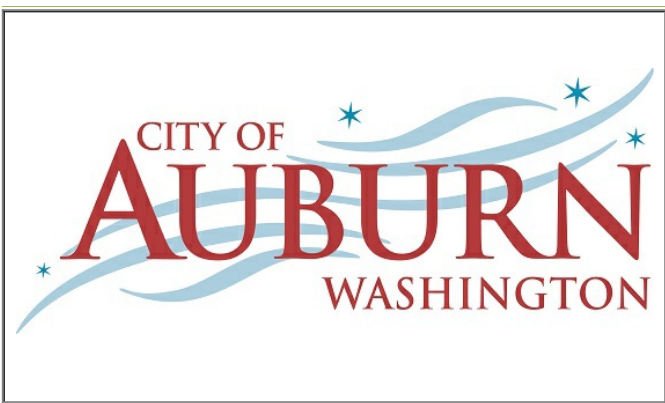


	City Council Study Session Muni Services SFA September 26, 2022 - 5:30 PM City Hall Council Chambers AGENDA Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

II. PUBLIC PARTICIPATION

A. Public Participation

The Auburn City Council Study Session Meeting scheduled for Monday, September 26, 2022 at 5:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the below number or click the link:

Telephone: 253 215 8782

Toll Free: 888 475 4499

Zoom: <https://us06web.zoom.us/j/82992247750>

B. Roll Call

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Resolution No. 5680 (Gaub) (10 Minutes)

A Resolution approving a Material Change Policy as it relates to the Auburn Transportation Benefit District funded projects

B. Resolution No. 5681 (Comeau) (10 Minutes)

A Resolution amending the City of Auburn Fee Schedule to adjust for 2023 fees

C. Ordinance No. 6881 (Thomas) (5 Minutes)

An Ordinance adding a new section to Chapter 3.23 of the Auburn City Code (ACC) imposing a Transportation Benefit District (TBD) Sales and Use Tax authorized by RCW 84.55 and RCW 36.73

IV. MUNICIPAL SERVICES DISCUSSION ITEMS

- A. CARES Presentation (Backus) (15 Minutes)
Led by Carrie Talamaivao, Lead Social Worker, Valley Regional Fire Authority
- B. Washington State Legislative Priorities (Hinman) (30 Minutes)
A presentation of the 2023 Washington State Legislative Priorities draft for the 2023 session
- C. Ordinance No. 6886 (Caillier/Comeau) (15 Minutes)
An Ordinance amending Section 9.24.020 of the Auburn City Code, and repealing Section 9.24.030 of the Auburn City Code related to the designation and enforcement of anti-drug emphasis areas in the City
- D. Fireworks Presentation (Caillier) (10 Minutes)
2022 Fireworks Emphasis after-action report
- E. PAC Update (Caillier) (20 Minutes)
- F. Officer Wellness/DEI Presentation (Caillier) (15 Minutes)

V. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5680 (Gaub) (10 Minutes)

Date:

August 31, 2022

Department:

Public Works

Attachments:

[Resolution No. 5680](#)

[Exhibit A](#)

[Res 5680 Presentation](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

Resolution No. 5680 adopts the Material Change Policy related to the management of funds generated by the Transportation Benefit District as required by RCW 36.73.160. The Material Change Policy is to address major plan changes that affect project delivery or the ability to finance the plan; and address material changes to cost, scope and schedule; the level of change that will require Council involvement; and how the Council will address those changes.

The City of Auburn already has policies in place related to administration of projects related to scope, schedule and budget in ACC 3.10 and ACC 3.12 that address almost all of the requirements of the RCW's requirements. In addition, in the most recent update of the Transportation Improvement Plan (TIP) that Council adopted in June of 2022, the expenditure of the Transportation Benefit District Funds was identified and provide the Plan for the District per the requirements of the RCWs.

The only specific item not currently addressed in the City's current policies as adopted by Council is the requirement for a public hearing if costs for a project exceed 20% of the adopted plan for the Transportation Benefit District. To address this, staff propose to address this through the use of a TIP amendment process which already requires a public hearing. This proposal provides for an efficient process for staff to manage this requirement within the structure of our existing administrative processes.

Reviewed by Council Committees:

Councilmember: Stearns

Staff:

Gaub

Meeting Date: September 26, 2022

Item Number:

RESOLUTION NO. 5680

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, APPROVING A MATERIAL CHANGE POLICY AS IT RELATES TO THE AUBURN TRANSPORTATION BENEFIT DISTRICT FUNDED PROJECTS

WHEREAS, pursuant to Ordinance No 6377 on September 19, 2011, that established the Auburn Transportation Benefit District ("District") as authorized by RCW 35.21.225 and subject to the provisions of RCW 36.73;

WHEREAS, Ordinance 6739 adopted on November 18, 2019, approved the assumption of the District Board to the City Council;

WHEREAS, the City Council expects District funding to begin being received in 2023 to fund projects as identified for District funding in the City's adopted current or as may be amended Transportation Improvement Plan;

WHEREAS, RCW 36.73.160 requires the District to adopt a policy to address major plan changes that affect project delivery or the ability to finance the plan, and address material changes to cost, scope, and schedule; the level of change that will require Council involvement; and how the Council will address those changes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The Mayor is authorized to adopt the Material Change Policy as set forth in Exhibit A.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed this _____ day of _____, 2022.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Auburn Transportation Benefit District

Material Change Policy

Resolution 5680, Exhibit A

Transportation Benefit District (TBD) funded projects as adopted in the current City budget shall follow all requirements of ACC 3.10 and 3.12 related to project budget management and contracting requirements.

TBD funded projects shall be identified within the Transportation Improvement Plan (TIP) adopted by the City Council after public hearing. Such consideration and adoption will include any significant changes to project scope, schedule and costs. The TIP shall serve as the City's finance plan for TBD funded projects.

In addition to the requirements of the City code and the requirements of the TIP adoption process, in the event the costs of a TBD funded project exceeds the costs established in the current City Council adopted TIP by more than twenty percent, the City Council shall hold a public hearing to solicit comments from the public regarding how the cost change should be resolved in the finance plan.

PUBLIC WORKS

**RESOLUTION 5680
MATERIAL CHANGE POLICY
FOR THE TRANSPORTATION
BENEFIT DISTRICT**

**INGRID GAUB
CITY COUNCIL STUDY SESSION
SEPTEMBER 26, 2022**

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

AUBURN
VALUES

S E R V I C E
E N V I R O N M E N T
E C O N O M Y
C H A R A C T E R
S U S T A I N A B I L I T Y
W E L L N E S S
C E L E B R A T I O N

BACKGROUND

- In early 2022, a Council Ad Hoc Committee was formed to discuss sustainable funding needs for the City's Arterial and Local Street Preservation Programs
- In April of 2022, the City Council concurred with the recommendations of the Ad Hoc Committee
- The recommended Funding Plan included:
 - Implementation of a 0.1% Sales Tax by Jan 1, 2023
 - Implementation of a 1.5% City Utility Tax Increase by Jan. 1, 2023
 - Implementation of \$20 Car Tabs by Jan. 1, 2025
- The draft 2023/2024 Budget, TIP, and Capital Facilities Plan incorporates the recommended funding.
- The Funding Plan is anticipated to ultimately generate a total of \$7M annually for preservation. (\$5M for Arterial/Collectors and \$2M for Local)

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

COUNCIL ACTIONS NEEDED

- **Adoption of a Transportation Improvement Plan – Completed in June 2022**
- **Adoption of Change Management Policy – Proposed October 3rd 2022**
- **Ordinance to Implement the 0.1% Sales Tax – Proposed October 3rd 2022**
- **Ordinance on Utility Taxes – Proposed November 21st 2022**
 - **Increase the City Utility Tax rate by 1.5%**
 - **Dedicated to street preservation**
 - **Allocation of the existing 1% Utility Tax to be used for either Local or Arterial/Collector Roadways**

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RES 5680, MATERIAL CHANGE POLICY FOR TBD

- RCW 36.73 – “Material Change Policy to address changes in scope, schedule and costs” for TBD funded projects
- Also requires that there is a Plan for use of the TBD funding generated
- Material Change Policy requirements are primarily covered in existing Code
 - ACC 3.10, Purchasing and ACC 3.12, Contracting
- One requirement not currently covered in the City’s existing policies.
 - The requirement for a Public Hearing if costs for a project exceed 20% of the adopted budget for a TBD project
- Staff proposes use the Transportation Improvement Plan (TIP) process to address this requirement.
- TIP process already requires a public hearing for adoption and amendment
- Questions?

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AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5681 (Comeau) (10 Minutes)

Department:

Legal

Attachments:

[Resolution No. 5681](#)

[Proposed 2023 Fee Schedule](#)

Date:

September 1, 2022

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

Resolution No. 5681 proposes modifications to the City's Fee Schedule as part of its annual review process. Each department has reviewed its fees, rates, and changes, to ensure they are reflective of current costs, or inflation where appropriate.

Consistent with previous Council direction the System Development Charges (SDC'S) for Water, Sewer and Storm Drainage were adjusted based on the Construction Cost Index (CCI) through August of 2022 and is an increase of 9.4%. SDC's are charged to developers for new connections to our utilities systems and are specifically collected to pay for the growth needed within our utility systems to serve these new customers.

The Traffic Impact Fee adjustments was previously discussed with the City Council at the May 9, 2022 Study Session.

The Airport Advisory Board recommended for the Council to approve the Airport Fee adjustments of a 8% percent increase at their September 14, 2022 Board meeting. Previous adjustments have been consistent with CPI, which is 9.5% as of June 2022. After discussion, the Airport Board felt an adjustment of 7% was appropriate for 2023.

Reviewed by Council Committees:

Councilmember: Baggett

Staff:

Comeau

Meeting Date: September 26, 2022

Item Number:

RESOLUTION NO. 5681

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, AMENDING THE CITY OF
AUBURN FEE SCHEDULE TO ADJUST FOR 2023 FEES

WHEREAS, the City of Auburn provides various services, a number of which entail charging a fee; and

WHEREAS, the City Council provided for the adoption of a Fee Schedule with the passage of Ordinance 5707; and

WHEREAS, it is appropriate to review and amend the schedule for City fees to be charged in 2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The City of Auburn Fee Schedule is amended as set forth in the attached document.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. This Resolution will take effect and be in full force on passage and signatures, and on January 1, 2023.

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

CITY OF AUBURN FEE SCHEDULE
FEES FOR CITY PERMITS, LICENSES, PUBLICATIONS, AND ACTIONS
Effective January 1, 2023.

A. PLANNING FEES (Per Ordinance No. 5707, Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4070, Resolution No. 4117, Resolution No. 4143, Ordinance No. 6077, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Ordinance No. 6295, Resolution No. 4868, Resolution No. 4880, Resolution 4964, Ordinance 6477, Resolution No. 5016, Resolution 5114, Resolution No. 5181, Resolution No. 5213, Resolution No. 5228, Resolution No. 5255, Resolution No. 5312, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)

1. Application Fees: Applications for any action identified below shall not be accepted for filing, unless otherwise noted, until the fees per the below schedule have been paid to the City. ¹	
Additional Meeting Fee (beyond the specified number)	\$327 <u>340</u> .00 per meeting
Additional Re-submittal Fee (applied after 3 city reviews of the application)	\$112 <u>115</u> .00 per re-submittal
Administrative Use Permits (covers 1 meeting with staff after which additional meeting fees apply)	\$1,833 <u>1,906</u> .00
Appeal of Administrative Decisions issued under Chapter 1.25, Title 3, Title 5, Title 8, Title 14, Title 15, Title 16, Title 17, Title 18 or Title 19 to Hearing Examiner ¹ . Hearing Examiner costs are included within the appeal fee and are therefore not billed separately.	\$1,267 <u>1,318</u> .00
Preliminary Binding Site Plan ² (covers 2 meetings with staff after which additional meeting fees apply)	\$5,412 <u>5,316</u> .00 + \$68.00/lot
Boundary Line Adjustment ¹ : Residential (Single Family & Multi-Family) Non-Residential (includes mixed use projects)	\$1,547 <u>1,578</u> .00 \$2,275 <u>2,366</u> .00
Boundary Line Elimination ¹	\$596 <u>620</u> .00
Comprehensive Plan Map Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$7,654 <u>7,957</u> .00 (includes rezone application fee)
Comprehensive Plan Text Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$7,654 <u>7,957</u> .00
Conditional Use Permits ^{1, 6} (covers 2 meetings with staff after which additional meeting fees apply): Residential (Single Family & Multi-Family) All Other (includes mixed use projects)	\$2,390 <u>2,486</u> .00 + Hearing Examiner expenses. \$3,583 <u>3,726</u> .00 + Hearing Examiner expenses.

¹ Please note that the City of Auburn may collect a review fee on behalf of the Valley Regional Fire Authority for certain land use and/or environmental reviews which fee is collected in addition to the City's required fees.

² Per Auburn City Code, a modification to an approved binding site plan shall be processed in the same manner as the original binding site plan approval. Therefore, the specified fee shall apply to a new or modified binding site plan approval request.

³ Fees for amendments to text or maps of the Comprehensive Plan apply only where an applicant seeks an amendment affecting specific properties rather than the City generally or property within the City generally.

Conditional Use Permits ⁴ – Minor Adjustment (covers 1 meeting with staff after which additional meeting fees apply): Residential (Single Family & Multi-Family) All Other (includes mixed use projects)	 \$1,349 <u>1,372</u> .00 \$1,980 <u>2,059</u> .00
Critical Areas Review: Required on-site mitigation, monitoring & reporting ⁵ Critical Areas Determinations (Exemptions or Applicability) City review of environmental studies, plans or reports (whether submitted with another city application or not and includes one re-submittal) Critical Areas Variance – administrative Critical Areas Variance – hearing examiner ^{1, 6}	 \$4,016 <u>4,177</u> .00 + actual costs for inspection and report preparation by contracted professional. \$327 <u>340</u> .00 \$327 <u>340</u> .00/study, plan or report \$327 <u>340</u> .00 \$1,230 <u>1,279</u> .00 + total hourly charge for Hearing Examiner + associated expenses to be paid by applicant prior to issuance of final decision.
Current Use Taxation (covers 1 meeting with staff after which additional meeting fees apply)	\$1,012 <u>1,053</u> .00
Development Agreement and Amendments	\$5,312 <u>5,524</u> .00 + \$66.00/lot or dwelling unit
Architectural & Site Design Review and/or Major Modifications to Already Issued Design Review Decisions (covers 1 meeting with staff after which additional meeting fees apply)	\$2,429 <u>2,526</u> .00
Architectural & Site Design Review Minor Modification (applies to already issued design review decisions)	\$351 <u>365</u> .00
Eligible Facilities Request (EFR) Assoc. with modification of a wireless communication facility (WCF)	\$129 <u>134</u> .00
Environmental Review (covers 1 meeting with staff after which additional meeting fees apply): SEPA Checklist review ¹ (includes City issuance of DNS, MDNS, or DS as appropriate; if a DS, this fee is in addition to the review of the EIS)	 \$1,335 <u>1,388</u> .00 + \$327 <u>340</u> .00/required study

⁴ Per Auburn City Code, a major adjustment to an approved conditional use permit shall be processed in the same manner as the original conditional use permit approval. Therefore, the specified fee shall apply to a new request for conditional use permit approval or a request for a major adjustment to a previously approved conditional use permit approval.

⁵ For monitoring required over multiple years, the total monitoring fee for the required monitoring period shall be paid prior to final plat approval or issuance of Certificate of Occupancy or release of required financial security.

Revised or Supplemental SEPA Checklist review ¹ (includes City issuance of Addendum, if appropriate)	\$ 443 <u>461</u> .00 + \$ 327 <u>340</u> .00 /required study
SEPA 3 rd Party Review	Actual costs
Environmental Impact Statement	\$ 10,957 <u>11,395</u> .00 + actual costs for preparation of draft & final statements including labor, materials, mailing & other actual costs relating to the drafting & circulating of the EIS.
Final Plats – Subdivisions and Final Binding Site Plans (covers 2 meetings with staff after which additional meeting fees apply and 1 re-submittal)	\$ 2,884 <u>2,999</u> .00 + \$58.00/lot
Final Plats – Short Plats (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$ 1,426 <u>1,483</u> .00 + \$28.00/lot
Flexible Development Alternatives Application Review (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$ 2,429 <u>2,526</u> .00
Hearing Examiner – Conduct of Hearing and Preparation of Decision ⁶	Total hourly charge for hearing examiner plus associated expenses to be paid by applicant prior to issuance of associated permits
Floodplain Development Permit: Level One	\$ 393 <u>409</u> .00
Floodplain Development Permit: Level Two – Habitat impact Assessment	\$ 1,125 <u>1,170</u> .00
Floodplain Development Permit: Level Three – Habitat Impact Assessment & Hydraulic Analysis (Hydraulic Analysis to be Conducted by Outside Third Party Consultant)	\$ 1,968 <u>2,047</u> .00 + Third Party Review Fees
Mitigation Plan Review Associated with a Floodplain Development Permit	\$ 1,070 <u>1,113</u> .00
City Acknowledgement Review of FEMA Flood Map Revision Application; for projects requiring public notification process additional fee will be assessed based on additional resubmittal fee and actual hours expended	\$ 345 <u>359</u> .00
Floodplain Development Permit Exemption Letter	\$ 224 <u>233</u> .00
Floodplain Elevation Certificate	\$ 112 <u>115</u> .00

⁶ The total expense for the Hearing Examiner is the responsibility of the applicant and is in addition to the relevant application fee for applications requiring a public hearing before the Hearing Examiner (e.g. conditional use permit). The expense for Hearing Examiner services will be determined after the Hearing Examiner has provided an invoice to the City that itemizes expenses incurred and this will be entered in the electronic permit tracking system as a payment due the city from the Applicant prior to final project approval.

