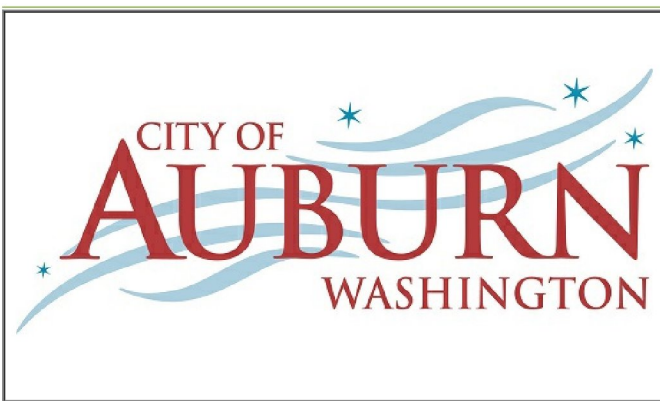


	City Council Study Session Muni Services SFA October 9, 2023 - 5:30 PM City Hall Council Chambers AGENDA Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
---	--

I. CALL TO ORDER

II. PUBLIC PARTICIPATION

A. Public Participation

The Auburn City Council Study Session Meeting scheduled for Monday, October 9, 2023 at 5:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the below number or click the link:

Telephone: 253 215 8782

Toll Free: 877 853 5257

Zoom: <https://us06web.zoom.us/j/88555769179>

B. Roll Call

III. AGENDA MODIFICATIONS

IV. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Ordinance No. 6920 (Thomas) (30 Minutes)

An Ordinance amending Section 8.08.180 of the Auburn City Code relating to Solid Waste Collection Charges

B. Resolution No. 5719 (Boesche) (10 Minutes)

A Resolution amending the City of Auburn Fee Schedule to adjust for 2024 Fees

C. Resolution No. 5734 (Tate) (5 Minutes)

A Resolution endorsing use of the 2024 Valley Regional Fire Authority Fee Schedule as adopted by the VRFA Board of Governance

VI. MUNICIPAL SERVICES DISCUSSION ITEMS

A. Ordinance No. 6917 (Faber) (5 Minutes)

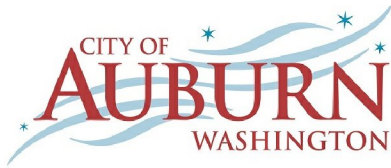
An Ordinance relating to Metal Detecting in City Parks and adding Section 2.22.185 to the Auburn City Code

B. Domestic Violence Update (Tate/Caillier/Boesche) (15 Minutes)

C. Emergency Management Update (Hinman) (20 Minutes)

VII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6920 (Thomas) (30 Minutes)

Date:

September 29, 2023

Department:

Finance

Attachments:

[Ordinance 6920 Solid Waste Rate Study](#)

[Solid Waste Rate Study Memo](#)

[2023 Auburn Solid Waste Study Presentation](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

The City recently completed a solid waste rate study to determine the rate increases needed to cover increasing costs while maintaining the required fund balance.

Ordinance No. 6920 amends the Auburn City Code pertaining to solid waste rates. The new rates will incorporate a King County disposal fee increase, increased Waste Management collection costs, and provide 40 days of working capital in the Solid Waste Fund by the end of 2026.

Reviewed by Council Committees:

Councilmember: Baldwin

Staff:

Thomas

Meeting Date: October 9, 2023

Item Number:

ORDINANCE NO. 6920

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, AMENDING SECTION 8.08.180
OF THE AUBURN CITY CODE RELATING TO SOLID
WASTE COLLECTION CHARGES

WHEREAS, the City provides for refuse and garbage services for residential and commercial properties located within the City; and

WHEREAS, it is the City's policy to have its waste management operations and services reflect their true costs in terms of value and fees charged; and

WHEREAS, the City has reviewed its solid waste fund balance and utility rates and has determined that there is a need to stabilize the fund balance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. Amendment to City Code. Section 8.08.180 of the Auburn City Code is amended to read as shown in Exhibit A.

Section 2. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective date. Sections one through four of this Ordinance shall take effect and be in force on January 1, 2024. Section five of this Ordinance shall take effect and be in force five days from and after passage, approval, and publication, as provided by law.

Section 5. Codification Note. Prior to January 1, 2024, Exhibit A of this Ordinance shall be published in the Auburn City Code as a parallel section to the currently published Section 8.08.180 with a title that reflects the future January 1, 2024, effective date. The title of the currently published Section 8.08.180 shall reflect that the section expires on January 1, 2024.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Harry Boesche, Acting City Attorney

Published: _____

EXHIBIT A

8.08.180 Collection charges – Residential and commercial collections

A. Services and charges herein shall become effective for each account on ~~October 1, 2021, January 1, 2022, and January 1, 2023~~ January 1, 2024, January 1, 2025, and January 1, 2026, as established below. Services shall be provided at the 35-gallon cart service rate unless the finance department is notified otherwise by the tenant or property owner. Likewise, unless the finance department is otherwise notified, services will automatically revert to the 35-gallon cart service rate upon a change in property tenancy or ownership. Rates to be charged by the city for solid waste services shall be those shown in the following tables for the dates and services listed:

	Monthly Charge		
	Effective	Effective	Effective
<u>Residential Garbage and Recycling</u>	<u>January 1, 2024</u>	<u>January 1, 2025</u>	<u>January 1, 2026</u>
35-gallon garbage cart - one pickup per month	\$14.45	\$15.50	\$16.58
Senior discount	\$7.22	\$7.75	\$8.29
20-gallon garbage cart, one pickup per week	\$21.10	\$22.63	\$24.21
Senior discount	\$10.56	\$11.32	\$12.11
35-gallon garbage cart, one pickup per week	\$28.52	\$30.59	\$32.73
Senior discount	\$14.26	\$15.30	\$16.37
45-gallon garbage cart, one pickup per week	\$39.00	\$41.83	\$44.76
Senior discount	\$19.50	\$20.92	\$22.38
64-gallon garbage cart, one pickup per week	\$54.89	\$58.87	\$62.98
Senior discount	\$27.44	\$29.43	\$31.48
96-gallon garbage cart, one pickup per week	\$82.54	\$88.52	\$94.71
Senior discount	\$41.26	\$44.26	\$47.35
Each extra container of up to 32 gallons, per pickup	\$10.83	\$10.83	\$10.83

	Monthly Charge		
	Effective	Effective	Effective
<u>Residential Garbage and Recycling</u>	<u>October 1, 2021</u>	<u>January 1, 2022</u>	<u>January 1, 2023</u>
35-gallon garbage cart - one pickup per month	\$10.00	\$11.65	\$13.18
Senior discount	\$5.00	\$5.82	\$6.59
20-gallon garbage cart, one pickup per week	\$14.61	\$17.02	\$19.25
Senior discount	\$7.31	\$8.51	\$9.63
35-gallon garbage cart, one pickup per week	\$19.75	\$23.00	\$26.02
Senior discount	\$9.88	\$11.50	\$13.01
45-gallon garbage cart, one pickup per week	\$27.00	\$31.45	\$35.58
Senior discount	\$13.50	\$15.72	\$17.79
64-gallon garbage cart, one pickup per week	\$38.00	\$44.26	\$50.07
Senior discount	\$19.00	\$22.13	\$25.03
96-gallon garbage cart, one pickup per week	\$57.14	\$66.56	\$75.29
Senior discount	\$28.57	\$33.28	\$37.64
Each extra container of up to 32 gallons, per pickup	\$10.83	\$10.83	\$10.83

STRICKEN
on 1/1/24

	Rate		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Miscellaneous - Other			
Appliances (non-refrigerant)	\$34.71	\$36.63	\$38.43
Refrigerators / freezers	\$48.60	\$51.28	\$53.80
Sofas	\$34.71	\$36.63	\$38.43
Mattresses	\$34.71	\$36.63	\$38.43
Roll-out charge (per 25 ft/cart/time) or overweight/oversize (/cart)	\$6.94	\$7.33	\$7.69
Cart cleaning (per cart per cleaning)	\$15.00	\$15.00	\$15.00
Cart redelivery/Restart fee	\$15.00	\$15.00	\$15.00
Return trip (each)	\$20.82	\$21.97	\$23.05
Drive-in charge (per month)	\$9.72	\$10.25	\$10.76
Additional 96-gallon recycling cart	\$4.16	\$4.39	\$4.61

	Rate		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Miscellaneous - Other			
Appliances (non-refrigerant)	\$25.00	\$29.12	\$32.94
Refrigerators / freezers	\$35.00	\$40.77	\$46.12
Sofas	\$25.00	\$29.12	\$32.94
Mattresses	\$25.00	\$29.12	\$32.94
Roll-out charge (per 25 ft/cart/time) or overweight/oversize cart	\$5.00	\$5.82	\$6.59
Cart cleaning (per cart per cleaning)	\$15.00	\$15.00	\$15.00
Cart redelivery	\$15.00	\$15.00	\$15.00
Return trip (each)	\$15.00	\$17.47	\$19.76
Drive-in charge (per month)	\$7.00	\$8.15	\$9.22
Additional 96-gallon recycling cart, each pickup	\$3.00	\$3.49	\$3.95

	Rate		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Residential Yard+Food Service			
96-gallon yard+food cart, one pickup per week	\$16.41	\$17.31	\$18.16
Senior discount	\$8.20	\$8.65	\$9.08
64-gallon yard+food cart, one pickup per week	\$15.24	\$16.08	\$16.87
Senior discount	\$7.62	\$8.04	\$8.43
35-gallon yard+food cart, one pickup per week	\$14.09	\$14.87	\$15.60
Senior discount	\$7.05	\$7.44	\$7.80
Extra can/bag, each pickup	\$5.31	\$5.60	\$5.88
Second and additional yard+food cart	\$9.72	\$10.25	\$10.76

	Rate		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Yard Waste Service			
96-gallon yard waste cart, one pickup per week	\$11.81	\$13.76	\$15.57
Senior discount	\$5.91	\$6.88	\$7.78
64-gallon yard waste cart, one pickup per week	\$10.97	\$12.78	\$14.46
Senior discount	\$5.49	\$6.39	\$7.23
35-gallon yard waste cart, one pickup per week	\$10.15	\$11.82	\$13.37
Senior discount	\$5.08	\$5.92	\$6.69
Extra can/bag, each pickup	\$3.82	\$4.45	\$5.04
Second and additional 96-gallon cart	\$7.00	\$8.15	\$9.22

Commercial Garbage and Recycling	Monthly Charge		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
20-gallon garbage cart, one pickup per week	\$20.39	\$21.94	\$23.55
35-gallon garbage cart, one pickup per week	\$28.53	\$30.70	\$32.96
45-gallon garbage cart, one pickup per week	\$34.37	\$36.97	\$39.70
64-gallon garbage cart, one pickup per week	\$46.02	\$49.51	\$53.16
96-gallon garbage cart, one pickup per week	\$63.52	\$68.34	\$73.37
Extra garbage (32-gallon equivalent)	\$10.83	\$10.83	\$10.83
1 yard container, 1 pickup/week	\$199.04	\$214.15	\$229.92
1 yard container, 2 pickups/week	\$374.06	\$402.45	\$432.10
1 yard container, 3 pickups/week	\$549.11	\$590.77	\$634.30
1 yard container, 4 pickups/week	\$724.19	\$779.14	\$836.55
1 yard container, 5 pickups/week	\$899.25	\$967.48	\$1,038.77
1.5 yard container, 1 pickup/week	\$263.72	\$283.74	\$304.64
1.5 yard container, 2 pickups/week	\$469.98	\$505.64	\$542.89
1.5 yard container, 3 pickups/week	\$689.74	\$742.07	\$796.75
1.5 yard container, 4 pickups/week	\$909.41	\$978.42	\$1,050.51
1.5 yard container, 5 pickups/week	\$1,129.12	\$1,214.80	\$1,304.31
2 yard container, 1 pickup/week	\$301.54	\$324.41	\$348.32
2 yard container, 2 pickups/week	\$565.87	\$608.80	\$653.66
2 yard container, 3 pickups/week	\$830.26	\$893.26	\$959.08
2 yard container, 4 pickups/week	\$1,094.62	\$1,177.68	\$1,264.46
2 yard container, 5 pickups/week	\$1,359.04	\$1,462.16	\$1,569.90
3 yard container, 1 pickup/week	\$419.52	\$451.35	\$484.61
3 yard container, 2 pickups/week	\$794.21	\$854.47	\$917.43
3 yard container, 3 pickups/week	\$1,168.88	\$1,257.57	\$1,350.23
3 yard container, 4 pickups/week	\$1,543.57	\$1,660.69	\$1,783.06
3 yard container, 5 pickups/week	\$1,918.21	\$2,063.75	\$2,215.82

Commercial Garbage and Recycling (continued)	Monthly Charge		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
4 yard container, 1 pickup/week	\$525.28	\$565.14	\$606.78
4 yard container, 2 pickups/week	\$998.01	\$1,073.73	\$1,152.85
4 yard container, 3 pickups/week	\$1,470.73	\$1,582.33	\$1,698.92
4 yard container, 4 pickups/week	\$1,943.47	\$2,090.93	\$2,245.00
4 yard container, 5 pickups/week	\$2,416.19	\$2,599.52	\$2,791.06
6 yard container, 1 pickup/week	\$744.47	\$800.96	\$859.98
6 yard container, 2 pickups/week	\$1,420.34	\$1,528.10	\$1,640.70
6 yard container, 3 pickups/week	\$2,096.10	\$2,255.14	\$2,421.31
6 yard container, 4 pickups/week	\$2,771.93	\$2,982.25	\$3,202.00
6 yard container, 5 pickups/week	\$3,447.75	\$3,709.35	\$3,982.67
8 yard container, 1 pickup/week	\$936.94	\$1,008.03	\$1,082.30
8 yard container, 2 pickups/week	\$1,796.56	\$1,932.87	\$2,075.29
8 yard container, 3 pickups/week	\$2,656.22	\$2,857.76	\$3,068.34
8 yard container, 4 pickups/week	\$3,515.86	\$3,782.63	\$4,061.35
8 yard container, 5 pickups/week	\$4,375.54	\$4,707.54	\$5,054.41
Extra commercial yards - in container	\$28.08	\$30.21	\$32.44
Extra commercial yards - loose on ground	\$35.10	\$37.77	\$40.55
1 Yard compactor, per pickup	\$93.00	\$100.06	\$107.44
1.5 Yard compactor, per pickup	\$129.45	\$139.27	\$149.54
2 Yard compactor, per pickup	\$158.14	\$170.15	\$182.69
3 Yard compactor, per pickup	\$227.77	\$245.07	\$263.13
4 Yard compactor, per pickup	\$293.86	\$316.17	\$339.47
5 Yard compactor, per pickup	\$428.27	\$460.79	\$494.74
6 Yard compactor, per pickup	\$510.04	\$548.76	\$589.20

	Monthly Charge		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Commercial Garbage and Recycling			
20-gallon garbage cart, one pickup per week	\$14.52	\$16.38	\$18.53
35-gallon garbage cart, one pickup per week	\$20.33	\$22.92	\$25.93
45-gallon garbage cart, one pickup per week	\$24.48	\$27.61	\$31.23
Extra garbage (32-gallon equivalent)	\$10.83	\$10.83	\$10.83
64-gallon garbage cart, one pickup per week	\$32.78	\$36.97	\$41.82
96-gallon garbage cart, one pickup per week	\$45.25	\$51.03	\$57.72
1 yard container, 1 pickup/week	\$141.77	\$159.90	\$180.88
1 yard container, 2 pickups/week	\$266.44	\$300.50	\$339.93
1 yard container, 3 pickups/week	\$391.12	\$441.12	\$499.00
1 yard container, 4 pickups/week	\$515.83	\$581.78	\$658.11
1 yard container, 5 pickups/week	\$640.52	\$722.41	\$817.19
1.5 yard container, 1 pickup/week	\$187.85	\$211.86	\$239.66
1.5 yard container, 2 pickups/week	\$334.76	\$377.56	\$427.09
1.5 yard container, 3 pickups/week	\$491.29	\$554.10	\$626.80
1.5 yard container, 4 pickups/week	\$647.77	\$730.58	\$826.43
1.5 yard container, 5 pickups/week	\$804.27	\$907.08	\$1,026.09
2 yard container, 1 pickup/week	\$214.78	\$242.24	\$274.02
2 yard container, 2 pickups/week	\$403.06	\$454.59	\$514.23
2 yard container, 3 pickups/week	\$591.39	\$666.99	\$754.50
2 yard container, 4 pickups/week	\$779.69	\$879.37	\$994.74
2 yard container, 5 pickups/week	\$968.03	\$1,091.78	\$1,235.03
3 yard container, 1 pickup/week	\$298.82	\$337.02	\$381.24
3 yard container, 2 pickups/week	\$565.71	\$638.03	\$721.74
3 yard container, 3 pickups/week	\$832.59	\$939.02	\$1,062.22
3 yard container, 4 pickups/week	\$1,099.47	\$1,240.03	\$1,402.72
3 yard container, 5 pickups/week	\$1,366.32	\$1,540.99	\$1,743.17

STRICKEN
on 1/1/24

	Monthly Charge		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Commercial Garbage and Recycling (continued)			
4 yard container, 1 pickup/week	\$374.15	\$421.98	\$477.35
4 yard container, 2 pickups/week	\$710.87	\$801.75	\$906.94
4 yard container, 3 pickups/week	\$1,047.59	\$1,181.51	\$1,336.53
4 yard container, 4 pickups/week	\$1,384.32	\$1,561.29	\$1,766.13
4 yard container, 5 pickups/week	\$1,721.03	\$1,941.04	\$2,195.71
6 yard container, 1 pickup/week	\$530.28	\$598.07	\$676.54
6 yard container, 2 pickups/week	\$1,011.69	\$1,141.02	\$1,290.73
6 yard container, 3 pickups/week	\$1,493.03	\$1,683.90	\$1,904.83
6 yard container, 4 pickups/week	\$1,974.42	\$2,226.83	\$2,518.99
6 yard container, 5 pickups/week	\$2,455.80	\$2,769.75	\$3,133.14
8 yard container, 1 pickup/week	\$667.37	\$752.68	\$851.44
8 yard container, 2 pickups/week	\$1,279.67	\$1,443.27	\$1,632.62
8 yard container, 3 pickups/week	\$1,892.00	\$2,133.88	\$2,413.84
8 yard container, 4 pickups/week	\$2,504.32	\$2,824.47	\$3,195.04
8 yard container, 5 pickups/week	\$3,116.66	\$3,515.09	\$3,976.27
Extra commercial yards - in container	\$20.00	\$22.56	\$25.52
Extra commercial yards - loose on ground	\$25.00	\$28.20	\$31.90
1 yard compactor, per pickup	\$66.24	\$74.71	\$84.52
1.5 yard compactor, per pickup	\$92.21	\$104.00	\$117.64
2 yard compactor, per pickup	\$112.65	\$127.05	\$143.72
3 Yard compactor, per pickup	\$162.25	\$182.99	\$207.00
4 yard compactor, per pickup	\$209.32	\$236.08	\$267.06
5 yard compactor, per pickup	\$305.07	\$344.07	\$389.21
6 yard compactor, per pickup	\$363.32	\$409.76	\$463.52

STRICKEN
on 1/1/24

	Monthly Charge		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Special Pickups			
1 Yard container, per pickup	\$155.76	\$164.87	\$173.58
1.5 Yard container, per pickup	\$161.13	\$170.55	\$179.57
2 Yard container, per pickup	\$166.48	\$176.21	\$185.52
3 Yard container, per pickup	\$177.14	\$187.50	\$197.41
4 Yard container, per pickup	\$187.81	\$198.79	\$209.30
6 Yard container, per pickup	\$209.22	\$221.46	\$233.16
8 Yard container, per pickup	\$230.56	\$244.04	\$256.94

	Monthly Charge		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Special Pickups			
1 yard container	\$115.41	\$130.17	\$147.24
1.5 yard container	\$119.39	\$134.65	\$152.32
2 yard container	\$123.35	\$139.12	\$157.37
3 yard container	\$131.25	\$148.03	\$167.45
4 yard container	\$139.16	\$156.95	\$177.54
6 yard container	\$155.02	\$174.84	\$197.78
8 yard container	\$170.83	\$192.67	\$217.95

	Rate		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Commercial Yard+Food Service			
96-gallon yard+food cart, one pickup per week	\$20.27	\$21.45	\$22.59
64-gallon yard+food cart, one pickup per week	\$19.11	\$20.22	\$21.29
35-gallon yard+food cart, one pickup per week	\$17.98	\$19.04	\$20.04
1 yard container, one pickup per week	\$80.98	\$85.71	\$90.24
2 yard container, one pickup per week	\$161.96	\$171.43	\$180.49
1 yard special pickup	\$51.77	\$54.80	\$57.70
2 yard special pickup	\$86.64	\$91.70	\$96.55
Cart redelivery/Restart fee	\$15.00	\$15.00	\$15.00
Cart cleaning/deodorizing	\$15.00	\$15.00	\$15.00
Extra yards	\$56.17	\$59.46	\$62.60

	Rate		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Commercial Yard Waste			
96-gallon yard waste cart, one pickup per week	\$15.01	\$16.93	\$19.16
64-gallon yard waste cart, one pickup per week	\$14.15	\$15.96	\$18.06
35-gallon yard waste cart, one pickup per week	\$13.33	\$15.03	\$17.00
1 yard container, one pickup per week	\$60.00	\$67.67	\$76.55
2 yard container, one pickup per week	\$120.00	\$135.34	\$153.10
1 yard special pickup	\$38.36	\$43.26	\$48.94
2 yard special pickup	\$64.20	\$72.40	\$81.90
Redelivery/restart fee	\$15.00	\$16.92	\$19.14
Cart cleaning/deodorizing	\$15.00	\$15.00	\$15.00
Extra yards	\$41.62	\$46.94	\$53.10

