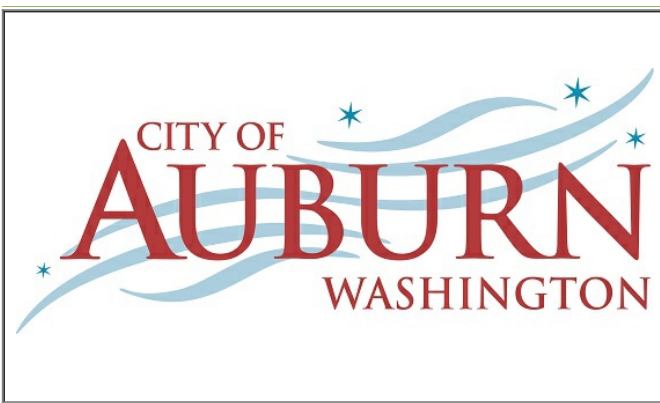


|                                                                                   |                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><b>City Council Study Session Community Wellness Special Focus Area</b><br/> <b>October 10, 2022 - 5:30 PM</b><br/> <b>City Hall Council Chambers</b><br/> <b>AGENDA</b><br/> <b>Watch the meeting LIVE!</b></p> <p><b>Watch the meeting video</b><br/> Meeting videos are not available until 72 hours after the meeting has concluded.</p> |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**I. CALL TO ORDER**

**II. PUBLIC PARTICIPATION**

**A. Public Participation**

The Auburn City Council Study Session Meeting scheduled for Monday, October 10, 2022 at 5:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the below number or click the link:

Telephone: 253 215 8782

Toll Free: 888 475 4499

Zoom: <https://us06web.zoom.us/j/87905894884>

**B. Roll Call**

**III. AGENDA ITEMS FOR COUNCIL DISCUSSION**

**A. Ordinance No.6883 - Utility Rate Amendment (Thomas) (60 Minutes)**

FCS Utility Rate Study Presentation

**B. Ordinance No. 6887 (Gaub) (5 Minutes)**

An Ordinance granting Sprint Communications Company, L.P. a Delaware Corporation, a franchise for telecommunications

**IV. COMMUNITY WELLNESS DISCUSSION ITEMS**

**A. Human Services Funding Overview 2023/2024 Grant Funding (Tate) (30 Minutes)**

Overview of the 2023/2024 Human Services Grant Funding Application and Review Process

## V. ADJOURNMENT

*Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.*



## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Ordinance No.6883 - Utility Rate Amendment (Thomas) (60 Minutes)

**Date:**

October 5, 2022

**Department:**

Finance

**Attachments:**

[FCS Utility Rate Study Presentation](#)

**Budget Impact:**

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

**Administrative Recommendation:**

For discussion only.

**Background for Motion:****Background Summary:**

The City of Auburn provides water, sewer, and stormwater services to its utility customers. In 2022, the City contracted with FCS Group to perform a Water, Sewer, and Stormwater Rate Study to review the adequacy of existing rates and to propose new rates as appropriate.

The FCS study elements completed to date include a review of "revenue requirements" for each utility, which encompass the costs that the City needs to recover on an ongoing basis from utility ratepayers.

This discussion will review the work performed by FCS Group and summarize their findings.

**Reviewed by Council Committees:**

**Councilmember:** Baggett

**Staff:**

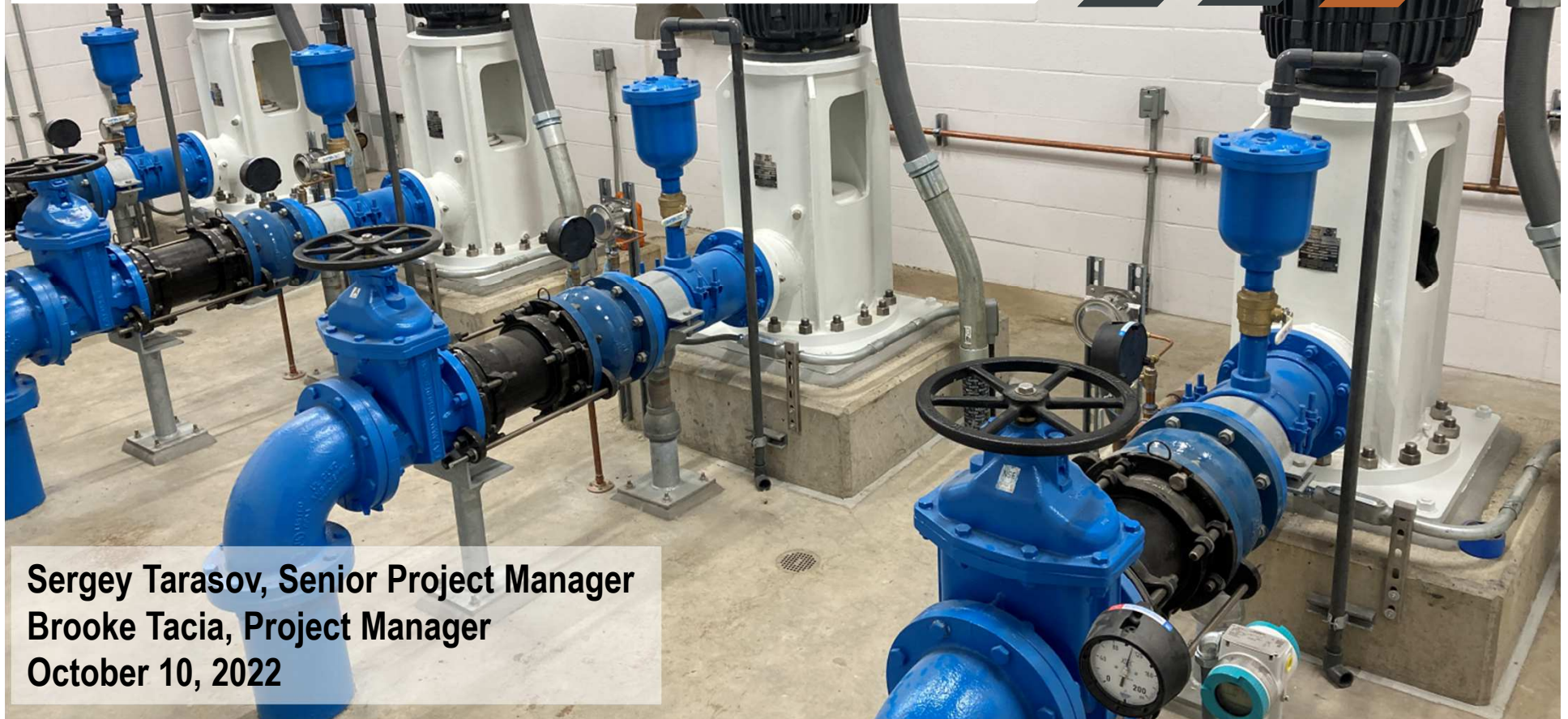
Thomas

**Meeting Date:** October 10, 2022

Item Number:



# Utility Rate Study 2022



**Sergey Tarasov, Senior Project Manager**  
**Brooke Tacia, Project Manager**  
**October 10, 2022**



# Discussion Overview

- **Background**
- **Overview of the rate setting process**
- **Key assumptions**
- **Fiscal policies**
- **Summary of findings**
  - » Water
  - » Sewer
  - » Stormwater
- **Next steps**
- **Questions**

## **Rate Setting Background**

- **Last comprehensive rate study for water, sewer and stormwater utilities completed in 2018**
- **Resulted in a four-year rate strategy for each utility**

| Utility    | 2019 | 2020 | 2021 | 2022 |
|------------|------|------|------|------|
| Water      | 3.4% | 3.4% | 3.4% | 3.4% |
| Sewer      | 2.4% | 2.4% | 2.4% | 2.4% |
| Stormwater | 1.7% | 1.7% | 1.7% | 1.7% |

- **Rate strategy included:**
  - » Strategy to begin funding renewal and replacement needs for each utility
  - » Continued to progress classes towards cost of service
- **Revisit rates every 3-5 years to evaluate progress**



# Overview of Rate Setting Process

## Financial Policies – Set the Management Foundation



**Step 1:**  
**Revenue Requirement**  
(defining overall needs)

Revenue

O&M

Economic Factors

Capital

Reserves

**Step 2:**  
**Cost of Service**  
(equity evaluation)

Define Customer Classes

Allocate Costs

**Step 3:**  
**Design Rates**  
(collect target revenue)

Fixed Charges

Variable Charges

# **Revenue Requirement Overview**

- **Determine the amount of annual revenue necessary to fund all financial obligations on a stand-alone basis**
  - » Operating and maintenance expenses
  - » Debt service (principal & interest)
  - » Capital costs
- **Meet financial parameters and targets**
  - » Debt service coverage ratios
  - » Maintain reserve balances
- **Evaluate revenue sufficiency over multi-year period**
- **Develop rate plan to balance financial needs and minimize customer impacts**



# Key Assumptions

- **Study period 2023 – 2028**
  - » Projected through 2042
  - » Rate setting period 2023-2025
- **Projected rate revenue based on 2021 customer statistics plus growth**
  - » Growth based on historical trends for each utility (0.40% - 0.62% annually)
- **New debt needed for capital projects**
  - » Revenue Bonds: 20-year term, 5.0% interest rate, 1.0% issuance cost
  - » DWSRF Loans: 20-year term, 1.75% interest rate
    - Water only

## **Key Assumptions (cont.)**

- **2022 budget used as baseline – various escalation factors used for future years**
  - » City utility taxes – 11.5% (up from 7.0% during 2018 study)
  - » King County Treatment Charges – 5.75% annual increase 2023-2027, 9.0% in 2028
  - » All other inflation – ranges from 3.4% - 3.95%
  - » Includes program requests from 2023/2024 budget

# Revenue Requirement: Financial Policies

- Help guide the financial management of the City

| Policy                             | Purpose                                                                                                         | Target                                                                                                                                                          |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Reserve</b>           | To provide sufficient cash flow to meet daily operating expenses (short-term, annual revenue cycles)            | Water (90 Days O&M): \$2.9 mil - \$3.4 mil<br>Sewer (60 Days O&M): \$1.5 mil - \$1.9 mil<br>Storm (60 Days O&M): \$1.5 mil - \$1.9 mil                          |
| <b>Capital Contingency Reserve</b> | To provide a source of funding for emergency repairs, unanticipated capital, and project cost overruns.         | <u>1.0% of Plant-In-Service:</u><br>Water: \$1.9 mil - \$2.4 mil<br>Sewer: \$1.2 mil - \$1.4 mil<br>Storm: \$1.1 mil - \$1.3 mil                                |
| <b>System Reinvestment Funding</b> | To ensure ongoing system integrity through reinvestment in the system.                                          | <u>Phase in depreciation:</u><br>Water: \$2.8 mil - \$4.5 mil (84% - 2028)<br>Sewer: \$25k - \$1.7 mil (60% - 2028)<br>Storm: \$1.9 mil - \$2.7 mil (100% 2028) |
| <b>Debt Service Coverage</b>       | To ensure compliance with existing loan/debt covenants and maintain credit worthiness for future debt issuance. | Minimum Bond Covenant Requirement 1.25                                                                                                                          |

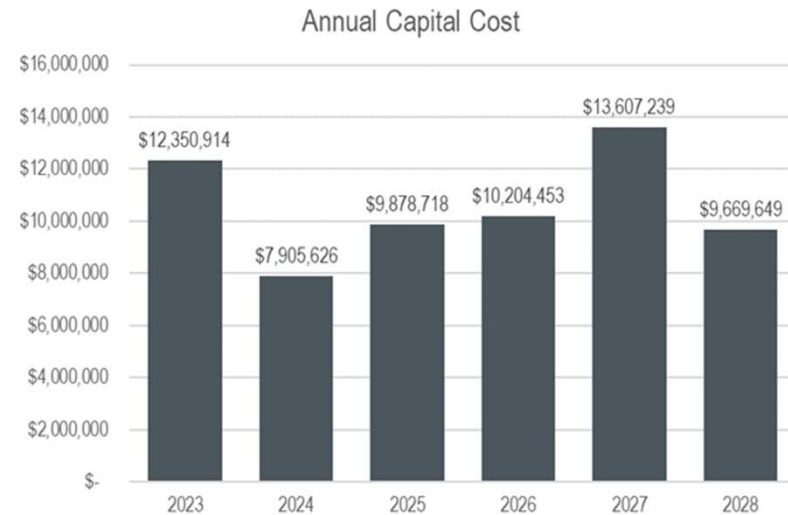


# **Water Revenue Requirement**

Slide 9

# Key Components - Water

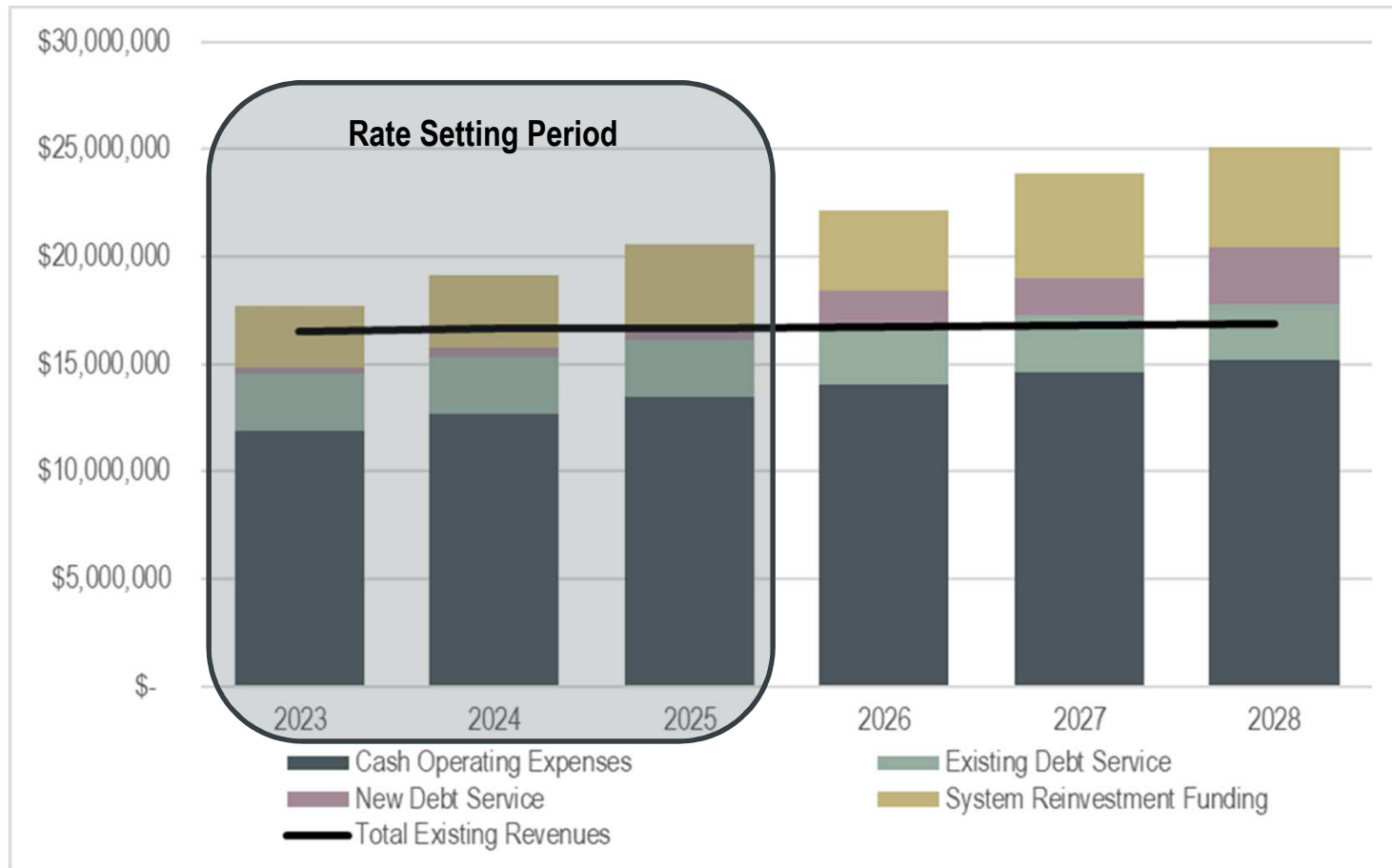
| Description           | Water 2023 - 2028       |
|-----------------------|-------------------------|
| Existing Revenue      | \$16.6 mil - \$16.9 mil |
| O&M Expenses          | \$11.7 mil - \$13.8 mil |
| Existing Debt Service | \$2.7 mil               |
| New Debt Service      | \$311 k - \$2.6 mil     |
| System Reinvestment   | \$2.8 mil - \$4.5 mil   |
| Total CIP (2023-2028) | \$63.6 million          |



- **\$63.6 million in capital projects funded by reserves, dedicated rate funding, new debt proceeds, system development charge revenues, and grants.**
  - » Total new debt: \$31.2M
    - DWSRF loans: \$6.7M in 2022/2023
    - Revenue bonds: \$14.5M in 2026, \$10.0M in 2028
- **O&M expenses include Facilities Master Plan bond funding beginning 2025**



# Water Revenue Requirement Summary



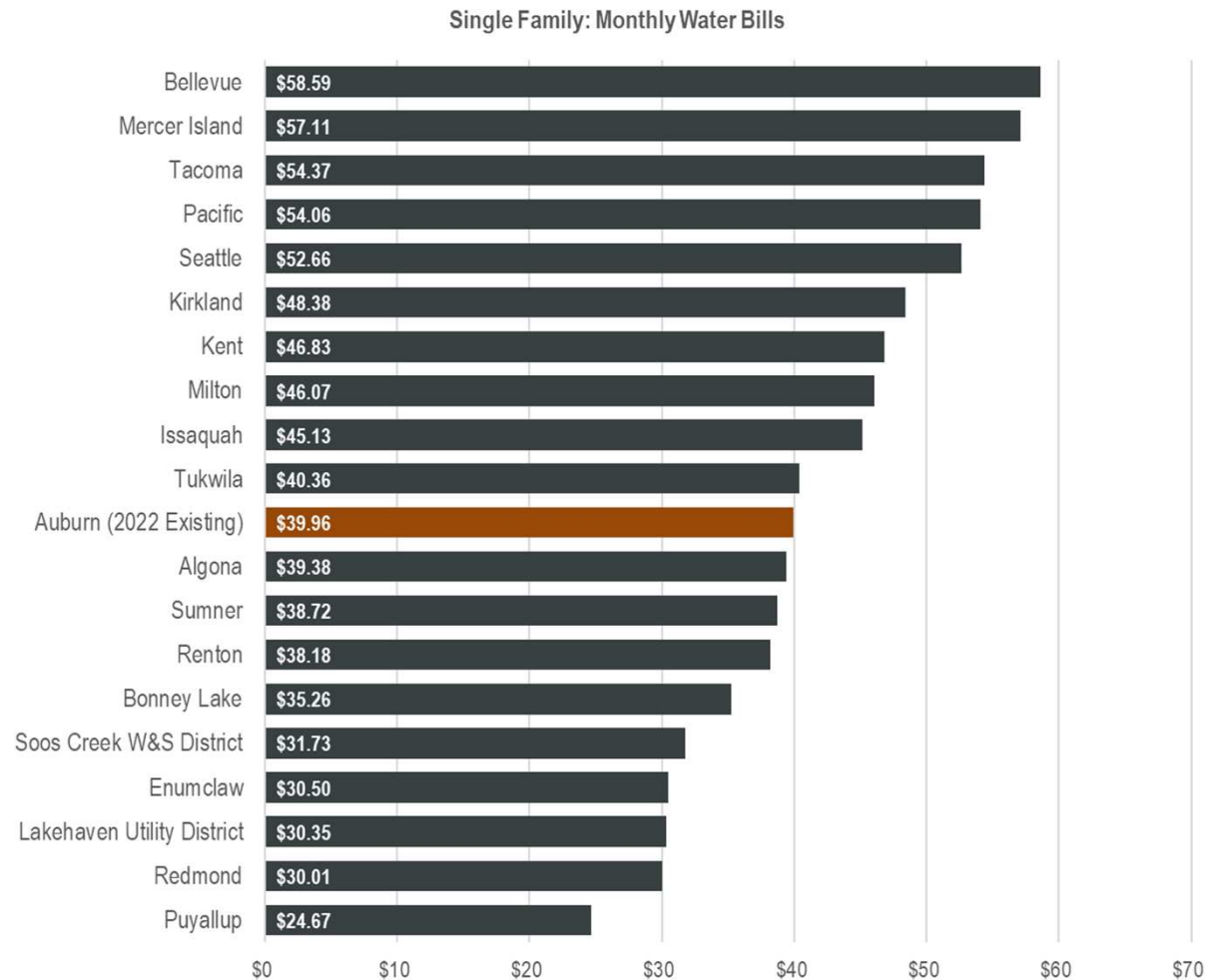
| Sample Water Bill           | Existing | 2023         | 2024         | 2025         | 2026         | 2027         | 2028         |
|-----------------------------|----------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Proposed Increases</b>   |          | <b>7.50%</b> | <b>7.50%</b> | <b>7.50%</b> | <b>7.50%</b> | <b>7.50%</b> | <b>5.00%</b> |
| Sample Residential Mo. Bill | \$ 39.96 | \$ 42.96     | \$ 46.18     | \$ 49.64     | \$ 53.37     | \$ 57.37     | \$ 60.24     |
| \$ Difference               |          | \$ 3.00      | \$ 3.22      | \$ 3.46      | \$ 3.72      | \$ 4.00      | \$ 2.87      |

FCS GROUP **Note:** assumes 3/4" or smaller meter and 6 ccf of monthly usage

Slide 11



# Water Single Family Monthly Rate Comparison



**Notes:**

- 1.) Assumes 3/4" or smaller meter and 6 ccf of monthly usage
- 2.) Includes utility tax, where applicable

