

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, October 4, 2016 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Pro Tem Bill Petersen called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Pro Tem Bill Petersen, Member Bob Baggett, and Member-at-large David Cook. Chair Jim Kelly and Member Yolanda Trout-Manuel were excused. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. AGENDA MODIFICATIONS

Claims for Helen Bowden and Monroe Shropshire were added to the agenda.

III. APPROVAL OF MINUTES

- A. Minutes of the September 6, 2016 LEOFF Board Meeting
Motion by Member Cook, second by Member Baggett to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 3-0

IV. UNFINISHED BUSINESS

- A. Pending Disability Leave/Retirement Applications
There was no pending disability leave/retirement application.
- B. Pending Medical/Hearing/Vision/Dental Claims

1. Bruce Caldwell
Request for reimbursement of hospice/medical care in the amount of \$630.00 for services received on May 5-6, 2016. On August 2 and September 6, 2016, the Board tabled the claim for Mr. Caldwell pending the receipt of an insurance explanation of benefits statement. No new information was received.

Motion by Member Cook, second by Member Baggett to table the claim until the next meeting.

MOTION CARRIED UNANIMOUSLY. 3-0

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2. Michael Corkins

Request for approval of hydro-therapy walk in tub in the amount of \$15,000.00. On August 2 and September 6, 2016, the Board tabled Mr. Corkins' claim pending the receipt of a statement from Mr. Corkins' physician supporting the medical necessity of the equipment. No new information was received.

Motion by Member Cook, second by Member Baggett to table the claim until the next meeting.

MOTION CARRIED UNANIMOUSLY. 3-0

3. Dale Volstad

Request for reimbursement of medical expenses in the amount \$163.00 for services received on January 8, 2016. On September 6, 2016, the LEOFF Board tabled the claim pending receipt of an explanation from the Human Resources Department and the insurance representative for the non-payment of the claim by insurance.

The LEOFF Board Secretary reported Human Resources staff learned from the insurance broker that the claim is a covered expense by insurance. The claim will be resubmitted to insurance and the provider paid. Mr. Volstad already personally paid the claim, and he will be advised to contact his provider for any reimbursement.

Motion by Member Baggett, second by Member Cook to deny the claim.

MOTION CARRIED UNANIMOUSLY. 3-0

4. Victor Shively

Request for reimbursement of medical expenses in the amount of \$75.00 for services received on June 22, 2016. On September 6, 2016, the LEOFF Board tabled the claim pending the receipt of an explanation of benefits statement. No new information has been received.

Motion by Member Cook, second by Member Baggett to table the claim for an additional month.

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The LEOFF Board Secretary reported Mr. Shively's provider does not bill insurance. Mr. Shively has been provided with a Medicare request for payment form and instructions. Mr. Shively has been advised to complete the Medicare form and submit his claim to the Medicare office listed for his state of residence.

MOTION CARRIED UNANIMOUSLY. 3-0

5. Stan Laatsch

Request for reimbursement of vision expenses in the amount of \$189.98 for services received on July 29, 2016. On September 6, 2016, the Board tabled Mr. Laatsch's request for reimbursement of a second pair of glasses within a twelve month period until the receipt of additional information from Mr. Laatsch on the type and purpose of the second pair of glasses.

The LEOFF Board Secretary reported that Mr. Laatsch described the second pair of glasses as sunglasses. According to the LEOFF Board Secretary, Mr. Laatsch was unaware of the Board policy for reimbursement of vision expenses on a 12 consecutive month basis; Mr. Laatsch assumed reimbursement was on a calendar year basis. The LEOFF Board Secretary reported that Mr. Laatsch would not pursue the claim for the second pair of glasses any further.

Motion by Member Baggett, second by Member Cook to close the claim.

MOTION CARRIED UNANIMOUSLY. 3-0

V. NEW BUSINESS

A. Disability Leave/Retirement Applications

No new application for disability leave was received.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

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C. Medical/Hearing/Vision/Dental Claims

1. Dave Schuur

- a. Request for approval/reimbursement of long-term care expenses for the month of September 2016 in the amount of \$5,460.00.

Motion by Member Cook, second by Member Baggett to approve the claim in the amount of \$5,460.00.

