone Tax	1,811,000	1,361,100	1,271,170	1,369,114	(89,930)	(6.6) %
Garbage Tax (external)	106,000	79,470	84,177	79,933	4,707	5.9 %
Leasehold Excise Tax	33,000	20,900	45,968	27,111	25,068	119.9 %
Gambling Excise Tax	232,400	175,000	147,986	211,463	(27,014)	(15.4) %
Taxes sub-total	\$ 46,076,100	\$ 31,186,370	\$ 31,911,123	\$ 30,619,679	\$ 724,753	2.3 %
Business License Fees	\$ 219,000	\$ 120,200	\$ 154,096	\$ 107,374	\$ 33,896	28.2 %
Building Permits	1,100,000	869,000	977,631	1,164,856	108,631	12.5 %
Other Licenses & Permits	532,300	385,300	434,921	501,420	49,621	12.9 %
Intergovernmental (Grants, etc.)	5,443,451	3,894,478	3,929,887	3,690,117	35,410	0.9 %
Charges for Services:						
General Government Services	96,500	73,100	60,462	80,975	(12,638)	(17.3) %
Public Safety	515,100	426,207	396,978	382,509	(29,229)	(6.9) %
Development Services Fees	680,000	541,500	933,627	910,625	392,127	72.4 %
Culture and Recreation	2,058,080	1,754,500	2,030,266	1,871,665	275,766	15.7 %
Fines and Forfeits	788,040	609,600	711,380	1,040,512	101,780	16.7 %
Fees/Charges/Fines sub-total	\$ 11,432,471	\$ 8,673,885	\$ 9,629,247	\$ 9,750,053	\$ 955,363	11.0 %
Interest and Other Earnings	\$ 36,850	\$ 27,100	\$ 32,834	\$ 29,470	\$ 5,734	21.2 %
Rents, Leases and Concessions	573,200	490,700	574,287	587,800	83,587	17.0 %
Contributions and Donations	32,000	22,300	31,947	35,531	9,647	43.3 %
Other Miscellaneous	107,400	80,100	159,007	129,929	78,907	98.5 %
Transfers In	539,380	76,000	76,000	121,097	-	0.0 %
Insurance Recoveries - Capital & Operating	25,000	18,900	131,404	65,375	112,504	595.3 %
Other Revenues sub-total	\$ 1,313,830	\$ 715,100	\$ 1,005,479	\$ 969,200	\$ 290,379	40.6 %
Total Operating Revenues	\$ 58,822,401	\$ 40,575,355	\$ 42,545,850	\$ 41,338,932	\$ 1,970,495	4.9 %
Operating Expenditures						
Council & Mayor	\$ 915,017	\$ 686,800	\$ 662,611	\$ 557,961	\$ 24,189	3.5 %
Administration	1,299,136	974,700	746,156	511,602	228,544	23.4 %
Community & Human Services	1,406,523	1,052,600	644,041	689,430	408,559	38.8 %
Municipal Court & Probation	1,935,710	1,733,400	1,888,511	1,198,451	(155,111)	(8.9) %
Human Resources	1,137,785	800,300	793,308	908,539	6,992	0.9 %
Finance	1,277,225	1,006,700	975,764	899,315	30,936	3.1 %
City Attorney	2,202,159	1,610,100	1,370,421	1,232,988	239,679	14.9 %
Community Development	4,606,675	3,377,500	2,868,071	2,814,196	509,429	15.1 %
Jail - SCORE	3,670,000	2,752,500	2,744,147	3,439,293	8,353	0.3 %
Police	22,887,782	16,996,100	16,388,842	15,115,068	607,258	3.6 %
Public Works	2,724,409	2,012,700	1,975,023	1,945,676	37,677	1.9 %
Parks, Arts & Recreation	11,096,464	8,399,100	8,320,497	7,332,550	78,603	0.9 %
Streets	3,365,676	2,289,100	2,044,555	2,258,289	244,545	10.7 %
Non-Departmental	6,138,548	4,804,472	4,145,992	1,834,182	658,480	13.7 %
Total Operating Expenditures	\$ 64,663,109	\$ 48,496,072	\$ 45,567,941	\$ 40,737,539	\$ 2,928,131	6.0 %

Overview

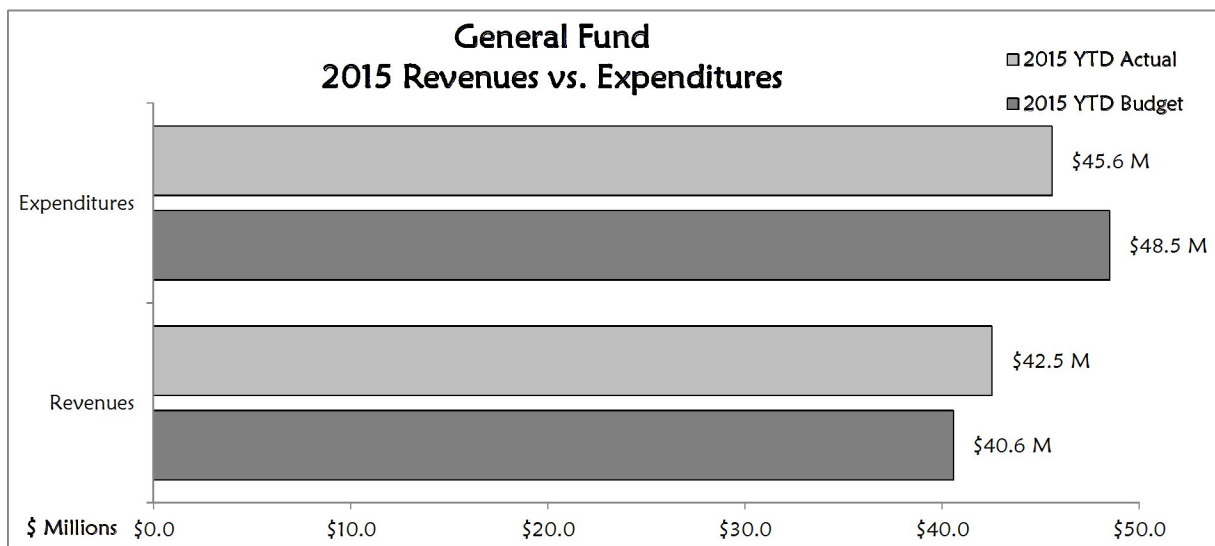
This financial overview reflects the City's overall financial position for the fiscal period ending September 30, 2015 and represents financial data available as of October 22, 2015. Budgeted revenues and operating expenditures are primarily based on the collection/disbursement average for the same period of the two prior years.

Through September 2015, General Fund revenues totaled \$42.5 million compared to a budget of \$40.6 million and were \$1.2 million higher than the revenues collected during the same period the year prior. Some notable variances to budget year-to-date include:

- General Fund sales tax revenues totaled \$10.9 million and exceeded budget by 7.4% or \$748,000, and exceeded prior year collections by \$617,000. The areas of significant increase in sales activity compared to 2014 are primarily in the automotive and retail trade categories.
- The other taxes category is performing under budget through Q3-2015 due to lower than anticipated collections in electric tax revenues and natural gas tax revenues. These revenues year-to-date were under budget by \$267,000 and \$142,000 respectively due primarily to a mild winter, which reduced customer demand for heating.
- Development services fees through September totaled \$934,000 and exceeded budget by \$392,000. The increased revenues were attributable to plan check revenues and public facility extension revenues, both of which already exceed year-end budget.
- Culture and recreation revenues exceeded the year-to-date budget by \$276,000 and exceed collections for the same period last year by \$159,000. The year-over-year increase was primarily due to \$115,000 in increased revenues collected at the Auburn Golf Course for greens fees this year compared to the same period last year (representing a 12.3% increase). In addition, revenues collected for league fees and charges for classes at the Auburn Avenue Theatre were up year-over-year by \$14,000 and \$10,000 respectively.
- Other fees and charges exceeded year-to-date budget through Q3-2015 by \$252,000 or 10.2%, primarily due to building permit revenue and fines and forfeit revenue exceeding budget expectations. These favorable variances more than offset the reduced revenue collected for general governmental services as the City no longer provides services to the City of Algona. In addition, revenue collected for public safety through Q3-2015 is lower than budget expectations. This is due to a 32.1% reduction in extra duty billable hours for private security this year, compared to the same period last year.

General Fund expenditures through the third quarter of 2015 totaled \$45.6 million compared to a budget of \$48.5 million. All departments operated within their allocated budget through Q3-2015, with the exception of the Municipal Court/Probation cost center. The Municipal Court ended the period \$155,000 over budget, or 8.9%, due to the fact that the annual payment to King County District Court for services rendered was \$336,000 higher than budgeted for the year. This budget variance will be addressed in Budget Amendment #3.

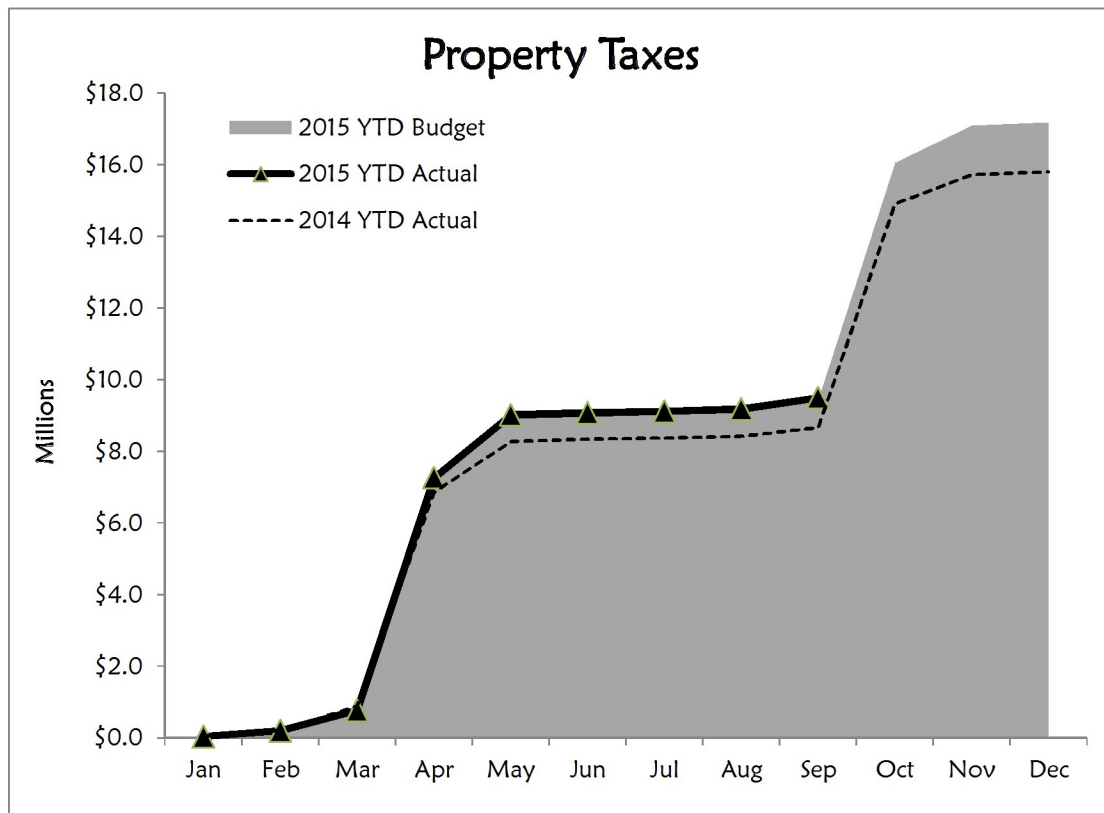
Year-to-date General Fund expenditures ended the period 11.9%, or \$4.8 million, higher than the same period last year. The increase in year-over-year expenditures was attributable to several factors including a \$2.8 million transfer to the Cumulative Reserve Fund to replenish prior withdrawals. Salary and benefit costs increased year-over-year by \$1.0 million, or 4.3%, due to lower departmental vacancies compared to the year prior as well as increased costs associated with health care and pensions. In addition, interfund charges through Q3-2015 were \$0.9 million higher than the same period the year prior, primarily from Equipment Rental (due to the addition of the Golf Course to the General Fund and increased operating, capital construction, and replacement costs) and from Facilities (due to repair and maintenance projects that were completed on several City buildings). Lastly, the cost of providing 911 services in 2015 has increased 30% over the year prior.



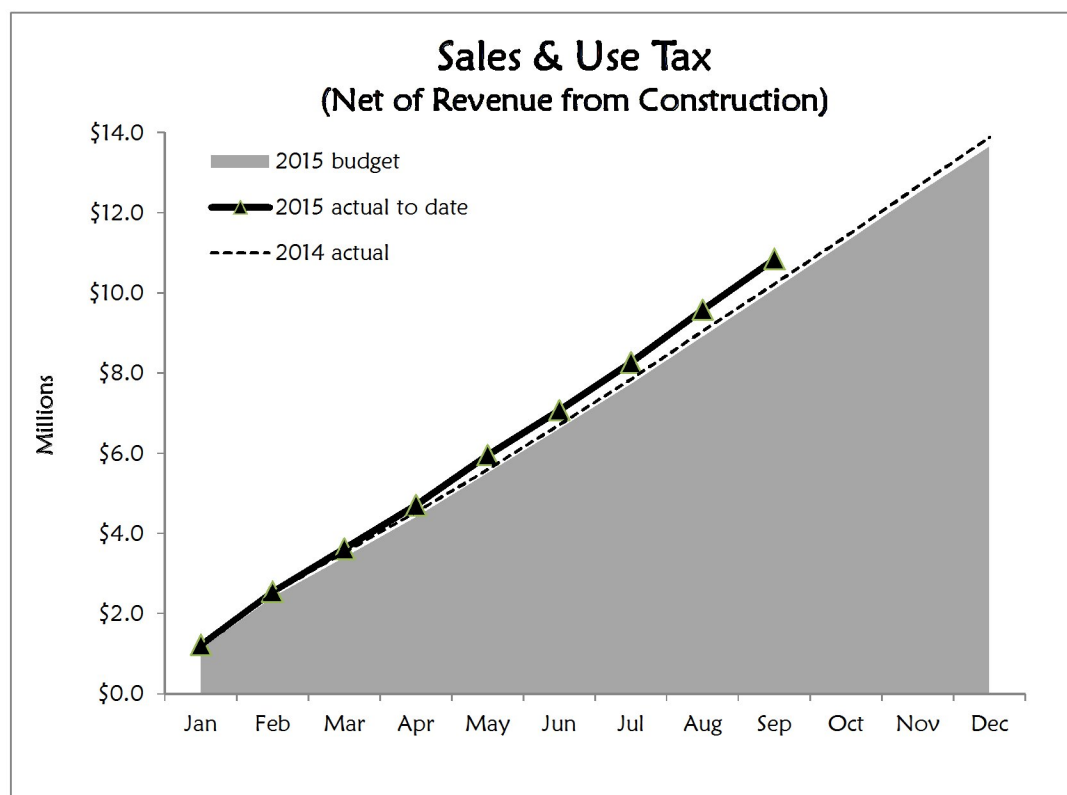
Revenues

The combined total of property tax, sales/use tax, utility tax, gambling, and admissions tax provides approximately 80% of all resources supporting general governmental activities. The following section provides additional information on these sources.

Property Tax collections through Q3-2015 totaled \$9.5 million and are on target to end the year on budget. The property tax revenue collection through September 2015 compares to \$8.7 million collected the same period the year prior, which represents a 9.6% increase year-over-year.



Sales tax collections totaled \$12.5 million of which \$10.9 million was distributed to the General Fund and \$1.6 million was distributed to the Local Street Fund (SOS) program.* Through September 2015, total sales tax revenue distributions to the General Fund exceeded budget expectations by \$748,000, or 7.4%.



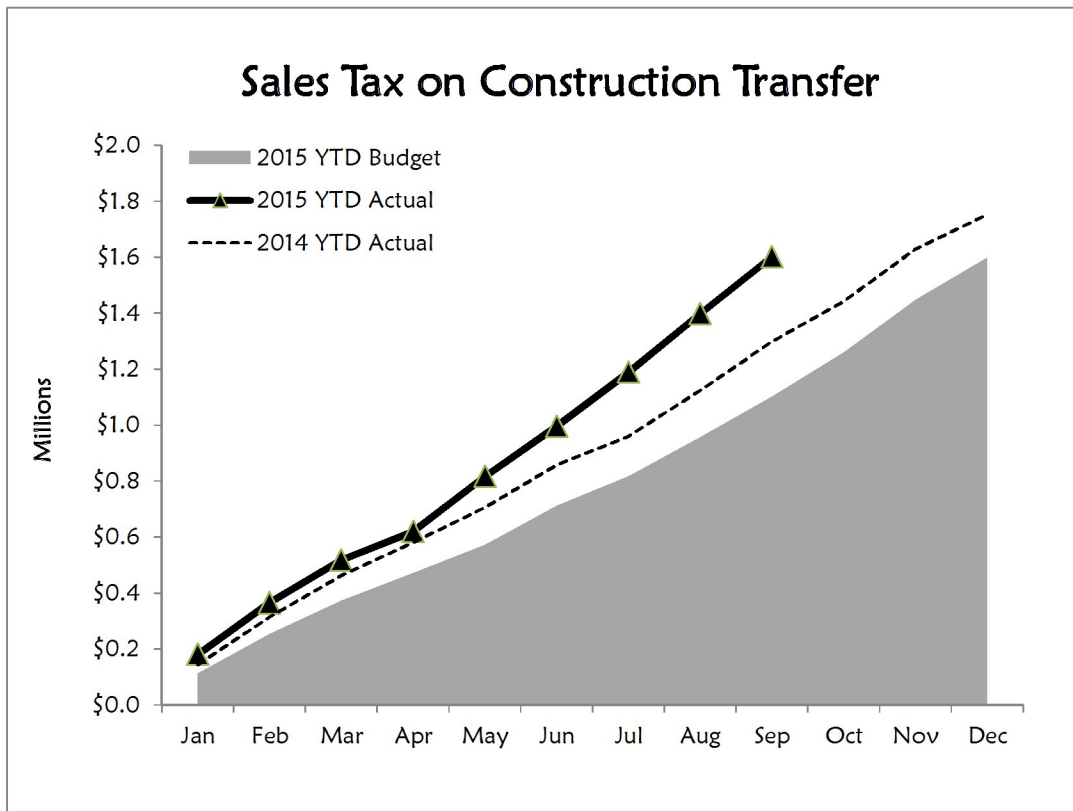
* Beginning in 2013, Local Street Fund (Fund 103) street repairs have been funded from sales taxes on construction. The total amount transferred year-to-date through Q3-2015 was \$1,602,935. The graphic above presents sales taxes under the current policy.

The following table breaks out the City's base sales tax, excluding Criminal Justice, Annexation Credit and Streamlined Sales Tax Mitigation, by major business sector.

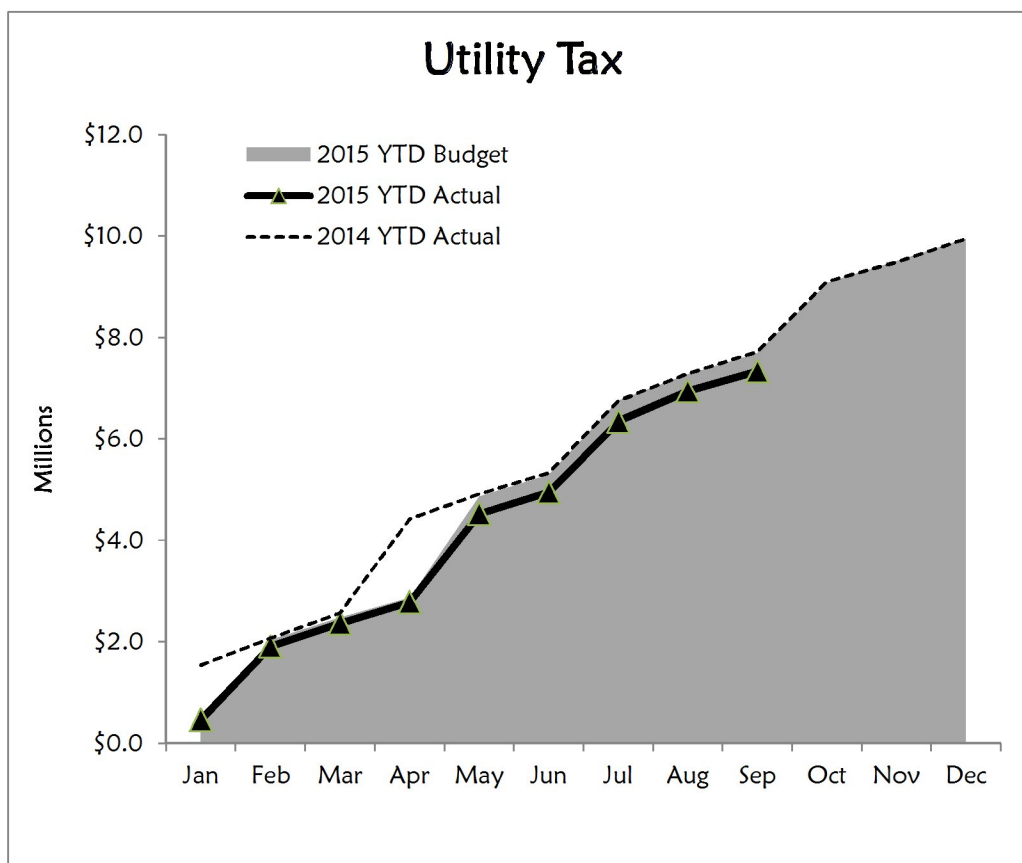
Comparison of Sales Tax Collections by SIC Group September-2015				
Component Group	2014 Actual	2015 Actual	Change from 2014	
			Amount	Percentage
Construction	\$ 1,299,177	\$ 1,602,935	\$ 303,758	23.4 %
Manufacturing	866,808	666,248	(200,560)	(23.1) %
Transportation & Warehousing	30,851	46,931	16,080	52.1 %
Wholesale Trade	889,379	934,506	45,127	5.1 %
Automotive	2,449,526	2,772,680	323,155	13.2 %
Retail Trade	3,438,556	3,719,022	280,466	8.2 %
Services	2,464,157	2,651,561	187,404	7.6 %
Miscellaneous	91,121	51,225	(39,896)	(43.8) %
YTD Total	\$ 11,529,575	\$ 12,445,109	\$ 915,534	7.9 %

Total sales tax revenue collected through Q3-2015 exceeded prior year collections by \$921,000, or 8.0%. The business sectors showing the largest increase in revenues compared to the same period last year were in the automotive, construction and retail trade industries.

Total sales tax revenue on construction, which is transferred to the Local Street Fund (Fund 103) for local street repair and maintenance, totaled \$1,603,000, which is \$304,000 higher than the same period last year, and already exceeds year-end budget for 2015 by a small margin.