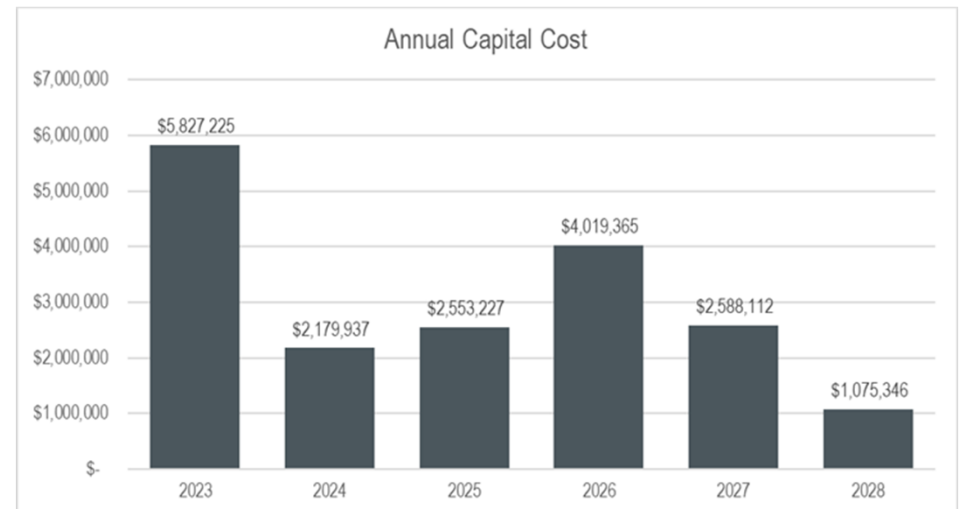


# Sewer Revenue Requirement

Slide 13

# Key Components - Sewer

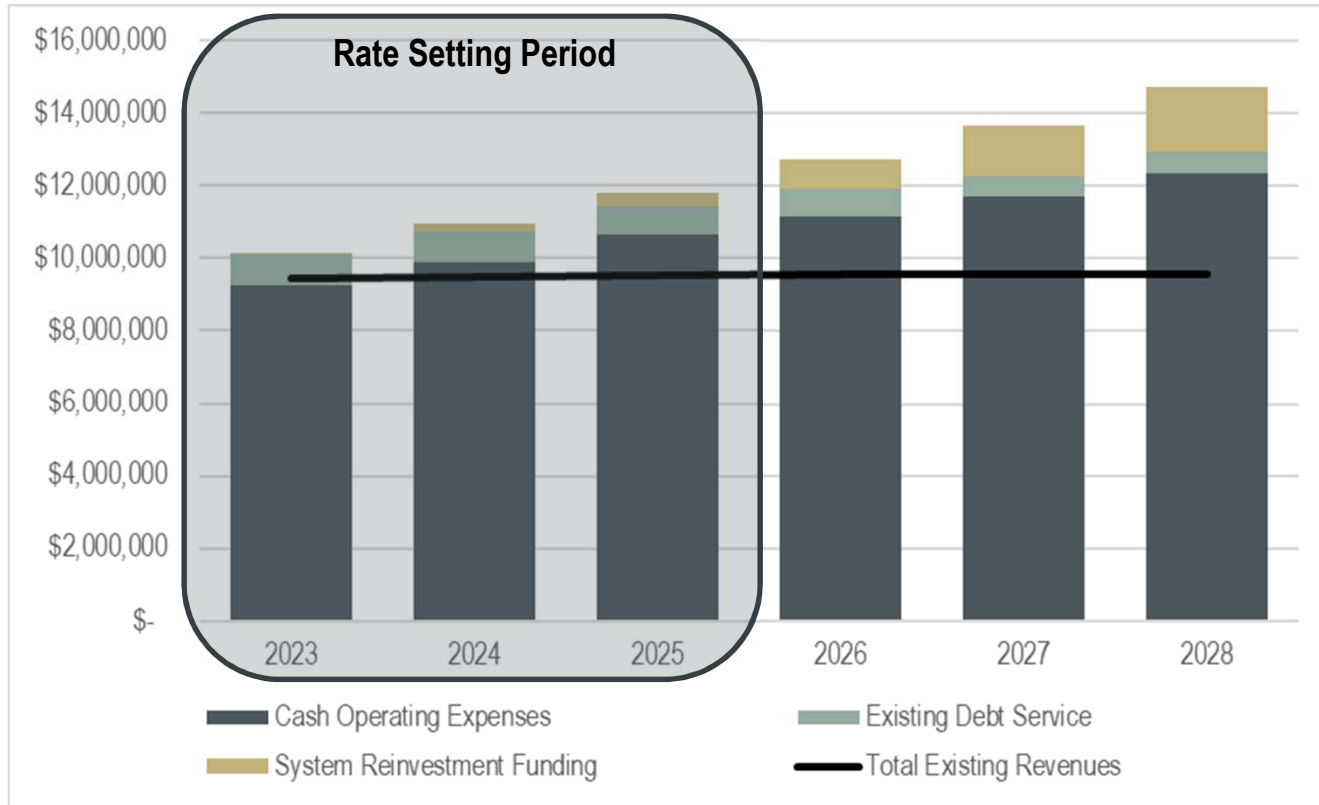
| Description              | Sewer 2023 - 2028       |
|--------------------------|-------------------------|
| Existing Revenue         | \$30.3 mil - \$38.6 mil |
| O&M Expenses             | \$9.1 mil - \$11.6 mil  |
| King County Metro Charge | \$20.9 mil - \$29.0 mil |
| Existing Debt Service    | \$854 k - \$559 k       |
| System Reinvestment      | \$25k - \$1.7 mil       |
| Total CIP (2023-2028)    | \$18.2 million          |



- **\$18.2 million in capital projects funded by reserves, dedicated rate funding and system development charge revenues.**
  - » No new debt forecast to fund capital projects
- **O&M expenses include:**
  - » Facilities Master Plan bond funding beginning 2025
  - » New FTEs
    - One new maintenance FTE in 2023
    - Partial water resource FTE in 2024



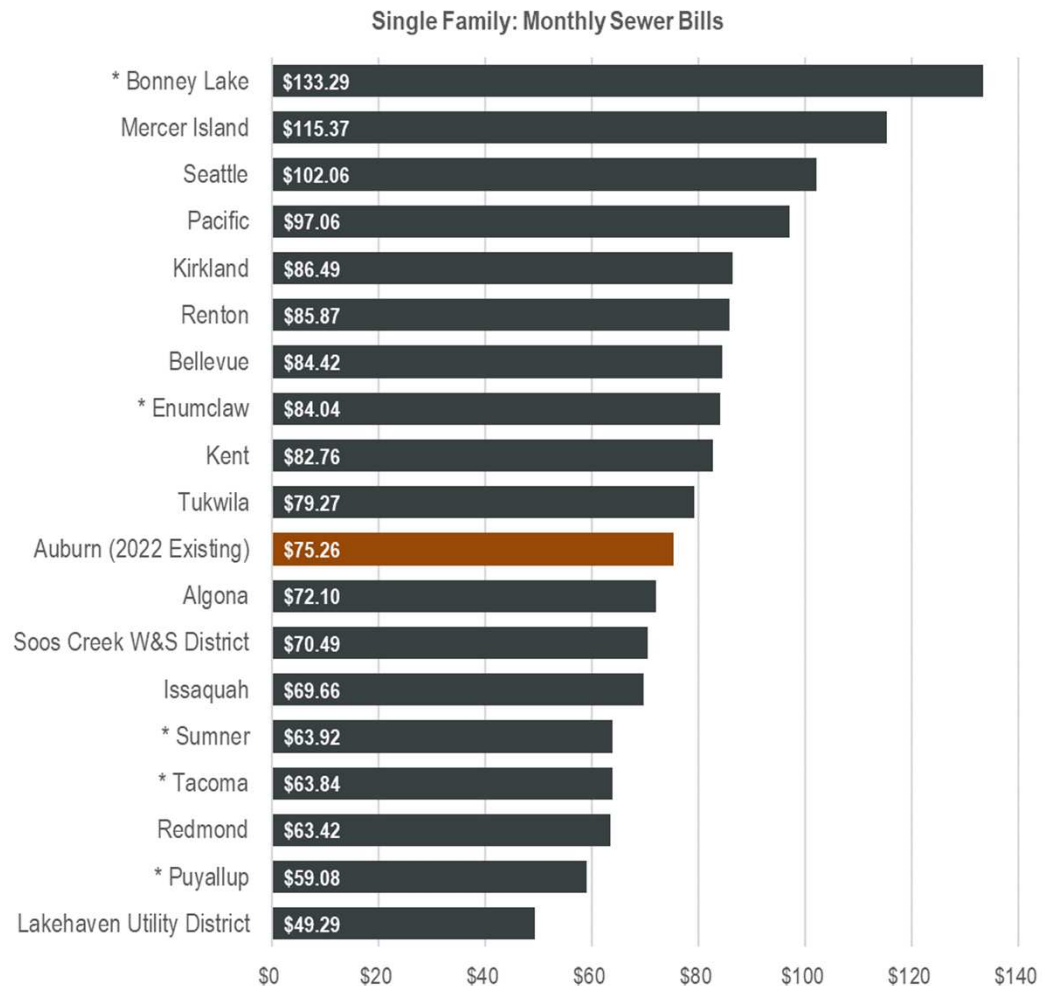
# Sewer Revenue Requirement Summary



| Sample Sewer Bill                           | Existing        | 2023            | 2024            | 2025            | 2026            | 2027             | 2028             |
|---------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|------------------|
| <b>Proposed Increases - City Portion</b>    |                 | <b>7.50%</b>    | <b>7.50%</b>    | <b>7.50%</b>    | <b>7.50%</b>    | <b>7.50%</b>     | <b>7.50%</b>     |
| Sample Residential Mo. Bill - Auburn        | \$ 25.99        | \$ 27.94        | \$ 30.03        | \$ 32.29        | \$ 34.71        | \$ 37.31         | \$ 40.11         |
| \$ Difference                               |                 | \$ 1.95         | \$ 2.10         | \$ 2.25         | \$ 2.42         | \$ 2.60          | \$ 2.80          |
| Sample Residential Mo. Bill - KC            | \$ 49.27        | \$ 52.11        | \$ 55.11        | \$ 58.28        | \$ 61.64        | \$ 65.19         | \$ 71.06         |
| \$ Difference                               |                 | \$ 2.84         | \$ 3.00         | \$ 3.17         | \$ 3.36         | \$ 3.55          | \$ 5.87          |
| <b>Combined Residential Mo.Bill - Total</b> | <b>\$ 75.26</b> | <b>\$ 80.05</b> | <b>\$ 85.14</b> | <b>\$ 90.57</b> | <b>\$ 96.35</b> | <b>\$ 102.50</b> | <b>\$ 111.17</b> |
| \$ Difference                               |                 | \$ 4.79         | \$ 5.10         | \$ 5.42         | \$ 5.78         | \$ 6.15          | \$ 8.67          |



# Sewer Single Family Monthly Rate Comparison



**Notes:**

- 1.) Assumes 3/4" or smaller meter and 6 ccf of monthly usage
- 2.) Includes utility tax, where applicable

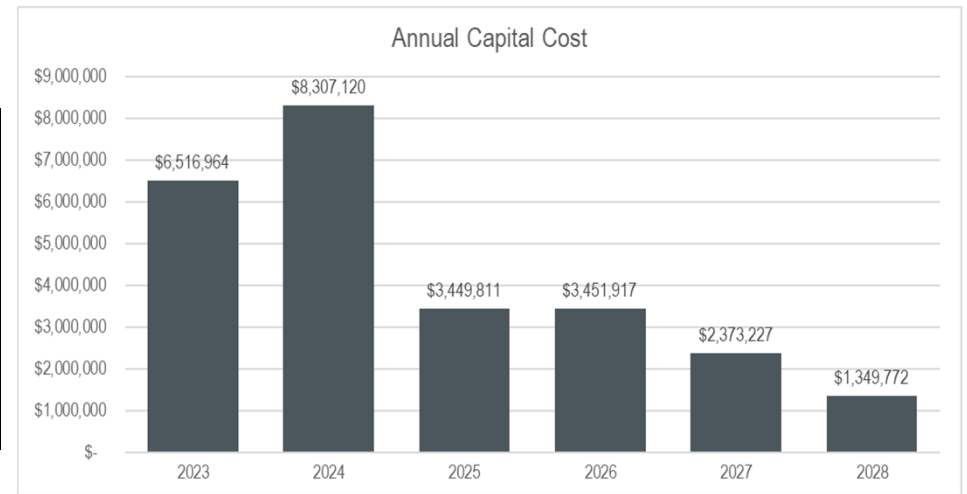


# **Stormwater Revenue Requirement**

Slide 17

# Key Components - Stormwater

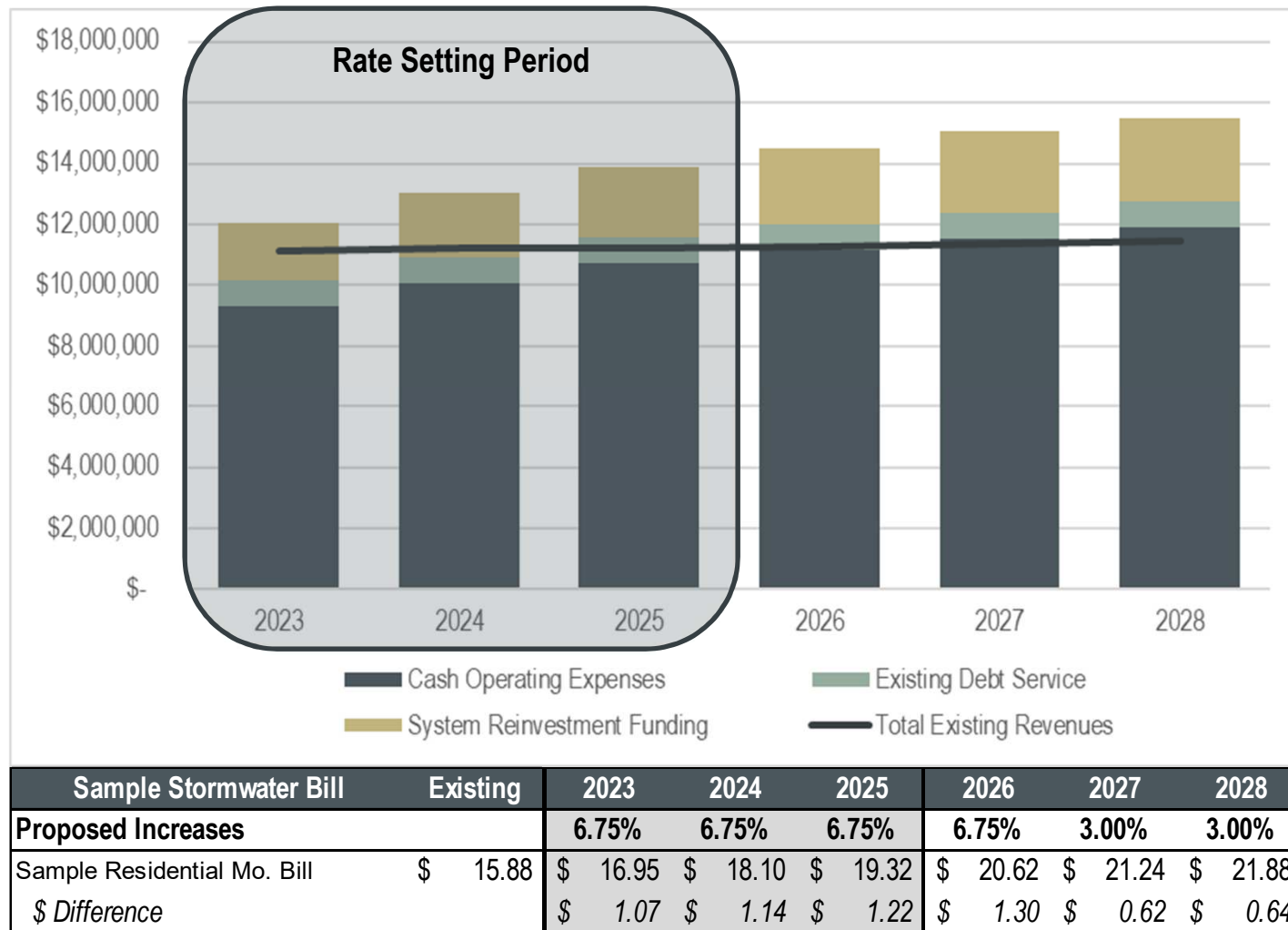
| Description           | Storm 2023 - 2028       |
|-----------------------|-------------------------|
| Existing Revenue      | \$11.1 mil - \$11.4 mil |
| O&M Expenses          | \$9.2 mil - \$11.4 mil  |
| Existing Debt Service | \$843 k - \$840 k       |
| System Reinvestment   | \$1.9 mil - \$2.7 mil   |
| Total CIP (2023-2028) | \$25.4 million          |



- **\$25.4 million in capital projects funded by reserves, dedicated rate funding, system development charges revenues, and grants.**
  - » No new debt forecast to fund capital projects
- **O&M expenses include:**
  - » Facilities Master Plan bond funding beginning 2025
  - » New FTEs
    - Two new maintenance FTEs in 2023
    - Partial water resource FTE in 2024



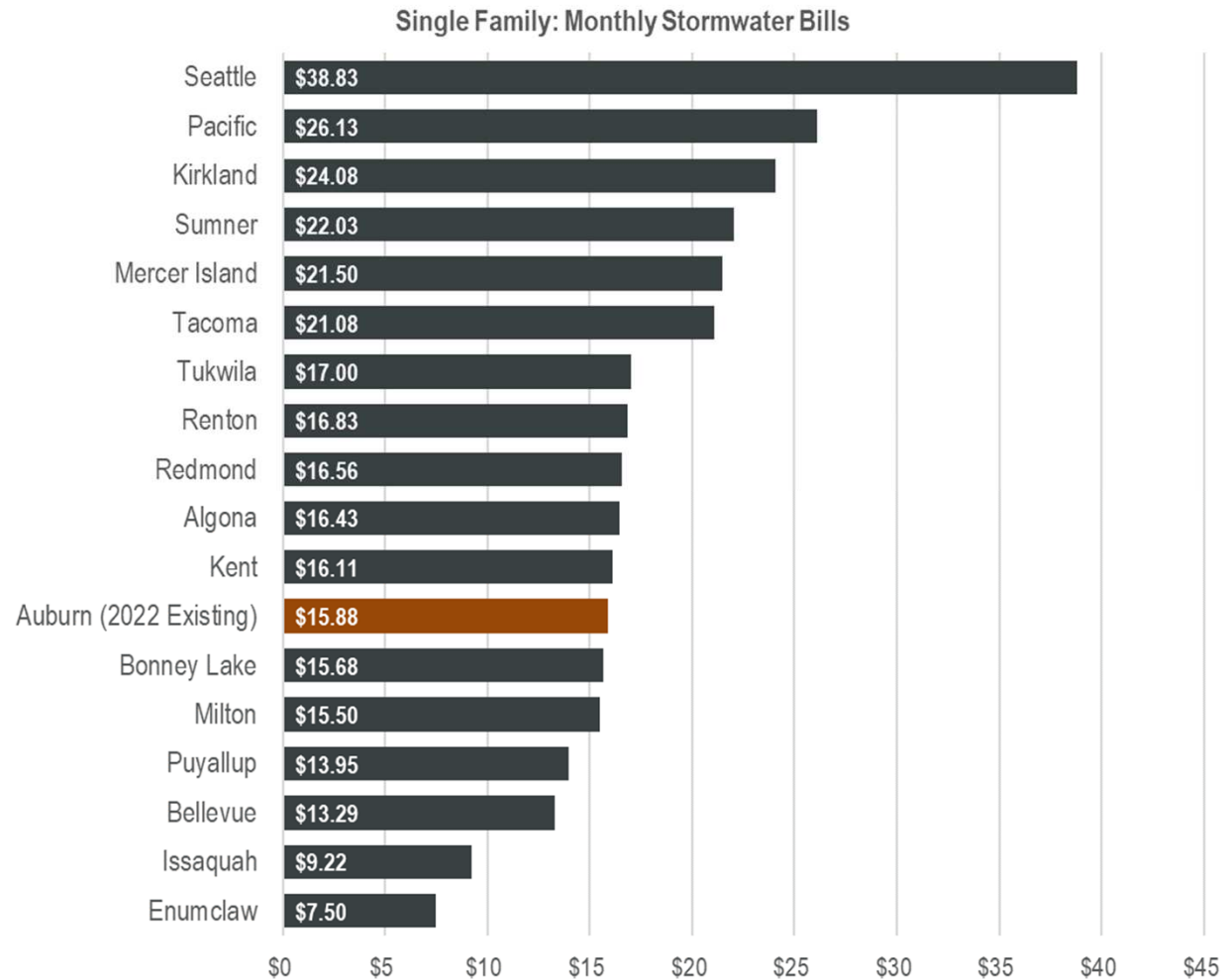
# Stormwater Revenue Requirement Summary



Note: One Single Family Unit



## Stormwater Single Family Monthly Rate Comparison



**Notes:**

- 1.) Assumes one single family unit and/or 4,000 sq ft per ESU
- 2.) Includes utility tax, where applicable

## Next Steps

- **Incorporate feedback**

- » Revenue requirement - move forward with the following:

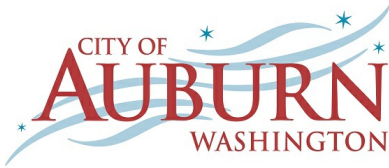
| Utility    | 2023  | 2024  | 2025  | 2026  | 2027  | 2028  |
|------------|-------|-------|-------|-------|-------|-------|
| Water      | 7.50% | 7.50% | 7.50% | 7.50% | 7.50% | 5.00% |
| Sewer      | 7.50% | 7.50% | 7.50% | 7.50% | 7.50% | 7.50% |
| Stormwater | 6.75% | 6.75% | 6.75% | 6.75% | 3.00% | 3.00% |

- **Next steps**

- » Cost of service analysis
- » Rate design
- » Wholesale

- **Rates effective January 1, 2023**





## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Ordinance No. 6887 (Gaub) (5 Minutes)

**Department:**

Public Works

**Attachments:**

[Draft Ordinance No. 6887](#)

**Date:**

September 30, 2022

**Budget Impact:**

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

**Administrative Recommendation:**

For discussion only.

**Background for Motion:****Background Summary:**

Section 20.02.040 of the Auburn City Code requires a franchise for any telecommunications carrier or operator to use public ways of the City and to provide telecommunications services to any person or areas inside or outside of the City.

Sprint Communications Company, L.P. has applied for a new franchise agreement to continue to operate their existing fiber optic telecommunications facilities located in the public way in 6 east/west road crossings through the Union Pacific Rail Road property that runs north/south through the City as their current agreement is in a month to month status. Sprint does not currently serve any customers inside of the city limits from the existing facilities. The proposed agreement is consistent with the City's standard franchise agreement language.

A public hearing to consider this application and take public comment is scheduled before the City Council on October 17, 2022 in accordance with Auburn City Code 20.04.040.

**Reviewed by Council Committees:**

**Councilmember:** Stearns

**Staff:**

Gaub

**Meeting Date:** October 10, 2022

Item Number:

## ORDINANCE NO. 6887

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, GRANTING TO SPRINT COMMUNICATIONS COMPANY, L.P. A DELAWARE CORPORATION, A FRANCHISE FOR TELECOMMUNICATIONS.

WHEREAS, Sprint Communications Company, L.P. ("Franchisee") has applied to the City of Auburn ("City") for a non-exclusive Franchise for the right of entry, use, and occupation of certain public ways within the City, expressly to install, construct, erect, operate, maintain, repair, relocate and remove its facilities in, on, over, under, along and/or across those public ways; and

WHEREAS, following proper notice, the City Council held a public hearing on Franchisee's request for a Franchise; and

WHEREAS, based on the information presented at such public hearing, and from facts and circumstances developed or discovered through independent study and investigation, the City Council now deems it appropriate and in the best interest of the City and its inhabitants to grant the franchise to Franchisee.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN WASHINGTON, DO ORDAIN as follows:

### **Section 1. Grant of Right to Use Franchise Area**

A. Subject to the terms and conditions stated in this Agreement, the City grants to the Franchisee general permission to enter, use, and occupy the Franchise Area specified in Exhibit "A", attached hereto and incorporated by reference. Franchisee may locate the Franchisee's Facilities within the Franchise Area subject to all applicable laws, regulations, and permit conditions.

B. The Franchisee is authorized to install, remove, construct, erect, operate, maintain, relocate, upgrade, replace, restore, and repair Franchisee's Facilities to provide Franchisee's Services in the Franchise Area.

