Special City Council Meeting
September 13, 2024 - 4:00 PM
City Hall Council Chambers
AGENDA

I. CALL TO ORDER

II. LAND ACKNOWLEDGEMENT

We would like to acknowledge the Federally Recognized Muckleshoot Indian Tribe, the ancestral keepers of the land we are gathered on today. We thank them for their immense contributions to our state and local history, culture, economy, and identity as Washingtonians.

III. PUBLIC PARTICIPATION

1. Public Participation

   The Special Auburn City Council Meeting scheduled for Friday September 13, 2024 at 4:00 p.m. will be held in person and virtually.

   Virtual Participation Link:
   To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

   https://www.youtube.com/user/watchauburn/live/?nomobile=1

   To listen to the meeting by phone or Zoom, please call the below number or click the link:

   Telephone: 253 215 8782
   Toll Free: 877 853 5257
   Zoom: https://us06web.zoom.us/j/87187636273

A. **Pledge of Allegiance**

IV. ROLL CALL

B. **Audience Participation**

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

1. The public can participate in-person or submit written comments in advance.

   Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 2:00 p.m. on the day of the scheduled

meeting and must be 350 words or less.
Please mail written comments to:
City of Auburn
Attn: Shawn Campbell, City Clerk
25 W Main St
Auburn, WA 98001

Please fax written comments to:
Attn: Shawn Campbell, City Clerk
Fax number: 253-804-3116

Email written comments to:
publiccomment@auburnwa.gov

If an individual requires an accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 2:00 p.m. on the day of the scheduled meeting. Participants can request an accommodation to be able to provide remote oral comment by contacting the City Clerk's Office in person, by phone (253) 931-3039, or email to publiccomment@auburnwa.gov

V. DISCUSSION ITEMS

A. 2025-2026 Biennial Budget Workshop 3 of 3 (Thomas)

VI. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (http://www.auburnwa.gov), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

AGENDA BILL APPROVAL FORM

Agenda Subject:
2025-2026 Biennial Budget Workshop 3 of 3 (Thomas)

Date:
September 5, 2024

Department:
Finance

Attachments:
2025-2026 Budget Workbook 1
2025-2026 Budget Workbook 2

Budget Impact:

Administrative Recommendation:

For discussion only.

Background for Motion:

Background Summary:

In April, the City began the process of developing the budget for the 2025-2026 biennium. In August, the compiled budget was presented to the Mayor and Department Directors for review and discussion. Having been updated per those discussions, the preliminary biennial budget is now ready for the Council's initial review.

Reviewed by Council Committees:

Councilmember: Kate Baldwin
Staff: Jamie Thomas
Meeting Date: September 13, 2024
Item Number: DI.A

Interoffice Memorandum

To: City Council Members

From: **Jamie Thomas, Finance Director**

CC: Nancy Backus, Mayor

Date: September 9, 2024

Re: 2025-2026 Biennial Budget Review and Workshops

The Finance Department is pleased to present the 2025-2026 draft biennial budget. The draft General Fund budget uses estimated revenue streams plus fund balances to provide funding for the 2025 and 2026 expenditure budgets of $109.1 million and $114.0 million, respectively.

The Mayor, department directors and staff have worked together over the past several months to compile and prepare this balanced proposed budget for Council's consideration. During this process, the goals were to maintain existing programs and levels of service, ensure that all new programs were aligned with the Mayor's and Council's priorities (as identified in the 2024 management retreat), and provide adequate fund balances and reserves.

There are three workshops scheduled at which staff will be presenting the draft budget for Council review and comment. The budget will be presented by each director for each department or fund they oversee. If additional workshops are required, additional meetings will be scheduled to complete the draft budget review and comment.

Budget Book

The book is divided into two sections: General Fund and Other Funds.

Section 1: The General Fund book provides overviews of General Fund revenues, by type. General Fund expenditures are divided by department. Some department directors oversee multiple General Fund divisions, therefore there will be more than one divider for some of the departments represented in the General Fund.

Section 2: All Other Funds provides an overview of revenues and expenditures for every other fund in the City. These fund budgets are first organized by department and then by fund.

Program Improvements: The final tab provides detail information on every new/enhanced program request for the 2025-2026 biennium. This information provides a program narrative, net financial impact, one-time versus ongoing, new program or existing, and maintain level of service versus a service level enhancement.

Each section is organized by Director and the department/s that they oversee. Under each subsection, the following information is provided:

- Organizational Chart
- Departmental Overview
- Accomplishments and Objectives
- Performance Measures
- Departmental Budget Summary by Object, 2023 – 2026
- Department Employees (FTEs), including historical changes
- Budget detail by account number, new program requests seen as their own individual line item.

Major Expenditure Assumptions

As you review the materials, please note the following central budget assumptions applied to each year of the biennium:

Salaries:

- Includes step increases and negotiated COLA increases from collective bargaining units.
- Unaffiliated salary increases in 2025-2026 will be commensurate with labor contracts.

Benefits:

- Medical increases averaging about 15% in both 2025 and 2026.
- Dental increases averaging 5% in both 2025 and 2026; no increases for Vision.
- A pension rate decrease for PERS in 2025 from 9.53% to 9.03%.
- No pension rate change for LEOFF2 or industrial insurance rates.

Program Improvements/Enhancements

The presented budgets include requested program improvements ("decision packages") including new staffing and other ongoing costs as well as items that are one-time costs. The proposed new and/or enhanced programs include:

Staffing Additions

- 10x commissioned police officers[1][2]

Other Ongoing Additions/Continuations

- Human Services operational increases
- Airport operations adjustments
- Cemetery operations adjustments
- Facility Master Plan debt service
- Photo enforcement program expansion

[1] Includes two motorcycles to be purchased immediately and three assigned vehicles to be deferred until 2030.

[2] 5 positions will be supernumerary positions until PD can achieve full staffing

- Existing photo enforcement program adjustments
- Equipment Rental fund operations adjustments
- Facilities annual capital replacements
- SCORE operating cost increase
- ValleyCom operating cost increase
- Golf course operating adjustments
- Civil service background investigator wages
- Unaffiliated employees compensation study
- King County District Court cost increases
- Insurance cost increases
- Police hiring and retention bonuses
- Increased park security

One-Time Program Needs

- Human Services vehicle
- Airport equipment
- John Deere mower for cemetery
- Storm pond and ditch debris disposal fees

Total program costs/enhancements for the biennium, net of revenue, are $10.8 million, of which $9.2 million is allocated to the General Fund. Nearly half of the expenditure requests are attributable to non-discretionary increases in costs for insurance, King County District Court services, SCORE operating costs, and Valley Communications Center operating costs.

Major Revenue Assumptions

Due to general economic cooling, higher interest rates, and decreasing inflation most General Fund revenues are not projected to exceed budget expectations. There are several indicators for economic concern and indicators of a recession: employment market/rising wages, supply chain concerns, and restricted supply and high interest rates in the housing market. For this reason, General Fund revenues were generally projected to remain steady in 2025 with a moderate recovery beginning in 2026. The following are specific assumptions for the City's two largest revenue streams that support the General Fund.

Property Tax:
Property tax growth is limited to 1% over the prior year, plus new construction. Property taxes account for 24% of total all General Fund revenues and 32% of the total taxes collected in the General Fund. The forecast assumes a statutory maximum levy increase of 1%, plus new construction, which accounts for $24.6 million and $24.8 million in 2025 and 2026, respectively.

Sales Tax:
2024 sales tax revenue is forecasted to exceed budget by $3 million, totaling of $26.4 million. This is due to the conservative forecasting for sales tax, assuming recessionary impacts would have had a more significant impact in 2023 and 2024. 2025 collections are budgeted assuming zero increases from 2024 and a conservative 1% increase in 2026.

Other Budget Highlights and Considerations

- Demand for services – including public safety, transportation, and human services – continues to outpace revenue growth.
- Increasing difficulty attracting and retaining employees city-wide, particularly commissioned police officers.
- Police labor contracts are up for renegotiation at the end of 2024.
- Teamsters labor contracts are up for renegotiation at the end of 2025.
- Sustainable funding program for City streets and arterials.

Capital Improvements

The City has multiple funds that are either dedicated to or contain capital projects. For each such fund, a summarized list, as well as individual project detail is provided.

Details for each fund can be found in Section 2 beginning on the pages noted below:

Fund		Page
102	General Transportation	111
321	Municipal Parks Construction	317
328	Community Improvements	43
330	Local Revitalization	61
430	Water	165
431	Sewer	215
432	Storm Drainage	245
435	Airport	277
436	Cemetery	347
550	Equipment Rental	291

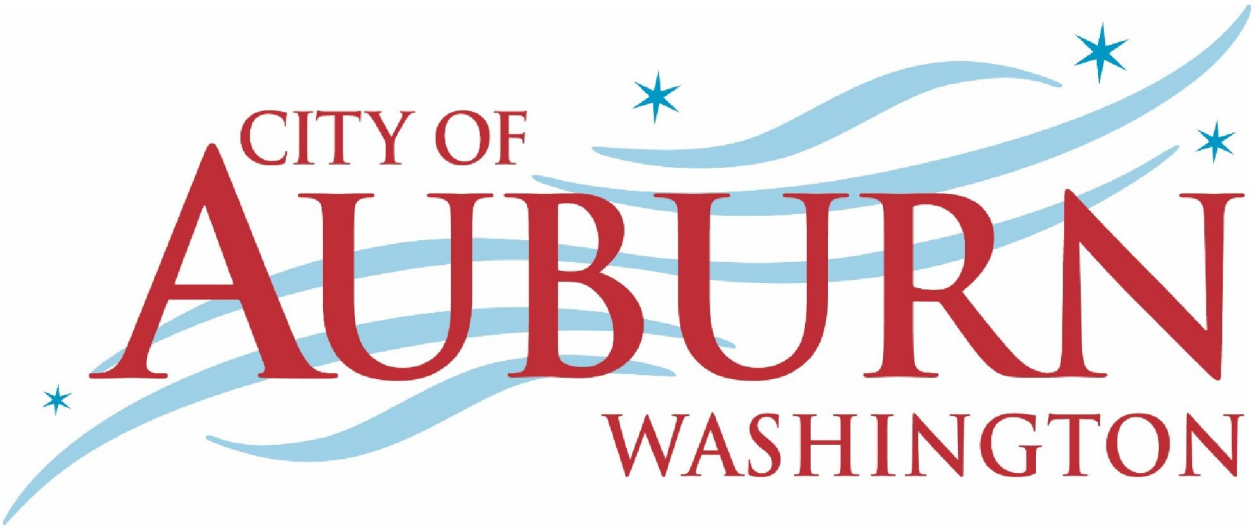
2025 - 2026 General Fund

City Council Preliminary Budget Review

September 2024

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- **General Fund Summary** **3**
- **Mayor and Council - Nancy Backus** **5**
  - 001.11 – Mayor / Council
- **Administration Department – Dana Hinman** **17**
  - 001.12 – Administration
- **Human Resources – Candis Martinson** **27**
  - 001.13 – Human Resources
- **Finance – Jamie Thomas** **39**
  - 001.14 – Finance
  - 001.98 – Non Departmental
- **Legal – Jason Whalen** **57**
  - 001.15 - Legal
- **Community Development – Jason Krum** **71**
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  - 001.18 – Human Services
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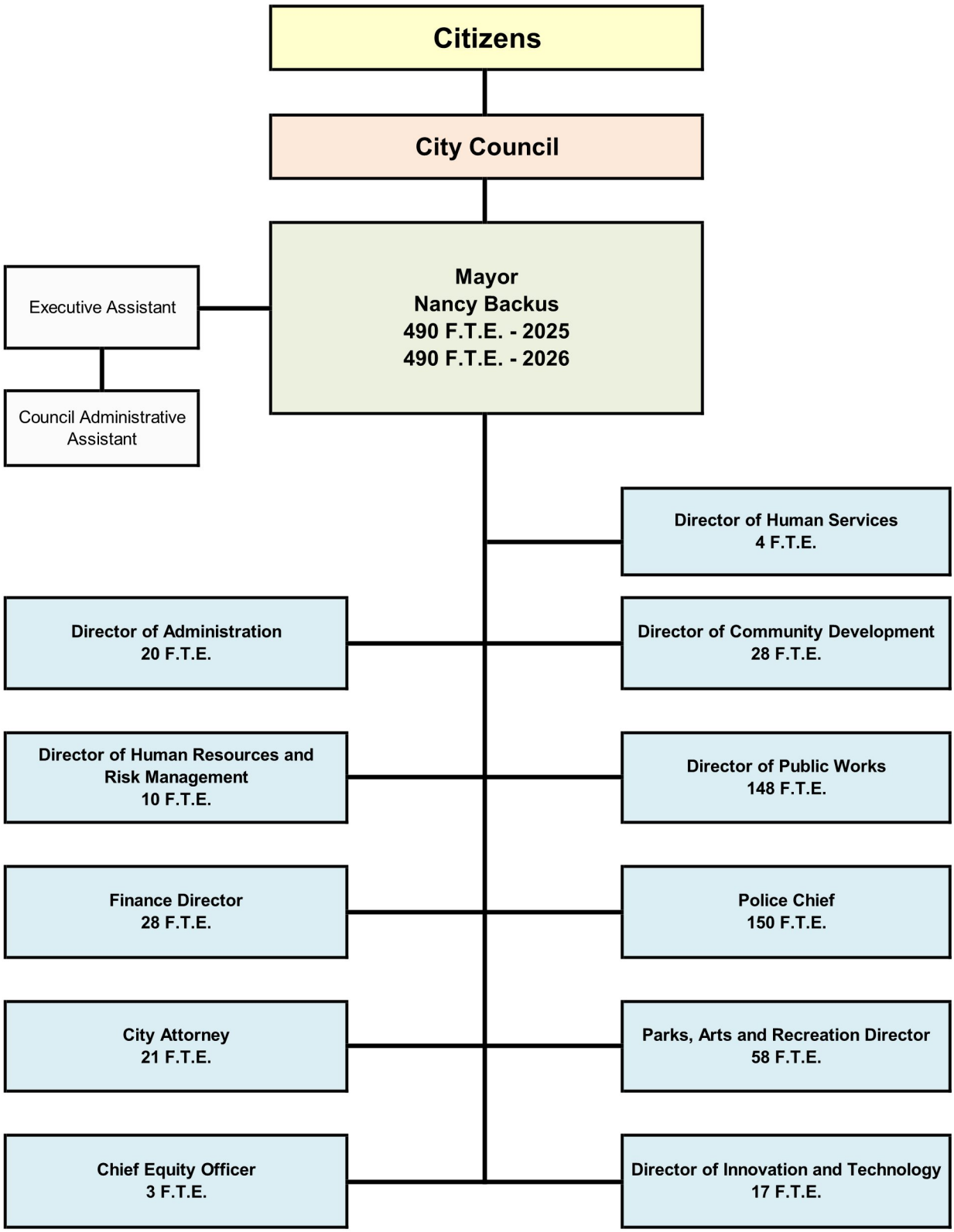
City of Auburn

2025-2026 General Fund Preliminary Budget

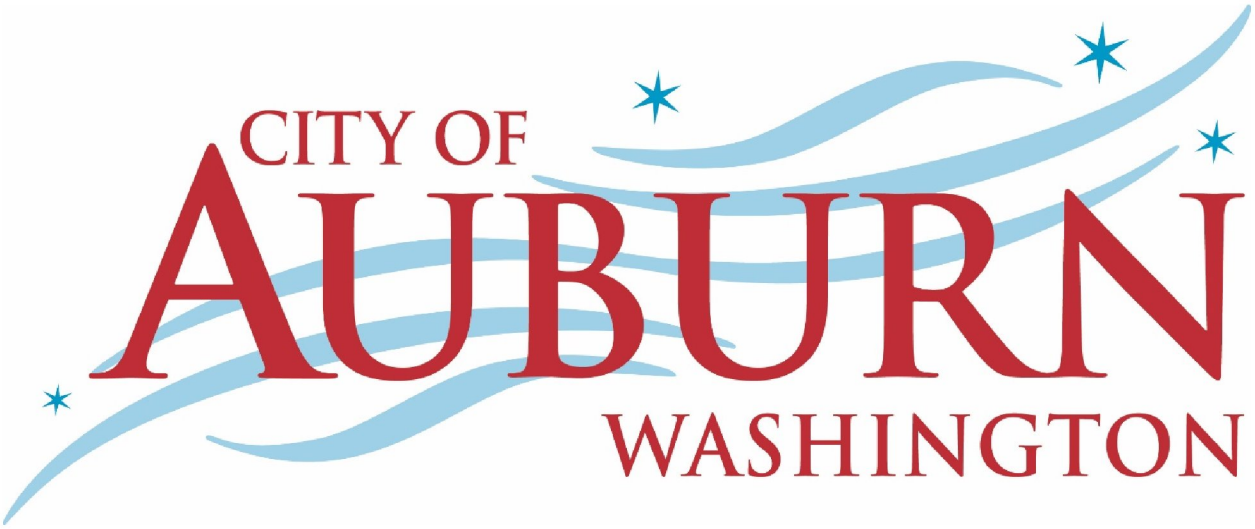
GF Financial Plan	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget	Avg Annual % Change 2024-2026
Beginning Fund Balance (BFB)	$ 25,688,907	$ 45,719,546	$ 45,719,546	$ 38,910,092	$ 32,808,530	
Taxes						
General Property Taxes	$ 24,202,184	$ 24,486,386	$ 24,481,405	$ 24,652,800	$ 24,765,300	0.6%
Sales and Use Taxes	26,708,818	23,585,287	26,438,406	26,239,930	26,505,200	6.0%
City Utilities Tax	6,018,177	5,989,667	6,589,584	6,828,200	7,229,100	9.9%
Business and Occupation Tax	12,051,586	7,029,750	9,892,740	9,991,700	10,091,600	19.8%
External Utilities Taxes	9,706,857	8,075,067	8,200,621	8,624,340	8,786,090	4.3%
Other Taxes	1,915,890	1,795,508	1,723,100	1,765,200	1,808,800	0.4%
Total Taxes	$ 80,603,511	$ 70,961,665	$ 77,325,856	$ 78,102,170	$ 79,186,090	5.6%
Other Revenues						
Business Licenses	$ 583,469	$ 461,250	$ 523,249	$ 585,100	$ 588,000	12.9%
Permits	2,266,849	2,107,648	2,315,500	2,364,500	2,423,300	7.2%
Grants	853,196	1,203,247	1,093,700	1,090,322	1,084,052	-5.1%
State Shared Revenue	3,908,514	3,645,459	3,772,900	3,723,800	3,683,200	0.5%
MIT Compact	1,656,493	1,712,643	1,800,000	1,800,000	1,700,000	-0.4%
General Governmental Charges for Services	4,454,072	5,824,577	4,620,400	5,114,176	5,253,717	-5.0%
Public Safety Charges for Services	1,359,643	1,112,000	1,112,000	1,270,556	1,310,571	8.6%
Development Services	1,141,917	1,158,080	1,158,080	1,235,100	1,273,900	4.9%
Culture and Recreation	3,265,931	2,915,485	2,905,100	2,981,200	3,006,300	1.5%
Fines and Penalties	2,578,194	1,071,819	2,921,809	2,522,706	4,816,697	112.0%
Interest and Investment Earnings	2,280,644	315,000	1,160,510	782,500	790,900	58.5%
Rent, Contributions, and Other	1,210,330	1,113,180	900,000	1,148,180	1,158,180	2.0%
Miscellaneous	824,648	299,768	249,786	200,000	200,000	-18.3%
Interfund Transfers	6,432,311	14,203,054	4,952,100	126,000	126,000	-90.6%
Total Other Revenues	$ 32,816,209	$ 37,143,210	$ 29,485,134	$ 24,944,140	$ 27,414,817	-14.1%
Total Taxes and Other Revenues	$ 113,419,720	$ 108,104,875	$ 106,810,990	$ 103,046,310	$ 106,600,907	-0.7%
Total Available Resources (incl BFB)	**$ 139,108,628**	**$ 153,824,421**	**$ 152,530,536**	**$ 141,956,402**	**$ 139,409,437**	
GF Expenditures	$ 93,389,082	$ 113,620,444	$ 113,620,444	$ 109,147,872	$ 114,023,485	7.8%
Ending Fund Balance	**$ 45,719,546**	**$ 40,203,977**	**$ 38,910,092**	**$ 32,808,530**	**$ 25,385,952**	

Expenditures by Department	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget	Avg Annual % Change 2024-2026
Mayor/Council	$ 1,374,567	$ 1,459,725	$ 1,459,725	$ 1,951,839	$ 1,878,195	13.4%
Administration	1,293,015	1,325,280	1,325,280	1,040,288	1,066,210	-10.3%
Human Resources	4,938,871	5,580,383	5,580,383	6,196,426	7,079,053	12.6%
Finance	4,689,061	5,763,940	5,763,940	5,610,750	5,845,464	0.7%
Legal	6,066,188	4,663,393	4,663,393	4,789,178	4,969,972	3.2%
Community Development	8,068,657	10,115,524	10,115,524	7,298,660	7,564,295	-13.5%
SCORE	5,342,701	5,700,000	5,700,000	5,900,000	5,900,000	1.7%
Human Services	-	4,031,582	4,031,582	2,505,743	2,419,857	-22.5%
Office of Equity	514,218	950,808	950,808	1,014,008	1,045,388	4.9%
Police	33,227,979	37,800,886	37,800,886	40,161,732	41,821,208	5.2%
Public Works	4,592,681	4,973,495	4,973,495	5,418,201	6,444,016	13.8%
Parks	15,536,589	16,518,129	16,518,129	16,793,773	17,370,966	2.5%
Streets	4,367,052	4,839,339	4,839,339	5,061,298	5,309,285	4.7%
Non-Departmental	3,377,502	9,897,960	9,897,960	5,405,976	5,309,576	-26.8%
Total - All Departments	**$ 93,389,082**	**$ 113,620,444**	**$ 113,620,444**	**$ 109,147,872**	**$ 114,023,485**	**0.2%**

Expenditures by Object	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget	Avg Annual % Change 2024-2026
Salaries/Benefits						
1. Salaries & Wages	$ 36,793,214	$ 39,158,526	$ 39,158,526	$ 42,392,640	$ 44,188,583	6.2%
2. Personnel Benefits	14,630,450	17,659,267	17,659,267	17,856,508	19,150,019	4.1%
Subtotal	**$ 51,423,664**	**$ 56,817,793**	**$ 56,817,793**	**$ 60,249,148**	**$ 63,338,602**	**5.6%**
Operating Expenditures						
3. Supplies	$ 1,782,199	$ 1,861,110	$ 1,861,110	$ 1,994,502	$ 1,939,986	2.1%
4. Services & Charges	25,427,770	34,212,081	34,212,081	29,411,122	31,626,267	-3.9%
6. Capital Outlay	15,301	90,900	90,900	112,500	110,000	10.0%
7. Debt Service Principal	582,993	-	-	1,200,000	1,200,000	N/A
8. Debt Service Interest	152,118	-	-	-	-	N/A
9. Internal Service Allocations	13,053,487	13,403,400	13,403,400	15,103,200	15,103,630	6.2%
5. Operating Transfers-Out	951,550	7,235,160	7,235,160	1,077,400	705,000	-68.8%
Subtotal	**$ 41,965,418**	**$ 56,802,651**	**$ 56,802,651**	**$ 48,898,724**	**$ 50,684,883**	**-5.5%**
Total	**$ 93,389,082**	**$ 113,620,444**	**$ 113,620,444**	**$ 109,147,872**	**$ 114,023,485**	**0.2%**



F.T.E. = Full Time Equivalent


CITY OF
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MAYOR AND CITY COUNCIL

Mission

In 2014, the City Council developed a vision for the Auburn of 2035 to become a premier community with vibrant opportunities. The vision is encapsulated in the following seven value statements:

Operational Values:

1. Character: Developing & preserving attractive and interesting places where people want to be.
2. Wellness: Promoting community-wide health and safety wellness.
3. Service: Providing transparent government service.
4. Economy: Encouraging a diverse and thriving marketplace for consumers and businesses.
5. Celebration: Celebrating our diverse cultures, heritage, and community.
6. Environment: Stewarding our environment.
7. Sustainability: Creating a sustainable future for our community.

Department Overview

The Mayor and City Council comprise the legislative body representing the citizens of Auburn and are responsible for developing legislative policies of the City. Guidelines promulgated by the Council in the form of ordinances and resolutions are transmitted to the Mayor for implementation, follow-up and evaluation.

The City Council works to develop the City's goals and visioning for the future, as well as budgeting, which gives purpose and direction to City programs and initiatives.

The Mayor is Auburn's Chief Executive Officer. The City's eleven Department Directors report directly to the Mayor and work together to provide programs, services and quality of life throughout the Auburn community:

Nancy Backus
Mayor

Dana Hinman
Director of Administration

Daryl Faber
Director, Parks, Arts & Recreation

Jason Whalen
City Attorney

Mark Caillier
Chief of Police

Jason Krum
Director of Community Development

Ingrid Gaub
Director of Public Works

Jamie Thomas
Director of Finance

Kent Hay
Director of Human Services

Candis Martinson
Director, Human Resources & Risk Management

Brenda Goodson-Moore
Chief Equity Officer

David Travis
Director, Innovation & Technology

Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue working in partnership with our regional organizations to reduce homelessness in Auburn and participate in the regional solutions to significantly reduce homelessness.	• Creation of full time department to address homelessness in Auburn. Hired three full time homeless response staff and merged department with Human Services for full scale local services	• Continue working in partnership with our regional organizations to reduce homelessness in Auburn and participate in the regional solutions to significantly reduce homelessness. This goal will transition to the Human Services Department.	**Community Safety** **Community Wellness**
• Implement Community Based Advisory Group: The City will strengthen partnerships and collaborate with community members and organizations to advance and scale racial equity efforts across the community by identifying organizations and community members interested in working in partnership to address barriers to racial equity in the organization and the Auburn community.	• Creation of Office Equity to further this effort. Community-based efforts will be carried into next budget cycle as staff continues to build out internal Race, Equity, Diversity and Inclusion (REDI) workplans.	• Implement Community Based Advisory Group: The City will strengthen partnerships and collaborate with community members and organizations to advance and scale racial equity efforts across the community by identifying organizations and community members interested in working in partnership to address barriers to racial equity in the organization and the Auburn community. This goal will transition to the Office of Equity.	**Community Wellness**
• Equity-focused learning series, programs, workshops and resources available in various formats (online/ in-person) for all employees on an ongoing basis. Emphasis on maintaining COA-wide normalizing of racial equity meaning, principles and action tools.	• Employee training and learning programs have been implemented for current staff members as well as new onboarding modules for all new employees to include a tour of the White River Valley Museum to understand the racial history of Auburn and online training modules to ensure all employees understand the principles and action tools used in their work at the City of Auburn	• Continue to refine trainings. Implement the REDI work plans in each department and operationalize citywide equitable service delivery to the residents of Auburn and maintain a REDI workplace culture. This goal will transition to the Office of Equity.	**Community Wellness** **Fiscal Sustainability** **Community Safety** **Infrastructure**
• Continue the expansion of the South King Housing and Homelessness Partners (SKHHP) and the South Sound Housing Affordability Partners (SSHA3P).	• Complete. Both organizations are stood up, functioning and serving their mission for affordable housing initiatives in South King and Pierce County.	• Advocate for affordable housing in South King County through legislation and investment.	**Community Wellness** **Community Safety** **Infrastructure**
• Continue national, state and regional collaborations and memberships that will allow Auburn's voice to be heard on topics of significance for a healthy and diverse community.	• City Council is activistly reviewing national, state and regional collaborations and memberships that will allow Auburn's voice to be heard on topics of significance for a healthy and diverse community.	• Retool national, state and regional committee memberships to ensure that Auburn's voice is strategically positioned to bring the most value back to our city.	**Community Wellness** **Fiscal Sustainability** **Community Safety** **Infrastructure**
• Resume in person activities, collaborate with other youth councils to expand the work within the community, grow membership to ensure all schools are represented on the AJCC.	• Complete. All pandemic restrictions have been lifted.	• N/A	
• Build support and relationships with King County to promote easy access for community's needed resources.	• This ongoing effort has seen marked improvement.	• Expand to include all local, regional, state and federal relationships that will promote easy access for community's needed resources.	**Community Wellness** **Fiscal Sustainability** **Community Safety** **Infrastructure**

Department Budget

001.11 Council & Mayor	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	514,924	520,181	520,181	793,913	810,399
Personnel Benefits	171,451	187,594	187,594	259,769	279,032
Supplies	8,527	17,500	17,500	11,100	11,100
Services & Charges	235,575	277,550	277,550	449,217	330,024
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	444,091	456,900	456,900	437,840	447,640
DEPARTMENT TOTAL	**$1,374,567**	**$1,459,725**	**$1,459,725**	**$ 1,951,839**	**$ 1,878,195**

Department Employees

001 Mayor FTEs*	2022	2023	2024	2025	2026
Mayor - Elected	1.00	1.00	1.00	1.00	1.00
Mayor FTEs	5.00	6.00	2.00	2.00	2.00
TOTAL MAYOR FTEs	**6.00**	**7.00**	**3.00**	**3.00**	**3.00**

**Does not include 7 elected Council Members.*

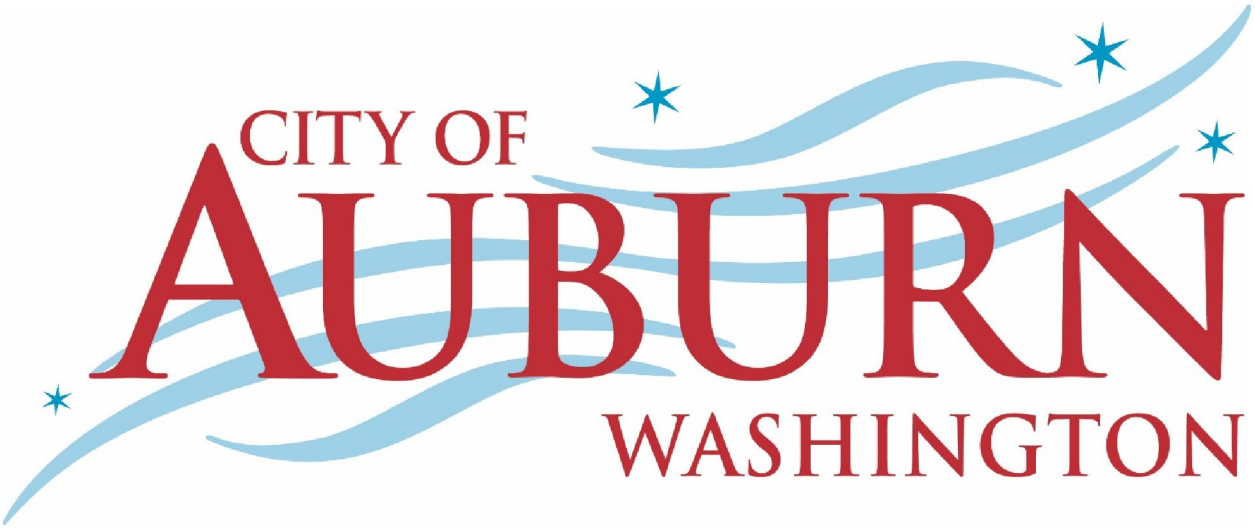
Full Time Equivalent (FTE) Changes:
+1.0 FTE - Per the 2023-2024 budget, this includes 1.0 FTE added in 2023 to the Mayor Department as a DEI Community Engagement Coordinator focusing on internal relationship management, data tracking and analysis, assist in the development of ongoing informational and training programming.

-1.0 FTE - The Diversity, Equity and Inclusion Program Manager position was reclassed to Chief Equity Officer in 2022
This position moved to the Office of Equity department in 2024.

-1.0 FTE - The Outreach Program Coordinator position was reclassed to Anti-Homeless Outreach Program Coordinator in 2023 and moved to the Human Services Department in 2024.

-1.0 FTE - The Anti-Homelessness Program Administrator position was reclassed to the Director of Anti-Homelessness position in 2023 and moved to the Human Services department in 2024.

-1.0 FTE - The DEI Community Engagement Coordinator position was reclassed to DEI Analyst in 2023. In 2024, this position was reclassed to Equity, Engagement and Outreach Supervisor, and moved to the Office of Equity.


CITY OF
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WASHINGTON

GENERAL FUND
Mayor & Council Department

As of: 09/03/2024 11:46

				TOTALS:	$ 1,459,725	$ 1,951,839	$ 1,878,195
Account	Description	Line	Line Item		2024	2025	2026
001.11.511.600.11	REGULAR SALARIES & WAGES	1	Position Budget		204,692.00	227,929.00	230,760.00
		2	Budget for Council Member's to attend meetings ($50 per meeting x's 4 r		17,000.00	17,000.00	17,000.00
		3	Estimated Increase for Council		5,000.00	5,000.00	5,000.00
	Line Item Total				226,692.00	249,929.00	252,760.00
001.11.511.600.12	OVERTIME	1	Coverage for Junior Council Meetings		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
001.11.511.600.21	F.I.C.A.	1	18% Benefits for OT and Other Wages		300.00	300.00	300.00
		2	Position Budget		15,335.54	17,191.29	17,404.53
		3	Rounding		0.46	(0.29)	0.47
	Line Item Total				15,636.00	17,491.00	17,705.00
001.11.511.600.23	PENSIONS	1	Position Budget		8,442.31	8,444.17	8,473.66
		2	Rounding		(0.31)	(0.17)	0.34
	Line Item Total				8,442.00	8,444.00	8,474.00
001.11.511.600.24	INDUSTRIAL INSURANCE	1	Position Budget		538.64	756.49	757.02
		2	Rounding		0.36	(0.49)	(0.02)
	Line Item Total				539.00	756.00	757.00
001.11.511.600.25	MEDICAL & LIFE INSURANCE	1	Position Budget		41,903.16	38,934.07	44,184.97
		2	Rounding		(0.16)	(0.07)	0.03
	Line Item Total				41,903.00	38,934.00	44,185.00
001.11.511.600.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		-	1,050.00	1,050.00
		2	Office Supplies for City Council		3,000.00	-	-
		3	Branded Clothing for Council Position #1		-	150.00	150.00
		4	Branded Clothing for Council Position #2		-	150.00	150.00
		5	Branded Clothing for Council Position #3		-	150.00	150.00
		6	Branded Clothing for Council Position #4		-	150.00	150.00
		7	Branded Clothing for Council Position #5		-	150.00	150.00
		8	Branded Clothing for Council Position #6		-	150.00	150.00
		9	Branded Clothing for Council Position #7		-	150.00	150.00
	Line Item Total				3,000.00	2,100.00	2,100.00
001.11.511.600.32	FUEL CONSUMED	1	Fuel for City Council City Vehicles		500.00	-	-
	Line Item Total				500.00	-	-

GENERAL FUND
Mayor & Council Department

As of: 09/03/2024 11:46

				TOTALS:	**$ 1,459,725**	**$ 1,951,839**	**$ 1,878,195**
Account	Description	Line	Line Item		2024	2025	2026
001.11.511.600.41	PROFESSIONAL SERVICES	1	Retreat Facilitatation		-	8,000.00	-
		2	Retreat Facilitation		-	-	8,000.00
		3	Facilitator for Council Retreat		5,000.00	-	-
	Line Item Total				5,000.00	8,000.00	8,000.00
001.11.511.600.43	TRAVEL	1	Travel for Council Position #1		-	7,400.00	7,400.00
		2	Travel for Council Position #2		-	7,400.00	7,400.00
		3	Travel for Council Position #3		-	7,400.00	7,400.00
		4	Travel for Council Position #4		-	7,400.00	7,400.00
		5	Travel for Council Position #5		-	7,400.00	7,400.00
		6	Travel for Council Position #6		-	7,400.00	7,400.00
		7	Travel for Council Position #7		-	7,400.00	7,400.00
		8	7 Councilmembers at $7,000 each: NLC Conferences, AWC Summer & I		49,000.00	-	-
	Line Item Total				49,000.00	51,800.00	51,800.00
001.11.511.600.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	(1,587.00)	4,220.00
		2	Insurance Allocation		40,300.00	32,154.00	32,154.00
	Line Item Total				40,300.00	30,567.00	36,374.00
001.11.511.600.49	MISCELLANEOUS	1	Registrations for Council Position #1		-	2,000.00	2,000.00
		2	Registrations for Council Position #2		-	2,000.00	2,000.00
		3	Registrations for Council Position #3		-	2,000.00	2,000.00
		4	Registrations for Council Position #4		-	2,000.00	2,000.00
		5	Registrations for Council Position #5		-	2,000.00	2,000.00
		6	Registrations for Council Position #6		-	2,000.00	2,000.00
		7	Registrations for Council Position #7		-	2,000.00	2,000.00
		8	Shredding Services		-	500.00	500.00
		9	Training & Retreat Expenses		-	8,000.00	8,000.00
		10	Ceremonies, Misc Events & Supplies		6,500.00	-	-
		11	City Council Budget Retreat & Workshops		7,400.00	-	-
		12	Community Service Organization Dues (Soroptimists, Lions, Kiwanis, Ro		500.00	-	-
	Line Item Total				14,400.00	22,500.00	22,500.00
001.11.513.100.11	REGULAR SALARIES & WAGES	1	PLN.0057 - City Administrator		-	222,665.00	228,272.00
		2	Position Budget		291,989.00	319,819.00	327,867.00
	Line Item Total				291,989.00	542,484.00	556,139.00

GENERAL FUND
Mayor & Council Department

As of: 09/03/2024 11:46

				TOTALS:	**$ 1,459,725**	**$ 1,951,839**	**$ 1,878,195**
Account	Description	Line	Line Item		2024	2025	2026
001.11.513.100.21	F.I.C.A.	1	PLN.0057 - City Administrator		-	13,040.30	13,119.10
		2	Position Budget		19,751.99	21,692.86	21,992.72
		3	Rounding		0.01	(0.16)	0.18
	Line Item Total				19,752.00	34,733.00	35,112.00
001.11.513.100.23	PENSIONS	1	PLN.0057 - City Administrator		-	20,662.66	20,613.05
		2	Position Budget		29,929.05	29,678.17	29,606.33
		3	Rounding		(0.05)	0.17	(0.38)
	Line Item Total				29,929.00	50,341.00	50,219.00
001.11.513.100.24	INDUSTRIAL INSURANCE	1	PLN.0057 - City Administrator		-	539.91	540.30
		2	Position Budget		1,059.50	1,079.82	1,080.60
		3	Rounding		0.50	0.27	0.10
	Line Item Total				1,060.00	1,620.00	1,621.00
001.11.513.100.25	HEALTH INSURANCE	1	PLN.0057 - City Administrator		-	34,215.97	38,354.47
		2	Position Budget		70,332.64	73,233.74	82,605.42
		3	Rounding		0.36	0.29	(0.89)
	Line Item Total				70,333.00	107,450.00	120,959.00
001.11.513.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		8,000.00	8,000.00	8,000.00
		2	Sister Cities supplies (moved from the Administration Department)		3,500.00	-	-
	Line Item Total				11,500.00	8,000.00	8,000.00
001.11.513.100.32	FUEL CONSUMED	1	Fuel for Mayor's Vehicle		2,000.00	500.00	500.00
	Line Item Total				2,000.00	500.00	500.00
001.11.513.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small furniture/office equipment		500.00	500.00	500.00
	Line Item Total				500.00	500.00	500.00
001.11.513.100.41	PROFESSIONAL SERVICES	1	PLN.0056 - Citywide Strategic Plan		-	125,000.00	-
		2	PLN.0057 - City Administrator		-	50,000.00	50,000.00
	Line Item Total				-	175,000.00	50,000.00

GENERAL FUND
Mayor & Council Department

As of: 09/03/2024 11:46

				TOTALS:	$ 1,459,725	$ 1,951,839	$ 1,878,195
Account	Description	Line	Line Item		2024	2025	2026
001.11.513.100.43	TRAVEL	1	NLC Conference		3,000.00	3,000.00	3,000.00
		2	NLC Conference for 4 Junior Councilmembers + 1 Chaperone		13,000.00	13,000.00	13,000.00
		3	Regional Mtgs: AWC and Sound Cities Association		2,500.00	2,500.00	2,500.00
		4	Sisters Cities Travel		4,500.00	4,500.00	4,500.00
		5	Staff development/continued education		2,000.00	2,000.00	2,000.00
		6	US Conference of Mayors: Winter/Summer sessions		4,500.00	4,500.00	4,500.00
		7	Chamber Mission Study Trip		6,000.00	6,000.00	6,000.00
	Line Item Total				35,500.00	35,500.00	35,500.00
001.11.513.100.44	ADVERTISING	1	Print or Digital Advertising		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.11.513.100.49	MISCELLANEOUS	1	Granicus Software for Boards and Commissions		9,000.00	-	-
		2	Junior Council Events & NLC Travel, Meeting Expenses		3,000.00	-	3,000.00
		3	Junior Council Events and Meeting Expenses, plus annual NLC Travel tc		-	3,000.00	-
		4	Misc Events: Ribbon Cuttings, Open Houses, Employee Recognition, Cit		7,500.00	7,500.00	7,500.00
		5	Recognition Programs & Employee Luncheon		6,000.00	-	-
		6	Recognition: Employee Luncheon		-	7,500.00	7,000.00
		7	Sister Cities International membership dues		850.00	850.00	850.00
		8	Sister Cities stipend		7,000.00	7,000.00	7,000.00
		9	Sister Cities VIP Delegation costs		7,500.00	7,500.00	7,500.00
		10	Sister City expenses		2,000.00	2,000.00	2,000.00
		11	Sound Cities Association (SCA) Yearly Dues		49,000.00	49,000.00	49,000.00
		12	Subscriptions		1,000.00	1,000.00	1,000.00
		13	US Conference of Mayors Annual Dues		6,500.00	6,500.00	6,500.00
		14	Business Travel Expenses: hotels, meals, parking fees, transportation, ie		-	25,000.00	-
		15	Business Travel Expenses: meals, parking fees, transportation, per diem		25,000.00	-	25,000.00
		16	Conference Registrations: US Conf of Mayors, AWC, NLC, Chamber Me		7,000.00	-	7,500.00
		17	Conference Registrations: US Conf of Mayors, AWC, NLC, SCA, Chamb		-	7,000.00	-
	Line Item Total				131,350.00	123,850.00	123,850.00
001.11.513.100.93	EQUIPMENT RENTAL CHARGE-FUEL	1	ER&R Fleet Fuel Allocation		425.00	720.00	720.00
	Line Item Total				425.00	720.00	720.00
001.11.513.100.95	INTERFUND OPER RENTALS & LEASE	1	ER&R Fleet Allocation		17,175.00	8,120.00	8,420.00
	Line Item Total				17,175.00	8,120.00	8,420.00
001.11.513.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		9,400.00	21,400.00	22,000.00
	Line Item Total				9,400.00	21,400.00	22,000.00

GENERAL FUND
Mayor & Council Department

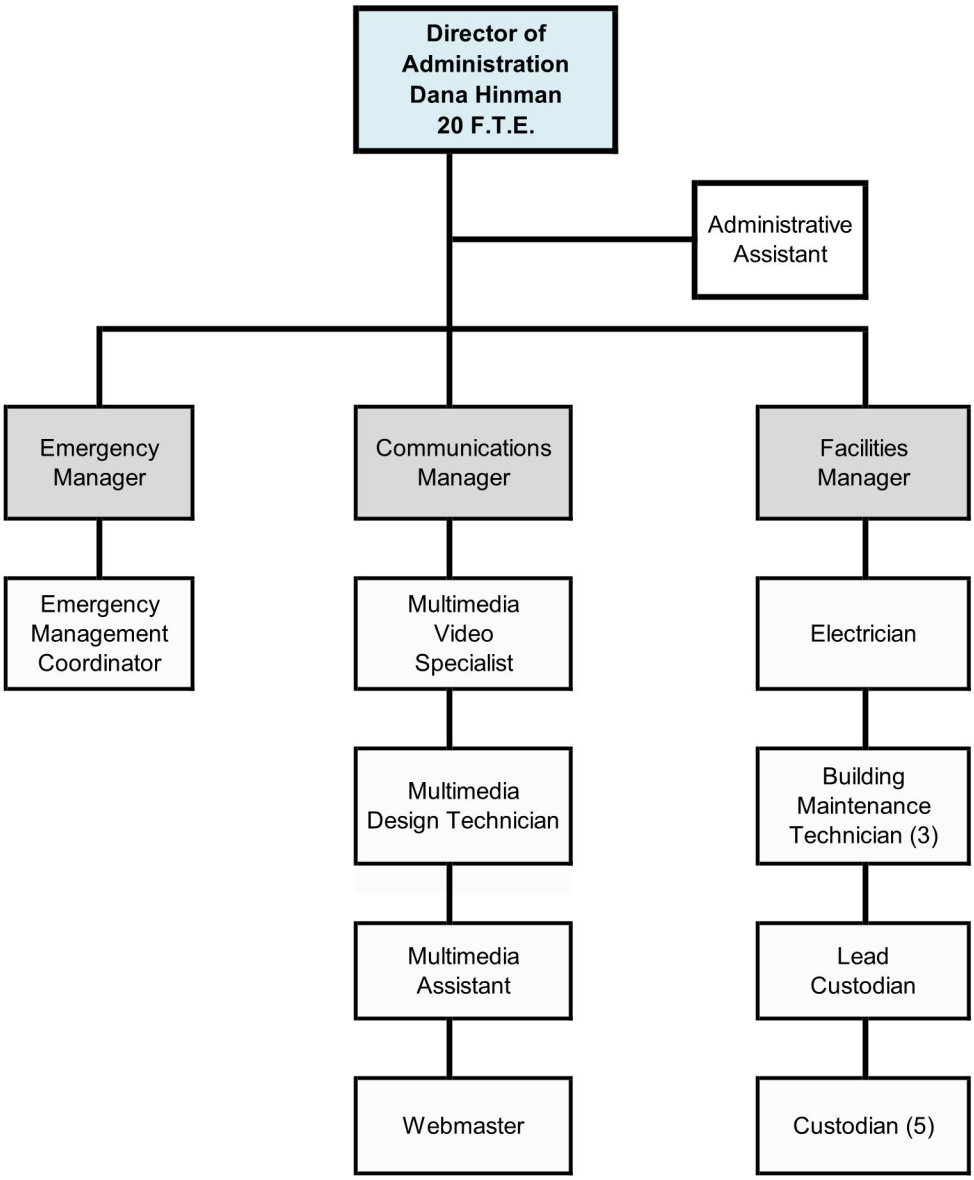
As of: 09/03/2024 11:46

				TOTALS:	$ 1,459,725	$ 1,951,839	$ 1,878,195
Account	Description	Line	Line Item		2024	2025	2026
001.11.513.100.98	INTERFUND FACILITIES	1	Facilities Allocation		244,400.00	243,600.00	248,400.00
	Line Item Total				244,400.00	243,600.00	248,400.00
001.11.513.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		185,500.00	164,000.00	168,100.00
	Line Item Total				185,500.00	164,000.00	168,100.00
001.11.513.101.11	REGULAR SALARIES & WAGES	1	MAY.0005 - FTE DEI Community Engagement Coordinator		94,200.00	-	-
		2	Position Budget		136,658.00	-	-
		3	Reclass DEI from 11 to 19		(230,858.00)	-	-
	Line Item Total				-	-	-
001.11.513.101.21	F.I.C.A	1	MAY.0005 - FTE DEI Community Engagement Coordinator		7,210.00	-	-
		2	Position Budget		9,997.24	-	-
		3	Reclass DEI from 11 to 19		(17,207.00)	-	-
		4	Rounding		(0.24)	-	-
	Line Item Total				(0.00)	-	-
001.11.513.101.23	PENSIONS	1	MAY.0005 - FTE DEI Community Engagement Coordinator		9,660.00	-	-
		2	Position Budget		14,007.39	-	-
		3	Reclass DEI from 11 to 19		(23,667.00)	-	-
		4	Rounding		(0.39)	-	-
	Line Item Total				(0.00)	-	-
001.11.513.101.24	INDUSTRIAL INSURANCE	1	MAY.0005 - FTE DEI Community Engagement Coordinator		530.00	-	-
		2	Position Budget		529.75	-	-
		3	Reclass DEI from 11 to 19		(1,060.00)	-	-
		4	Rounding		0.25	-	-
	Line Item Total				-	-	-
001.11.513.101.25	MEDICAL & LIFE INSURANCE	1	MAY.0005 - FTE DEI Community Engagement Coordinator		41,630.00	-	-
		2	Position Budget		43,011.14	-	-
		3	Reclass DEI from 11 to 19		(84,641.00)	-	-
		4	Rounding		(0.14)	-	-
	Line Item Total				(0.00)	-	-
001.11.513.101.31	OFFICE & OPERATING SUPPLIES	1	MAY.0007 - Divesity, Equity & Inclusion Division Budget		4,000.00	-	-
		2	Reclass DEI from 11 to 19		(4,000.00)	-	-
	Line Item Total				-	-	-

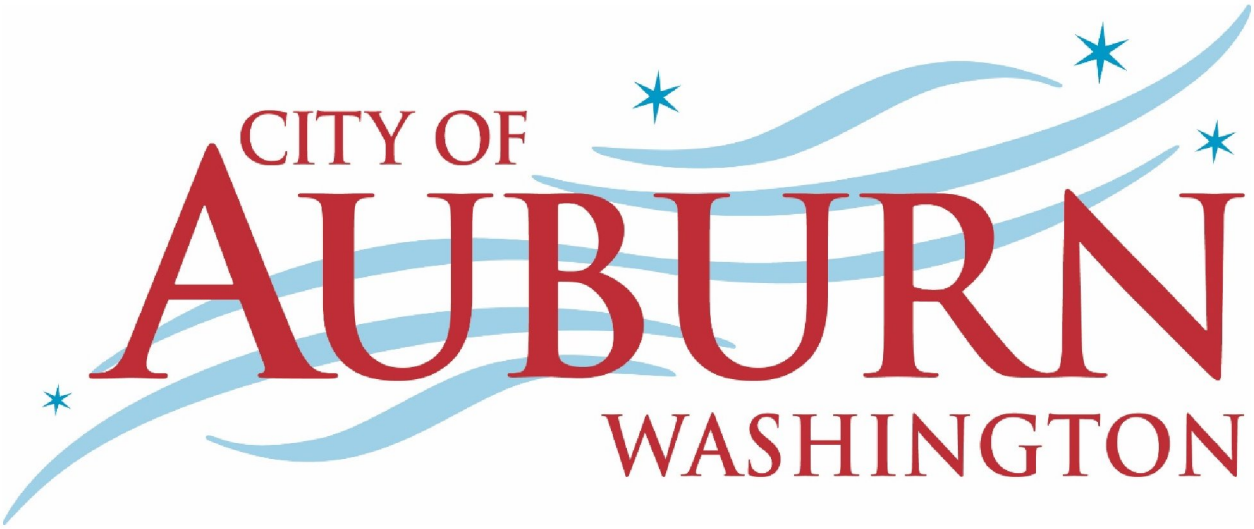
GENERAL FUND
Mayor & Council Department

As of: 09/03/2024 11:46

				TOTALS:	**$ 1,459,725**	**$ 1,951,839**	**$ 1,878,195**
Account	Description	Line	Line Item		2024	2025	2026
001.11.513.101.41	PROFESSIONAL SERVICES	1	MAY.0007 - Divesity, Equity & Inclusion Division Budget		152,000.00	-	-
		2	Reclass DEI from 11 to 19		(202,000.00)	-	-
		3	DEI Data Dashboard (ARPA)		50,000.00	-	-
	Line Item Total				-	-	-
001.11.513.101.42	COMMUNICATION	1	MAY.0007 - Divesity, Equity & Inclusion Division Budget		300.00	-	-
		2	Reclass DEI from 11 to 19		(300.00)	-	-
	Line Item Total				-	-	-
001.11.513.101.43	TRAVEL	1	MAY.0007 - Divesity, Equity & Inclusion Division Budget		16,000.00	-	-
		2	Reclass DEI from 11 to 19		(16,000.00)	-	-
	Line Item Total				-	-	-
001.11.513.101.49	MISCELLANEOUS	1	MAY.0007 - Divesity, Equity & Inclusion Division Budget		108,000.00	-	-
		2	Reclass DEI from 11 to 19		(108,000.00)	-	-
	Line Item Total				-	-	-



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

ADMINISTRATION DEPARTMENT

Mission Statement

The Administration Department exists to coordinate and ensure that the priorities of the Mayor and the City Council are addressed and implemented throughout the City organization for the benefit of its residents and to provide internal services to employees to assist in the execution of their duties.

Department Overview

The Administration Department was created within the General Fund in January 2014 and consolidated several functions that had previously been performed by other departments.

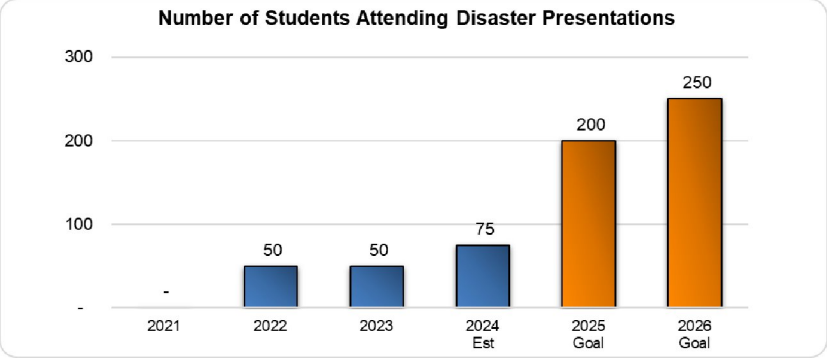
- Emergency Management – Provides full-cycle emergency management services within the City, including mitigation, preparedness, response, and recovery.
- Communications/Multimedia – Oversees the City's multimedia staff and programs; directs the efforts of the public relations, public education, media relations and acts in the role of City spokesperson when needed; assists departments in public involvement using the City's information and communications programs; and fulfills over 2,000 employee requests per year.
- Facilities – Provides all City departments and the public with a safe and clean environment; preserves City-owned facilities; provides building support services to each department; provides facility construction services; supports 13 buildings and approximately 263,000 square feet.
- Other services provided by the Administration Department – Leading the City’s major initiatives; government relations; and execution of contracts for: legislative services; Healthy Auburn initiative; and grant management for the Auburn Consolidated Resource Center.

Emergency Management Division

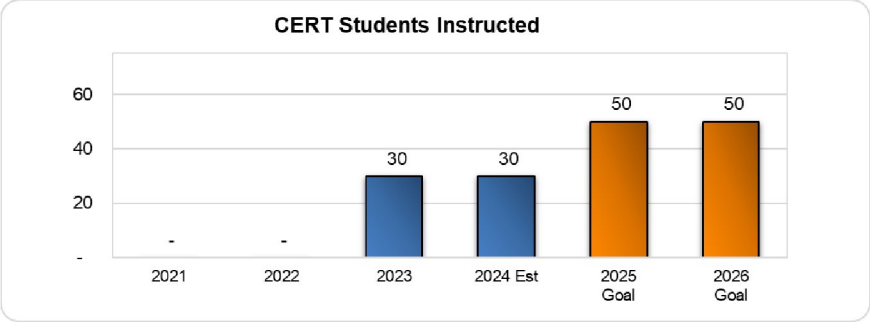
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Deliver targeted and general preparedness presentations to Auburn community members, businesses, private care facilities, and other community groups annually.	• Provided multiple disaster preparedness presentations to various community venues, to include but not limited to, HOA's, Assisted Living Organizations, King County Library, City Summer Events and VRFA Scout Night.	• Continue to provide disaster preparedness education to the community. Participate in internal and external events where EM can table public education materials and provide subject matter expertise to event-goers.	**Community Safety**
• Offer at least 2 Community Emergency Response Team (CERT) classes to Auburn community members annually.	• Delivered 2 CERT classes to Auburn residents in 2023. Graduated 30 students total into our grad pool. Looking to provide 1 CERT Class in 2024 (fall).	• Offer two CERT classes annually to Auburn community members.	**Community Wellness**
• Develop and maintain a cache of emergency response supplies, including general resources and capability-specific supplies.	• Currently (6/5/2024) in the process of outfitting all employees with updated Disaster Backpacks; Also in the process of replacing expired Food/Water cache. This will be completed using the current EMPG cycle funds.	• Develop and maintain a cache of emergency response supplies, including general resources and capability-specific supplies. Replenish expired materials. Potentially collaborate with VRFA to identify location to store disaster response supplies and provide synergy between the two organizations.	**Community Safety**
• Provide annual section-specific training for staff members identified to work in the EOC, including an EOC exercise.	• Discussed annual training plan.	• Provide annual section-specific training for staff members identified to work in the EOC, including an EOC exercise.	**Community Safety**
• Develop and maintain emergency communication methods and resources, including radio equipment, incident-specific pre-scripted messages, and other communication methods as identified and appropriate.	• Upgraded the 800mhz system to the new PSERN system for the Annex building. Next step is to update current base/control stations at different City facilities. Continued to meet with AAECT throughout the year to train on various emergency radio functions.	• Develop and maintain emergency communication methods and resources, including radio equipment, incident-specific pre-scripted messages, and other communication methods as identified and appropriate.	**Community Safety** **Infrastructure**
• Maintain readiness of the EOC to be activated in response to incidents, including identified equipment, plans, and a Duty-Officer program.	• Reviewed and finalized the Duty-Officer program manual. Continued to monitor the EOC equipment (computers, crestron system, phones, etc.) throughout the year	• Maintain readiness of the EOC to be activated in response to incidents, including identified equipment, plans, and a Duty-Officer program.	**Community Safety**

Performance Measures – Emergency Management

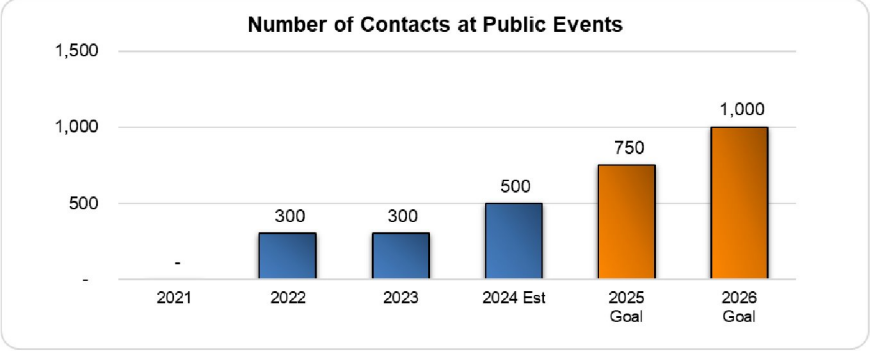
Disaster Presentations
The Emergency Management Division provides various presentations to community groups including schools, homeowners associations, businesses, and others. The presentations are to educate the public to understand the hazards faced in Auburn and steps that should take to be ready for them. Presentations were suspended in 2020 and 2021 due to COVID-19, but resumed in 2022 and have been steading increasing since.



Number of Students Instructed Through CERT Program
The Community Emergency Response Team (CERT) is one of the premier programs in Auburn. Since its in 2006, approximately 900 residents have been taught about personal preparedness, first aid, search and rescue, and other skills. Each year, Emergency Management teaches at least three classes, including one aimed at businesses that want their students to attend during work hours.



Number of Contacts With Public at Events
Emergency Management participates in as many public events as possible as a way to reach out directly to residents and businesses. Normally a booth is set up to engage the public in conversation, attempting to increase their knowledge and preparedness. According to the 2017 Living City Study by the University of Washington, this is among the best ways to reach residents.



Department Budget

001.12 Administration Total	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	499,852	490,315	490,315	305,339	314,462
Personnel Benefits	152,740	162,165	162,165	104,737	109,803
Supplies	39,280	21,000	21,000	19,000	19,000
Services & Charges	364,850	408,000	408,000	397,952	404,485
Interfund Payments For Service	236,292	243,800	243,800	213,260	218,460
DEPARTMENT TOTAL	**$ 1,293,015**	**$ 1,325,280**	**$ 1,325,280**	**$ 1,040,288**	**$1,066,210**

Department Employees

Administration FTEs	2022	2023	2024	2025	2026
Administration Department	5.00	5.00	5.00	5.00	5.00
Multimedia	3.75	4.00	4.00	4.00	4.00
Facilities	11.00	11.00	11.00	11.00	11.00
TOTAL ADMINISTRATION FTEs	**19.75**	**20.00**	**20.00**	**20.00**	**20.00**

Full Time Equivalent (FTE) Changes:

+.25 FTE - Per 2023 BA#2, the Multimedia Assistant position was reclassed to a full 1.0 FTE.