	Rate		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Commercial Miscellaneous Services			
Cart return trip	\$20.25	\$21.43	\$22.56
Stand-by time (per minute)	\$3.37	\$3.57	\$3.76
Cart roll-out charge (per 25 ft/cart/time)	\$2.44	\$2.59	\$2.72
Cart redelivery	\$15.00	\$15.00	\$15.00
Container redelivery	\$31.45	\$33.29	\$35.05
Container cleaning (per yard per cleaning)	\$20.25	\$21.43	\$22.56
Container return trip	\$29.57	\$31.30	\$32.95

	Rate		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Miscellaneous Services			
Cart return trip	\$15.00	\$16.92	\$19.14
Stand-by time (per minute)	\$2.50	\$2.82	\$3.19
Cart roll-out charge (per 25 ft/cart/time)	\$1.81	\$2.04	\$2.31
Cart redelivery	\$15.00	\$15.00	\$15.00
Container redelivery	\$23.30	\$26.28	\$29.73
Container cleaning (per yard per cleaning)	\$15.00	\$16.92	\$19.14
Container return trip	\$21.91	\$24.71	\$27.95

	Rate per Pickup		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Temporary Container Service			
2 Yard container	\$115.10	\$121.82	\$128.26
4 Yard container	\$170.27	\$180.23	\$189.76
6 Yard container	\$225.49	\$238.68	\$251.29
8 Yard container	\$280.56	\$296.96	\$312.65
Delivery fee	\$153.91	\$162.91	\$171.52
Daily rent - 2 yard container	\$2.37	\$2.51	\$2.64
Daily rent - 4 yard container	\$2.66	\$2.81	\$2.96
Daily rent - 6 yard container	\$2.94	\$3.11	\$3.28
Daily rent - 8 yard container	\$3.23	\$3.42	\$3.60

	Rate per Pickup		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Temporary Container Service			
2 yard container	\$85.28	\$96.18	\$108.80
4 yard container	\$126.17	\$142.30	\$160.96
6 yard container	\$167.07	\$188.43	\$213.16
8 yard container	\$207.87	\$234.45	\$265.21
Delivery fee	\$114.04	\$128.62	\$145.49
Daily rent - 2 yard container	\$1.76	\$1.98	\$2.24
Daily rent - 4 yard container	\$1.97	\$2.22	\$2.51
Daily rent - 6 yard container	\$2.18	\$2.46	\$2.78
Daily rent - 8 yard container	\$2.39	\$2.70	\$3.05

	Rate per Pickup		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Permanent Haul Fees			
10 yard drop box	\$271.84	\$286.53	\$300.41
20 yard drop box	\$271.84	\$286.53	\$300.41
30 yard drop box	\$271.84	\$286.53	\$300.41
40 yard drop box	\$271.84	\$286.53	\$300.41
8-25 yard compactor	\$329.81	\$347.63	\$364.48
30 yard compactor	\$329.81	\$347.63	\$364.48
40 yard compactor	\$329.81	\$347.63	\$364.48

	Rate per Pickup		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Roll Off			
10 yard drop box	\$183.91	\$210.09	\$258.84
20 yard drop box	\$183.91	\$210.09	\$258.84
30 yard drop box	\$183.91	\$210.09	\$258.84
40 yard drop box	\$183.91	\$210.09	\$258.84
8 - 25 yard compactor	\$223.12	\$254.90	\$314.03
30 yard compactor	\$223.12	\$254.90	\$314.03
40 yard compactor	\$223.12	\$254.90	\$314.03

	Monthly Rate		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
Permanent Drop Box Rental (monthly) and Delivery Fees			
10 yard drop box	\$89.00	\$93.81	\$98.36
20 yard drop box	\$126.84	\$133.70	\$140.18
30 yard drop box	\$163.08	\$171.90	\$180.23
40 yard drop box	\$199.36	\$210.13	\$220.31
Delivery	\$168.56	\$177.67	\$186.28

	Monthly Rate		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
Permanent Drop Box Rental Fees			
10 yard drop box	\$60.21	\$68.79	\$84.74
20 yard drop box	\$85.81	\$98.03	\$120.78
30 yard drop box	\$110.33	\$126.04	\$155.28
40 yard drop box	\$134.87	\$154.08	\$189.82
Delivery	\$114.04	\$130.27	\$160.50

Temporary Drop Box Haul Fees	Rate per Pickup		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
10 yard drop box	\$326.20	\$343.83	\$360.49
20 yard drop box	\$326.20	\$343.83	\$360.49
30 yard drop box	\$326.20	\$343.83	\$360.49
40 yard drop box	\$326.20	\$343.83	\$360.49

Temporary Drop Box Haul Fees	Rate per Pickup		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
10 yard drop box	\$220.68	\$252.11	\$310.60
20 yard drop box	\$220.68	\$252.11	\$310.60
30 yard drop box	\$220.68	\$252.11	\$310.60
40 yard drop box	\$220.68	\$252.11	\$310.60

STRICKEN
on 1/1/24

Temporary Drop-box Rental (per day) and Delivery Fees	Rate		
	Effective	Effective	Effective
	January 1, 2024	January 1, 2025	January 1, 2026
10 yard drop box	\$4.25	\$4.48	\$4.70
20 yard drop box	\$6.30	\$6.64	\$6.97
30 yard drop box	\$8.16	\$8.60	\$9.02
40 yard drop box	\$9.07	\$9.56	\$10.02
Delivery	\$168.56	\$177.67	\$186.28

Temporary Drop-box Rental (per day) and Delivery Fees	Rate		
	Effective	Effective	Effective
	October 1, 2021	January 1, 2022	January 1, 2023
10 yard drop box	\$2.87	\$3.28	\$4.05
20 yard drop box	\$4.26	\$4.87	\$6.00
30 yard drop box	\$5.52	\$6.31	\$7.77
40 yard drop box	\$6.14	\$7.01	\$8.63
Delivery	\$114.04	\$130.27	\$160.50

STRICKEN
on 1/1/24

	Rate		
	Effective	Effective	Effective
Drop-box Miscellaneous Services	January 1, 2024	January 1, 2025	January 1, 2026
Mileage Charge per mile to other facility	\$5.76	\$6.08	\$6.37
Return Trip	\$51.74	\$54.53	\$57.17
Solid Drop-box Lid Charge (per day)	\$1.32	\$1.39	\$1.45
Event Services (per 3 carts)	\$44.34	\$46.74	\$49.01
Stand-By Time (per minute) - Boeing rate	\$3.70	\$3.90	\$4.08
Stand-By Time (per minute) - regular rate	\$3.70	\$3.90	\$4.08
Truck & Driver (per hour)	\$269.48	\$284.04	\$297.81
Additional Labor (per person per hour)	\$156.88	\$165.36	\$173.37
	Rate		
	Effective	Effective	Effective
Miscellaneous Services	October 1, 2021	January 1, 2022	January 1, 2023
Mileage Charge per mile to other facility	\$3.90	\$4.46	\$5.49
Return Trip	\$35.00	\$39.98	\$49.26
Solid Drop-box Lid Charge (per day)	\$1.50	\$1.71	\$2.11
Container Cleaning (per yard)	\$3.44	\$3.93	\$4.84
Event Services (per 3 carts)	\$30.00	\$34.27	\$42.22
Stand-By Time (per minute) - Boeing rate	\$2.50	\$2.86	\$3.52
Stand-By Time (per minute) - regular rate	\$2.50	\$2.86	\$3.52
Truck & Driver (per hour)	\$182.31	\$208.27	\$256.59
Additional Labor (per person per hour)	\$106.13	\$121.25	\$149.38

STRICKEN
on 1/1/24

B. Multi-unit residential accounts must have the same type of service for each "occupied unit" unless tenant and owner sign city tenant release form for single-family residence garbage service. Tenant then pays direct to the city's agent for solid waste services and is provided variable solid waste service as defined in "single-family residence." Owners are responsible for payment if tenant does not pay. If no payment is received from tenant or owner within 60 days of billing, service will revert back to multi-unit residential accounts. Residences can request a tenant release form only once in a year while they are at that address.

C. Property owners of property not specifically addressed elsewhere in this Chapter are responsible for tenant payments. A tenant and owner may sign a city tenant release form for garbage service. Tenant then pays direct to city's agent for solid waste services. Owners are responsible for payment if the tenant does not pay. If no payment is received from tenant or owner within 60 days of billing, service will revert back to a 2035-gallon cart and tenant's name will be removed from the account and the owner will be held responsible.

D. Garbage collections in excess of those included in the current monthly service (as listed on the account) shall be at the rate of \$10.83 per each extra container of up to 32 gallons per pickup.

E. Temporary and roll off services do not include tipping fees charged by the King County solid waste division which shall be added to the total service charges. The tipping fee shall be the actual container load weight multiplied by the tipping fee and then multiplied by a factor of 1.02. Minimum charges for temporary and

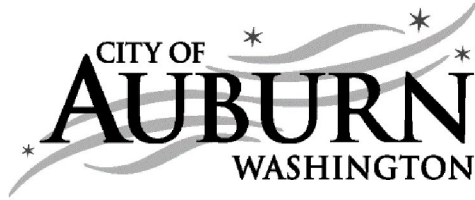
roll off services include applicable delivery and pickup fees and rental rates per pickup.

F. Rental rates for dumpsters and drop boxes are required with the provision that persons, firms or corporations may furnish their own detachable bulk containers on approval of the solid waste administrator. These containers shall be constructed so that they can be readily picked up by the service provider and the service provider's equipment.

G. A pre-pay amount for all temporary containers is required prior to delivery. Current accounts with no delinquency charges shall be charged a pre-pay amount as follows:

	Pre-Pay
Two cubic yard container	\$200.00 <u>300.00</u>
Four cubic yard container	\$250.00 <u>350.00</u>
Six cubic yard container	\$300.00 <u>400.00</u>
Eight cubic yard container	\$350.00 <u>450.00</u>
<u>Ten cubic yard container</u>	<u>\$700.00</u>
Twenty cubic yard container	\$600.00 <u>800.00</u>
Thirty cubic yard container	\$700.00 <u>900.00</u>
Forty cubic yard container	\$800.00 <u>1,000.00</u>

As other temporary containers become available, a pre-pay amount shall be required for the use of such container and the pre-pay amount shall be based on size. The amount of the pre-pay sum shall be determined by the director of finance.



Interoffice Memorandum

To: Auburn City Council

From: Jamie Thomas, Finance Director
Joan Nelson, Utility Billing Services Manager

CC: Nancy Backus, Mayor

Date: October 9, 2023

Re: Solid Waste Rate Study

BACKGROUND

The City conducts a rate study for the Solid Waste Fund approximately every three years. This study analyzes the current and estimated future costs required to operate the fund, and to determine the revenue necessary to maintain services. From this study, new rates are proposed. The last rate study was conducted in 2021 and new rates were established for 2021, 2022, and 2023. To smooth rate increases to customers, \$3 million in existing fund balance and a multi-year rate increase approach were used to smooth the increases over time.

The need for rate increases in 2021-2023 were a direct result of the new contract with Waste Management, which was effective October 1, 2021. The contract brought enhanced services, but also came with increased costs since labor and equipment expenses had increased since the City last negotiated a contract with Waste Management in 2011. In addition, the City transferred the customer service and billing for solid waste to Waste Management.

RATE STUDY

With the final rate increase going into effect January 1, 2023, and continued increases in providing solid waste services, it is time to conduct another 3-year rate study. The City hired Sound Resource Management to conduct a solid waste rate study using their rate model and factoring the City of Auburn's projected costs and funding goals.

There are several cost drivers that were considered when building the rate model:

1. City Utility Tax of 11.5%
2. Annual King County Tipping Fee increases:
 - 9.8% in 2024 (actual)
 - 9.3% in 2025 (estimated)
 - 9.5% in 2026 (estimated)

3. Annual contract increases with Waste Management that are tied to Annual CPI:
 - 4.5% in 2024 (actual)
 - 4% in 2025 (estimated)
 - 3.75% in 2026 (estimated)
4. Additional \$450,000 for enhanced city-wide litter and illegal dumping services

RATE PROPOSAL

Based on the increasing costs identified in the rate study and the City's fund balance policies, the proposed rate increases are as follows:

1. The first rate increase of 8.9% would become effective January 1, 2024;
2. The second rate increase of 7.0% would become effective January 1, 2025; and
3. The final rate increase of 6.7% would become effective January 1, 2026.

RECOMMENDATION

The proposed rates are necessary to cover the increase in Waste Management service fees, the projected King County Tipping Fee increases, and the projected CPI increases. The goal beyond 2026 is to continue setting smaller, more frequent rate increases to build more predictability and stability for solid waste customers. City staff recommends the City Council adopt Ordinance 6920 so that the City can continue to maintain a healthy fund balance while providing dependable solid waste services for residents and businesses.

2023 AUBURN SOLID WASTE RATE STUDY



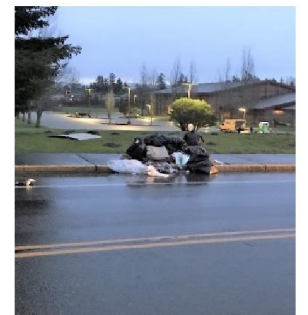
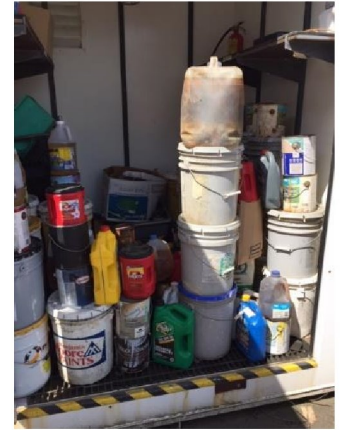
Background

- New solid waste contract effective October 1, 2021
- Substantial increase to contractor rates
 - 25% overall
 - Residential rates increased 29%-48%
- Solid Waste Fund has been subsidizing a portion of the cost increases resulting in a fund balance reduction from 2021 – 2023



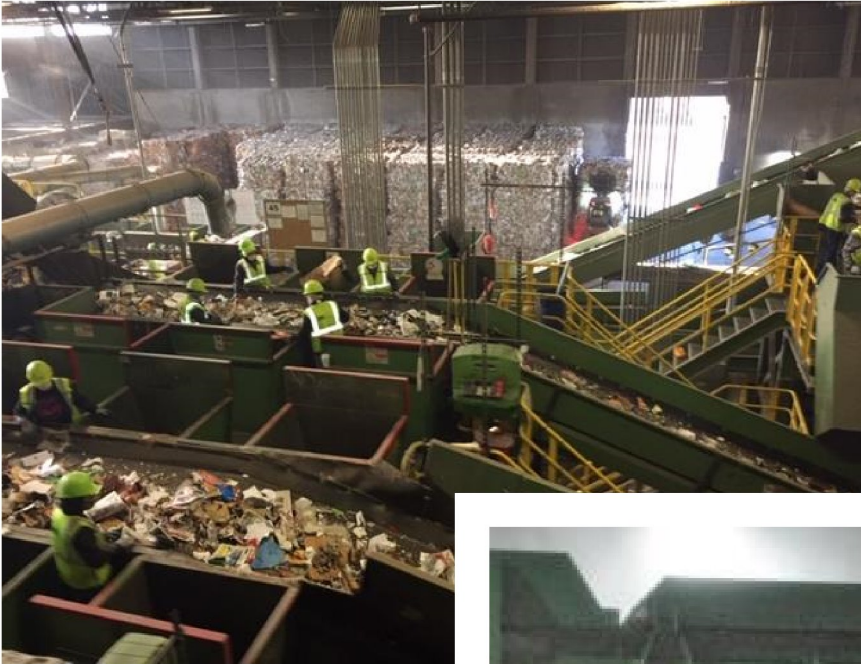
Solid Waste Fund

- City sets the rates for residents and businesses
- Maintain fund balance target of 29-44 days to cover operating costs
- Each service sector covers its own expenses
- Garbage service is mandatory
- Funds litter control services
 - Two person WM crew
 - Two M&O FTEs
 - Contract for additional litter control and illegal dumping in 2024



Litter Services in Auburn

- Currently three separately managed crews (each two staff): M&O crew (City of Auburn employees), WM crew, & separate litter control contract through the Real Estate Division.
- M&O and WM crews currently funded by solid waste.
- The Real Estate crew was new in 2023 and funded with 1x funds from American Rescue Plan Act (ARPA) – the funds are depleted by the end of 2023.
- Crews have different scopes of work, but having multiple crews allows for some parts of the City to be cleaned more than one time per week.
- January-June 2023, crews have collected a total of over 220,000 pounds from City right-of-way.



Rate Study Assumptions

1. City Utility Tax of 11.5%
2. Consumer Price Index (CPI):
Seattle-Tacoma-Bellevue
Metropolitan Area
 - 4.5% for 2024
 - Estimated 4% for 2025
 - Estimated 3.75% for 202
3. Additional \$450K for litter control services
4. Build and maintain adequate fund balance, but not excessive

Rate Study Assumptions (continued)

5. King County Tipping Fee Increases:

- 2024 - \$185.28 per ton (9.8%)
- 2025 (est.) - \$202.43 per ton (9.3%)
- 2026 (est.) - \$221.66 per ton (9.5%)

6. Auburn's 2022 Garbage Tonnage:

- Residential: 11,279 tons
- Commercial: 22,932 tons
- Rolloff: 15,809 tons

7. In 2022, garbage collected at Auburn homes and businesses was 7.62% of the waste in King County.



Rate Study Assumptions (continued)

8. Adequate Fund Balance

- Per policy and best practices, need to maintain a minimum fund balance of 8% and a maximum of 12% of operating costs, or the equivalent of 29-44 days in reserves.
- Goal: Continue to build fund balance with smaller, more frequent rate increases to cover annual CPI and tipping fee increases versus using fund balance and having large, but infrequent increases.

FUND BALANCE	2024	2025	2026	2027	2028	2029
Fund Balance at January 1	\$2,522,950	\$2,387,636	\$2,584,117	\$3,101,396	\$3,336,383	\$3,555,109
Fund Balance at December 1	\$2,387,636	\$2,584,117	\$3,101,396	\$3,336,383	\$3,555,109	\$3,782,655
Increase/(Decrease)	(\$135,314)	\$196,481	\$517,279	\$234,987	\$218,725	\$227,547
Fund Balance Days	35	35	40	40	40	40
Overall Rate Increase	8.9%	7.0%	6.7%	4.4%	5.5%	5.6%

2021 Contract Service Enhancements

- Waste Management serves as billing agent and provides customer service
- Waste Management provides litter crew services
- On-demand bulky item collection for residents
- Unlimited recycle for businesses
- All new collection vehicles
- All new carts and dumpsters



Sample Proposed Rates

RESIDENTIAL	2023 Current City Rate	1/1/24 City Rate	1/1/25 City Rate	1/1/26 City Rate
20-gallon cart	\$19.25	\$21.10	\$22.63	\$24.21
35-gallon cart	\$26.02	\$28.52	\$30.59	\$32.73
45-gallon cart	\$35.58	\$39.00	\$41.83	\$44.76
64-gallon cart	\$50.07	\$54.89	\$58.87	\$62.98
96-gallon cart	\$75.29	\$82.54	\$88.52	\$94.71
<u>Yard+Food Service</u>				
96-gallon cart	\$15.57	\$16.41	\$17.31	\$18.16
COMMERCIAL	2023 Current City Rate	1/1/24 City Rate	1/1/25 City Rate	1/1/26 City Rate
35-gallon cart	\$25.93	\$28.53	\$30.70	\$32.96
64-gallon cart	\$41.82	\$46.02	\$49.51	\$53.16
96-gallon cart	\$57.72	\$63.52	\$68.34	\$73.37
2 Yard Container, 1 pickup/week	\$274.02	\$301.54	\$324.41	\$348.32
4 Yard Container, 1 pickup/week	\$477.35	\$525.28	\$565.14	\$606.78
6 Yard Container, 1 pickup/week	\$676.54	\$744.47	\$800.96	\$859.98
ROLLOFF/COMPACTOR	2023 Current City Rate	1/1/24 City Rate	1/1/25 City Rate	1/1/26 City Rate
Permanent Drop Box Haul Fee	\$258.84	\$271.84	\$286.53	\$300.41
Compactor Haul Fee	\$314.03	\$329.81	\$347.63	\$364.48

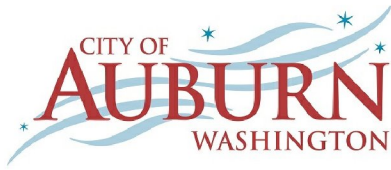


RECOMMENDATION

City Council adopt City Ordinance No. 6920

Questions?





AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5719 (Boesche) (10 Minutes)

Department:

Legal

Attachments:

[Resolution 5719](#)

[Proposed 2024 Fee Schedule](#)

Date:

August 14, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

Resolution No. 5719 proposes modifications to the City's Fee Schedule as part of its annual review process. Each department has reviewed its fees, rates, and charges, to ensure they are reflective of current costs, or inflation where appropriate.

Traffic Impact Fees have been increased based on the discussion with City Council at the May 22, 2023 Council Study Session and on the updated Transportation Improvement plan adopted by Council in June of 2023.

System Development Charges have been increased in accordance with previous City Council direction to use the Construction Cost Index for the previous year which is at 7.4% as of July 2023.

The Airport Advisory Board approved the proposed airport fees at their September 20, 2023, board meeting, and recommends adoption by the City Council.

Reviewed by Council Committees:

Councilmember: Baldwin

Staff:

Boesche

Meeting Date: October 9, 2023

Item Number:

RESOLUTION NO. 5719

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, AMENDING THE CITY OF
AUBURN FEE SCHEDULE TO ADJUST FOR 2024 FEES

WHEREAS, the City of Auburn provides various services, a number of which entail charging a fee; and

WHEREAS, the City Council provided for the adoption of a Fee Schedule with the passage of Ordinance 5707; and

WHEREAS, it is appropriate to review and amend the schedule for City fees to be charged in 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
WASHINGTON, RESOLVES as follows:

Section 1. The City of Auburn Fee Schedule is amended as set forth in the attached document.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. This Resolution will take effect and be in full force on passage and signatures, and on January 1, 2024.

