



**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

SEPTEMBER 14, 2021

MINUTES

I. CALL TO ORDER

II. VIRTUAL PARTICIPATION LINK:

The Transportation Advisory Board Meeting scheduled for Tuesday, September 14, 2021 at 5:30 p.m. will be held virtually and telephonically. To attend the meeting virtually please click one of the below links, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed below.

Per Governor Inslee's Emergency Proclamation 20-05 and 20-28 et. seq. and City of Auburn Resolution No. 5581, City of Auburn has designated meeting locations as "virtual" for all Regular, Special and Study Session Meetings of the City Council and for the Committees, Boards and Commissions of the City.

The link to the Virtual Meeting or phone number to listen to the Transportation Advisory Board Meeting is:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click one of the below URL to join.

ZOOM: <https://us06web.zoom.us/j/96667038050>

Or join by phone:

253 215 8782

888 475 4499 (Toll Free)

Webinar ID: 966 6703 8050

International numbers available: <https://us06web.zoom.us/u/koJjdg3yc>

III. ROLL CALL (Sherwin)

Committee members present were Waylon Menzia, Dennis Grad, Peter Di Turi, Sarah Shaw, Riley Patterson, Cheryl Rakes, David Jensen, Jeanette Miller, Steve Carstens, Those not present were Cynthia Rapier (excused), Christian Faltenberger (excused), Pamela Gunderson (unexcused) and Michel Harbin, Jr. (unexcused). Also present during the meeting were: Public Works Director Ingrid Gaub, Assistant Director/City Engineer Jacob Sweeting, Senior Transportation Planner, Cecile Malik, and Office Assistant, Angie Sherwin. Auburn School District staff in attendance included Jeff Grose.

IV. MEETING PROTOCOLS (Malik)

Board Meeting Protocols for Zoom

Please keep you microphones muted.

Please keep your cameras turned on.

If you have questions or comments, or for motions, please use the raise hand feature.

V. CONSENT AGENDA**A. APPROVAL OF MINUTES**

It was moved by Boardmember Jensen (non-audible) Boardmember Carstens, seconded by Boardmember Miller that the Committee approve the Transportation Advisory Board minutes for June 1, 2021. Motion carried.

- B. It was moved by Boardmember Jensen (non-audible), Boardmember Carstens seconded by Boardmember Miller that the Committee approve the Transportation Advisory Board minutes for July 7, 2021. Motion carried.

VI.. DISCUSSION AND INFORMATION**A. General Update (Malik)**

Overview of ongoing transportation projects and programs.

- TAB membership – David Jesen will now be representing the Bicycle Community
- LED Lights project - 2,800 high pressure sodium city lights are being replaced with LED lights and the project is near completion
- Bridge Repair project -Deck sealing located at Hwy18 intersection at 3rd and Division
- Updates to Engineering Design Standards
- In November, there will results for grants from the Transportation Improvement Board (TIB) for funding of the roundabout at SE 304th & 132nd Ave SE

For the purpose of these minutes, Item C was discussed before Item B

B. 2021 Annual Comprehensive Transportation Plan Update (Malik)*

- The 2021 Presentation Draft update to the Comprehensive Transportation Plan will include an updated project list, map updates, and a new table of contents.

Next Step for the Comprehensive Transportation Plan Update

- Planning Commission
Public Hearing
Recommendation to Council
- Council approval and adoption

Questions and open discussion

C. Discussion Topic: Transportation issues for students (Malik)*

Cecile Malik, Senior Transportation Planner presented the Planning & Prioritization of Transportation projects near schools.

Jeff Grose, Auburn School District, discussed the Auburn School District Projects including the various locations, schedule and transportation related improvements within the projects.

Questions and open discussion

D. TAB Onboarding Packet (Malik)

The new TAB member onboarding packet has been created. TAB Members will receive the draft onboarding packet content to review and provide feedback prior to finalization. The intent of the packet is to prepare new members to be successful in their role.

E. Next meeting focus: (Malik)

- Transportation issues for disabled residents
- ADA Transition Plan progress update
- 2024 Major Comprehensive Transportation Plan update
- 2022 Workplan
- Review Board Annual Report to the City Council to be presented to Council by Chair following December TAB meeting.

F. Other Discussion Items / Roundtable.

Boardmember's questions were addressed by City staff.

VII. ADJOURNMENT

Next meeting will be held on Tuesday, December 14, 2021 at 5:30 PM.

V. DISCUSSION AND INFORMATION

VI. ADJOURNMENT

There being no further business to come before the Transportation Advisory Board, the meeting was adjourned at 6:55 p.m.

Approved this 14th day of December, 2021.

Waylon Menzia
Chairman

Angie Sherwin
Engineering Services Office Assistant