GENERAL FUND
Administration Department

As of: 08/23/2024 15:27

				TOTALS:	$ 1,325,280	$ 1,040,288	$ 1,066,210
Account	Description	Line	Line Item		2024	2025	2026
001.12.513.100.11	REGULAR SALARIES & WAGES	1	PLN.0057 - City Administrator		-	(222,665.00)	(228,272.00)
		2	Position Budget		318,296.25	344,608.25	355,285.50
		3	Rounding		(0.25)	(0.25)	0.50
	Line Item Total				318,296.00	121,943.00	127,014.00
001.12.513.100.13	OTHER WAGES	1	Community Healthcare Consultant		93,600.00	93,600.00	93,600.00
	Line Item Total				93,600.00	93,600.00	93,600.00
001.12.513.100.21	F.I.C.A	1	PLN.0057 - City Administrator		-	(13,040.30)	(13,119.10)
		2	Position Budget		20,798.39	22,228.93	22,690.04
		3	Rounding		(0.39)	0.37	0.06
		4	18% Benefits for Contract Employee		16,800.00	16,800.00	16,800.00
	Line Item Total				37,598.00	25,989.00	26,371.00
001.12.513.100.23	PENSIONS	1	PLN.0057 - City Administrator		-	(20,662.66)	(20,613.05)
		2	Position Budget		32,625.41	31,977.05	32,082.48
		3	Rounding		(0.41)	(0.39)	(0.43)
	Line Item Total				32,625.00	11,314.00	11,469.00
001.12.513.100.24	INDUSTRIAL INSURANCE	1	PLN.0057 - City Administrator		-	(539.91)	(540.30)
		2	Position Budget		1,192.03	1,214.89	1,215.78
		3	Rounding		(0.03)	0.02	0.52
	Line Item Total				1,192.00	675.00	676.00
001.12.513.100.25	HEALTH INSURANCE	1	PLN.0057 - City Administrator		-	(34,215.97)	(38,354.47)
		2	Position Budget		54,969.65	55,085.42	61,516.34
		3	Rounding		0.35	(0.45)	0.13
	Line Item Total				54,970.00	20,869.00	23,162.00
001.12.513.100.31	OFFICE & OPERATING SUPPLIES	1	Supplies		5,000.00	5,000.00	5,000.00
		2	Supplies -ms2310		2,000.00	-	-
	Line Item Total				7,000.00	5,000.00	5,000.00
001.12.513.100.41	PROFESSIONAL SERVICES	1	Thompson Consulting Services		135,000.00	135,000.00	135,000.00
		2	Washington2Advocates Services		135,000.00	135,000.00	135,000.00
	Line Item Total				270,000.00	270,000.00	270,000.00
001.12.513.100.43	TRAVEL	1	Travel		10,500.00	5,000.00	5,000.00
	Line Item Total				10,500.00	5,000.00	5,000.00

GENERAL FUND
Administration Department

As of: 08/23/2024 15:27

				TOTALS:	**$ 1,325,280**	**$ 1,040,288**	**$ 1,066,210**
Account	Description	Line	Line Item		2024	2025	2026
001.12.513.100.44	ADVERTISING	1	Advertising -ms2310		3,000.00	-	-
	Line Item Total				3,000.00	-	-
001.12.513.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	7,952.00	14,485.00
		2	Insurance Allocation		35,600.00	35,600.00	35,600.00
	Line Item Total				35,600.00	43,552.00	50,085.00
001.12.513.100.49	MISCELLANEOUS	1	Miscellaneous/Other -ms2310		15,000.00	-	-
		2	Professional Development & Training		3,000.00	4,000.00	4,000.00
		3	Subscription fees		-	5,000.00	5,000.00
		4	Conference Registration Fees		3,500.00	-	-
		5	Event Expenses		2,000.00	-	-
		6	Event support		-	5,000.00	5,000.00
	Line Item Total				23,500.00	14,000.00	14,000.00
001.12.513.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		92,900.00	49,300.00	50,700.00
	Line Item Total				92,900.00	49,300.00	50,700.00
001.12.513.100.98	INTERFUND FACILITIES	1	Facilities Allocation		75,800.00	78,600.00	79,900.00
	Line Item Total				75,800.00	78,600.00	79,900.00
001.12.513.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		51,300.00	50,000.00	51,300.00
	Line Item Total				51,300.00	50,000.00	51,300.00
001.12.525.100.11	REGULAR SALARIES & WAGES	1	Position Budget		75,418.60	82,995.80	86,147.90
		2	Rounding		0.40	0.20	0.10
		3	Add'l budget for vacant pos 3223-001		-	3,800.00	4,700.00
	Line Item Total				75,419.00	86,796.00	90,848.00
001.12.525.100.12	OVERTIME	1	Approximately 50 hours of OT to cover public education, volunteer event		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.12.525.100.13	OTHER WAGES	1	Temp help to assist with disasters and other unexpected situations		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00

GENERAL FUND
Administration Department

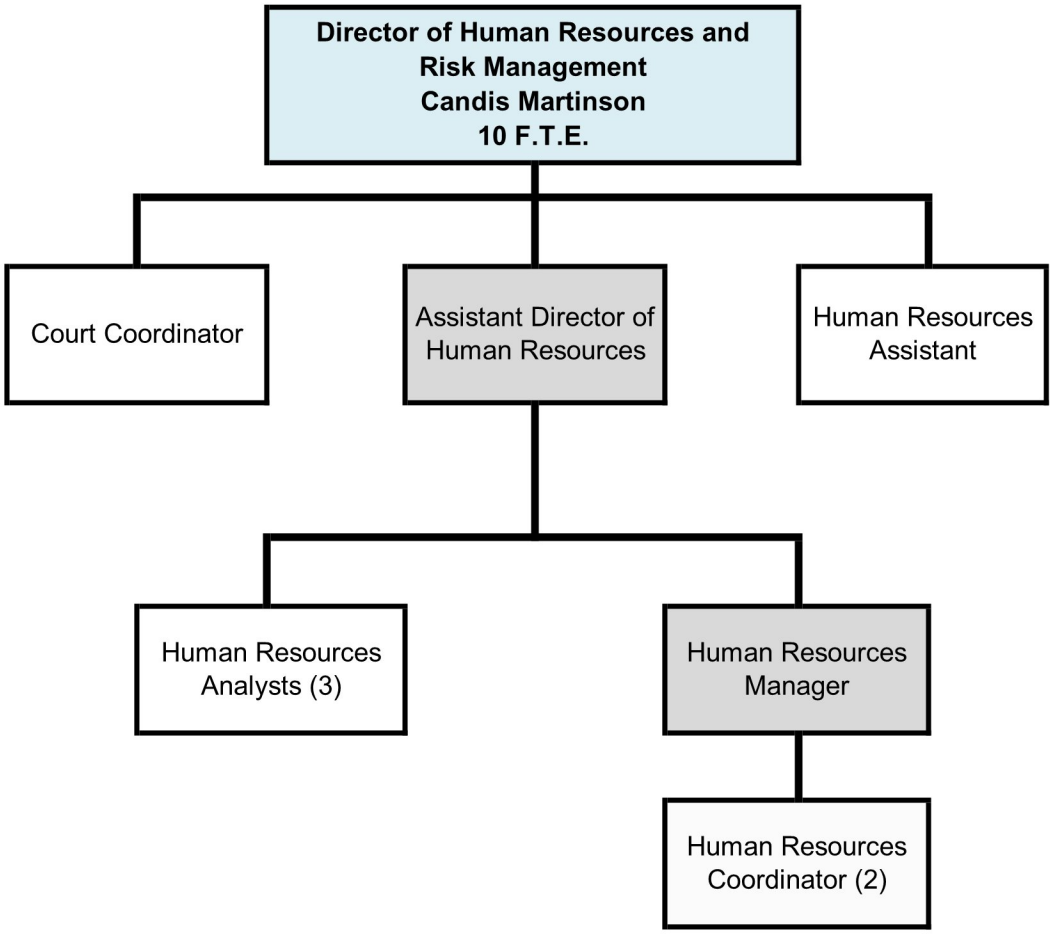
As of: 08/23/2024 15:27

				TOTALS:	$ 1,325,280	$ 1,040,288	$ 1,066,210
Account	Description	Line	Line Item		2024	2025	2026
001.12.525.100.21	F.I.C.A	1	18% Benefits for OT and Other Wages		500.00	600.00	600.00
		2	Position Budget		5,605.74	6,159.72	6,396.33
		3	Rounding		0.26	0.28	(0.33)
		4	Add'l budget for vacant pos 3223-001		-	12,000.00	11,800.00
	Line Item Total				6,106.00	18,760.00	18,796.00
001.12.525.100.23	PENSIONS	1	Position Budget		7,730.28	7,701.06	7,778.79
		2	Rounding		(0.28)	(0.06)	0.21
	Line Item Total				7,730.00	7,701.00	7,779.00
001.12.525.100.24	INDUSTRIAL INSURANCE	1	Position Budget		1,920.07	1,792.85	1,640.74
		2	Rounding		(0.07)	0.15	0.26
	Line Item Total				1,920.00	1,793.00	1,641.00
001.12.525.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		20,024.41	17,636.44	19,909.23
		2	Rounding		(0.41)	(0.44)	(0.23)
	Line Item Total				20,024.00	17,636.00	19,909.00
001.12.525.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies, CERT supplies		3,000.00	3,000.00	3,000.00
		2	CERT team member vests		1,300.00	1,300.00	1,300.00
		3	Disaster supplies, including replacement of emergency food and water, E		8,000.00	8,000.00	8,000.00
		4	First aid and CPR supplies, including handbooks and certification cards,		700.00	700.00	700.00
	Line Item Total				13,000.00	13,000.00	13,000.00
001.12.525.100.35	SMALL TOOLS AND EQUIPMENT	1	Fire extinguisher refills for CERT and employee training, replacement a-f		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.12.525.100.41	PROFESSIONAL SERVICES	1	Pest Control for repeater site		500.00	500.00	500.00
		2	CERT instructors		5,000.00	5,000.00	5,000.00
		3	First Aid and CPR instructors		5,000.00	5,000.00	5,000.00
	Line Item Total				10,500.00	10,500.00	10,500.00
001.12.525.100.42	COMMUNICATION	1	Satellite phone for EOC		1,000.00	1,000.00	1,000.00
		2	800 MHz radio service (ValleyCom) Increase in Valley Com costs due to		5,000.00	5,000.00	5,000.00
	Line Item Total				6,000.00	6,000.00	6,000.00
001.12.525.100.43	TRAVEL	1	Per diem and required meals for FEMA/EMI courses for employees from		1,000.00	1,000.00	1,000.00
		2	Travel and per diem for training and conferences for EM employees and		4,000.00	4,000.00	4,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00

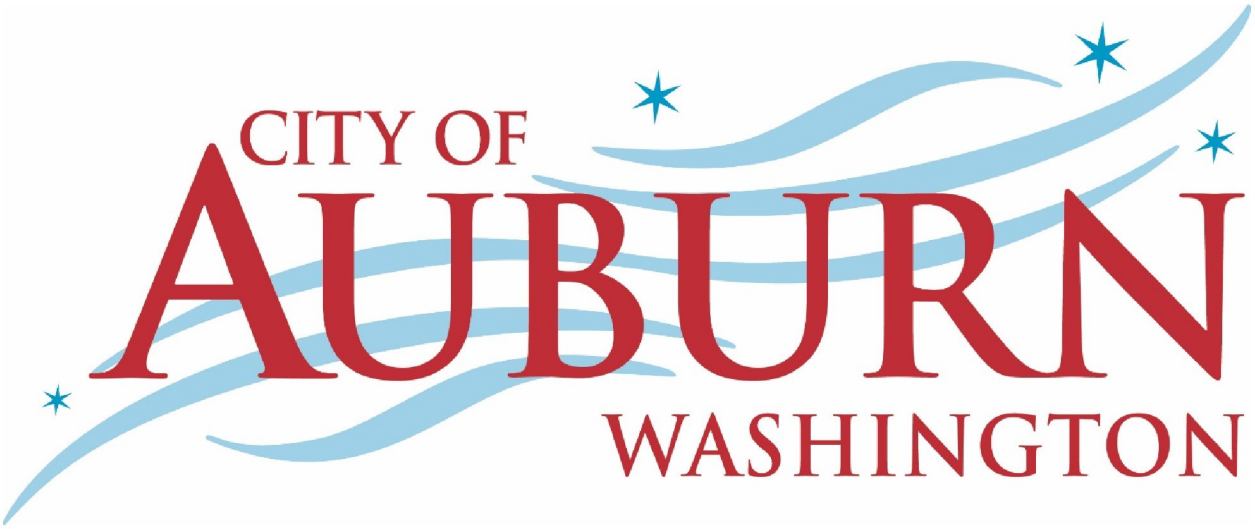
GENERAL FUND
Administration Department

As of: 08/23/2024 15:27

				TOTALS:	**$ 1,325,280**	**$ 1,040,288**	**$ 1,066,210**
Account	Description	Line	Line Item		2024	2025	2026
001.12.525.100.49	MISCELLANEOUS	1	Replacement of PPE and other supplies		4,000.00	4,000.00	4,000.00
		2	Volunteer background checks (to American Red Cross standard)		500.00	500.00	500.00
		3	Association memberships		500.00	500.00	500.00
		4	CERT Equipment		4,000.00	4,000.00	4,000.00
		5	Conference registrations: IAEM, WSEMA, PIEPC.		2,500.00	2,500.00	2,500.00
		6	EMPG Grant		27,400.00	27,400.00	27,400.00
		7	EOC exercise support, CERT class support and Public Education Materi		5,000.00	5,000.00	5,000.00
	Line Item Total				43,900.00	43,900.00	43,900.00
001.12.525.100.93	EQUIPMENT RENTAL CHARGE-FUEL	1	ER&R Fleet Fuel Allocation		1,275.00	2,880.00	2,880.00
	Line Item Total				1,275.00	2,880.00	2,880.00
001.12.525.100.95	INTERFUND OPERATING RENTALS & LE	1	ER&R Fleet Allocation		22,525.00	32,480.00	33,680.00
	Line Item Total				22,525.00	32,480.00	33,680.00



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

Mission Statement

To provide service and support that meets the needs of our customers by effectively planning and responding to all human resources and risk management related activities. We empower our workforce and safeguard our community by fostering a culture of excellence, equity, and safety. Through strategic HR practices and proactive risk management strategies, we attract, develop, and retain top talent while mitigating risks and promoting a safe, inclusive, and supportive work environment. Committed to integrity, innovation, and collaboration, we strive to enhance organizational effectiveness, promote diversity and inclusion, and uphold the highest standards of service delivery to serve the needs of our employees and residents with dedication and professionalism.

Department Overview

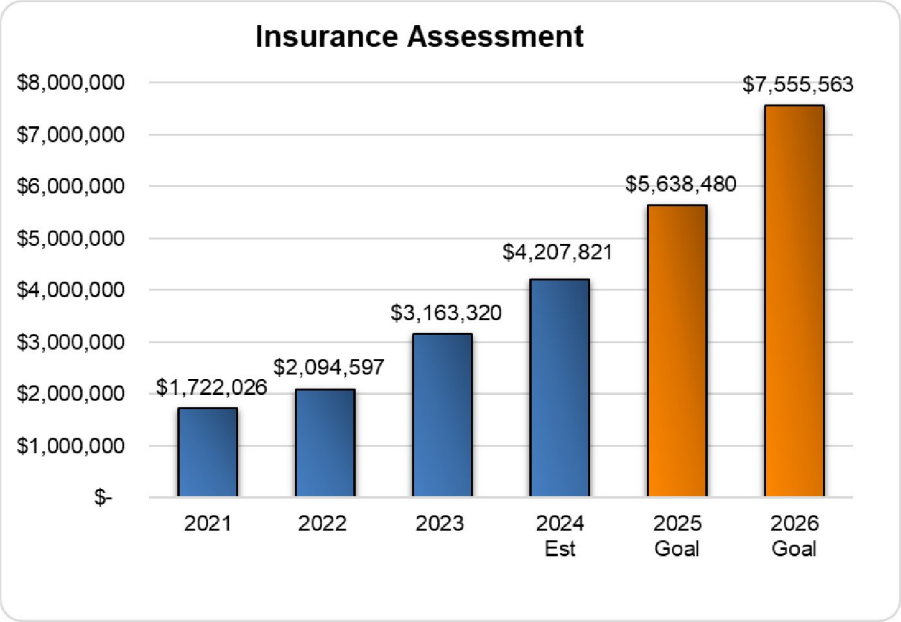
The Human Resources and Risk Management (HR/RM) Department responsibilities include recruitment, onboarding, training and development, position classification and compensation, benefits management, labor agreement negotiation and administration, and monitoring of compliance with applicable state and federal laws and regulations through developing and administering personnel policies. The department also acts as the liaison between the King County District Court and City administration, assisting in the management of the Court by negotiating and monitoring the Public Defense contract, working with conflict attorneys, and overseeing the community services work crew. The department oversees risk management efforts to include the City's self-insured workers' compensation program and liability/property insurance programs. Working in conjunction with all departments, the HR/RM team is dedicated to fostering a positive work environment supporting employee safety and diversity initiatives, like Inclusive Auburn.

Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue to manage the City's compensation and benefits program, with focus on contract negotiations and managing benefits costs, without sacrificing overall benefit package quality.	• Successfully negotiated the Teamsters 117 collective bargaining agreement through 2025. The City received the Well City Award in 2023 resulting in a 2% reduction in AWC benefit premiums and is on track to receive it again in 2024.	• Continue to manage the City's compensation and benefits program, with focus on contract negotiations and managing benefits costs, without sacrificing overall benefit package quality.	**Fiscal Sustainability**
• Work with City stakeholders to complete a municipal court study. Continue to partner with King County District Court on management of core court contract and maintenance of Community Court. Continue providing public defense services.	• The municipal court study was completed in 2023 by the National Center for State Courts Court Consulting Services. Screened 764 people for public defense services, and reported 402.25 community services work crew hours in 2023. In 2024, the HR department has re-engaged a Court Coordinator position to support the relationship with King County District Court, prosecution, public defense, expansion of the Community Court, and the transfer of the community services work crew oversight from M&O back to HR.	• Continue providing public defense services and support for Community Court and community services work crew.	**Community Safety** **Community Wellness**
• Continue to expand the City's training and development program through enhancement and customization of online and in-person training courses for staff and supervisors by utilizing development plans and training tracks.	• In 2023, City staff completed 85 trainings through WCIA's free training offerings. The HR team worked with BestCPRUSA and offered 13 First Aid/CPR courses in 2023 at a discounted rate, and estimate completing 5 in 2024. Defensive driving training was completed in person by all CDL holders in 2023 and online for employees with access to City vehicles in 23/24. The City engaged in contracts with Nash Consulting to deliver a 48-hour training program for all people leaders across the organization in Fall 2023, with a second cohort in Spring 2024. The Positive Workplace Culture and Behavior Styles sessions were launched for all full time employees in Spring 2024. An external trainer came onsite in 2023 to complete workplace harassment awareness training for union groups, and unaffiliated staff completed this training online.	• Continue to support employee onboarding and development by utilizing development plans and established training tracks to keep employees engaged and motivated. Continue expanding the City's training and development program.	**Fiscal Sustainability** **Community Wellness** **Community Safety**
• Continue to invest in diversity and inclusion best practices, specific to HR with a focus on hiring/civil service processes related to recruitment, selection, onboarding and retention.	• The civil service hiring process moved online in 2023 to expedite the delivery of conditional offers and receipt of necessary paperwork to move through the background process. The department implemented a suitability assessment for all police officer candidates to determine levels of risk before moving too far into the process. The recruitment team attended virtual and in-person job fairs with a mix of attendees, including hosting our own hiring events. In 2023, the Maintenance Worker I exam process for entry level positions in Parks and Public Works was streamlined into a structured process resulting in full staffing levels. The "Next Step, Auburn" formal internship program was created in 2023 with five positions sponsored by HR, plus others funded by individual departments. Two of the interns from 2023 were hired into full time positions as of the beginning of 2024, and two interns returned in year two.	• Continue to invest in diversity and inclusion best practices, specific to HR with a focus on developing the "Next Step, Auburn" internship program and other trainee-style employment programs, creating pipelines for future full-time employment.	**Fiscal Sustainability** **Community Wellness**

Performance Measures – Human Resources and Risk Management Department

Insurance Assessment
Over the last several years the City's annual assessment has increased due to claims exposure, the increased number of properties and vehicles we insure and their values, and overall cost of insurance.



Department Budget

001.13 Human Resources	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	1,105,846	1,115,986	1,115,986	1,295,884	1,336,679
Personnel Benefits	382,867	421,787	421,787	484,163	522,734
Supplies	4,801	9,300	9,300	9,300	9,300
Services & Charges	3,072,758	3,650,110	3,650,110	3,964,779	4,758,340
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	372,600	383,200	383,200	442,300	452,000
DEPARTMENT TOTAL	**$ 4,938,871**	**$ 5,580,383**	**$ 5,580,383**	**$ 6,196,426**	**$ 7,079,053**

Department Employees

001 Human Resources FTEs	2022	2023	2024	2025	2026
Human Resources FTEs	8.00	9.00	10.00	10.00	10.00
TOTAL HUMAN RESOURCES FTEs	**8.00**	**9.00**	**10.00**	**10.00**	**10.00**

Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per the 2023-2024 budget, this includes 1.0 FTE added in 2023 to the Human Resources Department as a Human Resources Coordinator focusing on recruitment of non-benefited positions.

+1.0 FTE - Per the position reclass in June 2024, the Maintenance Worker position was reclassed to the Court Coordinator position and reports to the Human Resources department.

GENERAL FUND
Human Resources Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,580,383**	**$ 6,196,426**	**$ 7,079,053**
Account	Description	Line	Line Item		2024	2025	2026
001.13.512.500.11	REGULAR SALARIES & WAGES	1	Position Budget		26,681.51	29,595.64	30,521.65
		2	Rounding		0.49	0.36	0.35
	Line Item Total				26,682.00	29,596.00	30,522.00
001.13.512.500.21	F.I.C.A.	1	Position Budget		1,671.27	1,834.42	1,867.76
		2	Rounding		(0.27)	(0.42)	0.24
	Line Item Total				1,671.00	1,834.00	1,868.00
001.13.512.500.23	PENSIONS	1	Position Budget		2,680.68	2,697.45	2,708.32
		2	Rounding		0.32	(0.45)	(0.32)
	Line Item Total				2,681.00	2,697.00	2,708.00
001.13.512.500.24	HEALTH INSURANCE	1	Position Budget		95.31	97.09	97.14
		2	Rounding		(0.31)	(0.09)	(0.14)
	Line Item Total				95.00	97.00	97.00
001.13.512.500.25	MEDICAL & LIFE INSURANCE	1	Position Budget		2,614.61	2,746.99	3,045.45
		2	Rounding		0.39	0.01	(0.45)
	Line Item Total				2,615.00	2,747.00	3,045.00
001.13.512.500.41	PROFESSIONAL SERVICES	1	HRR.0009 - KCDC Services		-	402,200.00	687,050.00
		2	King County District Court costs		2,081,800.00	2,081,800.00	2,081,800.00
		3	Public Defender costs		700,000.00	700,000.00	700,000.00
		4	Conflict Public Defender costs		125,000.00	125,000.00	125,000.00
		5	Electronic Home Monitoring annual contract		100,000.00	100,000.00	100,000.00
		6	ENG.0048 - Photo Enforcement Program Expansion		-	-	500,000.00
	Line Item Total				3,006,800.00	3,409,000.00	4,193,850.00
001.13.516.100.11	REGULAR SALARIES & WAGES	1	HRR.0003 - Transition LTE HR Coordinator to FTE		90,380.00	-	-
		2	Position Budget		875,792.55	1,079,231.43	1,116,534.51
		3	Rounding		0.45	(0.43)	0.49
	Line Item Total				966,173.00	1,079,231.00	1,116,535.00
001.13.516.100.12	OVERTIME	1	Special Project Overtime		500.00	500.00	500.00
	Line Item Total				500.00	500.00	500.00

GENERAL FUND
Human Resources Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,580,383**	**$ 6,196,426**	**$ 7,079,053**
Account	Description	Line	Line Item		2024	2025	2026
001.13.516.100.13	OTHER WAGES	1	HRR.0004 - Ongoing internship program		-	50,000.00	50,000.00
		2	HRR.0004 - Workforce Development		50,000.00	-	-
		3	Overloads/Sub-Clerical		2,500.00	2,500.00	2,500.00
	Line Item Total				52,500.00	52,500.00	52,500.00
001.13.516.100.21	F.I.C.A.	1	HRR.0003 - Transition LTE HR Coordinator to FTE		6,910.00	-	-
		2	18% Benefits For Overtime & Other Wages		500.00	9,600.00	9,600.00
		3	Position Budget		61,102.30	74,953.54	77,157.39
		4	Rounding		(0.30)	0.46	(0.39)
		5	ARPA - ms2107.cat18.vacin		1,000.00	-	-
	Line Item Total				69,512.00	84,554.00	86,757.00
001.13.516.100.23	PENSIONS	1	HRR.0003 - Transition LTE HR Coordinator to FTE		9,260.00	-	-
		2	Position Budget		89,330.77	99,742.87	100,437.76
		3	Rounding		0.23	0.13	0.24
	Line Item Total				98,591.00	99,743.00	100,438.00
001.13.516.100.24	INDUSTRIAL INSURANCE	1	HRR.0003 - Transition LTE HR Coordinator to FTE		530.00	-	-
		2	Position Budget		3,793.17	4,405.85	4,409.05
		3	Rounding		(0.17)	0.15	(0.05)
	Line Item Total				4,323.00	4,406.00	4,409.00
001.13.516.100.25	HEALTH INSURANCE	1	HRR.0003 - Transition LTE HR Coordinator to FTE		15,850.00	-	-
		2	Position Budget		196,991.20	255,995.25	288,871.74
		3	Rounding		(0.20)	(0.25)	0.26
	Line Item Total				212,841.00	255,995.00	288,872.00
001.13.516.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.13.516.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small Tools and Minor Equipment		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00

GENERAL FUND
Human Resources Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,580,383**	**$ 6,196,426**	**$ 7,079,053**
Account	Description	Line	Line Item		2024	2025	2026
001.13.516.100.41	PROFESSIONAL SERVICES	1	Healthcare Administrative Fee		70,700.00	70,700.00	70,700.00
		2	HRR.0004 - Outside agency assistance with recruitment for N10+ and ot		-	10,000.00	10,000.00
		3	HRR.0004 - Workforce Development		35,000.00	-	-
		4	Labor Consultant		15,000.00	15,000.00	15,000.00
		5	Monthly VEBA fees - transferring to HR from Finance eff 1/1/25		-	6,500.00	6,500.00
		6	Professional Services		65,000.00	-	-
		7	Training		5,500.00	5,500.00	5,500.00
		8	Arbitrator/Grievance		9,500.00	9,500.00	9,500.00
		9	DOT/CDL		4,410.00	4,410.00	4,410.00
	Line Item Total				205,110.00	121,610.00	121,610.00
001.13.516.100.43	TRAVEL	1	Meetings		1,000.00	1,000.00	1,000.00
		2	Out of area meetings/lodging/meals		4,000.00	4,000.00	4,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.13.516.100.44	ADVERTISING	1	HRR.0004 - Brazen (virtual job fair capabilities), job fair registrations/mat		-	15,000.00	15,000.00
		2	HRR.0004 - LinkedIn Recruiter suite		-	20,000.00	20,000.00
		3	HRR.0004 - Workforce Development		35,000.00	-	-
		4	Industry-specific job advertising		-	25,000.00	25,000.00
		5	BA#4: Increase funding to improve the recruitment process using a DEI l		25,000.00	-	-
		6	Employment Positions		5,500.00	5,500.00	5,500.00
	Line Item Total				65,500.00	65,500.00	65,500.00
001.13.516.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	7,669.00	16,380.00
		2	Insurance Allocation		50,400.00	50,400.00	50,400.00
	Line Item Total				50,400.00	58,069.00	66,780.00

GENERAL FUND
Human Resources Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,580,383**	**$ 6,196,426**	**$ 7,079,053**
Account	Description	Line	Line Item		2024	2025	2026
001.13.516.100.49	MISCELLANEOUS	1	Harrison Assessments		-	25,000.00	25,000.00
		2	HRR.0004 - Citywide training program		-	50,000.00	50,000.00
		3	HRR.0004 - LinkedIn Premium licenses for recruiting team members		-	5,000.00	5,000.00
		4	HRR.0004 - Pre-employment screening (background checks, driving abs		-	25,000.00	25,000.00
		5	HRR.0004 - Workforce Development		80,000.00	-	-
		6	ID Supplies		1,500.00	1,500.00	1,500.00
		7	Labor Relations/Employment Seminars		1,000.00	1,000.00	1,000.00
		8	Reference Checks		1,500.00	1,500.00	1,500.00
		9	Shred-it		1,000.00	1,000.00	1,000.00
		10	Subscriptions/Resources		2,400.00	2,400.00	2,400.00
		11	Tuition Program		35,000.00	35,000.00	35,000.00
		12	ARPA - ms2107.cat18.vacin		11,700.00	-	-
		13	BA#4: Increase funding to improve the recruitment process using a DEI l		25,000.00	-	-
		14	Background Checks		5,350.00	5,350.00	5,350.00
		15	Bus Passes for Employees - CTR Program		20,000.00	20,000.00	20,000.00
		16	Employee Recognition		5,000.00	5,000.00	5,000.00
		17	First Aid Supplies		250.00	250.00	250.00
	Line Item Total				189,700.00	178,000.00	178,000.00
001.13.516.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		22,800.00	46,300.00	47,600.00
	Line Item Total				22,800.00	46,300.00	47,600.00
001.13.516.100.98	INTERFUND FACILITIES	1	Facilities Allocation		233,000.00	248,400.00	253,100.00
	Line Item Total				233,000.00	248,400.00	253,100.00
001.13.516.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		127,400.00	147,600.00	151,300.00
	Line Item Total				127,400.00	147,600.00	151,300.00
001.13.516.710.11	REGULAR SALARIES & WAGES	1	Position Budget		70,130.94	84,056.93	86,621.84
		2	Rounding		0.06	0.07	0.16
	Line Item Total				70,131.00	84,057.00	86,622.00
001.13.516.710.13	OTHER WAGES	1	HRR.0006 - Civil Service Background Investigator Wages		-	50,000.00	50,000.00
	Line Item Total				-	50,000.00	50,000.00
001.13.516.710.21	F.I.C.A.	1	Position Budget		5,208.64	6,183.48	6,372.50
		2	Rounding		0.36	(0.48)	0.50
	Line Item Total				5,209.00	6,183.00	6,373.00

GENERAL FUND
Human Resources Department

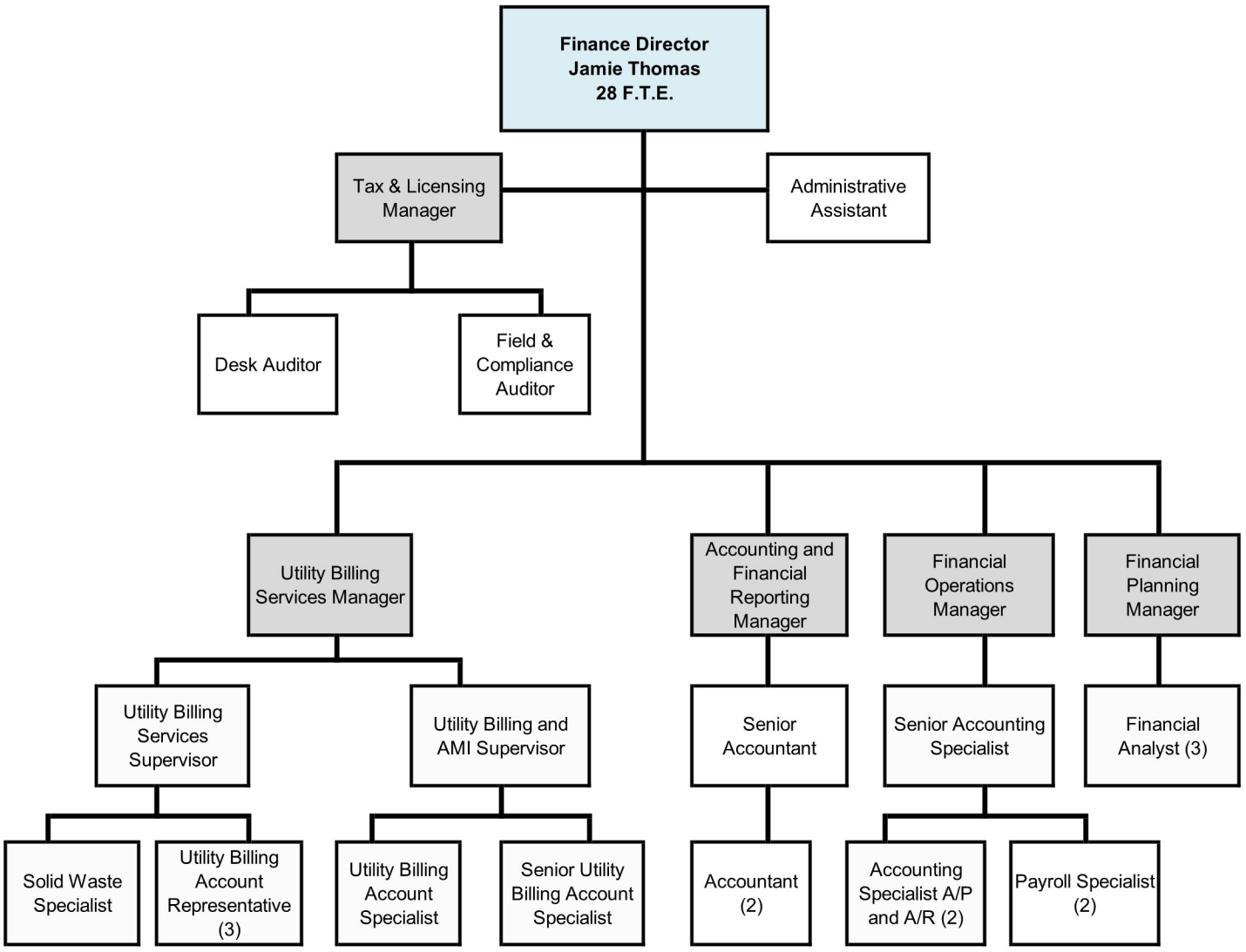
As of: 08/23/2024 11:01

				TOTALS:	$ 5,580,383	$ 6,196,426	$ 7,079,053
Account	Description	Line	Line Item		2024	2025	2026
001.13.516.710.23	PENSIONS	1	Position Budget		7,188.79	7,799.08	7,821.72
		2	Rounding		0.21	(0.08)	0.28
	Line Item Total				7,189.00	7,799.00	7,822.00
001.13.516.710.24	INDUSTRIAL INSURANCE	1	Position Budget		349.59	356.49	356.76
		2	Rounding		0.41	(0.49)	0.24
	Line Item Total				350.00	356.00	357.00
001.13.516.710.25	HEALTH INSURANCE	1	Position Budget		16,709.65	17,752.30	19,987.69
		2	Rounding		0.35	(0.30)	0.31
	Line Item Total				16,710.00	17,752.00	19,988.00
001.13.516.710.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		200.00	200.00	200.00
	Line Item Total				200.00	200.00	200.00
001.13.516.710.35	SMALL TOOLS & MINOR EQUIPMENT	1	Civil Service		100.00	100.00	100.00
	Line Item Total				100.00	100.00	100.00
001.13.516.710.41	PROFESSIONAL SERVICES	1	Legal Consultant (Civil Service)		1,000.00	1,000.00	1,000.00
		2	Pre-Employment Exam Police		4,500.00	4,500.00	4,500.00
		3	Professional Investigations Police		40,000.00	40,000.00	40,000.00
		4	2024 Civil Service Processes		35,000.00	-	-
		5	Civil Service Processes		-	35,000.00	35,000.00
		6	Civil Service Testing for Police		9,000.00	9,000.00	9,000.00
	Line Item Total				89,500.00	89,500.00	89,500.00
001.13.516.710.43	TRAVEL	1	Meetings/Lodging/Mileage/Meals		350.00	350.00	350.00
		2	2024 Civil Service Processes		15,000.00	-	-
		3	Civil Service Processes		-	15,000.00	15,000.00
	Line Item Total				15,350.00	15,350.00	15,350.00
001.13.516.710.44	ADVERTISING	1	Civil Service Positions		7,500.00	7,500.00	7,500.00
	Line Item Total				7,500.00	7,500.00	7,500.00
001.13.516.710.45	OPERATING RENTALS & LEASES	1	Civil Service Testing Facility		250.00	250.00	250.00
	Line Item Total				250.00	250.00	250.00
001.13.517.900.31	OFFICE & OPERATING SUPPLIES	1	Supplies - Wellness		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00

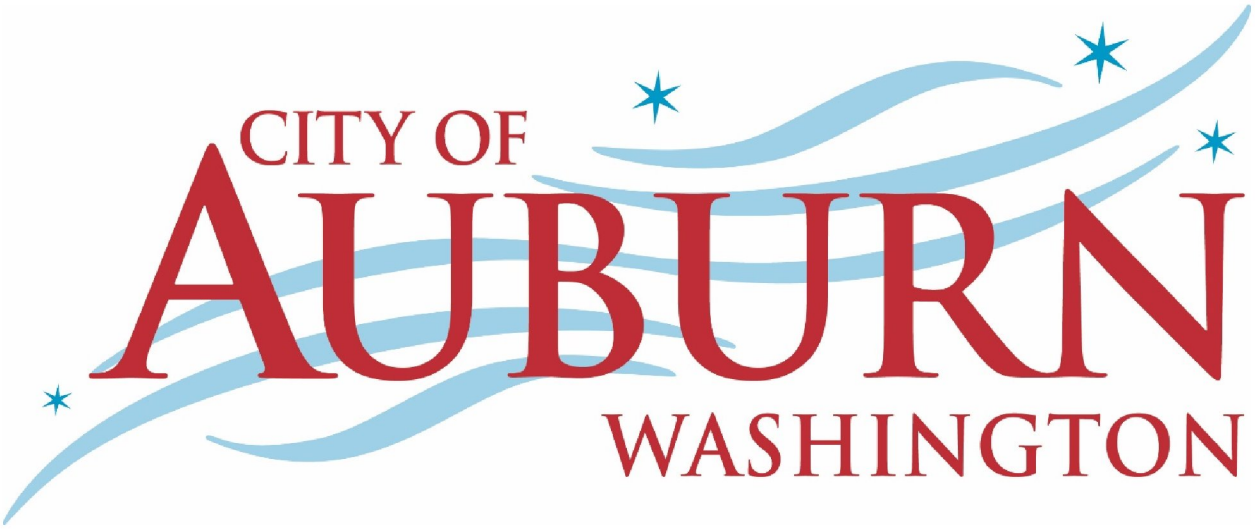
GENERAL FUND
Human Resources Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,580,383**	**$ 6,196,426**	**$ 7,079,053**
Account	Description	Line	Line Item		2024	2025	2026
001.13.517.900.41	PROFESSIONAL SERVICES	1	Professional Services - Wellness		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.13.517.900.49	MISCELLANEOUS	1	Misc - Wellness		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

FINANCE DEPARTMENT

Mission Statement

The Finance Department is dedicated to providing outstanding customer service to meet the needs of citizens and City departments by providing timely and accurate financial information, safeguarding financial assets, and performing our duties ethically and with the greatest integrity.

Department Overview

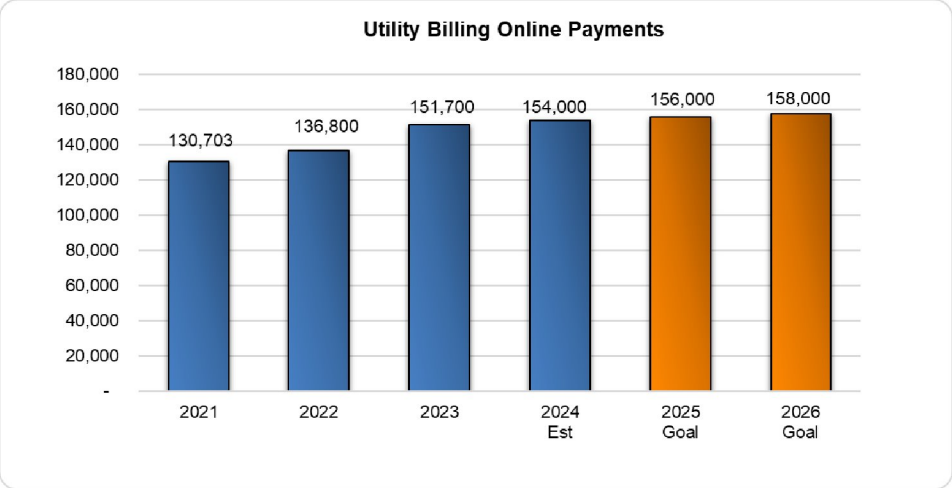
Major responsibilities include: financial and budgetary policy development, long-term financing and cash management, the functions of utility billing and customer service, payroll, purchasing, and accounts payable and receivable. The department prepares a comprehensive annual financial report and a biennial budget document. Other duties include providing analytical support, accounting and budgeting advice to departments, overseeing the six-year Capital Facility Plan (CFP), and overseeing the Solid Waste services contract.

Accomplishments and Objectives

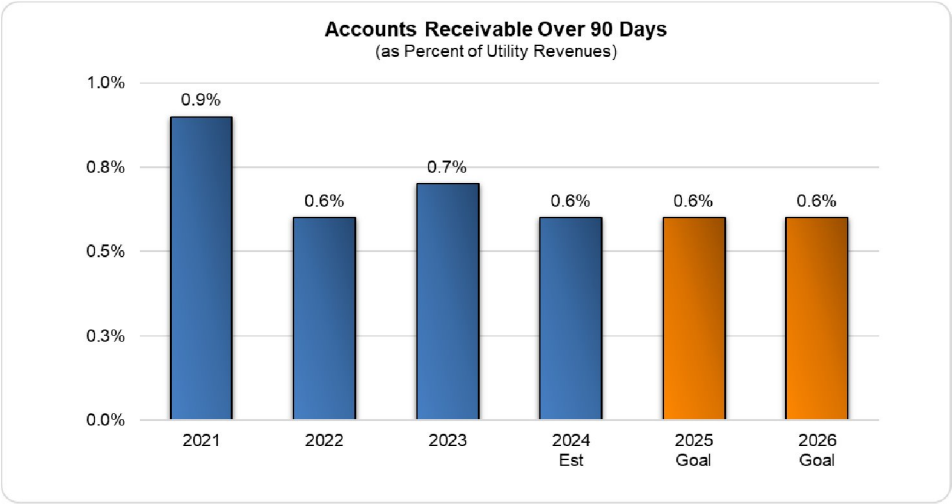
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue to implement modernization of budgeting processes and analytical methodologies.	• Designed and deployed Python-based workflows for budget process automation and data analysis.	• Continue to implement modernization of budgeting processes and analytical methodologies.	**Fiscal Sustainability**
• In coordination with IT and the City Clerk, continue to find and implement electronic records management solutions for Accounts Payable, Accounts Receivable, and Payroll.	• Currently saving all archival required documentation to Laserfiche for all aspects of Financial Operations.	• Complete/finalize documentation of all current processes used in Financial Operations to prepare for up-coming migration to new ERP software.	**Fiscal Sustainability**
• Streamline receipt and processing of PSE invoices by getting electronic delivery to a shared email box. This will reduce transit times and increase timeliness and efficiency. Also looking into the viability of setting up these types of accounts on autopay status using P-cards to reduce the need to run off-cycle checks.	• Achieved electronic delivery of PSE invoices to AccountsPayable@auburnwa.gov email box. Unfortunately at this time PSE does not have the capability to consolidate all COA accounts into one statement, and setting up pcard information on each account and maintaining the information would be to labor intensive.	• Continue to look for ways to streamline tasks to gain efficiencies and ensure adherence to COA policies.	**Fiscal Sustainability**
• Develop curriculum to include payroll information and introduction to be included in new hire orientations.	• Developed and added a payroll session to the current new hire orientation schedule. The payroll portion explains when and how to complete a timecard and explains the different information found on and how to read a paycheck stub.	• Develop training documentation for other department's Administrative staff and create a Supervisor/Managers handbook outlining processes and procedures for completing financial tasks.	**Fiscal Sustainability**
		• Complete full implementation of new financial Enterprise Resource Planning (ERP) system, which was selected in 2024.	**Fiscal Sustainability**

Performance Measures

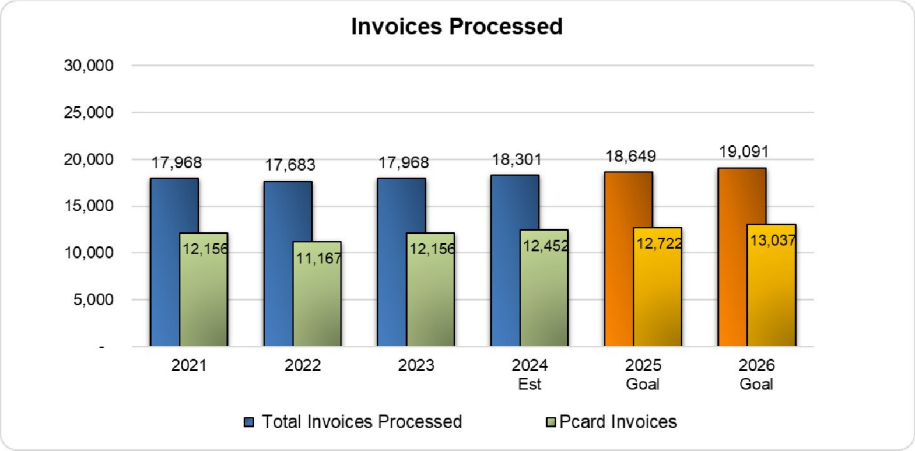
Utility Billing Online Payments
In an effort to improve customer service and streamline operations, the Finance Department implemented a 24-hour, online utility bill payment solution and interactive voice response (IVR) phone payment option. As evidenced in the graph below, the adoption rate of these services has continued to grow each year as more customers are utilizing web-based services.



Utilities Accounts Receivable Over 90 Days as a Percent of Utility Revenue
Utility accounts receivable over 90 days as a percent of utility revenue is an important financial indicator because it demonstrates the City's ability to efficiently collect its utility billing receivables. These percentages show the improved turnover ratio due to the implementation of a new collection policy and process. The percent increased in 2020 and 2021, since we were prohibited from conducting our normal collections process due to the COVID-19 pandemic. The percentage has now decreased to below 0.7% and we expect it to hold steady around 0.6%. As of 2022, the solid waste fund is not included in this revenue since WM is our billing agent for solid waste services now.



Total Invoices Processed
This statistic is used to track the productivity of the accounts payable department, and to ensure staffing is at proper levels to meet the City's ongoing legal disbursement commitments. In 2013, the City implemented a Purchasing Card (PCard) program in an effort to provide convenience for its buyers and to reduce processing costs. As an added benefit, the City receives quarterly rebates on total purchases that are made through the program. The success of the program is evidenced by the chart below which shows the increase in invoices that are now being processed by PCards.



Department Budget

001.14 Finance	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	2,544,340	3,040,039	3,040,039	3,011,010	3,135,503
Personnel Benefits	1,070,675	1,387,301	1,387,301	1,324,248	1,425,547
Supplies	16,741	15,700	15,700	42,350	27,350
Services & Charges	461,805	707,500	707,500	405,642	414,264
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	595,500	613,400	613,400	827,500	842,800
DEPARTMENT TOTAL	**$4,689,061**	**$5,763,940**	**$5,763,940**	**$5,610,750**	**$5,845,464**

Department Employees

001 Finance FTEs	2022	2023	2024	2025	2026
Finance FTEs	26.00	27.00	28.00	28.00	28.00
TOTAL FINANCE FTEs	**26.00**	**27.00**	**28.00**	**28.00**	**28.00**

Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE added in 2023 to the Finance Department for a Desk Auditor who will report to the B&O Tax & Licensing Auditor.

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE added in 2024 to the Finance Department for a Field and Compliance Auditor who will report to the B&O Tax & Licensing Auditor.

GENERAL FUND
Finance Department

As of: 08/23/2024 11:01

				TOTALS:	$ 5,763,940	$ 5,610,750	$ 5,845,464
Account	Description	Line	Line Item		2024	2025	2026
001.14.514.100.11	REGULAR SALARIES & WAGES	1	Position Budget		393,935.20	360,141.40	372,947.80
		2	Rounding		(0.20)	(0.40)	0.20
		3	Add'l budget for vacant pos 1404-003		5,400.00	-	-
	Line Item Total				399,335.00	360,141.00	372,948.00
001.14.514.100.21	F.I.C.A.	1	Position Budget		26,770.81	23,306.83	23,926.26
		2	Rounding		0.19	0.17	(0.26)
		3	Add'l budget for vacant pos 1404-003		28,100.00	-	-
	Line Item Total				54,871.00	23,307.00	23,926.00
001.14.514.100.23	PENSIONS	1	Position Budget		40,378.17	33,419.88	33,677.42
		2	Rounding		(0.17)	0.12	(0.42)
	Line Item Total				40,378.00	33,420.00	33,677.00
001.14.514.100.24	INDUSTRIAL INSURANCE	1	Position Budget		1,642.49	1,295.86	1,296.81
		2	Rounding		0.51	0.14	0.19
	Line Item Total				1,643.00	1,296.00	1,297.00
001.14.514.100.25	HEALTH INSURANCE	1	Position Budget		73,721.84	76,227.75	85,729.31
		2	Rounding		0.16	0.25	(0.31)
	Line Item Total				73,722.00	76,228.00	85,729.00
001.14.514.100.31	OFFICE & OPERATING SUPPLIES	1	IRS tax forms		1,300.00	700.00	700.00
		2	office supplies: paper, pens, binders, notebooks, etc.		7,800.00	7,750.00	7,750.00
		3	secure shredding services		400.00	400.00	400.00
		4	water		-	1,500.00	1,500.00
		5	Check stock		1,200.00	-	-
	Line Item Total				10,700.00	10,350.00	10,350.00
001.14.514.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Laserfiche scanners		2,500.00	-	-
		2	Replacement chairs		2,500.00	2,500.00	2,500.00
		3	workstations		-	15,000.00	-
	Line Item Total				5,000.00	17,500.00	2,500.00
001.14.514.100.41	PROFESSIONAL SERVICES	1	Professional Legal Services; Bonds and Other		26,000.00	26,000.00	26,000.00
		2	Shredding Services		-	825.00	825.00
		3	FIN.0020 - Finance ERP		69,900.00	-	-
		4	FIN.0020 - Finanical ERP System Replacement		150,000.00	-	-
	Line Item Total				245,900.00	26,825.00	26,825.00

GENERAL FUND
Finance Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,763,940**	**$ 5,610,750**	**$ 5,845,464**
Account	Description	Line	Line Item		2024	2025	2026
001.14.514.100.43	TRAVEL	1	WFOA/GFOA (1 employees)		-	5,000.00	5,000.00
		2	WFOA/GFOA (2 employees)		3,000.00	-	-
	Line Item Total				3,000.00	5,000.00	5,000.00
001.14.514.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	18,717.00	37,589.00
		2	Insurance Allocation		107,100.00	107,100.00	107,100.00
	Line Item Total				107,100.00	125,817.00	144,689.00
001.14.514.100.49	MISCELLANEOUS	1	GFOA, WFOA, PSFOA & Other Administrative Conference Registrations		1,500.00	1,325.00	1,325.00
		2	WFOA, GFOA, PSFOA, WMTA & AICPA Dues		500.00	-	-
		3	Employee Recognition		-	1,400.00	1,400.00
	Line Item Total				2,000.00	2,725.00	2,725.00
001.14.514.100.98	INTERFUND FACILITIES	1	FAC.0042 - Annual Capital Replacements		-	195,000.00	195,000.00
		2	Facilities Allocation		54,800.00	101,600.00	103,300.00
	Line Item Total				54,800.00	296,600.00	298,300.00
001.14.514.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		400,500.00	459,200.00	470,800.00
	Line Item Total				400,500.00	459,200.00	470,800.00
001.14.514.230.11	REGULAR SALARIES & WAGES	1	Position Budget		876,369.10	1,022,313.30	1,066,967.30
		2	Rounding		(0.10)	(0.30)	(0.30)
		3	Add'l budget for vacant pos 1403-001		13,200.00	-	-
		4	Add'l budget for vacant pos 1404-003		2,300.00	-	-
		5	Add'l budget for vacant pos 1430-002		-	8,500.00	7,600.00
		6	Add'l budget for vacant pos 1430-005		-	7,700.00	6,900.00
		7	ARPA - ms2107.cat71.admin		27,780.00	-	-
	Line Item Total				919,649.00	1,038,513.00	1,081,467.00
001.14.514.230.12	OVERTIME	1	Miscellaneous Overtime		6,000.00	6,000.00	6,000.00
	Line Item Total				6,000.00	6,000.00	6,000.00

GENERAL FUND
Finance Department

As of: 08/23/2024 11:01

				TOTALS:	$ 5,763,940	$ 5,610,750	$ 5,845,464
Account	Description	Line	Line Item		2024	2025	2026
001.14.514.230.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		1,600.00	1,100.00	1,100.00
		2	Position Budget		65,394.82	76,466.99	79,819.14
		3	Rounding		0.18	0.01	(0.14)
		4	Add'l budget for vacant pos 1403-001		41,200.00	-	-
		5	Add'l budget for vacant pos 1404-003		12,000.00	-	-
		6	Add'l budget for vacant pos 1430-002		-	41,000.00	40,000.00
		7	Add'l budget for vacant pos 1430-005		-	40,800.00	39,900.00
		8	ARPA - ms2107.cat71.admin		2,090.00	-	-
	Line Item Total				122,285.00	159,367.00	160,819.00
001.14.514.230.23	PENSIONS	1	Position Budget		89,827.76	94,413.48	95,914.08
		2	Rounding		0.24	(0.48)	(0.08)
		3	ARPA - ms2107.cat71.admin		2,875.00	-	-
	Line Item Total				92,703.00	94,413.00	95,914.00
001.14.514.230.24	INDUSTRIAL INSURANCE	1	Position Budget		4,820.95	5,289.73	5,295.88
		2	Rounding		0.05	0.27	0.12
		3	ARPA - ms2107.cat71.admin		175.00	-	-
	Line Item Total				4,996.00	5,290.00	5,296.00
001.14.514.230.25	HEALTH INSURANCE	1	Position Budget		202,013.98	186,570.02	208,983.66
		2	Rounding		0.02	(0.02)	0.34
		3	ARPA - ms2107.cat71.admin		1,655.00	-	-
	Line Item Total				203,669.00	186,570.00	208,984.00
001.14.514.230.31	OFFICE AND OPERATING SUPPLIES	1	check stock, deposit slips, office supplies		-	13,500.00	13,500.00
	Line Item Total				-	13,500.00	13,500.00
001.14.514.230.41	PROFESSIONAL SERVICES	1	Professional Service Contracts		22,000.00	-	-
		2	Annual State Audit		112,000.00	130,000.00	130,000.00
		3	Bank Analysis Fee		17,000.00	17,500.00	17,500.00
		4	Debt Book Subscription		-	17,400.00	18,200.00
		5	Flex Plan (Annual & Monthly)		6,500.00	-	-
	Line Item Total				157,500.00	164,900.00	165,700.00
001.14.514.230.43	TRAVEL	1	Travel For Accouting and Financial Operations training/seminars (2 empl		-	4,700.00	4,700.00
		2	Travel For Accouting and Financial Operations training/seminars (4 empl		6,000.00	-	-
	Line Item Total				6,000.00	4,700.00	4,700.00

GENERAL FUND
Finance Department

As of: 08/23/2024 11:01

				TOTALS:	$ 5,763,940	$ 5,610,750	$ 5,845,464
Account	Description	Line	Line Item		2024	2025	2026
001.14.514.230.49	MISCELLANEOUS	1	memberships, subscriptions, and registrations for PSFOA, GFOA, WFOA		10,000.00	5,650.00	5,600.00
	Line Item Total				10,000.00	5,650.00	5,600.00
001.14.514.230.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		158,100.00	71,700.00	73,700.00
	Line Item Total				158,100.00	71,700.00	73,700.00
001.14.514.235.11	REGULAR SALARIES & WAGES	1	Position Budget		546,455.10	761,818.00	798,941.80
		2	Rounding		(0.10)	-	0.20
		3	Add'l budget for vacant pos 1407-005		10,100.00	-	-
		4	ARPA - ms2107.cat71.admin		97,540.00	-	-
		5	Continued Limited Term Employee - Grants Coordinator (ARPA) 80%		116,000.00	-	-
		6	FIN.0019 - B&O PROGRAM		160,570.00	-	-
	Line Item Total				930,665.00	761,818.00	798,942.00
001.14.514.235.13	OTHER WAGES	1	FIN.0019 - B&O PROGRAM		6,800.00	-	-
	Line Item Total				6,800.00	-	-
001.14.514.235.21	F.I.C.A	1	Position Budget		40,758.61	56,750.83	59,538.98
		2	Rounding		0.39	0.17	0.02
		3	Add'l budget for vacant pos 1407-005		40,600.00	-	-
		4	ARPA - ms2107.cat71.admin		24,385.00	-	-
		5	Continued Limited Term Employee - Grants Coordinator (ARPA) 20%		29,000.00	-	-
		6	FIN.0019 - B&O PROGRAM		12,280.00	-	-
	Line Item Total				147,024.00	56,751.00	59,539.00
001.14.514.235.23	PENSIONS	1	Position Budget		56,011.67	70,687.23	72,144.72
		2	Rounding		0.33	(0.23)	0.28
		3	FIN.0019 - B&O PROGRAM		16,460.00	-	-
	Line Item Total				72,472.00	70,687.00	72,145.00
001.14.514.235.24	INDUSTRIAL INSURANCE	1	Position Budget		2,595.86	3,723.80	3,729.07
		2	Rounding		0.14	0.20	(0.07)
	Line Item Total				2,596.00	3,724.00	3,729.00
001.14.514.235.25	MEDICAL & LIFE INSURANCE	1	Position Budget		116,713.01	216,125.60	243,554.57
		2	Rounding		(0.01)	0.40	0.43
		3	FIN.0019 - B&O PROGRAM		68,140.00	-	-
	Line Item Total				184,853.00	216,126.00	243,555.00

GENERAL FUND
Finance Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,763,940**	**$ 5,610,750**	**$ 5,845,464**
Account	Description	Line	Line Item		2024	2025	2026
001.14.514.235.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		-	500.00	500.00
	Line Item Total				-	500.00	500.00
001.14.514.235.41	PROFESSIONAL SERVICES	1	Legal Fees - B&O		-	35,000.00	25,000.00
		2	Professional Service Contracts		22,500.00	11,000.00	10,000.00
		3	FIN.0019 - B&O PROGRAM		142,500.00	-	-
		4	FIN.0019 - File Local Fees		-	10,000.00	10,000.00
	Line Item Total				165,000.00	56,000.00	45,000.00
001.14.514.235.43	TRAVEL	1	Conferences x2		-	4,700.00	4,700.00
	Line Item Total				-	4,700.00	4,700.00
001.14.514.235.49	MISCELLANEOUS	1	Memberships, subscriptions, registrations and travel for training and con		9,000.00	-	-
		2	Memberships, subscriptions, registrations and travel for training and con		-	4,650.00	4,650.00
		3	FIN.0019 - B&O PROGRAM		2,000.00	-	-
	Line Item Total				11,000.00	4,650.00	4,650.00
001.14.514.240.11	REGULAR SALARIES & WAGES	1	Position Budget		777,589.60	844,538.30	876,146.10
		2	Rounding		0.40	(0.30)	(0.10)
	Line Item Total				777,590.00	844,538.00	876,146.00
001.14.514.240.21	F.I.C.A	1	Position Budget		58,131.44	63,111.96	65,493.69
		2	Rounding		(0.44)	0.04	0.31
	Line Item Total				58,131.00	63,112.00	65,494.00
001.14.514.240.23	PENSIONS	1	Position Budget		79,702.99	78,361.03	79,116.07
		2	Rounding		0.01	(0.03)	(0.07)
	Line Item Total				79,703.00	78,361.00	79,116.00
001.14.514.240.24	INDUSTRIAL INSURANCE	1	Position Budget		4,715.01	7,072.32	6,824.15
		2	Rounding		(0.01)	(0.32)	(0.15)
	Line Item Total				4,715.00	7,072.00	6,824.00
001.14.514.240.25	MEDICAL & LIFE INSURANCE	1	Position Budget		243,540.35	248,524.31	279,502.91
		2	Rounding		(0.35)	(0.31)	0.09
	Line Item Total				243,540.00	248,524.00	279,503.00
001.14.514.240.31	OFFICE & OPERATING SUPPLIES	1	UB Supplies		-	500.00	500.00
	Line Item Total				-	500.00	500.00

GENERAL FUND
Finance Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 5,763,940**	**$ 5,610,750**	**$ 5,845,464**
Account	Description	Line	Line Item		2024	2025	2026
001.14.514.240.43	TRAVEL	1	Conferences x1		-	2,350.00	-
		2	Conferences x2		-	-	2,350.00
	Line Item Total				-	2,350.00	2,350.00
001.14.514.240.49	MISCELLANEOUS	1	Conference registrations, annual memberships		-	2,325.00	2,325.00
	Line Item Total				-	2,325.00	2,325.00

NON-DEPARTMENTAL

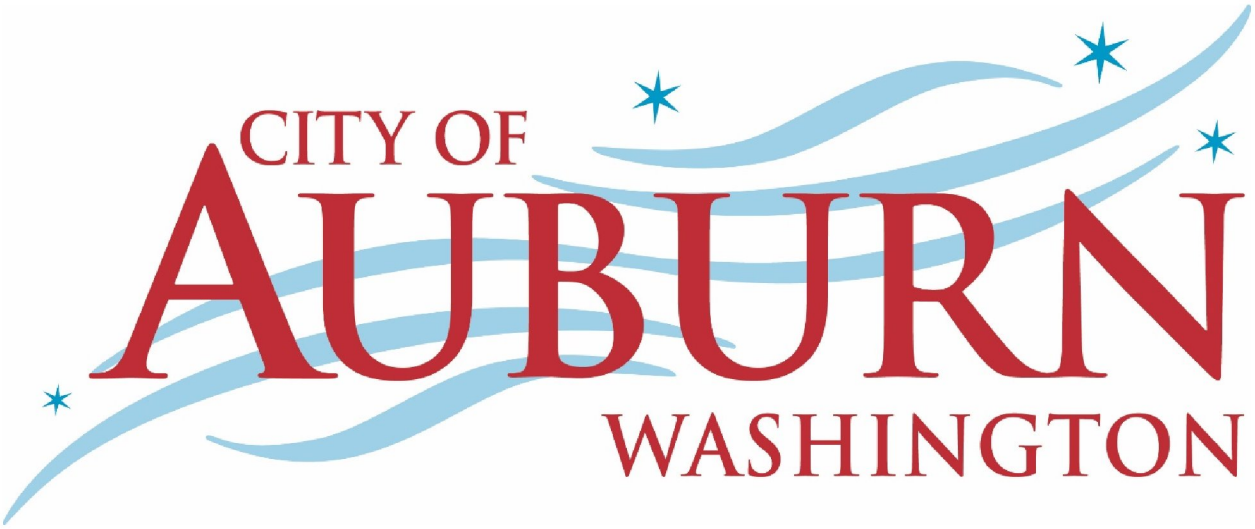
Department Overview

Non-Departmental accounts are used to reflect the General Fund's ending fund balance, prior year adjustments, the transfer of money between funds, and one-time transactions. Estimated costs for the General Fund portion of retiring employees are budgeted in this department as are Law Enforcement Officer and Fire Fighter (LEOFF 1) other post-employment benefit (OPEB) requirements and long-term debt payments.

During the course of the year, anticipated expenditures will be transferred from the beginning fund balance while revenues will be added. The ending fund balance reflects the target figure for the ending balance. Since the budget will be adopted before the actual current-year ending figure is known, the amount has been estimated.

