

**City Council Meeting
November 2, 2015 - 7:00 PM
Auburn City Hall
AGENDA**

[Watch the meeting LIVE!](#)

[Watch the meeting video](#)

Meeting videos are not available until 72 hours after the meeting has concluded.

I. CALL TO ORDER

- A. Pledge of Allegiance**
- B. Roll Call**

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

- A. Introduction of the Public Affairs Research Consultants (PARC Resources)**
- B. National Diabetes Awareness Day Proclamation**
Mayor Backus to proclaim November 10th as National Diabetes Awareness Day in the City of Auburn
- C. Global Entrepreneurship Week Proclamation**
Mayor Backus to proclaim November 16th-20th as Global Entrepreneurship Week in the City of Auburn
- D. American Education Week Proclamation**
Mayor Backus to proclaim November 16th-20th as American Education Week in the City of Auburn

III. APPOINTMENTS

IV. AGENDA MODIFICATIONS

V. CITIZEN INPUT, PUBLIC HEARINGS & CORRESPONDENCE

- A. Public Hearings**
No public hearing is scheduled for this evening.
- B. Audience Participation**
This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.
- C. Correspondence**
There is no correspondence for Council review.

VI. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc

Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. October 19, 2015 City Council Minutes*

B. Claims Vouchers (Coleman)

Claims voucher numbers 435917 through 436121 in the amount of \$3,566,501.06 and four wire transfers in the amount of \$210,229.43 and dated November 2, 2015.

C. Payroll Vouchers (Coleman)

Payroll voucher numbers 535935 through 535975 in the amount of \$323,447.97, electronic deposit transmissions in the amount of \$1,384,623.24 for a grand total of \$1,708,071.21 for the period covering October 15, 2015 to October 28, 2015.

D. Public Works Project No. CP1304* (Snyder)

City Council to approve final pay estimate No.4 to Contract No. 14-12 in the amount of \$0.00 and accept construction of project No. CP1304 – 37th Street NW and B Street NW Pre-Signal

E. Call for Public Hearing (Coleman)

City Council to call for Public Hearing No. 2 for the Mid-Biennial Review and Modification of the 2015-2016 Biennial Budget to be held November 16, 2015

(RECOMMENDED ACTION: City Council approve the Consent Agenda.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. SCORE Jail Update*

X. ORDINANCES

A. Ordinance No. 6577, First Reading* (Coleman)

An Ordinance of the City Council of the City of Auburn, Washington, establishing the levy for regular property taxes by the City of Auburn for collection in 2016 for general city operational purposes in the amount of \$18,017,836.00

(RECOMMENDED ACTION: City Council introduce Ordinance No. 6577 on first reading.)

B. Ordinance No. 6578, First Reading* (Coleman)

An Ordinance of the City Council of the City of Auburn, Washington, establishing a substantial need for an increase above the rate of inflation to the levy for regular property taxes by the City of Auburn for collection in 2016 for general city operational purposes

(RECOMMENDED ACTION: City Council introduce Ordinance No. 6578 on first reading.)

XI. RESOLUTIONS

A. Resolution No. 5178* (Snyder)

A Resolution of the City Council of the City of Auburn, Washington, approving the submittal of the City's 2015 Comprehensive Water Plan to King County and the Washington State Department of Health for review and approval

(RECOMMENDED ACTION: City Council adopt Resolution No. 5178.)

B. Resolution No. 5180* (Hinman)

A Resolution of the City Council of the City of Auburn, Washington, approving the Lodging Tax Grant disbursement recommended by the Auburn Lodging Tax Advisory Committee and the Auburn Tourism Board

(RECOMMENDED ACTION: City Council adopt Resolution No. 5180.)

XII. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on their significant City-related activities since the last regular Council meeting.

A. From the Council

B. From the Mayor

XIII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

*Denotes attachments included in the agenda packet.



AGENDA BILL APPROVAL FORM

Agenda Subject:

October 19, 2015 City Council Minutes

Date:

October 27, 2015

Department:

Administration

Attachments:

[10-19-2015 Minutes](#)

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Meeting Date: November 2, 2015

Item Number: CA.A



**City Council Meeting
October 19, 2015 - 7:00 PM
Auburn City Hall
MINUTES**

I. CALL TO ORDER

A. Pledge of Allegiance

Mayor Nancy Backus called the meeting to order at 7:00 p.m. in the Council Chambers located in Auburn City Hall, 25 West Main Street in Auburn, and led those in attendance in the Pledge of Allegiance.

B. Roll Call

City Councilmembers present: Deputy Mayor Holman, Rich Wagner, Bill Pelozza, Largo Wales, Wayne Osborne and Claude DaCorsi. Councilmember Yolanda Trout was excused.

Department Directors and staff members present included: City Attorney Daniel B. Heid, Community Development and Public Works Director Kevin Snyder, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Director of Administration Dana Hinman, Innovation and Technology Director Paul Haugan, Finance Director Shelley Coleman, Police Commander Mark Caillier, Human Resources and Risk Management Director Rob Roscoe, and Deputy City Clerk Shawn Campbell.

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

A. Valley Cities Update on Phoenix Rising

Ken Taylor the Chief Executive Officer for Valley Cities Counseling updated Council on the progress made on the Phoenix Rising project. The facility is set to open in early 2016. The project is supportive housing for single young adults. There will be two buildings with twelve single occupant rooms with a large common building for meetings, meals and instruction. The program will offer job training including food handling, cooking and barista work at the Recovery Café. The Café will be for residents and staff only. The Café will be open seven days a week and serve two meals daily.

Councilmember Wales asked if the Phoenix Rising program will partner with Green River College. Mr. Taylor said the program will partner with both Green River College and Renton Technical College to help residents acquire job skills. Councilmember Wales asked what the average length of stay is expected to be. She also commented this program will be a great asset to the community. Mr. Taylor said the residents of these types of programs are typically kids who have aged out of foster care and need a great deal of help including life and job skills. The hope is for the average stay to be two years or less.

Councilmember Pelozza asked how the café concept was born. Mr. Taylor

explained the program is modeled after a similar program in Seattle. Residents will have to be clean and sober to come inside and take ownership and responsibility for the café.

Councilmember DaCorsi asked what the Circle Room is designed for. Mr. Taylor said the Circle Room is designed to be a multipurpose room. The point of the program is to attract people to come inside and learn how to live differently.

Mayor Backus asked Mr. Taylor for an update on the Landing. Mr. Taylor said the Landing is a facility designed to house twelve residents with mental health issues and twelve Veterans, many of which have mental health issues. The Landing is intended to be permanent home for their residents.

B. National Cyber Security Awareness Month

Mayor Backus to proclaim the month of October 2015 as "National Cyber Security Awareness Month" in the city of Auburn

Mayor Backus read and presented the Mayor's proclamation declaring the month of October as "National Cyber Security Awareness Month" to Innovation and Technology Director Haugan.

Director Haugan thanked Mayor Backus and Council for recognizing cyber security.

III. APPOINTMENTS

There was no appointment.

IV. AGENDA MODIFICATIONS

Resolution No. 5177 was added to the agenda and updated information on the 2015-2016 Biennial Budget Public Hearing was provided to Council.

V. CITIZEN INPUT, PUBLIC HEARINGS & CORRESPONDENCE

A. Public Hearings

1. Public Hearing No. 1 - 2015-2016 Mid Biennial Budget (Coleman)
City Council to conduct a public hearing to receive public comments and suggestions with regard to the proposed modifications to the 2015-2016 Biennial Budget

Director Coleman reviewed with Council the City of Auburn's assessed property valuation, the historical assessed property values, levy rates and the property tax levy amounts and the distribution of funds from the levy.

Deputy Mayor Holman asked if the budget amendment was prepared in the same conservative manner as past budgets. Director Coleman said she estimated revenues low and expenditures high, as she has done in the past.

Mayor Backus opened the public hearing at 7:32 p.m.

Virginia Haugen, 3503 R Street SE, Auburn

Ms. Haugen asked the Council to find additional funds to help the transient population.

There being no further comments, Mayor Backus closed the public hearing at 7:34 p.m.

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

Virginia Haugen, 3503 R Street SE, Auburn

Ms. Haugen spoke on proposed Ordinance No. 6565. She said many people live in their motor homes. She does not want it to be illegal to do so.

C. Correspondence

There was no correspondence for Council review.

VI. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendations to the City Council, if any.

Councilmember Wales reported on behalf of the Council ad hoc committee that reviews claims and payroll vouchers. Councilmember Wales reported Councilmember Osborne and she reviewed claims and payroll vouchers as presented on this evening's Consent Agenda, and the ad hoc committee recommends their approval.

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the October 5, 2015 City Council Meeting

B. Claims Vouchers (Coleman)

Claims voucher numbers 435787 through 435916 in the amount of \$4,669,745.66 and four wire transfers in the amount of \$865,524.07 and dated October 19, 2015.

C. Payroll Vouchers (Coleman)

Payroll voucher numbers 535899 through 535934 in the amount of \$942,973.52, electronic deposit transmissions in the amount of \$1,333,942.46 for a grand total of \$2,276,915.98 for the period covering October 01, 2015 to October 14, 2015.

Councilmember Osborne moved and Deputy Mayor Holman seconded to approve the Consent Agenda.

The Consent Agenda includes minutes, claims vouchers and payroll vouchers.

MOTION CARRIED. 6-0

VIII. UNFINISHED BUSINESS

There was no unfinished business.

IX. NEW BUSINESS

There was no new business.

X. ORDINANCES

A. Ordinance No. 6574, First Reading (Snyder)

An Ordinance of the City Council of the City of Auburn, Washington, approving the Final Plat of Hazel Heights

Councilmember Osborne moved and Deputy Mayor Holman seconded to adopt Ordinance No. 6574.

Councilmember Osborne noted this item has been before the Hearing Examiner.

Deputy Mayor Holman moved and Councilmember Wales seconded to suspend the rules and adopt Ordinance No. 6574 on first reading.

MOTION CARRIED. 6-0

Councilmember DaCorsi asked if the reduction in turning radius from 333 feet to 55 feet was typical. Assistant Director Gaub explained it is a typical request of developers and the City is looking at this requirement for future modification.

MOTION CARRIED. 6-0

B. Ordinance No. 6564, Second Reading (Snyder)

An Ordinance of the City Council of the City of Auburn Washington, vacating right-of-way of the south side of South 318th Street, east of 56th Avenue South, within the City of Auburn, Washington

Councilmember Osborne stated by reducing the right-of-way on this one property by 5 feet it makes the right of way adjacent to the property different then the rest of the street.

