

CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: November 10, 2015, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Chairman; Jim Kelly, Chairman Pro Tem

STAFF PRESENT: Janelle Tarasewicz, Secretary/Chief Examiner; Bob Lee, Police Chief; Dan Heid, City Attorney; Julie Balza, HR Assistant

I. **CALL TO ORDER:** Chairman Hurlbut called the meeting to order at 3:35 pm.

II. **APPROVAL MINUTES:** Approval of October 13, 2015 Civil Service Commission meeting minutes.

FIRST:	Kelly	SECOND:		CONCUR:	Hurlbut	APPROVED
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III. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.

FIRST:	Kelly	SECOND:		CONCUR:	Hurlbut	APPROVED
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IV. **POLICE SERVICES SPECIALIST:** Review and approval of the Police Services Specialist eligibility list.

FIRST:	Kelly	SECOND:		CONCUR:	Hurlbut	APPROVED
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V. **UPDATES/NEW BUSINESS:** Discussed the application of Heidi Harris for the Civil Service Commission in response to Rodger Thordarson's resignation.

a. Public Records & Open Public Meetings training- tentatively scheduled to be conducted during the December 8th Civil Service Meeting.

b. Review and Approval of the Drafted Civil Service Rules

FIRST:	Kelly	SECOND:		CONCUR:	Hurlbut	APPROVED
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VI. **ADJOURN:** The meeting adjourned at approximately 3:45 p.m.

FIRST:	Kelly	SECOND:		CONCUR:	Hurlbut	APPROVED
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APPROVED THE 8TH DAY OF DECEMBER 2015:

Terry Hurlbut, Chairman

Janelle Tarasewicz, Civil Service Examiner

CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Jim Kelly, Chairman Pro Tem
Roger Thordarson, Member

CIVIL SERVICE STAFF

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c: Nancy Backus, Mayor
Rob Roscoe, Director of HR/Risk Mgmt
Dani Daskam, City Clerk

Bob Lee, Chief of Police
Bill Pierson, Assistant Chief of Police
Doug Faini, Police Guild

Dan Heid, City Attorney
Doug Ruth, Assistant City Attorney
Neil Wachter, Assistant City Attorney