Department Budget

001.98 Non Departmental	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	366,647	41,400	41,400	496,300	496,300
Personnel Benefits	432,285	908,300	908,300	720,271	731,271
Supplies	-	-	-	-	-
Services & Charges	884,206	1,705,400	1,705,400	1,904,305	2,169,305
Operating Transfers Out	951,550	7,235,160	7,235,160	1,077,400	705,000
Capital Outlay	-	-	-	-	-
Debt Service Principal	582,993	-	-	1,200,000	1,200,000
Debt Service Interest	152,118	-	-	-	-
Interfund Payments For Service	7,704	7,700	7,700	7,700	7,700
Designated Ending Fund Balance	593,625	54,325	593,625	593,625	593,625
Undesignated Ending Fund Balance	45,125,921	40,149,652	38,316,467	32,214,905	24,792,327
DEPARTMENT TOTAL	**$ 49,097,048**	**$ 50,101,937**	**$ 48,808,052**	**$ 38,214,506**	**$ 30,695,528**


CITY OF
AUBURN
WASHINGTON

GENERAL FUND
Non Departmental Department

As of: 09/04/2024 09:59

				TOTALS:	$ 50,101,937	$ 38,214,506	$ 30,695,528
Account	Description	Line	Line Item		2024	2025	2026
001.98.513.100.49	MISCELLANEOUS	1	National League of Cities - Annual Dues		7,000.00	8,000.00	8,000.00
		2	Association of Washington Cities - Annual Dues		62,000.00	70,000.00	70,000.00
	Line Item Total				69,000.00	78,000.00	78,000.00
001.98.514.100.23	PENSIONS	1	Contingency for PERS 1 retirees		50,000.00	-	-
	Line Item Total				50,000.00	-	-
001.98.514.100.71	DEBT SERVICE PRINCIPAL	1	ENG.0047 - Facility Master Plan - Debt Service		-	1,200,000.00	1,200,000.00
	Line Item Total				-	1,200,000.00	1,200,000.00
001.98.517.210.25	HEALTH INSURANCE	1	Long Term Care, Medical, Dental, and Pharmacy for LEOFF 1 Police		250,000.00	150,000.00	150,000.00
		2	Medical Premiums for Fire LEOFF 1 Police		100,000.00	-	-
		3	Medical Premiums for LEOFF 1 Police		-	100,000.00	100,000.00
	Line Item Total				350,000.00	250,000.00	250,000.00
001.98.517.210.41	PROFESSIONAL SERVICES	1	Actuarial Services		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
001.98.517.210.46	INSURANCE	1	Long Term Health Care Insurance - Police		100,000.00	20,000.00	20,000.00
	Line Item Total				100,000.00	20,000.00	20,000.00
001.98.517.910.29	ON BEHALF PMTS FIREMEN'S PENSION	1	Fire Pension Insurance		150,000.00	125,000.00	136,000.00
	Line Item Total				150,000.00	125,000.00	136,000.00
001.98.521.100.11	REGULAR SALARIES & WAGES	1	Planned Retirement Payout - Police		41,400.00	-	-
	Line Item Total				41,400.00	-	-
001.98.521.100.21	F.I.C.A.	1	Planned Retirement Payout - Police		2,800.00	-	-
	Line Item Total				2,800.00	-	-
001.98.522.210.25	MEDICAL & LIFE INSURANCE	1	Medical, Dental, and Pharmacy for Fire Relief & Pension		100,000.00	50,000.00	50,000.00
		2	Position Budget		-	20,270.88	20,270.88
		3	Rounding		-	0.12	0.12
	Line Item Total				100,000.00	70,271.00	70,271.00
001.98.522.210.46	INSURANCE	1	Position Budget		-	9,904.66	9,904.66
		2	Rounding		-	0.34	0.34
		3	Fire Relief & Pension - Long Term Health Care Insurance		25,000.00	-	-
	Line Item Total				25,000.00	9,905.00	9,905.00

GENERAL FUND
Non Departmental Department

As of: 09/04/2024 09:59

				TOTALS:	$ 50,101,937	$ 38,214,506	$ 30,695,528
Account	Description	Line	Line Item		2024	2025	2026
001.98.522.220.25	MEDICAL & LIFE INSURANCE	1	Medical Premiums for LEOFF 1 Fire		165,500.00	75,000.00	75,000.00
		2	Medical, Dental, and Pharmacy for LEOFF 1 Fire		90,000.00	200,000.00	200,000.00
	Line Item Total				255,500.00	275,000.00	275,000.00
001.98.522.220.41	PROFESSIONAL SERVICES	1	Actuarial Services		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
001.98.522.220.46	INSURANCE	1	Long Term Health Care - Fire		60,000.00	100,000.00	100,000.00
	Line Item Total				60,000.00	100,000.00	100,000.00
001.98.539.300.41	PROFESSIONAL SERVICES	1	Pet Licensing - AVHS Program Administration		175,000.00	318,000.00	325,000.00
		2	Pet Licensing - Bank Credit Card Processing Fee		6,400.00	6,400.00	6,400.00
		3	Pet Licensing - Per License Fees		30,000.00	192,000.00	200,000.00
		4	AVHS Annual Payment		300,000.00	-	-
	Line Item Total				511,400.00	516,400.00	531,400.00
001.98.539.300.44	ADVERTISING	1	Pet Licensing - Marketing		20,000.00	10,000.00	10,000.00
	Line Item Total				20,000.00	10,000.00	10,000.00
001.98.539.300.98	INTERFUND FACILITIES	1	Facilities Allocation		7,700.00	-	-
		2	Facilities Allocation - AVHS		-	7,700.00	7,700.00
	Line Item Total				7,700.00	7,700.00	7,700.00
001.98.589.900.11	REGULAR SALARIES & WAGES	1	Planned Retirements and Payouts - Benefits		-	26,300.00	26,300.00
		2	Planned Retirements and Payouts - Salaries		-	470,000.00	470,000.00
	Line Item Total				-	496,300.00	496,300.00
001.98.589.900.49	MISCELLANEOUS CONTINGENCIES	1	HRR.0008 - Unaffiliated Employees Compensation Study		-	250,000.00	500,000.00
		2	Salary Contingency		300,000.00	300,000.00	300,000.00
		3	Finance Contingency Funds		600,000.00	600,000.00	600,000.00
	Line Item Total				900,000.00	1,150,000.00	1,400,000.00

GENERAL FUND
Non Departmental Department

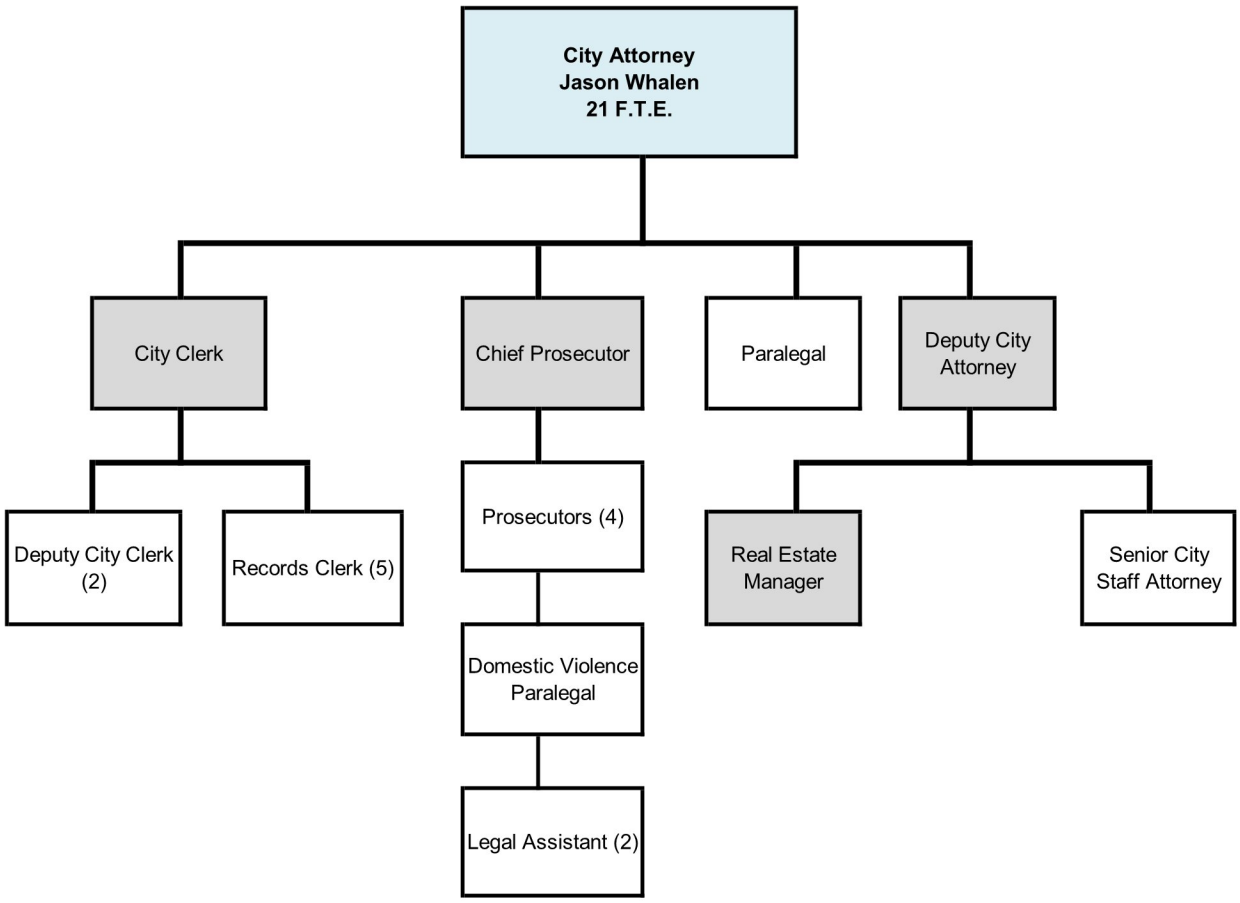
As of: 09/04/2024 09:59

				TOTALS:	**$ 50,101,937**	**$ 38,214,506**	**$ 30,695,528**
Account	Description	Line	Line Item		2024	2025	2026
001.98.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp1612		100,000.00	-	-
		2	IS.0081 - IT Security Engineer		91,395.00	-	-
		3	MAY.0005 - FTE DEI Community Engagement Coordinator		550.00	-	-
		4	2023 CF for cp2101		501,886.00	-	-
		5	2023 CF for cp2107		18,836.00	-	-
		6	2023 CF for cp2125		199,297.00	-	-
		7	POL.0039 - Patrol Fleet Expansion		143,052.00	-	-
		8	PRK.0057 - Museum Programming/Operations to Parks Dept		20,000.00	-	-
		9	2023 CF for cp2214		389,475.00	-	-
		10	2023 CF for cp2223		121,374.00	-	-
		11	2023 CF for cp2305		200,000.00	-	-
		12	2023 CF for cp2313		149,211.00	-	-
		13	2023 CF for cp2317		1,369,430.00	-	-
		14	2023 CF for cp2321		261,400.00	-	-
		15	2023 CF for cp2334		50,000.00	-	-
		16	2023 CF for cp2406		300,000.00	-	-
		17	Transfer Out from GF to F276 for GolF/Cem DS		374,400.00	372,400.00	-
		18	Xfer out of GF into F321		100,000.00	-	-
		19	Xfer out to F328 cp2305		200,000.00	-	-
		20	Xfer out to F330 Dwntwn In		2,081,866.00	-	-
		21	Xfer out to F505 Duct Clea		150,000.00	-	-
		22	2023 PEG Fee MM Stdio Equip cp		250,000.00	-	-
		23	ARPA - ms2107.cat35.camer xfer		76,750.00	-	-
		24	cp2214 Dykstra to cp2414 Thtr		-	-	-
		25	ENG.0050 - Existing Photo Enforcement Program		-	705,000.00	705,000.00
		26	ERR.0012 - Mechanic 2 (1 FTE Position)		82,738.00	-	-
		27	FIN.0019 - B&O PROGRAM		3,500.00	-	-
	Line Item Total				7,235,160.00	1,077,400.00	705,000.00
001.98.599.100.06	DESIGNATED ENDING FUND BALANCE	1	True up beginning balance		(539,300.00)	-	-
		2	Estimated Ending Fund Balance		593,625.00	593,625.00	593,625.00
	Line Item Total				54,325.00	593,625.00	593,625.00

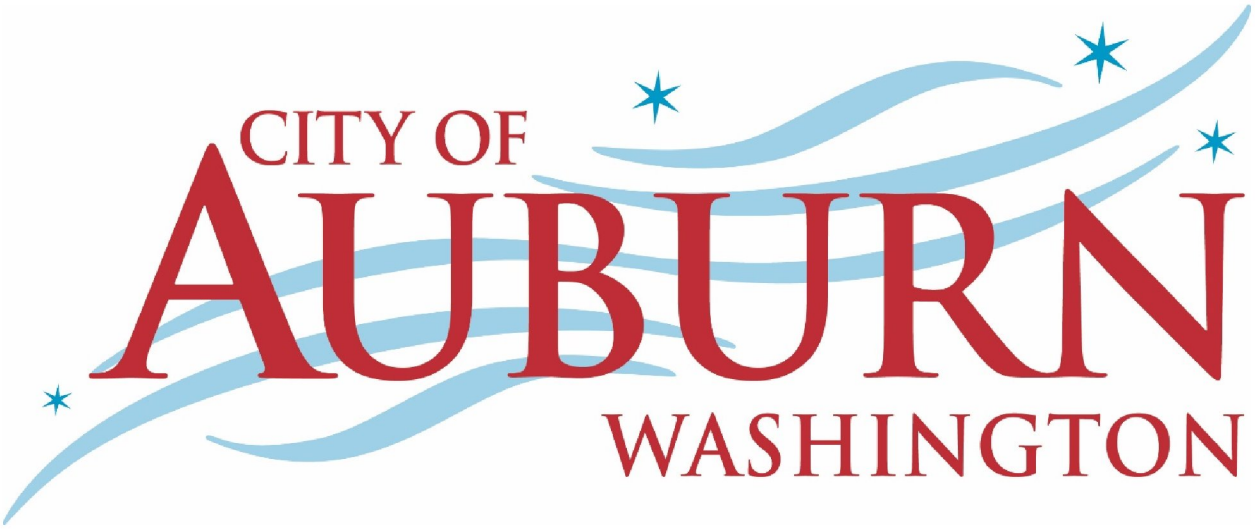
GENERAL FUND
Non Departmental Department

As of: 09/04/2024 09:59

				TOTALS:	**$ 50,101,937**	**$ 38,214,506**	**$ 30,695,528**
Account	Description	Line	Line Item		2024	2025	2026
001.98.599.200.06	UNDESIGNATED ENDING FUND BAL	1	Mid-biennial rev adjs		711,300.00	-	-
		2	ms2114 Consultant Exp		(45,000.00)	-	-
		3	Photo Enforcement Revenue		640,000.00	-	-
		4	State Reimb. TAC Officer		147,000.00	-	-
		5	True up beginning balance		30,207,391.00	-	-
		6	Undesignated Ending Fund Bal		(161,184.00)	-	-
		7	Undesignated Ending Fund Balan		(275,883.00)	-	-
		8	Undesignated Fund Balance		9,319.00	-	-
		9	2023 Civil Service Processes		(50,000.00)	-	-
		10	2023 Increase to City cleanup		(95,000.00)	-	-
		11	2023 Nash Consulting		(50,000.00)	-	-
		12	2023 PEG Fee cp2334 Equip		(50,000.00)	-	-
		13	2023 PEG Fee MM Stdio Equip cp		(250,000.00)	-	-
		14	2024 Civil Service Processes		(50,000.00)	-	-
		15	2024 Nash Consulting		(65,000.00)	-	-
		16	Add labor: golf cart clean		(20,000.00)	-	-
		17	EFB incr. VSHSL grant		148,659.00	-	-
		18	Estimated Ending Fund Balance		9,431,050.00	32,214,905.00	24,792,327.00
		19	Extra seasonals (safety)		(33,000.00)	-	-
	Line Item Total				40,149,652.00	32,214,905.00	24,792,327.00



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

LEGAL DEPARTMENT

Mission Statement

The missions of the Legal Department are to provide accurate and timely legal advice and information to the City, to represent the City in all civil and criminal litigation, and to provide timely and accurate customer service, including public records.

The mission statement of the Real Estate Division is to provide reliable service, real estate management, and optimal utilization of the City's real estate assets.

Department Overview

The City Attorney's Office is a full-service legal department consisting of the Civil Division, the Prosecution Division, Real Estate Division, and the City Clerk's Office. The Civil Division represents the City in all civil litigation. It prepares ordinances, resolutions, petitions, contracts, leases, easements, deeds, notices and other legal documents, and provides pragmatic, impartial, and timely legal advice to the City.

The Prosecution Division prosecutes misdemeanor and gross misdemeanor criminal cases in the King County District Court.

The City Clerk's Office is responsible for codifying ordinances, preparing City Council and other board and commission agendas and minutes, and attending Council and other committee meetings. The City Clerk's Office monitors various legal matters; acts as a central repository for all municipal records; processes claims for damages, requests for public records and public information, and passport applications.

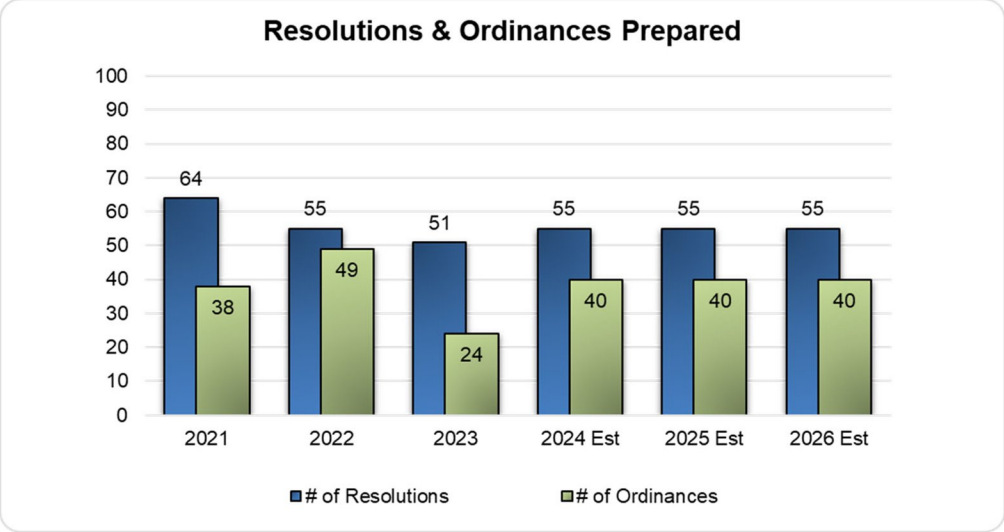
The Real Estate Division provides all manners of real estate services to the various City departments, while also acting as the "owner" of real estate held in the general fund account. Responsibilities performed by the Real Estate Division can generally be broken into three main categories; 1) sales and leasing of real estate where the City has or desires an interest, 2) property rights, management & maintenance of City owned or controlled real estate; and 3) division management & special projects. Special projects is further broken down to include two additional sub-focus areas; i) use of real estate to accomplish the strategic and/or special needs of the City, and ii) identification and application of non or underperforming real estate owned by the City.

Accomplishments and Objectives

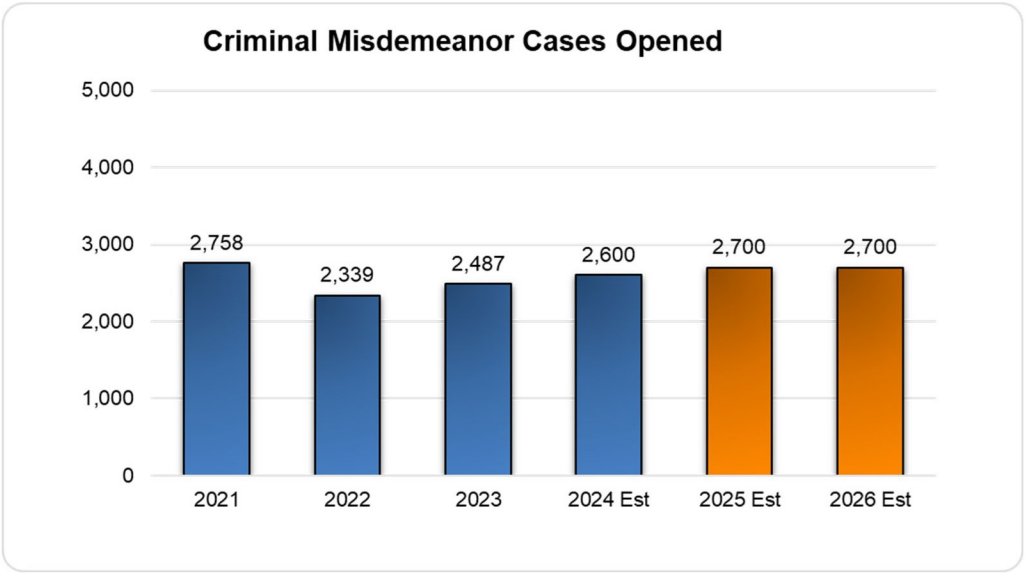
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Work with other departments to utilize Laserfiche for City Records.	• Departments are expanding their use of Laserfische for managing their electronic records	• To increase efficicency and productivity of all departments, continue to work towards development of a city-wide electronic document management policy	**Infrastructure**
• Continue operating and potentially expand the Auburn Community Court focusing on accountability.	• Community Court is going well. We are now accepting participants who are in custody. There have been discussions with all stakeholders about expanding Community Court to all day, rather than just half. Many logistical issues with the expansion have been resolved, including coordination for non-police security, increase in participants and more provider involvement.	• Continue working towards expansion of Community Court. Work to find a space in the court schedule to accommodate the community court expansion,while balancing the other needs of criminal prosecution.	**Community Safety**
• Partner with City partners and the Community for a Municipal Court study to determine whether our court system is meeting community needs.	• Ongoing discussions regarding going back to a Municipal Court.	• Assist the City to evaluate whether the judicial services to the City are most economically provided by the current arrangment with the King County District Court, or through an alternate agreement, and whether the arrangement with the King County District Court can be improved to better meet the City's Community Safety goal.	**Fiscal Sustainability**
• Continue reviewing old warrant files and work with Court partners to increase defendant attendance.	• Continue reviewing old warrant files and work with Court partners to increase defendant attendance	• Continue working to satisfy requirements to get warrants sooner on cases. Continue to work with the court to add old cases, where a Defendant picks up a new charge, to hear all cases together.	**Community Safety**
• Coordinate with SCORE jail to enable defendant/case access to treatment modalities.	• Staff has done site visits to SCORE to better understand services available to in custody defendants. SCORE has improved in functionaity inworking with providers.	• Continue working with SCORE on efficiency.	**Infrastructure**
		• Continue working to improve efficacy at criminal trial by increasing reviews of the sufficiency of evidence in cases set for a readiness hearing and by increasing proactive contact with witnesses and victims.	**Community Safety**
• Work internally and with other departments to create more efficient workflows for legal review of contracts, resolutions, and ordinances.	• Initiated use of Laserfiche and Docusign programs to route electronic contracts for review and signature by the city attorney and mayor.	• Continue to work internally and with other department to consolidate and imporve the workflows for legal reviw of contracts, resolutions, and ordiances.	**Fiscal Sustainability**
• Continue to work with the Mayor and City staff, as well as the regional and State participants, to develop strategies for legislative bills to enhance the ability of Auburn and other cities in the State to carry out their municipal responsibilities.	• This is a continuous goal for the Legal Department, and the City's legislative strategies are consistently being evaluated.	• Continue to work with the Mayor and City staff, as well as the regional and State participants, to develop strategies for legislative bills to enhance the ability of Auburn and other cities in the State to carry out their municipal responsibilities.	**Community Wellness**
• Continue electronic discovery.	• Electronic discovery is the primary method for transmission of materials. Several attorneys still require materials to be mailed.	• Work with Court to update forms to allow for electronic discovery transmission to pro se parties.	**Infrastructure**
• Review and destroy electronic files from network drives in accordance with State Retention schedule.	• Training and guidance has been provided for electronic records destruction. Departments have made significant progress in destroying electronic records per the Washington State Retention Schedule and updating practices for future compliance.	• Continue electronic records management training and compliance with the Washington State Retention schedule.	**Infrastructure**
		• Insure that clerk absences do not diminish the level of customer service provided to the public and City staff by cross training all clerks in the various procedures and duties performed by the Clerk's office.	**Fiscal Sustainability**
		• Promote transparency and citizen engagement in City government by providing first installment of requested public records within 30 business days.	**Community Wellness**
• Work with departments to enhance the electronic signature and contract review process.	• Electronic signature process has been updated.	• N/A	
• Provide effective and efficient management through the creation and establishment of maintenance plans of all City-related properties with special focus areas in the downtown core.	• Established limited-service landscaping contract servicing the 5 downtown public parking lots, the JC and the JC Employee parking lot. Services provided under the contract include: weeding, tree trimming, spring refresh, pressure washing, planting, storm cleanup, snow plowing and de-icing. Took over management of the Downtown Project Helper previously overseen by EcDev. Brought on 2nd Downtown Project Helper. Both focus their efforts to clean downtown City properties and downtown area in general. Duties include trash pickup, pickup veg debris, wipe down garbage cans, benches, chairs, etc. water plants in public parking lots, clean up pet waste station.	• Work with the Parks Maintenance Department to identify and create a plan to address underserved City property and right of way.	**Fiscal Sustainability** **Community Wellness**
• Begin the establishment of a maintenance and repair budget capable of supporting future management plans.	• A budget was successfully established for the 23-24 budget and beyond. However, the budget is not sufficient to support future and expanding needs	• Promote sustainable infrastructure by addressing the progressive deterioration of the City's downtown parking lots, as identified in the 2023 Parking Lot Management Plan and study. Expand the budget for and perform rehabilitation measures on the parking lots.	**Fiscal Sustainability** **Community Wellness**

Performance Measures – Legal Department

Resolutions & Ordinances Prepared
Minimal increases in the number of ordinances prepared is partially reflective of change in practice whereby only those Council actions which prescribe permanent rules of conduct or government that specifically require adoption by ordinance according to State law are done by ordinance. Other Council actions involving contracts or actions involving special or temporary nature can be accomplished by resolution.



Criminal Misdemeanor Cases
Criminal charges in cases involving State law are of two types - misdemeanors and felonies. Misdemeanor offenses are punishable by imprisonment for a term of not more than one year and include minor assaults, theft and driving under the influence. This graph illustrates the number of criminal misdemeanor cases opened by the City Attorney's Office.



Department Budget

001.15 Legal	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	2,366,421	2,173,494	2,173,494	2,385,771	2,479,721
Personnel Benefits	904,560	954,099	954,099	980,130	1,040,182
Supplies	5,011	14,800	14,800	14,800	14,800
Services & Charges	2,214,796	928,600	928,600	850,477	864,269
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	575,400	592,400	592,400	558,000	571,000
DEPARTMENT TOTAL	**$6,066,188**	**$4,663,393**	**$4,663,393**	**$4,789,178**	**$4,969,972**

Department Employees

001 Legal FTEs	2022	2023	2024	2025	2026
Legal FTEs	21.00	21.00	21.00	21.00	21.00
TOTAL LEGAL FTEs	**21.00**	**21.00**	**21.00**	**21.00**	**21.00**

GENERAL FUND
Legal Department

As of: 08/23/2024 11:01

				TOTALS:	$ 4,663,393	$ 4,789,178	$ 4,969,972
Account	Description	Line	Line Item		2024	2025	2026
001.15.514.300.11	REGULAR SALARIES & WAGES	1	Position Budget		632,668.00	712,499.00	740,172.00
		2	Add'l budget for vacant pos 1620-001		8,400.00	-	-
	Line Item Total				641,068.00	712,499.00	740,172.00
001.15.514.300.12	OVERTIME	1	Overtime		800.00	800.00	800.00
	Line Item Total				800.00	800.00	800.00
001.15.514.300.21	F.I.C.A.	1	18% Benefits for OT		100.00	100.00	100.00
		2	Position Budget		47,519.70	53,416.69	55,501.42
		3	Rounding		0.30	0.31	(0.42)
		4	Add'l budget for vacant pos 1620-001		40,300.00	-	-
	Line Item Total				87,920.00	53,517.00	55,601.00
001.15.514.300.23	PENSIONS	1	Position Budget		64,356.74	65,667.69	66,404.33
		2	Rounding		0.26	0.31	(0.33)
	Line Item Total				64,357.00	65,668.00	66,404.00
001.15.514.300.24	INDUSTRIAL INSURANCE	1	Position Budget		4,238.30	4,317.69	4,323.65
		2	Rounding		(0.30)	0.31	0.35
		3	Additional WC budget for position 1640-001		530.00	-	-
	Line Item Total				4,768.00	4,318.00	4,324.00
001.15.514.300.25	HEALTH INSURANCE	1	Position Budget		140,135.84	164,610.98	185,484.68
		2	Rounding		0.16	0.02	0.32
	Line Item Total				140,136.00	164,611.00	185,485.00
001.15.514.300.31	OFFICE & OPERATING SUPPLIES	1	Office supplies (including archive storage boxes, folders, etc.)		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.15.514.300.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small tools/minor equipment such as calculators, ladders, etc.		300.00	300.00	300.00
	Line Item Total				300.00	300.00	300.00
001.15.514.300.41	PROFESSIONAL SERVICES	1	KC Pamphlet Costs		5,000.00	5,000.00	5,000.00
		2	KC Primary Election Costs		6,000.00	6,000.00	6,000.00
		3	KC Voter Maintenance Costs		326,500.00	326,500.00	326,500.00
		4	PC Pamphlet Costs		1,500.00	1,500.00	1,500.00
		5	PC Primary Election Costs		5,000.00	5,000.00	5,000.00
		6	PC Voter Maintenance Costs		16,000.00	16,000.00	16,000.00
	Line Item Total				360,000.00	360,000.00	360,000.00

GENERAL FUND
Legal Department

As of: 08/23/2024 11:01

				TOTALS:	$ 4,663,393	$ 4,789,178	$ 4,969,972
Account	Description	Line	Line Item		2024	2025	2026
001.15.514.300.43	TRAVEL	1	Int'l Institute of Muni Clerks Conference		2,625.00	2,625.00	2,625.00
		2	Municipal Clerk Professional Development Certification Program		925.00	925.00	925.00
		3	Records Management Seminars, King Co & Pierce Co Clerks Meetings,		1,125.00	1,125.00	1,125.00
		4	WA Muni Clerk's Assn Conference		1,325.00	1,325.00	1,325.00
	Line Item Total				6,000.00	6,000.00	6,000.00
001.15.514.300.44	ADVERTISING	1	Legal Advertising		25,000.00	25,000.00	25,000.00
	Line Item Total				25,000.00	25,000.00	25,000.00
001.15.514.300.49	MISCELLANEOUS	1	IIMC Conference Registration		900.00	900.00	900.00
		2	Int'l Muni Clerks Assn Membership dues		700.00	700.00	700.00
		3	King Co & Pierce Co Clerks Assn dues		600.00	600.00	600.00
		4	Mandatory Public Record Act Training		1,850.00	1,850.00	1,850.00
		5	Misc publications		100.00	100.00	100.00
		6	Municipal Clerk Professional Development Certification		700.00	700.00	700.00
		7	Recording Fees		6,000.00	6,000.00	6,000.00
		8	Records Destruction Fees		8,400.00	10,400.00	10,400.00
		9	Records Management Membership dues (WAPRO, ARMA, etc)		750.00	750.00	750.00
		10	WA Muni Clerks Assn Conf Registration		500.00	500.00	500.00
		11	WA Muni Clerks Assn Membership dues		500.00	500.00	500.00
		12	Code Book Supplement		2,000.00	-	-
	Line Item Total				23,000.00	23,000.00	23,000.00
001.15.515.100.11	REGULAR SALARIES & WAGES	1	Position Budget		536,688.62	540,886.43	559,994.19
		2	Rounding		0.38	(0.43)	(0.19)
		3	Add'l budget for vacant pos 1501-001		-	15,900.00	14,300.00
		4	Add'l budget for vacant pos 1508-001		-	14,400.00	17,700.00
		5	Add'l budget for vacant pos 1510-002		-	6,500.00	8,000.00
	Line Item Total				536,689.00	577,686.00	599,994.00
001.15.515.100.21	F.I.C.A.	1	Position Budget		37,194.50	39,317.77	39,931.06
		2	Rounding		0.50	0.23	(0.06)
		3	Add'l budget for vacant pos 1501-001		-	37,400.00	36,000.00
		4	Add'l budget for vacant pos 1508-001		-	36,700.00	35,900.00
		5	Add'l budget for vacant pos 1510-002		-	31,200.00	30,800.00
	Line Item Total				37,195.00	144,618.00	142,631.00

GENERAL FUND
Legal Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 4,663,393**	**$ 4,789,178**	**$ 4,969,972**
Account	Description	Line	Line Item		2024	2025	2026
001.15.515.100.23	PENSIONS	1	Position Budget		55,010.67	50,192.45	50,567.36
		2	Rounding		0.33	(0.45)	(0.36)
	Line Item Total				55,011.00	50,192.00	50,567.00
001.15.515.100.24	INDUSTRIAL INSURANCE	1	Position Budget		1,938.98	1,976.06	1,977.48
		2	Rounding		0.02	(0.06)	(0.48)
	Line Item Total				1,939.00	1,976.00	1,977.00
001.15.515.100.25	HEALTH INSURANCE	1	Position Budget		130,405.01	56,661.40	63,017.02
		2	Rounding		(0.01)	(0.40)	(0.02)
	Line Item Total				130,405.00	56,661.00	63,017.00
001.15.515.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		8,500.00	8,500.00	8,500.00
	Line Item Total				8,500.00	8,500.00	8,500.00
001.15.515.100.41	PROFESSIONAL SERVICES	1	Inquests: expert witnesses, investigators, depositions, other costs relatec		-	50,000.00	-
		2	Legal Fees Parking Lot		50,000.00	-	-
		3	LGL.0007 - Expert witnesses, investigators, depositions, and other costs		-	-	50,000.00
		4	LGL.0007 - King County Inquests		50,000.00	-	-
		5	Process / Document Service		2,000.00	2,000.00	2,000.00
		6	Court Transcripts		1,000.00	1,000.00	1,000.00
		7	Expert Costs		3,000.00	3,000.00	3,000.00
	Line Item Total				106,000.00	56,000.00	56,000.00
001.15.515.100.43	TRAVEL	1	Local Travel (court appearances, meetings, parking)		2,500.00	2,500.00	2,500.00
		2	Conference Expenses (mileage, per diems, hotels)		13,000.00	13,000.00	13,000.00
	Line Item Total				15,500.00	15,500.00	15,500.00
001.15.515.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	(7,757.00)	6,035.00
		2	Insurance Allocation		99,700.00	79,334.00	79,334.00
	Line Item Total				99,700.00	71,577.00	85,369.00

GENERAL FUND
Legal Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 4,663,393**	**$ 4,789,178**	**$ 4,969,972**
Account	Description	Line	Line Item		2024	2025	2026
001.15.515.100.49	MISCELLANEOUS	1	Legal Research and Publications (Westlaw, Code Revisor)		27,700.00	27,700.00	27,700.00
		2	Memberships (WSAMA, Rotary, Sorpotimist)		1,200.00	-	-
		3	Memberships (WSAMA, Rotary, WASPC)		-	1,200.00	1,200.00
		4	Professional / Licensing Costs (CLE's, WSBA bar and notary dues)		12,000.00	12,000.00	12,000.00
		5	Civil Judgments		25,000.00	25,000.00	25,000.00
		6	Employee Recognition		1,500.00	1,500.00	1,500.00
		7	Filing Fees and Record Requests		2,000.00	-	-
		8	Filing Fees, Recording Fees and Record Requests		-	2,000.00	2,000.00
	Line Item Total				69,400.00	69,400.00	69,400.00
001.15.515.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		33,600.00	14,300.00	14,700.00
	Line Item Total				33,600.00	14,300.00	14,700.00
001.15.515.100.98	INTERFUND FACILITIES	1	Facilities Allocation		193,200.00	199,300.00	203,200.00
	Line Item Total				193,200.00	199,300.00	203,200.00
001.15.515.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		365,600.00	344,400.00	353,100.00
	Line Item Total				365,600.00	344,400.00	353,100.00
001.15.515.210.11	REGULAR SALARIES & WAGES	1	Position Budget		856,531.38	946,891.57	986,751.81
		2	Rounding		(0.38)	0.43	0.19
		3	Add'l budget for vacant pos 1501-001		-	2,800.00	2,500.00
		4	Add'l budget for vacant pos 1507-001		10,900.00	-	-
		5	Add'l budget for vacant pos 1508-001		-	2,500.00	3,100.00
		6	Add'l budget for vacant pos 1510-002		-	2,000.00	2,500.00
	Line Item Total				867,431.00	954,192.00	994,852.00
001.15.515.210.12	OVERTIME	1	Overtime related to school zone photo enforcement		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
001.15.515.210.21	F.I.C.A	1	18% Benefits for OT & Other Wages		-	1,800.00	1,800.00
		2	Position Budget		63,723.26	70,901.28	73,799.89
		3	Rounding		(0.26)	(0.28)	0.11
		4	Add'l budget for vacant pos 1501-001		-	6,600.00	6,400.00
		5	Add'l budget for vacant pos 1507-001		40,700.00	-	-
		6	Add'l budget for vacant pos 1508-001		-	6,500.00	6,300.00
		7	Add'l budget for vacant pos 1510-002		-	9,800.00	9,700.00
	Line Item Total				104,423.00	95,601.00	98,000.00

GENERAL FUND
Legal Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 4,663,393**	**$ 4,789,178**	**$ 4,969,972**
Account	Description	Line	Line Item		2024	2025	2026
001.15.515.210.23	PENSIONS	1	Position Budget		87,302.76	87,410.02	88,670.58
		2	Rounding		0.24	(0.02)	0.42
	Line Item Total				87,303.00	87,410.00	88,671.00
001.15.515.210.24	INDUSTRIAL INSURANCE	1	Position Budget		4,418.24	4,504.05	4,507.62
		2	Rounding		(0.24)	(0.05)	0.38
	Line Item Total				4,418.00	4,504.00	4,508.00
001.15.515.210.25	MEDICAL & LIFE INSURANCE	1	Position Budget		169,819.00	182,134.36	204,153.22
		2	Rounding		-	(0.36)	(0.22)
	Line Item Total				169,819.00	182,134.00	204,153.00
001.15.515.210.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.15.518.200.11	REGULAR SALARIES & WAGES	1	Position Budget		78,729.02	87,497.98	89,715.01
		2	Reclass Housing to Propert Mgm		38,777.00	-	-
		3	Rounding		(0.02)	0.02	(0.01)
	Line Item Total				117,506.00	87,498.00	89,715.00
001.15.518.200.21	F.I.C.A	1	Position Budget		5,830.95	6,475.14	6,642.28
		2	Reclass Housing to Propert Mgm		2,872.00	-	-
		3	Rounding		0.05	(0.14)	(0.28)
	Line Item Total				8,703.00	6,475.00	6,642.00
001.15.518.200.23	PENSIONS	1	Position Budget		8,069.84	8,119.55	8,101.31
		2	Reclass Housing to Propert Mgm		3,975.00	-	-
		3	Rounding		0.16	0.45	(0.31)
	Line Item Total				12,045.00	8,120.00	8,101.00
001.15.518.200.24	INDUSTRIAL INSURANCE	1	Position Budget		2,025.96	1,881.79	1,711.92
		2	Reclass Housing to Propert Mgm		997.00	-	-
		3	Rounding		0.04	0.21	0.08
	Line Item Total				3,023.00	1,882.00	1,712.00
001.15.518.200.25	MEDICAL & LIFE INSURANCE	1	Position Budget		28,565.13	29,699.82	33,690.49
		2	Reclass Housing to Propert Mgm		14,069.00	-	-
		3	Rounding		(0.13)	0.18	(0.49)
	Line Item Total				42,634.00	29,700.00	33,690.00

GENERAL FUND
Legal Department

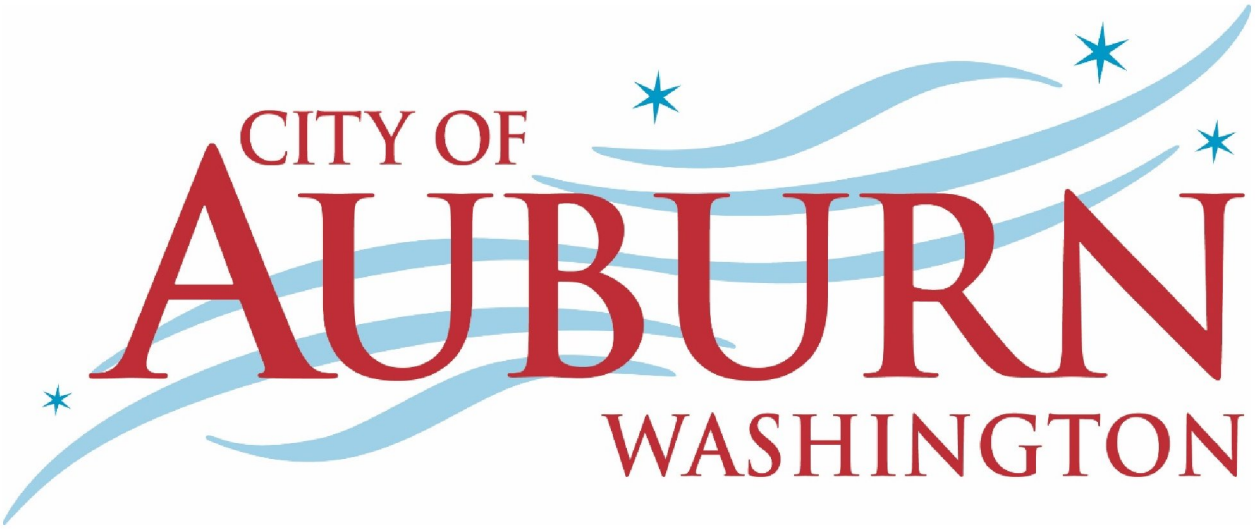
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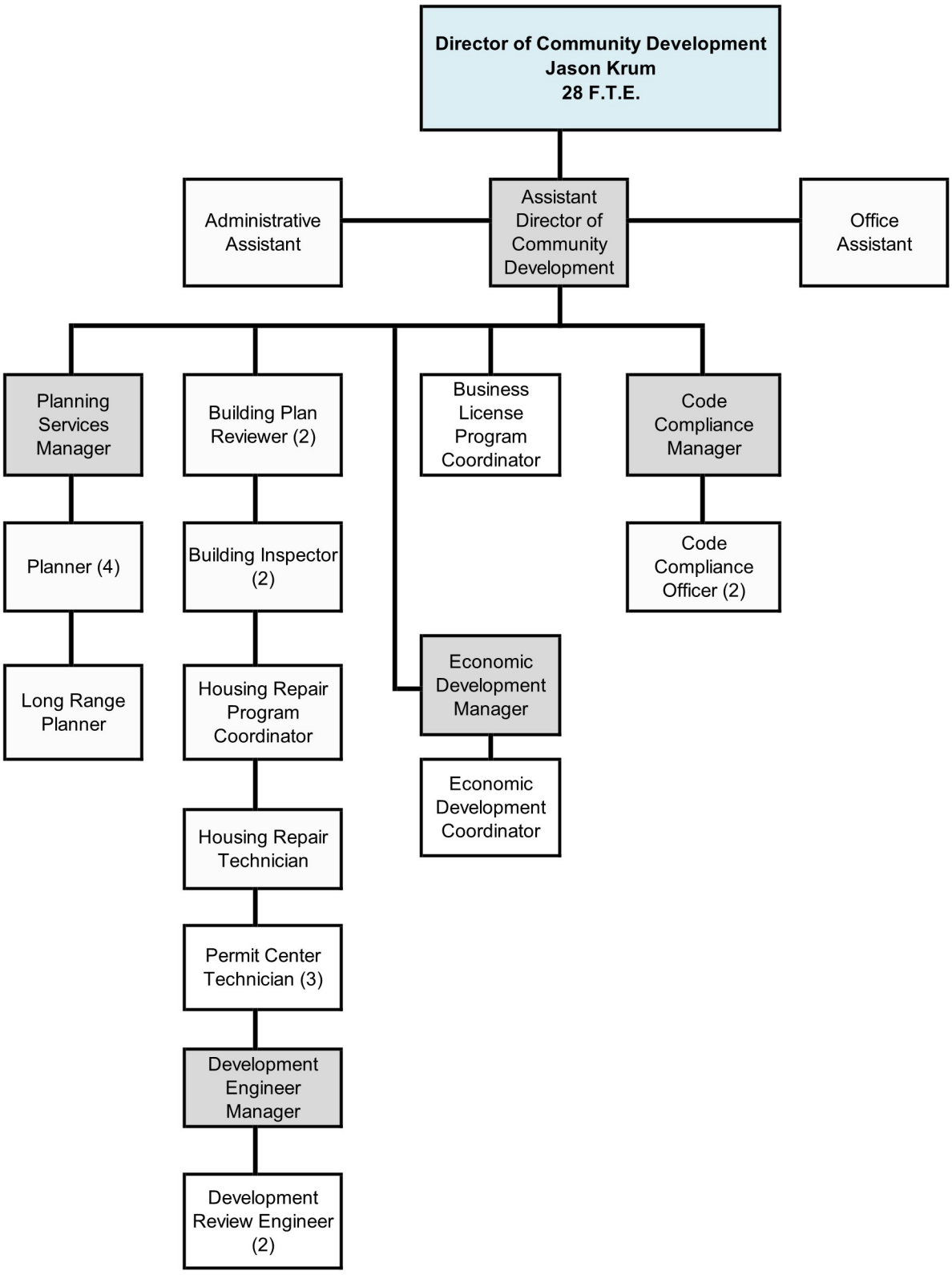
				TOTALS:	**$ 4,663,393**	**$ 4,789,178**	**$ 4,969,972**
Account	Description	Line	Line Item		2024	2025	2026
001.15.518.200.31	OFFICE & OPERATING SUPPLIES	1	Reallocate operating budget from Admin for Economic Development		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.15.518.200.41	PROFESSIONAL SERVICES	1	Reallocate operating budget from Admin for Economic Development		7,500.00	7,500.00	7,500.00
	Line Item Total				7,500.00	7,500.00	7,500.00
001.15.518.200.43	TRAVEL	1	Travel for conferences and training.		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.15.518.200.48	REPAIRS & MAINTENANCE	1	LGL.0006 - Maintenance and repairs (City-owned property)		-	50,000.00	50,000.00
		2	LGL.0006 - Repair, Maintenance & Improvements of City Owned (		50,000.00	-	-
		3	Move ASD.0018 - City Owned Real Estate Maintenance and Repair		25,000.00	25,000.00	25,000.00
	Line Item Total				75,000.00	75,000.00	75,000.00
001.15.518.200.49	MISCELLANEOUS	1	LGL.0006 - Miscellanous non-capitilized improvement costs and services		-	100,000.00	100,000.00
		2	LGL.0006 - Repair, Maintenance & Improvements of City Owned (		100,000.00	-	-
		3	Reallocate operating budget from Admin for Economic Development		36,500.00	36,500.00	36,500.00
	Line Item Total				136,500.00	136,500.00	136,500.00
001.15.565.400.11	REGULAR SALARIES & WAGES	1	Position Budget		261,996.98	43,096.02	44,187.99
		2	Reclass Housing to AH		(229,720.00)	-	-
		3	Reclass Housing to Propert Mgm		(38,777.00)	-	-
		4	Rounding		0.02	(0.02)	0.01
		5	Add'l budget for vacant pos 1140-002		6,500.00	-	-
	Line Item Total				0.00	43,096.00	44,188.00
001.15.565.400.21	F.I.C.A	1	Position Budget		19,522.21	3,189.27	3,271.63
		2	Reclass Housing to AH		(53,950.00)	-	-
		3	Reclass Housing to Propert Mgm		(2,872.00)	-	-
		4	Rounding		(0.21)	(0.27)	0.37
		5	Add'l budget for vacant pos 1140-002		37,300.00	-	-
	Line Item Total				-	3,189.00	3,272.00
001.15.565.400.23	PENSIONS	1	Position Budget		26,854.63	3,999.08	3,990.23
		2	Reclass Housing to AH		(22,880.00)	-	-
		3	Reclass Housing to Propert Mgm		(3,975.00)	-	-
		4	Rounding		0.37	(0.08)	(0.23)
	Line Item Total				0.00	3,999.00	3,990.00

GENERAL FUND
Legal Department

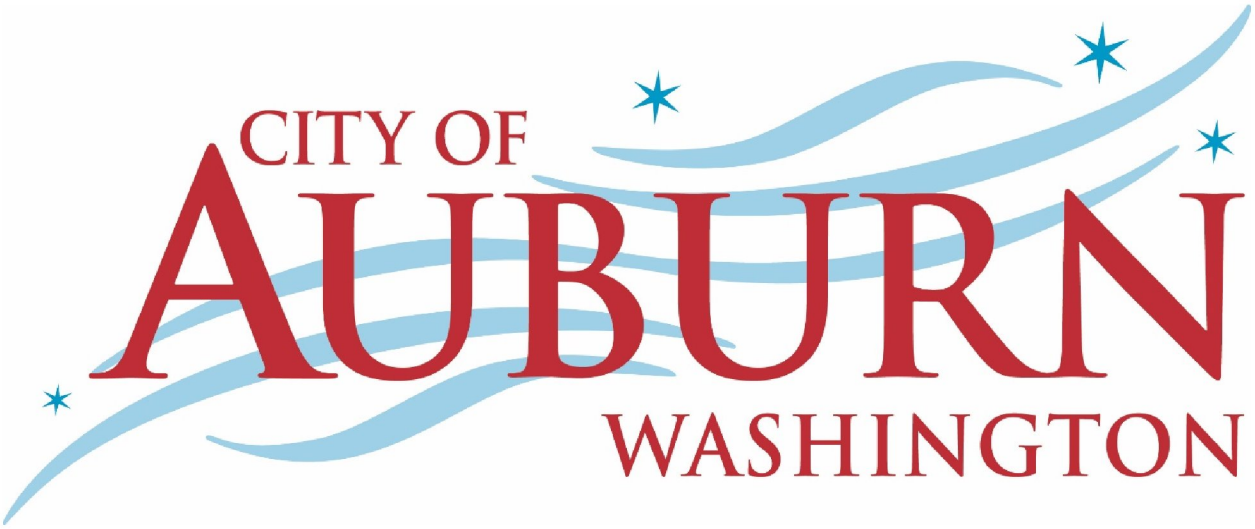
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				TOTALS:	$ 4,663,393	$ 4,789,178	$ 4,969,972
Account	Description	Line	Line Item		2024	2025	2026
001.15.565.400.24	INDUSTRIAL INSURANCE	1	Position Budget		7,080.48	926.83	843.14
		2	Reclass Housing to AH		(6,083.00)	-	-
		3	Reclass Housing to Propert Mgm		(997.00)	-	-
		4	Rounding		(0.48)	0.17	(0.14)
	Line Item Total				(0.00)	927.00	843.00
001.15.565.400.25	MEDICAL & LIFE INSURANCE	1	Position Budget		34,393.35	14,628.28	16,593.92
		2	Reclass Housing to AH		(20,324.00)	-	-
		3	Reclass Housing to Propert Mgm		(14,069.00)	-	-
		4	Rounding		(0.35)	(0.28)	0.08
	Line Item Total				(0.00)	14,628.00	16,594.00
001.15.565.400.41	PROFESSIONAL SERVICES	1	Reallocate operating budget from Admin for Homelessness Response		5,700.00	-	-
		2	Reclass Housing to AH		(360,700.00)	-	-
		3	BA#4: Day and Night Shelter service agreements		275,000.00	-	-
		4	BA#4: Ongoing budget for operation of the Auburn Consolidated Resour		80,000.00	-	-
	Line Item Total				-	-	-
001.15.565.400.45	OPERATING RENTALS & LEASES	1	Reallocate operating budget from Admin for Homelessness Response		471,000.00	-	-
		2	Reclass Housing to AH		(480,100.00)	-	-
		3	BA#4: Ongoing budget for operation of the Auburn Consolidated Resour		9,100.00	-	-
	Line Item Total				-	-	-
001.15.565.400.47	UTILITIES	1	Reallocate operating budget from Admin for Homelessness Response (L		10,000.00	-	-
		2	Reclass Housing to AH		(10,000.00)	-	-
	Line Item Total				-	-	-
001.15.565.400.48	REPAIRS & MAINTENANCE	1	Reallocate operating budget from Admin for Homelessness Response		29,000.00	-	-
		2	Reclass Housing to AH		(62,600.00)	-	-
		3	BA#4: Ongoing budget for operation of the Auburn Consolidated Resour		33,600.00	-	-
	Line Item Total				-	-	-
001.15.565.400.49	MISCELLANEOUS	1	Reallocate operating budget from Admin for Homelessness Response		5,000.00	-	-
		2	Reclass Housing to AH		(880,000.00)	-	-
		3	Emergency Housing Voucher Program (ARPA-funded through 2024)		875,000.00	-	-
	Line Item Total				-	-	-


CITY OF
AUBURN
WASHINGTON



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

COMMUNITY DEVELOPMENT DEPARTMENT

Mission Statement

To serve the Auburn community by providing consistent, high-quality customer service, and implementing City Council goals and policies in land use planning, environmental protection, building safety, development engineering, code enforcement, economic development, and licensing.

Department Overview

Community Development is comprised of the divisions of Planning, Building, Development Engineering, Code Enforcement, Economic Development, Licensing, Housing Repair, and the Permit Center.

Accomplishments and Objectives – Community Development

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Develop internal department programs and methods that enhance leadership depth and succession planning.	• Established department Assistant Director role for continuity of department leadership depth and coverage as well as strengthen succession planning opportunities. Other interim, acting, and leadership development opportunities have also been realized in response to leadership changes in 23/24. Ongoing incorporation of elements of Managing with Heart & Mind training of 2023.	• Ongoing investment and focus on professional development, leadership training, and succession planning opportunities.	**Fiscal Sustainability**
• Identify and implement protocols and practices that are designed to create more equity within the community.	• Created draft department language access policy as a foundational guide for assessment of future translation and interpretation of department services	• Create a department Racial Equity Plan to identify protocols and practices to realize greater equity for internal and external services.	**Fiscal Sustainability** **Community Wellness**
• Identify and implement protocols and practices that are designed to create more equity within the work place.	• Created standard department language and practices for recruitment efforts as well as standardized internal onboarding training plan for all staff	• Create a department Racial Equity Plan to identify protocols and practices to realize greater equity for internal and external services.	**Fiscal Sustainability** **Community Wellness**
• Implement additional efforts to achieve the development cost recovery fees identified in 2019.	• Annual update of fee schedule for department specific fees to continue to keep pace with cost recovery goals	• Implement additional efforts and refine processes to achieve established maximum permit/project review timeline targets.	**Fiscal Sustainability** **Community Wellness** **Infrastructure**
• Develop stronger techniques for coordinating housing related policies and issues between SKHHP, Planning Services, Community Services, and the Executive and Legislative branches of the City.	• Achieved stronger coordination and representation regionally (SKHHP, SKHHP Staff Work Group, Affordable Housing Committee, etc.) to realize a more favorable alignment of goals and regional long range planning efforts. Affordable Housing identified as topic area of the Community Wellness Special Focus Area.	• Implement housing related policies identified in the updated Comprehensive Plan	**Community Wellness** **Infrastructure**
• Relocate the Multifamily Tax Exemption program from downtown to another area of the city.	• Policy updates and recommendations for the Multifamily Tax Exemption program included in the Comprehensive Plan update proposed for adoption by end of 2024. This update will guide the future implementation.	• Update Multifamily Tax Exemption policies as identified in the updated Comprehensive Plan	**Fiscal Sustainability**
• Identify the two high priority areas eligible for tax increment financing.	• No progress made	• Goal to remain: Identify the two high priority areas eligible for tax increment financing.	**Fiscal Sustainability**

PLANNING DIVISION

The Planning division is responsible for the following:

- Formulating and recommending comprehensive goals on planning, ensuring compliance with the Growth Management Act, Countywide Planning Policies, and Regional Planning requirements.
- Coordinating with other City departments to ensure City plans and projects are compatible with the Comprehensive Plan.
- Developing and maintaining the Comprehensive Plan and special purpose plans as they are amended on an annual basis and as periodically required by state law.
- Providing staff to planning commission, hearing examiner, and local and regional committees and cooperatives as directed by the Mayor.
- Ensuring compliance with statutory requirements relative to federal, state, and local environmental laws and policies.
- Acting as the City's responsible official for State Environmental Policy Act (SEPA) compliance, and Shoreline Management Program Manager.
- Reviewing public and private development proposals for adherence to land use, zoning, environmental, floodplain, shoreline, and land division policies and regulations.
- Management of the City's Façade Improvement Program.
- Participation in WRIA 9, WRIA 10, and the King County Flood Control District regional partnerships for long range planning, property acquisition, restoration and enhancement of the Green and White Rivers.
- Archiving and maintaining files for both private and public restoration and mitigation sites.
- Provide funding and support to local and regional environmental education efforts.

Accomplishments and Objectives – Planning

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Identify and implement recommendations outlined in the 2021 Housing Action Plan.	• 2021 Housing Action Plan recommendations incorporated into proposed Comprehensive Plan for adoption by 12/31/2024	• Update Auburn City Code to be in alignment of Comprehensive Plan and support opportunities for middle housing development.	**Community Safety** **Infrastructure**
• Complete the State mandated periodic update to the Comprehensive Plan by 12/31/24.	• Continuous and ongoing work occurring for the periodic update to the Comprehensive Plan. Comprehensive Plan update on track for 12/31/2024 adoption.	• Update Auburn City Code to be in alignment and consistent with changes in the Comprehensive Plan.	**Community Safety** **Community Wellness** **Infrastructure**
• Complete an overhaul of the Downtown Urban Center Plan.	• Preliminary overhaul of the Downtown Urban Center Plan occurring with the periodic Comprehensive Plan Update. Work will be ongoing in 2025/2026.	• Complete overhaul and update of the Downtown Urban Center Plan as well as the Downtown Urban Center Design Standards.	**Community Safety** **Community Wellness** **Infrastructure**

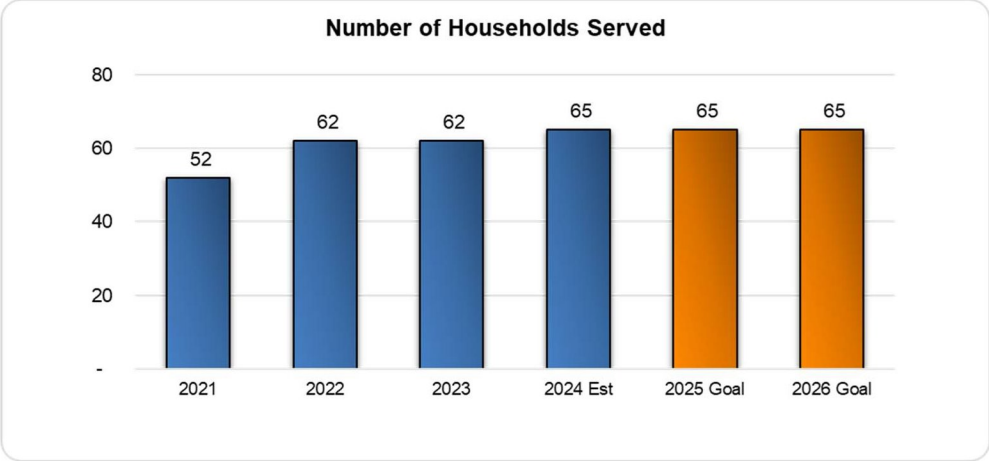
BUILDING DIVISION

The Building division is responsible for the following:

- Reviewing public and private development proposals for adherence to building, fire, structural and property maintenance policies and regulations.
- Performing field inspections to ensure that buildings and property are developed consistent with approved building plans and structural engineering designs.
- Performing emergency field assessment of damaged structures as a result of events such as fire, flood, or vehicle impact.
- Coordinating with Valley Regional Fire Authority during the review of development proposals.
- Administration of the Housing Repair program which offers low-income city residents grants for emergency home repairs. These grants help Auburn's low-income homeowners preserve and stay in safe and affordable housing.

Performance Measures – Building Division

Housing Repair Services - Households Serviced
The City offers some eligible low-income residents grants for emergency home repairs. By providing these services, senior homeowners are better able to age in a safe home environment, and households who would not be able to afford the repairs otherwise are prevented from experiencing homelessness or displacement as a result of repair costs. Our performance measures were impacted in 2021 due to COVID guidelines.



DEVELOPMENT ENGINEERING DIVISION

The Development Engineering division is responsible for the following:

- Reviewing public and private development proposals for adherence to clearing and grading, stormwater, erosion control, utility and transportation policies and regulations.
- Coordinating with Valley Regional Fire Authority and the City's Public Works Department during the review of development proposals.
- Coordination of the City's participation in the National Flood Insurance Program, FEMA Community Assistance Visits, and Community Rating System.

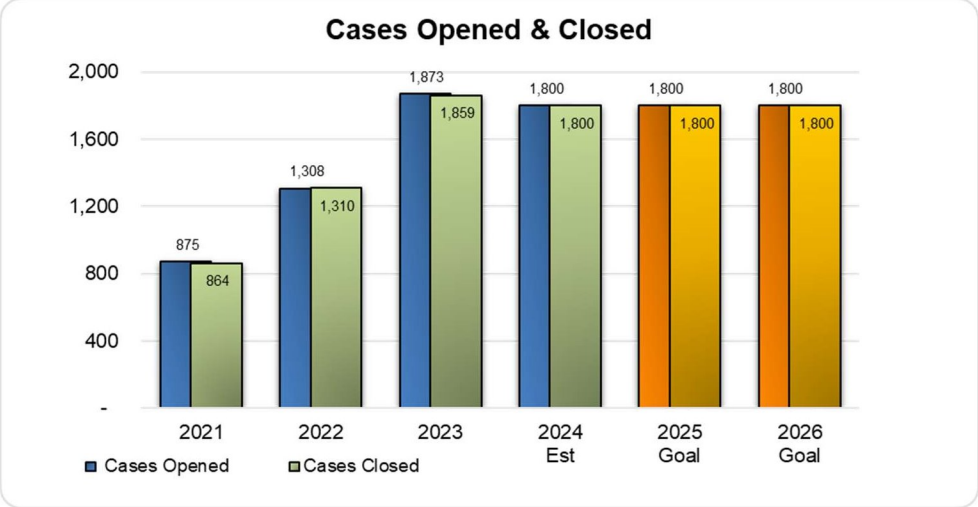
CODE ENFORCEMENT DIVISION

The Code Enforcement division is responsible for the following:

- Respond to internal and external complaints regarding the potential violation of building, land use, environmental, nuisance, utility, street and licensing codes
- Coordinate with other City departments and external agencies to determine appropriate policies, practices and responses.
- Performs field inspections to investigate allegations of complaints and follow up inspections to aid in the monitoring of compliance efforts.
- Issues notices, citations, liens and other instruments intended to obtain compliance after voluntary efforts are not successful.

Performance Measures – Code Enforcement

Code Enforcement Cases Opened & Closed
This performance measure is indicative of the identification and resolution of code enforcement cases. It shows the volume of new cases that the city has received (opened) and the volume of cases that have been resolved (closed). The performance measure reflects a combination of factors, including identification and resolution of violations by code enforcement staff, the ability to effectively resolve violations and the public's increasing awareness of the City's laws and code enforcement services through the filing of complaints.



ECONOMIC DEVELOPMENT DIVISION

The Economic Development division is responsible for the following:

- Provide staff support to the Business Improvement Area (BIA) committee, the Tourism Board, and the Lodging Tax Advisory Committee (LTAC).
- Oversight of economic development grants, contracts, and other agreements.
- Serve as a resource to the business community in their efforts to locate or grow their business within the City.
- Provide support to comprehensive planning efforts including writing and updating the economic development element and supporting strategic plans.