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Harry Boesche, Acting City Attorney

CITY OF AUBURN FEE SCHEDULE
FEES FOR CITY PERMITS, LICENSES, PUBLICATIONS, AND ACTIONS
Effective January 1, 2024.

A. PLANNING FEES (Per Ordinance No. 5707, Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4070, Resolution No. 4117, Resolution No. 4143, Ordinance No. 6077, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Ordinance No. 6295, Resolution No. 4868, Resolution No. 4880, Resolution 4964, Ordinance 6477, Resolution No. 5016, Resolution 5114, Resolution No. 5181, Resolution No. 5213, Resolution No. 5228, Resolution No. 5255, Resolution No. 5312, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

1. Application Fees: Applications for any action identified below shall not be accepted for filing, unless otherwise noted, until the fees per the below schedule have been paid to the City. ¹	
Additional Meeting Fee (beyond the specified number)	\$340 <u>350</u> .00 per meeting
Additional Re-submittal Fee (applied after 3 city reviews of the application)	\$115 <u>123</u> .00 per re-submittal
Administrative Use Permits (covers 1 meeting with staff after which additional meeting fees apply)	\$1,906 <u>1,963</u> .00
Appeal of Administrative Decisions issued under Chapter 1.25, Title 3, Title 5, Title 8, Title 14, Title 15, Title 16, Title 17, Title 18 or Title 19 to Hearing Examiner ¹ . Hearing Examiner costs are included within the appeal fee and are therefore not billed separately.	\$1,348 <u>1,358</u> .00
Preliminary Binding Site Plan ² (covers 2 meetings with staff after which additional meeting fees apply)	\$5,316 <u>5,475</u> .00 + \$68.00/lot
Boundary Line Adjustment ¹ : Residential (Single Family & Multi-Family) Non-Residential (includes mixed use projects)	\$1,578 <u>1,625</u> .00 \$2,366 <u>2,437</u> .00
Boundary Line Elimination ¹	\$620 <u>639</u> .00
Comprehensive Plan Map Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$7,957 <u>8,196</u> .00 (includes rezone application fee)
Comprehensive Plan Text Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$7,957 <u>8,196</u> .00
Conditional Use Permits ^{1, 6} (covers 2 meetings with staff after which additional meeting fees apply): Residential (Single Family & Multi-Family) All Other (includes mixed use projects)	\$2,486 <u>2,561</u> .00 + Hearing Examiner expenses. \$3,726 <u>3,838</u> .00 + Hearing Examiner expenses.

¹ Please note that the City of Auburn may collect a review fee on behalf of the Valley Regional Fire Authority for certain land use and/or environmental reviews which fee is collected in addition to the City's required fees.

² Per Auburn City Code, a modification to an approved binding site plan shall be processed in the same manner as the original binding site plan approval. Therefore, the specified fee shall apply to a new or modified binding site plan approval request.

³ Fees for amendments to text or maps of the Comprehensive Plan apply only where an applicant seeks an amendment affecting specific properties rather than the City generally or property within the City generally.

Conditional Use Permits ⁴ – Minor Adjustment (covers 1 meeting with staff after which additional meeting fees apply): Residential (Single Family & Multi-Family) All Other (includes mixed use projects)	 \$1,3721,413.00 \$2,0592,121.00
Critical Areas Review: Required on-site mitigation, monitoring & reporting ⁵ Critical Areas Determinations (Exemptions or Applicability) City review of environmental studies, plans or reports (whether submitted with another city application or not and includes one re-submittal) Critical Areas Variance – administrative Critical Areas Variance – hearing examiner ^{1, 6}	 \$4,1774,302.00 + actual costs for inspection and report preparation by contracted professional. \$340350.00 \$340350.00/study, plan or report \$340350.00 \$1,2791,317.00 + total hourly charge for Hearing Examiner + associated expenses to be paid by applicant prior to issuance of final decision.
Current Use Taxation (covers 1 meeting with staff after which additional meeting fees apply)	\$1,0531,085.00
Development Agreement and Amendments	\$5,5245,690.00 + \$66.00/lot or dwelling unit
Architectural & Site Design Review and/or Major Modifications to Already Issued Design Review Decisions (covers 1 meeting with staff after which additional meeting fees apply)	\$2,5262,602.00
Architectural & Site Design Review Minor Modification (applies to already issued design review decisions)	\$365376.00
Eligible Facilities Request (EFR) Assoc. with modification of a wireless wireless communication facility (WCF)	\$134138.00
Environmental Review (covers 1 meeting with staff after which additional meeting fees apply): SEPA Checklist review ¹ (includes City issuance of DNS, MDNS, or DS as appropriate; if a DS, this fee is in addition to the review of the EIS)	 \$1,3881,430.00 + \$340350.00/required study

⁴ Per Auburn City Code, a major adjustment to an approved conditional use permit shall be processed in the same manner as the original conditional use permit approval. Therefore, the specified fee shall apply to a new request for conditional use permit approval or a request for a major adjustment to a previously approved conditional use permit approval.

⁵ For monitoring required over multiple years, the total monitoring fee for the required monitoring period shall be paid prior to final plat approval or issuance of Certificate of Occupancy or release of required financial security.

Revised or Supplemental SEPA Checklist review ¹ (includes City issuance of Addendum, if appropriate)	\$ <u>461,475.00</u> + \$ <u>340,350.00</u> /required study
SEPA 3 rd Party Review	Actual costs
Environmental Impact Statement	\$ <u>11,395,117.37</u> .00 + actual costs for preparation of draft & final statements including labor, materials, mailing & other actual costs relating to the drafting & circulating of the EIS.
Final Plats – Subdivisions and Final Binding Site Plans (covers 2 meetings with staff after which additional meeting fees apply and 1 re-submittal)	\$ <u>2,999,089.00</u> + \$58.00/lot
Final Plats – Short Plats (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$ <u>1,483,528.00</u> + \$28.00/lot
Flexible Development Alternatives Application Review (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$ <u>2,526,602.00</u>
Hearing Examiner – Conduct of Hearing and Preparation of Decision ⁶	Total hourly charge for hearing examiner plus associated expenses to be paid by applicant prior to issuance of -associated permits
Floodplain Development Permit: Level One	\$ <u>409,421.00</u>
Floodplain Development Permit: Level Two – Habitat impact Assessment	\$ <u>1,170,120.00</u>
Floodplain Development Permit: Level Three – Habitat Impact Assessment & Hydraulic Analysis (Hydraulic Analysis to be Conducted by Outside Third Party Third-Party Consultant)	\$ <u>2,047,210.00</u> + Third Party Review Fees
Mitigation Plan Review Associated with a Floodplain Development Permit	\$ <u>1,113,146.00</u>
City Acknowledgement Review of FEMA Flood Map Revision Application; for projects requiring public notification process additional fee will be assessed based on additional resubmittal fee and actual hours expended	\$ <u>359,370.00</u>
Floodplain Development Permit Exemption Letter	\$ <u>233,240.00</u>
Floodplain Elevation Certificate	\$ <u>115,118.00</u>

⁶ The total expense for the Hearing Examiner is the responsibility of the applicant and is in addition to the relevant application fee for applications requiring a public hearing before the Hearing Examiner (e.g. conditional use permit). The expense for Hearing Examiner services will be determined after the Hearing Examiner has provided an invoice to the City that itemizes expenses incurred and this will be entered in the electronic permit tracking system as a payment due the city from the Applicant prior to final project approval.

Landscape Plan Revision, including tree removal requests, after initial implementation and after city acceptance of initial maintenance period.	\$132 <u>136</u> .00
<u>Landscape/zoning compliance re-inspection</u>	<u>\$123.00</u>
Legal Lot Determinations: Affidavit/application for “Innocent Purchasers.”	\$1,042 <u>1,073</u> .00
Request/application for legal lot determination.	\$2,418 <u>2,491</u> .00
Mining Permits (covers 3 meetings with staff after which additional meeting fees apply)	\$4,770 <u>4,913</u> .00
Miscellaneous Administrative Decisions (i-e-i.e. , sign area deviation, written code interpretations, etc.)	\$2,442 <u>2,515</u> .00
Specific - Work Hour/Noise Exception	\$362 <u>373</u> .00
Plat Alteration or Vacation ⁶ (application covers 1 meeting with staff after which additional fees apply)	\$5,188 <u>5,344</u> .00/request + Hearing Examiner expenses.
Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$1,974 <u>2,033</u> .00/request
Preliminary Plats – Subdivisions ^{1, 6} (application covers 3 meetings with staff after which additional fees apply)	\$10,412 <u>10,724</u> .00 + \$132.00/lot + Hearing Examiner expenses.
Preliminary Plats – Short Plats ¹ (application covers 1 meeting with staff after which additional fees apply)	\$4,496 <u>4,631</u> .00 + \$68.00/lot
Preliminary Site Plan Review (non-PUD) (application covers 1 meeting with staff after which additional fees apply)	\$2,526 <u>2,602</u> .00
Pre-application Meeting (application covers 1 meeting with staff after which additional fees apply)	\$340.350 .00 – fee will be applied towards any related application made within one year of the date the pre-application meeting was held
PUD – Major Adjustment ⁷ (application covers 2 meetings with staff after which additional fees apply)	\$5,144 <u>5,298</u> .00
Public Notice Boards: 2’ x 4’ public notice board	\$105 <u>108</u> .00
4’ x 4’ public notice board	\$178 <u>183</u> .00
Rezone – zoning map amendment (application covers 2 meetings with staff after which additional fees apply)	\$4,177 <u>4,302</u> .00
School Impact Fee Collection: ⁸ Per Single Family Dwelling Unit	\$71 <u>73</u> .00
Per Multi-Family Dwelling Unit	\$35 <u>36</u> .00
SEPA – see <i>Environmental Review</i>	

⁷ A prior City Code amendment eliminated Planned Unit Developments (PUD). The PUD fees included herein are applicable only to the existing previously approved PUDs.

⁸ The City collects an application fee to cover the reasonable cost of administration of the school impact fee program.

Shoreline (application covers 1 meeting with staff after which additional fees apply):	
Shoreline Exemption Determination	\$284 <u>292</u> .00
Shoreline Conditional Use Permit ⁶	\$3,735 <u>3,847</u> .00 + Hearing Examiner expenses.
Shoreline Substantial Development Permit ⁶	\$3,735 <u>3,847</u> .00 + Hearing Examiner expenses.
Shoreline Variance ⁶	\$3,735 <u>3,847</u> .00 + Hearing Examiner expenses.
Short Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$1,044 <u>1,975</u> .00/requested modification
Site Plan Approval – PUD, Residential ⁷ (application covers 1 meeting with staff after which additional fees apply)	\$2,526 <u>2,602</u> .00 + \$68.00/lot or unit
Site Plan Approval - PUD, Non-residential ⁷ (application covers 1 meeting with staff after which additional fees apply)	\$2,628 <u>2,707</u> .00 + \$68.00/lot or unit
Special Exception: ^{1, 6}	
Single Family Residential; for a single lot request (to <u>Hearing to Hearing</u> Examiner)	\$340 <u>350</u> .00 + Hearing Examiner expenses
All Other Instances	\$1,279 <u>1,317</u> .00 + Hearing Examiner expenses
Special Home Occupation Permits	\$340 <u>350</u> .00
Third Party Review of Reports	\$212 <u>218</u> .00 + Actual Costs of Consultant
Three-Party Outside Utility Extension Agreement - Site Specific Review (application covers 1 meeting with staff after which additional fees apply)	\$1,362 <u>1,403</u> .00 + plus the City's actual costs in performing under the terms of the agreement as negotiated between the parties
Type I Temporary Use Permit ¹	\$240 <u>247</u> .00 \$63.00 per extension request
Type II Temporary Use Permit ¹	\$623 <u>642</u> .00 \$63.00 per extension request
Variance: ¹	
Administrative	\$2,673 <u>2,753</u> .00
Single Family Residential for a single lot request (to Hearing Examiner)	\$339 <u>349</u> .00+ Hearing Examiner expenses

All other instances (includes mixed use residential) (to Hearing Examiner)	\$ 4,0084,128 .00 + Hearing Examiner expenses
Water/Sewer Certificate ¹ (outside of city limits for other than one single-family residence)	\$ 409421 .00
Zoning Certification Letter (per parcel): Residential (Single Family & Multi-Family)	\$ 7173 .00
Non-Residential (includes mixed use development)	\$ 138142 .00
Zoning Code Text Amendment (application covers 1 meeting with staff after which additional fees apply)	\$ 7,9578,196 .00
2. BOOKS, MAPS, MATERIALS: ⁹ (pursuant to Resolution No. 3953)	
Comprehensive Plan	Cost of Production
Downtown Plan	Cost of Production
Downtown Plan Appendices	Cost of Production
Copies of Codes and Ordinances	Cost of Production
Maps	Cost of Production
3. LAND CLEARING, GRADING AND FILLING FEES (Per Ordinance No. 6146, Resolution No. 4272 Resolution No. 4424, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681, and Resolution No. 5719.)	
Land Clearing:	
Application Fee (for up to 1 acre)	\$ 409421 .00
>1 to 5 acres	\$ 409421 .00 + \$125.00/acre
Over 5 acres	\$ 1,0301,061 .00 (includes first 5 acres) + \$92.00/acre
Grading and Filling Fees:	
Application Fee without FAC (for up to 500 cubic yards):	
Minor Grading Permit	\$ 1,7541,807 .00
Single Family Residential for a single lot	\$ 2,6892,770 .00
Non-Residential and Multi-Family	\$ 8,7729,035 .00
Other (Early Clear and Grade Prior to, Utility, etc.)	\$ 7,0187,229 .00
Application Fee with FAC (for up to 500 cubic yards)	\$ 1,1701,205 .00
Over 500 cubic yards	Application Fee + \$0.10/cubic yard
Additional Review:	
Each additional grading plan review without FAC beyond a 3rd review prior to plan approval will require an additional fee of \$ 920984 .00 be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to complete an additional fee of \$ 115123 .00 per hour will be charged and must be paid prior to plan approval.	

⁹ Prices for printed materials do not include any taxes.

Additional grading plan review without FAC required by changes, additions or revisions to plans during construction will require an additional fee of ~~\$460~~492.00 be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete, an additional fee of ~~\$115~~123.00 per hour will be charged and must be paid prior to plan approval.

4. BUILDING FEES *(per Ordinance 5715, Ordinance 5819, Resolution No. 3773, Resolution No. 3797, Resolution No. 3818, Resolution No. 3953, Resolution No. 4143, Ordinance No. 6146, Resolution No. 4272, Resolution No. 4424, Resolution No. 5134, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, ~~and~~ Resolution No. 5681, ~~and~~ Resolution No. 5719.)*

- a. Building Permit Fees:** Building permit fees for new structures and additions are based upon a project's construction valuation as set forth by the International Code Council (ICC). ICC's construction valuation table is hereby incorporated into the City of Auburn's fees schedule. Construction valuations will be updated on January 1st of each year. Project valuation for alterations to existing buildings and for other structures not identified in the ICC construction valuation table are based on the fair market value of the labor and materials of the scope of work associated with the permit. The fee for each International Building Code, International Residential Code, Washington State Energy Code or Washington State Indoor Air Quality Code building permit shall be as set forth in Table 1-A, below.¹⁰

¹⁰ Please note that the City of Auburn may collect a review fee for the Valley Regional Fire Authority for certain permit applications that is collected in addition to the City's required fees.

Table 1-A BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$32.00
\$500.01 to \$2,000.00	\$32.00 for the first \$500.00 plus \$6.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$122.00 for the first \$2,000.00 plus \$18.60 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$549.80 for the first \$25,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$899.80 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$1,399.80 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$4,999.80 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$8,999.80 for the first \$1,000,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours ~~\$175~~183.00 per hour¹
(minimum charge – two hours)
2. Reinspection fees assessed under provisions of Section 109.4.13 ~~\$145~~123.00 per hour¹
3. Inspections for which no fee is specifically indicated ~~\$145~~123.00 per hour¹
(minimum charge – one hour)
4. Additional plan review required by changes, additions or revisions to plans ~~\$145~~123.00 per hour¹
(minimum charge – one hour)
5. For use of outside consultants for plan checking and inspections, or both Actual costs²

FOOTNOTES:

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

- b. Mechanical Permit Fees:** The fee for each permit issued under provisions of the International Mechanical Code, International Fuel Gas Code, NFPA 54 (National Fuel Gas Code), NFPA 58 (Liquefied Petroleum Gas Code), or the mechanical device provisions of the International Residential Code shall be as set forth in Table 2-A, below. For new single-family dwellings a flat rate permit fee of ~~\$226~~233.00 may be charged in lieu of fees as prescribed in Table 2-A. For new multi-family dwellings, a flat rate permit fee of ~~\$153~~158.00 may be charged in lieu of fees prescribed in Table 2-A.

Table 2-A MECHANICAL PERMIT FEES

Permit Issuance:

1. For the issuance of each mechanical permit
 - a. Residential Over the Counter** Application Fee ~~\$383~~39.00
 - b. Commercial, Multifamily, Non-Residential Application Fee ~~\$152~~157.00
2. In addition to the base mechanical application fee, each mechanical fixture shall include a permit fee of \$13.00

Other Inspections and Fees*:

1. Inspections outside of normal business hours, per hour (minimum charge -- two hours) ~~\$175~~183.00
2. Reinspection fees assessed under provisions of Section 109.4.13 ~~\$145~~123.00
3. Inspections for which no fee is specifically indicated, per hour (minimum charge -- one hour) ~~\$145~~123.00
4. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge -- one hour) ~~\$145~~123.00

* Per hour for each hour worked or the total cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved and include a minimum of one hour unless otherwise specified.

** Over the Counter application and permit fees are not eligible for refunds when applied for in error

- c. Plumbing Code Permit Fees:** For new single-family dwellings a flat rate permit fee of ~~\$226~~233.00 may be charged in lieu of fees as prescribed in Table 3-A. For new multi-

family dwellings, a flat rate permit fee of ~~\$153~~158.00 may be charged in lieu of fees prescribed in Table 3-A.

Table 3-A PLUMBING PERMIT FEES

Permit Issuance:

1. For the issuance of each plumbing permit
 - a. Residential Over the Counter** Application Fee ~~\$383~~39.00
 - b. Commercial, Multifamily, Non-Residential Application Fee ~~\$152~~157.00
2. In addition to the base plumbing application fee, each mechanical fixture shall include a permit fee of \$13.00

Other Inspections and Fees*:

1. Inspections outside of normal business hours..... \$~~175~~183.00
2. Reinspection -fee ~~\$115~~123.00
3. Inspections for which no fee is specifically indicated \$~~115~~123.00
4. Additional plan review required by changes, additions or revisions to approved plans ~~\$115~~123.00

*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved and include a minimum of one hour unless otherwise specified

** Over the Counter application and permit fees are not eligible for refunds when applied for in error

d. Other Building Permit Fees

Change of Use: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of four hours.

Certificate of Occupancy: For issuance of a new or replaced Certificate of Occupancy not associated with any other building permit, a fee of ~~\$230~~237 will be required per certificate.

Commercial Re-roof Permit Fee: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of three hours.

Conditional Approval: When authorized by the City, permits that are issued with conditions due to project phasing, out of sequence issuance, pending associated approvals, or other advanced permitting requests made by the applicant, a conditional approval fee equivalent to the additional plan review fee based on a minimum of four hours will be required prior to issuance.

Demolition Permit Fees: Demolition permits shall be charged a base fee of ~~\$462~~167.00.

Fire Permit Fee: For each fire permit fee a City of Auburn administration fee of ~~\$115~~123.00 will be applied in addition to the fee collected for the Valley Regional Fire Authority (VRFA) as identified in the VRFA Fee Schedule.

Manufactured Home: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of four hours.

Permit Extensions: For permits that are granted an extension beyond the expiration date or date of abandonment, whether issued or not, a permit extension fee is required to be paid prior to extension. The fee shall be the lesser of ~~\$115~~123 or 50% of the original application and permit fees.

Plan Review Fees: When submitted documents are required by Section 106.3 of the Construction Administrative Code, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee as shown in Table 1-A. The plan review fees specified in this section are separate fees from the permit fees and in addition to permit fees.

Rack Permit Fee: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of three hours.

Solar Permits – Over the Counter: The permit fee for solar installations that qualify for the over-the-counter permitting shall be equivalent to the inspection fee based on a minimum of two hours.

Stock Plan Site Plan Review Fee: The plan review fee for individual lot site plan that have an approved building stock plan shall be \$~~232~~~~239~~.00.

Temporary Certificate of Occupancy Fees: There shall be a fee equal to \$1,~~53~~00.00 for issuance of a temporary certificate of occupancy and a fee of \$~~53~~00.00 for each subsequent 30-day extension requested.

Work Without a Permit: Building construction and grading activities requiring permits per ACC 15.74 that are determined to be in violation for work occurring without an approved permit result in additional documentation, administration, research, and inspection and require more processing time. For these cases, an additional ~~20~~~~100~~% fee will be applied to the standard application and permit fees identified in sections 3 and 4 above.

It is possible a violation existed prior to property purchase by a new owner, was constructed by an individual who mislead the owner, or was constructed by an individual who was unaware of code requirements. The fact that violations may not have been created by the current owner does not relieve Code Enforcement staff from their responsibility to seek compliance from the property owner. When assessing permit fees, consideration may be given based on the circumstances, severity of the violation, and timeliness of the property owner to resolve and obtain required permits and compliance with City code.

Building Permit Fee Reductions. The Director is authorized to waive building, mechanical or plumbing permit fees for homeowners that are already enrolled in another City program that is intended to benefit ~~low-income~~~~low-income~~ residents (e.g. housing home repair program, utility discount program). This fee reduction may also be extended to contractors that are applying for permits on behalf of these homeowners provided that it can be documented that the discount is benefiting the homeowner and not supplementing a contractor's profit.