Landscape Plan Revision, including tree removal requests, after initial implementation and after city acceptance of initial maintenance period.	\$127 <u>132</u> .00
<u>Legal Lot Determinations:</u>	
<u>Affidavit/application for "Innocent Purchasers."</u>	<u>\$1,042.00</u>
<u>Request/application for legal lot determination.</u>	<u>\$2,418.00</u>
Mining Permits (covers 3 meetings with staff after which additional meeting fees apply)	\$4,587 <u>4,770</u> .00
Miscellaneous Administrative Decisions (i.e. sign area deviation, written code interpretations, etc.)	<u>\$2,348</u> <u>2,442</u> .00
<u>Specific - Work Hour/Noise Exception</u>	<u>\$362.00</u>
Plat Alteration or Vacation ⁶ (application covers 1 meeting with staff after which additional fees apply)	\$4,988 <u>5,188</u> .00/request + Hearing Examiner expenses.
Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$1,898 <u>1,974</u> .00/request
Preliminary Plats – Subdivisions ^{1, 6} (application covers 3 meetings with staff after which additional fees apply)	\$10,012 <u>10,412</u> .00 + \$132.00/lot + Hearing Examiner expenses.
Preliminary Plats – Short Plats ¹ (application covers 1 meeting with staff after which additional fees apply)	\$4,323 <u>4,496</u> .00 + \$68.00/lot
Preliminary Site Plan Review (non-PUD) (application covers 1 meeting with staff after which additional fees apply)	\$2,429 <u>2,526</u> .00
Pre-application Meeting (application covers 1 meeting with staff after which additional fees apply)	\$327 <u>340</u> .00 – fee will be applied towards any related application made within one year of the date the pre-application meeting was held
PUD – Major Adjustment ⁷ (application covers 2 meetings with staff after which additional fees apply)	\$4,946 <u>5,144</u> .00
Public Notice Boards:	
2' x 4' public notice board	\$101 <u>105</u> .00
4' x 4' public notice board	\$171 <u>178</u> .00
Rezone – zoning map amendment (application covers 2 meetings with staff after which additional fees apply)	\$4,055 <u>4,177</u> .00
School Impact Fee Collection: ⁸	
Per Single Family Dwelling Unit	\$68 <u>71</u> .00
Per Multi-Family Dwelling Unit	\$34 <u>35</u> .00
SEPA – <i>see Environmental Review</i>	

⁷ A prior City Code amendment eliminated Planned Unit Developments (PUD). The PUD fees included herein are applicable only to the existing previously approved PUDs.

⁸ The City collects an application fee to cover the reasonable cost of administration of the school impact fee program.

Shoreline (application covers 1 meeting with staff after which additional fees apply):	
Shoreline Exemption Determination	\$273 <u>284</u> .00
Shoreline Conditional Use Permit ⁶	\$3,591 <u>3,735</u> .00 + Hearing Examiner expenses.
Shoreline Substantial Development Permit ⁶	\$3,591 <u>3,735</u> .00 + Hearing Examiner expenses.
Shoreline Variance ⁶	\$3,591 <u>3,735</u> .00 + Hearing Examiner expenses.
Short Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$1,004 <u>1,044</u> .00/requested modification
Site Plan Approval – PUD, Residential ⁷ (application covers 1 meeting with staff after which additional fees apply)	\$2,429 <u>2,526</u> .00 + \$68.00/lot or unit
Site Plan Approval - PUD, Non-residential ⁷ (application covers 1 meeting with staff after which additional fees apply)	\$2,527 <u>2,628</u> .00 + \$68.00/lot or unit
Special Exception: ^{1, 6}	
Single Family Residential; for a single lot request (to Hearing Examiner)	\$327 <u>340</u> .00 + Hearing Examiner expenses
All Other Instances	\$1,230 <u>1,279</u> .00 + Hearing Examiner expenses
Special Home Occupation Permits	\$327 <u>340</u> .00
Third Party Review of Reports	\$205 <u>212</u> .00 + Actual Costs of Consultant
Three-Party Outside Utility Extension Agreement - Site Specific Review (application covers 1 meeting with staff after which additional fees apply)	\$1,310 <u>1,362</u> .00 + plus the City's actual costs in performing under the terms of the agreement as negotiated between the parties
Type I Temporary Use Permit ¹	\$230 <u>240</u> .00 \$606 <u>3</u> .00 per extension request
Type II Temporary Use Permit ¹	\$581 <u>623</u> .00 \$606 <u>3</u> .00 per extension request
Variance: ¹	
Administrative	\$2,570 <u>2,673</u> .00
Single Family Residential for a single lot request (to Hearing Examiner)	\$326 <u>339</u> .00+ Hearing Examiner expenses

All other instances (includes mixed use residential) (to Hearing Examiner)	\$ 3,8544,008 .00 + Hearing Examiner expenses
Water/Sewer Certificate ¹ (outside of city limits for other than one single-family residence)	\$ 393409 .00
Zoning Certification Letter (per parcel): Residential (Single Family & Multi-Family)	\$ 6871 .00
Non-Residential (includes mixed use development)	\$ 133138 .00
Zoning Code Text Amendment (application covers 1 meeting with staff after which additional fees apply)	\$ 7,6547,957 .00
2. BOOKS, MAPS, MATERIALS: ⁹ (pursuant to Resolution No. 3953)	
Comprehensive Plan	Cost of Production
Downtown Plan	Cost of Production
Downtown Plan Appendices	Cost of Production
Copies of Codes and Ordinances	Cost of Production
Maps	Cost of Production
3. LAND CLEARING, GRADING AND FILLING FEES (Per Ordinance No. 6146, Resolution No. 4272 Resolution No. 4424, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)	
Land Clearing:	
Application Fee (for up to 1 acre)	\$ 393409 .00
>1 to 5 acres	Application Fee \$409.00 + \$125.00/acre
Over 5 acres	Application Fee \$1,030.00 (includes first 5 acres) + \$92.00/acre
Grading and Filling Fees:	
Application Fee without FAC (for up to 500 cubic yards):	
Minor Grading Permit	\$ 1,6871,754 .00
Single Family Residential for a single lot	\$ 2,5862,689 .00
Non-Residential and Multi-Family	\$ 8,4358,772 .00
Other (Early Clear and Grade Prior to , Utility, etc.)	\$ 6,7487,018 .00
Application Fee with FAC (for up to 500 cubic yards)	\$ 1,1251,170 .00
Over 500 cubic yards	Application Fee + \$0.10/cubic yard
Additional Review:	
Each additional grading plan review without FAC beyond a 3rd review prior to plan approval will require an additional fee of \$ 899920 .00 be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to	

⁹ Prices for printed materials do not include any taxes.

complete an additional fee of \$~~112~~115.00 per hour will be charged and must be paid prior to plan approval.

Additional grading plan review without FAC required by changes, additions or revisions to plans during construction will require an additional fee of \$~~447~~460.00 be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete, an additional fee of \$~~112~~115.00 per hour will be charged and must be paid prior to plan approval.

4. BUILDING FEES *(per Ordinance 5715, Ordinance 5819, Resolution No. 3773, Resolution No. 3797, Resolution No. 3818, Resolution No. 3953, Resolution No. 4143, Ordinance No. 6146, Resolution No. 4272, Resolution No. 4424, Resolution No. 5134, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)*

- a. Building Permit Fees:** Building permit fees for new structures and additions are based upon a project’s construction valuation as set forth by the International Code Council (ICC). ICC’s construction valuation table is hereby incorporated into the City of Auburn’s fees schedule. Construction valuations will be updated on January 1st of each year. Project valuation for alterations to existing buildings and for other structures not identified in the ICC construction valuation table are based on the fair market value of the labor and materials of the scope of work associated with the permit. The fee for each International Building Code, International Residential Code, Washington State Energy Code or Washington State Indoor Air Quality Code building permit shall be as set forth in Table 1-A, below.¹⁰

Table 1-A BUILDING PERMIT FEES

¹⁰ Please note that the City of Auburn may collect a review fee for the Valley Regional Fire Authority for certain permit applications that is collected in addition to the City’s required fees.

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$32.00
\$500.01 to \$2,000.00	\$32.00 for the first \$500.00 plus \$6.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$122.00 for the first \$2,000.00 plus \$18.60 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$549.80 for the first \$25,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$899.80 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$1,399.80 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$4,999.80 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$8,999.80 for the first \$1,000,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof
Other Inspections and Fees: 1. Inspections outside of normal business hours..... \$169 <u>175</u> .00 per hour ¹ (minimum charge – two hours) 2. Reinspection fees assessed under provisions of Section 109.4.13 \$142 <u>115</u> .00 per hour ¹ 3. Inspections for which no fee is specifically indicated \$142 <u>115</u> .00 per hour ¹ (minimum charge – one hour) 4. Additional plan review required by changes, additions or revisions to plans \$142 <u>115</u> .00 per hour ¹ (minimum charge – one hour) 5. For use of outside consultants for plan checking and inspections, or both Actual costs ²	
FOOTNOTES: ¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. ² Actual costs include administrative and overhead costs.	

b. Mechanical Permit Fees: The fee for each permit issued under provisions of the International Mechanical Code, International Fuel Gas Code, NFPA 54 (National Fuel Gas Code), NFPA 58 (Liquefied Petroleum Gas Code), or the mechanical device provisions of the International Residential Code shall be as set forth in Table 2-A, below. For new single-family dwellings a flat rate permit fee of \$226.00 may be charged in lieu of fees as prescribed in Table 2-A. For new multi-family dwellings, a flat rate permit fee of \$153.00 may be charged in lieu of fees prescribed in Table 2-A.

Table 2-A MECHANICAL PERMIT FEES

Permit Issuance-and Heaters:

1. For the issuance of each mechanical permit
 - a. Residential Over the Counter** Application Fee\$3738.00
 - b. Commercial, Multifamily, Non-Residential Application Fee.....\$47152.00
2. In addition to the base mechanical application fee, each mechanical fixture shall include a permit fee of\$13.00

Other Inspections and Fees*:

1. Inspections outside of normal business hours, per hour (minimum charge -- two hours) \$469175.00
2. Reinspection fees assessed under provisions of Section 109.4.13 \$42115.00
3. Inspections for which no fee is specifically indicated, per hour (minimum charge -- one hour) \$42115.00
4. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge -- one hour) \$42115.00

* Per hour for each hour worked or the total cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved and include a minimum of one hour unless otherwise specified.

**** Over the Counter application and permit fees are not eligible for refunds when applied for in error**

c. Plumbing Code Permit Fees: For new single-family dwellings a flat rate permit fee of \$226.00 may be charged in lieu of fees as prescribed in Table 3-A. For new multi-family dwellings, a flat rate permit fee of \$153.00 may be charged in lieu of fees prescribed in Table 3-A.

Table 3-A PLUMBING PERMIT FEES

Permit Issuance:

1. For the issuance of each plumbing permit
 - a. Residential Over the Counter** Application Fee\$3738.00
 - b. Commercial, Multifamily, Non-Residential Application Fee.....\$47152.00
2. In addition to the base plumbing application fee, each mechanical fixture shall include a permit fee of\$13.00

Other Inspections and Fees*:

1. Inspections outside of normal business hours \$469175.00
2. Reinspection fee \$42115.00
3. Inspections for which no fee is specifically indicated \$42115.00
4. Additional plan review required by changes, additions or revisions to approved plans \$42115.00

*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved and include a minimum of one hour unless otherwise specified

**** Over the Counter application and permit fees are not eligible for refunds when applied for in error**

d. Other Building Permit Fees

Change of Use: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of four hours.

Certificate of Occupancy: For issuance of a new or replaced Certificate of Occupancy not associated with any other building permit, a fee of \$230 will be required per certificate.

Commercial Re-roof Permit Fee: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of three hours.

Conditional Approval: When authorized by the City, permits that are issued with conditions due to project phasing, out of sequence issuance, pending associated approvals, or other advanced permitting requests made by the applicant, a conditional approval fee equivalent to the additional plan review fee based on a minimum of four hours

will be required prior to issuance.
Demolition Permit Fees: Demolition permits shall be charged a base fee of \$156 162.00.
Fire Permit Fee: For each fire permit fee a City of Auburn administration fee of \$112 115.00 will be applied in addition to the fee collected for the Valley Regional Fire Authority (VRFA) as identified in the VRFA Fee Schedule.
Manufactured Home: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of four hours.
Permit Extensions: For permits that are granted an extension beyond the expiration date or date of abandonment, whether issued or not, a permit extension fee is required to be paid prior to extension. The fee shall be the lesser of \$112-115 or 50% of the original application and permit fees.
Plan Review Fees: When submitted documents are required by Section 106.3 of the Construction Administrative Code, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee as shown in Table 1-A. The plan review fees specified in this section are separate fees from the permit fees and in addition to permit fees.
Rack Permit Fee: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of three hours.
Solar Permits – Over the Counter: The permit fee for solar installations that qualify for the over-the-counter permitting shall be equivalent to the inspection fee based on a minimum of two hours.
Stock Plan Site Plan Review Fee: The plan review fee for individual lot site plan that have an approved building stock plan shall be \$224 232.00.
Temporary Certificate of Occupancy Fees: There shall be a fee equal to \$1,250 1,300.00 for issuance of a temporary certificate of occupancy and a fee of \$300.00 for each subsequent 30-day extension requested.
<u>Work Without a Permit: Building construction and grading activities requiring permits per ACC 15.74 that are determined to be in violation for work occurring without an approved permit result in additional documentation, administration, research, and inspection and require more processing time. For these cases, an additional 20% fee will be applied to the standard application and permit fees identified in sections 3 and 4 above.</u> <u>It is possible a violation existed prior to property purchase by a new owner, was constructed by an individual who mislead the owner, or was constructed by an individual who was unaware of code requirements. The fact that violations may not have been created by the current owner does not relieve Code Enforcement staff from their responsibility to seek compliance from the property owner. When assessing permit fees, consideration may be given based on the circumstances, severity of the violation, and timeliness of the property owner to resolve and obtain required permits and compliance with City code.</u>
Building Permit Fee Reductions. The Director is authorized to waive building, mechanical or plumbing permit fees for homeowners that are already enrolled in another City program that is intended to benefit low income residents (e.g. housing home repair program, utility discount program). This fee reduction may also be extended to contractors that are applying for permits on behalf of these homeowners provided that it can be

documented that the discount is benefiting the homeowner and not supplementing a contractor's profit.

