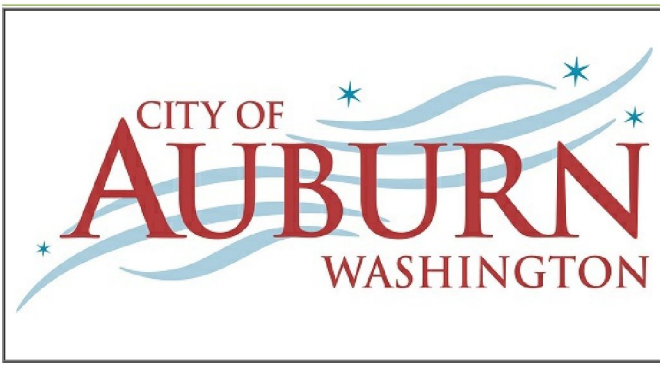


	City Council Study Session PWCD SFA November 27, 2023 - 5:30 PM City Hall Council Chambers AGENDA Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

II. PUBLIC PARTICIPATION

A. Public Participation

The Auburn City Council Study Session Meeting scheduled for Monday, November 27, 2023 at 5:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below.

The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the below number or click the link:

Telephone: 253 205 0468

Toll Free: 888 475 4499

Zoom: <https://us06web.zoom.us/j/89028663030>

B. Roll Call

III. AGENDA MODIFICATIONS

IV. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. 2024 CDBG Annual Action Plan (Tate) (15 Minutes)

VI. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

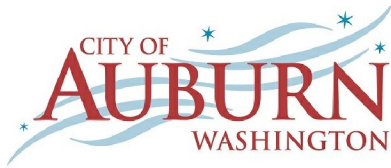
A. Comprehensive Transportation Plan Update – Policy Review (Safety) (Gaub) (35 Minutes)

B. Ordinance No. 6928 (Tate) (10 Minutes)

An Ordinance annexing certain property known as “The Bridges” and currently located within the City of Kent, Washington, into the City of Auburn pursuant to RCW 35.10.217(2), and providing for severability and an effective date

VII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

2024 CDBG Annual Action Plan (Tate) (15 Minutes)

Department:

Community Development

Attachments:

[Powerpoint Presentation](#)

[2024 Draft Annual Action Plan](#)

Date:

November 20, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

Every year, the City of Auburn is required to submit an Annual Action Plan to the Department of Housing and Urban Development (HUD) to guide the investment of Community Development Block Grant (CDBG) funds for the following program year. Auburn's current Action Plan ends in 2023 with the next plan year scheduled to start on January 1, 2024.

The 2024 Annual Action Plan is guided by the priorities and goals established in the 2020 – 2024 Consolidated Plan adopted by City Council in November 2019. The Action Plan outlines the specific programs and activities to be undertaken for the program year and the amount of funds that will be awarded to those projects. The program year for the City of Auburn begins January 1 and ends December 31.

A Public Hearing to consider this Plan and hear public comment was held before the City of Auburn Human Services Committee on October 23, 2023, in accordance with Auburn's Citizen Participation Plan for Community Development Block Grant funds. A second public hearing is scheduled before City Council on December 4, 2023. Resolution No. 5743 will then be scheduled for consideration by City Council on December 18, 2023.

Reviewed by Council Committees:

Councilmember: Trout-Manuel

Staff:

Tate

Meeting Date: November 27, 2023

Item Number:

CITY COUNCIL STUDY SESSION

COMMUNITY DEVELOPMENT BLOCK GRANT 2024 ANNUAL ACTION PLAN

PRESENTED BY DEPARTMENT OF
COMMUNITY DEVELOPMENT
NOVEMBER 27, 2023

Department of Community Development

• Planning • Building • Development Engineering • Economic Development • Permit Center
Sustainability • Community Services • Code Enforcement

Page 4 of 84

AUBURN
VALUES

S E R V I C E
ENVIRONMENT
E C O N O M Y
C H A R A C T E R
SUSTAINABILITY
W E L L N E S S
CELEBRATION

GENERAL FUND VS CDBG



■ General Fund Human Services dollars

- \$680,000
- Competitive funding for direct service nonprofit agencies
- Guided by Human Services Funding Priorities set by Council
- Approved by City Council every other year during budget process

■ CDBG dollars

- \$600,000 (approximately)
- Funds support city's Housing Repair program, public facility ADA improvements, public services (limited), and some economic development activities
- Guided by 2020-2024 Consolidated Plan and Annual Action Plans
- Approved by City Council every year

BACKGROUND

COMMUNITY DEVELOPMENT BLOCK GRANT

The CDBG Entitlementment Program provides annual grants on a formula basis to entitled cities to develop viable urban communities.

Projects must:

- Align with HUD's National Objectives
- Be eligible under HUD's guidelines
- Benefit low- and moderate-income persons

CDBG ADMINISTRATIVE REQUIREMENTS

- Five Year Consolidated Plan
- Eligibility Reviews
- Public Participation
- **Annual Action Plans**
- Consolidated Annual Performance Evaluation Report (CAPER)
- Annual Subrecipient Monitoring
- Financial Management
- Project Management
 - Environmental Reviews
 - Procurement Procedure
 - Lead Mitigation

**EXAMPLES OF
ELIGIBLE
ACTIVITIES FOR
CBDG FUNDS**

- **Acquisition of Real Property**
- **Public Facility ADA improvements**
- **Site Preparation**
- **Public Services (Max: 15% of annual allocation)**
- **Home Rehabilitation**
- **Economic Development Activities**
- **Job Creation for Low-Income Individuals**
- **Microenterprise Assistance**
- **Homeownership Assistance**
- **Planning and Capacity Building**
- **Program Admin Costs (Max: 20% of annual allocation)**

- **Housing Repair Program (*Residential Rehabilitation*)**
- **Eviction Prevention/Rent Assistance (*Public Service*)**
- **Employment Training (*Public Service*)**
- **Healthcare to under and uninsured Auburn residents (*Public Service*)**
- **Residential Area ADA Sidewalk Projects**
- **Fair Housing Testing and Services (*Planning and Administration, Public Service*)**

CONSOLIDATED PLAN GOALS

- **Affordable Housing** – Ensure access to healthy, affordable housing for low- and moderate-income households throughout the region and advance fair housing to end discrimination and overcome historic patterns of segregation.
- **Ending Homelessness** – Make homelessness rare, brief, and one-time and eliminate racial disparities.
- **Community and Economic Development** – Establish and maintain healthy, integrated, and vibrant communities by improving the well-being and mobility of low- and moderate-income residents, and focusing on communities with historic disparities in health, income, and quality of life.

2024 ANNUAL ACTION PLAN

TIMELINE: DRAFTING THE 2024 AAP

March – April 2022: Application process for General Fund and CDBG Public Service funding for 2023-2024



October 27, 2023: First Public Hearing at Human Services Committee to hear input on proposed activities for 2024 AAP.



October 27, 2023: Recommendations for CDBG-funded Public Service activities approved by Human Services Committee.



Oct 23 – Nov 23: 30 day public comment period for 2024 AAP. Draft available on City website, Speak Up Auburn, and by request.



December 4: Second Public Hearing for 2024 AAP at City Council.

2024 ANNUAL ACTION PLAN AT A GLANCE

- **Expected CDBG Funding Allocation: \$600,000***
 - **Public Services (Subject to 15% Cap of regular allocation): \$90,000**
 - Based on priorities in the Council-adopted 2020-2024 Consolidated Plan
 - Solid Ground Housing Stability Project: Time limited rental assistance to Auburn residents paired with supportive services based on the progressive engagement model to support homelessness prevention and increased housing stability.
 - **Housing Repair: \$200,000**
 - At least 65 low- to moderate-income Auburn homeowners served
 - Typical program stats: over 70% Seniors or Disabled
 - **Sidewalk Accessibility Improvements: \$115,000**
 - Provide sidewalk ADA improvements in low- to moderate-income residential areas of Auburn, improving accessibility, safety, and community connectedness.
 - **Microenterprise Assistance: \$75,000**
 - **Administration (Subject to 20% Cap of regular allocation): \$120,000**

NEXT STEPS

- **Resolution 5743 Adopting the 2025 Community Development Block Grant Action Plan for the Consolidated Plan Years 2020-2024 scheduled for December 18, 2023 Council meeting.**

THANK YOU

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Each year the City of Auburn executes specific actions to implement the goals and strategies of the Consolidated Plan for Years 2020-2024. Actions that will be undertaken in 2024 are outlined in this Annual Action Plan.

The City of Auburn anticipates the receipt of \$600,000 in Community Development Block Grant (CDBG) funds in 2024. In addition to CDBG funds, the City is planned to allocate approximately 1% of the City's General Funds to Human Services. The City's Human Services program, housed in the Community Services Division, oversees and is responsible for providing and managing financial resources to more than 30 non-profit agencies that serve the Auburn community. The Community Services division is also responsible for administering the local housing repair program and developing collaborations among community partners to strengthen the response to residents in need.