5. FIRE IMPACT FEES. Impact Fees By Land Use – Revenue Credit = 20% (Per Ordinance No. 5977, Resolution 3953, and Resolution No. 4022)

Land Use	Total Fire & EMS Cost per Unit of Development	Adjustment (Revenue Credit) at 20%	Fire and EMS Impact Fee per Unit of Development
Residential – All calculations below are per dwelling unit – Total x Number of Units			
Single Family, Duplex, Mobile Home	\$362.66	\$72.53	\$290.13
Multi-Family	\$383.09	\$76.62	\$306.47
Non-Residential – All calculations below are per square foot - Total x Square Feet			
Hotel/Motel	\$0.53	\$0.11	\$0.42
Hospital/Clinic	\$1.05	\$0.21	\$0.84
Group Living	\$2.63	\$0.53	\$2.10
Office	\$0.29	\$0.06	\$0.23
Retail	\$0.62	\$0.12	\$0.50
Restaurant/Bar/Lounge	\$1.62	\$0.32	\$1.30
Industrial/Manufacturing	\$0.11	\$0.02	\$0.09
Leisure/Outdoors	\$1.08	\$0.22	\$0.86
Agriculture	\$0.71	\$0.14	\$0.57

Church	\$0.38	\$0.08	\$0.30
Schools/Colleges	\$1.07	\$0.21	\$0.86
Government/Public Buildings	\$1.81	\$0.36	\$0.86
Casino	\$3.78	\$0.77	\$3.01
Jails	\$21.99	\$4.40	\$17.59

6. ADMINISTRATIVE PROCEDURES AND MISCELLANEOUS INSPECTIONS: In addition to any other fees specified in this chapter, there shall be a fee schedule for certain administrative procedures not otherwise included as set forth in the following schedule of fees:

a. Adult Family Home Inspection	\$370 549.00
b. Relocation (pre-inspection)	Per Table 1-A
c. Housing Inspection	Actual City Cost, minimum \$21 22.00
d. Sign Permits	Unless exempt by Ch. 18.56 ACC, the fee shall accompany each application for a sign permit. The amount of the fee shall be based upon the value of the sign pursuant to Table 1-A.

7. BUSINESS LICENSE FEES

a. The annual fee for a General Business License as defined in Chapter 5.10 of the Auburn City Code.	\$103.00
b. Contractors who are based outside of Auburn but that are performing work inside of Auburn.	\$52.00
c. Replacement fee for commercial vehicle parking permit issued in accordance with ACC 10.36.190.B	\$10.00

8. RENTAL HOUSING BUSINESS LICENSE FEES (Per Resolution No. 4601, Ordinance No. 5882, Resolution No. 4272, Resolution No. 4424, Ordinance 6477, Resolution No. 5620, and Resolution No. 5681):

a. The fee for a license to operate rental housing businesses in the City, as defined in Chapter 5.22 of the Auburn City Code (ACC) shall be based on the total number of units as follows: Non-profit rental Single Family Home or Single Condo Rental Duplex, Triplex or Fourplex Condo or Apartment Complex (5 to 24 dwelling units) Condo or Apartment Complex (25 or more dwelling units) Communal residence	 \$0/year \$30/year for each home \$75/year for each building \$150.00/year \$500.00/year \$150.00/year
b. The fee for a license to operate rental housing businesses in the city shall be for the license year from January 1 to December 31, and each applicant must pay the full fee for the current license year or any portion thereof during which the applicant has engaged in the operation of rental housing businesses.	
c. The rental housing business license fee required by this chapter is in lieu of, and not in addition to, the general business license fee required by Chapters 5.05 and 5.10 of the Auburn City Code (ACC); provided, however, that any person required to obtain a rental housing business license must also obtain a general business license, at no cost, pursuant to Chapters 5.05 and 5.10 of the Auburn City Code (ACC).	

Rental housing business license renewals shall be for the period January 1 through December 31 of each year.

9. INDIVIDUAL LICENSE REGULATIONS *(Per Ordinance No. 6749, Resolution No. 5470, and Resolution No. 5549, and Resolution No. 5620):*

The fee licensing under ACC 5.20.030 shall be as follows:

Type	Fee		Term
	Initial	Renewal	
Dance Hall and Operator	\$350.00	\$350.00	1/1 – 12/31
Marijuana Related Businesses	\$500.00	\$500.00	1/1 – 12/31

A duplicate license shall be issued by the business license clerk, as designated by the mayor, to replace any license previously issued which has been lost, stolen, defaced, or destroyed.

10. Technology Fee: A 3% technology fee has been added to all fees outlined in sections 1, 3, 4, 6, and 7 above.

B. ENGINEERING AND PUBLIC WORKS FEES

1. Transportation Impact Fee Rate Schedule: (Per Ordinance No. 5763 as amended by Resolution No. 3953, Ordinance No. 6005, Resolution No. 4103, Resolution No. 4424, Resolution 4964, Resolution No. 5114, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681, and Resolution No. 5719.)

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Industrial					
General Light Industrial	110	sf/gfa	0.65	\$7.74 <u>\$8.28</u>	-
Industrial Park	130	sf/gfa	0.34	\$4.05 <u>\$4.33</u>	-
Manufacturing	140	sf/gfa	0.74	\$3.97 <u>\$4.24</u>	-
Warehousing	150	sf/gfa	0.18	\$3.32 <u>\$3.56</u>	-
Mini-Warehouse/Storage	151	sf/gfa	0.15	\$1.64 <u>\$1.76</u>	-
Residential					
Single-Family Detached Housing	210	du	0.94	\$6,575.61 <u>6145.72</u>	\$5,326.25 <u>4978.03</u>
Single Family Attached Housing	215	du	0.57	\$3,987.34 <u>3726.66</u>	\$3,229.75 <u>3018.59</u>
Accessory Dwelling Unit	N/A	du	0.49	\$3,419.32 <u>3195.78</u>	\$2,769.65 <u>2588.58</u>
Multi-Family – Low Rise	220	du	0.51	\$3,771.48 <u>3524.92</u>	\$3,054.90 <u>2855.18</u>
Multi-Family Mid-Rise	231	du	0.39	\$2,884.08 <u>2695.52</u>	\$2,336.10 <u>2183.37</u>
Mobile Home Park	240	du	0.58	\$3,245.84 <u>3033.63</u>	-
Senior Adult Housing – Single Family	251	du	0.30	\$1,678.88 <u>1569.12</u>	\$1,359.89 <u>1270.99</u>
Senior Adult Housing – Multi Family	252	du	0.25	\$1,399.07 <u>1307.60</u>	\$1,133.24 <u>1059.16</u>
Congregate Care Facility	253	du	0.18	\$1,007.33 <u>941.47</u>	\$815.94 <u>762.59</u>
Assisted Living	254	bed	0.24	\$1,343.10 <u>1255.30</u>	\$1,087.91 <u>1016.79</u>
Continuing Care Retirement Community	255	du	0.19	\$1,063.29 <u>993.78</u>	\$861.27 <u>804.96</u>
Lodging					
Hotel	310	room	0.59	\$4,716.85 <u>4408.48</u>	\$3,570.87 <u>\$3,820.65</u>
Motel	320	room	0.36	\$2,878.08 <u>2689.92</u>	-
Recreational					
Health/Fitness Club	492	sf/gfa	3.45	\$16.03 <u>14.98</u>	\$11.86 <u>11.09</u>

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Recreational Community Center	495	sf/gfa	2.50	<u>\$11.62</u> 10.86	<u>\$8.60</u> 8.03
<i>Institutional</i>					
Elementary School	520	student	0.14	<u>\$380.55</u> 355.67	<u>\$281.60</u> 263.19
Middle School/Jr. High	522	student	0.15	<u>\$647.57</u> 605.23	<u>\$479.20</u> 447.87
High School	525	student	0.14	<u>\$828.25</u> 774.10	<u>\$612.90</u> 572.83
School District Office	528	sf/gfa	2.04	<u>\$18.72</u> 17.49	<u>\$12.73</u> 11.89
Junior/Community College	540	student	0.11	<u>\$650.77</u> 608.22	<u>\$481.57</u> 450.08
Church	560	sf/gfa	0.49	<u>\$3.62</u> 3.39	<u>\$2.68</u> 2.51
Day Care Center	565	sf/gfa	11.12	<u>\$44.45</u> 41.55	<u>\$32.89</u> 30.74
<i>Medical</i>					
Hospital	610	sf/gfa	0.86	<u>\$6.88</u> 6.43	<u>\$5.57</u> 5.21
Nursing Home	620	beds	0.14	<u>\$783.48</u> 732.26	<u>\$634.62</u> 593.13
Clinic	630	sf/gfa	3.69	<u>\$20.65</u> 19.30	<u>\$16.73</u> 15.63
Animal Hospital/Vet Clinic	640	sf/gfa	3.53	<u>\$19.76</u> 18.46	<u>\$16.00</u> 14.96
<i>Office</i>					
General Office (>5,000sf)	710	sf/gfa	1.44	<u>\$13.21</u> 12.35	<u>\$8.98</u> 8.40
Small Office (<5,000sf)	712	sf/gfa	2.16	<u>\$19.82</u> 18.52	<u>\$13.47</u> 12.59
Medical Office – Standalone	720	sf/gfa	3.93	<u>\$28.28</u> 26.43	<u>\$19.23</u> 17.97
Medical Office – Hospital Campus	720	sf/gfa	2.84	<u>\$20.44</u> 19.10	<u>\$13.90</u> 12.99
Post Office	732	sf/gfa	11.21	<u>\$28.57</u> 26.70	<u>\$19.43</u> 18.16
<i>Retail</i>					
Free Standing Discount Superstore	813	sf/gla	4.33	<u>\$12.90</u> 12.06	<u>\$9.55</u> 8.92
Free Standing Discount Store	815	sf/gla	4.86	<u>\$16.93</u> 15.82	<u>\$12.53</u> 11.71
Hardware/Paint Store	816	sf/gla	2.98	<u>\$7.49</u> 7.00	<u>\$5.54</u> 5.18
Shopping Center (>150k)	820	sf/gla	3.40	<u>\$9.42</u> 8.80	<u>\$6.97</u> 6.51
Shopping Plaza (40-150k) - with supermarket	821	sf/gla	9.03	<u>\$25.02</u> 23.38	<u>\$18.51</u> 17.30
Shopping Plaza (40-150k) - without supermarket	821	sf/gla	5.19	<u>\$14.38</u> 13.44	<u>\$10.64</u> 9.94
Strip Retail Plaza (<40k)	822	sf/gla	6.59	<u>\$18.26</u> 17.06	<u>\$13.51</u> 12.63

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Car Sales – New	840	sf/gla	2.42	\$17.80 16.64	\$13.17 12.31
Car Sales – Used	841	sf/gla	3.75	\$27.58 25.78	\$20.41 19.08
Automobile Parts Sales	843	sf/gla	4.90	\$9.49 8.87	\$7.02 6.56
Tire Store	848	sf/gla	3.75	\$11.87 11.10	\$8.79 8.21
Supermarket	850	sf/gla	8.95	\$24.04 22.47	\$17.79 16.63
Convenience Store	851	sf/gla	49.11	\$62.53 58.44	\$46.27 43.23
Home Improvement Store	862	sf/gla	2.29	\$5.58 5.21	\$4.13 3.86
Drugstore w/o Drive-Through	880	sf/gla	8.51	\$13.59 12.70	\$10.06 9.40
Drugstore w/ Drive-Through	881	sf/gla	10.25	\$17.76 16.60	\$13.14 12.28
Marijuana Dispensary	882	sf/gla	18.92	\$139.16 130.06	\$102.98 96.25
Services					
Drive-in Bank	912	sf/gfa	21.01	\$40.94 38.27	\$30.30 28.32
Fast Casual Restaurant	930	sf/gfa	12.55	\$40.75 38.08	\$30.15 28.18
Fine Dining Restaurant	931	sf/gfa	7.80	\$29.68 27.74	\$21.97 20.53
High Turnover (Sit-Down) Restaurant	932	sf/gfa	9.05	\$23.71 22.16	\$17.55 16.40
Fast Food Restaurant w/o Drive-Through	933	sf/gfa	33.21	\$67.70 63.28	\$50.10 46.83
Fast Food Restaurant w/ Drive-Through	934	sf/gfa	33.03	\$66.02 61.70	\$48.85 45.66
Coffee Shop w/o Drive-Through	936	sf/gfa	32.29	\$21.94 20.51	\$16.24 15.18
Coffee Shop w/ Drive-Through	937	sf/gfa	38.99	\$26.50 24.76	\$19.61 18.33
Coffee Shop w/ Drive-Through (No Seating)	938	# Lanes	15.08	\$10,247.56 9577.61	\$7,583.20 7087.43
Automobile Parts and Service Center	943	sf/gfa	2.06	\$6.34 5.93	\$4.69 4.39
Service Station	944	vfp	13.91	\$27,412.23 25620.11	\$20,285.05 18958.88
Service Station w/ Market (2-4k)	945	vfp	18.42	\$27,537.95 25737.60	\$20,378.08 19045.83
Lakeland PUD (Per Ordinance No. 4867 as amended by Resolution No. 2955, Ordinance No. 6176, Resolution No. 5181, and Resolution No. 5388, Resolution No. 5549, Resolution No. 5681, and Resolution No. 5719.)					
Detached Single-Family Residential Unit	N/A	du	n/a	\$1,609.49 1,722.13	-

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Attached Single-Family/Multi-Family Unit	N/A	du	n/a	\$1,044.67 <u>\$1,117.78</u>	-
Senior-Family Unit	N/A	du	n/a	\$358.99 <u>\$384.11</u>	-
Commercial/Retail Units	N/A	sf/gfa	n/a	\$4.18 <u>\$4.47</u>	-

Administrative Fee for Review of Independent Fee Calculation

~~\$460.00~~\$490.00

Notes:

- A. Basic trip rates are based on the ITE Trip Generation Manual, 11th Edition.
- B. Impact fee rate calculation is based upon the following methodology:
 - Basic Trip Rate = PM Peak Hour Trip Generation (per unit of measure)
 - Basic Trip Rate x Percent of New Trips x Trip Length Adjustment x Per Trip Fee/(divide by) 1,000 for rate per square foot (where applicable) = Impact Fee Rate (per unit of measure)
- C. For land uses not specifically identified here, trip generation rates could be derived from ITE or a special study by the applicant.
- D. sf/GFA= Square feet Gross Floor Area; sf/GLA= Square Feet Gross Leasable Area; VFP=Vehicle Fueling Position.
- E. Projects eligible for the Downtown Fee Rate are those located entirely within the Downtown Urban Center boundary as identified in the Comprehensive Plan.
- F. Traffic Impact fees assessed for Single Family Residential Units include home occupations, adult family homes, family home childcares, and such occupations commonly found within single family residences. It does not include occupations that would require a Special Home Occupation Permit pursuant to ACC18.60.

2. Truck-Dependent Land Use Supplementary Transportation Impact Fee Rate Schedule: (Per Resolution No. 4122, Resolution No. 4424, Resolution No. 5181, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Industrial				
Light Industry/Manufacturing/Warehousing	110, 130, 140, 150	sf/gfa	0.06	\$0.13 <u>\$0.14</u>
Heavy Industry	120	sf/gfa	0.04	\$0.09 <u>\$0.09</u>
Retail				
Shopping Center	820, 821	sf/gla	0.01	\$0.02 <u>\$0.02</u>
Car Sales	840, 841	sf/gfa	0.09	\$0.15 <u>\$0.16</u>
Supermarket	850	sf/gfa	0.33	\$0.71 <u>\$0.76</u>
Free-Standing Discount Store/Superstore	813, 815	sf/gfa	0.10	\$0.22 <u>\$0.23</u>
Home Improvement Store	862	sf/gfa	0.37	\$0.80 <u>\$0.86</u>
Services				
Restaurant	930, 931, 932	sf/gfa	0.63	\$1.36 <u>\$1.46</u>
Fast Food Restaurant	933, 934	sf/gfa	2.87	\$6.20 <u>\$6.64</u>

Notes:

- A. ITE Land Use Code based on ITE Trip Generation, 10th Edition

B. Impact fee rate calculation is based upon the following methodology:

- Truck Trip Rate = Daily Truck Trip Generation (per unit of measure)
- Truck Trip Rate x Per Trip Fee = Impact Fee Rate (per unit of measure)

C. For land uses not specifically identified in the table, trip generation rates could be derived from a special study by the applicant.

D. sf /gfa=square feet of gross floor area

3. Facility Extension Fees: (Per Ordinance No. 5791 and amended by Ordinance No. 5819, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5114, Resolution No. 5319, Resolution 5380, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719)

Application Fee:

Base fee plus \$1,~~803~~~~750~~.00 for each facility (water, sanitary sewer, storm drainage, street, private street/fire lanes and private storm systems within private streets).

The base fee varies by project type as follows:

Residential	\$ 5 97 80.00
Commercial*	\$2, 99 74 0.00
Multi-Family**	\$4, 86 17 0.00
Short Plat	\$ 65 , 000 825 .00
Plat	\$9, 64 13 60.00

* Includes multi-use projects in the Downtown Urban Center and projects outside City limits that extend City utilities.

** Includes multi-use projects outside the Downtown Urban Center.

Review and Inspection Fee: Summation of the following categories (a+b+c).

- a. For the combined linear footage of water, sanitary sewer, storm drainage and private storm drainage within private streets, streets, and private street/fire lanes, \$6.~~7~~~~50~~ per lineal feet.
- b. For non-linear extensions such as pump stations or traffic signals, the review and inspection extension fee will be determined by the City Engineer based on an estimate of the City's costs associated with the review and inspection costs with staff time at a rate of \$1~~23~~~~45~~.00 per hour and outside support services charged at actual cost.
- c. For that portion of a City utilities extension located outside City Limits, additional fees may be assessed equal to the City's costs associated with permits from other jurisdictions required to be paid for by the City.

Facility Extension Fees will be paid as follows:

- a. **Application fee (including base fee and per facility charge) due with application.**
- b. **30% of the estimated Review and Inspection Fee and any outstanding application fees will be paid when the applicant applies for second review or, if no second review is needed, before the City signs the facility extension agreement.**
- c. Remaining balance of Review and Inspection Fees and any other outstanding application fees will be paid by the applicant before the City signs the facility extension agreement.

Additional Review:

Each additional plan review beyond a 3rd review, prior to plan approval, will require an additional fee of \$~~984~~20.00 be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to complete, an additional fee at a rate of \$~~123~~15.00 per hour will be charged and must be paid prior to plan approval.

Additional plan review required by changes, additions or revisions to plans during construction will require an additional fee of \$~~4604~~92.00 be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete, an additional fee at a rate of \$~~123~~15.00 per hour will be charged and must be paid prior to plan approval.

For each deviation, deferral, or appeal submitted for review, the applicant will be charged a \$~~492~~60.00 fee, regardless of the City's approval or rejection of the request. If the review of the request requires more than 4 hours of staff time to complete, an additional fee at a rate of \$~~123~~15.00 per hour will be charged and must be paid prior to delivery of the City's determination.

Additional Inspection:

Fees to inspect work beyond the Authorized Construction Period, re-inspect previously inspected work that was found to be incomplete or deficient, and inspection of non-linear extension work are applied a rate of \$~~123~~15.00 per hour during normal business hours and \$~~187~~5.00 per hour during non-business hours (weeknights, weekends, and holidays).