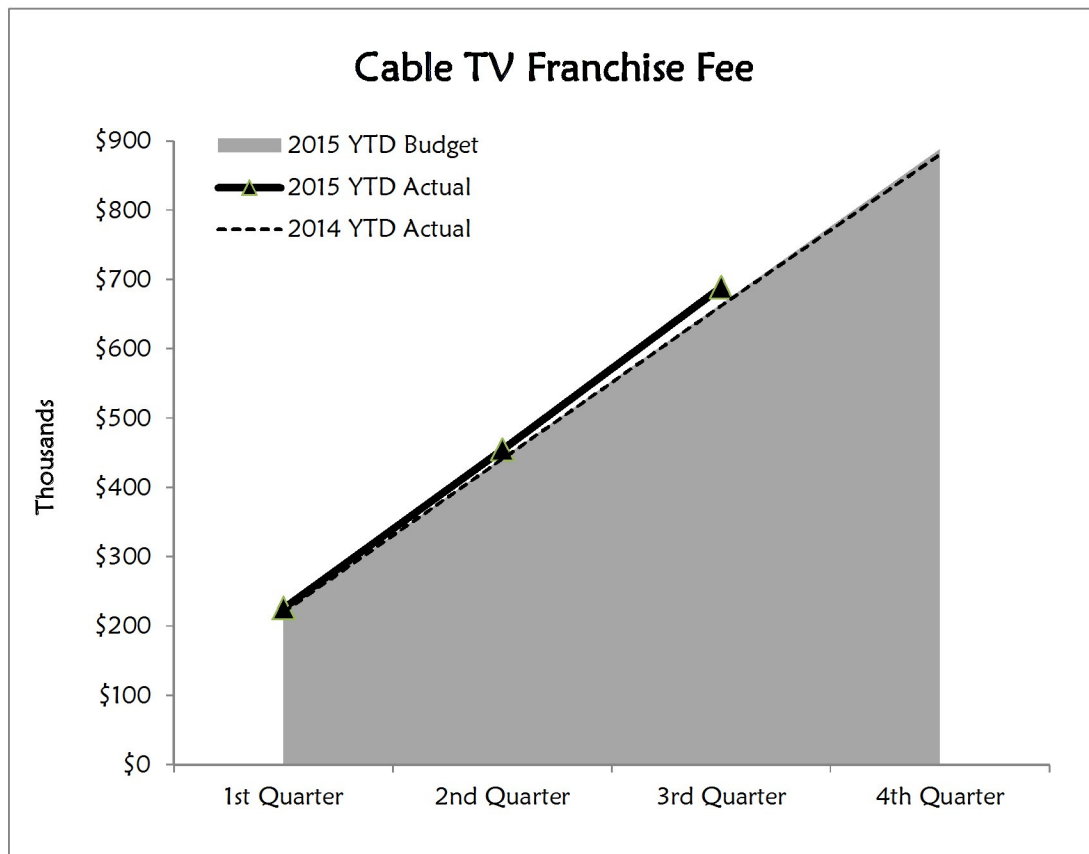
Utility Taxes consist of interfund taxes on City utilities (Water, Sewer, Storm and Solid Waste) and taxes on external utilities (Electric, Natural Gas, Telephone and Solid Waste). Utility taxes collected through the third quarter of 2015 totaled \$7.3 million compared to a budget of \$7.7 million.



As shown in the table below, overall utility tax revenues collected year-to-date were \$7.3 million, resulting in underperformance relative to budget of \$363,000, or 4.7%. A mild winter has reduced customer heating demands and resulted in year-over-year declines in electricity and natural gas sales, and therefore reducing the City's tax collections. In addition, telephone tax revenues are running \$90,000, or 6.6% unfavorable to budget.

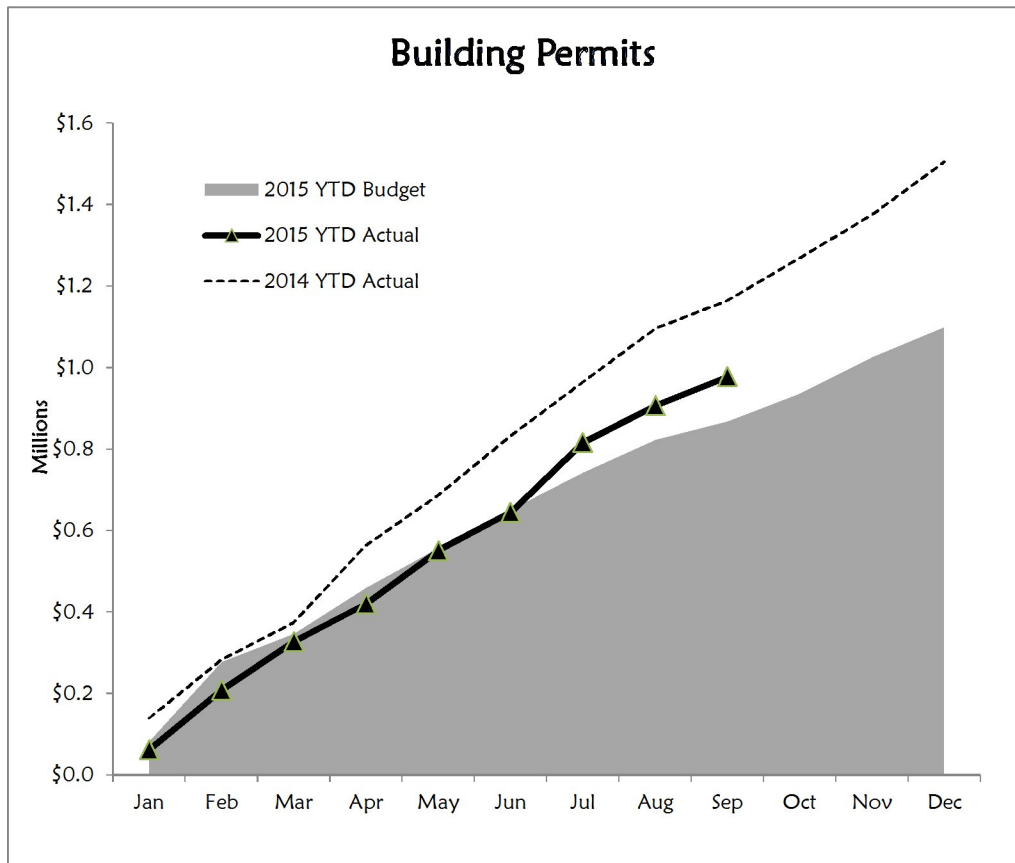
Utility Tax by Type September-2015							
Utility Tax Type	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
City Interfund Utility Taxes	\$ 2,583,403	\$ 2,580,400	\$ 2,712,038	\$ 128,635	5.0 %	\$ 131,638	5.1 %
Electric	2,676,062	2,660,500	2,393,107	(282,955)	(10.6) %	(267,393)	(10.1) %
Natural Gas	1,016,345	1,020,700	878,683	(137,662)	(13.5) %	(142,017)	(13.9) %
Telephone	1,369,114	1,361,100	1,271,170	(97,944)	(7.2) %	(89,930)	(6.6) %
Solid Waste (external)	79,933	79,470	84,177	4,244	5.3 %	4,707	5.9 %
YTD Total	\$ 7,724,857	\$ 7,702,170	\$ 7,339,175	\$ (385,682)	(5.0) %	\$ (362,995)	(4.7) %

Cable TV Franchise Fees, which are collected quarterly, totaled \$689,000 and exceeded year-to-date budget by \$27,000 or 4.0%.

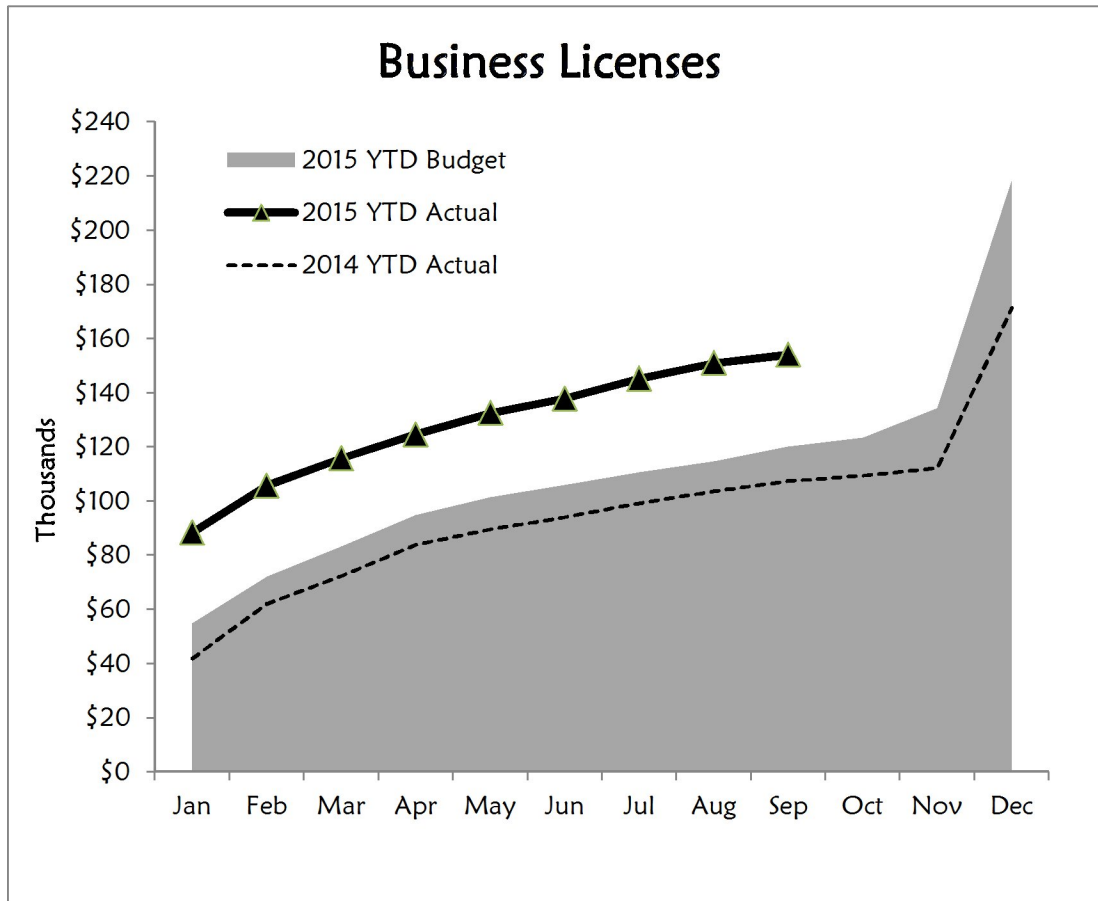


Licenses and Permits include business licenses, building permits, plumbing, electric and other licenses and permit fees. Building permit fees and business licenses make up about 70% of the annual budgeted revenue in this category.

Total building permit revenues collected through September totaled \$978,000 compared to a year-to-date budget of \$869,000. Building permits issued through September total 594 and compares to 662 issued during the same period in 2014. Major projects contributing to revenues this quarter include building permits for the Green River College off-campus building, and permits for the seating and finish upgrades to Regal Cinema, as well as other projects and numerous housing developments – most notably Lakeland Hills Estates.



Business license revenues collected through September totaled \$154,000 compared to \$107,000 collected the same period in 2014; the difference is due to the timing of collections. The graphic below reflects the timing of payments by business owners, where the majority of business license payments are typically collected during the first two months of the year and the last month of the year.



Intergovernmental revenues include Grants (Direct & Indirect Federal, State and Local), compact revenue from the Muckleshoot Indian Tribe (MIT), intergovernmental and state shared revenues. Collections to date totaled \$3.9 million and were \$31,000, or 0.8%, higher than budget.

Favorable variances in Motor Vehicle Fuel Tax revenue and Liquor Excise revenues offset the reduced revenues received in Federal Grant monies and Criminal Justice High Crime revenues. Due to the timing of the hire dates of the two COPS Grant officers, Federal Grant revenues will end the year under budget expectations.

Effective during the state's 2016 fiscal year budget cycle, the City of Auburn does not qualify for Criminal Justice High Crime revenues because the City's crime rate for the last reporting period did not exceed the statewide average. Therefore, the City of Auburn will not receive these distributions for reporting periods Q3-2015 through Q2-2016. The fiscal impact to the City of Auburn in 2015 is an estimated reduction in general fund revenues of \$96,000.

Intergovernmental September-2015							
Revenue	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	% Change	Amount	% Change
Federal Grants	\$ 90,084	\$ 220,000	\$ 148,202	\$ 58,118	64.5 %	\$ (71,798)	(32.6) %
State Grants	67,921	196,100	192,790	124,869	183.8 %	(3,310)	(1.7) %
Muckleshoot Casino Emerg.	444,667	431,400	449,301	4,635	1.0 %	17,901	4.1 %
Intergovernmental Service	55,102	0	14,423	(40,679)	(73.8) %	14,423	N/A
State Shared Revenues:							
Streamlined Sales Tax	1,478,789	1,507,300	1,468,082	(10,707)	(0.7) %	(39,218)	(2.6) %
Motor Vehicle Fuel Tax	752,587	699,000	784,333	31,746	4.2 %	85,333	12.2 %
Criminal Justice - High Crime	47,904	144,000	96,509	48,605	101.5 %	(47,491)	(33.0) %
Criminal Justice - Population	13,992	13,300	14,843	851	6.1 %	1,543	11.6 %
Criminal Justice - Special Prog.	51,989	50,300	54,433	2,445	4.7 %	4,133	8.2 %
Marijuana Enforcement	0	0	4,881	4,881	N/A	4,881	N/A
State DUI	9,926	10,000	8,328	(1,597)	(16.1) %	(1,672)	(16.7) %
Fire Insurance Tax	77,558	70,000	75,702	(1,855)	(2.4) %	5,702	8.1 %
Liquor Excise	101,740	76,223	117,851	16,112	15.8 %	41,629	54.6 %
Liquor Profit	488,207	472,755	490,501	2,294	0.5 %	17,746	3.8 %
Total State Shared:	3,022,691	3,042,878	3,115,465	92,774	3.1 %	72,588	2.4 %
YTD Total	\$ 3,690,117	\$3,894,478	\$ 3,929,887	\$ 239,770	6.5 %	\$ 35,410	0.9 %

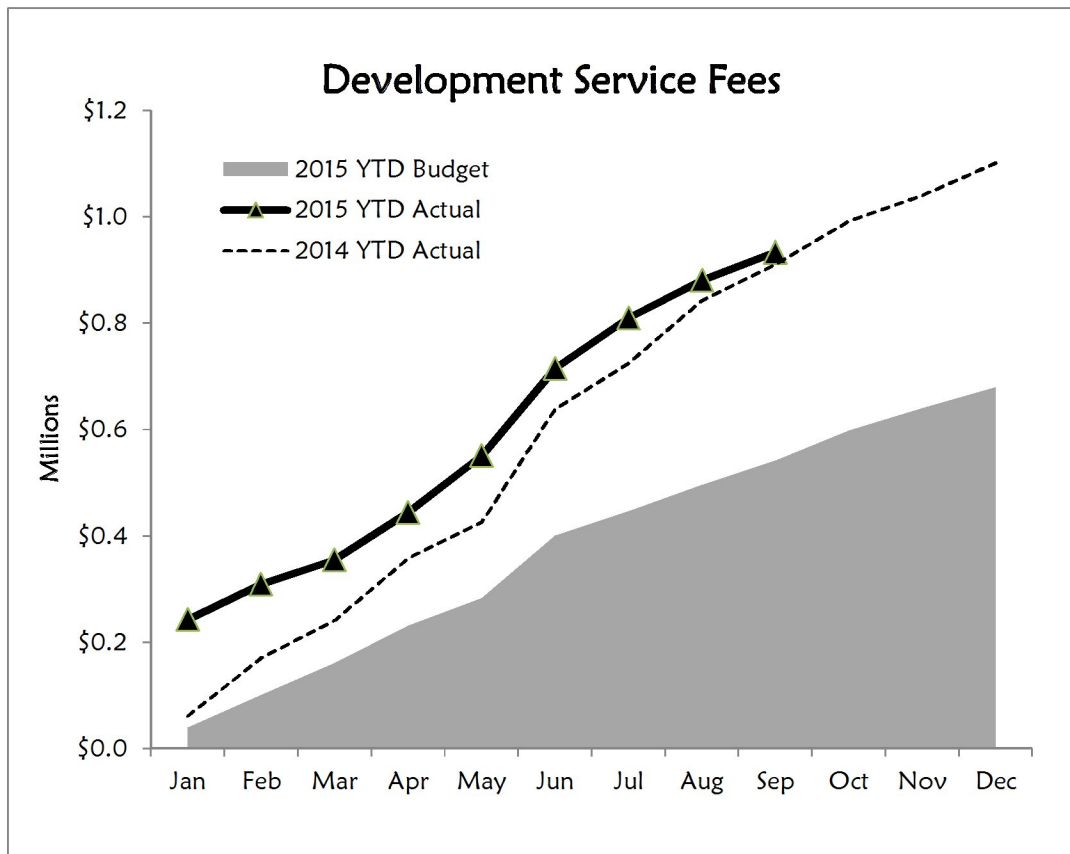
Charges for Services consist of general governmental services, public safety, development service fees and cultural & recreation fees. Overall, charges for services collected through Q3-2015 totaled \$3.4 million compared to a year-to-date budget of \$2.8 million. Total revenues collected thus far exceed year-to-date budget by \$626,000, or 22.4%.

General governmental revenues through Q3-2015 totaled \$60,000 compared to a budget of \$73,000. The underperformance to budget was due to the fact that the City no longer provides services to the City of Algona; therefore the City will not receive reimbursement for services.

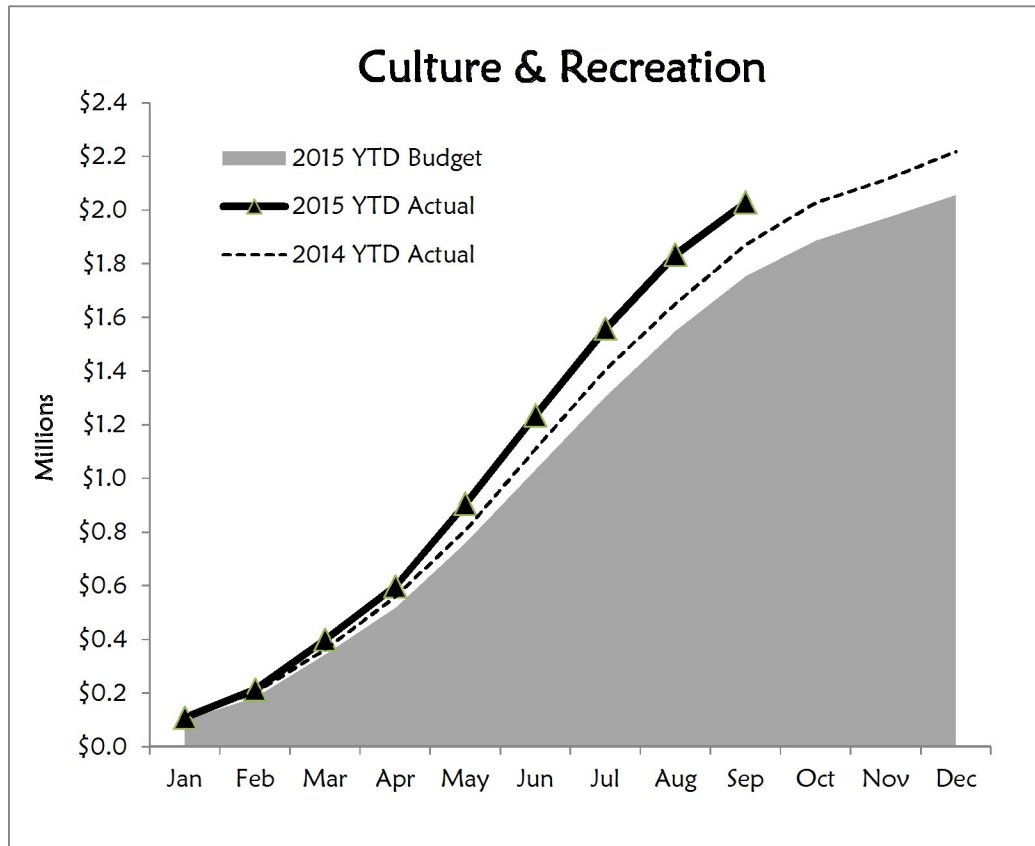
Public safety revenues collected year-to-date totaled \$397,000 as compared to a budget of \$426,000. Public safety revenues consist of revenues generated for Police Officer extra duty overtime, where officers are contracted for services and reimbursement is made by the hiring contractor. Effective June 2014, public safety revenue also includes reimbursement from the Muckleshoot Indian Tribe (MIT) for a full-time dedicated Police Officer and associated expenditures. Public safety revenues through Q3-2015 were lower than anticipated, primarily due to the fact that extra duty billable hours through Q3-2015 were down 32.1% compared to the same period last year.

Development services fee collections, which primarily consist of plan check fees, totaled \$934,000 and exceeded year-to-date budget by \$392,000. Total plan check fees collected in Q3-2015 totaled \$140,000 and include revenues related to several commercial and residential projects including upgrades to Multicare as well as plans for Edgeview, Mountain View North and Mountain View South housing developments.

Charges for Services by Type September-2015							
Revenue	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
General Government	\$ 80,975	\$ 73,100	\$ 60,462	\$ (20,514)	(25.3) %	\$ (12,638)	(17.3) %
Public Safety	382,509	426,207	396,978	14,469	3.8 %	(29,229)	(6.9) %
Development Services	910,625	541,500	933,627	23,002	2.5 %	392,127	72.4 %
Culture & Recreation	1,871,665	1,754,500	2,030,266	158,601	8.5 %	275,766	15.7 %
YTD Total	\$ 3,245,775	\$ 2,795,307	\$ 3,421,332	\$ 175,557	5.4 %	\$ 626,025	22.4 %

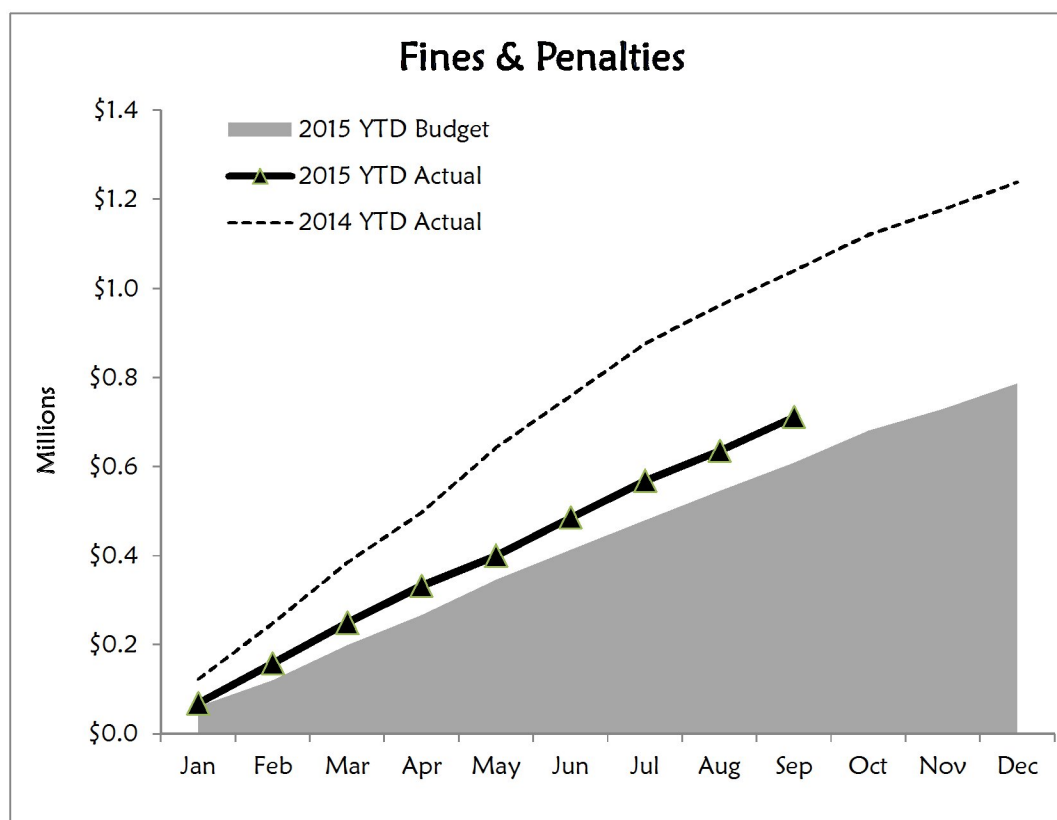


Culture and recreation revenues totaled \$2.0 million and exceeded year-to-date budget by \$276K, or 15.7%, primarily due to higher revenue collected at the Auburn Golf Course for greens fees. Greens fee revenue collected through Q3 totaled \$1,048,000 and exceeded year end budget of \$1,045,000. In addition, both league fees and revenue related to Auburn Avenue Theatre classes exceeded year-end budget expectations through Q3-2015.



Fines & Penalties include traffic and parking infraction penalties, criminal fines (including criminal traffic, criminal non traffic and other criminal offenses) as well as non-court fines such as false alarm fines. Total revenue collected through Q3-2015 totaled \$711,000, compared to a budget of \$610,000 and prior year collections of \$1.0 million. Effective June 2014, the Redflex Photo Enforcement Program was cancelled, which is the contributing factor for the significant year-over-year decline in fines and forfeits revenue.