The 2024 Action Plan proposes to allocate \$90,000 of CDBG funds to public services. Consistent with the goals established in the City's Consolidated Plan, these funds will be used to support Homelessness Prevention and Intervention.

Approximately \$120,000 of the CDBG funds will be allocated to program administration, which includes planning and administration of the CDBG program overall, citizen participation, reporting, and administration of the City's CDBG-funded Housing Repair Program. \$115,000 of the 2024 funding is designated to support sidewalk ADA improvements in low- to moderate-income residential areas. The City will also be making \$75,000 available through a competitive RFP process for Microenterprise Assistance. The remaining \$200,000 of 2024 funds will be allocated to residential rehabilitation, providing free minor home repair services to low- and very low-income Auburn residents.

The City of Auburn is committed to continuing to focus on achieving equitable outcomes for its community members and achieving a greater collaboration among service providers. Overall the implementation of the Consolidated Plan is progressing as planned and the primary activities included are underway.

2. Summarize the objectives and outcomes identified in the Plan

This Action Plan allocates a total of \$600,000 dollars in anticipated 2024 Community Development Block Grant funds, to support the Community Development Block Grant program. With the overall goal of reducing the number of people living in poverty within the City of Auburn, the following objectives and outcomes will be employed:

1. **Affordable Housing:** The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for the creation and preservation of affordable housing. The City will plan for and support fair housing strategies and initiatives designed to affirmatively further fair housing choice, and to increase access to housing and housing programs.
2. **Ending Homelessness:** The City of Auburn will support Public Service activities that work toward the following outcomes: 1) reduce the number of households becoming homeless; 2) reduce the length of time that households are homeless; 3) increase the rate of exits to permanent housing; and 4) reduce the number of households that re-enter the homeless system after exit to permanent housing.
3. **Community and Economic Development:** In an effort to meet the need of Auburn's economic and demographic growth the City intends to fund programs and activities that will enhance the economy, accessibility, safety, and physical appearance of neighborhoods. Activities that would be eligible for funding include fair housing public services, public infrastructure and ADA improvements for public facilities, microenterprise assistance, and economic development activities. These investments help to ensure equitable opportunities for good health, happiness, safety, self-reliance and connection to community.
4. **Planning and Administration:** Administer the Community Development Block Grant program to meet the community needs and HUD requirements

To accomplish these outcomes and objectives, the City invests in programs that meet the community basic needs, increase self-sufficiency, provide economic opportunity and develop a safe community.

3. Evaluation of past performance

During the past year Auburn has accomplished significant achievement on its programs and impacted the lives of thousands of residents. In 2023 alone, projects funded by the City completed the following:

- **XX** very low- and low-income Auburn homeowners received housing repair services. Roughly 70% of these homeowners were seniors.
- **XXX** low- to moderate-income Auburn residents received emergency subsistence supports.
- **XXX** Seniors living in King County Housing Authority properties received food assistance to support needs due to the pandemic.
- **XX** Youth experiencing homelessness benefitted from increased access to behavioral health supports.
- **XX** individuals received job training and placement services.
- **XX** low income individuals received childcare services.
- A sidewalk project was completed to support greater ADA accessibility for Auburn residents, with an estimated direct impact for **X,XXX** residents.

Despite not having specific COVID response funds in 2023, the City of Auburn has prioritized COVID response with CDBG funds over the course of the pandemic.

4. Summary of Citizen Participation Process and consultation process

The city engaged in a public participation process for the 2024 Annual Action Plan, as outlined below:

- Drafts of the Action Plan have been made available for public via mail and on the City's website and notices of its public view were publicized in the local newspaper as of October 24, 2023. Interested community members were invited to provide comment via mail, email, or on the City's public engagement web platform, Speak Up Auburn!, www.speakupauburn.org/cdbg until November 23, 2023.
- A public hearing was provided on October 23, 2023, the City's Human Services Committee meeting to hear public comment and input on priorities to be included in the 2024 Annual Action Plan.
- An additional public hearing was held on December 4, 2023, during the Auburn City Council meeting, to hear public comment and input on the published draft of the 2024 Annual Action Plan.

The City of Auburn in conjunction with the King County CDBG Consortium consulted with multiple public and private agencies during the development of the consolidated plan. Consultations occurred during regional meetings as well as in individual conversations. Agencies that participated in consultations regarding public services, fair housing, and other topics relevant to the drafting of the 2024 Annual Action Plan included: the South King Housing and

Homelessness Partners, local legal assistance providers, other government human service providers and nonprofit agencies delivering services in Auburn and the sub-region.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees and government entities.

5. Summary of public comments

TBD – Placeholder

6. Summary of comments or views not accepted and the reasons for not accepting them

TBD – Placeholder

7. Summary

TBD – Placeholder

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	AUBURN	Community Development Department
CDBG Administrator	AUBURN	Community Development Department
ESG Administrator	KING COUNTY	DCHS

Table 1 – Responsible Agencies

Narrative

The City of Auburn, as a member of the King County Consortium, administers its own CDBG funds and prepares its own Consolidated Plan and Annual Action Plans for the administration of those funds.

As a member of the King County Consortium, the City works closely with numerous nonprofit organizations in the region that implement programs funded by the City of Auburn CDBG program. A detailed list of agencies responsible for administering funded programs by CDBG can be found in the Action Plan section of this document.

Consolidated Plan Public Contact Information

Jeff Tate

Director of Community Development
City of Auburn
25 West Main Street
Auburn, WA 98001
253.804.5036
jtate@auburnwa.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

This section describes the community consultation process followed by the City of Auburn in developing the 2024 Annual Action Plan and the coordination with other local governments, the Continuum of Care, service agencies, and community stakeholders. The City of Auburn consulted with multiple public and private agencies as well as community members during the development of the Consolidated Plan.

In addition to conducting consultations during the development of the plan, the City of Auburn collaborates and works closely with numerous coalitions, committees, and government entities throughout the duration of the plan in efforts to enhance strategies and systems to meet established goals and objectives of the plan.

Through the monthly SKC Forum on Homelessness meetings that the City of Auburn co-facilitates, the City is able to consult with a number of service providers and entities operating within South King County. This includes representatives from King County Library System, whose work with digital access (especially within the mobile outreach program) helps to inform our understanding of barriers to internet access within the community.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City of Auburn works closely with partnering King County jurisdictions, public housing authorities and health providers to develop systems in order to improve the quality of service and access for low-income residents as well as the community as a whole within the city and throughout the region.

The City of Auburn, in partnership with the Seattle-King County Coalition on Homelessness, convenes a monthly group of service providers, faith communities, community advocates, and others, to coordinate efforts on serving individuals experiencing homelessness in South King County. The meeting provides a venue for resource sharing, collaboration, training, and best practice implementation. City staff also participate in regional collaborative and decision making bodies such as the King County Joint Recommendations Committee (JRC) and the South King County Human Services Planners group. The city is a member of the King County Human Services Funder Collaborative, which provides a more streamlined process for human service agencies to access funding from multiple cities.

Additionally, the City participates in monthly Homelessness Action Committee meetings with staff from King County Department of Community and Human Services, Public Health King County, the Housing Development Consortium, Valley Cities, the Multi-Service Center, and the King County Housing Authority to review program progress and delivery of homeless services funded through regional efforts. In addition to these groups, the City's regional collaboration work on affordable housing is supported by the South King Housing and Homelessness Partners, which Auburn and other South King County Cities contribute to in order to build additional capacity to address issues related to housing and homelessness in the South King County region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In 2016, King County and All Home, our region's Continuum of Care (CoC) lead agency at the time, launched the Coordinated Entry for All (CEA) system for homeless populations and our region has been refining the system since then. National research identifies coordinated entry as a key component for an effective homeless system because it improves the quality of client screening and assessment, matches clients to appropriately targeted services and resources, and promotes a more efficient use of resources. CEA processes and prioritizes assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

Chronically homeless individuals and families, families with children, veterans, unaccompanied youth, and young adults are a part of the coordinated system. In addition, CEA utilizes regional access points which serve as the primary "front door" for the homeless housing system.

In 2021, the newly-created King County Regional Homelessness Authority (KCRHA) became our CoC lead agency, and has worked to consolidate structures and contracts across King County and Seattle to create greater efficiency and maximize impact.

In 2023, this work continued and Auburn remained a partner in the work of the KCRHA. Auburn's mayor currently sits on the Governance Board of the Regional Homelessness Authority, and staff participate in bi-weekly meetings with KCRHA to collaborate and inform the work they are overseeing, particularly in regards to subregional planning.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The ESG program focuses on assisting people to quickly regain stability in permanent housing after experiencing homelessness or a housing crisis. Auburn does not receive ESG funds directly.

Coordinating with King County’s Continuum of Care (CoC) is critical to our region’s implementation. The City will continue to look for deeper ways of participating in and collaborating with the Regional Homelessness Authority and its Advisory Committee, which serves as our Continuum of Care.

The City of Auburn supports the continuum of housing including prevention, emergency shelter, and permanent housing. The City provides financial support for these efforts with City general funds and also commits staff and leadership time to the ongoing development and implementation of the system to address the needs of persons experiencing homelessness.