4. Right-of-Way Use Permit Fees: *(Per Ordinance No. 6125, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)*

Type A – Banner (Application Fee Only, No permit fee)	\$ 69 <u>7</u> .00
Type B – Short Term (Application Fee Only, No permit fee)	\$ 69 <u>7</u> .00
Type C – Long Term (Application Fee)	\$ 276 <u>85</u> .00
Type C – Long Term – Surface Encroachment (Permit Fee)	\$ 136 <u>2</u> .00 per year
<u>Type C – Long Term – Surface Encroachment (Leasehold Excise Tax (LET) Collection)</u>	<u>Per Estimated Value of the encroachment area as determined by the City Engineer and the current LET Rate set by the State.</u>
Type C – Long Term – Non-Surface Encroachment (Permit Fee)	\$ 69 <u>7</u> .00 per year
Type D – Hauling (Application Fee)	\$ 136 <u>2</u> .00
Type D – Hauling (Permit Fee)	Estimated staff time for inspection and oversight @ \$ 1161 <u>24</u> .00 per hour during normal business hours and \$ 1761 <u>88</u> .00 per hour during non-business hours (weeknights, weekends, and holidays). Police support to be contracted separately as needed.
Administrative Amendment (Application Fee, applies to requested changes to Right-of-Way Use Permits that have been issued that do not change the intent of the permitted use or include areas beyond the intent of the original use)	\$ 1381 <u>42</u> .00

Additional Application Fee for permits that require a parking plan, traffic control plan, and/or pedestrian detour plan	\$ 146 120.00
5. Franchise Agreements: (Per Ordinance No. 6546, Resolution No. 5114, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5413, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)	
Application/Renewal/Amendment Application Fee (ACC 13.36.040, ACC 20.06.120, ACC 20.06.130)	\$6, 46 00.00 Nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$6, 46 00. Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of the agreement.
Annual Administration Fee (ACC 20.04.170)	Actual City Costs
Annual CATV Franchise Fee (ACC 13.36.230)	5% of Gross Revenue for the prior three months.
Other Annual Franchise Fee (ACC 20.06.100)	Statutorily Permissible Percent of Gross Revenue
Small Wireless Facility Application Fee (ACC 20.02.010, ACC 20.14.020)	\$500.00 for Existing, Relocated, or Replaced Structure for up to five sites or \$1,000.00 for each New Structure (These fees include all City permitting costs except the Franchise Application/Renewal/Amendment -and Administration Fee.)
<i>Late Payment.</i> In the event any quarterly payment is made after noon on the date 10 days after the date due	Simple interest at 12% annually on the total amount past due
Assignment or transfer of Franchise	\$3, 32 00.00
6. Right-of-Way Vacations: (Per Resolution No. 4143, Resolution No. 5114, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)	
Application Fee	\$ 1,935.00 1995.00
Land Value Compensation	Per ACC 12.48.085
Amendment Request (applicable when changes are requested after initial City Council approval but prior to vacation taking effect)	\$ 968 997.00
7. Utility System Development Fees: (Per Ordinance No. 5819 and amended by Resolution No. 3797, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5114, Resolution No. 5134, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)	
For all utilities, a charge in lieu of assessment or payback charges may be applicable for the proportional share of the utility line being connected to.	

a. Water Utility: Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

Meter Size (In Inches)	Water Service Installation Permit Fee			System Development Charge (SDC)
	Existing Water Service & Meter Box ⁽¹⁾	Water Service & Meter Box Installed by City ⁽²⁾		
		Paved Street	Unpaved Street	
¾ or less	\$531 <u>547</u> .00	\$5,002 <u>5,152</u> .00	\$3,347 <u>3,447</u> .00	\$8,895.00 <u>9,553.00</u>
¾ or less with Fireline ⁽³⁾	\$531 <u>547</u> .00	\$6,775 <u>6,978</u> .00	\$5,120 <u>5,274</u> .00	\$8,895.00 <u>9,553.00</u>
1	\$590 <u>608</u> .00	\$5,060 <u>5,212</u> .00	\$3,405 <u>3,507</u> .00	\$8,895.00 <u>9,553.00</u>
1 with Fireline ⁽³⁾	\$590 <u>608</u> .00	\$6,833 <u>7,038</u> .00	\$5,177 <u>5,332</u> .00	\$9,553.00 <u>10,208.00</u>
1-1/2	\$1,433 <u>1,476</u> .00	\$8,686 <u>8,647</u> .00	\$7,030 <u>7,241</u> .00	\$29,618.00 <u>31,810.00</u>
2	\$1,449 <u>1,492</u> .00	\$8,702 <u>8,963</u> .00	\$7,047 <u>7,258</u> .00	\$47,406.00 <u>50,914.00</u>
3	Actual Cost	By Applicant	By Applicant	\$94,900.00 <u>101,923.00</u>
4	Actual Cost	By Applicant	By Applicant	\$148,264.00 <u>159,236.00</u>
6	Actual Cost	By Applicant	By Applicant	\$296,444.00 <u>318,381.00</u>
8	Actual Cost	By Applicant	By Applicant	\$474,330.00 <u>509,430.00</u>
10	Actual Cost	By Applicant	By Applicant	\$681,918.00 <u>732,380.00</u>

⁽¹⁾Installation of a water meter done by the City and the service either already exists or has been installed by the Applicant.

⁽²⁾Installation of the entire water service is done by the City.

⁽³⁾Applies only to Single-Family Residential meter.

b. Sanitary Sewer Utility: Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

Type	Permit Fee	System Development Charge (SDC)
New Connection ⁽⁴⁾	\$ 249 <u>242</u> .00	\$ 3,300.00 <u>3,544.00</u> per RCE ⁽⁵⁾
Grinder Pump (New Connection) ⁽⁴⁾	\$ 331 <u>341</u> .00	\$ 3,300.00 <u>3,544.00</u> per RCE ⁽⁵⁾
Tenant Improvement ⁽⁴⁾	\$ 838 <u>5</u> .00	\$ 3,300.00 <u>3,544.00</u> per net increase in RCE's ⁽⁵⁾

⁽⁴⁾**All construction is the responsibility of the Applicant. If a new connection or repair requires work within City right-of-way, a Construction Permit (CON - see Section 9) is required in addition to the Sewer Permit.**

⁽⁵⁾**RCE, Residential Customer Equivalent - An RCE shall be as defined by the King County Department of Natural Resources as follows:**

Single Family Home 1,500-2,999 square feet (sq ft) – 1.0 RCE	Duplex – 1.62 RCE
Single Family Home less than 1,500 sf – 0.81 RCE	Triplex – 2.43 RCE
Single Family Home, 3,000 sf or larger – 1.16 RCE	Fourplex – 3.24 RCE
Accessory Dwelling Unit (Attached or Detached) – 0.59 RCE	Five or more units – 0.63 RCE's per unit
Mobile home spaces – 1.0 RCE per space	

For micro housing and for commercial, industrial and other non-residential uses, the number of RCE's is calculated based on the number and type of water fixtures installed as part of the development.

NOTE: In addition to City sanitary sewer connection fees, King County will impose a -sanitary sewer connection fee (King County Capacity Charge) for improvements in King County's regional sewer system, in accordance with King County Code 28.84.050. King County will bill customers directly for this charge once the sewer work is complete. This charge is not to be paid to the City.

c. Storm Drainage Utility: (Per Resolution No. 4566 and amended by Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

Type	Permit Fee ⁽⁶⁾		System Development Charge (SDC)
Single Family Residence & Duplexes (on Individual Parcels)	Level 1	\$ 265 <u>273</u> .00	\$ 1,649.00 <u>1,759.00</u> per Parcel
	Level 2	\$ 519 <u>535</u> .00	
	Level 3 ⁽⁷⁾	Base Fee = \$ 11,843 <u>12,198</u> .00 for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$ 519 <u>535</u> .00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$ 132 <u>136</u> .00 per whole or partial Acre disturbed over 1 Acre	
Other Parcels	Level 1	\$ 265 <u>273</u> .00	\$ 1,649.00 <u>1,759.00</u> per ESU ⁽⁸⁾
	Level 2	\$ 519 <u>535</u> .00	
	Level 3 ⁽⁷⁾	Base Fee = \$ 1,843 <u>1,898</u> .00 -for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$ 519 <u>535</u> .00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$ 132 <u>136</u> .00 per whole or partial Acre disturbed over 1 Acre	

⁽⁶⁾Permit levels are determined as follows:

- Level 1 permits are for all projects that are not located in a Critical Area and add or replace less than 2,000 square feet of hard surface area; and/or disturb less than 7,000 square feet of land.
Note: Single-family residential projects disturbing 500 square feet or less may not require a permit.
- Level 2 permits are for all projects that add or replace 2,000 to 4,999 square feet of hard surface area; or disturb 7,000 square feet or more of land.
- Level 3 permits are for all projects that add 5,000 square feet or more of hard surface area, or convert $\frac{3}{4}$ acres or more of native vegetation to lawn/landscaped area, or convert 2.5 acres or more of native vegetation to pasture, or the new plus replaced hard surface area is 5,000 square feet or more and the value of improvements exceeds 50% of the assessed value of existing improvements.

⁽⁷⁾Level 3 permit is calculated as the Base Fee plus the Cumulative Additional Fees described herein.

⁽⁸⁾ESU, Equivalent Service Unit - A configuration of development of hard surfaces (which include impervious surfaces, permeable pavements, and vegetated roofs) estimated to contribute an amount of runoff to the City's storm drainage system which is approximately equal to that created by the average single family residential parcel. Although gravel surfaces are considered a hard surface under ACC 13.48.010, gravel surfaces are not included in the calculation of the SDCs. One ESU is considered equal to 2,600 square feet of parcel coverage by hard surfaces. Per ACC 13.48.010.

When calculating the total SDC, a credit of 1 ESU will be given for each single-family residential or two-family residential parcel conversions to non-single-family use. For all others, when calculating the total SDC, a credit will be applied for the existing hard surface area except existing gravel surfaces.

8. Other Utility Fees: (Per Ordinance No. 5819, Ordinance No. 5944, Resolution No. 3797, Resolution No. 3953, Resolution No. 4424, Resolution No. 5114, Resolution No. 5134, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

Fireline Connection Permit	\$177,182.00
Hydrant Installation Permit and Inspection Fee	\$304,313.00
Hydrant Use Monthly Rate (applies to Type A and B permits): 3-inch water meter monthly rate, plus Actual usage at Commercial water rate	Per Current Utility Rate Schedule
Hydrant Permit (Type A and Type B) Administration Fee	\$260,268.00
Fire Hydrant Meter Wrench Fee (Type A Permit) ⁽¹⁾	\$606.00
Hydrant Meter with RPBA, Valve, and Wrench (Type B Permit) – Refundable Deposit ⁽²⁾	\$2,486,300.00
Dedicated Hydrant Use and Hydrant Meter Penalties and Charges:	
Failure to record “Start” read properly ^(2a)	\$286,295.00
Failure to record “Finish” read properly ^(2a)	\$286,295.00
Failure to submit monthly water consumption report to the city ^(2b)	\$411.00
Nonpayment of bill within 10 calendar days of reminder notice ^(2b)	\$411.00
Non-return of hydrant meter with RPBA assembly after request for return ^(2b)	\$411.00
Using a hydrant without Trained Hydrant Operator Card on hand ^(2a)	\$575.00
Using a hydrant without obtaining Trained Hydrant Operator Card ^(2a)	\$286,295.00
Using a hydrant without Hydrant Permit documentation on hand ^(2a)	\$575.00
Using a hydrant without obtaining Hydrant Permit ^(2a)	\$286,295.00
Loaning out a hydrant meter with RPBA assembly to an unauthorized party ^(2a)	\$286,295.00
Using a tool other than the city-supplied hydrant wrench to operate a hydrant ^(2a)	\$575.00
Damage to hydrant or infrastructure (reimbursement to city for repair or replacement)	At Actual Cost
Nonresponse to revocation of permit or trained hydrant operator certificate ^(2b)	\$411.00
Disassembly or tampering of hydrant, hydrant meter assembly or hydrant meter with RPBA assembly ^(2a)	\$286,295.00
Water Use Charge for Unreturned Hydrant Meter (if equipment not returned for final reading)	\$866,892.00
Water Meter Test Fee, 2” or less	\$276,284.00
Water Meter Test Fee, greater than 2”	At Actual Cost
Water Meter Removal Fee (3/4” to 1”) – (service line remains)	\$386,398.00
Water Meter Removal Fee (1-1/2” to 2”) – (service line remains)	\$773,796.00
Water Meter Removal Fee (3” and larger) – (service line remains)	At Actual Cost
Water Service Abandonment Permit (City abandons at main, removes meter and box)	\$3,713,824.00
Water Meter Relocation Permit by City	Same as Water Service Installation Permit Fee, see 7.a.

Water Service Alteration/Repair Permit on Private Property (by Applicant)	\$ 109 112.00
Backflow Permit for Premises Isolation (internal or external)	\$ 105 108.00
Utility Fees with Demolition Permit	
Water Meter Lockoff/Unlock Demo Fee (all sizes), per meter	\$ 86 89.00
Fire Line Shutoff/Turn-on Demo Fee	\$ 86 89.00
Fire line Abandonment Permit (at main or other City-approved location, by Applicant, also may require Construction permit if in ROW)	\$ 105 108.00
Fire line Abandonment Permit (at main or other City-approved location, by City), based on size of connection at main	Same as Water Service Installation Permit Fee, see 7.a.
Backflow Assembly Abandonment Demo Fee, per assembly	\$ 83 85.00
Side Sewer Cap Demo Fee (to cap side sewer before building demolition), per sewer connection	\$ 105 108.00
Storm Inspection Demo Fee (to cap storm pipes before building demolition), per parcel	\$ 276 284.00
Hydraulic Modeling (payment of estimated fees required in advance)	At Actual Cost
King County Right-of-Way Permit	At Actual Cost, \$ 1040 1,071.00 Deposit
Hourly Rate for Negotiation, Development, Administration, and Execution of Special Agreements for Utility Service (Franchise Agreements, Service Area Agreements)	\$ 145 118.00
Re-Locate Fee (if <45 days from initial locates)	\$ 254 262.00
Side Sewer Repair Permit on Private Property	\$ 105 108.00
Side Sewer Repair Permit in Right-of-Way ⁽³⁾	\$ 199 205.00
Side Sewer Cap Permit (not associated with demolition)	\$ 105 108.00
Side Sewer Relocation/Replacement Permit	\$ 165 170.00
Oil/Water Separator Permit	\$ 254 262.00
Grease Interceptor Permit ⁽³⁾	\$ 254 1262.00
Storm Drainage Repair Permit – Existing Private System on Private Property	\$ 105 108.00
Storm Drainage Repair Permit – Existing System in Public Right-of-Way/Easement ⁽³⁾	\$ 199 205.00
Storm Retrofit Permit – Non-Single Family on Private Property	\$ 292 301.00
Utilities Payback Administration Fees:	
Application Fee ⁽⁴⁾ :	
Base Fee (BF)	\$ 2,532 2,608.00
Per Benefited Parcel (BP)	\$ 67 69.00
<i>Application Fee Calculation = BF + (BP x Number of Benefited Parcels)</i>	
Payment Processing Fee (per parcel) ⁽⁵⁾	\$ 122 126.00
Outside Professional Services, including Area of Special Benefit Analysis	Time & Materials
Recording fee will be billed to the Developer after recording is complete for actual cost. ⁽⁶⁾	At Actual Cost
⁽¹⁾ Non-refundable fee. Wrench is only for withdrawing water at City-designated hydrant fill stations. Applicant will be charged the Hydrant Use Monthly Rate and all monthly reported water use at Commercial water rates until applicant returns wrench and notifies City in writing that applicant is no longer using water from City-designated hydrants.	
⁽²⁾ Each year, the hydrant meter with RPBA, Valve, and Wrench must be returned to City for annual maintenance and testing no later than the date specified by the City at the time of application. The deposit amount will be forfeited if the equipment is not returned to the City by the deadline. If needed, the City will re-issue a hydrant meter to the applicant	

under the same permit. In that instance, the applicant will be billed for any damages to the returned meter; the deposit will be applied to the re-issued hydrant meter. Upon final return of the equipment to the City, the cost of repairing any damages will be deducted from the deposit.

(2a) Maximum penalty, per day, location, violator and incident.

(2b) Per calendar day.

(3) If repair or new construction requires work within City right-of-way, including a new connection to the City's system, a Construction Permit (CON - see Section 9) is required in addition to the permit.

(4) Payback Agreement Application Fee includes mailing costs.

(5) Fee to be deducted from the amount due to the developer when payback is collected for a parcel.

(6) Fee to be billed after recording. Outstanding recording fees will be deducted from the amount due to the developer when payback is collected for a parcel.

9. Construction/Excavation Permits (for work within the public rights-of-way including construction of utilities, sidewalks and driveways that are not part of Facility Extensions (FAC)):

(Per Ordinance No. 5817, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

Basic Fee (BF) Basic fee covers permit intake, admin, limited review and inspection time.	\$18 82 .00
Daily Review and Inspection Rate (DIR) Normal Business Days (weekdays)	\$ 500 485.00
Non-Business Days (includes weeknights, weekends, and holidays))	\$7 45 23.00

Fee Calculation:

Permit Fee = BF + (DIR x Estimated Days In Right of Way)*

*For projects that are expected to involve significant review and inspection time, after hours work, or the review and inspection scope or duration requirements cannot be accurately estimated, the city engineer may establish a deposit account to manage permittee deposits in advance of permit issuance for reimbursing actual labor costs of administering the permit. Such deposit accounts will not be interest bearing and will be closed at the end of the permitted work when a final accounting of the permit administration cost shall be calculated, and a final bill or credit issued to the permittee.

The Public Works Director is authorized to waive construction permit fees for projects that are funded through the City's Neighborhood Grant Program. A fee waiver does not eliminate the requirement to apply for and obtain a permit.

10. Memorial Sign Program: (Per Ordinance No. 6137, Ordinance No. 6149, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

Memorial Sign	\$192198.00
---------------	-------------

11. Special Permits: (Per Ordinance No. 5817 and amended by Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5319, Resolution No. 5388, and Resolution No. 5470.)

Special Permit fees are assessed per Section 9. Construction/Excavation Permits

12. Street Payback Agreements: (Per Ordinance No. 6319, Resolution No. 4624, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5681, and Resolution No. 5719.)

Street Payback Administration Fees:

Application Fee⁽¹⁾:

Base Fee (BF) \$2,608532.00

Per Benefited Parcel (BP) \$697.00

Application Fee Calculation = BF + (BP x Number of Benefited
Parcels)

Payment Processing Fee (per parcel) ⁽²⁾ Outside Professional Services, including Area of Special Benefit Analysis Recording fee will be billed to the Developer after recording is complete for actual cost. ⁽³⁾	\$12 62 .00 Time & Materials At Actual Cost
⁽¹⁾ Payback Agreement Application Fee includes mailing costs. ⁽²⁾ Fee to be deducted from the amount due to the developer when payback is collected for a parcel. ⁽³⁾ Fee to be billed after recording. Outstanding recording fees will be deducted from the amount due to the developer when payback is collected for a parcel.	
13. Mitigation and Impact Fees for Exempt Wells: <i>(Per Resolution No. 5352 and RCW 90.94.0320.)</i>	
Mitigation and Impact fees for properties that will be served by new exempt wells drilled on or after January 19, 2018.*	\$500.00
*\$350.00 of the \$500.00 fee shall be sent to the Washington State Department of Ecology for mitigation enhancements in the well's drainage basin, with the remaining \$150.00 to be retained by the City to cover its administrative costs.	
14. Sidewalk Repair Program Fee: <i>(Per Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)</i>	
<u>Application fee (includes recording): \$100</u> Fee for sidewalk repair: \$342.00 per Square Foot for sidewalk <u>and residential driveway apron (excluding curb/gutter and approach)</u> , and \$16.00 per Square Foot for residential driveway apron approach (as required to for residential driveway apron repair) repairs required by ACC 12.12.234 to be included in the City's annual Sidewalk Repair and Accessibility Program. This fee does not include tree removal; but includes removal of roots located under the sidewalk to be repaired.	
15. Technology Fee: <i>(Per Resolution No. 5549, and Resolution No. 5620.)</i>	
A 3% technology fee is included in all fees listed above except fees listed in Sections 1, 2, 12, 13, and system development charges in section 7.	

C. ANIMAL LICENSING FEES AND PENALTIES (Per Resolution No. 4868, Resolution No. 5701, and Resolution No. 5719):

AVHS SERVICE FEES

ALTERED ANIMAL WITH CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	ALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$25	+ \$15 rabies + \$16 additional vac/deworming + \$10 Flea treatment + \$20 daily board
2 nd Impound	\$50 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$100	+ \$10 Flea treatment + \$20 daily board
4 th Impound	\$200	+ \$10 Flea treatment + \$20 daily board
5 th + Impound	\$350	+ \$10 Flea treatment + \$20 daily board

UNALTERED ANIMAL WITH CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	UNALTERED ANIMAL	ADDITIONAL FEES (may include vaccines fee if not current)
1 st Impound	\$45	+ \$15 rabies + \$16 additional vac/deworming + \$10 Flea treatment + \$20 daily board
2 nd Impound	\$90 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$180 + S/N Surgery	+ \$10 Flea treatment + \$20 daily board

ALTERED ANIMAL WITHOUT CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	ALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$40	+ \$30 license + \$15 rabies + \$16 additional vac/ deworming + \$10 Flea treatment + \$20 daily board
2 nd Impound	\$80 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$160	+ \$10 Flea treatment + \$20 daily board
4 th Impound	\$320	+ \$10 Flea treatment + \$20 daily board
5 th + Impound	\$580	+ \$10 Flea treatment + \$20 daily board

UNALTERED ANIMAL WITHOUT CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	UNALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$65	+ \$60 license + \$15 rabies + \$16 additional vac/ deworming + \$10 Flea treatment + \$20 daily board
2 nd Impound	\$130 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$260 + S/N Surgery	+ \$10 Flea treatment + \$20 daily board

LICENSING

Unaltered Dog/Cat	\$60
Altered Dog/Cat	\$30
Senior Citizen Dog/Cat Altered	\$15
Disabled Citizen Dog/Cat Altered	\$15
Juvenile Dog/Cat Unaltered < 6 mo	\$15
Replacement Tag	\$5

TRAP RENTALS

Trap Rental w/\$75 deposit	\$5/day
----------------------------	---------

AVHS MANDATED SERVICES FEES

MANDATED SERVICE	FEE
Microchip	\$55
Cat Neuter	\$115
Cat Spay	\$115
Dog Neuter <24.9 lbs.	\$160
Dog Neuter 25 - 49.9 lbs.	\$180
Dog Neuter 50 -74.5 lbs.	\$195
Dog Neuter 75-99.9 lbs.	\$220
Dog Neuter >100 lbs.	\$370
Dog Spay <24.9 lbs.	\$160
Dog Spay 25 - 49.9 lbs.	\$180
Dog Spay 50 -74.5 lbs.	\$195
Dog Spay 75-99.9 lbs.	\$220
Dog Spay >100 lbs.	\$370
Feline Pregnant/Obese	\$55-\$125
Canine Pregnant/Obese	\$65-\$135
Cryptorchid Neuter	\$65-\$135
Injectable Pain Medication	\$40
Take-Home Pain Medication	\$25
Elizabeth Collar	\$15

SURRENDER FEES	FEE
Dog/Cat within Auburn City Limits	\$105
Dog/Cat Litter (2 or more) within Auburn City Limits	\$165
Dog/Cat outside Auburn	\$175
Dog/Cat Litter (2 or more) outside Auburn	\$225
Small Domestic Reptile (Bearded Dragon, Gecko, Terrestrial Turtle)	\$65
Small Exotic Bird	\$75
Small Rodent (Guinea Pig, Hamster, Rat, Rabbit)	\$75
Snake (Under 6ft)	\$95
Ferret, Chinchilla, Sugar Glider	\$95
Disposal <25 lbs.	\$35
Disposal <25-50 lbs.	\$45
Disposal >50 lbs.	\$65
Shelter Approved Owner Request Euthanasia Dog	\$95
Shelter Approved Owner Request Euthanasia Cat	\$85

ADOPTIONS	FEE	ADOPTIONS	FEE
Puppy 2-9 months	\$350	Senior Dog 7+ years	\$95
Puppy 2-6 months	\$500	Kittens 2-9 months	\$225
Puppy 7-10 months	\$400	2 Kittens 2-9 months	\$350
Small Breed Dog 10mo-6yrs	\$325	Cat 10mo-6yrs	\$95
Medium Breed Dog 10mo-6yrs	\$250	Senior Cat 7+ years	\$25
Large Breed Dog 10mo-6yrs	\$175	Working Cat	\$0

D. AUBURN MUNICIPAL AIRPORT FEES (Per Ordinance No. 5707, amended by Ordinance No. 5715 and Ordinance No. 5819, and amended by Resolution No. 3784, Resolution 3797, Resolution No. 3841, Resolution No. 3953, Resolution No. 4117, Resolution No. 4270, Resolution No. 4414, Resolution 4734, Resolution No. 4880, Resolution No. 5016, Resolution No. 5114, Resolution No. 5181, Resolution No. 5213, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5424, Resolution 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

1. Lease Fees

Lease Type:

Open D-G	\$248.00 <u>259.00</u>
Open C	\$295.00 <u>308.00</u>
Closed J	\$446.00 <u>466.00</u>
Closed H	\$474.00 <u>495.00</u>
Closed Y & Z	\$551.00 <u>576.00</u>
Closed Y1 & Z22	\$708.00 <u>740.00</u>
Outside Tiedowns	\$87.00
Storage Rows H-D	\$159.00 <u>166.00</u>
Storage Units (185 sq. ft. – Buildings Y&Z)	\$140.00 <u>146.00</u>
Storage Units (298 sq. ft. – Building Z)	\$171.00 <u>179.00</u>
Storage Units (380 sq. ft. – Buildings Y&Z)	\$216.00 <u>226.00</u>
<u>Upon Completion of J & G Upgrades</u>	<u>\$495.00</u>

A security surcharge of \$10.00 per month is charged, in addition to the base monthly rental fees provided in this section, for each tie-down, each hangar door and each storage rental area, which security surcharge fees are to be used for the provision of increased security at the Auburn Municipal Airport (approved by Ordinance No. 5500 on January 16, 2001). For the purposes hereof, each tie-down consists of the structures/facilities necessary to accommodate one (1) regular sized light aircraft. Furthermore, the hangar doors to which the security surcharge applies includes all hangars located at the Auburn Municipal Airport, including those hangars built on land owned by the City but leased to private parties, and those hangars owned in a condominium type ownership.