C. This Franchise does not authorize the use of the Franchise Area for any facilities or services other than Franchisee Facilities and Franchisee Services, and it extends no rights or privilege relative to any facilities or services of any type, including Franchisee Facilities and Franchisee Services, on public or private property elsewhere within the City.

D. This Franchise is non-exclusive and does not prohibit the City from entering into other agreements, including Franchises, impacting the Franchise

Area, for any purpose that does not interfere with Franchisee's rights under this Franchise.

E. Except as explicitly set forth in this Agreement, this Franchise does not waive any rights that the City has or may acquire with respect to the Franchise Area or any other City roads, public ways, or property. This Franchise will be subject to the power of eminent domain, and in any proceeding under eminent domain, the Franchisee acknowledges its use of the Franchise Area shall have no value.

F. The City reserves the right to change, regrade, relocate, abandon, or vacate any public way within the Franchise Area. If, at any time during the term of this Franchise, the City vacates any portion of the Franchise Area containing Franchisee Facilities, the City shall reserve an easement for public utilities within that vacated portion, pursuant to Chapter 35.79.030 RCW, within which the Franchisee may continue to operate any existing Franchisee Facilities under the terms of this Franchise for the remaining period set forth under Section 4.

G. The Franchisee agrees that its use of Franchise Area shall at all times be subordinated to and subject to the City and the public's need for municipal infrastructure, travel, and access to the Franchise Area, except as may be otherwise required by law.

## **Section 2. Definitions**

For the purpose of this agreement and enforcement thereof, definitions of words and phrases shall be in accordance with Auburn City Code 20.02.020. In addition, the following definitions apply:

- A. "ACC" means the Auburn City Code.
- B. "Franchise Area" means the public ways as specified in Exhibit "A". Franchise Area does not include private property located outside of the public way which the Franchisee may utilize, lease, or otherwise use for placement of Franchisee Facilities with authorization or other permissions from third parties, and including any necessary permits from any regulatory authority.
- C. "Franchisee's Facilities" means fiber optic and broadband communications services constructed and operated within the Franchise Area including all cables, wires, conduits, ducts, pedestals, and any associated converter equipment or other items necessary for Telecommunications Services as defined in Chapter 35.99.010(7) RCW, that are located in the Franchise Area.

Franchisee's Facilities do not include facilities used to provide wireless services, including antennas or other equipment, appliances, attachments and

appurtenances associated with wireless telecommunications facilities. Franchisee's facilities do not include small wireless facilities, microcell, minor facility, or small cell facilities, as defined in Chapter 80.36.375 RCW. Franchisee's facilities do not include any facilities that are not located within the Franchise Area or that are covered under a separate Franchise Agreement or agreement.

D. "Franchisee's Services" means any telecommunications service, telecommunications capacity, or dark fiber, provided by the Franchisee using Franchisee's Facilities in the Franchise Area, including, but not limited to, the transmission of voice, data or other electronic information, or other subsequently developed technology that carries a signal over fiber optic cable. Franchisee's Services will also include non-switched, dedicated and private line, high capacity fiber optic transmission services to firms, businesses or institutions within the Franchise Area and other lawful services not prohibited by this Ordinance. However, Franchisee's Services will not include the provision of "cable services", as defined by 47 U.S.C. §522, as amended, for which a separate franchise would be required.

### **Section 3. Notice**

A. Written notices to the parties shall be sent by a nationally recognized overnight courier or by certified mail to the following addresses, unless a different address is designated in writing and delivered to the other party. Any such notice shall become effective upon receipt by certified mail, confirmed delivery by overnight courier.

City: Right-of-Way Specialist,  
Public Works Department - Transportation  
City of Auburn  
25 West Main Street  
Auburn, WA 98001-4998  
Telephone: (253) 931-3010;

with a copy to: City Clerk  
City of Auburn  
25 West Main Street  
Auburn, WA 98001-4998

Franchisee: Sprint Communications Company L.P.  
Mailstop: KSOPHT0101-Z2040  
6220 Sprint Parkway  
Overland Park, KS 66251-2650  
Attn: Manager, Wireline Real Estate  
Telephone: 913-315-3229  
Email: ROWRenewals@t-mobile.com

With a Copy to: Sprint Communications Company L.P. c/o T-Mobile  
Attn: Managing Attorney, Real Estate  
12920 SE 38th Street  
Bellevue, Washington 98006

B. Any changes to the above-stated Franchisee information shall be sent to the City's Right-of-Way Specialist, Public Works Department – Transportation Division, with copies to the City Clerk, referencing the title of this Agreement.

C. The above-stated Franchisee voice telephone numbers shall be staffed at least during normal business hours, Pacific time zone. The City may contact Franchisee at the following number for emergency needs: 800-877-6627, Option 1, provided, however, that the use of such phone number shall not constitute notice pursuant to the term of this Agreement.

#### **Section 4. Term of Agreement**

A. This Franchise shall run for a period of five (5) years, from the date of Franchise Acceptance as described in Section 5 of this Agreement. Franchisee may apply for renewal of this Franchise for one additional five year term by filing a complete application not less than 180 days before expiration of this Franchise following the process specified under ACC 20.04 as it now exists or is amended.

B. Automatic Extension. If the Franchisee fails to formally apply for a new franchise agreement prior to the expiration of this Franchise's term or any extension thereof, this Franchise automatically continues month to month until a new franchise agreement is applied for and approved under the then current process or until either party gives written notice at least one hundred and eighty (180) days in advance of intent to cancel this Franchise.

C. Notwithstanding the above provisions, Franchisee may terminate this Franchise at any time with 180 days' written notice. Such termination requires removal of Franchisee's Facilities under ACC 20.02.220.

#### **Section 5. Acceptance of Franchise**

A. This Franchise will not become effective until Franchisee files with the City Clerk (1) the Statement of Acceptance (Exhibit "B"), (2) all verifications of insurance coverage specified under Section 16, (3) the financial security specified in Section 17, and (4) payment of any outstanding application fees required in the City Fee Schedule. These four items will collectively be the "Franchise

Acceptance". The date that such Franchise Acceptance is filed with the City Clerk will be the effective date of this Franchise.

B. If the Franchisee fails to file the Franchise Acceptance with the City Clerk within thirty (30) days after the effective date of the ordinance approving the Franchise as described in Section 28 of this Agreement, the City's grant of the Franchise will be null and void.

## **Section 6. Construction and Maintenance**

A. The Franchisee shall apply for, obtain, and comply with the terms of all permits required under applicable law for any work done within the City. Franchisee will comply with all applicable City, State, and Federal codes, rules, regulations, and orders in undertaking such work.

B. Franchisee agrees to coordinate its activities with the City and all other utilities located within the public way within which Franchisee is undertaking its activity.

C. The City expressly reserves the right to prescribe how and where Franchisee's Facilities will be installed within the public way and may require the removal, relocation and/or replacement thereof in the public interest and safety at the expense of the Franchisee as provided for in Chapter 35.99 RCW.

D. Before beginning any work within the public way, the Franchisee will comply with the One Number Locator provisions of Chapter 19.122 RCW to identify existing utility infrastructure.

E. Tree Trimming. Upon prior written approval of the City the Franchisee shall have the authority to trim trees upon and overhanging streets, public ways and places in the Franchise Area so as to prevent the branches of such trees from coming in physical contact with the Franchisee's Facilities. Franchisee shall be responsible for debris removal from such activities. If such debris is not removed within 24 hours, the City may, at its sole discretion, remove such debris and charge the Franchisee for the cost thereof. This section does not, in any instance, grant automatic authority to clear vegetation for purposes of providing a clear path for radio signals. Any such general vegetation clearing will require other permits as necessary from the city.

## **Section 7. Trench Repair for Street Restorations.**

A. At any time during the term of this Franchise, if a Franchisee Facility or trench within the Franchise Area causes a street to crack, settle, or otherwise fail, the City will notify Franchisee of the deficiency and Franchisee agrees to

restore the deficiency and repair the damage within thirty (30) days of written notice by the City.

B. For purposes of the Section, “street” shall mean all City owned improvements within a public way, including, but is not limited to, the following: pavement, sidewalks, curbing, above and below-ground utility facilities, and traffic control devices.

## **Section 8. Repair and Emergency Work**

In the event of an emergency, the Franchisee may commence repair and emergency response work as required under the circumstances. The Franchisee will notify the City telephonically during normal business hours (at 253-931-3010) and during non-business hours (at 253-876-1985) as promptly as possible, before such repair or emergency work commences, and in writing as soon thereafter as possible. Such notification shall include the Franchisee’s emergency contact phone number for corresponding response activity. The City may commence emergency response work, at any time, without prior written notice to the Franchisee, but will notify the Franchisee in writing as promptly as possible under the circumstances. Franchisee will reimburse the City for the City’s actual cost of performing emergency response work to the extent such emergency response work is required as a direct result of Franchisee’s Facilities. Franchisee will reimburse the City for Franchisee’s proportionate share of any direct and non-direct emergency response cost incurred by the City where the Franchisee’s Facilities are determined by the City to be a contributing factor to such emergency response work.

## **Section 9. Damages to City and Third-Party Property**

Franchisee agrees that if any of its actions, or the actions of any person, agent, or contractor acting on behalf of the Franchisee under this Franchise impairs or damages any City property, survey monument, or property owned by a third-party, Franchisee will restore, at its own cost and expense, the property to a safe condition. Upon returning the property to a safe condition, the property shall then be returned to the condition it was in immediately prior to being damaged (if the safe condition of the property is not the same as that which existed prior to damage). All repair work shall be performed and completed to the satisfaction of the City Engineer.

## **Section 10. Location Preference**

A. Any structure, equipment, appurtenance or tangible property of a utility or other franchisee, other than the Franchisee’s, which was installed, constructed, completed or in place prior in time to Franchisee’s application for a permit to construct or repair Franchisee’s Facilities under this Franchise shall have

preference as to positioning and location with respect to the Franchisee's Facilities. However, to the extent that the Franchisee's Facilities are completed and installed before another utility or other franchisee's submittal of a permit for new or additional structures, equipment, appurtenances or tangible property, then the Franchisee's Facilities will have priority. These rules governing preference shall continue when relocating or changing the grade of any City road or public way. A relocating utility or franchisee will not cause the relocation of another utility or franchisee that otherwise would not require relocation. This Section will not apply to any City facilities or utilities that may in the future require the relocation of Franchisee's Facilities. Such relocations will be governed by Section 11 and Chapter 35.99 RCW.

B. Franchisee will maintain a minimum underground horizontal separation of five (5) feet from City water, sanitary sewer and storm sewer facilities and ten (10) feet from above-ground City water facilities; provided, that for development of new areas, the City, in consultation with Franchisee and other utility purveyors or authorized users of the public way, will develop guidelines and procedures for determining specific utility locations.

#### **Section 11. Relocation of Franchisee Facilities**

A. Except as otherwise so required by law, Franchisee agrees to relocate, remove, or reroute Franchisee's Facilities as ordered by the City Engineer at no expense or liability to the City, except as may be required by Chapter 35.99 RCW. Pursuant to the provisions of Section 15, Franchisee agrees to protect and save harmless the City from any customer or third-party claims for service interruption or other losses in connection with any such change, relocation, abandonment, or vacation of the public way.

B. If a readjustment or relocation of the Franchisee Facilities is necessitated by a request from a party other than the City, that party shall pay the Franchisee the actual costs associated with such relocation.

#### **Section 12. Abandonment and or Removal of Franchisee Facilities**

A. Within one hundred and eighty days (180) of Franchisee's permanent cessation of use of the Franchisee's Facilities, the Franchisee will, at the City's discretion, either abandon in place or remove the affected facilities.

B. Franchisee may ask the City in writing to abandon, in whole or in part, all or any part of the Franchisee's Facilities. Any plan for abandonment of Franchisee Facilities must be approved in writing by the City.

C. The parties expressly agree that this Section will survive the expiration, revocation or termination of this Franchise.

### **Section 13. Undergrounding**

A. The parties agree that this Franchise does not limit the City's authority under federal law, state law, or local ordinance, to require the undergrounding of utilities.

B. Whenever the City requires the undergrounding of aerial utilities in the Franchise Area, the Franchisee will underground the Franchisee's Facilities in the manner specified by the City Engineer at no expense or liability to the City, except as may be required by Chapter 35.99 RCW. Where other utilities are present and involved in the undergrounding project, Franchisee will only be required to pay its fair share of common costs borne by all utilities, in addition to the costs specifically attributable to the undergrounding of Franchisee's Facilities. Common costs will include necessary costs for common trenching and utility vaults. Fair share will be determined in comparison to the total number and size of all other utility facilities being undergrounded.

### **Section 14. Franchisee Information**

A. Franchisee agrees to supply, at no cost to the City, any information reasonably requested by the City to coordinate municipal functions with Franchisee's activities and fulfill any municipal obligations under state law. Said information will include, at a minimum, as-built drawings of Franchisee's Facilities, installation inventory, and maps and plans showing the location of existing or planned facilities within the City. Said information may be requested either in hard copy or electronic format, compatible with the City's data base system, including the City's Geographic Information System (GIS) data base. Franchisee will keep the City informed of its long-range plans for coordination with the City's long-range plans.

B. The parties understand that Chapter 42.56 RCW and other applicable law may require public disclosure of information given to the City.

### **Section 15. Indemnification and Hold Harmless**

A. Franchisee shall defend, indemnify, and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of Franchisee's acts, errors or omissions, or from any activity, work or thing done, permitted, or suffered by Franchisee arising from or in connection with this Franchise Agreement, except to the extent those claims, suits, action, liabilities, losses or damages are caused by the sole negligence or willful misconduct of the City.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Franchisee and the City, its officers, officials, employees, and volunteers, the Franchisee's liability hereunder shall be only to the extent of the Franchisee's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Franchisee's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

B. The Franchisee will hold the City harmless from any liability arising out of or in connection with any damage or loss to the Franchisee's Facilities caused by maintenance and/or construction work performed by, or on behalf of, the City within the Franchise Area or any other City road, public way, or other property, except to the extent any such damage or loss is directly caused by the negligence of the City, or its agent performing such work.

C. The Franchisee acknowledges that neither the City nor any other public agency with responsibility for firefighting, emergency rescue, public safety or similar duties within the City has the capability to provide trench, close trench or confined space rescue. The Franchisee, and its agents, assigns, successors, or contractors, will make such arrangements as Franchisee deems fit for the provision of such services. The Franchisee will hold the City harmless from any liability arising out of or in connection with any damage or loss to the Franchisee for the City's failure or inability to provide such services, and, pursuant to the terms of Section 15(A), the Franchisee will indemnify the City against any and all third-party costs, claims, injuries, damages, losses, suits, or liabilities based on the City's failure or inability to provide such services.

## **Section 16. Insurance**

A. The Franchisee shall procure and maintain for the duration of this Agreement and as long as Franchisee has Facilities in the rights-of-way, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Agreement and use of the public way.

B. No Limitation. The Franchisee's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Franchisee to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance. The Franchisee shall obtain insurance of the types and coverage described below:

1. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as a Certificate Holder and included as an additional insured under the Franchisee's Commercial General Liability insurance policy with respect this Franchise Agreement using ISO endorsement CG 20 12 05 09 if the franchise agreement is considered a master permit as defined by RCW 35.99.010, or CG 20 26 07 04 if it is not, or substitute endorsement providing at least as broad coverage.

2. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.

3. Contractors Pollution Liability insurance shall be in effect throughout the entire Franchise Agreement covering losses caused by pollution conditions that arise from the operations of the Franchisee. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims.

4. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

5. Excess or Umbrella Liability insurance shall be excess over and at least as broad in coverage as the Franchisee's Commercial General Liability and Automobile Liability insurance. The City shall be included as an additional insured on the Franchisee's Excess or Umbrella Liability insurance policy.

D. Minimum Amounts of Insurance. The Franchisee shall maintain the following insurance limits:

1. Commercial General Liability insurance shall be written with limits no less than \$5,000,000 each occurrence, \$5,000,000 general aggregate.

2. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$5,000,000 per accident.

3. Contractors Pollution Liability insurance shall be written in an amount of at least \$2,000,000 per loss, with an annual aggregate of at least \$2,000,000.

4. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington and employer's liability insurance with limits of not less than \$1,000,000.00.

5. Excess or Umbrella Liability insurance shall be written with limits of not less than \$5,000,000 per occurrence and annual aggregate. The Excess or Umbrella Liability requirement and limits may be satisfied instead through Franchisee's Commercial General Liability and Automobile Liability insurance, or any combination thereof that achieves the overall required limits.

E. Other Insurance Provisions. Franchisee's Commercial General Liability, Automobile Liability, Excess or Umbrella Liability, Contractors Pollution Liability insurance policy or policies are to contain, or be endorsed to contain, that they shall be primary insurance for all alleged and actual negligence and intentional acts arising out of Franchisee operations as respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Franchisee's insurance and shall not contribute with it.

F. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. Subcontractors and Independent Contractors. The Franchisee shall cause each and every subcontractor and independent contractor to provide insurance coverage that complies with all applicable requirements of the Franchisee-provided insurance as set forth herein, including limits no less than what is required of Franchisee under this Agreement. The Franchisee shall ensure that the City is a named certificate holder and included as an additional insured on each and every subcontractor's and independent contractor's Commercial General liability insurance policy using an endorsement as least as broad as ISO CG 20 26.

H. Verification of Coverage. The Franchisee shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of this Agreement. Upon request by the City, the Franchisee shall furnish evidence of all subcontractors' and independent contractors' coverage.

I. Notice of Cancellation. Franchisee shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

J. Failure to Maintain Insurance. Failure on the part of the Franchisee to maintain the insurance as required shall constitute a material breach of Agreement, upon which the City may, after giving five business days' notice to the Franchisee to correct the breach, terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand.

K. Franchisee – Self-Insurance. Franchisee will have the right to self-insure any or all of the above-required insurance. Any such self-insurance is subject to approval by the City. If the Franchisee is self-insured or becomes self-insured during the term of the Franchise Agreement, Franchisee or its affiliated parent entity shall comply with the following: (i) provide the City, upon request, a copy of Franchisee's or its parent company's most recent audited financial statements, if such financial statements are not otherwise publicly available; (ii) Franchisee or its parent company is responsible for all payments within the self-insured retention; and (iii) Franchisee assumes all defense and indemnity obligations as outlined in Section 15.

## **Section 17. Financial Security**

The Franchisee will provide the City with a financial security in the amount of Fifty Thousand Dollars (\$50,000.00) in the form of a performance bond running for, or renewable for, the term of this Franchise, in a form and substance acceptable to the City. If Franchisee fails to substantially comply with any one or more of the provisions of this Franchise, beyond all applicable notice and cure periods, the City may recover jointly and severally from the principal and any surety of that financial security any damages suffered by the City as a result Franchisee's failure to comply, including but not limited to staff time, material and equipment costs, compensation or indemnification of third parties, and the cost of removal or abandonment of facilities Prior to City accessing the Performance Bond, it shall first give Franchisee written notice of its intention to do so and with that notice shall provide to Franchisee written documentation of the loss, damage or expense for which the City seeks compensation from the Performance Bond. Such notice and documentation shall be provided by City as soon as practicable as determined by the City, after the date of the occurrence which gives rise to City's claimed loss, damage or expense. Franchisee specifically agrees that its failure to comply with the terms of Section 20 will constitute damage to the City in the monetary amount set forth in that section. Any financial security will not be construed to limit the Franchisee's liability to the security amount, or otherwise limit the City's recourse to any remedy to which the City is otherwise entitled at law or in equity.

## **Section 18. Successors and Assignees**

A. All the provisions, conditions, regulations and requirements contained in this Franchise are binding upon the successors, assigns of, and independent contractors of the Franchisee, and all rights and privileges, as well as all obligations and liabilities of the Franchisee will inure to its successors, assignees and contractors equally as if they were specifically mentioned herein wherever the Franchisee is mentioned.

B. This Franchise will not be leased, assigned or otherwise alienated without the express prior consent of the City by ordinance.

C. Franchisee and any proposed assignee or transferee will provide and certify the following to the City not less than ninety (90) days prior to the proposed date of transfer: (a) Complete information setting forth the nature, term and conditions of the proposed assignment or transfer; (b) All information required by the City of an applicant for a Franchise with respect to the proposed assignee or transferee; and, (c) An application fee in the amount established by the City's fee schedule, plus any other costs actually and reasonably incurred by the City in processing, and investigating the proposed assignment or transfer.

D. Before the City's consideration of a request by Franchisee to consent to a Franchise assignment or transfer, the proposed Assignee or Transferee will file with the City a written promise to unconditionally accept all terms of the Franchise, effective upon such transfer or assignment of the Franchise. The City is under no obligation to undertake any investigation of the transferor's state of compliance and failure of the City to insist on full compliance before transfer does not waive any right to insist on full compliance thereafter.

## **Section 19. Dispute Resolution**

A. In the event of a dispute between the City and the Franchisee arising by reason of this Agreement, the dispute will first be referred to the operational officers or representatives designated by City and Franchisee to have oversight over the administration of this Agreement. The officers or representatives will meet within thirty (30) calendar days of either party's request for a meeting, whichever request is first, and the parties will make a good faith effort to achieve a resolution of the dispute.

B. If the parties fail to achieve a resolution of the dispute in this manner, either party may then pursue any available judicial remedies. This Franchise will be governed by and construed in accordance with the laws of the State of Washington. If any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue

will be exclusively in King County, Washington. The prevailing party in any such action will be entitled to its attorneys' fees and costs.

## **Section 20. Enforcement and Remedies**

A. If the Franchisee willfully violates, or fails to comply with any of the provisions of this Franchise through willful or unreasonable negligence, or fails to comply with any notice given to Franchisee under the provisions of this agreement, the City may, at its discretion, provide Franchisee with written notice to cure the breach within thirty (30) days of notification. If the City determines the breach cannot be cured within thirty days, the City may specify a longer cure period, and condition the extension of time on Franchisee's submittal of a plan to cure the breach within the specified period, commencement of work within the original thirty day cure period, and diligent prosecution of the work to completion. If the breach is not cured within the specified time, or the Franchisee does not comply with the specified conditions, the City may, at its discretion, either (1) revoke the Franchise with no further notification, or (2) claim damages of Two Hundred Fifty Dollars (\$250.00) per day against the financial security set forth in Section 17 for every day after the expiration of the cure period that the breach is not cured.

B. If the City determines that Franchisee is acting beyond the scope of permission granted in this Franchise for Franchisee Facilities and Franchisee Services, the City reserves the right to cancel this Franchise and require the Franchisee to apply for, obtain, and comply with all applicable City permits, franchises, or other City permissions for such actions, and if the Franchisee's actions are not allowed under applicable federal and state or City laws, to compel Franchisee to cease those actions.

## **Section 21. Compliance with Laws and Regulations**

A. This Franchise is subject to, and the Franchisee will comply with all applicable federal and state or City laws, regulations and policies (including all applicable elements of the City's comprehensive plan), in conformance with federal laws and regulations, affecting performance under this Franchise. The Franchisee will be subject to the police power of the City to adopt and enforce general ordinances necessary to protect the safety and welfare of the general public in relation to the rights granted in the Franchise Area.

