

	City Council Meeting November 16, 2020 - 7:00 PM Virtual AGENDA Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

II. VIRTUAL PARTICIPATION LINK

1. Virtual Participation Link

The Auburn City Council Meeting scheduled for Monday, November 16, 2020 at 7:00 p.m. will be held virtually and telephonically. To attend the meeting virtually please click the link or enter the meeting ID into the Zoom app or call into the meeting at the phone number listed below.

Per the Governor's Emergency Proclamation 20-28, the City of Auburn is prohibited from holding an in-person meeting at this time.

City of Auburn Resolution No. 5533, designates City of Auburn meeting locations for all Council, Board and Commission meetings as virtual. All meetings will be held virtually and telephonically until King County enters into Phase 3 of Governor Inslee's Safe Start — Washington's Phased Reopening plan.

The link to the Virtual Meeting or phone number to listen to the Council Meeting is:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/95741012808>

Or join by phone:

253 215 8782

877 853 5257 (Toll Free)

Webinar ID: 957 4101 2808

A. Pledge of Allegiance

B. Roll Call

III. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

A. Mayor's Proclamation: Small Business Saturday

Mayor Backus to proclaim November 28, 2020 as "Small Business Saturday" in the City of Auburn

IV. AGENDA MODIFICATIONS

V. NEW BUSINESS

VI. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Public Hearings

1. 2021-2022 Preliminary Biennial Budget Public Hearing
Public Hearing #3 - 2021-2022 Biennial Budget

Any interested person is invited to submit written comments and/or suggestions to the address provided below. All written comments must be received prior to 5:00 p.m. on November 16, 2020.

Please mail comments to:
City of Auburn
Attn: Shawn Campbell, City Clerk
25 W Main St
Auburn, WA 98001

Please fax comments to:
Attn: Shawn Campbell, City Clerk
Fax number: 253-804-3116

Email comments to:
publiccomment@auburnwa.gov

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

1. Virtual Participation

Participants can submit written comments via mail, fax or email. All written comments must be received prior to 5:00 p.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail comments to:
City of Auburn
Attn: Shawn Campbell, City Clerk
25 W Main St
Auburn, WA 98001

Please fax comments to:
Attn: Shawn Campbell, City Clerk
Fax number: 253-804-3116

Email comments to:
publiccomment@auburnwa.gov

C. **Correspondence - (There is no correspondence for Council review.)**

VII. **COUNCIL AD HOC COMMITTEE REPORTS**

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Baggett)

VIII. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Minutes of the October 12, 2020, October 26, 2020 and November 9, 2020 Study Session
- B. Minutes of the October 24, 2020 Special City Council Meeting
- C. Minutes of the November 2, 2020 Regular Council Meeting
- D. Claim Vouchers (Thomas)
Claim voucher list dated November 16, 2020 which includes voucher numbers 461333 through 461530 in the amount of \$5,701,692.25 and four wire transfers in the amount of \$523,327.96
- E. Payroll Vouchers (Thomas)
Payroll check numbers 538996 through 539001 in the amount of \$75,221.94, and electronic deposit transmissions in the amount of \$2,161,406.23, for a grand total of \$2,236,628.17 for the period covering October 29, 2020 to November 10, 2020
- F. Call for a Public Hearing for the 2021 Community Development Block Grant Annual Action Plan
City Council to provide permission to call for a Public Hearing for the proposed 2021 Annual Action Plan to be held on December 7, 2020 at 7:00 p.m.

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

IX. **UNFINISHED BUSINESS**

X. **ORDINANCES**

- A. Ordinance No. 6793 (Thomas)
An Ordinance establishing the levy for regular property taxes by the City of Auburn for collection in 2021 for general City operational purposes in the amount of \$23,346,072

(RECOMMENDED ACTION: Move to adopt Ordinance No. 6793.)

- B. Ordinance No. 6794 (Thomas)

An Ordinance adopting the 2021-2022 Biennial Operating Budget

(RECOMMENDED ACTION: Move to adopt Ordinance No. 6794.)

- C. Ordinance No. 6796 (Thomas)

An Ordinance adopting the 2021-2022 Biennial Capital Budget

(RECOMMENDED ACTION: Move to adopt Ordinance No. 6796.)

- D. Ordinance No. 6800 (Thomas)

An Ordinance establishing a substantial need for an increase above the rate of inflation to the levy for regular property taxes by the City of Auburn for collection in 2021 for general City operational purposes

(RECOMMENDED ACTION: Move to adopt Ordinance No. 6800.)

- E. Ordinance No. 6801 (Thomas)

An Ordinance increasing the rate of tax on Water, Storm Drainage, Sewer and Garbage/Solid Waste Utilities in the City, amending Sections 3.40.010 and 3.41.010 and repealing Sections 3.40.020, 3.41.015, and 3.41.020 of the Auburn City Code

(RECOMMENDED ACTION: Move to adopt Ordinance No. 6801.)

XI. RESOLUTIONS

- A. Resolution No. 5561 (Gaub)

A Resolution related to the Coal Creek Springs Transmission Main Replacement Project; authorizing an application for the Drinking Water State Revolving Fund loan and, if approved, acceptance and expenditure of loan proceeds

(RECOMMENDED ACTION: Move to adopt Resolution No. 5561.)

XII. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

- A. **From the Council**

- B. **From the Mayor**

XIII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

2021-2022 Preliminary Biennial Budget Public Hearing

Date:

November 10, 2020

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:**Administrative Recommendation:**

City Council to conduct a final public hearing to receive public comments, proposals and suggestions on the 2021-2022 Preliminary Biennial Budget.

Background Summary:

All persons interested are encouraged to participate in this public hearing by making comments, proposals, and suggestions to the City Council and Mayor to consider prior to adoption of the City of Auburn's 2021-2022 Biennial Budget.

** See Ordinance Numbers 6794 and 6796 for additional information **

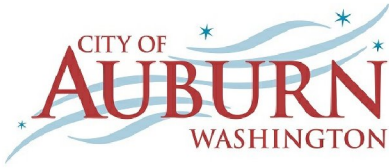
Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: November 16, 2020

Item Number:

PH.1



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the October 12, 2020, October 26, 2020 and
November 9, 2020 Study Session

Date:

November 5, 2020

Department:

City Council

Attachments:

[10-12-2020 Minutes](#)

[10-26-2020 Minutes](#)

[11-09-2020 Minutes](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

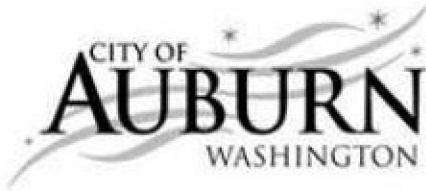
Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: November 16, 2020

Staff:

Item Number: CA.A



**City Council Study Session PWCD SFA
October 12, 2020 - 5:30 PM**

**Virtual
MINUTES**

📺 Watch the meeting LIVE!

📺 Watch the meeting video

Meeting videos are not available until 72
hours after the meeting has concluded.

I. CALL TO ORDER

Deputy Mayor DaCorsi called the meeting to order at 5:41 p.m.

II. Virtual Participation Link

A. Virtual Participation Link

The City Council Meeting was held virtually.

B. Roll Call

Councilmembers virtually present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel.

Mayor Nancy Backus and the following department directors and staff members were present: Innovation and Technical Support Specialist Danika Olson, Director of Innovation and Technology David Travis, Chief of Police Dan O'Neil and City Clerk Shawn Campbell.

The following department directors and staff members attended the meeting virtually: City Attorney Kendra Comeau, Director of Public Works Ingrid Gaub, Director of Community Development Jeff Tate, Assistant Director of Engineering Services Jacob Sweeting, Senior Traffic Engineer James Webb, Development Services Manager Jason Krum, Planning Services Manager Jeff Dixon, Senior Transportation Planner Cecile Malik, Capital and Construction Engineering Manager Ryan Vondrak, Senior Project Engineer Matt Larson and Assistant Director of Innovation and Technology Ashley Riggs.

III. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There were no announcements, reports or presentations.

IV. AGENDA MODIFICATION

The Mayor will provide an update on House Bill (HB) 1590 under New Business.

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. City Council & Hearing Examiner Joint Meeting (Tate)(20 Minutes)

Introduction of the Hearing Examiner, review of the Hearing Examiner's Report and Hearing Examiner Rules of Procedure for future adoption by Resolution No. 5555

Manager Dixon provided Council with a presentation on the Hearing Examiner's role, legal basis for the operation of the Hearing Examiner and discussed the proposed Hearing Examiner Rules of Procedure.

