	City Council Study Session Finance - Econ Dev SFA October 8, 2018 - 5:30 PM Council Chambers - City Hall MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor Bob Baggett called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Bob Baggett, Larry Brown, Claude DaCorsi, John Holman, Bill Peloza, and Yolanda Trout-Manuel. Councilmember Largo Wales was excused.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Steve Gross, Director of Administration Dana Hinman, Director of Human Resources & Risk Management Candis Martinson, Director of Finance Shelley Coleman, Director of Public Works Ingrid Gaub, Director of Community Development Jeff Tate, Assistant Director of Engineering Jacob Sweeting, Senior Planner Thaniel Gouk, Senior Traffic Engineer James Webb, Real Property Analyst Josh Arndt, Customer Care Manager Brenda Goodson-Moore, Customer Care Supervisor Shannon Bennett, Economic Development Manager Doug Lien, Tourism Coordinator Lorraine Chachere, Police Commander Daniel O'Neil, and Deputy City Clerk Teresa Mattingly.

II. Executive Session

A. Executive Session

At 5:32 p.m. Deputy Mayor Baggett recessed the meeting for approximately 15 minutes to hold an executive session in order to discuss pending and potential litigation pursuant to RCW 42.30.110(1)(iii). City Attorney Steve Gross, Director of Administration Dana Hinman and Director of Finance Shelley Coleman attended the executive session.

Deputy Mayor Baggett reconvened the meeting at 5:47 p.m.

III. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

IV. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Resolution No. 5384 (Hinman) (10 Minutes)

Real Property Analyst Arndt presented information on declaring 302 Lund Road as surplus property, the potential sale to Pape Group, the sale price, future development plans and the economic impact to the City, which would include 35-45 new jobs.

Council discussed the adjoining properties, other Pape Group locations, how they would have direct access to Hwy 167, the potential tax revenue and other benefits of approving this resolution.

B. Ordinance No. XXXX De-Gendering Auburn City Code (Gross) (10 Minutes)

City Attorney Gross presented de-gendering the Auburn City Code changing gendered pronouns to non-gendered terms, the cost related to updating the code and updating the website to match neighboring jurisdictions.

Council discussed converting to the new platform and agreed that it is time to de-gender the Auburn City Code.

C. 2019-2024 Transportation Improvement Program - Modification (Gaub) (10 Minutes)

Senior Traffic Engineer Webb presented the 2019-2024 Transportation Improvement Program to add a new project to address a recently identified level of service deficiency at the intersection of 10th Street NW and A Street NW.

Council discussed and agreed the change was needed due to the amount of traffic at this intersection.

D. Ordinance No. 6688 – New Zoning Code Definition for “Community Support Facilities” (Tate) (10 Minutes)

Establish a new definition within the zoning code for Community Support Facilities and amend the land use table making Community Support Facilities a permitted use in the C-1, Light Commercial zone

Senior Planner Gouk presented the new Zoning Code Definition for “Community Support Facilities” to encompass current and future planned land uses.

Council discussed and requested a modification to the proposed Ordinance removing the age restrictions so services are provided to the general public. Planner Gouk will bring back additional information to the October 15, 2018 City Council Study Session.

V. FINANCE AND ECONOMIC DEVELOPMENT DISCUSSION ITEMS

A. Monthly Water Usage Billing (Coleman) (15 Minutes)

Monthly Water Consumption Billing Change and New Utility Billing Statements

Director of Finance Coleman, Customer Care Manager Goodson-Moore and Customer Care Supervisor Bennett presented information on implementing monthly water consumption billing, which would start January 16, 2019, changing to monthly billing, new billing statements and how customers will be notified of these changes.

Council discussed having the FAQ's regarding the new billing posted online, wanted reassurance for the low income seniors that their rates won't be impacted and that no changes will be made to the online payment system.

B. Developer Fee Cost of Service Study (Coleman) (30 Minutes)

Director of Finance Coleman, Director of Community Development Tate and Assistant Director of Engineering Sweeting presented the results of the Developer Fee Cost of Service Study, cost of recovery policies for future developer fees and the proposed recommendations for adjustments to selected fees.

Council discussed the fees collected in 2017, the benefits of lower recovery rates, requested information on the implementation for a Fast Track program for the processing of permits and how Auburn compares with other cities and their recovering rates and fees.

C. 2nd Quarter 2018 Financial Report (Coleman) (15 Minutes)

Councilmember Holman recessed the meeting for a 5 minute break at 7:06 p.m. and reconvened at 7:14 p.m.

Director of Finance Coleman presented a summary of the General Fund Revenue and Expenditures for the fiscal period ending June 30, 2018.

Council discussed the extra duty overtime reimbursements for police officers, gambling excise tax, when the excise tax was decreased to a permanent fee of 4% and the option of reviewing and increasing the fees, the City of Federal Way leaving SCORE, the different services that provide tax revenue and the City pet licenses. Council would like finance to provide a summary of gambling resources and bring this back for further discussion.

D. Economic Development Update (Hinman) (15 Minutes)

Economic Development Manager Lien introduced Real Property Analyst Arndt, Giovanni DiQattro, and the secretary for the Auburn Downtown Association Brittany Carlson, who presented the purpose of the (BIA) Business Improvement Area, BIA accomplishments and current projects, establishment and circulation of electronic BIA newsletter, the purpose of the Committee of Rate Payers, the (ADA) Auburn Downtown

Association and upcoming events.

Tourism Coordinator Chachere and Tourism Boardmember Rachel McAlister discussed Lodging Tax Fund, tourism goals, the benefits of tourism, how to increase Auburn exposure, 2018 lodging tax grant recipients and the Tourism open house scheduled for November 7, 2018.

Council discussed the new ice skating rink and asked about putting up lights and speakers for the holidays. Mayor Backus and the Council thanked everyone personally and professionally for all their work with the BIA and Councilmember Trout-Manuel gave Tourism Coordinator Chachere kudos for all the work she does.

VI. OTHER DISCUSSION ITEMS

There was no other discussion.

VII. NEW BUSINESS

There was no new business.

VIII. MATRIX

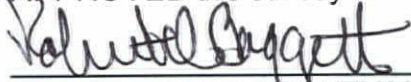
A. Matrix

Councilmembers discussed the matrix and added Gambling/Card Room Revenue to the December 10, 2018 agenda.

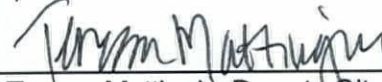
IX. ADJOURNMENT

There being no further discussion, the meeting adjourned at 8:46 pm.

APPROVED this 5th day of November, 2018.



BOB BAGGETT, DEPUTY MAYOR



Teresa Mattingly, Deputy City Clerk

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