

MOUNTAIN VIEW CEMETERY BOARD MINUTES

Tuesday, October 13, 2015

2:00 PM

Members Present: Arnie Galli, Robert Rakos and Warren Olson

Members Absent: Judi Roland and Jeanne Coffey

Staff Present: Craig Hudson and Immer Chevalier

Call to Order: The meeting was called to order at 2:00 pm by Warren Olson

Review of August 11, 2015 Minutes: The August 11, 2015 Minutes were moved for approval.

Old Business:

- CemSites Cemetery Software Update – CemSites is going well. Transition into the new software has left some dirty data from the HMIS old software that will take probably 1-2 years to clean. HMIS still in business but after talking to other cemeteries it felt better going with CemSites.
- Office Assistant – Position will go through City Council in November. Approved for next year's budget.
- Booth Modular Home – Working on getting rid of it. Currently cemetery pays close to \$500 a month to lock up/security and it will in the best interest of the cemetery to have someone on location.

New Business:

- Memory Heights Development – The cemetery had 650 tons of sandy loam brought in. Everything was spread out, hydro seeded and starting to see grass. Before the end of the year it will be mowed. Next year will be measured out, fenced and irrigated. The cemetery hasn't had problems with water so far. Recently cleaned up grave piles. TruGreen came up and laid down a fall application of the fertilizer and pesticide.
- New Columbarium – The new columbarium is a 95 niche that will have an eagle on top. The eagle and the columbarium are made out of granite with granite foundation. It should be at the cemetery mid to late fall. The most expensive niche will be \$3,800. Just in niches is projected to have \$300,000 in revenues.

- **Family Estates** – Mrs. Harkey would like to move her husband's cremains, who is currently in Forest Walk, to a private family area. Currently, Mrs. Harkey has a private columbarium and she would like an area that stands alone with "Forest Walk" look. There is an area just outside Forest Walk that could be develop for that purpose. It wouldn't have any fencing or walls. This area will have to comply with the policies and procedures of the cemetery. People will be able to walk in there. Board recommends to stay away from the word "private" and use "built-to-suit". Basically the cemetery will be pre-selling an area to develop in the near future. The revenues generated by this project could be used for other potential projects at the cemetery. The cemetery will designate Family Estate areas to offer to public. This will open more options to the community.
- **Gapon Upright Monument** – The Gapon family purchased an upright monument without consulting with the cemetery. The memorial was dropped off at Pacific Coast Memorial where pictures were taken and sent to Craig. The monument is not in good condition and part marble, which is not allowed per cemetery policy and procedures. Because of material and poor condition the board voted not to approve this monument at the cemetery.

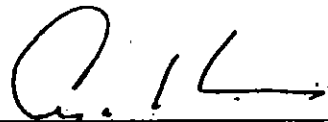
Reports:

- Budget Update

August	\$90,754
September	\$90,300

Adjournment: The meeting was adjourned at 3:09 pm by Warren Olson

Approved



Craig Hudson
Cemetery Manager

Date

Nov. 12, 2015