MOTION FAILED 3-3

Councilmember Osborne, Councilmember DaCorsi, and Councilmember Wagner voted no.

C. Ordinance No. 6565, Second Reading (Snyder)

An Ordinance of the City Council of the City of Auburn, Washington, amending Sections 18.04.330, 18.07.020, 18.46A.070 of the Auburn City Code relating to recreational vehicles as dwelling units

Councilmember Osborne moved and Deputy Mayor Holman seconded to amend the ordinance to delete " 90 days" and insert "15 calendar days".

Deputy Mayor Holman stated the amendment is consistent with surrounding jurisdictions recreational vehicle policies.

Councilmember Osborne stated with the initial 90 days and then an additional 90 day extension people could live in a recreational vehicle for six

months.

MOTION CARRIED. 6-0

Mayor Backus noted the Council would be voting on Ordinance No. 6565 as amended.

MOTION CARRIED . 6-0

- D. Ordinance No. 6572, Second Reading (Snyder)
An Ordinance of the City Council of the City of Auburn, Washington,
amending Chapter 2.33 of the Auburn City Code relating to the Municipal
Airport Advisory Board

MOTION CARRIED. 6-0

XI. RESOLUTIONS

- A. Resolution No. 5171
A Resolution of the City Council of the City of Auburn, Washington,
authorizing the Mayor to execute an agreement between the City of Auburn
and Premera Blue Cross for health care coverage

Director Roscoe explained that Association of Washington Cities (AWC) is the City's current medical insurance provider and the City's current medical plan is going to be eliminated in 2016 due to the Affordable Care Act. In order for the City to shop for the best pricing for medical coverage the City will need the employee loss data. AWC does not share loss data with their customers.

Councilmember Pelozo confirmed the changes do not include changes to dental and vision coverage. He asked how much employees pay for their medical coverage. Director Roscoe stated the City pays 100% of the employees health insurance premium and 90% of the employees family.

Councilmember Osborne asked how this will affect the LEOFF Retirees. Director Roscoe said they will offer the LEOFF retirees a Medicare gap coverage.

MOTION CARRIED. 6-0

XII. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on their significant City-related activities since the last regular Council meeting.

A. From the Council

Councilmember Pelozo reported he attended the Auburn High School Reaching Out Fair. He also thanked the Mayor, Engineering and Planning staff for the repairs done to B Street NW.

Councilmember Wagner reported he attended the Transportation Policy Board meeting.

Councilmember Wales noted the Council may need to increase the

pressure with Sound Transit for the second parking garage. She reported she attended Public Health meetings for both King and Pierce County.

Councilmember DaCorsi reported he attended the Auburn High School Reaching Out Fair.

B. From the Mayor

Mayor Backus reported she attended the All Home Coordinating Board meeting (new name for the Committee to End Homelessness), an awards reception to receive an award for Outstanding Employer in a Government Agency, the City was nominated by Trillium, the fourth Auburn Valley Humane Society "Barktober Fest", South Sound Behavioral Health Coalition meeting, the South County Mayors and City Administrators meeting to discuss the suburbanization of poverty, and the "It Only Takes One" Domestic Violence Task Force event.

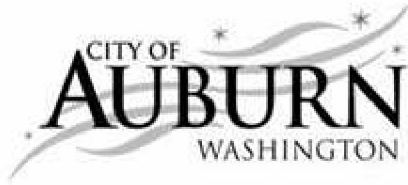
XIII. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 8:11 p.m.

APPROVED this 2nd day of November, 2015.

NANCY BACKUS, MAYOR

Shawn Campbell, Deputy City Clerk



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers

Date:

October 27, 2015

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council to approve.

Background Summary:

Claims voucher numbers 435917 through 436121 in the amount of \$3,566,501.06 and four wire transfers in the amount of \$210,229.43 and dated November 2, 2015.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: November 2, 2015

Item Number: CA.B



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Vouchers

Date:

October 27, 2015

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council to approve.

Background Summary:

Payroll voucher numbers 535935 through 535975 in the amount of \$323,447.97, electronic deposit transmissions in the amount of \$1,384,623.24 for a grand total of \$1,708,071.21 for the period covering October 15, 2015 to October 28, 2015.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: November 2, 2015

Item Number: CA.C



AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Works Project No. CP1304

Date:

October 22, 2015

Department:

CD & PW

Attachments:

[Budget Status Sheet](#)

[Final Pay Estimate No. 4](#)

[Vicinity Map](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council approve Final Pay Estimate No.4 to Contract No. 14-12 in the amount of \$0.00 and accept construction of project No. CP1304 37th Street NW and B Street NW Pre-Signal.

Background Summary:

The 37th Street and B Street NW Pre-Signal project constructed a new pre-signal, made modifications to the existing traffic signal, and installed advanced railroad pre-emption for the at-grade Burlington Northern Santa Fe (BNSF) rail crossing near the intersection of 37th Street NW and B Street NW. This work mitigates the impacts from the proposed BNSF third mainline rail that is anticipated to be constructed in 2016.

A project budget contingency of \$34,739.00 remains in the 102 – Arterial Street Fund. This project was funded, in part, by a Federal Railroad Safety Grant.

Reviewed by Council Committees:**Councilmember:****Staff:**

Snyder

Meeting Date: November 2, 2015

Item Number: CA.D

BUDGET STATUS SHEET

Project No: CP1304

Project Title: 37th and B Street NW Pre-Signal

Project Manager: Luis Barba

Initiation Date: 2/19/2013

Advertisement Date: 12/30/2014

Award Date: 2/3/2015

- ☐ 2013 Carryforward

☐ Permission to Advertise

☐ Project Update

☐ Change Order Approval

☒ Contract Final Acceptance

Date: 10/18/2015

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funds Budgeted (Funds Available)

Funding	Prior Years	2013 (Actual)	2014/2015	Total
102 Fund - FHWA Grant		22,112	285,438	307,550
102 Fund - Arterial Safety Improvements		12,310	64,590	76,900
Total	0	34,422	350,028	384,450

Estimated Cost (Funds Needed)

Activity	Prior Years	2013 (Actual)	2014/2015	Total
Design Engineering - City Costs		16,603	14,876	31,479
Design Engineering - Consultant Costs		17,819	37,175	54,994
Construction Contract			164,899	164,899
CO1-1-Modified Signal Mount			1,433	1,433
Line Item Changes			(10,937)	(10,937)
BNSF Improvements			65,687	65,687
ROW/Permits			4,060	4,060
Construction Engineering - Consultant Costs			595	595
Construction Engineering - City Costs			34,000	34,000
State Review			3,500	3,500
Total	0	34,422	315,289	349,711

102 Arterial Street Budget Status

	Prior Years	2013 (Actual)	2014/2015	Total
*102 Funds Budgeted ()	0	(34,422)	(350,028)	(384,450)
102 Funds Needed	0	34,422	315,289	349,711
**102 Fund Project Contingency ()	0	0	(34,739)	(34,739)
102 Funds Required	0	0	0	0

* (#) in the Budget Status Sections indicates Money the City has available.

** (#) in the Budget Status Sections indicates Money the City has available. Part of this Money are Federal Funds that were not utilized.

CITY OF AUBURN
CP1304
PAY ESTIMATE #4 & FINAL

CO. NO. 14-12
37th Street NW & B Street NW Pre-Signal
SCHEDULE A: Street Improvements

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	TOTAL QUANTITY	PERIOD QUANTITY	UNIT TYPE	UNIT COST	TOTAL COST	PERIOD COST	PERCENT EST. QTY.
1	Unexpected Site Changes	1	0.319879		EST	10,000.00	\$ 3,198.79	\$ -	32%
2	Record Drawings (Minimum Bid \$500)	1			LS	1,000.00	\$ 1,000.00	\$ -	100%
3	One Year Warranty Bond (Non-Federal Participation)	1	1		LS	500.00	\$ 500.00	\$ -	100%
4	SPOC Plan	1	1		LS	1,000.00	\$ 1,000.00	\$ -	100%
5	Utility Potholing	3			EA	500.00	\$ -	\$ -	0%
6	Mobilization	1	1		LS	9,500.00	\$ 9,500.00	\$ -	100%
7	Traffic Control Supervisor	1	1		LS	15,000.00	\$ 15,000.00	\$ -	100%
8	Traffic Control Labor (Min. Bid \$38 per hour)	120	161.5		HR	58.00	\$ 9,367.00	\$ -	135%
9	Outside Agency Uniformed Police Flagging Labor	1	0		EST	1,500.00	\$ -	\$ -	0%
10	Planing Bituminous Pavement	380	356.5		SY	14.00	\$ 4,991.00	\$ -	94%
11	Commercial HMA	380	356.5		SY	29.00	\$ 10,338.50	\$ -	94%
12	Temporary Water Pollution/Erosion Control	1	0		EST	2,500.00	\$ -	\$ -	0%
13	12 In. Precast Dual Faced Sloped Mountable Curb	86	86.5		LF	53.00	\$ 4,584.50	\$ -	101%
14	Traffic Signal Modifications, Complete	1	1		LS	89,897.00	\$ 89,897.00	\$ -	100%
15	Permanent Signing	1	1		LS	2,676.00	\$ 2,676.00	\$ -	100%
16	Plastic Traffic Arrow	2	2		EA	245.00	\$ 490.00	\$ -	100%
17	Plastic Traffic Letter	4	4		EA	125.00	\$ 500.00	\$ -	100%
18	Plastic Stop Line	28	28		LF	14.00	\$ 392.00	\$ -	100%
19	Painted Centerline	205	181		LF	2.45	\$ 443.45	\$ -	88%
20	Plastic Gore Stripe	100	100		LF	6.50	\$ 650.00	\$ -	100%
21	Remove Pavement Markings	1	1		LS	600.00	\$ 600.00	\$ -	100%
CO-1	Quantity Increase Bl#13								
CO-1-1	Modified Type H Mount	1	1		EA	267.45	\$ 267.45	\$ -	100%

SCHEDULE TOTAL \$0.00

Period Dates
Begin: Sept. 21, 2015
End: Oct. 20, 2015

CITY OF AUBURN
PROJECT SUMMARY

CP1304, 37th Street NW & B Street NW Pre-Signal
CO. NO. 14-12

PAY ESTIMATE #4 & FINAL

SCHEDULE A: Street Improvements		Original Contract Amount	Contract Change Orders	Total Payment	This Period	Percent/Contract
Contract	\$	164,899.25	\$	1,433.45	\$	93%
Sales Tax Not Applicable					\$0.00	
Retainage Not Applicable						
SCHEDULE TOTAL		\$	\$	1,433.45	\$	\$0.00

TOTAL CONTRACT AMOUNT TO DATE (including Sales Tax)
TOTAL PAYMENT TO CONTRACTOR

\$
\$

PAYMENT DUE CONTRACTOR:

\$0.00

Period Dates
Begin: Sept. 21, 2015
End: Oct. 20, 2015

CITY OF AUBURN
CP1304

CO. NO. 14-12
37th Street NW & B Street NW Pre-Signal

PAY ESTIMATE #4 & FINAL

CONTRACTOR:

Transportation Systems, Inc
6917 166th Avenue East
Sumner, WA 98390
Phone: 253-750-0284

The undersigned has reviewed and approved this final pay estimate. I agree that it is a true and correct statement showing all monies due me from the City of Auburn under this contract; that I have carefully examined the final pay estimate estimate and understand it and that I hereby release the City of Auburn from any and all claims of whatsoever nature which I may have, arising out of this contract, which are not set forth in this estimate.