The above lease and security surcharge amounts are subject to applicable leasehold taxes, which shall be paid by the tenant. The total charges, including the above lease rates plus lease hold tax and surcharge shall be reflected in monthly billing rates. Tenants shall be given notice as required by Ordinance or lease agreements. The Airport Lease rates shall be effective January 1, 20234.

Payments. Payments are due on the first of each month, past due as of the 5th and late as of the 16th. Payments not received by the 15th incur a \$25.00 late fee. Payments not received after 30 days from the due date incur an additional \$25.00 delinquency fee each month payment is delinquent. Any instance where a check is tendered for payment and non-sufficient funds exist to settle the transaction, a fee shall apply as set forth in the City of Auburn Fee Schedule.

Automatic gate electronic cards. One automatic gate electronic card will be issued to each City rental tenant free of charge. Any additional electronic cards requested by a tenant are subject to a \$25.00 fee. An additional \$25.00 replacement fee will be assessed against the tenant for all lost or damaged electronic cards. All electronic cards must be returned to the airport at the time of lease expiration.

Each lease shall include an initial payment of first and last months' rent plus a damage deposit in the amount of two times the monthly base rate, with the exception of an Outside Tie-Down Lease which shall include an initial payment of first months' rent only. Each lease agreement shall also include terms that authorize the City to apply the damage deposit to outstanding charges on termination.

2. Daily Transient Parking (overnight)

Tie Down	\$5.00
Open "T"	\$25.00
Enclosed Hangar	\$35.00

3. Base Parking Fee – Designated Spaces

A base vehicle parking fee of ~~\$72.00~~ **\$75.00** per month per designated space is charged. There are designated spaces available on a first come basis for pilots to park or store a vehicle for an extended period of time. All airport rules and regulations apply. A monthly storage agreement must be completed and appropriate fees paid. The storage of vehicles is for the convenience of the users of the Auburn Airport and is month-to-month.

4. Additional Airport Fees

Gate Cards (each lease gets one card at no charge.)	\$25.00
Monthly Aeronautical Business Fee	\$75.00
Initial Hangar Waitlist Fee	\$50.00
Annual Hangar Waitlist Fee	\$25.00/year
Resale Fuel Flowage Fee (Jet A Retailers)	\$0.05/gallon
Conference Room Rental Fee	\$25.00/hour
Gate Remote	\$50.00

5. Waiver of Fees for Governmental Entities or Governmental Affiliated Entities

The Mayor is authorized to waive a portion or all of any (otherwise) required fees for hangar space rental - if space is available - for governmental entities or government affiliated entities that provide community service(s) and public benefit(s) to residents, citizens and businesses of Auburn.

E. POLICE DEPARTMENT FEES (Per Ordinance No. 5715 amended by Ordinance No. 6216, 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance 6216, Ordinance 6276, Resolution No. 4552, Resolution No. 5016, Resolution No. 5114, Resolution No. 5255, Ordinance No. 6216, Ordinance No. 6252, Ordinance No. 6345, Ordinance No. 6607, Resolution No. 5470, Resolution No. 5549, and Resolution No. 5719.)

Type	Fees
Police Report/Collision Report (fee not charged where requested by victim or party involved)	\$13.25
Visa Letter	\$10.00
Fingerprinting Fees (fee not charged where taking of fingerprints is required by city)	as set by the FBI
Laminated Concealed Pistol License	\$5.00
Annual Alarm Registration Fees:	
Residential	\$24.00
Commercial	\$24.00
Residential Low Income Senior Citizen/Disabled Citizen	\$12.00
Late Registration Fee	\$25.00
Auburn Security Alarm License	\$10.00/each registered alarm user to a maximum of \$100.00 annually
Late License Fee	\$25.00
Reinstatement Fee	\$100.00 plus \$10.00/permitted user
False Alarm Service Fees	
Burglar False Alarm Service Fee*	\$100.00
Robbery, Panic and Burglary Crime in Progress False Alarm Fee*	\$200.00
Supplemental Fee for Non-permitted Alarm System, each alarm	\$200.00
Fee for false alarm caused by Monitoring Company or Alarm Installation Company employee	\$100.00
First Dispatch Report during time of suspension	
Each dispatch thereafter	\$25.00
Late Fee	\$25.00
Appeals	\$25.00
*The alarm administrator will waive the first false alarm fee following the installation of an alarm system at a particular address.	

Traffic School Fee	\$125.00 ¹¹
Animal Impound Fees	
Fee to recover from impound all animals not permitted to be sheltered by Auburn Valley Humane Society:	
Rabbits and Poultry	\$25/per day held
Goats and Sheep	\$30/per day held
Pot-Bellied pigs and Cattle	\$35/per day held
Horses, mini-Equine, Donkeys, and Mules	\$40/per day held
Stallions	\$50/per day held
All fees related to transport, house, and care of impounded animal	TBD

¹¹ A 3% transaction fee will be applied if paid by credit card.

F. CITY CLERK FEES *(Per Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 4244, Resolution No. 5016, Resolution No. 5114, Resolution No. 5312, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)*

Type	Fees
Fees for public records – collection	
Non-certified photocopies of public records, printed copies of electronic public records when requested by the person requesting records. The maximum size for photocopies is 11x17.	\$0.15 per page plus postage
Certified copies of public records. The maximum size for photocopies is 11x17.	\$5.00 per document, plus \$0.15 per page, plus postage
Non-certified copies of documents larger than 11x17.	Actual cost charged by third party vendor.
Scanned public records into an electronic format.	\$0.10 per page
Electronic files or attachments uploaded to email, cloud-based storage service or other means of electronic delivery.	\$0.05 per each 4 electronic files
Transmission of public records in an electronic format.	\$0.10 per gigabyte
Digital Storage Media or Device; Container or Envelope Used to Mail Copies to Requestor, and Postage.	Actual Cost
Customized service charge for requests requiring the use of information technology expertise per RCW 42.56.120(3).	Varies by request
Police body camera video redactions (redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring) per RCW 42.56.240(14).	\$51.60 per hour

G. CITY CEMETERY FEES (Per Ordinance 5715, Resolution No. 3797, Resolution No. 3953, Resolution No. 4027, Resolution No. 4103, Resolution No. 4117, Resolution No. 4272 Resolution No. 4424, Resolution No. 4552, Resolution No. 4675, Resolution 4778, Resolution No. 4880, Resolution 5114, Resolution No. 5134, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)

Type	Fees
Graves	
Section 9A and 9B	3,295.00 \$3,395.00
All other adult graves	2,795.00 \$2,895.00
Child's Place	\$400.00 \$425.00
Double Depth (includes 2 burial spaces / 2 liners)	6,390.00 \$6,590.00
Section 9A and 9B (Quads and Upright monument plots)	\$7,995.00 each
Plaza Estates (Upright Plots)	\$9,995.00 each
Ground Cremation Plots	
Centennial Um Garden (single)	\$1,095.00 1,195.00
Centennial Um Garden (double)	\$1,995.00 \$2,195.00
Section 9 Upright Section Um Plots (up to 2 urns)	\$3,295.00
Niches	
Mausoleum (top rows available only) – single	Sold Out
Centennial Columbarium II (1 or 2 urns) – Row 2	\$2,495.00 \$2,595.00
Centennial Columbarium II (1 or 2 urns) – Row 1	\$2,295.00 \$2,395.00
Chapel of Memories – Interior Niches*	Range From
12 x 12 Single	\$3,095.00 - \$4,195.00
12 x 18 Double	\$3,895.00 - \$6,795.00
12 x 24 Family (up to 3 urns)	\$7,195.00 - \$9,195.00
*The above niche prices include one bud vase per niche. Inurnment will be \$695.00 <u>\$795.00</u> per occasion. See guidelines for additional pertinent information. A single inscription on the glass front is \$300 <u>\$350.00</u> plus tax. Urn's to be purchased separately.	
Chapel of Memories – Exterior Niches*	
Rows 4, 5, & 6	\$2,895.00 \$2,995.00
Rows 2 & 3	\$2,595.00 \$2,695.00
Rows 1, 7, & 8	\$2,295.00 \$2,395.00
*If the niche (external) is to be used as a double niche, the inurnment, inscription and tax will be due when a second urn is placed. (Row 1 is the bottom row)	
OVERTIME WILL BE CHARGED AT \$175.00 PER HOUR AFTER 4:30 P.M., MONDAY THROUGH FRIDAY. THE SATURDAY SERVICE CHARGE IS \$850.00 FOR FULL INTERMENT AND \$475.00 FOR CREMATION SERVICES.	
Extended Land Use	\$595.00
Memorial Plaque – \$175 additional for inscription + tax	\$295.00 \$495.00
Services	
“Chapel of Memories” rental for services	\$350.00
Opening and Closing – Ground Burials	

Liner/Vault	\$1,495.00 <u>\$1,595.00</u>
Children's Place	\$495.00
Opening and Closing – Cremation	
Cremation Plot	\$795.00 <u>\$895.00</u>
Niche	\$695.00 <u>\$795.00</u>
Opening and Closing – Entombment	\$1,495.00
Marker Services	
Flat Grass:	
Inscription	\$390.00 <u>\$350.00</u> + tax
Setting Fee	\$395.00 <u>\$295.00</u> + tax
Resetting Fee	\$225.00 <u>\$150.00</u> + tax
New Inspection Fee for outside sales	\$450.00
<u>Niche Shutters</u>	
<u>Granite Inscription</u>	<u>\$495.00 + tax</u>
<u>Glass Inscription</u>	<u>\$350.00 + tax</u>
Upright	
Setting Fee	\$525.00 <u>\$475.00</u> + tax
Inscription	\$495.00 <u>\$450.00</u> + tax
Resetting Fee	\$350.00 <u>\$325.00</u> + tax
Vase Setting Fee	\$55.00 + tax
Recording Fee	\$100.00
Overtime Charge – per hour	\$175.00
Saturday Service Fee	
Full Interment	\$850.00
Cremation	\$475.00
Materials	
Flower Vases: (prices include vase setting fee)	
Standard <u>Galvanized</u>	<u>\$200.00 + tax</u>
Deluxe Cast Zinc (gray or bronze zinc)	\$275.00 <u>\$325.00</u>
Deluxe Wall (brass)	\$275.00 <u>\$325.00</u>
Liners: Concrete Liner	\$895.00 <u>\$795.00</u> + tax
Mountain View Vault	\$1,895.00 <u>\$1,995.00</u> + tax
Vault Installation	\$995.00 + tax
<u>Liner Installation</u>	<u>\$550.00 + tax</u>
Double Depth	\$1,100.00 <u>\$1,795.00</u> + tax
Urn Encasement	<u>\$450.00</u> <u>\$400.00</u> + tax
Forestwalk Informal Cremation Garden	
Phase I: Single 3' Single Ground Plot	\$1,795.00 <u>\$1,995.00</u>
Phase I: Double 4' Plots	\$2,595.00 <u>\$2,795.00</u>
Phase II: Double 4' Double Ground Plot	\$2,595.00 <u>\$2,795.00</u> - \$3,995.00
ForestWalk Ossuary Scattering	\$600.00
Granite Memorials Start At	<u>\$695.00</u> <u>\$595.00</u> + tax

H. PARKS, ARTS AND RECREATION *(Per Resolution No. 3797 and amended by Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Resolution No. 4880, Resolution No. 5016, Resolution No. 5181, Resolution No. 5228, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, and Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.)*

LES GOVE MULTI-PURPOSE BUILDING	Resident	Non-Resident		
Monday – Sunday	\$25.00/hour	\$30.00/hour		
LES GOVE GYMNASIUM	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Gymnasium (athletics practice, birthday parties, etc.)	\$50.00/hour	\$60.00/hour	\$40.00/hour	\$50.00/hour
Gymnasium (tournaments, trade shows, fairs, etc.)	\$80.00/hour	\$95.00/hour	\$65.00/hour	\$80.00/hour
Damage Deposit	\$300.00	\$300.00	\$300.00	\$300.00
Optional Cleaning Fee	\$275.00	\$275.00	\$275.00	\$275.00
SENIOR ACTIVITY CENTER	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Millennium Room (includes basic kitchen use) Available Friday evenings, Saturday and Sunday.	\$90.00/hour	\$110.00/hour	\$65.00/hour	\$85.00/hour
Full Facility Rental Package Friday night & Saturday: 4 hours Friday and up to 12 hours of use on Saturday	\$1,350.00	\$1,650.00	\$1,000.00	\$1,300.00
Full Facility Rental Package Full Day Saturday or Full Day Sunday: up to 12 hours of use on either day	\$1,100.00	\$1,400.00	\$850.00	\$1,100.00
1/3 Millennium Room	\$50.00/hour	\$60.00/hour	\$40.00/hour	\$50.00/hour
Lions Room Monday – Friday	\$40.00/hour	\$50.00/hour	\$30.00/hour	\$40.00/hour
Damage & Cleaning Deposit (for Full Facility	\$300.00	\$300.00	\$300.00	\$300.00

and Millennium room rentals) without alcohol				
Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$275.00	\$275.00	\$275.00	\$275.00
Kitchen with room rental.	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)
Kitchen – Private and Commercial Use	\$25.00/hour	\$30.00/hour	\$25.00/hour	\$30.00/hour
AUBURN COMMUNITY & EVENT CENTER	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Full Community Room	\$130.00/hour	\$160.00/hour	\$100.00/hour	\$130.00/hour
2/3 Rooms of Full Community Room	\$100.00/hour	\$130.00/hour	\$80.00/hour	\$100.00/hour
1/3 Room of Full Community Room	\$65.00/hour	\$85.00/hour	\$50.00/hour	\$70.00/hour
Full Community Room (up to 12 hours)	\$1,350.00	\$1,650.00	\$1,000.00	\$1,300.00
Classroom	\$20.00/hour	\$25.00/hour	\$15.00/hour	\$20.00/hour
Kitchen with room rental.	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)
Kitchen – Private and Commercial Use	\$25.00/hour	\$30/hour	\$25.00/hour	\$30.00/hour
Damage & Cleaning Deposit for Full Facility without alcohol	\$300.00	\$300.00	\$300.00	\$300.00
Damage & Cleaning Deposit for Full Facility with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$275.00	\$275.00	\$275.00	\$275.00
THE REC	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Full Facility (Includes Rec Room & Lobby)	\$100.00/hour	\$130.00/ hour	\$80.00/ hour	\$100.00/ hour
Rec Room	\$60.00/hour	\$75.00/hour	\$45.00/hour	\$60.00/hour

Damage & Cleaning Deposit for Full Facility without alcohol	\$300.00	\$300.00	\$300.00	
<u>POSTMARK CENTER FOR THE ARTS</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Auburn Non-Profit</u>	<u>Other Non-Profit</u>
<u>Full Facility (12 months in advance)</u>	<u>\$1050.00 full day</u>	<u>\$1300.00 full day</u>	<u>\$800.00 full day</u>	<u>\$1050.00 full day</u>
<u>Gallery Space (3 hour minimum, 6 Month in advance)</u>	<u>\$100.00 per hour</u>	<u>\$125.00 per hour</u>	<u>\$75.00 per hour</u>	<u>\$100.00 per hour</u>
<u>Classroom (3 hour minimum)</u>	<u>\$20.00 per hour</u>	<u>\$25.00 per hour</u>	<u>\$15.00 per hour</u>	<u>\$20.00 per hour</u>
<u>Cafe 1-4 hours</u>	<u>\$30.00</u>	<u>\$30.00</u>	<u>\$30.00</u>	<u>\$30.00</u>
<u>Cafe 5+ hours</u>	<u>\$90.00</u>	<u>\$90.00</u>	<u>\$90.00</u>	<u>\$90.00</u>
<u>Staffing for Classroom (3 hour minimum)</u>	<u>\$25.00 per hour</u>	<u>\$25.00 per hour</u>	<u>\$25.00 per hour</u>	<u>\$25.00 per hour</u>
<u>Damage & Cleaning Deposit for Full Facility without alcohol</u>	<u>\$300.00</u>	<u>\$300.00</u>	<u>\$300.00</u>	<u>\$300.00</u>
<u>Damage & Cleaning Deposit for Full Facility with alcohol (\$1,000,000.00 excess liability insurance required)</u>	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$500.00</u>
<u>Optional cleaning fee (fee required with use of alcohol in facility)</u>	<u>\$275.00</u>	<u>\$275.00</u>	<u>\$275.00</u>	<u>\$275.00</u>

WILLIAM C. WARREN BUILDING	Resident	Non-Resident		
	\$45.00/hour	\$55.00/hour		
WHITE RIVER VALLEY MUSEUM	Resident	Non-Resident		
<u>Muckleshoot Room (2 hour minimum)</u>	<u>\$40.00/hour</u>	<u>\$40.00/hour</u>		
<u>Full Museum (2 hour minimum)</u>	<u>\$125.00/hour</u>	<u>\$125.00/hour</u>		
<u>Garage (2 hour minimum)</u>	<u>\$50.00/hour</u>	<u>\$50.00/hour</u>		
BACKYARD IDEA GARDEN	\$60.00/Half Day	\$75.00/Half Day		
	\$100.00/Full Day	\$125.00/Full Day		
GRASS FIELDS	Resident	Non-Resident		
Youth	\$8.00/hour	\$11.00/hour		
Adult	\$16.00/hour	\$21.00/hour		
Field Lights	\$20.00/hour	\$20.00/hour		
Field Maintenance	\$30.00 per field	\$30.00 per field		
BASEBALL/SOFTBALL/ FASTPITCH TOURNAMENTS	1 Day	2 Day		
Youth	\$800.00	\$1,100.00		
Adult	\$1,000.00	\$1,400.00		
Field Lights	\$20.00/hour	\$20.00/hour		
Damage Deposit	\$250.00 per tournament			
SYNTHETIC TURF FIELDS	Resident	Non-Resident		
Youth Soccer	\$31.00/hour	\$41.00/hour		
Adult Soccer	\$41.00/hour	\$51.00/hour		
Field Lights	\$20.00/hour	\$20.00/hour		
Youth Baseball	\$41.00/hour	\$51.00/hour		
Adult Baseball	\$51.00/hour	\$66.00/hour		
GAME FARM WILDERNESS PARK CAMPGROUNDS	Resident	Non-Resident		
	\$40.00/night	\$40.00/night		
GAME FARM WILDERNESS PARK DAY CAMP	Resident/ Non-Resident	Non-Profit		
	\$75.00/day	\$50.00/day		
PICNIC SHELTERS	Resident	Non-Resident		
GAME FARM PARK	Half Day*	Full Day*	Half Day*	Full Day*
Single quadrant (max: 25)				
Monday – Friday	\$30.00	\$50.00	\$40.00	\$65.00
Saturday - Sunday	N/A	N/A	N/A	N/A
Full day				
Mon-Sun (Full Shelter) 1-99	\$120.00	\$200.00	\$150.00	\$250.00
Mon-Sun (Full Shelter) 100-199	\$180.00	\$300.00	\$225.00	\$375.00

Mon-Sun (Full Shelter) 200+ (must also rent amphitheater)	N/A	\$375.00	N/A	\$475.00
Amphitheater	\$75.00	\$125.00	\$100.00	\$175.00
ISAAC EVANS PARK	\$60.00	\$100.00	\$75.00	\$125.00
LEA HILL PARK	\$60.00	\$100.00	\$75.00	\$125.00
ROEGNER PARK	\$60.00	\$100.00	\$75.00	\$125.00
GAME FARM WILDERNESS PARK	\$60.00	\$100.00	\$75.00	\$125.00
LES GOVE PARK	\$60.00	\$100.00	\$75.00	\$125.00
SUNSET PARK				
Mon-Sun Single Quadrant (max: 25)	\$30.00	\$50.00	\$40.00	\$65.00
Mon-Sun (Full Shelter) 1-99	\$120.00	\$200.00	\$150.00	\$250.00
Mon-Sun (Full Shelter) 100-199	\$180.00	\$300.00	\$225.00	\$375.00
Mon-Sun (Full Shelter) 200+	NA	\$375.00	NA	\$475.00
PLAZA PARK *	Resident Group		Non-Resident Group	
Hourly rate	\$60.00		\$75.00	
Full day rate	\$360.00		\$450.00	
* Additional hourly fees may be applied based on event/staffing needs				
AUBURN AVE THEATER	Resident		Non-Resident	
Weekdays Mon-Thur	\$200.00		\$245.00	
Weekend Days (Fri., Sat., and Sun.)	\$300.00		\$370.00	
Rate Schedule considers one day to be an 8 hour block of time.				
Damage deposit. The terms and conditions for full or partial refund of deposit apply to approval of Check-Out List, including theater, equipment plot restoration.	\$500.00		\$500.00	
Hourly commercial rate for meetings 2-hour min. for “4-wal” only of lobby, auditorium, and stage	\$45.00/hour		\$55.00/hour	
Equipment not included: Use of any theatrical equipment additional charge	\$100.00/hour		\$100.00/hour	
\$1,000,000 excess liability insurance required	Upon request		Upon request	
Custodial Fee	\$145.00		\$145.00	
Sound & Light Technician	\$30.00/hour		\$30.00/hour	
Stage Hand	\$20.00/hour		\$20.00/hour	
Theater House Manager	\$30.00/hour		\$30.00/hour	
Rental Rate Schedule for Commercial Filming	Resident		Non-Resident	

Permit Fee	\$50.00	
Still Photography/Training and Industrial Films, etc	\$50.00 per 1/2 day	\$100.00 per day
Broadcast, Film, TV, Commercial, etc.	\$75.00 per 1/2 day	\$150.00 per day
Electricity/Water Access, Park Maintenance Staff, Vehicle Access	Hourly staff cost	
Damage Deposit	\$100.00	
Impact Fees:		
Park Impact Fees	\$3,500.00 per residential dwelling unit	

I. MULTIMEDIA DUPLICATION *(Per Resolution No. 3953 and Resolution No. 4552.)*

Product	Cost
DVD Copy	\$10.00 per disk
CD Copy	\$5.00 per disk

J. INFORMATION SERVICES AND GIS¹² (Per Resolution No. 4272, Ordinance 6276, Resolution No. 4552, and Resolution No. 4593)

Much of the City's geographic data is available for sale per the prices below plus Washington State sales tax. A signed public records request form is required. Most public records requests can be completed within seven to ten business days and will be delivered in ESRI Shapefile format without Metadata.