B. The City reserves the right at any time to amend this Franchise to conform to any federal or state statute or regulation relating to the public health, safety, and welfare, or relating to roadway regulation, or a City Ordinance enacted pursuant to such federal or state statute or regulation enacted, amended, or adopted after the effective date of this Franchise if it provides Franchisee with thirty (30) days written notice of its action setting forth the full text of the amendment and identifying the statute, regulation, or ordinance requiring the amendment. The

amendment will become automatically effective on expiration of the notice period unless, before expiration of that period, the Franchisee makes a written call for negotiations over the terms of the amendment. If the parties do not reach agreement as to the terms of the amendment within thirty (30) days of the call for negotiations, the City may enact the proposed amendment, by incorporating the Franchisee's concerns to the maximum extent the City deems possible.

C. The City may terminate this Franchise upon thirty (30) days written notice to the Franchisee, if the Franchisee fails to comply with such amendment or modification.

## **Section 22. License, Tax and Other Charges**

This Franchise will not exempt the Franchisee from any future license, tax, or charge which the City may adopt under authority granted to it under state or federal law for revenue or as reimbursement for use and occupancy of the Franchise Area.

## **Section 23. Consequential Damages Limitation**

Notwithstanding any other provision of this Agreement, in no event will either party be liable for any special, incidental, indirect, punitive, reliance, consequential or similar damages.

## **Section 24. Severability**

If any portion of this Franchise is deemed invalid, the remainder portions will remain in effect.

## **Section 25. Titles**

The section titles used are for reference only and should not be used for the purpose of interpreting this Franchise.

## **Section 26. Implementation.**

The Mayor is authorized to implement those administrative procedures necessary to carry out the directions of this legislation.

## **Section 27. Entire Agreement**

This Agreement, as subject to the appropriate city, state, and federal laws, codes, and regulations, and the attachments hereto represent the entire understanding and agreement between the parties with respect to the subject matter and it supersedes all prior oral negotiations between the parties. All

previous agreements between the parties pertaining to Franchisee's operation of Franchisee's Facilities are hereby superseded.

**Section 28. Effective date.**

This Ordinance will take effect and be in force five days from and after its passage, approval and publication as provided by law.

INTRODUCED: \_\_\_\_\_

PASSED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
NANCY BACKUS, MAYOR

ATTEST:

\_\_\_\_\_  
Shawn Campbell, City Clerk  
APPROVED AS TO FORM:

\_\_\_\_\_  
Kendra Comeau, City Attorney

Published: \_\_\_\_\_

## EXHIBIT "A"

### FRANCHISE AREA

Sprint fiber optic cable is located in the Union Pacific Railroad Road property that runs north/south through the City and occupies Five Hundred and Forty-Two (542) +/- linear feet of City public way through six east/west road crossings pursuant to City of Auburn, WA Public Works Department ROW Use Permit No. 87-02 issued September 15, 1987. The specific crossing locations that make up the Franchise Area are adjacent to the Union Pacific Rail line and are as follows:

1. Crossing at S 277<sup>th</sup> Street, 80 feet 4 inches.
2. Crossing S 285<sup>th</sup> Street (aka 44<sup>th</sup> Street NW), 110 feet 4 inches.
3. Crossing 37<sup>th</sup> Street NW, 90 feet 4 inches.
4. Crossing 29<sup>th</sup> Street NW, 30 feet.
5. Crossing West Main Street, 90 feet 4 inches.
6. Crossing 15<sup>th</sup> Street SW, 140 feet 4 inches.

EXHIBIT "B"

STATEMENT OF ACCEPTANCE

Sprint Communications Company L.P., for itself, its successors and assigns, hereby accepts and agrees to be bound by all lawful terms, conditions and provisions of the Franchise attached hereto and incorporated herein by this reference.

Franchisee Name: Sprint Communications Company L.P.

Address: 6200 Sprint Parkway; KSOPHD1010-Z2040

City, State, Zip: Overland Park, Kansas 66251

By: \_\_\_\_\_  
Name: Mike Simpson  
Title: SVP and Chief Procurement Officer

Date: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 )ss.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me the undersigned, a Notary Public in and for the State of \_\_\_\_\_, duly commissioned and sworn, personally appeared, \_\_\_\_\_ of \_\_\_\_\_, the company that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said company, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal on the date hereinabove set forth.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
NOTARY PUBLIC in and for the State of \_\_\_\_\_,  
residing at \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_



## AGENDA BILL APPROVAL FORM

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**Agenda Subject:**

Human Services Funding Overview 2023/2024 Grant Funding  
(Tate) (30 Minutes)

**Date:**

October 3, 2022

**Department:**

Community Development

**Attachments:**

[1. 23 - 24 Human Services Funding Powerpoint  
Presentation](#)

[2. 23 - 24 Human Services Funding Memo](#)

[3. 23 - 24 Funding Overview Program](#)

[Descriptions](#)

[4. 23 - 24 Auburn Supplemental for Agencies](#)

[5. 23 - 24 Human Services Funding List](#)

**Budget Impact:**

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

**Administrative Recommendation:**

For discussion only.

**Background for Motion:****Background Summary:**

This presentation will provide an overview of the 2023 – 2024 Human Services funding process and planned expenditures. Please see attached memo for full details.

**Reviewed by Council Committees:**

**Councilmember:** Mulenga

**Staff:** Tate

**Meeting Date:** October 10, 2022

Item Number:

**CITY COUNCIL STUDY SESSION**

**2023-2024  
HUMAN SERVICES  
FUNDING UPDATE**

**PRESENTED BY DEPARTMENT OF  
COMMUNITY DEVELOPMENT  
OCTOBER 10, 2022**

Department of Community Development

Planning • Building • Development Engineering • Economic Development • Permit Center  
Sustainability • Community Services • Code Enforcement

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AUBURN  
VALUES

S E R V I C E  
E N V I R O N M E N T  
E C O N O M Y  
C H A R A C T E R  
S U S T A I N A B I L I T Y  
W E L L N E S S  
C E L E B R A T I O N

---

# GENERAL FUND VS CDBG



## ■ General Fund Human Services dollars

- \$600,000
- Competitive funding for direct service nonprofit agencies
- Guided by Human Services Funding Priorities set by Council
- Approved by City Council every other year during budget process

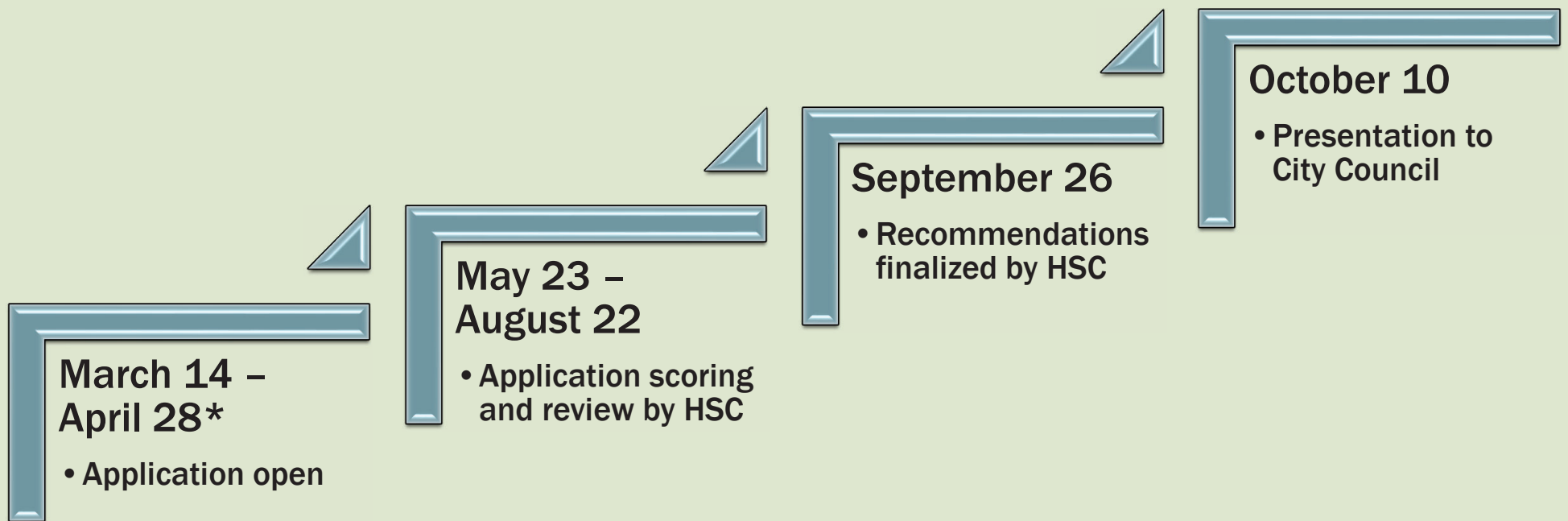
## ■ ARPA Funds for Human Services

- \$500,000
- Competitive funding for direct service nonprofit agencies
- Guided by Human Services Funding Priorities, Council-directed use, and Federal guidelines for allowable use
- One time inflow for 2023-2024

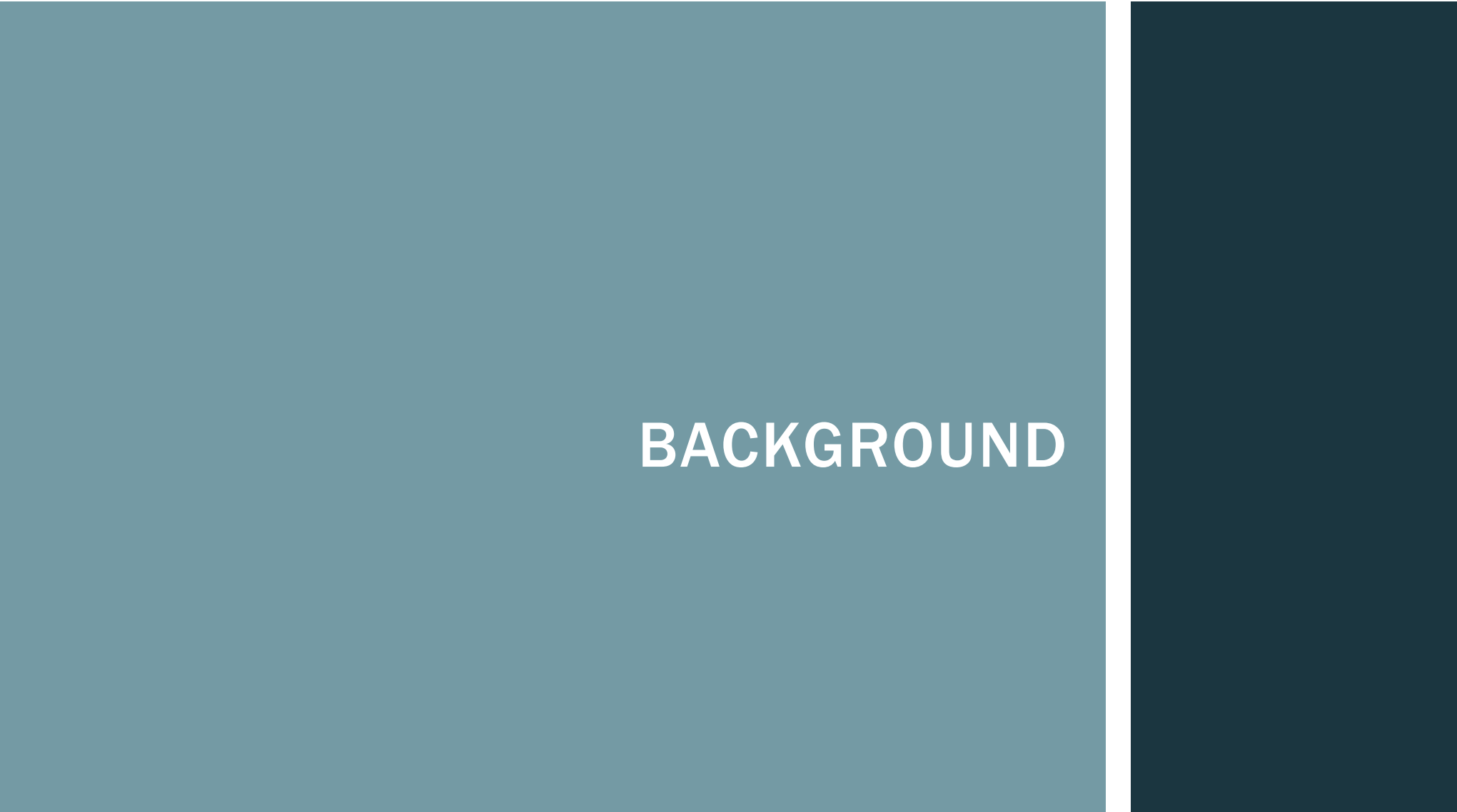
## ■ CDBG dollars

- \$598,383\*
- The City can allocate up to **15%** of the annual funding award to public services
- Guided by Consolidated Plan and Annual Action Plans
- Approved by City Council every year
- The City attempts to allocate the maximum to public services each year

# 2023-2024 APPLICATION REVIEW TIMELINE

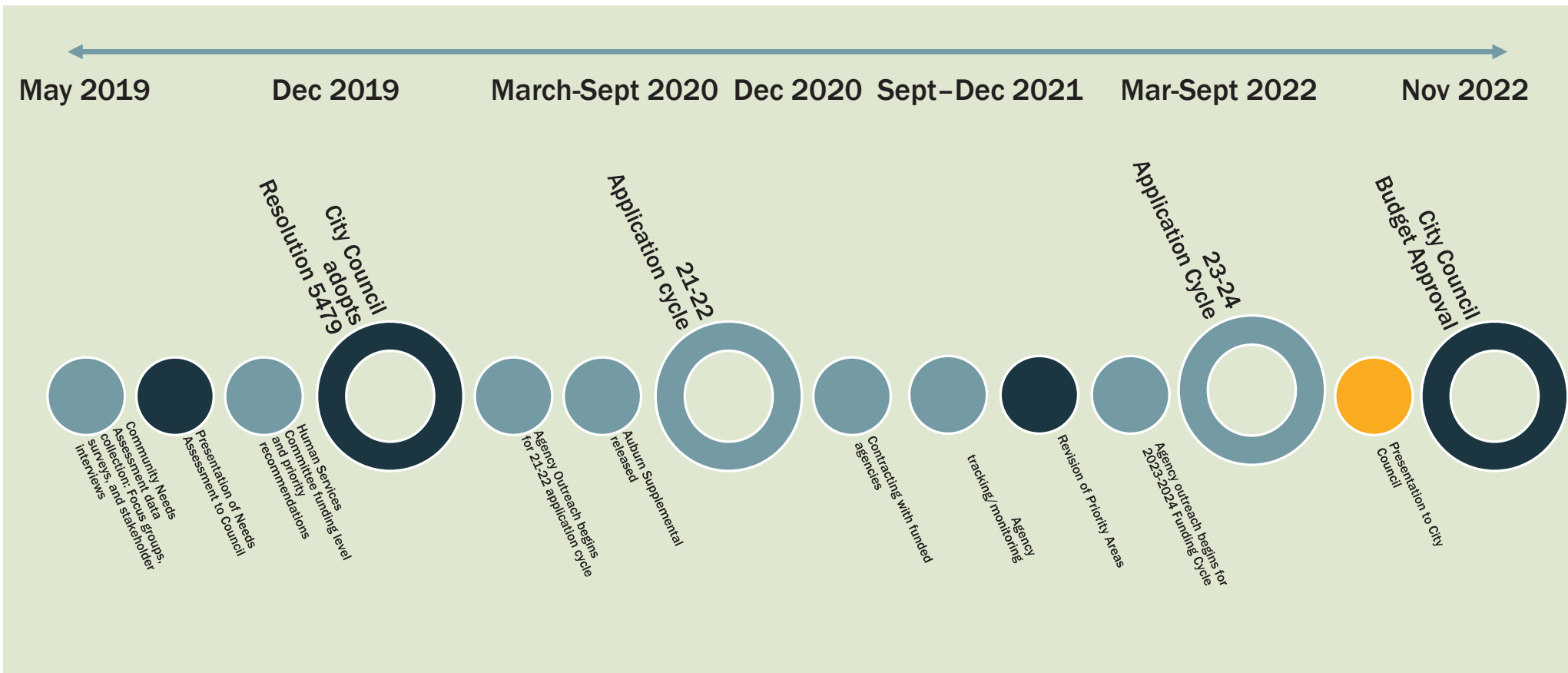


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**BACKGROUND**

# HUMAN SERVICES FUNDING 2019 - CURRENT



# CITY OF AUBURN HUMAN SERVICES PROGRAM

- Allocates funding through a competitive application process to nonprofit agencies to provide direct services to community members.
- Currently manages contracts for 44 programs
  - Contract management includes:
    - Oversight of agency reports and invoicing
    - Regular monitoring of contracted agencies
    - Support for agencies to identify and overcome barriers to service provision

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# CITY OF AUBURN HUMAN SERVICES PROGRAM

- Supports coordination, collaboration, and capacity building for nonprofit agencies
- Staff work closely with regional partners to better assess need and advocate for the Auburn and South King County community
- Auburn participates in Share1App, a common Human Services application process shared by 16 King County cities
- All Share1App member City Councils are currently working through this same Human Services funding process

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# CITY OF AUBURN HUMAN SERVICES COMMITTEE

- **Auburn's Human Services Committee was established in 1975.**

*There is created the human services committee which is established to review the social needs of the city that should be considered when appropriating federal revenue sharing funds and general funds, and also to serve as a committee to advise the mayor and the council on allocation and application for grant funds to be used for community development projects. (Ord. 4672 § 1, 1994; Ord. 3009 § 2, 1975.)*

## ESTABLISHING PRIORITY AREAS

- In early 2019 Cloudburst Consulting was hired by the City to complete a Community Needs Assessment for Auburn to help guide Human Services funding priorities over the following five years.
  - In 2017 City Council approved a specific budget line item in the 2019/2020 biennial budget for the purposes of conducting the Assessment which would be used to establish human service priorities.
  - In the Spring of 2019, the consultant sought input from City Council as the methodology and outreach strategies were formed.
  - In the Fall of 2019, the consultant completed the Community Needs Assessment.

## ESTABLISHING PRIORITY AREAS

- The Needs Assessment highlighted gaps in services and funding in the community, and opportunities for the City to better respond to identified and emerging needs.
- Final recommendations from the Consultant included both priority funding areas and proportionate allocation to each one assuming a targeted increase in Human Services funding, based on the community data they compiled.
- In November 2019, the Human Services Committee provided a formal recommendation to City Council supporting the identified priority areas and requesting an increase in the Human Services grants budget. City Council expressed support for the Assessment's findings.

## 2019 DIRECTION FROM CITY COUNCIL

- Council Resolution 5479 was adopted December 2019, establishing a Human Services Work Plan and formally endorsing the priority areas identified by the Needs Assessment.
- This resolution acknowledged the historic lack of growth in Human Services grant funding and supported the Committee and staff in implementing the identified priority areas and proportionate allocations.
- City Staff and the Human Services Committee implemented the Council's recommendations in the application and review process.

# FINAL PRIORITY AREAS 21-22

## 1. Housing and Associated Services

Programs that provide ongoing housing or rental assistance and supportive services for individuals and families experiencing homelessness utilizing the Progressive Engagement model. Programs are characterized by ongoing case management and wraparound services as needed in addition to rental or other housing supports.

## 2. Homelessness Interventions

Programs that engage individuals and families experiencing homelessness in housing problem solving, including shorter-term, “light touch” models such as diversion and rapid exit from shelter.

## 3. Housing-related Supportive Services

Programs that meet housing related basic needs, including eviction prevention, utility assistance, shelter, storage, laundry, showers, and other homelessness prevention supports.

## 4. Basic Needs

Programs that meet a diverse array of non-housing related basic needs, including food access, youth programming, domestic violence advocacy, physical and behavioral health, childcare resources, immigration supports, legal assistance, etc.

## 5. Job Training and Education

Programs that provide education, job training and placement, or apprenticeship opportunities with the aim of increasing economic opportunities for participants.

# REVISED PRIORITY AREAS FOR 23-24 CYCLE

## ■ Basic Needs

- *Programs that meet a diverse array of non-housing related basic needs, including food access, youth programming, domestic violence advocacy, physical and behavioral health, childcare resources, immigration supports, legal assistance, etc.*

## ■ Homelessness Interventions

- *Programs that provide housing solutions or supportive services for individuals and families experiencing homelessness. Programs can include rapid re-housing, transitional housing for individuals exiting homelessness, diversion, shelter (including domestic violence shelter), rapid exit from shelter, storage, laundry, hygiene, physical or behavioral health services for individuals experiencing homelessness, outreach, and other interventions serving community members experiencing homelessness.*

## ■ Housing Stability

- *Programs that work to prevent homelessness. These can include eviction prevention and fair housing supports, utility assistance, legal assistance, behavioral health services with a housing focus, and other homelessness prevention supports.*

## ■ Job Training and Education

- *Programs that provide education, job training and placement, or apprenticeship opportunities with the aim of increasing economic opportunities for participants.*

# THE APPLICATION CYCLE

# HUMAN SERVICES FUNDING - ELIGIBILITY

- In order to be considered for funding, agencies must:
  - Meet one or more of the City of Auburn's funding priorities
  - Have 501(c)(3) status, or have a 501(c)(3) fiscal sponsor in place by the time the application period closes
  - Have a nondiscrimination policy in place
  - Meet minimum insurance requirements
  - Be willing and able to accept reimbursement for funds based on service unit completion
  - If funded, regularly track and submit required reports regarding services and demographics, and undergo regular monitoring

# OUTREACH

- **Email outreach to all prior applicants, interested agency lists, and community groups**
  - December 2021 – April 2022
  - February 2022: Auburn supplemental information for applicant agencies emailed out and posted on the application website, detailing info on Technical Assistance, scoring, Auburn-specific priorities and requirements, and contact info for city staff
  - Weekly outreach and reminders once application opened
- **Information on City website**
- **Presentations and outreach to community groups**
  - South King County Forum on Homelessness
  - Auburn Community Roundtable
  - South King County Mobility Coalition

# REGIONAL TECHNICAL ASSISTANCE AND SUPPORT

- Consortium-wide application workshops with a question-by-question walkthrough
  - March 14<sup>th</sup> – 150 Attendees
  - March 15<sup>th</sup> – 50 Attendees
  - Recording available on application website
  - All questions asked posted with answers on the application website
- Help guides and FAQ documents
  - How to complete each section
  - Video going through the full application
  - Short videos on the most commonly asked application questions
- “Help Desk” email account staffed 5 days per week by rotating City staff