PAYMENT DUE TO CONTRACTOR =

\$0.00

Signatures:

Contractor


Date 10-21-15

Inspector

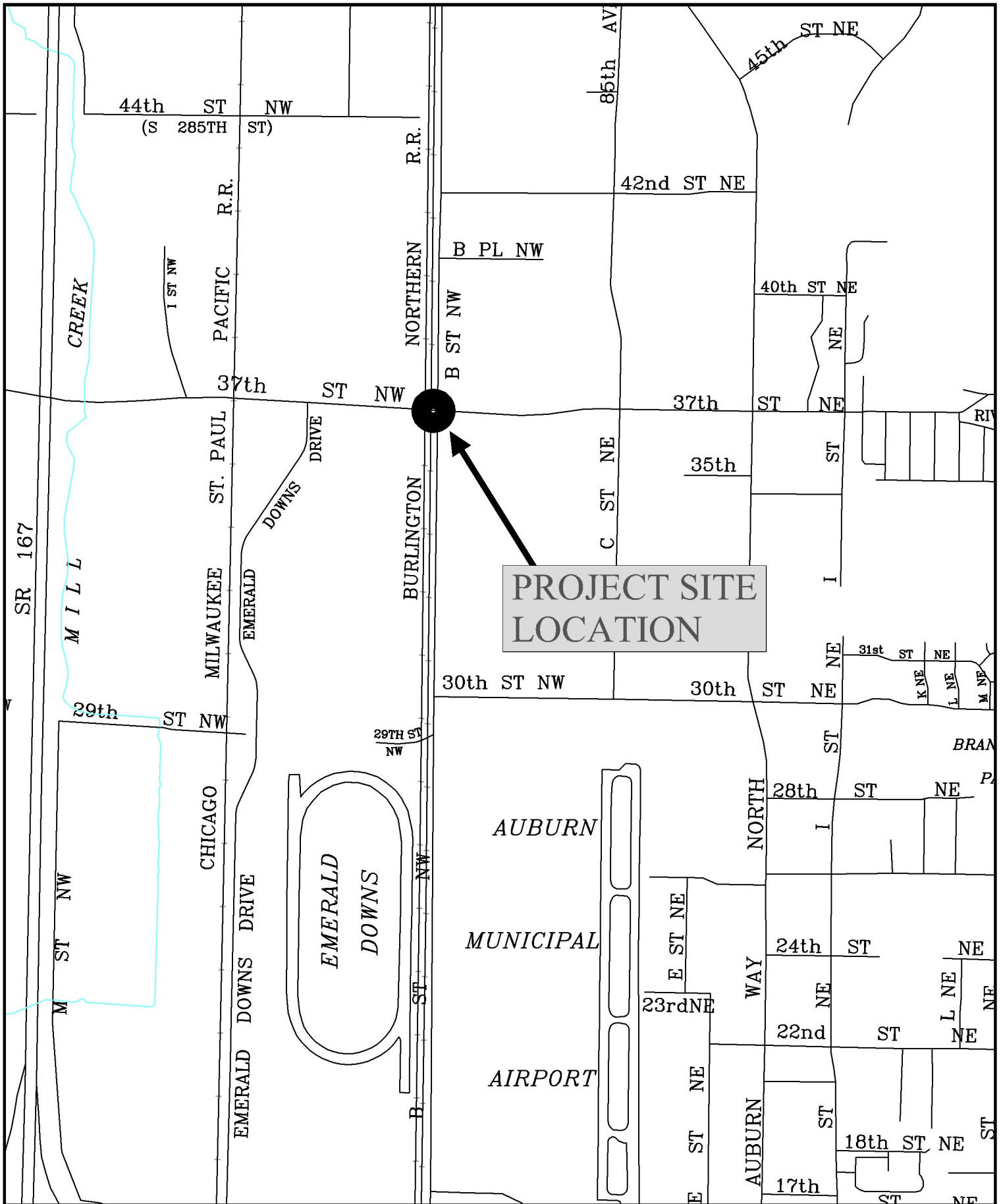

Date 10-21-15

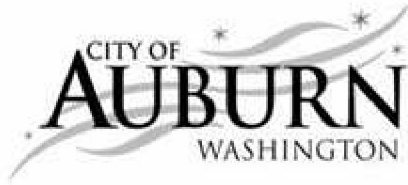
Project Manager


Date 10-21-15

City Engineer

Date _____





AGENDA BILL APPROVAL FORM

Agenda Subject:

Call for Public Hearing

Date:

October 27, 2015

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council to conduct the second public hearing to receive public comments and suggestions with regard to proposed modifications to the 2015-2016 Biennial Budget.

Background Summary:

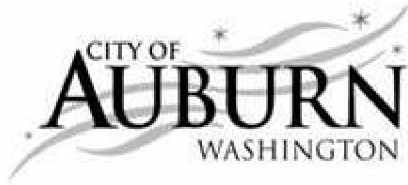
This is the second public hearing held prior to the review of the 2015-2016 mid-biennial budget correction. The purpose of the correction is to evaluate and assess any changes needed to the budget for the remainder of the 2015-2016 biennium. The first public hearing was held on October 19, 2015. This public hearing provides an additional opportunity for any citizens to make comments or suggestions prior to publication of the mid-biennial correction.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: November 2, 2015

Item Number: CA.E



AGENDA BILL APPROVAL FORM

Agenda Subject:

SCORE Jail Update

Date:

October 28, 2015

Department:

Administration

Attachments:

[September Jail stats](#)

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Meeting Date: November 2, 2015