Fines & Forfeits by Type September-2015							
Month	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
Civil Penalties	\$ 13,115	\$ 11,900	\$ 8,823	\$ (4,292)	(32.7) %	\$ (3,077)	(25.9) %
Civil Infraction Penalties	368,220	344,600	384,758	16,538	4.5 %	40,158	11.7 %
Redflex Photo Enforcement	377,730	0	1,859	(375,871)	(99.5) %	1,859	N/A %
Parking Infractions	102,962	86,900	105,877	2,916	2.8 %	18,977	21.8 %
Criminal Traffic Misdemeanor	39,908	39,100	41,568	1,660	4.2 %	2,468	6.3 %
Criminal Non-Traffic Fines	33,951	35,900	36,895	2,944	8.7 %	995	2.8 %
Criminal Costs	38,366	31,400	42,706	4,340	11.3 %	11,306	36.0 %
Non-Court Fines & Penalties	66,260	59,800	88,892	22,632	34.2 %	29,092	48.6 %
YTD Total	\$1,040,512	\$ 609,600	\$ 711,380	\$ (329,132)	(31.6) %	\$ 101,780	16.7 %

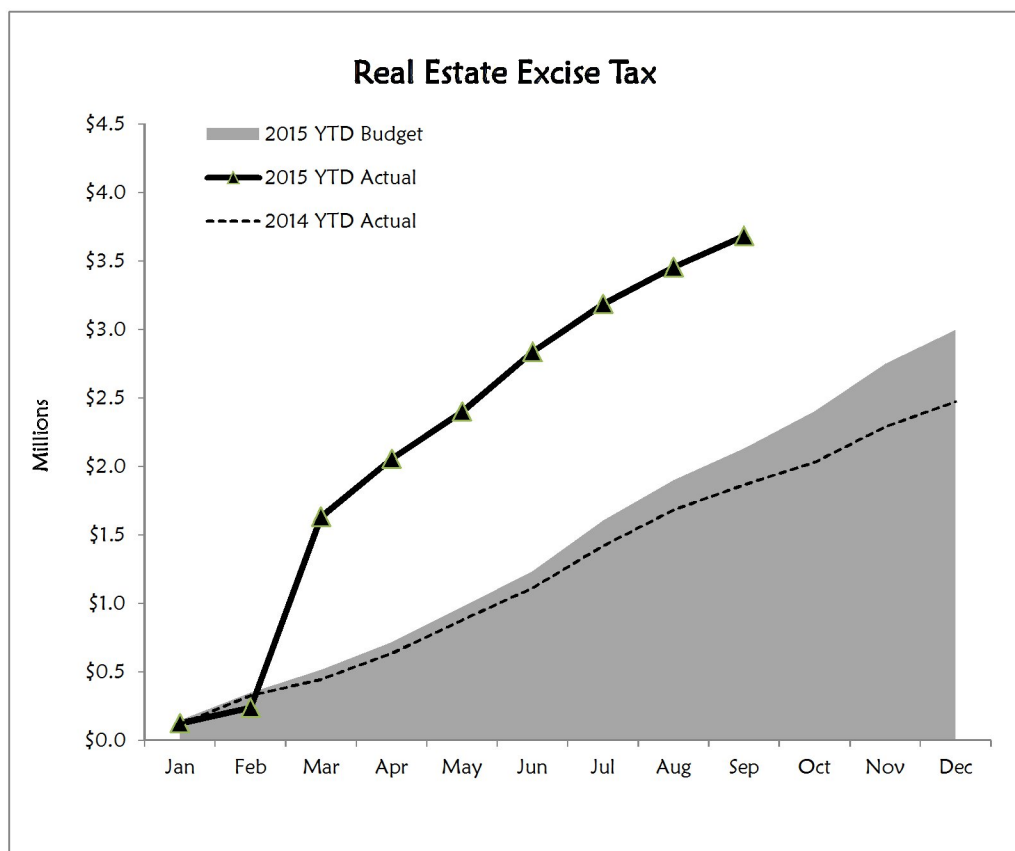


Miscellaneous revenues primarily consist of investment earnings, income from facility rentals, contributions & donations, and other miscellaneous income, which includes the quarterly purchasing card (P-card) rebate monies. Total revenues collected in this category through Q3-2015 totaled \$798,000 and exceeded budget expectation of \$620,000. Rents and leases revenue through Q3-2015 exceed budget by \$84,000, primarily due to both golf cart rental revenues and City owned facilities rental revenues having already exceeded year end budget expectations. In addition, other miscellaneous revenues collected exceeded year-to-date budget expectations by \$79,000, primarily due to higher than budgeted P-Card rebate monies collected through September.

Miscellaneous Revenues by Type September-2015							
Month	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
Interest & Investments	\$ 29,470	\$ 27,100	\$ 32,834	\$ 3,364	11.4 %	\$ 5,734	21.2 %
Rents & Leases	587,800	490,700	574,287	(13,513)	(2.3) %	83,587	17.0 %
Contributions & Donations	35,531	22,300	31,947	(3,584)	(10.1) %	9,647	43.3 %
Other Miscellaneous Revenue	129,929	80,100	159,007	29,079	22.4 %	78,907	98.5 %
YTD Total	\$ 782,729	\$ 620,200	\$ 798,076	\$ 15,346	2.0 %	\$ 177,876	28.7 %

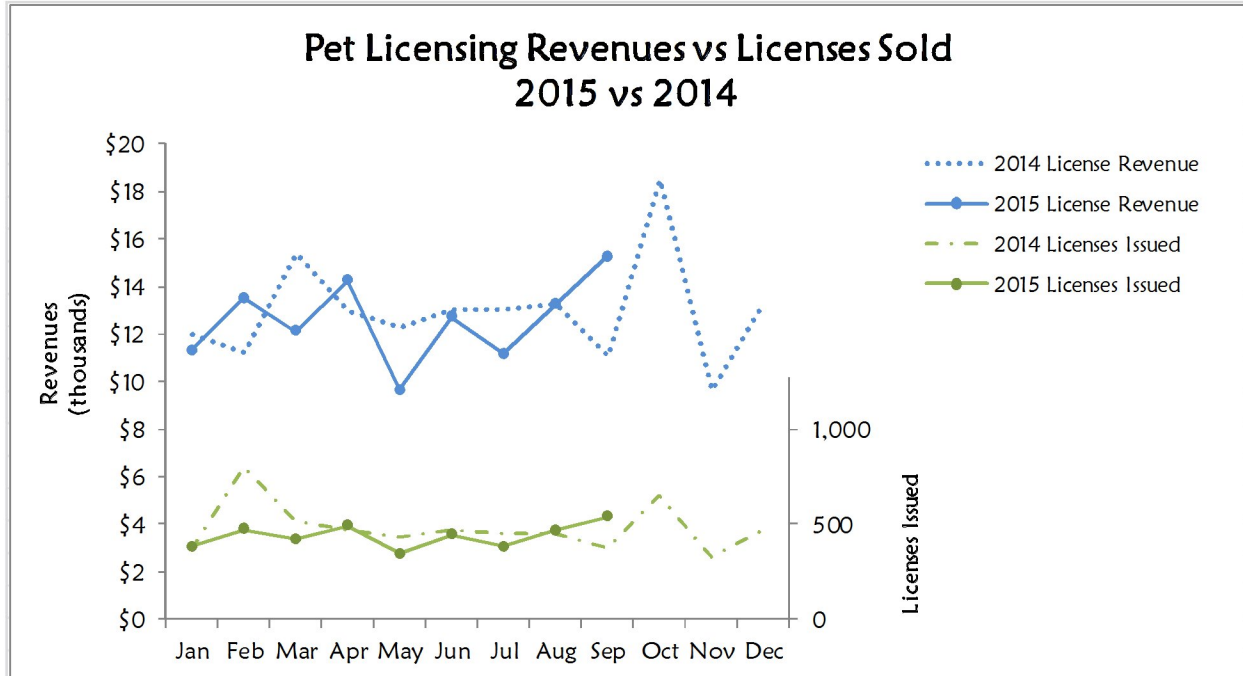
Real Estate Excise Tax (REET) revenue is receipted into the Capital Improvement Projects Fund and is used for governmental capital projects. REET revenues collected through Q3-2015 totaled \$3.7 million, compared to a budget expectation of \$2.1 million. REET revenues collected through Q3-2015 already exceed the year-end budget and have surpassed historical collections. Real estate sales in the City of Auburn this quarter included the sale of several large plots of vacant land, the sale of several businesses, and the sale of over 400 single family residences.

Real Estate Excise Tax Revenues September-2015							
Month	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
Jan	\$ 119,765	\$ 148,800	125,089	\$ 5,324	4.4 %	\$ (23,711)	(15.9) %
Feb	208,206	201,200	115,287	(92,919)	(44.6) %	(85,913)	(42.7) %
Mar	118,578	166,900	1,394,226	1,275,648	1075.8 %	1,227,326	735.4 %
Apr	189,771	200,300	423,394	233,624	123.1 %	223,094	111.4 %
May	243,472	258,900	345,489	102,017	41.9 %	86,589	33.4 %
Jun	236,067	263,500	436,101	200,033	84.7 %	172,601	65.5 %
Jul	305,214	365,300	348,745	43,531	14.3 %	(16,555)	(4.5) %
Aug	263,573	295,900	269,454	5,881	2.2 %	(26,446)	(8.9) %
Sep	182,829	233,500	228,140	45,311	24.8 %	(5,360)	(2.3) %
Oct	163,912	271,100					
Nov	259,026	348,500					
Dec	183,799	246,100					
YTD Total	\$ 1,867,475	\$ 2,134,300	\$ 3,685,925	\$ 1,818,450	97.4 %	\$1,551,625	72.7 %
Annual Total	\$ 2,474,212	\$3,000,000					



Pet Licensing

Year-to-date, 3,956 pet licenses have been sold resulting in \$113,335 in revenue. For the same period in 2014, 4,348 licenses were sold resulting in \$114,330 in revenue.



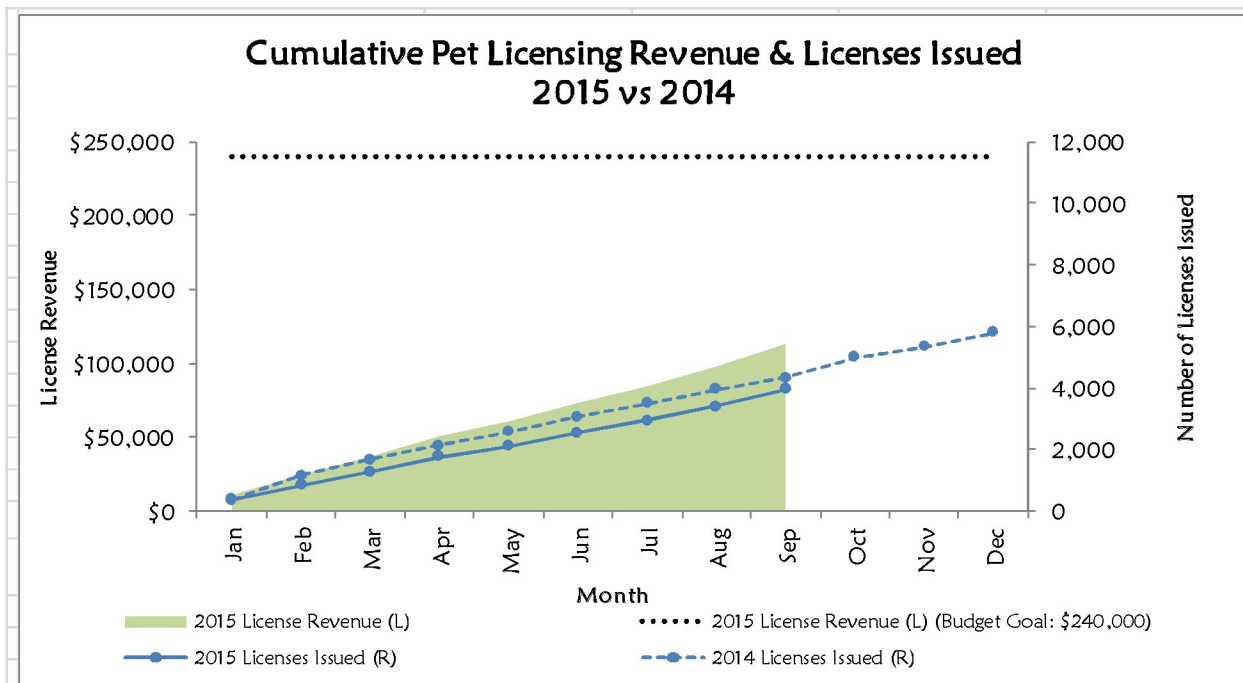
2015 Budget Goal: \$240,000 or more

2015 Revenue = \$113,335

2014 Revenue = \$114,330

2015 Licenses Sold = 3,956

2014 Licenses Sold = 4,348



Street Funds

This section provides financial overview of the City's three street funds for the fiscal period ending September 30, 2015. The City's three street funds include the Arterial Street Fund (Fund 102), the Local Street Fund (Fund 103), and the Arterial Street Preservation Fund (Fund 105). The capital project expenditures for each of these funds are budgeted primarily based on the collection/disbursement average for the same period of the prior two years.

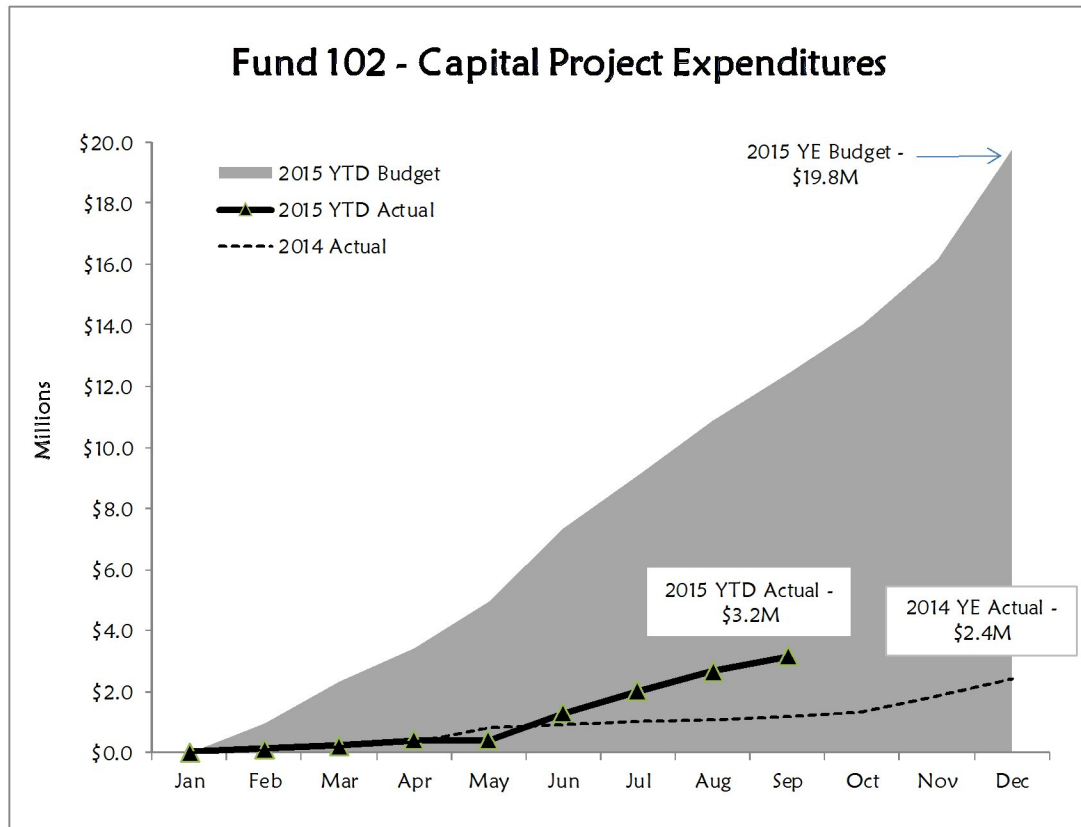
Fund 102 – Arterial Street Fund

The Arterial Street Fund is a Special Revenue fund which is funded by transportation grants, traffic impact fees, a portion of the City's gas tax receipts, Public Works Trust Fund loans, developer contributions, as well as other funding sources for street capital construction projects. There are over 30 separate street projects budgeted in this fund in 2015. Some of these projects include the South 272nd /South 277th Street Corridor Improvement Project, the Auburn Way South (AWS) Fir Street Southeast to Hemlock Street Southeast Project, as well as the AWS Corridor Safety Improvement Project (Muckleshoot Plaza to Dogwood).

Through September 2015, revenues collected totaled \$2.4 million as compared to prior year collections for the same period of \$2.6 million. Expenditures through September totaled \$3.9 million, compared to \$2.6 million spent the same period last year.

Fund 102 - Arterial Street Summary of Sources and Uses	2015			2014	2015 YTD Budget vs. Actual	
	Annual				Favorable (Unfavorable)	
	Budget	YTD Budget	YTD Actual	YTD Actual	Amount	Percentage
Report Period: Through September 2015						
Revenues						
Federal Grants	\$ 6,448,969	\$ 2,862,659	\$ 975,716	\$ 605,896	\$ (1,886,943)	(65.9) %
State Grants	6,820,658	3,972,554	319,214	436,031	(3,653,340)	(92.0) %
Motor Vehicle Fuel Tax	530,000	397,500	363,669	353,366	(33,831)	(8.5) %
Developer Contributions	2,001,328	1,500,996	0	564	(1,500,996)	(100.0) %
Miscellaneous Revenue	776,356	582,267	82,953	15,272	(499,314)	(85.8) %
Other Governmental Agencies	0	0	61,520	254,988	61,520	N/A %
Public Works Trust Fund Loans	0	0	0	240,366	0	N/A %
Operating Transfer In	3,350,137	2,512,603	553,723	733,954	(1,958,880)	(78.0) %
Investment Income	2,000	1,500	2,159	1,641	659	43.9 %
Total Revenues	\$ 19,929,448	\$ 11,830,079	\$ 2,358,953	\$ 2,642,077	\$ (9,471,126)	(80.1) %
Expenditures						
Salary and Benefits	\$ 804,773	\$ 624,431	\$ 299,722	\$ 334,120	\$ 324,709	52.0 %
Services and Charges	200,000	150,000	146,492	169,744	3,508	2.3 %
Capital Outlay	19,781,780	12,413,520	3,178,951	1,760,645	9,234,569	74.4 %
Interfund Payments for Services	71,150	53,363	53,361	58,490	2	0.0 %
Debt Service Principal and Interest	218,763	218,763	218,761	213,902	2	0.0 %
Operating Transfer Out	10,053	0	0	17,003	0	N/A %
Total Expenditures	\$ 21,086,519	\$ 13,460,077	\$ 3,897,287	\$ 2,553,905	\$ 9,562,789	71.0 %
Net Change in Fund Balance	\$ (1,157,071)	\$ (1,629,998)	\$ (1,538,334)	\$ 88,173	\$ (19,033,915)	1167.7 %

Beginning Fund Balance, January 1, 2015	\$ 2,781,100
Net Change in Fund Balance, September 2015	(1,538,334)
Ending Fund Balance, September 2015	\$ 1,242,766
2015 Budgeted Ending Fund Balance	\$ 1,624,029

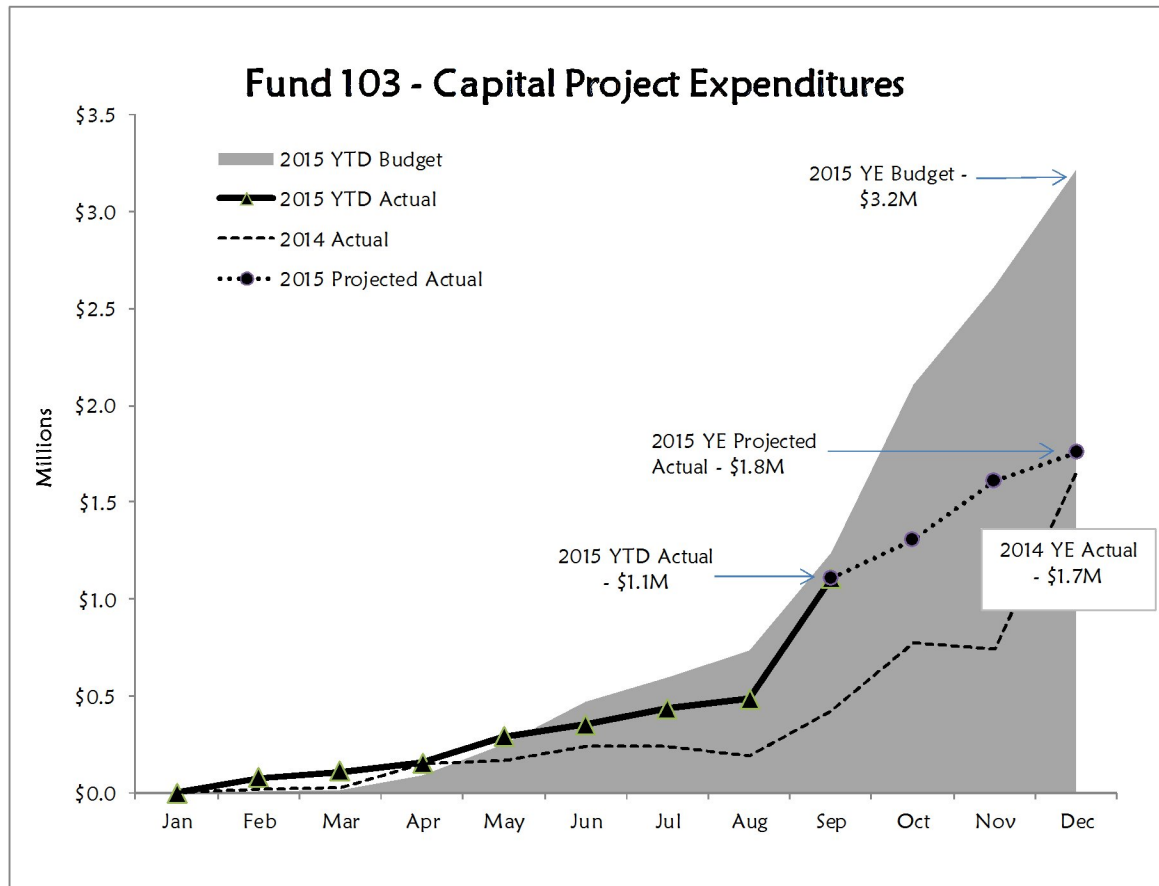


Fund 103 – Local Street Fund

The Local Street Fund is a Special Revenue fund where the revenue from sales taxes on construction is used for local street repairs. Through September 2015, revenues in this fund exceeded budget expectations by \$499,000, or 39.7%. Expenditures year-to-date were below budget by \$150,000, or 11.1%. Projects within this fund include Pavement Patching and Overlay and Local Street Pavement Reconstruction.