Accomplishments and Objectives – Economic Development

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Work closely with Greater Seattle Partners to develop new business recruitment and continue to outreach to small businesses for growth opportunities.	• Facilitated the selection of the Auburn 18 Business Park (former GSA property under development as Pacific Point by IRG) for GSP Site Selector. We received excellent feedback from the Site Selector and are working closely with IRG on a Development Agreement for this site.	• We will continue to work closely with Greater Seattle Partners and participate in opportunities to submit sites for specific projects and facilitate business growth opportunities.	**Fiscal Sustainability** **Community Wellness**
• Deploy federal ARPA funds by making investments into a safer and more secure business environment	• Partnered with the Facilities Division to coordinate a security contract for several business districts. This extra security was received well by the business community.	• ARPA funds no longer available, goal discontinued.	
• Complete the update to the Economic Development element of the comprehensive plan by 12/31/24.	• The Economic Development element of the Comprehensive Plan has been completed and accepted by the Planning Commission for recommendation of adoption. The chapter will be presented to City Council in 3rd quarter of 2024.	• We will work to implement goals that have been developed in the revised comprehensive plan element. Prioritization in 2025/26 will be focused on policies/programs that are specific to attracting new businesses and downtown Auburn.	**Fiscal Sustainability** **Community Wellness**
• Secure additional grant funding to help support economic development activities and initiatives.	• Secured a grant from the Port of Seattle. These funds will be utilized to support the Green River College Small Business Center and to develop a marketing and strategy plan to recruit new businesses to Auburn.	• Goal achieved. Management of projects supported by grant funding to be incorporated into other identified and detailed goals below.	
• Update the 10 Year Economic Development Strategic Plan	• The first phase of this objective will be accomplished through the Comprehensive Plan update by end of 2024. The updated Economic Development element will influence the next phase of the 10 Year Economic Development Strategic Plan update.	• Update the 10 Year Economic Development Strategic Plan incorporating the 2024 Comprehensive Plan elements.	**Fiscal Sustainability** **Community Wellness**
• Continue to work with our partners (BIA, DAC, GRC SBC, Chamber) to provide opportunities for education and support of Auburn businesses	• Economic Development partnerships continue to benefit businesses in making connections and providing educational opportunities. In 2023 and 2024 there were over a dozen classes offered to business owners. In 2024 these class announcements will be translated into multiple languages to have a broader outreach.	• Develop a comprehensive framework for promoting dynamic partnerships between the city, business community, educational institutions, and business associations. This framework will outline strategies for collaboration, communication channels, and shared goals.	**Fiscal Sustainability** **Community Wellness**
• Continue the new Business Connect Networking Events and capitalize on opportunities to assist existing business to continue to grown.	• In 2023 and 2024 we held 10 Business Connect Events hosted by businesses spread throughout the City. The events are attended by an average of 45 people (some over 100 attendees).	• Support regular events to bring together representative from the City, business community, educational institution, DAC and Chamber.	**Fiscal Sustainability** **Community Wellness**
• Create a marketing campaign inviting new businesses to start up in Auburn	• A Request for Proposal is currently open for submittal. Funding to hire a consultant has been achieved by a grant that Economic Development has received from the Port of Seattle. We will work closely with a consultant to have a new campaign in place by the end of 2024.	• Attract new businesses by identifying market gaps, precisely defining the types of businesses Auburn seeks, strategically marketing Auburn's advantages and optimizing the land and space available.	**Fiscal Sustainability** **Community Wellness**
• Continue our partnership with Trillium to provide part time employment to keep the BIA area clean.	• Continued Trillium partnership to keep BIA area clean. This is currently overseen by Real Estate division.	• Transferred to Real Estate division.	
• Continue to provide social media messaging and marketing. Work with Consultant on marking videos to encourage new businesses in Auburn.	• A Request for Proposal is currently open for submittal. Funding to hire a consultant has been achieved by a grant that Economic Development has received from the Port of Seattle. We will work closely with a consultant to have a new campaign in place by the end of 2024.	• Implement targeted marketing campaigns to showcase the City's advantages and attract businesses that fit the defined criteria. This includes developing a comprehensive marketing strategy highlighting Auburn's infrastructure, workforce, incentives and quality of life. Leverage digital platforms, industry conferences and targeted events to reach potential businesses and investors.	**Fiscal Sustainability** **Community Wellness**

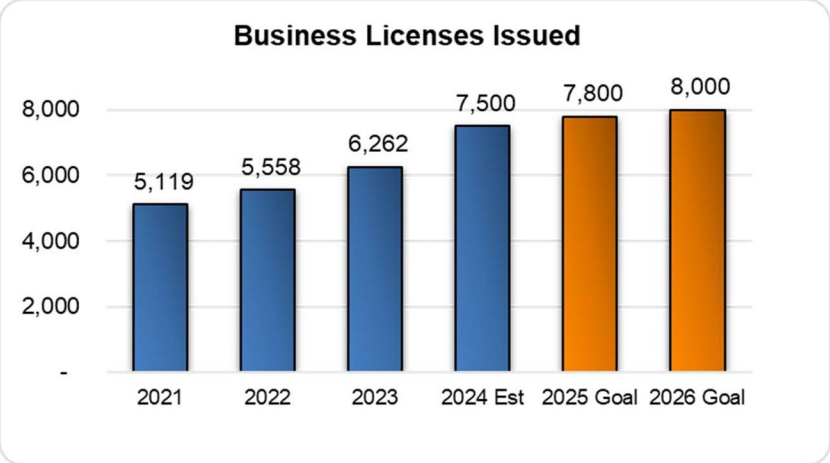
LICENSING & ADMINISTRATION

The Administration division is responsible for the following:

- Oversight of the City's business licensing program which includes external coordination with the Washington State Department of Business Licensing Services, internal coordination associated with the review of license applications, administration of the annual renewal process, and management of business license regulations.
- Oversight of the City's rental licensing program which applies to all multi-family and single family residential rental properties within the City.
- Administration of the City's parking permit program.
- Serves as the City's point of contact and remote point of sale location for Auburn Valley Humane Society pet licensing.

Performance Measures – Licensing

Number of Business Licenses Issued
Businesses operating in Auburn are required to be licensed on an annual basis. Businesses are established in a given location for such reasons as cost. Demand, location, availability and regulations. Businesses may shut down or relocate if these conditions are unfavorable. The number of business licenses issued is an indicator of business activity, Auburn's ability to sustain business growth, and the desirability of Auburn as a location.



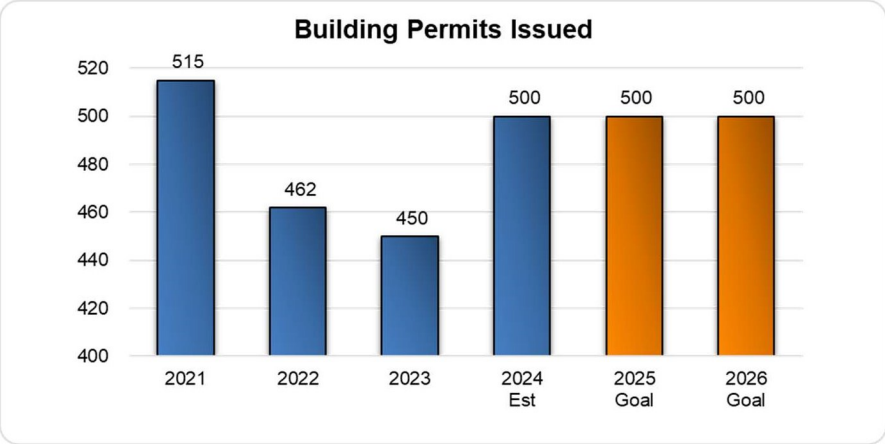
PERMIT CENTER

The Permit Center division is responsible for the following:

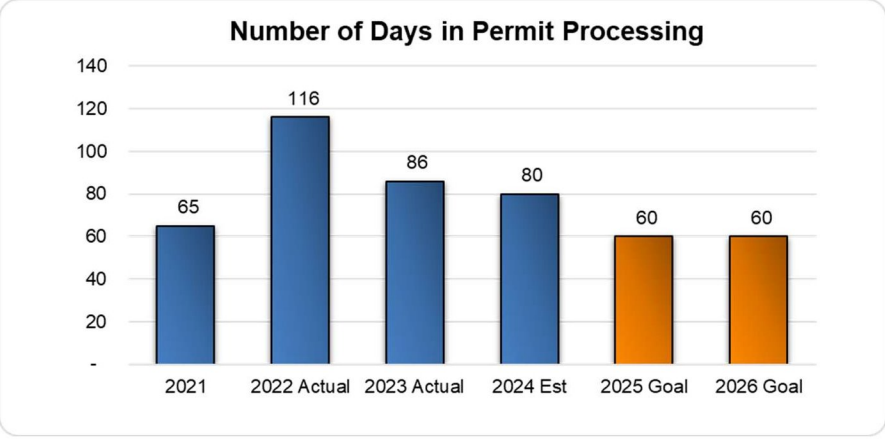
- Managing the City's One Stop Permit Center, which includes coordinating with other City departments on provision of services to new development.
- Administration of the City's permitting software system.
- Administration of and coordination with City's online application service MyBuildingPermit.com.

Performance Measures – Permit Center

Number of Building Permits Issued
This performance measure shows the number of building permit applications submitted, reviewed for conformance with applicable standards and approved (issued) by the City. The building permit category includes not only authorization of construction of new buildings, but also additions and modifications to existing buildings. The level of building permit activity is often cyclical and governed by local economic conditions and trends generalized across the various categories of construction such as residential, commercial or industrial. The level of building permit activity is an expression of community reinvestment and increasing assessed valuation.



Efficient Processing of Project Permits
The City incorporates a 120-day timeline into its code (ACC Section 14.11.010). With moving from a manual time-period tracking to an automated system associated with its permit management software, the City seeks to track and increase the efficiency of project permit processing by reducing the average processing timeframe by approximately twenty percent in the coming biennium.



Department Budget

001.17 Community Development	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	3,099,209	3,352,313	3,352,313	3,203,359	3,332,004
Personnel Benefits	1,261,989	1,526,976	1,526,976	1,409,845	1,513,152
Supplies	27,986	19,250	19,250	143,250	143,250
Services & Charges	2,773,474	4,217,185	4,217,185	1,553,406	1,571,089
Capital Outlay	-	-	-	100,000	100,000
Interfund Payments For Service	906,000	999,800	999,800	888,800	904,800
DEPARTMENT TOTAL	**$ 8,068,657**	**$10,115,524**	**$10,115,524**	**$ 7,298,660**	**$ 7,564,295**

Department Employees

001 Community Development FTEs	2022	2023	2024	2025	2026
Community Development FTEs	33.00	33.00	28.00	28.00	28.00
TOTAL COMMUNITY DEVELOPMENT FTEs	**33.00**	**33.00**	**28.00**	**28.00**	**28.00**

Full Time Equivalent (FTE) Changes:

-2.0 FTE - Due to a restructuring of this department, both the Neighborhood Programs Coordinator and Human Services Program Coordinator positions were removed in 2024.

-1.0 FTE - In 2024, the CDBG Coordinator position was reclassed from Community Development to Human Services.

-2.0 FTE - The City is no longer reporting SKHHP employees against the FTE count as they are not City employees.

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.524.200.11	REGULAR SALARIES & WAGES	1	Housing Repair Tech (1211-001) salary & benefits allocation to CDBG		-	(89,500.00)	(94,800.00)
		2	Position Budget		1,342,404.90	1,629,670.00	1,694,526.60
		3	Rounding		0.10	-	0.40
		4	Add'l budget for vacant pos 1708-049		-	4,000.00	3,800.00
		5	Add'l budget for vacant pos 1724-001		4,100.00	-	-
		6	Add'l budget for vacant pos 3110-001		5,700.00	-	-
		7	Add'l budget for vacant pos 3120-024		-	17,800.00	17,200.00
	Line Item Total				1,352,205.00	1,561,970.00	1,620,727.00
001.17.524.200.12	OVERTIME	1	General Overtime - after hours inspections, expedited plan review, etc.		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.17.524.200.13	OTHER WAGES	1	Contract Building Staff		25,000.00	25,000.00	25,000.00
	Line Item Total				25,000.00	25,000.00	25,000.00
001.17.524.200.21	F.I.C.A	1	18% Benefits For Overtime & Other Wages		5,400.00	5,400.00	5,400.00
		2	Position Budget		98,448.92	118,746.01	122,981.17
		3	Rounding		0.08	(0.01)	(0.17)
		4	Add'l budget for vacant pos 1708-049		-	10,600.00	10,300.00
		5	Add'l budget for vacant pos 1724-001		20,200.00	-	-
		6	Add'l budget for vacant pos 3110-001		19,200.00	-	-
		7	Add'l budget for vacant pos 3120-024		-	40,700.00	39,700.00
	Line Item Total				143,249.00	175,446.00	178,381.00
001.17.524.200.22	OTHER FRINGE BENEFITS	1	Safety Equipment		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
001.17.524.200.23	PENSIONS	1	Position Budget		137,351.05	150,880.81	152,690.66
		2	Rounding		(0.05)	0.19	0.34
	Line Item Total				137,351.00	150,881.00	152,691.00
001.17.524.200.24	INDUSTRIAL INSURANCE	1	Position Budget		24,009.43	24,483.41	22,642.75
		2	Rounding		(0.43)	(0.41)	0.25
	Line Item Total				24,009.00	24,483.00	22,643.00
001.17.524.200.25	MEDICAL & LIFE INSURANCE	1	Housing Repair Tech (1211-001) salary & benefits allocation to CDBG		-	(48,000.00)	(52,600.00)
		2	Position Budget		334,308.61	409,419.17	462,380.19
		3	Rounding		0.39	(0.17)	(0.19)
	Line Item Total				334,309.00	361,419.00	409,780.00

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	**$ 10,122,690**	**$ 7,298,660**	**$ 7,564,295**
Account	Description	Line	Line Item		2024	2025	2026
001.17.524.200.31	OFFICE & OPERATING SUPPLIES	1	General Office Supplies		7,000.00	7,000.00	7,000.00
	Line Item Total				7,000.00	7,000.00	7,000.00
001.17.524.200.35	SMALL TOOLS AND EQUIPMENT	1	Equipment for field staff		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.17.524.200.41	PROFESSIONAL SERVICES	1	Geotechnical review, consulting services on larger projects etc.		3,000.00	3,000.00	3,000.00
		2	Hearing Examiner for appeals to Building Official Decisions		2,000.00	2,000.00	2,000.00
		3	LEAN Consultant Services		5,000.00	5,000.00	5,000.00
		4	New PayPal Processing Fee for Permits		85,000.00	-	-
		5	PayPal Processing Fee for Permits		-	85,000.00	85,000.00
		6	Scanning of Building Plans		5,000.00	5,000.00	5,000.00
		7	Structural Engineer Consultant for third party reviews for specialized plar		3,000.00	3,000.00	3,000.00
		8	BA#4: Ongoing budget for eCityGov Alliance annual subscription (fee su		65,000.00	65,000.00	65,000.00
		9	Bank Card Equipment Fee		270.00	270.00	270.00
		10	Code Enforcement Abatement		47,500.00	47,500.00	47,500.00
		11	Downtown Design Consultant		12,500.00	12,500.00	12,500.00
	Line Item Total				228,270.00	228,270.00	228,270.00
001.17.524.200.43	TRAVEL	1	Permit Center travel for training opportunities and conferences		1,600.00	1,600.00	1,600.00
		2	Permit Software Conference - two attendees		4,000.00	4,000.00	4,000.00
		3	Washington Association of Building Officials Meetings (quarterly)		900.00	900.00	900.00
		4	Building and Code Enforcement travel for training opportunities and conf		1,500.00	1,500.00	1,500.00
		5	Development Engineer Training		1,000.00	1,000.00	1,000.00
	Line Item Total				9,000.00	9,000.00	9,000.00
001.17.524.200.48	REPAIRS & MAINTENANCE	1	Repairs and maintenance of small tools and equipment used by field stat		500.00	500.00	500.00
	Line Item Total				500.00	500.00	500.00

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.524.200.49	MISCELLANEOUS	1	International Code Council Code books		2,000.00	12,000.00	2,000.00
		2	International Code Council Local Chapter dues		500.00	500.00	500.00
		3	International Code Council Membership - City Membership		400.00	400.00	400.00
		4	LEAN Implementation		5,000.00	5,000.00	5,000.00
		5	Memberships for Permit Center Staff		500.00	500.00	500.00
		6	Outreach and education		12,500.00	12,500.00	12,500.00
		7	Permit Center Staff Training		1,500.00	1,500.00	1,500.00
		8	Permit Software User Conference Registration - two attendees		700.00	700.00	700.00
		9	Washington Association of Building Officials Membership		300.00	300.00	300.00
		10	Workspace Improvements		5,000.00	5,000.00	5,000.00
		11	Building and Code Enforcement Staff training, conference fees		3,000.00	3,000.00	3,000.00
		12	Certifications and renewals for Building and Code Enforcement staff		500.00	500.00	500.00
		13	Code Enforcement Abatement		2,500.00	2,500.00	2,500.00
		14	Development Engineer Training		3,500.00	3,500.00	3,500.00
		15	Downtown Clean Up		10,000.00	10,000.00	10,000.00
		16	Excise Tax		6,600.00	7,000.00	7,100.00
	Line Item Total				54,500.00	64,900.00	55,000.00
001.17.554.200.11	REGULAR SALARIES & WAGES	1	Position Budget		26,887.25	-	-
		2	Rounding		(0.25)	-	-
	Line Item Total				26,887.00	-	-
001.17.554.200.21	F.I.C.A	1	Position Budget		2,005.04	-	-
		2	Rounding		(0.04)	-	-
	Line Item Total				2,005.00	-	-
001.17.554.200.23	PENSIONS	1	Position Budget		2,756.07	-	-
		2	Rounding		(0.07)	-	-
	Line Item Total				2,756.00	-	-
001.17.554.200.24	INDUSTRIAL INSURANCE	1	Position Budget		756.04	-	-
		2	Rounding		(0.04)	-	-
	Line Item Total				756.00	-	-
001.17.554.200.25	MEDICAL & LIFE INSURANCE	1	Position Budget		7,783.34	-	-
		2	Rounding		(0.34)	-	-
	Line Item Total				7,783.00	-	-

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.554.200.31	OFFICE & OPERATING SUPPLIES	1	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		(2,000.00)	(2,000.00)	(2,000.00)
		2	Environmental Services office supplies		2,000.00	2,000.00	2,000.00
	Line Item Total				-	-	-
001.17.554.200.35	SMALL TOOLS AND EQUIPMENT	1	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		(3,500.00)	(3,500.00)	(3,500.00)
		2	Field work equipment		3,500.00	3,500.00	3,500.00
	Line Item Total				-	-	-
001.17.554.200.41	PROFESSIONAL SERVICES	1	Environmental Services - technical support		20,000.00	20,000.00	20,000.00
	Line Item Total				20,000.00	20,000.00	20,000.00
001.17.554.200.42	COMMUNICATION	1	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		(1,900.00)	(1,900.00)	(1,900.00)
	Line Item Total				(1,900.00)	(1,900.00)	(1,900.00)
001.17.554.200.43	TRAVEL	1	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		(2,500.00)	(2,500.00)	(2,500.00)
		2	Environmental Services - staff training		2,500.00	2,500.00	2,500.00
	Line Item Total				-	-	-
001.17.554.200.48	REPAIRS & MAINTENANCE	1	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		(1,000.00)	(1,000.00)	(1,000.00)
		2	Repair of WQ monitoring equipment, etc.		1,000.00	1,000.00	1,000.00
	Line Item Total				-	-	-
001.17.554.200.49	MISCELLANEOUS	1	Marketing/events		7,500.00	7,500.00	7,500.00
		2	Memberships		1,500.00	1,500.00	1,500.00
		3	National flood insurance program/CRS coordination		15,000.00	15,000.00	15,000.00
		4	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		(92,000.00)	(92,000.00)	(92,000.00)
		5	Restoration site maintenance		28,000.00	28,000.00	28,000.00
		6	Training		3,000.00	3,000.00	3,000.00
		7	Training for other departments		12,000.00	12,000.00	12,000.00
		8	Auburn Environmental Park (AEP) Operations and Maintenance expense		25,000.00	25,000.00	25,000.00
	Line Item Total				-	-	-
001.17.554.200.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		-	-	-
	Line Item Total				-	-	-

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	**$ 10,122,690**	**$ 7,298,660**	**$ 7,564,295**
Account	Description	Line	Line Item		2024	2025	2026
001.17.557.200.11	REGULAR SALARIES & WAGES	1	Housing Repair Tech salary and benefits allocated out to F119		(68,000.00)	-	-
		2	Position Budget		427,833.25	-	-
		3	Rounding		(0.25)	-	-
		4	Admin Salaries & Benefits Allocated out to F119		(48,500.00)	-	-
	Line Item Total				311,333.00	-	-
001.17.557.200.21	F.I.C.A	1	Position Budget		31,975.21	-	-
		2	Rounding		(0.21)	-	-
	Line Item Total				31,975.00	-	-
001.17.557.200.23	PENSIONS	1	Position Budget		43,852.87	-	-
		2	Rounding		0.13	-	-
	Line Item Total				43,853.00	-	-
001.17.557.200.24	INDUSTRIAL INSURANCE	1	Position Budget		9,242.73	-	-
		2	Rounding		0.27	-	-
	Line Item Total				9,243.00	-	-
001.17.557.200.25	MEDICAL & LIFE INSURANCE	1	Housing Repair Tech salary and benefits allocated out to F119		(31,900.00)	-	-
		2	Position Budget		127,744.65	-	-
		3	Rounding		0.35	-	-
		4	Admin Salaries & Benefits Allocated out to F119		(22,800.00)	-	-
	Line Item Total				73,045.00	-	-
001.17.557.200.31	OFFICE & OPERATING SUPPLIES	1	General Office Supplies		2,850.00	-	-
		2	Reclass CD to AH Supplies		(1,425.00)	-	-
		3	Reclass CD to DEI Supplies		(7,925.00)	-	-
		4	Supplies for Civics Academy		1,500.00	-	-
		5	Supplies for National Night Out		5,000.00	-	-
	Line Item Total				-	-	-
001.17.557.200.35	SMALL TOOLS AND EQUIPMENT	1	Office equipment		1,000.00	-	-
		2	Reclass CD to AH Small Tools		(500.00)	-	-
	Line Item Total				500.00	-	-

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.557.200.41	PROFESSIONAL SERVICES	1	Housing Repair Program (ARPA)		50,000.00	-	-
		2	Reclass CD to AH Prof Serv		(500.00)	-	-
		3	Reclass CD to DEI Prof Serv		(9,500.00)	-	-
		4	Reclass Comm serv to Planning		(50,000.00)	-	-
		5	Americorps support for Neighborhood Programs		7,000.00	-	-
		6	ARPA - Housing Repair Prog		50,000.00	-	-
		7	Community outreach and neighborhood meetings		2,000.00	-	-
		8	Contracted services, language translation and interpreter services.		1,000.00	-	-
	Line Item Total				50,000.00	-	-
001.17.557.200.43	TRAVEL	1	Reclass CD to AH Travel		(375.00)	-	-
		2	Reclass CD to DEI Travel		(375.00)	-	-
		3	Travel		750.00	-	-
	Line Item Total				-	-	-
001.17.557.200.44	ADVERTISING	1	Reclass CD to AH Advertising		(1,250.00)	-	-
		2	Reclass CD to DEI Advertising		(1,250.00)	-	-
		3	Advertising and outreach for community services programs and events		2,500.00	-	-
	Line Item Total				-	-	-
001.17.557.200.49	MISCELLANEOUS	1	Housing Repair Program (ARPA)		200,000.00	-	-
		2	Membership fees/dues		1,150.00	-	-
		3	Neighborhood Programs expenses		1,500.00	-	-
		4	Reclass CD to AH Misc		(2,775.00)	-	-
		5	Reclass CD to DEI Misc		(4,275.00)	-	-
		6	Reclass Comm serv to Planning		(201,100.00)	-	-
		7	Trainings for Community Services Staff		3,500.00	-	-
		8	ARPA - Housing Repair Prog		200,000.00	-	-
		9	ARPA - Neighborhood Grants		150,000.00	-	-
		10	Conference Registration Fees		2,000.00	-	-
	Line Item Total				350,000.00	-	-
001.17.558.100.11	REGULAR SALARIES & WAGES	1	Position Budget		472,233.00	526,627.00	543,997.50
		2	Rounding		-	-	0.50
		3	Add'l budget for vacant pos 3110-001		5,700.00	-	-
	Line Item Total				477,933.00	526,627.00	543,998.00
001.17.558.100.13	OTHER WAGES	1	Business license renewal assistance		3,000.00	3,000.00	3,000.00
	Line Item Total				3,000.00	3,000.00	3,000.00

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.558.100.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		500.00	500.00	500.00
		2	Position Budget		33,740.57	37,427.63	38,564.66
		3	Rounding		0.43	0.37	0.34
		4	Add'l budget for vacant pos 3110-001		19,200.00	-	-
	Line Item Total				53,441.00	37,928.00	39,065.00
001.17.558.100.23	PENSIONS	1	Position Budget		48,157.71	48,641.92	48,906.34
		2	Rounding		0.29	0.08	(0.34)
	Line Item Total				48,158.00	48,642.00	48,906.00
001.17.558.100.24	INDUSTRIAL INSURANCE	1	Position Budget		7,372.10	6,957.63	6,465.76
		2	Rounding		(0.10)	0.37	0.24
	Line Item Total				7,372.00	6,958.00	6,466.00
001.17.558.100.25	HEALTH INSURANCE	1	Position Budget		106,706.60	125,957.19	142,150.56
		2	Rounding		0.40	(0.19)	0.44
	Line Item Total				106,707.00	125,957.00	142,151.00
001.17.558.100.31	OFFICE & OPERATING SUPPLIES	1	Admin office supplies		500.00	500.00	500.00
	Line Item Total				500.00	500.00	500.00
001.17.558.100.41	PROFESSIONAL SERVICES	1	HB 1406 Affordable Housing Tax Capture - SKHHP		-	135,000.00	135,000.00
		2	HB 1406 Affordable Housing Tax Capture - SSHAP		-	15,000.00	15,000.00
		3	Professional Services - SKHHP		135,525.00	-	-
		4	Professional Services - SSHAP		15,058.00	-	-
		5	Puget Sound Clean Air Agency		62,000.00	62,000.00	62,000.00
		6	Puget Sound Regional Council		29,000.00	29,000.00	29,000.00
		7	Regional sustainability partnerships		5,000.00	-	-
		8	SKHHP Contribution		40,000.00	40,000.00	40,000.00
		9	South Sound Housing Affordability Partners		-	5,000.00	5,000.00
		10	WRIA 9		29,000.00	29,000.00	29,000.00
	Line Item Total				315,583.00	315,000.00	315,000.00
001.17.558.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	29,586.00	57,169.00
		2	Insurance Allocation		154,300.00	154,300.00	154,300.00
	Line Item Total				154,300.00	183,886.00	211,469.00

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.558.100.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation		-	6,700.00	6,700.00
	Line Item Total				-	6,700.00	6,700.00
001.17.558.100.95	INTERFUND OPER RENTALS & LEASE	1	ER&R Fleet Allocation		71,900.00	93,600.00	92,200.00
	Line Item Total				71,900.00	93,600.00	92,200.00
001.17.558.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		102,300.00	100,100.00	102,700.00
	Line Item Total				102,300.00	100,100.00	102,700.00
001.17.558.100.98	INTERFUND FACILITIES	1	Facilities Allocation		230,700.00	227,600.00	230,800.00
	Line Item Total				230,700.00	227,600.00	230,800.00
001.17.558.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		487,600.00	460,800.00	472,400.00
	Line Item Total				487,600.00	460,800.00	472,400.00
001.17.558.600.11	REGULAR SALARIES & WAGES	1	Move budget for 1709-002 to Human Svcs		-	(96,372.00)	(102,264.00)
		2	Position Budget		633,562.50	841,591.00	881,439.00
		3	Rounding		0.50	-	-
		4	Add'l budget for vacant pos 1708-049		-	11,900.00	11,400.00
		5	Add'l budget for vacant pos 1724-001		4,100.00	-	-
	Line Item Total				637,663.00	757,119.00	790,575.00
001.17.558.600.12	OVERTIME	1	General staff overtime		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.17.558.600.13	OTHER WAGES	1	Interns - Planning		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.17.558.600.21	F.I.C.A	1	18% Benefits for OT and Other Wages		1,800.00	1,800.00	1,800.00
		2	Move budget for 1709-002 to Human Svcs		-	(7,164.00)	(7,608.00)
		3	Position Budget		47,521.32	62,117.38	64,808.25
		4	Rounding		(0.32)	(0.38)	(0.25)
		5	Add'l budget for vacant pos 1708-049		-	31,900.00	31,000.00
		6	Add'l budget for vacant pos 1724-001		20,200.00	-	-
	Line Item Total				69,521.00	88,653.00	90,000.00
001.17.558.600.22	UNIFORMS	1	Uniforms		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.558.600.23	PENSIONS	1	Move budget for 1709-002 to Human Svcs		-	(8,940.00)	(9,234.00)
		2	Position Budget		64,940.43	77,745.50	79,268.66
		3	Rounding		(0.43)	0.50	0.34
	Line Item Total				64,940.00	68,806.00	70,035.00
001.17.558.600.24	INDUSTRIAL INSURANCE	1	Move budget for 1709-002 to Human Svcs		-	(2,809.00)	(2,555.00)
		2	Position Budget		7,543.34	11,424.32	10,601.89
		3	Rounding		(0.34)	(0.32)	0.11
	Line Item Total				7,543.00	8,615.00	8,047.00
001.17.558.600.25	MEDICAL & LIFE INSURANCE	1	Move budget for 1709-002 to Human Svcs		-	(31,778.00)	(36,171.00)
		2	Position Budget		138,211.48	185,985.18	208,850.91
		3	Rounding		(0.48)	(0.18)	0.09
	Line Item Total				138,211.00	154,207.00	172,680.00
001.17.558.600.31	OFFICE & OPERATING SUPPLIES	1	Planning work boots, etc.		7,500.00	7,500.00	7,500.00
	Line Item Total				7,500.00	7,500.00	7,500.00
001.17.558.600.35	SMALL TOOLS AND EQUIPMENT	1	Planning field work equipment		750.00	750.00	750.00
	Line Item Total				750.00	750.00	750.00
001.17.558.600.41	PROFESSIONAL SERVICES	1	Hearing examiner services for land use application public hearings		25,000.00	25,000.00	25,000.00
		2	KC historic preservation		10,000.00	10,000.00	10,000.00
		3	Middle Housing Program -gr2306		75,000.00	-	-
		4	Reclass Comm serv to Planning		50,000.00	-	-
		5	TODI grant -gr2111		55,356.00	-	-
		6	Comp. Plan Framework -ms2203		178,510.00	-	-
		7	Comp. Plan Grant Phase 2-gr230		87,500.00	-	-
		8	Downtown Design Consultant		12,500.00	12,500.00	12,500.00
	Line Item Total				493,866.00	47,500.00	47,500.00
001.17.558.600.43	TRAVEL	1	Management training		1,000.00	1,000.00	1,000.00
		2	Parking fees		300.00	300.00	300.00
		3	Administrative staff training		250.00	250.00	250.00
		4	APA national conference		2,000.00	2,000.00	2,000.00
		5	APA state conference		3,500.00	3,500.00	3,500.00
	Line Item Total				7,050.00	7,050.00	7,050.00

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.558.600.44	ADVERTISING	1	Advertising		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
001.17.558.600.48	REPAIRS & MAINTENANCE	1	Planning Services - vehicle washing and maintenance		500.00	500.00	500.00
	Line Item Total				500.00	500.00	500.00
001.17.558.600.49	MISCELLANEOUS	1	Leadership of South Puget Sound		1,550.00	1,550.00	1,550.00
		2	Planning - professional memberships and journals		4,000.00	4,000.00	4,000.00
		3	Planning registrations for training, seminars, and continuing education cr		8,000.00	8,000.00	8,000.00
		4	Public space improvements		7,500.00	7,500.00	7,500.00
		5	Reclass Comm serv to Planning		201,100.00	-	-
		6	Workspace Improvements		5,000.00	5,000.00	5,000.00
		7	Admin staff professional memberships and journals		500.00	500.00	500.00
		8	Administrative staff training		750.00	750.00	750.00
		9	Annex 2nd floor lobby furnishings		5,000.00	5,000.00	5,000.00
		10	Code enforcement outreach		10,000.00	10,000.00	10,000.00
		11	Community Service cost center to Planning		-	1,100.00	1,100.00
		12	Downtown cleanup		10,000.00	10,000.00	10,000.00
		13	Downtown Storefront Improvements		100,000.00	100,000.00	100,000.00
	Line Item Total				353,400.00	153,400.00	153,400.00
001.17.558.600.93	EQUIPMENT RENTAL CHARGE-FUEL	1	ER&R Fuel Allocation		3,900.00	-	-
	Line Item Total				3,900.00	-	-
001.17.558.600.95	INTERFUND OPERATING RENTALS & LE	1	ER&R Fleet Allocation		71,900.00	-	-
	Line Item Total				71,900.00	-	-
001.17.558.700.11	REGULAR SALARIES & WAGES	1	Position Budget		216,392.00	225,143.00	238,904.00
	Line Item Total				216,392.00	225,143.00	238,904.00
001.17.558.700.21	F.I.C.A	1	Position Budget		16,051.35	16,632.47	17,660.17
		2	Rounding		(0.35)	(0.47)	(0.17)
	Line Item Total				16,051.00	16,632.00	17,660.00
001.17.558.700.23	PENSIONS	1	Position Budget		22,180.12	20,888.00	21,573.13
		2	Rounding		(0.12)	-	(0.13)
	Line Item Total				22,180.00	20,888.00	21,573.00

GENERAL FUND
Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.558.700.24	INDUSTRIAL INSURANCE	1	Position Budget		6,047.72	5,617.24	5,110.12
		2	Rounding		0.28	(0.24)	(0.12)
	Line Item Total				6,048.00	5,617.00	5,110.00
001.17.558.700.25	MEDICAL & LIFE INSURANCE	1	Position Budget		56,295.46	64,213.16	72,863.57
		2	Rounding		(0.46)	(0.16)	0.43
	Line Item Total				56,295.00	64,213.00	72,864.00
001.17.558.700.41	PROFESSIONAL SERVICES	1	GRC SBC $20,000 Port of Seattle Grant and $10,000 City Matching Fun		30,000.00	-	-
		2	Greater Seattle Partners		50,000.00	50,000.00	50,000.00
		3	Market /Economic pro forma studies		20,000.00	20,000.00	20,000.00
		4	Memberships		10,000.00	10,000.00	10,000.00
		5	Tourism/Marketing Videos - $40,000 Port of Seattle Grant - $10,000 City		50,000.00	-	-
		6	Chamber of Commerce		25,000.00	25,000.00	25,000.00
		7	DAC		25,000.00	25,000.00	25,000.00
	Line Item Total				210,000.00	130,000.00	130,000.00
001.17.558.700.43	TRAVEL	1	Travel		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.17.558.700.44	ADVERTISING	1	-		-	-	-
	Line Item Total				-	-	-
001.17.558.700.45	OPERATING RENTALS & LEASES	1	-		-	-	-
	Line Item Total				-	-	-
001.17.558.700.49	MISCELLANEOUS	1	ARPA - ms2107.cat22.mitig		447,900.00	-	-
		2	Business Development Recruitment		60,000.00	60,000.00	60,000.00
		3	Business Improvement Area		82,500.00	90,000.00	90,000.00
		4	Business Support Services		60,000.00	60,000.00	60,000.00
		5	Education and Training		3,000.00	3,000.00	3,000.00
	Line Item Total				653,400.00	213,000.00	213,000.00
001.17.559.200.11	REGULAR SALARIES & WAGES	1	Allocation of Housing Repair Tech (1211-001) salaries and benefits from		-	89,500.00	94,800.00
	Line Item Total				-	89,500.00	94,800.00
001.17.559.200.21	F.I.C.A	1	Allocation of Housing Repair salaries and benefits from CD		-	-	52,600.00
		2	Allocation of Housing Repair Tech (1211-001) salaries and benefits from		-	48,000.00	-
	Line Item Total				-	48,000.00	52,600.00

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				TOTALS:	$ 10,122,690	$ 7,298,660	$ 7,564,295
Account	Description	Line	Line Item		2024	2025	2026
001.17.559.200.31	OFFICE & OPERATING SUPPLIES	1	Supplies for Housing Repair Program		-	115,500.00	115,500.00
	Line Item Total				-	115,500.00	115,500.00
001.17.559.200.32	FUEL CONSUMED	1	Housing Repair Program		-	3,000.00	3,000.00
	Line Item Total				-	3,000.00	3,000.00
001.17.559.200.35	SMALL TOOLS AND EQUIPMENT	1	Tools and Equipment for Housing Repair Program		-	8,000.00	8,000.00
	Line Item Total				-	8,000.00	8,000.00
001.17.559.200.44	ADVERTISING	1	Required program notices, etc.		-	1,000.00	1,000.00
	Line Item Total				-	1,000.00	1,000.00
001.17.559.200.49	MISCELLANEOUS	1	Housing Repair Program External Contractors		-	150,000.00	150,000.00
	Line Item Total				-	150,000.00	150,000.00
001.17.559.200.65	CONSTRUCTION PROJECTS	1	Sidewalk projects		-	100,000.00	100,000.00
	Line Item Total				-	100,000.00	100,000.00
001.17.559.300.21	F.I.C.A	1		-	-	-	-
	Line Item Total				-	-	-
001.17.562.100.11	REGULAR SALARIES & WAGES	1	Human Services Grants LTE Position (ARPA) 80%		52,000.00	-	-
		2	Position Budget		28,387.50	-	-
		3	Rounding		0.50	-	-
		4	Admin Salaries & Benefits Allocated out to F119		(2,600.00)	-	-
	Line Item Total				77,788.00	-	-
001.17.562.100.21	F.I.C.A.	1	Human Services Grants LTE Position (ARPA) 20%		13,000.00	-	-
		2	Position Budget		2,139.16	-	-
		3	Rounding		(0.16)	-	-
	Line Item Total				15,139.00	-	-
001.17.562.100.23	PENSIONS	1	Position Budget		2,909.82	-	-
		2	Rounding		0.18	-	-
	Line Item Total				2,910.00	-	-

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Community Development Department

As of: 09/03/2024 11:46

				TOTALS:	**$ 10,122,690**	**$ 7,298,660**	**$ 7,564,295**
Account	Description	Line	Line Item		2024	2025	2026
001.17.562.100.24	INDUSTRIAL INSURANCE	1	Position Budget		132.52	-	-
		2	Rounding		0.48	-	-
	Line Item Total				133.00	-	-
001.17.562.100.25	HEALTH INSURANCE	1	Position Budget		4,460.98	-	-
		2	Rounding		0.02	-	-
		3	Admin Salaries & Benefits Allocated out to F119		(1,200.00)	-	-
	Line Item Total				3,261.00	-	-
001.17.562.100.31	OFFICE & OPERATING SUPPLIES	1	Reclass CD to AH Supplies		(250.00)	-	-
		2	Reclass CD to DEI Supplies		(250.00)	-	-
		3	Supplies		500.00	-	-
	Line Item Total				-	-	-
001.17.562.100.41	PROFESSIONAL SERVICES	1	Human Services Grant Program		600,000.00	-	-
		2	Human Services Grants and LTE Position (ARPA)		355,000.00	-	-
		3	Reclass CD to AH Prof Serv		(962,500.00)	-	-
		4	Reclass CD to DEI Prof Serv		(39,500.00)	-	-
		5	Training for Human Services Committee		2,500.00	-	-
		6	ARPA - ms2107.cat22.consp		139,000.00	-	-
		7	Community Fund Program		25,000.00	-	-
		8	Community Matching Grant Program		10,000.00	-	-
		9	Community outreach, language translation and interpreter services		4,500.00	-	-
		10	Emergency funds to support severe weather and DV sheltering options		5,000.00	-	-
	Line Item Total				139,000.00	-	-
001.17.562.100.43	TRAVEL	1	Reclass CD to AH Travel		(1,000.00)	-	-
		2	Reclass CD to DEI Travel		(1,000.00)	-	-
		3	Travel		2,000.00	-	-
	Line Item Total				-	-	-
001.17.562.100.49	MISCELLANEOUS	1	Human Services Committee meeting supplies		500.00	-	-
		2	Memberships, including NCDA, NWACDM, SKCCH		3,000.00	-	-
		3	Reclass CD to AH Misc		(2,500.00)	-	-
		4	Reclass CD to DEI Misc		(1,000.00)	-	-
	Line Item Total				-	-	-

GENERAL FUND
Community Development Department

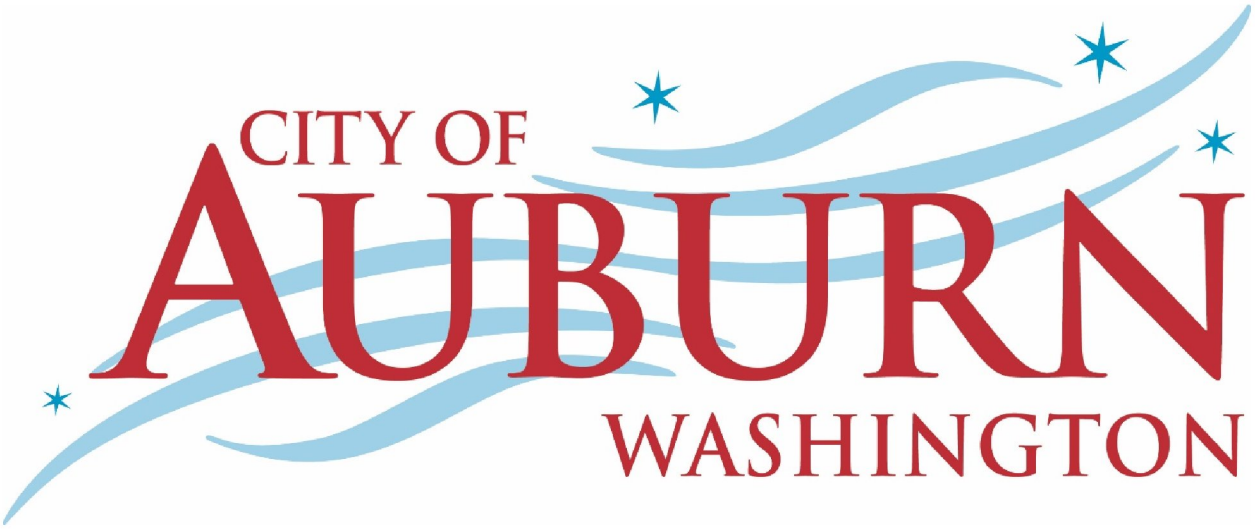
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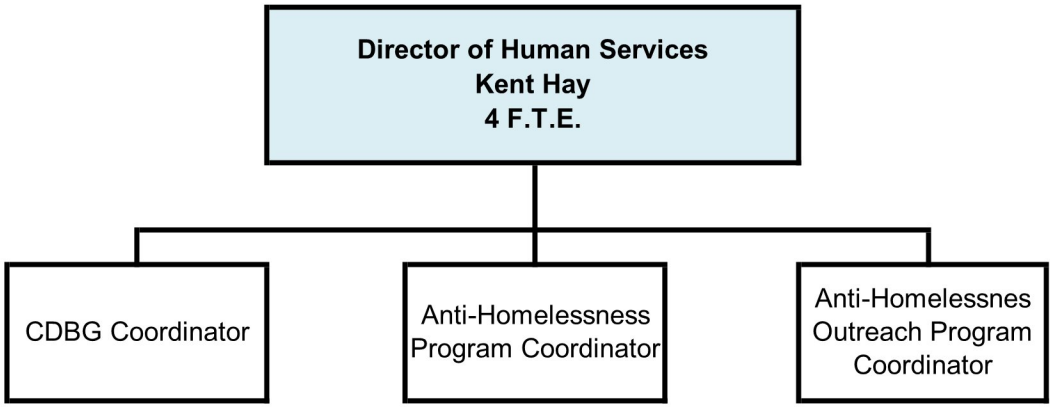
				TOTALS:	**$ 10,122,690**	**$ 7,298,660**	**$ 7,564,295**
Account	Description	Line	Line Item		2024	2025	2026
001.17.565.400.11	REGULAR SALARIES & WAGES	1	Position Budget		220,799.00	-	-
		2	Regular Salaries & Wages		(3,463.00)	-	-
		3	Add'l budget for vacant pos 1785-002		8,600.00	-	-
	Line Item Total				225,936.00	-	-
001.17.565.400.21	F.I.C.A	1	Position Budget		16,463.11	-	-
		2	Rounding		(0.10)	-	-
		3	Add'l budget for vacant pos 1785-002		40,300.00	-	-
		4	F.I.C.A		(907.00)	-	-
	Line Item Total				55,856.01	-	-
001.17.565.400.23	PENSIONS	1	Pensions		(341.00)	-	-
		2	Position Budget		22,139.95	-	-
		3	Rounding		(0.38)	-	-
	Line Item Total				21,798.57	-	-
001.17.565.400.24	INDUSTRIAL INSURANCE	1	Industrial Insurance		(17.00)	-	-
		2	Position Budget		1,059.50	-	-
		3	Rounding		0.43	-	-
	Line Item Total				1,042.93	-	-
001.17.565.400.25	MEDICAL & LIFE INSURANCE	1	Medical Life Insurance		(329.00)	-	-
		2	Position Budget		8,205.43	-	-
		3	Rounding		0.13	-	-
	Line Item Total				7,876.56	-	-
001.17.565.400.31	OFFICE & OPERATING SUPPLIES	1	SKHHP - Office supplies		2,000.00	-	-
	Line Item Total				2,000.00	-	-
001.17.565.400.41	PROFESSIONAL SERVICES	1	Professional Services		11,650.00	-	-
		2	Professional Services â€“ BERK		19,810.00	-	-
		3	Professional Services â€“ Cont		20,000.00	-	-
		4	SKHHP Advisory Board compensation		14,400.00	-	-
		5	SKHHP SHB1406-Habitat		300,000.00	-	-
		6	SKHHP SHB1406-MSC		777,306.00	-	-
	Line Item Total				1,143,166.00	-	-

GENERAL FUND
Community Development Department

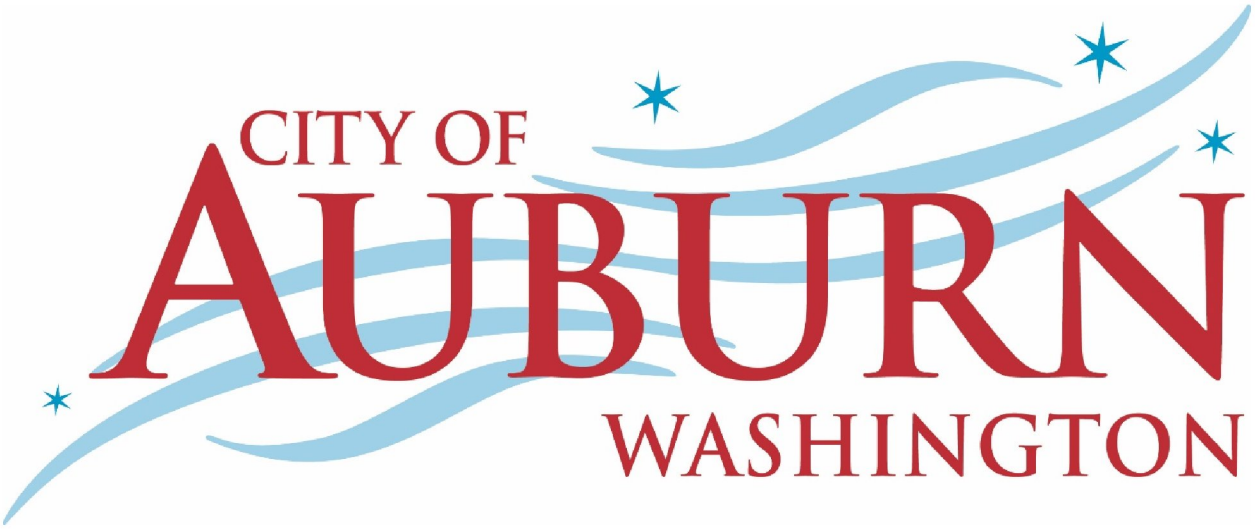
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				TOTALS:	**$ 10,122,690**	**$ 7,298,660**	**$ 7,564,295**
Account	Description	Line	Line Item		2024	2025	2026
001.17.565.400.43	TRAVEL	1	SKHHP - Travel		5,000.00	-	-
		2	Travel		250.00	-	-
	Line Item Total				5,250.00	-	-
001.17.565.400.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		31,500.00	-	-
	Line Item Total				31,500.00	-	-
001.17.566.100.41	PROFESSIONAL SERVICES	1	2% of Liquor Profit and Excise Tax revenue (monies are sent to the State		22,800.00	22,800.00	22,800.00
	Line Item Total				22,800.00	22,800.00	22,800.00


CITY OF
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F.T.E. = Full Time Equivalent


CITY OF
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HUMAN SERVICES DEPARTMENT

Mission Statement

Our mission is to extend Compassion, Accountability, and Community to individuals experiencing homelessness in Auburn, empowering them to rebuild their lives with dignity and participation. Through outreach, advocacy, and collaboration with our community, we strive to provide essential resources, including shelter, food, healthcare, and opportunities for long-term stability. Our aim is not only to address the immediate needs of those we serve but also to foster lasting change by promoting self-sufficiency, resilience, and inclusion.

Department Overview

- **Social Services:** Auburn provides various social services aimed at assisting individuals and families in need. This includes programs for housing assistance, food support, healthcare access, and emergency assistance for those facing crises such as homelessness or domestic violence.
- **Mental Health and Counseling:** Access to mental health services is critical for overall well-being. Auburn likely provides counseling services, support groups, and referrals to mental health professionals to address a range of issues including depression, anxiety, trauma, and addiction.
- **Community Development:** The city likely invests in community development initiatives aimed at improving neighborhoods, enhancing infrastructure, and promoting economic development. These efforts may include affordable housing projects, small business support programs, and community revitalization efforts.
- **Collaboration with Nonprofit Organizations:** The city funds non-profit organizations though general fund dollars through an applications process screened by a human services committee and approved by city council likely collaborates with local nonprofit organizations and community partners to expand the reach and impact of its human services efforts. These partnerships may involve joint programming, funding support, and resource sharing to address community needs more effectively
- **Street Outreach:** Homeless outreach teams, regularly engage with individuals experiencing homelessness directly on the streets, in parks, and in other public spaces. They offer support, resources, and connections to services such as shelter, housing, healthcare, and food assistance.
- **Emergency Shelter Access:** Coordinating access to emergency shelters is crucial for individuals experiencing homelessness, especially during inclement weather or times of crisis. Outreach teams may work to connect individuals with available shelter beds and transportation to these facilities.
- **Case Management Services:** Many individuals experiencing homelessness require more intensive support to address underlying issues contributing to their homelessness, such as mental illness, substance abuse, or lack of employment. Provide case management services to help individuals access housing, healthcare, job training, and other resources needed to stabilize their lives.
- **Medical and Mental Health Care:** Access to healthcare services is critical for individuals experiencing homelessness, many of whom may have untreated medical or mental health conditions. Outreach teams may collaborate with healthcare providers to offer medical screenings, vaccinations, mental health assessments, and referrals to treatment services.
- **Housing Navigation Services:** Provide housing navigation services to help individuals navigate the complex process of accessing and maintaining stable housing. This may involve assistance with housing applications, rental assistance programs, and landlord mediation.
- **Community Engagement and Education:** Engagement and education initiatives aimed at raising awareness about homelessness, addressing stigma, and fostering community support for solutions such as affordable housing and supportive services.
- **Collaboration with Partner Organizations:** Collaboration with a network of partner organizations, including local government agencies, nonprofit service providers, faith-based

organizations, and community volunteers. These partnerships help maximize resources and coordinate efforts to better serve individuals experiencing homelessness.

Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue working in partnership with our regional organizations to reduce homelessness in Auburn and participate in the regional solutions to significantly reduce homelessness.	• Making sure that the Human Services Committee has the tools to guide them to make the best decisions necessary when funding organizations for the 25-26 application cycle. The hope is to make sure we are funding organizations that are doing the work and possibly fund fewer agencies with bigger dollars that more agencies with fewer dollars. Continue to provide outreach to people experiencing homelessness in auburn wherever they are located. Housing people from the shelter is priority, make space for people outside to come inside, and provide access to housing for people experiencing homelessness.	• Purchase the Consolidated Resource Center and second find or purchase land that can provide for a tiny village.	**Fiscal Sustainability**
• - Continuing to provide outreach to people experiencing homelessness in Auburn wherever they are located. - Housing people from the shelter to make space for people outside to come inside, and providing access to housing for people experiencing homelessness,	• Increase the number of people housed through the King County Housing Management Information System, expedite outreach to new encampments by adding an outreach worker, and ensure a seamless response to chemical dependency treatment with the support of the temporary Peer Support Specialist.	• Implement Data-Driven Strategies: Leverage data from the King County Housing Management Information System and other tools to identify trends, allocate resources more effectively, and track progress in real-time.	**Community Wellness**
		• Strengthen Outreach Programs: Develop a more robust outreach network by adding additional outreach workers and expanding partnerships with local nonprofits and healthcare providers to offer comprehensive services directly to those in need.	**Community Safety**
		• Community Engagement and Education: Launch initiatives to engage the broader community in understanding homelessness issues, reducing stigma, and increasing volunteerism and local support for homelessness programs.	**Community Wellness**
		• Policy and Advocacy: Work on local and regional advocacy to influence policy changes that support housing affordability, tenant protections, and increased funding for homelessness services.	**Fiscal Sustainability**

Department Budget

001.18 Human Services	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	-	229,720	229,720	485,102	512,531
Personnel Benefits	-	103,237	103,237	177,888	190,721
Supplies	-	2,175	2,175	2,175	2,175
Services & Charges	-	3,696,450	3,696,450	1,740,978	1,642,430
Interfund Payments For Service	-	-	-	99,600	72,000
DEPARTMENT TOTAL	**$ -**	**$ 4,031,582**	**$ 4,031,582**	**$ 2,505,743**	**$ 2,419,857**

Department Employees

001 Human Services FTEs	2022	2023	2024	2025	2026
Human Services FTEs	0.00	0.00	4.00	4.00	4.00
TOTAL HUMAN SERVICES FTEs	**0.00**	**0.00**	**4.00**	**4.00**	**4.00**

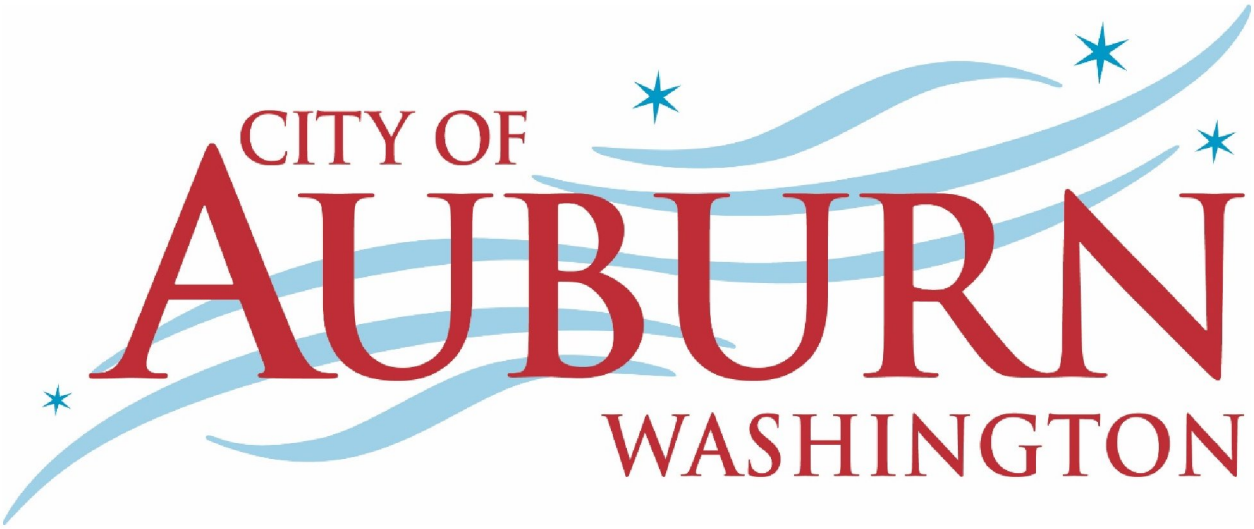
Full Time Equivalent (FTE) Changes:

+1.0 FTE - The Anti-Homelessness Program Administrator position was reclassed to the Director of Anti-Homelessness position in 2023 and moved to the Human Services department in 2024.

+1.0 FTE - The Anti-Homelessness Outreach Program Coordinator position was reclassed from the Outreach Program Coordinator position in the Mayor department in 2023 and moved to the Human Services department in 2024.

+1.0 FTE - In 2024, the CDBG Coordinator position was reclassed to Community Development to Human Services.

+1.0 FTE - In 2024, the Anti-Homelessness Program Coordinator position was created.


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GENERAL FUND
Human Services Department

As of: 09/03/2024 11:46

				TOTALS:	$ 4,031,582	$ 2,505,743	$ 2,419,857
Account	Description	Line	Line Item		2024	2025	2026
001.18.562.100.31	OFFICE & OPERATING SUPPLIES	1	Public Health cost center to Human Services		-	1,675.00	1,675.00
		2	Reclass CD to AH Supplies		1,675.00	-	-
	Line Item Total				1,675.00	1,675.00	1,675.00
001.18.562.100.35	SMALL TOOLS AND EQUIPMENT	1	Public Health cost center to Human Services		-	500.00	500.00
		2	Reclass CD to AH Small Tools		500.00	-	-
	Line Item Total				500.00	500.00	500.00
001.18.562.100.41	PROFESSIONAL SERVICES	1	Human Services Grant Program		-	600,000.00	600,000.00
		2	Reclass CD to AH Prof Serv		963,000.00	-	-
		3	Training for Human Services Committee		-	2,500.00	2,500.00
		4	AH.0002 - Human Service Funding Line Item Increase		-	100,000.00	-
		5	Emergency funds to support severe weather and DV sheltering		-	5,000.00	5,000.00
	Line Item Total				963,000.00	707,500.00	607,500.00
001.18.562.100.43	TRAVEL	1	Public Health cost center to Human Services		-	1,375.00	1,375.00
		2	Reclass CD to AH Travel		1,375.00	-	-
	Line Item Total				1,375.00	1,375.00	1,375.00
001.18.562.100.44	ADVERTISING	1	Public Health cost center to Human Services		-	1,250.00	1,250.00
		2	Reclass CD to AH Advertising		1,250.00	-	-
	Line Item Total				1,250.00	1,250.00	1,250.00
001.18.562.100.49	MISCELLANEOUS	1	Public Health cost center to Human Services		-	5,275.00	5,275.00
		2	Reclass CD to AH Misc		5,275.00	-	-
	Line Item Total				5,275.00	5,275.00	5,275.00
001.18.562.100.95	INTERFUND OPERATING RENTALS & LE	1	AH .0003 - Vehicle Purchase for Human Services		-	44,000.00	15,000.00
	Line Item Total				-	44,000.00	15,000.00
001.18.562.100.98	INTERFUND FACILITIES	1	Facilities Allocation		-	4,300.00	4,400.00
	Line Item Total				-	4,300.00	4,400.00
001.18.565.100.11	REGULAR SALARIES & WAGES	1	Position Budget		-	388,730.00	410,267.00
		2	Reclass Housing to AH		229,720.00	-	-
		3	Add budget for 1709-002 from CD		-	96,372.00	102,264.00
	Line Item Total				229,720.00	485,102.00	512,531.00

GENERAL FUND
Human Services Department

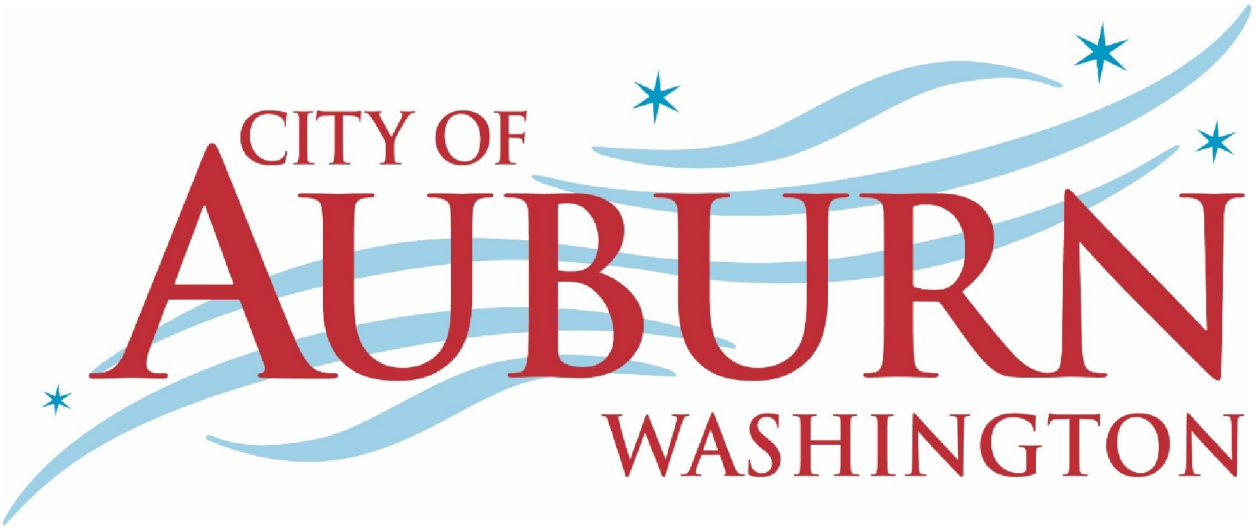
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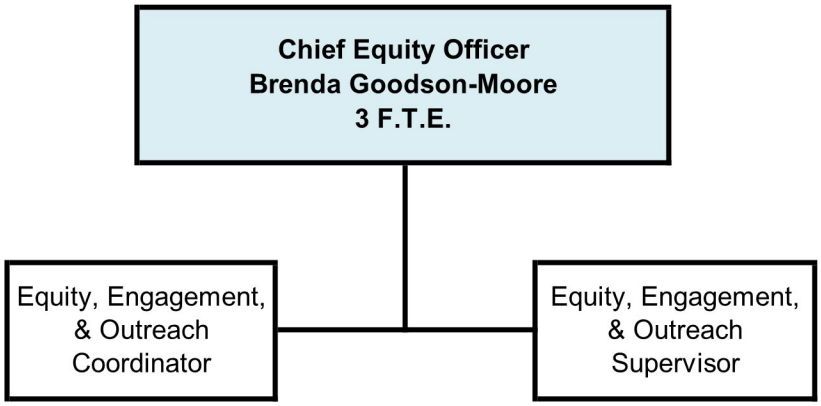
				TOTALS:	$ 4,031,582	$ 2,505,743	$ 2,419,857
Account	Description	Line	Line Item		2024	2025	2026
001.18.565.100.21	F.I.C.A	1	Position Budget		-	27,479.57	28,386.14
		2	Reclass Housing to AH		53,950.00	-	-
		3	Rounding		-	0.43	(0.14)
		4	Add budget for 1709-002 from CD		-	7,164.00	7,608.00
	Line Item Total				53,950.00	34,644.00	35,994.00
001.18.565.100.23	PENSIONS	1	Position Budget		-	36,062.51	37,047.10
		2	Reclass Housing to AH		22,880.00	-	-
		3	Rounding		-	0.49	(0.10)
		4	Add budget for 1709-002 from CD		-	8,940.00	9,234.00
	Line Item Total				22,880.00	45,003.00	46,281.00
001.18.565.100.24	INDUSTRIAL INSURANCE	1	Position Budget		-	8,425.86	7,665.18
		2	Reclass Housing to AH		6,083.00	-	-
		3	Rounding		-	0.14	(0.18)
		4	Add budget for 1709-002 from CD		-	2,809.00	2,555.00
	Line Item Total				6,083.00	11,235.00	10,220.00
001.18.565.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		-	55,227.59	62,055.47
		2	Reclass Housing to AH		20,324.00	-	-
		3	Rounding		-	0.41	(0.47)
		4	Add budget for 1709-002 from CD		-	31,778.00	36,171.00
	Line Item Total				20,324.00	87,006.00	98,226.00
001.18.565.100.41	PROFESSIONAL SERVICES	1	Professional Services related to Homeless Response		-	5,700.00	5,700.00
		2	Public Service Contracts		-	97,500.00	97,500.00
		3	Reclass Housing to AH		360,700.00	-	-
		4	ARPA - ms2107.encmp.lesvc		57,150.00	-	-
		5	BA#4: Day and Night Shelter service agreements		-	275,000.00	275,000.00
		6	BA#4: Ongoing budget for operation of the Auburn Consolidated Resour		-	80,000.00	80,000.00
	Line Item Total				417,850.00	458,200.00	458,200.00
001.18.565.100.45	OPERATING RENTALS & LEASES	1	Reclass Housing to AH		480,100.00	-	-
		2	Rentals and Leases related to Homeless Response		-	471,000.00	471,000.00
		3	BA#4: Ongoing budget for operation of the Auburn Consolidated Resour		-	9,100.00	9,100.00
	Line Item Total				480,100.00	480,100.00	480,100.00
001.18.565.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	9,678.00	11,130.00
	Line Item Total				-	9,678.00	11,130.00

GENERAL FUND
Human Services Department

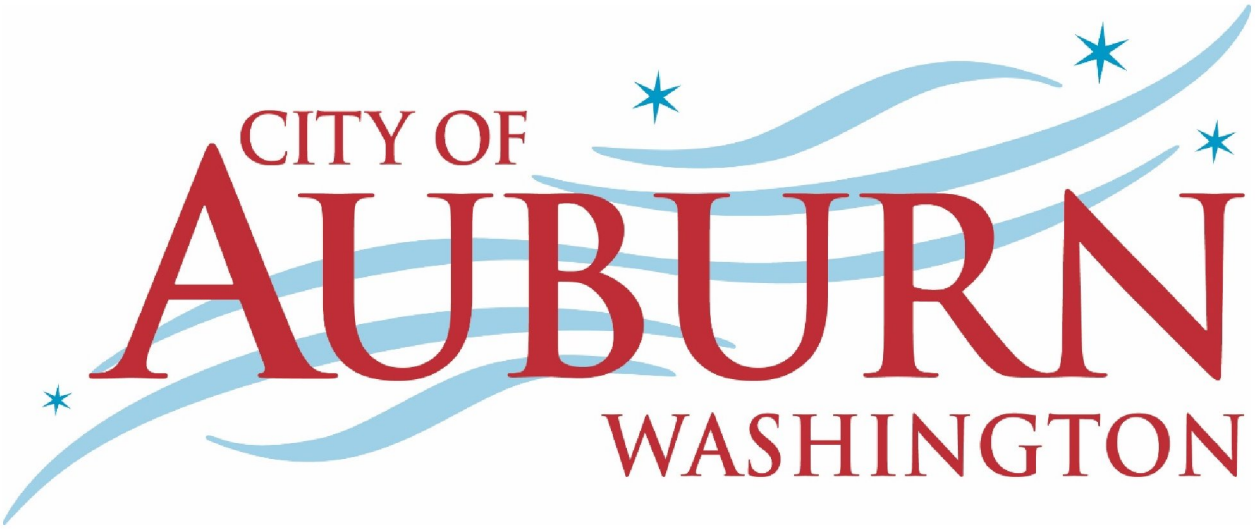
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				TOTALS:	**$ 4,031,582**	**$ 2,505,743**	**$ 2,419,857**
Account	Description	Line	Line Item		2024	2025	2026
001.18.565.100.47	UTILITIES	1	Reclass Housing to AH		10,000.00	-	-
		2	Utilities related to Homeless Response		-	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
001.18.565.100.48	REPAIRS & MAINTENANCE	1	Reclass Housing to AH		62,600.00	-	-
		2	Repairs and Maintenance related to Homeless Response		-	29,000.00	29,000.00
		3	BA#4: Ongoing budget for operation of the Auburn Consolidated Resour		-	33,600.00	33,600.00
	Line Item Total				62,600.00	62,600.00	62,600.00
001.18.565.100.49	MISCELLANEOUS	1	Miscellaneous expenses related to Homeless Response		-	5,000.00	5,000.00
		2	Reclass Housing to AH		880,000.00	-	-
		3	ARPA - ms2107.cat22.house		875,000.00	-	-
	Line Item Total				1,755,000.00	5,000.00	5,000.00
001.18.565.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		-	2,100.00	2,200.00
	Line Item Total				-	2,100.00	2,200.00
001.18.565.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		-	49,200.00	50,400.00
	Line Item Total				-	49,200.00	50,400.00


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F.T.E. = Full Time Equivalent


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OFFICE OF EQUITY

Mission Statement

The City of Auburn is committed to operationalizing the values of racial equity, diversity, and inclusion in our organization and the communities we serve, using intentional outreach and engagement to inform our decision-making processes and by implementing equitable policies, programs and resource allocation.

