

	Planning Commission Meeting September 17, 2024 - 6:30 PM City Hall Council Chambers MINUTES
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I. PUBLIC PARTICIPATION

A. Public Participation Information

The City of Auburn Planning Commission Meeting was held in person and virtually.

II. CALL TO ORDER

Chair Judi Roland called the meeting to order at 6:33 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

A. ROLL CALL/ESTABLISHMENT OF QUORUM

Commissioners present: Chair Judi Roland, Vice Chair Phillip Stephens, Julie Berry, Kent Sprague, Aaron VanderPol, and Lynn Walters. Commissioner William Stewart was excused.

Staff members present: Planning Services Manager Alexandria Teague, Parks Planning and Development Manger Thaniel Gouk, Sewer Utility Engineer Bob Elwell, Utilities Engineering Manager Ryan Vondrak, City Clerk Shawn Campbell, and Acting Deputy City Clerk Gerri Blackwell. City Attorney Jason Whalen attended the meeting virtually via Zoom.

B. PLEDGE OF ALLEGIANCE

Chair Roland led those in attendance in the Pledge of Allegiance.

III. PUBLIC COMMENT

There was no public comment.

IV. APPROVAL OF MINUTES

A. July 16, 2024 Minutes from the Planning Commission Meeting

Commissioner Sprague moved and Commissioner VanderPol seconded to approve the July 16, 2024 Planning Commission Meeting Minutes.

MOTION CARRIED UNANIMOUSLY. 6-0

V. INTRODUCTION

A. Presentation Overview (Teague)

Brief overview of upcoming Element Presentations and Public Hearing schedule.

Manager Teague provided the Commission a brief overview of the agenda items, including the Sewer Systems Plan, and the Parks, Recreation and Open Space Plan (PROS) meeting presentations. She discussed Senate Bill (SB) 5290 Code Update, upcoming Public Hearing date for Title 14 (October 8, 2024), and follow up discussion date (October 8, 2024) of the Middle Housing Code Update. She informed the commission that on October 23, 2024, there will be a Middle Housing Code Public Hearing and action on Package 2, a Public Hearing on the Annual Amendment School Capital Facilities Plan, and a Public Hearing on the Middle Housing Code.

VI. OTHER BUSINESS

A. Sewer Systems Plan (Elwell)

Planning Commission deliberation and action on the proposed changes to the Sewer System Plan, which is incorporated by reference in the Utilities Element.

Engineer Elwell presented the Sewer Systems Plan development progress and milestones. He discussed the comments provided by the Department of Ecology (DOE), King County, and reviewed the approval process involving the Planning Commission, City Council, and Washington State.

The Commissioners discussed unsewered/septic areas, and Agency comments.

Vice Chair Stephens moved and Commissioner VanderPol seconded to accept the changes into the Utilities Element.

MOTION CARRIED UNANIMOUSLY. 6-0

B. Parks and Recreation PROS Plan (Gouk)

Staff presentation to the PROS Plan.

Manager Gouk presented the 2024 PROS Plan. He stated the PROS Plan has been presented to the Park Board and their recommendation is to bring it forward to the Planning Commission. He discussed public outreach, possible State and Federal grants and their requirements, PROS Plan core changes, pickleball popularity, inclusive playgrounds, Levels of Service (LOS) based on population growth, Goals & Policies, the Capital Improvement Program, and Park Impact Fees to Auburn and nearby cities.

Manager Teague advised the Public Hearing on the PROS Plan will be on October 8, 2024.

Commissioners discussed public comments about Parks and their needs,

growth rate percentages, inclusivity and demographics, park benches, Cedar Lanes Park improvements, smaller park options, and construction funding.

VII. COMMUNITY DEVELOPMENT REPORT

Manager Teague provided an update on the Auburn Avenue Theater demolition.

The Commissioners discussed the marquee sign, saving bricks from the Theater, the projected timeline for roadwork at R street near Kersey, potential new middle school locations, Sound Transit parking lot construction near City Hall, and the agenda for the October 8, 2024 and October 23, 2024 Planning Commission meetings.

VIII. ADJOURNMENT

There being no further business to come before the Planning Commission, the meeting was adjourned at 7:30 p.m.

APPROVED this 23rd day of October, 2024.


JUDI ROLAND, CHAIR Gerri Blackwell, Acting Deputy City Clerk

The City of Auburn Planning Commission is a seven member advisory body that provides recommendations to the Auburn City Council on the preparation of and amendments to land use plans and related codes such as zoning. Planning Commissioners are appointed by the Mayor and confirmed by the City Council.

Actions taken by the Planning Commission, other than approvals or amendments to the Planning Commission Rules of Procedure, are not final decisions; they are in the form of recommendations to the city council which must ultimately make the final decision.