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

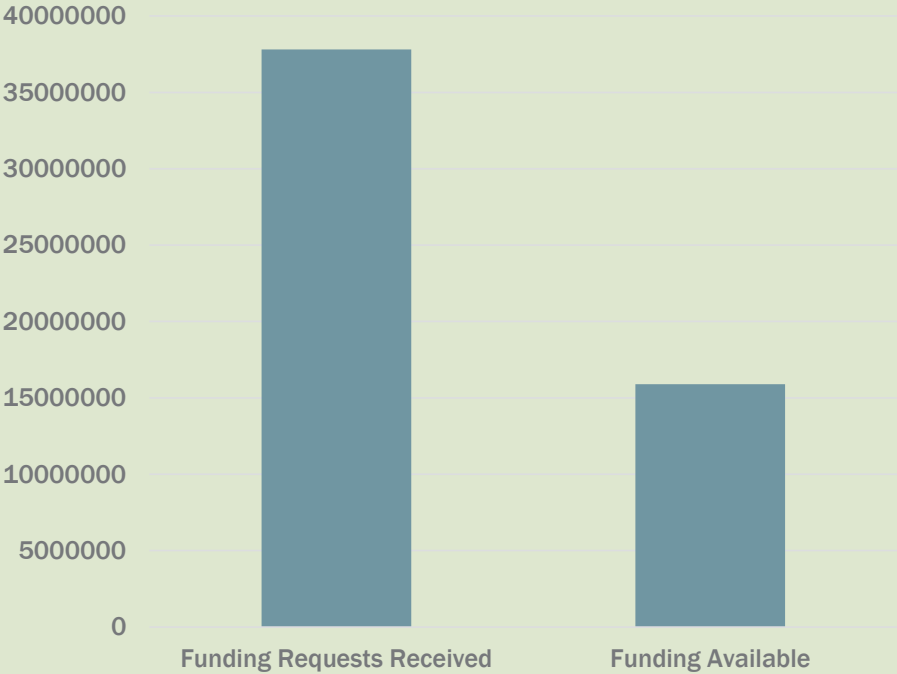
# TECHNICAL ASSISTANCE AND SUPPORT

- Auburn virtual TA sessions:
  - March 17, Basic Needs: 11 attendees
  - March 18, Job Training and Education: 2 attendees
  - March 21, Homelessness Interventions: 6 attendees
  - March 22, Housing Stability: 9 attendees
  - March 28, CDBG: 19 attendees
  - April 5, General: 2 attendees
  - April 7, General: 0 attendees
  - April 13, General: 5 attendees
- One-on-one TA provided over phone and email as needed, through 5pm on April 26 (32 unduplicated agencies)
- Full guide to navigating the application on City website
- Answers to any TA questions updated on Auburn website
- Our advice: **If in doubt, please reach out!**

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

# 2023 - 2024 FUNDING

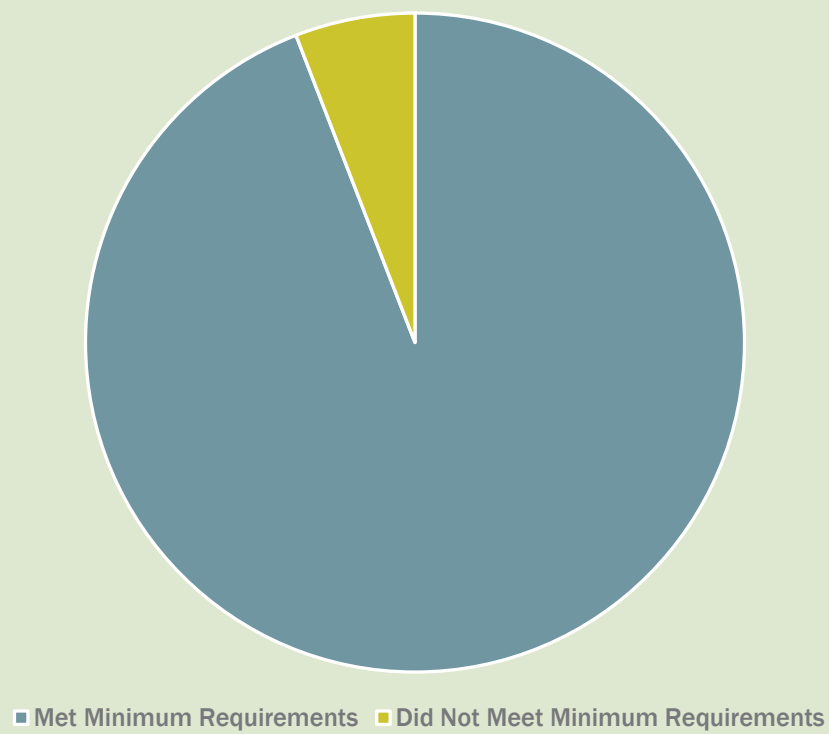
Human Services Funders Collaborative



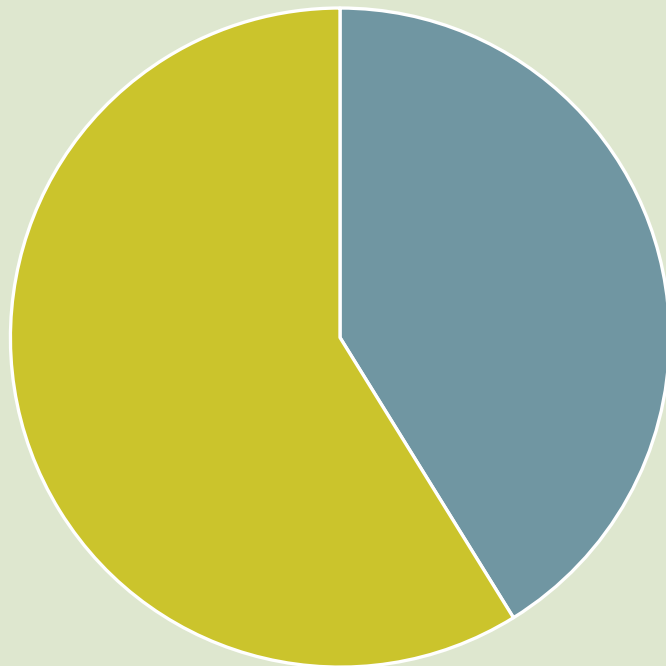
Auburn Proportionate Data



# INITIAL DATA - APPLICATIONS RECEIVED



# APPLICATIONS RECEIVED



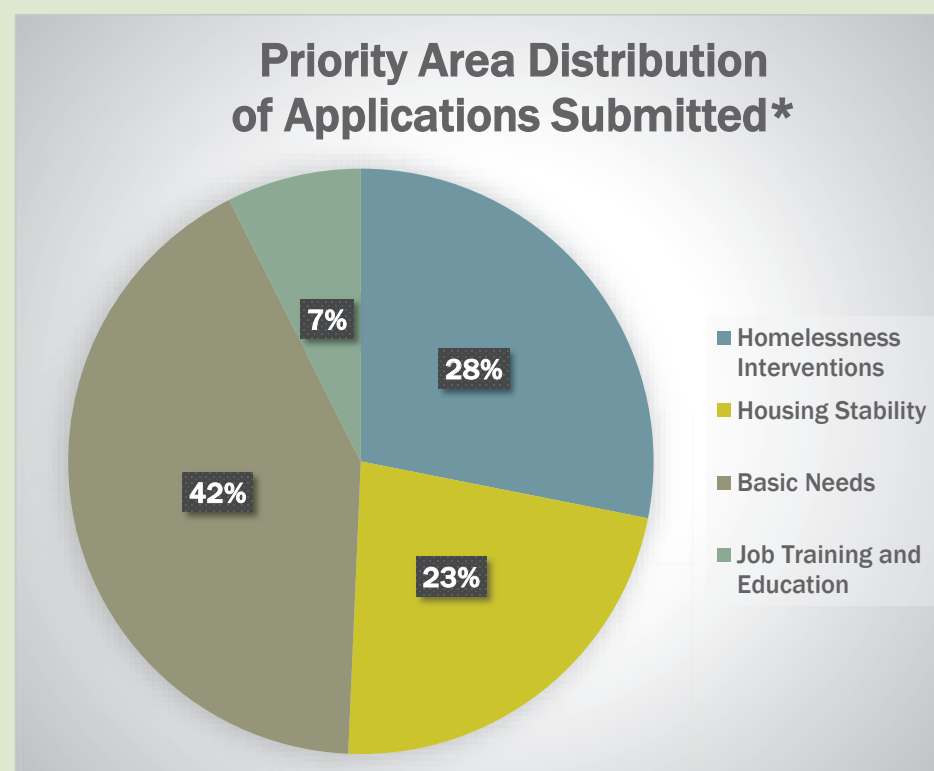
■ Currently Funded Programs    ■ Not Currently Funded Programs

- **Agency Trends:**
  - Increase of new applicants
  - Culturally-specific programs
  - Agency budget increases
  - Staffing cost increases

# INITIAL DATA – APPLICATIONS SUBMITTED

- 80 Applications received
  - 58 Agencies
  - Total requested: \$2,467,782
- Applications by Priority Area\*:
  - Homelessness Interventions: \$651,603
  - Basic Needs: \$970,927
  - Housing Stability: \$523,252
  - Job Training and Education: \$172,000

\*after eligibility review



# INITIAL DATA



# HUMAN SERVICES COMMITTEE REVIEW

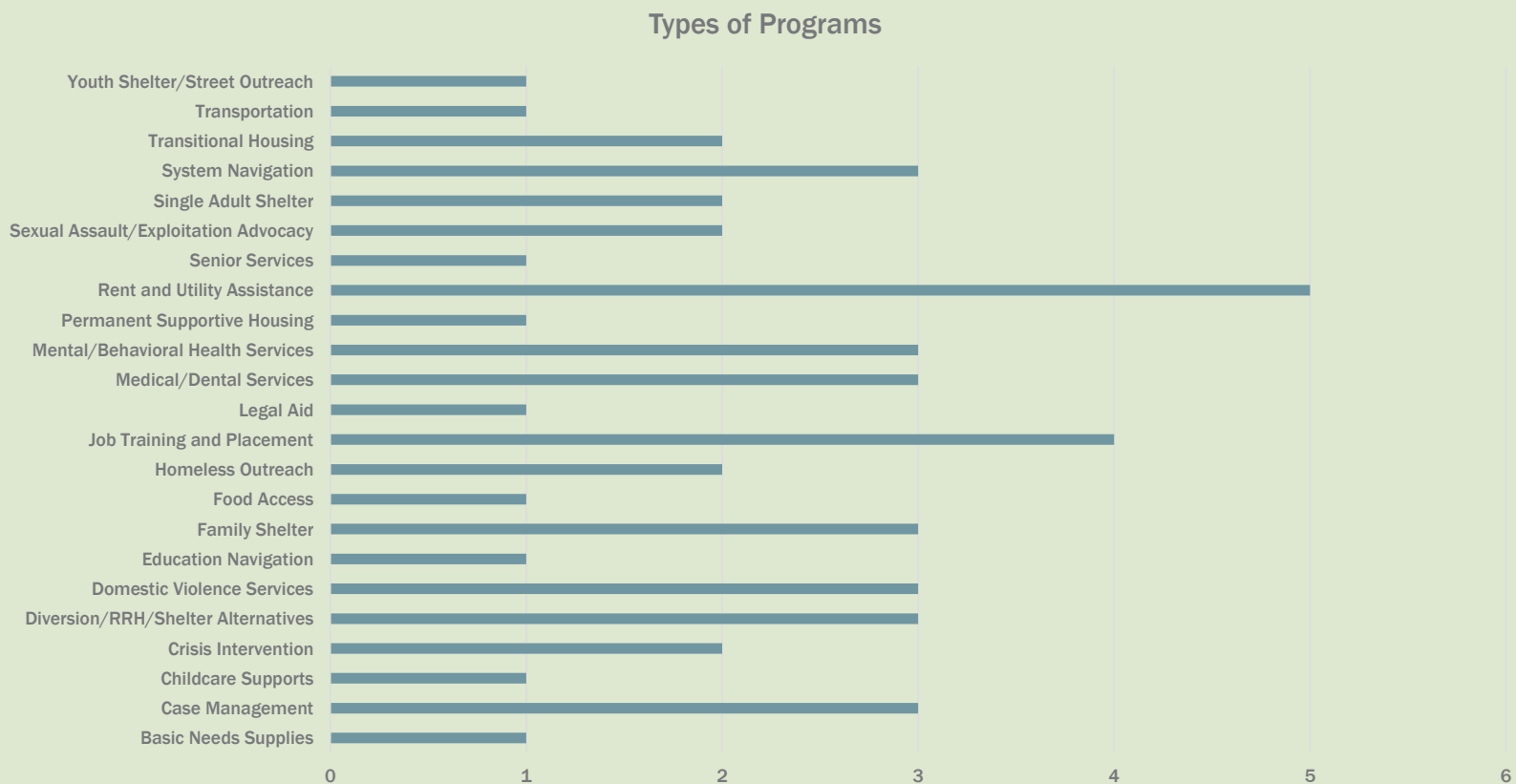
- Needs Assessment used to create the framework for the review process
- Scoring and review took place over five months
- Scoring criteria:
  - 1. Program Description (25%): Illustrates community needs and program capacity
  - 2. Program Impact (35%): Demonstrates ability to measure program success
  - 3. Program Accessibility (30%): Accessible to all eligible program participants
  - 4. Budget (10%): Complete, accurate, and reasonable financial budget
- Applications were scored and discussed by Priority Area, with consideration given to each area's percentage targets
- Key considerations included:
  - Prioritizing programs which serve high numbers of Auburn residents relative to the funding request
  - Costs per service unit compared with impact
  - Utilization of best or promising practices
  - Agency staff, leadership, and board BIPOC representation
  - Likelihood that services would continue to be effective and available without Auburn Human Services funding
  - To the extent possible, fully funding requests
- Recommendations were finalized by the Committee on September 26, 2022

# 2023 – 2024 PLANNED EXPENDITURES

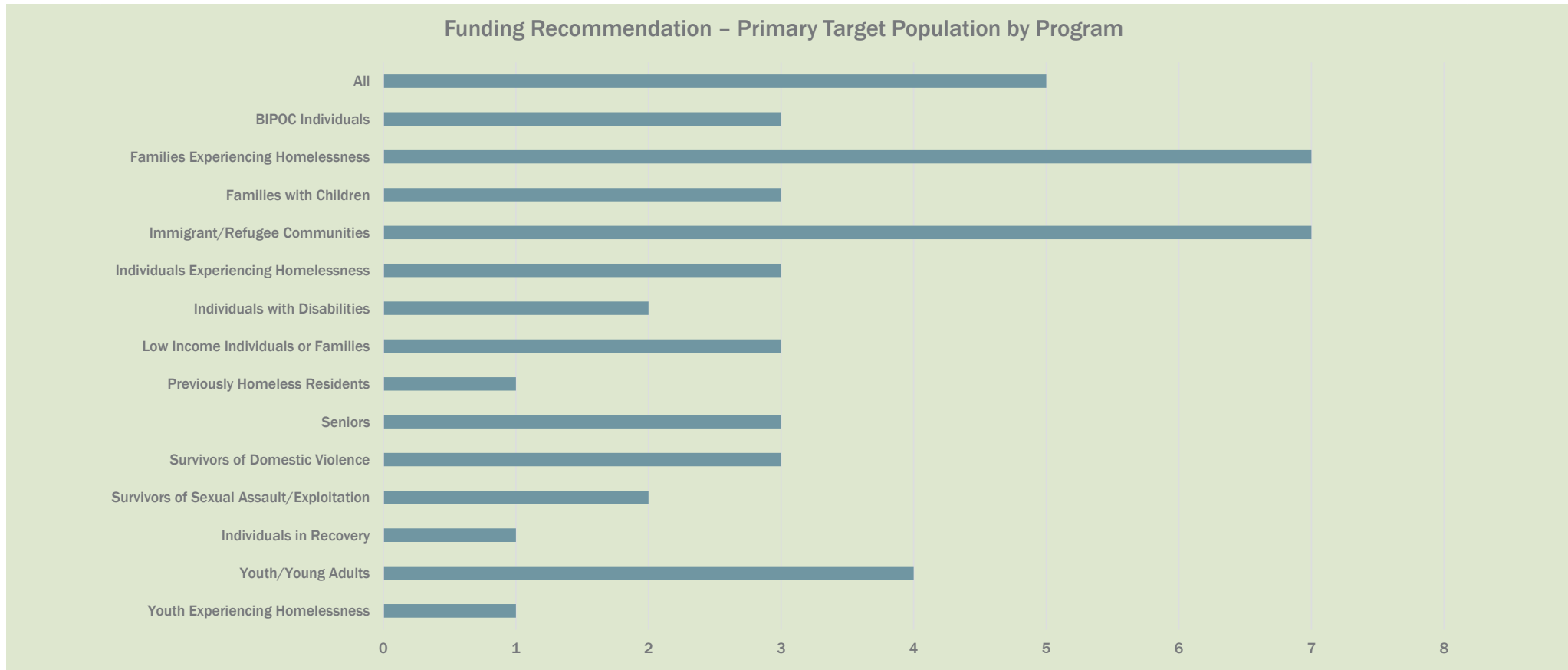
2019 Percentage Recommendations endorsed by Council  
vs. 2023-2024 Planned Funding Expenditures



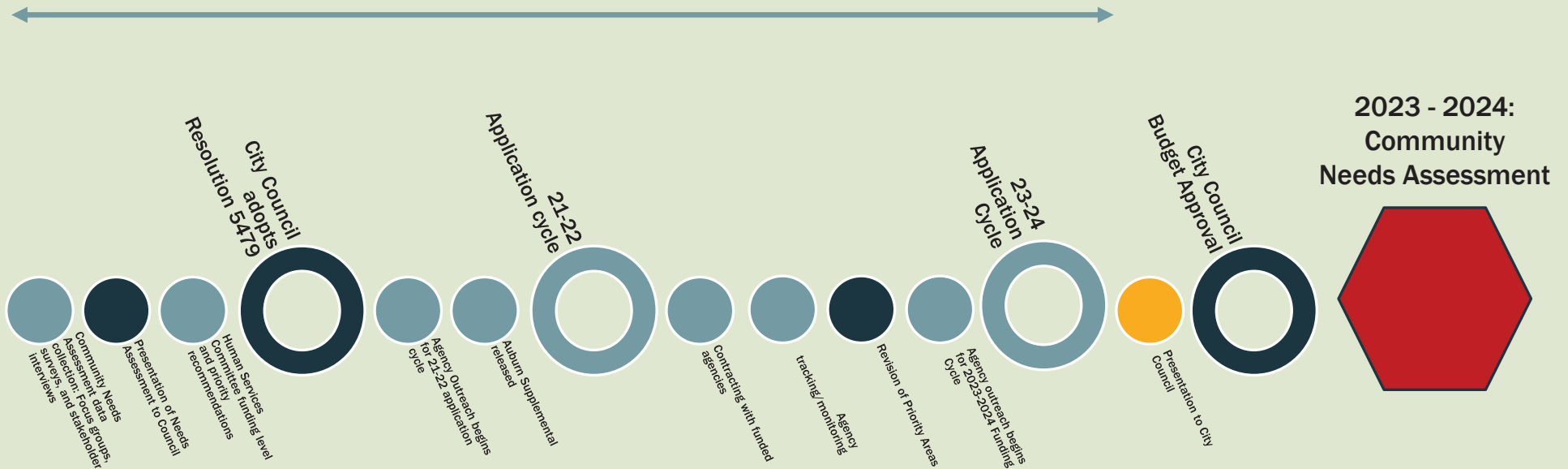
# 2023 – 2024 PLANNED EXPENDITURES



# 2023 – 2024 PLANNED EXPENDITURES



# HUMAN SERVICES FUNDING 2019 - CURRENT



**QUESTIONS?**

**THANK YOU**

To: Auburn City Council

From: Auburn Human Services Committee Chair, Carmen Goers

Date: October 10, 2022

Re: Human Services Committee Grant Funding Allocation and Awards

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### **2023-2024 Human Services Funding**

Every two years, the City Council allocates General Fund dollars to make competitive funding available for nonprofit agencies providing services to Auburn residents. Applications are reviewed and scored by the Human Services Committee, an advisory body to the City Council, based on funding priorities set by the Council.

### **Background**

In the Fall of 2019, Cloudburst Consulting completed a Community Needs Assessment for Auburn to help guide Human Services funding priorities over the following five years. This Needs Assessment included recommendations for both priority funding areas and proportionate allocation to each one utilizing a recommended targeted increase in Human Services funding, based on the community data they compiled.

These priority areas were:

Basic Needs

Homelessness Interventions

Housing and Associated Services

Housing Related Supportive Services

Job Training and Education

In November 2019, the Human Services Committee provided a formal recommendation to City Council supporting the identified priority areas and requesting an increase in the Human Services grants budget to 2% of General Fund expenditures, in order to more effectively respond to increased needs in the community and align with the spirit of the recommended funding distribution across priority areas.

The City Council adopted Resolution 5479 in December 2019, establishing a Human Services Work Plan and endorsing the priority areas identified by the Needs Assessment. This resolution acknowledged the historic lack of growth in Human Services grant funding, and supported the Committee and staff in implementing the identified priority areas and proportionate allocations.

In late 2021, after careful consideration by the Committee and based on feedback from agencies who applied during the 2021-2022 funding cycle, the Committee voted to revise the priority areas to reduce duplication and increase clarity for applicants. These revisions retained the individual funding areas prioritized under each category and the proportionate allocations from the prior cycle, while creating clearer delineations and reducing confusion for applicant agencies.

The priority areas for the 2023-2024 funding cycle are:

Basic Needs

Homelessness Interventions

Housing Stability

Job Training and Education

The planned allocation for Human Services competitive funding in 2023-2024 is \$1,195,000 per year. This annual total includes \$602,888 of General Funds, \$500,000 of ARPA funds, and an estimated \$92,112 in CDBG funds allocated to Public Services. This is a \$430,000 increase from the prior year funding, and represents 1.4% of the budgeted 2022 General Fund expenditures.