Department Overview

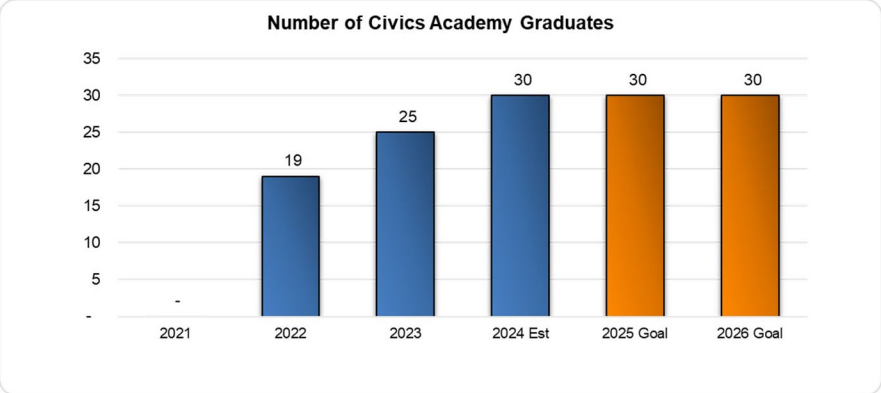
Improve policy, service delivery, and equitable distribution of resources to ensure that priorities of equity are integrated into key programs, practices, and processes: (1) Use research-based practices to develop content and facilitate learning related to race, equity, inclusion and belonging; work with city agencies and departments to develop equity plans to identify equity opportunities and prioritize strategies that align with citywide goals; (3) Embrace ongoing intentional outreach and engagement within community; (4) Utilize data to measure progress of defined goals concerning social equity, race, and social justice.

Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue national, state and regional collaborations and memberships that will allow Auburn's voice to be heard on topics of significance for a healthy and diverse community.	• Partnered with GARE (National organization) to beta test learning modules. Selected to participate in AWC panel discussion on Cities' Juneteenth recognition and celebrations.	• Enhance DEI Training and Development:Develop and implement ongoing comprehensive DEI training programs for all employees, focusing on cultural competence, unconscious bias, and inclusive leadership to foster an inclusive workplace culture where diversity is valued, and all employees feel respected and empowered leading to high functioning, high performing teams prepared and capable to serve the Auburn community.	**Community Safety** **Community Wellness** **Fiscal Sustainability**
• Implement Community Based Advisory Group: The City will strengthen partnerships and collaborate with community members and organizations to advance and scale racial equity efforts across the community by identifying organizations and community members interested in working in partnership to address barriers to racial equity in the organization and the Auburn community.	• The City focused on internal capacity building in 2023 and 2024 in preparation for creating and external advisory commission. In 2023 the City created the REDI Coalition to design the city-wide, DEI workplan. Also created the IAAT (Inclusive Auburn Advisory Team) the city's first ERG.	• Strengthen Community Partnerships: Build and maintain strong relationships with community organizations, leaders, and stakeholders to collaboratively address local equity and inclusion challenges to enhance community trust and cooperation, leading to more effective and impactful outreach and engagement initiatives. Creating and maintaining pathways for communities' partnership with the city in decision making processes and investments that directly impact them.	**Community Safety** **Community Wellness** **Fiscal Sustainability**
• Equity-focused learning series, programs, workshops and resourcces available in various formats (online/ in-person) for all employees on an ongoing basis. Emphasis on maintaining COA-wide normalizing of racial equity meaning, principles and action tools.	• City-wide (Police exempt,) in-person DEI foundational training 10 hour training delivered by DeMarche Consulting in 2023 Custom Equity Fluency E-learning modules developed and integrated into Neogov has been delivered and will be assigned to all city-staff. Training modules provide foundational level equity fluency training	• Increase Outreach and Engagement Efforts: Expand outreach programs to underrepresented and marginalized communities, ensuring their voices are heard and their needs are addressed to foster greater community involvement and participation in organizational initiatives, leading to more inclusive and representative outcomes	**Community Safety** **Community Wellness** **Fiscal Sustainability**
• Set meaningful DEI metrics, establish clear and measurable goals, select appropriate metrics, create a framework for tracking and reporting, and regularly evaluate and adjust initiatives based on the data collected	• Entered into a contrat with iicfirm to assist in develping data analytics tools, contracted work includes 1.Establishing Data Measurement Strategic Framework 2. Establishing a Data Collection Strategy 3. Establishing a Data Reporting Tool 4. Developing a Strategic Framework of Leadership's "DEI North Star"	• Measure and Report DEI Progress: metrics and benchmarks for DEI initiatives, regularly tracking and reporting progress to ensure transparency and accountability in DEI efforts, using data-driven insights to inform and improve strategies and practices.	**Community Safety** **Community Wellness**

Performance Measures – Office of Equity

Number of Graduates from the City of Auburn Civics Academy
Started in 2016, Civics Academy provides a look into the workings of the City and engages participants in a hands-on overview of city government. Over the course of the 11-week program, participants learn about how decisions are made, where funds are allocated, and gain an enhanced understanding of the organizational structure and operations of the various City departments. We were unable to hold Civics Academy in 2021 due to public health guidelines.



Department Budget

001.19 Office of Equity	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	245,630	230,858	230,858	394,857	415,413
Personnel Benefits	113,058	126,575	126,575	195,730	201,425
Supplies	1,933	12,175	12,175	7,175	7,175
Services & Charges	153,597	581,200	581,200	356,146	359,775
Interfund Payments For Service	-	-	-	60,100	61,600
DEPARTMENT TOTAL	**$ 514,218**	**$ 950,808**	**$ 950,808**	**$ 1,014,008**	**$ 1,045,388**

Department Employees

001 Office of Equity FTEs	2022	2023	2024	2025	2026
Office of Equity FTEs	0.00	0.00	3.00	3.00	3.00
TOTAL OFFICE OF EQUITY FTEs	**0.00**	**0.00**	**3.00**	**3.00**	**3.00**

Full Time Equivalent (FTE) Changes:
+1.0 FTE - The Diversity, Equity and Inclusion Program Manager position was reclassed to Chief Equity Officer in 2022. This position moved from the Mayor department to the Office of Equity department in 2024.

+1.0 FTE - The DEI Community Engagement Coordinator position was reclassed to DEI Analyst in 2023. In 2024, this position was reclassed to Equity, Engagement and Outreach Supervisor, and moved from the Mayor department to the Office of Equity.

+1.0 FTE - Position was renamed from Neighborhood Program Coordinator to Equity, Engagement and Outreach Coordinator in 2024.

LINE ITEM DETAIL REPORT

GENERAL FUND
Office of Equity Department

As of: 08/23/2024 11:01

				TOTALS:	$ 950,808	$ 1,014,008	$ 1,045,388
Account	Description	Line	Line Item		2024	2025	2026
001.19.519.100.11	REGULAR SALARIES & WAGES	1	Position Budget		-	378,957.00	401,813.00
		2	Reclass DEI from 11 to 19		230,858.00	-	-
		3	Add'l budget for vacant pos 1109-003		-	6,600.00	5,300.00
		4	Add'l budget for vacant pos 1909-001		-	9,300.00	8,300.00
	Line Item Total				230,858.00	394,857.00	415,413.00
001.19.519.100.21	F.I.C.A	1	Position Budget		-	26,563.69	27,578.02
		2	Reclass DEI from 11 to 19		17,207.00	-	-
		3	Rounding		-	0.31	(0.02)
		4	Add'l budget for vacant pos 1109-003		-	40,700.00	39,400.00
		5	Add'l budget for vacant pos 1909-001		-	39,000.00	38,000.00
	Line Item Total				17,207.00	106,264.00	104,978.00
001.19.519.100.23	PENSIONS	1	Position Budget		-	35,162.94	36,283.80
		2	Reclass DEI from 11 to 19		23,667.00	-	-
		3	Rounding		-	0.06	0.20
	Line Item Total				23,667.00	35,163.00	36,284.00
001.19.519.100.24	INDUSTRIAL INSURANCE	1	Position Budget		-	3,888.44	3,635.66
		2	Reclass DEI from 11 to 19		1,060.00	-	-
		3	Rounding		-	(0.44)	0.34
	Line Item Total				1,060.00	3,888.00	3,636.00
001.19.519.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		-	50,414.87	56,527.26
		2	Reclass DEI from 11 to 19		84,641.00	-	-
		3	Rounding		-	0.13	(0.26)
	Line Item Total				84,641.00	50,415.00	56,527.00
001.19.519.100.31	OFFICE & OPERATING SUPPLIES	1	Office & Operating Supplies		-	4,000.00	4,000.00
		2	Reclass DEI from 11 to 19		4,000.00	-	-
	Line Item Total				4,000.00	4,000.00	4,000.00

GENERAL FUND
Office of Equity Department

As of: 08/23/2024 11:01

				TOTALS:	**$ 950,808**	**$ 1,014,008**	**$ 1,045,388**
Account	Description	Line	Line Item		2024	2025	2026
001.19.519.100.41	PROFESSIONAL SERVICES	1	Leadership Development- Leading for racial equity (executive training &		-	10,000.00	10,000.00
		2	Office of Equity Policy Development & Review		-	15,000.00	15,000.00
		3	Reclass DEI from 11 to 19		202,000.00	-	-
		4	All staff Speakers & Workshops - Gin Hooks, GARE & Keynote Speaker		-	30,000.00	30,000.00
		5	ARPA - DEI Dashboard		80,000.00	-	-
		6	CF DEI Contracts â€“ Prof. Ser		30,000.00	-	-
		7	Consultant hours for Data, Training, Communications, Ongoing Data ma		-	60,000.00	60,000.00
		8	Employee & Community Surveys		-	15,000.00	15,000.00
		9	Employee Resource Group ongoing training and development from IICFI		-	15,000.00	15,000.00
		10	External Community Advisory Committee (community engagement, train		-	7,000.00	-
		11	External Community Advisory Committee ongoing training and developm		-	-	7,000.00
	Line Item Total				312,000.00	152,000.00	152,000.00
001.19.519.100.42	COMMUNICATION	1	Reclass DEI from 11 to 19		300.00	-	-
		2	Annual Zoom Video Conferencing		-	300.00	300.00
	Line Item Total				300.00	300.00	300.00
001.19.519.100.43	TRAVEL	1	GARE (Governing for Racial Equity Conference) for 3 staff		-	8,000.00	8,000.00
		2	NLC Conference attendance for OOE staff		-	3,500.00	3,500.00
		3	Reclass DEI from 11 to 19		16,000.00	-	-
		4	Conferences - Regional/State/National DEI Conferences (WA State, AW		-	4,500.00	4,500.00
	Line Item Total				16,000.00	16,000.00	16,000.00
001.19.519.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	24,196.00	27,825.00
	Line Item Total				-	24,196.00	27,825.00

GENERAL FUND
Office of Equity Department

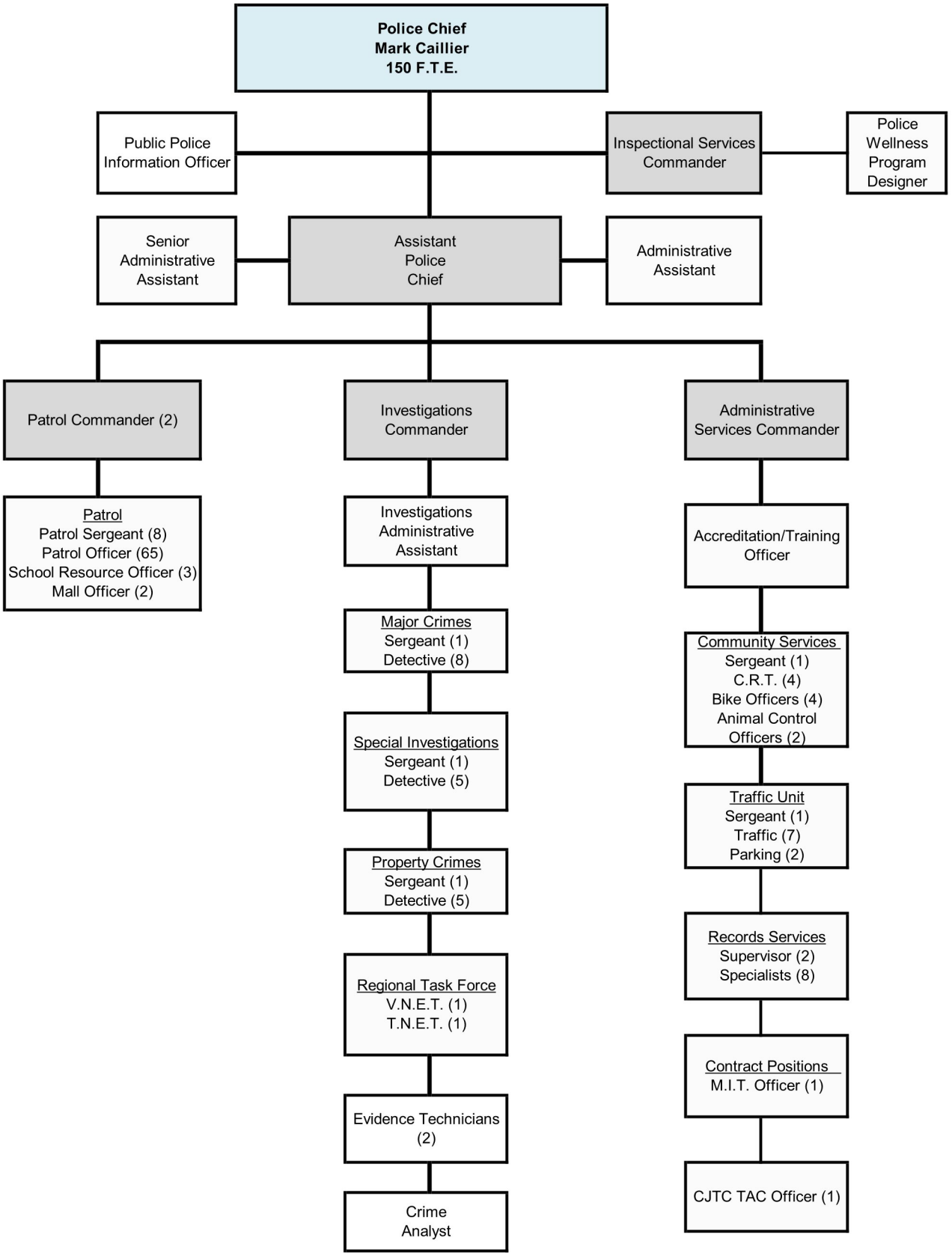
As of: 08/23/2024 11:01

				TOTALS:	$ 950,808	$ 1,014,008	$ 1,045,388
Account	Description	Line	Line Item		2024	2025	2026
001.19.519.100.49	MISCELLANEOUS	1	GARE Memebership		-	1,000.00	1,000.00
		2	Outside advertising		-	1,000.00	1,000.00
		3	Reclass DEI from 11 to 19		108,000.00	-	-
		4	Special Events (City-wide Multi-cultural Event including Juneteenth & Pri		-	35,000.00	-
		5	Special Events (City-wide Multi-cultural Event inclusding Juneteenth & P		-	-	35,000.00
		6	Staff Certifications CE		-	5,000.00	5,000.00
		7	Subscriptions for DEI related services		-	1,000.00	1,000.00
		8	Business Travel Expenses (meals, parking, airfare, transportation, per di		-	7,000.00	7,000.00
		9	CF DEI Contracts â€“ Misc.		88,000.00	-	-
		10	Community Engagement (Listening sessions, community meetings)		-	15,000.00	15,000.00
		11	Community Initiatives (Internal Advisory REDI Coalition, IAT $18k Extern		-	-	35,000.00
		12	Community Initiatives (Internal Advisory REDI Coalition, IAT $18k Extern		-	35,000.00	-
		13	Conference Registrations (NLC, GARE, AWC) for 3		-	8,000.00	8,000.00
	Line Item Total				196,000.00	108,000.00	108,000.00
001.19.519.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		-	4,500.00	4,700.00
	Line Item Total				-	4,500.00	4,700.00
001.19.519.100.98	INTERFUND FACILITIES	1	Facilities Allocation		-	6,400.00	6,500.00
	Line Item Total				-	6,400.00	6,500.00
001.19.519.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		-	49,200.00	50,400.00
	Line Item Total				-	49,200.00	50,400.00
001.19.557.200.31	OFFICE & OPERATING SUPPLIES	1	Reclass CD to DEI Supplies		8,175.00	-	-
		2	Community Engagement & Outreach Supplies (Civics Academy, Grant P		-	3,175.00	3,175.00
	Line Item Total				8,175.00	3,175.00	3,175.00
001.19.557.200.41	PROFESSIONAL SERVICES	1	Reclass CD to DEI Prof Serv		49,000.00	-	-
		2	Community Engagement and outreach Americorps support for Neighborh		-	49,000.00	49,000.00
	Line Item Total				49,000.00	49,000.00	49,000.00
001.19.557.200.43	TRAVEL	1	Neighborhood Programs Coordinator Travel for conference		-	1,375.00	1,375.00
		2	Reclass CD to DEI Travel		1,375.00	-	-
	Line Item Total				1,375.00	1,375.00	1,375.00
001.19.557.200.44	ADVERTISING	1	Reclass CD to DEI Advertising		1,250.00	-	-
	Line Item Total				1,250.00	-	-

GENERAL FUND
Office of Equity Department

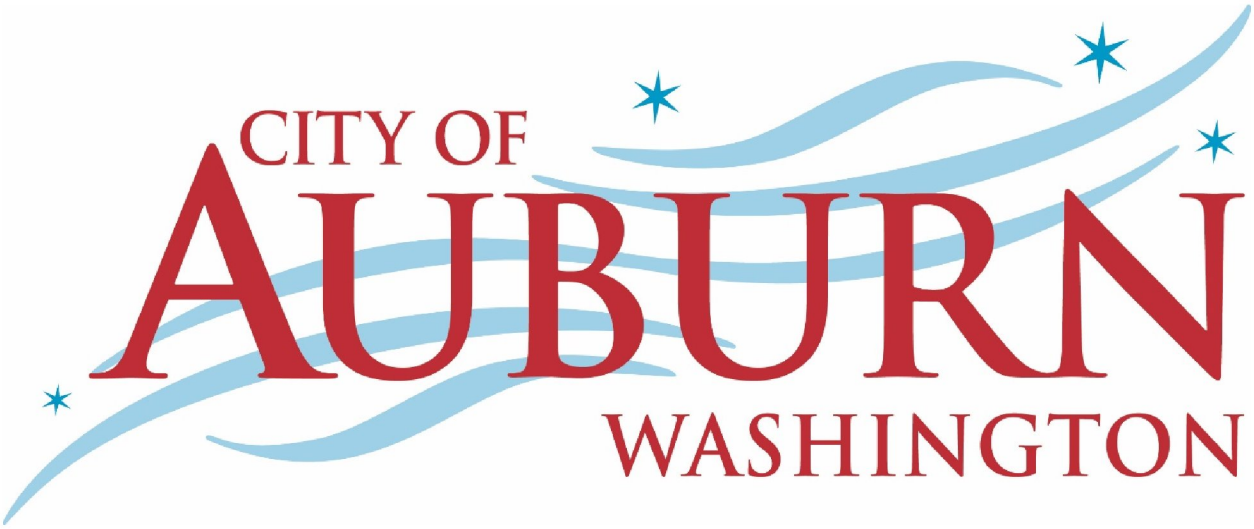
As of: 08/23/2024 11:01

				TOTALS:	**$ 950,808**	**$ 1,014,008**	**$ 1,045,388**
Account	Description	Line	Line Item		2024	2025	2026
001.19.557.200.49	MISCELLANEOUS	1	Reclass CD to DEI Misc		5,275.00	-	-
		2	Conference registration fees Membership fees/dues Misc. neighborhood		-	5,275.00	5,275.00
	Line Item Total				5,275.00	5,275.00	5,275.00



C.R.T. = Community Response Team
M.I.T. = Muckleshoot Indian Tribe
T.N.E.T. = Tahoma Narcotics Enforcement Team
V.N.E.T. = Valley Narcotics Enforcement Team
CJTC = Criminal Justice Training Commission

F.T.E. = Full Time Equivalent

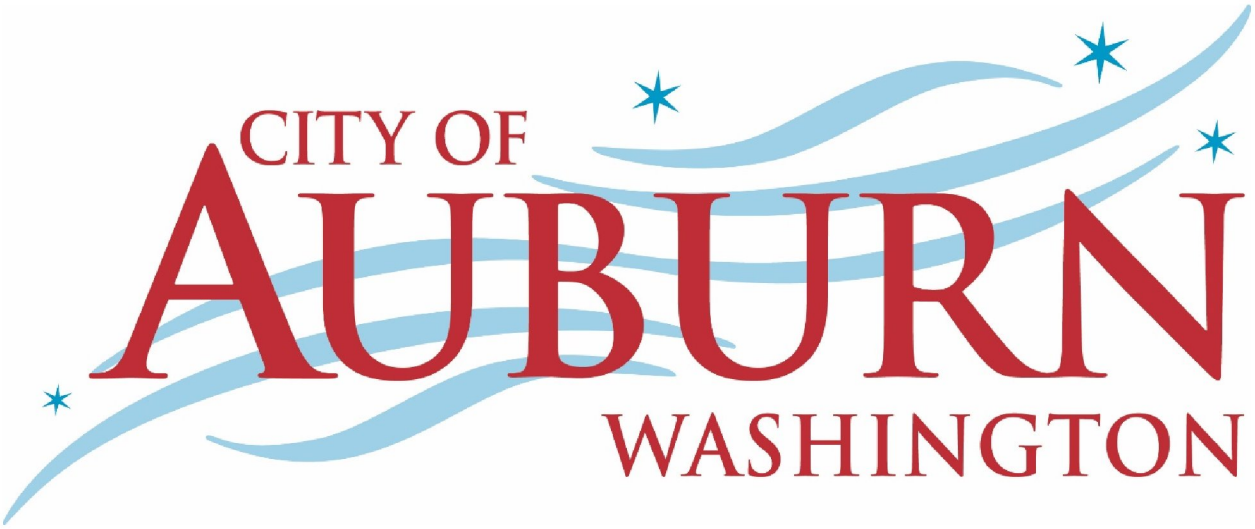

CITY OF
AUBURN
WASHINGTON

SOUTH CORRECTIONAL ENTITY (SCORE)

The South Correctional Entity (SCORE) consolidated correctional facility was established by the "member cities" of Auburn, Burien, Des Moines, Renton, SeaTac, and Tukwila to provide correctional services within the jurisdiction of the member cities for the purpose of detaining arrestees and sentenced offenders in the furtherance of public safety.

Department Budget

001.20 SCORE	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Services & Charges	5,342,701	5,700,000	5,700,000	5,900,000	5,900,000
DEPARTMENT TOTAL	**$5,342,701**	**$5,700,000**	**$5,700,000**	**$5,900,000**	**$5,900,000**

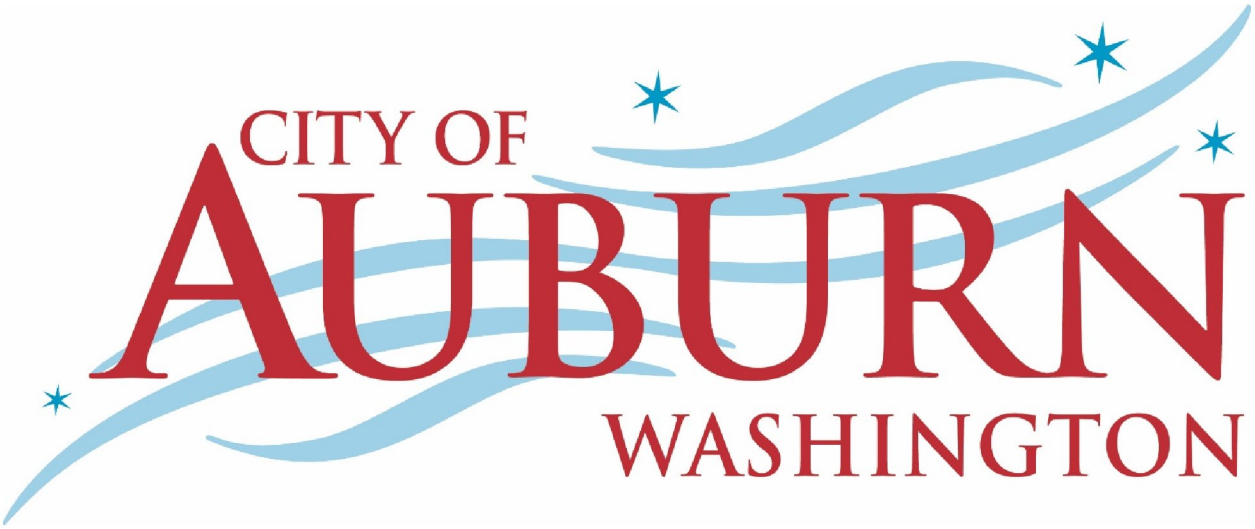

CITY OF
AUBURN
WASHINGTON

LINE ITEM DETAIL REPORT

GENERAL FUND
SCORE Department

As of: 08/23/2024 11:47

				TOTALS:	**$ 5,700,000**	**$ 5,900,000**	**$ 5,900,000**
Account	Description	Line	Line Item		2024	2025	2026
001.20.523.600.41	PROFESSIONAL SERVICES	1	SCORE Facility		5,700,000.00	5,700,000.00	5,700,000.00
		2	FIN.0021 - SCORE Operating Cost Increase		-	200,000.00	200,000.00
	Line Item Total				5,700,000.00	5,900,000.00	5,900,000.00


CITY OF
AUBURN
WASHINGTON

POLICE DEPARTMENT

Vision
To be a premier law enforcement agency that is trusted, supported and respected.

Mission Statement
To provide professional law enforcement services to our community.

Department Overview
The Auburn Police Department is a full-service law enforcement agency dedicated to serving the citizens of Auburn. The Department also provides law enforcement services to the portions of the Muckleshoot Reservation that fall within the geographic boundaries of the City.

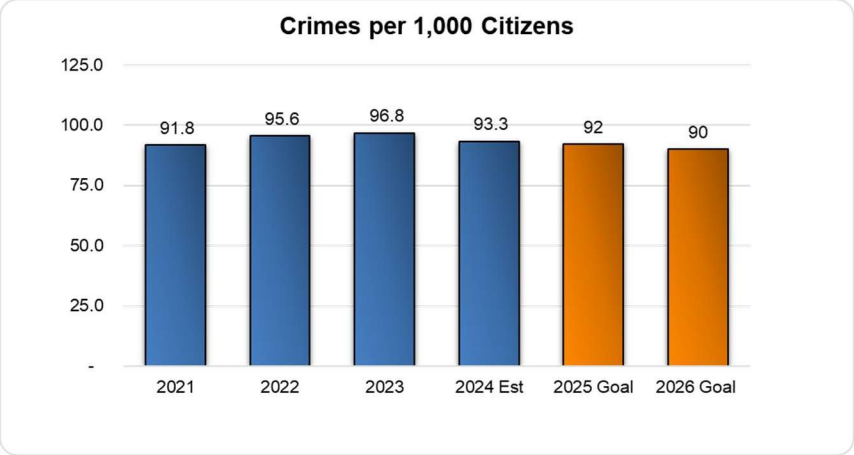
The department is overseen by a Chief of Police, with an Assistant Chief in charge of operations. The agency has four divisions headed by commanders. The Patrol Division is the largest division within the agency and has two commanders. It consists of uniformed officers who are responsible for 911 response and the general enforcement of State law and Auburn City ordinances. The Investigations Division handles all felony investigations, sex offender monitoring, crime analysis and evidence/property. The Administrative Services Division is responsible for all community related services including community programs, bicycle officers, animal control, Community Response Team, Traffic Unit, accreditation, and the Records Unit. The Inspectional Services Division is responsible for internal investigations/complaints, maintaining use of force records, and grant monitoring.

Accomplishments and Objectives

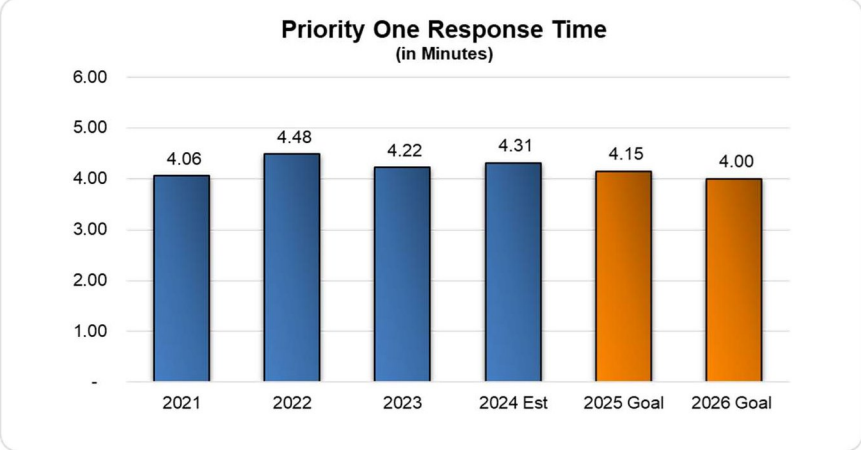
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• The Auburn Police Department (APD) will aggressively explore innovative methods of policing so that they can increase unobligated patrol time to provide greater focus on reducing violent crime.	• APD conducted targeted emphasis patrols in areas of the city experience high call volume. APD utilized officers from specialty assignments to implement these patrols.	• APD will look at ways to streamline current processes to maximize budget efficiency. Areas to examine include: records management system, BWC program contract, and real-time crime information.	**Fiscal Sustainability**
• To help maintain a stable workforce, APD will focus on innovative ways to address recruitment and retention of staff.	• APD created a recruiting team to provide personal contact with candidates as well as hiring an outside marketing firm to create a recruiting website and videos.	• APD will continue to focus on innovative ways to address recruitment and retention of staff.	**Community Safety**
		• The Auburn Police Department will improve the perception of safety throughout the city by utilizing strategic enforcement and deployment of personnel.	**Community Safety**
		• APD will continue to improve community relations utilizing outreach, social media, and partnerships to address domestic violence related issues.	**Community Wellness**
		• To address the needs of APD employees, we will continue to improve the Wellness program through innovative and effective methods by seeking grant funding and providing programs that promote wellness.	**Community Wellness**

Performance Measures

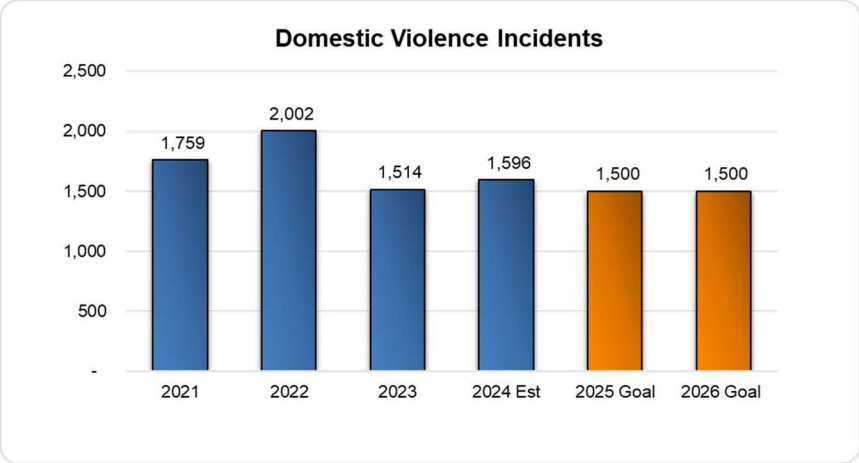
Auburn Crime Rankings
Auburn Police Department always strives to keep crimes to under a 2% increase.



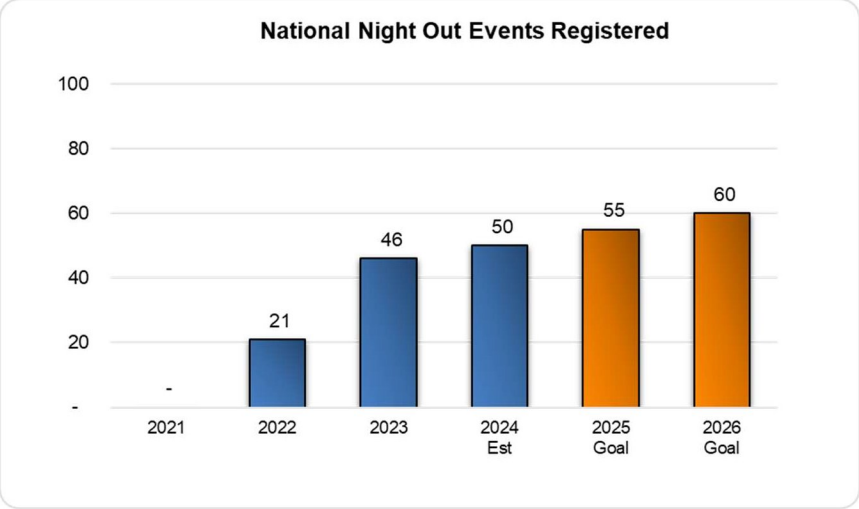
Priority One Response Time in Minutes
The Auburn Police Department continues to maintain an excellent response time to priority one calls (life threatening / serious bodily injury). We will strive to maintain a response time of less than four minutes to all serious incidents.



Domestic Violence Incidents
The City offers various programs that provide assistance to victims of domestic violence. A dedicated full time Domestic Violence detective works collaboratively with members of the prosecutor's office, domestic violence advocates and the victim's assistance programs to reduce the cycle of violence. We will continue to work with victims of domestic violence so that they feel comfortable in reporting these often unreported acts of violence.



Number of National Night Out Events Registered
National Night Out is designed to heighten crime and drug-prevention awareness; generate support for and participation in, local anti-crime programs; and strengthen neighborhood spirit and police-community partnerships. In addition to connecting with neighbors, residents can connect with Auburn City staff, including Auburn Police Department staff, by requesting their presence upon registration of their neighborhood event. We were unable to hold National Night Out in 2020 and 2021 due to public health guidelines.



Department Budget

001.21 Police	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	17,139,243	18,759,020	18,759,020	19,959,833	20,853,095
Personnel Benefits	6,360,211	7,586,046	7,586,046	7,827,579	8,458,146
Supplies	315,954	473,940	473,940	516,240	478,240
Services & Charges	4,623,263	6,108,480	6,108,480	6,125,580	6,450,197
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	4,789,308	4,873,400	4,873,400	5,732,500	5,581,530
DEPARTMENT TOTAL	**$33,227,979**	**$37,800,886**	**$37,800,886**	**$40,161,732**	**$41,821,208**

Department Employees

001 Police FTEs	2022	2023	2024	2025	2026
Police FTEs	139.00	139.00	140.00	150.00	150.00
TOTAL POLICE FTEs	**139.00**	**139.00**	**140.00**	**150.00**	**150.00**

Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per 2023 BA#3, the City added a supernumerary police officer position in 2024 to backfill for an officer who had been assigned to the Criminal Justice Training Academy.

+10.0 FTE's - Per decision package ENG.0048, requests the addition of 3 Police Commissioned Officers, 5 unbudgeted supernumerary officer positions, and 2 Police Traffic Unit FTE's.

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.100.11	REGULAR SALARIES & WAGES	1	Position Budget		1,674,714.00	1,879,094.00	1,947,286.00
		2	Add'l budget for holidays worked, comp time, cashouts		83,000.00	83,000.00	83,000.00
	Line Item Total				1,757,714.00	1,962,094.00	2,030,286.00
001.21.521.100.12	OVERTIME	1	Overtime - Administration		7,000.00	7,000.00	7,000.00
		2	Add for comp time and cashouts		9,800.00	9,800.00	9,800.00
	Line Item Total				16,800.00	16,800.00	16,800.00
001.21.521.100.13	OTHER WAGES	1	Part time help		11,000.00	11,000.00	11,000.00
	Line Item Total				11,000.00	11,000.00	11,000.00
001.21.521.100.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		3,200.00	5,000.00	5,000.00
		2	Position Budget		107,876.92	124,241.26	126,609.85
		3	Rounding		0.08	(0.26)	0.15
		4	Add'l budget for holidays worked, comp time, cashouts		7,800.00	7,800.00	7,800.00
	Line Item Total				118,877.00	137,041.00	139,410.00
001.21.521.100.22	OTHER FRINGE BENEFITS	1	Uniforms - Administration		6,000.00	6,000.00	6,000.00
		2	Uniforms - CDU		2,200.00	2,200.00	2,200.00
		3	Uniforms - EVOC		500.00	500.00	500.00
		4	Uniforms - HNT		500.00	500.00	500.00
		5	Uniforms - Honor Guard		2,000.00	2,000.00	2,000.00
		6	Uniforms - Range Officers		500.00	500.00	500.00
		7	Uniforms - SWAT		4,000.00	4,000.00	4,000.00
	Line Item Total				15,700.00	15,700.00	15,700.00
001.21.521.100.23	PENSIONS	1	Position Budget		125,476.97	111,168.78	114,438.30
		2	Rounding		0.03	0.22	(0.30)
	Line Item Total				125,477.00	111,169.00	114,438.00
001.21.521.100.24	INDUSTRIAL INSURANCE	1	Position Budget		32,390.87	34,185.09	31,038.42
		2	Rounding		0.13	(0.09)	(0.42)
	Line Item Total				32,391.00	34,185.00	31,038.00
001.21.521.100.25	HEALTH INSURANCE	1	Position Budget		386,752.74	458,667.68	516,490.87
		2	Rounding		0.26	0.32	0.13
	Line Item Total				386,753.00	458,668.00	516,491.00

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.100.26	Deferred Compensation	1	Position Budget		16,197.20	17,150.60	17,685.70
		2	Rounding		(0.20)	0.40	0.30
	Line Item Total				16,197.00	17,151.00	17,686.00
001.21.521.100.31	OFFICE & OPERATING SUPPLIES	1	HNT Supplies		1,000.00	1,000.00	1,000.00
		2	Honor Guard Supplies		500.00	500.00	500.00
		3	Merit Awards, Badges & Plaques		3,000.00	3,000.00	3,000.00
		4	Office and Operating Supplies		14,600.00	14,600.00	14,600.00
		5	POL.0042 - CDU supplies increase due to equipment/ammo costs		-	3,000.00	3,000.00
		6	POL.0042 - Police Operations Adjustments		8,000.00	-	-
		7	POL.0042 - SWAT supplies increase due to ammo costs		-	5,000.00	5,000.00
		8	SWAT Supplies (includes ammo)		32,500.00	32,500.00	32,500.00
		9	CDU Supplies		4,600.00	4,600.00	4,600.00
	Line Item Total				64,200.00	64,200.00	64,200.00
001.21.521.100.32	FUEL CONSUMED	1	POL.0039 - Fuel		-	43,620.00	43,620.00
		2	POL.0039 - Patrol Fleet Expansion		43,620.00	-	-
		3	Fuel budget		200.00	200.00	200.00
	Line Item Total				43,820.00	43,820.00	43,820.00
001.21.521.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Office equipment		9,800.00	9,800.00	9,800.00
		2	POL.0039 - Patrol Fleet Expansion		77,520.00	-	-
		3	POL.0039 - Police equipment		-	77,520.00	77,520.00
		4	SWAT Equipment		9,000.00	9,000.00	9,000.00
	Line Item Total				96,320.00	96,320.00	96,320.00

GENERAL FUND
Police Department

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				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.100.41	PROFESSIONAL SERVICES	1	GSA Federal Surplus Fee		1,000.00	1,000.00	1,000.00
		2	Immunization Hepatitis B		1,000.00	1,000.00	1,000.00
		3	Lexipol subscription		19,000.00	19,000.00	19,000.00
		4	Medical Exams (Employee Non-Comm)		1,000.00	1,000.00	1,000.00
		5	NEXUS		1,000.00	1,000.00	1,000.00
		6	pd2403 WSCJTC Wellness Grant		60,000.00	-	-
		7	POL.0042 - Increase cost for APD portion of Valley SWAT Trainer positic		-	7,900.00	7,900.00
		8	POL.0042 - Increase in mandatory State fees for LE to attend basic polic		-	14,200.00	14,200.00
		9	POL.0042 - Police Operations Adjustments		22,100.00	-	-
		10	PSC Admin Fee for False Alarm Billing/Collections		47,500.00	47,500.00	47,500.00
		11	Psychological Exams		5,000.00	5,000.00	5,000.00
		12	Shred-it		3,000.00	3,000.00	3,000.00
		13	Stericycle (Hazmat)		1,200.00	1,200.00	1,200.00
		14	SWAT Regional Repairs/Maintenance Service Fee		10,500.00	10,500.00	10,500.00
		15	Trainer for Valley SWAT team (was previously budgeted as an intergove		19,500.00	19,500.00	19,500.00
		16	ARPA - ms2107.ct111.comvi		65,350.00	-	-
		17	ARPA - ms2107.ct316.comvi		36,000.00	-	-
		18	Attorney Fees		24,000.00	24,000.00	24,000.00
		19	BA#4: Axon contract		427,500.00	427,500.00	427,500.00
		20	Basic LE Academy - CJTC. Cover attrition expenses 6 X $4,500		12,800.00	12,800.00	12,800.00
		21	Crime Stoppers Fee		8,800.00	8,800.00	8,800.00
	Line Item Total				766,250.00	604,900.00	604,900.00
001.21.521.100.42	COMMUNICATION	1	Valley Communications - 800 Mhz Radios		20,000.00	20,000.00	20,000.00
		2	Valley Communications Service		3,300,000.00	3,300,000.00	3,300,000.00
	Line Item Total				3,320,000.00	3,320,000.00	3,320,000.00
001.21.521.100.43	TRAVEL	1	Travel expenses (Room, Airfare, Per Diem) - Administration		8,900.00	8,900.00	8,900.00
		2	Travel expenses (Room, Airfare, Per Diem) - CDU		3,500.00	3,500.00	3,500.00
		3	Travel expenses (Room, Airfare, Per Diem) - HNT		3,000.00	3,000.00	3,000.00
		4	Travel expenses (Room, Airfare, Per Diem) - Honor Guard		2,000.00	2,000.00	2,000.00
		5	Travel expenses (Room, Airfare, Per Diem) - SWAT		10,500.00	10,500.00	10,500.00
	Line Item Total				27,900.00	27,900.00	27,900.00
001.21.521.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	265,380.00	509,997.00
		2	Insurance Allocation		1,280,400.00	1,365,400.00	1,365,400.00
	Line Item Total				1,280,400.00	1,630,780.00	1,875,397.00

GENERAL FUND
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				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.100.48	REPAIRS & MAINTENANCE	1	Misc Repairs & Maintenance		1,000.00	1,000.00	1,000.00
		2	Service & Maintenance on converted vehicles		6,700.00	6,700.00	6,700.00
		3	Facility Maintenance		5,000.00	5,000.00	5,000.00
	Line Item Total				12,700.00	12,700.00	12,700.00
001.21.521.100.49	MISCELLANEOUS	1	Mayor approved coffee fund for department staff		2,000.00	2,000.00	2,000.00
		2	Misc. Expenses		4,000.00	4,000.00	4,000.00
		3	Subscriptions, books, misc. for Administration.		1,800.00	1,800.00	1,800.00
		4	WASPC Yearly Contract Fee		1,000.00	1,000.00	1,000.00
		5	Conf Fees Admin/CDU/CCU/WASPC		6,000.00	6,000.00	6,000.00
		6	Conference Fees - Honor Guard		1,000.00	1,000.00	1,000.00
		7	Conference Fees - SWAT		8,000.00	8,000.00	8,000.00
		8	Dry Cleaning Services		10,000.00	10,000.00	10,000.00
		9	Dues - WASPC/IACP/King Co Chiefs, CCU, etc.		2,400.00	2,400.00	2,400.00
		10	Education Reimbursement		11,000.00	11,000.00	11,000.00
	Line Item Total				47,200.00	47,200.00	47,200.00
001.21.521.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		153,700.00	159,600.00	164,000.00
	Line Item Total				153,700.00	159,600.00	164,000.00
001.21.521.100.98	INTERFUND FACILITIES	1	Facilities Allocation		407,900.00	434,600.00	442,900.00
	Line Item Total				407,900.00	434,600.00	442,900.00
001.21.521.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		2,294,500.00	2,281,200.00	2,338,600.00
		2	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	31,400.00	5,400.00
	Line Item Total				2,294,500.00	2,312,600.00	2,344,000.00
001.21.521.200.11	REGULAR SALARIES & WAGES	1	Position Budget		8,773,820.00	8,774,199.00	9,219,805.00
		2	Add'l budget for holidays worked, comp time, cashouts		530,400.00	377,500.00	388,800.00
		3	Add'l budget for vacant pos 2115-006		14,600.00	-	-
		4	Add'l budget for vacant pos 2115-033		14,600.00	-	-
		5	Add'l budget for vacant pos 2115-037		-	10,700.00	12,400.00
		6	Add'l budget for vacant pos 2115-038		14,600.00	-	-
		7	Add'l budget for vacant pos 2115-071		14,600.00	-	-
		8	Add'l budget for vacant pos 2115-076		14,600.00	-	-
		9	Add'l budget for vacant pos 2115-990		14,600.00	-	-
		10	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	330,210.00	383,076.00
	Line Item Total				9,391,820.00	9,492,609.00	10,004,081.00

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				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.200.12	OVERTIME	1	Overtime - Extra Duty		400,000.00	400,000.00	400,000.00
		2	Overtime - Patrol Operations		635,000.00	635,000.00	635,000.00
		3	State WASPC - Grant overtime for RSO		18,000.00	17,000.00	17,000.00
		4	Traffic Safety Commission grant overtime		15,000.00	15,000.00	15,000.00
		5	Add for holidays worked, comp time, and cashouts		135,800.00	206,700.00	212,900.00
	Line Item Total				1,203,800.00	1,273,700.00	1,279,900.00
001.21.521.200.13	OTHER WAGES	1	POL.0046 - Police Hiring and Retention Bonuses		-	130,000.00	130,000.00
		2	ARPA - ms2107.ct316.hirng		57,700.00	-	-
	Line Item Total				57,700.00	130,000.00	130,000.00
001.21.521.200.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		162,200.00	186,300.00	186,300.00
		2	Position Budget		658,871.40	658,568.04	691,032.47
		3	Rounding		(0.40)	(0.04)	(0.47)
		4	Add'l budget for holidays worked, comp time, cashouts		98,400.00	87,200.00	89,500.00
		5	Add'l budget for vacant pos 2115-006		42,300.00	-	-
		6	Add'l budget for vacant pos 2115-033		42,300.00	-	-
		7	Add'l budget for vacant pos 2115-037		-	38,000.00	42,700.00
		8	Add'l budget for vacant pos 2115-038		42,300.00	-	-
		9	Add'l budget for vacant pos 2115-071		42,300.00	-	-
		10	Add'l budget for vacant pos 2115-076		42,300.00	-	-
		11	Add'l budget for vacant pos 2115-990		42,300.00	-	-
		12	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	24,144.00	28,098.00
	Line Item Total				1,173,271.00	994,212.00	1,037,630.00
001.21.521.200.22	OTHER FRINGE BENEFITS	1	Grant funded Bulletproof Vest Program		10,000.00	10,000.00	10,000.00
		2	Position Budget		2,206.00	1,173.00	1,199.00
		3	Uniforms - Patrol		90,000.00	90,000.00	90,000.00
		4	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	4,000.00	-
	Line Item Total				102,206.00	105,173.00	101,199.00
001.21.521.200.23	PENSIONS	1	Position Budget		463,741.49	464,743.85	488,451.87
		2	Rounding		0.51	0.15	0.13
		3	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	16,791.00	18,951.00
	Line Item Total				463,742.00	481,535.00	507,403.00

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				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.200.24	INDUSTRIAL INSURANCE	1	Position Budget		326,400.09	284,372.10	255,417.98
		2	Rounding		(0.09)	(0.10)	0.02
		3	Additional WC budget for position 2115-096		-	4,010.00	3,590.00
		4	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	12,972.00	12,972.00
	Line Item Total				326,400.00	301,354.00	271,980.00
001.21.521.200.25	HEALTH INSURANCE	1	Position Budget		1,890,644.17	1,890,902.66	2,144,741.98
		2	Rounding		(0.17)	0.34	0.02
		3	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	118,677.00	136,269.00
	Line Item Total				1,890,644.00	2,009,580.00	2,281,011.00
001.21.521.200.26	Deferred Compensation	1	Position Budget		137,163.43	140,899.87	147,288.94
		2	Rounding		(0.43)	0.13	0.06
	Line Item Total				137,163.00	140,900.00	147,289.00
001.21.521.200.31	OFFICE & OPERATING SUPPLIES	1	Gun Range - Ammunition & Targets		56,000.00	56,000.00	56,000.00
		2	K9 Supplies (food, vitamins, soap, etc.)		4,000.00	4,000.00	4,000.00
		3	Miscellaneous Operating Supplies		5,000.00	5,000.00	5,000.00
		4	Patrol vehicle supplies		6,000.00	6,000.00	6,000.00
		5	POL.0042 - Increase in ammo costs		-	9,000.00	9,000.00
		6	POL.0042 - Increased medical supplies for patrol vehicles (AED) due to s		-	4,000.00	4,000.00
		7	POL.0042 - Police Operations Adjustments		13,000.00	-	-
		8	Supplies for COPS Program		3,500.00	3,500.00	3,500.00
		9	Blood Pathogen Supplies		2,000.00	2,000.00	2,000.00
	Line Item Total				89,500.00	89,500.00	89,500.00
001.21.521.200.32	FUEL CONSUMED	1	Fuel budget		4,500.00	4,500.00	4,500.00
	Line Item Total				4,500.00	4,500.00	4,500.00

GENERAL FUND
Police Department

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				TOTALS:	**$ 37,800,886**	**$ 40,161,732**	**$ 41,821,208**
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.200.35	SMALL TOOLS & MINOR EQUIPMENT	1	Misc Small Tools & Equipment		13,000.00	13,000.00	13,000.00
		2	Patrol vehicle equipment		3,500.00	3,500.00	3,500.00
		3	POL.0039 - Vehicle Equip		-	52,000.00	52,000.00
		4	POL.0039 Vehicle Equip		52,000.00	-	-
		5	Portable Radio Batteries		4,000.00	4,000.00	4,000.00
		6	replace gym equipment for continuing officer wellness program		5,000.00	5,000.00	5,000.00
		7	Stop Sticks		1,000.00	1,000.00	1,000.00
		8	Taser Issue/Replacement/Training & In-Service Cartridges-reduced offic		9,000.00	9,000.00	9,000.00
		9	AED Batteries		1,500.00	1,500.00	1,500.00
		10	APX-6000 Portable Radio		4,000.00	4,000.00	4,000.00
		11	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	25,600.00	-
		12	Firearms replacement		5,600.00	5,600.00	5,600.00
	Line Item Total				98,600.00	124,200.00	98,600.00
001.21.521.200.41	PROFESSIONAL SERVICES	1	Incr. professional services â€		318,530.00	-	-
		2	MDE-FTO Software License Renewal		800.00	800.00	800.00
		3	Metallurgist for collision reconstruction		1,000.00	1,000.00	1,000.00
		4	POL.0042 - Increased towing costs		-	5,000.00	5,000.00
		5	POL.0042 - Police Operations Adjustments		5,000.00	-	-
		6	Towing (DUI's, Evidence)		7,500.00	7,500.00	7,500.00
		7	Valley Com Language Line		2,000.00	2,000.00	2,000.00
		8	Veterinary Service		4,000.00	4,000.00	4,000.00
		9	Air Support - King County Guardian 1		5,000.00	5,000.00	5,000.00
	Line Item Total				343,830.00	25,300.00	25,300.00
001.21.521.200.43	TRAVEL	1	POL.0042 - K9 room/board increased due to State training requirements		-	3,000.00	3,000.00
		2	POL.0042 - Patrol room/board increased due to State training requireme		-	8,000.00	8,000.00
		3	POL.0042 - Police Operations Adjustments		11,000.00	-	-
		4	Room & Board - K9 Officers		2,000.00	2,000.00	2,000.00
		5	Room & Board - Patrol		22,000.00	22,000.00	22,000.00
		6	Travel ICAC Task Force pd2402		2,700.00	-	-
	Line Item Total				37,700.00	35,000.00	35,000.00

GENERAL FUND
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				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.200.48	REPAIRS & MAINTENANCE	1	Misc Repairs & Maintenance		2,000.00	2,000.00	2,000.00
		2	Range Maintenance		5,500.00	5,500.00	5,500.00
		3	Taser Repair		1,000.00	1,000.00	1,000.00
		4	800 Mhz Radio Repair		8,000.00	8,000.00	8,000.00
		5	Car washes for PD vehicles		5,400.00	5,400.00	5,400.00
		6	Firearm Repair		1,000.00	1,000.00	1,000.00
	Line Item Total				22,900.00	22,900.00	22,900.00
001.21.521.200.49	MISCELLANEOUS	1	Misc Confernce fee ICAC pd2402		700.00	-	-
		2	POL.0042 - Conference fees increase due to State required training		-	6,000.00	6,000.00
		3	POL.0042 - Police Operations Adjustments		6,000.00	-	-
		4	Sanitation Service at Gun Range		2,000.00	2,000.00	2,000.00
		5	Conf Fees for Patrol, K9, Bike		24,000.00	24,000.00	24,000.00
		6	Conf Fees for Traffic Division		2,000.00	2,000.00	2,000.00
		7	Emergency Vehicle Operations Training		10,000.00	10,000.00	10,000.00
	Line Item Total				44,700.00	44,000.00	44,000.00
001.21.521.200.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation		261,800.00	272,400.00	272,400.00
	Line Item Total				261,800.00	272,400.00	272,400.00
001.21.521.200.95	INTERFUND OPER RENTALS & LEASE	1	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	92,000.00	16,930.00
		2	ER&R Fleet Allocation		1,755,500.00	2,412,100.00	2,290,900.00
		3	ERR.0013 - ER&R Operational Increases		-	49,200.00	50,400.00
	Line Item Total				1,755,500.00	2,553,300.00	2,358,230.00
001.21.521.210.11	REGULAR SALARIES & WAGES	1	Position Budget		2,927,214.20	3,043,233.90	3,162,302.20
		2	Rounding		(0.20)	0.10	(0.20)
		3	Add'l budget for holidays worked, comp time, cashouts		20,900.00	78,200.00	80,600.00
		4	Add'l budget for vacant pos 2115-005		-	10,700.00	12,400.00
		5	Add'l budget for vacant pos 2115-011		-	10,700.00	12,400.00
		6	Add'l budget for vacant pos 2115-027		-	10,700.00	12,400.00
		7	Add'l budget for vacant pos 2115-060		-	10,700.00	12,400.00
		8	Add'l budget for vacant pos 2115-991		-	10,700.00	12,400.00
	Line Item Total				2,948,114.00	3,174,934.00	3,304,902.00
001.21.521.210.12	OVERTIME	1	ICAC overtime pd2402		5,900.00	-	-
		2	Overtime - Investigations		185,000.00	185,000.00	185,000.00
		3	Add for holidays worked, comp time, and cashouts		16,000.00	15,900.00	16,300.00
	Line Item Total				206,900.00	200,900.00	201,300.00

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.210.13	OTHER WAGES	1	POL.0046 - Police Hiring and Retention Bonuses		-	10,000.00	10,000.00
	Line Item Total				-	10,000.00	10,000.00
001.21.521.210.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		33,300.00	36,200.00	36,200.00
		2	Position Budget		218,537.64	229,802.37	238,805.45
		3	Rounding		0.36	(0.37)	(0.45)
		4	Add'l budget for holidays worked, comp time, cashouts		4,400.00	11,000.00	11,300.00
		5	Add'l budget for vacant pos 2115-005		-	38,000.00	42,700.00
		6	Add'l budget for vacant pos 2115-011		-	38,000.00	42,700.00
		7	Add'l budget for vacant pos 2115-027		-	42,000.00	46,300.00
		8	Add'l budget for vacant pos 2115-060		-	42,000.00	46,300.00
		9	Add'l budget for vacant pos 2115-991		-	38,000.00	42,700.00
	Line Item Total				256,238.00	475,002.00	507,005.00
001.21.521.210.22	OTHER FRINGE BENEFITS	1	Position Budget		22,815.30	19,533.30	20,020.90
		2	Rounding		(0.30)	(0.30)	0.10
		3	Uniforms - Investigations		27,000.00	27,000.00	27,000.00
	Line Item Total				49,815.00	46,533.00	47,021.00
001.21.521.210.23	PENSIONS	1	Position Budget		168,350.14	171,664.10	177,903.78
		2	Rounding		(0.14)	(0.10)	0.22
	Line Item Total				168,350.00	171,664.00	177,904.00
001.21.521.210.24	INDUSTRIAL INSURANCE	1	Position Budget		88,887.34	85,560.86	76,986.20
		2	Rounding		(0.34)	0.14	(0.20)
		3	Additional WC budget for position 2115-027		-	4,010.00	3,590.00
		4	Additional WC budget for position 2115-060		-	4,010.00	3,610.00
	Line Item Total				88,887.00	93,581.00	84,186.00
001.21.521.210.25	HEALTH INSURANCE	1	Position Budget		713,363.28	628,897.66	712,412.48
		2	Rounding		(0.28)	0.34	(0.48)
	Line Item Total				713,363.00	628,898.00	712,412.00
001.21.521.210.26	Deferred Compensation	1	Position Budget		40,654.01	40,835.35	42,104.77
		2	Rounding		(0.01)	(0.35)	0.23
	Line Item Total				40,654.00	40,835.00	42,105.00

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.210.31	OFFICE & OPERATING SUPPLIES	1	Investigations Supplies		3,000.00	3,000.00	3,000.00
		2	Supplies for Crime Scene Response Team (CSRT)		3,000.00	3,000.00	3,000.00
		3	Evidence/ID Supplies (moved from 300.31)		8,500.00	8,500.00	8,500.00
	Line Item Total				14,500.00	14,500.00	14,500.00
001.21.521.210.32	FUEL CONSUMED	1	Fuel consumed		200.00	200.00	200.00
	Line Item Total				200.00	200.00	200.00
001.21.521.210.35	SMALL TOOLS & MINOR EQUIPMENT	1	Misc. Small Tools and Minor Equipment.		1,500.00	1,500.00	1,500.00
		2	Crime Scene Van Supplies.		2,000.00	2,000.00	2,000.00
		3	Equipment ICAC pd2402		700.00	-	-
		4	Evidence Room Tools/Equipment (moved from 300.35)		6,500.00	6,500.00	6,500.00
	Line Item Total				10,700.00	10,000.00	10,000.00
001.21.521.210.41	PROFESSIONAL SERVICES	1	LEADS On Line - Annual Fee; Pawn Program		4,700.00	4,700.00	4,700.00
		2	Misc. Professional Services including Adventos, Zetx and Callyo		9,000.00	9,000.00	9,000.00
		3	POL.0042 - Increase in towing costs		-	5,000.00	5,000.00
		4	POL.0042 - Police Operations Adjustments		5,000.00	-	-
		5	Towing (Felony Investigations)		9,000.00	9,000.00	9,000.00
		6	Evidence / Crime Scene Preservation		10,700.00	10,700.00	10,700.00
	Line Item Total				38,400.00	38,400.00	38,400.00
001.21.521.210.43	TRAVEL	1	Room & Board - Evidence Techs (moved from 300.43)		2,000.00	2,000.00	2,000.00
		2	Room & Board - Investigations		14,000.00	14,000.00	14,000.00
	Line Item Total				16,000.00	16,000.00	16,000.00
001.21.521.210.45	OPERATING RENTALS & LEASES	1	Leased Police Vehicles for U.C. Unit		34,000.00	34,000.00	34,000.00
	Line Item Total				34,000.00	34,000.00	34,000.00
001.21.521.210.48	REPAIRS & MAINTENANCE	1	Office Equipment - Investigations		2,000.00	2,000.00	2,000.00
		2	Evidence Van Maintenance		1,500.00	1,500.00	1,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
001.21.521.210.49	MISCELLANEOUS	1	Investigative Fund		5,000.00	5,000.00	5,000.00
		2	Parking - Seattle		500.00	500.00	500.00
		3	Conference Fees - Investigations and Evidence Techs (moved $1500 frc		11,500.00	11,500.00	11,500.00
		4	Conference Fees - Supervisors & Polygraph		5,000.00	5,000.00	5,000.00
		5	Dues - Investigators Associations		1,000.00	1,000.00	1,000.00
	Line Item Total				23,000.00	23,000.00	23,000.00

