

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, November 7, 2017 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Jim Kelly, Chair Pro Tem Bill Petersen, and Member Yolanda Trout-Manuel. Member Bob Baggett arrived at 10:06 a.m. during discussion of Item V.C.5. Member-at-large David Cook was absent. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. AGENDA MODIFICATIONS

Claims for LEOFF 1 member numbers 52515, 349135, 937035, and 310533 were added to the agenda. An additional document was transmitted regarding Item V.C.5 relating to LEOFF 1 member number 629199.

III. APPROVAL OF MINUTES

A. Minutes of the October 3, 2017 LEOFF Board Meeting

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the October 3, 2017 minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 3-0

B. Minutes of the October 18, 2017 Special LEOFF Board Meeting

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 3-0

IV. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications

There was no pending disability leave/retirement application.

B. Pending Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #221843

Request for reimbursement of Medicare expenses in the amount of \$3,169.20. On September 5 and October 3, 2017, the Board tabled the claim pending receipt of the Social Security Form 1099 from 2014 and 2015. To date, no additional information has been received.

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Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 3-0

2. LEOFF 1 Member #221843

Request for reimbursement of medical expenses in the amount of \$222.50 for services received on January 9, 2015 and April 24, 2017. On September 5 and October 3, 2017, the Board tabled the claim pending the receipt of further information, including the insurance/Medicare explanation of benefits statement, and an explanation for the delay in submitting the claim within the policy guidelines. No additional information has been received.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 3-0

3. LEOFF 1 Member #444135

Request for reimbursement of medical expenses in the amount of \$115.90. On September 5 and October 3, 2017, the Board tabled the claim pending the receipt of further information, including the insurance/Medicare explanation of benefits statement. No new information has been received.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 3-0

V. NEW BUSINESS

A. Disability Leave/Retirement Applications

No new application for disability leave was received.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

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C. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #728069

Request for approval/reimbursement of long-term care expenses for the month of October 2017 in the amount of \$5,965.00.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$5,965.00.

MOTION CARRIED UNANIMOUSLY. 3-0

2. LEOFF 1 Member #363477

a. Request for reimbursement of medical expenses in the amount of \$6.02 for services received on August 10, 2017.

b. Request for reimbursement of medical expenses in the amount of \$39.56 for services received on October 4, 2017.

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the claims in the amount of \$6.02 and \$39.56.

MOTION CARRIED UNANIMOUSLY. 3-0

3. LEOFF 1 Member #779147

a. Request for reimbursement of vision expenses in the amount of \$189.98 for services received on October 21, 2017. The LEOFF 1 Member has not received vision reimbursement in the past year.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$189.98.

MOTION CARRIED UNANIMOUSLY. 3-0

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- b. Request for reimbursement of dental expenses in the amount of \$171.00 for services received on October 25, 2017.

#779147		BALANCE
2017		\$1,200.00
LEOFF BOARD DATE		
June 6, 2017	\$304.95	\$895.05
July 5, 2017	\$422.75	\$472.30

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$171.00.

MOTION CARRIED UNANIMOUSLY. 3-0

4. LEOFF 1 Member #970468
Request for reimbursement of dental expenses in the amount of \$50.82 for services received on August 22, 2017. The LEOFF 1 member's dental expense was previously determined to be medically necessary.

(For clarification of these minutes, this item was discussed and acted on after item V.C.6 of these minutes.)

Chair Pro Tem Petersen presided over the meeting during consideration of this item.

Motion by Member Trout-Manuel, second by Member Baggett to approve the claim in the amount of \$50.82.

MOTION CARRIED UNANIMOUSLY. 3-0 Chair Kelly abstained.

5. LEOFF 1 Member #629199
Request for reimbursement of dental expenses in the amount of \$1,217.00 for services received on November 1, 2017.

2017	\$1,200.00	BALANCE
#629199		\$1,200.00
October 3, 2017	\$469.80	\$730.20

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Chair Kelly acknowledged receipt of the physician's letter regarding LEOFF Board Member 629199.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to accept the physician's statement of medical necessity.

