

**CITY OF AUBURN  
INTEROFFICE MEMORANDUM**

TO: Fire Relief and Pension Board  
Mayor Nancy Backus, Chair  
Jamie Thomas, Finance Director  
Bill Petersen, Member  
Robert Wigley, Member

FROM: Shawn Campbell, City Clerk

DATE: October 31, 2022

SUBJECT: **FIRE RELIEF AND PENSION BOARD AGENDA  
FOR TUESDAY, NOVEMBER 1 2022 AT 2:30 PM**

**VIRTUAL AND IN PERSON  
COUNCIL CHAMBER – AUBURN CITY HALL**

**FIRE RELIEF AND PENSION BOARD  
NOVEMBER 1, 2022 AT 2:30 PM  
AGENDA**

I. CALL TO ORDER

II. VIRTUAL PARTICIPATION

The Auburn City Fire Relief and Pension Board Meeting scheduled for Tuesday, November 1, 2022 at 2:30 pm will be held virtually and in person.

To attend the meeting virtually please click the link or enter the meeting ID into the Zoom app or call into the meeting at the phone number listed below.

Join from a PC, Mac, iPad, iPhone or Android device:

<https://us06web.zoom.us/j/84960325769>

One tap mobile  
+12532158782,,84960325769# US (Tacoma)

Dial by your location  
253 215 8782 US (Tacoma)  
877 853 5257 US Toll-free

Meeting ID: 849 6032 5769

III. APPROVAL OF MINUTES

- A. Minutes of the August 9, 2022, Fire Relief and Pension Board meeting.  
*(Recommendation: Board approve the August 9, 2022, minutes as distributed.)*

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

- A. Approval of Claims  
*(Recommendation: Board approve the pension and healthcare benefit payments between July 1, 2022 through September 30, 2022)*
- B. Election for the 2023-2024 Board Member Position  
Board Secretary Campbell to inform Boardmembers of the timeline for the election.

VI. ADJOURNMENT

**FIRE RELIEF AND PENSION BOARD**  
**August 9, 2022 2:30 PM**  
**VIRTUAL AND IN PERSON**  
**COUNCIL CHAMBER – AUBURN CITY HALL**  
**MINUTES**

I. CALL TO ORDER

Mayor Nancy Backus called the meeting to order at 2:32p.m. The meeting was held virtually. Fire Relief and Pension Board Members present included Mayor Backus, Finance Director Thomas, Fire Relief and Pension retiree Bill Petersen and Fire Relief Pension retiree Bob Wigley.

II. VIRTUAL PARTICIPATION

The meeting was held virtually and in person

III. APPROVAL OF MINUTES

A. Minutes of the November 2, 2021 Fire Relief and Pension Board meeting.

Motion by Member Petersen, second by Member Wigley to approve the November 2, 2021 minutes.

MOTION CARRIED UNANIMOUSLY. 4-0

IV. UNFINISHED BUSINESS

There was no unfinished business.

V. NEW BUSINESS

A. Approval of Claims

Motion by Member Petersen, second by Member Wigley to approve the expenses of the Fire Relief and Pension Fund.

Director Thomas stated the first column should be 2021 Quarter 4.

The Board discussed spousal payments for deceased retirees.

MOTION CARRIED UNANIMOUSLY. 4-0

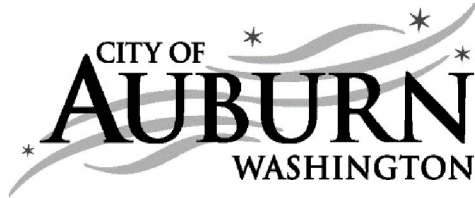
VI. ADJOURNMENT

There being no further business to come before the Fire Relief and Pension Board, the meeting adjourned at 2:36 p.m.

APPROVED THIS 1<sup>st</sup> DAY OF NOVEMBER, 2022.

\_\_\_\_\_  
NANCY BACKUS, MAYOR

\_\_\_\_\_  
Shawn Campbell, City Clerk



## Interoffice Memorandum

**To:** Fire Pension Board  
**From:** Jamie Thomas, Finance Director  
**Date:** November 1, 2022  
**Re:** Fire Relief and Pension Benefits

The following information is for the review and approval to the Fire and Relief and Pension Board at their quarterly meeting, scheduled for November 1, 2022.

### Approval of Claims

**2022 payments** not yet approved: \$47,811.48 has been paid in fire pension benefits for the pay period July 1, 2022 – September 30, 2022 and \$5,9042.55 has been paid July 1, 2022 – September 30, 2022 for healthcare benefits.

EE Name	Beneficiary	2022 Quarter 3	
		Salary	Benefits
Dodd, John T		\$ -	\$ 1,188.51
Henderson, Edward L	Henderson, Eveline	6,246.90	-
Kosko, Alan D		3,149.70	1,188.51
Nixon, Ray M	Nixon, Dorothy	2,655.00	-
Partridge, Kenneth	Partridge, Jeanne	4,116.36	-
Petersen, William R		4,315.20	1,188.51
Reno, Robert Eugene	Reno, Annette	6,584.76	-
Shropshire, Monroe S	Shopshire, Meredith	4,330.68	-
Tinsley, William T	Tinsley, Mary Jane	8,106.30	-
Volstad, Dale T		1,374.60	1,188.51
Wigley, Robert S		6,931.98	1,188.51
<b>Total</b>		<b>\$ 47,811.48</b>	<b>\$ 5,942.55</b>

**CITY OF AUBURN  
INTER-OFFICE MEMORANDUM**

**TO:** All Fire Relief and Pensioners

**FROM:** Shawn Campbell, Fire Relief and Pension Board Secretary

**DATE:** November 1 , 2022

**RE:** Fire Relief and Pension Board Representative Election

Below is the election schedule for the term of Board Member to the Auburn Fire Relief and Pension Board. The term runs from January 1, 2023 to December 31, 2024.

Any member wishing to run for the **Fire Relief and Pension Board** representative, must nominate himself or herself on the enclosed form. Only those nominating themselves will be placed on the election ballot.

Please be aware that pursuant to state law only those subject to the Fire Relief and Pension Board may serve as a board member, if elected. If only one nomination is received that person will automatically become the duly appointed Boardmember.

Enclosed is a nomination form, which can be completed and returned to me.

**ELECTION SCHEDULE**

**Nomination requests mailed – November 8, 2022**  
**Nominations due secretary 5:00 p.m. – November 22, 2022**  
**Ballots Mailed – November 24, 2022**  
**Ballots Due Postmarked by – November 30, 2022**  
**Ballots Counted 3:00 p.m. – December 14, 2022**

Ballots will be counted in the City Clerk's office. Anyone wishing to witness the ballot opening is welcome to attend virtually. Please contact the City Clerk at 253-931-3055 to receive the Zoom link.

Notification to nominees of election results will be on December 14, 2022.