### **Application Process Overview**

Auburn participates in Share1App, a common Human Services application process shared by 16 King County cities. In order to be considered for funding, agencies must:

- Meet one or more of the City of Auburn's funding priorities
- Have 501(c)(3) status, or have a 501(c)(3) fiscal sponsor in place by the time the application period closes
- Have a nondiscrimination policy in place
- Meet minimum insurance requirements
- Be willing and able to accept reimbursement for funds based on service unit completion
- If funded, regularly track and submit required reports regarding services and demographics, and undergo regular monitoring

Prior to the application cycle opening, City staff conducted the following outreach to nonprofit agencies:

- December 2021 – April 2022: Email outreach to all prior applicants, interested agency lists, and community groups
- February 2022: Auburn supplemental information for applicant agencies emailed out and posted on the application website, detailing info on Technical Assistance, scoring, Auburn-specific priorities and requirements, and contact info for city staff
- Weekly outreach and reminders once application opened
- Information on City website
- Presentations and outreach to community groups
  - South King County Forum on Homelessness
  - Auburn Community Roundtable
  - South King County Mobility Coalition
  - Seattle-King County Coalition on Homelessness

While the application cycle was open, City staff provided the following technical assistance and support:

- Application workshops with a question-by-question walkthrough
  - March 14<sup>th</sup> (150 attendees) and March 15<sup>th</sup> (50 attendees)
  - Recording available on application website
  - All questions asked posted with answers on the application website

- Help guides and FAQ documents
  - How to complete each section
  - Video going through full application
  - Short videos on the most commonly asked application questions
- 8 Auburn virtual TA sessions (drop in support for any application content)
  - 54 attendees across all sessions
- One-on-one TA provided over phone and email as needed, through 5pm on April 26 (32 unduplicated agencies)
- Answers to any TA questions updated on Auburn website
- Help Desk email account staffed 5 days per week by rotating City staff

**The City received 80 applications from 58 Agencies with a total requested amount of \$2,467,782.**

### **2022-2023 Human Services Planned Grant Expenditures**

In the Committee's 2019 recommendation to City Council, the percentages recommended to Council were:

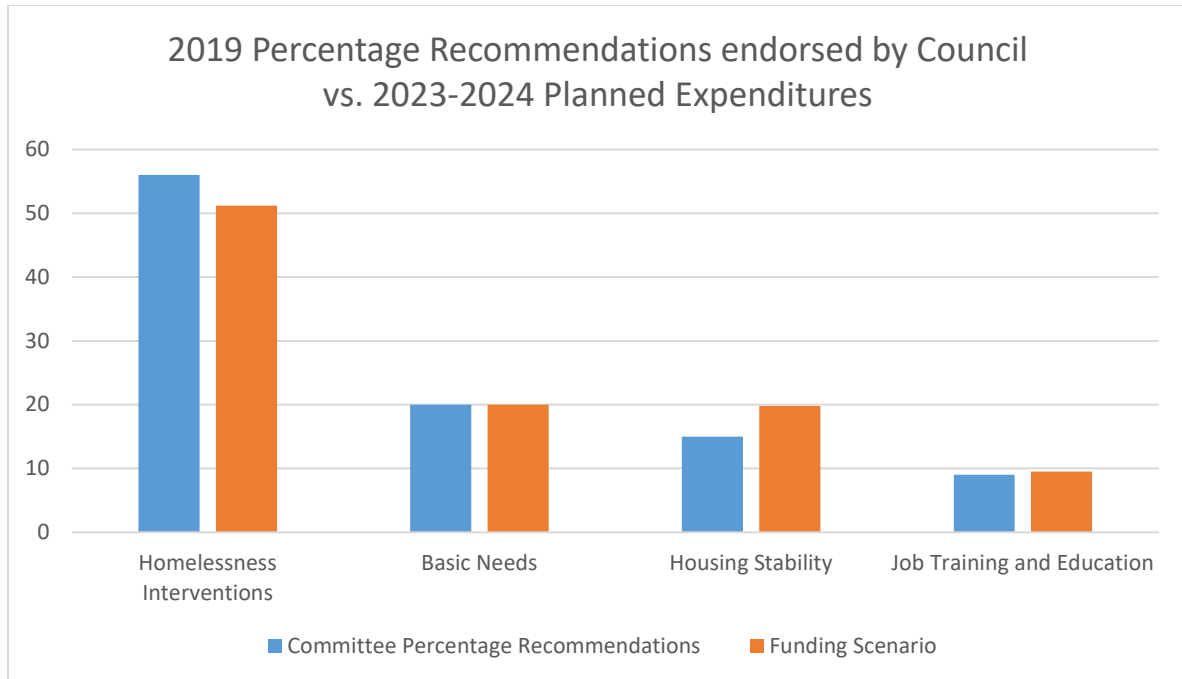
Homelessness Interventions: 28%  
 Housing and Associated Services: 28%  
 Basic Needs: 20%  
 Housing Related Supportive Services: 15%  
 Job Training and Education: 9%

During the priority area revisions for the 23-24 cycle, two priority areas that both targeted the same population were combined and one priority area was renamed, to reduce duplication and create a clearer set of funding priorities for agencies. The same percentages were applied as targets, resulting in the following percentage allocations:

Homelessness Interventions: 56%  
 Basic Needs: 20%  
 Housing Stability: 15%  
 Job Training and Education: 9%

The percentages within this Funding Scenario are adjusted slightly to accommodate the number of applications received by priority area and strength of application. The percentage breakdown is as follows:

Homelessness Interventions: 51.2%  
 Basic Needs: 20%  
 Housing Stability: 19.8%  
 Job Training and Education: 9%



Key considerations expressed in Human Service application discussions guided hard funding decisions: prioritizing programs which serve high numbers of Auburn residents relative to the funding request, costs per service unit compared with impact, considerations regarding equity and access, program adoption of best or promising practices, and the likelihood that services will continue to be effective and available without Auburn Human Services funding.

The breakdown of the total planned expenditures across all five priority areas is as follows:

| PRIORITY AREA              | AMOUNT             |
|----------------------------|--------------------|
| Homelessness Interventions | \$611,603          |
| Basic Needs                | \$240,000          |
| Housing Stability          | \$236,397          |
| Job Training and Education | \$107,000          |
| <b>TOTAL</b>               | <b>\$1,195,000</b> |

The programs identified in this funding scenario provide a wide range of services to Auburn residents (chart 1 below).

Additionally, a number of programs included provide services tailored to specific populations to support better access and program outcomes. These may include culturally or linguistically specific services not generally available within mainstream organizations (chart 2 below).

Chart 1: Types of Programs

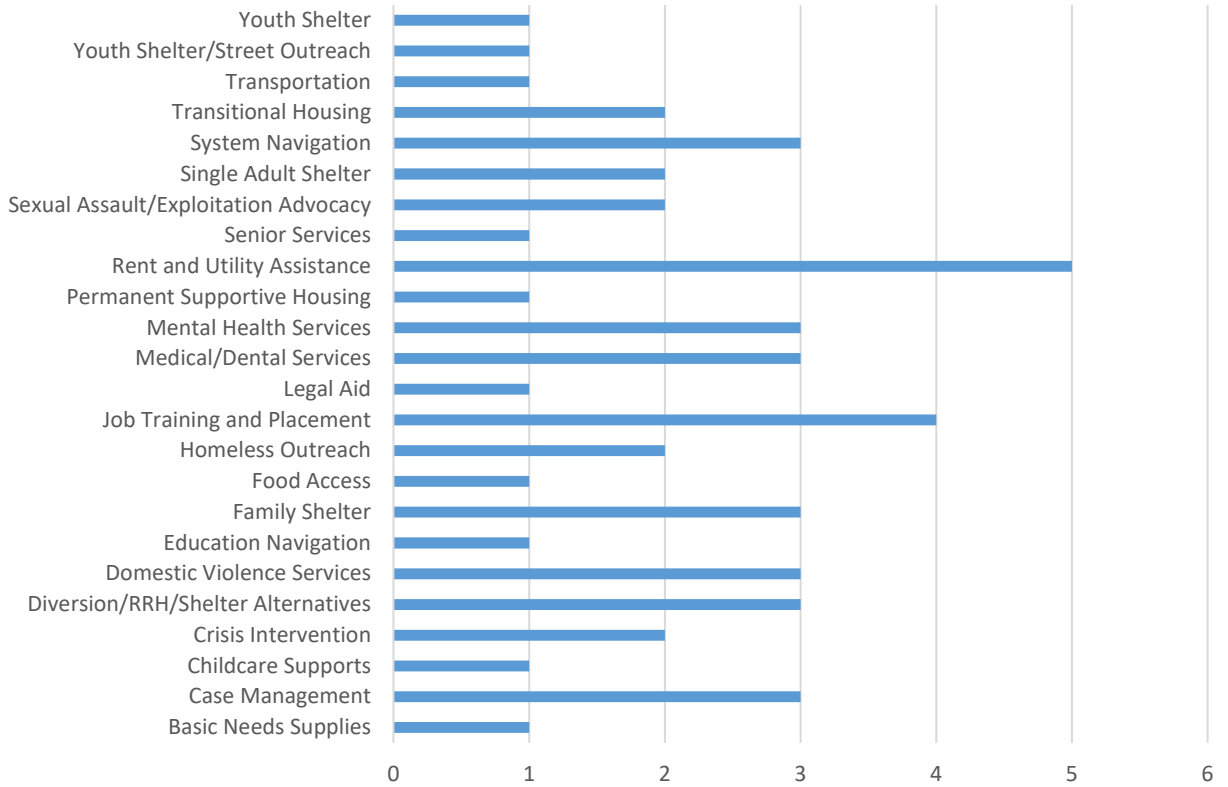
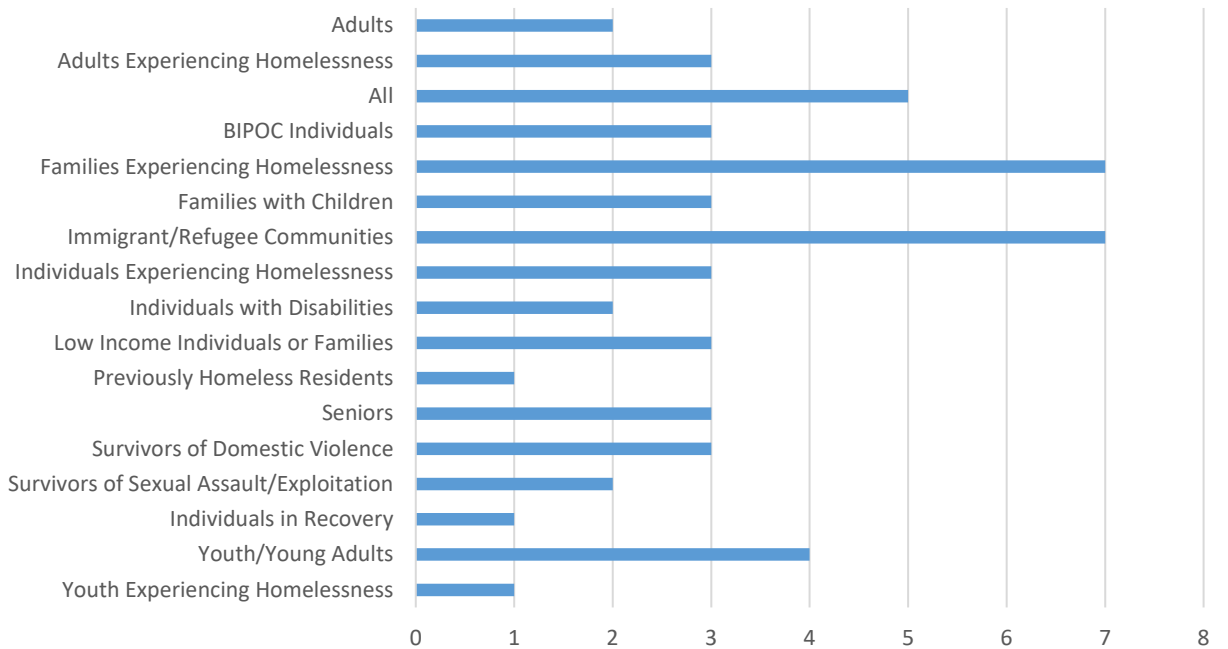


Chart 2: Target Population by Program



## **Programs by Priority Area**

### **Homelessness Interventions**

**Total Number of Applications: 17**

**Total Amount Requested: \$651,603**

**Committee Funding Amount Target: \$670,000**

**Recommendation Total: \$611,603**

The Community Needs Assessment identified Homelessness Interventions as one of the top funding priorities for Human Services in order to respond the increasing homelessness crisis that exists in our community and beyond. When asked how they would prioritize City of Auburn Human Service funding, 100% of community members in interviews and focus groups prioritized “housing” as the primary need. People experiencing homelessness shared that up-front costs is sometimes all they need to obtain housing stability; covering a deposit, first month rent and move in costs would be sufficient to end their episode of homelessness. This speaks to the broad spectrum of housing resources needed in the community, from light touch, one-time assistance to intensive supportive housing interventions.

In 2021, recognizing the overlap in target population and resulting confusion for agencies, this priority category was combined with Housing and Associated Services. Similar to Homelessness Interventions above, the Community Needs Assessment identified Housing and Associated Services as one of the top funding priorities for Human Services, recommending an allocation of 28% to programs that provide housing or ongoing rental assistance along with tailored supportive services programming. For individuals and families moving out of homelessness, research supports an inability to predict the level of assistance a household will need to stabilize, even by looking at specific data around income, employment, substance use, etc. Therefore, programs should have supportive service staff that can work closely with people to understand exactly what is needed to permanently end their episode of homelessness. It is important that programs utilize real time data to analyze displacement and demonstrate an understanding of equity-related implications of all housing interventions.

Combined, the total target percentage allocation for this category is 56% of the funding available, or \$670,000

| <b>Agency</b>                             | <b>Program</b>                                    | <b>Service Type</b>                  | <b>Recommended Amount</b> |
|-------------------------------------------|---------------------------------------------------|--------------------------------------|---------------------------|
| African Community Housing and Development | Holistic Housing Support for the African Diaspora | System Navigation                    | \$30,000                  |
| Catholic Community Services KC            | Katherine and Rita's Houses                       | Transitional Housing/Recovery        | \$10,000                  |
| Catholic Community Services KC            | Stability Through Advocacy and Resources          | Single Adult Shelter/Case Management | \$10,000                  |

|                                      |                                                                      |                                                        |           |
|--------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------|-----------|
| Domestic Abuse Women's Network       | Domestic Violence Emergency Shelter                                  | Domestic Violence Services                             | \$25,000  |
| Hospitality House                    | Hospitality House                                                    | Single Adult Shelter                                   | \$10,000  |
| Mary's Place Seattle                 | Flexible Financial Assistance for Families Experiencing Homelessness | Diversion                                              | \$100,000 |
| Multi-Service Center                 | Shelter and Supportive Housing                                       | Family Shelter                                         | \$13,000  |
| Renton Ecumenical Assoc. of Churches | REACH Center of Hope                                                 | Family Shelter/Case Management                         | \$33,600  |
| Solid Ground                         | Journey Home Rapid ReHousing                                         | Rapid Re-Housing                                       | \$70,000  |
| Sound                                | PATH                                                                 | Homeless Outreach/Case Management                      | \$10,000  |
| St. Stephen Housing Association      | Homebound Transitional Housing                                       | Transitional Housing                                   | \$25,000  |
| The Genesis Project                  | Drop-in Center Operations                                            | System Navigation for Survivors of Sexual Exploitation | \$11,295  |
| The Salvation Army Northwest         | The Salvation Army Street Level                                      | Homeless Outreach                                      | \$10,000  |
| The YMCA of Greater Seattle          | Arcadia: Outreach                                                    | Youth Shelter/Street Outreach                          | \$100,000 |
| Vine Maple Place                     | Stable Families Program                                              | Family Shelter/Shelter Alternatives                    | \$108,708 |
| YWCA Seattle/King/Snohomish          | South King County Emergency Shelter                                  | Family Shelter                                         | \$15,000  |
| YWCA Seattle/King/Snohomish          | Auburn Permanent Supportive Housing                                  | Permanent Supportive Housing                           | \$30,000  |

### Basic Needs

**Total Number of Applications: 44**

**Total Amount Requested: \$842,256**

**Committee Funding Amount Target: \$240,000**

**Recommendation Total: \$240,000**

This priority area, which includes non-housing basic needs services such as childcare resources, community health services, domestic violence services, food access, meal delivery, and youth programming, has historically received the highest proportion of human services funding in Auburn. The shift to concentrate funding efforts on housing and homelessness has the most significant impact on this group of service types. While the City received more than \$800,000 in requests in this category alone, the Human Services Committee worked to develop a funding scenario that aligned with their 2019 recommendations (at this funding level, about \$240,000).

| <b>Agency</b>                              | <b>Program</b>                                                 | <b>Service Type</b>                 | <b>Recommended Amount</b> |
|--------------------------------------------|----------------------------------------------------------------|-------------------------------------|---------------------------|
| Asian Counseling and Referral Service      | Whole Health Oriented Mental Health Program                    | Mental Health Services              | \$10,000                  |
| Catholic Community Services KC             | Volunteer Services                                             | Senior Chore Services               | \$10,000                  |
| Child Care Resources                       | Child Care Financial Assistance                                | Child Care Vouchers                 | \$11,000                  |
| Children's Therapy Center                  | Pediatric Therapy and Supports for Children with Special Needs | Medical/Therapeutic Services        | \$15,000                  |
| Chinese Information and Service Center     | SKC Family Resource Center                                     | System Navigation                   | \$11,000                  |
| Christ Community Free Clinic               | Basic Needs                                                    | Medical/Dental Services             | \$15,000                  |
| Consejo Counseling and Referral Service    | Domestic Violence Community Advocacy                           | DV Advocacy                         | \$10,000                  |
| Crisis Connections                         | Crisis Line                                                    | Crisis Intervention                 | \$10,000                  |
| Crisis Connections                         | Teen Link                                                      | Youth Crisis Intervention           | \$12,000                  |
| El Centro de la Raza                       | SKC Systems Navigation                                         | Resource Navigation/Case Management | \$12,000                  |
| King County Bar Foundation                 | Neighborhood Legal Clinics                                     | Legal Aid                           | \$10,000                  |
| King County Sexual Assault Resource Center | Comprehensive Sexual Assault Advocacy Services                 | Sexual Assault Advocacy             |                           |
| Lutheran Community Services NW             | Culturally Attuned Counseling                                  | Mental Health Services              | \$20,750                  |
| Open Doors for Multicultural Families      | Multicultural Family Support Program                           | Case Management/Family Support      | \$10,000                  |
| Sound Generations                          | Meals on Wheels                                                | Food Delivery                       | \$13,250                  |
| Sound Generations                          | Volunteer Transportation Services                              | Transportation                      | \$10,000                  |
| Ukrainian Community Center                 | Crisis Family Intervention                                     | Mental Health Services              | \$10,000                  |
| Ukrainian Community Center                 | Refugee Assistance Program                                     | Resource Navigation/Case Management | \$10,000                  |
| Washington Poison Center                   | Emergency and Education Services                               | Medical Services                    | \$10,000                  |
| WestSide Baby                              | Children's Basic Needs Program                                 | Basic Needs Supplies                | \$10,000                  |
| YWCA Seattle/King/Snohomish                | Children's Gender-based Violence Specialized Services          | Domestic Violence Services          | \$10,000                  |

### Housing Stability

**Total Number of Applications: 13**

**Total Amount Requested: \$523,252**

**Committee Funding Amount Target: \$178,000**

**Recommendation Total: \$236,397**

Housing Stability, formerly titled Housing Related Supportive Services, was identified through the Needs Assessment as a priority to maintain stability for residents who are *currently housed*. This priority area was second only to Basic Needs in the amount of requests made compared to the funding available. In this category, we received robust applications focused on homelessness prevention through a variety of program areas. As the recommended funding in Homelessness Interventions was below the target allocation, the remaining funds from that category were allocated to Housing Stability. This is consistent with the original Needs Assessment recommendations of prioritizing programs addressing Homelessness and Housing Stability.

| <b>Agency</b>                           | <b>Program</b>                             | <b>Service Type</b>                 | <b>Recommended Amount</b> |
|-----------------------------------------|--------------------------------------------|-------------------------------------|---------------------------|
| Multi-Service Center                    | Emergency Assistance & Resource Navigation | Rent Assistance/Resource Navigation | \$36,000                  |
| Solid Ground                            | Housing Stability Project                  | Rent Assistance                     | \$92,112 <sup>1</sup>     |
| The Auburn Food Bank                    | Financial Support                          | Rent/Utility Assistance             | \$27,985 <sup>2</sup>     |
| The YMCA of Greater Seattle             | Eviction Prevention                        | Rent Assistance                     | \$60,300                  |
| Valley Cities Counseling & Consultation | Auburn Housing Financial Assistance        | Rent/Utility Assistance             | \$20,000                  |

### Job Training and Education

**Total Number of Applications: 5**

**Total Amount Requested: \$172,000**

**Committee Funding Amount Target: \$107,000**

**Recommendation Total: \$107,000**

Over half of community members who responded to the Needs Assessment survey believe that job training and educational programming needs have increased. Because this priority area receives the smallest total dollar amount, it is necessary to make efficient use of these funds to attain the goal of opening access for economic stability. The increase in overall funding

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<sup>1</sup> CDBG Public Services funding, included in draft 2023 Annual Action Plan

<sup>2</sup> The Auburn Food Bank's Financial Support program has also been identified by the Human Services Committee as a contingency expansion project. If a grantee within Homelessness Interventions is unable to execute a contract with the City, up to \$10,000 additional funding will be allocated to this project.

available in 2023-2024 means that the total funding amount in this scenario is almost twice as much as current job training and education funding levels.

| Agency                                   | Program                                                           | Service Type                                  | Recommended Amount |
|------------------------------------------|-------------------------------------------------------------------|-----------------------------------------------|--------------------|
| Aerospace Joint Apprenticeship Committee | Advanced Manufacturing Training Center                            | Manufacturing Training                        | \$10,000           |
| ANEW                                     | Pre-Apprenticeship Construction Training and Supportive Services  | Pre-Apprenticeship                            | \$12,000           |
| Northwest Education Access               | Helping Opportunity Youth Build a Pathway to a Livable Wage       | Education Navigation Services                 | \$15,000           |
| Orion Industries                         | Employment Services                                               | Job Training and Placement                    | \$60,000           |
| Your Money Matters                       | Job Training with Financial Literacy Education and Mentor Support | Job Training and Placement/Financial Literacy | \$10,000           |

Thank you for your continued support of Human Services,



Carmen Goers, Human Services Committee Chair

# Human Services Committee

## 2023-2024 Human Services Funding

### Summary of Programs

#### BASIC NEEDS

| Agency                                     | Program                                                        |
|--------------------------------------------|----------------------------------------------------------------|
| Asian Counseling and Referral Service      | Whole Health Oriented Mental Health Program                    |
| Catholic Community Services KC             | Volunteer Services                                             |
| Child Care Resources                       | Child Care Financial Assistance                                |
| Children's Therapy Center                  | Pediatric Therapy and Supports for Children with Special Needs |
| Chinese Information and Service Center     | SKC Family Resource Center                                     |
| Christ Community Free Clinic               | Basic Needs                                                    |
| Consejo Counseling and Referral Service    | Domestic Violence Community Advocacy                           |
| Crisis Connections                         | Crisis Line                                                    |
| Crisis Connections                         | Teen Link                                                      |
| El Centro de la Raza                       | SKC Systems Navigation                                         |
| King County Bar Foundation                 | Neighborhood Legal Clinics                                     |
| King County Sexual Assault Resource Center | Comprehensive Sexual Assault Advocacy Services                 |
| Lutheran Community Services NW             | Culturally Attuned Counseling                                  |
| Open Doors for Multicultural Families      | Multicultural Family Support Program                           |
| Sound Generations                          | Meals on Wheels                                                |
| Sound Generations                          | Volunteer Transportation Services                              |
| Ukrainian Community Center                 | Crisis Family Intervention                                     |
| Ukrainian Community Center                 | Refugee Assistance Program                                     |
| Washington Poison Center                   | Emergency and Education Services                               |
| WestSide Baby                              | Children's Basic Needs Program                                 |
| YWCA Seattle/King/Snohomish                | Children's Gender-based Violence Specialized Services          |

#### Asian Counseling and Referral Service (ACRS)

##### Whole Health Oriented Mental Health Program

ACRS' Behavioral Health Program provides culturally competent whole health oriented mental health services for Asian, Native Hawaiian & Pacific Islander (ANH&PI) individuals with chronic mental illness to promote recovery, wellness and whole health through addressing physical, mental, financial and social wellbeing. Our staff empower clients to lead a productive life by offering services in their language, combining Eastern and Western service approaches, and addressing social determinants of health.

#### Catholic Community Services King County

### Volunteer Services

The mission of Volunteer Services (formerly Volunteer Chore Services) is to assist low-income elders and adults with chronic illnesses or disabilities remain independent in their own home. We match volunteers with older adults to provide companionship, light housework, and other simple chores. Limited support, lack of access to transportation, chronic health conditions, and limited income make it difficult for older adults and people living with disabilities to have their basic needs met. Having a service that provides free of charge chore/yard assistance, minor home repairs, and transportation allows low-income older adults to better afford and remain in their own homes for as long as safely possible.