Council discussed the make-up of the proposed rules, why the City is bringing this forward at this time and staffing for the Hearing Examiner.

Hearing Examiner Phil Olbrechts provided Council with an update on the role of the Hearing Examiner and reviewed the 2020 Hearing Examiner Annual Report.

VI. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

A. Building Code Overview (Tate)(30 Minutes)

Staff to present an overview of the origin of the International, State, and Local Building Codes and associated amendments in preparation for a future discussion of proposed amendments to coincide with the Triennial Code update

Councilmember Brown chaired this portion of the meeting.

Manager Krum presented Council with the Building Code Overview. He provided the history of the building code, the schedule for adoption of the Building Code update, the background and qualifications for the Building Team, the permit process and building code violations.

Council discussed energy codes, energy conservation and updates and renewal of Certificates of Occupancy.

B. Capital Projects Status Report and Feature Project (Gaub)(10 Minutes)

Manager Vondrak and Engineer Larson provided Council with the Capital Project Status report. They shared there are 36 active capital projects, 15 projects bid in 2020 to date and the next set of projects to be advertised for bid. They reviewed the feature Capital Projects, the Auburn Way North and 1st Street NE Signal Replacement Project. They also reviewed the updates to safety, traffic calming, curb extensions and the project budget.

Council discussed signal box placement and the source of the signal poles.

C. Ordinance No. 6792 (Gaub)(20 Minutes)

An Ordinance amending Chapter 19.04 Transportation Impact Fees of the Auburn City Code

Planner Malik and Engineer Webb provided Council with the proposed changes to the Traffic Code and the proposed Traffic Impact Fees. They reviewed how the fees are determined and explained how and when the City will begin collecting the new fees.

Council discussed the comparison with neighboring jurisdictions and the timing of revising the fees.

D. Ordinance No. 6795 (Gaub)(10 Minutes)

An Ordinance amending Chapter 12.60 of the Auburn City Code relating to Right-of-Way Permits

Assistant Director Sweeting provided Council with an update of the Right-of-Way Use Permit Section of the Auburn City Code. He reviewed the four types of Right-of-Way Use Permits, Type A Street Banner Permits, Type B Short-Term Permits, Type C Long-Term Permits and Type D Hauling Permits. He also reviewed the proposed changes for the Long-Term Permits, application and permit fees and the timeframe for the proposed changes.

Council discussed the amount of time each permit could be granted for, number of businesses with Right-of-Way Permits and who is responsible for the structural integrity of awnings in public right-of-ways.

E. Resolution No. 5554 (Gaub)(10 Minutes)

A Resolution authorizing the Mayor to execute a Memorandum of Understanding with the Muckleshoot Indian Tribe to establish a partnership for implementing non-motorized improvements on and adjacent to State Route 164

Assistant Director Sweeting provided Council with the proposed Memorandum of Understanding to pursue a partnership with the Muckleshoot Indian Tribe for a non-motorized improvement project on and adjacent to State Route 164.

VII. OTHER DISCUSSION ITEMS

There were no other discussion items.

VIII. NEW BUSINESS

Mayor Backus provided Council with an update on House Bill 1590 regarding affordable housing and the Health Through Housing program.

Council discussed the Affordable Housing Committee, the Sound Cities Association and the importance of helping the homeless.

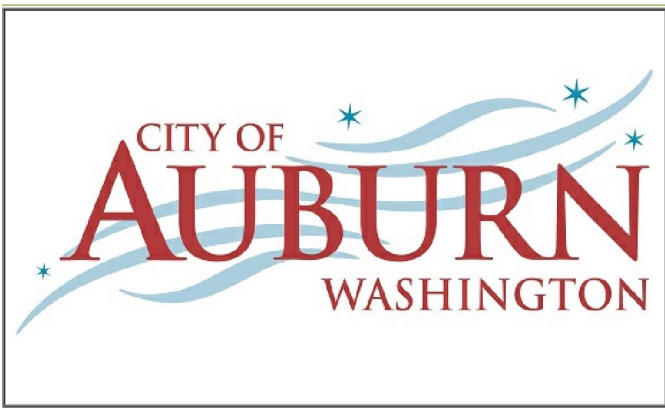
IX. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:54 p.m.

APPROVED this 16th day of November, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

	City Council Study Session Muni Services SFA October 26, 2020 - 5:30 PM Virtual AGENDA Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor DaCorsi called the meeting to order at 5:30 p.m.

II. Virtual Participation Link

A. Virtual Participation Link

The City Council Meeting was held virtually.

B. Roll Call

Councilmembers virtually present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel.

Mayor Nancy Backus and the following department directors and staff members were present: Innovation and Technical Support Specialist Danika Olson, Director of Innovation and Technology David Travis, Chief of Police Dan O'Neil and City Clerk Shawn Campbell.

The following department directors and staff members attended the meeting virtually: Senior City Staff Attorney Harry Boesche, Director of Community Development Jeff Tate, Director of Public Works Ingrid Gaub, Director of Finance Jamie Thomas, Director of Parks, Arts, and Recreation Daryl Faber, Special Events and Farmers Market Specialist Amanda Valdez, Arts and Events Manager Julie Krueger, Assistant Director of Engineering Services Jacob Sweeting, Senior Transportation Planner Cecile Malik, Utility Billing and Solid Waste Services Supervisor Joan Nelson, Assistant Police Chief Mark Caillier, Patrol Commander Cristian Adams, and Assistant Director of Innovation and Technology Ashley Riggs.

III. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There were no announcements, reports or presentations.

IV. AGENDA MODIFICATION

There were no modifications to the agenda.

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Resolution No. 5549 (Comeau)(15 Minutes)

A Resolution amending the City of Auburn Fee Schedule to adjust for 2021 fees

Director Tate, Director Gaub and Attorney Boesche reviewed the proposed fee changes to the City's 2021 Fee Schedule.

Council discussed the direction of Cost Recovery, Environmental Impact Statement costs, Fire Impact Fees, Animal Licensing Fees, Development Fees and Police body camera footage redactions.

B. Resolution No. 5556 (Thomas)(20 Minutes)

A Resolution authorizing the Mayor to execute an agreement between the City of Auburn and Waste Management of Washington for comprehensive garbage, recyclables and compostables collection services

Manager Nelson provided Council with the Solid Waste Collection contract with Waste Management. She reviewed the changes and updates to the 2021-2031 contract, service highlights and contract rates.

Council discussed the size and price of the carts and recycling contamination.

C. Recap of 2021-2022 Budget and Major Revenues (Thomas)(30 Minutes)

Director Thomas provided Council with a recap of the Preliminary 2021-2022 Biennial Budget and 2021 Property Tax Levy.

Council discussed the number of businesses that would be subject to the proposed Business and Occupation Tax and the decrease in Sales Tax revenue due to COVID-19.

Deputy Mayor DaCorsi called for a 5 minute recess at 7:00 p.m. The meeting reconvened at 7:05 p.m.

VI. MUNICIPAL SERVICES DISCUSSION ITEMS

A. Auburn Farmers Market 2020 Year End Update (Faber)(15 Minutes)

Councilmember Stearns presided over this section of the meeting.

Specialist Valdez provided Council with the 2020 Farmers Market Year End Update and reviewed how the market was modified due to COVID-19.

Council praised staff for their work on making the market happen during the COVID-19 Pandemic. They also discussed how vendors were selected.

B. Traffic Photo Enforcement (O'Neil, Gaub)(20 Minutes)

Senior Planner Malik provided Council with a brief history of photo enforcement in Auburn and discussed neighboring jurisdiction's school zone traffic photo enforcement programs, the key issues with speeding in school zones, the benefits of photo enforcement and next steps.

Council discussed the previous red light camera program, the importance of ensuring safety within school zones and their concerns with implementing a new program.

C. Police Accountability Update (O'Neil)(30 Minutes)

Assistant Chief Caillier provided Council with the Police Accountability update. He reviewed the Investigative Focused Model, the Review Focused Model and the Auditor/Monitor Model. He also discussed the current oversight requirements, the City's accountability and oversight program, the City's policies, proposed changes to policies, the City's accreditation, Washington Cities Insurance Authority (WCIA) Risk Management, Human Resources oversight responsibilities and Mayor and Council roles.

Commander Adams and Pastor Lambert discussed how the Police Advisory Committee was created, the role of the Committee and the make-up of the Committee.

Assistant Chief Caillier also reviewed the roles of the Valley Independent Investigation Team and the Use of Force Committee.

