CITY OF AUBURN WASHINGTON

HUMAN SERVICES COMMITTEE MINUTES
September 28, 2020

I. CALL TO ORDER

The Human Services Committee meeting was called to order by Committee Vice Chair, Sue Miller, at 3:06 pm on Monday, September 28, 2020 via Zoom.

Committee Members present:	Jason Berry, Barb Derda, Carmen Goers, Tammy Gourdine, Janeane La Casse, Kelly Lindberg, Sue Miller, Shawn Parkhurst Paton
Staff present:	Community Services Manager- Joy Scott, Human Service Program Coordinator- Kyla Wright
Absent:	

II. APPROVAL OF MINUTES

- There was motion by Committee Member Carmen Goers to approve the minutes from the August meeting. Committee Member Janeane La Casse seconded the motion. Approval for the August Meeting minutes was passed.

III. MISCELLANEOUS

- Kyla presented an overview of the application review process, beginning with the application opening in March through the Committee application selections by priority areas from June through August. Kyla reviewed the Funding Scenario compiled by Staff which synthesized Committee application scores and discussion feedback, along with direction from the Community Needs assessment and service types across priority area.

  In addition to the Human Services funding, a recommendation for CDBG funding was also included in the Funding Scenario. Joy detailed the programs selected for the CDBG funding based on committee feedback on the program, alignment with the 2021 Strategic Plan, and capacity for agency to comply with Federal reporting guidelines.

  Kyla also described how staff has been working with other City Departments to acquire funds to supplement the Human Services funding budget to provide up to $1,000 annual reimbursement for agencies receiving $25,000 or more in funding to receive equity and inclusion training for program volunteers, staff, managers, and other program decision makers.

- To begin the discussion to finalize a set of Committee recommendations, Staff created a poll for Committee Members to identify which of the Funding Scenario priority areas needed additional discussion. A poll was launched and all priority areas were selected for additional discussion.

- Committee Members were encouraged to present any comments or modifications for each priority area. Modifications would be presented and voted upon by the Committee. For modification under $5,000, the priority area budget would not be required to be balanced at the time of the proposed modification and the process for balancing the budget would happen before the final vote. For modifications presented resulting in changes over $5,000, a balanced budget would need to be identified within the proposal.

- For the Homelessness Interventions priority area a Committee Member proposed a modification to prioritize funding requests greater than $5,000. Discussion from Committee highlighted that programs requesting smaller amounts in this priority area were well identified and put to effective use. The proposed modification did not pass, with 5 members opposed, 1 for.

- For Housing and Associated Services a Committee Member proposed to prioritize funding for programs where it is more likely that without Auburn Human Services funding program services would not be available for Auburn residents. The modification proposed an increase of $11,000 in rental assistance funding to be balanced with $6,000 from programming from an agency with more robust and diverse funding and $5,000 from a program with larger funding recommendation. This modification passed with a unanimous vote, 6-0.
- For the Basic Needs priority area, there were three modifications proposed. The first modification identified two programs with similar services focused on providing support for families with children. The modification was, that given the overlap in services, to prioritize funding for services delivered within Auburn. This modification passed with a 6-1 vote. The second modification was increase funding for a program providing youth mental health services. Committee Members recognized the need for mental health services but voted to maintain the distribution of funds across service areas identified. The modification did not pass with 4 members opposed and 3 for. The third modification proposed by a Committee Member to reconsider funding programming to support senior care at $10,000. Because the modification request was over $5,000, the modification needed to be to balanced within the Basic Needs priority area. Another Committee Member suggested that $5,000 be reallocated from a complementary medical program. No additional funds were identified and the modification for $5,000 for senior care passed with 6 members for, and 1 opposed.
- For Housing Related Supportive Services, there were no proposed modifications. Committee Members who initially wanted to discuss this priority area stated that they did not have modifications to put forward.
- For Job Training and Education, Committee Members discussed the high quality of the applications but there were no proposed modifications put forward.

- Committee Member Janeane La Casse made a motion to approve the Committee Funding Scenario for Final Recommendation with modifications made as voted on for Housing and Associated Services and Basic Needs. Committee Vice-Chair Sue Miller seconded that motion. The motion to approve the Final Recommendations passed with 7 members for and 1 opposed.
- Joy gave a brief overview of the two agencies recommended by staff to be included for funding as part of the 2021 CDBG Annual Action Plan. Committee Vice-Chair Sue Miller made a motion for these agencies to be included in the Final Recommendation for CDBG funding. Committee Member Carmen Goers seconded the motion. The motion to approve the agencies for CDBG funding in the Final Recommendation passed with unanimous vote, 8-0.
- Kyla let Committee Members know that the final recommendations will likely be presented to City Council in late October, but that the date has not yet been scheduled. Agencies will receive official notification of funding in early December. Kyla will be contacting Committee Members in the next week to set up options to collect the scoring rubrics. For October's Committee meeting, the focus will be on the process for CARES Act funding for the City.

IV. ANNOUNCEMENTS

- Next Meeting scheduled for October 26, 4-5pm via Zoom.

V. ADJOURNMENT

The meeting was adjourned at 5:32 p.m.

APPROVED THE 26 day of October, 2020

Carmen Goers
on behalf of Jason Berry
Jason Berry, Human Services Committee Chair

Jeff Tate, Director of Community Development