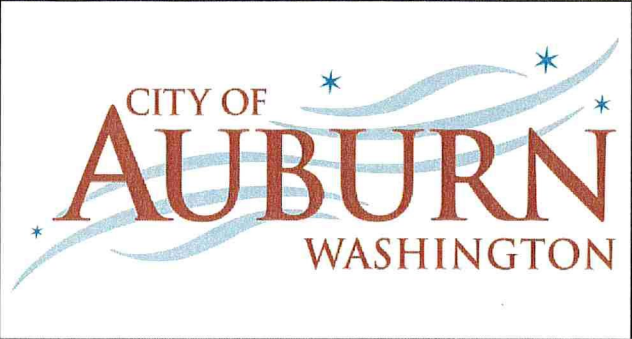


	City Council Meeting September 19, 2022 - 5:00 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

II. LAND ACKNOWLEDGEMENT

We would like to acknowledge the Federally Recognized Muckleshoot Indian Tribe, the ancestral keepers of the land we are gathered on today. We thank them for their immense contributions to our state and local history, culture, economy, and identity as Washingtonians.

III. PUBLIC PARTICIPATION

1. Public Participation

The meeting was held in person and virtually.

A. Pledge of Allegiance

Mayor Nancy Backus called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street, and led those in attendance in the Pledge of Allegiance.

IV. Roll Call

Councilmembers present: Deputy Mayor James Jeyaraj, Kate Baldwin, Larry Brown, Robyn Mulenga, and Yolanda Trout-Manuel. Councilmember Bob Baggett was excused and Councilmember Chris Stearns arrived at 5:13 p.m.

Department directors and staff members present included: City Attorney Kendra Comeau, Chief of Police Mark Caillier, Director of Public Works Ingrid Gaub, Director of Administration Dana Hinman, Director of Human Resources & Risk Management Candis Martinson, Director of Community Development Jeff Tate, Director of Finance Jamie Thomas, Director of Innovation and Technology David Travis, Chief Equity Officer Brenda Goodson-Moore, Administrative Assistant Julie Mehl, Senior Planner Alexandria Teague, Financial Planning Manager Frank Downard, Business Systems Analyst Jonathan Barbano, and City Clerk Shawn Campbell were in Chambers.

V. ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

A. Childhood Cancer Awareness Month

Mayor Backus to proclaim the month of September 2022 as Childhood Cancer Awareness Month in the City of Auburn

Mayor Backus proclaimed September 2022 as Childhood Cancer Awareness Month.

Alexis Douglas, Miss Auburn's Outstanding Teen, Ambassador for Seattle Children's Hospital and cancer survivor, thanked the Mayor and Council for their support.

B. Hispanic Heritage Month

Mayor Backus to proclaim September 15 through October 15, 2022 as "Hispanic Heritage Month" in the City of Auburn

Mayor Backus read and proclaimed September 15th through October 15th, 2022, as Hispanic Heritage Month.

Leticia Figueroa, Nelda Trujillo and their daughters thanked the Mayor and Council for their support.

Mark Zeigler, Principal of Gildo Rey Elementary thanked Mayor and Council for their support.

C. Constitution Week

Mayor Backus to proclaim September 17-23, 2022 as "Constitution Week" in the City of Auburn

Mayor Backus read and proclaimed the week of September 17th through the 23rd, 2022, as Constitution Week.

Hilda Meryhew member of the National Society Daughters of the American Revolution (NSDAR), Lakota Chapter provided a brief history of the Constitution.

D. 2023-2024 Budget Review (Thomas)

Mayor Backus moved this item to the end of City Business.

Director Thomas provided Council with session one of the 2023-2024 Biennial Budget Workshop.

She reviewed the agenda for the three workshops, the Budget related Legislation, described the Funds the City has including; Governmental Funds, Propriety Funds and Fiduciary Funds, the 2023-2024 Budget Goals, the 2023-2024 Budget considerations including potential recession, a fiscal imbalance, inflationary costs and CPI rates, increase City insurance rates, escalating demand for

services, and the recruitment and retention of skilled workforce. She also discussed the Revenue Projections including Property Tax, Sales Tax, Utility Tax and B&O Tax, the expenditure drivers including salaries and benefits, the current General Fund condition, the new requests for one time funds, and the 2023-2024 Preliminary Budget Summary.

Director Hinman and Chief Equity Officer Goodson-Moore presented on the Diversity Equity and Inclusion Program (DEI) and the Administration Budget out of the General Fund. They reviewed the Organizational Report, the goals and objectives from the 2021-2022 Budget, the Stage One progress from the Diversity, Equity and Inclusion initiative, and the two new budget requests. The Diversity Equity and Inclusion Budget will be its own budget item in the 2023-2024 Budget.

Director Martinson provided Council with the Human Resources General Fund request. She reviewed the accomplishments from 2021-2022 Budget, the 2023-2024 goals, the changes to the baseline budget from the 2021-2022 Budget to the 2023-2024 Budget, challenges with recruitment, retention of staff, a Municipal Court study, new requests for two new full time employees, inhouse training development, additional funding for certificate programs and an enhancement to NEOGOV/HRIS program.

Council discussed the metrics for the goals, pay scales and salary survey, data sources, costs for training, report from Emergency Management, CERT classes, Emergency Operation Center participating in the community events, the DEI process regarding hiring, L&I Claims, insurance rates, request for a presentation on the equal pay audit, a formal internship program, and use of one time money.

Mayor Backus recessed the meeting for 10 minutes 7:03 p.m. The meeting reconvened at 7:13 p.m.