Council discussed the application and member selection process for the Police Advisory Committee.

D. Resolution No. 5557 (O'Neil)(5 Minutes)

A Resolution authorizing the Mayor to execute an agreement with the City of Auburn and E&K Farms, LLC for Grazing Animal Sheltering Services that cannot be held at the City's primary contract shelter

Assistant Chief Caillier provided Council a brief description of the proposed agreement for Grazing Animal Sheltering Services with E&K Farms, LLC.

VII. OTHER DISCUSSION ITEMS

There were no other discussion items.

VIII. NEW BUSINESS

There was no new business.

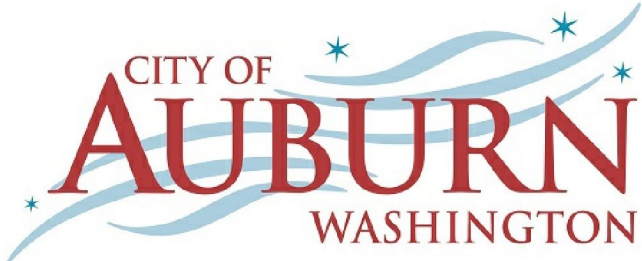
IX. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 9:06 p.m.

APPROVED this 16th day of November, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

	City Council Study Session Community Wellness Special Focus Area November 9, 2020 - 5:30 PM Virtual MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor DaCorsi called the meeting to order at 5:30 p.m.

II. Virtual Participation Link

A. Virtual Participation Link

The City Council Meeting was held virtually.

B. Roll Call

Councilmembers virtually present: Deputy Mayor Claude DaCorsi, Bob Baggett, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel. Councilmember Larry Brown was excused.

Mayor Nancy Backus and the following department directors and staff members were present: Innovation and Technical Support Specialist Danika Olson, Chief of Police Dan O'Neil and City Clerk Shawn Campbell.

The following department directors and staff members attended the meeting virtually: Assistant City Attorney Harry Boesche, Director of Finance Jamie Thomas, Director of Administration Dana Hinman, Director of Public Works Ingrid Gaub, Director of Community Development Jeff Tate, Community Services Manager Joy Scott, Human Services Program Coordinator Kyla Wright, Director of Human Resources Candis Martinson, Director of Parks, Arts and Recreation Daryl Faber and Assistant Director of Innovation and Technology Ashley Riggs.

III. ANNOUNCEMENTS REPORTS AND PRESENTATIONS

There were no announcements, reports or presentations.

IV. AGENDA MODIFICATION

There were no modifications to the agenda.

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Ordinance No. 6793 (Thomas)(5 Minutes)

An Ordinance establishing the levy for regular property taxes by the City of Auburn for collection in 2021 for general City operational purposes in the amount of \$23,346,072

Director Thomas reviewed Ordinances No. 6793, Ordinance No. 6794, Ordinance No. 6796, Ordinance No. 6800 and Ordinance No. 6801 in one presentation. She reviewed the revenue and expenditures for each budget for both 2021 and 2022. She reviewed the proposed property tax levy and the substantial need for additional property tax beyond inflation and the increase in the tax rate for the utility tax rate.

Council discussed the King County assessed valuations for property tax.

B. Ordinance No. 6794 (Thomas)(5 Minutes)

An Ordinance adopting the 2021-2022 Biennial Operating Budget

See Ordinance No. 6793 for discussion.

C. Ordinance No. 6796 (Thomas)(5 Minutes)

An Ordinance adopting the 2021-2022 Biennial Capital Budget

See Ordinance No. 6793 for discussion.

D. Ordinance No. 6800 (Thomas)(5 Minutes)

An Ordinance establishing a substantial need for an increase above the rate of inflation to the levy for regular property taxes by the City of Auburn for collection in 2021 for general City operational purposes

See Ordinance No. 6793 for discussion.

E. Ordinance No. 6801 (Thomas)(5 Minutes)

An Ordinance increasing the rate of tax on Water, Storm Drainage, Sewer and Garbage/Solid Waste Utilities in the City, amending Sections 3.40.010 and 3.41.010 and repealing Sections 3.40.020, 3.41.015, and 3.41.020 of the Auburn City Code

See Ordinance No. 6793 for discussion.

F. Legislative Update (Hinman)(20 Minutes)

Discussion on the 2021 City of Auburn Federal and State legislative priorities

Director Hinman provided Council with the 2021 City of Auburn Federal and State legislative priorities. She explained how the priorities are developed, who the representatives are for the City, the next session, the Washington State and Federal COVID funding priorities, and State and Federal Legislative priorities.

Council discussed photo enforcement, affordable housing, public safety, homelessness, firearms confiscation, WIRA-9 support resolution, wildfire protection funds, clean energy buildings, adding public health to the State

and Federal Priorities and gambling addiction.

VI. COMMUNITY WELLNESS DISCUSSION ITEMS

- A. Human Services Funding Overview - 2021/2022 Grant Funding (Tate)(45 Minutes)
Overview of the 2021/2022 Human Services Grant Funding Application and Review Process

Councilmember Trout-Manuel Chaired this section of the meeting.

Manager Scott provided Council with the 2021/2022 Human Services Funding Update. She explained this funding is only from the General Fund Human Service dollars, the timeline and next steps for the funding, how funding is allocated, how the priority areas were established, funding eligibility, types of applications submitted, the review of the applications and 2021/2022 Planned Expenditures.

Council discussed the target population by program and funding increases. Council thanked the Human Services Committee and Staff for their dedication to this process.

VII. OTHER DISCUSSION ITEMS

There were no other discussion items.

VIII. NEW BUSINESS

There was no new business.

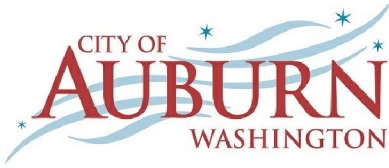
IX. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:15 p.m.

APPROVED this 16th day of November, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Shawn Campbell, City Clerk

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AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the October 24, 2020 Special City Council Meeting

Date:

November 5, 2020

Department:

City Council

Attachments:

[10-24-2020 Minutes](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

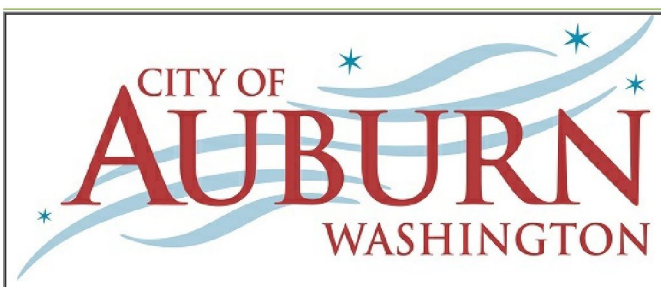
Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: November 16, 2020

Staff:

Item Number: CA.B



**Special City Council Meeting
October 24, 2020 - 9:00 AM
Virtual
MINUTES**

I. CALL TO ORDER

Deputy Mayor DaCorsi called the meeting to order at 9:01 a.m.

A. Virtual Participation Link

1. Virtual Participation Link

The City Council Meeting was held virtually.

B. Roll Call

Councilmembers virtually present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel. Councilmember James Jeyaraj arrived at 10:40 a.m.

The following staff member was present: Diversity, Equity & Inclusion Program Manager Brenda Goodson-Moore. Mayor Nancy Backus was not in attendance.

II. DISCUSSION ITEMS

A. Inclusive Auburn Initiative Training for City Council

Inclusive Auburn Initiative Training

Bernardo Ruiz, Racing to Equity Consulting Group

Deputy Mayor DaCorsi introduced and welcomed Bernardo Ruiz and Caitlin Hoover from Racing to Equity Consulting Group, who facilitated session three part one of the Inclusive Auburn training.

Council discussed racial equity, implicit bias, institutional and structural racism.

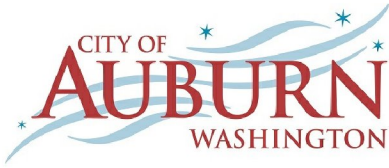
III. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 1:10 p.m.

