

AUBURN AIRPORT ADVISORY BOARD MEETING MAY 11 2016



BOARD MEMBERS PRESENT:

Mark Babcock-Chair
Gary Gustafson
John Theisen-Vice Chair
Don Peters - Absent
Sparrow Tang – Call In

CITY STAFF PRESENT:

Kevin Snyder – COA Community Development & PW Director

COUNCIL LIASON:

Bill Peloza

VISITORS:

Mark Kornei

AIRPORT MANAGEMENT PRESENT

Jamelle Garcia
Kasey Maiorca

MEETING DATE: September 21, 2016

TIME: 7:30 A.M.

PLACE: Auburn Municipal Airport, 506 23rd St. NE., Conference Room 1

INTRODUCTIONS:

Chairman Babcock welcomed visitors.

APPROVAL OF MINUTES: A motion was made and seconded to adopt the Advisory Board minutes of May 11, 2016.

PRESENTATIONS AND ROUTINE REPORTS:

1. FOLLOW UP ON PUBLIC COMMENTS FROM PREVIOUS MEETING: none

CURRENT PROJECTS:

2. AIRPORT BRANDING: Mr.Snyder reported that next week the airport and City Multimedia staff are meeting to discuss implementation of the Airport logo.

3. ROW 3 HANGAR IMPROVEMENT: Should be closed out by the end of September2016.

4. AIRPORT ASPHALT REPAIR AND SEAL: Sealcoat has been closed out.

5. RUNWAY ENHANCEMENT – ENVIRONMENTAL ASSESSMENT: Mr. Snyder reported that the FAA is requiring some additional work before moving on to the design and scope of work.

6. JET A FUEL SERVICE AT AUBURN: City staff is continuing to look at different alternatives from temporary storage (truck) or to permanent storage (tank) as it relates to the Department of Ecology requirements and the related cost involved.

7. ON-GOING BUSINESS DEVELOPMENT: No report

8. AGIS STUDY: Puget Sound Regional Council, WSDOT-Aviation and FAA continue moving forward. The ground and flight surveys have been completed.

BOARD GUIDANCE AND INFORMATION ITEMS:

9. AIRPORT MANAGER'S REPORT: Mr. Maiorca reported on the numerous noise complaints received this month which were generated by the training operations being conducted by King County Sherrifs Department. A follow up email will be sent to all citizens that contacted the airport.

Topic B: Occupancy Report

TYPE	TOTAL/OCCUPIED	PERCENTAGE	CHANGE
Open Hangar	68/68	100%	+1
Open Twin Hangar	6/6	100%	+1
Row 3	17/17	100%	0
Row 9 & 10	40/40	100%	0
Row 2	14/14	100%	0
Tie Down	89/46	51%	0
Storage Units	17/17	100%	0

Topic C: Fuel Prices

Fuel price at Auburn \$4.56 credit and \$4.45 cash.

OPEN DISCUSSION: The Strategic Plan status was brought up by an AAB member and a special meeting is scheduled for October 12th, 2016 to continue discussion.

A discussion ensued regarding bringing back the project matrix. AAB requested that AMG prepare a matrix to be used for future meetings.

AAB member asked for an update on the Airport Management RFP. Mr. Snyder advised the City received one proposal from AMG and the City is reviewing the proposal.

SCHEDULE FOR UPCOMING MEETINGS:

Special Board Meeting – October 12th, 2016 7:30 AM: Auburn Airport Office Conference Room 1, 506 23rd St. NE, Auburn, WA 98002

Regular Board Meeting – November 16th, 2016 7:30 AM: Auburn Airport Office Conference Room 1, 506 23rd St. NE, Auburn, WA 98002

ADJOURNMENT OF MEETING – 9:45 AM

Respectfully submitted,

Aviation Management Group, LLC

253-333-6821

On behalf of the City of Auburn

* Auburn Hangars Owners Association

** Washington Pilots Association, Green River Chapter