Chair Pro Tem Petersen acknowledged the receipt of a physician's statement explaining the need for a private room for Mr. Schuur.

MOTION CARRIED UNANIMOUSLY. 3-0

- b. Request for reimbursement of medical expenses in the amount of \$52.63 for services received on July 26, 2016.

Motion by Member Cook, second by Member Baggett to approve the claim in the amount of \$52.63.

MOTION CARRIED UNANIMOUSLY. 3-0

2. Cali Ann Edwards

Request for reimbursement of equipment in the amount of \$20,077.35 (This request was originally submitted at the January 5, 2016 LEOFF Board meeting.)

Motion by Member Cook, second by Member Baggett to deny the claim.

Member Cook noted the physician's statement states the equipment "to be very beneficial" but does not state the equipment is medically necessary.

Board Attorney Ruth stated the Board has the option to require an independent examination.

Motion by Member Cook, second by Member Baggett to table the claim pending the receipt of additional information supporting the medical necessity of the equipment.

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MOTION CARRIED UNANIMOUSLY. 3-0

3. Robert Wigley

- a. Request for reimbursement of dental expenses in the amount of \$154.80 for services received on September 6, 2016.

ROBERT WIGLEY 2016	\$1,200.00	BALANCE \$1,200.00
March 2, 2016	\$325.00	\$875.00

Motion by Member Baggett, second by Member Cook to approve the claim in the amount of \$154.80.

MOTION CARRIED UNANIMOUSLY. 3-0

- b. Request for pre-authorization of dental expenses in the amount of \$10,214.00.

Motion by Member Baggett, second by Member Cook to table the claim for an additional month pending the receipt of proof of medical necessity.

MOTION CARRIED UNANIMOUSLY. 3-0

4. Harold Philbin

Request for reimbursement of hearing aid expenses in the amount of \$1,299.99 for one hearing aid purchased from the Board's preferred provider, Costco Hearing Aid Center, on August 30, 2016. Mr. Philbin was last approved for a hearing aid in August 2011.

Motion by Member Cook, second by Member Baggett to approve the claim as submitted.

MOTION CARRIED UNANIMOUSLY. 3-0

5. James Fisk

Request for reimbursement of dental expenses in the amount of \$29.00 for services received on August 22, 2016.

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James Fisk 2016	\$1,200.00	BALANCE
		\$1,200.00
Date Claim Approved		
		\$1,200.00
June 7, 2016	\$279.00	\$921.00

Motion by Member Baggett, second by Member Cook to approve the claim in the amount of \$29.00.

MOTION CARRIED UNANIMOUSLY. 3-0

6. Roger Lee
Request for reimbursement of dental expenses in the amount of \$342.00 for services received on September 27, 2016. Mr. Lee has not received dental expense reimbursement in 2016.

Motion by Member Cook, second by Member Baggett to approve the claim in the amount of \$342.00.

MOTION CARRIED UNANIMOUSLY. 3-0

7. Monroe Shropshire
Request for reimbursement of dental expenses in the amount of \$163.40 for services received on September 14, 2016. Mr. Shropshire's dental expenses were previously found to be medically necessary.

Motion by Member Baggett, second by Member Cook to approve the claim in the amount of \$163.40.

MOTION CARRIED UNANIMOUSLY. 3-0

8. Helen J. Bowden
Request for reimbursement of dental expenses in the amount of \$321.10 for services received on August 3, 2016. Ms. Bowden has not received dental expense reimbursement in 2016.

Motion by Member Cook, second by Member Baggett to approve the claim in the amount of \$321.10.

MOTION CARRIED UNANIMOUSLY. 3-0

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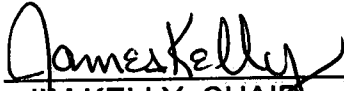
D. Other Discussion

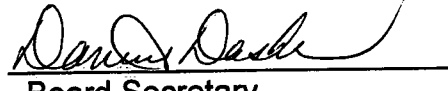
- a. **Fire LEOFF Representative Election**
Board members reviewed the Fire LEOFF Representative election schedule. Request for nominations will be mailed to the members on October 17, 2016.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:19 a.m.

APPROVED this 1st day of November, 2016.


JIM KELLY, CHAIR


Board Secretary