Item Number: NB.A

SCORE Stats

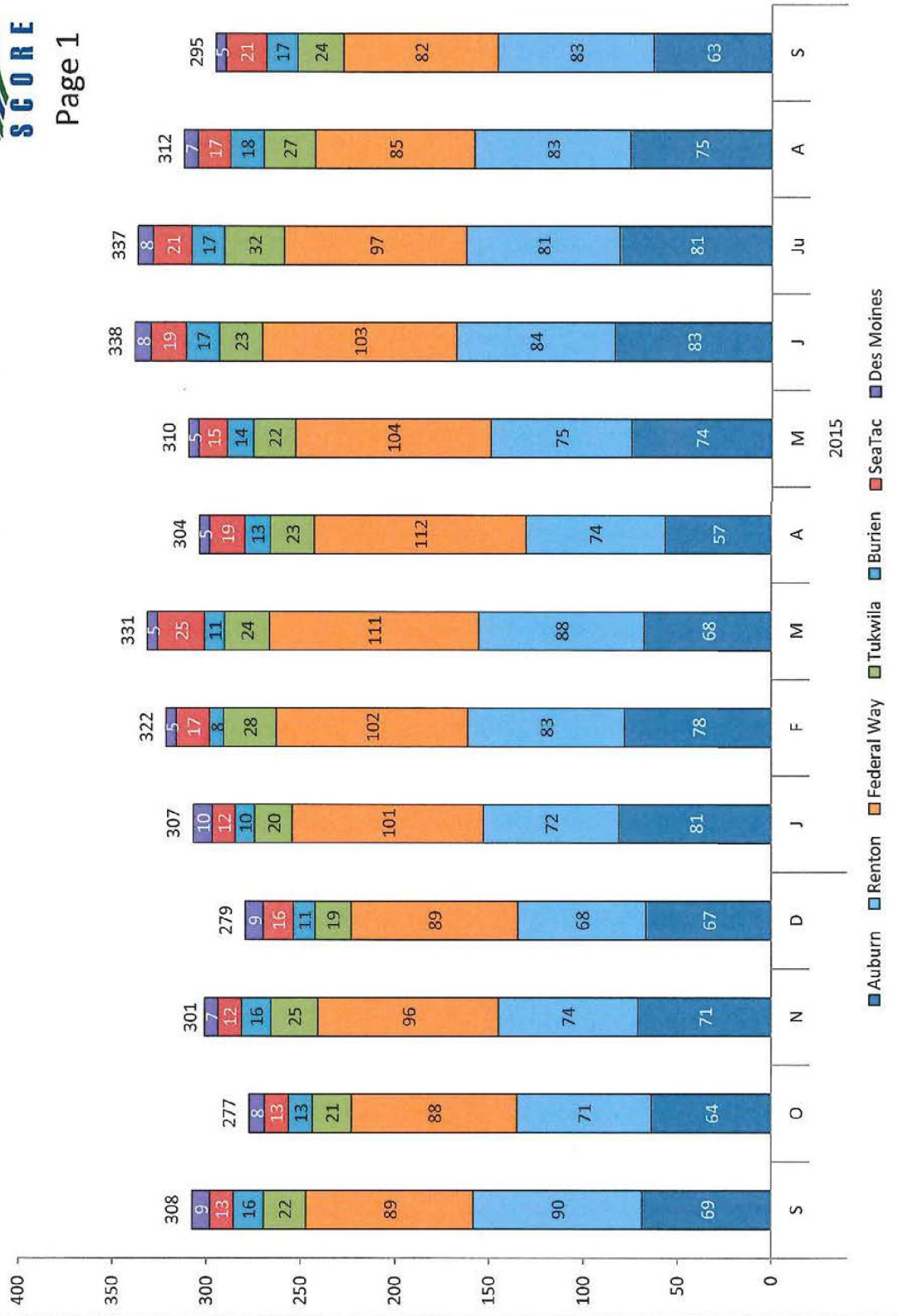
September 2015

SEPTEMBER 2015 JAIL STATISTICS

SCORE Member City Billable Average Daily Population

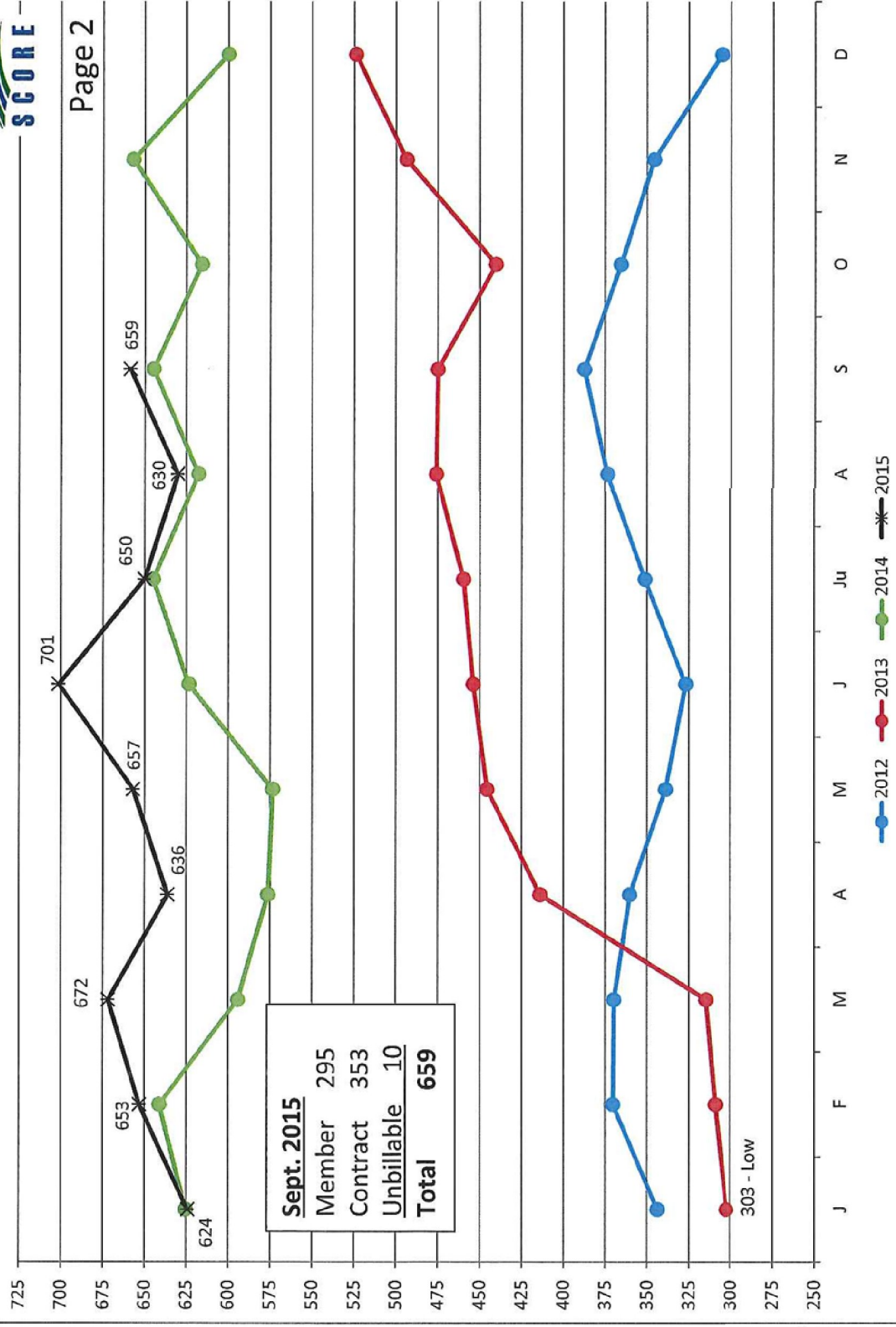


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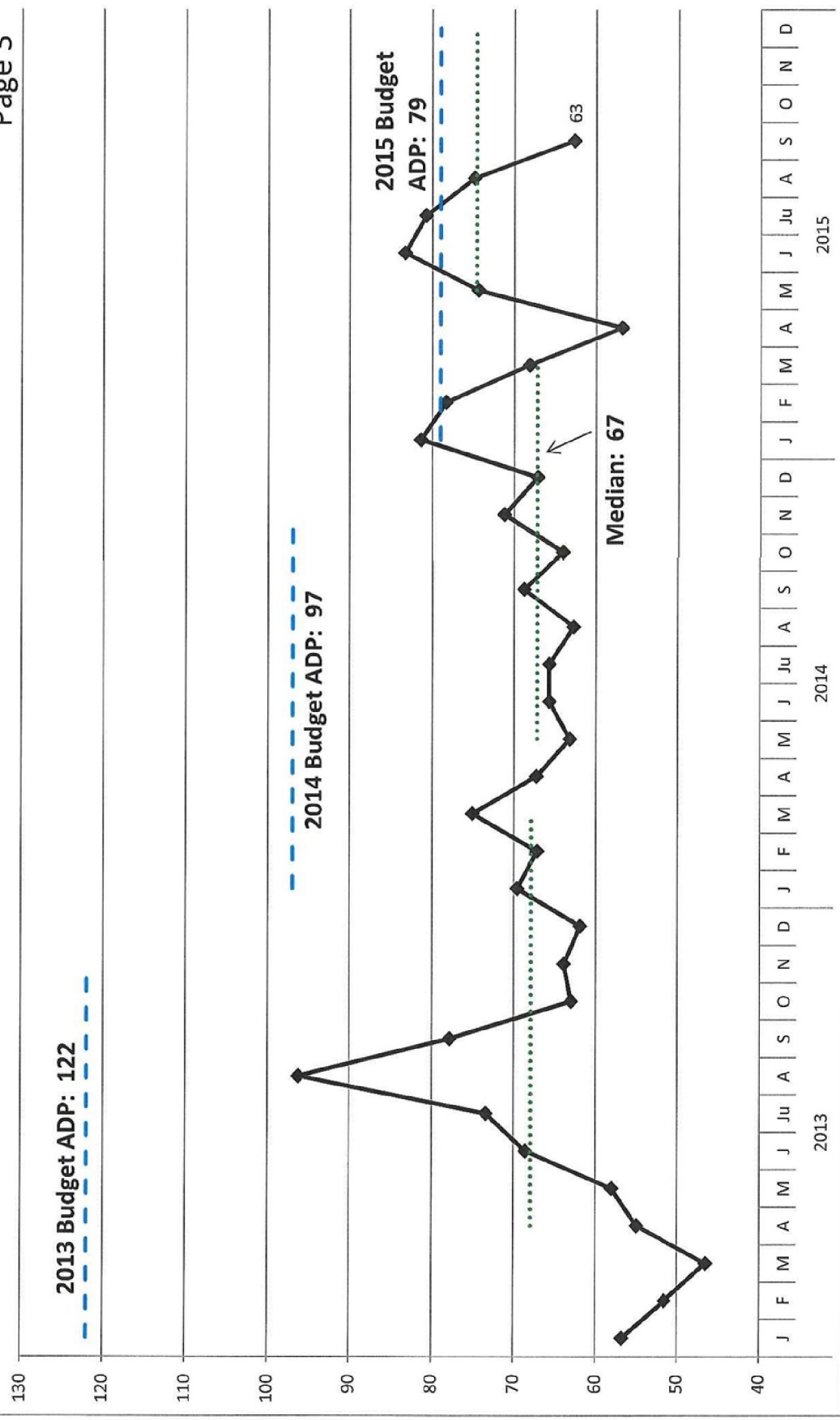




Total ADP by Month and Year



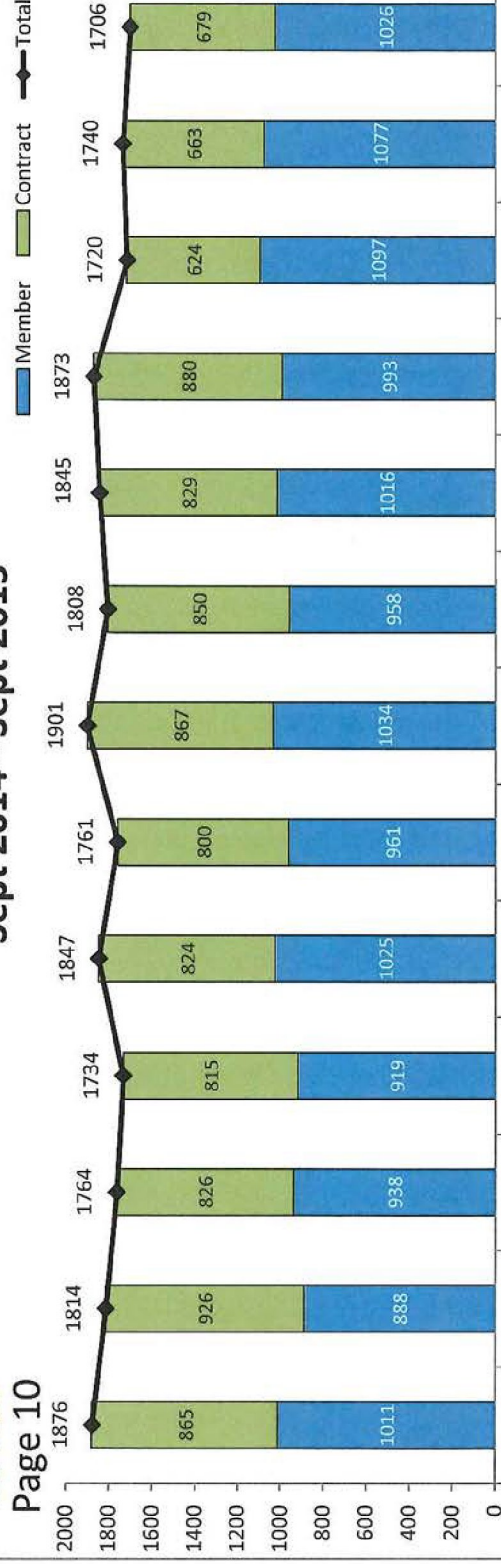
Auburn Billable Average Daily Population 2013 - 2015