Product	Cost
Maps	
Existing Map	\$5.00 + tax
Custom Maps (any non-existing map)	\$50.00 per hour ¹³ + tax
Data	
Digital Data Requests	\$50.00 per hour ¹⁴ + tax
Miscellaneous	
CD-Rom	\$5.00 + tax
All other requests for data or information not specifically listed	\$50.00 per hour + tax

¹² Hourly charge to complete any of the below (one hour minimum charge).

¹³ Hourly charge includes the cost of processing and providing custom map requests.

¹⁴ Hourly charge includes the cost of processing and providing digital data requests.

K. PROPERTY MANAGEMENT FEES (per Resolution No. 5388, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5719.)

COMMERCIAL PARKING LOT FEES

<u>LOT</u>	<u>NON-PROFIT ORGANIZATION</u> (must submit IRS status with application)	<u>OTHER ORGANIZATION</u>
-------------------	--	----------------------------------

**\$275 minimum flat fee + additional per space / daily fee*

Lot 1 – Kiss & Ride (21 stalls)	\$0 / per space / per day	\$2.75 / per space / per day
Lot 2 – 11 A St NW (47 stalls)	\$0 / per space / per day	\$2.75 / per space / per day
Lot <u>43</u> – B St (60 stalls)	\$0 / per space / per day	\$1.75 / per space / per day
Lot <u>54</u> – Safeway (122 stalls)	\$0 / per space / per day	\$1.75 / per space / per day
Lot <u>65</u> – D St (20 stalls)	\$0 / per space / per day	\$1.25 / per space / per day

Facilities Lease Application Review Fees (excluding applications for City of Auburn owned or leased property that the City solicits for lease or sublease)	\$500.00
--	----------

Sublease/Assignment of Lease	\$2,500.00
------------------------------	------------

Small Cell Lease/Sublease Application Review Fee	\$1,500.00 or max permissible by law, whichever is less.
--	--

L. RETURNED ~~CHECK~~-PAYMENT FEE

Any instance where a payment is made and non-sufficient funds or other circumstances exist to settle the transaction, a \$35.00 fee shall apply.

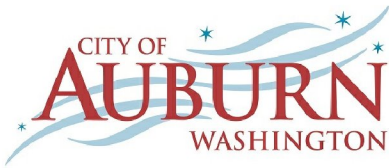
M. UTILITY ACCOUNT FEES (per Resolution No. 5719.)

<u>Convenience shut off</u>	<u>\$50.00</u>
<u>Delinquent shut off</u>	<u>\$50.00</u>
<u>Late charge</u>	<u>1% per month of outstanding bill or</u> <u>\$15.00 minimum, whichever is</u> <u>greater</u>
<u>Unauthorized turn on/off</u>	<u>\$100.00</u>
<u>Delinquent meter pull</u>	<u>\$200.00</u>
<u>Closing/Final billing</u>	<u>\$15.00</u>
<u>New account setup</u>	<u>\$25.00</u>
<u>Bill tenant</u>	<u>\$25.00</u>
<u>After-hours water turn on/off</u>	<u>\$50.00</u>
<u>Escrow estimates</u>	<u>\$25.00</u>
<u>Lien Filing Fee</u>	<u>\$90.00</u>
<u>Meter Damage/Tamper Repair Permit</u>	<u>\$536.00 plus Meter Cost, if</u> <u>applicable</u>
<u>Unauthorized fire line or water hook up</u>	<u>\$104.00 a day fine from date of</u> <u>discovery</u>
<u>Refusal of access per day</u>	<u>\$31.00</u>

N. WAIVER OF FEES *(Per Resolution No. 5181).*

1. The Mayor is authorized to waive any fees for permits, licenses, publications and actions as authorized by Sections 2.03.030, 5.10.030 and 12.60.020 of the City Code.

2. The Mayor is also authorized to reduce, and is vested with to discretion to reduce in compelling cases, by up to 50% any fees for permits, publications and actions where the applicant – the party responsible for payment of such fees – is an organization exempt from taxation under 26 US 501(c)(3), and where the permit(s), publication(s) and/or action(s) relate directly to the provision of charitable services to residents of the City of Auburn. Charitable services are defined as events or services provided to the residents of Auburn free of charge and where the City is a sponsor of the specific event or service. For the purposes hereof, “compelling cases” mean instances where there is an extraordinary need (greatly beyond current and ordinary need) for the charitable services that would be able to be provided. The intent of this authorization is to empower the Mayor with sole discretion to waive some fees in unique situations where there is a greatly increased need for new charitable services to be provided, and where the reduction of fees to the City will not detrimentally impact the City’s ability to provide municipal services. This waiver does not include Impact Fees, System Development Charges, any fees related to Franchise or Public Way Agreements, Right-of-way Vacations, Right-of-Way Use Permits, Facility Extensions, Police Department Fees, Animal Licensing Fees and Penalties, Banner Permit Fees, or Cemetery or Parks fees.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5734 (Tate) (5 Minutes)

Date:

October 3, 2023

Department:

Community Development

Attachments:

[Resolution No. 5734 - 2024 VRFA Fee Schedule](#)

[Attachment A - 2024 Fee Schedule](#)

[Attachment A - 2024 Fee Schedule Notes](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

The Valley Regional Fire Authority (VRFA) was established in 2007 under RCW 52.26 as a Fire Authority that serves the cities of Auburn, Algona, and Pacific. As a Fire Authority VRFA operates as a separate municipal corporation, with independent taxing authority, and within an independent taxing district.

While VRFA is a separate Fire Authority and is organizationally independent from the City of Auburn, VRFA continues to have a role in reviewing development proposals and conducting inspections during the construction process. Within VRFA it is the Fire Marshal's Office that performs these functions.

While VRFA has taxing authority within its jurisdictional boundary, tax payers do not fund all services offered by VRFA. In some instances there are fees charged to customers who are seeking direct service, e.g. a permit to construct a commercial building. In other words, permit customers pay a substantial portion of the direct service they are seeking, as opposed to the service being subsidized across the taxing district. Stated in yet another way, a residential tax payer who pays a portion of their property taxes to VRFA is generally not providing a significant level monetary contribution to a commercial real estate proposal or a new residential subdivision.

Since the Fire Authority was established in 2007, VRFA has collected fees for reviewing development plans and conducting construction inspections. In Auburn, VRFA fees are collected by the City and distributed to VRFA. This practice was put in place in order to ensure that Auburn could achieve a one-stop permitting shop. Instead of sending customers to a VRFA office to pay fees and apply for separate fire permits, customers can submit, pay and pick up permits at the City's Permit Center. More times than not, the customer never knows that they are interacting with, and paying, separate governmental entities.

The 2024 VRFA fee schedule includes a general increase of fees by 5%, consistent with City of Auburn development fee increases. This moderate increase remains well below the Consumer Price Index (CPI) figure for the Puget Sound area and will maintain a fee schedule that is markedly lower than comparable agencies.

While VRFA is a separate agency, with a separate Governance Board that has authority to establish its own service fees, the Auburn City Council has a role in endorsing fees that are collected by the City and distributed to other agencies (similar to Council's role in reviewing school district fees and taking action to authorize the collection of these external agency fees). Typically, City Council would provide this endorsement through action of a Resolution which then enables procedural efforts to occur that facilitate collection of the relevant fees and fee types.

The materials attached have been prepared by VRFA.

Reviewed by Council Committees:

Councilmember: Brown

Staff:

Tate

Meeting Date: October 9, 2023

Item Number:

RESOLUTION NO. 5734

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF AUBURN, WASHINGTON, ENDORSING
USE OF THE 2024 VALLEY REGIONAL FIRE
AUTHORITY FEE SCHEDULE AS ADOPTED BY
THE VRFA BOARD OF GOVERNANCE

WHEREAS, the Valley Regional Fire Authority (VRFA) was established in 2007 under the authority of RCW 52.26 and operates as a separate municipal corporation, with independent taxing authority, and within an independent taxing district; and

WHEREAS, VRFA serves the cities of Algona, Auburn, and Pacific and is guided by a Governance Board comprised of elected officials representing each city; and

WHEREAS, the VRFA Governance Board has adopted an updated fee schedule for 2023 the covers a portion of the direct cost of permit review, plan review, and inspection services performed out of the Fire Marshal's office; and

WHEREAS, the City of Auburn collects direct service fees on behalf of VRFA in order to support the concept of a one-stop-shop for development and permitting services; and

WHEREAS, in order to collect direct service fees on behalf of VRFA, the City of Auburn must incorporate VRFA fees into city procedures, city permitting software systems, and city financial systems.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
HEREBY RESOLVES as follows:

Section 1. The Valley Regional Fire Authority Fee Schedule is hereby adopted as set forth in the attached "Exhibit A" and

Section 2. The Mayor is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon and on January 1, 2024.

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Harry Boesche, Acting City Attorney

Valley Regional Fire Authority 2024 Fee Schedule

Effective January 1, 2024 and will remain in effect unless amended by the VRFA Board of Governance

	Activity	Fee
1 Building Department Review (Includes Initial Inspection)		
1.1	Commercial Occupancy Review	35% of Jurisdictional Permit Fee ¹
1.2	Multi-Family Occupancy Review (R2)	20% of Jurisdictional Permit Fee ¹
1.3	Other Permit Fees (mechanical, plumbing etc...)	\$262.00 ³
1.4	Revisions to previously reviewed plans	\$262.00 ³
1.5	Single Family Occupancy Review (R3)	15% of Jurisdictional Fee ²
2 Land Use Reviews		
2.1	Boundary Line Adjustment	\$132.00 ³
2.2	Civil Reviews (FAC, hydrant placement, fire flow, fire department access, grading)	\$262.00 ³
2.3	Preliminary Plat and Plat Reviews (subdivisions)	\$262.00 ³
2.4	Other Permit Fees (miscellaneous, administrative, etc...)	\$132.00 ³
2.5	SEPA review	\$262.00 ³
2.6	Short Plat Review	\$262.00 ³
2.7	Variances	\$132.00 ³
2.8	Water Availability Reviews	\$132.00 ³
3 Fire Protection Systems (Includes Plan Review and Initial 2 Inspections) ⁴		
3.1	Commercial Automatic Fire Protection System (Fire Sprinkler)	+ \$0.75 per sprinkler head over 10 \$431.00 heads ³
3.2	Commercial and Residential Automatic Fire Protection System (Underground Fire Sprinkler Line) (WAC 105.7.20)	\$431.00 per system / building ³
3.3	Commercial Automatic or Manual Fire Alarm Systems	\$431.00 + \$5.00 per device over 5 devices ³
3.4	Commercial Kitchen Fire Protection System	+ \$0.75 per sprinkler head over 10 \$431.00 heads ³
3.5	Commercial: Other Fire Protection Systems (clean agent, FM200, wet or dry chemical, CO2, foam, mist, inert gas, and other systems)	+ \$0.75 per sprinkler head over 10 \$431.00 heads ³
3.6	Emergency Responder Radio Coverage System (DAS)	\$431.00 + \$0.75 per device ³
3.7	Fireworks Display Permit	\$431.00 ¹¹
3.8	Fireworks Sales Permit without a tent	\$100.00 ^{3, 10, 11}
3.9	Fireworks Sales Permit with a tent	\$262.00 + \$100 ^{3, 10, 11}

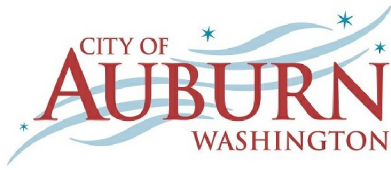
3.1	Other Miscellaneous Plan Review not listed	\$431.00	3
	Activity	Fee	
3.11	Over the Counter Permit (fire sprinkler with less than 10 sprinkler heads, or fire alarm with less than 5 devices)	\$132.00	3
3.12	Residential (R3) Fire Sprinkler System	\$132.00	3
	Spray Booth Installation		
3.13	Spray Booth Installation (MEC or TEN)	\$132.00	3
3.14	Spray Booth Fire Protection System	\$431.00 + \$0.75 per device over 10 devices ³	
3.15	Spray Booth Fire Alarm System	\$431.00 + \$5.00 per device over 5 devices ³	
4	Other Fire Permits (Includes Plan Review and Initial 2 inspections) ⁴		
4.1	Battery Systems	\$784.00	3
4.2	New Business License Review	Included with Fire Benefit Charge	
4.3	Compressed Gases	\$784.00	3
4.4	Cryogenic Fluids	\$784.00	3
4.5	Fire Pump & Equipment	\$784.00	3
4.6	Flammable and Combustible Liquids (including above ground tanks, below ground tanks, dip tanks, etc...) installation and repair	\$784.00	3
4.7	Commercial Flammable and Combustible Liquids tank removal	\$431.00	3
4.8	Hazardous Materials Facility	\$784.00	3
4.9	Industrial Ovens	\$784.00	3
4.1	LP Gas Commercial	\$784.00	3
4.11	LP Gas Residential	\$431.00	3
4.12	Marijuana Extraction Systems (WAC 105.7.19)	\$784.00	3
4.13	Commercial Heating Tank Removal	\$431.00	3
4.14	Residential Home Heating Tank Removal	\$132.00	3
4.15	Solar Photovoltaic Power Systems, Residential	\$132.00	3
4.16	Solar Photovoltaic Power Systems, Commercial	\$784.00	3
4.17	Temporary Tent/Membrane Structure > 400 square feet	\$262.00	3
4.18	Working without a permit or ahead of the permit	Double the permit and inspection fee	
5	Inspection Fees		
5.1	Initial Inspection	Included in the permit fee	
5.2	1st Re-inspection	Included in the permit fee	
5.3	2nd Re-inspection	\$262.00 for first 2 hours ³	

5.4	Any subsequent (after 2nd) re-inspection	\$262.00 for first 2 hours ³
	Activity	Fee
5.5	After Hours Inspection (Outside of normal business hours)	\$198.19 per hour (2 hour minimum) ^{3,8,9}
5.6	Progressive Inspections (beyond the first 2 inspections)	\$132.00 per hour (2 hour minimum) ³
5.7	Re-inspection (due to a failure to cancel appointment or work not ready for inspection at time of appointment)	\$132.00 per hour (2 hour minimum) ³
6 Pre-Application Fees		
6.1	Pre-Application Fees	Included with Fire Benefit Charge
7 Consultant Fees		
7.1	Use of Outside Consultants for Plan Review and Inspection, and Rapid Access Equipment	Actual Costs
8 Other Fire Authority Fees		
8.1	Fire Ambulance Transport Fee	\$1,250.00
8.2	Fire Ambulance Transport Mileage Fee	\$23.00 per mile
False Alarm Responses (within a calendar year)		
	Preventable Nuisance or Malfunction Alarm - 1st and 2nd violation	No Penalty
	Preventable Nuisance or Malfunction Alarm - 3rd violation	\$84.00
	Preventable Nuisance or Malfunction Alarm - 4 or more violations	\$167.00
Public Records Requests RCW70.020.010 & WAC 246-08-400		
	Description	Rate
	General Records - paper copies	\$0.15 per page
	General Records - electronic copies	\$0.10 per page + cost of media
	Medical Incident Reports - Clerical Fee	\$25.00 per report
	Medical Incident Reports - paper copies - Pages 1-30	\$1.12 per page
	Medical Incident Reports - paper copies - Pages 31+	\$0.84 per page
	Medical Incident Reports - electronic copies	\$0.10 per page + cost of media
	Outsourced copying & scanning	Actual cost + cost of media
	Records mailed or shipped	Actual cost of postage and container
	Video and audio tapes	Actual cost to reproduce
10 OPERATIONAL PERMITS		
The International Fire Code 105.6 Required Operational Permits authorizes the fire code official to issue operational		
	Permit type	Fee
10.1	Aerosol products	Included with the Fire Benefit Charge
10.2	Amusement building	Included with the Fire Benefit Charge

10.3	Aviation facilities	Included with the Fire Benefit Charge
10.4	Carbon dioxide systems	Included with the Fire Benefit Charge
10.5	Carnivals and fairs	Included with the Fire Benefit Charge
10.6	Combustible dust producing operations	Included with the Fire Benefit Charge
10.7	Combustible fibers	Included with the Fire Benefit Charge
10.8	Compressed gases	Included with the Fire Benefit Charge
10.9	Cover and open mall buildings	Included with the Fire Benefit Charge
10.1	Cryogenic fluids	Included with the Fire Benefit Charge
10.11	Cutting and welding	Included with the Fire Benefit Charge
10.12	Dry cleaning	Included with the Fire Benefit Charge
10.13	Exhibits and trade shows	Included with the Fire Benefit Charge
10.14	Explosives	Included with the Fire Benefit Charge
10.15	Flammable and combustible liquids	Included with the Fire Benefit Charge
10.16	Fruit and crop ripening	Included with the Fire Benefit Charge
10.17	Fumigation and insecticidal fogging	Included with the Fire Benefit Charge
10.18	Hazardous materials	Included with the Fire Benefit Charge
10.19	High piled storage	Included with the Fire Benefit Charge
10.2	Hot work operations	Included with the Fire Benefit Charge
10.21	Industrial ovens	Included with the Fire Benefit Charge
10.22	Lumber yards and woodworking plants	Included with the Fire Benefit Charge
10.23	Liquid or gas fueled vehicles or equipment in assembly buildings	Included with the Fire Benefit Charge
10.24	Liquid Petroleum (LP) gas	Included with the Fire Benefit Charge
10.25	Magnesium	Included with the Fire Benefit Charge
10.26	Miscellaneous combustible storage (tires, empty packing cases, rubber)	Included with the Fire Benefit Charge
10.27	Motor fuel dispensing facilities	Included with the Fire Benefit Charge
10.28	Organic coatings	Included with the Fire Benefit Charge
10.29	Place of assembly	Included with the Fire Benefit Charge
10.3	Private fire hydrants	Included with the Fire Benefit Charge
10.31	Refrigeration equipment	Included with the Fire Benefit Charge
10.32	Repair garages and motor fuel dispensing facilities	Included with the Fire Benefit Charge
10.33	Spraying or dipping operation using flammable or combustible liquids or powders	Included with the Fire Benefit Charge
10.34	Storage of tires, scrap tires, and by-products or rebuilding plants	Included with the Fire Benefit Charge
10.35	Waste handling	Included with the Fire Benefit Charge
10.36	Wood products	Included with the Fire Benefit Charge
10.37	Commercial kitchens with type I or type II hoods (ACC 10.36A.025)	Included with the Fire Benefit Charge

Explanatory notes:

1. The VRFA establishes its review and inspection fees on a percentage of the permit fee assessed by the authority having jurisdiction. Using a percentage of the jurisdictional fee as the basis of VRFA fees eliminates the need to adjust the VRFA fee schedule every time a jurisdictional fee changes.
2. The fee only applies to single family occupancies that require fire protection systems.
3. Hourly rate is based on the direct costs of VRFA staff time, salary, benefits, overhead, administrative costs, and resources.
4. Includes plan review and first two inspections.
5. Preventable nuisance and malfunction false alarms exist to reduce unwarranted calls that remove emergency apparatus from service. Though there is no penalty for 1st and 2nd violations, it provides the opportunity for the VRFA to educate owners about any mechanical problems within a system that may not be the fault of occupancy tenants. It further grants the opportunity for repair technicians to correct any deficiencies that may exist. Subsequent false alarms incur a penalty in an attempt to encourage needed repairs of the associated systems.
6. The VRFA Fire Marshal is authorized to reduce any fees for permits. In compelling cases where the applicant - the party responsible for payment of such fees - is an organization exempt from taxation under 26 USC 501(c)(3), and where the permit relates directly to the provision of charitable services to residences of the VRFA service area, the VRFA Fire Marshal is vested with discretion to reduce any fees for permits, publications, and actions by up to 50%.
7. Permits that are not completed and no project improvements are made can, in writing, ask for the inspection fees to be refunded.
8. The VRFA will attempt to accommodate a client's requests for inspections outside of normal working hours. If there is not an inspector available, the request may be denied. If a client requests such inspection and the inspection cannot be completed for any of the reasons outlined above, the Department shall retain the minimum inspection fee and is authorized to deny any future requests. A 24 hour notice for cancellations is required for refund of fees.
9. After hour inspection fees are charged when an inspection is performed outside of normal work hours at the client's request.
10. Fees in accordance to RCW 70.77.555
11. If an inspection for a fireworks display/firework sales permit is scheduled outside of normal VRFA hours for the Fire Marshal's Office, it will be billed at a two-hour minimum in accordance with line 5.5 in this fee schedule.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6917 (Faber) (5 Minutes)

Department:

Parks/Art and Recreation

Attachments:

[Ordinance 6917](#)

Date:

September 19, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

Currently there are no City Code rules for metal detecting within City parks. Ordinance No. 6917 would create regulations and legalize metal detecting.