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.230.11	REGULAR SALARIES & WAGES	1	Position Budget		2,092,438.00	2,329,549.00	2,422,670.00
		2	Add'l budget for holidays worked, comp time, cashouts		49,000.00	34,000.00	35,100.00
		3	Add'l budget for vacant pos 2115-064		-	7,900.00	3,700.00
		4	Add'l budget for vacant pos 2115-069		-	10,700.00	12,400.00
		5	Add'l budget for vacant pos 2115-990		-	10,700.00	12,400.00
		6	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	220,140.00	244,866.00
	Line Item Total				2,141,438.00	2,612,989.00	2,731,136.00
001.21.521.230.12	OVERTIME	1	Overtime - Community Programs		63,000.00	63,000.00	63,000.00
		2	Overtime related to school zone photo enforcement		10,000.00	10,000.00	10,000.00
		3	Add for holidays worked, comp time, and cashouts		7,200.00	12,200.00	12,500.00
	Line Item Total				80,200.00	85,200.00	85,500.00
001.21.521.230.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		4,500.00	14,400.00	14,400.00
		2	Position Budget		156,136.68	174,870.45	181,857.60
		3	Rounding		0.32	(0.45)	0.40
		4	Add'l budget for holidays worked, comp time, cashouts		7,200.00	6,100.00	6,300.00
		5	Add'l budget for vacant pos 2115-064		-	37,700.00	41,600.00
		6	Add'l budget for vacant pos 2115-069		-	38,000.00	42,700.00
		7	Add'l budget for vacant pos 2115-990		-	38,000.00	42,700.00
		8	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	16,096.00	18,732.00
	Line Item Total				167,837.00	325,166.00	348,290.00
001.21.521.230.22	OTHER FRINGE BENEFITS	1	Position Budget		1,103.00	1,173.00	1,199.00
		2	Uniforms - Bicycle Officers (moved from 200.22)		2,400.00	2,400.00	2,400.00
		3	Uniforms - Community Programs		5,626.00	5,626.00	5,626.00
		4	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	2,000.00	8,211.00
	Line Item Total				9,129.00	11,199.00	17,436.00
001.21.521.230.23	PENSIONS	1	Position Budget		117,556.61	129,579.82	134,366.41
		2	Rounding		0.39	0.18	(0.41)
		3	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	11,194.00	12,635.00
	Line Item Total				117,557.00	140,774.00	147,001.00
001.21.521.230.24	INDUSTRIAL INSURANCE	1	Position Budget		71,290.33	73,695.99	66,298.36
		2	Rounding		(0.33)	0.01	(0.36)
		3	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	8,648.00	8,649.00
	Line Item Total				71,290.00	82,344.00	74,947.00

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.230.25	HEALTH INSURANCE	1	Position Budget		519,883.44	509,863.84	577,000.61
		2	Rounding		(0.44)	0.16	0.39
		3	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	79,118.00	90,847.00
	Line Item Total				519,883.00	588,982.00	667,848.00
001.21.521.230.26	Deferred Compensation	1	Position Budget		32,196.34	33,916.88	34,971.22
		2	Rounding		(0.34)	0.12	(0.22)
	Line Item Total				32,196.00	33,917.00	34,971.00
001.21.521.230.31	OFFICE & OPERATING SUPPLIES	1	Misc Supplies		9,500.00	9,500.00	9,500.00
		2	National Night Out - Supplies / Materials		5,000.00	10,000.00	10,000.00
		3	Volunteers		1,000.00	1,000.00	1,000.00
		4	Bike Unit Supplies (moved from 200.31)		3,300.00	3,300.00	3,300.00
		5	Citizens Academy		2,000.00	2,000.00	2,000.00
		6	Community Education		5,000.00	5,000.00	5,000.00
	Line Item Total				25,800.00	30,800.00	30,800.00
001.21.521.230.32	FUEL CONSUMED	1	Fuel budget		200.00	200.00	200.00
	Line Item Total				200.00	200.00	200.00
001.21.521.230.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small Tools / Office Equipment		1,000.00	1,000.00	1,000.00
		2	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	12,400.00	-
		3	Equipment - Bicycle Officer (moved from 200.35)		1,000.00	1,000.00	1,000.00
	Line Item Total				2,000.00	14,400.00	2,000.00
001.21.521.230.41	PROFESSIONAL SERVICES	1	Immunization for Hep B for Explorers		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.21.521.230.43	TRAVEL	1	Crime Prevention		7,500.00	7,500.00	7,500.00
		2	Explorer Advisors		1,000.00	1,000.00	1,000.00
		3	Explorers		500.00	500.00	500.00
	Line Item Total				9,000.00	9,000.00	9,000.00
001.21.521.230.49	MISCELLANEOUS	1	Miscellaneous		4,000.00	4,000.00	4,000.00
		2	Community Education/Crime Prevention/ Explorers		5,000.00	5,000.00	5,000.00
		3	Explorer Charter & Misc. Expenses		500.00	500.00	500.00
	Line Item Total				9,500.00	9,500.00	9,500.00

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.300.11	REGULAR SALARIES & WAGES	1	Position Budget		715,260.00	766,315.00	814,518.00
		2	Add'l budget for holidays worked, comp time, cashouts		24,600.00	31,300.00	32,300.00
		3	Add'l budget for vacant pos 2121-002		10,900.00	-	-
		4	Add'l budget for vacant pos 2133-004		9,200.00	-	-
		5	Add'l budget for vacant pos 2142-002		8,800.00	-	-
	Line Item Total				768,760.00	797,615.00	846,818.00
001.21.521.300.12	OVERTIME	1	Overtime - Support Services		17,500.00	17,500.00	17,500.00
		2	Add for holidays worked, comp time, and cashouts		2,600.00	200.00	200.00
	Line Item Total				20,100.00	17,700.00	17,700.00
001.21.521.300.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		3,200.00	3,600.00	3,600.00
		2	Position Budget		51,987.81	56,198.31	59,747.87
		3	Rounding		0.19	(0.31)	0.13
		4	Add'l budget for holidays worked, comp time, cashouts		3,700.00	4,200.00	4,300.00
		5	Add'l budget for vacant pos 2121-002		41,400.00	-	-
		6	Add'l budget for vacant pos 2133-004		42,000.00	-	-
		7	Add'l budget for vacant pos 2142-002		38,800.00	-	-
	Line Item Total				181,088.00	63,998.00	67,648.00
001.21.521.300.22	OTHER FRINGE BENEFITS	1	Uniforms - Support Services		4,000.00	4,000.00	4,000.00
	Line Item Total				4,000.00	4,000.00	4,000.00
001.21.521.300.23	PENSIONS	1	Position Budget		73,314.21	69,764.77	72,250.43
		2	Rounding		(0.21)	0.23	(0.43)
	Line Item Total				73,314.00	69,765.00	72,250.00
001.21.521.300.24	INDUSTRIAL INSURANCE	1	Position Budget		5,313.01	5,393.15	5,399.74
		2	Rounding		(0.01)	(0.15)	0.26
	Line Item Total				5,313.00	5,393.00	5,400.00
001.21.521.300.25	HEALTH INSURANCE	1	Position Budget		221,698.25	147,690.17	167,875.71
		2	Rounding		(0.25)	(0.17)	0.29
	Line Item Total				221,698.00	147,690.00	167,876.00
001.21.521.300.31	OFFICE & OPERATING SUPPLIES	1	Supplies - Support Services		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00

GENERAL FUND
Police Department

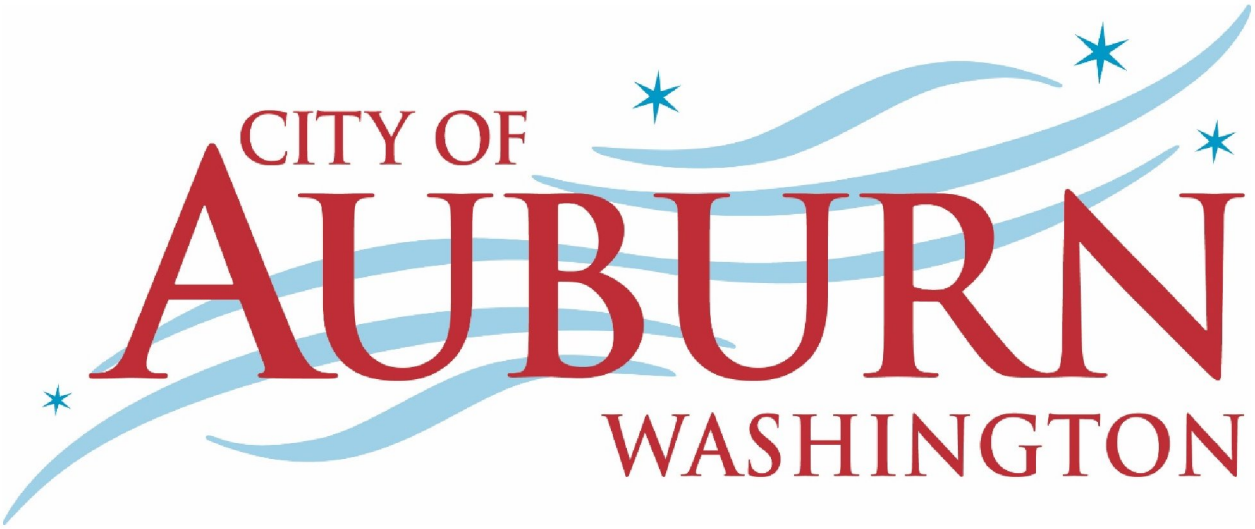
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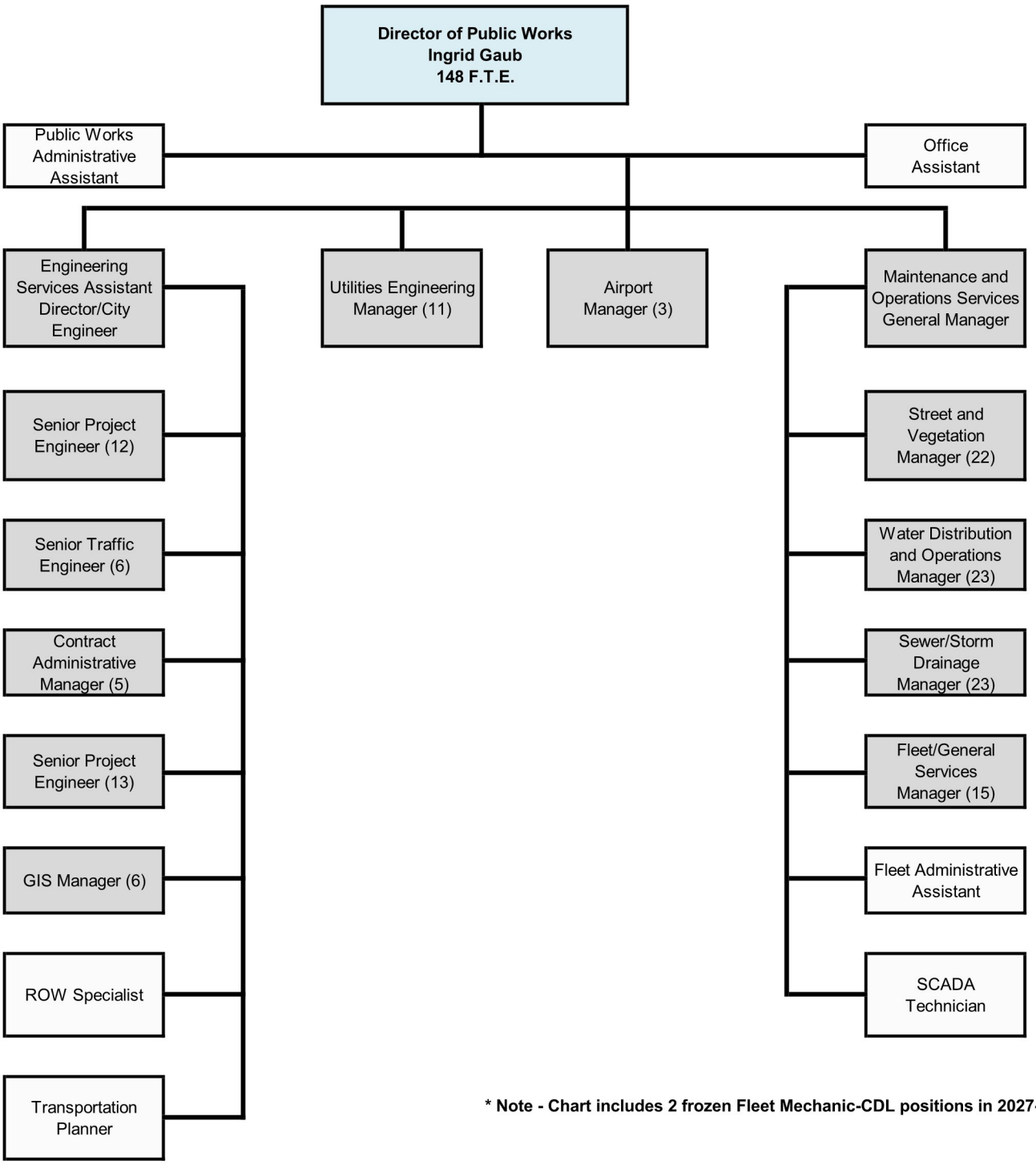
				TOTALS:	$ 37,800,886	$ 40,161,732	$ 41,821,208
Account	Description	Line	Line Item		2024	2025	2026
001.21.521.300.32	FUEL CONSUMED	1	Fuel consumed		100.00	100.00	100.00
	Line Item Total				100.00	100.00	100.00
001.21.521.300.35	SMALL TOOLS & MINOR EQUIPMENT	1	Misc. Office Tools		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.21.521.300.42	COMMUNICATION	1	ACCESS		17,000.00	17,000.00	17,000.00
		2	FIN.0022 - ValleyCom Cost Increase		-	150,000.00	230,000.00
	Line Item Total				17,000.00	167,000.00	247,000.00
001.21.521.300.43	TRAVEL	1	Room & Board - Specialists		7,000.00	7,000.00	7,000.00
	Line Item Total				7,000.00	7,000.00	7,000.00
001.21.521.300.48	REPAIRS & MAINTENANCE	1	Office Equipment - Support Services		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.21.521.300.49	MISCELLANEOUS	1	Dues, Conference Fees, Mandated State Certification courses for Manag		7,000.00	7,000.00	7,000.00
	Line Item Total				7,000.00	7,000.00	7,000.00
001.21.523.600.41	PROFESSIONAL SERVICES	1	Emergency Medical Care for inmates prior to booking into SCORE.		20,000.00	20,000.00	20,000.00
	Line Item Total				20,000.00	20,000.00	20,000.00
001.21.539.300.11	REGULAR SALARIES & WAGES	1	Position Budget		149,674.00	169,292.00	178,672.00
	Line Item Total				149,674.00	169,292.00	178,672.00
001.21.539.300.12	OVERTIME	1	Overtime - Animal Control		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.21.539.300.21	F.I.C.A	1	18% Benefits For Overtime & Other Wages		900.00	900.00	900.00
		2	Position Budget		10,838.22	12,255.72	12,948.74
		3	Rounding		(0.22)	0.28	0.26
	Line Item Total				11,738.00	13,156.00	13,849.00
001.21.539.300.22	OTHER FRINGE BENEFITS	1	Uniform Items - New and replacement due to normal wear/tear.		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.21.539.300.23	PENSIONS	1	Position Budget		15,341.58	15,709.03	16,134.09
		2	Rounding		0.42	(0.03)	(0.09)
	Line Item Total				15,342.00	15,709.00	16,134.00

GENERAL FUND
Police Department

As of: 08/26/2024 16:18

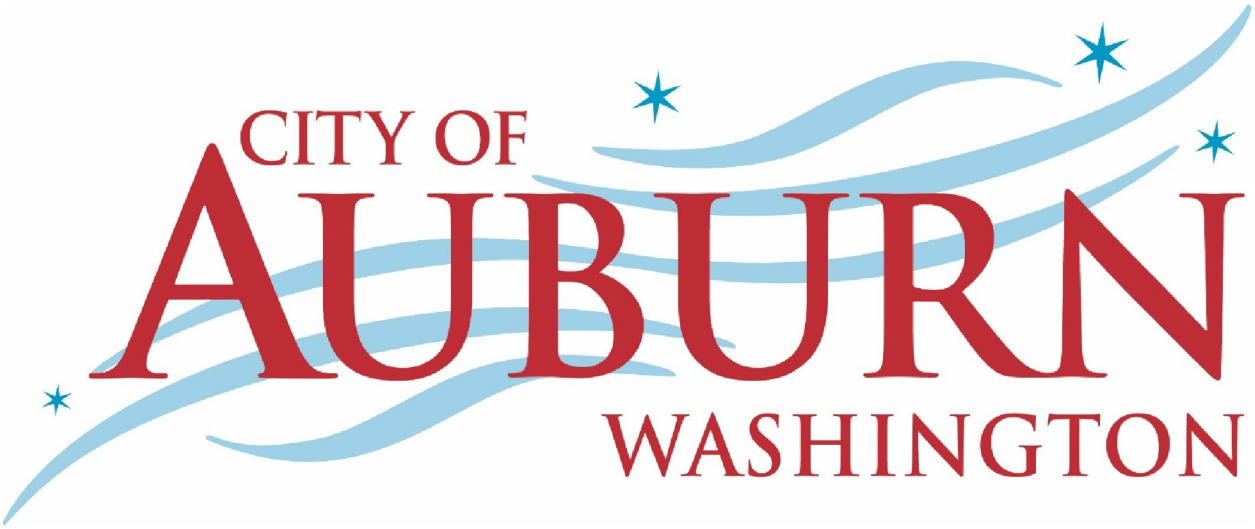
				TOTALS:	**$ 37,800,886**	**$ 40,161,732**	**$ 41,821,208**
Account	Description	Line	Line Item		2024	2025	2026
001.21.539.300.24	INDUSTRIAL INSURANCE	1	Position Budget		6,047.66	5,620.37	5,113.10
		2	Rounding		0.34	(0.37)	(0.10)
	Line Item Total				6,048.00	5,620.00	5,113.00
001.21.539.300.25	HEALTH INSURANCE	1	Position Budget		40,984.51	54,185.29	60,974.91
		2	Rounding		0.49	(0.29)	0.09
	Line Item Total				40,985.00	54,185.00	60,975.00
001.21.539.300.31	OFFICE & OPERATING SUPPLIES	1	Animal Control Misc. Supplies		6,000.00	6,000.00	6,000.00
	Line Item Total				6,000.00	6,000.00	6,000.00
001.21.539.300.35	SMALL TOOLS AND EQUIPMENT	1	Animal Control Misc.Tools & Equipment		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.21.539.300.41	PROFESSIONAL SERVICES	1	Dangerous Dog Hearing Fees and Veterinary bills.		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
001.21.539.300.43	TRAVEL	1	Animal Control Travel Expenses Related to Training		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
001.21.539.300.49	MISCELLANEOUS	1	Animal Control Misc. Expenses (Dues, Conference Fees, Misc.)		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00


CITY OF
AUBURN
WASHINGTON



*** Note - Chart includes 2 frozen Fleet Mechanic-CDL positions in 2027-29**

F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

PUBLIC WORKS DEPARTMENT

Mission Statement

Public Works strives to foster and support the quality of life of the community and to promote vigorous economic development by providing reliable and safer public streets and utilities, and by the careful management of new infrastructure constructed by the City and for new development.

Department Overview

Public Works includes three service areas: Engineering Services, Maintenance and Operations Services, and the Auburn Municipal Airport. Engineering Services is functionally divided into five groups: Administrative, Capital & Construction, Transportation Planning & Management, Geographic Information Systems (GIS), and Utility Planning & Management. Maintenance & Operations Services is functionally divided into Administrative, Water Operations, Water Distribution, Storm Drainage, Sanitary Sewer, Streets, Vegetation Management, and Fleet/Central Stores.

The Public Works Department is funded by a variety of different sources. The General Fund provides funding for Transportation Planning & Management Services, Streets, and Vegetation Management, and for a proportional share of Engineering Services related to transportation and development-related activity. The Public Works Department is mostly funded by the following special revenue and enterprise funds: General Transportation (102) special revenue fund, the Water (430), Sanitary Sewer (431), Sewer/King County Metro (433), Storm Drainage (432), and Airport (435) enterprise funds and the Equipment Rental (550) internal service fund.

Engineering Services is responsible for several specific areas and duties, including:

- Review, approval, and management of the construction of capital improvements for streets and utilities constructed by new development for public dedication and ownership;
- Management of the City's public works capital improvement program for design, property acquisition, construction, and operations and maintenance of the City's infrastructure including utilities, public streets, and the airport.
- Design, survey, and construction management services, and property and right-of-way records management;
- Administering standards for all City-owned utility and street infrastructure improvements for development and land use throughout the City; and
- Managing short- and long-term planning and assisting with operations for City-owned utilities (water, sewer, and storm drainage) and associated real property assets.
- Maintenance and operation of the City's traffic signals, beacons, Intelligent Transportation Systems (ITS), and other traffic operations systems.
- Developing, managing, and maintaining the City's GIS and other asset management data, systems, and tools.

Maintenance & Operations Services is responsible for several specific areas and duties, including:

- Maintenance and operations of all utility systems: Water, Sanitary Sewer, Storm Drainage
- Maintenance of the street system
- Management of vegetation for street and storm systems
- Management of the City's fleet and equipment for all City departments
- Management of Central Stores for equipment and material purchases for the department needs and needs of other departments.

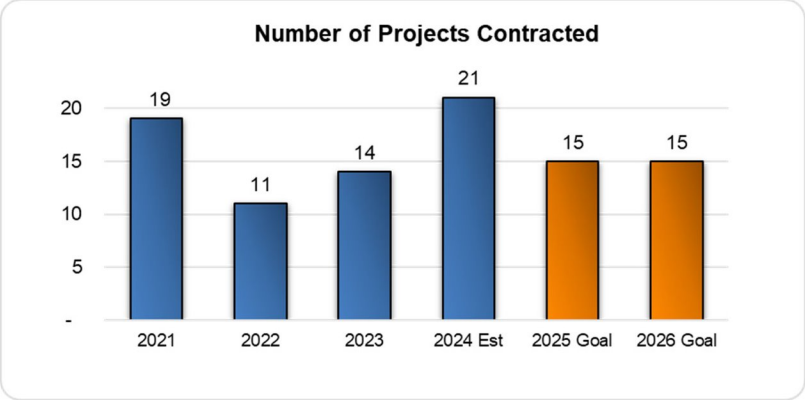
For information on the Airport services, see the Airport Fund overview.

Accomplishments and Objectives

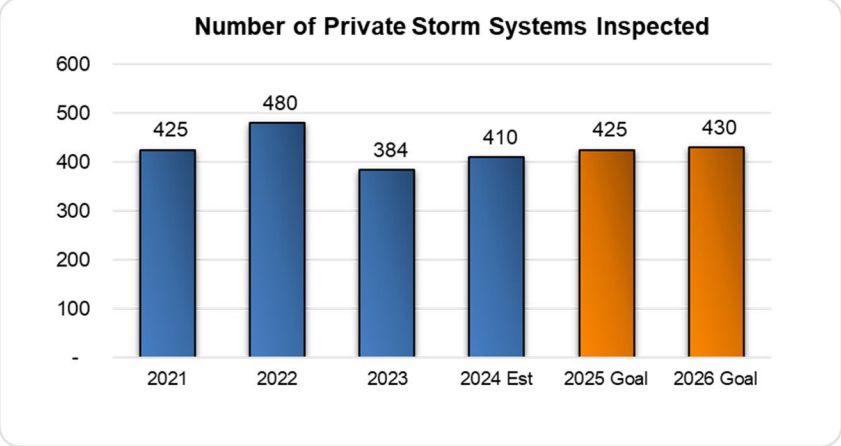
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Plan and implement preservation projects using the funding allocated by the City Council and continue to seek and apply for grants and partnerships to help supplement the preservation programs.	• In 2023, approximately 1-lane mile of pavement was preserved with patching, grind, and overlay. In 2024, several projects that include pavement preservation elements were in construction including the Lake Tapps Parkway/Sumner Tapps Highway Preservation, D/23rd Storm Improvements, C Street SW Preservation, 2024 Arterial Patching, and 2023 Local Street Preservation Projects. In 2024, the City applied for preservation grants through the Puget Sound Regional Council countywide competitions. Outcome of those applications appears positive but was not yet final at the time of this budget document preparation.	• Plan and implement preservation projects using the funding allocated by the City Council and continue to seek and apply for grants and partnerships to help supplement the preservation programs.	**Infrastructure** **Fiscal Sustainability**
• Finalize terms of annexation, prepare annexation documentation, process through City Councils, and finalize.	• During 2023 and 2024, the annexation of the Bridges area of the City of Kent into the City of Auburn was completed. In addition, preliminary discussions with City of Pacific on the A Street SE Annexation area were held.	• Finalize terms of annexation, prepare annexation documentation, process through City Councils, and finalize.	**Infrastructure** **Fiscal Sustainability**
• Study, design, and construct the first two rounds of the revised traffic calming program and evaluate the effectiveness of the revised program. Plan the 3rd round of the program. Identify potential funding for the next 3-years of the program to replace the ARPA funds that will be spent by the end of 2024.	• During 2023 and 2024, the City completed 2 neighborhoods through the revised traffic calming program and improvements identified throughout the neighborhoods were constructed in 2024 for the first study area. The second study area improvements will be completed in 2025.	• Study, design, and construct the additional rounds of the revised traffic calming program and evaluate the effectiveness of the revised program.	**Infrastructure** **Community Safety**
• Continue to participate in City activities to identify opportunities for improved service to all customers and staff, especially customers and staff from disadvantaged groups for whom service may be or may have been inadequate.	• City staff has participated in City assessments, training and other efforts to understand potential sources of disparate treatment of certain segments of the population. In addition, demographic information was collected and mapping tools created to provide information related to capital projects including benefits and impacts of past and future projects. Finally, a focus has been improving our translation services related to public outreach.	• Continue to participate in City activities to identify opportunities for improved service to all customers and staff, especially customers and staff from disadvantaged groups for whom service may be or may have been inadequate.	**Community Wellness** **Infrastructure**
• Track and report photo enforcement effectiveness in improving compliance. Evaluate expanded use of photo enforcement for speed enforcement outside of school zones and discuss with City Council for potential implementation.	• In 2023, the School Zone Photo Enforcement program was implemented and data shows that speeding during school zone enforcement times has reduced. The first annual report for 2023 was completed and is available on the City's website.	• Continue to Track and Monitor the effectiveness of the program and consider expansion of the program for both school zone enforcement and general speed enforcement as allowed by state law.	**Infrastructure** **Community Safety**
• Complete the major update to the Transportation Comprehensive Plan incorporating a multi-modal level of service and equity considerations into the plan.	• The Comprehensive Transportation Plan major update was completed and incorporated multi-modal level of service and equity in the goals, policies and actions.		**Infrastructure** **Community Safety** **Fiscal Sustainability** **Community Wellness**
• Finish developing a cost to complete tool for automating project cost projections. Begin enhancements for construction management, including tracking and logging inspector daily reports, inspector weekly reports, pay estimate field measurement sheets, and logging electronic truck tickets. Evaluate options for introducing Change Orders to the management tool.	• In 2023, the City developed and implemented online tools to increase construction management efficiency and accuracy including cost to complete and truck ticket in-take and tracking tools. Improvements were also made to the existing bid tabulation and pay estimate tools.	• In 2025 and 2026, additional improvements are planned to the cost to complete and truck ticket tools. Additional tools to support construction management will be considered and potentially developed including change order management, field measurement sheets, and inspector daily reports.	**Infrastructure** **Fiscal Sustainability**

Performance Measures - Engineering

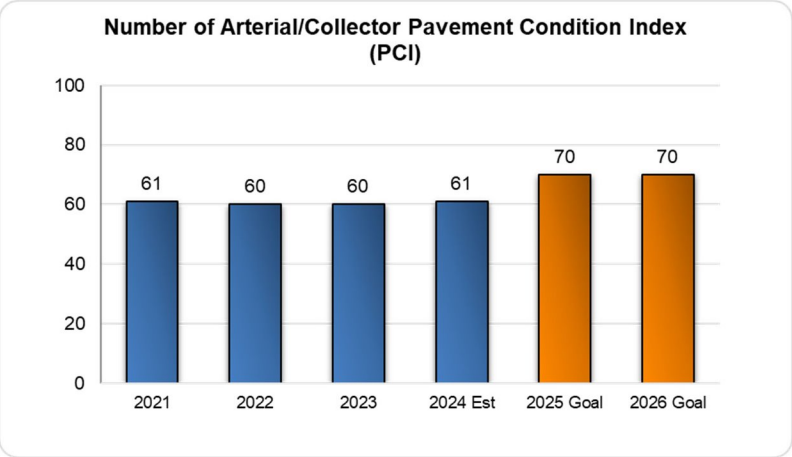
Number of Public Work Projects Contracted
This performance measure indicates the level of commitment by the City to improving it's public infrastructure and investment within the City. It can also indicate the level of construction activity occurring within the public right-of-way.



Number of Private Storm Systems Inspected
The City is required by its National Pollutant Discharge Elimination System Phase 2 permit (NPDES) to complete annual inspections on private storm systems constructed after 2007 on an annual basis. The City also inspects all private storm systems with an approved onsite stormwater control system on a bi-annual basis to ensure proper function. This performance measure reflects both the required and additional inspections that are completed each year as it relates to the City's NPDES compliance.



Arterial/Collector Pavement Condition Index (PCI)
This performance measure reports on the average pavement condition index (PCI) of the City's arterial and collector streets. PCI is a 0 to 100 score that reflects the overall condition of roadway pavement. A PCI of 100 is brand new pavement and a PCI of 0 is a roadway where the pavement has turned into gravel and dirt. The most efficient approach towards prolonging the life of a roadway is to keep the PCI at 70 or above (considered to be "good condition") for as long as possible. Therefore, the goal of the City's arterial preservation program is to achieve and sustain an average PCI of 70.



Department Budget

001.32 Engineering	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	2,074,457	1,894,899	1,894,899	2,270,473	2,351,713
Personnel Benefits	922,006	952,896	952,896	1,049,202	1,120,095
Supplies	111,787	105,775	105,775	23,000	23,000
Services & Charges	791,034	1,312,325	1,312,325	1,185,626	2,050,908
Capital Outlay	-	-	-	2,500	-
Interfund Payments For Service	693,396	707,600	707,600	887,400	898,300
DEPARTMENT TOTAL	**$ 4,592,681**	**$ 4,973,495**	**$ 4,973,495**	**$ 5,418,201**	**$ 6,444,016**

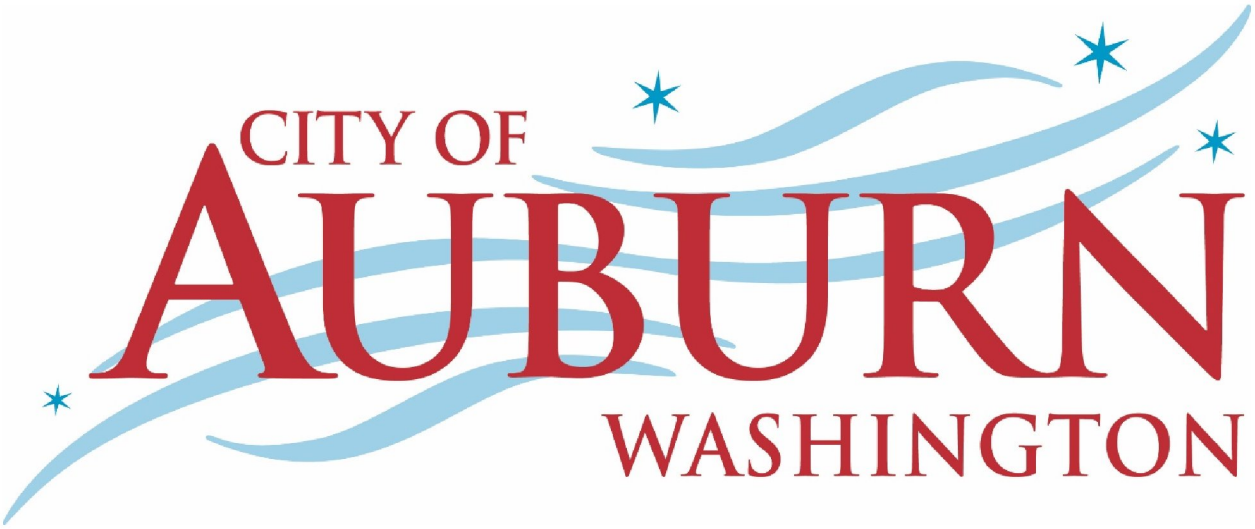
Department Employees

001 Engineering FTEs	2022	2023	2024	2025	2026
Engineering FTEs	55.00	56.00	60.00	60.00	60.00
TOTAL ENGINEERING FTEs	**55.00**	**56.00**	**60.00**	**60.00**	**60.00**

Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE (Project Engineer) added in 2023 to the Engineering Division in Public Works Dept. The position will work with capital projects.

+4.0 FTE - GIS Analyst, Senior GIS Specialist, and GIS Technician was moved into the Engineering department.


CITY OF
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WASHINGTON

GENERAL FUND
Public Works Department

As of: 08/26/2024 16:18

				TOTALS:	$ 4,973,495	$ 5,418,201	$ 6,444,016
Account	Description	Line	Line Item		2024	2025	2026
001.32.532.200.10	CONTRA SALARIES & WAGES	1	Allocate Out Capital Salaries & Benefits		(864,300.00)	(1,022,600.00)	(1,057,100.00)
		2	ENG.0038 - Project Engineer		(44,000.00)	-	-
	Line Item Total				(908,300.00)	(1,022,600.00)	(1,057,100.00)
001.32.532.200.11	REGULAR SALARIES & WAGES	1	Position Budget		2,705,298.82	3,243,973.36	3,362,212.58
		2	Rounding		0.18	(0.36)	0.42
		3	Add'l budget for vacant pos 3205-002		7,100.00	-	-
		4	Add'l budget for vacant pos 3205-003		5,800.00	-	-
		5	Add'l budget for vacant pos 3205-011		-	5,300.00	4,500.00
		6	Add'l budget for vacant pos 3211-006		-	7,600.00	6,500.00
		7	Add'l budget for vacant pos 3220-025		-	3,100.00	2,800.00
		8	Add'l budget for vacant pos 3220-026		-	3,100.00	2,800.00
		9	ENG.0038 - Project Engineer		55,000.00	-	-
	Line Item Total				2,773,199.00	3,263,073.00	3,378,813.00
001.32.532.200.12	OVERTIME	1	Signal Maintenance Overtime/On-Call, Construction Inspection Overtime		30,000.00	30,000.00	30,000.00
	Line Item Total				30,000.00	30,000.00	30,000.00
001.32.532.200.20	CONTRA BENEFITS	1	Allocate Out Capital Salaries & Benefits		(391,600.00)	(428,300.00)	(460,400.00)
		2	ENG.0038 - Project Engineer		(21,992.00)	-	-
	Line Item Total				(413,592.00)	(428,300.00)	(460,400.00)
001.32.532.200.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		5,400.00	5,400.00	5,400.00
		2	Position Budget		200,341.05	240,445.95	248,637.30
		3	Rounding		(0.05)	0.05	(0.30)
		4	Add'l budget for vacant pos 3205-002		21,200.00	-	-
		5	Add'l budget for vacant pos 3205-003		17,300.00	-	-
		6	Add'l budget for vacant pos 3205-011		-	20,800.00	20,000.00
		7	Add'l budget for vacant pos 3211-006		-	38,600.00	37,700.00
		8	Add'l budget for vacant pos 3220-025		-	15,400.00	15,100.00
		9	Add'l budget for vacant pos 3220-026		-	15,400.00	15,100.00
		10	Add'l budget for vacant pos 3240-093		22,100.00	-	-
		11	ENG.0038 - Project Engineer		4,210.00	-	-
	Line Item Total				270,551.00	336,046.00	341,937.00
001.32.532.200.22	OTHER FRINGE BENEFITS	1	Uniforms & Protective Clothing		2,350.00	3,500.00	3,250.00
	Line Item Total				2,350.00	3,500.00	3,250.00

GENERAL FUND
Public Works Department

As of: 08/26/2024 16:18

			TOTALS:	**$ 4,973,495**	**$ 5,418,201**	**$ 6,444,016**
Account	Description	Line	Line Item	2024	2025	2026
001.32.532.200.23	PENSIONS	1	Position Budget	277,291.82	300,438.88	303,067.06
		2	Rounding	0.18	0.12	(0.06)
		3	ENG.0038 - Project Engineer	5,640.00	-	-
	Line Item Total			282,932.00	300,439.00	303,067.00
001.32.532.200.24	INDUSTRIAL INSURANCE	1	Position Budget	51,241.79	56,852.73	52,157.62
		2	Rounding	0.21	0.27	0.38
		3	Additional WC budget for position 3205-040	3,020.00	-	-
		4	Additional WC budget for position 3210-010	1,510.00	-	-
		5	ENG.0038 - Project Engineer	240.00	-	-
	Line Item Total			56,012.00	56,853.00	52,158.00
001.32.532.200.25	MEDICAL & LIFE INSURANCE	1	Position Budget	737,242.89	780,664.10	880,083.25
		2	Rounding	0.11	(0.10)	(0.25)
		3	ENG.0038 - Project Engineer	17,400.00	-	-
	Line Item Total			754,643.00	780,664.00	880,083.00
001.32.532.200.31	OFFICE & OPERATING SUPPLIES	1	Office supplies	6,350.00	6,350.00	6,350.00
		2	Printer and Copier Supplies	250.00	250.00	250.00
		3	Survey and Construciton Supplies	800.00	875.00	875.00
		4	Traffic Supplies	1,500.00	1,250.00	1,250.00
	Line Item Total			8,900.00	8,725.00	8,725.00
001.32.532.200.35	SMALL TOOLS & MINOR EQUIPMENT	1	Office Furniture, Storage, and Equipment	4,375.00	3,125.00	3,125.00
		2	Survey Tools and Equipment	400.00	400.00	400.00
		3	Traffic Signal Maintenance Tools and Equipment	6,000.00	10,000.00	10,000.00
		4	ENG.0034 - Citywide Traffic Signal Re-Lamping	85,000.00	-	-
		5	Engineering Tools	1,100.00	750.00	750.00
	Line Item Total			96,875.00	14,275.00	14,275.00

GENERAL FUND
Public Works Department

As of: 08/26/2024 16:18

				TOTALS:	$ 4,973,495	$ 5,418,201	$ 6,444,016
Account	Description	Line	Line Item		2024	2025	2026
001.32.532.200.41	PROFESSIONAL SERVICES	1	General Consulting Services		30,500.00	31,000.00	31,000.00
		2	KC Emergency Services		-	2,500.00	2,500.00
		3	KC Emergency Services and Bridge Inspections		30,000.00	-	-
		4	On Call Transportation Consultant Services - Modeling		5,000.00	15,000.00	15,000.00
		5	On-Call Geotechnical Services (M&O Support)		-	25,000.00	25,000.00
		6	Record Drawing Archive Services		125.00	125.00	125.00
		7	School zone photo enforcement contract payment (Verra Mobility)		480,000.00	480,000.00	480,000.00
		8	Traffic Control Support for Signal Maintenance		-	3,500.00	3,500.00
		9	Translation Services		-	2,500.00	2,500.00
		10	White River Cross Sections Mandated Annual Requirement		17,000.00	-	-
		11	Aerial Imagery		-	-	4,000.00
		12	Annual Traffic Counts		25,000.00	30,000.00	30,000.00
		13	ARPA - ms2107.ct316.trans		73,500.00	-	-
		14	BNSF Annual Signal Permits		1,000.00	1,000.00	1,000.00
		15	Consultant and Small Works Roster Service		200.00	500.00	500.00
		16	Consultant for ms2114		155,000.00	-	-
		17	ENG.0034 - Citywide Traffic Signal Re-Lamping		60,000.00	-	-
		18	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	-	797,355.00
		19	FAC Testing and Outside Agency Inspections		500.00	-	-
	Line Item Total				877,825.00	591,125.00	1,392,480.00
001.32.532.200.42	COMMUNICATION	1	Traffic Cameras through Comcast Service		500.00	-	-
		2	Traffic Cameras through Comcast Services		-	500.00	500.00
		3	WSRN Subscription for survey level GPS Units		200.00	-	-
	Line Item Total				700.00	500.00	500.00
001.32.532.200.43	TRAVEL	1	Travel		11,525.00	10,675.00	10,375.00
	Line Item Total				11,525.00	10,675.00	10,375.00
001.32.532.200.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	68,481.00	133,083.00
		2	Insurance Allocation		262,200.00	362,200.00	362,200.00
	Line Item Total				262,200.00	430,681.00	495,283.00
001.32.532.200.48	REPAIRS & MAINTENANCE	1	Traffic Signal Repairs and Maintenance		130,000.00	130,000.00	130,000.00
		2	BNSF/UP Railroad Gate Repairs		1,500.00	1,500.00	1,500.00
		3	Car Wash		500.00	500.00	500.00
		4	Equipment Repairs and Maintenance		875.00	875.00	875.00
	Line Item Total				132,875.00	132,875.00	132,875.00

GENERAL FUND
Public Works Department

As of: 08/26/2024 16:18

				TOTALS:	$ 4,973,495	$ 5,418,201	$ 6,444,016
Account	Description	Line	Line Item		2024	2025	2026
001.32.532.200.49	MISCELLANEOUS	1	Miscellaneous Fees		300.00	300.00	300.00
		2	Professional Dues & Licensing		4,580.00	3,385.00	3,560.00
		3	Publications		3,015.00	3,160.00	3,160.00
		4	Training		11,775.00	7,750.00	7,750.00
		5	Conferences		6,780.00	3,425.00	2,875.00
		6	Employee Recognition		750.00	1,750.00	1,750.00
	Line Item Total				27,200.00	19,770.00	19,395.00
001.32.532.200.64	MACHINERY & EQUIPMENT	1	Survey Digital Level		-	2,500.00	-
	Line Item Total				-	2,500.00	-
001.32.532.200.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation		25,400.00	23,200.00	23,200.00
	Line Item Total				25,400.00	23,200.00	23,200.00
001.32.532.200.95	INTRFUND OPER RENTALS/LEASES	1	ER&R Fleet Allocation		202,600.00	230,000.00	225,700.00
	Line Item Total				202,600.00	230,000.00	225,700.00
001.32.532.200.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		19,100.00	87,700.00	90,100.00
	Line Item Total				19,100.00	87,700.00	90,100.00
001.32.532.200.98	INTERFUND FACILITIES	1	Facilities Allocation		75,400.00	105,200.00	106,900.00
	Line Item Total				75,400.00	105,200.00	106,900.00
001.32.532.200.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		385,100.00	441,300.00	452,400.00
	Line Item Total				385,100.00	441,300.00	452,400.00

STREETS DEPARTMENT

Mission Statement

The Streets Division's purpose is to provide a safe and efficient transportation system that serves the present and forecasted needs of the Auburn community.

Department Overview

The transportation system is managed by both the Street and Vegetation Division of Maintenance and Operations Services and the Transportation Division of Engineering Services within Public Works.

The Streets Division has approximately 279 centerline miles of streets which is equivalent to over 633 lane miles of roadways to maintain made up of approximately 319 equivalent lane miles* of arterial/collector streets and 314 equivalent lane miles* of local streets. Some of the key maintenance duties include pavement patching, crack sealing, snow and ice removal, alley and shoulder grading, sidewalk maintenance and repair, street lighting, signs, and pavement markings. In addition, Maintenance and Operations Services is responsible for general vegetation management along streets where it is not the adjacent property owner's responsibility and storm drainage facilities within the City. Landscaped median islands are maintained by the Parks Department.

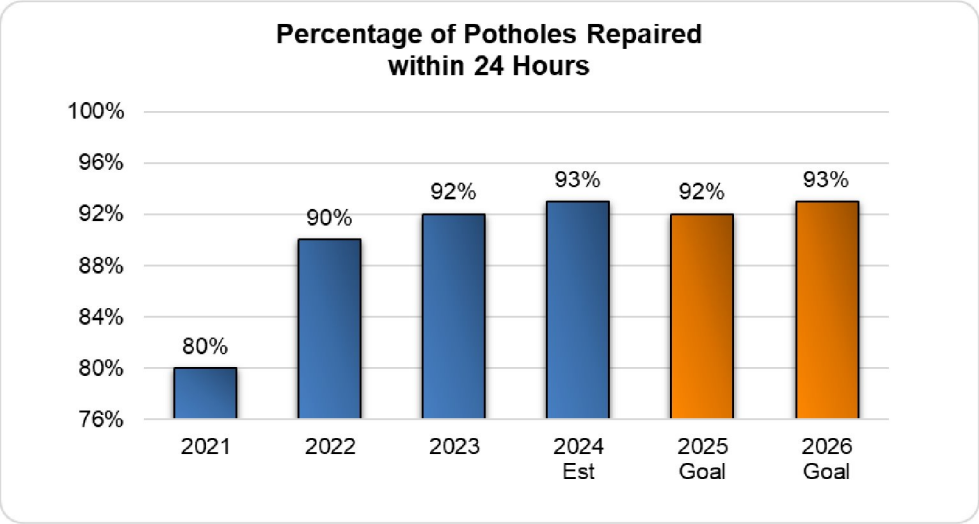
*Equivalent Lane Mile = 1 Mile of 12-foot-wide pavement

Accomplishments and Objectives

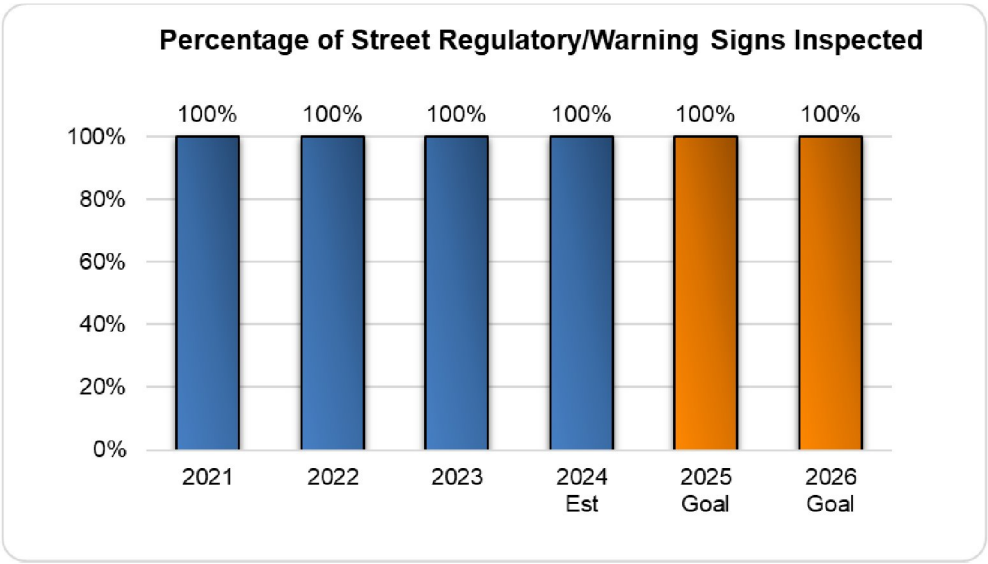
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue to research new equipment and techniques to address sidewalk issues in a more efficient way.	• We used new equipment to complete more than 300 sidewalk repairs without need to replace panels.	• Continue to research new equipment and techniques to address sidewalk issues in a more efficient way.	**Community Safety** **Fiscal Sustainability**
• Continue to update inventory of new street light systems and additional existing street lights that are converted to LED (downtown decorative and residential decorative style lights) as they come on line in our asset management system.	• Street light inventory was updated to reflect cobra-head style street lights that were converted from standard fixtures to LED. Conversion of most downtown decorative street lights was complete in 2024.	• Complete configuration and setup of LED street light controls system and complete any remaining conversions of downtown decorative lights. Continue working with PSE to convert PSE lights to LED.	**Fiscal Sustainability** **Community Safety**
• Obtain 100% completion of the Sign Shop Inventory in our asset database.	• Over 98% of the sign shops inventory has been added to the database.	• Obtain 100% completion of the sign shop inventory in our asset database.	**Fiscal Sustainability**
• Continue improvements related to the equity and inclusion goals of the City. This includes review of our processes and programs to remove barriers to service for all customers and continuing to develop a diverse workforce.	• City staff has participated in City assessments, training and other efforts to understand potential sources of disparate treatment of certain segments of the population. In addition we have incorporated new hiring practices to encourage more diversity in the workforce.	• Continue improvements related to the equity and inclusion goals of the City. This includes review of our processes and programs to remove barriers to service for all customers and continuing to develop a diverse work force.	**Community Wellness**

Performance Measures

Potholes Repaired within 24 Hours
The Maintenance & Operations Department is responsible for the maintenance and repair of the potholes in the City. The City's goal is to have all potholes repaired within 24 hours of being notified to ensure safety and convenience for the public.



Street Sign Reflectivity
The City is responsible for the maintenance of Street Signs. Street Signs are checked for minimum reflectivity both in spring and fall. The retroreflectivity of an existing sign is assessed by a trained sign inspector conducting a visual inspection from a moving vehicle during nighttime conditions. Signs that are visually identified by the inspector to have retroreflectivity below the minimum levels are put on a list to be replaced.



Department Budget

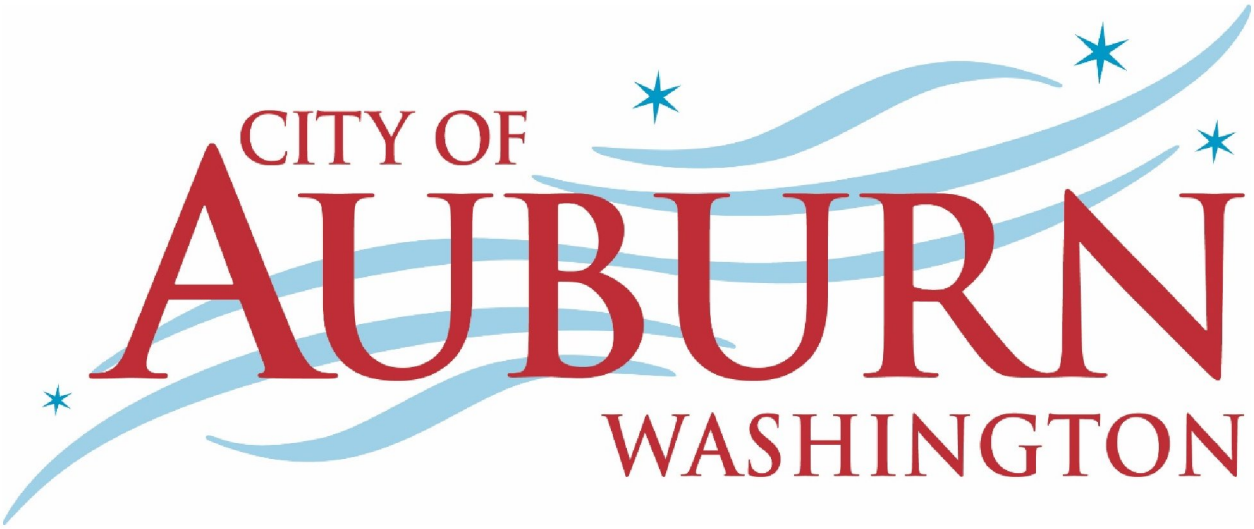
001.42 Streets	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	1,129,672	1,320,130	1,320,130	1,378,323	1,488,466
Personnel Benefits	594,899	742,009	742,009	733,029	790,526
Supplies	187,425	210,800	210,800	204,800	204,800
Services & Charges	1,531,956	1,625,900	1,625,900	1,693,546	1,753,793
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	923,100	940,500	940,500	1,051,600	1,071,700
DEPARTMENT TOTAL	**$ 4,367,052**	**$ 4,839,339**	**$ 4,839,339**	**$ 5,061,298**	**$ 5,309,285**

Department Employees

001 Streets FTEs	2022	2023	2024	2025	2026
Streets FTEs	23.00	23.00	22.00	22.00	22.00
TOTAL STREETs FTEs	**23.00**	**23.00**	**22.00**	**22.00**	**22.00**

Full Time Equivalent (FTE) Changes:

-1.0 - Position Maintenance Worker I - Streets was frozen in 2024.


CITY OF
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WASHINGTON

GENERAL FUND
Streets Department

As of: 08/23/2024 11:47

				TOTALS:	**$ 4,839,339**	**$ 5,061,298**	**$ 5,309,285**
Account	Description	Line	Line Item		2024	2025	2026
001.42.542.300.11	REGULAR SALARIES & WAGES	1	Position Budget		994,374.75	1,021,085.45	1,122,007.30
		2	Rounding		0.25	(0.45)	(0.30)
	Line Item Total				994,375.00	1,021,085.00	1,122,007.00
001.42.542.300.12	OVERTIME & OTHER WAGES	1	Overtime		27,400.00	27,400.00	27,400.00
	Line Item Total				27,400.00	27,400.00	27,400.00
001.42.542.300.13	OTHER WAGES	1	Seasonal Maintenance Worker - Streets		33,750.00	33,750.00	33,750.00
	Line Item Total				33,750.00	33,750.00	33,750.00
001.42.542.300.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		11,000.00	11,000.00	11,000.00
		2	Position Budget		75,458.64	77,327.23	84,971.94
		3	Rounding		0.36	(0.23)	0.06
	Line Item Total				86,459.00	88,327.00	95,972.00
001.42.542.300.22	OTHER FRINGE BENEFITS	1	Projected cost to replace uniforms, outfitting new employees		8,680.00	8,680.00	8,680.00
	Line Item Total				8,680.00	8,680.00	8,680.00
001.42.542.300.23	PENSIONS	1	Position Budget		101,923.79	94,725.87	101,317.20
		2	Rounding		0.21	0.13	(0.20)
	Line Item Total				101,924.00	94,726.00	101,317.00
001.42.542.300.24	INDUSTRIAL INSURANCE	1	Position Budget		40,599.36	37,679.28	34,338.65
		2	Rounding		(0.36)	(0.28)	0.35
	Line Item Total				40,599.00	37,679.00	34,339.00
001.42.542.300.25	MEDICAL & LIFE INSURANCE	1	Position Budget		356,158.11	349,529.17	383,382.04
		2	Rounding		(0.11)	(0.17)	(0.04)
	Line Item Total				356,158.00	349,529.00	383,382.00
001.42.542.300.31	OFFICE & OPERATING SUPPLIES	1	Supplies (asphalt, concrete, de-icing materials)		-	148,800.00	148,800.00
		2	Supplies (asphalt, concrete, de-icing materials) - $5k to 48		148,800.00	-	-
	Line Item Total				148,800.00	148,800.00	148,800.00

GENERAL FUND
Streets Department

As of: 08/23/2024 11:47

				TOTALS:	$ 4,839,339	$ 5,061,298	$ 5,309,285
Account	Description	Line	Line Item		2024	2025	2026
001.42.542.300.35	SMALL TOOLS & MINOR EQUIPMENT	1	Signs		-	29,200.00	29,200.00
		2	Signs - $7500 to 001.42.542.300.48		29,200.00	-	-
		3	Small Power Tools and Equipment		6,300.00	6,300.00	6,300.00
		4	Street Light Poles and Service Cabinets - $3000 to 43/$3000 to 49		-	19,500.00	19,500.00
		5	Street Light Poles and Service Cabinets - $7.5k to 48		25,500.00	-	-
	Line Item Total				61,000.00	55,000.00	55,000.00
001.42.542.300.41	PROFESSIONAL SERVICES	1	Hazardous Waste Disposal		4,400.00	4,400.00	4,400.00
		2	Citywide Roadway Paint Striping & Pavement Markings		200,000.00	200,000.00	200,000.00
	Line Item Total				204,400.00	204,400.00	204,400.00
001.42.542.300.42	COMMUNICATION	1	Line Locates		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.42.542.300.43	TRAVEL	1	Conference and Seminar Travel		5,000.00	-	-
		2	Conference, training and Seminar Travel + $3000 from 35		-	8,000.00	8,000.00
	Line Item Total				5,000.00	8,000.00	8,000.00
001.42.542.300.45	OPERATING RENTALS & LEASES	1	Rental - Paint striping machine, parade rentals, equipment		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
001.42.542.300.47	PUBLIC UTILITY SERVICE	1	Street Light power		815,600.00	815,600.00	815,600.00
	Line Item Total				815,600.00	815,600.00	815,600.00
001.42.542.300.48	REPAIRS & MAINTENANCE	1	Guardrail Repairs		97,000.00	97,000.00	97,000.00
		2	Railroad signal repairs		5,000.00	5,000.00	5,000.00
		3	Street Light System Repairs		-	64,700.00	64,700.00
		4	Street Light System Repairs + $10,000 from 35		64,700.00	-	-
		5	Tree/Vegetation Trimming and Removal		-	32,000.00	32,000.00
		6	Tree/Vegetation Trimming and Removal $10,000 from 35/31		32,000.00	-	-
		7	BNRR Charges		14,000.00	14,000.00	14,000.00
		8	Concrete Finish Work (sidewalks, curb and gutter)		20,000.00	20,000.00	20,000.00
		9	Equipment Repairs		4,900.00	4,900.00	4,900.00
	Line Item Total				237,600.00	237,600.00	237,600.00
001.42.542.300.49	MISCELLANEOUS	1	Training		3,000.00	-	-
		2	Training + $3000 from 35		-	6,000.00	6,000.00
		3	CDL Renewal		1,000.00	1,000.00	1,000.00
	Line Item Total				4,000.00	7,000.00	7,000.00

GENERAL FUND
Streets Department

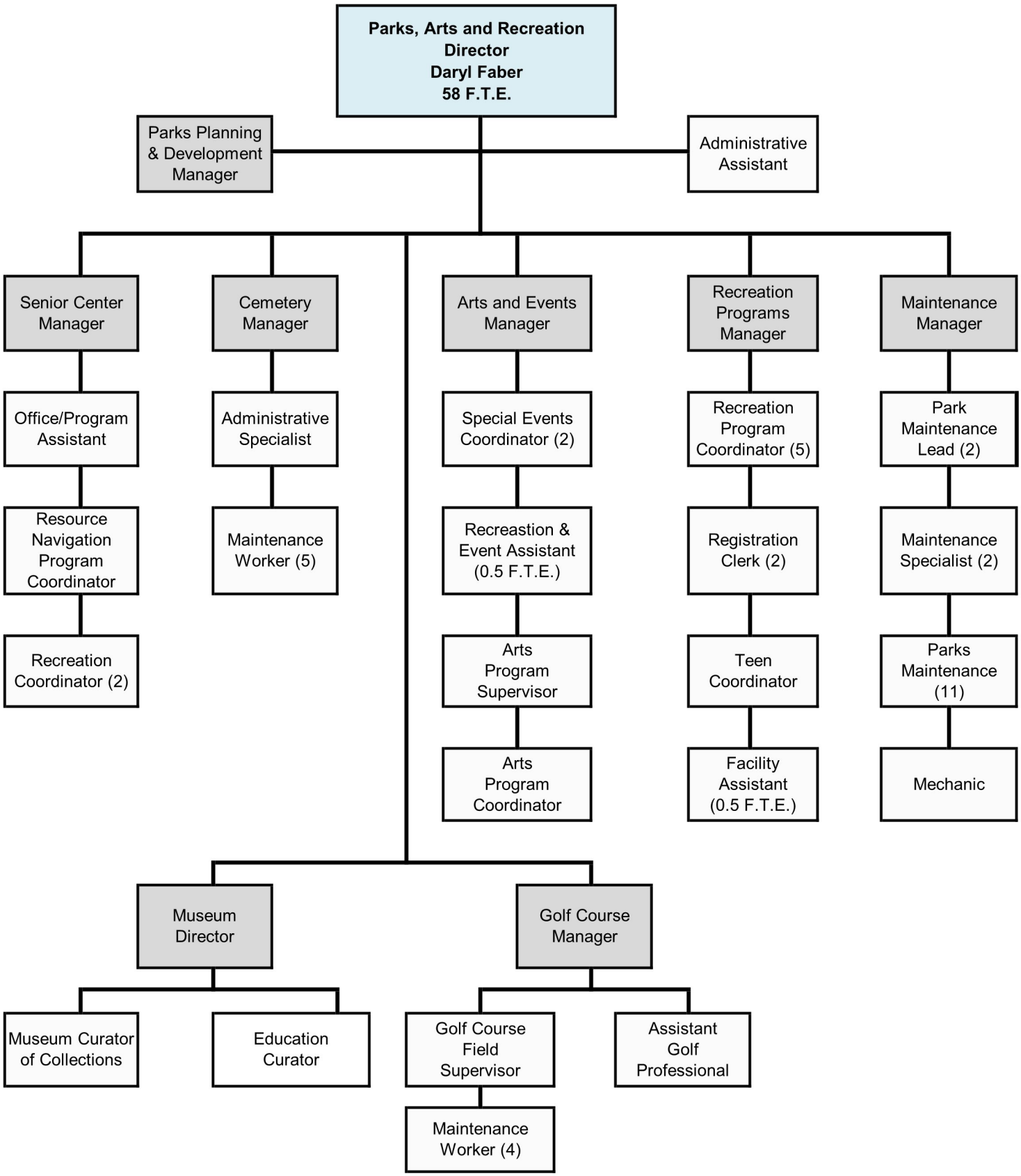
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				TOTALS:	$ 4,839,339	$ 5,061,298	$ 5,309,285
Account	Description	Line	Line Item		2024	2025	2026
001.42.542.300.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation		30,300.00	31,300.00	31,300.00
	Line Item Total				30,300.00	31,300.00	31,300.00
001.42.542.300.95	INTERFUND OPERATING RENTALS & LE	1	ER&R Fleet Allocation		606,200.00	697,200.00	709,400.00
		2	ERR.0013 - ER&R Operational Increases		-	17,900.00	18,300.00
	Line Item Total				606,200.00	715,100.00	727,700.00
001.42.543.100.11	REGULAR SALARIES & WAGES	1	Position Budget		264,604.91	296,088.28	305,308.59
		2	Rounding		0.09	(0.28)	0.41
	Line Item Total				264,605.00	296,088.00	305,309.00
001.42.543.100.21	F.I.C.A.	1	Position Budget		19,603.94	21,923.10	22,612.71
		2	Rounding		0.06	(0.10)	0.29
	Line Item Total				19,604.00	21,923.00	22,613.00
001.42.543.100.22	OTHER FRINGE BENEFITS	1	Uniforms		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.42.543.100.23	PENSIONS	1	Position Budget		27,121.97	27,472.71	27,569.51
		2	Rounding		0.03	0.29	0.49
	Line Item Total				27,122.00	27,473.00	27,570.00
001.42.543.100.24	INDUSTRIAL INSURANCE	1	Position Budget		6,671.68	6,205.92	5,654.71
		2	Rounding		0.32	0.08	0.29
	Line Item Total				6,672.00	6,206.00	5,655.00
001.42.543.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		93,791.02	97,485.74	109,997.53
		2	Rounding		(0.02)	0.26	0.47
	Line Item Total				93,791.00	97,486.00	109,998.00
001.42.543.100.31	OFFICE & OPERATING SUPPLIES	1	Supplies		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.42.543.100.43	TRAVEL	1	Travel for training		1,600.00	-	-
		2	Travel for training + $2200 from 49		-	3,800.00	3,800.00
	Line Item Total				1,600.00	3,800.00	3,800.00

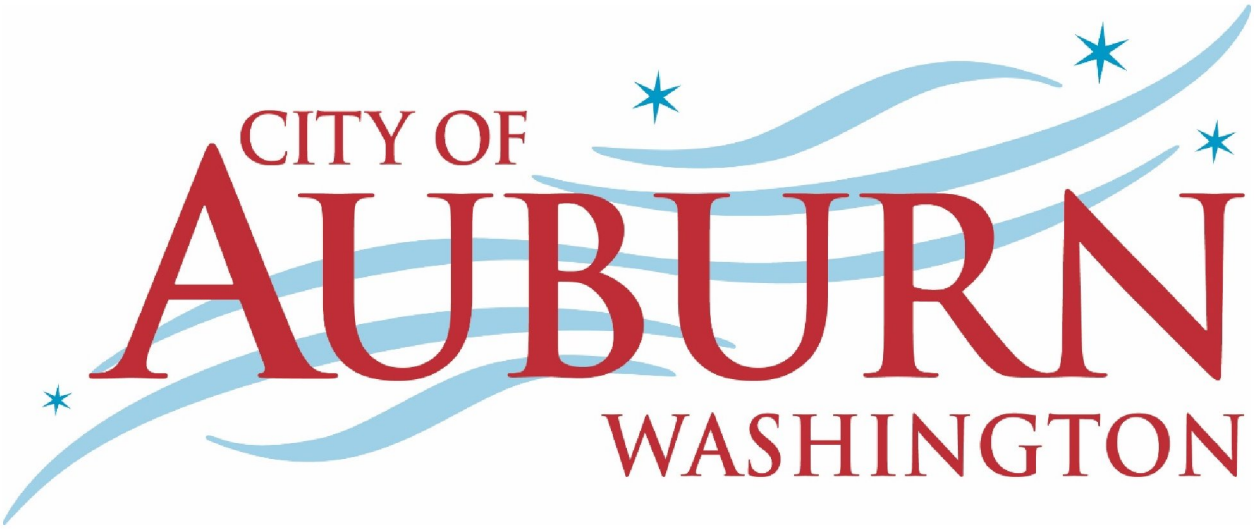
GENERAL FUND
Streets Department

As of: 08/23/2024 11:47

				TOTALS:	**$ 4,839,339**	**$ 5,061,298**	**$ 5,309,285**
Account	Description	Line	Line Item		2024	2025	2026
001.42.543.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	61,646.00	121,893.00
		2	Insurance Allocation		340,000.00	340,000.00	340,000.00
	Line Item Total				340,000.00	401,646.00	461,893.00
001.42.543.100.49	MISCELLANEOUS	1	Training		5,700.00	-	-
		2	Training - $2200 to 43		-	3,500.00	3,500.00
	Line Item Total				5,700.00	3,500.00	3,500.00
001.42.543.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		400.00	2,800.00	2,900.00
	Line Item Total				400.00	2,800.00	2,900.00
001.42.543.100.98	INTERFUND FACILITIES	1	Facilities Allocation		40,500.00	42,000.00	42,800.00
	Line Item Total				40,500.00	42,000.00	42,800.00
001.42.543.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		263,100.00	260,400.00	267,000.00
	Line Item Total				263,100.00	260,400.00	267,000.00



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

PARKS, ARTS, AND RECREATION DEPARTMENT

Mission Statement

The Parks, Arts & Recreation Department is committed to protecting the City of Auburn's natural beauty through a vibrant system of parks, open space, and trails while enhancing the quality of life for our citizens by providing outstanding recreational and cultural opportunities.