Fund 103 - Local Street Fund Summary of Sources and Uses	2015			2014	2015 YTD Budget vs. Actual	
	Annual				Favorable (Unfavorable)	
	Budget	YTD Budget	YTD Actual	YTD Actual	Amount	Percentage
Report Period: Through September 2015						
Revenues						
Sales Tax on Construction	\$ 1,600,000	\$ 1,104,900	\$ 1,602,935	\$ 1,299,177	\$ 498,035	45.1 %
Operating Transfer In	150,000	150,000	150,000	150,000	0	0.0 %
Interest Earnings	2,500	1,875	2,667	1,838	792	42.3 %
Miscellaneous Revenue	0	0	0	26,034	0	N/A %
Total Revenues	\$ 1,752,500	\$ 1,256,775	\$ 1,755,602	\$ 1,477,049	\$ 498,827	39.7 %
Expenditures						
Salary and Benefits	\$ 128,566	\$ 96,424	\$ 78,943	\$ 88,343	\$ 17,481	18.1 %
Services and Charges	300	225	416	314	(191)	(84.8) %
Capital Outlay	3,218,665	1,240,157	1,107,349	423,875	132,808	10.7 %
Interfund Payments for Services	12,470	9,353	9,360	10,053	(8)	(0.1) %
Operating Transfer Out	10,053	0	0	17,003	0	N/A %
Total Expenditures	\$ 3,370,054	\$ 1,346,159	\$ 1,196,068	\$ 539,588	\$ 150,091	11.1 %
Net Change in Fund Balance	\$ (1,617,554)	\$ (89,384)	\$ 559,534	\$ 937,460	\$ 348,737	(390.2) %

Beginning Fund Balance, January 1, 2015	\$ 2,042,977
Net Change in Fund Balance, September 2015	559,534
Ending Fund Balance, September 2015	\$ 2,602,512
2015 Budgeted Ending Fund Balance	\$ 425,424

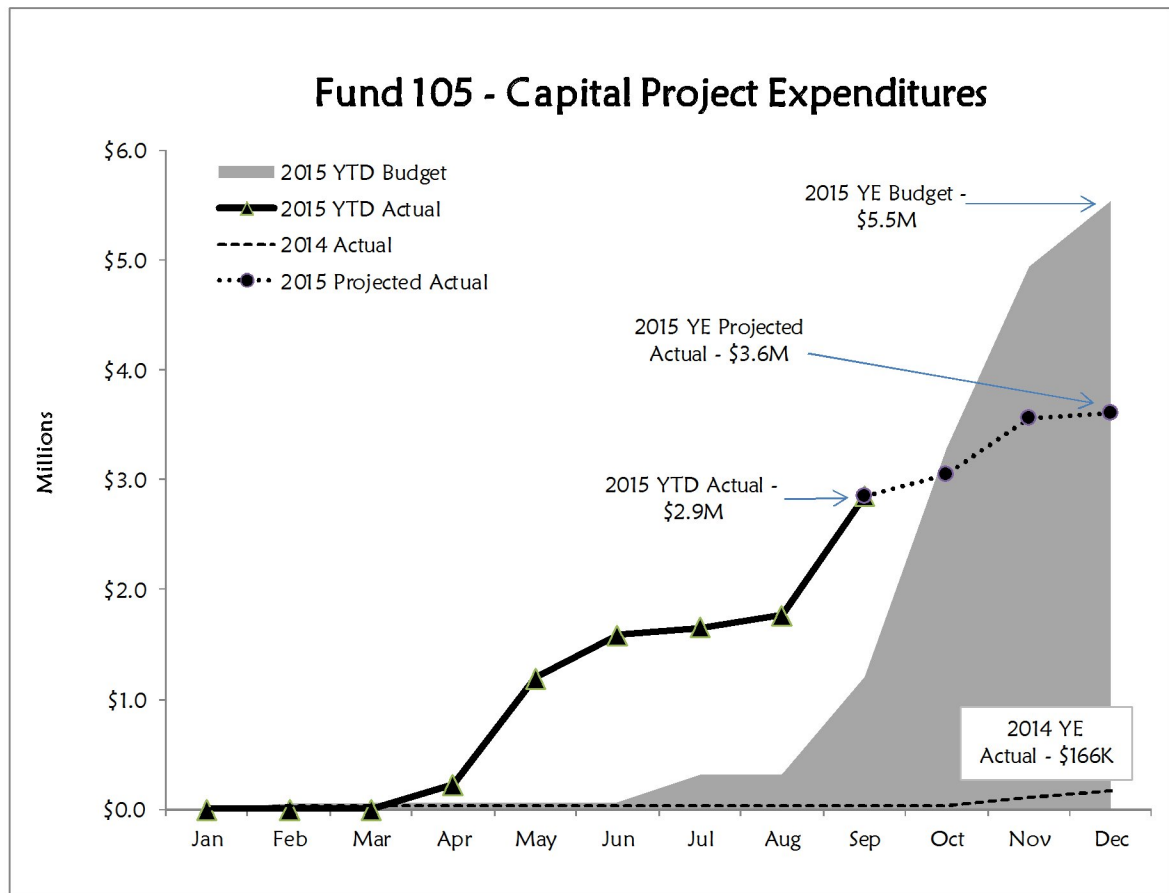


Fund 105 – Arterial Street Preservation Fund

The Arterial Street Preservation Fund is a Special Revenue fund which is primarily funded by a 1.0% utility tax that was adopted by City Council in 2008. This portion of utility tax revenues is restricted for arterial street repair and preservation projects. Some projects budgeted within the Arterial Street Preservation Fund in 2015 include Pavement Patching and Overlay, the annual Arterial and Collector Crack Seal project, and the Auburn Way North Preservation project. Through September 2015, year-to-date revenues totaled \$2.2 million as compared to a budget of \$2.3 million. Expenditures through this period totaled \$3.0 million.

Fund 105 - Arterial St. Presv. Summary of Sources and Uses Report Period: Through September 2015	2015			2014	2015 YTD Budget vs. Actual	
	Annual				Favorable (Unfavorable)	
	Budget	YTD Budget	YTD Actual	YTD Actual	Amount	Percentage
Revenues						
City Utility Tax	\$ 578,000	\$ 432,100	\$ 452,006	\$ 430,567	\$ 19,906	4.6 %
Electric Utility Tax	687,100	532,000	478,621	535,212	(53,379)	(10.0) %
Natural Gas Utility Tax	230,400	204,700	175,737	203,269	(28,963)	(14.1) %
Cable TV Tax	177,800	133,100	139,192	133,837	6,092	4.6 %
Telephone Utility Tax	362,200	276,900	254,234	273,823	(22,666)	(8.2) %
Garbage Utility Tax (External Haulers)	17,700	13,275	14,030	13,322	755	5.7 %
Grants	80,000	60,000	35,301	0	(24,699)	(41.2) %
Developer Mitigation Fees	190,000	0	0	0	0	N/A %
Operating Transfer In	612,340	612,340	612,340	0	0	0.0 %
Interest Earnings	1,500	1,125	2,719	1,453	1,594	141.7 %
Total Revenues	\$ 2,937,040	\$ 2,265,540	\$ 2,164,180	\$ 1,591,483	\$ (101,360)	(4.5) %
Expenditures						
Salary and Benefits	\$ 82,071	\$ 61,553	\$ 162,060	\$ 39,372	\$ (100,507)	(163.3) %
Services and Charges	150,000	0	0	0	0	N/A %
Capital Outlay	5,543,221	1,210,625	2,850,174	39,882	(1,639,549)	(135.4) %
Operating Transfer Out	95,463	10,000	8,411	17,003	1,589	15.9 %
Total Expenditures	\$ 5,870,755	\$ 1,282,178	\$ 3,020,645	\$ 96,258	\$ (1,738,467)	(135.6) %
Net Change in Fund Balance	\$ (2,933,715)	\$ 983,362	\$ (856,465)	\$ 1,495,225	\$ 1,637,108	166.5 %

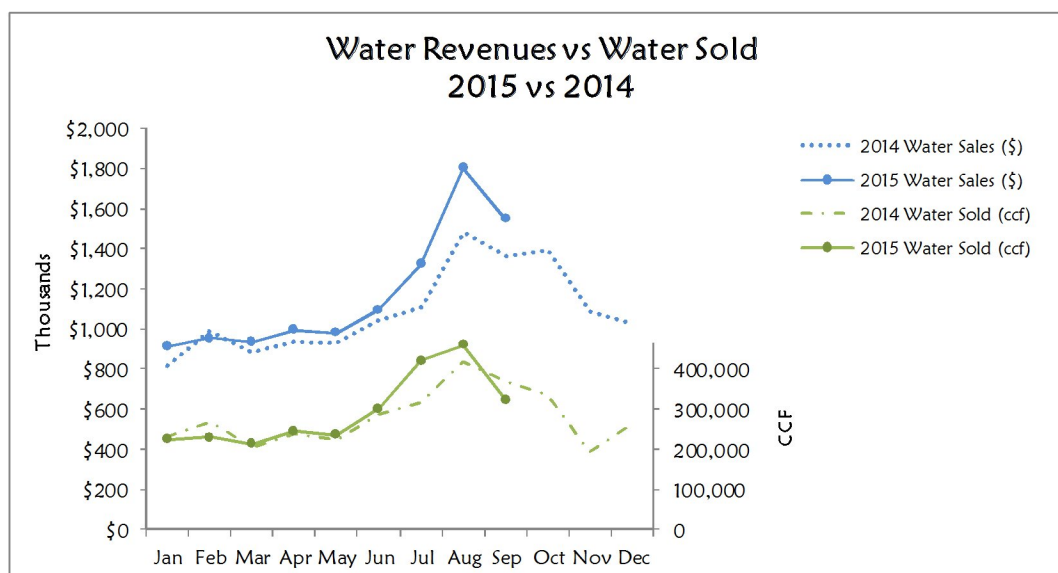
Beginning Fund Balance, January 1, 2015	\$ 3,180,980
Net Change in Fund Balance, September 2015	(856,465)
Ending Fund Balance, September 2015	\$ 2,324,516
2015 Budgeted Ending Fund Balance	\$ 247,265



Enterprise Funds

Detailed Working Capital and Fund Balance statements for Enterprise and Internal Service funds can be found in the Appendix at the end of this report.

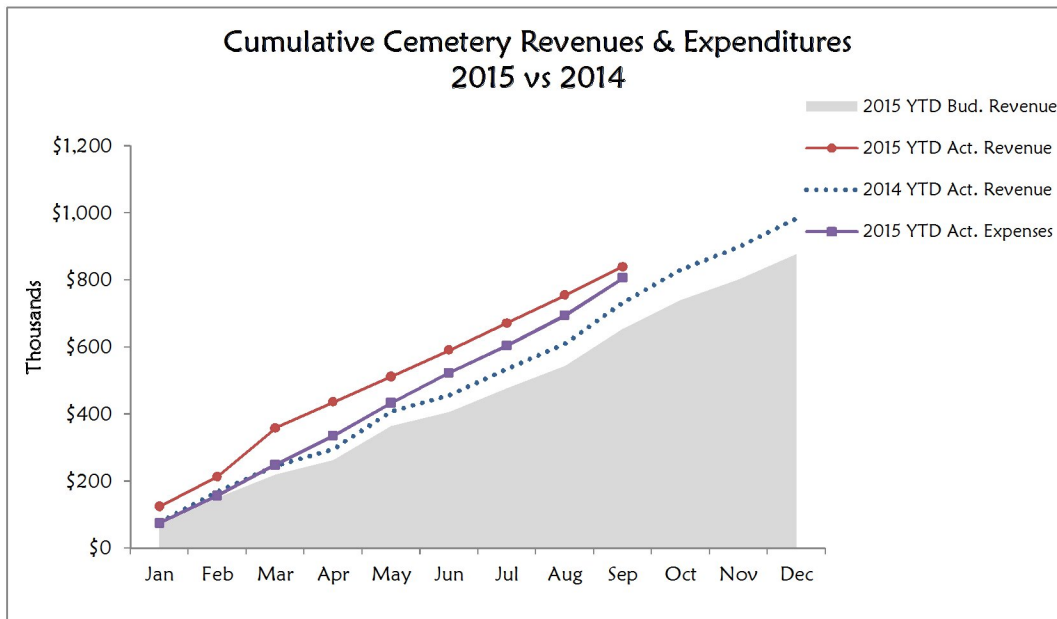
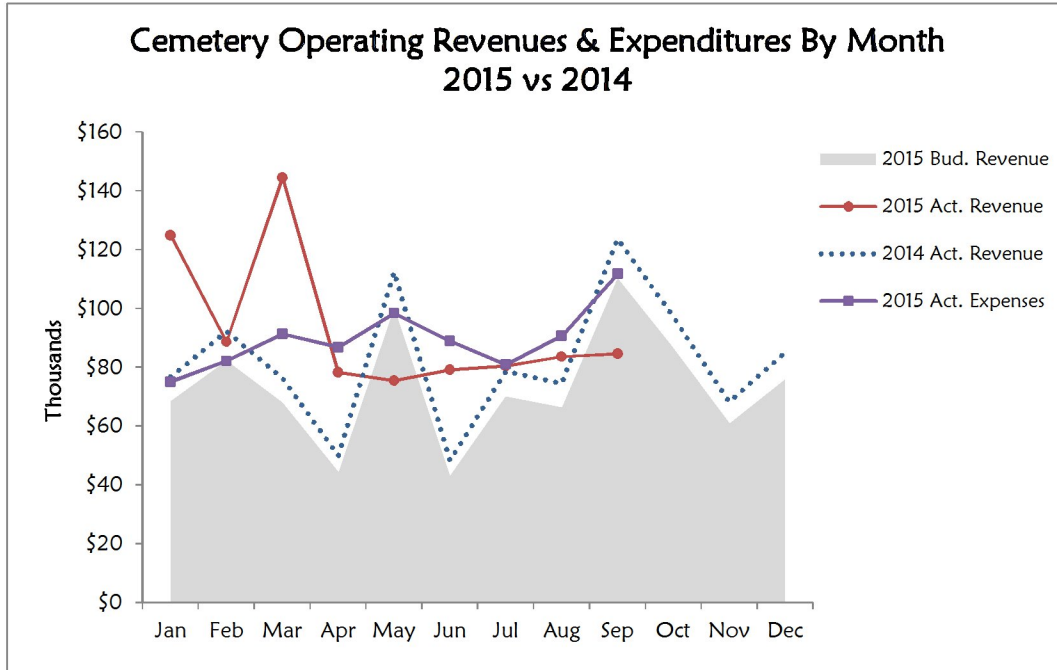
At the end of the third quarter, the **Water Utility** had operating income of \$1,309,300 compared to operating income of \$1,289,500 in 2014. Water sales for the same period were 2.7 million ccf in 2015 and 2.5 million ccf in 2014, which represents a 5.3% increase.



The **Sewer Utility** ended the quarter with operating income of \$48,000 compared to operating income of \$98,900 in 2014. The **Sewer-Metro Utility** ended the period with net operating income of \$57,900 compared to operating income of \$94,900 for the previous year.

The **Stormwater Utility** ended the quarter with \$1,062,600 in operating income which compares to operating income of \$1,098,900 for the same period last year.

The Cemetery Fund ended the third quarter with operating income of \$33,500 compared to operating income of \$3,600 for the same period last year. Year to date, the number of interments at the Cemetery totals 179 (80 burials, 99 cremations), which compares to 179 (82 burials, 97 cremations) for the same period last year.



Internal Service Funds

Operating expenditures within the Insurance Fund represent the premium cost pool that will be allocated monthly to other City funds over the course of 2015. As a result, this balance will gradually diminish each month throughout the year.

No significant variances are reported in the **Worker's Compensation, Facilities, Innovation & Technology, or Equipment Rental Funds**. All funds have sufficient revenues to cover year-to-date expenditures.

Contact Information

This report is prepared by the Finance Department. Additional financial information can also be viewed at our website: <http://www.auburnwa.gov/>. For any questions about this report please contact Shelley Coleman at scoleman@auburnwa.gov.

**City of Auburn
Investment Portfolio Summary
September 30, 2015**

Investment Type	Purchase Date	Purchase Price	Maturity Date	Yield to Maturity
State Investment Pool	Various	\$ 102,111,216	Various	0.18%
KeyBank Money Market	Various	13,339,208	Various	0.00%
US Treasury	05/04/1990	57,750	05/15/2016	5.72%
LAKUTL	9/25/2013	235,919	11/1/2017	1.90%
Total Cash & Investments		\$ 115,744,092		0.162%

Investment Mix	% of Total	Summary	
State Investment Pool	88.2%	Current 6-month treasury rate	0.18%
KeyBank Money Market	11.5%	Current State Pool rate	0.18%
US Treasury	0.0%	KeyBank Money Market	0.00%
FFCB	0.0%	Blended Auburn rate	0.16%
FHLB	0.0%		
LAKUTL	0.2%		
	100.0%		

SALES TAX SUMMARY
SEPTEMBER 2015 SALES TAX DISTRIBUTIONS (FOR JULY 2015 RETAIL ACTIVITY)

NAICS	CONSTRUCTION	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
236	Construction of Buildings	866,060	652,751	863,806	32.3%
237	Heavy and Civil Construction	146,261	104,326	164,862	57.8%
238	Specialty Trade Contractors	741,211	542,100	574,468	6.0%
TOTAL CONSTRUCTION		1,753,532	1,299,177	1,602,935	23.4%
<i>Overall Change from Previous Year</i>				<i>303,758</i>	

NAICS	AUTOMOTIVE	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
441	Motor Vehicle and Parts Dealer	3,062,768	2,263,012 b	2,587,136	14.3%
447	Gasoline Stations	246,636	186,513	185,544	-0.5%
TOTAL AUTOMOTIVE		3,309,404	2,449,526	2,772,680	13.2%
<i>Overall Change from Previous Year</i>				<i>323,155</i>	

NAICS	MANUFACTURING	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
311	Food Manufacturing	3,220	2,654	2,181	-17.8%
312	Beverage and Tobacco Products	8,257	6,142	7,080	15.3%
313	Textile Mills	234	197	247	25.1%
314	Textile Product Mills	2,970	2,518	2,029	-19.4%
315	Apparel Manufacturing	244	237	105	-55.8%
316	Leather and Allied Products	15	7	2	-73.0%
321	Wood Product Manufacturing	76,560	57,779	52,040	-9.9%
322	Paper Manufacturing	5,237	3,712	4,547	22.5%
323	Printing and Related Support	44,114	28,677	45,614	59.1%
324	Petroleum and Coal Products	10,293	7,488	4,187	-44.1%
325	Chemical Manufacturing	5,397	3,986	4,178	4.8%
326	Plastics and Rubber Products	9,844	7,583	7,083	-6.6%
327	Nonmetallic Mineral Products	19,801	13,993	8,429	-39.8%
331	Primary Metal Manufacturing	1,542	1,416	1,430	1.0%
332	Fabricated Metal Product Manuf	33,900	25,992	22,553	-13.2%
333	Machinery Manufacturing	24,491	15,644	18,010	15.1%
334	Computer and Electronic Product	18,265	12,714	6,352	-50.0%
335	Electric Equipment, Appliances	1,179	797	466	-41.5%
336	Transportation Equipment Man	837,227	629,795	427,859	-32.1%
337	Furniture and Related Products	21,248	17,480	14,397	-17.6%
339	Miscellaneous Manufacturing	39,052	27,997	37,458	33.8%
TOTAL MANUFACTURING		1,163,090	866,808	966,248	-23.1%
<i>Overall Change from Previous Year</i>				<i>-200,860</i>	

NAICS	TRANSPORTATION AND WAREHOUSING	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
481	Air Transportation	0	0	0	N/A
482	Rail Transportation	8,069	3,977	7,211	81.3%
484	Truck Transportation	4,740	3,291	5,900	79.3%
485	Transit and Ground Passengers	4	4	155	4002.1%
488	Transportation Support	26,786	19,325	25,606	32.5%
491	Postal Service	691	631	196	-69.0%
492	Couriers and Messengers	672	671	1	-99.8%
493	Warehousing and Storage	29,718 c	2,953	7,861	166.2%
TOTAL TRANSPORTATION		70,679	30,851	46,931	52.1%
<i>Overall Change from Previous Year</i>				<i>16,080</i>	

NAICS	WHOLESALE TRADE	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
423	Wholesale Trade, Durable Goods	1,024,016	758,585	777,233	2.5%
424	Wholesale Trade, Nondurable	178,054	128,756	155,789	21.0%
425	Wholesale Electronic Markets	2,643	2,038	1,484	-27.2%
TOTAL WHOLESALE		1,204,714	889,379	934,506	5.1%
<i>Overall Change from Previous Year</i>				<i>45,127</i>	

NAICS	RETAIL TRADE	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
442	Furniture and Home Furnishings	254,103	178,076	189,327	6.3%
443	Electronics and Appliances	236,955	194,124	217,286	11.9%
444	Building Material and Garden	502,470	365,425	439,564	20.3%
445	Food and Beverage Stores	352,552	257,712	274,668	6.6%
446	Health and Personal Care Store	187,715	144,146	166,104 f	15.2%
448	Clothing and Accessories	1,008,978	742,048	793,985	7.0%
451	Sporting Goods, Hobby, Books	212,015	161,403	164,796	2.1%
452	General Merchandise Stores	955,479	720,944 a	742,535 j	3.0%
453	Miscellaneous Store Retailers	587,784	413,147	451,623	9.3%
454	Nonstore Retailers	381,876	261,531	279,134	6.7%
TOTAL RETAIL TRADE		4,679,929	3,438,556	3,719,022	8.2%
<i>Overall Change from Previous Year</i>				<i>280,466</i>	

NAICS	SERVICES	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
51*	Information	486,856	366,007	380,736	4.0%
52*	Finance and Insurance	87,574	63,727	71,027	11.5%
53*	Real Estate, Rental, Leasing	314,900	231,133	245,591	6.3%
541	Professional, Scientific, Tech	216,494	160,723	146,216	-9.0%
551	Company Management	43	26	9,225	35461.8%
56*	Admin. Supp., Remed Svcs	350,417	277,970	252,765	-9.1%
611	Educational Services	49,123	32,383	43,751 g	35.1%
62*	Health Care Social Assistance	66,359	32,412	63,869	97.1%
71*	Arts and Entertainment	157,908	132,701	131,423	-1.0%
72*	Accommodation and Food Svcs	1,066,580	780,814	852,841	9.2%
81*	Other Services	425,896	313,316	354,970 h	13.3%
92*	Public Administration	99,676	72,945	99,148	35.9%
TOTAL SERVICES		3,321,827	2,464,157	2,661,561	7.6%
<i>Overall Change from Previous Year</i>				<i>187,404</i>	

NAICS	MISCELLANEOUS	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
000	Unknown	0	0	0	N/A
111-115	Agriculture, Forestry, Fishing	7,488	3,441	3,103	-9.8%
211-221	Mining & Utilities	28,687	18,631	20,228	8.6%
999	Unclassifiable Establishments	83,442	69,049	27,894	-59.6%
TOTAL SERVICES		119,617	91,121	51,225	-43.8%
<i>Overall Change from Previous Year</i>				<i>-39,896</i>	

GRAND TOTAL		2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jul '14)	2015 YTD (Nov '14 - Jul '15)	YTD % Diff
		15,622,791	11,529,575	12,445,109	7.9%
<i>Overall Change from Previous Year</i>				<i>915,534</i>	

- a. WA State Dept of Revenue audit adjustment to sales tax returns for period March 2014 (adjustment: -\$45,145).
b. WA State Dept of Revenue audit adjustment to sales tax returns for period April 2014 (adjustment: \$10,242).
c. WA State Dept of Revenue audit adjustment to sales tax returns for period August 2014 (adjustment: \$25,146).
d. WA State Dept of Revenue audit adjustment to sales returns for period November 2014 (adjustment: \$5,167).
e. WA State Dept of Revenue audit adjustment to sales tax returns for period December 2014 (adjustment: -\$2,382).
f. WA State Dept of Revenue audit adjustment to sales tax returns for period January 2015 (adjustment: \$4,464).
g. WA State Dept of Revenue audit adjustment to sales tax returns for period February 2015 (adjustment: \$11,845).
h. Reported correction to prior sales tax returns posted to February 2015 (adjustment: -\$9,355).
i. WA State Dept of Revenue audit adjustment to sales tax returns for period March 2015 (adjustment: -\$17,839).
j. Reported correction to sales tax returns posted to April 2015 (adjustment: -\$43,875).

The following table presents the Working Capital Statement for each of the City's Enterprise and Internal Service funds. Working Capital is generally defined as the difference between current assets and current liabilities.