5. FIRE IMPACT FEES. Impact Fees By Land Use – Revenue Credit = 20% (Per Ordinance No. 5977, Resolution 3953, and Resolution No. 4022)			
Land Use	Total Fire & EMS Cost per Unit of Development	Adjustment (Revenue Credit) at 20%	Fire and EMS Impact Fee per Unit of Development
Residential – All calculations below are per dwelling unit – Total x Number of Units			
Single Family, Duplex, Mobile Home	\$362.66	\$72.53	\$290.13
Multi-Family	\$383.09	\$76.62	\$306.47
Non-Residential – All calculations below are per square foot - Total x Square Feet			
Hotel/Motel	\$0.53	\$0.11	\$0.42
Hospital/Clinic	\$1.05	\$0.21	\$0.84
Group Living	\$2.63	\$0.53	\$2.10
Office	\$0.29	\$0.06	\$0.23
Retail	\$0.62	\$0.12	\$0.50
Restaurant/Bar/Lounge	\$1.62	\$0.32	\$1.30
Industrial/Manufacturing	\$0.11	\$0.02	\$0.09
Leisure/Outdoors	\$1.08	\$0.22	\$0.86
Agriculture	\$0.71	\$0.14	\$0.57
Church	\$0.38	\$0.08	\$0.30
Schools/Colleges	\$1.07	\$0.21	\$0.86
Government/Public Buildings	\$1.81	\$0.36	\$0.86
Casino	\$3.78	\$0.77	\$3.01
Jails	\$21.99	\$4.40	\$17.59
6. ADMINISTRATIVE PROCEDURES AND MISCELLANEOUS INSPECTIONS: In addition to any other fees specified in this chapter, there shall be a fee schedule for certain administrative procedures not otherwise included as set forth in the following schedule of fees:			
a. Adult Family Home Inspection		\$370.00	
b. Relocation (pre-inspection)		Per Table 1-A	
c. Housing Inspection		Actual City Cost, minimum \$21.00	
d. Sign Permits		Unless exempt by Ch. 18.56 ACC, the fee shall accompany each application for a sign permit. The amount of the fee shall be based upon the value of the sign pursuant to Table 1-A.	
7. BUSINESS LICENSE FEES			
a. The annual fee for a General Business License as defined in Chapter 5.10 of the Auburn City Code.		\$103.00	
b. Contractors who are based outside of Auburn but that are performing work inside of Auburn.		\$52.00	
c. Replacement fee for commercial vehicle parking permit issued in accordance with ACC 10.36.190.B		\$10.00	

8. RENTAL HOUSING BUSINESS LICENSE FEES (Per Resolution No. 4601, Ordinance No. 5882, Resolution No. 4272, Resolution No. 4424, Ordinance 6477, Resolution No. 5620, and Resolution No. 5681):			
a. The fee for a license to operate rental housing businesses in the City, as defined in Chapter 5.22 of the Auburn City Code (ACC) shall be based on the total number of units as follows:			
Non-profit rental		\$0/year	
Single Family Home or Single Condo Rental		\$30/year for each home	
Duplex, Triplex or Fourplex		\$75/year for each building	
Condo or Apartment Complex (5 to 24 dwelling units)		\$150.00/year	
Condo or Apartment Complex (25 or more dwelling units)		\$500.00/year	
Communal residence		\$150.00/year	
b. The fee for a license to operate rental housing businesses in the city shall be for the license year from January 1 to December 31, and each applicant must pay the full fee for the current license year or any portion thereof during which the applicant has engaged in the operation of rental housing businesses.			
c. The rental housing business license fee required by this chapter is in lieu of, and not in addition to, the general business license fee required by Chapters 5.05 and 5.10 of the Auburn City Code (ACC); provided, however, that any person required to obtain a rental housing business license must also obtain a general business license, at no cost, pursuant to Chapters 5.05 and 5.10 of the Auburn City Code (ACC).			
d. Notwithstanding the provisions of sub-section (1) of this section, the fee for operating rental housing facilities for any single individual, partnership, corporation or entity shall not exceed \$424.00 per license period.			
Rental housing business license renewals shall be for the period January 1 through December 31 of each year.			
9. INDIVIDUAL LICENSE REGULATIONS (Per Ordinance No. 6749, Resolution No. 5470, and Resolution No. 5549, and Resolution No. 5620):			
The fee licensing under ACC 5.20.030 shall be as follows:			
Type	Fee		Term
	Initial	Renewal	
Dance Hall and Operator	\$350.00	\$350.00	1/1 – 12/31
Marijuana Related Businesses	\$500.00	\$500.00	1/1 – 12/31
A duplicate license shall be issued by the business license clerk, as designated by the mayor, to replace any license previously issued which has been lost, stolen, defaced, or destroyed.			
10. Technology Fee: A 3% technology fee has been added to all fees outlined in sections 1, 3, 4, 6, and 7 above.			

B. ENGINEERING AND PUBLIC WORKS FEES

1. Transportation Impact Fee Rate Schedule: (Per Ordinance No. 5763 as amended by Resolution No. 3953, Ordinance No. 6005, Resolution No. 4103, Resolution No. 4424, Resolution 4964, Resolution No. 5114, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620 and Resolution No. 5681.)

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Industrial					
General Light Industrial	110	sf/gfa	0.63 <u>0.65</u>	\$7.01 <u>\$7.74</u>	-
Industrial Park	130	sf/gfa	0.40 <u>0.34</u>	\$4.45 <u>\$4.05</u>	-
Manufacturing	140	sf/gfa	0.67 <u>0.74</u>	\$3.36 <u>\$3.97</u>	-
Warehousing	150	sf/gfa	0.19 <u>0.18</u>	\$3.28 <u>\$3.32</u>	-
Mini-Warehouse/Storage	151	sf/gfa	0.17 <u>0.15</u>	\$1.74 <u>\$1.64</u>	-
Residential					
Single-Family Detached Housing (detached)	210	du	0.99 <u>0.94</u>	\$6,048.74 <u>\$6,145.72</u>	\$4,899.48 <u>\$4,978.03</u>
Single Family Attached Housing	215	du	0.57	\$3,726.66	\$3,018.59
Accessory Dwelling Unit	N/A	du	0.51 <u>0.49</u>	\$3,145.34 <u>\$3,195.78</u>	\$2,547.73 <u>\$2,588.58</u>
Multi-Family – Low Rise	220	du	0.56 <u>0.51</u>	\$3,617.02 <u>\$3,524.92</u>	\$2,929.79 <u>\$2,855.18</u>
Multi-Family Mid-Rise	231	du	0.44 <u>0.39</u>	\$2,841.95 <u>\$2,695.52</u>	\$2,301.98 <u>\$2,183.37</u>
Mobile Home Park	240	du	0.46 <u>0.58</u>	\$2,248.42 <u>\$3,033.63</u>	-
Senior Adult Housing – Detached <u>Single Family</u>	251	du	0.30	\$1,466.36 <u>\$1,569.12</u>	\$1,187.75 <u>\$1,270.99</u>
Senior Adult Housing – Attached <u>Multi Family</u>	252	du	0.26 <u>0.25</u>	\$1,270.85 <u>\$1,307.60</u>	\$1,029.39 <u>\$1,059.16</u>
Congregate Care Facility	253	du	0.17 <u>0.18</u>	\$879.82 <u>\$941.47</u>	\$712.65 <u>\$762.59</u>
Assisted Living	254	bed	0.26 <u>0.24</u>	\$1,270.85 <u>\$1,255.30</u>	\$1,029.39 <u>\$1,016.79</u>
Continuing Care Retirement Community	255	du	0.16 <u>0.19</u>	\$782.06 <u>\$993.78</u>	\$633.47 <u>\$804.96</u>
Lodging					

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Hotel	310	room	<u>0.600.59</u>	\$4,189.60 <u>\$4,408.48</u>	\$3,393.58 <u>\$3,570.87</u>
Motel	320	room	<u>0.380.36</u>	\$2,653.41 <u>\$2,689.92</u>	-
Recreational					
Health/Fitness Club	493 <u>492</u>	sf/gfa	3.45	\$14.00 <u>\$14.98</u>	\$10.36 <u>\$11.09</u>
<u>Recreational Community Center</u>	<u>495</u>	<u>sf/gfa</u>	<u>2.50</u>	<u>\$10.86</u>	<u>\$8.03</u>
Institutional					
Elementary School	520	student	<u>0.170.14</u>	\$403.60 <u>\$355.67</u>	\$298.66 <u>\$263.19</u>
Middle School/Jr. High	522	student	<u>0.170.15</u>	\$641.01 <u>\$605.23</u>	\$474.35 <u>\$447.87</u>
High School	530 <u>525</u>	student	0.14	\$723.41 <u>\$774.10</u>	\$535.32 <u>\$572.83</u>
<u>School District Office</u>	<u>528</u>	<u>sf/gfa</u>	<u>2.04</u>	<u>\$17.49</u>	<u>\$11.89</u>
Junior/Community College	540	student	0.11	\$568.39 <u>\$608.22</u>	\$420.61 <u>\$450.08</u>
Church	560	sf/gfa	0.49	\$3.17 <u>\$3.39</u>	\$2.34 <u>\$2.51</u>
Day Care Center	565	sf/gfa	11.12	\$38.82 <u>\$41.55</u>	\$28.73 <u>\$30.74</u>
<u>Library</u>	<u>590</u>	<u>sf/gfa</u>	<u>8.16</u>	<u>\$18.16</u>	<u>\$13.44</u>
Medical					
Hospital	610	sf/gfa	<u>0.970.86</u>	\$6.77 <u>\$6.43</u>	\$5.49 <u>\$5.21</u>
Nursing Home	620	sf/gfa <u>beds</u>	<u>0.240.14</u>	\$2.88 <u>\$732.26</u>	\$2.34 <u>\$593.13</u>
<u>Clinic</u>	<u>630</u>	<u>sf/gfa</u>	<u>3.69</u>	<u>\$19.30</u>	<u>\$15.63</u>
Animal Hospital/Vet Clinic	640	sf/gfa	3.53	\$17.26 <u>\$18.46</u>	\$13.98 <u>\$14.96</u>
Office					
General Office (>5,000sf)	710,	sf/gfa	<u>1.151.44</u>	\$9.22 <u>\$12.35</u>	\$6.27 <u>\$8.40</u>
Small Office (<5,000sf)	712	sf/gfa	<u>2.452.16</u>	\$19.63 <u>\$18.52</u>	\$13.35 <u>\$12.59</u>
Medical Office <u>— Standalone</u>	720	sf/gfa	<u>3.463.93</u>	\$21.75 <u>\$26.43</u>	\$14.79 <u>\$17.97</u>
<u>Medical Office — Hospital Campus</u>	<u>720</u>	<u>sf/gfa</u>	<u>2.84</u>	<u>\$19.10</u>	<u>\$12.99</u>
Post Office	732	sf/gfa	11.21	\$24.95 <u>\$26.70</u>	\$16.97 <u>\$18.16</u>
Retail					
Free Standing Discount Superstore	813	sf/gla	4.33	\$11.27 <u>\$12.06</u>	\$8.34 <u>\$8.92</u>
Free Standing Discount Store	815	sf/gla	<u>4.834.86</u>	\$14.70 <u>\$15.82</u>	\$10.88 <u>\$11.71</u>

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Hardware/Paint Store	816	sf/gla	2.68 <u>2.98</u>	\$5.89 <u>\$7.00</u>	\$4.36 <u>\$5.18</u>
Shopping Center (>150k)	820	sf/gla	3.81 <u>3.40</u>	\$9.22 <u>\$8.80</u>	\$6.82 <u>\$6.51</u>
<u>Shopping Plaza (40-150k) - with supermarket</u>	<u>821</u>	<u>sf/gla</u>	<u>9.03</u>	<u>\$23.38</u>	<u>\$17.30</u>
<u>Shopping Plaza (40-150k) - without supermarket</u>	<u>821</u>	<u>sf/gla</u>	<u>5.19</u>	<u>\$13.44</u>	<u>\$9.94</u>
<u>Strip Retail Plaza (<40k)</u>	<u>822</u>	<u>sf/gla</u>	<u>6.59</u>	<u>\$17.06</u>	<u>\$12.63</u>
Car Sales – New	840	sf/gla	5.13 <u>2.42</u>	\$15.64 <u>\$16.64</u>	\$11.55 <u>\$12.31</u>
Car Sales – Used	841	sf/gla	3.75	\$24.09 <u>\$25.78</u>	\$17.83 <u>\$19.08</u>
Automobile Parts Sales	843	sf/gla	4.91 <u>4.90</u>	\$8.34 <u>\$8.87</u>	\$6.15 <u>\$6.56</u>
Tire Store	848	sf/gla	3.98 <u>3.75</u>	\$11.04 <u>\$11.10</u>	\$8.14 <u>\$8.21</u>
Supermarket	850	sf/gla	10.94 <u>8.95</u>	\$21.68 <u>\$22.47</u>	\$16.04 <u>\$16.63</u>
Convenience Market <u>Store</u>	851	sf/gla	49.11	\$54.64 <u>\$58.44</u>	\$40.41 <u>%43.23</u>
Home Improvement Store	862	sf/gla	2.33 <u>2.29</u>	\$4.96 <u>\$5.21</u>	\$3.67 <u>\$3.86</u>
Drugstore w/o Drive-Through	880	sf/gla	8.51	\$11.87 <u>\$12.70</u>	\$8.78 <u>\$9.40</u>
Drugstore w/ Drive-Through	881	sf/gla	10.29 <u>10.25</u>	\$15.57 <u>\$16.60</u>	\$11.52 <u>\$12.28</u>
Marijuana Dispensary	882	sf/gla	21.83 <u>18.92</u>	\$140.24 <u>\$130.06</u>	\$103.78 <u>\$96.25</u>
Furniture Store	890	sf/gla	0.52	\$0.73	\$0.54
Services					
Walk-In Bank	911	sf/gfa	12.13	\$20.65	\$15.28
Drive-in Bank	912	sf/gfa	20.45 <u>21.01</u>	\$34.84 <u>\$38.27</u>	\$25.76 <u>\$28.32</u>
Fast Casual Restaurant	930	sf/gfa	14.13 <u>12.55</u>	\$40.07 <u>\$38.08</u>	\$29.65 <u>\$28.18</u>
Quality Restaurant <u>Fine Dining Restaurant</u>	931	sf/gfa	7.80	\$25.93 <u>\$27.74</u>	\$19.19 <u>\$20.53</u>
High Turnover <u>(Sit-Down)</u> Restaurant	932	sf/gfa	9.77 <u>9.05</u>	\$22.36 <u>\$22.16</u>	\$16.55 <u>\$16.40</u>

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Fast Food Restaurant w/o Drive-Through	933	sf/gfa	28.34 <u>33.21</u>	\$50.46 <u>\$63.28</u>	\$37.34 <u>\$46.83</u>
Fast Food Restaurant w/ Drive-Through	934	sf/gfa	32.67 <u>33.03</u>	\$57.03 <u>\$61.70</u>	\$42.20 <u>\$45.66</u>
<u>Coffee Shop w/o Drive-Through</u>	<u>936</u>	<u>sf/gfa</u>	<u>32.29</u>	<u>\$20.51</u>	<u>\$15.18</u>
<u>Coffee Shop w/ Drive-Through</u>	<u>937</u>	<u>sf/gfa</u>	<u>38.99</u>	<u>\$24.76</u>	<u>\$18.33</u>
Espresso Stand w/ Drive-Through <u>Coffee Shop w/ Drive-Through (No Seating)</u>	938	sf/gfa <u># Lanes</u>	83.33 <u>15.08</u>	\$49.46 <u>\$9,577.61</u>	\$36.60 <u>\$7,087.43</u>
Automobile Parts and Service Center	943	sf/gfa	2.26 <u>2.06</u>	\$6.08 <u>\$5.93</u>	\$4.50 <u>\$4.39</u>
Service Station	944	vfp	14.03 <u>13.91</u>	\$24,148.82 <u>\$25,620.11</u>	\$17,870.12 <u>\$18,958.88</u>
Service Station w/ Mini-Mart <u>Market (2-4k)</u>	945	vfp	13.99 <u>18.42</u>	\$18,267.56 <u>\$25,737.60</u>	\$13,518.00 <u>\$19,045.83</u>
Lakeland PUD (Per Ordinance No. 4867 as amended by Resolution No. 2955, Ordinance No. 6176, Resolution No. 5181, and Resolution No. 5388, Resolution No. 5549, and Resolution No. 5681.)					
Detached Single-Family Residential Unit	N/A	du	n/a	\$1,486.43 <u>\$1,609.49</u>	-
Attached Single-Family/Multi-Family Unit	N/A	du	n/a	\$964.80 <u>\$1,044.67</u>	-
Senior-Family Unit	N/A	du	n/a	\$331.54 <u>\$358.99</u>	-
Commercial/Retail Units	N/A	sf/gfa	n/a	\$3.86 <u>\$4.18</u>	-
Administrative Fee for Review of Independent Fee Calculation					\$440.00 <u>\$460.00</u>
Notes: A. Basic trip rates are based on the ITE Trip Generation Manual, 10 <u>11</u> th Edition. B. Impact fee rate calculation is based upon the following methodology: – Basic Trip Rate = PM Peak Hour Trip Generation (per unit of measure) – Basic Trip Rate x Percent of New Trips x Trip Length Adjustment x Per Trip Fee/(divide by) 1,000 for rate per square foot (where applicable) = Impact Fee Rate (per unit of measure) C. For land uses not specifically identified here, trip generation rates could be derived from ITE or a special study by the applicant. D. sf/GFA= Square feet Gross Floor Area; sf/GLA= Square Feet Gross Leasable Area; VFP=Vehicle Fueling Position. E. Projects eligible for the Downtown Fee Rate are those located entirely within the Downtown Urban Center boundary as identified in the Comprehensive Plan.					

- F. Traffic Impact fees assessed for Single Family Residential Units include home occupations, adult family homes, family home childcares, and such occupations commonly found within single family residences. It does not include occupations that would require a Special Home Occupation Permit pursuant to ACC18.60.

2. Truck-Dependent Land Use Supplementary Transportation Impact Fee Rate Schedule: (Per Resolution No. 4122, Resolution No. 4424, Resolution No. 5181, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)

Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Industrial				
Light Industry/Manufacturing/Warehousing	110, 130, 140, 150	sf/gfa	0.06	\$0.12 <u>\$0.13</u>
Heavy Industry	120	sf/gfa	0.04	\$0.08 <u>\$0.09</u>
Retail				
Shopping Center	820, <u>821</u>	sf/gla	0.01	\$0.02
Car Sales	840, 841	sf/gfa	0.09	\$0.14 <u>\$0.15</u>
Supermarket	850	sf/gfa	0.33	\$0.67 <u>\$0.71</u>
Free-Standing Discount Store/Superstore	813, 815	sf/gfa	0.10	\$0.20 <u>\$0.22</u>
Home Improvement Store	862	sf/gfa	0.37	\$0.75 <u>\$0.80</u>
Services				
Restaurant	930, 931, 932	sf/gfa	0.63	\$1.27 <u>\$1.36</u>
Fast Food Restaurant	933, 934	sf/gfa	2.87	\$5.80 <u>\$6.20</u>

Notes:

- A. ITE Land Use Code based on ITE Trip Generation, 10th Edition
 B. Impact fee rate calculation is based upon the following methodology:
 - Truck Trip Rate = Daily Truck Trip Generation (per unit of measure)
 - Truck Trip Rate x Per Trip Fee = Impact Fee Rate (per unit of measure)
 C. For land uses not specifically identified in the table, trip generation rates could be derived from a special study by the applicant.
 D. sf /gfa=square feet of gross floor area

3. Facility Extension Fees: (Per Ordinance No. 5791 and amended by Ordinance No. 5819, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5114, Resolution No. 5319, Resolution 5380, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681)

Application Fee: Base fee plus \$1,750~~685~~.00 for each facility (water, sanitary sewer, storm drainage, street, private street/fire lanes and private storm systems within private- streets).