APPROVED this 16th day of November, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the November 2, 2020 Regular Council Meeting

Department:

City Council

Attachments:

[11-02-2020 Minutes](#)

Date:

November 5, 2020

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

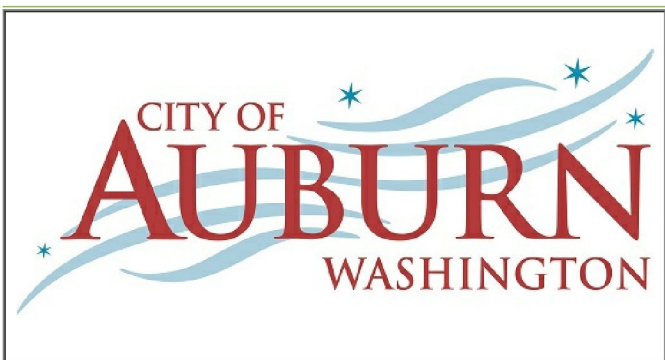
Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: November 16, 2020

Staff:

Item Number: CA.C

	City Council Meeting November 2, 2020 - 7:00 PM Virtual MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

II. VIRTUAL PARTICIPATION LINK

1. Virtual Participation Link

The City Council Meeting was held virtually.

A. Pledge of Allegiance

Deputy Mayor Claude DaCorsi called the meeting to order at 7:00 p.m. and led those in attendance in the Pledge of Allegiance.

B. Roll Call

Councilmembers virtually present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel.

The following department directors and staff members were present: Innovation and Technical Support Specialist Danika Olson, Chief of Police Dan O'Neil and Deputy City Clerk Teresa Mattingly. Mayor Nancy Backus was not in attendance.

The following department directors and staff members attended the meeting virtually: City Attorney Kendra Comeau, Director of Finance Jamie Thomas, Director of Public Works Ingrid Gaub, Director of Human Resources and Risk Management Candis Martinson and Assistant Director of Innovation and Technology Ashley Riggs.

III. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations or presentations.

IV. AGENDA MODIFICATIONS

There were no modifications to the agenda.

V. NEW BUSINESS

There was no new business.

VI. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Public Hearings

1. 2021-2022 Preliminary Biennial Budget Public Hearing

Public Hearing #1 - 2021-2022 Biennial Budget

Public Hearing #2 - 2021 Property Tax Levy

Deputy Mayor DaCorsi opened Public Hearing #1 - 2021-2022 Biennial Budget at 7:02 p.m. There was one public comment received.

Bob Zimmerman, 33029 46th Place South, Auburn

Mr. Zimmerman stated there are several critical issues that need to be included in the City of Auburn's budget process. Evaluating the effectiveness of current expenditures is critical.

Deputy Mayor DaCorsi closed the public hearing at 7:03 p.m.

Deputy Mayor DaCorsi opened Public Hearing #2 - 2021 Property Tax Levy at 7:04 p.m. There were no public comments received, he closed the hearing.

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

1. Virtual Participation

Bob Zimmerman, 33029 46th Place South, Auburn

Mr. Zimmerman expressed the importance of scientific facts as it relates to health and safety.

C. Correspondence

There was no correspondence for Council to review.

VII. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Baggett)

Councilmember Baggett, Chair of the Finance ad hoc committee, reported he and Councilmember Stearns have reviewed the claims and payroll vouchers described on the Consent Agenda this evening and recommended their approval.

VIII. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the October 19, 2020 Regular Council Meeting

B. Claim Vouchers (Thomas)

Claim voucher list dated November 2, 2020 which includes voucher numbers 461188 through 461332 in the amount of \$1,368,526.76 and seven wire transfers in the amount of \$772,602.27

C. Payroll Vouchers (Thomas)

Payroll check numbers 538992 through 538995 in the amount of \$539,930.58, and electronic deposit transmissions in the amount of \$1,949,399.38, for a grand total of \$2,489,329.96 for the period covering October 15 2020 to October 28, 2020

Councilmember Trout-Manuel moved and Councilmember Baggett seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 7-0

IX. **UNFINISHED BUSINESS**

There was no unfinished business.

X. **RESOLUTIONS**

A. Resolution No. 5549 (Comeau)

A Resolution amending the City of Auburn Fee Schedule to adjust for 2021 fees

Councilmember Jeyaraj moved and Councilmember Trout-Manuel seconded to adopt Resolution No. 5549.

MOTION CARRIED UNANIMOUSLY. 7-0

B. Resolution No. 5556 (Thomas)

A Resolution authorizing the Mayor to execute an agreement between the City of Auburn and Waste Management of Washington for comprehensive garbage, recyclables and compostables collection services

Councilmember Jeyaraj moved and Councilmember Baggett seconded to adopt Resolution No. 5556.

MOTION CARRIED UNANIMOUSLY. 7-0

C. Resolution No. 5557 (O'Neil)

A Resolution authorizing the Mayor to execute an agreement with the City of Auburn and E&K Farms, LLC for Grazing Animal Sheltering Services that cannot be held at the City's primary contract shelter

Councilmember Stearns moved and Councilmember Brown seconded to adopt Resolution No. 5557.

MOTION CARRIED UNANIMOUSLY. 7-0

XI. **MAYOR AND COUNCILMEMBER REPORTS**

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. **From the Council**

Deputy Mayor DaCorsi reported he attended the Puget Sound Regional Council General Assembly, Sound Cities Association Caucus to the Affordable Housing Committee Meeting, Association of Washington Cities Federal Legislative Priorities Committee Meeting and the Sound Cities Association Partner Forum Meeting.

Councilmember Trout-Manuel reported she attended the Good Eggs Breakfast Meeting, Association of Washington Cities Equity Work Group Meeting and the Wellness Committee Meeting.

Councilmember Stearns reported he attended multiple Association of Washington Cities workshops, the Inaugural Indigenous Municipal Officials Meeting, Puget Sound Regional Council Meeting and the Sound Cities Association Meeting. He also encouraged everyone to celebrate Native American History Month.

Councilmember Jeyaraj encouraged everyone to vote. He also reminded everyone to wear their masks and wash their hands.

Councilmember Brown wished everyone a good election day.

Councilmember Baggett reported he attended the King County Regional Transit Committee Caucus and General meetings and testified at the King County Budget Hearing for RapidRide.

Deputy Mayor DaCorsi also reminded Council that the National League of Cities Committee will be accepting applications for committee members until December 5th.

B. **From the Mayor**

There was no report from the Mayor.

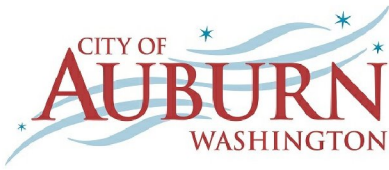
XII. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:33 p.m.

APPROVED this 16th day of November, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Teresa Mattingly, Deputy Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claim Vouchers (Thomas)

Date:

November 5, 2020

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Claim Vouchers.

Background Summary:

Claim voucher list dated November 16, 2020 which includes voucher numbers 461333 through 461530 in the amount of \$5,701,692.25 and four wire transfers in the amount of \$523,327.96.

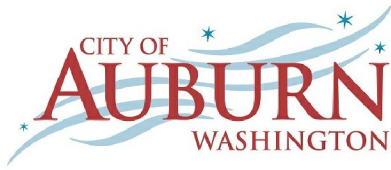
Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: November 16, 2020

Item Number:

CA.D



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Vouchers (Thomas)

Date:

November 5, 2020

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Payroll Vouchers.

Background Summary:

Payroll check numbers 538996 through 539001 in the amount of \$75,221.94, and electronic deposit transmissions in the amount of \$2,161,406.23, for a grand total of \$2,236,628.17 for the period covering October 29, 2020 to November 10, 2020.

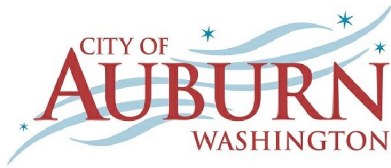
Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: November 16, 2020

Item Number:

CA.E



AGENDA BILL APPROVAL FORM

Agenda Subject:

Call for a Public Hearing for the 2021 Community Development Block Grant Annual Action Plan

Date:

November 9, 2020

Department:

Community Development

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to provide permission to call for a Public Hearing for the City of Auburn's Community Development Block Grant 2021 Annual Action Plan.

Background Summary:

The City of Auburn's Community Development Block Grant (CDBG) Citizen Participation Plan requires Public Hearings to be held at two key stages of the Annual Action Planning process – prior to development to gain input on what should be included, and after the Action Plan has been drafted. The City of Auburn Human Services Committee held an initial Public Hearing during their October 26, 2020 meeting. Staff requests that the City Council provide permission to call for a Public Hearing for the proposed 2021 CDBG Annual Action Plan to be held on December 7, 2019 at 7:00pm.