The City participates in and supports numerous coalitions and committees, such as the South King County Forum on Homelessness and the Homelessness Action Committee, focusing on developing resources in South King County. The City also participates in the annual Point in Time Count, which provides invaluable data for planning. The Point In Time Count was conducted utilizing a new methodology in 2022, which included over 500 in depth interviews with individuals experiencing homelessness. KCRHA utilized geographic hubs to reach individuals during this Count. One of the hub locations was located in Auburn. The City provides both CDBG and local funds to agencies that serve chronically homeless individuals and families with children, veterans, and unaccompanied youth.

2. Agencies, groups, organizations and others who participated in the process and consultations

1	Agency/Group/Organization	KING COUNTY
	Agency/Group/Organization Type	Other government – County

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a member of the King County Housing Consortium for the purpose of HOME funds, Auburn works closely with King County in the development of the City's and the County's Consolidated Plan. Because the two entities have a cardinal role in each other's program delivery there is active participation from both parties in the development of the plan. Staff from King County and Auburn met regularly prior to and during the development of the plan, and Auburn rotates as a regular voting member of the County's Joint Recommendations Committee.
2	Agency/Group/Organization	KENT
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Kent staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.

3	Agency/Group/Organization	FEDERAL WAY
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As members of the Urban County Consortium, Auburn and Federal Way staff worked closely together during the development of the Consolidated Plan. Staff from both cities attend monthly meetings to discuss human services and housing trends, needs, and progress on ongoing initiatives.
4	Agency/Group/Organization	King County Regional Homelessness Authority
	Agency/Group/Organization Type	Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Auburn participates in monthly meetings convened by the King County Regional Homelessness Authority (KCRHA) on homeless response needs and strategy in SKC, and bimonthly meetings focused on affordable housing data and developments. The information collected by KCRHA helps to inform multiple pieces of our Annual Action Plan, particularly those strategies related to homelessness and affordable housing in our community.

5	Agency/Group/Organization	Seattle-King County Coalition on Homelessness
	Agency/Group/Organization Type	Services-homeless Nonprofit agency
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Auburn is a member of the Seattle-King County Coalition on Homelessness (SKCCH), and co-convenes a monthly group of service providers working with people experiencing homelessness in our communities. The meetings provide a frequent check-in point, and the opportunity to hear from providers directly on the challenges and trends they're seeing in Auburn. The Coalition on Homelessness' organizational members include agencies and community groups that provide emergency shelter and services, transitional housing, and permanent, supported housing to the roughly 27,000 men, women, and children who are homeless in King County during one year.
6	Agency/Group/Organization	South King County Housing and Homelessness Partners
	Agency/Group/Organization Type	Other government – Local Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth

How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Maple Valley, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources in order to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.
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Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

A wide range of groups and organizations participated in the process including public funders from Washington State and King County partner jurisdictions, public housing authorities, members from the Seattle-King County Housing Development Consortium, stakeholders, housing providers for low-and-moderate income persons, agencies who serve persons who are homeless, and Seattle-King County Public Health. In addition to the consultations referenced above, Auburn, King County and Consortium partner staff coordinate closely with each other and fan out to participate and attend a wide range of standing meetings with city planners, housing and service providers.

The only types of organizations not consulted with were corrections facilities. The rationale for not consulting with these facilities is that the City does not host this type of organization.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County Regional Homeless Authority	The goals of Auburn’s Strategic Plan overlap with the goals of the CoC to address the needs of homeless residents in the community and reduce the risk of homelessness.

Table 3 Other local / regional / federal planning efforts

Narrative

1. AP-12 Participation – 91.401, 91.105, 91.200

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

Public participation plays a crucial role in the success of the City's Annual Action Plan. The goals are to hear the community's feedback and recommendations on how CDBG funds should be invested and how services can coordinate to achieve the greatest impact. In addition to the targeted outreach listed below, the City regularly engages service providers and stakeholders in discussions regarding human services and local economic development needs. Organizations funded by the city are monitored throughout the year and report quarterly on progress, trends, and challenges. City staff co-host a monthly meeting of service providers working with individuals and families experiencing homelessness in the region to gather feedback and support increased capacity building through broad collaboration of regional providers. In addition, City staff meet regularly with other cities in the area and other funders to evaluate gaps in services and seek solutions to local and regional community development challenges.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Public Hearing	Non-targeted/broad community	A Public Hearing was conducted during the October 23 and December 4, 2023 Auburn City Council meeting to hear public comment and input on the published draft of the 2024 Annual Action Plan. No comments were received.	No comments were received	No comments were received	
2.	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in the City's paper of record, the Seattle Times, on October 24, 2023. No comments were received.	No comments were received	No comments were received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3.	Web posting on Speak Up Auburn	Non-targeted/broad community	Interested community members were invited to provide comment via the City's public engagement web platform, Speak Up Auburn!, until November 23, 2023. No comments were received	No comments were received	No comments were received	www.speakupauburn.org/cdbg
4.	Web posting on City's Community Services page	Broad community, Service providers in Auburn	No comments were received	No comments were received	No comments were received	www.auburnwa.gov/community services

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Auburn anticipates funding for the duration of the Consolidated Plan from

- CDBG
- City of Auburn General Fund allocation for Human Services

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Admin and Planning Fair Housing Public Improvements Public Services	\$600,000	0	\$0	\$600,000	\$600,000	Auburn is anticipating approximately \$600,000 per year in CDBG funds for the remainder of the Consolidated Plan period.
General Fund	Public - local	Public Services	Estimated: \$1,100,000	0	0	Estimated: \$1,100,000	\$1,800,000	General funds supporting Human Services grants in the City of Auburn

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Auburn relies on CDBG funds to support community and economic development projects and activities in efforts to support low to moderate income populations to become self-sufficient and sustain affordable housing. However, CDBG funds are not the only source of funds the City uses to support community projects and activities. The City's general funds are used to support direct services benefitting Auburn's at risk populations in addition to CDBG funds.

CDBG funds do not require matching funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

The City of Auburn will use CDBG funds to support all eligible projects and activities that align with CDBG guidelines and regulations.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs		Affordable Housing	CDBG: \$200,000	Homeowner Housing Rehabilitated: 65 Household Housing Unit
2	Ending Homelessness	2020	2024	Homeless		Ending Homelessness	CDBG: \$90,000	Public service activities other than Low/Moderate Income Housing Benefit: 96 Persons Assisted
3	Community and Economic Development	2020	2024	Non-Homeless Special Needs Non-Housing Community Development		Community and Economic Development	CDBG: \$190,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Microenterprise Assistance: 20 Persons Assisted
4	Planning and Administration	2020	2024				CDBG: \$120,000	Other: 0 Other

Table 6 – Goals Summary

Goal Description

1	Goal Name	Affordable Housing
	Goal Description	The City of Auburn will engage in housing activities, collaborations, and partnerships to enhance opportunities for the creation and preservation of affordable housing. The City will plan for and support fair housing strategies and initiatives designed to affirmatively further fair housing choice, and to increase access to housing and housing programs.
2	Goal Name	Ending Homelessness
	Goal Description	The City of Auburn will support Public Service activities that work toward the following outcomes: 1) reduce the number of households becoming homeless; 2) reduce the length of time that households are homeless; 3) increase the rate of exits to permanent housing; and 4) reduce the number of households that re-enter the homeless system after exit to permanent housing.
3	Goal Name	Community and Economic Development
	Goal Description	In an effort to meet the need of Auburn's economic and demographic growth the City intends to fund programs and activities that will enhance the economy, accessibility, safety, and physical appearance of neighborhoods. Activities that would be eligible for funding include fair housing public services, economic development and microenterprise activities, public infrastructure and ADA improvements for public facilities. These investments help to ensure equitable opportunities for good health, happiness, safety, self-reliance and connection to community.
4	Goal Name	Planning and Administration
	Goal Description	General administration and project management

AP-35 Projects - 91.420, 91.220(d)

Introduction

Auburn's Annual Action Plan provides descriptions of proposals of how funds will be prioritized to achieve goals identified in the Consolidated Plan. Projects funded by the City will address the priority needs of providing assistance to prevent homelessness, ensure affordable housing and a suitable living environment. Projects and programs are selected through a competitive application process to ensure optimal quality services is provided to the community in use of the funds.

#	Project Name
1	HOUSING REPAIR
2	ADMINISTRATION
3	SOLID GROUND HOUSING STABILITY PROGRAM
5	MICROENTERPRISE ASSISTANCE
6	ADA SIDEWALK IMPROVEMENTS

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations proposed are based on the assessment of Auburn's needs, the resources available in the region, the availability of other funds also focusing on needs, and the purpose of Consolidated Plan funds. In addition to supporting Consolidated Plan goals, the inclusion of microenterprise assistance is responsive to increased need for support post-pandemic that we have seen in our small business community.