WORKING CAPITAL	ENTERPRISE FUNDS							INTERNAL SERVICE FUNDS				
	WATER	SEWER	SEWER METRO	STORM	SOLID WASTE	AIRPORT	CEMETERY	INSURANCE	WORKER'S COMPENSATION	FACILITIES	INNOVATION & TECHNOLOGY	EQUIPMENT RENTAL
OPERATING REVENUES												
Charges For Service	\$ 10,562,308	\$ 5,958,032	\$ -	\$ 6,979,458	\$ 10,198,414	\$ 12,493	\$ 840,013	\$ -	\$ 609,580	\$ -	\$ -	\$ -
Interfund Charges For Service	-	-	-	-	-	-	-	-	-	2,585,466	3,961,258	2,605,192
Sewer Metro Service Revenue	-	-	12,079,810	-	-	-	-	-	-	-	-	-
Rents, Leases, Concessions, & Other	-	-	-	-	-	516,958	-	-	-	66,426	100,680	-
TOTAL OPERATING REVENUES	\$ 10,562,308	\$ 5,958,032	\$ 12,079,810	\$ 6,979,458	\$ 10,198,414	\$ 529,450	\$ 840,013	\$ -	\$ 609,580	\$ 2,651,892	\$ 4,061,938	\$ 2,605,192
OPERATING EXPENSES												
Salaries & Wages	\$ 1,859,340	\$ 1,217,917	\$ -	\$ 1,786,203	\$ 298,811	\$ 19,999	\$ 323,485	\$ -	\$ 58,995	\$ 437,712	\$ 1,109,232	\$ 451,868
Benefits	856,253	561,549	-	810,253	139,054	7,389	152,866	-	-	124,146	225,603	217,847
Supplies	194,585	78,331	-	48,664	23,455	4,818	144,161	-	-	-	87,995	667,192
Other Service Charges	3,165,120	1,724,283	-	953,841	876,964	326,539	98,668	352,917	185,251	998,963	1,586,024	237,303
Intergovernmental Services	-	3,388	-	64,239	201,247	-	-	-	-	-	-	-
Waste Management Payments ¹	-	-	-	-	7,836,901	-	-	-	-	-	-	-
Sewer Metro Services	-	-	12,021,865	-	-	-	-	-	-	-	-	-
Interfund Operating Rentals & Supplies	968,561	728,959	-	1,002,698	78,815	-	49,095	-	-	86,112	121,617	162,834
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation & Amortization	2,209,134	1,595,627	-	1,250,970	14,114	353,711	38,209	-	-	-	458,888	671,856
TOTAL OPERATING EXPENSES	\$ 9,252,993	\$ 5,910,053	\$ 12,021,865	\$ 5,916,868	\$ 9,469,363	\$ 712,456	\$ 806,484	\$ 352,917	\$ 368,391	\$ 1,836,385	\$ 3,977,542	\$ 2,408,899
OPERATING INCOME (LOSS)	\$ 1,309,315	\$ 47,979	\$ 57,945	\$ 1,062,591	\$ 729,051	\$ (183,006)	\$ 33,529	\$ (352,917)	\$ 241,190	\$ 815,508	\$ 84,396	\$ 196,293
NON-OPERATING REVENUES & EXPENSES												
Interest Revenue	\$ 15,058	\$ 13,468	\$ 756	\$ 18,666	\$ 2,542	\$ 871	\$ 432	\$ 1,001	\$ 554	\$ 2,599	\$ 3,606	\$ 5,762
Contributions	-	-	-	1,059,017	54,603	16,871	150	-	-	-	-	816
Other Non-Operating Revenue	130,989	53,519	-	33,343	280	(4,827)	0	-	-	56	1,000	108,409
Gain (Loss) On Sale Of Fixed Assets	-	-	-	10,000	-	-	-	-	-	-	-	(27,956)
Debt Service Interest	(49,854)	(16,217)	-	-	-	(18,559)	(11,134)	-	-	-	-	-
Other Non-Operating Expense	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUES & EXPENSES	\$ 96,193	\$ 50,769	\$ 756	\$ 1,121,026	\$ 57,425	\$ (5,644)	\$ (10,552)	\$ 1,001	\$ 554	\$ 2,655	\$ 4,606	\$ 87,032
PLUS ITEMS NOT AFFECTING WORKING CAPITAL												
Depreciation	\$ 2,209,134	\$ 1,595,627	\$ -	\$ 1,250,970	\$ 14,114	\$ 353,711	\$ 38,209	\$ -	\$ -	\$ -	\$ 458,888	\$ 671,856
NET WORKING CAPITAL FROM OPERATIONS	\$ 3,614,642	\$ 1,694,375	\$ 58,701	\$ 3,434,586	\$ 800,590	\$ 165,061	\$ 61,186	\$ (351,916)	\$ 241,744	\$ 818,163	\$ 547,891	\$ 955,181
Increase In Contributions - System Development	\$ 476,296	\$ 363,954	\$ -	\$ 357,569	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase In Contributions - Area Assessments	500	10,391	-	-	-	-	-	-	-	-	-	-
Increase In Contributions - Other Governments	-	-	-	-	-	-	-	-	-	-	-	-
Increase In Contributions - Other Funds	-	-	-	-	-	-	-	-	-	-	-	-
Increase In Contributions - FAA	-	-	-	-	-	1,119	-	-	-	-	-	-
Proceeds of Debt Activity	68,973	-	-	-	-	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	497,933	-	-	30,000	-	-	-	-	-
Increase In Restricted Net Assets	37,262	888	-	-	-	15,290	-	-	-	-	-	-
Decrease In Long-Term Receivables	-	45,000	-	-	-	-	-	-	-	-	-	-
Increase In Deferred Credits	-	-	-	-	-	5,172	-	-	-	-	-	-
TOTAL RESOURCES OTHER THAN OPERATIONS	\$ 583,030	\$ 420,234	\$ -	\$ 855,502	\$ -	\$ 21,581	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change In Restricted Net Assets	\$ 423,224	\$ 138,154	\$ -	\$ 192,725	\$ -	\$ 15,049	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (47,898)
Increase In Fixed Assets - Salaries	234,573	104,575	-	236,948	-	-	-	-	-	-	-	-
Increase In Fixed Assets - Benefits	99,345	46,167	-	101,412	-	-	-	-	-	-	-	-
Increase In Fixed Assets - Site Improvements	42,703	-	-	-	-	-	14,837	-	-	-	-	-
Increase In Fixed Assets - Land	-	-	-	250,000	-	-	-	-	-	-	-	-
Increase In Fixed Assets - Equipment	-	-	-	-	-	-	-	-	-	-	293,476	967,077
Increase In Fixed Assets - Construction	3,836,479	1,659,655	-	4,196,936	-	296,927	-	-	-	-	-	-
Increase In Fixed Assets - Other	-	-	-	-	-	-	-	-	-	-	-	-
Operating Transfers Out	192,083	179,598	-	124,000	-	-	-	-	-	290,229	-	226,252
Debt Service Principal	522,831	288,262	-	-	-	-	-	-	-	-	-	-
Interfund Loan Repayment	-	-	-	-	-	16,605	-	-	-	-	-	-
TOTAL USES OTHER THAN OPERATIONS	\$ 5,351,238	\$ 2,416,411	\$ -	\$ 5,102,021	\$ -	\$ 328,580	\$ 14,837	\$ -	\$ -	\$ 290,229	\$ 293,476	\$ 1,145,431
NET CHANGE IN WORKING CAPITAL	\$ (1,153,566)	\$ (301,802)	\$ 58,701	\$ (811,933)	\$ 800,590	\$ (141,938)	\$ 76,348	\$ (351,916)	\$ 241,744	\$ 527,934	\$ 254,414	\$ (190,250)
BEGINNING WORKING CAPITAL - January 1, 2015 ²	14,027,406	13,346,282	2,100,400	16,051,080	2,491,724	756,938	294,547	1,654,057	440,004	2,194,912	3,543,327	5,844,690
ENDING WORKING CAPITAL - September 30, 2015	12,873,840	13,044,480	2,159,101	15,239,148	3,292,314	615,000	370,896	1,302,141	681,748	2,722,846	3,797,741	5,654,440
NET CHANGE IN WORKING CAPITAL	\$ (1,153,566)	\$ (301,802)	\$ 58,701	\$ (811,933)	\$ 800,590	\$ (141,938)	\$ 76,348	\$ (351,916)	\$ 241,744	\$ 527,934	\$ 254,414	\$ (190,250)

¹ September's Waste Management payment in the amount of \$918,218.77 has been added to the Solid Waste Fund and is reflected in the Ending Working Capital balance.

² The Airport Fund's Beginning Working Capital has been restated reflecting a prior period adjustment of \$200,000 as the result of a reclassification of the Airport's interfund loan.

The following table provides an analysis of each of the City's Enterprise and Internal Service funds - showing 2015 revenues and expenditures by fund.

FUND BALANCE	ENTERPRISE FUNDS							INTERNAL SERVICE FUNDS				
	WATER	SEWER	SEWER METRO	STORM	SOLID WASTE	AIRPORT	CEMETERY	INSURANCE	WORKER'S COMPENSATION	FACILITIES	INNOVATION & TECHNOLOGY	EQUIPMENT RENTAL
OPERATING REVENUES												
Charges For Service	\$ 10,562,308	\$ 5,958,032	\$ -	\$ 6,979,458	\$ 10,198,414	\$ 12,493	\$ 840,013	\$ -	\$ 609,580	\$ -	\$ -	\$ -
Interfund Charges For Service	-	-	-	-	-	-	-	-	-	2,585,466	3,961,258	2,605,192
Sewer Metro Service Revenue	-	-	12,079,810	-	-	-	-	-	-	-	-	-
Rents, Leases, Concessions, & Other	-	-	-	-	-	516,958	-	-	-	66,426	100,680	-
TOTAL OPERATING REVENUES	\$ 10,562,308	\$ 5,958,032	\$ 12,079,810	\$ 6,979,458	\$ 10,198,414	\$ 529,450	\$ 840,013	\$ -	\$ 609,580	\$ 2,651,892	\$ 4,061,938	\$ 2,605,192
OPERATING EXPENSES												
Administration	\$ 2,157,182	\$ 1,654,178	\$ -	\$ 2,407,365	\$ 491,315	\$ 348,455	\$ 195,952	\$ 352,917	\$ -	\$ -	\$ -	\$ 572,395
Operations & Maintenance	4,886,677	2,660,248	-	2,258,533	1,127,032	10,290	572,323	-	368,391	1,836,385	3,518,654	1,164,648
Waste Management Payments ¹	-	-	-	-	7,836,901	-	-	-	-	-	-	-
Sewer Metro Services	-	-	12,021,865	-	-	-	-	-	-	-	-	-
Depreciation & Amortization	2,209,134	1,595,627	-	1,250,970	14,114	353,711	38,209	-	-	-	458,888	671,856
TOTAL OPERATING EXPENSES	\$ 9,252,993	\$ 5,910,053	\$ 12,021,865	\$ 5,916,868	\$ 9,469,363	\$ 712,456	\$ 806,484	\$ 352,917	\$ 368,391	\$ 1,836,385	\$ 3,977,542	\$ 2,408,899
OPERATING INCOME (LOSS)	\$ 1,309,315	\$ 47,979	\$ 57,945	\$ 1,062,591	\$ 729,051	\$ (183,006)	\$ 33,529	\$ (352,917)	\$ 241,190	\$ 815,508	\$ 84,396	\$ 196,293
NON-OPERATING REVENUES & EXPENSES												
Interest Revenue	\$ 15,058	\$ 13,468	\$ 756	\$ 18,666	\$ 2,542	\$ 871	\$ 432	\$ 1,001	\$ 554	\$ 2,599	\$ 3,606	\$ 5,762
Other Non-Operating Revenue	130,989	53,519	-	1,092,360	54,883	12,044	150	-	-	56	1,000	109,225
Gain (Loss) On Sale Of Fixed Assets	-	-	-	10,000	-	-	-	-	-	-	-	(27,956)
Other Non-Operating Expense	(49,854)	(16,217)	-	-	-	(18,559)	(11,134)	-	-	-	-	-
TOTAL NON-OPERATING REVENUES & EXPENSES	\$ 96,193	\$ 50,769	\$ 756	\$ 1,121,026	\$ 57,425	\$ (5,644)	\$ (10,552)	\$ 1,001	\$ 554	\$ 2,655	\$ 4,606	\$ 87,032
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRANSFERS	\$ 1,405,508	\$ 98,748	\$ 58,701	\$ 2,183,617	\$ 786,476	\$ (188,650)	\$ 22,977	\$ (351,916)	\$ 241,744	\$ 818,163	\$ 89,002	\$ 283,325
Contributions	\$ 476,796	\$ 374,345	\$ -	\$ 357,569	\$ -	\$ 1,119	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	-	-	-	497,933	-	-	30,000	-	-	-	-	-
Transfers Out	(192,083)	(179,598)	-	(124,000)	-	-	-	-	-	(290,229)	-	(226,252)
TOTAL CONTRIBUTIONS & TRANSFERS	\$ 284,713	\$ 194,747	\$ -	\$ 731,502	\$ -	\$ 1,119	\$ 30,000	\$ -	\$ -	\$ (290,229)	\$ -	\$ (226,252)
CHANGE IN FUND BALANCE	\$ 1,690,221	\$ 293,495	\$ 58,701	\$ 2,915,119	\$ 786,476	\$ (187,531)	\$ 52,977	\$ (351,916)	\$ 241,744	\$ 527,934	\$ 89,002	\$ 57,073
BEGINNING FUND BALANCE - January 1, 2015	\$ 71,320,494	\$ 78,284,418	\$ 2,100,400	\$ 55,862,809	\$ 2,560,449	\$ 9,662,547	\$ 870,261	\$ 1,654,057	\$ 434,859	\$ 2,152,736	\$ 4,826,830	\$ 10,864,439
ENDING FUND BALANCE - September 30, 2015	\$ 73,010,715	\$ 78,577,913	\$ 2,159,101	\$ 58,777,928	\$ 3,346,925	\$ 9,475,016	\$ 923,238	\$ 1,302,141	\$ 676,603	\$ 2,680,670	\$ 4,915,833	\$ 10,921,512

¹ September's Waste Management payment in the amount of \$918,218.77 has been added to the Solid Waste Fund and is reflected in Ending Fund Balance.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Low Impact Development (LID) Outreach and Education
(15 Minute Presentation/15 Minute Q&A)

Date:

November 19, 2015

Department:

CD & PW

Attachments:

[Powerpoint Presentation](#)

Budget Impact:

\$0

Administrative Recommendation:

For discussion only.

Background Summary:

The State of Washington Department of Ecology has mandated that the City of Auburn and other jurisdictions in the State adopt Low Impact Development (LID) related regulations and standards no later than December 31, 2016. The adoption of LID regulations and standards will have far reaching implications on public and private activities involving land within the City limits. LID will affect future City capital projects and maintenance and operations activities. It will also affect how residents, businesses, property owners and land developers develop and operate their properties.

A multi-department staff team called the LID Core Group has been meeting throughout 2015 to conduct needed analyses of current City codes and regulations to identify where updates will be needed and to recommend changes. Through these efforts, the Group has come to appreciate the need for a proactive public education effort to inform residents, businesses, property owners, land developers, City Council, and staff in all City Departments of the potential benefits and impacts that LID will have for them, respectively. The City has retained SVR/MIG to assist City staff in this public education effort.

Brice Maryman, SVR/MIG, will provide the City Council with an introduction to LID and its potential benefits and impacts in Auburn. This is the beginning of a series of presentations that the consultant and City staff will be making to the Council and the Planning Commission over the next 12 months and is part of the broader public education effort.

Reviewed by Council Committees:

Councilmember:

Staff: Snyder

Meeting Date: November 30, 2015

Item Number: DI.B

LOW IMPACT DEVELOPMENT (LID) OUTREACH AND EDUCATION

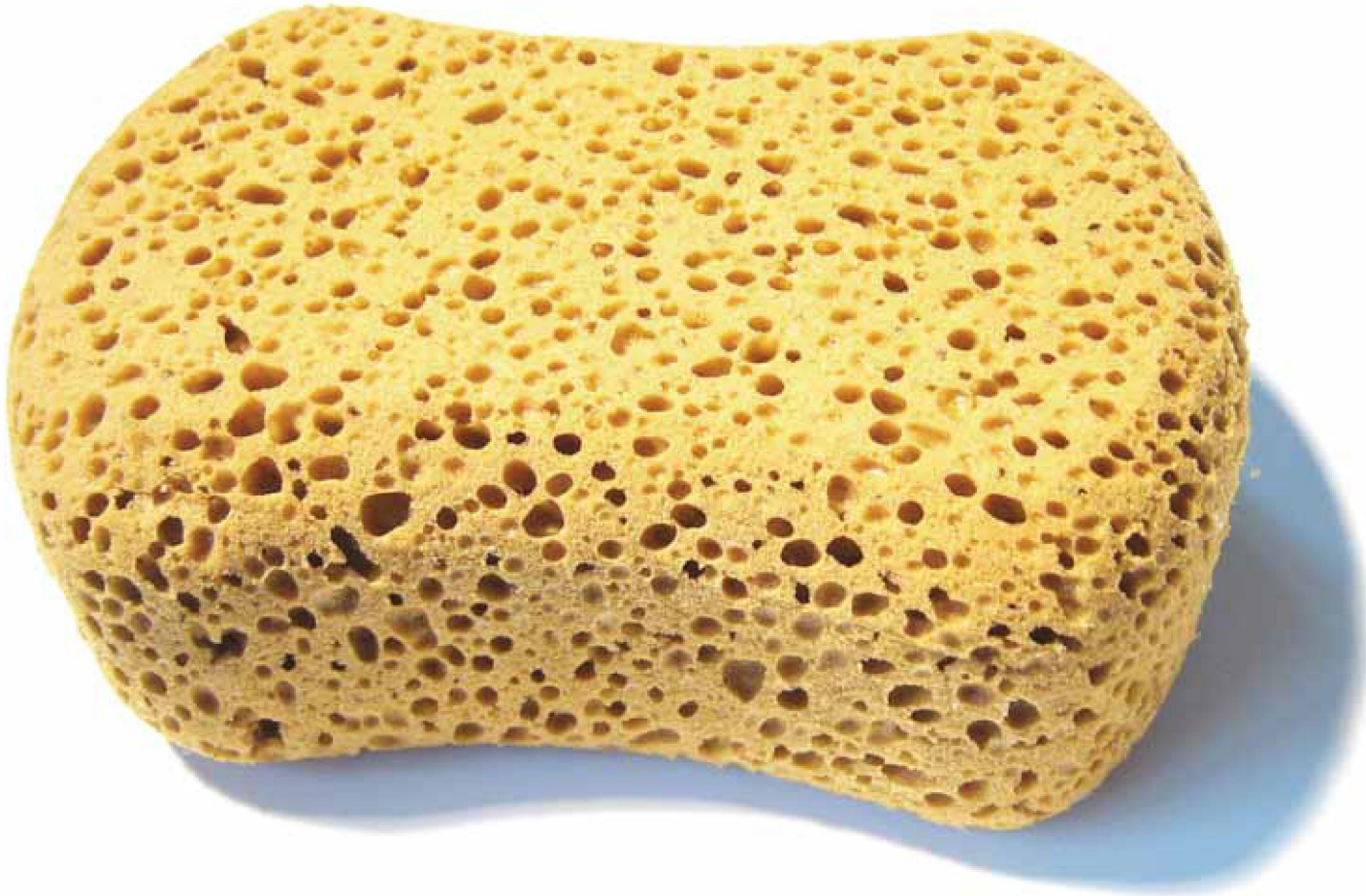


CONVENTIONAL APPROACH



Source: <https://www.flickr.com/photos/notcub/>

LID APPROACH

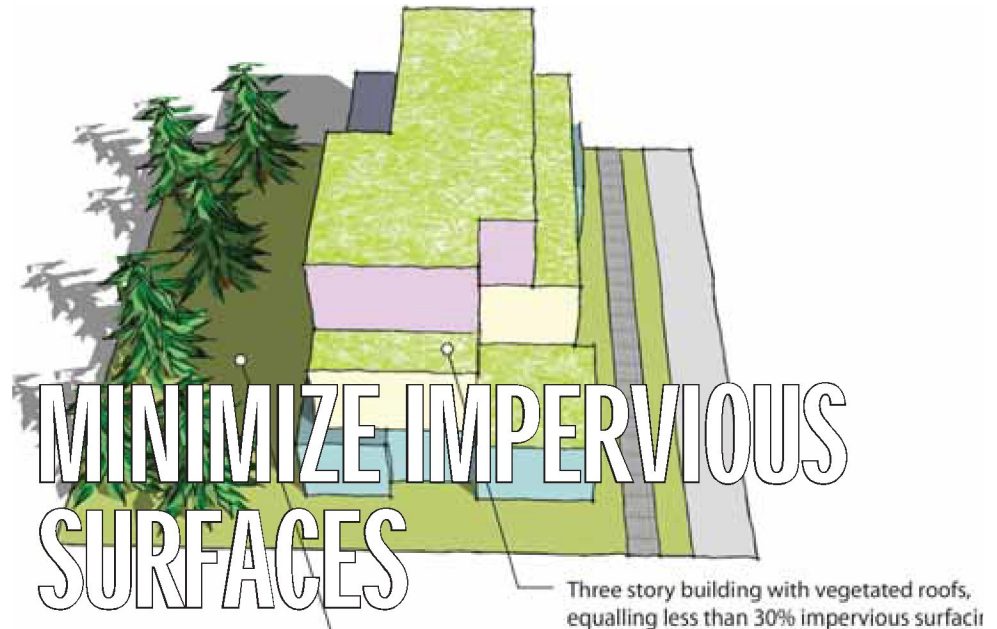
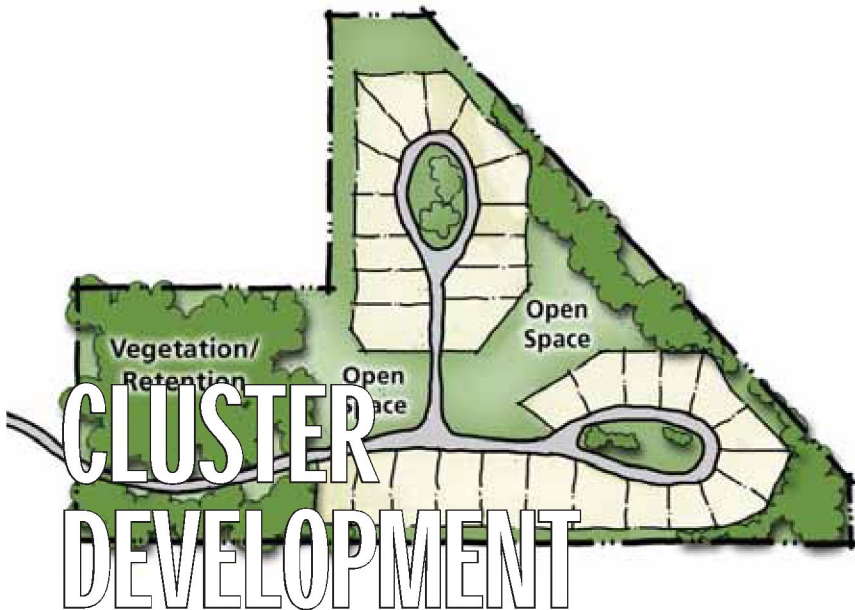


Source: https://www.acklandsgranger.com/images/items/zoom/11UV03_AS01.JPG

LID PRINCIPLES

- CONSERVE VEGETATION AND NATIVE SOILS
- REDUCE AND DISCONNECT IMPERVIOUS SURFACES
- INFILTRATE RAIN ON SITES
- SMALLER DECENTRALIZED FACILITIES RATHER THAN BIG PONDS

EXAMPLES OF LID STRATEGIES



EXAMPLES OF LID FACILITIES



CHALLENGES OF IMPLEMENTING LID

- **TRAINING AND BUSINESS PROCESSES NEEDED FOR LID PLANNING, PERMITTING AND CONSTRUCTION**
- **PRIVATE SECTOR INEXPERIENCE WITH LID PERMITTING AND DESIGN**
- **ENHANCED NEED FOR MAINTENANCE RESOURCES AND A SHIFT IN MAINTENANCE PRACTICES**
- **SITE AND GEOTECHNICAL CONDITIONS**
- **RETROFITTING EXISTING INFRASTRUCTURE**

BENEFITS OF IMPLEMENTING LID

- INCREASES ECONOMIC DEVELOPMENT OPPORTUNITIES
- PROTECTS OPEN SPACE & NATURAL AREAS
- AFFORDS MORE CREATIVE DESIGN OPPORTUNITIES
- REDUCES URBAN FLOODING
- PRESERVES AND RESTORES HABITAT
- ENHANCES GROUND WATER RECHARGE
- CO-BENEFITS: AESTHETICS, HEALTH AND MENTAL WELL-BEING, QUALITY OF LIFE, TRAFFIC CALMING

LID UNCERTAINTIES

- **LOCAL AND REGIONAL POLITICS**
- **PUBLIC AND PRIVATE DEVELOPMENT COSTS**
- **MARKET PERCEPTION**
- **TRAINING**
- **PUBLIC REACTION**
- **CITY CODE, POLICY AND ENFORCEMENT**
- **CAPITAL AND MAINTENANCE COSTS**