The proposed 2021 Annual Action Plan is a requirement for the Department of Housing and Urban Development's CDBG Program. The Action Plan describes housing and community development needs as well as proposed activities to address those needs. The Action Plan will reflect all public comments received. The Action Plan brings together the planning and funding recommendations for human services, neighborhood revitalization and capital improvements funded by the Community Development Block Grant program.

The draft plan is posted on the City's Community Services Division webpage, and written copies are available upon request.

Reviewed by Council Committees:**Councilmember:****Staff:**

Tate

Meeting Date: November 16, 2020

Item Number:

CA.F



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6793 (Thomas)

Date:

November 10, 2020

Department:

Finance

Attachments:

[Ordinance No. 6793](#)

Budget Impact:**Administrative Recommendation:**

City Council to adopt Ordinance No. 6793

Background Summary:

Attached is proposed Ordinance No. 6793, which establishes the 2021 Property Tax Levy based on preliminary valuation data from King County. It represents an increase over the 2020 levy of \$223,529, plus increases due to new construction and refund levy. King County will not finalize the City's assessed valuation, new construction, and refund levies until December. Therefore, this levy is based upon preliminary information as it is scheduled for Council adoption on November 16, 2020. The following is a summary of the 2021 levy calculation:

2020 Property Tax Levy	\$	22,352,944
1.00% increase	\$	223,529
Estimated New Construction	\$	719,599
Estimated Refund Levy	\$	50,000
Total Estimated 2021 Property Tax Levy	\$	<u>23,346,072</u>

As of this date, the preliminary assessed valuation from King County (including new construction) totals \$13.17 billion for the City of Auburn. This is a 6.6% increase over 2020 assessed valuations. The 2021 Property Tax Levy will be distributed into the General Fund to support general government operations.

Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: November 16, 2020

Item Number:

ORD.A

ORDINANCE NO. 6793

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, ESTABLISHING THE LEVY FOR REGULAR PROPERTY TAXES BY THE CITY OF AUBURN FOR COLLECTION IN 2021 FOR GENERAL CITY OPERATIONAL PURPOSES IN THE AMOUNT OF \$23,346,072

WHEREAS, the City Council of the City of Auburn has met and considered its budget for the calendar year 2021; and

WHEREAS, pursuant to RCW 84.55.120 the City Council held public hearings on November 2, 2020 and November 16, 2020, after proper notice was given, to consider the City of Auburn's 2021-2022 biennial budget and the regular property tax levy to support it; and

WHEREAS, the City Council of the City of Auburn, after public hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Auburn requires property tax revenue and any increase of new construction and improvements to property, any increase in the value of state-assessed property, annexations, and any refund levies in order to discharge the expected expenses and obligations of the City and in its best interest; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Regular property taxes for collection in the City of Auburn for the year 2021 are authorized in the amount of \$23,346,072. Not including the addition of new construction and improvements to property, any increases related to the value of state assessed property, and any refund levies available, the regular property tax levy for 2021 collection represents an increase from regular property taxes levied for collection in 2020 of \$223,529 which is a 1.0% increase in revenue from the previous year.

Section 2. Implementation. The Mayor is hereby authorized to implement those administrative procedures necessary to carry out the directions of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application of it to any person or circumstance will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective date. This Ordinance will take effect and be in force five days from and after its passage, approval and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

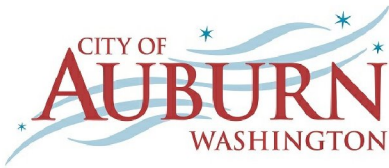
ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Published: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6794 (Thomas)

Date:

November 10, 2020

Department:

Finance

Attachments:

[Ordinance No. 6794](#)

Budget Impact:**Administrative Recommendation:**

City Council to adopt Ordinance No. 6794

Background Summary:

Budget Process: In May, the City began the process of developing the budget for the 2021-2022 biennium. This included budget workshops as follows:

- July 27: Fund and budget process overview (workshop #1)
- September 10: General Fund Departments (workshop #2)
- September 15: General Fund Departments (continued) and Proprietary, Capital and Special Revenue Funds (workshop #3)
- September 16: Proprietary, Capital and Special Revenue Funds (continued) (workshop #4)

During these presentations and workshops, Council provided input and policy guidance to staff.

2021-2022 Preliminary Budget: A copy of the 2021-2022 Preliminary Budget was filed with the City Clerk, distributed to Council, and made available to the public on October 26, 2020.

Capital Budget: Council will adopt the City's 2021-2022 biennial capital budget separately, with the approval of Ordinance No. 6796.

Ordinance No. 6794: Council's approval of Ordinance No. 6794 will establish the City's 2021-2022 biennial operating budget. As the operating budget has been reviewed by Council during the budget workshops, adoption of Ordinance 6794 is scheduled as follows:

- November 2: First public hearing
- November 16: Second public hearing and council adoption

Staff recommends Council approval of Ordinance No. 6794.

Reviewed by Council Committees:

Councilmember:

Staff:

Thomas

Meeting Date: November 16, 2020

Item Number:

ORD.B

ORDINANCE NO. 6794

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, ADOPTING THE 2021-2022
BIENNIAL OPERATING BUDGET FOR THE CITY OF
AUBURN, WASHINGTON

THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. As required by Chapter 35A.34 RCW, the Mayor of the City of Auburn has completed and placed on file with the City Clerk of the City of Auburn a preliminary biennial operating budget for 2021-2022. Notice was published, as required by law, stating that: a) the Mayor had completed and placed the preliminary budget on file; b) a copy would be provided at the office of the City Clerk to any taxpayer who requested a copy; c) the City Council of the City of Auburn met virtually on November 16, 2020 at 7:00 p.m. for the purpose of fixing the budget. Per the Governor's Emergency Proclamation 20-28, the City of Auburn is prohibited from holding an in-person meeting at this time. City of Auburn Resolution No. 5533, designates City of Auburn meeting locations for all Council, Board and Commission meetings as virtual. Any taxpayer seeking to submit written comments for or against any part of the budget had the opportunity to do so in advance of 5:00 p.m. on November 16, 2020; d) the Mayor provided a suitable number of copies of the detailed preliminary operating budget to meet the reasonable demands of taxpayers; e) The Mayor and the City Council met at the time and place designated in the notice and all taxpayers of the City were given full opportunity to be heard for or against the budget; f) the City Council has conducted public hearings on November 2, 2020 and November 16, 2020 to consider this preliminary operating budget; g) at the meeting held by the City Council on November 16, 2020 the City Council considered

modifications of the proposed operating budget and approved the 2021-2022 biennial budget for the City of Auburn as adopted by this Ordinance as shown on Schedule A.

Section 2. Implementation. The Mayor is authorized to implement those administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Published: _____

Schedule A

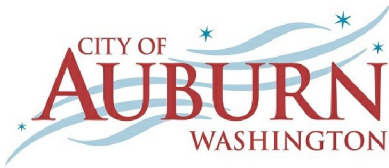
2021 OPERATING FUNDS BUDGET SUMMARY

Fund		Beginning Fund Balance	2021 Resources	2021 Expenditures	Ending Fund Balance
GENERAL FUND		\$19,948,152	\$72,870,710	\$82,294,077	\$10,524,785
SPECIAL REVENUE FUNDS	Hotel/Motel Tax	225,286	139,100	177,110	187,276
	Drug Forfeiture	957,967	147,600	492,994	612,573
	Housing & Community Development	42,904	600,000	600,000	42,904
	Business Improvement Area	96,325	55,700	90,000	62,025
	Cumulative Reserve	6,383,315	101,000	-	6,484,315
DEBT SERVICE	City Hall Annex 2010 A&B Bond	4,489	1,645,300	1,645,300	4,489
	Local Revitalization 2010 C&D Bond	33,593	574,070	573,800	33,863
	LID #249	1,669	10	-	1,679
	LID #350	403	960	-	1,363
	Golf / Cemetery 2016 Refunding	-	371,000	371,000	-
	SCORE 2009 A&B Bond	-	1,366,100	1,366,100	-
ENTERPRISE FUNDS	Water	17,088,517	19,149,300	25,067,833	11,169,984
	Sewer	7,837,981	9,670,730	8,507,355	9,001,356
	Sewer Metro	2,066,136	20,335,950	20,331,250	2,070,836
	Storm Drainage	8,943,194	10,686,150	9,366,223	10,263,121
	Solid Waste	5,753,618	16,775,500	16,950,830	5,578,288
	Airport	810,777	5,285,700	4,487,696	1,608,781
	Cemetery	505,802	1,203,600	1,344,820	364,582
INTERNAL SERVICE FUNDS	Insurance	1,741,353	12,800	182,900	1,571,253
	Workers' Compensation	2,382,027	1,139,400	876,800	2,644,627
	Facilities	986,936	3,713,100	4,076,191	623,845
	Innovation and Technology (includes Multimedia)	2,597,407	6,724,750	7,372,520	1,949,637
	Equipment Rental	2,384,056	2,306,800	3,138,077	1,552,779
FIDUCIARY FUNDS	Fire Pension	2,033,441	103,500	210,204	1,926,737
	SKHHP (South King Housing & Homelessness Partners)	241,645	253,100	307,860	186,885
PERMANENT FUNDS	Cemetery Endowment Care	1,983,146	63,620	-	2,046,766
TOTAL OPERATING BUDGET		\$85,050,139	\$175,295,550	\$189,830,940	\$70,514,749
TOTAL OPERATING BUDGET		\$260,345,689		\$260,345,689	