Should CDBG revenues exceed the proposed amount, the additional resources shall be allocated in accordance to the following guidelines:

- Fill gaps in human services primarily healthcare, homeless prevention and intervention and affordable housing accessibility.
- Increase funding for community development projects and activities including housing, community facilities and economic development.

If increases are not significant enough to enhance projects or activities funds may be placed in contingency for programming later in the year or the following program year.

Should CDBG revenues come in lower than anticipated; the City will continue with its planned policy and to the extent allowed reduce funding allocations in homeowner rehabilitation

projects, sidewalk projects, and administrative activities. The City's 2023 allocation was lower than anticipated in the original planning efforts. As laid out in our Annual Action Plan contingencies, we reduced the amount of funding allocated to housing repair and administrative activities. We did need to reduce the amount allocated to public services in order to avoid exceeding the maximum allowable set aside for that purpose, but we retain the same proportion of funding set aside for public services in this plan. Funding was also slightly reduced in our sidewalk project, as it was determined that we will still have sufficient funding to carry out a sidewalk improvement project at that funding level.

Should CDBG revenues come in less than originally proposed, the City will continue managing the programs with decreased resources to the extent possible and reduce funding allocations in administrative activities and not public services.

AP-38 Project Summary

Project Summary Information

1	Project Name	Housing Repair
	Target Area	None
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$200,000
	Description	Maintain the affordability of decent housing for low-income Auburn residents by providing repairs necessary to maintain suitable housing for low income Auburn homeowners.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 65 low- and very low-income families will benefit from the housing repair program. As the City's largest homeless prevention program, housing repair ensures the sustainability of a safe home for some of Auburn's most vulnerable residents. Of the 65 low to moderate income residents who apply for the program, over half of them are of the senior and disabled population.
	Location Description	n/a
	Planned Activities	Activities include minor home repairs.
2	Project Name	Administration
	Target Area	None
	Goals Supported	All
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$120,000
	Description	General administration and project management

	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	n/a
	Planned Activities	General planning and administration of the CDBG programs include: management of the housing repair program, management of all CDBG related finances, all grant reporting, monitoring of subrecipients and providing guidance of program implementation in Auburn.
3	Project Name	Solid Ground Housing Stability Program
	Target Area	
	Goals Supported	End Homelessness
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$90,000
	Description	Provide time limited emergency subsistence/rental assistance to Auburn residents paired with supportive services based on the progressive engagement model to support homelessness prevention and increased housing stability. This is a public service activity.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	60 low to moderate income Auburn residents will benefit from the housing stability program.
	Location Description	n/a
5	Project Name	Microenterprise Assistance
	Target Area	

	Goals Supported	Community and Economic Development
	Needs Addressed	Ensure a Suitable Living Environment.
	Funding	CDBG: \$75,000
	Description	Make funds available through an RFP process to nonprofit agencies to provide Microenterprise Assistance services to low to moderate income Auburn residents.
	Target Date	03/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 20 microenterprise businesses will benefit from the proposed activity.
	Location Description	n/a
6	Project Name	ADA Sidewalk Accessibility Improvements
	Target Area	none
	Goals Supported	Community and Economic Development
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$115,000

	Description	Provide sidewalk ADA improvements in low- to moderate-income residential areas of Auburn, improving accessibility, safety, and community connectedness.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	500 low to moderate income Auburn residents will benefit from the improvements.
	Location Description	The specific location of 2024 sidewalk ADA improvement projects has not been finalized, but the City aims to support improvements in low income residential areas, especially in those areas where a project can support greater residential connections to transit and services.
	Planned Activities	TBD

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Auburn intends on distributing funds throughout the jurisdiction.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Due to the fact that all areas of Auburn have low to moderate income families dispersed throughout the entire City, the City intends on investing throughout the entire jurisdiction to ensure that all populations throughout the region have access to beneficial programs and housing opportunities.

Discussion

Due to the fact that all areas of Auburn have low to moderate income families dispersed throughout the entire City, the City intends on investing throughout the entire jurisdiction to ensure that all populations throughout the region have access to beneficial programs and housing opportunities.

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

The City of Auburn will continue to work with service providers, the housing authority and residents in coordination to fully address and develop systems and strategies to promote their efforts in providing sustainable, affordable housing.

Auburn's partnerships with organizations such as the King County Housing Authority, South King Housing and Homelessness Partners, and the Housing Development Consortium of Seattle King County have allowed the City to explore new and innovative strategies to continue to offer affordable housing to its current and prospective residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Auburn will continue to look at policies that remove barriers to affordable housing. The City of Auburn's Comprehensive Land Use Plan includes several policies and objectives that will guide the city toward achieving its affordable and fair housing goals. These policies include maintaining flexibility in land use to achieve a balanced mix of affordable housing opportunities. The City will continue to pursue mixed use developments that are consistent with the transportation oriented developments located in Auburn's downtown. The City will look for opportunities with public and private agencies to implement policies and offer programs that help alleviate physical and economic distress, conserve energy resources, improve the quality and quantity of community services, and eliminate conditions that are detrimental to health, safety and public welfare.

In 2019, the Washington State Legislature adopted House Bill 1923, which awarded grants in the amount up to \$100,000 to cities for the purpose of increasing residential capacity. The City of Auburn partnered with five other South King County jurisdictions to establish a sub-regional framework of existing conditions. The results of that effort were used to inform and aid in the development of Auburn's own Housing Action Plan.

Auburn's Housing Action Plan focuses on encouraging construction of additional affordable and market rate housing in a greater variety of housing types and at prices that are accessible to a greater variety of incomes, including strategies aimed at the for-profit single-family home market.

The Housing Action Plan aims to address the following four goals:

- A) Encourage market rate development in Downtown Auburn: more development and denser development
- B) Encourage the development of below-market workforce housing in Downtown Auburn
- C) Encourage the development of middle housing types in R-5 and R-7 Zones in the Study Area
- D) Prevent displacement and encourage the preservation of existing affordable housing

The final Housing Action Plan was adopted by Auburn City Council on July 6, 2021. The City will continue its work in implementing strategies identified in the Housing Action Plan in 2023 and through the remainder of the Consolidated Plan period.

In 2020 the City of Auburn passed an ordinance adopting a new chapter of Rental Housing Code. Included in this ordinance were multiple housing stability strategies, including increased notice of rental increases, a cap on late fees, and a Just Cause Eviction Ordinance that requires landlords to have good cause in order to evict or terminate tenancy of a renter. Just Cause protections are especially helpful in addressing fair housing issues, and this adoption was consistent with the City's efforts related to the Analysis of Impediments to Fair Housing Choice. This builds on previous protections passed by Auburn City Council, including Source of Income Discrimination protections and enhanced rental inspections. Auburn staff have been involved in local and regional policy conversations exploring opportunities to further support anti-displacement efforts and reduce barriers to affordable housing development within our jurisdiction.

In 2022, the City of Auburn funded Fair Housing Public Services utilizing CDBG funds, consistent with the findings and goals of the City's adopted Analysis of Impediments to Fair Housing Choice. The City also continues to support proactive landlord and tenant

education through outreach and web-based resource supports.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Auburn will continue to work with service providers throughout the region in coordination to develop systems and strategies to promote their efforts in providing optimal, easily accessible services. The City will work to reduce the number of families in poverty, sustain relationships with employment training agencies, and work to preserve and increase the affordable housing stock in our community.

Actions planned to address obstacles to meeting underserved needs

By establishing a strong foundation of networks between local service providers, stakeholders and government agencies through committees and coalitions, the City will work in partnership to address obstacles and ameliorate barriers to meeting underserved needs. The collaborated organizations will develop detailed strategic plans that will delegate tasks, build systems and ongoing assessment of service delivery.

Actions planned to foster and maintain affordable housing

The City will continue to maintain the affordability of decent housing for low income Auburn residents by allocating \$200,000 of CDBG funds to the City's Housing Repair Program. The program provides emergency repairs necessary to maintain safe housing for at least 65 Auburn homeowners, many of whom are senior citizens and/or are experiencing barriers to safely accessing their homes due to physical disabilities.

In addition to Auburn's Housing Repair program, the City will maintain affordable housing by continuing to engage and partner with coalitions, committees and other government agencies to integrate and enhance efforts on the issue.

The City has formally adopted a Housing Action Plan, as discussed in AP-75, that is helping to guide current and future efforts in this area. That plan is available to the public on the City of Auburn's website.

Auburn has been participating in multiple robust regional efforts to coordinate affordable housing activities in King County. One of these efforts, The South King Housing and Homelessness Partners (SKHHP) is a coalition formed by an interlocal agreement between the jurisdictions of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Normandy Park, Renton, Tukwila, and King County. The agreement allows for South King County jurisdictions to work together and share resources in order to effectively address affordable housing and homelessness. This collaborative model is based on similar approaches used in Snohomish County, East King County, and other areas of the country. The purpose of the coalition is to

increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock.