The base fee varies by project type as follows:

- Residential \$586~~0~~.00
- Commercial* \$2,910~~800~~.00
- Multi-Family** \$4,670~~490~~.00
- Short Plat \$5,825~~600~~.00
- Plat \$9,360~~000~~.00

* Includes multi-use projects in the Downtown Urban Center and projects outside City limits that extend City utilities.

** Includes multi-use projects outside the Downtown Urban Center.

Review and Inspection Fee: Summation of the following categories (a+b+c).

- a. For the combined linear footage of water, sanitary sewer, storm drainage and private storm drainage within private streets, streets, and private street/fire lanes, \$6.~~50~~²⁵ per lineal feet.
- b. For non-linear extensions such as pump stations or traffic signals, the review and inspection extension fee will be determined by the City Engineer based on an estimate of the City's costs associated with the review and inspection costs with staff time at a rate of \$11~~50~~.00 per hour and outside support services charged at actual cost.
- c. For that portion of a City utilities extension- located outside City Limits, additional fees may be assessed equal to the City's costs associated with permits from other jurisdictions required to be paid for by the City.

Facility Extension Fees will be paid as follows:

- a. **Application fee (including base fee and per facility charge) due with application.**
- b. **30% of the estimated Review and Inspection Fee and any outstanding application fees will be paid when the applicant applies for second review or, if no second review is needed, before the City signs the facility extension agreement.**
- c. Remaining balance of Review and Inspection Fees and any other outstanding application fees will be paid by the applicant before the City signs the facility extension agreement.

Additional Review:

Each additional plan review beyond a 3rd review, prior to plan approval, will require an additional fee of \$9~~2000~~.00 be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to complete, an additional fee at a rate of \$11~~50~~.00 per hour will be charged and must be paid prior to plan approval.

Additional plan review required by changes, additions or revisions to plans during construction will require an additional fee of \$4~~60~~⁵⁰.00 be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete, an additional fee at a rate of \$11~~50~~.00 per hour will be charged and must be paid prior to plan approval.

For each deviation, deferral, or appeal submitted for review, the applicant will be charged a \$4~~60~~⁵⁰.00 fee, regardless of the City's approval or rejection of the request. If the review of the request requires more than 4 hours of staff time to complete, an additional fee at a rate of \$11~~50~~.00 per hour will be charged and must be paid prior to delivery of the City's determination, plan approval.

Additional Inspection:

Fees to inspect work beyond the Authorized Construction Period, re-inspect previously inspected work that was found to be incomplete or deficient, and inspection of non-linear extension work are applied a rate of \$11~~50~~.00 per hour during normal business hours and \$1~~75~~⁶⁸.00 per hour during non-business hours (weeknights, weekends, and holidays).

4. Right-of-Way Use Permit Fees: (Per Ordinance No. 6125, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)

Type A – Banner (Application Fee Only, No permit fee)	\$ 64.00 ^{67.00}
Type B – Short Term (Application Fee Only, No permit fee)	\$ 64.00 ^{67.00}
Type C – Long Term (Application Fee)	\$ 265.00 ^{276.00}
Type C – Long Term – Surface Encroachment (Permit Fee)	\$ 427.00 ^{432.00} per year

Type C – Long Term – Non-Surface Encroachment (Permit Fee)	\$64.00 <u>67.00</u> per year
Type D – Hauling (Application Fee)	\$124.00 <u>132.00</u>
Type D – Hauling (Permit Fee)	Estimated staff time for inspection and oversight @ \$112.00 <u>116.00</u> per hour during normal business hours and \$169.00 <u>176.00</u> per hour during non-business hours (weeknights, weekends, and holidays). Police support to be contracted separately as needed.
Administrative Amendment (Application Fee, applies to requested changes to Right-of-Way Use Permits that have been issued that do not change the intent of the permitted use or include areas beyond the intent of the original use)	\$133.00 <u>138.00</u>
Additional Application Fee for permits that require a parking plan, traffic control plan, and/or pedestrian detour plan	\$112.00 <u>116.00</u>
5. Franchise Agreements: (Per Ordinance No. 6546, Resolution No. 5114, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5413, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)	
Application/Renewal/Amendment Application Fee (ACC 13.36.040, ACC 20.06.120, ACC 20.06.130)	\$6,1506,400.00 Nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$6,1506,400 . Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of the agreement.
Annual Administration Fee (ACC 20.04.170)	Actual City Costs
Annual CATV Franchise Fee (ACC 13.36.230)	5% of Gross Revenue for the prior three months.
Other Annual Franchise Fee (ACC 20.06.100)	Statutorily Permissible Percent of Gross Revenue
Small Wireless Facility Siting and Construction Permit Application Fee (ACC 20.02.010, ACC 20.14.020)	\$500.00 for Existing, Relocated, or Replaced Structure for up to five sites or \$1,000.00 for each New Structure (These fees include all City permitting costs except the Franchise Application/Renewal/Amendment and Administration Fee.)
<i>Late Payment.</i> In the event any quarterly payment is made after noon on the date 10 days after the date due	Simple interest at 12% annually on the total amount past due
Assignment or transfer of Franchise	\$3,080.00 <u>3,200.00</u>
6. Right-of-Way Vacations: (Per Resolution No. 4143, Resolution No. 5114, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)	
Application Fee	\$1,860.00 <u>1,935.00</u>
Land Value Compensation	Per ACC 12.48.085

Amendment Request (applicable when changes are requested after initial City Council approval but prior to vacation taking effect)			\$ 930.00 <u>968.00</u>	
7. Utility System Development Fees: <i>(Per Ordinance No. 5819 and amended by Resolution No. 3797, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5114, Resolution No. 5134, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)</i>				
For all utilities, a charge in lieu of assessment or payback charges may be applicable for the proportional share of the utility line being connected to.				
a. Water Utility: Connection fees are comprised of a Permit Fee and the System Development Charge as follows:				
Meter Size (In Inches)	Water Service Installation Permit Fee			System Development Charge (SDC)
	Existing Water Service & Meter Box ⁽¹⁾	Water Service & Meter Box Installed by City ⁽²⁾		
		Paved Street	Unpaved Street	
¾ or less	\$511.00 <u>531.00</u>	\$4,810.00 <u>5,002.00</u>	\$3,218.00 <u>3,347.00</u>	\$8,131.00 <u>\$8,895.00</u>
¾ or less with Fireline ⁽³⁾	\$511.00 <u>531.00</u>	\$6,514.00 <u>6,775.00</u>	\$4,923.00 <u>5,120.00</u>	\$8,131.00 <u>\$8,895.00</u>
1	\$567.00 <u>590.00</u>	\$4,865.00 <u>5,060.00</u>	\$3,274.00 <u>3,405.00</u>	\$8,131.00 <u>\$8,895.00</u>
1 with Fireline ⁽³⁾	\$567.00 <u>590.00</u>	\$6,570.00 <u>6,833.00</u>	\$4,978.00 <u>5,177.00</u>	\$8,131.00 <u>\$8,895.00</u>
1-1/2	\$1,378.00 <u>1,433.00</u>	\$8,352.00 <u>8,686.00</u>	\$6,760.00 <u>7,030.00</u>	\$27,073.00 <u>\$29,618.00</u>
2	\$1,393.00 <u>1,449.00</u>	\$8,367.00 <u>8,702.00</u>	\$6,776.00 <u>7,047.00</u>	\$43,333.00 <u>\$47,406.00</u>
3	Actual Cost	By Applicant	By Applicant	\$86,746.00 <u>\$94,900.00</u>
4	Actual Cost	By Applicant	By Applicant	\$135,525.00 <u>\$148,264.00</u>
6	Actual Cost	By Applicant	By Applicant	\$270,973.00 <u>\$296,444.00</u>
8	Actual Cost	By Applicant	By Applicant	\$433,574.00 <u>\$474,330.00</u>
10	Actual Cost	By Applicant	By Applicant	\$623,325.00 <u>\$681,918.00</u>
⁽¹⁾ Installation of a water meter done by the City and the service either already exists or has been installed by the Applicant.				
⁽²⁾ Installation of the entire water service is done by the City.				
⁽³⁾ Applies only to Single-Family Residential meter.				
b. Sanitary Sewer Utility: Connection fees are comprised of a Permit Fee and the System Development Charge as follows:				
Type	Permit Fee		System Development Charge (SDC)	
New Connection ⁽⁴⁾	\$233.00 <u>242.00</u>		\$3,016.00 <u>3,300.00</u> per RCE ⁽⁵⁾	
Grinder Pump (New Connection) ⁽⁴⁾	\$318.00 <u>331.00</u>		\$3,016.00 <u>3,300.00</u> per RCE ⁽⁵⁾	
Tenant Improvement ⁽⁴⁾	\$80.00 <u>83.00</u>		\$3,016.00 <u>3,300.00</u> per net increase in RCE's ⁽⁵⁾	

⁽⁴⁾**All construction is the responsibility of the Applicant. If a new connection or repair requires work within City right-of-way, a Construction Permit (CON - see Section 9) is required in addition to the Sewer Permit.**

⁽⁵⁾**RCE, Residential Customer Equivalent - An RCE shall be as defined by the King County Department of Natural Resources as follows:**

Single Family Home 1,500-2,999 square feet (sq ft) – 1.0 RCE

Single Family Home less than 1,500 sf – 0.81 RCE

Single Family Home, 3,000 sf or larger – 1.16 RCE

Accessory Dwelling Unit (Attached or Detached) – 0.59 RCE

Mobile home spaces – 1.0 RCE per space

Duplex – 1.62 RCE

Triplex – 2.43 RCE

Fourplex – 3.24 RCE

Five or more units – 0.63 RCE's per unit

For microhousing and for commercial, industrial and other non-residential uses, the number of RCE's is calculated based on the number and type of water fixtures installed as part of the development.

NOTE: In addition to City sanitary sewer connection fees, King County will impose a sanitary sewer connection fee (King County Capacity Charge) for improvements in King County's regional sewer system, in accordance with King County Code 28.84.050. King County will bill customers directly for this charge once the sewer work is complete. This charge is not to be paid to the City.

c. Storm Drainage Utility: (Per Resolution No. 4566 and amended by Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)

Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

Type	Permit Fee ⁽⁶⁾		System Development Charge (SDC)
Single Family Residence & Duplexes (on Individual Parcels)	Level 1	\$255.00 265.00	\$1,5071,649.00 per Parcel ESU ⁽⁶⁾
	Level 2	\$499.00 519.00	
	Level 3 ⁽⁷⁾	Base Fee = \$1,772.001,843.00 for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$499.00519.00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$427.00132.00 per whole or partial Acre disturbed over 1 Acre	
Other Parcels	Level 1	\$255.00 265.00	\$1,507649.00 per ESU ⁽⁸⁾
	Level 2	\$499.00 519.00	
	Level 3 ⁽⁷⁾	Base Fee = \$1,772.001,843.00 for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$499.00519.00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$427.00132.00 per whole or partial Acre disturbed over 1 Acre	

⁽⁶⁾Permit levels are determined as follows:

- Level 1 permits are for all projects that are not located in a Critical Area and add or replace less than 2,000 square feet of hard surface area; and/or disturb less than 7,000 square feet of land.

Note: Single-family residential projects disturbing 500 square feet or less may not require a permit.

- Level 2 permits are for all projects that add or replace 2,000 to 4,999 square feet of hard surface area; or disturb 7,000 square feet or more of land.

- Level 3 permits are for all projects that add 5,000 square feet or more of hard surface area, or convert $\frac{3}{4}$ acres or more of native vegetation to lawn/landscaped area, or convert 2.5 acres or more of native vegetation to pasture, or the new plus replaced hard surface area is 5,000 square feet or more and the value of improvements exceeds 50% of the assessed value of existing improvements.

(7) Level 3 permit is calculated as the Base Fee plus the Cumulative Additional Fees described herein.

(8) ESU, Equivalent Service Unit - A configuration of development of hard surfaces (which include impervious surfaces, permeable pavements, and vegetated roofs) estimated to contribute an amount of runoff to the City's storm drainage system which is approximately equal to that created by the average single family residential parcel. Although gravel surfaces are considered a hard surface under ACC 13.48.010, **existing** gravel surfaces are not included in the calculation of the SDCs. One ESU is considered equal to 2,600 square feet of parcel coverage by hard surfaces. Per ACC 13.48.010.

When calculating the total SDC, a credit will be applied for the existing hard surface area except existing gravel surfaces.

8. Other Utility Fees: <i>(Per Ordinance No. 5819, Ordinance No. 5944, Resolution No. 3797, Resolution No. 3953, Resolution No. 4424, Resolution No. 5114, Resolution No. 5134, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)</i>	
Fireline Connection Permit	\$170.00 <u>177.00</u>
Hydrant Installation Permit and Inspection Fee	\$292.00 <u>304.00</u>
Hydrant Use Monthly Rate (applies to Type A and B permits): 3-inch water meter monthly rate, plus Actual usage at Commercial water rate	Per Current Utility Rate Schedule
Hydrant Permit (Type A and Type B) Administration Fee	\$250.00 <u>260.00</u>
Fire Hydrant Meter Wrench Fee (Type A Permit) ⁽¹⁾	\$58.00 <u>60.00</u>
Hydrant Meter with RPBA, Valve, and Wrench (Type B Permit) – Refundable Deposit ⁽²⁾	\$2,390.00 <u>2,486.00</u>
Dedicated Hydrant Use and Hydrant Meter Penalties and Charges:	
Failure to record “Start” read properly ^(2a)	\$275.00 <u>286.00</u>
Failure to record “Finish” read properly ^(2a)	\$275.00 <u>286.00</u>
Failure to submit monthly water consumption report to the city ^(2b)	\$10.00 <u>11.00</u>
Nonpayment of bill within 10 calendar days of reminder notice ^(2b)	\$10.00 <u>11.00</u>
Non-return of hydrant meter with RPBA assembly after request for return ^(2b)	\$10.00 <u>11.00</u>
Using a hydrant without Trained Hydrant Operator Card on hand ^(2a)	\$55.00 <u>57.00</u>
Using a hydrant without obtaining Trained Hydrant Operator Card ^(2a)	\$275.00 <u>286.00</u>
Using a hydrant without Hydrant Permit documentation on hand ^(2a)	\$55.00 <u>57.00</u>
Using a hydrant without obtaining Hydrant Permit ^(2a)	\$275.00 <u>286.00</u>
Loaning out a hydrant meter with RPBA assembly to an unauthorized party ^(2a)	\$275.00 <u>286.00</u>
Using a tool other than the city-supplied hydrant wrench to operate a hydrant ^(2a)	\$55.00 <u>57.00</u>
Damage to hydrant or infrastructure (reimbursement to city for repair or replacement)	At Actual Cost
Nonresponse to revocation of permit or trained hydrant operator certificate ^(2b)	\$10.00 <u>11.00</u>
Disassembly or tampering of hydrant, hydrant meter assembly or hydrant meter with RPBA assembly ^(2a)	\$275.00 <u>286.00</u>
Water Use Charge for Unreturned Hydrant Meter (if equipment not returned for final reading)	\$833.00 <u>866.00</u>
Water Meter Test Fee, 2” or less	\$265.00 <u>276.00</u>
Water Meter Test Fee, greater than 2”	At Actual Cost
Water Meter Removal Fee (3/4” to 1”) – (service line remains)	\$371.00 <u>386.00</u>
Water Meter Removal Fee (1-1/2” to 2”) – (service line remains)	\$743.00 <u>773.00</u>
Water Meter Removal Fee (3” and larger) – (service line remains)	At Actual Cost
Water Service Abandonment Permit (City abandons at main, removes meter and box)	\$3,570.00 <u>3,713.00</u>
Water Meter Relocation Permit by City	Same as Water Service Installation Permit Fee, see 7.a.
Water Service Alteration/Repair Permit on Private Property (by Applicant)	\$105.00 <u>109.00</u>
Backflow Permit for Premises Isolation (internal or external)	\$101.00 <u>105.00</u>
Utility Fees with Demolition Permit	