Schedule A

2022 OPERATING FUNDS BUDGET SUMMARY

Fund		Beginning Fund Balance	2022 Resources	2022 Expenditures	Ending Fund Balance
GENERAL FUND		\$10,524,785	\$81,938,250	\$85,605,016	\$6,858,019
SPECIAL REVENUE FUNDS	Hotel/Motel Tax	187,276	168,900	177,110	179,066
	Drug Forfeiture	612,573	148,000	356,531	404,042
	Housing & Community Development	42,904	600,000	600,000	42,904
	Business Improvement Area	62,025	55,400	90,000	27,425
	Cumulative Reserve	6,484,315	80,000	1,950,000	4,614,315
DEBT SERVICE	City Hall Annex 2010 A&B Bond	4,489	1,637,300	1,637,300	4,489
	Local Revitalization 2010 C&D Bond	33,863	567,370	567,100	34,133
	LID #249	1,679	10	-	1,689
	LID #350	1,363	10	-	1,373
	Golf / Cemetery 2016 Refunding	-	371,300	371,300	-
	SCORE 2009 A&B Bond	-	1,366,700	1,366,700	-
ENTERPRISE FUNDS	Water	11,169,984	19,298,050	23,266,154	7,201,880
	Sewer	9,001,356	9,992,880	8,321,966	10,672,270
	Sewer Metro	2,070,836	21,012,700	21,008,800	2,074,736
	Storm Drainage	10,263,121	10,951,870	9,283,281	11,931,710
	Solid Waste	5,578,288	18,629,600	18,719,680	5,488,208
	Airport	1,608,781	1,507,100	2,878,847	237,034
	Cemetery	364,582	1,280,400	1,386,048	258,934
INTERNAL SERVICE FUNDS	Insurance	1,571,253	12,000	183,200	1,400,053
	Workers' Compensation	2,644,627	1,144,900	884,000	2,905,527
	Facilities	623,845	3,694,500	3,724,226	594,119
	Innovation and Technology (includes Multimedia)	1,949,637	6,903,800	7,014,444	1,838,993
	Equipment Rental	1,552,779	2,301,100	3,079,708	774,171
FIDUCIARY FUNDS	Fire Pension	1,926,737	103,600	211,204	1,819,133
	SKHHP (South King Housing & Homelessness Partners)	186,885	252,300	315,450	123,735
PERMANENT FUNDS	Cemetery Endowment Care	2,046,766	64,130	-	2,110,896
TOTAL OPERATING BUDGET		\$70,514,749	\$184,082,170	\$192,998,065	\$61,598,854
TOTAL OPERATING BUDGET		\$254,596,919		\$254,596,919	



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6796 (Thomas)

Date:

November 10, 2020

Department:

Finance

Attachments:

[Ordinance No. 6796](#)

Budget Impact:**Administrative Recommendation:**

City Council to adopt Ordinance No. 6796

Background Summary:

Budget Process: In May, the City began the process of developing the budget for the 2021-2022 biennium. This included budget workshops as follows:

- July 27: Fund and budget process overview (workshop #1)
- September 10: General Fund Departments (workshop #2)
- September 15: General Fund Departments (continued) and Proprietary, Capital and Special Revenue Funds (workshop #3)
- September 16: Proprietary, Capital and Special Revenue Funds (continued) (workshop #4)

During these presentations and workshops, Council provided input and policy guidance to staff.

2021-2022 Preliminary Budget: A copy of the 2021-2022 Preliminary Budget was filed with the City Clerk, distributed to Council, and made available to the public on October 26, 2020.

Operating Budget: Council will adopt the City's 2021-2022 biennial operating budget separately, with the approval of Ordinance No. 6794.

Ordinance No. 6796: Council's approval of Ordinance No. 6796 will establish the City's 2021-2022 biennial capital budget. As the capital budget has been reviewed by Council during the budget workshops, adoption of Ordinance 6796 is scheduled as follows:

- November 2: First public hearing
- November 16: Second public hearing and council adoption

Staff recommends Council approval of Ordinance No. 6796.

Reviewed by Council Committees:

Councilmember:

Staff:

Thomas

Meeting Date: November 16, 2020

Item Number:

ORD.C

ORDINANCE NO. 6796

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, ADOPTING THE 2021-2022
BIENNIAL CAPITAL BUDGET FOR THE CITY OF AUBURN,
WASHINGTON

WHEREAS, in Ordinance No. 6682, the City Council created Chapter 3.06 of the Auburn City Code to repurpose special capital funds and establish a multi-year capital budgeting process.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. As required by Chapter 35A.34 RCW, the Mayor of the City of Auburn has completed and placed on file with the City Clerk of the City of Auburn a preliminary biennial capital budget for 2021-2022. Notice was published, as required by law, stating that: a) the Mayor had completed and placed the preliminary budget on file; b) a copy would be provided at the office of the City Clerk to any taxpayer who requested a copy; c) the City Council of the City of Auburn met virtually on November 16, 2020 at 7:00 p.m. for the purpose of fixing the budget. Per the Governor's Emergency Proclamation 20-28, the City of Auburn is prohibited from holding an in-person meeting at this time. City of Auburn Resolution No. 5533, designates City of Auburn meeting locations for all Council, Board and Commission meetings as virtual. Any taxpayer seeking to submit written comments for or against any part of the budget had the opportunity to do so in advance of 5:00 p.m. on November 16, 2020; d) the Mayor provided a suitable number of copies of the detailed preliminary capital budget to meet the reasonable demands of taxpayers; e) The Mayor and the City Council met at the time and place designated in the notice

and all taxpayers of the City were given full opportunity to be heard for or against the budget; f) the City Council has conducted public hearings on November 2, 2020 and November 16, 2020 to consider this preliminary capital budget; g) at the meeting held by the City Council on the November 16, 2020 the City Council considered modifications of the proposed capital budget and approved the 2021-2022 biennial budget for the City of Auburn as adopted by this Ordinance as shown on Schedule A.

Section 2. Implementation. The Mayor is authorized to implement those administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Published: _____

Schedule A

2021 CAPITAL FUNDS BUDGET SUMMARY

Fund		Beginning Fund Balance	2021 Resources	2021 Expenditures	Ending Fund Balance
SPECIAL REVENUE FUNDS	Arterial Street	\$1,015,159	\$4,948,080	\$5,535,930	\$427,309
	Local Street	1,321,778	2,360,600	2,363,950	1,318,428
	Arterial Street Preservation	1,606,304	2,794,050	2,886,250	1,514,104
	Recreational Trails	79,425	7,700	-	87,125
	Mitigation Fees	12,420,562	1,217,560	4,265,480	9,372,642
CAPITAL PROJECTS	Municipal Park Construction	819,996	3,095,800	2,883,800	1,031,996
	Capital Improvements	7,705,844	4,264,180	7,932,720	4,037,304
	Local Revitalization	244,000	1,000	245,000	-
ENTERPRISE FUNDS	Water	888,139	11,614,710	10,670,410	1,832,439
	Sewer	10,762,357	762,400	3,399,600	8,125,157
	Storm Drainage	10,569,965	838,870	4,695,700	6,713,135
	Airport	20,557	3,000,200	2,891,600	129,157
	Cemetery	48,983	800	40,100	9,683
INTERNAL SERVICE FUNDS	Innovation and Technology (includes Multimedia)	545,314	579,700	489,200	635,814
	Equipment Rental	4,104,409	3,046,920	3,248,600	3,902,729
TOTAL CAPITAL BUDGET		\$52,152,792	\$38,532,570	\$51,548,340	\$39,137,022
TOTAL CAPITAL BUDGET		\$90,685,362		\$90,685,362	