Additionally, the City of Auburn has been an active participant in the Affordable Housing Committee of the Growth Management Planning Council (GMPC), with a City Councilmember sitting on the Committee as an alternate member. The Affordable Housing Committee serves as a regional advisory body to recommend action and assess progress toward implementing the Regional Affordable Housing Task Force (RAHTF) Five Year Action Plan. The Committee functions as a point in coordinating and owning accountability for affordable housing efforts across King County.

Actions planned to reduce lead-based paint hazards

The City of Auburn includes language in its CDBG contracts that require agencies to comply with HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4831, et seq.) requiring prohibition of the use of lead-based paint whenever CDBG funds are used. In addition, the City notifies residents of potential lead-based paint hazards when it awards a Housing Repair grant. A copy of the pamphlet – "Protect Your Family from Lead In Your Home" is provided each Housing Repair client when the City conducts the initial inspection of their home.

The city takes additional measures when the age of the home indicates a possible presence of lead-based paint. Before housing repair work commences, the city contracts with a certified provider to undertake lead paint testing. When lead-based hazards are positively identified, the city works with the housing repair client and contractors certified in RRP Lead Abatement to implement the necessary mitigation and safety strategies.

Actions planned to reduce the number of poverty-level families

The City of Auburn's planned actions to reduce the number of poverty- level families within the context of this Annual Action Plan include but are not limited to:

- Allocating \$200,000 to the Housing Repair program, which serves low- and very low-income residents and supports households to remain in safe and affordable housing.
- Allocating \$90,000 to public service activities providing Homelessness Prevention and Intervention services.
- Participate and partner with coalitions, committees and agencies that provide antipoverty services to develop and enhance strategies and efforts to reduce poverty level families.
- Supporting the development and sustainability of affordable multi-family housing in

Auburn.

In addition, the city will continue to support and fund programs serving families living in poverty through a competitive human services funding process.

Actions planned to develop institutional structure

The City's planned actions to address the gaps and weaknesses identified in the strategic plan include:

- Maintaining partnerships with and participating in the South King County Housing and Homelessness Partnership, the Regional Homelessness Authority of King County and other regional human service providers, coalitions and committees who address homeless issues. The City will also continue to work collaboratively with partnering organizations and groups to integrate and enhance services to provide optimal services to individuals and families currently experiencing or at risk of homelessness. In addition the City plans to prioritize General Fund human services dollars for housing and homelessness interventions, and allocate \$240,000 to basic needs services such as food, financial assistance, clothing and healthcare.
- Take a comprehensive approach to consolidated and comprehensive planning to include all internal City departments, commissions, committees and task forces.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Auburn has heavily contributed and intends to continue cultivating relationships between public and private housing and social service agencies. In addition the City will continue to participate in collaborations with the South King County Forum on Homelessness, the South King County Council of Human Services, Seattle-King County Housing Development Consortium and the King County Joint Planners Meeting.

Discussion

The expressed goal of the City's Consolidated Plan is to reduce the number of people living in poverty within Auburn. The City intends to give funding priority to programs that in addition to complying with federal regulations and address a priority outlined in the Consolidated Plan are consistent with all of the goals and objectives identified.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

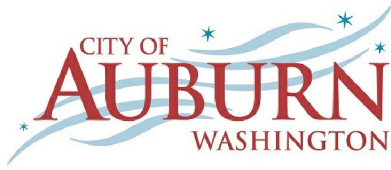
Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan
3. The amount of surplus funds from urban renewal settlements
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
5. The amount of income from float-funded activities

Total Program Income

Other CDBG Requirements

Discussion



AGENDA BILL APPROVAL FORM

Agenda Subject:

Comprehensive Transportation Plan Update – Policy Review
(Safety) (Gaub) (35 Minutes)

Date:

November 16, 2023

Department:

Public Works

Attachments:

[Presentation](#)

[Policies](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

This is a continuation of the previous discussions regarding goals, policies, and actions to be incorporated into the City's 2024 Comprehensive Transportation Plan (Plan). This discussion will focus on safety policies. This Study Session is the City Council's opportunity to provide questions or comments regarding the recommended goal and policies related to safety policies.

Through February 2024, staff will gather input from the Transportation Advisory Board and the Public. The final Plan will be presented for adoption in late 2024.

Reviewed by Council Committees:

Councilmember: Brown

Staff:

Gaub

Meeting Date: November 27, 2023

Item Number:

ENGINEERING SERVICES

COMPREHENSIVE PLAN POLICY REVIEW - SAFETY

JACOB SWEETING
CITY COUNCIL STUDY SESSION
NOVEMBER 27, 2023

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

AUBURN
VALUES

S E R V I C E
E N V I R O N M E N T
E C O N O M Y
C H A R A C T E R
S U S T A I N A B I L I T Y
W E L L N E S S
C E L E B R A T I O N

COUNCIL SCHEDULE OVERVIEW

April '23

- City Comprehensive Plan Overview

June '23

- Draft Transportation Policies Review & Discussion

September –
November '23

- Draft Multimodal LOS & Safety Policies Review & Discussion

'24 TBD

- Final Review & Discussion
- Resolution for adoption

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2

GOALS – POLICIES - ACTIONS

Goals

- Broad statements indicating a general aim or purpose to be achieved.

Policies

- Topic-specific statement providing guidelines for current and future decision-making.
- Indicates a clear commitment of the local legislative body.

Actions

- Initiatives, projects, or programs to put policy into motion.

GOALS

- Goal 1: Planning
- Goal 2: Equity
- Goal 3: Safety
- Goal 4: Environment
- Goal 5: Multimodal Transportation Network
- Goal 6: Multimodal Level of Service Standards
- Goal 7: Concurrency
- Goal 8: Managing capacity needs
- Goal 9: Right-of-way management
- Goal 10: Maintenance & Preservation
- Goal 11: Parking

POLICY REVIEW: GOAL 3) SAFETY

GOAL 3: Significantly reduce or eliminate traffic fatalities and serious injuries through a safe systems approach (Safety).

SAFE SYSTEMS APPROACH



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SAFE SYSTEMS APPROACH - PRINCIPLES



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7

SAFE SYSTEMS APPROACH - PRINCIPLES

Traditional approach

Prevent crashes



Improve human behavior



Control speeding



Individuals are responsible



React based on crash history



Safe System approach

Prevent death and serious injuries

Design for human mistakes/limitations

Reduce system kinetic energy

Share responsibility

Proactively identify and address risks

SAFE SYSTEMS APPROACH - ELEMENTS



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REVISED AND NEW SAFETY POLICIES

- General (TR3-1-1 to TR3-1-3)
- Roadways (TR3-2-1 to TR3-2-5)
- Road Users (TR3-3-1 to TR3-3-4)
- Speeds (TR3-4-1 to TR3-4-3)
- Vehicles (TR3-5-1 to TR3-5-4)
- Post Crash Care (TR3-6-1 to TR3-6-3)

SAFETY POLICIES - GENERAL

- **General (TR3-1-1 to TR3-1-3)**
 - **Apply Safe Systems Approach**
 - **Implement Safety Improvements Prioritized based on crash history and presence of risk factors for serious injury and fatal crashes**
- **Actions:**
 - **Local Road Safety Plan (LRSP) and Comprehensive Safety Action Plan (CSAP)**
 - **Pursue funding for safety programs and improvements**

SAFETY POLICIES - ROADWAYS

- **Roadways (TR3-2-1 to TR3-2-5)**
 - Apply Safe Systems approach to roadway standards and design
 - Roadway design prioritizes pedestrian and bicycle safety over vehicle convenience (existing)
 - Design speeds for roadway changes/improvements set to 85th Percentile Speeds unless traffic calming is included
 - Fund a proactive neighborhood traffic calming program
 - Incorporate safety countermeasures into roadway standards and design per FHWA
- **Actions:**
 - Integrate Safe System Approaches into Engineering Design Standards (EDS).
 - When adding projects to Comp Plan and TIP, consider safety of all travel modes and risks identified in safety plans
 - Utilize safety plans, speed studies, and crash history to identify safety improvements

SAFETY POLICIES – ROAD USERS

- Road Users (TR3-3-1 to TR3-3-4)

- Provide information to educate and encourage safe driving, biking, and walking practices
- Implement message systems for drivers as funding allows
- City employees required to operate City vehicles responsibly and safely
- Support equitable, un-biased enforcement

- Actions:

- Outreach and education (magazine, social media, flyers, mailers)
- Participate in state and county wide message campaigns.
- Coordinate w/law enforcement
- Expand dynamic message signs as funding allows

SAFETY POLICIES – SPEEDS

- **Speeds (TR3-4-1 to TR3-4-3)**

- Posted and design speeds consider context (pedestrians, bicycles, traffic volumes, geometric constraints)
- 85th percentile speeds used to evaluate speed compliance and used to determine if traffic calming, or post speed adjustment is warranted per EDS
- Implement automated speed enforcement

- **Actions:**

- Update EDS to establish traffic calming criteria
- Implement automated school speed zone enforcement. Modify or expand to address compliance issues
- Evaluate and implement automated speed zone enforcement outside of school zones to address compliance issues
- As issues arise, review roadways to evaluate existing and desired speeds and identify changes needed to posted speeds and/or roadway improvements to align desired and posted speeds.