Department Overview

The Parks, Arts & Recreation Department focuses on providing a variety of facilities and programs for residents of all ages and interests including parks, recreation programs, arts and cultural activities, senior center services, a museum and historic farm, cemetery, and golf course. The department works closely with the Auburn School District, Green River College, and other cultural and youth-serving agencies in Auburn to provide facilities and services to citizens. We continue to focus on providing programs, community events and facilities, protecting our environment, and preserving historical and cultural opportunities in our community.

Accomplishments and Objectives

Arts & Events Division

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue to look at ways to customize sponsor opportunities related to special events.	• Customized sponsor packages to create recognition for businesses through special events and increase sponsor revenue streams.	• Customize sponsor/vendor opportunities to create revenue to support increased costs related to special events	**Community Wellness** **Fiscal Sustainability**
• Continue to work with community partners on cultural programming for arts and events.	• Worked with various community partners and the Muckleshoot Tribe on cultural programs for arts and events.	• Partner with community groups to increase cultural opportunities through arts and events	**Community Wellness**
• Continue to evaluate next steps for Art and Performing Art opportunities to generate activity in Auburn's downtown core.	• Maintained performing arts programming at off-site venues while continuing to plan for a new Auburn Avenue Theater in downtown	• Rebuild the Auburn Ave Theater in the downtown core	**Community Wellness**
• Seek funding for Phase 2 basement renovations of Auburn Arts & Culture Center.	• Completed main floor renovations for Postmark Center for the Arts (September 2023); secured $1M in funding for lower-level renovations.	• Complete lower-level renovations at Postmark Center for the Arts	**Community Wellness**
• Initiate programming and rental opportunities in the newly opened Arts and Culture Center as well as activate the Auburn Arts Alleyway.	• Developed formal rental options for Postmark Center for the Arts and implemented expanded arts programming at the Center.	• Promote rental options available at the Postmark Center for the Arts, activate the arts alley, and expand arts programming when lower-level is open/available for classes.	**Community Wellness**

Golf Course Division

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• To continue into a sixth year of the sanding and aerifying program on fairways. Playability continues to improve during the shoulder seasons with this program. We are definitely seeing the benefits of this for power carts.	• In 2023-2024 drainage improvement and sanding program continued with great success.	• Design and Construct Drainage Projects on holes 2 and 15	**Infrastructure**
• Continue with a few more forward tees and expand on our turf nurseries. Continue to add short grass in areas around greens. This will give all skill level golfers different possibilities around the green.	• Completed	• Develop sod farm for course turf improvements	**Infrastructure**
• Promote youth player development by promoting and managing PGA Junior League teams at our facility.	• Ongoing	• Promote youth player development by promoting and managing PGA Junior League teams at our facility.	**Community Wellness** **Fiscal Sustainability**
• Increase participation and promote player development for all ages and skill levels in club and league events including Men's Club, Ladies Club, Couples League, Senior League and Summer Fun League to provide better revenues for the golf course and a better experience for all members.	• Men's and Women's Club have expanded to over 1,350 members	• Maintain current level of membership while not compromising service	**Community Wellness** **Fiscal Sustainability**
• During greens aeration, promote local charity fundraising events to increase revenues and provide goodwill within the community.	• Initiated glow golf events during non-irrigation time frames	• Grow these events to capacity	**Community Wellness** **Fiscal Sustainability**
• Continue to promote amateur events open to the general golfing public. Also continue to host PGA pro am to increase participation from other local golf course members.	• While the Golf Course did not host the PGA Pro Am in 2024, amateur tournaments and member participation increased ~20%.	• N/A	

Senior Activity Center Division

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Reach out to businesses to increase Sponsorships	• Emailed Wellness Fair vendors regarding sponsorship opportunities; In person direct contact planned	• Increase awareness of what a Senior Center is and services/activities are available	**Community Wellness**
• Participate in a minimum of 2 Community Events to share information about Senior Center Programs	• Veteran's Day Parade, 4th of July Festival, Community Car Show, Wesley Homes Health Fair	• Assess and evaluate existing programs to determine need, interest and whether to continue, improve and/or discontinue	**Community Wellness**
• Develop a plan to reach out to people age 50 plus who are unaware of our programs and services.	• Post card mailings to all 3 Auburn zip codes. Target advertise to senior fitness and pickleball participants at the community center. Magazine articles.	• Assess existing day trips, extended travel and outdoor adventures. Determine what additions would be beneficial.	**Community Wellness** **Fiscal Sustainability**
• Share City wide equity and inclusion educational information with Senior Center Participants.	Highlighted specific cultural months and events monthly. Museum tours with specific cultural themes	• Share City wide equity and inclusion educational information with Senior Center Participants.	**Community Wellness**

Senior Center Resource Hub

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Retain staff and equally distribute work load.	• The Resource Navigation Program is now comprised of one full-time Resource Navigation Program Coordinator, one full-time Program Assistant, and one part-time Program Assistant. The workload is equally distributed.	• Retain staff and hire one additional part-time Resource Navigator.	**Community Wellness**
• Collect better data to measure the diverse population of seniors being served.	• Successfully increased participant demographic data and is reflected in our grant reporting.	• Apply for additional grant funding for mental health services.	**Community Wellness**
• Resource Navigators to become trained facilitators for caregiving supports groups.	• Resource navigators have been trained and provided multiple support group sessions.	• Develop partnerships with community organizations via outreach efforts to better serve clients.	**Community Wellness**
• Reapply for VSHSL funding, pending voter approval of Levy.	• Applied for 2024-2029 VSHSL funding and have been awarded new grant funds.	• N/A	

Recreation Division

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Find a title sponsor for the Halloween event.	• Complete. Several sponsors have been secured for this event; however, staff are still working to find a title sponsor.	• N/A	
• Create an intern program that aligns with the recreation majors at the major universities in the state.	• An internship program was created and launched in the summer of 2023. Parks hired 4 interns and they helped implement several programs and events.	• Create additional summer camp offerings to meet community demand.	**Community Wellness**
• Increase percentage of online transactions to 45%.	• In 2023, 30% of registrations were done online, up from 24% online in 2022	• Offer picnic shelter reservations online to improve customer experience.	**Fiscal Sustainability**
• Secure funding for outdoor recreation opportunities.	• Parks received several grants from King County, RCO, and Washington State to support outdoor programs.	• Secure funding for outdoor recreation opportunities.	**Fiscal Sustainability**
• Develop and implement an Equity and Inclusion Plan to assist in increasing participation from all of the community.	• Auburn Parks is participating and working within the city's DEI initiative to best serve the community of Auburn.	• Develop and implement an Equity and Inclusion Plan to assist in increasing participation from all of the community.	**Community Wellness**
		• Increase bicycling programs with the opening of the new skills and pump track at Cedar Lanes Park.	**Community Wellness**

White River Valley Museum and Mary Olson Farm Division

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue to catalog back logged accessions and complete a full inventory of all artifacts on display in the Museum's permanent exhibits.	• To date we have processed a significant amount of our backlog and are over 50% complete in inventorying the Museum's permanent collection.	• Continue to catalog back logged accessions and finish a full inventory of all artifacts on display in the Museum's permanent exhibits.	**Community Wellness**
• Continue process of photographing the collection and making artifacts accessible to the public via the	• We continue to add photographs and images to our collection annually and via our recent database upgrade the	• Continue process of photographing the collection and making artifacts accessible to the public via the	**Community Wellness**
• Continue working with partners from	• In the last two years we have worked	• Continue working with partners	**Community Wellness**
• Continue work with the COA to present racial history tours for employees and expand the program to the greater community.	• We continue to provide Racial History tours to new hires and this year have expanded to providing public tours and tour for outside agencies like Green River College, VRFA, and King County.	• Begin repatriation work for Native artifacts in the Museum's collection	**Community Wellness**
• Begin strategic planning process to update the Museum's permanent exhibits.	• The Museum has internally started strategic work and has contracted with Ostara consulting to begin a formal process summer 2024.	• Begin implementation of new strategic plan developed in 2024.	**Community Wellness**

Park Maintenance Division

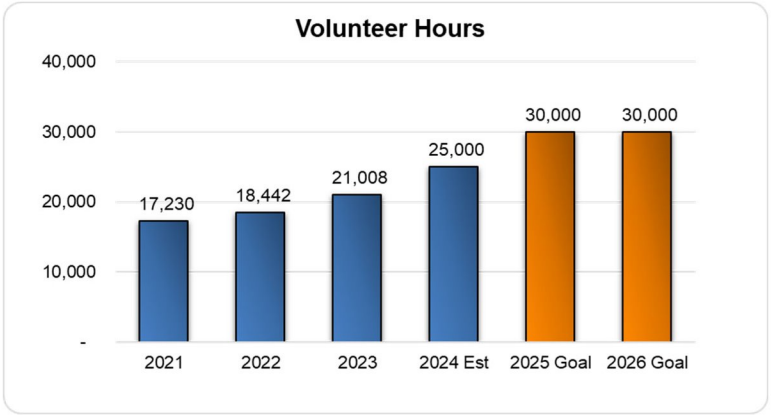
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Improve landscape maintenance with a focus on medians.	• Added ROW Landscape maintenance to our landscape contractor to help with deferred maintenance and better oversite of the beautification.	• Improve landscape with a focus on our landscape beds, while incorporating CPTED principles.	**Community Safety**
• Complete PRO's plan and implement year 1 deferred Maintenance items.	• Still working on PROS plan; will implement when Plan is finished	• Find efficiencies in operations to maintain level of service while facing rising costs without additional funding.	**Fiscal Sustainability**
• Identify 2 park locations to institute a "pesticide free park"; and establish an Integrated Pest Management Program to support the new "pesticide free parks."	• Parks has eliminated pesticide use on turf areas within parks. Horticulture team has been employing weed prevention paper to control weeds in annual beds. Overall pesticide use has been decreased.	• Implement where feasible, an Integrated Pest Management Program to support reduced pesticide use within parks.	**Community Wellness**
• Respond efficiently to maintenance requests/ problems via the City's SeeClickFix Reporting system.	• Parks has worked to clean up and address deferred requests while trying to respond within 48 hours to new requests.	• Respond efficiently to maintenance requests/ problems via the City's SeeClickFix Reporting system.	**Community Safety** **Community Wellness**

Performance Measures

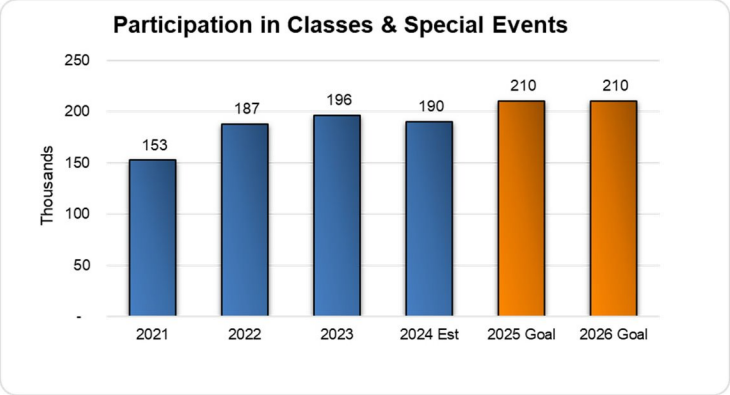
Parks, Arts, & Recreation Department

Volunteer Hours

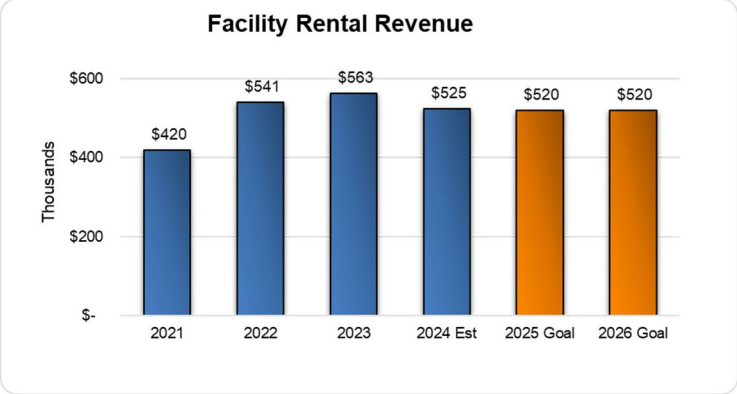
The Parks, Arts, and Recreation Department relies on volunteers to be youth sports coaches, museum docents, senior center hosts, and to serve in a variety of other positions. As participation in department sponsored programs increases, so does the need for additional volunteers.



Classes & Special Events – Number of Participants
Participation in department-wide classes and special events continues to grow. A new strategic approach to marketing recreation services is enhancing our ability to reach new customers.

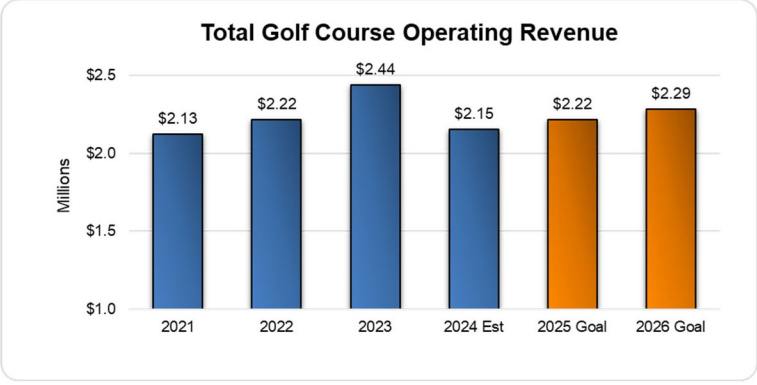


Facility Rentals
The Auburn Community & Events Center continues to exhibit growth in its usage and revenue with weddings, reunions, corporate events and parties. In 2021 we were still experiencing decreased overall facility rental revenue due to COVID-19 restrictions.



Golf Course Division

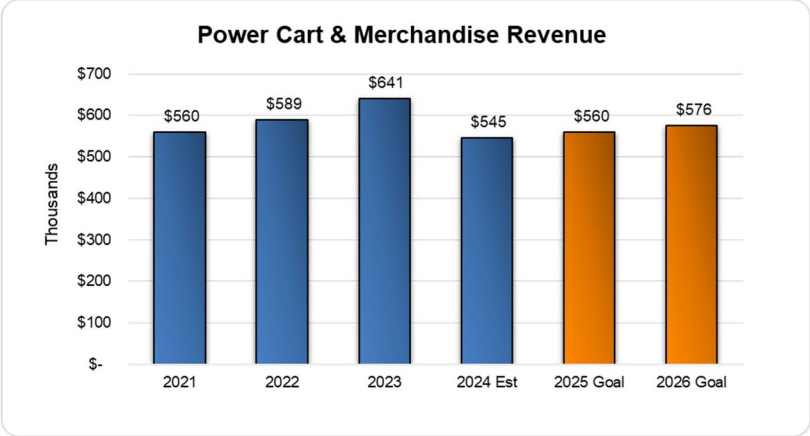
Operating Revenue
Total operating revenue is the quickest way to measure the performance of the golf course from year to year. Economic conditions and weather have a significant effect on facility revenues in the golf industry. Stable economic conditions, combined with average weather, should allow for modest increases of rounds played and course revenues over the next budget cycle.



Green Fee Revenue
The first five months of 2024 have been impacted slightly by weather patterns which have been slightly cooler and wetter than average. In addition, economic concerns of inflation and a possible recession continue to put a drag on revenues in the short term. If the weather shifts to a more neutral pattern, and our economic concerns decrease, green fee revenues should show modest growth throughout the next budget cycle.



Power Cart & Merchandise Revenue
Power cart rentals and merchandise sales are closely tied to the number of rounds played, which correlates with fair weather and average economic conditions. In years with average or better weather and no extenuating circumstances, rounds played and revenues have continued to show modest growth. Assuming average weather and economic conditions, cart and merchandise revenues should continue to increase throughout the next budget cycle.



Department Budget

001.33 Parks	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Expenditures					
Salaries & Wages	5,706,973	5,990,171	5,990,171	6,412,476	6,662,297
Personnel Benefits	2,263,710	2,600,282	2,600,282	2,589,917	2,767,385
Supplies	1,062,752	958,695	958,695	1,001,312	999,796
Services & Charges	2,977,756	3,293,381	3,293,381	2,883,468	2,957,388
Capital Outlay	15,301	90,900	90,900	10,000	10,000
Interfund Payments For Service	3,510,096	3,584,700	3,584,700	3,896,600	3,974,100
DEPARTMENT TOTAL	**$ 15,536,589**	**$ 16,518,129**	**$ 16,518,129**	**$16,793,773**	**$17,370,966**

Department Employees

001 Parks, Arts and Recreation	2022	2023	2024	2025	2026
Parks FTEs	41.00	44.00	44.00	44.00	44.00
Golf FTEs	7.00	7.00	7.00	7.00	7.00
TOTAL PARKS, ARTS & RECREATION FTEs	**48.00**	**51.00**	**51.00**	**51.00**	**51.00**

Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE (Museum Curator of Collections) added in 2023 to Museum Division in Parks Dept. Position changed from LTE to FTE.

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE (Park Maintenance Worker 1) added in 2023 to Maintenance Division in Parks Dept. Position had transfer responsibility from CD Dept.

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE (Park Maintenance Worker 1) added in 2023 to Maintenance Division in Parks Dept. Position had transfer responsibility from CD Dept.

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	**$ 16,518,129**	**$ 16,793,773**	**$ 17,370,966**
Account	Description	Line	Line Item		2024	2025	2026
001.33.573.201.11	REGULAR SALARIES & WAGES	1	Position Budget		130,173.50	154,324.50	158,197.75
		2	Rounding		(0.50)	0.50	0.25
	Line Item Total				130,173.00	154,325.00	158,198.00
001.33.573.201.13	OTHER WAGES	1	Arts & Culture Center Operating Budget		45,000.00	-	-
		2	Arts Intermittent Wages		-	83,720.00	92,925.00
		3	Cultural Arts Temp		30,000.00	-	-
	Line Item Total				75,000.00	83,720.00	92,925.00
001.33.573.201.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		13,500.00	-	-
		2	Position Budget		9,649.25	11,442.99	11,734.96
		3	Rounding		(0.25)	0.01	0.04
		4	18% Benefits Other Wages		-	15,100.00	16,700.00
		5	Arts & Culture Center Operating Budget		8,100.00	-	-
	Line Item Total				31,249.00	26,543.00	28,435.00
001.33.573.201.23	PENSIONS	1	Position Budget		13,342.88	14,320.82	14,285.21
		2	Rounding		0.12	0.18	(0.21)
	Line Item Total				13,343.00	14,321.00	14,285.00
001.33.573.201.24	INDUSTRIAL INSURANCE	1	Position Budget		3,156.26	2,943.59	2,690.12
		2	Rounding		(0.26)	0.41	(0.12)
	Line Item Total				3,156.00	2,944.00	2,690.00
001.33.573.201.25	MEDICAL & LIFE INSURANCE	1	Position Budget		49,467.65	51,605.50	58,206.05
		2	Rounding		0.35	0.50	(0.05)
	Line Item Total				49,468.00	51,606.00	58,206.00
001.33.573.201.31	OFFICE & OPERATING SUPPLIES	1	Arts & Culture Center Operating Budget		5,500.00	5,500.00	5,500.00
		2	Cultural arts office supplies		500.00	500.00	500.00
		3	Cultural arts program supplies		2,750.00	2,750.00	2,750.00
	Line Item Total				8,750.00	8,750.00	8,750.00
001.33.573.201.35	SMALL TOOLS & MINOR EQUIPMENT	1	Gallery equipment		500.00	500.00	500.00
	Line Item Total				500.00	500.00	500.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.573.201.41	PROFESSIONAL SERVICES	1	Kids SummerStage		5,000.00	5,000.00	5,000.00
		2	Performing Arts Services and ArtsPeople Fees (reduction in 2025/2026)		-	54,000.00	54,000.00
		3	Performing Arts Services and Fees.		55,000.00	-	-
		4	Postmark Operations (reduction - moved some to wages)		-	26,000.00	26,000.00
		5	Professional Services		4,670.00	-	-
		6	Professional Services â€“Arts		4,410.00	-	-
		7	Public Art Community Programs & Proposals (reductions in 2025/2026)		-	8,000.00	5,000.00
		8	Public Art Programs & Proposals		10,000.00	-	-
		9	Public Art Survey and Professional Art Repair Services		17,300.00	17,300.00	-
		10	Public Art Survey and Professional Art Repair Services (reduction in 202		-	-	15,300.00
		11	Art on Main/Streetscape Projects		8,000.00	-	-
		12	Art on Main/Streetscape Projects (reduction 2025/2026)		-	6,000.00	6,000.00
		13	ArtRageous Zones		8,500.00	8,500.00	-
		14	ArtRageous Zones (reduction in 2026)		-	-	6,500.00
		15	Arts & Culture Center Operating Budget		28,000.00	-	-
		16	Arts Education Programs/Classes		10,000.00	-	-
		17	Arts Education Programs/Classes/Cafe		-	10,000.00	10,000.00
		18	Community Support (Symphony and various art entity project support req		87,000.00	87,000.00	85,000.00
		19	Downtown Outdoor Sculpture Gallery		16,500.00	-	-
		20	Downtown Outdoor Sculpture Gallery (reduction in 2025/2026)		-	15,500.00	15,500.00
	Line Item Total				254,380.00	237,300.00	228,300.00
001.33.573.201.43	TRAVEL	1	Meeting/Conf. Travel (Western Arts Alliance, Wa. Cultural Congress, Bo		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.33.573.201.44	ADVERTISING	1	Program Advertising		10,000.00	10,000.00	10,000.00
		2	ArtRageous Zone Advertising		1,500.00	1,500.00	1,500.00
	Line Item Total				11,500.00	11,500.00	11,500.00
001.33.573.201.45	OPERATING RENTALS & LEASES	1	ArtRageous Rentals		1,000.00	-	-
		2	Auburn Performing Arts Center & Artrageous Rentals (Reduction in 2025		-	9,000.00	-
		3	Auburn Performing Arts Center Rentals		10,000.00	-	-
		4	Auburn Performing Arts Center Rentals (Reduction in 2025/2026)		-	-	8,000.00
	Line Item Total				11,000.00	9,000.00	8,000.00
001.33.573.201.48	REPAIRS & MAINTENANCE	1	Equipment Maintenance		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00

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001.33.573.201.49	MISCELLANEOUS	1	Music Licensing		700.00	1,750.00	1,750.00
		2	Permitting		-	-	200.00
		3	Commission Speakers		750.00	700.00	-
		4	Conference Fees and Association Dues		2,000.00	730.00	-
		5	Conference Fees and Association Dues (reduction in 2026)		-	-	600.00
		6	Event Permitting		250.00	200.00	-
	Line Item Total				3,700.00	3,380.00	2,550.00
001.33.573.201.64	MACHINERY & EQUIPMENT	1	Postmark Center HVAC		25,000.00	-	-
		2	Yearly purchase of Downtown Sculpture Gallery piece		10,000.00	10,000.00	10,000.00
		3	Capital Art Purchase		55,900.00	-	-
	Line Item Total				90,900.00	10,000.00	10,000.00
001.33.573.901.11	REGULAR SALARIES & WAGES	1	Position Budget		226,467.50	288,193.00	298,066.75
		2	Rounding		0.50	-	0.25
	Line Item Total				226,468.00	288,193.00	298,067.00
001.33.573.901.13	OTHER WAGES	1	(Taken from MM interfund reduction - Finace approved adding to 2025/2(		-	28,000.00	-
		2	Social Media Intermittent Wages (Taken from MM interfund reduction - F		-	-	28,000.00
		3	Special Event Support		37,500.00	-	-
		4	Farmers Market (EBT Transactions)		8,000.00	10,000.00	10,000.00
	Line Item Total				45,500.00	38,000.00	38,000.00
001.33.573.901.21	F.I.C.A	1	18% Benefits For Overtime & Other Wages		8,200.00	6,800.00	6,800.00
		2	Position Budget		16,905.30	21,486.48	22,230.37
		3	Rounding		(0.30)	(0.48)	(0.37)
	Line Item Total				25,105.00	28,286.00	29,030.00
001.33.573.901.23	PENSIONS	1	Position Budget		23,213.04	26,738.93	26,915.48
		2	Rounding		(0.04)	0.07	(0.48)
	Line Item Total				23,213.00	26,739.00	26,915.00
001.33.573.901.24	INDUSTRIAL INSURANCE	1	Position Budget		3,686.01	4,887.69	4,507.84
		2	Rounding		(0.01)	0.31	0.16
	Line Item Total				3,686.00	4,888.00	4,508.00
001.33.573.901.25	MEDICAL & LIFE INSURANCE	1	Position Budget		66,547.02	84,839.71	95,866.28
		2	Rounding		(0.02)	0.29	(0.28)
	Line Item Total				66,547.00	84,840.00	95,866.00

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Account	Description	Line	Line Item		2024	2025	2026
001.33.573.901.31	OFFICE & OPERATING SUPPLIES	1	General Event Supplies (increased for 2025/2026)		-	1,500.00	1,500.00
		2	General Office Supplies		1,000.00	-	-
		3	Outdoor Summer Events (increased for 2025/2026)		-	2,500.00	2,500.00
		4	Outdoor Summer Series		500.00	-	-
		5	Program supplies for Daddy Daughter Date Night, Petpalooza, KidsDay,		12,200.00	-	-
		6	Program supplies for Events: Petpalooza, KidsDay, 4th of July, Veterans		-	10,200.00	10,200.00
		7	Clean Sweep Supplies		4,500.00	4,500.00	4,500.00
		8	Farmers Market Supplies		750.00	-	-
		9	Farmers Market Supplies (increased for 2025/2026)		-	1,500.00	1,500.00
	Line Item Total				18,950.00	20,200.00	20,200.00
001.33.573.901.35	SMALL TOOLS AND EQUIPMENT	1	Farmers Market Tools and Equipment		400.00	-	-
		2	Farmers Market Tools and Equipment (increase in 2025/2026)		-	1,500.00	1,500.00
	Line Item Total				400.00	1,500.00	1,500.00
001.33.573.901.41	PROFESSIONAL SERVICES	1	Outdoor Summer Events (reduction in 2025/2026)		-	20,000.00	20,000.00
		2	Outdoor Summer Series		27,500.00	-	-
		3	Professional service contracts for Daddy Daughter Date Night, Petpalooz		35,000.00	-	-
		4	Professional service contracts: Petpalooza, KidsDay, 4th of July, Veterar		-	40,750.00	40,750.00
		5	Clean Sweep		3,000.00	3,000.00	3,000.00
		6	Farmers Market		6,000.00	6,500.00	6,500.00
	Line Item Total				71,500.00	70,250.00	70,250.00
001.33.573.901.43	TRAVEL	1	Meeting/Mileage/Parking/Conference Travel (Washington Rec. and Park		1,000.00	1,000.00	1,000.00
		2	Farmers Market Assoc. Conference and monthly meeting travel		1,000.00	1,000.00	1,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.33.573.901.44	ADVERTISING	1	Outdoor Summer Events		-	1,500.00	1,500.00
		2	Outdoor Summer Series		1,000.00	-	-
		3	Special Event Advertising in various sources		19,500.00	19,750.00	19,750.00
		4	Farmers Market Advertising in various sources		3,000.00	3,000.00	3,000.00
	Line Item Total				23,500.00	24,250.00	24,250.00
001.33.573.901.45	OPERATING RENTALS & LEASES	1	Outdoor Summer Events Rentals and Licensing		-	1,700.00	1,700.00
		2	Outdoor Summer Series Rentals and Licensing		5,000.00	-	-
		3	Rentals for Clean Sweep, Petpalooza, KidsDay, 4th of July, Veterans Da		53,600.00	62,500.00	62,500.00
	Line Item Total				58,600.00	64,200.00	64,200.00

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001.33.573.901.49	MISCELLANEOUS	1	Special Permits for events		900.00	1,000.00	1,000.00
		2	Veterans Day Luncheon		3,200.00	3,000.00	3,000.00
		3	Conference Fees/Prof. Association Dues for Wash. Rec. and Park Assoc		500.00	500.00	500.00
		4	Farmers Market		2,000.00	2,250.00	2,250.00
	Line Item Total				6,600.00	6,750.00	6,750.00
001.33.574.100.11	REGULAR SALARIES & WAGES	1	Position Budget		337,683.10	390,556.00	402,467.80
		2	Rounding		(0.10)	-	0.20
		3	Add'l budget for vacant pos 3303-001		14,200.00	-	-
	Line Item Total				351,883.00	390,556.00	402,468.00
001.33.574.100.21	F.I.C.A.	1	Position Budget		22,469.89	26,070.82	26,659.22
		2	Rounding		0.11	0.18	(0.22)
		3	Add'l budget for vacant pos 3303-001		38,900.00	-	-
	Line Item Total				61,370.00	26,071.00	26,659.00
001.33.574.100.22	OTHER FRINGE BENEFITS	1	Uniforms		300.00	300.00	300.00
	Line Item Total				300.00	300.00	300.00
001.33.574.100.23	PENSIONS	1	Position Budget		34,612.34	36,241.67	36,342.92
		2	Rounding		(0.34)	0.33	0.08
	Line Item Total				34,612.00	36,242.00	36,343.00
001.33.574.100.24	INDUSTRIAL INSURANCE	1	Position Budget		3,897.91	1,430.51	1,431.54
		2	Rounding		0.09	0.49	0.46
	Line Item Total				3,898.00	1,431.00	1,432.00
001.33.574.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		63,231.84	81,612.51	90,467.35
		2	Rounding		0.16	0.49	(0.35)
	Line Item Total				63,232.00	81,613.00	90,467.00
001.33.574.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		2,800.00	2,800.00	2,800.00
	Line Item Total				2,800.00	2,800.00	2,800.00
001.33.574.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small tools & minor equip		700.00	700.00	700.00
	Line Item Total				700.00	700.00	700.00

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Account	Description	Line	Line Item		2024	2025	2026
001.33.574.100.41	PROFESSIONAL SERVICES	1	Shredding, Security, & Misc. Professional Services,		19,000.00	19,000.00	19,000.00
		2	Armored Car Service		11,300.00	14,900.00	16,400.00
		3	Bank Credit Card Processing Fee		68,100.00	68,100.00	68,100.00
	Line Item Total				98,400.00	102,000.00	103,500.00
001.33.574.100.43	TRAVEL	1	Travel		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.33.574.100.44	ADVERTISING	1	Advertising		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.574.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	71,215.00	140,173.00
		2	Insurance Allocation		388,500.00	388,500.00	388,500.00
	Line Item Total				388,500.00	459,715.00	528,673.00
001.33.574.100.48	REPAIRS & MAINTENANCE	1	Repairs & Maint		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.574.100.49	MISCELLANEOUS	1	Professional Memberships		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
001.33.574.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		632,200.00	634,200.00	651,700.00
	Line Item Total				632,200.00	634,200.00	651,700.00
001.33.574.100.98	INTERFUND FACILITES	1	PRK.0063 - Park Security		-	60,000.00	64,000.00
		2	Facilities Allocation		1,348,200.00	1,369,200.00	1,435,200.00
	Line Item Total				1,348,200.00	1,429,200.00	1,499,200.00
001.33.574.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		789,200.00	806,200.00	826,500.00
	Line Item Total				789,200.00	806,200.00	826,500.00
001.33.574.210.11	REGULAR SALARIES & WAGES	1	Position Budget		415,140.50	431,069.00	441,965.00
		2	Rounding		0.50	-	-
	Line Item Total				415,141.00	431,069.00	441,965.00
001.33.574.210.12	OVERTIME & OTHER WAGES	1	Overtime for weekend and evening events		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00

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001.33.574.210.13	OTHER WAGES	1	Intermittent Facility Assistant (Moved from Special Events)		-	37,500.00	37,500.00
		2	Van drivers, temporary staff & clerical staff expenses		52,740.00	52,740.00	52,740.00
	Line Item Total				52,740.00	90,240.00	90,240.00
001.33.574.210.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		9,800.00	16,500.00	16,500.00
		2	Position Budget		30,951.88	32,006.58	32,827.76
		3	Rounding		0.12	0.42	0.24
	Line Item Total				40,752.00	48,507.00	49,328.00
001.33.574.210.22	OTHER FRINGE BENEFITS	1	Staff shirts for part time staff		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
001.33.574.210.23	PENSIONS	1	Position Budget		42,552.03	40,001.85	39,909.66
		2	Rounding		(0.04)	0.15	0.34
		3	Senior Center Manager allocation to SK Senior Center Resource Hub		0.01	-	-
	Line Item Total				42,552.00	40,002.00	39,910.00
001.33.574.210.24	INDUSTRIAL INSURANCE	1	Position Budget		3,631.00	2,159.64	2,161.20
		2	Rounding		-	0.36	(0.20)
	Line Item Total				3,631.00	2,160.00	2,161.00
001.33.574.210.25	MEDICAL & LIFE INSURANCE	1	Position Budget		129,760.07	138,280.43	156,601.97
		2	Rounding		(0.07)	(0.43)	0.03
	Line Item Total				129,760.00	138,280.00	156,602.00
001.33.574.210.31	OFFICE & OPERATING SUPPLIES	1	Office and Computer Lab Supplies		12,000.00	10,000.00	10,000.00
		2	Pantry supplies		-	-	20,000.00
		3	Senior Center Contribution Program (donations)		5,000.00	5,000.00	5,000.00
		4	Supplies for Pantry		-	20,000.00	-
		5	Supplies for special events and Volunteer recognition		-	10,000.00	-
		6	Supplies for Special Events, Pantry, Salad Bar, volunteer recognition		40,000.00	-	-
		7	Supplies for Special Events,volunteer recognition		-	-	10,000.00
		8	Wellness Activities		10,000.00	10,000.00	10,000.00
		9	Coffee bar and snack bar supplies		-	10,000.00	10,000.00
		10	Coffee bar supplies		5,500.00	-	-
	Line Item Total				72,500.00	65,000.00	65,000.00
001.33.574.210.32	FUEL CONSUMED	1	extra fuel for outings when away from Auburn		100.00	100.00	100.00
	Line Item Total				100.00	100.00	100.00

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001.33.574.210.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small tools & equipment		3,000.00	4,440.00	4,440.00
		2	Furniture Replacement		17,900.00	25,000.00	25,000.00
	Line Item Total				20,900.00	29,440.00	29,440.00
001.33.574.210.41	PROFESSIONAL SERVICES	1	Piano Tuning		500.00	-	-
		2	Pool tables recovered		2,000.00	2,100.00	2,100.00
		3	Security System Monitoring		700.00	800.00	800.00
		4	Senior Center Contribution Program (donations)		7,000.00	5,000.00	5,000.00
		5	Special Events and Entertainment		5,000.00	6,200.00	6,200.00
		6	Training		1,500.00	2,000.00	2,000.00
		7	Bank Credit Card Processing Fee		6,400.00	6,400.00	6,400.00
		8	Contracted Instuctors		9,000.00	10,000.00	10,000.00
	Line Item Total				32,100.00	32,500.00	32,500.00
001.33.574.210.42	COMMUNICATION	1	Comcast Service		1,440.00	-	-
	Line Item Total				1,440.00	-	-
001.33.574.210.43	TRAVEL	1	International Council on Aging Conference		1,500.00	-	-
		2	Required meeting per diems and mileage		1,600.00	1,600.00	1,600.00
		3	Conference Fees		-	1,500.00	1,500.00
	Line Item Total				3,100.00	3,100.00	3,100.00
001.33.574.210.44	ADVERTISING	1	Advertising and Promotional Items		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.33.574.210.48	REPAIRS & MAINTENANCE	1	General Reparis & Maintenance		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00

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001.33.574.210.49	MISCELLANEOUS	1	Permits, Fees, Memberships, Licences		4,700.00	1,700.00	1,700.00
		2	Recreation Access Grants (Misc Expenses - Senior Center Services) (AF		15,000.00	-	-
		3	Senior Center Contribution Program (donations)		5,000.00	5,000.00	5,000.00
		4	Trip Escort Fees		3,000.00	3,000.00	3,000.00
		5	Van Trips (Day and Overnight)		24,000.00	-	-
		6	Van Trips (day)		-	27,000.00	27,000.00
		7	Workshops and trainings (+ Int'l Council on Aging Conference)		2,400.00	-	2,400.00
		8	Workshops and trainings, Conferences		-	2,400.00	-
		9	ARPA - Rec. Access Grants		10,000.00	-	-
		10	ARPA â€“-Rec. Access Grants		15,000.00	-	-
		11	Excise Tax		1,400.00	1,400.00	1,400.00
	Line Item Total				80,500.00	40,500.00	40,500.00
001.33.574.215.11	REGULAR SALARIES & WAGES	1	Position Budget		105,338.00	164,297.00	174,018.00
		2	Regular Salary & Wages		61,007.00	-	-
	Line Item Total				166,345.00	164,297.00	174,018.00
001.33.574.215.13	OTHER WAGES	1	Other Wages		10,500.00	-	-
		2	Part-time Staff		-	12,200.00	12,800.00
	Line Item Total				10,500.00	12,200.00	12,800.00
001.33.574.215.21	F.I.C.A	1	18% Benefits for OT and Other Wages		-	2,200.00	2,300.00
		2	Position Budget		7,899.90	12,380.28	13,112.65
		3	Rounding		0.10	(0.28)	0.35
		4	FICA		3,910.00	-	-
	Line Item Total				11,810.00	14,580.00	15,413.00
001.33.574.215.23	PENSIONS	1	Pensions		10,013.00	-	-
		2	Position Budget		10,797.10	15,246.36	15,713.82
		3	Rounding		(0.10)	(0.36)	0.18
	Line Item Total				20,810.00	15,246.00	15,714.00
001.33.574.215.24	INDUSTRIAL INSURANCE	1	Industrial Insurance		520.00	-	-
		2	Position Budget		-	1,079.82	1,080.60
		3	Rounding		-	0.18	0.40
		4	Additional WC budget for position 3470-001		530.00	-	-
	Line Item Total				1,050.00	1,080.00	1,081.00

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001.33.574.215.25	MEDICAL & LIFE INSURANCE	1	Medical & Life Insurance		8,201.00	-	-
		2	Position Budget		24,094.43	35,222.45	39,923.13
		3	Rounding		(0.43)	(0.45)	(0.13)
	Line Item Total				32,295.00	35,222.00	39,923.00
001.33.574.215.31	OFFICE & OPERATING SUPPLIES	1	Office & Operating Supplies		6,000.00	2,522.00	1,006.00
	Line Item Total				6,000.00	2,522.00	1,006.00
001.33.574.215.41	PROFESSIONAL SERVICES	1	Misc. Professional Services		-	12,800.00	12,400.00
		2	Professional Services		18,644.00	-	-
		3	Special Events/Trips		-	1,000.00	-
		4	Staff Training		-	1,000.00	500.00
		5	Congregate Lunch		-	12,800.00	15,000.00
	Line Item Total				18,644.00	27,600.00	27,900.00
001.33.574.215.43	TRAVEL	1	Mileage Reimbursement		-	250.00	250.00
		2	Travel		500.00	-	-
	Line Item Total				500.00	250.00	250.00
001.33.574.215.48	REPAIRS & MAINTENANCE	1	Repair & Maintenance City Car		-	500.00	500.00
		2	Repairs & Maintenace		500.00	-	-
	Line Item Total				500.00	500.00	500.00
001.33.574.215.49	MISCELLANEOUS	1	Marketing/Outreach Materials		-	3,000.00	1,000.00
		2	Miscellaneous		3,997.00	-	-
		3	Casebook Annual Subscription		-	3,400.00	3,400.00
		4	Flexible Financial Assistance for Seniors		-	1,000.00	500.00
	Line Item Total				3,997.00	7,400.00	4,900.00
001.33.574.220.11	REGULAR SALARIES & WAGES	1	Position Budget		879,078.00	959,852.00	996,521.75
		2	Rounding		-	-	0.25
	Line Item Total				879,078.00	959,852.00	996,522.00
001.33.574.220.12	OVERTIME & OTHER WAGES	1	Overtime		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.574.220.13	OTHER WAGES	1	Community Center Evening, Morning and Saturday Front Desk Staff (No		53,000.00	53,000.00	53,000.00
	Line Item Total				53,000.00	53,000.00	53,000.00

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				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.574.220.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		9,700.00	9,700.00	9,700.00
		2	Position Budget		65,741.63	72,079.77	74,843.35
		3	Rounding		0.37	0.23	(0.35)
	Line Item Total				75,442.00	81,780.00	84,543.00
001.33.574.220.22	OTHER FRINGE BENEFITS	1	Full time Staff Apparel		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.33.574.220.23	PENSIONS	1	Position Budget		90,105.33	89,059.55	89,986.01
		2	Rounding		(0.33)	0.45	(0.01)
	Line Item Total				90,105.00	89,060.00	89,986.00
001.33.574.220.24	INDUSTRIAL INSURANCE	1	Position Budget		18,882.41	17,742.14	16,349.20
		2	Rounding		(0.41)	(0.14)	(0.20)
	Line Item Total				18,882.00	17,742.00	16,349.00
001.33.574.220.25	MEDICAL & LIFE INSURANCE	1	Position Budget		234,683.85	225,629.64	253,399.31
		2	Rounding		0.15	0.36	(0.31)
	Line Item Total				234,684.00	225,630.00	253,399.00
001.33.574.220.31	OFFICE & OPERATING SUPPLIES	1	GA/SA gr2308 -Supplies		4,295.00	-	-
		2	Office supplies		11,500.00	11,500.00	11,500.00
		3	Promotional Products		4,000.00	4,000.00	4,000.00
		4	1st Aid Supplies		1,000.00	1,000.00	1,000.00
		5	Training Supplies		1,000.00	1,000.00	1,000.00
	Line Item Total				21,795.00	17,500.00	17,500.00
001.33.574.220.35	SMALL TOOLS & MINOR EQUIPMENT	1	Office equipment		500.00	500.00	500.00
		2	Sports Equipment		5,000.00	5,000.00	5,000.00
		3	Tables, Chairs & Fencing		3,000.00	3,000.00	3,000.00
		4	Canopies		3,000.00	3,000.00	3,000.00
		5	GA/SA gr2308 -Equip.		3,000.00	-	-
	Line Item Total				14,500.00	11,500.00	11,500.00
001.33.574.220.41	PROFESSIONAL SERVICES	1	Team Sideline		4,000.00	4,000.00	4,000.00
	Line Item Total				4,000.00	4,000.00	4,000.00
001.33.574.220.43	TRAVEL	1	Conference and Training Expenses		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00

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				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.574.220.44	ADVERTISING	1	Program and Facility Advertising		12,000.00	12,000.00	12,000.00
	Line Item Total				12,000.00	12,000.00	12,000.00
001.33.574.220.45	OPERATING RENTALS & LEASES	1	Van Rentals		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.574.220.48	REPAIRS & MAINTENANCE	1	Equipment Repair		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.33.574.220.49	MISCELLANEOUS	1	WRPA & LERN Memberships		1,500.00	1,500.00	1,500.00
		2	Community Center Misc.		6,500.00	6,500.00	6,500.00
		3	Conference & Training Registration Fees		3,500.00	3,500.00	3,500.00
		4	Excise Tax		7,500.00	9,100.00	9,100.00
	Line Item Total				19,000.00	20,600.00	20,600.00
001.33.574.240.12	OVERTIME & OTHER WAGES	1	Overtime for program staff		9,000.00	9,000.00	9,000.00
	Line Item Total				9,000.00	9,000.00	9,000.00
001.33.574.240.13	OTHER WAGES	1	Program Instructors		300,000.00	300,000.00	300,000.00
		2	Program Support		21,000.00	21,000.00	21,000.00
		3	Special Event Staff		27,000.00	27,000.00	27,000.00
		4	Specialized Recreation Staff		61,000.00	61,000.00	61,000.00
		5	Teen Center staff		108,000.00	108,000.00	108,000.00
		6	GA/SA gr2308 -Staff time		6,000.00	-	-
	Line Item Total				523,000.00	517,000.00	517,000.00
001.33.574.240.21	F.I.C.A.	1	Other Wages Benefits (18% of Other Wages & Overtime Wages)		94,700.00	94,700.00	94,700.00
	Line Item Total				94,700.00	94,700.00	94,700.00
001.33.574.240.22	OTHER FRINGE BENEFITS	1	Temporary Staff Shirts, Sweatshirts and Hats		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.33.574.240.31	OFFICE & OPERATING SUPPLIES	1	Specailized Recreation Fund Supplies		5,000.00	5,000.00	5,000.00
		2	Teen Center Program Supplies		11,000.00	11,000.00	11,000.00
		3	Teen Program Fund Supplies		11,000.00	11,000.00	11,000.00
		4	Class & Program Supplies		103,000.00	103,000.00	103,000.00
	Line Item Total				130,000.00	130,000.00	130,000.00

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				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.574.240.35	SMALL TOOLS & MINOR EQUIPMENT	1	Program Equipment		3,000.00	3,000.00	3,000.00
		2	Specialized Recreation Fund Equipment		1,000.00	1,000.00	1,000.00
	Line Item Total				4,000.00	4,000.00	4,000.00
001.33.574.240.41	PROFESSIONAL SERVICES	1	WA Service Corp Annual Fee		10,000.00	10,000.00	10,000.00
		2	Association Umpires & Officials		30,500.00	30,500.00	30,500.00
		3	Community Center Contracted Instructors		42,500.00	42,500.00	42,500.00
		4	Contracted Class & Program Instructors		69,000.00	54,000.00	54,000.00
	Line Item Total				152,000.00	137,000.00	137,000.00
001.33.574.240.43	TRAVEL	1	Miscellaneous Travel Reimbursments		800.00	800.00	800.00
		2	Special Olympic Travel		1,200.00	1,200.00	1,200.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.33.574.240.45	OPERATING RENTALS & LEASES	1	Miscellaneous Rentals		2,000.00	2,000.00	2,000.00
		2	School District Facilities		2,000.00	2,000.00	2,000.00
	Line Item Total				4,000.00	4,000.00	4,000.00
001.33.574.240.49	MISCELLANEOUS	1	League Association Fees		4,000.00	4,000.00	4,000.00
		2	Recreation Access Grants (Misc Expenses – Parks Programs) (ARPA)		60,000.00	-	-
		3	Specialized Recreation Program Fund		2,000.00	2,000.00	2,000.00
		4	Teen Program Fund		2,000.00	2,000.00	2,000.00
		5	Youth Scholarships -ytscho		11,000.00	1,000.00	1,000.00
		6	Admission Fees		28,000.00	28,000.00	28,000.00
		7	Adult Scholarship		1,000.00	1,000.00	1,000.00
		8	ARPA - Rec. Access Grants		100,000.00	-	-
		9	Coach Certifications		3,000.00	3,000.00	3,000.00
	Line Item Total				211,000.00	41,000.00	41,000.00
001.33.574.500.13	OTHER WAGES	1	Facility Attendants for Rental Facilities		110,000.00	110,000.00	110,000.00
	Line Item Total				110,000.00	110,000.00	110,000.00
001.33.574.500.21	F.I.C.A	1	18% Benefits for Overtime and Other Wages		19,800.00	19,800.00	19,800.00
	Line Item Total				19,800.00	19,800.00	19,800.00
001.33.574.500.31	OFFICE & OPERATING SUPPLIES	1	Supplies for rental facilities		3,000.00	3,000.00	3,000.00
	Line Item Total				3,000.00	3,000.00	3,000.00

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				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.574.500.35	SMALL TOOLS AND EQUIPMENT	1	Rental buildings equipment		7,500.00	7,500.00	7,500.00
	Line Item Total				7,500.00	7,500.00	7,500.00
001.33.574.500.41	PROFESSIONAL SERVICES	1	Game Farm Wilderness Campground Host		3,600.00	3,600.00	3,600.00
	Line Item Total				3,600.00	3,600.00	3,600.00
001.33.574.500.49	MISCELLANEOUS	1	Misc. items		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.575.280.11	REGULAR SALARIES & WAGES	1	Position Budget		130,173.50	144,664.50	148,318.75
		2	Rounding		0.50	0.50	0.25
	Line Item Total				130,174.00	144,665.00	148,319.00
001.33.575.280.13	OTHER WAGES	1	Box Office/Theater Assistant		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
001.33.575.280.21	F.I.C.A	1	18% Benefits For Overtime & Other Wages		1,800.00	1,800.00	1,800.00
		2	Position Budget		9,677.83	10,789.51	11,065.07
		3	Rounding		0.17	0.49	(0.07)
	Line Item Total				11,478.00	12,590.00	12,865.00
001.33.575.280.23	PENSIONS	1	Position Budget		13,342.40	13,424.23	13,393.44
		2	Rounding		(0.40)	(0.23)	(0.44)
	Line Item Total				13,342.00	13,424.00	13,393.00
001.33.575.280.24	INDUSTRIAL INSURANCE	1	Position Budget		3,156.29	2,943.62	2,690.18
		2	Rounding		(0.29)	0.38	(0.18)
	Line Item Total				3,156.00	2,944.00	2,690.00
001.33.575.280.25	MEDICAL & LIFE INSURANCE	1	Position Budget		44,834.34	39,515.72	44,560.15
		2	Rounding		(0.34)	0.28	(0.15)
	Line Item Total				44,834.00	39,516.00	44,560.00
001.33.575.280.31	OFFICE & OPERATING SUPPLIES	1	Show Supplies		1,600.00	1,600.00	1,600.00
		2	Theater Supplies		2,500.00	2,500.00	2,500.00
		3	Youth Theater Camp Supplies		2,500.00	2,500.00	2,500.00
		4	Auburn Community Players Supplies		5,000.00	5,000.00	5,000.00
	Line Item Total				11,600.00	11,600.00	11,600.00

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				TOTALS:	**$ 16,518,129**	**$ 16,793,773**	**$ 17,370,966**
Account	Description	Line	Line Item		2024	2025	2026
001.33.575.280.35	SMALL TOOLS AND EQUIPMENT	1	Equipment		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.575.280.41	PROFESSIONAL SERVICES	1	Technical Services - Light and Sound		12,000.00	12,400.00	12,400.00
		2	Theater Shows		56,500.00	58,500.00	58,500.00
		3	Youth Theater Camp		21,400.00	21,400.00	21,400.00
		4	Auburn Community Players		24,000.00	24,000.00	24,000.00
		5	Bank Credit Card Processing Fee		4,500.00	4,500.00	4,500.00
	Line Item Total				118,400.00	120,800.00	120,800.00
001.33.575.280.42	COMMUNICATION	1	Comcast Service		2,400.00	-	-
	Line Item Total				2,400.00	-	-
001.33.575.280.43	TRAVEL	1	Conference (NW Booking Conf), mileage, parking		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.575.280.44	ADVERTISING	1	Advertising for Auburn Community Players Productions		1,500.00	1,500.00	1,500.00
		2	Advertising for Shows		8,000.00	8,000.00	8,000.00
	Line Item Total				9,500.00	9,500.00	9,500.00
001.33.575.280.45	OPERATING RENTALS & LEASES	1	Off-Site Rental Venues		24,000.00	24,000.00	24,000.00
		2	Shows/Admin		2,500.00	2,500.00	2,500.00
		3	Youth Theater Camp		1,200.00	1,200.00	1,200.00
		4	Auburn Community Players - Production Rights Rentals		7,000.00	7,000.00	7,000.00
	Line Item Total				34,700.00	34,700.00	34,700.00
001.33.575.280.48	REPAIRS & MAINTENANCE	1	Equipment Repairs and Maintenance		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.575.280.49	MISCELLANEOUS	1	Youth Theater Camp		500.00	500.00	500.00
		2	Administrative Misc.		1,000.00	1,000.00	1,000.00
		3	Auburn Community Players		1,000.00	1,000.00	1,000.00
		4	Excise Tax		100.00	-	-
		5	Excise Taxes on Theater Rentals		500.00	-	-
	Line Item Total				3,100.00	2,500.00	2,500.00
001.33.575.300.11	REGULAR SALARIES & WAGES	1	Position Budget		204,578.00	322,172.00	334,144.00
		2	PRK.0056 - Museum Curator of Collections FTE		78,700.00	-	-
	Line Item Total				283,278.00	322,172.00	334,144.00

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				TOTALS:	**$ 16,518,129**	**$ 16,793,773**	**$ 17,370,966**
Account	Description	Line	Line Item		2024	2025	2026
001.33.575.300.13	OTHER WAGES	1	PRK.0056 - Museum Curator of Collections FTE		(34,500.00)	-	-
		2	PRK.0057 - museum front desk staff		-	22,000.00	22,000.00
		3	PRK.0057 - Museum Programming/Operations to Parks Dept		22,000.00	-	-
		4	Assistant Educator		28,250.00	28,250.00	28,250.00
		5	Curator of Collections		34,500.00	-	-
	Line Item Total				50,250.00	50,250.00	50,250.00
001.33.575.300.21	F.I.C.A.	1	18% Benefits For Other Wages		11,300.00	9,000.00	9,000.00
		2	Position Budget		15,216.25	24,147.80	25,050.07
		3	PRK.0056 - Museum Curator of Collections FTE		6,020.00	-	-
		4	PRK.0057 - Museum Programming/Operations to Parks Dept		3,960.00	-	-
		5	PRK.0057 - temp benefits		-	3,960.00	3,960.00
		6	Rounding		(0.25)	0.20	(0.07)
	Line Item Total				36,496.00	37,108.00	38,010.00
001.33.575.300.23	PENSIONS	1	Position Budget		20,969.14	29,449.03	29,739.71
		2	PRK.0056 - Museum Curator of Collections FTE		8,070.00	-	-
		3	Rounding		(0.14)	(0.03)	0.29
	Line Item Total				29,039.00	29,449.00	29,740.00
001.33.575.300.24	INDUSTRIAL INSURANCE	1	Position Budget		3,553.58	3,888.44	3,635.66
		2	PRK.0056 - Museum Curator of Collections FTE		530.00	-	-
		3	Rounding		0.42	(0.44)	0.34
	Line Item Total				4,084.00	3,888.00	3,636.00
001.33.575.300.25	MEDICAL & LIFE INSURANCE	1	Position Budget		68,471.98	60,301.58	67,673.35
		2	PRK.0056 - Museum Curator of Collections FTE		7,890.00	-	-
		3	Rounding		0.02	0.42	(0.35)
	Line Item Total				76,362.00	60,302.00	67,673.00
001.33.575.300.31	OFFICE & OPERATING SUPPLIES	1	Office and Operating Supplies for Museum & Mary Olson Farm		5,000.00	5,000.00	5,000.00
		2	PRK.0057 - education and collections program supplies		-	3,200.00	3,200.00
		3	PRK.0057 - Museum Programming/Operations to Parks Dept		3,200.00	-	-
	Line Item Total				8,200.00	8,200.00	8,200.00
001.33.575.300.32	FUEL CONSUMED	1	Fuel to heat Mary Olson Farm farmhouse		2,400.00	2,400.00	2,400.00
	Line Item Total				2,400.00	2,400.00	2,400.00