Schedule A

2022 CAPITAL FUNDS BUDGET SUMMARY

Fund		Beginning Fund Balance	2022 Resources	2022 Expenditures	Ending Fund Balance
SPECIAL REVENUE FUNDS	Arterial Street	\$427,309	\$5,778,300	\$5,892,400	\$313,209
	Local Street	1,318,428	1,660,500	1,664,500	1,314,428
	Arterial Street Preservation	1,514,104	2,058,800	2,135,000	1,437,904
	Recreational Trails	87,125	7,700	-	94,825
	Mitigation Fees	9,372,642	1,161,900	5,851,450	4,683,092
CAPITAL PROJECTS	Municipal Park Construction	1,031,996	3,483,950	3,730,050	785,896
	Capital Improvements	4,037,304	3,109,910	3,689,210	3,458,004
	Local Revitalization	-	-	-	-
ENTERPRISE FUNDS	Water	1,832,439	10,450,710	9,466,310	2,816,839
	Sewer	8,125,157	755,600	3,815,900	5,064,857
	Storm Drainage	6,713,135	562,800	4,651,800	2,624,135
	Airport	129,157	1,847,420	1,780,440	196,137
	Cemetery	9,683	1,000	100	10,583
INTERNAL SERVICE FUNDS	Innovation and Technology (includes Multimedia)	635,814	3,400	414,200	225,014
	Equipment Rental	3,902,729	1,993,760	1,435,600	4,460,889
TOTAL CAPITAL BUDGET		\$39,137,022	\$32,875,750	\$44,526,960	\$27,485,812
TOTAL CAPITAL BUDGET		\$72,012,772		\$72,012,772	



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6800 (Thomas)

Date:

November 10, 2020

Department:

Finance

Attachments:

[Ordinance No. 6800](#)

Budget Impact:**Administrative Recommendation:**

City Council to adopt Ordinance No. 6800

Background Summary:

Attached is proposed Ordinance No. 6800, establishing a substantial need to increase the 2021 Property Tax Levy above the rate of inflation (Implicit Price Deflator), which is currently .6%. The City can only increase its levy by inflation (.6%) or 1%, whichever is smaller, unless the Council has established a substantial need to levy the full 1% increase in years the rate of inflation is less than 1%. The substantial needs cited for this ordinance are increases in labor, services and supply contracts which exceed 1% in 2021.

Both Ordinance No. 6793 (the regular Property Tax Levy) and Ordinance No. 6800 will be reviewed by Council on November 9 and on November 16 (final adoption). Both adopted ordinances will be filed and reported with King County by December 1, as required by the County.

The total 2021 Property Tax Levy will be distributed to the General Fund to support general governmental operations.

Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: November 16, 2020

Item Number:

ORD.D

ORDINANCE NO. 6800

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, ESTABLISHING A SUBSTANTIAL NEED FOR AN INCREASE ABOVE THE RATE OF INFLATION TO THE LEVY FOR REGULAR PROPERTY TAXES BY THE CITY OF AUBURN FOR COLLECTION IN 2021 FOR GENERAL CITY OPERATIONAL PURPOSES

WHEREAS, the City Council of the City of Auburn has met and considered its budget for the calendar year 2021; and

WHEREAS, pursuant to RCW 84.55.120 the City Council held public hearings on November 2, 2020 and November 16, 2020, after proper notice was given, to consider the City of Auburn's 2021 budget and the regular property tax levy to support it; and

WHEREAS, the City Council of the City of Auburn, after public hearing, and after duly considering all relevant evidence and testimony presented, has determined that, due to increases in all labor contracts that exceed one percent in 2021 and increases in service and supply contracts that exceed one percent, the City of Auburn finds that there is a need to increase the regular property tax limit factor above the rate of inflation; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The regular property tax limit for the year 2021 shall be one percent (1%).

Section 2. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application of it to any person or circumstance will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Published: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6801 (Thomas)

Date:

November 10, 2020

Department:

Finance

Attachments:

[Ordinance No. 6801](#)

Budget Impact:**Administrative Recommendation:**

City Council to adopt Ordinance No. 6801

Background Summary:

Proposed Ordinance No. 6801 increases the Utility Tax on water, sewer, storm drainage, and garbage/solid waste utilities from 7% to 10% effective January 1, 2021 and repeals portions of the related Auburn City Code that contain language that is redundant within the code and/or is no longer applicable to the City.

Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: November 16, 2020

Item Number:

ORD.E

ORDINANCE NO. 6801

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, INCREASING THE RATE OF TAX ON WATER, STORM DRAINAGE, SEWER AND GARBAGE/SOLID WASTE UTILITIES IN THE CITY, AMENDING SECTIONS 3.40.010 AND 3.41.010 AND REPEALING SECTIONS 3.40.020, 3.41.015, AND 3.41.020 OF THE AUBURN CITY CODE

WHEREAS, Auburn City Code (ACC) sections 3.40.010, 3.40.020, 3.41.010 and 3.41.020 establish a tax to be collected from water, storm drainage, sewer and garbage/solid waste utilities in the City;

WHEREAS, the City would like to increase its revenues as part of its long-term financial plan;

WHEREAS, the City has reviewed its budget and its various utility tax funds and finds that it is appropriate to amend portions of Chapters 3.40 and 3.41 of the ACC to increase City utility tax rates to support the City's financial needs and to ensure that the City's revenue growth meets or exceeds its expenditures to preserve the sustainability of its general fund;

WHEREAS, other portions of Chapters 3.40 and 3.41 of the ACC contain language that is redundant within the code and/or no longer applicable to the City such that it should be repealed;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. Amendment to City Code. Section 3.40.010 of the Auburn City Code is amended to read as follows:

A. There is created a ~~ten percent~~ tax ~~in the amount of seven percent,~~ to be levied on and after ~~January 1, 2021~~ July 1, 2008, against and upon the total annual revenues derived from:

1. ~~The City's of the~~ water, storm drainage and sewer utility funds; and

2. ~~on a~~All water, storm drainage and sewer utilities, business enterprises or other entities engaged in providing such utility services within the city.

B. ~~The Finance Director is directed to collect this imposed tax and to pay the collected revenue into the City's current expense fund.~~

C. ~~This ordinance is subject to RCW 35.21.706 within seven days of passage of the ordinance by filing a referendum petition with the City Clerk.~~

Section 2. Amendment to City Code. Section 3.41.010 of the Auburn City

Code is amended to read as follows:

A. There is created a ~~ten percent~~ utility tax ~~in the amount of seven percent,~~ to be levied on and after ~~January 1, 2021~~ July 1, 2008, against and upon the gross receipts and total annual revenues of:

1. ~~The City's~~ garbage fund; and

2. ~~of the gross receipts against and upon the total annual revenues of the garbage fund, and on a~~All solid waste utilities and ~~upon~~ every business enterprise or other entity engaged in handling solid waste.

B. ~~For the purposes of this section hereof, "solid waste" means garbage, recyclables and yard debris. The increase in tax revenue generated by the additional one percent tax levied pursuant to Ordinance No. 6170 shall be relegated for use by the city in support of its arterial street system. It is provided, however, that if the state of Washington provides a long-term sustainable funding source to the city of Auburn arterial street fund in an amount sufficient to off-set the amount of the increases in utility tax rates of this chapter and the long-term funding source is sufficient to maintain the city of Auburn's arterial street system's pavement condition index (PCI) at an average of 70 PCI out of a score of 100 PCI for the foreseeable future, the garbage and solid waste utility tax rate shall automatically revert to six percent of the gross receipts against and upon the total annual revenues of the garbage fund, and on all solid waste utilities and upon every business enterprise or other entity engaged in handling solid waste.~~

C. The Finance Director is directed to collect this tax and to pay the collected funds into the City's general expense fund. Pursuant to RCW 35.58.560, nothing in this section shall be intended or construed to impose a tax on any county owned or operated solid waste facility.

D. This ordinance is subject to RCW 35.21.706 within seven days of passage of the ordinance by filing a referendum petition with the City Clerk.

Section 3. Repeal of City Code sections. The following ACC sections and the corresponding ordinance language are hereby repealed:

ACC 3.40.020	Levy and Collection
ACC 3.41.015	Special Internal Tax Created
ACC 3.41.020	Levy and Collection of Tax

Section 4. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 5. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 6. Effective date. This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

Shawn Campbell, MMC, City Clerk

APPROVED AS TO FORM:

Kendra Comeau, City Attorney

| Published: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5561 (Gaub)

Date:

November 5, 2020

Department:

Public Works

Attachments:

[Resolution No. 5561](#)

[Vicinity Map](#)

Budget Impact:**Administrative Recommendation:**

City Council to adopt Resolution No. 5561.