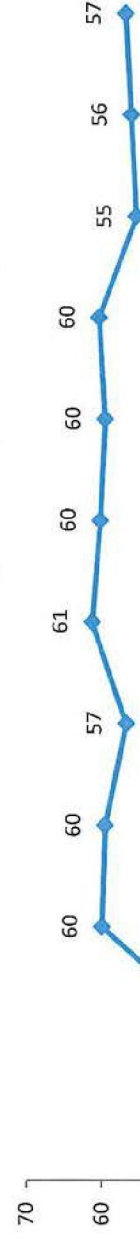


Total Bookings for Member and Contract Agencies

Sept 2014 - Sept 2015

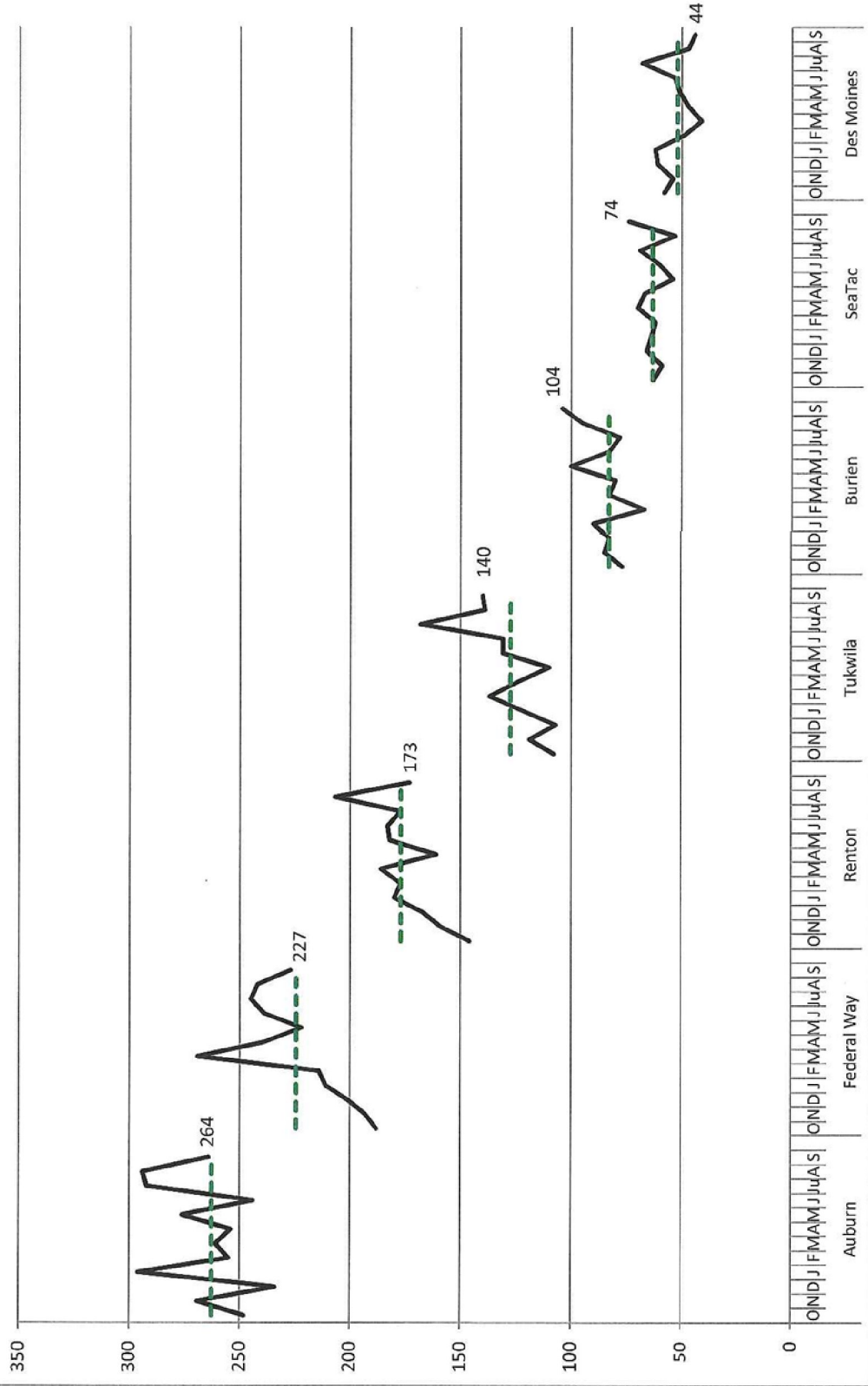


Daily Average Bookings



Average	Average	Average				
2012	2013	2014				
			J	F	M	A
			J	Ju	A	S
			O	N	D	

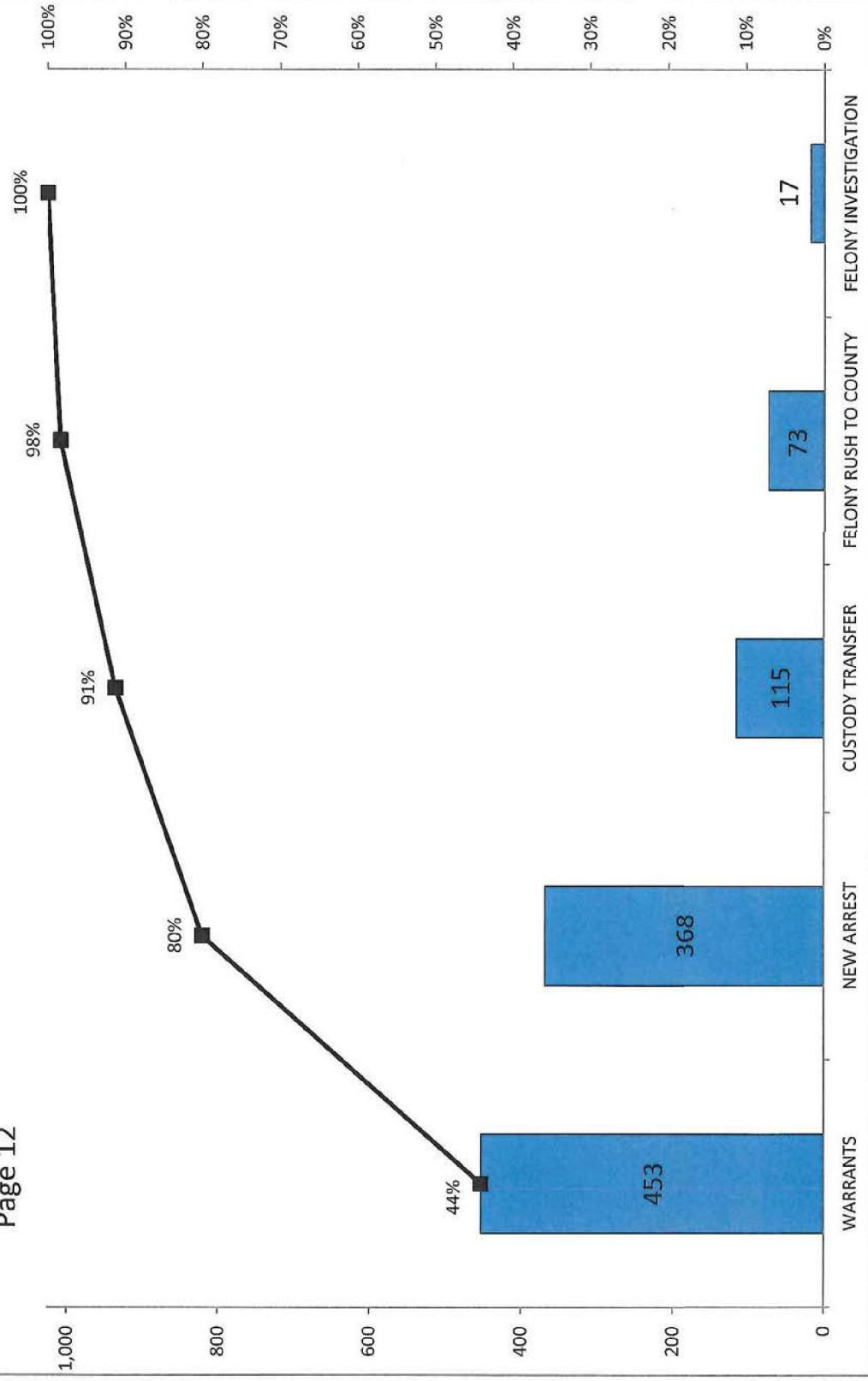
Member Bookings by Agency October 2014 to September 2015