Director Thomas provided Council with the Finance Department General Fund Budget. She reviewed the 2021-2022 accomplishments and the 2023-2024 goals, the increases to the baseline budget, two new full time employees, and a conversion of the City's financial software. She reviewed the Non-Departmental Fund, ARPA Funds, Cumulative Reserve Fund plan, and policy change.

City Attorney Comeau provided Council with the City Attorney General Fund Budget. She reviewed the 2021-2022 accomplishments, the divisions of the department, ARPA Funding, additional funding for City owned property maintenance, and additional funds for an increase in services.

Director Tate provided Council with the General Fund Community Development Budget including Housing and Community Development Funds, the Hotel/Motel Tax funds, Business Improvement Funds, and the South King Housing and Homelessness Partners Funds. He reviewed the departmental accomplishments, the 2023-2024 Goals, a one time funding request for a Human Services Program Need assessment, and the increased costs to the Community Development budget related to ARPA funding.

Council discussed funding for the financial software system, the number of employees for the B&O program, the role of the new positions, Economic Stabilization funds, catastrophic events, adequate funding for increased services, what the additional funding will cover, expansion of Community Court, the frequency of Community Court, admirative costs associated with SKHPP, the services provided from the Human Services division, funding for addiction services, an updated Downtown Housing Plan, access and availability of healthy food options, and hours of operation for the Auburn Food Bank.

VI. AGENDA MODIFICATIONS

There were no modifications to the agenda.

VII. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

1. The public can participate in-person or submit written comments in advance.

Adrienne Battle 2715 V Ct SE Auburn

Ms. Battle informed Council on a new volunteer program that provides animal fostering services to homeless and domestic violence victims in times of emergency.

Jonie Brooke 5501 Bridget Ave SE Auburn

Ms. Brooke expressed concerns with abortion.

B. Correspondence

There was no correspondence for Council to review.

VIII. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council

Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Baggett)

Councilmember Baldwin, Co-Chair of the Finance ad hoc committee, reported she and Councilmember Baggett have reviewed the claims and payroll vouchers described on the agenda this evening and recommended their approval.

IX. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the August 15, 2022 Regular City Council Meeting

B. Minutes of the September 6, 2022 Special City Council Meeting

C. Minutes of the August 29, 2022 and September 12, 2022 Study Session Meeting

D. Claims Vouchers (Thomas)

Claims voucher list dated September 6, 2022 which includes voucher numbers 469224 through 469415, in the amount of \$1,699,424.27 and four wire transfers in the amount of \$715,230.53

Claims voucher list dated September 19, 2022 which includes voucher numbers 469416 through 469582, in the amount of \$3,729,247.65 and three wire transfers in the amount of \$633,880.51

E. Payroll Voucher (Thomas)

Payroll check numbers 539403 through 539406 in the amount of \$547,293.90, electronic deposit transmissions in the amount of \$2,279,741.55 for a grand total of \$2,827,035.45 for the period covering August 11, 2022 to August 31, 2022

Payroll check numbers 539407 through 539414 in the amount of \$73,991.94, electronic deposit transmissions in the amount of \$2,441,866.66 for a grand total of \$2,515,858.60 for the period covering September 1, 2022 to September 14, 2022

Deputy Mayor Jeyaraj moved and Councilmember Trout-Manuel seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 5-0

X. UNFINISHED BUSINESS

There was no unfinished business.

XI. NEW BUSINESS

There was no new business.

XII. ORDINANCES

A. Ordinance No. 6884 (Tate)

An Ordinance relating to the regulation of fences and retaining walls, and amending Sections 18.04.370, 18.04.372, 18.04.374, 18.31.020, and creating Sections 18.04.371, 18.04.373, 18.04.376, 18.31.025 of the Auburn City Code

Councilmember Brown moved and Deputy Mayor Jeyaraj seconded to approve Ordinance No. 6884.

MOTION CARRIED UNANIMOUSLY. 5-0

B. Ordinance No. 6885 (Tate)

An Ordinance relating to the elimination of the Environmental Park Zone and Business Park District by amending Chapter 18.36, and Sections 18.02.070, 18.23.020, 18.23.030, 18.23.040, 18.23.060, 18.31.100, 18.47.020, 18.50.040, 18.54.080, 18.55.030, 18.57.020, 18.57.030, 18.57.035, 18.64.020 and 3.60.036 of the Auburn City Code

Councilmember Baldwin moved and Councilmember Mulenga seconded to approve Ordinance No. 6885.

MOTION CARRIED UNANIMOUSLY. 5-0

XIII. RESOLUTIONS

A. Resolution No. 5676 (Comeau)

A Resolution amending the City Council Rules of Procedure

Deputy Mayor Jeyaraj moved and Councilmember Baldwin seconded to adopt Resolution No. 5676.

MOTION CARRIED UNANIMOUSLY. 6-0

B. Resolution No. 5679 (Council)

A Resolution of the City Council of the City of Auburn affirming its support of comprehensive reproductive healthcare, including abortion, and marriage equality; and its support of protections through Washington State and Federal Legislative action

Deputy Mayor Jeyaraj moved and Councilmember Baldwin seconded to adopt Resolution No. 5679.

MOTION CARRIED UNANIMOUSLY. 6-0

C. Resolution No. 5682 (Backus/Comeau/Tate)

A Resolution authorizing the Mayor to sign a Memorandum of Understanding (MOU) and related documents to enable the City to receive an allocated share of funds from

the Washington Distributor Settlement

Deputy Mayor Jeyaraj moved and Councilmember Mulenga seconded to adopt Resolution No. 5682.

Council discussed the importance of this resolution.

MOTION CARRIED UNANIMOUSLY. 6-0

XIV. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. **From the Council**

B. **From the Mayor**

XV. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:33 p.m.

APPROVED this 3rd day of October, 2022.



NANCY BACKUS, MAYOR



Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.