### **Child Care Resources**

#### Child Care Financial Assistance Program

Child care access and affordability was a huge challenge before the COVID pandemic, and will now be even further out of reach for many families. According to the Washington Department of Commerce's report, "The Mounting Costs of Child Care," published in the Fall of 2019, 27% of workers with children under the age of six had to quit their job or leave school or training due to a child care issue. A recent report by the King County Women's Advisory Board found that the cost of child care in King County has increased faster than inflation for the last 25 years. Child Care Resources Child Care Financial Assistance program provides child care subsidies for low- and moderately-low-income families who need help paying for child care and do not qualify for the state subsidy.

### **Children's Therapy Center**

#### Pediatric Therapy and Supports for Children with Special Needs

In SKC, families of children with special needs have greater health care needs and fewer resources to address those needs than other children in King County, due to factors such as the cost of housing and health care, the lack of culturally and linguistically appropriate providers who serve children covered by Medicaid, and other factors. According to King County's City Health Profile Reports, there are greater proportions of residents in poverty and other disparities related to social determinants of health in SKC compared to the rest of the county and the state. Children's Therapy Center's Center-based program provides family-centered therapy services; case management; school readiness; parent/caregiver education; and related services to help South King County children with special needs aged 3 to 18 master the skills they need to be able to eat, sleep, play, learn, make friends, navigate school, and become more independent. We also empower their parents/caregivers to understand how they can use their strengths to support their child's development.

### **Chinese Information and Service Center**

#### SKC Family Resource Center

There is a pressing need for cultural/systems navigation services among Chinese and Vietnamese residents in South King County (SKC). Census data shows the population in SKC cities has increased for at least a decade due to soaring housing prices in the Seattle area - largely from people of color with lower incomes. As SKC cities have grown larger and more diverse, there has also been an increase in the poverty level. In addition, while the Asian immigrant population in SKC has increased at a significant rate over the past 10 years, the supports for this population have not. CISC's new South King County Family Resource Center (SKCFRC) will provide low-income and LEP

Chinese and Vietnamese families in South King County a single-entry point to access cultural and systems navigation support around health, education, training, legal issues, naturalization, benefits, programs to strengthen families, advocacy to get immigrant/refugee voices heard, and meeting basic needs for all members of the family. This free service will address language and cultural barriers.

## **Christ Community Free Clinic**

### Basic Needs

CCFC is a private, non-profit, volunteer led, medical clinic that has provided free medical and dental care to the uninsured in Auburn since 2007. Our providers volunteer their services, and the King County Housing Authority provides clinic space free of charge. This program seeks to increase the number of people served and to improve access to care by adding a Saturday walk-in medical clinic and by adding one additional day per month to serve dental clients.

## **Consejo Counseling and Referral Service**

### Domestic Violence Program

Immigrant status is one of the barriers Latino victims of domestic violence face when trying to access services. The victim's tenuous immigration status often prevents them from accessing any services, and the perpetrators of domestic violence can take advantage of this fear of deportation and lack of knowledge of their rights. Legal and family issues are often complicated for Latino immigrants who are victims of domestic violence in foreign countries. Often, immigrants immigrate to the U.S. to escape community and family violence, therefore, deportation fear is combined with a fear of returning to a place of extreme insecurity. Consejo's Domestic Violence Program promotes dignity, respect, and safety for all survivors through a holistic and culturally sensitive approach. In addition to community advocacy-based counseling, the program offers sexual assault services, mental health services, wellness services, access to primary care and transitional housing services.

## **Crisis Connections**

### Crisis Line

The 24-Hour Crisis Line provides free and confidential telephone crisis intervention, information, referral and support services to anyone in emotional crisis or needing help in King County. By empathetic listening and supportive problem solving, we help distressed callers see their problems as manageable and direct them to appropriate mental health resources. We also provide clinical consultation to professionals and link callers to emergency behavioral health and community services.

### Teen Link

The teen years are often a difficult time for young people. Our demographic reports from Teen Link calls tell us that teens struggle the most with stress, loneliness, frustration, depression, and self-criticism as they navigate this time in their lives. Unfortunately, some teens struggle to cope with these issues and make unsafe and unhealthy choices. Teen Link operates a confidential teen peer-to-peer help line and chat/text service that focuses on providing emotional support and resources as well as a line designed to support teens and parents around substance use issues. Teen Link also conducts suicide prevention training to youth in schools and the community. The mission of Teen Link is to empower teens to make healthy, self-respecting decisions about their lives.

## **El Centro de la Raza**

### **Systems Navigation**

Low-income residents in marginalized communities face a range of challenges and unique barriers to accessing social services, private and public benefit programs. Learning about the availability of specific programs, meeting eligibility criteria, understanding the application process, collecting necessary documentation, completing and submitting accurate applications, and remaining engaged with applicable agencies throughout the application process, all contribute to the immediate challenges of accessing available services. The Systems Navigation Program provides direct assistance to low-income individuals and families to access available social services, as well as private and public benefit programs. Navigation staff work 1:1 with low-income participants, who are often limited English speakers, to assess immediate needs, identify available and applicable programs, determine eligibility, assist with enrollment, and provide referrals.

## **King County Bar Foundation**

### **Neighborhood Legal Clinics**

Pro Bono Services (PBS) utilizes the services of volunteer attorneys, legal assistants and community members to provide free legal advice and services to low income individuals and families in King County. Our 40 Neighborhood Legal Clinics serves the largest number of clients annually and provides advice on any civil legal issue. PBS is a critical component to ensuring equitable access to justice and our legal system. In 2021, our Neighborhood Legal Clinics (NLC) served over 3000 King County households with the highest numbers receiving advice related to housing, family/domestic violence, immigration, debt/consumer, and employment issues. Our clients come from many different communities and backgrounds in King County including people who have been disproportionately impacted by the COVID-19 pandemic including those with no or limited incomes, people facing housing and employment instability, domestic violence survivors, immigrants, and others who are vulnerable or historically marginalized.

## **King County Sexual Assault Resource Center (KCSARC)**

### **Comprehensive Sexual Assault Advocacy Services**

Sexual assault and abuse is wide spread, grossly under reported and often misunderstood. Unaddressed, this experience is a major contributor to mental health challenges, including PTSD, substance abuse, homelessness and negatively affects relationships including parenting. KCSARC provides child, teen and adult victims of sexual assault and abuse with comprehensive trauma focused crisis and advocacy services in English and Spanish. We offer community based, survivor driven, flexible mobile advocacy services. Specialized counselors offer 24hr crisis intervention and case management connecting victims to all services including mental health treatment. Advocates help navigate victims through the criminal and civil legal system along with intensive parent/caregiver psychoeducation.

## **Lutheran Community Services NW**

### **Culturally Attuned Counseling**

Washington state is historically one of the top ten resettlement sites in the U.S., and in FY18 ranked 2nd in the number of refugees resettled. Since the year 2000, more than 50,000 refugees have been

resettled in the State with more than 61% being placed in King County. The vast majority reside in South King County where housing is less expensive. The area also hosts a large number of individuals seeking asylum due to past persecution. The Culturally Attuned Counseling program offers individual and group outpatient counseling for adult refugees, immigrants and asylum seekers. Mental health conditions are common among refugees and asylum seekers who are separated from their families and have experienced persecution and loss. Our counselors are often refugees themselves and speak more than 12 languages. Their credentials range from peer support professionals to credentialed therapists to a Registered Nurse Practitioner prescriber.

## **Open Doors for Multicultural Families (ODMF)**

### **Multicultural Family Support Program**

Culturally and linguistically diverse (CLD) persons are historically underserved or left out of mainstream service delivery systems due to language and cultural barriers and institutional biases. These barriers are 2-3 times greater still for a CLD family raising a child with disabilities, because mainstream disability service agencies lack a language and cultural capacity to serve these populations, and community organizations that serve minority groups tend to have limited knowledge of disability or related services. ODMF's Family Support program provides individualized, culturally competent case management for individuals with developmental/intellectual disabilities and their families from culturally and linguistically diverse communities. We provide such case management for a variety of issues, including disabilities benefits and services, housing, special education, access to resources, assistance with other applications, and more.

## **Sound Generations**

### **Meals on Wheels**

According to Meals on Wheels America, King County's senior population struggles with hunger and isolation. In 2021, there were 1,680,903 seniors (age 60+) in Washington State or about one fifth of the state's population with the majority of seniors living in King County. Of the state population, 163,744 (11.1%) are threatened by hunger (marginally food insecure), 90,979 (6.2%) are at risk of hunger (food insecure) and 29,709 (2%) are facing hunger (very low food secure). In addition, there are 398,814 (24.1%) seniors living alone. Meals on Wheels (MOW) program is a network comprised of our main office and warehouse in Seattle, 20 satellite sites throughout the county, staff, and over 300 volunteers who coordinate and deliver nourishing meals to elders and disabled adults in King County, who are unable to leave their homes unassisted, unable to prepare meals, and lack social support.

### **Volunteer Transportation Services**

King County is largely composed of suburban communities, where transportation options are more limited, and essential services (e.g. grocery stores, medical facilities) are more dispersed than in urban communities. While public transportation can be a viable option for residents in urban areas, those living in more suburban and rural communities face different challenges like lack of available services, inconvenient service hours, or inability to get to and from specific locations. Sound Generations' Volunteer Transportation Program provides free, personalized, and safe transportation to healthcare appointments and other essential visits. The program relies on volunteers using their own vehicles to provide the rides to seniors 60 and older giving them a sense of independence, care and support.

## **Ukrainian Community Center (UCCW)**

### **Crisis Family Intervention**

Since UCCW's establishment in 1998, UCCW has observed and addressed many recurring and ongoing challenges most refugee and immigrant individuals and their families are facing. Among these challenges are economic, language, academic, adaptation to the new country and culture, parenting, and past traumas and/or traumatic experiences which they incurred in their country of origin. Once in the new country, they often become isolated, depressed, and anxious; often, not even realizing how their past traumatic experiences have been affecting them and their families. UCCW's Crisis Family Intervention includes the following services: Professional Mental Health Counseling (PMHC), and Support Groups (SG). These services are culturally and linguistically appropriate and reflect the needs of its target population. It has been designed to service Ukrainian/Russian speaking refugee and immigrant individuals and their families and help them overcome their traumatic past experiences, improve their mental health, well-being, relationships and positive parenting.

### **Refugee Assistance Program**

UCCW'S Refugee Assistance Program (RAP) focuses on addressing the needs of low-income Ukrainian/Russian speaking refugees and immigrants by providing Intensive Case Management and Cultural Orientation Workshops. UCCW's service delivery is culturally and linguistically appropriate and reflective of its target population. RAP's staff identify and address the full spectrum of each individual's needs and provide them with assistance and education necessary for their survival and self-sufficiency.

## **Washington Poison Center**

### **Emergency and Education Services**

Poisoning is a broad issue involving many different risk factors and reasons for exposure. Among the sixteen cities participating in this common application, the 6,283 residents we served spanned every age group, called us from home, work, school, healthcare facilities, and a number of different locations, and were exposed to hundreds of different substances through a multitude of unintentional and intentional reasons. This underscores the fact that poisoning is a concern for every individual in every community. The Washington Poison Center (WAPC) is a 501(c)3 nonprofit mandated by Washington State to deliver poison and drug exposure related medical advice and education to community members, first responders, and healthcare providers. WAPC provides medical advice through a 24/7/365 free telephone line staffed by specially trained pharmacists, nurses, and physician medical toxicologists. WAPC also provides free programs to educate local communities on poison safety, prevention, and harm reduction.

## **WestSide Baby**

### **Children's Basic Needs Program**

WestSide Baby believes that access to diapers, clothing and safety equipment is EVERY child's fundamental right. Sadly, we live in a society with enormous basic needs gaps. WestSide Baby is working to end the extreme inequity in access to children's material essentials in western King County by collecting new and used children's clothing and equipment, along with diapers and hygiene items, and distributing them at no cost to low-income families. In late 2022, we will grow our services and reach by adding a mobile distribution pilot program to allow for greater access and convenience for the many programs that serve families furthest from access, focusing

specifically on south King County cities such as Federal Way, Auburn and Kent. This will be done in partnership with organizations we currently have trusted relationships with and will include an opportunity to interface directly with families receiving items.

## **YWCA Seattle/King/Snohomish**

### **Children's Gender-based Violence Specialized Services**

Gender Based Violence (GBV) presents unique implications – especially in the lives and development of children. National research shows that experiencing or witnessing GBV as a child increases that child's risk for future abuse and homelessness. Witnessing domestic violence can lead children to regress in their psychological and behavioral development. Studies have shown that children who witness domestic violence experience similar psychological effects as children of abuse. Children who are secondary victims of domestic violence (witness violence between parents/adult household members) are at higher risk of experiencing anxiety and depression, which often underlie anti-social behaviors at school and home. Pre-adolescent exposure to violence has a long-term effect, as it often skews a child's understanding of socially-appropriate forms of conflict resolution and relationship-building. Without culturally-responsive and early interventions, this generational cycle of trauma poses risks for repeated patterns of violence in family and intimate partnerships. YWCA Children's Gender-Based Violence Specialized Services Program (CGBVS) offers a culturally-specific 10-week curriculum designed to help children/youth heal from the effects of witnessing/experiencing gender-based violence. Advocates work on a one-on-one level with each child/youth and their non-abusive caregiver and connect participants to our internal network of wraparound resources including: housing, health, economic advancement, & early learning education.

## **HOMELESSNESS INTERVENTIONS**

| <b>Agency</b>                             | <b>Program</b>                                                       |
|-------------------------------------------|----------------------------------------------------------------------|
| African Community Housing and Development | Holistic Housing Support for the African Diaspora                    |
| Catholic Community Services KC            | Katherine and Rita's Houses                                          |
| Catholic Community Services KC            | Stability Through Advocacy and Resources                             |
| Domestic Abuse Women's Network            | Domestic Violence Emergency Shelter                                  |
| Hospitality House                         | Hospitality House                                                    |
| Mary's Place Seattle                      | Flexible Financial Assistance for Families Experiencing Homelessness |
| Multi-Service Center                      | Shelter and Supportive Housing                                       |
| Renton Ecumenical Assoc. of Churches      | REACH Center of Hope                                                 |
| Solid Ground                              | Journey Home Rapid ReHousing                                         |
| Sound                                     | PATH                                                                 |
| St. Stephen Housing Association           | Homebound Transitional Housing                                       |
| The Genesis Project                       | Drop-in Center Operations                                            |
| The Salvation Army Northwest              | The Salvation Army Street Level                                      |
| The YMCA of Greater Seattle               | Arcadia: Outreach                                                    |
| Vine Maple Place                          | Stable Families Program                                              |
| YWCA Seattle/King/Snohomish               | South King County Emergency Shelter                                  |

## **African Community Housing and Development**

### Holistic Housing Support for the African Diaspora

Low-income families in the African Diaspora community are facing skyrocketing rent, paired with record demand on affordable housing infrastructure and homelessness prevention support. In addition, these families have specific linguistic and cultural needs. The families and elders we serve are feeling desperate, anxious, forgotten, and fearful of not only losing their housing, but also the future uncertainty of not being able to afford basic needs. African Community Housing and Development (ACHD) is a culturally specific agency that serves the African Diaspora immigrant and refugee community throughout King County. We provide supportive services to end homelessness and build housing stability in the communities we serve. ACHD's Social Services program provides case management, systems navigation support, interpretation, and direct financial assistance to households struggling to stabilize in the wake of the COVID pandemic.

## **Catholic Community Services KC**

### Katherine and Rita's Houses

Katherine's House and Rita's House are recovery-based transitional housing for homeless adult women in recovery from drug and alcohol dependency. Residents receive case management to find permanent housing, connection to outpatient drug/alcohol treatment, life skills development, financial literacy information, and educational and employment assistance. After residents secure housing and exit, they enroll in an Aftercare program where they receive ongoing staff support. Katherine's House and Rita's House provides a continuum of care necessary to take a woman with a history of homelessness with little sobriety, to two years of sobriety and permanent housing.

### Stability Through Advocacy and Resources

The most recent data from the 2020 Point in Time Count report show that 20% of all unsheltered individuals within King County reside in South King County, including Renton, Auburn, and Federal Way. The data also show that there was a 5% overall increase of individuals experiencing homelessness from 2019 to 2020. While the Point in Time Count has been a useful tool to get a snapshot of the number of houseless people in our community on a single night, it has long been known to be an undercount. A King County Department of Community and Human Services Cross System Homelessness Analysis Brief revealed an estimated 40,800 people experienced houselessness at some point in our county throughout 2020. STAR (Stability Through Advocacy and Resources) is a 24/7, all-gender enhanced shelter with capacity to serve 85 vulnerable adults experiencing houselessness within south King County. STAR shelter provides a safe place to sleep, nourishing meals, individual bathrooms, and intensive case management. We utilize current best practices and principles including Housing First, Trauma Informed Care, and Harm Reduction to serve folks who have been historically excluded from traditional shelters.

## **Domestic Abuse Women's Network (DAWN)**

### Domestic Violence Emergency Shelter

DAWN has been working in this region of King County for 42 years. DAWN is the only comprehensive domestic violence agency in south King County providing confidential housing for victims of domestic violence either residing in or relocating to south King County in order to

achieve safety. Our confidential emergency shelter provides safe housing for women and their children fleeing life-threatening, active domestic violence situations. It is a 13-room shelter that provides holistic support, including room, board, and additional supportive services like therapeutic support groups and advocacy support.

## **Hospitality House**

### Hospitality House

Hospitality House is a 9-bed, 90-day shelter program serving women identifying clients experiencing homelessness. We meet all basic needs of our clients. We provide meals, hygiene supplies, case management, job and life skills training and access to a visiting nurse. Clients are referred to a number of services, including health care, day services, employment, treatment for mental health or substance abuse services, counseling, assistance with acquiring clothing and furnishings, and services.

## **Mary's Place Seattle**

### Flexible Financial Assistance for Families Experiencing Homelessness

In 2021 47% of families who called the King County Family Intake Line operated by Mary's Place were not able to access shelter due to capacity. Mary's Place works to fill gaps through shelter and outreach programs, and in 2021, we introduced our homelessness prevention program working to connect families in housing to rental assistance and support to avoid eviction. We supported nearly 400 families across King County to prevent homelessness and are continuing to grow our program to ease the burden on our homeless system county-wide. Mary's Place serves families experiencing homelessness and housing instability across King County through shelter, mobile outreach and diversion, and prevention programs, using a diversion approach to engage families in problem-solving conversations to identify practical solutions to solving their housing crisis quickly and safely, and offering flexible financial assistance when necessary to support families to address the final barriers to housing stability.

## **Multi-Service Center**

### **Shelter and Supportive Housing**

MSC provides comprehensive case management and safe housing to homeless families and to homeless single adults in recovery using a strength-based, client-led model. Staff work with clients to help them develop goals to overcome barriers to stable housing and, ultimately, self-sufficiency and provide housing advocacy/navigation as well as resource navigation to achieve those goals. MSC staff also work with residents to help address barriers to housing. This can include working with previous landlords to help address arrears (through leveraged, not City funds) as well as with prospective landlords.

## **Renton Ecumenical Association of Churches (REACH)**

### REACH Center of Hope

REACH's mission is to help end hunger and homelessness in South King County. We do this by offering 24-hour shelter, housing first navigation, and wrap-around services to families who are homeless. We collaborate across community to advocate for those who are economically marginalized. The Center of Hope is a 24-hour shelter and family center. We serve families who are

homeless in South King County. Many of our staff are people with lived experience and are trained in trauma-informed care. We process clients through an intake process over several days. As we build trust this way and by offering ongoing support and relationship building, we gain a deep understanding of our clients' housing goals and related barriers. Our approach leverages client strengths to move them back to secure housing ASAP. We do this by providing in-house services and via partnerships that provide employment and educational supports, mental health referrals and check-ins, legal support, and other necessary services.

## **Solid Ground**

### Journey Home Rapid ReHousing

Journey Home Rapid Rehousing (JHRRH) provides case management and short- and medium-term permanent housing placement and stabilization assistance for families with children experiencing homelessness throughout King County. The program has funding to help with short-term rental subsidies, move-in expenses, and flexible individualized support such as debt repayment, transportation needs, furniture, and other expenses related to finding employment and obtaining and maintaining permanent housing.

## **Sound**

### PATH

Once caught in the cycle of homelessness, many people cannot find a way out resulting in sheltered or unsheltered living for prolonged periods of time. The PATH program is designed to provide a way out. PATH is a SAMSHA evidenced-based program that provides outreach activities to serve people with serious mental illness experiencing homelessness in South King County. In response to community calls or by conducting street outreach, staff connect with homeless individuals where they are found and try to engage, assess their needs, and/or connect them to mainstream mental health programs and resources, including shelter and housing.

## **St. Stephen Housing Association**

### Homebound Transitional Housing

Homebound is St. Stephen Housing Association (SSHA)'s transitional housing program (same program funded previously but with a new name) providing housing and support services to families with children experiencing homelessness to enable them to move toward economic stability. We work with families to find ways to increase their income and reduce barriers to attaining permanent housing, aiming to result in their achieving both stability and the skills needed to sustain housing in the future. The core components of our program are affordable housing and support services. Even though we are categorized as transitional housing, we have incorporated many Housing First principles into our program, including reducing families' length of stay, a more narrow focus on housing related goals, and the use of progressive engagement. When families enter the program, we immediately focus on steps needed for the family to move to their own permanent housing.

## **The Genesis Project**

### Drop-in Center Operations

Survivors of prostitution, sex trafficking, and commercial sexual exploitation face many challenges if they try to leave "the life." Many of them were abused and pulled into exploitation at a young age and have no real job skills or experience. Often they have little to zero income when they leave the life, but they need safe housing away from their traffickers. Among a myriad of other needs, affordable housing has always been a major need for this population and it is only increasing. The Genesis Project operates a drop-in center serving survivors of sexual exploitation. During the interview intake process, case managers identify the immediate needs, missing support structures, do a comprehensive evaluation of their situation. Then they create a comprehensive A to Z action plan which includes creating goals for their career aspirations and providing ongoing personalized support.

## **The Salvation Army NW**

### The Salvation Army Street Level

Street Level is a Housing First, person-centered, strengths-based approach to help individuals identify the choices and solutions to end their homeless experience with limited interaction with the crisis response system. The Salvation Army's Street Level Program represents holistic change for marginalized, unhoused individuals in King County. We currently focus on seeking and providing permanent housing for people living in their vehicles in South King County and hope to expand beyond.

## **The YMCA of Greater Seattle**

### Arcadia: Outreach

The needs of youth and young adults that are experiencing homelessness are ever changing, complex, and require a flexible approach. We have continued to see an increased need of services. For the past 3 months we have been at maximum capacity in our shelter most nights. YMCA of Greater Seattle (YGS) provides outreach services throughout South King County (SKC), drop-in services, and emergency shelter services for youth and young adults experiencing homelessness at the Arcadia facility located in Auburn. Young people can access basic needs including food, showers, laundry, a safe place to sleep, clothing, and referral services. Additional connection through case management and other supplemental services to increase life skill development and self-sufficiency.

## **Vine Maple Place**

### Stable Families Program

Vine Maple Place (VMP)'s evidence-based Stable Families program model provides integrated, trauma-informed services in South King County to single-parent families who are either homeless or at imminent risk of becoming homeless. In FY23 we will serve 4,278 parents and children through this unique program to see families heal, become stably housed, employed, and leave homelessness. We aim to end family homelessness and families are successful: 91% maintain their housing one year past exit.

