

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, October 1, 2024 - 10:00 AM – *Virtual Meeting via ZOOM*

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Bill Petersen, Member Stan Laatsch, Councilmember Hanan Amer, Councilmember Cheryl Rakes, and Deputy City Attorney Paul Byrne. Also included on the Zoom call and in person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza.

II. PUBLIC PARTICIPATION

The Auburn LEOFF Disability Board meeting scheduled for Tuesday, October 1, 2024, at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To attend the meeting virtually please click the link below, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed.

Join Zoom Meeting: <https://zoom.us/j/96615734601>
Meeting ID: 966 1573 4601
One tap mobile: +12532158782,,96615734601# US (Tacoma)
Dial by your location: +1 253 215 8782 US (Tacoma)
Find your local number: <https://zoom.us/u/a072jMzkt>

Board Secretary Mendoza reported that there was no member from the public present at the meeting, either virtually or in person.

III. AGENDA MODIFICATIONS

Claim for LEOFF 1 Member #523842 was added under Item VII.B.6.

IV. CITIZEN INPUT AND/OR CORRESPONDENCE

This is the place on the agenda where the public is invited to speak to the LEOFF Board on any issue. The public can participate in-person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail, fax, or email. All written comments must be received 24 hours prior to 10:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Terry Mendoza, LEOFF Board Secretary
25 W Main St., Auburn, WA 98001

Please fax written comments to: Terry Mendoza, LEOFF Board Secretary - Fax: (253) 288-4305
Please email written comments to: Terry Mendoza at tmendoza@auburnwa.gov

Board Secretary Mendoza reported that there was no correspondence received from the public.

V. APPROVAL OF MINUTES

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, October 1, 2024 - 10:00 AM – *Virtual Meeting via ZOOM*

- A. Minutes of the September 10, 2024, LEOFF Board Special Meeting*
Motion made by Chari Pro Tem Petersen to approve the minutes as published.
Second by Councilmember Rakes.

MOTION CARRIED UNANIMOUSLY. 5-0

VI. UNFINISHED BUSINESS

- A. Pending Medical/Hearing/Vision/Dental Claims

VII. NEW BUSINESS

- A. Appeals/Requests for Reconsideration
No appeal/request for reconsideration received.

- B. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #641007

Requests approval of dental expenses in the amount of \$3,512.00 for services received between November 13, 2023, through April 3, 2024.

Motion by Chair Pro Tem Petersen to table the claim until further information on medical necessity along with an itemized statement showing costs. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 5-0

2. LEOFF 1 Member #230947

Requests approval of dental expenses in the amount of \$622.30 for services received on August 21, 2024.

Motion by Chair Pro Tem Petersen to approve as submitted. Second by Councilmember Rakes.

MOTION PASSED UNANIMOUSLY. 5-0

3. LEOFF 1 Member #948705

Requests approval of dental expenses in the amount of \$416.10 for services received on August 29, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 5-0

4. LEOFF 1 Member #635612

Requests approval of dental expenses in the amount of \$223.20 for services received on September 6, 2024.

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, October 1, 2024 - 10:00 AM – *Virtual Meeting via ZOOM*

Motion by Councilmember Rakes to approve as submitted. Second by Chair Pro Tem Petersen.

MOTION FAILED. 0-5

After discussion, the following new motion was made.

Motion by Chair Pro Tem Petersen to table the claim until complete documentation is received for the additional \$192.20. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 5-0

5. LEOFF 1 Member #937035

- a. Requests approval of vision expenses in the amount of \$125.00 for services received on August 13, 2024.

Motion by Councilmember Rakes to approve the claim as submitted. Second by Chair Pro Tem Petersen.

Member Laatsch abstained from this agenda item.

MOTION PASSED. 4-0

- b. Requests approval of vision expenses in the amount of \$365.96 for glasses purchased on August 16, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Councilmember Rakes.

Member Laatsch abstained from this agenda item.

MOTION PASSED. 4-0

6. LEOFF 1 Member #523842

Requests approval of medical expenses in the amount of \$14,802.00 for long term care services received September 4 through September 27, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Councilmember Rakes.

MOTION PASSED UNANIMOUSLY. 5-0

C. Other Discussion

1. Fire Board position election

Board Secretary Mendoza provided information on the election of the Fire Representative position for the LEOFF Board. The current position

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, October 1, 2024 - 10:00 AM – *Virtual Meeting via ZOOM*

expires on Dember 31, 2024. Nominations to be mailed on October 1, 2024, to retired and active Auburn LEOFF 1 and LEOFF 2 members.

2. Chair Kelly inquired about the updated policies and procedures. Board Secretary Mendoza advised the booklets should be received soon and will go out to members along with a letter detailing the changes. Additionally, a Direct Deposit form with instructions on how to sign up will be included in the mailing.

VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:17 a.m.

James Kelly
James Kelly (Nov 5, 2024 17:46 PST)

JIM KELLY, Chairman

Terry Mendoza
Terry Mendoza (Nov 6, 2024 16:44 PST)

Terry Mendoza, Board Secretary

2024_Minutes 10-01

Final Audit Report

2024-11-07

Created:	2024-11-05
By:	Terry Mendoza (tmendoza@auburnwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5x2YcAGfbfBvkdIP98ANGfLnfaSCWYi_

"2024_Minutes 10-01" History

-  Document created by Terry Mendoza (tmendoza@auburnwa.gov)
2024-11-05 - 10:04:34 PM GMT
-  Document emailed to jkelly0114@comcast.net for signature
2024-11-05 - 10:04:39 PM GMT
-  Email viewed by jkelly0114@comcast.net
2024-11-06 - 1:47:54 AM GMT
-  Signer jkelly0114@comcast.net entered name at signing as James Kelly
2024-11-06 - 1:48:27 AM GMT
-  Document e-signed by James Kelly (jkelly0114@comcast.net)
Signature Date: 2024-11-06 - 1:48:29 AM GMT - Time Source: server
-  Document emailed to Terry Mendoza (tmendoza@auburnwa.gov) for signature
2024-11-06 - 1:48:30 AM GMT
-  Email viewed by Terry Mendoza (tmendoza@auburnwa.gov)
2024-11-07 - 0:44:37 AM GMT
-  Document e-signed by Terry Mendoza (tmendoza@auburnwa.gov)
Signature Date: 2024-11-07 - 0:44:58 AM GMT - Time Source: server
-  Agreement completed.
2024-11-07 - 0:44:58 AM GMT