MOTION CARRIED UNANIMOUSLY. 4-0

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$1,217.00.

MOTION CARRIED UNANIMOUSLY. 4-0

6. LEOFF 1 Member #321061
Request for reimbursement of dental expenses in the amount of \$163.40 for services received on October 10, 2017. The LEOFF 1 member's dental expense was previously determined to be medically necessary.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$163.40.

MOTION CARRIED UNANIMOUSLY. 4-0

7. LEOFF 1 Member #525154
Application for long term care dated September 5, 2017.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve long term care for LEOFF 1 Member 525154.

MOTION CARRIED UNANIMOUSLY. 4-0

8. LEOFF 1 Member #349135
Request for reimbursement of medical expenses in the amount of \$36.00 for services received March 23, 2017.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$36.00.

MOTION CARRIED UNANIMOUSLY. 4-0

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9. LEOFF 1 Member #937035

- a. Request for reimbursement in the amount of \$263.94 for services received May 2017 to October 2017.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim for reimbursement of monthly dues at a fitness center.

Chair Kelly acknowledged the claim was accompanied by a physician's statement instructing the member to participate in a regular exercise program.

Chair Kelly questioned whether instruction to participate in a regular exercise program equates to a membership in a fitness center.

Chair Kelly noted the new medical program anticipated to be implemented January 1, 2018 for Medicare eligible members will provide a Silver Sneakers fitness program.

Member Baggett stated there are other alternatives for a regular exercise program.

MOTION FAILED. 2-2 Chair Kelly and Member Baggett voted no.

- b. Request for reimbursement of vision expenses in the amount of \$219.98 for services received on May 19, 2017. The LEOFF 1 Member has not received vision expense reimbursement in the past year.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve vision expenses in the amount of \$219.98.

MOTION CARRIED UNANIMOUSLY. 4-0

- c. Request for reimbursement of vision expenses in the amount of \$139.99 for services received on May 31, 2017.

Motion by Member Trout-Manuel, second by Member Baggett to approve the claim in the amount of \$139.99.

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MOTION CARRIED UNANIMOUSLY. 4-0

- d. Request for reimbursement of vision exam expenses in the amount of \$75.00 for services received on May 10, 2017.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$75.00.

MOTION CARRIED UNANIMOUSLY. 4-0

10. LEOFF 1 Member #310533
Request for reimbursement of dental expenses in the amount of \$137.00 for services received on October 30, 2017.

#310533	\$1,200.00	BALANCE
2017		\$1,200.00
August 1, 2017	\$263.00	\$937.00

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$137.00.

MOTION CARRIED UNANIMOUSLY. 4-0

D. Other Discussion

1. **Police LEOFF Representative Election**
Secretary Daskam reported that nominations for the Police LEOFF Board Representative closed October 19, 2017. One nomination was received, and it was from the current Police LEOFF Board representative, Jim Kelly. In accordance with the LEOFF Policies and Procedures, Jim Kelly is elected to a new term as Police LEOFF Representative from January 1, 2018 to December 31, 2019.
2. **Member-At-Large Resignation**
The LEOFF Board received a letter of resignation from Member-at-large David Cook. Mr. Cook stated he has moved from the area and outside the city limits of Auburn; therefore, he is no longer eligible to serve on the Board. Mr. Cook thanked the LEOFF Board members for the opportunity to serve on the Board.

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The Board Secretary will publish a notice in the local newspaper requesting those interested in serving on the LEOFF Board submit a letter of interest to the Board.

3. Board Attorney Ruth reminded that in even numbered years the policies and procedures are to be reviewed for any changes or amendments. He requested members submit any recommended amendments to him.

VI. ADJOURNMENT

There being no further business, the meeting adjourned at 10:25 a.m.

APPROVED this 5th day of December, 2017.


JIM KELLY, CHAIR


Danielle Daskam, Board Secretary