ALIGNS WITH AUBURN'S VALUES

CHARACTER

Developing
and preserving
attractive and
interesting places

WELLNESS

Promoting
community-wide
health and safety
wellness

SERVICE

Providing
transparent
government
service

ECONOMY

Encouraging
a diverse
and thriving
marketplace

CELEBRATION

Celebrating our
diverse cultures,
heritage, and
community

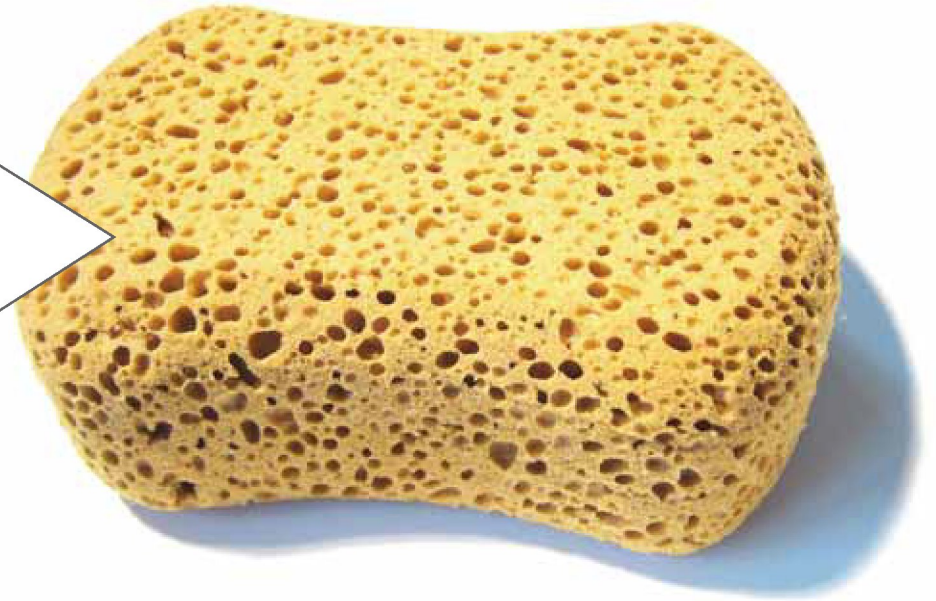
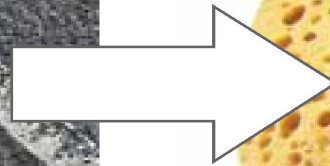
ENVIRONMENT

Stewarding
our
environment

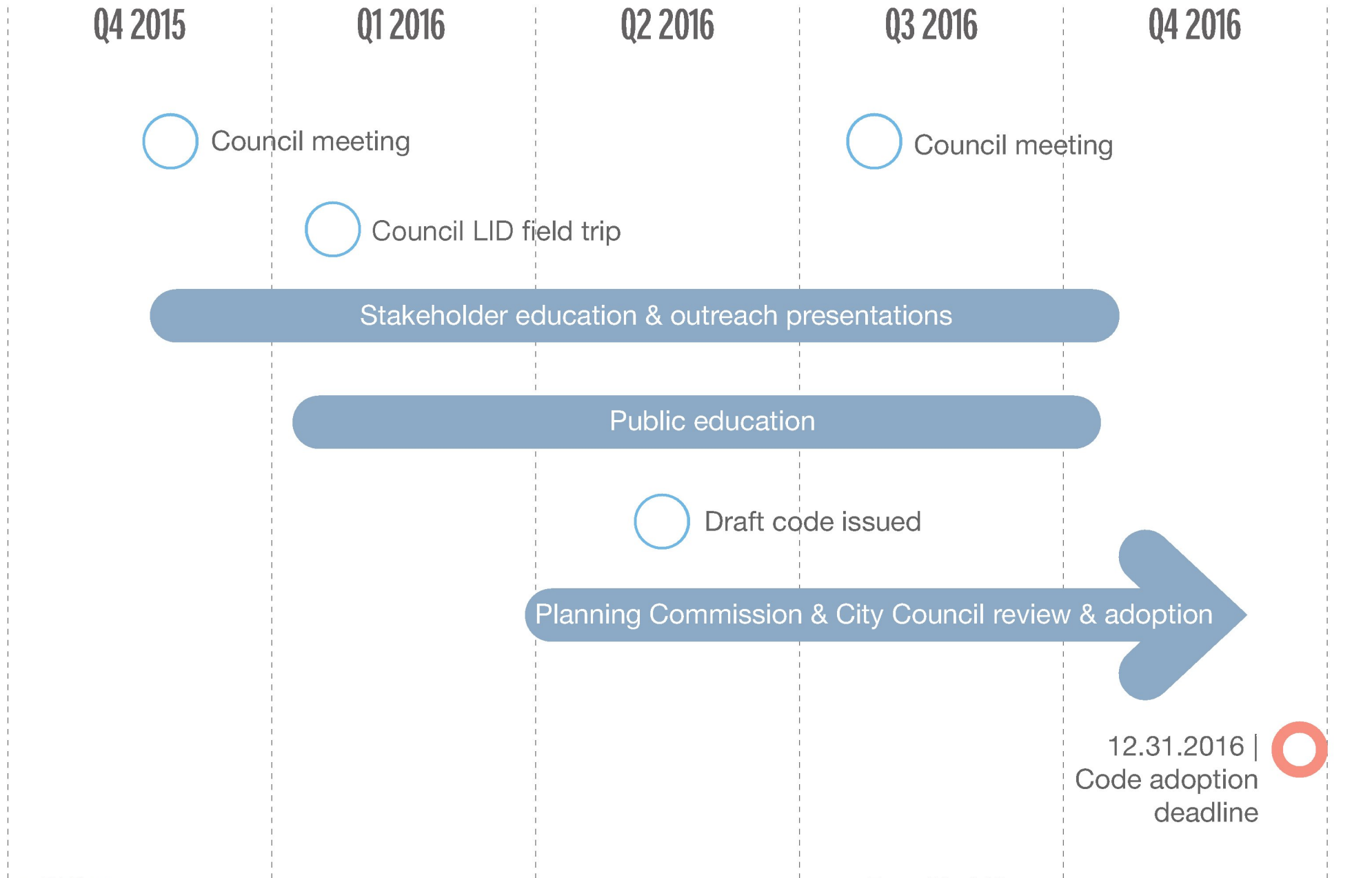
SUSTAINABILITY

Creating a
sustainable
future for our
community

DECEMBER 31, 2016



OUTREACH SCHEDULE



LOW IMPACT DEVELOPMENT (LID) OUTREACH AND EDUCATION



DI.B

NOVEMBER 30, 2015



Page 51 of 90



AGENDA BILL APPROVAL FORM

Agenda Subject:

Fee Schedule Update (10 Minute Presentation/10 Minute Q&A)

Date:

November 23, 2015

Department:

City Attorney

Attachments:

[Resolution](#)
[Draft Fee Schedule](#)

Budget Impact:

\$0

Administrative Recommendation:

For discussion.

Background Summary:

Every year it is appropriate for the City Council to consider adjustment of fees that the city charges for the upcoming year. The fee schedule attached includes the proposed/recommended fee schedule changes submitted for consideration by the department directors of the various departments that are requesting changes to the current fee schedule. The fee schedule also adds some things that had previously not been included in the fee schedule but should be so that there is only one place a person needs to go to look for the schedule of fees for the City of Auburn.

Reviewed by Council Committees:**Councilmember:****Staff:**

Heid

Meeting Date: November 30, 2015

Item Number: DI.C

RESOLUTION NO. 5181

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF AUBURN, WASHINGTON, AMENDING
THE CITY OF AUBURN FEE SCHEDULE TO
ADJUST FOR 2016 FEES

WHEREAS, in connection with the municipal functions and operations of the City of Auburn, the City provides various services, a number of which entail fees; and

WHEREAS, the City Council provided for the adoption of a Fee Schedule with the passage of Ordinance 5707; and

WHEREAS, in the course of reviewing City fees, and in keeping with the philosophy of setting City fees in amounts reflective of actual costs, and in further keeping with the intent to make City fees and charges consistently accessible, it is appropriate to review and amend the fees and charges for City applications and activities for which fees are charged to adjust for changes to be effective January 2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, HEREBY RESOLVES as follows:

Section 1. The City of Auburn Fee Schedule is hereby amended as set forth in the attached "Exhibit A" and

Section 2. The Mayor is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon and on January 1, 2016.

Dated and Signed this _____ day of _____, 2015.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:

Daniel B. Heid, City Attorney

CITY OF AUBURN FEE SCHEDULE

FEES FOR CITY PERMITS, LICENSES, PUBLICATIONS, AND ACTIONS

Effective ~~March 30, 2015~~ January 1, 2016

A. PLANNING FEES (Per Ordinance No. 5707, Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4070, Resolution No. 4117, Resolution No. 4143, Ordinance No. 6077, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Ordinance No. 6295, Resolution No. 4868, Resolution No. 4880, Resolution 4964, Ordinance 6477, Resolution No. 5016 and Resolution 5114.)

1. Application Fees: Applications for any action identified below shall not be accepted for filing, unless otherwise noted, until the fees per the below schedule have been paid to the City. ¹	
Additional Meeting Fee (beyond the specified number)	\$259.00 per meeting
Additional Re-submittal Fee (covers one re-submittal for all land use actions)	\$63.00 per re-submittal
Address Assignment	\$104.00 per address
Administrative Use Permits (covers 1 meeting with staff after which additional meeting fees apply)	\$880.00
Appeal of Administrative Decision to Hearing Examiner ^{1, 6}	\$1,000.00
Binding Site Plan ² (covers 2 meetings with staff after which additional meeting fees apply)	\$1,139.00 + \$62.00/lot
Boundary Line Adjustment ¹ :	
Residential	\$518.00
Non-Residential (includes mixed use projects)	\$854.00
Boundary Line Elimination ¹	\$500.00
Comprehensive Plan Map Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$2,070.00 (includes rezone application fee)
Comprehensive Plan Text Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$1,000.00
Conditional Use Permits ^{1, 6} (covers 2 meetings with staff after which additional meeting fees apply)	
Residential	\$1,000.00
All Other (includes mixed use projects)	\$2,000.00
Conditional Use Permits ⁴ – Minor Adjustment (covers 1 meeting with staff after which additional meeting fees apply)	
Residential	\$414.00
All Other (includes mixed use projects)	\$554.00
Critical Areas Review:	

¹ Please note that the City of Auburn may collect a review fee on behalf of the Valley Regional Fire Authority for certain land use and/or environmental reviews which fee is collected in addition to the City's required fees.

² Per Auburn City Code, a modification to an approved binding site plan shall be processed in the same manner as the original binding site plan approval. Therefore, the specified fee shall apply to a new or modified binding site plan approval request.

³ Fees for amendments to text or maps of the Comprehensive Plan apply only where an applicant seeks an amendment affecting specific properties rather than the City generally or property within the City generally.

⁴ Per Auburn City Code, a major adjustment to an approved conditional use permit shall be processed in the same manner as the original conditional use permit approval. Therefore, the specified fee shall apply to a new request for conditional use permit approval or a request for a major adjustment to a previously approved conditional use permit approval.

On-site monitoring & reporting (required) of wetlands & other environmentally sensitive areas ⁵	\$300.00/monitoring event
Critical Areas Reasonable Use Determination	\$259.00
City review of environmental studies, plans or reports (whether submitted with another city application or not and includes one re-submittal)	\$259.00/study, plan or report
Critical Areas Variance – administrative	\$259.00
Critical Areas Variance – hearing examiner ^{1, 6}	\$1000.00
Current Use Taxation (covers 1 meeting with staff after which additional meeting fees apply)	\$800.00
Development Agreement – Amendment	\$2,200.00 + \$60.00/lot or dwelling unit
Downtown Urban Center Design Review (covers 1 meeting with staff after which additional meeting fees apply)	\$1,139.00
Environmental Review (covers 1 meeting with staff after which additional meeting fees apply)	
SEPA Checklist review ¹ (includes City issuance of DNS, MDNS, or DS as appropriate)	\$802.00 + \$259.00 /required study
Revised or Supplemental SEPA Checklist review ¹ (includes City issuance of Addendum, if appropriate)	\$350.00 + \$259.00 /required study
SEPA 3 rd Party Review	Actual costs
Environmental Impact Statement	\$802.00 + actual costs for preparation of draft & final statements including labor, materials, mailing & other actual costs relating to the drafting & circulating of the EIS.
Final Plats – Subdivisions (covers 2 meetings with staff after which additional meeting fees apply and 1 re-submittal)	\$1,533.00 + \$52.00/lot
Final Plats – Short Plats (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$750.00 + \$25.00/lot
Flexible Development Alternatives Application Review (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$1,139.00
Hearing Examiner – Conduct of Hearing and Preparation of Decision ⁶	Total hourly charge for hearing examiner plus associated expenses to be paid by applicant prior to issuance of final decision
Floodplain Development Permit	\$259.00
Floodplain Habitat Impact Assessment Report Review	\$250.00
Floodplain Habitat Mitigation Plan Review	\$250.00

⁵ For monitoring required over multiple years, the total monitoring fee for the required monitoring period shall be paid prior to final plat approval or issuance of Certificate of Occupancy or release of required financial security.

⁶ The total cost for the Hearing Examiner is in addition to the relevant application fee for applications requiring a public hearing before the Hearing Examiner (e.g. conditional use permit).

Combined Floodplain Habitat Assessment/Mitigation Plan Review	\$500.00
City Acknowledgement Review of FEMA Flood Map Revision Application	\$100.00
Mining Permits (covers 3 meetings with staff after which additional meeting fees apply)	\$3,623.00
Miscellaneous Administrative Decisions (i.g. sign area deviation, written interpretations, administrative variances)	\$500.00
Multi-Family/Mixed Use Design Standards Compliance Review (application covers 1 meeting with staff after which additional fees apply)	\$1,139.00
Plan Alteration or Vacation ⁶ (application covers 1 meeting with staff after which additional fees apply)	\$1,000.00/request
Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$1,000.00/request
Preliminary Plats – Subdivisions ^{1, 6} (application covers 3 meetings with staff after which additional fees apply)	\$3,000.00 + \$120.00/lot
Preliminary Plats – Short Plats ¹ (application covers 1 meeting with staff after which additional fees apply)	\$1,449.00 + \$60.00/lot
Preliminary Site Plan Review (non-PUD) (application covers 1 meeting with staff after which additional fees apply)	\$1,035.00
Pre-application Meeting (application covers 1 meeting with staff after which additional fees apply)	\$259.00 – fee will be applied towards any related application made within six months of the date the pre-application meeting was held
PUD – Major Adjustment ⁷ (application covers 2 meetings with staff after which additional fees apply)	\$2,558.00
Public Notice Boards: 2' x 4' public notice board	\$80.00
4' x 4' public notice board	\$136.00
Rezone (map amendment) ⁸	\$1,760.00
School Impact Fee Collection: ⁹ Per Single Family Dwelling Unit	\$52.00
Per Multi-Family Dwelling Unit	\$26.00
Shoreline (application covers 1 meeting with staff after which additional fees apply): Shoreline Exemption Determination	\$215.00
Shoreline Conditional Use Permit ⁶	\$1,139.00
Shoreline Substantial Development Permit ⁶	\$1,139.00
Shoreline Variance ⁶	\$1,139.00
Short Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$259.00/requested modification
Sign Permit ¹⁰	\$100.00

⁷ A prior City Code amendment eliminated Planned Unit Developments (PUD). The PUD fees included herein are applicable only to the existing previously approved PUDs.

⁸ Application fee covers 2 meetings with staff after which additional meeting fees apply.

⁹ The City collects an application fee to cover the reasonable cost of administration of the school impact fee program.

¹⁰ The City collects an application fee to cover the reasonable cost of zoning compliance review in addition to the building permit application fee identified in Table 1-A, below.

Site Plan Approval – PUD, Residential ⁹ (application covers 1 meeting with staff after which additional fees apply)	\$1,139.00 + \$62.00/lot or unit
Site Plan Approval - PUD, Non-residential ⁹ (application covers 1 meeting with staff after which additional fees apply)	\$1,139.00 + \$62.00/lot or unit
Special Home Occupation Permits	\$259.00
Three-Party Outside Utility Extension Agreement - Site Specific Review (application covers 1 meeting with staff after which additional fees apply)	\$1,035.00 + plus the City's actual costs in performing under the terms of the agreement as negotiated between the parties
Type I Temporary Use Permit	\$96.00 + \$48.00 per extension request
Type II Temporary Use Permit	\$144.00 + \$48.00 per extension request
Variance ¹ (inclusive of Special Exceptions): Per each residence on a single family lot All other	\$259.00 \$575.00
Water/Sewer Certificate ¹ (outside of city limits for other than single-family)	\$311.00
Zoning Certification Letter: Residential Non-Residential (includes mixed use development)	\$52.00 \$104.00
Zoning Code Text Amendment (application covers 1 meeting with staff after which additional fees apply)	\$1,035.00
2. BOOKS, MAPS, MATERIALS :¹¹ (pursuant to Resolution No. 3953)	
Comprehensive Plan	Cost of Production
Downtown Plan	Cost of Production
Downtown Plan Appendices	Cost of Production
Copies of Codes and Ordinances	Cost of Production
Maps	Cost of Production
3. LAND CLEARING, GRADING AND FILLING FEES (Per Ordinance No. 6146, Resolution No. 4272 and Resolution No. 4424.)	
Land Clearing: Base Fee (for up to 1 acre) 1 to 5 acres Over 5 acres	\$311.00 Base Fee + \$114.00/acre Base Fee + \$83.00/acre
Grading and Filling Fees: Base Fee (for up to 500 cubic yards) 500 to 250,000 cubic yards Over 250,000 cubic yards	\$311.00 Base Fee + \$0.12/cubic yard Base Fee + \$0.02/cubic yard
4. BUILDING FEES (per Ordinance 5715, Ordinance 5819, Resolution No. 3773, Resolution No. 3797, Resolution No. 3818, Resolution No. 3953, Resolution No. 4143, Ordinance No. 6146, Resolution No. 4272, Resolution No. 4424, and Resolution No. 5134.)	
a. Building Permit Fees: The fee for each International Building Code, International Residential Code, Washington State Energy Code or Washington State Indoor Air Quality Code building permit shall be as set forth in Table 1-A, below. ¹²	

¹¹ Prices for printed materials do not include any taxes.

Table 1-A BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$32.00
\$501.00 to \$2,000.00	\$32.00 for the first \$500.00 plus \$6.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$122.00 for the first \$2,000.00 plus \$18.60 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$549.80 for the first \$25,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$899.80 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,399.80 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,999.80 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$8,999.80 for the first \$1,000,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof
Other Inspections and Fees: 1. Inspections outside of normal business hours \$63.00 per hour (minimum charge – two hours) 2. Reinspection fees assessed under provisions of Section 109.4.13 \$63.00 per hour 3. Inspections for which no fee is specifically indicated \$63.00 per hour (minimum charge – one half hour) 4. Additional plan review required by changes, additions or revisions to plans \$63.00 per hour (minimum charge – one half hour) 5. For use of outside consultants for plan checking and inspections, or both Actual costs	
FOOTNOTES: ¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. ² Actual costs include administrative and overhead costs.	

- b. Mechanical Permit Fees:** The fee for each permit issued under provisions of the International Mechanical Code, International Fuel Gas Code, NFPA 54 (National Fuel Gas Code), NFPA 58 (Liquefied Petroleum Gas Code), or the mechanical device provisions of the International Residential Code shall be as set forth in Table 2-A, below. For new single-family dwellings a flat rate permit fee of \$185.00 may be charged in lieu of fees as prescribed in Table 2-A.

Table 2-A MECHANICAL PERMIT FEES

Permit Issuance and Heaters:	
1. For the issuance of each mechanical permit	\$26.00
2. For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$9.00
Unit Fee Schedule	
<i>(Note: The following do not include permit-issuing fee.)</i>	
1. Furnaces:	
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 1000,000 Btu/h (29.3kW)	\$18.00
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW)	\$22.00
For the installation or relocation of each floor furnace, including vent.....	\$18.00
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$18.00
2. Appliance Vents:	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$9.00
3. Repairs or Additions:	
For the repair of, the alteration of, or addition to each heating appliance, refrigeration unit, cooling unit,	

¹² Please note that the City of Auburn may collect a review fee for the Valley Regional Fire Authority for certain permit applications that is collected in addition to the City's required fees.

absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.....	\$16.00
4. Boilers, Compressors and Absorption Systems:	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW) or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$18.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$31.00
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6kW) to and including 1,000,000 Btu/h (293.1kW)	\$41.00
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$62.00
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$102.00
5. Air Handlers:	
For each air handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto	\$12.00
Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling system, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	
For each air-handling unit over 10,000 cfm (4719 L/s)	\$22.00
6. Evaporative Coolers:	
For each evaporative cooler other than a portable type	\$12.00
7. Ventilation and Exhaust:	
For each ventilation fan connected to a single duct	\$9.00
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$12.00
For the installation of each hood which is served by a mechanical exhaust, including the ducts for each hood	\$12.00
8. Incinerators:	
For the installation or relocation of each domestic-type incinerator	\$22.00
For the installation or relocation of each commercial or industrial-type incinerator	\$18.00
9. Miscellaneous:	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories or for which no other fee is listed in the table	\$12.00
Other Inspections and Fees:	
1. Inspections outside of normal business hours, per hour (minimum charge -- two hours)	\$63.00
2. Reinspection fees assessed under provisions of Section 109.4.13 ... \$61.003. Inspections for which no fee is specifically indicated, per hour (minimum charge -- one-half hour)	\$63.00
3. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge -- one-half hour)	\$63.00
* Or the total cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
c. Plumbing Code Permit Fees: For new single-family dwellings a flat rate permit fee of \$185.00 may be charged in lieu of fees as prescribed in Table 3-A.	
Table 3-A PLUMBING PERMIT FEES	
Permit Issuance:	
1. For issuing each permit	\$24.00
2. For issuing each supplemental permit	\$12.00
Unit Fee Schedule (in addition to items 1 and 2 above):	
1. For each additional plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore)	\$9.00
2. For each building sewer and each trailer park sewer	\$19.00
3. Rainwater systems - per drain (inside building)	\$9.00
4. For each water heater and/or vent	\$9.00
5. For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$9.00
6. For each installation, alteration or repair of water piping and/or water treatment, each	\$9.00
7. For each repair or alteration of a drainage or vent piping, each fixture	\$9.00

8. For each lawn sprinkler system on any one meter including backflow protection devices therefore	\$9.00
9. For atmospheric-type vacuum breakers not included in item 12:	
1 to 5	\$6.00
over 5, each	\$2.00
10. For each backflow protective device other than atmospheric type vacuum breakers:	
2 inch (51 mm) diameter and smaller	\$33.00
over 2 inch (51 mm) diameter	\$41.00
11. For initial installation and testing for a reclaimed water system	\$35.00
12. For each annual cross-connection testing of a reclaimed waster system (excluding initial test)	\$35.00
13. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$57.00
14. For each additional medical gas inlet(s)/outlet(s)	\$6.00
Other Inspections and Fees:	
1. Inspections outside of normal business hours.....	\$63.00
2. Reinspection fee	\$63.00
3. Inspections for which no fee is specifically indicated	\$63.00
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge - one-half hour)	\$63.00
*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved.	
Fees: Permit fees shall be assessed in accordance with this section. Fees specified shall be adjusted for inflation each year based upon the Seattle Consumer Price Index. Fees shall be rounded down to nearest whole dollar.	
Appeal Fees: The fee for appeals of codes adopted pursuant to ACC Chapter 15 shall be \$110.00 plus total hearing examiner costs.	
Plan Review Fees: When submitted documents are required by Section 106.3 of the Construction Administrative Code, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee as shown in Table 1-A. The plan review fees specified in this section are separate fees from the permit fees and in addition to permit fees.	
Temporary Certificate of Occupancy Fees: There shall be a fee equal to ten percent of the building permit fee for issuance of a temporary certificate of occupancy.	
5. ADMINISTRATIVE PROCEDURES AND MISCELLANEOUS INSPECTIONS: In addition to any other fees specified in this chapter, there shall be a fee schedule for certain administrative procedures not otherwise included as set forth in the following schedule of fees:	
Adult Family Home Inspection	\$160.00
Demolition, permit and inspections	Per Table 1-A
Relocation (pre-inspection)	Per Table 1-A
Housing Inspection	Actual City Cost, minimum \$21.00
Change of Use	Per Table 1-A
Sign Permits	Unless except by Ch. 18.56 ACC, the fee shall accompany each application for a sign permit. The amount of the fee shall be based upon the value of the sign pursuant to Table 1-A.
6. RENTAL HOUSING BUSINESS LICENSE FEES (Per Resolution No. 4601, Ordinance No. 5882, Resolution No. 4272, Resolution No. 4424 and Ordinance 6477):	
a. The fee for a license to operate rental housing businesses in the City, as defined in Chapter 5.22 of the Auburn City Code (ACC) shall be based on the total number of units as follows:	
One to four dwelling units	\$53.00/year
Five to 24 dwelling units	\$106.00/year

Twenty-five or more dwelling units	\$212.00/year
Communal residence	\$150.00/year
b. The fee for a license to operate rental housing businesses in the city shall be for the license year from January 1 to December 31, and each applicant must pay the full fee for the current license year or any portion thereof during which the applicant has engaged in the operation of rental housing businesses.	
c. The rental housing business license fee required by this chapter is in lieu of, and not in addition to, the general business license fee required by Chapters 5.05 and 5.10 of the Auburn City Code (ACC); provided, however, that any person required to obtain a rental housing business license must also obtain a general business license, at no cost, pursuant to Chapters 5.05 and 5.10 of the Auburn City Code (ACC).	
d. Notwithstanding the provisions of sub-section (1) of this section, the fee for operating rental housing facilities for any single individual, partnership, corporation or entity shall not exceed \$424.00 per license period.	
Rental housing business license renewals shall be for the period January 1 through December 31 of each year.	