SAFETY POLICIES – VEHICLES

- Vehicles (TR3-5-1 to TR3-5-4)
 - Advocate for vehicle and device safety enhancements
 - Educate community to encourage safe vehicle practices
 - Implement safety practices on City fleet
 - Evaluate new or emerging technologies
- Actions:
 - Coordinate w/other agencies
 - Review local ordinances
 - Inspect, maintain, an equip City vehicles

SAFETY POLICIES – POST CRASH CARE

- **Post Crash Care (TR3-6-1 to TR3-6-3)**
 - Maintain the transportation system to support entities providing emergency response services to crashes
 - Prioritize emergency vehicle routes and access to hospitals
 - Take actions to reduce possibility of repeat crashes due to malfunctioning or failing devices
- **Actions:**
 - Coordinate w/emergency response services to manage routes
 - Maintain emergency vehicle pre-emption at traffic signals
 - Perform post crash investigation of traffic system

FEEDBACK & NEXT STEPS

- Final Draft of Policies
- Public Outreach and Feedback
- Planning Commission
- City Council Adoption in 2024

DRAFT (11/14/23)

GOAL 3: Significantly reduce or eliminate traffic fatalities and serious injuries through a safe systems approach (Safety).

Safety Policies (General):

TR3-1-1: The City shall apply the Safe System Approach for pursuing its transportation safety goal through the different elements associated with the safety of the City's transportation system which the City has the ability to influence including: roadways, roadway users, speeds, vehicles, and post crash care.

TR3-1-2: The City shall study, plan, and implement safety improvements prioritized based on the occurrence of fatal and serious injury crashes and/or the presence of systemic characteristics indicative of serious or fatal crash risk.

TR3-1-3: The City will seek internal and external funding to both implement safety strategies and on-going maintenance of improvements.

Actions to Support General Safety Goal and Policies (General):

- Implement, maintain, and regularly update the Local Road Safety Plan (LRSP) and Comprehensive Safety Action Plan (CSAP).
- The LRSP/CSAP will include documentation of the progress towards actions and performance metrics identified in the plans.
- Establish a transportation program in the Transportation Improvement Plan and funding that provides for safety data collection, study, planning, and implementation.
- Identify, evaluate, and pursue grant funding and other outside funding sources for safety programs and improvements.

Safety Policies (Roadways):

TR3-2-1: The City will integrate the Safe System Approach into roadway design standards and related policies, and project development processes and be consistent with industry best practice.

TR3-2-2: Roadway design shall consider safety and multi-modal level of service standards to meet both transportation level of service goals and safety goals to the greatest extent feasible. However, safety of active transportation users shall be prioritized over vehicle level of service standards.

TR3-2-3: In making changes to existing roadways, including horizontal or vertical re-alignment, re-channelization, additional lanes, new or modified intersections, and new or modified driveways, design speeds for safety related design elements shall not be

less than the 85th percentile speeds of existing vehicle traffic except where roadway changes include traffic calming measures that will reduce vehicle speeds.

TR3-2-4: The City shall fund and implement the neighborhood traffic calming program that will take a pro-active, area wide approach towards traffic calming through studying streets in residential areas to identify safety concerns. The program will identify and implement physical measures per the EDS and as funding allows address identified concerns.

TR3-2-5: Safety countermeasures will be incorporated into roadways as recommended by the Federal Highway Administration and as appropriate to City roadways as funding allows to potentially reduce roadway fatalities and serious injuries.

Actions to Support Safety Goal and Policies (Roadways):

- Periodically review and update City EDS to integrate current and emerging Safe System Approaches and safety countermeasures.
- In identifying projects for inclusion in the CTP and TIP, develop and implement approaches to consider all travel modes and to specifically address risk factors identified in the LRSP and CSAP in the project scope.
- At locations with a high number of risk factors identified in the LRSP and/or CSAP, identify potential safety countermeasures to reduce the potential for fatality and serious injury crashes. Seek funding to implement countermeasures and implement as funding is available.
- Establish standards for physical improvements implemented with the neighborhood traffic calming program, including, but not limited to, speed cushions, traffic circles, raised crosswalks, and tabletop intersections.

Safety Policies (Road Users):

TR3-3-1: Seek and utilize opportunities to provide the community with information to educate and encourage safe driving, biking, and walking practices.

TR3-3-2: Implement and operate, as appropriate and funding allows, systems to provide information to roadway users that could help improve safety.

TR3-3-3: City employees are responsible for operating City vehicles responsibly and safely, according to all state and local laws and City administrative policies.

TR3-3-4: Support equitable, unbiased enforcement to enhance overall public safety.

Actions to Support Safety Goal and Policies (Road Users):

- Establish and implement approaches towards education, outreach, and other measures as appropriate to encourage safe behaviors.
- Regularly communicate rules of the road and other safer travel strategies to the general public via various mediums such as signage, social media, public service announcements, flyers, articles, and mailers.
- Coordinate with appropriate partners such as local, county, and state law enforcement, local and regional hospitals, school districts, and large employers

to create and distribute safety messages and materials.

- Regularly coordinate with law enforcement regarding the road user behaviors and/or street locations being targeted for enforcement to encourage equitable, unbiased enforcement that uses practices to enhance overall public safety, including use of automated enforcement technologies.
- Explore, identify, evaluate, and as appropriate and funding allows, implement systems such as dynamic message signs that provide roadway conditions and other information to drivers.

Safety Policies (Speeds):

TR3-4-1: Posted and design speeds of new roadways shall consider context, including adjacent land use, presence and proximity of active transportation, traffic volumes, and geometric design constraints.

TR3-4-2: The 85th percentile speed of vehicular traffic shall be used to evaluate speed compliance and to determine appropriate traffic calming measures as established by thresholds and considerations in the EDS. Traffic calming measures will be prioritized and implemented as funding is available.

TR3-4-3: The City will implement automated speed enforcement that encourages speed compliance as allowed by state law.

Actions to Support Safety Goal and Policies (Speeds):

- Establish criteria in the EDS for when physical traffic calming measures may be appropriate to encourage safer speeds.
- Implement automated school speed zone enforcement. Modify and/or expand program as needed to address compliance issues and other concerns. Provide annual reporting as required by law.
- Identify, evaluate, and implement automated speed enforcement in non-school zone areas as allowed by law and as determined to be appropriate to address speed compliance concerns.
- As issues and concerns arise, as part of specific speed studies, and/or as part of public improvement project designs, the City will review roadways to identify existing and desired posted speeds based on classification, land use context, types of road users, and degree of separation or conflict management between vehicles and active transportation users. The review will identify changes needed to posted speeds, if any, and any new or modified roadway features needed to align desired speeds and posted speeds.

Safety Policies (Vehicles):

TR3-5-1: The City shall advocate for vehicle and device safety enhancements that make traveling in Auburn safer.

TR3-5-2: Seek opportunities to provide the community with information to educate and encourage vehicle safety practices.

TR3-5-3: City shall continue to implement vehicle safety practices on its fleet.

TR3-5-4: New or modified vehicle types and emerging vehicle technology shall be evaluated and measures may be taken to promote, prohibit, or restrict their use in the City transportation network as appropriate to support adopted goals and policies.

Actions to Support Safety Goal and Policies (Vehicles):

- Coordinate with other local, regional and state agencies to advocate for vehicle safety enhancements for commercial motor vehicles as well as technologies used in private automobile industry, and vehicle inspections.
- Review, update, and maintain local ordinances regarding the appropriate use of new or modified vehicle types and emerging vehicle technology.
- Ensure City vehicles are regularly inspected and maintained, and include regulatory required appropriate safety enhancing technologies, and are equipped with appropriate emergency equipment and tools.

Safety Policies (Post Crash Care):

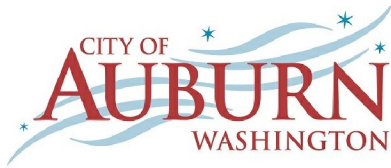
TR3-6-1: Maintain the transportation system to support entities providing emergency response services to crashes.

TR3-6-2: Prioritize emergency vehicle routes and access to hospitals and trauma care centers.

TR3-6-3: Actions will be taken, as applicable, after crashes involving serious injury or fatality, to reduce or eliminate the possibility of repeat crashes at the location due to malfunctioning or failing traffic control devices.

Actions to Support Safety Goal and Policies (Post Crash Care):

- Coordinate with entities providing emergency response services to crashes with the purpose of maintaining appropriately managed routes, access and facilitate wayfinding to hospitals and trauma care facilities.
- Continue to maintain emergency vehicle pre-emption technology at traffic signals throughout the City prioritizing emergency vehicle routes and access to hospitals and trauma care centers, and emergency response to crashes.
- When notified by Police, City Public Works staff perform post crash investigations where a serious injury or fatality crash occurs at a traffic signal or stop controlled intersection, in a marked and/or enhanced cross walk, involves a pedestrian during non-daylight hours where street lighting is present, or other situations that warrant verification that transportation systems are functioning as intended.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6928 (Tate) (10 Minutes)

Date:

November 21, 2023

Department:

Community Development

Attachments:

[Ordinance No. 6928](#)

[Ordinance 6928 Exhibit A Legal Description](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

For several years the City of Auburn and the City of Kent have been engaged in dialogue over the annexation of the Bridges Community into the City of Auburn. In January of 2022 City Staff delivered a presentation to City Council that was intended to provide an orientation to the community, along with a number of questions and issues that required resolution in order to move the concept forward.