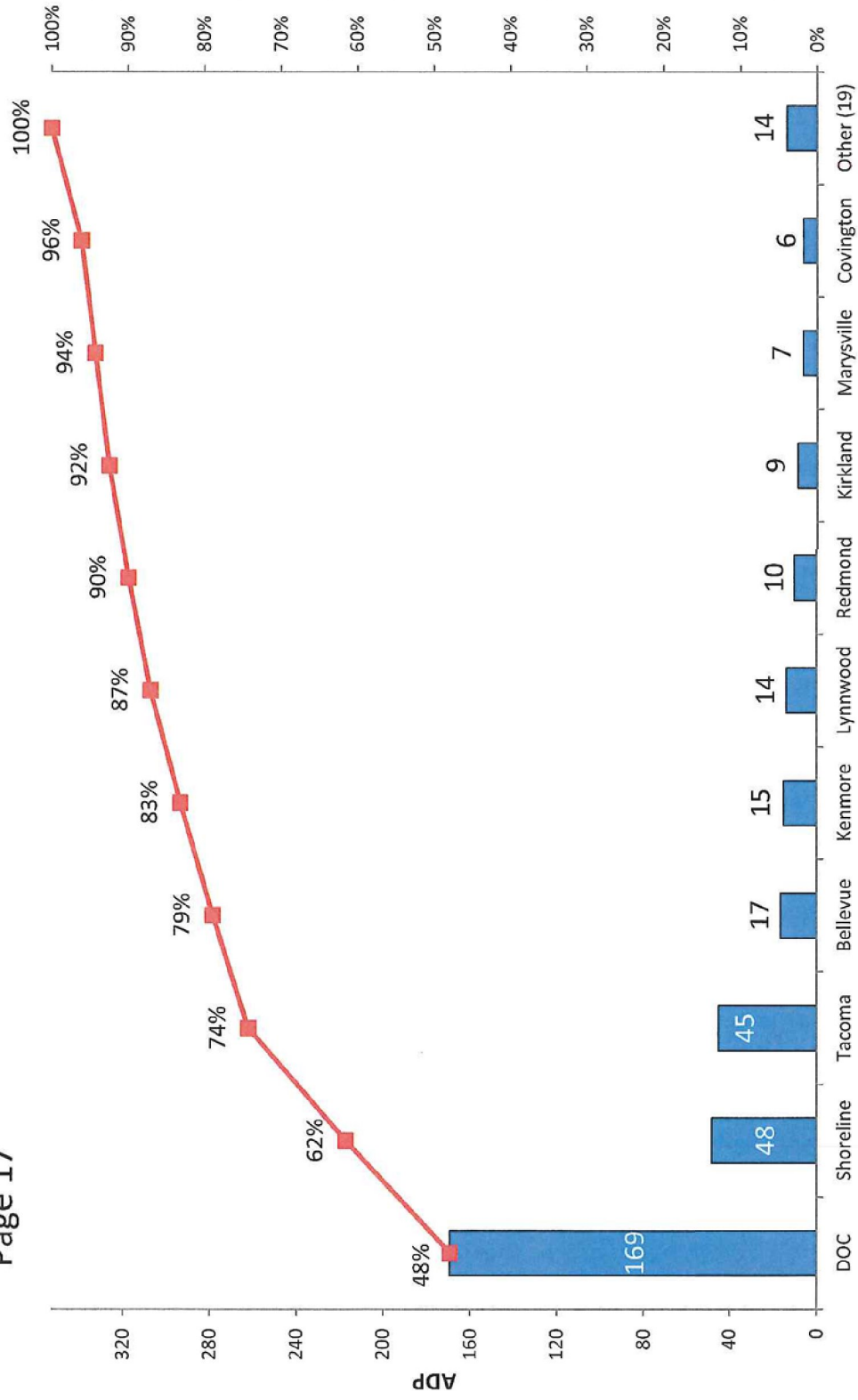
Page 12

Member Agency Bookings by Type September 2015

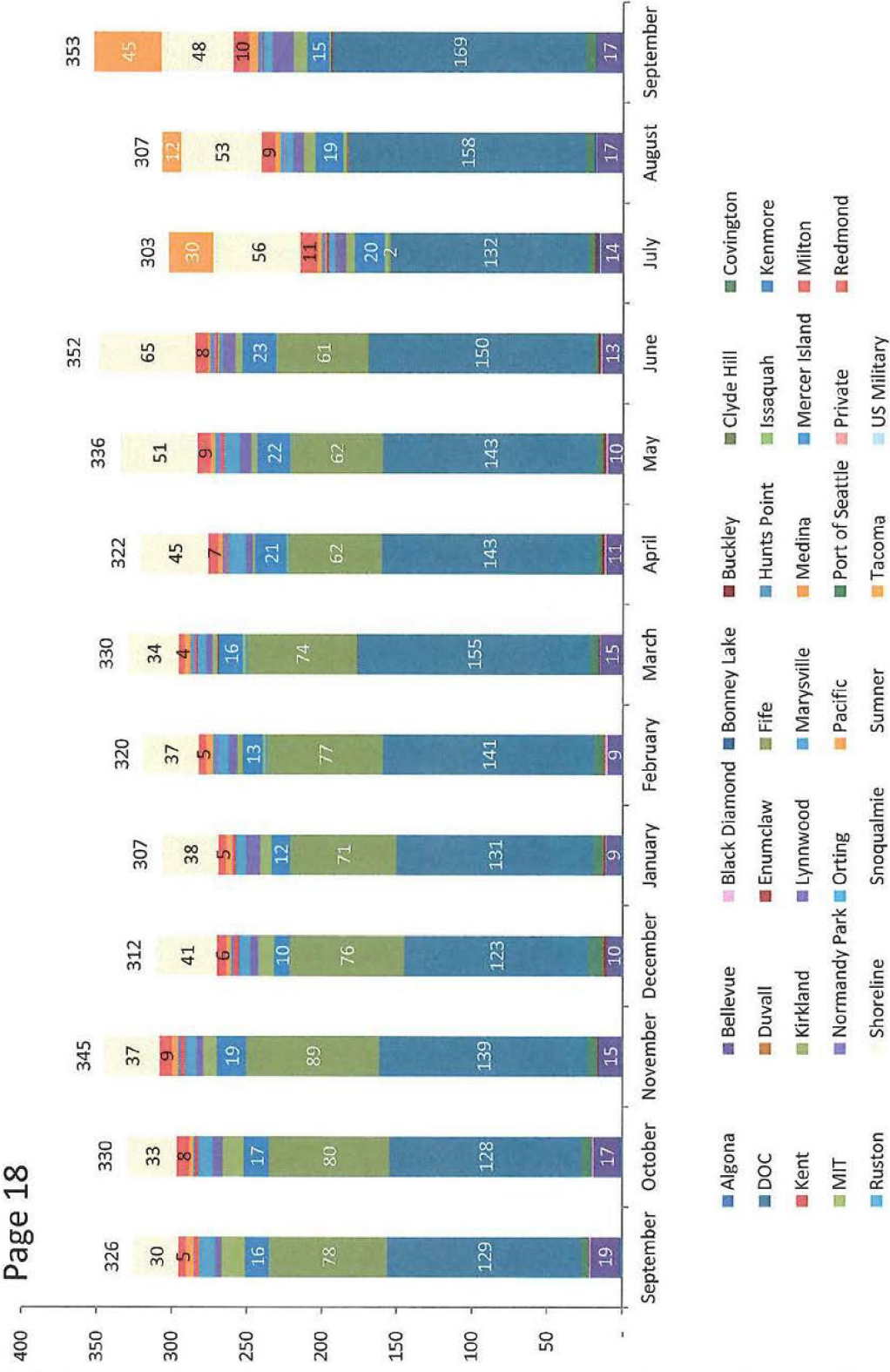


NB.A

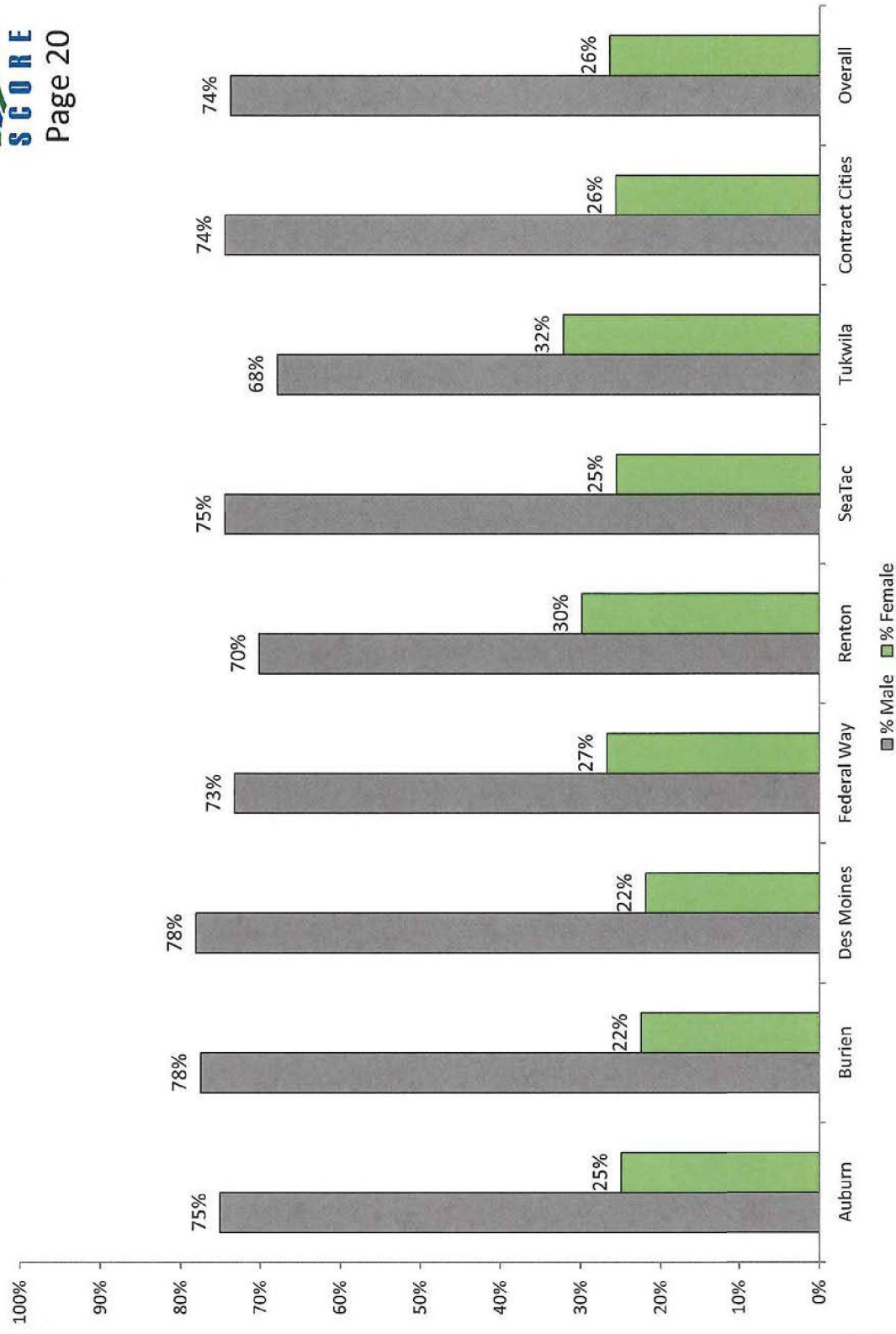
Contract Inmates ADP - September 2015



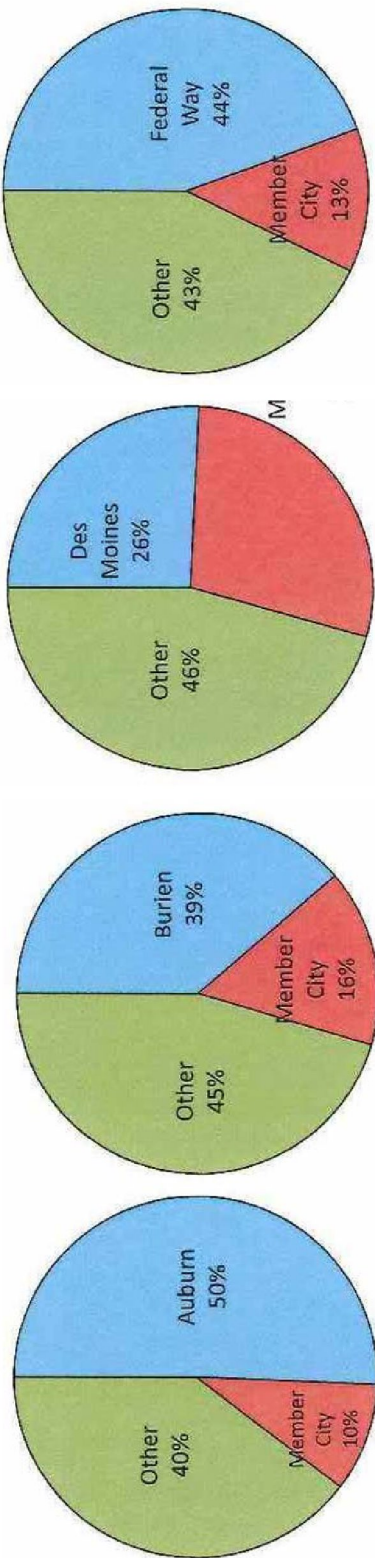
SCORE Contract Billable Average Daily Population 2014-2015