B. ENGINEERING AND PUBLIC WORKS FEES

1. Transportation Impact Fee Rate Schedule: (Per Ordinance No. 5763 as amended by Resolution No. 3953, Ordinance No. 6005, Resolution No. 4103, Resolution No. 4424, Resolution 4964, and Resolution No. 5114 and Resolution No. 5181.)					
Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Industrial					
General Light Industrial	110	sf/gfa	0.97	\$6.03 7.59	-
General Heavy Industrial	120	sf/gfa	0.68	\$4.74 5.96	-
Industrial Park	130	sf/gfa	0.85	\$5.29 6.65	-
Manufacturing	140	sf/gfa	0.73	\$4.54 5.71	-
Mini-Warehouse/Storage	151	sf/gfa	0.26	\$1.49 1.87	-
Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Residential					
Single-Family (detached)	210	du	1.00	\$3,413.48 4,295.41	\$2,764.92 3,479.28
Multi-Family	220-233	du	0.62	\$2,237.30 2,815.34	\$1,812.21 2,280.42
Mobile Home	240	du	0.59	\$1,611.17 2,027.43	\$597.22 751.53
Senior Housing	251, 252	du	0.27	\$737.34 927.81	-
Lodging					
Hotel	310	room	0.60	\$2,340.68 2,945.42	\$1,895.95 2385.79

Motel	320	room	0.47	\$1,833.53 <u>2,307.25</u>	-
Recreational					
Movie Theater	444, 445	seat	0.08	\$152.53 <u>191.94</u>	\$112.88 <u>142.04</u>
Health Club	492, 493	sf/gfa	3.53	\$8.01 <u>10.07</u>	\$5.92 <u>7.45</u>

<u>Land Use</u>	<u>ITE Land Use Code</u>	<u>Independent Variable</u>	<u>Trip Rate</u>	<u>Non-Downtown Fee Rate</u>	<u>Downtown Fee Rate</u>
Institutional					
Elementary School	520	student	0.15	\$198.96 <u>250.36</u>	\$147.23 <u>185.27</u>
Middle School/Jr. High	522	student	0.16	\$337.06 <u>424.14</u>	\$249.42 <u>313.87</u>
High School	530	student	0.13	\$375.29 <u>472.25</u>	\$277.71 <u>349.47</u>
Church	560	sf/gfa	0.55	\$1.99 <u>2.50</u>	\$1.47 <u>1.85</u>
Day Care Center	565	sf/gfa	12.34	\$18.05 <u>22.72</u>	\$13.36 <u>16.81</u>
Library	590	sf/gfa	7.30	\$9.08 <u>11.42</u>	\$6.72 <u>8.45</u>
Medical					
Hospital	610	sf/gfa	0.93	\$3.63 <u>4.57</u>	\$2.94 <u>3.70</u>
Asst. Living, Nursing Home	254, 620	bed	0.22	\$600.77 <u>755.99</u>	-
Office					
General Office	710, 715, 750	sf/gfa	1.49	\$6.67 <u>8.39</u>	\$4.54 <u>5.71</u>
Medical Office	720	sf/gfa	3.57	\$12.54 <u>15.77</u>	\$8.52 <u>10.73</u>
Post Office	732	sf/gfa	11.22	\$13.95 <u>17.56</u>	\$9.49 <u>11.94</u>
Retail					
Free Standing Discount Superstore	813	sf/gla	4.35	\$6.42 <u>8.07</u>	\$4.75 <u>5.97</u>
Free Standing Discount Store	815	sf/gla	4.98	\$8.47 <u>10.65</u>	\$6.26 <u>7.88</u>
Hardware/Paint Store	816	sf/gla	4.84	\$5.94 <u>7.47</u>	\$4.39 <u>5.53</u>
Shopping Center	820	sf/gla	3.71	\$5.02 <u>6.31</u>	\$3.71 <u>4.97</u>
Car Sales – New	841	sf/gla	2.59	\$9.30 <u>11.70</u>	\$6.88 <u>8.66</u>
Car Sales – Used	N/A	space	0.28	\$1,004.93 <u>1264.57</u>	\$743.65 <u>935.78</u>
Automobile Parts Sales	843	sf/gla	5.98	\$5.65 <u>7.11</u>	\$4.18 <u>5.26</u>
Tire Store	848	sf/gla	4.15	\$6.41 <u>8.07</u>	\$4.74 <u>5.97</u>
Supermarket	850	sf/gla	9.48	\$12.43 <u>15.64</u>	\$9.20 <u>11.57</u>
<u>Land Use</u>	<u>ITE Land Use Code</u>	<u>Independent Variable</u>	<u>Trip Rate</u>	<u>Non-Downtown Fee Rate</u>	<u>Downtown Fee Rate</u>
Convenience Market	851	sf/gla	52.41	\$25.92 <u>32.61</u>	\$19.18 <u>24.13</u>
Home Improvement Store	862	sf/gla	2.33	\$2.48 <u>3.12</u>	\$1.84 <u>2.31</u>
Drugstore w/o Drive- Through	880	sf/gla	8.40	\$6.55 <u>8.24</u>	\$4.84 <u>6.10</u>

Drugstore w/ Drive-Through	881	sf/gla	9.91	\$8.38 <u>10.55</u>	\$6.20 <u>7.80</u>
Furniture Store	890	sf/gla	0.45	\$0.35 <u>0.44</u>	\$0.26 <u>0.33</u>

<u>Land Use</u>	<u>ITE Land Use Code</u>	<u>Independent Variable</u>	<u>Trip Rate</u>	<u>Non-Downtown Fee Rate</u>	<u>Downtown Fee Rate</u>
Services					
Drive-in Bank	912	sf/gfa	24.30	\$18.84 <u>23.71</u>	\$13.94 <u>17.54</u>
Quality Restaurant	931	sf/gfa	7.49	\$13.94 <u>17.50</u>	\$10.29 <u>12.95</u>
High Turnover Restaurant	932	sf/gfa	9.85	\$12.60 <u>15.85</u>	\$9.32 <u>11.73</u>
Fast Food Restaurant w/o Drive-Through	933	sf/gfa	26.15	\$26.04 <u>32.74</u>	\$19.25 <u>24.22</u>
Fast Food Restaurant w/ Drive-Through	934	sf/gfa	32.65	\$32.48 <u>40.87</u>	\$24.04 <u>30.25</u>
Espresso Stand w/ Drive-Through	938	sf/gfa	75.00	\$24.87 <u>31.30</u>	\$18.40 <u>23.16</u>
Auto Care Center	942	sf/gfa	3.11	\$4.67 <u>5.88</u>	\$3.46 <u>4.35</u>
Service Station	944	vfp	13.87	\$13,337.77 <u>16,783.79</u>	\$9,869.95 <u>12,420.00</u>
Service Station w/ Mini-Mart	945	vfp	13.51	\$9,855.68 <u>12,402.05</u>	\$7,293.24 <u>9,177.52</u>
<u>Lakeland PUD Annexation</u> (Per Ordinance No. 4867 as amended by Resolution No. 2955, and Ordinance No. 6176 and Resolution No. 5181.)					
<u>Detached Single-Family Residential Unit</u>	<u>N/A</u>	<u>du</u>	<u>n/a</u>	<u>\$1,251.43</u>	<u>-</u>
<u>Attached Single-Family/Multi-Family Unit</u>	<u>N/A</u>	<u>du</u>	<u>n/a</u>	<u>\$812.26</u>	<u>-</u>
<u>Senior-Family Unit</u>	<u>N/A</u>	<u>du</u>	<u>n/a</u>	<u>\$279.12</u>	<u>-</u>
<u>Commercial/Retail Units</u>	<u>N/A</u>	<u>sf/gfa</u>	<u>n/a</u>	<u>\$3.25</u>	<u>-</u>

Notes:

- A. Basic trip rates are based on the ITE Trip Generation Manual, 9th Edition.
- B. Impact fee rate calculation is based upon the following methodology:
 - Basic Trip Rate = PM Peak Hour Trip Generation (per unit of measure)
 - Basic Trip Rate x Percent of New Trips x Trip Length Adjustment x Per Trip Fee/(divide by) 1,000 for rate per square foot (where applicable) = Impact Fee Rate (per unit of measure)
- C. For land uses not specifically identified here, trip generation rates could be derived from ITE or a special study by the applicant.
- D. sf/GFA= Square feet Gross Floor Area; sf/GLA= Square Feet Gross Leasable Area; VFP=Vehicle Fueling Position.

E. Projects eligible for the Downtown Fee Rate are those located entirely within the boundary identified on Figure 1.

2. Truck-Dependant Land Use Supplementary Transportation Impact Fee Rate Schedule:
(Per Resolution No. 4122, and Resolution No. 4424 and Resolution No. 5181.)

Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Industrial				
Light Industry/Manufacturing	110, 130, 140	sf/gfa	\$0.06	\$0.11
Heavy Industry	120	sf/gfa	\$0.04	\$0.09
Retail				
Shopping Center	820	sf/gla	\$0.01	\$0.01
Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Car Sales	841	sf/gfa	\$0.09	\$0.16
Supermarket	850	sf/gfa	\$0.33	\$0.64
Free-Standing Discount Store	813, 815, 861, 863, 864	sf/gfa	\$0.10	\$0.19
Home Improvement Store	862	sf/gfa	\$0.37	\$0.70

Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Services				
Restaurant	931, 932	sf/gfa	0.63	\$1.20
Fast Food Restaurant	933, 934	sf/gfa	2.87	\$5.51

Notes:

- A. ITE Land Use Code based on ITE Trip Generation, 9th Edition
- B. Impact fee rate calculation is based upon the following methodology:
 - Truck Trip Rate = Daily Truck Trip Generation (per unit of measure)
 - Truck Trip Rate x Per Trip Fee = Impact Fee Rate (per unit of measure)
- C. For land uses not specifically identified in the table, trip generation rates could be derived from a special study by the applicant.
- D. sf /gfa=square feet of gross floor area

3. Impact Fees By Land Use – Revenue Credit = 20% (Per Ordinance No. 5977, Resolution 3953, and Resolution No. 4022)

Land Use	Total Fire & EMS Cost per Unit of Development	Adjustment (Revenue Credit) at 20%	Fire and EMS Impact Fee per Unit of Development
Residential – All calculations below are per dwelling unit – Total x Number of Units			
Single Family, Duplex, Mobile Home	\$362.66	\$72.53	\$290.13
Multi-Family	\$383.09	\$76.62	\$306.47
Non-Residential – All calculations below are per square foot - Total x Square Feet			
Hotel/Motel	\$0.53	\$0.11	\$0.42
Hospital/Clinic	\$1.05	\$0.21	\$0.84
Group Living	\$2.63	\$0.53	\$2.10
Office	\$0.29	\$0.06	\$0.23
Retail	\$0.62	\$0.12	\$0.50
Restaurant/Bar/Lounge	\$1.62	\$0.32	\$1.30

Industrial/Manufacturing	\$0.11	\$0.02	\$0.09
Leisure/Outdoors	\$1.08	\$0.22	\$0.86
Agriculture	\$0.71	\$0.14	\$0.57
Church	\$0.38	\$0.08	\$0.30
Schools/Colleges	\$1.07	\$0.21	\$0.86
Government/Public Buildings	\$1.81	\$0.36	\$0.86
Casino	\$3.78	\$0.77	\$3.01
Jails	\$21.99	\$4.40	\$17.59

4. Facility Extension Fees: *(Per Ordinance No. 5791 and amended by Ordinance No. 5819, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424 and Resolution No. 5114.)*

The Facility Extension Application Fee is \$552.00, plus \$167.00 for each Facility (Water, Sanitary Sewer, Storm Drainage, Street, private street and private storm systems within private streets).

Facility Extension Fees are the summation of the following categories (a+b+c+d), or \$1,660.00, whichever is greater.

- a. For the combined linear footage of water, sewer, storm drainage and private storm drainage within private streets:

The first 0 lineal feet (LF) to 1000 LF is charged at \$5.50 per LF plus,
The next 1001 LF to 2500 LF is charged at \$2.80 per LF plus,
Any additional over 2500 LF is charged at \$1.65 per LF.

- b. For the linear footage of streets and private streets:

The first 0 LF to 500 LF will be charged at \$6.90 per LF plus,
The next 501 LF to 1000 LF will be charged at \$4.10 per LF plus,
Any additional over 1000 LF will be charged at \$1.10 per LF.

- c. For non-linear extensions such as pump stations or traffic signals, the extension fee will be determined by the City Engineer based on an estimate of the City's labor Cost associated with the plan review, inspection, and administration of the application.

- d. For that portion of the water or sewer facility located outside City Limits, but within existing County (King or Pierce) right-of-way, an additional fee of \$444.00 plus \$5.00 per LF of the combined water and sewer extension located in the existing County right-of-way applies.

Facility Extension Fees will be paid as follows:

- a. Forty percent (40%) at the time of execution of the facility extension agreement.
b. Sixty percent (60%) upon the City's approval of the construction drawings and prior to the start of construction.

Additional Review:

Each additional plan review beyond a 3rd review prior to plan approval will require an additional fee of \$512.00 be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to complete an additional fee of \$64.00 per hour will be charged and must be paid prior to plan approval.

Additional plan review required by changes, additions or revisions to plans during construction will require an additional fee of \$256.00 be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete an additional fee of \$64.00 per hour will be charged and must be paid prior to plan approval.

5. Right-of Way Use Permit Fees: <i>(Per Ordinance No. 6125)</i>	
Type A – Banner	\$30.00
Type B – Short Term	\$60.00
Type C – Long Term	\$100 for the 1 st year / \$30 for each additional year
Type D – Hauling	\$100.00 + estimated staff time @ \$50 per hour
Street Closure – Type B or C	\$90.00
Sidewalk Closure – Type B or C	\$60.00
Parking Closure – Type B or C	\$60.00
6. Franchise Agreements: <i>(Per Ordinance No. 6546 and Resolution No. 5114)</i>	
Application/Renewal Application Fee (ACC 13.36.040, ACC 20.06.120, ACC 20.06.130)	\$5,000.00 Nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$5,000.00. Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of the agreement.
Annual Administration Fee (ACC 20.04.170)	Actual City Costs
Annual CATV Franchise Fee (ACC 13.36.230)	5% of Gross Revenue for the prior three months.
Other Annual Franchise Fee (ACC 20.06.100)	Statutorily Permissible Percent of Gross Revenue
7. Public Way Agreements: <i>(Per Ordinance No. 6546, Resolution No. 5114)</i>	
Application/Renewal Application Fee (ACC 20.04.020, ACC 20.04.120)	\$5,000.00 nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$5,000.00. Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of the agreement.
Annual Fee (ACC 20.04.170)	Actual City Costs
8. Right-of-Way Vacations: <i>(Per Resolution No. 4143 and Resolution No. 5114.)</i>	
Application Fee	\$1,500.00
Land Value Compensation	Per ACC 12.48.085
9. Utility System Development Fees: <i>(Per Ordinance No. 5819 and amended by Resolution No. 3797, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5114, and Resolution No. 5134 <u>and Resolution No. 5181.</u>)</i> For all utilities, a charge in lieu of assessment or payback charges may be applicable for the proportional share of the utility line being connected to.	

a. Water Utility: Connection fees are comprised of a Water Service Installation Permit Fee and the System Development Charge as follows:

Meter Size (In Inches)	Water Service Installation Permit Fee			System Development Charge (SDC)
	Existing Water Service & Meter Box*	Water Service & Meter Box Installed by City**		
		Paved Street	Unpaved Street	
¾ or less	\$290.00	\$2,250.00 [#]	Actual Cost	\$6,272.00 <u>\$6,423.00</u>
1	\$350.00	\$2,450.00 [#]	Actual Cost	\$6,272.00 <u>\$6,423.00</u>
1-1/2	\$550.00	\$3,350.00 [#]	Actual Cost	\$20,886.00 <u>\$21,387.00</u>
2	\$680.00	\$3,600.00 [#]	Actual Cost	\$33,430.00 <u>\$34,232.00</u>
3	Actual Cost	Actual Cost	Actual Cost	\$66,922.00 <u>\$68,528.00</u>
4	Actual Cost	Actual Cost	Actual Cost	\$104,554.00 <u>\$107,063.00</u>
6	Actual Cost	Actual Cost	Actual Cost	\$209,046.00 <u>\$214,063.00</u>
8	Actual Cost	Actual Cost	Actual Cost	\$334,486.00 <u>\$342,514.00</u>
10	Actual Cost	Actual Cost	Actual Cost	\$480,874.00 <u>\$492,415.00</u>

*Installation of a water meter done by the City and the service either already exists or has been installed by the developer.

**Installation of the entire water service is done by the City.

[#]If meter installation or retrofit involves installation of a fire sprinkler line, fee is Actual Cost.

b. Sanitary Sewer Utility: Connection fees are comprised of a permit Fee and the System Development Charge as follows:

Type	Permit Fee		System Development Charge (SDC)*
	Existing Sewer Stub	New Service Line Required	
Single Family Parcel	\$88.00	\$155.00	\$2,327.00 <u>\$2,383.00</u> Per Parcel
Other Parcels	\$88.00	\$155.00	\$2,327.00 <u>\$2,383.00</u> Per RCE**
Side sewer repair on private property	\$62.00		
Side sewer repair in right-of-way	\$105.00		

*Except that for multifamily residential units with separate water meters for each family unit, the sewer utility systems development charge will be calculated as one RCE per family unit.

** RCE, Residential Customer Equivalent - an RCE shall be as defined by the King County Department of Natural Resources.

In addition to City sanitary sewer connection fees, there shall be a sanitary sewer connection fee (King County Capacity Charge) imposed by King County to pay Capital Improvement fees to King County per the King County Rate Schedule.

c. Storm Drainage Utility: (Per Resolution No. 4566 and amended by Resolution No. 5181)

Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

SYSTEM DEVELOPMENT CHARGE (SDC)

Type	System Development Charge (SDC)
Single Family Residence & Duplexes (on Individual Parcels)	\$1,162.00 <u>\$1,190.00</u> per Parcel

Other Parcels

~~\$1,162.00~~ \$1,190.00 per ESU*

***ESU, Equivalent Service Unit - A configuration of development of impervious surfaces estimated to contribute an amount of runoff to the City's storm drainage system which is approximately equal to that created by the average single family residential parcel. One ESU is considered equal to 2,600 square feet of parcel coverage by impervious surfaces. Per ACC 13.48.010.**

When calculating the total SDC, a credit will be applied for the existing impervious area (New total SDC minus calculated SDC for existing impervious area using the new definition of impervious surface as given in ACC 13.41.010).

STORM PERMIT FEE

Permit Level**	Permit Fee
Level 1	\$210.00
Level 2	\$400.00
Level 3	Base Fee + the Cumulative Additional Fees as indicated below: Base Fee = \$1,440.00 for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$400.00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$100.00 per Acre for each additional disturbed Acre over 1 Acre

**Permit levels are determined as follows:

- Level 1 permits are for all projects that are not located in a Critical Area and add or replace less than 2,000 square feet of impervious surface area; and/or disturb less than 7,000 square feet of land.
- Level 2 permits are for all projects that add or replace 2,000 to 4,999 square feet of impervious surface area; or disturb 7,000 square feet or more of land.
- Level 3 permits are for all projects that add 5,000 square feet or more of impervious surface area, or convert $\frac{3}{4}$ acres or more of native vegetation to lawn/landscaped area, or convert 2.5 acres or more of native vegetation to pasture, or the new plus replaced impervious surface area is 5,000 square feet or more and the value of improvements exceeds 50% of the assessed value of existing improvements.

10. Other Utility Fees: (Per Ordinance No. 5819, Ordinance No. 5944, Resolution No. 3797, Resolution No. 3953, Resolution No. 4424, Resolution No. 5114 and Resolution No. 5134.)

Fire Service Line Permit ($\leq$ 3-inch fire service line)	\$135.00
Hydrant Permit and Inspection Fee	\$238.00
Hydrant Meter Monthly Rate	\$44.85
Fire Hydrant Meter Wrench – Refundable Deposit ¹³	\$38.00
Refundable Deposit – Hydrant Meter with RPBA, Valve, and Wrench ¹³	\$1,965.00
Water Main Extension Purity Test Fee	\$181.00
Water Meter Test Fee, 2" or less	\$217.00
Water Meter Test Fee, greater than 2"	At Actual Cost
Storm Drainage Repair Permit – Private System on Private Property	\$31.00
Storm Drainage Repair Permit – System in Public Right-of-Way/Easement	\$57.00
Payback Administration Fees: (per Ordinance No. 5954)	
Application Fee	\$500.00
Processing Fee	\$1,000.00
Area of Special Benefit Analysis	\$500.00

¹³ If the equipment is not returned or is returned in a damaged condition, the deposit amount shall be forfeited.

Transaction/Collection Fee	\$300.00
Outside Professional Services	Time & Materials
Convenience shut off	\$25.00
Delinquent shut off	\$25.00
Late charge	1% per month of outstanding bill or \$15.00 minimum, whichever is greater
Unauthorized turn on/off	\$60.00
Delinquent meter pull	\$65.00
Unauthorized fire line or water hook up	\$100.00 a day fine from date of discovery
Returned checks each	\$20.00
Refusal of access per day	\$30.00
Closing final read	\$30.00
New account setup	\$25.00
Bill tenant	\$25.00
After-hours water turn on/off	\$30.00
Escrow estimates	\$25.00
11. Construction Permits: (Per Ordinance No. 5817, Resolution No. 3953, Resolution No. 4272, and Resolution No. 4424.)	
Basic Fee (BF)	\$150.00
Hourly Inspection Rate (HIR): Normal Business Hours After Hours (includes weeknights, weekends, and holidays and will be charged at the after hours HIR x the duration of the work)	\$52.00 \$80.00
For Excavation Type Work: Length of Excavation (feet) 31 – 100 feet of excavation length 101 – 250 feet of excavation length 251 – 500 feet of excavation length 501 – 750 feet of excavation length 751 – 1000 feet of excavation length	Additional Fee (AF) \$52.00 \$155.00 \$259.00 \$362.00 \$466.00
Fee Calculation: Permit Fee = BF + AF (for the appropriate length of excavation) If the excavation exceeds 1,000 linear feet Permit Fee = BF + \$466.00 + (HIR x (length of excavation – 1000/100))	
For Non-Excavation Type Work: This work includes any work in the public right-of-way that is not covered by any other permits and includes such things as overhead utility work, geotechnical borings, horizontal directional drilling and vault installation. Permit Fee = BF + (HIR x Permit Duration in Days)	
In Lieu of Fee: In lieu of the above standard rates, the city engineer or his/her designee may calculate the fee based upon current labor rates for administrative and inspection staff after developing an estimate of staff effort involved. For projects that are expected to involve significantly more than 1,000 feet of street excavation or when the scope or duration cannot be accurately	

estimated, the city engineer may establish a deposit account to manage permittee deposits in advance of permit issuance for reimbursing actual labor costs of administering the permit. Such deposit accounts will not be interest bearing and will be closed at the end of the permitted work when a final accounting of the permit administration cost shall be calculated and a final bill or credit issued to the permittee.