On April 18, 2022, City Council adopted Resolution No. 5658 which was a statement of the City's intent to explore annexation of the Bridges Community.

On June 14, 2022, City Council adopted Resolution No. 5673 which authorized City Staff to prepare and file a Notice of Intention of Annexation with the King County Boundary Review Board.

In August of 2022, City Staff from both Kent and Auburn attended the Bridges National Night Out event in order to help answer questions and to encourage residents to participate in a survey that was intended to help both cities understand how the residents of the community felt about annexation into Auburn. 144 individual surveys were completed (there are 386 homes in the community). The survey results indicated that about 70% of the residents either supported the annexation into Auburn or were indifferent.

In November of 2022 the Bridges HOA voted unanimously in favor of the annexation from the City of Kent into the City of Auburn.

On September 11, 2023 City Staff presented Resolution No. 5736 at the City Council Study Session. Council subsequently took action on Resolution No. 5736 on September 18, 2023, which had the effect of initiating the annexation process.

On October 16, 2023, City Council adopted Resolution No. 5740 which authorized the Mayor to enter into an Interlocal Agreement with the City of Kent that articulated the mechanics of transferring assets, records, and pending actions.

On September 29, 2023, City Staff submitted an annexation application to the King County Boundary Review Board. On October 31, 2023, the Boundary Review Board, notified the City of Auburn that a deadline of November 27, 2023 had been established for making a request to hold a public hearing on the annexation.

City Council to schedule Ordinance No. 6928 for action at the December 4, 2023, City Council meeting.

Reviewed by Council Committees:

Councilmember: Brown

Staff: Tate

Meeting Date: November 27, 2023

Item Number:

ORDINANCE NO. 6928

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, ANNEXING CERTAIN PROPERTY KNOWN AS “THE BRIDGES” AND CURRENTLY LOCATED WITHIN THE CITY OF KENT, WASHINGTON, INTO THE CITY OF AUBURN PURSUANT TO RCW 35.10.217(2), AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, there exists certain property currently within the City of Kent, Washington, commonly known as “The Bridges”; and

WHEREAS, The Bridges is legally described as set forth in Exhibit A, which is hereby incorporated herein by reference; and

WHEREAS, the Auburn City Council approved Resolution 5736 on September 18, 2023, expressing the City’s desire and intent to annex The Bridges into the City of Auburn pursuant to RCW 35.10.217; and

WHEREAS, Resolution 5736 establishes an annexation effective date of January 1, 2024; and

WHEREAS, on September 29, 2023, the City of Auburn filed a Notice of Intention (“NOI”) to annex The Bridges with the Washington State Boundary Review Board for King County (“BRB”); and

WHEREAS, on October 10, 2023, the BRB determined that the NOI was complete for filing, and that the 45-day period provided by RCW 36.93.100 for certain persons and local government entities to invoke BRB jurisdiction would run on November 20, 2023; and

WHEREAS, on October 10, 2023, the Auburn City Council approved Resolution 5740, approving an Interlocal Agreement between the Cities of Auburn and Kent, to establish a process and procedures for transferring property, records, and jurisdiction related to The Bridges from the City of Kent to the City of Auburn, and for completing the annexation process prescribed in Chs. 35.10 and 35A.14 RCW; and

WHEREAS, following a correction by the City of Auburn in the legal description for The Bridges property to be annexed, on October 19, 2023 the BRB revised the deadline for invocation of its jurisdiction to November 27, 2023; and

WHEREAS, the 45-day period provided by RCW 36.93.100, during which certain persons and local government entities were entitled to invoke the jurisdiction of the BRB to review the annexation of The Bridges has passed, and no qualified persons or local government entity submitted a petition or request for review to invoke BRB jurisdiction; and

WHEREAS, pursuant to RCW 36.93.100(4), The Bridges annexation is deemed approved by the BRB; and

WHEREAS, on November 28, 2023, pursuant to RCW 35.10.217 and following a duly-noticed public hearing, the Kent City Council adopted Resolution No. 2068, declaring its concurrence in the City of Auburn's annexation of The Bridges; and

WHEREAS, the Auburn City Council desires to take action to complete the annexation of The Bridges into the City of Auburn effective January 1, 2024;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO HEREBY ORDAIN as follows:

Section 1: Annexation of The Bridges. Pursuant to applicable legal authority, including without limitation RCW 35.10.265, RCW 35A.11.020 and .050, RCW 35A.14.140 and/or .440, the City of Auburn does hereby annex The Bridges, as legally described in Exhibit A hereto.

Section 2. Implementation of Ordinance. The Mayor and her designee(s) are authorized to take such further actions and implement those administrative procedures necessary to implement and/or carry out the directives of this Ordinance.

Section 3. Effective Date. This Ordinance shall take effect and be in force five (5) days following its passage and publication, as provided by law; provided, however, that the annexation authorized through this Ordinance shall not take effect until 12:01 a.m. on January 1, 2024, or such later date as the cities of Kent and Auburn may agree, and provided further that if the owners of property, equal in value to sixty percent (60%) of the assessed valuation of property within The Bridges, protest the proposed annexation in writing to the Auburn City Council within thirty (30) days of the Kent City Council's adoption of Kent Resolution No. 2068, and such protest is determined by the city clerk to be timely and in compliance with the requirements in RCW 35.10.217(2), the annexation provided for in Section 1 of this Ordinance shall be null and void. If the conditions of this Section are met, The Bridges shall become a part of the City of Auburn, and subject to all of the laws and ordinances of the City then provided by law.

Section 4. Transmittal to King County. Within ten (10) days of the effective date of this Ordinance, the Auburn City Clerk shall send to the Office of the Clerk of the King County Council a certified copy of this Ordinance together with a copy of the letter (if then available) from the Executive Secretary of the Washington State Boundary Review Board for King County, setting forth the decision of the Boundary Review Board relating to this annexation (Boundary Review Board File No. 2416).

Section 5. Recording. The Auburn City Clerk shall cause a certified copy of this Ordinance to be recorded with the King County Records, Elections and Licensing Services Division.

Section 6. Severability. If any one or more section, subsection, or sentence of this Ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance and the same shall remain in full force and effect.

Section 7. Corrections by City Clerk. Upon approval of the City Attorney, the Auburn City Clerk is authorized to make necessary corrections to this Ordinance, including the correction of clerical errors in the body of this Ordinance or exhibit(s) thereto; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Shawn Campbell, City Clerk

APPROVED AS TO FORM:

Harry Boesche, Acting City Attorney

Published: _____

Ordinance No. 6928
December 4, 2023
Page 3

PARCEL A:

THAT PORTION OF THE WEST HALF OF SECTION 4, TOWNSHIP 21 NORTH, RANGE 5 EAST, WILLAMETTE MERIDIAN, IN KING COUNTY, WASHINGTON, AND THAT PORTION OF THE SOUND TRUSTEE COMPANY'S THIRD ADDITION, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 13 OF PLATS, PAGE 100, IN KING COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 4;

THENCE NORTH 88°58'11" WEST, ALONG THE NORTH LINE OF GOVERNMENT LOT 3 IN SAID SECTION 4, A DISTANCE OF 285.00 FEET TO THE TRUE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL;

THENCE SOUTH 01°38'46" WEST, PARALLEL WITH THE EAST LINE OF SAID WEST HALF, A DISTANCE OF 272.00 FEET;

THENCE SOUTH 88°58'11" EAST, PARALLEL WITH THE NORTH LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 100.00 FEET;

THENCE SOUTH 01°38'46" WEST, PARALLEL WITH THE EAST LINE OF SAID WEST HALF, A DISTANCE OF 114.00 FEET;

THENCE SOUTH 88°58'11" EAST, PARALLEL WITH THE NORTH LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 155.00 FEET TO THE WEST LINE OF THE EAST 30.00 FEET OF THE NORTH HALF OF SAID WEST HALF OF SAID SECTION 4;

THENCE SOUTH 01°38'46" WEST, ALONG SAID WEST LINE, A DISTANCE OF 1,996.88 FEET TO THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 4;

THENCE SOUTH 01°39'29" WEST, ALONG THE WEST LINE OF THE EAST 30.00 FEET OF THE SOUTH HALF OF SAID WEST HALF, A DISTANCE OF 1,785.92 FEET;

THENCE NORTH 88°20'31" WEST A DISTANCE OF 147.00 FEET;

THENCE NORTH 01°39'29" EAST A DISTANCE OF 210.32 FEET;

THENCE NORTH 53°55'59" WEST A DISTANCE OF 404.34 FEET;