## **YWCA Seattle/King/Snohomish**

### South King County Emergency Shelter

YWCA South King County Emergency Shelter program (SKC ES) serves literally homeless families through culturally-specific case management, advocacy, and connection to a broad range of resources and wraparound services -- all with the goal of supporting families in attaining more stable housing and economic independence. SKC ES is comprised of six units of shelter (4 in Renton, 2 in Auburn), accessed by Coordinated Entry for All (CEA).

### Auburn Permanent Supportive Housing

The YWCA Auburn Permanent Supportive Housing (Auburn PSH) serves homeless families with children, offering: culturally-specific coaching/systems navigation, advocacy, and connection to a broad range of resources and wraparound services. In partnership with the King County Housing Authority, the program is based in Auburn, WA and offers 12 housing units, (10 designated for chronically homeless; 2 designated for literally homeless or chronically homeless), accessible through Coordinated Entry.

## **HOUSING STABILITY**

| <b>Agency</b>                           | <b>Program</b>                             |
|-----------------------------------------|--------------------------------------------|
| Multi-Service Center                    | Emergency Assistance & Resource Navigation |
| Solid Ground                            | Housing Stability Project <sup>1</sup>     |
| The Auburn Foodbank                     | Financial Support                          |
| The YMCA of Greater Seattle             | Eviction Prevention                        |
| Valley Cities Counseling & Consultation | Auburn Housing Financial Assistance        |

### **Multi-Service Center (MSC)**

#### Emergency Assistance and Resource Navigation

MSC's Emergency Assistance and Resource Navigation (EARNs) program provides housing navigation, rent, utility and emergency assistance to those in South King County who are unstably housed or at risk of homelessness, low income, and impacted by medical emergencies including COVID19. MSC provides resource navigation, tenant advocacy, and basic financial literacy. MSC is proposing collaborating with Sound Outreach to deliver individualized financial services to support households taking action at the root of their financial burdens.

### **Solid Ground**

#### Housing Stability Project

Housing insecurity remains a critical issue throughout King County, with only 27 affordable and available units per 100 households living on extremely low incomes, according to the county Department of Community and Human Services (DCHS). Solid Ground's Housing Stability Project (HSP) program works to prevent eviction and homelessness for households who are experiencing housing instability by offering one-time rental assistance and helping participants complete a plan for future housing stability. HSP can provide assistance for past due rent in order to prevent eviction, or for deposit and first month's rent for people moving out of homelessness or unstable housing into a stable, permanent housing situation.

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<sup>1</sup> Recommended by HSC to be included in 2023 CDBG Annual Action Plan to receive CDBG funds

## **The Auburn Food Bank**

### Financial Support

Many families are still very behind in paying their rents and utilities due to the covid pandemic. Once the rent moratoriums were lifted, rents increased as high as 40% in some instances. The average rent increases were 20%. Landlords gave 14 pay or vacate notices leaving many families with the urgency to reach out for help. Rent increases hit every population of people having no concern for age, disability or fixed income. The Auburn Food Bank supports households with a one time a year financial stipend for rents, utilities, emergency needs in the form of gas and hotel vouchers. For those experiencing homelessness, the support may be in the form of fixing their car/RV as that is their home.

## **The YMCA of Greater Seattle**

### Eviction Prevention

For 47 years, Y Social Impact Center, the social service branch of the YMCA of Greater Seattle, has offered a wide array of holistic services focusing on the needs of underserved community members, including Black, Indigenous, and other People of Color (BIPOC); LGBTQ+; young people with disabilities; and those disenfranchised by the criminal justice system. Y Social Impact Center specializes in serving youth and young adults (ages 18-24) experiencing or who have experienced homelessness, trauma, foster care, and/or involvement in the criminal justice system. Through culturally relevant programs and services, Y Social Impact Center prioritizes meeting the unique needs of people of color, serving 70% BIPOC across all programs. This project specifically focuses on providing rental assistance to young adults (ages 18-24) who are residents in Auburn.

## **Valley Cities Counseling & Consultation**

### Auburn Housing Financial Assistance

Valley Cities operates 80, scattered site units, of permanent supportive housing for vulnerable, previously homeless, individuals & families in the City of Auburn. Each unit is connected to a Housing Specialist and/or Case Manager that provides a range of services that address physical and behavioral health issues, connection to community resources, and increased skills that build and sustain ongoing housing stability. Valley Cities will provide financial assistance to participants who reside in the City of Auburn and need assistance to maintain their housing stability. Most common financial assistance request is from participants who are unable to secure funds to pay their monthly rent or utilities to avoid eviction or are unable to pay for utilities to avoid a shut off notice of water and/or electricity.

## **JOB TRAINING AND EDUCATION**

| <b>Agency</b>                            | <b>Program</b>                                                   |
|------------------------------------------|------------------------------------------------------------------|
| Aerospace Joint Apprenticeship Committee | Advanced Manufacturing Training Center                           |
| ANew                                     | Pre-Apprenticeship Construction Training and Supportive Services |
| Northwest Education Access               | Helping Opportunity Youth Build a Pathway to a Livable Wage      |
| Orion Industries                         | Employment Services                                              |

## **Aerospace Joint Apprenticeship Committee**

### Advanced Manufacturing Training Center

AJAC's Manufacturing Academy (MA) is a ten-week pre-apprenticeship training program that provides foundational skills for the advanced manufacturing sector, and opportunities for long-term employment and next-step apprenticeship training at hundreds of AJAC employer partners across Washington State. Human services funds will support targeted recruitment of low-income adults and youth from South King County cities into the MA program and next-step advanced manufacturing apprenticeships.

## **ANEW**

### Pre-Apprenticeship Construction Training and Supportive Services

ANEW addresses the specific issue of poverty by providing pre-apprenticeship construction training leading to family wage careers. Our organization targets those more likely to financially struggle, such as the BIPOC (Black, Indigenous, people of color) community, opportunity youth, and those with low educational attainment. These demographics typically find work in the service or restaurant industries, which offer low wages and few, if any, benefits that lead people to work multiple jobs to pay for daily expenses. ANEW is trying to change the earning potential of these clients through nontraditional pathways. ANEW's core pre-apprenticeship construction training imparts 280 hours of construction skills, career exploration, industry recognized credentials, soft skills development, and support services.

## **Northwest Education Access**

### Helping Opportunity Youth Build a Pathway to a Livable Wage

According to census data, in King County, there are at least 19,400 young people aged 16-24 who are disconnected from school and/or work, sometimes referred to as 'Opportunity Youth' (OY). This is approximately 8.5% of the youth in King County and is likely a severe undercount due to the COVID-19 pandemic and related economic recession. BIPOC youth are disproportionately represented at 63% of Opportunity Youth and the Black teen unemployment rate remains the highest of any group at 21%. NWEA assists low-income OY in earning postsecondary degrees. Our evidence based program is designed to address barriers to academic success as students prepare for entry into and through graduation from higher education in pursuit of a livable wage career.

## **Orion Industries**

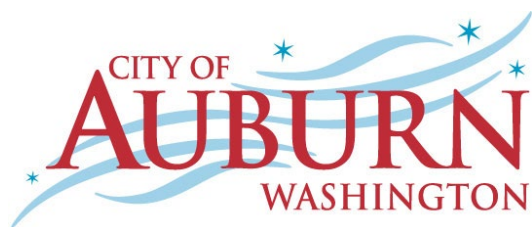
### Employment Services

Orion provides transitional training to individuals with barriers to employment, including people who are low income, have disabilities, education barriers, housing insecurity, and history of justice involvement. Our services include vocational counseling, case management, skills training, job placement, and job retention supports. Our programs include Manufacturing, Custodial, Clerical Customer Service, and Administrative programs, which pay either minimum wage or a daily stipend.

## **Your Money Matters**

### **Job Training with Financial Literacy Education and Mentor Support**

Your Money Matters Mentoring (YMM) offers financial literacy education coupled with mentoring support for low income BIPOC youth and young adults. YMM is expanding our current financial literacy services to include making direct services referrals for students who finish out financial literacy classes into a workforce development training program leading to a job placement in construction and demolition work that will pay them a livable wage and launch them into a career pathway.



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(253) 931-3096 or [kwright@auburnwa.gov](mailto:kwright@auburnwa.gov)

## YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2023 and 2024.

## APPROXIMATE FUNDING AVAILABLE

The City of Auburn anticipates allocating \$1,100,000/year of General Fund dollars for the 2023-2024 funding cycle, and \$95,000/year of Community Development Block Grant Funds. These funding amounts are approximate and may change prior to final awards made in the 4<sup>th</sup> quarter of 2022.

## APPLICATION ASSISTANCE

City of Auburn staff is available to help with questions related to the City's process and/or answer questions you may have about the content of the application. Staff will be available at **eight drop in sessions** during the application cycle for Technical Assistance related to application content. Drop in sessions in the first two weeks of the application cycle will be tailored to the City's Priority Areas and special funding sources. Agencies are strongly encouraged to attend the session focused on their program's priority area. Agencies interested in receiving federal funds should plan to attend the CDBG drop in session:

| Session Date                      | Session Topic                             |
|-----------------------------------|-------------------------------------------|
| Thursday, March 17 2:00 – 4:00pm  | Priority Area: Basic Needs                |
| Friday, March 18 11:00am – 1:00pm | Priority Area: Job Training and Education |
| Monday, March 21 2:00 – 4:00pm    | Priority Area: Homelessness Interventions |
| Tuesday, March 22 2:00 – 4:00pm   | Priority Area: Housing Stability          |
| Monday, March 28 9:00 – 11:00am   | CDBG Contract Requirements                |
| Tuesday, April 5 2:00 – 4:00pm    | General Application Questions and Support |
| Thursday, April 7 9:00 – 11:00am  | General Application Questions and Support |
| Wednesday, April 13 9:00-11:00am  | General Application Questions and Support |

### All sessions will be held remotely.

To join the meeting from your computer, tablet or smartphone

<https://us06web.zoom.us/j/87213578249?pwd=alordmRkQnVRReHRFMdMySUZwWmJidz09>

Meeting ID: 872 1357 8249

Meeting Passcode: 157405

You can also dial in using your phone.

United States: 888-475-4499

Any questions asked during a TA session will be publicly posted, along with staff response, on the [City of Auburn's Human Services webpage](#). If you are unable to attend a scheduled drop in session, you may contact staff directly. Email is preferred. Technical assistance will not be available after 5pm on April 26, 2022.

Applications must be submitted online via the Share1app website at [www.share1app.org](http://www.share1app.org).

**Late applications will not be accepted.**

**FUNDING PRIORITIES**

The City of Auburn adopted revised funding priorities for the 2023-2024 cycle. Proposed programs must align with one of the funding priorities listed below.

1. *Homelessness Interventions (Target Funding Amount: \$670,000)*
  - a. *Programs that provide housing solutions or supportive services for individuals and families experiencing homelessness. Programs can include rapid re-housing, transitional housing for individuals exiting homelessness, diversion, shelter (including domestic violence shelter), rapid exit from shelter, storage, laundry, hygiene, physical or behavioral health services for individuals experiencing homelessness, outreach, and other interventions serving community members experiencing homelessness.*
2. *Basic Needs (Target Funding Amount: \$240,000)*
  - a. *Programs that meet a diverse array of non-housing related basic needs, including food access, youth programming, domestic violence advocacy, physical and behavioral health, childcare resources, immigration supports, legal assistance, etc.*
3. *Housing Stability (Target Funding Amount: \$178,000)*
  - a. *Programs that work to prevent homelessness. These can include eviction prevention and fair housing supports, utility assistance, legal assistance, behavioral health services with a housing focus, and other homelessness prevention supports.*
4. *Job Training and Education (Target Funding Amount: \$107,000)*
  - a. *Programs that provide education, job training and placement, or apprenticeship opportunities with the aim of increasing economic opportunities for participants.*

**MINIMUM FUNDING LEVEL**

The City of Auburn has implemented a minimum annual funding level of \$10,000 for the 2023-2024 cycle. Applications seeking less than \$10,000 annually will not be considered for funding.

**AVAILABILITY OF FEDERAL FUNDS**

The City of Auburn is making approximately \$95,000 of federal Community Development Block Grant (CDBG) funds available through this application process. These funds require additional record keeping, financial tracking, and reporting processes. If you are interested in being considered to receive federal funds, please plan to attend the "CDBG Contract Requirements" TA session on March 28<sup>th</sup> (details listed above), unless you have received CDBG funds from the City of Auburn in the last five years. Agencies that have not received CDBG funds from Auburn and do not attend the TA session will not be considered for these funds.

## APPLICATION REVIEW PROCESS

The City of Auburn's Human Services Committee, a 9-member volunteer board appointed by the Mayor and approved by the City Council, will evaluate and rate the proposals within each priority area on the following criteria, weighted as indicated (see application for questions within each section):

1. Program Description (25%): Illustrates community needs and program capacity
2. Program Impact (35%): Demonstrates ability to measure program success
3. Program Accessibility (30%): Accessible to all eligible program participants
4. Budget (10%): Complete, accurate, and reasonable financial budget

Funding recommendations will be made based upon the results of these Committee scores, funding availability, and the approval of the Auburn City Council. The Committee reserves the right to recommend awards based on a combination of score, priority area distribution, and diversity of populations served. The award amount for individual programs may differ from the amount requested in the application. The City of Auburn also reserves the right not to award all funds included in this application process.

City of Auburn staff will notify agencies of final allocations following City Council approval, which is expected by late November. Awarded funds will be available January 1, 2023, which is the start of the fiscal and program year.

## OTHER REQUIREMENTS TO APPLY FOR FUNDS

In order to be considered for funding, agencies must:

1. **Upload the Required City Supplemental Questions (found in the link below supplementals) to Share1App with Auburn's section completed.**
2. Meet one or more of the funding priorities listed above.
3. Have 501(c)(3) status, or have a 501(c)(3) fiscal sponsor in place by the time the application period closes.
4. Have nondiscrimination policies in place related to both hiring practices and client services. **Please upload a copy of your agency's current nondiscrimination policy(ies) to Share1App in the "agency uploads" section of your application.**
5. Meet minimum insurance requirements:
  - a. general liability insurance with a minimum limit of \$2,000,000 combined single limit per occurrence by bodily injury, personal injury, and property damage, and for those policies with aggregate limits, a \$2,000,000 aggregate limit.
  - b. provide professional liability insurance in the minimum amount of \$2,000,000 per claim and in the aggregate.
6. Be willing and able to accept reimbursement for funds based on service unit completion.
7. Regularly track and submit required reports regarding services and demographics.

| AGENCY                                          | PROGRAM                                                                              | PRIORITY AREA              | AMT REQUESTED | 23-24 PLANNED FUNDING | 21-22 AWARD  |
|-------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------|---------------|-----------------------|--------------|
| Aerospace Joint Apprenticeship Committee (AJAC) | AJAC Advanced Manufacturing Training Programs                                        | Job Training and Education | \$ 10,000.00  | \$ 10,000.00          | \$ 10,000.00 |
| African Community Housing & Development         | Holistic Housing Support for the African Diaspora                                    | Homelessness Interventions | \$ 30,000.00  | \$ 30,000.00          | \$ 15,000.00 |
| ANEW                                            | Pre-Apprenticeship Construction Training and Supportive Services                     | Job Training and Education | \$ 12,000.00  | \$ 12,000.00          | \$ -         |
| Asian Counseling and Referral Service           | Whole health Oriented Mental Health Program                                          | Basic Needs                | \$ 21,000.00  | \$ 10,000.00          | \$ 5,000.00  |
| Catholic Community Services of King County      | Katherine's House and Rita's House                                                   | Homelessness Interventions | \$ 10,000.00  | \$ 10,000.00          | \$ 5,500.00  |
| Catholic Community Services of King County      | Volunteer Services                                                                   | Basic Needs                | \$ 10,000.00  | \$ 10,000.00          | \$ 7,500.00  |
| Catholic Community Services of King County      | Stability Through Advocacy and Resources                                             | Homelessness Interventions | \$ 10,000.00  | \$ 10,000.00          | \$ 10,000.00 |
| Child Care Resources                            | Child Care Financial Assistance Program                                              | Basic Needs                | \$ 16,800.00  | \$ 11,000.00          | \$ 10,000.00 |
| Children's Therapy Center                       | Pediatric Therapy & Supports for Children with Special Needs & Families in South Kir | Basic Needs                | \$ 17,600.00  | \$ 15,000.00          | \$ -         |
| Chinese Information and Service Center          | South King County Family Resource Center                                             | Basic Needs                | \$ 11,003.00  | \$ 11,000.00          | \$ -         |
| Christ Community Free Clinic                    | Basic needs - Provide free medical & dental care for the uninsured                   | Basic Needs                | \$ 15,000.00  | \$ 15,000.00          | \$ 10,000.00 |
| Consejo Counseling and Referral Service         | Consejo Counseling and Referral Service                                              | Basic Needs                | \$ 10,000.00  | \$ 10,000.00          | \$ 6,500.00  |
| Crisis Connections (formerly Crisis Clinic)     | Teen Link                                                                            | Basic Needs                | \$ 12,888.00  | \$ 12,000.00          | \$ -         |
| Crisis Connections (formerly Crisis Clinic)     | Crisis Line                                                                          | Basic Needs                | \$ 10,400.00  | \$ 10,000.00          | \$ -         |
| DAWN - Domestic Abuse Women's Network           | Domestic Violence Emergency Shelter                                                  | Homelessness Interventions | \$ 25,000.00  | \$ 25,000.00          | \$ 15,000.00 |
| El Centro de la Raza                            | Systems Navigation                                                                   | Basic Needs                | \$ 12,000.00  | \$ 12,000.00          | \$ 12,000.00 |
| Hospitality House                               | Hospitality House                                                                    | Homelessness Interventions | \$ 10,000.00  | \$ 10,000.00          | \$ -         |
| King County Bar Foundation                      | Neighborhood Legal Clinics                                                           | Basic Needs                | \$ 13,000.00  | \$ 10,000.00          | \$ -         |
| King County Sexual Assault Resource Center      | Comprehensive sexual assault advocacy services                                       | Basic Needs                | \$ 22,000.00  | \$ 10,000.00          | \$ -         |
| Lutheran Community Services Northwest           | Culturally Attuned Counseling at Refugees Northwest                                  | Basic Needs                | \$ 22,500.00  | \$ 20,750.00          | \$ 9,000.00  |
| Mary's Place Seattle                            | Flexible Financial Assistance for Families Experiencing Homelessness                 | Homelessness Interventions | \$ 100,000.00 | \$ 100,000.00         | \$ 50,000.00 |
| Multi-Service Center                            | Shelter and Supportive Housing                                                       | Homelessness Interventions | \$ 13,000.00  | \$ 13,000.00          | \$ 8,500.00  |
| Multi-Service Center                            | Emergency Assistance Resource Navigation Services                                    | Housing Stability          | \$ 36,000.00  | \$ 36,000.00          | \$ 30,000.00 |
| Northwest Education Access                      | Helping Opportunity Youth (OY) build a pathway to a livable wage career by removir   | Job Training and Education | \$ 15,000.00  | \$ 15,000.00          | \$ -         |
| Open Doors for Multicultural Families           | Multicultural Family Support Program                                                 | Basic Needs                | \$ 10,000.00  | \$ 10,000.00          | \$ -         |
| Orion Industries                                | Employment Services                                                                  | Job Training and Education | \$ 60,000.00  | \$ 60,000.00          | \$ 45,000.00 |
| REACH                                           | REACH Center of Hope                                                                 | Homelessness Interventions | \$ 33,600.00  | \$ 33,600.00          | \$ 6,000.00  |
| Solid Ground WA                                 | Housing Stability Project                                                            | Housing Stability          | \$ 92,112.00  | \$ 92,112.00          | \$ 55,000.00 |
| Solid Ground WA                                 | Journey Home Rapid ReHousing                                                         | Homelessness Interventions | \$ 70,000.00  | \$ 70,000.00          | \$ 57,500.00 |
| Sound (formerly Sound Mental Health)            | PATH (Project for the Assistance of Transition from Homelessness)                    | Homelessness Interventions | \$ 10,000.00  | \$ 10,000.00          | \$ 9,000.00  |
| Sound Generations                               | Meals on Wheels                                                                      | Basic Needs                | \$ 13,250.00  | \$ 13,250.00          | \$ 12,500.00 |
| Sound Generations                               | Volunteer Transportation Services (VTS)                                              | Basic Needs                | \$ 10,000.00  | \$ 10,000.00          | \$ -         |
| St. Stephen Housing Association                 | Homebound Transitional Housing                                                       | Homelessness Interventions | \$ 25,000.00  | \$ 25,000.00          | \$ 15,000.00 |
| The Auburn Food Bank                            | Financial Support                                                                    | Housing Stability          | \$ 100,000.00 | \$ 27,985.00          | \$ 26,500.00 |
| The Genesis Project                             | Drop-in Center Operations                                                            | Homelessness Interventions | \$ 11,295.00  | \$ 11,295.00          | \$ -         |
| The Salvation Army Northwest                    | The Salvation Army Street Level                                                      | Homelessness Interventions | \$ 50,000.00  | \$ 10,000.00          | \$ -         |
| The YMCA of Greater Seattle                     | Arcadia Shelter: Drop In, Shelter, Outreach                                          | Homelessness Interventions | \$ 100,000.00 | \$ 100,000.00         | \$ 60,000.00 |
| The YMCA of Greater Seattle                     | Eviction Prevention                                                                  | Housing Stability          | \$ 60,300.00  | \$ 60,300.00          | \$ -         |
| Ukrainian Community Center of Washington        | Refugee Assistance Program (RAP)                                                     | Basic Needs                | \$ 20,000.00  | \$ 10,000.00          | \$ 10,000.00 |
| Ukrainian Community Center of Washington        | Crisis Family Intervention (CFI)                                                     | Basic Needs                | \$ 20,000.00  | \$ 10,000.00          | \$ -         |
| Valley Cities Counseling & Consultation         | Auburn Housing Financial Assistance                                                  | Housing Stability          | \$ 20,000.00  | \$ 20,000.00          | \$ 11,000.00 |
| Vine Maple Place                                | Stable Families Program                                                              | Homelessness Interventions | \$ 108,708.00 | \$ 108,708.00         | \$ 40,000.00 |
| Washington Poison Center                        | Emergency and Education Services                                                     | Basic Needs                | \$ 16,800.00  | \$ 10,000.00          | \$ -         |
| WestSide Baby                                   | Children's Basic Needs Program                                                       | Basic Needs                | \$ 10,000.00  | \$ 10,000.00          | \$ -         |
| Your Money Matters                              | Job Training with Financial Literacy Education And Mentor Support                    | Job Training and Education | \$ 75,000.00  | \$ 10,000.00          | \$ -         |
| YWCA Seattle   King   Snohomish                 | YWCA South King County Emergency Shelter Program (SKC ES)                            | Homelessness Interventions | \$ 15,000.00  | \$ 15,000.00          | \$ -         |
| YWCA Seattle   King   Snohomish                 | YWCA Auburn Permanent Supportive Housing (PSH)                                       | Homelessness Interventions | \$ 30,000.00  | \$ 30,000.00          | \$ -         |
| YWCA Seattle   King   Snohomish                 | Children's Gender-based Violence Specialized Services (CGBVS)                        | Basic Needs                | \$ 10,000.00  | \$ 10,000.00          | \$ -         |