Water Meter Lockoff/Unlock Demo Fee (all sizes), per meter	\$83.00 <u>86.00</u>
Fire Line Shutoff/Turn-on Demo Fee	\$83.00 <u>86.00</u>
Fire line Abandonment Permit (at main or other City-approved location, by Applicant, also may require Construction permit if in ROW)	\$101.00 <u>105.00</u>
Fire line Abandonment Permit (at main or other City-approved location, by City), based on size of connection at main	Same as Water Service Installation Permit Fee, see 7.a.
Backflow Assembly Abandonment Demo Fee, per assembly	\$80.00 <u>83.00</u>
Side Sewer Cap Demo Fee (to cap side sewer before building demolition), per sewer connection	\$101.00 <u>105.00</u>
Storm Inspection Demo Fee (to cap storm pipes before building demolition), per parcel	\$265.00 <u>276.00</u>
Hydraulic Modeling (payment of estimated fees required in advance)	At Actual Cost
King County Right-of-Way Permit	At Actual Cost, \$1,000.00 <u>1040.00</u> Deposit
Hourly Rate for Negotiation, Development, Administration, and Execution of Special Agreements for Utility Service (Franchise Agreements, Service Area Agreements)	\$111.00 <u>115.00</u>
Re-Locate Fee (if <45 days from initial locates)	\$244.00 <u>254.00</u>
Side Sewer Repair Permit on Private Property	\$101.00 <u>105.00</u>
Side Sewer Repair Permit in Right-of-Way ⁽³⁾	\$191.00 <u>199.00</u>
Side Sewer Cap Permit (not associated with demolition)	101.00 <u>\$105.00</u>
Side Sewer Relocation/Replacement Permit	\$159.00 <u>165.00</u>
Oil/Water Separator Permit	\$244.00 <u>254.00</u>
Grease Interceptor Permit ⁽³⁾	\$244.00 <u>254.00</u>
Storm Drainage Repair Permit – Existing Private System on Private Property	\$101.00 <u>\$105.00</u>
Storm Drainage Repair Permit – Existing System in Public Right-of-Way/Easement ⁽³⁾	\$191.00 <u>\$199.00</u>
Storm Retrofit Permit – Non-Single Family on Private Property	\$281.00 <u>292.00</u>
Utilities Payback Administration Fees:	
Application Fee ⁽⁴⁾ :	
Base Fee (BF)	\$2,435.00 <u>2,532.00</u>
Per Benefited Parcel (BP)	\$64.00 <u>67.00</u>
<i>Application Fee Calculation = BF + (BP x Number of Benefited Parcels)</i>	
Payment Processing Fee (per parcel) ⁽⁵⁾	\$117.00 <u>122.00</u>
Outside Professional Services, including Area of Special Benefit Analysis	Time & Materials
<u>Recording fee will be billed to the Developer after recording is complete for actual cost.⁽⁶⁾</u>	<u>At Actual Cost</u>
Convenience shut off	\$50.00 <u>52.00</u>
Delinquent shut off	\$50.00 <u>52.00</u>
Late charge	1% per month of outstanding bill or \$15.00 <u>16.00</u> minimum, whichever is greater

Meter Damage/Tamper Repair Permit	\$515.00 <u>536.00</u> plus Meter Cost, if applicable
Unauthorized turn on/off	\$100.00 <u>104.00</u>
Delinquent meter pull	\$200.00 <u>208.00</u>
Unauthorized fire line or water hook up	\$100.00 <u>104.00</u> a day fine from date of discovery
Refusal of access per day	\$30.00 <u>31.00</u>
Closing/Final billing	\$15.00 <u>16.00</u>
New account setup	\$25.00 <u>26.00</u>
Bill tenant	\$25.00 <u>26.00</u>
After-hours water turn on/off	\$50.00 <u>52.00</u>
Escrow estimates	\$25.00 <u>26.00</u>
(1) Non-refundable fee. Wrench is only for withdrawing water at City-designated hydrant fill stations. Applicant will be charged the Hydrant Use Monthly Rate and all monthly reported water use at Commercial water rates until applicant returns wrench and notifies City in writing that applicant is no longer using water from City-designated hydrants. (2) Each year, the hydrant meter with RPBA, Valve, and Wrench must be returned to City for annual maintenance and testing no later than the date specified by the City at the time of application. The deposit amount will be forfeited if the equipment is not returned to the City by the deadline. If needed, the City will re-issue a hydrant meter to the applicant under the same permit. In that instance, the applicant will be billed for any damages to the returned meter; the deposit will be applied to the re-issued hydrant meter. Upon final return of the equipment to the City, the cost of repairing any damages will be deducted from the deposit. (2a) Maximum penalty, per day, location, violator and incident. (2b) Per calendar day. (3) If repair or new construction requires work within City right-of-way, including a new connection to the City's system, a Construction Permit (CON - see Section 9) is required in addition to the permit. (4) Payback Agreement Application Fee includes recording and mailing costs. (5) Fee to be deducted from the amount due to the developer when payback is collected for a parcel. <u>(6) Fee to be billed after recording. Outstanding recording fees will be deducted from the amount due to the developer when payback is collected for a parcel.</u>	

9. Construction/Excavation Permits (for work within the public rights-of-way including construction of utilities, sidewalks and driveways that are not part of Facility Extensions (FAC)): <i>(Per Ordinance No. 5817, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)</i>	
Basic Fee (BF) Basic fee covers permit intake, admin, limited review and inspection time.	\$1 8275 .00
Daily Review and Inspection Rate (DIR) Normal Business Days (<u>weekdays</u>) Non-Business Days (includes weeknights, weekends, and holidays))	\$4 8566 .00 \$723695.00
Fee Calculation: Permit Fee = BF + (DIR x Estimated Days In Right of Way)*	
*For projects that are expected to involve significant review and inspection time, after hours work, or the review and inspection scope or duration requirements cannot be accurately estimated, the city engineer may establish a deposit account to manage permittee deposits in advance of permit issuance for reimbursing actual labor costs of administering the permit. Such deposit accounts will not be interest bearing and will be closed at the end of the permitted work when a final accounting of the permit administration cost shall be calculated, and a final bill or credit issued to the permittee. The Director is authorized to waive construction permit fees for projects that are funded through the neighborhood grant. A <u>few</u> waiver does not eliminate the requirement to apply for and obtain a permit.	
10. Memorial Sign Program: <i>(Per Ordinance No. 6137, Ordinance No. 6149, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)</i>	
Memorial Sign	\$185.00 192.00
11. Special Permits: <i>(Per Ordinance No. 5817 and amended by Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5319, Resolution No. 5388, and Resolution No. 5470.)</i>	
Special Permit fees are assessed per Section 9. Construction/Excavation Permits	
12. Street Payback Agreements: <i>(Per Ordinance No. 6319, Resolution No. 4624, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, and Resolution No. 5681.)</i>	
Street Payback Administration Fees:	\$60
Application Fee ⁽¹⁾ :	
Base Fee (BF)	\$2,295.00 2,532.00
Per Benefited Parcel (BP)	\$67.00
Application Fee Calculation = BF + (BP x Number of Benefited Parcels)	
Payment Processing Fee (per parcel) ⁽²⁾	\$122 40 .00
Outside Professional Services, including Area of Special Benefit Analysis	Time & Materials
<u>Recording fee will be billed to the Developer after recording is complete for actual cost.</u> ⁽³⁾	<u>At Actual Cost</u>
⁽¹⁾ Payback Agreement Application Fee includes record mailing costs. ⁽²⁾ Fee to be deducted from the amount due to the developer when payback is collected for a parcel. ⁽³⁾ <u>Fee to be billed after recording. Outstanding recording fees will be deducted from the amount due to the developer when payback is collected for a parcel.</u>	
13. Mitigation and Impact Fees for Exempt Wells: <i>(Per Resolution No. 5352 and RCW 90.94.020.)</i>	
Mitigation and Impact fees for properties that will be served by new exempt wells drilled on or after January 19, 2018.*	\$500.00

*\$350.00 of the \$500.00 fee shall be sent to the Washington State Department of Ecology for mitigation enhancements in the well's drainage basin, with the remaining \$150.00 to be retained by the City to cover its administrative costs.

14. Sidewalk Repair Program Fee: *(Per Resolution No. 5620 and Resolution No. 5681)*

Fee for sidewalk repair: **\$3224.00 per Square Foot** for sidewalk repairs required by ACC 12.12.234 to be included in the City's annual Sidewalk Repair and Accessibility Program. This fee does not include tree removal, but includes removal of roots located under the sidewalk to be repaired.

15. Technology Fee: *(Per Resolution No. 5549, and Resolution No. 5620.)*

A 3% technology fee is included in all fees listed above except fees listed in Sections 1, 2, 12, 13, and system development charges in section 7.

C. ANIMAL LICENSING FEES AND PENALTIES *(Per Resolution No. 4868):*

1. Animal License Fees

Type	Comments	Cost
Juvenile	8 weeks to 6 months of age	\$15.00
Altered	Proof of spay/neuter required	\$30.00
Unaltered		\$60.00
Senior	Proof that pet is altered and proof that owner is 62 years of age or older consistent with ACC 13.24 is required.	\$15.00
Disabled	Proof that pet is altered and proof of disability required	\$15.00
Service Animal	With a signed statement, on the City Form, indicating that the owner of the animal has a disability and that the animal is a service animal, no license fee shall be charged by the City.	\$0
Replacement Tag		\$5.00

2. Late Payment Penalty

Days Past Expiration	Type	Additional Cost
45-90	Late Fee	\$15.00
91-135	Late Fee	\$20.00
136-364	Late Fee	\$30.00
365 or more	Late Fee	\$30.00 + prior year's license fee

D. AUBURN MUNICIPAL AIRPORT FEES *(Per Ordinance No. 5707, amended by Ordinance No. 5715 and Ordinance No. 5819, and amended by Resolution No. 3784, Resolution 3797, Resolution No. 3841, Resolution No. 3953, Resolution No. 4117, Resolution No. 4270, Resolution No. 4414, Resolution 4734, Resolution No. 4880, Resolution No. 5016, Resolution No. 5114, Resolution No. 5181, Resolution No. 5213, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5424, Resolution 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)*

1. Lease Fees

Lease Type:

Open D-G	\$232.00 <u>248.00</u>
Open C	\$276.00 <u>295.00</u>
Closed J	\$417.00 <u>446.00</u>
Closed H	\$443.00 <u>474.00</u>
Closed Y & Z	\$515.00 <u>551.00</u>
Closed Y1 & Z22	\$662.00 <u>708.00</u>
Outside Tiedowns	\$87.00
Storage Rows H-D	\$149.00 <u>159.00</u>
Storage Units (185 sq. ft. – Buildings Y&Z)	\$131.00 <u>140.00</u>
Storage Units (298 sq. ft. – Building Y <u>Building Z</u>)	\$160.00 <u>171.00</u>
Storage Units (380 sq. ft. – Buildings Y&Z)	\$202.00 <u>216.00</u>

A security surcharge of \$10.00 per month is charged, in addition to the base monthly rental fees provided in this section, for each tie-down, each hangar door and each storage rental area, which security surcharge fees are to be used for the provision of increased security at the Auburn Municipal Airport (approved by Ordinance No. 5500 on January 16, 2001). For the purposes hereof, each tie-down consists of the structures/facilities necessary to accommodate one (1) regular sized light aircraft. Furthermore, the hangar doors to which the security surcharge applies includes all hangars located at the Auburn Municipal Airport, including those hangars built on land owned by the City but leased to private parties, and those hangars owned in a condominium type ownership.

The above lease and security surcharge amounts are subject to applicable leasehold taxes, which shall be paid by the tenant. The total charges, including the above lease rates plus lease hold tax and surcharge shall be reflected in monthly billing rates. Tenants shall be given notice as required by Ordinance or lease agreements. The Airport Lease rates shall be effective January 1, ~~2022~~2023.

Payments. Payments are due on the first of each month, past due as of the 5th and late as of the 16th. Payments not received by the 15th incur a \$25.00 late fee. Payments not received after 30 days from the due date incur an additional \$25.00 delinquency fee each month payment is delinquent. Any instance where a check is tendered for payment and non-sufficient funds exist to settle the transaction, a fee shall apply as set forth in the City of Auburn Fee Schedule.

Automatic gate electronic cards. One automatic gate electronic card will be issued to each City rental tenant free of charge. Any additional electronic cards requested by a tenant are subject to a \$25.00 fee. An additional \$25.00 replacement fee will be assessed against the tenant for all lost or damaged electronic cards. All electronic cards must be returned to the airport at the time of lease expiration.

Each lease shall include an initial payment of first and last months' rent plus a damage deposit in the amount of two times the monthly base rate, with the exception of an Outside Tie-Down Lease which shall include an initial payment of first months' rent only. Each lease agreement shall also include terms that authorize the City to apply the damage deposit to outstanding charges on termination.

2. Daily Transient Parking (overnight)

Tie Down	\$5.00
Open "T"	\$25.00
Enclosed Hangar	\$35.00

3. Base Parking Fee – Designated Spaces

A base vehicle parking fee of ~~\$67.00~~\$72.00 per month per designated space is charged. There are designated spaces available on a first come basis for pilots to park or store a vehicle for an extended period of time. All airport rules and regulations apply. A monthly storage agreement must be completed and appropriate fees paid. The storage of vehicles is for the convenience of the users of the Auburn Airport and is month-to-month.

4. Additional Airport Fees

Gate Cards (each lease gets one card at no charge.)	\$25.00
Monthly Aeronautical Business Fee	\$75.00
Initial Hangar Waitlist Fee	\$50.00
Annual Hangar Waitlist Fee	\$25.00/year
Resale Fuel Flowage Fee (Jet A Retailers)	\$0.05/gallon
Conference Room Rental Fee	\$25.00/hour
Gate Remote	\$50.00

5. Waiver of Fees for Governmental Entities or Governmental Affiliated Entities

The Mayor is authorized to waive a portion or all of any (otherwise) required fees for hangar space rental - if space is available - for governmental entities or government affiliated entities that provide community service(s) and public benefit(s) to residents, citizens and businesses of Auburn.

E. POLICE DEPARTMENT FEES *(Per Ordinance No. 5715 amended by Ordinance No. 6216, 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance 6216, Ordinance 6276, Resolution No. 4552, Resolution No. 5016, Resolution No. 5114, Resolution No. 5255, Ordinance No. 6216, Ordinance No. 6252, Ordinance No. 6345, Ordinance No. 6607, Resolution No. 5470, and Resolution No. 5549.)*

Type	Fees
Police Report/Collision Report (fee not charged where requested by victim or party involved)	\$13.25
Visa Letter	\$10.00
Fingerprinting Fees (fee not charged where taking of fingerprints is required by city)	as set by the FBI
Laminated Concealed Pistol License	\$5.00
Annual Alarm Registration Fees:	
Residential	\$24.00
Commercial	\$24.00
Residential Low Income Senior Citizen/Disabled Citizen	\$12.00
Late Registration Fee	\$25.00
Auburn Security Alarm License	\$10.00/each registered alarm user to a maximum of \$100.00 annually
Late License Fee	\$25.00
Reinstatement Fee	\$100.00 plus \$10.00/permitted user
False Alarm Service Fees	
Burglar False Alarm Service Fee*	\$100.00
Robbery, Panic and Burglary Crime in Progress False Alarm Fee*	\$200.00
Supplemental Fee for Non-permitted Alarm System, each alarm	\$200.00
Fee for false alarm caused by Monitoring Company or Alarm Installation Company employee	\$100.00
First Dispatch Report during time of suspension	
Each dispatch thereafter	\$25.00
Late Fee	\$25.00
Appeals	\$25.00
*The alarm administrator will waive the first false alarm fee following the installation of an alarm system at a particular address.	

Traffic School Fee \$125.00¹¹

Animal Impound Fees

Fee to recover from impound all animals not permitted to be sheltered by Auburn Valley Humane Society:

Rabbits and Poultry	\$25/per day held
Goats and Sheep	\$30/per day held
Pot-Bellied pigs and Cattle	\$35/per day held
Horses, mini-Equine, Donkeys, and Mules	\$40/per day held
Stallions	\$50/per day held

All fees related to transport, house, and care of impounded animal	TBD
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¹¹ A 3% transaction fee will be applied if paid by credit card.