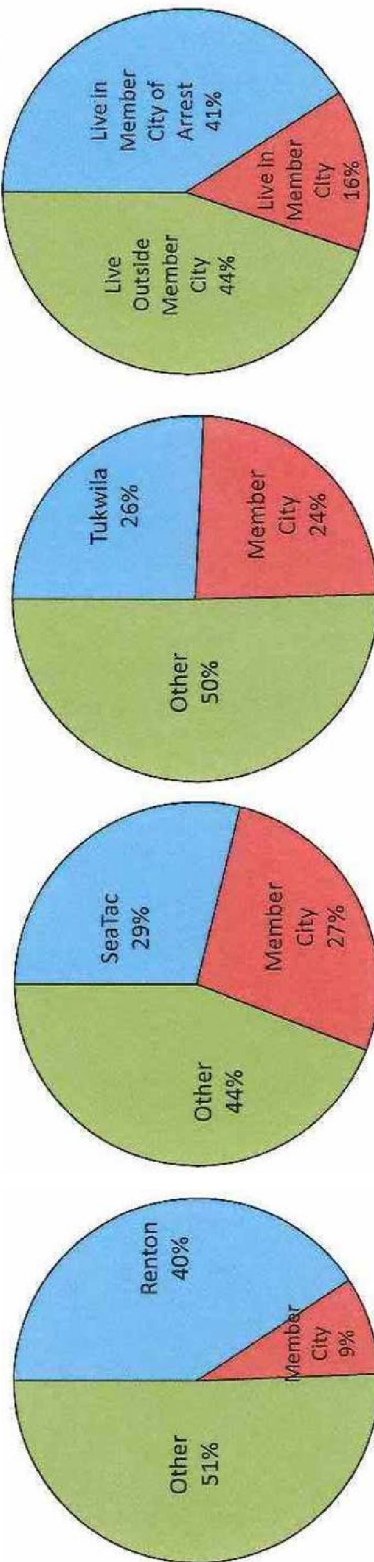
Male vs Female Bookings - 2015 YTD



Member Agency Arrests by Inmate's City of Residence



Combined for all Member Agencies





AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6577, First Reading

Date:

October 27, 2015

Department:

Finance

Attachments:

[Transmittal Memo](#)
[Ord 6577](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council to introduce and adopt Ordinance No. 6577, establishing the Property Tax levy for calendar year 2016.

Background Summary:

Attached is proposed Ordinance No. 6577, establishing the 2016 Property Tax Levy. The 2016 Property Tax Levy is based upon preliminary information from King County as of October 21, 2015 and represents an increase over the 2015 levy of 1% plus the increase new construction of \$243,539, a refund levy of \$19,850, and \$400,000 to partially fund proposed new positions. These numbers are as of October 21, 2015. King County will not finalize the City's assessed valuation (AV), new construction, and refund levies until December. Therefore the levy is based upon preliminary information as it is scheduled for Council adoption on November 16, 2015. The following table summarizes the 2016 Property Tax levy:

Table 1. 2016 Property Tax Levy Calculations

2015 property tax levy	\$17,182,621
1% increase	171,826
Estimated new construction	243,539
Estimated refund levy	19,850
Additional levy for new staffing	400,000
Total Estimated property tax levy	\$18,017,836

As of this date the County has preliminarily established the 2016 assessed valuation (including estimated new construction) for the City of Auburn at \$8,481,017,506 which is a 3.2% increase over the 2015 level of \$8,209,789,823. The City is estimating a final assessed value increase of 5% over the prior year or \$8,620,279,314. The total

2016 Property Tax Levy will be distributed to the General Fund to support general governmental operations.

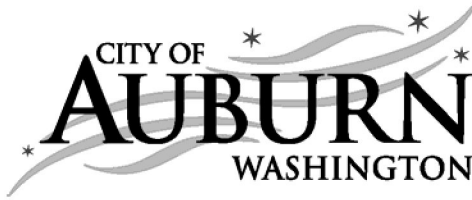
Reviewed by Council Committees:

Councilmember:

Staff: Coleman

Meeting Date: November 2, 2015

Item Number: ORD.A



Interoffice Memorandum

To: City Council

From: Shelley Coleman, Finance Director

CC: Nancy Backus, Mayor

Date: November 2, 2015

Re: 2016 Property Tax Ordinance No. 6577

Attached is proposed Ordinance No. 6577, establishing the 2016 Property Tax Levy. The 2016 Property Tax Levy is based upon preliminary information from King County and represents an increase over the 2015 levy of 1%, not including new construction, refund levies, or staff funding requests.

The estimated increase on new construction is \$243,539. King County will not finalize the City's assessed valuation (AV) and new construction until December therefore the levy will be based upon preliminary information as it is scheduled for Council adoption on November 16, 2015. The following table summarizes the 2016 Property Tax levy:

Table 1. 2016 Property Tax Levy Calculations

2015 property tax levy		\$ 17,182,621
1% increase		171,826
Estimated new construction		243,539
Refund levy		19,850
Additional levy for new staffing		400,000
Estimated Property Tax Levy		<u>\$ 18,017,836</u>

As of this date the County has preliminarily established the 2016 assessed valuation (including estimated new construction) for the City of Auburn at \$8,481,017,506 which is a 3.2% increase over the 2015 level of \$8,209,789,823. However the City anticipates assessed value to end up 5% over 2015 at \$8.62B

The total 2016 Property Tax Levy will be distributed to the General Fund to support general governmental operations.

Attachments:

- ❖ 1. Ordinance No. 6577

ORDINANCE NO. 6 5 7 7

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, ESTABLISHING THE LEVY FOR REGULAR PROPERTY TAXES BY THE CITY OF AUBURN FOR COLLECTION IN 2016 FOR GENERAL CITY OPERATIONAL PURPOSES IN THE AMOUNT OF \$18,017,836.00

WHEREAS, the City Council of the City of Auburn has met and considered its budget for the calendar year 2016; and

WHEREAS, pursuant to RCW 84.55.120 the City Council held public hearings on October 19, 2015 and November 16, 2015, after proper notice was given, to consider the City of Auburn's 2016 budget and the regular property tax levy to support it; and

WHEREAS, the City Council of the City of Auburn, after public hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Auburn requires property tax revenue and any increase of new construction and improvements to property, any increase in the value of state-assessed property, annexations, and any refund levies in order to discharge the expected expenses and obligations of the City and in its best interest; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Regular property taxes for collection in the City of Auburn for the year 2016 are authorized in the amount of \$18,017,836.00. Not

including the addition of new construction and improvements to property, any increases related to the value of state assessed property, and any refund levies available, the regular property tax levy for 2016 collection represents an increase from regular property taxes levied for collection in 2015 of \$571,826 which is a 3.3% increase in revenue from the previous year.

Section 2. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of the Ordinance, as it being hereby expressly declared that this Ordinance and each section, subsection, sentence, clause or phrase hereof would have been prepared, proposed, adopted and approved and ratified irrespective of the fact that any one or more section, subsection, sentence, clause or phrase be declared invalid or unconstitutional.

Section 3. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 4. Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

FIRST READING: _____

SECOND READING: _____

PASSED: _____

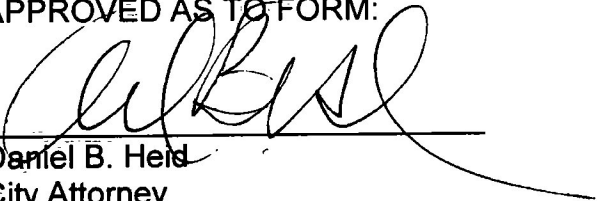
APPROVED: _____

NANCY BACKUS
MAYOR

ATTEST:

Danielle E. Daskam
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid
City Attorney

PUBLISHED: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6578, First Reading

Date:

October 27, 2015

Department:

Finance

Attachments:

[Transmittal Memo](#)
[Ordinance 6578](#)

Budget Impact:

\$128,698.00

Administrative Recommendation:

City Council to introduce and adopt Ordinance No. 6578, establishing a substantial need to increase the Property Tax levy for calendar year 2016 above the rate of inflation.

Background Summary:

Attached is proposed Ordinance No. 6578, establishing a substantial need to increase the 2016 Property Tax Levy above the rate of inflation. The substantial needs cited for this ordinance are increases in labor, services and supply contracts which exceed 1% in 2016. Per King County, this resolution will allow the City to increase the statutory levy basis for the City from \$19,963,800 to \$20,340,533, or approximately \$377,000. This will leave an estimated additional banked capacity of \$2.322M based on this year's levy of \$18,017,836 ($\$20,346,533 - \$18,017,836 = \$2,322,697$).

Therefore, it is recommended that City Council adopt this ordinance to bank property tax capacity for future years.

Both Ordinance No. 6577 (the regular Property Tax Levy) and Ordinance No. 6578 will be reviewed by Council on November 2 (first reading) and on November 16 (final reading). Filing of the adopted ordinances will be made by December 1, as required by the County.

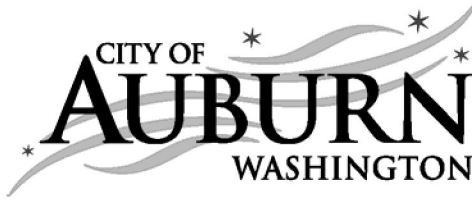
The total 2016 Property Tax Levy will be distributed to the General Fund to support general governmental operations.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: November 2, 2015

Item Number: ORD.B



Interoffice Memorandum

To: City Council
From: Shelley Coleman, Finance Director
CC: Nancy Backus, Mayor
Date: November 2, 2015
Re: 2016 Substantial Need Ordinance No. 6578

Attached is proposed Ordinance No. 6578, establishing a substantial need to increase the 2016 Property Tax Levy above the rate of inflation. The substantial needs cited for this ordinance are increases in labor, services and supply contracts which exceed 1% in 2016. Per King County, this resolution will allow the City to increase the statutory levy basis for the City from \$19,963,800 to \$20,340,533, or approximately \$377,000. This will leave an estimated additional banked capacity of \$2.322M based on this year's levy of \$18,017,836 ($\$20,346,533 - \$18,017,836 = \$2,322,697$).