12. Memorial Sign Program: *(Per Ordinance No. 6137, and Ordinance No. 6149)*

Memorial Sign	\$150.00
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13.Special Permits: *(Per Ordinance No. 5817 and amended by Resolution No. 3953, Resolution No. 4272 and Resolution No. 4424.)*

Permit Type	Base Fee	Additional Per Linear Foot
Sidewalk	\$54.00	\$1.10/foot for each foot over 25 linear feet
Residential Driveway	\$54.00	\$1.65/foot for each foot over 20 linear feet*
Commercial Driveway	\$107.00	\$2.20/foot for each foot over 48 linear feet*

*Driveway widths are based on the width of the driveway apron in the right-of-way.

14. Street Payback Agreements: *(Per Ordinance No. 6319 and Resolution No. 4624.)*

Application Fee	\$500.00
Processing Fee	\$1,000.00
Assessment Reimbursement Area Analysis	\$1,000.00
Transaction/Collection Fee	\$300.00
Outside Professional Services (when needed)	Time and Materials

C. ANIMAL LICENSING FEES AND PENALTIES *(Per Resolution No. 4868):*

1. Animal License Fees		
Type	Comments	Cost
Juvenile	8 weeks to 6 months of age	\$15.00
Altered	Proof of spay/neuter required	\$30.00
Unaltered		\$60.00
Senior	Proof that pet is altered and proof that owner is 62 years of age or older consistent with ACC 13.24 is required.	\$15.00
Disabled	Proof that pet is altered and proof of disability required	\$15.00
Service Animal	With a signed statement, on the City Form, indicating that the owner of the animal has a disability and that the animal is a service animal, no license fee shall be charged by the City.	\$0
Replacement Tag		\$5.00
2. Late Payment Penalty		
Days Past Expiration	Type	Additional Cost
45-90	Late Fee	\$15.00
91-135	Late Fee	\$20.00
136-364	Late Fee	\$30.00
365 or more	Late Fee	\$30.00 + prior year's license fee

D. AUBURN MUNICIPAL AIRPORT FEES (Per Ordinance No. 5707, amended by Ordinance No. 5715 and Ordinance No. 5819, and amended by Resolution No. 3784, Resolution 3797, Resolution No. 3841, Resolution No. 3953, Resolution No. 4117, Resolution No. 4270, Resolution No. 4414, Resolution 4734, Resolution No. 4880, Resolution No. 5016, ~~and~~ Resolution No. 5114, and Resolution No. 5181)

1. Lease Fees	
Lease Type:	
Open Single	\$192.00 <u>194.00</u>
Open Twin	\$222.00 <u>224.00</u>
Closed R-2	\$304.00 <u>310.00</u>
Closed R-9 & 10	\$417.00 <u>420.00</u>
Outside Tiedowns	\$68.00 <u>70.00</u>
Storage Rows 3-8	\$112.00 <u>114.00</u>
Storage Units (185 sq. ft. – Buildings 9,10)	\$99.00 <u>101.00</u>
Storage Units (298 sq. ft.)	\$120.00 <u>122.00</u>
Storage Units (380 sq. ft. – Buildings 9,10)	\$152.00 <u>155.00</u>
The West End Hangars located on Hangar rows 9 and 10 have an additional 298 square feet each. There shall be an additional \$110.00per month surcharge for the additional space.	
A security surcharge of \$5.00 per month is charged, in addition to the base monthly rental fees provided in this section, for each tie-down, each hangar door and each storage rental area, which security surcharge fees are to be used for the provision of increased security at the Auburn Municipal Airport (approved by Ordinance No. 5500 on January 16, 2001). For the purposes hereof, each tie-down consists of the structures/facilities necessary to accommodate one (1) regular sized light aircraft. Furthermore, the hangar doors to which the security surcharge applies includes all hangars located at the Auburn Municipal Airport, including those hangars built on land owned by the City but leased to private parties, and those hangars owned in a condominium type ownership.	
The above lease and security surcharge amounts are subject to applicable leasehold taxes, which shall be paid by the tenant. The total charges, including the above lease rates plus lease hold tax and surcharge shall be reflected in monthly billing rates. Tenants shall be given notice as required by Ordinance or lease agreements. The Airport Lease rates shall be effective January 1, 2014.	
Payments. Payments are due on the first of each month, past due as of the 5 th and late as of the 15 th . Payments not received by the 15 th incur a \$10.00 late fee. Payments not received after 30 days from the due date incur an additional \$25.00 delinquency fee.	
Automatic gate electronic cards. One automatic gate electronic card will be issued to each City rental tenant free of charge. Any additional electronic cards requested by a tenant are subject to a \$25.00 fee. A \$15.00 fee refund applies to all serviceable returned cards. An additional \$25.00 replacement fee will be assessed against the tenant for all lost or damaged electronic cards. All electronic cards must be returned to the airport at the time of lease expiration.	
Each lease shall include an initial payment of first and last months' rent plus a damage deposit in the amount of two times the monthly base rate. Each lease agreement shall also include terms that authorize the city to apply the damage deposit to outstanding charges on termination.	
2. Daily Transient Parking (overnight)	
Tie Down	\$5.00
Open "T"	\$25.00
Enclosed Hangar	\$35.00
3. Base Parking Fee – Designated Spaces	

A base vehicle parking fee of ~~\$54.00~~[\\$55.00](#) per month per designated space is charged. There are ten designated spaces available on a first come basis for pilots to park or store a vehicle for an extended period of time. All airport rules and regulations apply. A Vehicle Storage Permit must be completed and appropriate fees paid. The storage of vehicles is for convenience for the users of the Auburn Airport and is month-to-month.

4. Additional Airport Fees

Gate Cards (each lease gets one card at no charge. Additional cards cost \$25.00. A \$15.00 refund applies to all serviceable returned cards.)	\$25.00
Aeronautical Business License (<i>includes listing of your business on airport signs and airport webpage.</i>)	\$250.00
Hangar Waitlist Fee	\$50.00

E. POLICE DEPARTMENT FEES *(Per Ordinance No. 5715 amended by Ordinance No. 6216, 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance 6216, Ordinance 6276, Resolution No. 4552, Resolution No. 5016, and Resolution No. 5114. False Alarm fees per Ordinance No. 6216 amended by Ordinance Nos. 6252 and 6345.))*

Type	Fees
Police Report/Collision Report (fee not charged where requested by victim or party involved)	\$13.25
Visa Letter	\$10.00
Fingerprinting Fees (fee not charged where taking of fingerprints is required by city)	\$15.00/card
Laminated Concealed Pistol License	\$3.50
Annual Alarm Registration Fees:	
Residential	\$24.00
Commercial	\$24.00
Residential Low Income Senior Citizen/Disabled Citizen	\$12.00
Late Registration Fee	\$25.00
Auburn Security Alarm License	\$10.00/each registered alarm user to a maximum of \$100.00 annually
Late License Fee	\$25.00
Reinstatement Fee	\$100.00 plus \$10.00/permitted user
False Alarm Service Fees	
Burglar False Alarm Service Fee*	\$100.00
Robbery, Panic and Burglary Crime in Progress False Alarm Fee*	\$200.00
Supplemental Fee for Non-permitted Alarm System, each alarm	\$200.00
Fee for false alarm caused by Monitoring Company or Alarm Installation Company employee	\$100.00
First Dispatch Report during time of suspension	
Each dispatch thereafter	\$25.00
Late Fee	\$25.00
Appeals	\$25.00
*The alarm administrator will waive the first false alarm fee following the installation of an alarm system at a particular address.	

F. CITY CLERK FEES *(Per Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 4244, Resolution No. 5016, and Resolution No. 5114.)*

Type	Fees
Fees for public records – collection	
Non-certified copies of public records	\$0.15 per page plus postage
Certified copies of public records	\$5.00 per page plus copying fees
Scanning paper copies to PDF	\$0.15 per page
CD duplication	\$5.00 per disk
DVD duplication	\$10.00 per disk
Fees for Auburn City Code book and supplements	
Copy of Auburn City Code book (with latest supplement)	\$100.00 per code book
Supplements to the Auburn City Code book	\$11.00 per copy

G. CITY CEMETERY FEES (Per Ordinance 5715, Resolution No. 3797, Resolution No. 3953, Resolution No. 4027, Resolution No. 4103, Resolution No. 4117, Resolution No. 4272 Resolution No. 4424, Resolution No. 4552, Resolution No. 4675, Resolution 4778, Resolution No. 4880, Resolution 5114, Resolution No. 5134 and Resolution No. 5181.)

Type	Fees
Graves	
Section 9A and 9B	\$2,595.00 <u>2,695.00</u>
All other adult graves	\$2,295.00
Child's Place	\$300.00
Double Depth (includes 2 burial spaces / 2 liners)	\$4,490.00 <u>4,590.00</u>
Section 9A and 9B (Quads and Upright monument plots)	\$4,995.00 each
Section 9B (Plaza Estates)	\$9,995.00 each
Ground Cremation Plots	
Centennial Um Garden (single)	\$995.00
Centennial Um Garden (double)	\$1,895.00
Section 9 Upright Section Um Plots (up to 4 urns)	\$3,195.00
Niches	
Mausoleum (top rows available only) – single	\$695.00 <u>Sold Out</u>
	\$1,995.00 <u>2,195.00</u>
Centennial Columbarium II (1 or 2 urns) – Row 3 Middle	\$1,795.00 <u>1,895.00</u>
Centennial Columbarium II (1 or 2 urns) – Row 4 Bottom	
Chapel of Memories – Interior Niches* Range From	
12 x 12 Single	\$2,195.00 <u>2,695.00</u> -
12 x 18 Double	\$3,595.00 <u>3,995.00</u>
12 x 24 Family (up to 3 urns)	\$3,295.00 <u>3,695.00</u> -
*The above niche prices include one bud vase per niche.	\$5,995.00 <u>6,495.00</u>
Inurnment will be \$595.00 per occasion. See guidelines for	\$6,895.00 <u>6,995.00</u> -
additional pertinent information. A single inscription on the glass	\$8,295.00 <u>8,695.00</u>
front is \$225.00 plus tax. Urn's to be purchased separately.	
Chapel of Memories – Exterior Niches*	
Rows 4, 5, & 6	\$2,695.00
Rows 2 & 3	\$2,295.00
Rows 1, 7, & 8	\$1,895.00
*If the niche (external) is to be used as a double niche, the	
inurnment, inscription and tax will be due when a second urn is	
placed. (Row 1 is the bottom row)	
OVERTIME WILL BE CHARGED AT \$175.00 PER HOUR AFTER 4:30 P.M., MONDAY THROUGH FRIDAY. THE SATURDAY SERVICE CHARGE IS \$795.00 FOR FULL INTERMENT AND \$395.00 <u>425.00</u> FOR CREMATION SERVICES.	
Extended Land Use	\$495.00
Memorial Plaque - \$175 additional for inscription + tax	\$295.00
Services	
"Chapel of Memories" rental for services	\$245.00 <u>295.00</u>
Opening and Closing – Ground Burials	
Liner/Vault	\$1,295.00
Children's Place	\$295.00
Opening and Closing – Cremation	
ForestWalk	
Cremation Plot	\$695.00
Niche	\$595.00

Opening and Closing – Entombment	\$895.00
Inscription	\$225.00 <u>\$240.00</u> + tax
Vault Installation	\$595.00 + tax
Marker Services	
Flat Grass:	
Setting Fee	\$295.00 + tax
Resetting Fee	\$150.00 + tax
New Inspection Fee for outside sales	\$175.00
Upright	
Setting Fee	\$475.00 + tax
Resetting Fee	\$325.00
Vase Setting Fee	\$45.00 + tax
Recording Fee	\$100.00
Overtime Charge – per hour	\$175.00
Saturday Service Fee	
Full Interment	\$795.00
Cremation	\$395.00 <u>\$425.00</u>
Materials	
Flower Vases: (prices include vase setting fee)	
Standard	\$150.00
Deluxe Cast Zinc (gray or bronze zinc)	\$195.00 <u>\$250.00</u>
Deluxe Wall (brass)	\$195.00 <u>\$250.00</u>
Liners: Concrete Liner	\$695.00 + tax
Mountain View Vault	\$1,295.00 + tax
Vault Installation	\$595.00 + tax
Double Depth	\$895.00 + tax
Infant	\$200.00 to \$800.00 + tax
Urn Encasement	\$225.00 + tax
Forestwalk Informal Cremation Garden	
Single 3' Single Ground Plot	\$1,295.00
Double 4' Double Ground Plot	\$2,195.00 - \$3,995.00
Wishing Well Scattering	\$295.00
Biodegradable Urn	\$125.00 + tax
Add for 2 nd Inurnment	\$595.00
Granite Memorials Start At	\$395.00 + tax
Add for 2 nd Marker Inscription	\$225.00 <u>\$240.00</u> + tax

H. PARKS AND RECREATION (Per Resolution No. 3797 and amended by Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Resolution No. 4880, ~~and~~ Resolution No. 5016 and Resolution No. 5181.)

Les Gove Building	Resident	Non-Resident
3 hour minimum Seven days a week 9 a.m. - 11 p.m.	\$20.00/hour	\$25.00/hour
Parks, Arts & Recreation Administration Building	Resident	Non-Resident
3 hour minimum Friday 5:30 – 11 p.m.; Saturday and Sunday 9 a.m. – 11 p.m.	\$40.00/hour	\$50.00/hour
Basic Kitchen	\$25.00	\$25.00
Les Gove Gymnasium	Resident	Non-Resident
Gymnasium (athletics practice, birthday parties, etc.)	\$30.00/hour + Hourly Facility Attendant Fee When Required	\$40.00/hour + Hourly Facility Attendant Fee When Required
Gymnasium (tournaments, trade shows, fairs, etc.)	\$60.00/hour + Hourly Facility Attendant Fee When Required	\$75.00/hour + Hourly Facility Attendant Fee When Required
Damage Deposit	\$300.00	\$300.00
Optional Cleaning Fee	\$275.00	\$275.00
Senior Activity Center	Resident	Non-Resident
Full Facility (includes basic kitchen use) Available Friday evenings, Saturday and Sunday. Tables and chairs for up to 200 people max. 3 hr. minimum, 5:30-11 p.m. (Friday eve.); 5 hr. minimum, 9 a.m.-11 p.m.(weekend) Additional cleanup time is available after 11 p.m.	\$80.00/hour	\$100.00/hour
Rental Package Friday night & Saturday: 4 hours Friday and up to 12 hours of active use on Saturday	\$1,200.00	\$1,500.00
Rental Package Full Day Saturday or Full Day Sunday: up to 12 hours of active use on either day	\$1,000.00	\$1,300.00
Millennium Rooms Friday only, 3 hour minimum, 5:30 - 11 p.m., 63 people per room maximum, 3 rooms available; weekend options available within 30 days or less	\$30.00/hour + Hourly Facility Attendant Fee When Required	\$40.00/hour + Hourly Facility Attendant Fee When Required
Weese & Rotary Rooms Monday – Friday, 2 hour minimum, 5:30 - 11 p.m., 40 people per room maximum; weekend options available within 30 days or less	\$20.00/hour + Hourly Facility Attendant Fee When Required	\$25.00/hour + Hourly Facility Attendant Fee When Required
*Additional Cleanup time available 11:00 p.m. – midnight	\$80.00	\$100.00
Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) without alcohol	\$300.00	\$300.00
Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$275.00	\$275.00
Commercial kitchen and/or use of dishes, tableware, pots, etc. <u>added on to existing room rental.</u>	\$50.00	\$50.00

Use of dishes, tableware, pots, etc. added on to an existing room rental.		\$50.00	\$50.00
Commercial kitchen and cookware during Senior Center operating hours.		\$15/hr	\$20/hr
Commercial kitchen and cookware when Senior Center is closed (3 hour minimum)		\$25/hr	\$25/hr
Basic Kitchen		\$25.00	\$25.00
William C. Warren Building		Resident	Non-Resident
3 hour minimum		\$40.00/hour	\$50.00/hour
Seven days a week 9 a.m. - 11 p.m.			
Baseball/Softball/Grass Fields (Reservations made in 1.5 hour increments)		Resident	Non-Resident
Youth		\$10.00/1.5 hour	\$13.00/1.5 hour
Adult		\$23.00/1.5 hour	\$30.00/1.5 hour
Field Lights		\$30.00/1.5 hour	\$30.00/1.5 hour
Field Maintenance		\$30.00 per field	\$30.00 per field
Baseball/Softball/ Fastpitch Tournaments (Reservations made for 1 or 2 day tournaments)		1 Day	2 Day
Youth		\$700.00	\$1,000.00
Adult		\$900.00	\$1,300.00
Field Lights		\$30.00/1.5 hour	\$30.00/1.5 hour
Synthetic Turf Fields (Reservations made in 1.5 hour increments)		Resident	Non-Resident
Youth		\$45.00/1.5 hour	\$60.00/1.5 hour
Adult		\$60.00/1.5 hour	\$75.00/1.5 hour
Field Lights		\$30.00/1.5 hour	\$30.00/1.5 hour
Game Farm Wilderness Park Campgrounds		Resident	Non-Resident
Daily, Open year round 7 nights maximum		\$25.00/night	\$25.00/night
Game Farm Wilderness Park Day Camp Area		Resident/ Non-Resident	Non- Profit Resident
Daylight hours, April 1 - October 15 Minimum Rental: 1 day		\$75.00/day	\$50.00/ day Non Profit
Picnic Shelters		Auburn residents	
Game Farm Park		Half Day*	Full Day*
<i>Single quadrant (max: 25)</i>			
Monday – Friday		\$30.00	\$50.00
Saturday - Sunday		N/A	N/A
<i>Full day</i>			
Mon-Sun (Full Shelter) 1-99		\$120.00	\$200.00
Mon-Sun (Full Shelter) 100-199		\$180.00	\$300.00
Mon-Sun (Full Shelter) 200+ (must also rent amphitheater)		N/A	\$375.00
Amphitheater		\$75.00	\$125.00
Isaac Evans Park		\$60.00	\$100.00
Lea Hill Park		\$60.00	\$100.00
Roegner Park		\$60.00	\$100.00
Game Farm Wilderness Park		\$60.00	\$100.00
Les Gove Park		\$60.00	\$100.00

Sunset Park				
Mon-Sun Single Quadrant (max: 25)	\$30.00	\$50.00	\$40.00	\$65.00
Mon-Sun (Full Shelter) 1-99	\$120.00	\$200.00	\$150.00	\$250.00
Mon-Sun (Full Shelter) 100-199	\$180.00	\$300.00	\$225.00	\$375.00
Mon-Sun (Full Shelter) 200+	NA	\$375.00	NA	\$475.00
Rental Rate Schedule for Auburn Ave Theater		Resident	Non-Resident	
Weekdays Mon-Thur		\$170.00	\$215.00	
Weekend Days (Fri., Sat., and Sun.)		\$270.00	\$340.00	
Damage deposit. The terms and conditions for full or partial refund of deposit apply to approval of Check-Out List, including theater, equipment plot restoration.		\$300.00	\$300.00	
Hourly commercial rate for meetings 2 hour min. for “4-wal” only of lobby, auditorium, and stage		\$35.00/hr	\$45.00/hr	
Equipment not included: Use of any theatrical equipment additional charge		\$30.00/hr	\$40.00/hr	
\$1,000,000 excess liability insurance required		Upon request	Upon request	
<u>Cleaning-Custodial Fee</u>		\$130.00	\$130.00	
<u>Sound & Light Technician</u>		<u>\$25/hr</u>	<u>\$25/hr</u>	
<u>Stage Hand</u>		<u>\$12/hr</u>	<u>\$12/hr</u>	
Rental Rate Schedule for Commercial Filming		Resident	Non-Resident	
Permit Fee		\$50.00		
Still Photography/Training and Industrial Films, etc		\$50.00 per 1/2 day	\$100.00 per day	
Broadcast, Film, TV, Commercial, etc.		\$75.00 per 1/2 day	\$150.00 per day	
Electricity/Water Access, Park Maintenance Staff, Vehicle Access		Hourly staff cost		
Damage Deposit		\$100.00		
Impact Fees:				
Park Impact Fees		\$3,500.00 per residential dwelling unit		

I. MULTIMEDIA DUPLICATION *(Per Resolution No. 3953 and Resolution No. 4552.)*

Product	Cost
DVD Copy	\$10.00 per disk
CD Copy	\$5.00 per disk

J. INFORMATION SERVICES AND GIS¹⁴ *(Per Resolution No. 4272, Ordinance 6276, Resolution No. 4552, and Resolution No.4593 .)* Much of the City's geographic data is available for sale per the prices below plus Washington State sales tax. A signed public records request form is required. Most public records requests can be completed within seven to ten business days and will be delivered in ESRI Shapefile format without Metadata.

Product	Cost
Maps	
Existing Map	\$5.00 + tax
Custom Maps (any non-existing map)	\$50.00 per hour ¹⁵ + tax
Data	
Digital Data Requests	\$50.00 per hour ¹⁶ + tax
Miscellaneous	
CD-Rom	\$5.00 + tax
All other requests for data or information not specifically listed	\$50.00 per hour + tax

¹⁴ Hourly charge to complete any of the below (one hour minimum charge).

¹⁵ Hourly charge includes the cost of processing and providing custom map requests.

¹⁶ Hourly charge includes the cost of processing and providing digital data requests.

K. WAIVER OF FEES (Per Resolution No. 5181).

1. The Mayor is authorized to waive any fees for permits, licenses, publications and actions where the City of Auburn is the applicant and the party who would be responsible for payment of such fees.

2. The Mayor is authorized to waive any fees for permits, licenses, publications and actions where the applicant - party responsible for payment of such fees - is (a) a governmental entity or (b) a non-profit entity under 26 US 501(c)(3), and where the permit(s), license(s), publication(s) and/or action(s) relate directly to the provision of governmental or charitable services to residents of the city of Auburn.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5188 (5 Minute Presentation/10 Minute Q&A)

Date:

November 23, 2015

Department:

Administration

Attachments:

[Resolution No. 5188](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council to adopt Resolution No. 5188

Background Summary:

City Council has previously established a City Vision Statement that reads "As a City of regional significant, proud of its small town heritage as well as the diversity of its people and neighborhoods, Auburn offers an opportunity for people of all ages to enjoy life".

City Council also previously established a City Mission Statement that reads "To provide a service-oriented government that meets the needs of our citizens and business community through efficient and professional management with responsive and accessible leadership".

City Council held a retreat in 2014 during which the City Council developed updated Vision and Mission Statements and developed City Core Values. At its 2015 retreat, the City Council reaffirmed its support for the updated Vision and Mission Statements and new City Core Values.

City Council's passage of Resolution No. 5188 will update the City's current Vision and Mission Statements and establish the City's Core Values.

Reviewed by Council Committees:**Councilmember:****Staff:**

Mayor Backus

Meeting Date: November 30, 2015

Item Number: DI.D

RESOLUTION NO. 5 1 8 8

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, UPDATING THE CITY OF AUBURN'S VISION STATEMENT AND MISSION STATEMENT AND ESTABLISHING THE CITY OF AUBURN'S CORE VALUES

WHEREAS, the City Council of the City of Auburn, Washington, has previously established a City Vision Statement that read: "As a City of regional significance, proud of its small town heritage as well as the diversity of its people and neighborhoods, Auburn offers an opportunity for people of all ages to enjoy life"; and

WHEREAS, the Auburn City Council also previously established a City Mission Statement that read: "To provide a service-oriented government that meets the needs of our citizens and business community through efficient and professional management with responsive and accessible leadership"; and

WHEREAS, the Auburn City Council held a retreat in 2014 during which the City Council developed updated Vision and Mission Statements and developed City Core Values; and

WHEREAS, at its 2014 retreat, the City Council reaffirmed its support for the updated Vision and Mission Statements and new City Core Values; and

WHEREAS, the City Council wishes to express its Vision and Mission Statements, as well as its Core Values, in an updated form.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. That the City Vision Statement shall now read "Your Premier Community with Vibrant Opportunities."

Section 2. That the City's Mission Statement shall now read "To provide a service-oriented government that meets the needs of our citizens and business community."

Section 3. That the City Core Values shall be comprised of the following: Innovative; Respectful; Dedicated; Hard-Working; Ethical; Fair; Environmentally Sensitive; Trustworthy; Financially Responsible; Charitable; Safe; Transparent; Engaged; Responsive; Supportive of the Arts; Supportive of Life-Long Learning; and, Embrace Diversity (Pluralistic).

Section 4. That the Mayor is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 5. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Dated and Signed this _____ day of _____, 2015.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:

Daniel B. Heid, City Attorney