F. CITY CLERK FEES *(Per Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 4244, Resolution No. 5016, Resolution No. 5114, Resolution No. 5312, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)*

Type	Fees
Fees for public records – collection	
Non-certified photocopies of public records, printed copies of electronic public records when requested by the person requesting records. The maximum size for photocopies is 11x17.	\$0.15 per page plus postage
Certified copies of public records. The maximum size for photocopies is 11x17.	\$5.00 per document, plus \$0.15 per page, plus postage
Non-certified copies of documents larger than 11x17.	Actual cost charged by third party vendor.
Scanned public records into an electronic format.	\$0.10 per page
Electronic files or attachments uploaded to email, cloud-based storage service or other means of electronic delivery.	\$0.05 per each 4 electronic files
Transmission of public records in an electronic format.	\$0.10 per gigabyte
Digital Storage Media or Device; Container or Envelope Used to Mail Copies to Requestor, and Postage.	Actual Cost
Customized service charge for requests requiring the use of information technology expertise per RCW 42.56.120(3).	Varies by request
Police body camera video redactions (redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring) per RCW 42.56.240(14).	\$60-2551.60 per hour

G. CITY CEMETERY FEES (Per Ordinance 5715, Resolution No. 3797, Resolution No. 3953, Resolution No. 4027, Resolution No. 4103, Resolution No. 4117, Resolution No. 4272 Resolution No. 4424, Resolution No. 4552, Resolution No. 4675, Resolution 4778, Resolution No. 4880, Resolution 5114, Resolution No. 5134, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)

Type	Fees
Graves	
Section 9A and 9B	\$3,195.00 3,295.00
All other adult graves	\$2,695.00 2,795.00
Child's Place	\$400.00
Double Depth (includes 2 burial spaces / 2 liners)	\$5,595.00 6,390.00
Section 9A and 9B (Quads and Upright monument plots)	\$7,995.00 each
Plaza Estates (Upright Plots)	\$9,995.00 each
Ground Cremation Plots	
Centennial Um Garden (single)	\$1,095.00
Centennial Um Garden (double)	\$1,995.00
Section 9 Upright Section Um Plots (up to 2 urns)	\$3,295.00
Niches	
Mausoleum (top rows available only) – single	Sold Out
Centennial Columbarium II (1 or 2 urns) – Row 2	\$2,495.00
Centennial Columbarium II (1 or 2 urns) – Row 1	\$2,295.00
Chapel of Memories – Interior Niches*	Range From
12 x 12 Single	\$3,095.00 - \$4,195.00
12 x 18 Double	\$3,895.00 - \$6,795.00
12 x 24 Family (up to 3 urns)	\$7,195.00 - \$9,195.00
*The above niche prices include one bud vase per niche. Inurnment will be \$695.00 per occasion. See guidelines for additional pertinent information. A single inscription on the glass front is \$300 plus tax. Urn's to be purchased separately.	
Chapel of Memories – Exterior Niches*	
Rows 4, 5, & 6	\$2,895.00
Rows 2 & 3	\$2,595.00
Rows 1, 7, & 8	\$2,295.00
*If the niche (external) is to be used as a double niche, the inurnment, inscription and tax will be due when a second urn is placed. (Row 1 is the bottom row)	
OVERTIME WILL BE CHARGED AT \$175.00 PER HOUR AFTER 4:30 P.M., MONDAY THROUGH FRIDAY. THE SATURDAY SERVICE CHARGE IS \$850.00 FOR FULL INTERMENT AND \$475.00 FOR CREMATION SERVICES.	
Extended Land Use	\$595.00
Memorial Plaque - \$175 additional for inscription + tax	\$295.00
Services	
"Chapel of Memories" rental for services	\$350.00
Opening and Closing – Ground Burials	
Liner/Vault	\$1,495.00

Children's Place	\$495.00
Opening and Closing – Cremation	
Cremation Plot	\$795.00
Niche	\$695.00
Opening and Closing – Entombment	\$1,495.00
Marker Services	
Flat Grass:	
Inscription	\$350 + tax
Setting Fee	\$295.00 + tax
Resetting Fee	\$150.00 + tax
New Inspection Fee for outside sales	\$450.00
Upright	
Setting Fee	\$475.00 + tax
Inscription	\$450.00 + tax
Resetting Fee	\$325.00
Vase Setting Fee	\$55.00 + tax
Recording Fee	\$100.00
Overtime Charge – per hour	\$175.00
Saturday Service Fee	
Full Interment	\$850.00
Cremation	\$475.00
Materials	
Flower Vases: (prices include vase setting fee)	
Standard	\$200.00
Deluxe Cast Zinc (gray or bronze zinc)	\$275.00
Deluxe Wall (brass)	\$275.00
Liners: Concrete Liner	\$795.00 + tax
Mountain View Vault	\$1,895.00 + tax
Vault Installation	\$995.00 + tax
Double Depth	\$1,100.00 + tax
Urn Encasement	\$400.00 + tax
Forestwalk Informal Cremation Garden	
Phase I: Single 3' Single Ground Plot	\$1,795.00
Phase I: Double 4' Plots	\$2,595.00
Phase II: Double 4' Double Ground Plot	\$2,595.00 - \$3,995.00
ForestWalk Ossuary Scattering	\$600.00
Granite Memorials Start At	\$595.00 + tax

H. PARKS, ARTS AND RECREATION (Per Resolution No. 3797 and amended by Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Resolution No. 4880, Resolution No. 5016, Resolution No. 5181, Resolution No. 5228, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, and Resolution No. 5549, Resolution No. 5620, and Resolution No. 5681.)

LES GOVE MULTI-PURPOSE BUILDING	Resident	Non-Resident		
Monday – Sunday	\$25.00/hour	\$30.00/hour		
LES GOVE GYMNASIUM	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Gymnasium (athletics practice, birthday parties, etc.)	\$50.00/hour	\$60.00/hour	\$40.00/hour	\$50.00/hour
Gymnasium (tournaments, trade shows, fairs, etc.)	\$80.00/hour	\$95.00/hour	\$65.00/hour	\$80.00/hour
Damage Deposit	\$300.00	\$300.00	\$300.00	\$300.00
Optional Cleaning Fee	\$275.00	\$275.00	\$275.00	\$275.00
SENIOR ACTIVITY CENTER	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Millennium Room (includes basic kitchen use) Available Friday evenings, Saturday and Sunday.	\$90.00/hour	\$110.00/hour	\$65.00/hour	\$85.00/hour
Full Facility Rental Package Friday night & Saturday: 4 hours Friday and up to 12 hours of use on Saturday	\$1,350.00	\$1,650.00	\$1,000.00	\$1,300.00
Full Facility Rental Package Full Day Saturday or Full Day Sunday: up to 12 hours of use on either day	\$1,100.00	\$1,400.00	\$850.00	\$1,100.00
1/3 Millennium Room	\$50.00/hour	\$60.00/hour	\$40.00/hour	\$50.00/hour
Lions Room Monday – Friday	\$40.00/hour	\$50.00/hour	\$30.00/hour	\$40.00/hour
Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) without alcohol	\$300.00	\$300.00	\$300.00	\$300.00

Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$275.00	\$275.00	\$275.00	\$275.00
Kitchen with room rental.	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)
Kitchen – Private and Commercial Use	\$25.00/hour	\$30.00/hour	\$25.00/hour	\$30.00/hour
AUBURN COMMUNITY & EVENT CENTER	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Full Community Room	\$130.00/hour	\$160.00/hour	\$100.00/hour	\$130.00/hour
2/3 Rooms of Full Community Room	\$100.00/hour	\$130.00/hour	\$80.00/hour	\$100.00/hour
1/3 Room of Full Community Room	\$65.00/hour	\$85.00/hour	\$50.00/hour	\$70.00/hour
Full Community Room (up to 12 hours)	\$1,350.00	\$1,650.00	\$1,000.00	\$1,300.00
Classroom	\$20.00/hour	\$25.00/hour	\$15.00/hour	\$20.00/hour
Kitchen with room rental.	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)	\$30.00 (1-4 hours) \$90.00 (5-12 hours)
Kitchen – Private and Commercial Use	\$25.00/hour	\$30/hour	\$25.00/hour	\$30.00/hour
Damage & Cleaning Deposit for Full Facility without alcohol	\$300.00	\$300.00	\$300.00	\$300.00
Damage & Cleaning Deposit for Full Facility with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$275.00	\$275.00	\$275.00	\$275.00
THE REC				
Full Facility (Includes Rec Room & Lobby)	\$100.00/hour	\$130.00/ hour	\$80.00/ hour	\$100.00/ hour
Rec Room	\$60.00/hour	\$75.00/hour	\$45.00/hour	\$60.00/hour
Damage & Cleaning Deposit for Full Facility without alcohol	\$300.00	\$300.00	\$300.00	

WILLIAM C. WARREN BUILDING	Resident	Non-Resident		
	\$45.00/hour	\$55.00/hour		
BACKYARD IDEA GARDEN	\$60.00/Half Day	\$75.00/Half Day		
	\$100.00/Full Day	\$125.00/Full Day		
GRASS FIELDS	Resident	Non-Resident		
Youth	\$8.00/hour	\$11.00/hour		
Adult	\$16.00/hour	\$21.00/hour		
Field Lights	\$20.00/hour	\$20.00/hour		
Field Maintenance	\$30.00 per field	\$30.00 per field		
BASEBALL/SOFTBALL/ FASTPITCH TOURNAMENTS	1 Day	2 Day		
Youth	\$800.00	\$1,100.00		
Adult	\$1,000.00	\$1,400.00		
Field Lights	\$20.00/hour	\$20.00/hour		
<u>Damage Deposit</u>	<u>\$250.00 per tournament</u>			
SYNTHETIC TURF FIELDS	Resident	Non-Resident		
Youth Soccer	\$31.00/hour	\$41.00/hour		
Adult Soccer	\$41.00/hour	\$51.00/hour		
Field Lights	\$20.00/hour	\$20.00/hour		
Youth Baseball	\$41.00/hour	\$51.00/hour		
Adult Baseball	\$51.00/hour	\$66.00/hour		
GAME FARM WILDERNESS PARK CAMPGROUNDS	Resident	Non-Resident		
	\$35 40.00/night	\$35 40.00/night		
GAME FARM WILDERNESS PARK DAY CAMP	Resident/ Non-Resident	Non-Profit		
	\$75.00/day	\$50.00/day		
PICNIC SHELTERS	Resident	Non-Resident		
GAME FARM PARK	Half Day*	Full Day*	Half Day*	Full Day*
Single quadrant (max: 25)				
Monday – Friday	\$30.00	\$50.00	\$40.00	\$65.00
Saturday - Sunday	N/A	N/A	N/A	N/A
Full day				
Mon-Sun (Full Shelter) 1-99	\$120.00	\$200.00	\$150.00	\$250.00
Mon-Sun (Full Shelter) 100-199	\$180.00	\$300.00	\$225.00	\$375.00
Mon-Sun (Full Shelter) 200+ (must also rent amphitheater)	N/A	\$375.00	N/A	\$475.00
Amphitheater	\$75.00	\$125.00	\$100.00	\$175.00
ISAAC EVANS PARK	\$60.00	\$100.00	\$75.00	\$125.00
LEA HILL PARK	\$60.00	\$100.00	\$75.00	\$125.00

ROEGNER PARK	\$60.00	\$100.00	\$75.00	\$125.00
GAME FARM WILDERNESS PARK	\$60.00	\$100.00	\$75.00	\$125.00
LES GOVE PARK	\$60.00	\$100.00	\$75.00	\$125.00
SUNSET PARK				
Mon-Sun Single Quadrant (max: 25)	\$30.00	\$50.00	\$40.00	\$65.00
Mon-Sun (Full Shelter) 1-99	\$120.00	\$200.00	\$150.00	\$250.00
Mon-Sun (Full Shelter) 100-199	\$180.00	\$300.00	\$225.00	\$375.00
Mon-Sun (Full Shelter) 200+	NA	\$375.00	NA	\$475.00
PLAZA PARK *	Resident Group		Non-Resident Group	
Hourly rate	\$60.00		\$75.00	
Full day rate	\$360.00		\$450.00	
* Additional hourly fees may be applied based on event/staffing needs				
AUBURN AVE THEATER	Resident		Non-Resident	
Weekdays Mon-Thur	\$200.00		\$245.00	
Weekend Days (Fri., Sat., and Sun.)	\$300.00		\$370.00	
Rate Schedule considers one day to be an 8 hour block of time.				
Damage deposit. The terms and conditions for full or partial refund of deposit apply to approval of Check-Out List, including theater, equipment plot restoration.	\$500.00		\$500.00	
Hourly commercial rate for meetings 2 hour min. for “4-wal” only of lobby, auditorium, and stage	\$45.00/hour		\$55.00/hour	
Equipment not included: Use of any theatrical equipment additional charge	\$100.00/hour		\$100.00/hour	
\$1,000,000 excess liability insurance required	Upon request		Upon request	
Custodial Fee	\$145.00		\$145.00	
Sound & Light Technician	\$30.00/hour		\$30.00/hour	
Stage Hand	\$20.00/hour		\$20.00/hour	
Theater House Manager	\$30.00/hour		\$30.00/hour	
Rental Rate Schedule for Commercial Filming	Resident		Non-Resident	
Permit Fee	\$50.00			
Still Photography/Training and Industrial Films, etc	\$50.00 per 1/2 day		\$100.00 per day	
Broadcast, Film, TV, Commercial, etc.	\$75.00 per 1/2 day		\$150.00 per day	
Electricity/Water Access, Park Maintenance Staff, Vehicle Access	Hourly staff cost			
Damage Deposit	\$100.00			
Impact Fees:				
Park Impact Fees	\$3,500.00 per residential dwelling unit			

I. MULTIMEDIA DUPLICATION *(Per Resolution No. 3953 and Resolution No. 4552.)*

Product	Cost
DVD Copy	\$10.00 per disk
CD Copy	\$5.00 per disk

J. INFORMATION SERVICES AND GIS¹² (Per Resolution No. 4272, Ordinance 6276, Resolution No. 4552, and Resolution No. 4593 .)

Much of the City's geographic data is available for sale per the prices below plus Washington State sales tax. A signed public records request form is required. Most public records requests can be completed within seven to ten business days and will be delivered in ESRI Shapefile format without Metadata.

Product	Cost
Maps	
Existing Map	\$5.00 + tax
Custom Maps (any non-existing map)	\$50.00 per hour ¹³ + tax
Data	
Digital Data Requests	\$50.00 per hour ¹⁴ + tax
Miscellaneous	
CD-Rom	\$5.00 + tax
All other requests for data or information not specifically listed	\$50.00 per hour + tax

¹² Hourly charge to complete any of the below (one hour minimum charge).

¹³ Hourly charge includes the cost of processing and providing custom map requests.

¹⁴ Hourly charge includes the cost of processing and providing digital data requests.

K. PROPERTY MANAGEMENT FEES (per Resolution No. 5388, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, and Resolution No. 5620.)

COMMERCIAL PARKING LOT FEES

<u>LOT</u>	<u>NON-PROFIT ORGANIZATION</u> (must submit IRS status with application)	<u>OTHER ORGANIZATION</u>
-------------------	--	----------------------------------

**\$275 minimum flat fee + additional per space / daily fee*

Lot 1 – Kiss & Ride (21 stalls)	\$0 / per space / per day	\$2.75 / per space / per day
Lot 2 – 11 A St NW (47 stalls)	\$0 / per space / per day	\$2.75 / per space / per day
Lot 3 – Mel's Lot (120 stalls)	\$0 / per space / per day	\$2.75 / per space / per day
Lot 4 – B St (60 stalls)	\$0 / per space / per day	\$1.75 / per space / per day
Lot 5 – Safeway (122 stalls)	\$0 / per space / per day	\$1.75 / per space / per day
Lot 6 – D St (20 stalls)	\$0 / per space / per day	\$1.25 / per space / per day

Facilities Lease Application Review Fees (excluding applications for City of Auburn owned or leased property that the City solicits for lease or sublease)	\$500.00
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Sublease/Assignment of Lease	\$2,500.00
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Small Cell Lease/Sublease Application Review Fee	\$1,500.00 or max permissible by law, whichever is less.
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L. RETURNED CHECK FEE

Any instance where a payment is made and non-sufficient funds or other circumstances exist to settle the transaction, a \$35.00 fee shall apply.

M. **WAIVER OF FEES** *(Per Resolution No. 5181).*

1. The Mayor is authorized to waive any fees for permits, licenses, publications and actions as authorized by Sections 2.03.030, 5.10.030 and 12.60.020 of the City Code.

2. The Mayor is also authorized to reduce, and is vested with to discretion to reduce in compelling cases, by up to 50% any fees for permits, publications and actions where the applicant – the party responsible for payment of such fees – is an organization exempt from taxation under 26 US 501(c)(3), and where the permit(s), publication(s) and/or action(s) relate directly to the provision of charitable services to residents of the City of Auburn. Charitable services are defined as events or services provided to the residents of Auburn free of charge and where the City is a sponsor of the specific event or service. For the purposes hereof, “compelling cases” mean instances where there is an extraordinary need (greatly beyond current and ordinary need) for the charitable services that would be able to be provided. The intent of this authorization is to empower the Mayor with sole discretion to waive some fees in unique situations where there is a greatly increased need for new charitable services to be provided, and where the reduction of fees to the City will not detrimentally impact the City’s ability to provide municipal services. This waiver does not include Impact Fees, System Development Charges, any fees related to Franchise or Public Way Agreements, Right-of-way Vacations, Right-of-Way Use Permits, Facility Extensions, Police Department Fees, Animal Licensing Fees and Penalties, Banner Permit Fees, or Cemetery or Parks fees.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6881 (Thomas) (5 Minutes)

Department:

Finance

Attachments:

[Ordinance No. 6881](#)

Date:

September 22, 2022

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

In early 2022 a Council Ad Hoc Committee was formed to discuss sustainable funding needs for the City's Arterial and Local Street Preservation Programs. In April 2022, the City Council concurred with the Ad Hoc Committee's funding recommendation, which included a three-pronged approach: Implementation of a .1% Sales Tax as authorized by RCW 36.73.040(3) (a)(v) effective January 1, 2023; increasing the utility tax on city operated utilities to 2.5% effective January 1, 2023; and implementing car tab fees by January 1, 2025. Leveraging and implementing these three funding options will generate an estimated \$7 million in revenue, to exclusively fund essential transportations improvements citywide. Based on the concurrence of the City Council, management developed a proposed 2023-2024 Biennial Budget and a 2023-2028 Capital Facilities plan incorporating these new funding sources.