Therefore, it is recommended that City Council adopt this ordinance to bank property tax capacity for future years.

Both Ordinance No. 6577 (the regular Property Tax Levy) and Ordinance No. 6578 will be reviewed by Council on November 2 (first reading) and on November 16 (final reading). Filing of the adopted ordinances will be made by December 1, as required by the County.

Attachments:

- ❖ 1. Ordinance No. 6578

ORDINANCE NO. 6 5 7 8

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, ESTABLISHING A SUBSTANTIAL NEED FOR AN INCREASE ABOVE THE RATE OF INFLATION TO THE LEVY FOR REGULAR PROPERTY TAXES BY THE CITY OF AUBURN FOR COLLECTION IN 2016 FOR GENERAL CITY OPERATIONAL PURPOSES

WHEREAS, the City Council of the City of Auburn has met and considered its budget for the calendar year 2016; and

WHEREAS, pursuant to RCW 84.55.120 the City Council held public hearings on October 19, 2015 and November 16, 2015, after proper notice was given, to consider the City of Auburn's 2016 budget and the regular property tax levy to support it; and

WHEREAS, the City Council of the City of Auburn, after public hearing, and after duly considering all relevant evidence and testimony presented, has determined that, due to increases in all labor contracts that exceed one percent in 2016 and increases in service and supply contracts that exceed one percent, the City of Auburn finds that there is a need to increase the regular property tax limit factor above the rate of inflation; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The regular property tax limit for the year 2016 shall be one percent (1%).

Section 2. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of the Ordinance, as it being hereby expressly declared that this Ordinance and each section, subsection, sentence, clause or phrase hereof would have been prepared, proposed, adopted and approved and ratified irrespective of the fact that any one or more section, subsection, sentence, clause or phrase be declared invalid or unconstitutional.

Section 3. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 4. Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

FIRST READING: _____

SECOND READING: _____

PASSED: _____

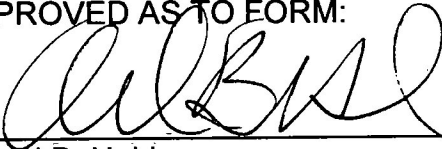
APPROVED: _____

NANCY BACKUS
MAYOR

ATTEST:

Danielle E. Daskam
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid
City Attorney

PUBLISHED: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5178

Date:

October 27, 2015

Department:

CD & PW

Attachments:

[Res 5178](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council adopt Resolution No. 5178.

Background Summary:

Resolution No. 5178 authorizes submission of the 2015 Comprehensive Water Plan (Plan) to King County and the Washington State Department of Health (DOH) for review and approval.

The City of Auburn has developed the 2015 Comprehensive Water Plan, which has been reviewed by the City Council, the Planning Commission, and regulatory and government agencies. Review comments have been incorporated into the Plan and it is ready to be submitted for approval.

The Plan requires formal approvals by King County and DOH with King County's approval required prior to submission to DOH. In order to submit the Plan for approval, the City Council must either adopt the plan by ordinance or approve the plan by resolution. DOH has established a deadline of December 31, 2015 for their approval of the Plan. Failure to meet the DOH deadline could result in the City's Operating Permit Status being lowered, and could affect the City's ability to implement capital improvement and development projects involving the City's water system.

Due to the timeframes for both King County and DOH to complete their approvals by the DOH deadline, staff is requesting that the City Council approve the Plan by Resolution on November 2, 2015.

The City-wide Comprehensive Plan, of which the Comprehensive Water Plan is an element, is currently under review by the Planning Commission and City Council. It is anticipated that the City Comprehensive Plan will begin the adoption process with the Council in December 2015, which will not provide the time necessary to complete the King County and DOH approvals by the December 31, 2015 deadline.

A hard copy of the Comprehensive Water Plan and its Appendices is available for review at the City Clerk's office in City Hall and at the Public Works Front Counter in the City Hall Annex located at 1 East Main Street.

Reviewed by Council Committees:

Councilmember:

Staff: Snyder

Meeting Date: November 2, 2015

Item Number: RES.A

RESOLUTION NO. 5 1 7 8

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, APPROVING THE SUBMITTAL OF THE CITY'S 2015 COMPREHENSIVE WATER PLAN TO KING COUNTY AND THE WASHINGTON STATE DEPARTMENT OF HEALTH FOR REVIEW AND APPROVAL

WHEREAS, the City of Auburn operates a municipal water utility and provides drinking water to its utility customers; and

WHEREAS, the City of Auburn is also required to develop and adopt Comprehensive Plans for its municipal utility operations; and

WHEREAS, in connection with its comprehensive planning, state law provides that the City's Comprehensive Water Plan is to be reviewed and approved by the Washington State Department of Health which has regulatory authority over drinking water systems; and

WHEREAS, the City has developed an updated draft Comprehensive Water Plan; and

WHEREAS, after proper notice published in the City's official newspaper at least ten (10) days prior to the date of the hearing, the Auburn Planning Commission on April 14, 2015 conducted a public hearing to receive public comment on the Comprehensive Water Plan, and no public comments were received; and

WHEREAS, the City of Auburn Planning Commission has recommended approval of the Comprehensive Water Plan.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The City of Auburn 2015 Comprehensive Water Plan is adopted and approved as set forth in Exhibit "A" attached hereto and incorporated herein by reference pending approval from King County and the Washington State Department of Health. City staff is hereby authorized to make minor changes to the approved Comprehensive Water Plan based on comments received from King County and the Washington State Department of Health. Substantive changes shall be approved by the Auburn City Council.

Section 2. The Mayor is authorized to submit to King County and to the Washington State Department of Health the Auburn 2015 Comprehensive Water Plan for the agencies' review and approval.

Section 3. After King County's and the Department of Health's review and approval of the City's 2015 Comprehensive Water Plan, the Comprehensive Water Plan shall be returned to the City Council for incorporation as an element of the City's overall Comprehensive Plan.

Section 3. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 4. This Resolution shall be in full force and effect upon passage and signatures hereon.

DATED and SIGNED this ____ day of _____ 2015.

CITY OF AUBURN

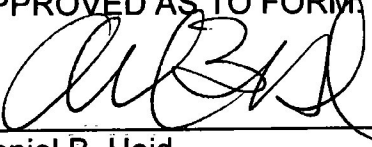
Resolution No. 5178
October 27, 2015
Page 2

NANCY BACKUS
MAYOR

ATTEST:

Danielle E. Daskam,
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid,
City Attorney

EXHIBIT “A”

2015 COMPREHENSIVE WATER PLAN

An electronic version of the Final 2015 Comprehensive Water Plan can be found on the City's website at:

Main Document:

<http://weblink.auburnwa.gov/External/docview.aspx?dbid=0&openfile=true&id=269549>

Appendices:

<http://weblink.auburnwa.gov/External/browse.aspx?startid=269523>



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5180

Date:

October 28, 2015

Department:

Administration

Attachments:

[Resolution No. 5180](#)

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Hinman

Meeting Date: November 2, 2015

Item Number: RES.B

RESOLUTION NO. 5180

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, APPROVING THE LODGING
TAX GRANT DISBURSEMENTS RECOMMENDED BY THE
AUBURN LODGING TAX ADVISORY COMMITTEE AND
THE AUBURN TOURISM BOARD**

WHEREAS, the City of Auburn has businesses within its corporate limits that collects lodging tax dollars in accordance with Chapter 67.28 of the Revised Code of Washington (RCW); and

WHEREAS, the City of Auburn has a lodging tax advisory committee, the Auburn Lodging Tax Advisory Committee, established pursuant to Chapter 2.76 of the Auburn City Code (ACC), in accordance with RCW 67.28.1817; and

WHEREAS, the City of Auburn also has a tourism board, the Auburn Tourism Board, established pursuant to Chapter 2.77 ACC; and

WHEREAS, in accordance with ACC 2.76.040, the Lodging Tax Advisory Committee shall make recommendations to the City Council on tourism promotion and tourism related issues; and

WHEREAS, pursuant to ACC 2.77.060, the Lodging Tax Advisory Committee shall assist the City Council in formulating strategies for tourism related activities and programs geared to promote the city of Auburn as a tourist destination, and shall make recommendations to the City Council on tourism promotion and tourism related issues; and

WHEREAS, on October 20, 2015, the Auburn Lodging Tax Advisory Committee met to consider proposals for expending lodging tax dollars (taxes collected in accordance with Chapter 67.28 RCW), and consider proposals from various different potential recipients in terms of expanding lodging tax dollars in a way to promote the City of Auburn as a tourist destination; and

WHEREAS, after the October 20, 2015, meeting, the Lodging Tax Advisory Committee voted on the proposals and requests they received for expenditure of lodging tax dollars; and

WHEREAS, the Lodging Tax Advisory Committee have submitted their recommendations for expenditure of lodging tax dollars to the City Council for consideration and approval.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. Approval of Recommendations. The City Council hereby approves and endorses the expenditure of lodging tax dollars in accordance with the lodging tax disbursements recommended by the Auburn Lodging Tax Advisory Committee , as shown on the lodging tax grants/recommended disbursements list, a copy of which is attached hereto, marked as exhibit "A" and Incorporated herein by this reference.

Section 2. Implementation. The Mayor is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. Effective Date. This Resolution shall take effect and be in full force upon passage and signatures hereon.

Dated and Signed this _____ day of _____, 2015.

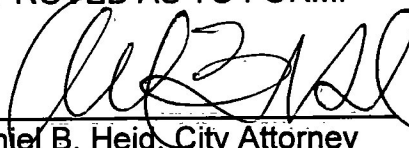
CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:



Daniel B. Heid, City Attorney

RESOLUTION NO. 5180, EXHIBIT A

Lodging Tax Grant

Event: The Magical Night of Giving, The Outlet Collection

**Approved Amount
\$1,500.00**

Amount Requested: \$1,500.00

LTAC Vote was Unanimous

Comments:

- **Fund is for advertising**
- **Does put heads in beds**

Event: Veterans Day Band Competition

**Approved Amount
\$500.00**

Amount Requested: \$500.00

LTAC Vote was Unanimous

Comments:

- **Fund is for Program & Buttons**
- **Does put heads in beds**

Total:

**Total Approved Amount
\$2,000.00**