Background Summary:

Coal Creek Springs is the City's largest water source and is located south of the White River. The existing Coal Creek Springs transmission main conveys water from the Springs under the White River to the City's storage reservoirs and water system on the north side of the river. The transmission main was installed in the 1920s and was constructed of welded steel and wood staves. The wood stave portion was replaced with concrete cylinder pipe in 1964. Approximately 870 feet of steel main crossing the White River was not replaced. The steel main is now reaching the end of its useful life and requires replacement. Failure of this main would prevent the City from using its largest water supply source, which currently provides over 60% of the City's drinking water.

In 2015, the city applied for and received a Drinking Water State Revolving Fund (DWSRF) loan for design of this project. The geologic investigation concluded existing soils near the river would not support installing the replacement water main under the river and that a utility bridge over the river supporting the water main was a more feasible, cost-effective option with multiple community benefits. Public Works and Parks staff have also determined that making this bridge a pedestrian connection between Game Farm and Game Farm Wilderness parks would be beneficial to the City.

This project will include:

- Construction of a 8-foot wide pedestrian bridge crossing the White River.
- Installation of 24" water main below the bridge deck to replace the existing transmission main.
- Installation of 12" water main segment for future expansion of the distribution system south of the White River.

The entire project is located within park land owned by the City, and construction activities will be near Muckleshoot Indian Tribe (MIT) lands. Recognizing the potential impacts to this environmentally sensitive location, cultural, historical and environmental reviews have been an important component of the design phase.

Resolution No. 5561 authorizes the City to apply for a \$3.7 million loan through the Washington Drinking Water State Revolving Fund loan program, and if approved, to enter into a DWSRF loan agreement with the State.

Reviewed by Council Committees:

Councilmember: Brown

Staff: Gaub

Meeting Date: November 16, 2020

Item Number: RES.A

RESOLUTION NO. 5561

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RELATED TO THE COAL CREEK SPRINGS TRANSMISSION MAIN REPLACEMENT PROJECT; AUTHORIZING AN APPLICATION FOR THE DRINKING WATER STATE REVOLVING FUND LOAN AND, IF APPROVED, ACCEPTANCE AND EXPENDITURE OF LOAN PROCEEDS

WHEREAS, the City of Auburn ("City"), Washington, provides drinking water to its customers within its water service area from its own water supplies; and

WHEREAS, Coal Creek Springs ("CCS") is the City's largest source of supply of drinking water, accounting for approximately 60 percent of the total water produced for the City; and

WHEREAS, water from CCS is conveyed to Auburn's Howard Road Corrosion Control Facility through a 24-inch diameter transmission main ("the CCS Transmission Main"), portions of which were reconstructed in 1964; and

WHEREAS, approximately 870 feet of the CCS Transmission Main consists of steel pipe originally constructed in 1925 that crosses under the White River; and

WHEREAS, a 2014 evaluation of the CCS Transmission Main identified concerns about the structural integrity of the steel pipe under the White River, and failure of the CCS Transmission Main would be catastrophic for the City's water supply; and

WHEREAS, the City intends to construct a replacement transmission pipeline over the White River suspended from a bridge as described in the City's Comprehensive Water Plan adopted in October of 2015; and

WHEREAS, the Drinking Water State Revolving Fund (“DWSRF”) makes funds available to drinking water systems to pay for infrastructure improvements; and

WHEREAS, the infrastructure improvements funded by the DWSRF covers capital improvements that promote public health and increase compliance with drinking water regulations; and

WHEREAS, the City wishes to apply for a DWSRF loan to replace the CCS Transmission Main crossing the White River.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The Mayor is authorized to apply for a DWSRF loan for the Coal Creak Springs Transmission Main replacement project.

Section 2. If the City’s application is approved, the Mayor is authorized to enter into a DWSRF loan agreement with the State, to accept the loan, and to enter into contracts as necessary to expend the loan proceeds for program purposes.

Section 3. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation, including proposing budget amendments if necessary to account for the loan proceeds.

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Section 4. This Resolution will take effect and be in full force on passage and signatures.

Dated and signed this _____ day of _____, 2020.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

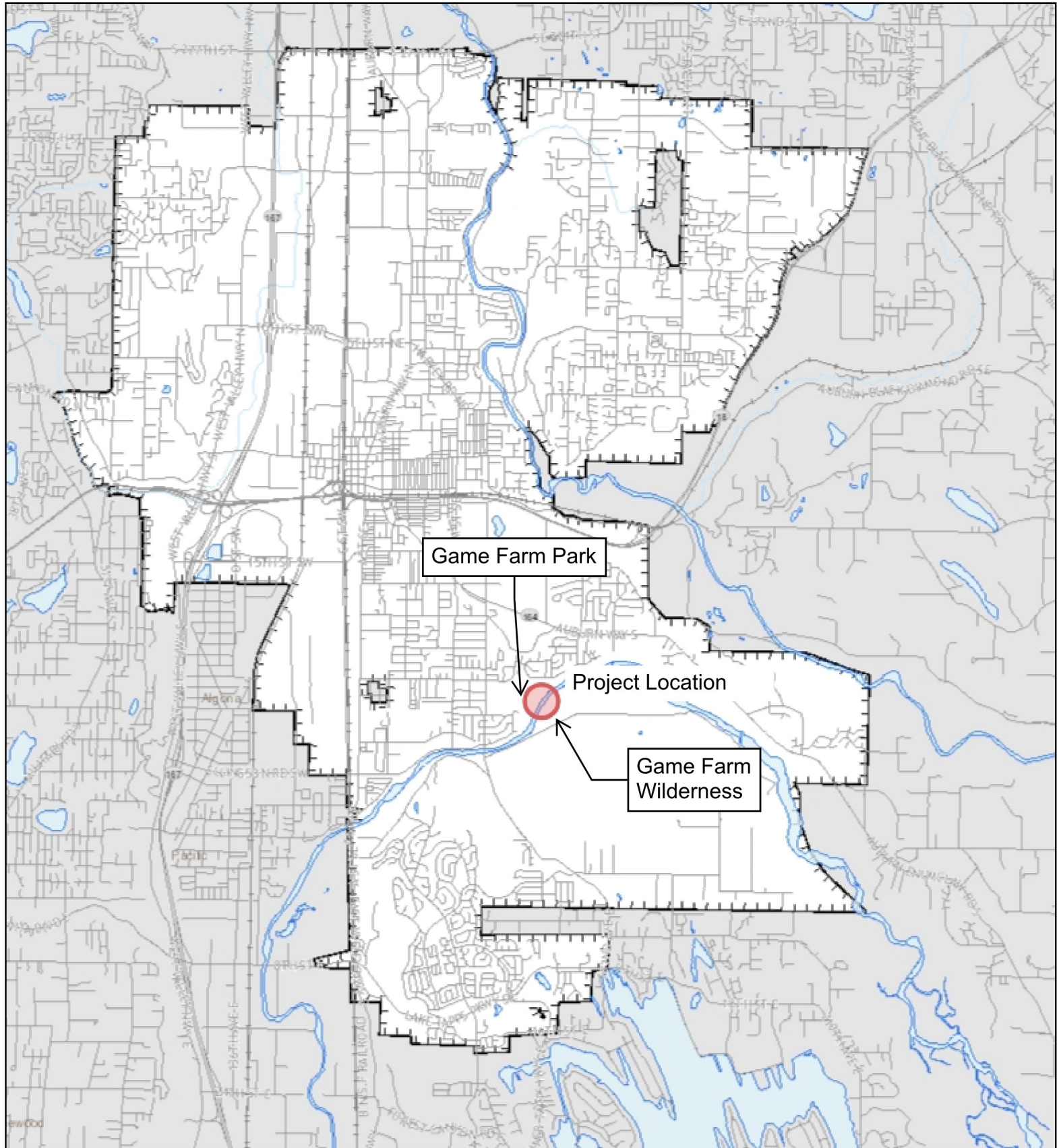
APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Coal Creek Springs Transmission Main Replacement

Printed Date: 11/9/2020
Map Created by City of Auburn eGIS
Imagery Date: May 2015



10,666.7 0 5,333.3 10,666.7 Feet

NAD_1983_StatePlane_Washington_North_FIPS_4601_Feet

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.