Ordinance No. 6881 enacts a 0.1% sales and use tax to fund the Transportation Benefit District formed by the City in 2011 pursuant to RCW 36.73.020(3). The sales tax and use tax imposed shall not exceed a period of ten years and will be used for the purpose of raising revenue to acquire, invest in, construct, improve, operate, preserve, maintain and/or fund transportation improvements with the City of Auburn's Transportation Benefit District. In conjunction with this ordinance, the Auburn City Code (ACC) will also be updated to reflect the additional tax and its use.

Reviewed by Council Committees:

Councilmember: Baggett

Staff:

Thomas

Meeting Date: September 26, 2022

Item Number:

ORDINANCE NO. 6881

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, ADDING A NEW SECTION TO
CHAPTER 3.23 OF THE AUBURN CITY CODE (ACC)
IMPOSING A TRANSPORTATION BENEFIT DISTRICT
(TBD) SALES AND USE TAX AUTHORIZED BY RCW 84.55
AND RCW 36.73

WHEREAS, RCW 36.73 permits cities to establish transportation benefit districts (TBDs) for the purpose of providing and funding transportation improvements within their borders;

WHEREAS, in 2011 the City enacted ACC 3.23 with Ordinance 6377, forming a TBD within the City of Auburn;

WHEREAS, in 2019 the Auburn City Council adopted Ordinance No. 6739 which assumed of all rights, powers, functions and obligations of the Auburn TBD Board to the City Council, pursuant to RCW 36.73.020(3);

WHEREAS, ACC 3.23.030 gives the City the authority to exercise any powers provided by law to fulfill the TBD's purpose.

WHEREAS, funding generated by the City's TBD shall be used for transportation improvements that preserve, maintain, and operate the planned and/or existing transportation infrastructure of the City/TBD, consistent with the requirements of RCW 36.76; and

WHEREAS, RCW 36.73.065(4)(a) and RCW 84.55.0455 allow the City's TBD to enact a sales and use tax in an amount not exceeding one-tenth of one percent (.001) for a period of ten (10) years upon a majority vote of the governing board of the TBD for the purpose of funding TBD projects;

WHEREAS, a sales and use tax will be used for the purpose of acquiring, investing in, constructing, improving providing, operating, preserving, maintaining and/or funding transportation improvements within the City of Auburn TBD, which are identified and updated annually in the City of Auburn's Transportation Improvement Plan and the City's 6-year Capital Improvement Plan;

WHEREAS, as the City's TBD governing board, the City Council has considered and approved the enactment of this tax by passing this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. New section to City Code. A new section 3.23.035 is added to ACC Chapter 3.23, to read as follows:

ACC 3.23.035 Sales and Use Tax for Transportation Benefit District

For the purpose of fulfilling the authorized purposes of the City's transportation benefit district, there is imposed within the City a one-tenth of 1% sales and use tax (.001). This tax is in addition to any other taxes authorized by law. The tax shall be collected from persons taxable by the State under RCW 82.08 and RCW 82.12, upon any taxable event occurring within the district's boundaries. Money received from this tax must be spent in accordance with RCW 36.73 and/or ACC 3.23.040.

Section 2. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person

or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. **Effective date.** This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

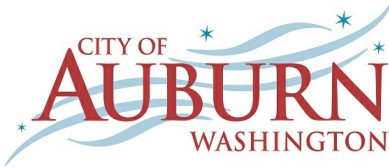
ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Published: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Washington State Legislative Priorities (Hinman) (30 Minutes)

Date:

September 21, 2022

Department:

Administration

Attachments:

[2023 Draft Legislative Priorities](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

Each year, the Mayor, City Council and staff collectively prioritize topics to advocate for during the Washington State legislative session for the benefit of Auburn and its residents. This draft, after discussion, will be presented for acceptance by the Auburn City Council at the next full council meeting.

Reviewed by Council Committees:**Councilmember:****Staff:**

Hinman

Meeting Date: September 26, 2022

Item Number:

DRAFT 2023 WASHINGTON STATE LEGISLATIVE PRIORITIES

2023 Legislative Session (105 days)

- January 9 - April 23, 2023

2022 Bills and Actions of Significance to Auburn

- **SB 5663** - Establishing streamlined procedures for compliance with the State v. Blake decision – did not pass
- **SB 5919** – Law enforcement detention & pursuit – did not pass
- **HB 1725** - Concerning the creation of an endangered missing person advisory designation for missing indigenous persons – Passed, signed into law
- **HB 1620** - Addressing the response to extreme weather events – did not pass
- **E2SSB 5155** - An act relating to prejudgment interest – did not pass
- **SSB 5555** - Concerning public safety telecommunications – passed, signed into law
- **HB 1719** - Concerning use and acquisition of military equipment by law enforcement agencies – passed, signed into law
- **HB 1735** - Modifying the standard for use of force by peace officers - passed, signed into law
- **HB 2037** - Modifying the standard for use of force by peace officers – signed by Governor
- **HB 1620** - Addressing the response to extreme weather events – did not pass
- **ESHB 1660** - Accessory dwelling units – did not pass
- **HB 1782** - Creating additional middle housing near transit and in areas traditionally dedicated to single-family detached housing – did not pass
- **SB 5818** – Housing/SEPA & GMA – passed, signed into law
- **HB 1918** - Reducing emissions from outdoor power equipment – did not pass
- **LOCAL COMMUNITY PROJECT GRANT:** City of Auburn received \$1.5 million to support the Auburn Community Resource Center

30th



Sen. Claire Wilson (D)



Rep. Jamila Taylor (D)



Rep. Jesse Johnson (D)

31st



Sen. Phil Fortunado (R)



Rep. Drew Stokesbary (R)



Rep. Eric Robertson (R)

47th



Sen. Mona Das (D)



Rep. Debra Entenman (D)



Rep. Pat Sullivan (D)



**2022
AUBURN
REPRESENTATIVES**

 Up for election in 2022

 Not seeking re-election

DRAFT 2023 WASHINGTON STATE LEGISLATIVE PRIORITIES

PUBLIC SAFETY

ISSUE: The City of Auburn supports the continued reforms to policing and community caretaking in our State and wishes to continue working in concert with legislators, police officers, our communities and others to continue this effort.

- **REQUEST:** Work with cities to make technical fixes those bills in which language is vague, conflicting or confusing.
- **REQUEST:** Support changing language in regards to police pursuits from probable cause to reasonable suspicion as it relates to "...crimes against persons offenses pursuant to RCW 9.94A.411, or another criminal offense where the public safety risks of failing to apprehend or identify the person are considered to be greater than the safety risks of the vehicular pursuit under the circumstances" as outlined in SB 5919 in the 2022 session. The City of Auburn supports balancing the level of the offense and the authority to pursue.

ISSUE: Police agencies are currently in a staffing crisis. As we recover from the pandemic and also seek to fill vacated positions we will need tools to ensure our departments are fully staffed and able to effectively respond to local public safety needs.

- **REQUEST:** Additional funding for the Basic Law Enforcement Academy (BLEA) would drastically shorten the amount of time prospective police officers are on municipal payrolls without being able to get into training.
- **REQUEST:** Additional funding for officer wellness and DEI staffing within police agencies.

ISSUE: Impacts to towing companies from the Seattle v. Long decision force cities to expend more sums for towing services.

- **REQUEST:** Additional dedicated funding to cities for towing services, or an increase in funding to the State reimbursement account under RCW 46.53.010

ISSUE: Ongoing crime/public safety issues related to illegal drug use.

- **REQUEST:** Restoration of criminal penalties for possession and use of illegal drug paraphernalia
- **REQUEST:** Restore drug free school zones and expand to community parks

ISSUE: RCW 10.112.010 requires a subpoena for records in a criminal investigation of an offense involving the sexual exploitation of children. This process is slow and can lead to further exploitation of children or allow the perpetrator to avoid arrest.

- **REQUEST:** Change the requirement to a search warrant to allow officers to quickly identify evidence to interrupt the cybercrimes against children.

DRAFT 2023 WASHINGTON STATE LEGISLATIVE PRIORITIES

REGULATORY & LAND USE

ISSUE: As communities grow there are no impact fees to benefit police.

- **REQUEST:** Enact legislation that would allow cities to collect a police impact fee since added population and businesses have the same resource demands and challenges as fire, transportation, parks and schools.

ISSUE: Affordable housing needs are deeper than 60% AMI – more like 50% or 40%. Washington State Housing Finance Commission programs are providing great support for projects that hit the 60% AMI mark.

- **REQUEST:** Create incentives to hit the deeper marks since that is where the greatest need exists.
- **REQUEST:** Future legislation related to affordable housing, missing middle housing or other land use laws must provide safe harbor for those cities that are creating or in the process of creating their Housing Action Plan (HAP) in line with previous legislative actions that included grant funding provided by the State Legislature.

ISSUE: Rehabilitate Existing Affordable housing. There are very few programs that help maintain older homes and multifamily complexes which results in one of two outcomes (1) older properties are maintained appropriately but the investment is reflected in increasing rental costs, or (2) older properties are not maintained which helps keep rental costs down but at the sake of declining health and safety.

- **REQUEST:** Create dedicated funds to put towards the rehabilitation of single or multifamily units because it is far less expensive and environmentally sustainable to preserve existing housing stock instead of building new units and will ensure housing stock is readily available in the market.

ISSUE: The large number of regulatory processes are a hindrance to bringing affordable housing projects to fruition including SEPA, GMA, NPDES. State Environmental Policy Act (SEPA) is an outdated and overly burdensome process that adds time and money. Growth Management Act (GMA) and affordable housing objectives are at direct odds because the GMA limits supply which increases costs. National Pollutant Discharge Elimination System (NPDES) adds significant cost to development which is passed on to future owners or tenants.

- **REQUEST:** Allow procedural relief for any mandates that the State Legislature imparts upon cities. Work with cities to make it easier for us to update our local laws if or when it is in response to a State mandate rather than having to go through all of the obligations related to the planning commission, SEPA, public notice, etc.

PUBLIC WORKS, TRANSPORTATION, INFRASTRUCTURE

ISSUE: It is critical to protect all of the State funds that support local transportation projects. The cities cannot do this on their own given the amount of growth and commerce in the region. This includes maintained or increased funding for Transportation Improvement Board (TIB) and Freight Mobility Strategic Investment Board (FMSIB) along with state grant programs managed by the WSDOT for local agency projects.

DRAFT 2023 WASHINGTON STATE LEGISLATIVE PRIORITIES

- **REQUEST:** Create a Street Maintenance Utility for the preservation of roadways. This is paramount need for all cities and could be an important tool for cities to meet this growing unfunded need.
- **REQUEST:** Make changes to appropriate RCWs to allow Municipalities to charge properties for street lighting. Current RCW 54.16.120 allows Utility Districts to charge properties for providing street lighting but the law does not allow Municipalities to do this. Current revenues for general fund uses cannot meet the needs and charging for street lighting would be an appropriate way to address a specific service being provided to residents and businesses within a jurisdiction.
- **REQUEST:** Retain or increase the Public Works Trust Fund amount. The legislature continues to raid this fund to fix structural budget issues and it must stop. The PWTF is key to providing funding for local agency projects.
- **REQUEST:** Retain and increase the Drinking Water State Revolving Fund. This fund is key for local water purveyors to cost effectively fund needed infrastructure projects.
- **REQUEST:** Support allocating 1% of the existing aviation fuel tax to WSDOT's Aviation account to fund airport projects. Current levels of funding cannot meet the growing need to maintain and improve this important infrastructure that provides a significant benefit to commerce and the State's economy.

PARKS AND OPEN SPACES

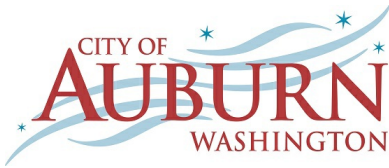
ISSUE: Help cities protect and maintain parks and open spaces

- **REQUEST:** Maintain funding for the Washington Recreation & Conservation Office and Land/Water Conservation Fund so residents have increased access to existing and new public spaces
- **REQUEST:** Support Washington State Historical Society's (WSHS) capital budget request and the Heritage Capital Projects in the 2023-2025 funding biennium which includes the transformation of Auburn's Historic Post office building into an Arts & Culture Center
- **REQUEST:** Support Recreation and Conservation Office (RCO) request for municipal parks deferred maintenance grant funding program in the 2023-25 Operating Budget

SOCIAL SERVICES

ISSUE: Cities throughout the State do not have the local resources available to adequately address homelessness, substance abuse disorders and untreated mental illness.

- **REQUEST:** Support greater funding for behavioral health programs and incentivize workers to pursue careers in behavioral health
- **REQUEST:** Support and fund programs that will alleviate the need for police response to quality of life issues such as mental distress or illness, substance abuse and persons experiencing homelessness
- **REQUEST:** Make any necessary changes to State laws that prohibit cities from hiring Mental Health Professionals or Designated Crisis Responders.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6886 (Caillier/Comeau) (15 Minutes)

Department:

Police Department/Legal

Attachments:

[ORD 6886](#)

Date:

September 19, 2022

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

During the City's annual review of Chapter 9.24 Auburn City Code, and in light of the growing concerns facing the City of Auburn, several updates are recommended at this time to improve the clarity of language and to enhance the penalties for violations to more effectively address violations of the ordinance.

The enforcement measures under this ordinance will be accompanied by resources available within SCORE that require an individual to undergo an assessment, engage in treatment, and be paired with other drug-related resources.

Reviewed by Council Committees:

Councilmember: Jeyaraj

Staff:

Caillier/Comeau

Meeting Date: September 26, 2022

Item Number:

ORDINANCE NO. 6886

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AMENDING SECTION 9.24.020 OF THE AUBURN CITY CODE, AND REPEALING SECTION 9.24.030 OF THE AUBURN CITY CODE RELATED TO THE DESIGNATION AND ENFORCEMENT OF ANTI-DRUG EMPHASIS AREAS IN THE CITY

WHEREAS, certain areas of the City experience repeat and ongoing incidents of drug related crime and other drug-related activity that harms the City, its residents and its businesses;

WHEREAS, in 2018 the City enacted Auburn City Code (ACC) 9.24.020 to address the issue by designating certain areas of the City as anti-drug emphasis areas, and establishing corresponding penalties for unlawfully entering or remaining in such designated areas;

WHEREAS, several State law changes since 2018 warrant the City's revisiting the text of ACC 9.24.020 to ensure that it remains effective in deterring and addressing unwanted illegal drug activity in the City. These State law changes include:

- the Washington Supreme Court's decision in State v. Blake, 197 Wn.2d 170 (declaring on February 25, 2021 that RCW 69.50.4013 related to drug possession was unconstitutional and unenforceable);
- the State Legislature's post-Blake revisions to RCW 69.50.4013 (reducing illegal drug possession from a felony to a misdemeanor); and
- the State Legislature's passage of RCW 10.31.115 (related to drug addiction assessment and treatment referrals in lieu of arrest for illegal drugs);

WHEREAS, numerous members of the local business community attended and spoke at the City Council's July 18, 2022 meeting to express ongoing frustration related to illegal drug and criminal activity occurring in the City's downtown business corridor;

WHEREAS, in light of these events following the City's enactment of ACC 9.24.020, the City has determined that the penalties for its violation should be enhanced to more effectively address violations of the ordinance;

WHEREAS, additional language within ACC 9.24.020 should be revised for clarity and precision, to aid in interpretation and enforcement; and

WHEREAS, ACC 9.24.030 should be repealed as its penalty provisions will be incorporated into the revisions to ACC 9.24.020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. Amendment to City Code section. Section 9.24.020 of the Auburn City Code is hereby amended to read as set forth in Exhibit A to this Ordinance;

Section 2. Repeal of City Code section. Section 9.24.030 of the Auburn City Code is hereby repealed.

Section 3. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 4. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 5. Effective date. This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Published: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Fireworks Presentation (Caillier) (10 Minutes)

Department:

Police

Attachments:

[2022 Fireworks Report](#)

Date:

September 21, 2022

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

The 2022 Fireworks emphasis after-action report will be discussed, including what went well and lessons learned.