Reviewed by Council Committees:

Councilmember: Brown

Staff:

Faber

Meeting Date: October 9, 2023

Item Number:

ORDINANCE NO. 6917

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RELATING TO METAL DETECTING IN CITY PARKS AND ADDING SECTION 2.22.185 TO THE AUBURN CITY CODE

WHEREAS, Chapter 2.22 of the Auburn City Code contains the rules and regulations for the several city parks; and

WHEREAS, the park rules prohibit the destruction of park property and vegetation, but the current rules contain no regulation of the use of metal detectors in city parks; and

WHEREAS, each year the City receives numerous inquiries asking whether the use of metal detectors is allowable on park property; and

WHEREAS, metal detecting is recognized as a legitimate recreation activity when it is conducted in ways that do not damage the natural and cultural resources.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. New Section Added to City Code. Chapter 2.22 of the Auburn City Code is amended to add a new section, 2.22.185, Metal Detecting, to read as shown in Exhibit A.

Section 2. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person

or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. **Effective date.** This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Harry Boesche, Acting City Attorney

Published: _____

EXHIBIT A

2.22.185 Metal Detecting

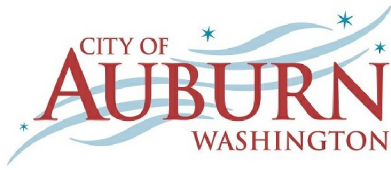
A. Metal detecting is permitted in any park during the hours when the park is open as long as the activity does not interfere with reserved sports or activities or city-organized, sports or activities or with the enjoyment of the park by other users. Metal detecting is not allowed on athletic fields, municipal golf courses, in ornamental planting areas, on the grounds of historic sites (including the Mary Olson Farm), or in critical areas or their buffers as defined in Chapter 16.10 ACC. Metal detecting in camping areas is permitted only in unoccupied campsites or in a campsite lawfully occupied by the detector.

B. Persons operating metal detectors in parks must:

1. Not make a noticeable impact to park property. Metal must be removed from the ground with minimal sod disturbance. Any holes dug are limited to six inches maximum depth and must be immediately refilled and the surface restored to its earlier condition. Holes in turf must be dug in a 'U' shape so that one edge of turf remains connected. The turf flap must be flipped back over when the hole is refilled.
2. Not destroy or disturb park facilities, signs, equipment, natural features, or historical or archeological resources.
3. Not remove any items that appear to have historical or archaeological significance, and report such a find to a Department of Parks and Recreation employee.
4. Only use ice picks, screwdrivers, or probes under two inches in width, and digging implements that do not exceed five inches in width and eight inches in length.
5. Properly dispose of all found or recovered trash and litter.
6. Observe all federal, state, and local laws and regulations while metal detecting.

C. This section does not apply to park employees who are engaged in the performance of their duties, and an individual whose use of a detectors has been approved by the Director in writing and the individual can produce the written approval during performance of the metal detecting.

D. Violation of this section constitutes a Class 3 civil infraction pursuant to chapter [7.80](#) RCW..



AGENDA BILL APPROVAL FORM

Agenda Subject:

Domestic Violence Update (Tate/Caillier/Boesche) (15 Minutes)

Date:

October 2, 2023

Department:

CD/PD/Legal

Attachments:

[2023 Domestic Violence Presentation](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:****Reviewed by Council Committees:**

Councilmember: Jeyaraj

Staff:

Tate, Caillier, Boesche

Meeting Date: October 9, 2023

Item Number:

DOMESTIC VIOLENCE UPDATE

Harry Boesche ❖ Acting City Attorney

Mark Caillier ❖ Chief of Police

Jeff Tate ❖ Director of Community Development

Page 92 of 119

LEGAL DEPARTMENT

- The City's Legal Department is responsible for prosecuting all misdemeanor and gross misdemeanor crimes of domestic violence occurring within the City (both King & Pierce County portions of the City)
- Misdemeanor = crimes punishable by 90 days in jail and/or a \$1,000 fine
- Gross misdemeanor = crimes punishable by 364 days in jail and/or a \$5k fine

LEGAL DEPARTMENT

- What are crimes of domestic violence?
- Crimes occurring between family/household members or intimate partners
- Family/household members = adults related by blood or marriage, adults living together, parent/child relationship
- Intimate partners = spouses/domestic partners, persons with children in common, dating relationship
- Common DV crimes prosecuted by the City = assault, malicious mischief (property damage), violations of no contact orders, criminal trespass, exposing minor children to DV

LEGAL DEPARTMENT

- Prosecution personnel:
 - Charlotte Storey – Chief Prosecutor
 - Associate Prosecutors:
 - Tim Nguyen
 - Matthew Upchurch
 - Parker Reynolds
 - Sergio Flores
- DV cases assigned equally among prosecutors
- Legal Assistants: Robin Hartle, Tausha Mohs
- DV Paralegal: Gloria Cody

LEGAL DEPARTMENT

- **DV Paralegal:** assists DV victims in understanding their rights and responsibilities during case prosecution
 - Maintains current contact information for victims
 - Conveys victim wishes and concerns to prosecutors
 - Facilitates victim connection to advocacy services and the court
 - Provides victims with case information (plea offers, upcoming court dates/times, outcomes of court hearings, court procedures regarding no contact orders, etc.)

LEGAL DEPARTMENT

- DV victim advocacy services
- The following community DV victim/survivor advocacy agencies are available to the City:
 - DAWN (Domestic Abuse Women's Network)
 - YMCA
 - DV Hopeline
 - Consejo Counseling
 - API Chaya

LEGAL DEPARTMENT

- Recent DV State law changes:
- 2021: Amended RCW 10.99.020 to more clearly define and distinguish intimate partners from other family or household members in the DV context
- 2022: Enacted RCW 7.105 to consolidate laws regarding various types of DV orders (civil protection orders, criminal no contact orders, stalking protection orders, etc.)
- 2023: Amended RCW 9.41.040 to make all DV convictions eligible for firearms loss (was previously only a select few DV crimes)
- 2023: Amended RCW 9A.46.110 regarding stalking to include acts of electronic stalking through tracking devices

LEGAL DEPARTMENT

- Recent City DV charging statistics:

- 1/1/2022 through 12/31/2022

- 808 files opened
- 14 of the files were casino cases
- 36 of the files were King County declined cases

- 1/1/2023 through 7/31/2023

- 435 DV files opened
- 6 of the files were casino cases
- 10 of the files were King County declined cases

POLICE

- Police dispatched calls for service-DV related

	2021	2022	2023
Total	2405	2344	1198

POLICE

- DV related arrests
 - Do not include cases referred for prosecution

	2021	2022	2023 YTD
Total	507	539	299

POLICE

■ Resources

- Officers provide pamphlet of DV related resources at every DV related call
- Currently in talks with “Project Be Free”
 - Will respond with officers to DV situations to provide resources to officers/involved victims/suspects
 - Provide Crisis response
 - DV Advocacy
 - DV Family Support Group
 - Mother’s Support Group
 - Youth Mentorship

POLICE

- **Project-be-free.com**
 - One year pilot program in Auburn
 - Collect data on calls/results after year

- Currently active in Renton, starting programs in other South King County Cities

COMMUNITY DEVELOPMENT

Overview

- Human Services provides funding to several community agencies and has service contracts with the following agencies to specifically support survivors of domestic violence:

AGENCY	PROGRAM	SERVICE DESCRIPTION	ANNUAL CONTRACT AMOUNT
Consejo	Domestic Violence Community Advocacy	Community advocacy-based counseling that offers sexual assault services, mental health services, wellness services, access to primary care and transitional housing referrals.	\$10,000
DAWN	Domestic Violence Emergency Shelter	A 13-room shelter that provides holistic support, including room, board, and additional supportive services like therapeutic support groups and advocacy support.	\$25,000
YWCA Seattle King Snohomish	Children's Gender Based Violence Specialized Services	Culturally-specific 10-week curriculum designed to help children/youth heal from the effects of witnessing/experiencing gender-based violence	\$10,000

COMMUNITY DEVELOPMENT

Service Unit Data

- From January-June of 2023 these three programs have supported 33 Auburn residents with:
 - 1255 shelter bed nights
 - 162 hours of advocacy/counseling

COMMUNITY DEVELOPMENT

Narrative

- These three programs partner closely with a number of agencies to provide a wide range of supportive services that are indirectly related to domestic violence such as legal assistance, medical care, sexual assault resources, mental health services, rental assistance, and more.
- The following narratives provide additional details to the depth of services the programs provide.

COMMUNITY DEVELOPMENT

Narrative

Consejo: two narratives shared by agency case manager in which names have been changed for confidentiality reasons.

“Lupita Torres has advanced in the domestic violence program, from being able to strategize safety methods, knowing her legal rights to filing legal motions such as filing a protection order against an abuser. The progress made by Lupita, has been handed down as a helping hand to her daughter which of whom had been suffering from domestic violence herself. Safety measures employed by Lupita, and when speaking with her in regards to the safety plan, are always changing to conform to the safety of the victim. Lupita finds the safest plan to employ and uses those methods to keep herself and her family safe. Safety is no longer a factor, I as her advocate have to employ. She is constantly striving for a safer life and employs safety strategies to achieve that. Knowing legal rights, Lupita has been able to teach her daughter to not fall victim to an abuser’s torment. Teaching her daughter the right and wrong things to accept in a relationship. Breaking traditional biases, she is breaking the tradition of continuance of abuse in the predominant Hispanic community. Domestic violence strategies employed, by implementing a protection order. Lupita, in a crisis intervention, called the police, made a report, called for assistance to filling the protection order and then proceeded to acquire the Domestic Violence protection for her daughter. Lupita started out without knowing the strategies to a domestic violence dynamic, strategies to seek safety in a domestic violence situation, as well as her legal rights in this country. Lupita now employs domestic violence crisis intervention when needed, and shares her knowledge of domestic violence and safer living by breaking cultural stereotypes. Ultimately, Lupita now is able to begin the legal process for the domestic violence process, employ a safety plan in a time of crisis, and determine safe and unsafe behavior in an intimate relationship without the assistance of a domestic violence advocate.”

“VM came to Consejo with a DV case very disturbing for her and kids. She was so afraid of husband that she would be shaking if he was close to her. She was referred to mental treatment and start attending support groups. She was so overwhelm with the whole situation that she couldn’t even think on her own. She was also assisted to file an order of protection and eventually got divorced and now she is so much easier to work with. She is self-sufficient to the point that she can actually help her kids and guide them better. She still taking mental health therapy and is very content with her progress.”

COMMUNITY DEVELOPMENT

Narrative

DAWN: A response shared from an anonymous client of DAWN services and support.

"Dawn Rising provides peace, comfort, and safety to women and children rebuilding their lives after experiencing domestic violence. There is a great deal of stigma around domestic violence and a certain shame for those relying on programs like Dawn to provide temporary housing for victims who choose to leave their partners. Dawn is a safe haven filled with an abundance of support, safety, and supplies. My children are well loved, well nourished, and protected at all times. The mothers residing at Dawn are not criminals, troublemakers, or agitators. We are victims of domestic violence and single mothers temporarily housed while navigating a complex system of benefits and resources...

Mothers and their children at Dawn are survivors; we are not here to endure blame, guilt, or shame for how we ended up here. Life at Dawn is empowering. My children have built strong relationships with the other children at Dawn because they see each other everyday, they share many similarities, and they help each other. My children are experiencing a cohesive love and support system every single day they are with me. They trust and respect every mother and staff member at Dawn. They look forward to seeing their friends and playing with them. There are times where we have gathered and shared meals with other families, there are times where my children and I spend quality alone time during meals, and many combinations in between. My support system at Dawn is the strongest its ever been. There is no shame or judgment if we pose a question or need help accessing resources for our families. Each mother here is guided by social workers and dedicated staff to navigate the complicated system of state benefits and federal programs that support domestic violence survivors and single mothers. We are a 100% sober community where no alcohol, marijuana, or recreational drugs of any kind are permitted on site. There are absolutely no weapons of any kind allowed on site. We have 24/7 access to staff members for emergencies and maintenance issues...

Dawn does not accept just anybody off of the streets onto the property. There is an intake and referral process carried out by social workers to determine the level of need and the compatibility with what the program offers. There is a structure to their program and safety protocols in place at all times to provide ease and comfort during times of transition. I wish to break the stigma of shelter-living and address victim blaming and the heartbreaking effects it has on survivors of all ages. If it weren't for Dawn, I would be struggling to find steady footing to access basic necessities still to this day. Yet, I am now 6 weeks into my career training and excelling academically, my children are thriving in their school and being awarded for their outstanding behavior, and I still have the capacity and strength to fight for my rights as a Dee and Aris mother. My children are my world, every single minute of my life for the past 8 years has been dedicated to making them happy and comfortable. Dawn is not a barrier in my parenting, it is the opposite. Living at Dawn is temporary, my rights as a mother are not. I love my children with every last inch of my soul and I will dedicate my life to advocate for victim's rights and equal opportunity parenting. The only threat to my children is removing them from their mother due to classism, victim blaming, and abusive use of conflict."

COMMUNITY DEVELOPMENT

Narrative

YWCA-Gender Based Violence Specialized Services:

“The Parenting and Life-Skills collaboration project has been a highly requested class by the mothers at our confidential housing. With economic distress, financial hardships, and intimate partner violence, being a parent can often feel like another stressor for our mothers. During the first weeks of the program, we have prioritized getting the mothers “back connected with self”. With the actualization that being a parent is such a core part of their identities, we want to grasp who our mothers perceive themselves to be aside from that. What were their goals, what do they wish to achieve, etc. We believe that, in understanding how our mothers view themselves, we will begin to slowly unpack how they view their parenting in the weeks that follow.

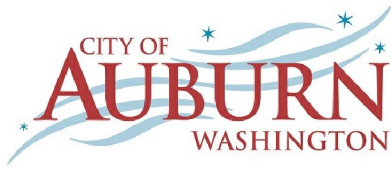
Advocates have continued to focus on next steps to improve protective factors that will aid survivors in their safety plans and address additional barriers with safe relocation plans, rental assistance, and other essential needs.

Our next steps hotel program has been a safe placement for survivors to rest, regroup and strategize with an advocate for immediate next steps to transition into safe low-income housing. Survivors are standing in resilience as they bounce back from the adversity with Violence.

We have stayed committed in keeping our focus population a priority. As African American survivors of GBV has been greatly impacted and unserved in our community. Many in need of safe housing, legal, advocacy, rental assistance or relocation support. Advocates have continued to focus on next steps to improve protective factors that will aid survivors in their safety plans and address additional barriers

With the Cities funding , we were able to provide those essential needs, providing culturally relevant trauma informed approach.”

QUESTIONS?



AGENDA BILL APPROVAL FORM

Agenda Subject:

Emergency Management Update (Hinman) (20 Minutes)

Department:

Administration

Attachments:

[Emergency Management Update Presentation](#)

Date:

October 4, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

The Auburn Office of Emergency Management helps the City prepare for and respond to disasters. The Division provides full-cycle emergency management services including mitigation, preparedness, response, and recovery. This report is given to ensure that the City Council and public are informed and aware of the City's disaster preparedness efforts and encourages our community to do their part to prepare themselves for emergencies.

Reviewed by Council Committees:

Councilmember: Jeyaraj

Staff: Hinman

Meeting Date: October 9, 2023

Item Number:

Emergency Management Update

MUNICIPAL SERVICES SPECIAL FOCUS AREA STUDY SESSION

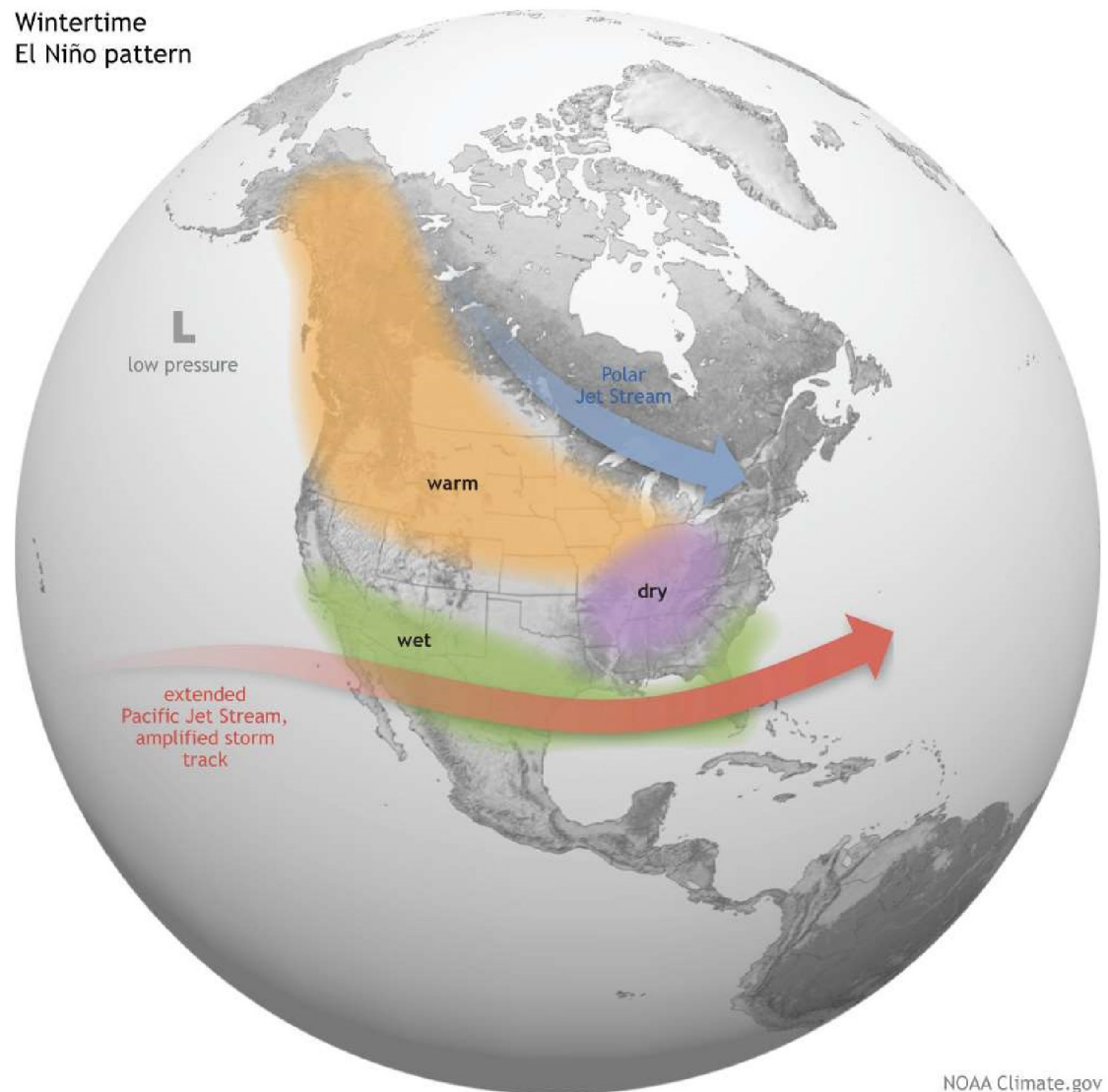
Karissa Smith, Emergency Manager



Winter Outlook

- El Niño conditions
- Held Winter Prep Meeting
- Updated Severe Weather Playbook

Wintertime
El Niño pattern



2023 Achievements

- Community Emergency Response Team (CERT) Classes





2023 Achievements

- Community Emergency Response Team (CERT) Classes
- Auburn Area Emergency Communications Team (AAECT)
- Updated Severe Weather Playbooks
- Refreshed emergency water supply for staff
- PSERN Radio Upgrade
- Outreach and education
- Relationship building



Upcoming Projects

- ShakeOut Earthquake Drill
- Comprehensive Emergency Management Plan Update
- 3 CERT Classes
- Website update
- EOC staff training

**Join Us
in the
World's Largest
Earthquake Drill.**

Register: **ShakeOut.org**



CEMP Update

- **Base Plan**
- **Emergency Support Functions**
 1. Transportation
 2. Communications & Warning
 3. Public Works & Engineering
 4. Firefighting
 5. Information & Planning
 6. Mass Care, Emergency Assistance, Temporary Housing, & Human Services
 7. Logistics
 8. Public Health & Medical Services
 9. Search & Rescue
 10. Oil & Hazardous Materials Response
 11. Agriculture & Natural Resources
 12. Energy
 13. Public Safety & Security
 14. Community Recovery
 15. External Affairs



Thank You!

ANY QUESTIONS?