THENCE SOUTH 68°48'00" WEST A DISTANCE OF 211.91 FEET;

THENCE SOUTH 21°12'00" EAST A DISTANCE OF 459.70 FEET;

THENCE SOUTH 09°46'13" EAST A DISTANCE OF 210.08 FEET;

THENCE SOUTH 61°13'34" WEST A DISTANCE OF 199.59 FEET;

THENCE SOUTH 01°49'08" EAST A DISTANCE OF 173.32 FEET;

THENCE SOUTH 35°58'13" EAST A DISTANCE OF 333.21 FEET TO A POINT ON THE NORTH LINE OF THE SOUTH 30 FEET OF THE SOUTHWEST QUARTER OF SAID SECTION 4;

THENCE NORTH 87°52'03" WEST, ALONG SAID NORTH LINE, A DISTANCE OF 122.31 FEET TO THE SOUTHERLY EXTENSION OF THE EASTERLY LINE OF TRACT B OF THE PLAT OF CRYSTAL MEADOWS, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 194 OF PLATS, PAGES 66 AND 67, IN KING COUNTY, WASHINGTON;

THENCE NORTH 23°16'08" WEST, ALONG SAID SOUTHERLY EXTENSION AND THE MOST EASTERLY LINE OF SAID PLAT, A DISTANCE OF 664.09 FEET;

THENCE NORTH 75°37'53" WEST, ALONG THE MOST NORTHERLY LINE OF SAID PLAT, A DISTANCE OF 472.02 FEET TO THE EAST LINE OF TRACT 11 OF THE PLAT OF THE SOUND TRUSTEE COMPANY'S THIRD ADDITION, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 13 OF PLATS, PAGE 100, IN KING COUNTY, WASHINGTON;

THENCE SOUTH 01°19'04" WEST, ALONG SAID EAST LINE, A DISTANCE OF 20.98 FEET TO A POINT ON SAID EAST LINE THAT IS 50.00 FEET NORTH OF THE SOUTHEAST CORNER OF SAID TRACT WHEN MEASURED ALONG SAID EAST LINE;

THENCE NORTH 24°03'05" WEST A DISTANCE OF 305.93 FEET TO A POINT ON THE NORTH LINE OF THE SOUTH HALF OF SAID TRACT 11, SAID POINT BEING 135.00 FEET WESTERLY OF THE NORTHEAST CORNER OF SAID SOUTH HALF, WHEN MEASURED ALONG SAID NORTH LINE;

THENCE NORTH 26°44'01" WEST A DISTANCE OF 377.13 FEET TO A POINT ON THE NORTH LINE OF SAID TRACT 11 SAID POINT BEING 313.36 FEET FROM THE NORTHEAST CORNER OF SAID TRACT 11;

THENCE NORTH 88°01'34" WEST, ALONG THE LINE COMMON TO TRACTS 11 AND 10 OF SAID PLAT, A DISTANCE OF 1.69 FEET TO THE SOUTHWEST CORNER OF THE EAST HALF OF THE SOUTH 120 FEET OF SAID TRACT 10;

THENCE NORTH 01°30'12" EAST, ALONG THE WEST LINE OF THE EAST HALF OF THE SOUTH 120 FEET OF SAID TRACT 10 TO THE NORTHWEST CORNER OF THE EAST HALF OF THE SOUTH 120 FEET OF SAID TRACT 10;

THENCE NORTH 88°01'34" WEST, ALONG THE NORTH LINE OF THE SOUTH 120 FEET OF SAID TRACT 10, A DISTANCE OF 315.03 FEET, MORE OR LESS, TO THE WEST LINE OF SAID TRACT 10;

THENCE NORTH 01°30'51" EAST, ALONG THE WEST LINE OF TRACTS 10 AND 9 IN SAID PLAT, A DISTANCE OF 1,205.45 FEET, MORE OR LESS, TO THE NORTHWEST CORNER OF SAID TRACT 9;

THENCE SOUTH 87°49'18" EAST, ALONG THE NORTH LINE OF SAID TRACT 9, A DISTANCE OF 629.64 FEET, MORE OR LESS, TO THE NORTHEAST CORNER OF SAID TRACT 9 AND THE WEST LINE OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 4;

THENCE NORTH 01°53'09" EAST, ALONG THE EAST LINE OF SAID PLAT, A DISTANCE OF 1,323.31 FEET, TO THE NORTHEAST CORNER OF SAID PLAT;

THENCE NORTH 87°37'04" WEST, ALONG THE NORTH LINE OF SAID PLAT, A DISTANCE OF 13.17 FEET TO THE WEST LINE OF

GOVERNMENT LOT 3 OF SECTION 4, TOWNSHIP 21 NORTH, RANGE 5 EAST, WILLAMETTE MERIDIAN, IN KING COUNTY, WASHINGTON;

THENCE NORTH 01°41'41" EAST, ALONG SAID WEST LINE, A DISTANCE OF 1,035.34 FEET TO THE NORTHWEST CORNER OF SAID GOVERNMENT LOT 3;

THENCE SOUTH 88°58'11" EAST, ALONG THE NORTH LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 1,030.65 FEET TO THE TRUE POINT OF BEGINNING.

PARCEL B:

THAT PORTION OF THE WEST HALF OF SECTION 4, TOWNSHIP 21 NORTH, RANGE 5 EAST, WILLAMETTE MERIDIAN, IN KING COUNTY, WASHINGTON, AND THAT PORTION OF THE SOUND TRUSTEE COMPANY'S THIRD ADDITION, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 13 OF PLATS, PAGE 100, IN KING COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 4;

THENCE NORTH 88°58'11" WEST, ALONG THE NORTH LINE OF GOVERNMENT LOT 3 IN SAID SECTION 4, A DISTANCE OF 285.00 FEET;

THENCE SOUTH 01°38'46" WEST, PARALLEL WITH THE EAST LINE OF SAID WEST HALF, A DISTANCE OF 272.00 FEET;

THENCE SOUTH 88°58'11" EAST, PARALLEL WITH THE NORTH LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 100.00 FEET;

THENCE SOUTH 01°38'46" WEST, PARALLEL WITH THE EAST LINE OF SAID WEST HALF, A DISTANCE OF 114.00 FEET;

THENCE SOUTH 88°58'11" EAST, PARALLEL WITH THE NORTH LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 155.00 FEET TO THE WEST LINE OF THE EAST 30.00 FEET OF THE NORTH HALF OF SAID WEST HALF OF SAID SECTION 4;

THENCE SOUTH 01°38'46" WEST, ALONG SAID WEST LINE, A DISTANCE OF 1,996.88 FEET TO THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 4;

THENCE SOUTH 01°39'29" WEST, ALONG THE WEST LINE OF THE EAST 30.00 FEET OF THE SOUTH HALF OF SAID WEST HALF, A DISTANCE OF 1,785.92 FEET TO THE TRUE POINT OF BEGINNING;

THENCE NORTH 88°20'31" WEST A DISTANCE OF 147.00 FEET;

THENCE NORTH 01°39'29" EAST A DISTANCE OF 210.32 FEET;

THENCE NORTH 53°55'59" WEST A DISTANCE OF 404.34 FEET;

THENCE SOUTH 68°48'00" WEST A DISTANCE OF 211.91 FEET;

THENCE SOUTH 21°12'00" EAST A DISTANCE OF 459.70 FEET;

THENCE SOUTH 09°46'13" EAST A DISTANCE OF 210.08 FEET;

THENCE SOUTH 61°13'34" WEST A DISTANCE OF 199.59 FEET;
THENCE SOUTH 01°49'08" EAST A DISTANCE OF 173.32 FEET;
THENCE SOUTH 35°58'13" EAST A DISTANCE OF 333.21 FEET TO
A POINT ON THE NORTH LINE OF THE OF THE SOUTH 30 FEET OF
THE SOUTHWEST QUARTER OF SAID SECTION 4;
THENCE SOUTH 87°52'03" EAST, ALONG SAID NORTH LINE, A
DISTANCE OF 373.50 FEET;
THENCE ALONG THE ARC OF A 40.00 FOOT RADIUS TANGENT
CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 90°28'28", AN
ARC DISTANCE OF 63.16 FEET TO THE WEST LINE OF THE EAST 30
FEET OF THE SOUTHWEST QUARTER OF SAID SECTION 4;
THENCE NORTH 01°39'29" EAST, ALONG SAID WEST LINE, A
DISTANCE OF 774.10 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN KING COUNTY, WASHINGTON.

SURVEYOR'S CERTIFICATE

THIS LEGAL DESCRIPTION WAS PREPARED BY ME IN CONFORMANCE
WITH THE REQUIREMENTS OF WAC 332-130-040 AT THE REQUEST OF
THE CITY OF A

PREPARED BY:

Thomas Allen Ginsburg

DATE: 11/21/2023

THOMAS ALLEN GINSBURG
LS REGISTRATION 52833
CITY OF AUBURN
(253) 288-3157



Thomas Allen Ginsburg