Reviewed by Council Committees:

Councilmember: Jeyaraj

Staff:

Caillier

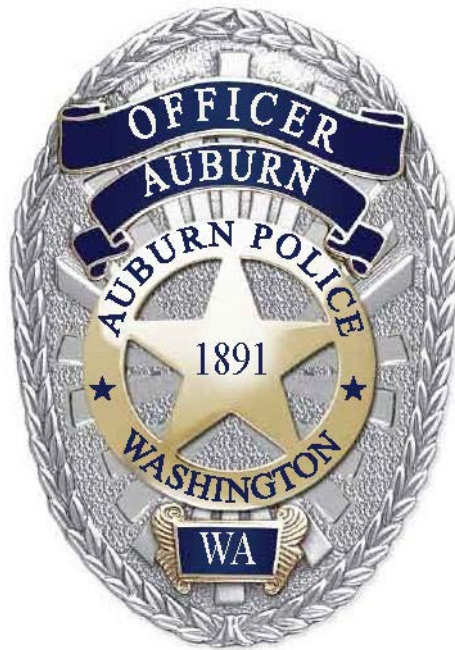
Meeting Date: September 26, 2022

Item Number:



AUBURN POLICE DEPARTMENT

2022 FIREWORKS REPORT





AUBURN POLICE DEPARTMENT

Background

In 2022, the Auburn Police Department continued to maintain a “zero tolerance” policy on the possession and/or discharge of illegal fireworks in the city. If officers were able to establish probable cause for either possession or discharge of illegal fireworks, they were to cite the appropriate city code. If officers were unable to establish probable cause for a particular individual, and fireworks were present, the fireworks were to be confiscated for destruction. In 2020, the City ordinance was changed to reflect the ability of Officers to issue civil infractions instead of criminal citations for many portions of the city code.

Objectives

Objectives from 2020 and 2021 were continued in 2022.

1. Continue efforts to improve communication and collaborative efforts with representatives from the Muckleshoot Indian Tribe.

- Mike Jerry was the Muckleshoot Tribe Fireworks Commissioner for 2022. Mike was the primary contact for all issues related to fireworks.
- The Tribe communicated well with the City, giving advance notice of when vendor displays would take place along with concerts that had an impact on traffic in the area. The City was able to notify citizens of the event so they could plan accordingly.
- The Tribe continued with the same hours of operation for the stands as 2021, the stands and discharge area were open until 2200 Sunday-Thursday and until 0000 on Friday and Saturday. The Tribe maintained the hours of operation on July 4th to 0200 on July 5th. The Tribe continued their agreement not to allow the discharge of fireworks at the stands after 0200 on July 5th.
- The Tribe did not notify the City of any restrictions at the stands related to COVID-19, but the sales of fireworks did start about 30 days later than in 2021.

2. Continue with an active Officer presence and enforcement in the neighborhoods with proactive fireworks patrols and response to 911 complaints of fireworks.

- Fireworks emphasis patrols started this year on June 13th and ran through July 5th.
- APD maintained our deployment of 6 Officers and a Sergeant at the stands on July 4th.
- APD assigned one Sergeant and 6 officers to the north end of the city on July 4th between 1500 and 0100.
- APD assigned one Sergeant and 6 officers to the south end of the city on July 4th between 1500 and 0100.
- APD assigned one Sergeant and 12 officers to the City Parks and Schools on July 4th between 1500 and 0100. This was based upon events from 2021.



AUBURN POLICE DEPARTMENT

Results

During the 2022 fireworks emphasis (excluding July 4th), 7 officers worked a total of 78 hours between June 13th and July 5th. In 2021, 11 officers worked 114 hours between June 24th and July 5th. In 2022 there were 78 hours and 13 shifts that went unfilled. The unfilled shifts primarily occurred as the holiday got closer and was impacted by at least one Departmental training day. There were also staffing issues that directly affected the number of officers available for these shifts.

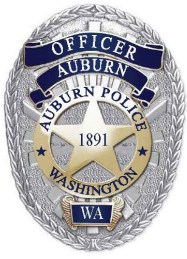
On July 4, 2022, 18 Officers and three Sergeants were assigned to fireworks emphasis patrols throughout the city, the same number of officers assigned in 2021. Officers worked as two man units utilizing marked units increasing visibility to the citizens. The deployment was split into 6 officer elements, supervised by 1 Sergeant for effective command and control. Deployments were split into South End, North End and Parks/Schools.

Six officers and one Sergeant were deployed to the fireworks stands for crowd control and a police presence in the discharge area. Several thousand citizens patronized the stands throughout the day. There were no significant injuries and one minor injury to patrons on the evening of July 4th. There were no significant fireworks related injuries at the stands during the week leading up to the holiday. There was an assault victim located at the discharge area. This male refused to cooperate with the police regarding the assault, but was treated by VRFA Fire/Aid on scene.

There were no reported injuries to officers this year.

The peak activity hours for firework related calls was between 9:00 p.m. and 12:00 a.m. Emphasis units began at 1500 HRS and secured at 0100. Calls prior to this time were handled by the patrol shifts on duty. The stands were shut down by the stands officers and 10 extra emphasis officers, in coordination with the fireworks commissioner and fireworks security members, by 0100 hours. This began at approximately 11:45 p.m. and took about one hour to complete the task.

As the stands and discharge area began to clear, officers were deployed to several locations on Auburn Way South, (the primary egress route for attendees). This was done to discourage people from moving to private parking lots and Les Gove Park, which were along this egress route.



AUBURN POLICE DEPARTMENT

4TH OF JULY - SNAPSHOT

There were a total of 95 fireworks-related calls for service between 1100 hours on July 4th through 0800 hours on July 5th.

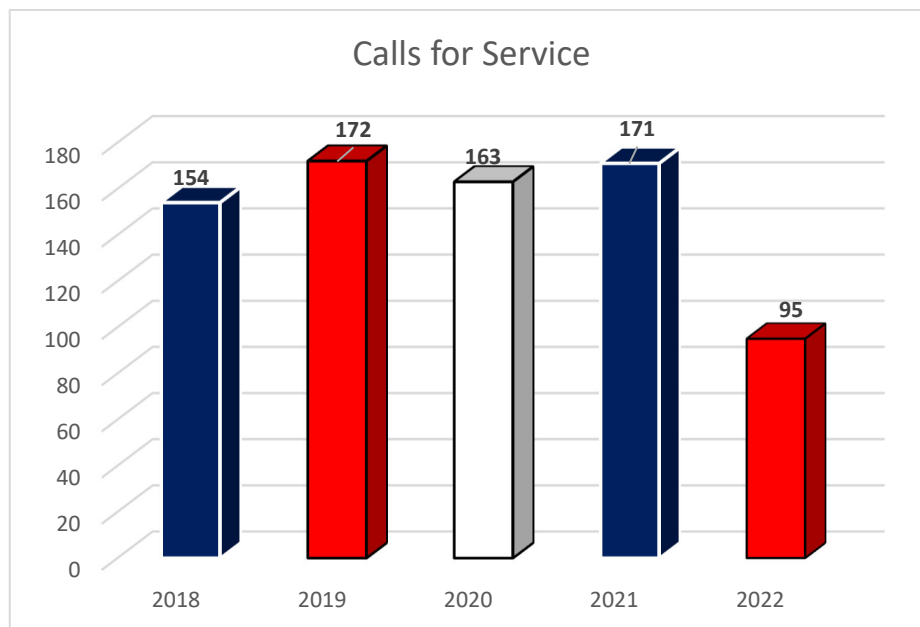
Calls by District:

District 1 - 10
District 2 - 26
District 3 - 19
District 4 - 12
District 5 - 14
District 6 - 14

4TH OF JULY - OVER THE YEARS

Fireworks calls for activity between 1100 on 7/4 through 0800 on 7/5 for the past five years.

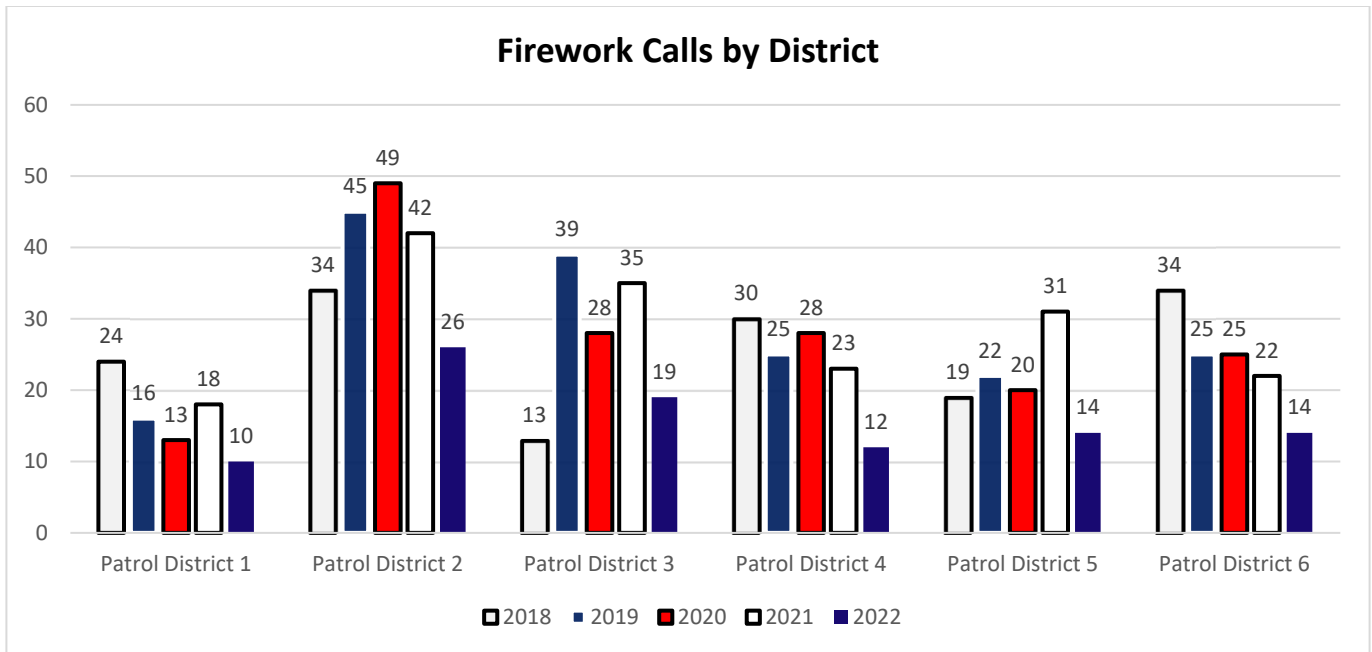
	2018	2019	2020	2021	2022
Calls for Service	154	172	163	171	95





AUBURN POLICE DEPARTMENT

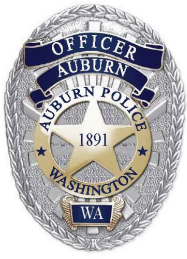
4TH OF JULY CALLS BY DISTRICT – OVER THE YEARS



CALLS FOR SERVICE – OTHER VALLEY AGENCIES

This chart shows Auburn in comparison to other valley cities. The numbers below represent fireworks-related calls for service from 1100 on 7/4 to 0800 on 7/5.

	1100 on 7/4/2022 to 0800 on 7/5/2022
Kent	155
Auburn	95
Federal Way	84
Renton	74
Tukwila	17



AUBURN POLICE DEPARTMENT

FIREWORK SEASON – OVER THE YEARS

Calls for service, cases, and arrests over the past five years are captured below.

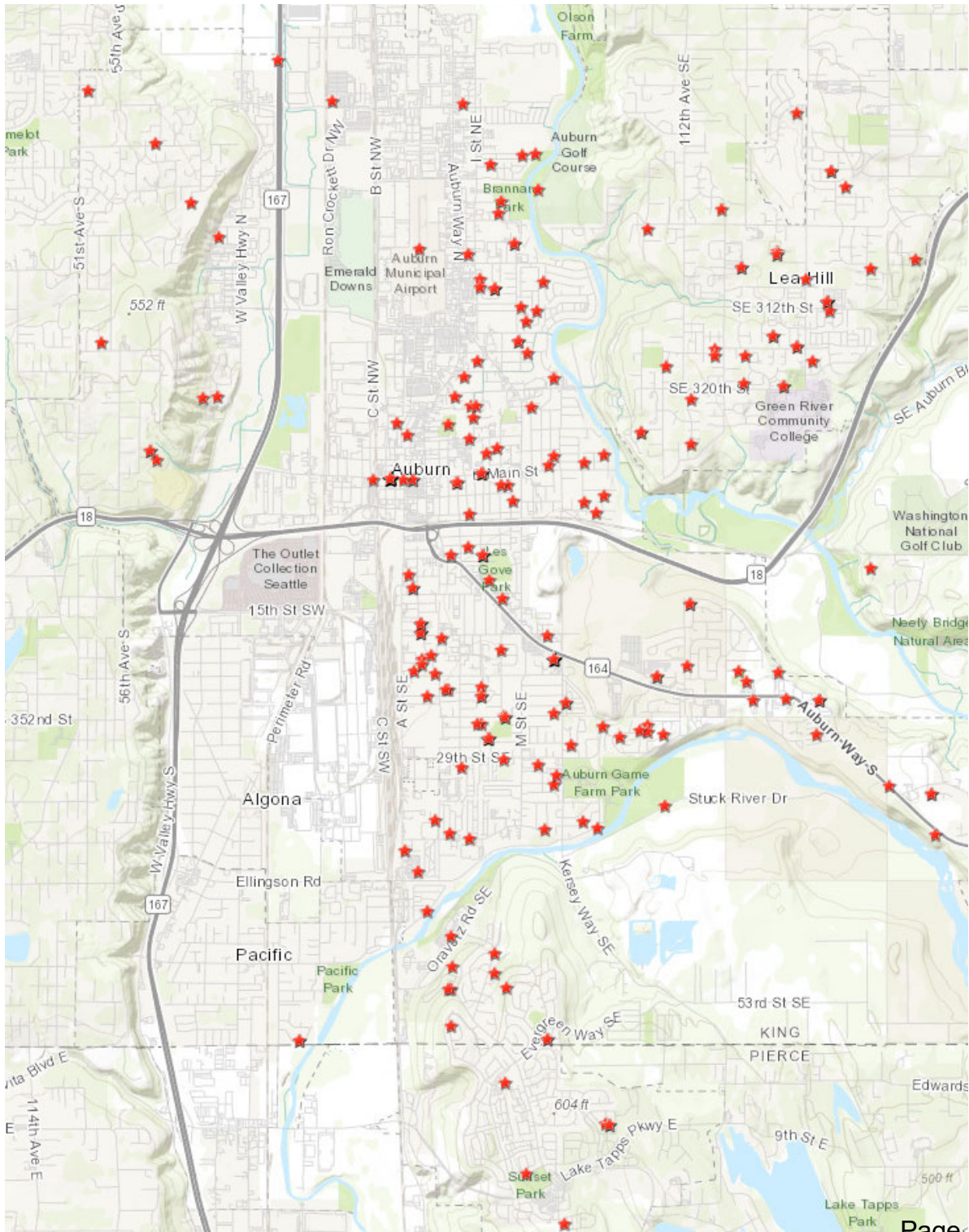
	6/1/2018 to 7/5/2018	6/1/2019 to 7/5/2019	6/1/2020 to 7/5/2020	6/1/2021 to 7/5/2021	6/1/2022 to 7/5/2022
Fireworks Calls for Service	288	390	511	386	265
Cases Written	7	6	5	1	1
Arrests Made	8	6	0 (some charges filed)	0	0

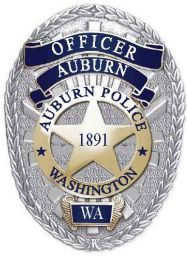
	6/1/2022 to 7/5/2022
Patrol District 1	21
Patrol District 2	66
Patrol District 3	40
Patrol District 4	52
Patrol District 5	26
Patrol District 6	60
TOTAL	265



AUBURN POLICE DEPARTMENT

MAP





AUBURN POLICE DEPARTMENT

Confiscated Fireworks

Officers confiscated 3179 fireworks. This was an increase from 309 in 2021. A year in which there were very few fireworks confiscated. The mission focus was on positive community interaction, creating positive relationships between the community and the police department and the safety of community members and their property. There were no serious injuries from fireworks reported at the stands this year and Valley Regional Fire Authority did not report any major fires.

Lessons Learned

For 2022, the department again focused on areas that had the highest volume of firework complaints in the past and shifted emphasis enforcement to those areas as needed.

For the fourth year in a row, VRFA shared our SpecOps channel, easing communications between police and fire.

Co-operation with the Tribe was again excellent. Tribal representatives for the stands were in constant communication with the police department.

An emphasis was placed on patrolling the parks, which reduced the amount of firework debris left behind.

There was an emphasis placed on education leading up to the 4th. There were several social media posts made regarding legal and illegal fireworks. This should not only continue in 2023, but be increased.

The traffic on Auburn Way South was backed up for most of the afternoon and evening due to the left turn lane into the stands/discharge area. Working with City engineers to keep the left turn arrow on longer will potentially increase traffic flow and mitigate the impact to the community.

In previous years, some of the Auburn schools were targeted by citizens as discharge areas. No damage was documented, but there was trash left behind. In 2022, a school officer was deployed with the Park/Schools unit to Patrol her respective high schools and the neighboring schools in their area. Other officers in that unit assisted with that task.

There were no significant issues at City Parks this year. This was different from previous years in which the Parks had been a popular place for fireworks discharge. For 2023, APD will work with the Parks Department to add more signage to the parks in addition to gaining access to keys, and training, for activating City park watering systems to activate sprinklers as a tool to dissuade citizens from accessing the parks after dark if this would become necessary. This will be done to help prevent the issue in the Parks from re-occurring.