

**HUMAN SERVICES COMMITTEE
MINUTES
September 23, 2019**

I. CALL TO ORDER

The Human Services Committee meeting was called to order by Jason Berry at 4:00 pm on Monday, September 23, 2019 at 1 East Main Street, Auburn, WA.

Committee Members present: Jason Berry, Lela Brugger, Barb Derda, Tammy Gourdine, Sue Miller, Shawn Parkhurst Paton

Staff present: Community Services Manager- Joy Scott (phone), Director of Community Development- Jeff Tate, Human Service Program Coordinator- Kyla Wright

Absent: JoAnne Walters, Shanece Dedeaux

Guest: Shawn Campbell, Clerk's Office

II. APPROVAL OF MINUTES

- Member Shawn Parkhurst Paton moved to accept the August 26, 2019 meeting minutes; Member Sue Miller seconded the motion. All committee members were in favor of adopting the minutes as amended.

The August 26, 2019 meeting minutes were approved.

III. MISCELLANEOUS

- Member Jason Berry began by relaying the he recently had a good conversation with the Community Wellness Special Focus group with Council Member Claude DaCorsi and Director of Community Development Jeff Tate. Councilmember Yolanda Trout-Manuel is also a part of the Community Wellness Special Focus group but was unable to attend this meeting. Director Jeff Tate discussed that Community Wellness Special Focus group and the Human Services Committee both have the same goals of providing services to Auburn residents and that the Joint Meeting will be a good opportunity for collaboration and goal setting.
- Shawn Campbell joined the meeting at this time to refresh Committee members about processes and protocols for joint City Council and Committee meetings and reminded everyone that the Joint meeting is video recorded and that ceiling microphones are used instead of the table microphones used during full Council meetings. Shawn mentioned that Councilmember Trout-Manuel will call on either

Committee members or Council members who would like to speak and that Council and Committee members can indicate they have comments by raising a hand. Shawn also mentioned that the Joint Meeting will begin with a roll call, with any excused absences verified by the Human Services Committee Chair.

- Jeff added that the Joint meeting will be a good opportunity to ask questions about the Community Needs Assessment since Julie McFarland and Joel Warren from Cloudburt Consulting will be presenting on their findings and recommendations. The Council and the Human Services Committee will be getting this information at the same time so there will be time to ask questions and clarifications to Joel and Julie before the conversation between City Council and the Committee.
- Kyla added that the Needs Assessment was likely to include funding priorities related to housing and homelessness as that was a topic that cited as a concern in every focus group in addition to the survey results from Auburn residents.
- Barb and Sue mentioned that the Committee may want to revisit the Council mission statement as a good reminder and guiding principle as we move towards the application cycle.
- Kyla brought up that the committee had previously considered taking a Winter hiatus during November and December due to the scheduled meetings being so close in date to holidays and that lieu of meetings, Kyla would schedule 1-on-1 meetings with Committee members during these two months. There was a suggestion to have a Committee holiday party at the end of the year.
- The Vice-Chair nomination was tabled until next month.

IV. ANNOUNCEMENTS

- Joint Council meeting on Monday, October 14th, 2019, 5:30pm
- Human Services Committee Meeting, October 28th, 2019, 4:00pm

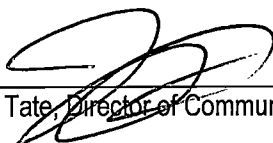
V. ADJOURNMENT

The meeting was adjourned at 5:12 p.m.

APPROVED THE 28th day of October, 2019



Jason Berry, Human Services Committee Chair



Jeff Tate, Director of Community Development