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				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.575.300.35	SMALL TOOLS & MINOR EQUIPMENT	1	Budget for Museum & Mary Olson Farm		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
001.33.575.300.41	PROFESSIONAL SERVICES	1	PRK.0057 - custodian, arborist, program presenters, bands, security, gut		-	15,700.00	15,700.00
		2	PRK.0057 - Museum Programming/Operations to Parks Dept		15,700.00	-	-
		3	Budget for Musuem & Mary Olson Farm		10,730.00	10,730.00	10,730.00
	Line Item Total				26,430.00	26,430.00	26,430.00
001.33.575.300.43	TRAVEL	1	Travel Reimbursement for Meetings and Trips to the Farm.		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.575.300.44	ADVERTISING	1	PRK.0057 - Museum Programming/Operations to Parks Dept		7,000.00	-	-
		2	PRK.0057 - program ads		-	7,000.00	7,000.00
		3	Program and Exhibit Advertising		4,000.00	4,000.00	4,000.00
	Line Item Total				11,000.00	11,000.00	11,000.00
001.33.575.300.45	OPERATING RENTALS & LEASES	1	Portable Toilet and Hand Washing Station for Mary Olson Farm		1,700.00	1,700.00	1,700.00
	Line Item Total				1,700.00	1,700.00	1,700.00
001.33.575.300.47	UTILITIES	1	PRK.0057 - Museum Programming/Operations to Parks Dept		8,400.00	-	-
		2	PRK.0057 - water and PSE		-	8,400.00	8,400.00
	Line Item Total				8,400.00	8,400.00	8,400.00
001.33.575.300.48	REPAIRS & MAINTENANCE	1	HVAC Maintenance		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
001.33.576.100.11	REGULAR SALARIES & WAGES	1	Position Budget		1,152,374.40	1,357,862.40	1,465,457.48
		2	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		68,900.00	-	-
		3	PRK.0059 - FTE Park Maintenance Worker 1		68,890.00	-	-
		4	Rounding		(0.40)	(0.40)	(0.48)
		5	Add'l budget for vacant pos 3370-060		5,100.00	-	-
	Line Item Total				1,295,264.00	1,357,862.00	1,465,457.00
001.33.576.100.12	OVERTIME & OTHER WAGES	1	Special event set-ups and take-downs		55,000.00	55,000.00	55,000.00
	Line Item Total				55,000.00	55,000.00	55,000.00
001.33.576.100.13	OTHER WAGES	1	Seasonal Maintenance Workers		210,000.00	210,000.00	210,000.00
	Line Item Total				210,000.00	210,000.00	210,000.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.576.100.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		47,700.00	47,700.00	47,700.00
		2	Position Budget		87,176.48	102,737.37	110,886.00
		3	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		5,270.00	-	-
		4	PRK.0059 - FTE Park Maintenance Worker 1		5,270.00	-	-
		5	Rounding		(0.48)	(0.37)	-
		6	Add'l budget for vacant pos 3370-060		22,800.00	-	-
	Line Item Total				168,216.00	150,437.00	158,586.00
001.33.576.100.22	OTHER FRINGE BENEFITS	1	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		-	-	-
		2	PRK.0059 - FTE Park Maintenance Worker 1		-	-	-
		3	Uniforms & clothing		6,000.00	6,000.00	6,000.00
		4	Boots & Negotiated Clothing		2,750.00	2,750.00	2,750.00
	Line Item Total				8,750.00	8,750.00	8,750.00
001.33.576.100.23	PENSIONS	1	Position Budget		118,118.74	125,979.79	132,330.65
		2	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		7,060.00	-	-
		3	PRK.0059 - FTE Park Maintenance Worker 1		7,060.00	-	-
		4	Rounding		0.26	0.21	0.35
	Line Item Total				132,239.00	125,980.00	132,331.00
001.33.576.100.24	INDUSTRIAL INSURANCE	1	Position Budget		43,449.73	45,925.80	41,800.80
		2	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		3,020.00	-	-
		3	PRK.0059 - FTE Park Maintenance Worker 1		3,020.00	-	-
		4	Rounding		0.27	0.20	0.20
	Line Item Total				49,490.00	45,926.00	41,801.00
001.33.576.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		354,814.15	423,207.76	464,052.04
		2	PRK.0058 - FTE Park Maint. Wrk 1/Enviro Park Transfer		26,210.00	-	-
		3	PRK.0059 - FTE Park Maintenance Worker 1		26,210.00	-	-
		4	Rounding		(0.15)	0.24	(0.04)
	Line Item Total				407,234.00	423,208.00	464,052.00
001.33.576.100.31	OFFICE & OPERATING SUPPLIES	1	Fertilizers, herbicides, flowers, shrubs, mulch, topsoil, irrigation, plumbing		220,000.00	220,000.00	220,000.00
	Line Item Total				220,000.00	220,000.00	220,000.00
001.33.576.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Misc. Equipment (welding, electrical, plumbing, construction, irrigation, tu		10,000.00	10,000.00	10,000.00
		2	Playground Equipment Parts		15,000.00	15,000.00	15,000.00
		3	Trash Receptacles/Liners/Lids		5,600.00	5,600.00	5,600.00
	Line Item Total				30,600.00	30,600.00	30,600.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	**$ 16,518,129**	**$ 16,793,773**	**$ 17,370,966**
Account	Description	Line	Line Item		2024	2025	2026
001.33.576.100.41	PROFESSIONAL SERVICES	1	Grafitti Abatement		36,500.00	36,500.00	36,500.00
		2	Hepatitis B Vaccinations		500.00	500.00	500.00
		3	Holiday Lights		8,000.00	8,000.00	8,000.00
		4	Maintain Mary Olson Farm		10,000.00	10,000.00	10,000.00
		5	Maintenance of ROW beautification areas/Linear Trail		58,000.00	58,000.00	58,000.00
		6	Overall Cleaning Service (rags, coveralls, mops, etc.)		600.00	600.00	600.00
		7	Parks LockUps/Security		48,000.00	48,000.00	48,000.00
		8	Pest Management - Trees & Parks areas		3,500.00	3,500.00	3,500.00
		9	Professional Services		125,300.00	-	-
		10	Public ROW Landscape Maintenance		-	100,000.00	100,000.00
		11	Arborist & Stumpgrinding Services		35,000.00	35,000.00	35,000.00
		12	BA4: Public ROW Landscape Maintenance		100,000.00	-	-
		13	CDL Physicals		500.00	500.00	500.00
	Line Item Total				425,900.00	300,600.00	300,600.00
001.33.576.100.43	TRAVEL	1	Green Industry Trade Show (Portland)		600.00	600.00	600.00
		2	Misc. (meals, mileage, lodging)		500.00	500.00	500.00
	Line Item Total				1,100.00	1,100.00	1,100.00
001.33.576.100.45	OPERATING RENTALS & LEASES	1	Misc. Tools & Equipment		20,500.00	20,500.00	20,500.00
		2	Portable Restrooms For Parks & Events		21,000.00	21,000.00	21,000.00
	Line Item Total				41,500.00	41,500.00	41,500.00
001.33.576.100.47	PUBLIC UTILITY SERVICE	1	Utilities - Power, Water, Storm, Etc.		555,000.00	555,000.00	555,000.00
	Line Item Total				555,000.00	555,000.00	555,000.00
001.33.576.100.48	REPAIRS & MAINTENANCE	1	Miscellaneous (Fence, Window, Vandalism, etc.)		35,000.00	35,000.00	35,000.00
		2	Pump Maintenance & Repair		3,000.00	3,000.00	3,000.00
		3	Repairs to pathways, sidewalks, concrete patios and bulk heads.		45,000.00	45,000.00	45,000.00
		4	Septic Tank Repair & Maintenance		5,000.00	5,000.00	5,000.00
		5	2023 CF for Vet Park Brick		43,000.00	-	-
		6	Athletic Field/Court/Scoreboard/Lighting Repairs		5,500.00	5,500.00	5,500.00
	Line Item Total				136,500.00	93,500.00	93,500.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.576.100.49	MISCELLANEOUS	1	ARPA - ms2107.ct222.medan		9,800.00	-	-
		2	Association Dues		600.00	600.00	600.00
		3	Crew Trainings, Certifications, Education Materials		6,800.00	6,800.00	6,800.00
		4	Disposal Fees (Concrete, Asphalt, Etc.)		1,500.00	1,500.00	1,500.00
	Line Item Total				18,700.00	8,900.00	8,900.00
001.33.576.100.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation		41,400.00	60,300.00	60,300.00
	Line Item Total				41,400.00	60,300.00	60,300.00
001.33.576.100.95	OTHER INTERFUND SERVICES/CHGSN	1	ER&R Fleet Allocation		773,700.00	944,300.00	913,500.00
		2	ERR.0013 - ER&R Operational Increases		-	22,400.00	22,900.00
	Line Item Total				773,700.00	966,700.00	936,400.00
001.33.576.600.11	REGULAR SALARIES & WAGES	1	Position Budget		425,896.00	454,568.00	481,793.00
	Line Item Total				425,896.00	454,568.00	481,793.00
001.33.576.600.12	OVERTIME & OTHER WAGES	1	Overtime		-	25,000.00	25,000.00
		2	Overtime budget has not increased since 2014. FTE's wages have incres		25,000.00	-	-
	Line Item Total				25,000.00	25,000.00	25,000.00
001.33.576.600.13	OTHER WAGES	1	12 months Temp and seasonal wages for Golf Maintenance staff.		-	50,147.00	50,147.00
		2	12 months Temp and seasonal wages for Golf Maintenance staff. This nu		50,147.00	-	-
		3	Extra seasonals (safety)		18,000.00	18,000.00	18,000.00
	Line Item Total				68,147.00	68,147.00	68,147.00
001.33.576.600.21	F.I.C.A	1	18% Benefits For Overtime & Other Wages		13,500.00	16,800.00	16,800.00
		2	Position Budget		32,130.56	34,285.25	36,346.54
		3	Rounding		0.44	(0.25)	0.46
	Line Item Total				45,631.00	51,085.00	53,147.00
001.33.576.600.22	OTHER FRINGE BENEFITS	1	Uniforms, safety gear, rain gear.		4,800.00	4,800.00	4,800.00
	Line Item Total				4,800.00	4,800.00	4,800.00
001.33.576.600.23	PENSIONS	1	Position Budget		43,654.64	42,181.27	43,505.85
		2	Rounding		0.36	(0.27)	0.15
	Line Item Total				43,655.00	42,181.00	43,506.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	**$ 16,518,129**	**$ 16,793,773**	**$ 17,370,966**
Account	Description	Line	Line Item		2024	2025	2026
001.33.576.600.24	INDUSTRIAL INSURANCE	1	Position Budget		15,119.15	14,043.10	12,775.30
		2	Rounding		(0.15)	(0.10)	(0.30)
	Line Item Total				15,119.00	14,043.00	12,775.00
001.33.576.600.25	MEDICAL & LIFE INSURANCE	1	Position Budget		136,980.40	136,628.07	150,674.76
		2	Rounding		(0.40)	(0.07)	0.24
	Line Item Total				136,980.00	136,628.00	150,675.00
001.33.576.600.31	OFFICE & OPERATING SUPPLIES	1	Sand, fertilizer, seed, equipment repairs, golf course accessories, and sh		158,500.00	158,500.00	158,500.00
	Line Item Total				158,500.00	158,500.00	158,500.00
001.33.576.600.32	FUEL CONSUMED	1	Fuel has increased significantly over the past 12 months with no immedi		25,000.00	-	-
		2	Fuel to heat Mary Olson Farm farmhouse		-	25,000.00	25,000.00
	Line Item Total				25,000.00	25,000.00	25,000.00
001.33.576.600.35	SMALL TOOLS AND EQUIPMENT	1	Shop tools, shovels, rakes, small power tools, weedeaters, blowers, drag		6,500.00	6,500.00	6,500.00
		2	Fertilizer Spreader Replacement		5,500.00	5,500.00	5,500.00
	Line Item Total				12,000.00	12,000.00	12,000.00
001.33.576.600.41	PROFESSIONAL SERVICES	1	Repair service to the irrigation pump house, diver cost, building repairs, p		16,500.00	16,500.00	16,500.00
	Line Item Total				16,500.00	16,500.00	16,500.00
001.33.576.600.43	TRAVEL	1	National Superintendents Assoc. education and conference		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.576.600.45	OPERATING RENTALS & LEASES	1	EEquipment rentals, trenchers, dozers, chop saws, tent storage & cleani		6,000.00	-	-
		2	Equipment rentals, trenchers, dozers, chop saws, tent storage & cleaning		-	6,000.00	6,000.00
	Line Item Total				6,000.00	6,000.00	6,000.00
001.33.576.600.48	REPAIRS & MAINTENANCE	1	BA#4: Increase Golf Course repair and maintenance, inventory, and sup		5,000.00	-	-
		2	Equipment building repairs, tee box repairs, perimeter fence repairs, cart		35,000.00	40,000.00	40,000.00
	Line Item Total				40,000.00	40,000.00	40,000.00
001.33.576.600.49	MISCELLANEOUS	1	Classes, workshops, USGA, NGF, and GCSAA memberships. Registrati		2,500.00	2,500.00	2,500.00
	Line Item Total				2,500.00	2,500.00	2,500.00
001.33.576.601.49	TAXES (B&O TAXES PAID ONLY)	1	Golf Admissions Tax		65,000.00	-	-
		2	B&O Taxes		7,400.00	10,400.00	10,600.00
	Line Item Total				72,400.00	10,400.00	10,600.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.576.610.11	REGULAR SALARIES & WAGES	1	Position Budget		18,253.85	19,075.05	19,829.60
		2	Rounding		0.15	(0.05)	0.40
	Line Item Total				18,254.00	19,075.00	19,830.00
001.33.576.610.21	F.I.C.A	1	Position Budget		1,201.36	1,250.74	1,290.49
		2	Rounding		(0.36)	0.26	(0.49)
	Line Item Total				1,201.00	1,251.00	1,290.00
001.33.576.610.23	PENSIONS	1	Position Budget		1,871.16	1,770.00	1,790.75
		2	Rounding		(0.16)	-	0.25
	Line Item Total				1,871.00	1,770.00	1,791.00
001.33.576.610.24	INDUSTRIAL INSURANCE	1	Position Budget		79.47	81.09	81.15
		2	Rounding		(0.47)	(0.09)	(0.15)
	Line Item Total				79.00	81.00	81.00
001.33.576.610.25	MEDICAL & LIFE INSURANCE	1	Position Budget		5,812.14	3,464.53	3,906.53
		2	Rounding		(0.14)	0.47	0.47
	Line Item Total				5,812.00	3,465.00	3,907.00
001.33.576.610.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	14,843.00	28,635.00
		2	Insurance Allocation		77,100.00	77,100.00	77,100.00
	Line Item Total				77,100.00	91,943.00	105,735.00
001.33.576.680.11	REGULAR SALARIES & WAGES	1	Position Budget		208,523.00	231,728.00	237,597.00
	Line Item Total				208,523.00	231,728.00	237,597.00
001.33.576.680.13	OTHER WAGES	1	Add labor: golf cart clean		10,000.00	10,000.00	10,000.00
		2	12 months Temp and seasonal wages for Pro Shop staff and cart attend		-	150,057.00	150,057.00
		3	12 months Temp and seasonal wages for Pro Shop staff and cart attend		150,057.00	-	-
	Line Item Total				160,057.00	160,057.00	160,057.00
001.33.576.680.21	F.I.C.A	1	18% Benefits For Overtime & Other Wages		27,000.00	28,800.00	28,800.00
		2	Position Budget		15,409.93	17,108.90	17,551.36
		3	Rounding		0.07	0.10	(0.36)
	Line Item Total				42,410.00	45,909.00	46,351.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

				TOTALS:	$ 16,518,129	$ 16,793,773	$ 17,370,966
Account	Description	Line	Line Item		2024	2025	2026
001.33.576.680.22	OTHER FRINGE BENEFITS	1	Uniforms for volunteer and pro shop staff.		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
001.33.576.680.23	PENSIONS	1	Position Budget		21,373.67	21,503.60	21,455.17
		2	Rounding		0.33	0.40	(0.17)
	Line Item Total				21,374.00	21,504.00	21,455.00
001.33.576.680.24	INDUSTRIAL INSURANCE	1	Position Budget		6,059.30	5,605.60	5,110.13
		2	Rounding		(0.30)	0.40	(0.13)
	Line Item Total				6,059.00	5,606.00	5,110.00
001.33.576.680.25	MEDICAL & LIFE INSURANCE	1	Position Budget		84,619.37	87,959.44	99,865.37
		2	Rounding		(0.37)	(0.44)	(0.37)
	Line Item Total				84,619.00	87,959.00	99,865.00
001.33.576.680.31	OFFICE & OPERATING SUPPLIES	1	Office and clubhouse supplies, signage, seasonal items, scorecards, gift		28,000.00	28,000.00	28,000.00
	Line Item Total				28,000.00	28,000.00	28,000.00
001.33.576.680.34	INVENTORY	1	GLF.0037 - Additional Expenditure Authorization		-	50,000.00	50,000.00
		2	Golf balls, gloves, headwear, clubs, bags, shoes, clothing, miscellaneous		146,000.00	146,000.00	146,000.00
	Line Item Total				146,000.00	196,000.00	196,000.00
001.33.576.680.35	SMALL TOOLS AND EQUIPMENT	1	Pressure Washer for Cart & Clubhouse, Walkie Talkies for marshals, and		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
001.33.576.680.41	PROFESSIONAL SERVICES	1	Tournament scoring system service and support, tent services, golf cart		3,000.00	3,000.00	3,000.00
		2	Armored Car Service		21,000.00	24,800.00	27,300.00
		3	Bank Credit Card Processing Fee		60,500.00	60,500.00	60,500.00
	Line Item Total				84,500.00	88,300.00	90,800.00
001.33.576.680.43	TRAVEL - Golf	1	PGA Education & Membership Programs. Travel to PGA Headquarters &		4,800.00	4,800.00	4,800.00
	Line Item Total				4,800.00	4,800.00	4,800.00
001.33.576.680.44	ADVERTISING	1	Advertising		8,000.00	8,000.00	8,000.00
	Line Item Total				8,000.00	8,000.00	8,000.00
001.33.576.680.45	OPERATING RENTALS & LEASES	1	Equipment rentals for special events throughout the season. Additional s		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00

GENERAL FUND
Parks Department

As of: 08/23/2024 11:47

			TOTALS:	**$ 16,518,129**	**$ 16,793,773**	**$ 17,370,966**
Account	Description	Line	Line Item	2024	2025	2026
001.33.576.680.48	REPAIRS & MAINTENANCE	1	Golf cart and building maintenance, cart expenses (batteries, brakes, tire	24,000.00	24,000.00	24,000.00
		2	Golf Cart Repair (seats, roofs, enclosures, mechanical issues, vandalism	6,000.00	6,000.00	6,000.00
		3	CF Clubhouse repairs â€“ ms212	36,190.00	-	-
	Line Item Total			66,190.00	30,000.00	30,000.00
001.33.576.680.49	MISCELLANEOUS	1	National & Local PGA Dues for Chris Morris & Jeremy Sagle, WWC PGA	2,500.00	2,500.00	2,500.00
	Line Item Total			2,500.00	2,500.00	2,500.00

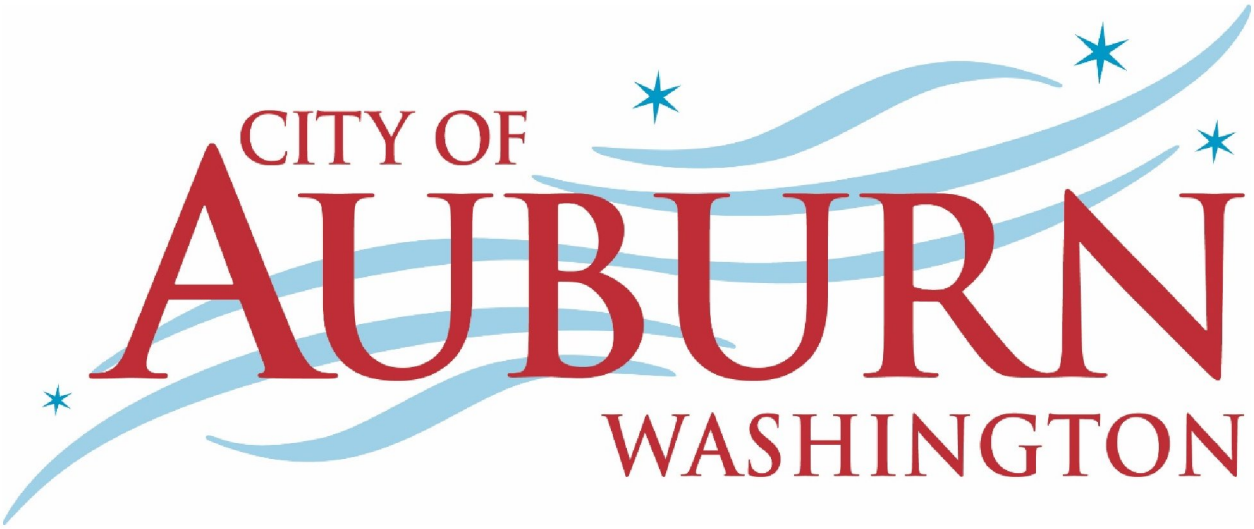
2025 - 2026 All Other Funds (Non General Fund)

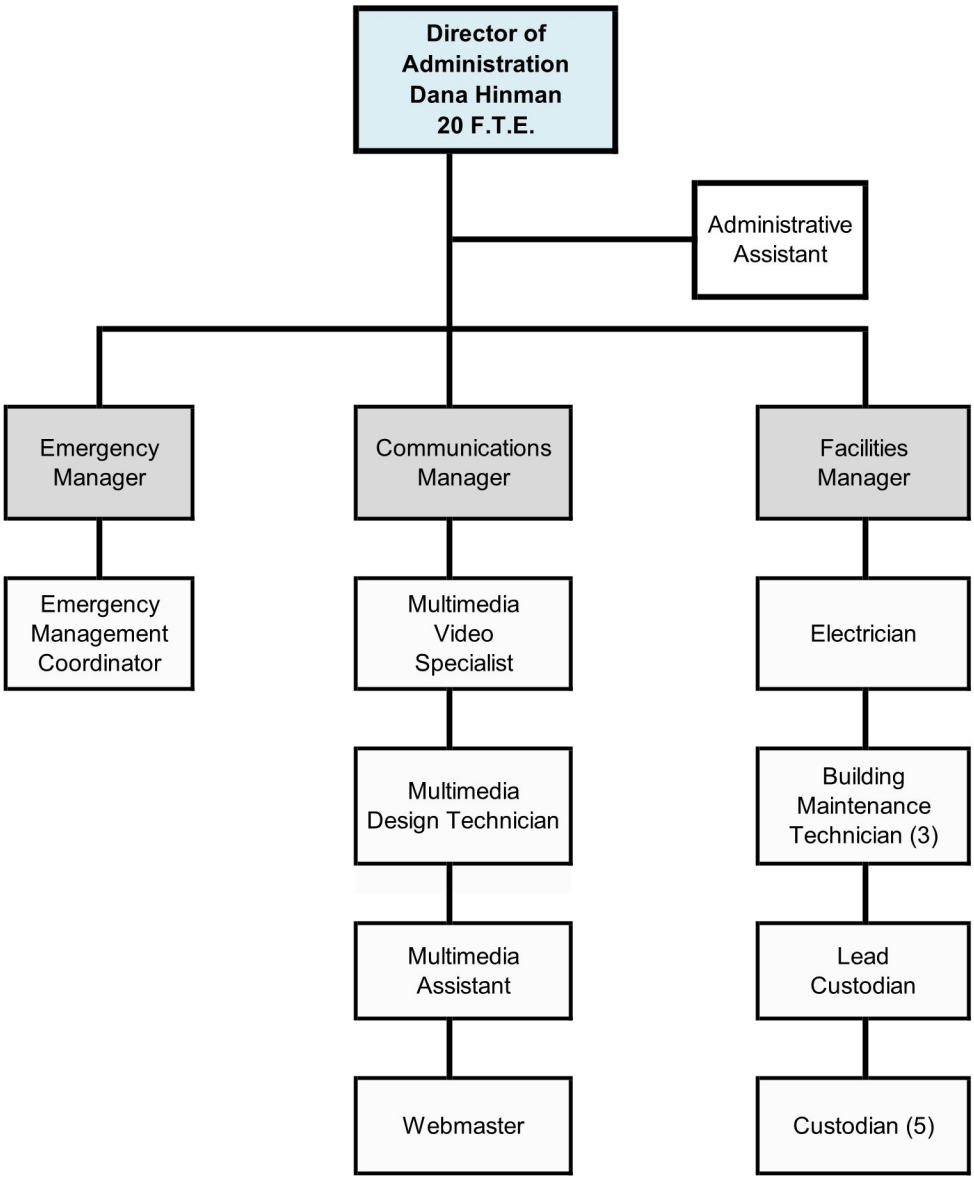
City Council Preliminary Budget Review

September 2024

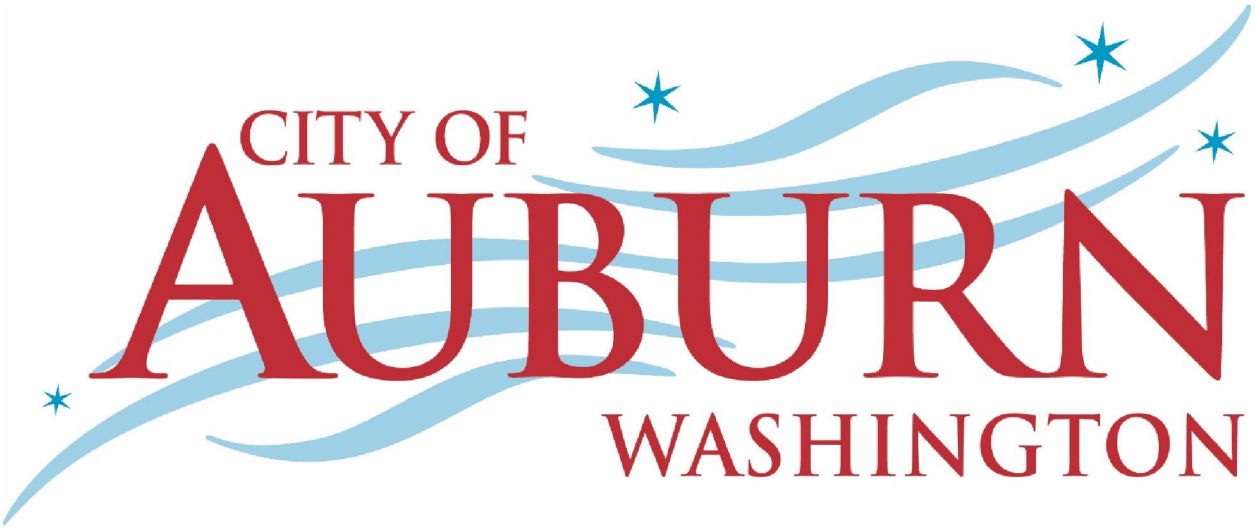
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CITY OF
AUBURN
WASHINGTON



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

FACILITIES

Mission Statement

To provide all City departments and the public with a safe and clean environment, preserve City owned facilities, provide building support services to each department, and provide facility construction services.

Division Overview

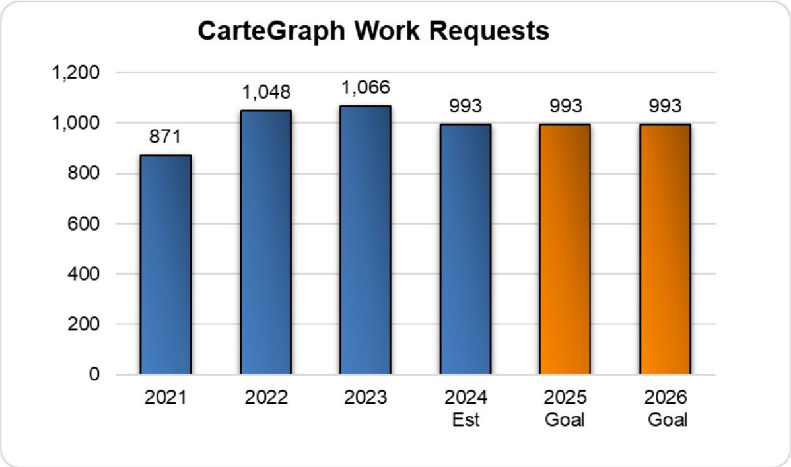
The Facilities Division provides a broad range of services to internal departments. These services include building maintenance, safety, security, custodial, space planning, construction, facility renovation, energy management. The Facilities Division is responsible for procuring, storing, and distributing supplies and materials for daily operations in a cost-effective manner.

Accomplishments and Objectives

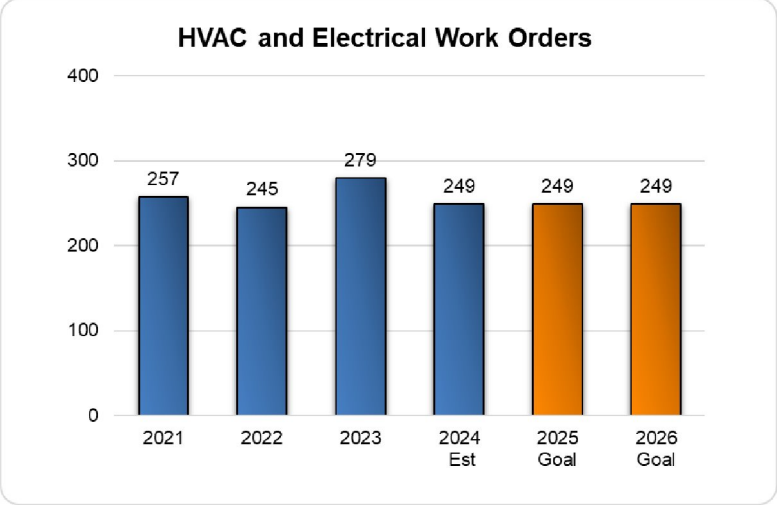
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goals
• Screen and recoat wood floor at the Senior Center.	• Complete	• Justice Center Roof Replacement	**Community Safety**
• Screen and recoat wood floor at the Activity Center.	• Complete	• Justice Center fire panel replacement	**Community Safety**
• Continue energy conservation efforts. Replacement of T-8 bulbs with LEDs.	• On going	• Continue energy conservation efforts. Replacement of T-8 bulbs with LEDs.	**Community Safety**
• Efficiently and effectively complete all project management activities to result in the successful construction, while completing them on time and within	• On going	• Efficiently and effectively complete all project management activities to result in the successful construction, while completing them on time and within budget.	**Fiscal Sustainability**
• Decrease HVAC/electrical work orders by 10%.	• Not reached	• Decrease HVAC/electrical work orders by 10%.	**Community Safety** **Fiscal Sustainability**
• Replace T-8 bulbs with LED's citywide.	• Duplicate	• AVHS roof replacement	**Community Safety** **Fiscal Sustainability**
• Replace HVAC equipment at City Hall.	• Rebuild boilers complete	• Continue HVAC component replacement	**Community Safety**
• Upgrade Golf Course parking lot lightin	• Complete	• R Street roof replacement	**Community Safety** **Fiscal Sustainability**
• Replace flooring (Police) and door hardware at the Justice Center.	• Complete	• Senior Center carpet replacement	**Community Safety**
• M&O HVAC equipment replacement.	• Equipment Rental 2 units replaced	• City Hall elevator modernization (interior)	**Community Safety**

Performance Measures

CarteGraph Work Requests
The Facilities Division provides 24 hour/7 day a week maintenance for City facilities. Requests are tracked through CarteGraph. Within 24 hours of receiving the work request (Monday - Friday) the customer will receive an email acknowledging receipt and the customer will also be contacted once the request is completed. If there are issues with completing any request in a timely manner, contact will be made with the customer.



HVAC and Electrical Work
The Facilities Division will make every possible effort to regulate HVAC and electrical work.



2025-2026 Working Capital Budget

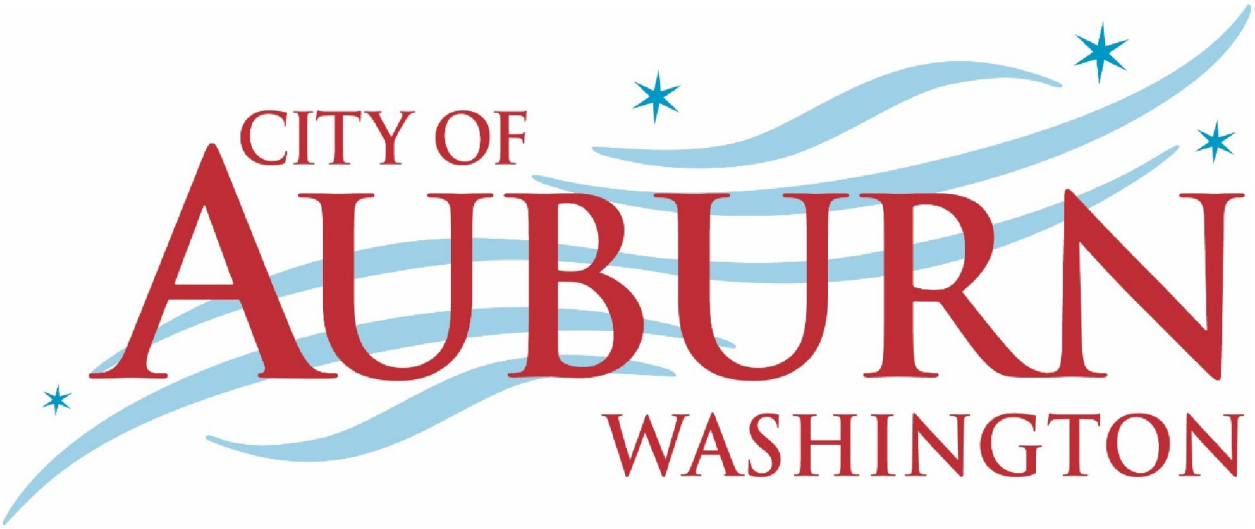
City of Auburn					
505 Facilities	**2023 Actual**	**2024 Adjusted Budget**	**2024 Estimate**	**2025 Budget**	**2026 Budget**
REVENUES					
Property Management Services	4,145,412	4,237,500	4,237,500	4,768,500	4,879,300
Rents & Leases	52,762	37,500	50,000	38,000	38,500
Interest Earnings	29,415	6,000	12,750	10,000	10,000
Operating Transfers In	255,257	483,105	150,000	-	-
Miscellaneous Revenue	25,145	-	171,775	5,000	5,000
TOTAL OPERATING REVENUES	$ 4,507,991	$ 4,764,105	$ 4,622,025	$ 4,821,500	$ 4,932,800
EXPENDITURES					
Salaries & Wages	794,241	853,482	795,149	922,480	984,002
Benefits	448,018	490,563	411,745	493,152	528,197
Supplies	126,697	140,200	120,000	140,200	140,200
Services & Charges	2,132,524	2,174,754	1,974,754	2,065,109	2,083,260
Operating Transfers Out	553,375	614,725	550,000	553,800	551,700
Interfund Payments for Service	568,500	579,700	579,700	646,500	660,400
TOTAL OPERATING EXPENDITURES	$ 4,623,354	$ 4,853,424	$ 4,431,348	$ 4,821,241	$ 4,947,759
REVENUES LESS EXPENDITURES	$ (115,363)	$ (89,319)	$ 190,677	$ 259	$ (14,959)
BEGINNING WORKING CAPITAL - January 1	323,167	207,804	207,804	398,481	398,740
ENDING WORKING CAPITAL - December 31	207,804	118,485	398,481	398,740	383,781
NET CHANGE IN WORKING CAPITAL (*)	**$ (115,363)**	**$ (89,319)**	**$ 190,677**	**$ 259**	**$ (14,959)**

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

505 Facilities FTEs	**2022**	**2023**	**2024**	**2025**	**2026**
Facilities FTEs*	11.00	11.00	11.00	11.00	11.00
TOTAL FACILITIES FTEs	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**

*These FTEs are included in the Administration Department's FTE totals.


CITY OF
AUBURN
WASHINGTON

FACILITIES FUND

As of: 08/23/2024 16:58

				TOTALS:	**$ 4,971,909**	**$ 5,219,981**	**$ 5,331,540**
Account	Description	Line	Line Item		2024	2025	2026
505.00.524.500.11	REGULAR SALARIES & WAGES	1	Position Budget		833,482.00	902,079.62	963,801.84
		2	Rounding		-	0.38	0.16
		3	Add'l budget for vacant pos 3220-025		-	200.00	100.00
		4	Add'l budget for vacant pos 3220-026		-	200.00	100.00
	Line Item Total				833,482.00	902,480.00	964,002.00
505.00.524.500.12	OVERTIME	1	General staff overtime		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
505.00.524.500.13	OTHER WAGES	1	Other wages/extra help		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
505.00.524.500.21	F.I.C.A	1	18% Benefits for OT and Other Wages		3,600.00	3,600.00	3,600.00
		2	Position Budget		62,953.81	68,118.82	72,791.85
		3	Rounding		0.19	0.18	0.15
		4	Add'l budget for vacant pos 3220-025		-	800.00	800.00
		5	Add'l budget for vacant pos 3220-026		-	800.00	800.00
	Line Item Total				66,554.00	73,319.00	77,992.00
505.00.524.500.22	OTHER FRINGE BENEFITS	1	Boots/equipment		2,070.00	2,070.00	2,070.00
		2	City apparel and protective gear		3,000.00	3,000.00	3,000.00
	Line Item Total				5,070.00	5,070.00	5,070.00
505.00.524.500.23	PENSIONS	1	Position Budget		85,432.17	83,703.73	87,031.60
		2	Rounding		(0.17)	0.27	0.40
	Line Item Total				85,432.00	83,704.00	87,032.00
505.00.524.500.24	INDUSTRIAL INSURANCE	1	Position Budget		33,308.87	31,133.44	28,324.48
		2	Rounding		0.13	(0.44)	(0.48)
	Line Item Total				33,309.00	31,133.00	28,324.00
505.00.524.500.25	MEDICAL & LIFE INSURANCE	1	Position Budget		300,197.57	299,926.03	329,778.81
		2	Rounding		0.43	(0.03)	0.19
	Line Item Total				300,198.00	299,926.00	329,779.00
505.00.524.500.31	OFFICE & OPERATING SUPPLIES	1	Janitorial supplies - cleaning products, toilet paper, paper towels, etc.		110,200.00	110,200.00	110,200.00
	Line Item Total				110,200.00	110,200.00	110,200.00

FACILITIES FUND

As of: 08/23/2024 16:58

				TOTALS:	$ 4,971,909	$ 5,219,981	$ 5,331,540
Account	Description	Line	Line Item		2024	2025	2026
505.00.524.500.32	FUEL CONSUMED	1	Operating Fuel		20,000.00	20,000.00	20,000.00
	Line Item Total				20,000.00	20,000.00	20,000.00
505.00.524.500.35	SMALL TOOLS AND EQUIPMENT	1	Cleaning equipment for custodial staff - hand tools and equipment for bu		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
505.00.524.500.41	PROFESSIONAL SERVICES	1	HVAC Maintenance Contract: AUBURN JUSTICE CENTER $16,474.00 (		138,525.00	134,960.00	134,960.00
		2	PRK.0063 - Park Security		-	60,000.00	64,000.00
		3	Architect, engineering, consulting fees (for larger complex projects)		15,000.00	15,000.00	5,000.00
		4	Assessment of City's buildings		10,000.00	10,000.00	5,000.00
		5	BA#4 & BA#5: Contracted security for City Hall, Annex, and Les Gove ca		155,000.00	-	-
		6	BA#5: Compliance with Clean Building standards		60,000.00	-	-
		7	Common Area Maintenance for City Hall Annex		180,000.00	180,000.00	180,000.00
		8	Compliance with Clean Building standards		-	26,818.00	-
		9	Contracted security for City Hall, Annex, and Les Gove campus		-	155,000.00	155,000.00
		10	Duct Cleaning in Applicable Buildings (ARPA)		150,000.00	-	-
	Line Item Total				708,525.00	581,778.00	543,960.00
505.00.524.500.43	TRAVEL	1	Staff attendance at systems training - product information seminars		500.00	500.00	500.00
	Line Item Total				500.00	500.00	500.00
505.00.524.500.44	ADVERTISING	1	RFQ's, RFP's, Bid document preparation		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
505.00.524.500.45	OPERATING RENTALS & LEASES	1	Inc. Mels lot contract		10,000.00	-	-
		2	Operational costs		15,000.00	15,000.00	15,000.00
		3	Parking garage share of maintenance & operations - paid quarterly		100,000.00	100,000.00	100,000.00
		4	Sound Transit Operations		14,000.00	14,000.00	14,000.00
	Line Item Total				139,000.00	129,000.00	129,000.00
505.00.524.500.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	53,460.00	69,429.00
		2	Insurance Allocation		53,000.00	53,000.00	53,000.00
		3	Common Area Insurance - City Hall Annex		35,000.00	35,000.00	35,000.00
	Line Item Total				88,000.00	141,460.00	157,429.00
505.00.524.500.47	UTILITIES	1	Water, Sewer, Storm		114,100.00	114,100.00	114,100.00
		2	Electric and Gas		500,800.00	500,800.00	500,800.00
	Line Item Total				614,900.00	614,900.00	614,900.00

FACILITIES FUND

As of: 08/23/2024 16:58

				TOTALS:	$ 4,971,909	$ 5,219,981	$ 5,331,540
Account	Description	Line	Line Item		2024	2025	2026
505.00.524.500.48	REPAIRS & MAINTENANCE	1	Golf Course Cameras		60,605.00	-	-
		2	Hardwood floor care at Activity Center (Gymnasium Floor)		20,000.00	-	15,000.00
		3	Inc. R&M for JC Roof Replace		200,000.00	-	-
		4	Miscellaneous building repairs - various City facilities		75,000.00	75,000.00	75,000.00
		5	Monitoring Intruder alarms and panic buttons: Parks $9375 City Hall $11		-	10,975.00	10,975.00
		6	PRK.0057 - Museum Facility services		-	20,000.00	20,000.00
		7	PRK.0057 - Museum Programming/Operations to Parks Dept		20,000.00	-	-
		8	Pump lift station quarterly service charges		3,140.00	3,140.00	3,140.00
		9	Refinish hardwood floor - Community Center (Event Rooms)		15,000.00	-	10,000.00
		10	Refinish hardwood floor at the Senior Center		15,000.00	-	15,000.00
		11	Repairs & Maintenance (Auburn Community Resource Center)		-	5,300.00	5,300.00
		12	Security Monitoring: Parks		9,375.00	-	-
		13	Annual maintenance of appliances		8,000.00	8,000.00	8,000.00
		14	Boiler safety inspections and service charges		3,800.00	3,800.00	3,800.00
		15	Citywide generator maintenance: Storm - $6857.00 Sewer - $36,319.00 \		75,530.00	-	-
		16	Citywide generator maintenance: Storm - $7500 Sewer - $55000 Water -		-	135,500.00	135,500.00
		17	Door/hardware replacement		52,500.00	-	-
		18	Elevator maintenance and inspection Justice Center $10,316.00 City Hal		15,756.00	-	-
		19	Elevator maintenance and inspection: Justice Center $10,316 City Hall $		-	15,756.00	15,756.00
		20	FAC.0042 - Annual Capital Replacements		-	250,000.00	250,000.00
		21	Fire Alarm monitoring		10,023.00	15,000.00	15,000.00
		22	Fire alarm/Halon system maintenance & Automatic Sprinkler testing & se		-	38,500.00	38,500.00
		23	Fire alarm/Halon system maintenance & Automatic Sprinkler testing & se		23,600.00	-	-
	Line Item Total				607,329.00	580,971.00	620,971.00
505.00.524.500.49	MISCELLANEOUS	1	Technical Manuals and publications		500.00	500.00	500.00
		2	Building maintenance technicians recertification fees		500.00	500.00	500.00
		3	COA Property Tax (Non Exempt Portion)		10,300.00	10,300.00	10,300.00
		4	Custodial and Bldg Maint Techs training and conference fee		2,000.00	2,000.00	2,000.00
		5	Electrical permits		1,700.00	1,700.00	1,700.00
	Line Item Total				15,000.00	15,000.00	15,000.00
505.00.524.500.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		314,100.00	380,800.00	391,300.00
	Line Item Total				314,100.00	380,800.00	391,300.00
505.00.524.500.93	EQUIPMENT RENTAL CHARGE-FUEL	1	ER&R Fleet Fuel Allocation		5,100.00	6,000.00	6,000.00
	Line Item Total				5,100.00	6,000.00	6,000.00

FACILITIES FUND

As of: 08/23/2024 16:58

			TOTALS:	**$ 4,971,909**	**$ 5,219,981**	**$ 5,331,540**
Account	Description	Line	Line Item	2024	2025	2026
505.00.524.500.95	INTERFUND OPERATING RENTALS & LE	1	ER&R Fleet Allocation	80,800.00	77,300.00	76,100.00
	Line Item Total			80,800.00	77,300.00	76,100.00
505.00.524.500.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation	179,700.00	182,400.00	187,000.00
	Line Item Total			179,700.00	182,400.00	187,000.00
505.00.590.100.06	ENDING WORKING CAPITAL	1	Increase ending W/C cp2113	71,710.00	-	-
		2	True up beginning balance	(386,910.00)	-	-
		3	Xfer F122 to F505 ms2307	40,085.00	-	-
		4	CF FAC.0031 xfer	52,500.00	-	-
		5	Decrease Ending W/C	(10,000.00)	-	-
		6	Estimated Ending Working Capital	351,100.00	398,740.00	383,781.00
	Line Item Total			118,485.00	398,740.00	383,781.00
505.00.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp2113	71,710.00	-	-
		2	2023 CF for cp2226	24,515.00	-	-
		3	Remove xfer out budget for cp2	(71,710.00)	-	-
		4	2023 CF for gcbd17	37,510.00	-	-
		5	2020A Interfund Transfer	552,700.00	553,800.00	551,700.00
	Line Item Total			614,725.00	553,800.00	551,700.00

MULTIMEDIA DEPARTMENT

Department Overview

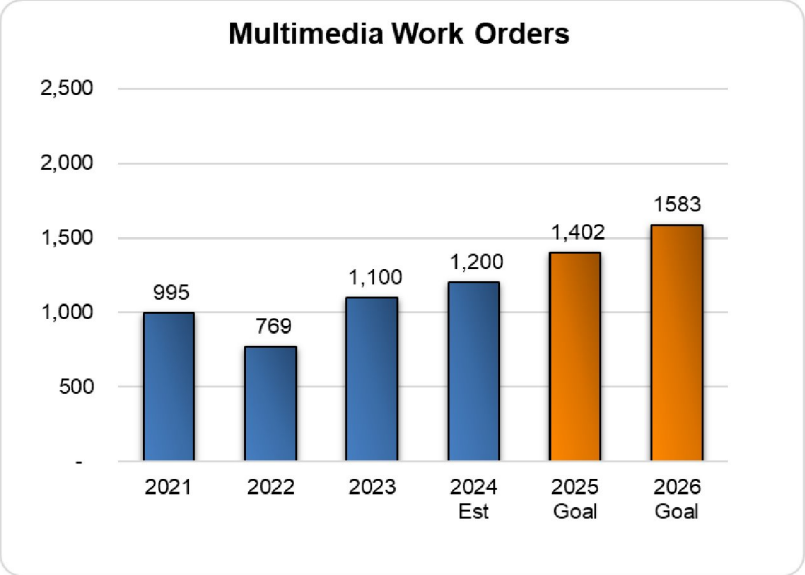
Multimedia oversees the City's media staff and programs, assists departments in public involvement using the City's information communication ranging from public access television programming and websites to mail and print services. The division oversees the City's communications, marketing and public relations programs and directs the efforts of the public relations/media relations, including acting in the role of City spokesperson.

Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goals
• Revamp the "I Am Auburn" story gathering process. Collaborate with our DEI team and build on partnerships with other groups to expand our reach and ensure we are accurately representing all segments of the community. Build out these stories on a page of the website for the public to view. Create social media and advertising campaigns to support the promotion of this series.	• Under the direction of Communications Manager and full staffing of division, we have revamped the Auburn Magazine to have more storytelling initiatives, in addition to creating the City of Auburn Blog and having a more regular podcast.	• Replace aging and dying equipment in Council Chambers for city council meetings in order to achieve live titling and a more streamlined process for putting council meetings on web and TV.	**Infrastructure**
• Create a style guide that includes direction on color, messaging, logo-use, and content style to help create a more cohesive brand across the city.	• Style guide is compete. Next step to obtain appropriate approvals.	• Make That's So Auburn! and Auburn on Main podcasts fully video and audio experiences, with the ability to put them on TV.	**Fiscal Sustainability**
• Add social media engagement tool to better service our city across all our different departments. Create a communications plan that outlines our messaging strategy for different events and campaigns.	• We have implemented citywide social media engagement on multiple different platforms, leaning into digital tools as a resource first.	• Revamp City social media accounts with a unified message, collaboration and scheduling across all departments and platforms, with more specific and strategic messaging.	**Community Wellness**
• Create a communications plan with race and equity at the forefront. Explore where minority and underserved members of our community are getting information and how we can be there. Add translation requirements to all our print and digital content.	• We continue to work with the Office of Equity on priorities and have partnered with all departments on a citywide Language Access Program (LAP) and building our inventory of inclusive outreach and education for our residents.	• Create more strategic video content citywide for YouTube and social media platforms like Instagram and TikTok that better tells the story of City of Auburn services and happenings.	**Community Wellness**

Performance Measures

Design & Printing Services
Design and print functions are utilized to produce a unified look while attractively and accurately branding the City. Products are adapted to appeal to specific target audiences. Our process entails multiple layers of services to include: design, file preparation, printing, mailing, etc. Also included in print services is the management of the City mail, postage accounts, and shipping services.



2025-2026 Working Capital Budget

518.00.518.780 Multimedia	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Interfund Multimedia Charges	1,344,359	1,396,700	1,396,700	1,395,400	1,434,000
Advertising Sales	-	-	-	-	-
Investment Income	17,650	2,800	16,100	17,400	20,000
TOTAL OPERATING REVENUES	$ 1,362,009	$1,399,500	$1,412,800	$ 1,412,800	$1,454,000
OPERATING EXPENDITURES					
Salaries & Wages	392,586	424,677	477,704	440,172	455,841
Benefits	176,324	222,045	202,053	191,673	207,157
Supplies	35,606	36,150	36,150	36,150	36,150
Services & Charges	527,143	487,500	487,500	463,074	468,155
Operating Transfer Out	-	-	-	-	-
Interfund Payments for Service	230,808	236,800	236,800	269,200	276,200
TOTAL OPERATING EXPENDITURES	$ 1,362,467	$1,407,172	$1,440,207	$ 1,400,269	$1,443,503
REVENUES LESS EXPENDITURES	$ (458)	$ (7,672)	$ (27,407)	$ 12,531	$ 10,497
BEGINNING WORKING CAPITAL - January 1	259,749	241,430	259,291	231,884	244,415
ENDING WORKING CAPITAL - December 31	259,291	233,758	231,884	244,415	254,912
NET CHANGE IN WORKING CAPITAL (*)	**$ (458)**	**$ (7,672)**	**$ (27,407)**	**$ 12,531**	**$ 10,497**

(*) Working Capital = Current Assets minus Current Liabilities

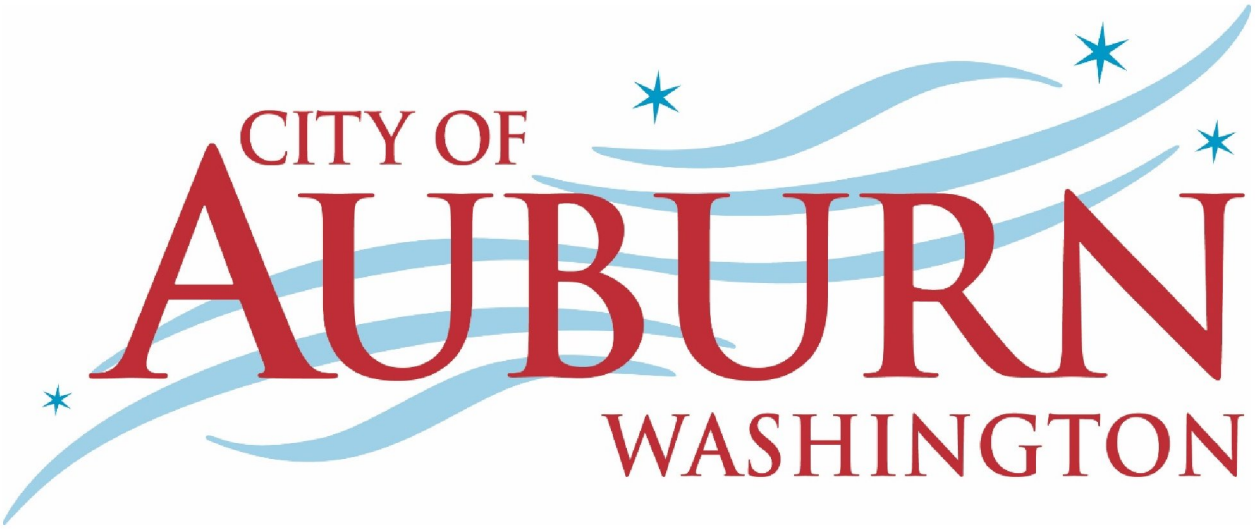
Department Employees

518 Multimedia FTEs	2022	2023	2024	2025	2026
Multimedia FTEs*	3.75	4.00	4.00	4.00	4.00
TOTAL IT FTEs	**3.75**	**4.00**	**4.00**	**4.00**	**4.00**

*These FTEs are included in the Administration Department's FTE totals.

Full Time Equivalent (FTE) Changes:

+.25 FTE - Per 2023 BA#2, the Multimedia Assistant position was reclassed to a full 1.0 FTE.


CITY OF
AUBURN
WASHINGTON

INNOVATION & TECHNOLOGY FUND

As of: 08/26/2024 13:04

Cost Center:

MULTI-MEDIA SERVICES

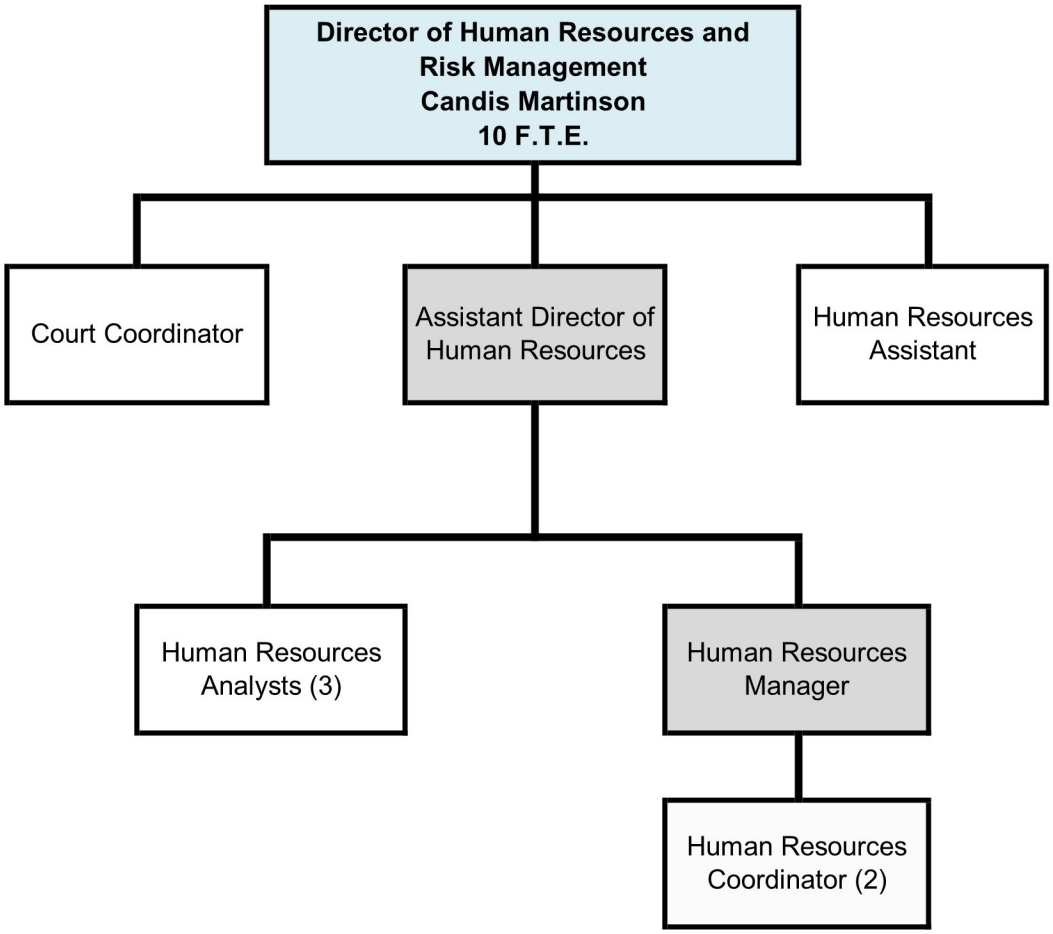
				TOTALS:	**$ 1,640,930**	**$ 1,644,684**	**$ 1,698,415**
Account	Description	Line	Line Item		2024	2025	2026
518.00.518.780.11	REGULAR SALARIES & WAGES	1	Increase MM Salaries		14,250.00	-	-
		2	Position Budget		410,427.15	440,171.95	455,841.10
		3	Rounding		(0.15)	0.05	(0.10)
	Line Item Total				424,677.00	440,172.00	455,841.00
518.00.518.780.21	F.I.C.A	1	Increase MM Benefits		6,050.00	-	-
		2	Position Budget		30,539.83	32,933.38	34,114.03
		3	Rounding		0.17	(0.38)	(0.03)
	Line Item Total				36,590.00	32,933.00	34,114.00
518.00.518.780.23	PENSIONS	1	Position Budget		42,068.81	40,842.69	41,162.50
		2	Rounding		0.19	0.31	0.50
	Line Item Total				42,069.00	40,843.00	41,163.00
518.00.518.780.24	INDUSTRIAL INSURANCE	1	Position Budget		4,771.99	4,725.74	4,473.58
		2	Rounding		0.01	0.26	0.42
	Line Item Total				4,772.00	4,726.00	4,474.00
518.00.518.780.25	MEDICAL & LIFE INSURANCE	1	Position Budget		138,614.20	113,171.39	127,406.45
		2	Rounding		(0.20)	(0.39)	(0.45)
	Line Item Total				138,614.00	113,171.00	127,406.00
518.00.518.780.31	OFFICE & OPERATING SUPPLIES	1	Office & Operating Supplies		5,000.00	5,000.00	5,000.00
		2	Citywide paper supply		21,500.00	21,500.00	21,500.00
		3	Citywide stationery		5,150.00	5,150.00	5,150.00
	Line Item Total				31,650.00	31,650.00	31,650.00
518.00.518.780.35	SMALL TOOLS AND EQUIPMENT	1	Small tools & minor equipment		4,500.00	4,500.00	4,500.00
	Line Item Total				4,500.00	4,500.00	4,500.00
518.00.518.780.41	PROFESSIONAL SERVICES	1	Outsourced printing, design, and video production services		230,000.00	-	-
		2	Outsourced printing, design, and video production services. Increase as		-	211,700.00	211,700.00
	Line Item Total				230,000.00	211,700.00	211,700.00
518.00.518.780.42	COMMUNICATION	1	Permanent decrease to fund FTE reclass		-	(10,000.00)	(10,000.00)
		2	Postage citywide (USPS general, bulk and business reply)		182,000.00	182,000.00	182,000.00
		3	UPS shipping account		1,000.00	1,000.00	1,000.00
		4	Citizen engagement tools		10,000.00	10,000.00	10,000.00
		5	Decrease MM Communication		(10,000.00)	-	-
	Line Item Total				183,000.00	183,000.00	183,000.00

INNOVATION & TECHNOLOGY FUND As of: 08/26/2024 13:04

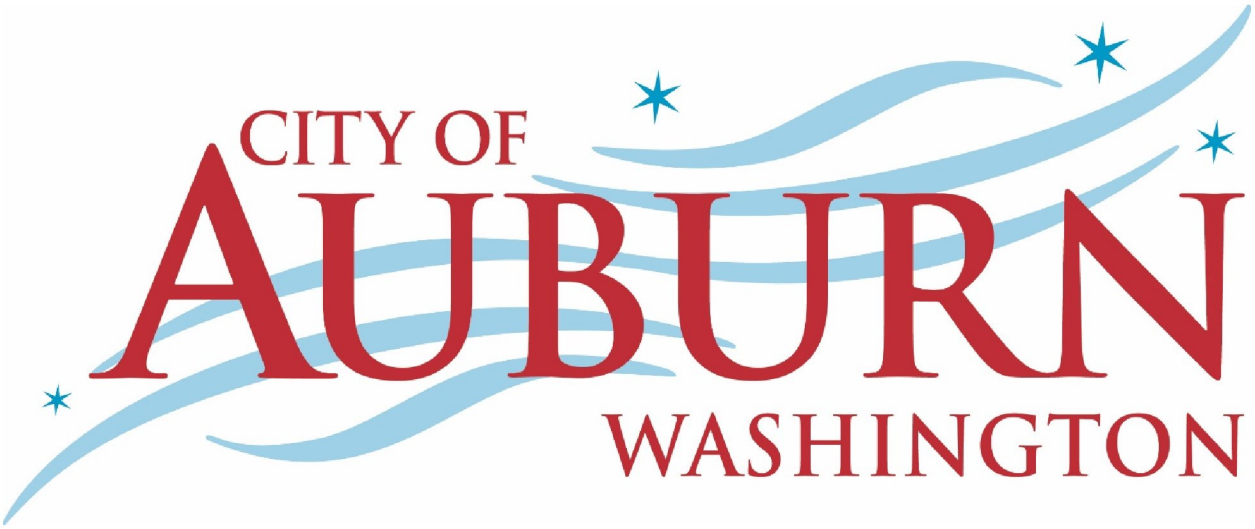
Cost Center:

MULTI-MEDIA SERVICES

				TOTALS:	**$ 1,640,930**	**$ 1,644,684**	**$ 1,698,415**
Account	Description	Line	Line Item		2024	2025	2026
518.00.518.780.43	TRAVEL	1	Travel expenses		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
518.00.518.780.44	ADVERTISING	1	General advertising and marketing		30,000.00	-	20,300.00
		2	General advertising and marketing -- Decreased to add more to Professi		-	20,300.00	-
		3	Permanent decrease to fund FTE reclass		-	(10,300.00)	(10,300.00)
		4	Decrease MM Advertising		(10,300.00)	-	-
	Line Item Total				19,700.00	10,000.00	10,000.00
518.00.518.780.45	OPERATING RENTALS & LEASES	1	Postage machine and folder inserter lease (Pitney Bowes)		8,500.00	8,500.00	8,500.00
	Line Item Total				8,500.00	8,500.00	8,500.00
518.00.518.780.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	3,574.00	8,655.00
		2	Insurance Allocation		30,300.00	30,300.00	30,300.00
	Line Item Total				30,300.00	33,874.00	38,955.00
518.00.518.780.48	REPAIRS & MAINTENANCE	1	Equipment repair and maintainance		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
518.00.518.780.49	MISCELLANEOUS	1	Training, conferences & workshops		5,000.00	5,000.00	5,000.00
		2	Dues & subscriptions		5,000.00	5,000.00	5,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
518.00.518.780.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		129,900.00	155,800.00	160,100.00
	Line Item Total				129,900.00	155,800.00	160,100.00
518.00.518.780.98	INTERFUND FACILITIES	1	Facilities Allocation		37,000.00	38,800.00	39,600.00
	Line Item Total				37,000.00	38,800.00	39,600.00
518.00.518.780.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		69,900.00	74,600.00	76,500.00
	Line Item Total				69,900.00	74,600.00	76,500.00
518.00.590.101.06	ENDING WORKING CAPITAL (Multimedia)	1	Multimedia Sub-Fund Ending Working Capital		292,317.00	244,415.00	254,912.00
		2	True up beginning balance		(58,559.00)	-	-
	Line Item Total				233,758.00	244,415.00	254,912.00



F.T.E. = Full Time Equivalent


CITY OF
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WORKERS' COMPENSATION FUND

Mission Statement

This fund provides time loss and medical benefits for employees who are affected by an occupational injury or illness and provides quality benefits and stabilizes rates both to the City and the employee in an efficient and timely manner.

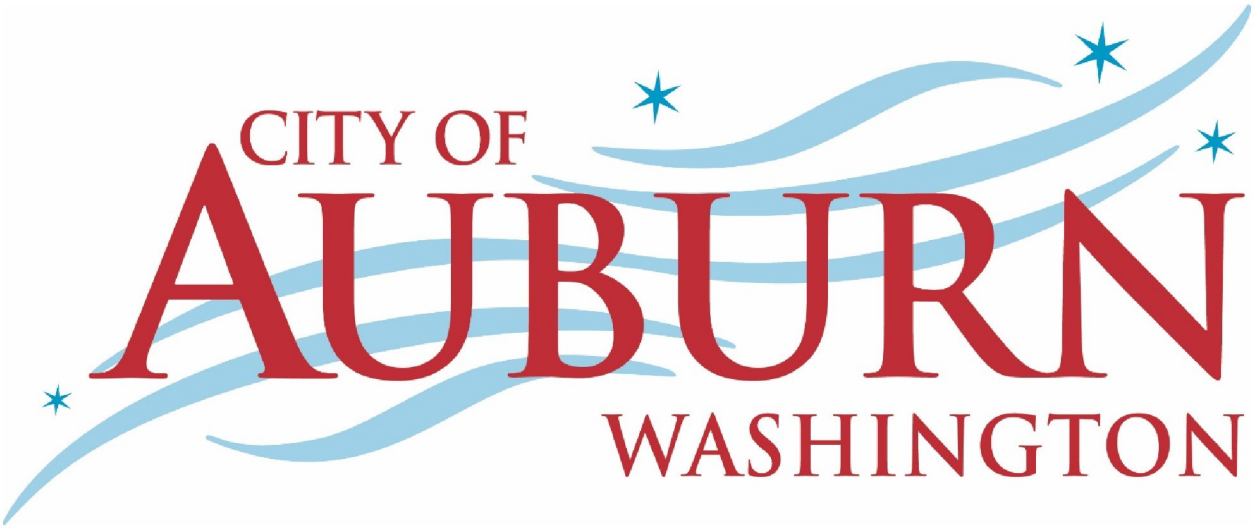
Department Overview

The Workers' Compensation Fund is part of the Risk Management Division, which administers four major insurance programs: civil liability, workers' compensation, auto, and property coverage. This division provides risk identification, loss analysis, loss control recommendations, and risk financing. The division also administers several citywide training and employee development programs.

2025-2026 Working Capital Budget

City of Auburn					
503 Workers' Compensation	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
REVENUES					
L&I Contributions - EE	61,300	47,500	55,000	48,500	48,500
L&I Contributions - ER	1,096,777	1,060,800	1,100,000	1,082,000	1,082,000
Insurance Recoveries	39,869	15,000	15,000	30,000	30,000
Interest Earnings	203,630	21,600	800	64,800	64,800
Miscellaneous Revenue	-	-	-	-	-
TOTAL OPERATING REVENUES	$ 1,401,576	$ 1,144,900	$ 1,170,800	$ 1,225,300	$ 1,225,300
EXPENDITURES					
Salaries & Wages	-	-	-	-	-
Benefits	256,083	250,000	250,000	250,000	250,000
Supplies	-	-	-	-	-
Services & Charges	659,843	798,800	798,800	798,800	798,800
Interfund Payments for Service	11,196	11,500	11,500	11,400	11,600
TOTAL OPERATING EXPENDITURES	$ 927,122	$ 1,060,300	$ 1,060,300	$ 1,060,200	$ 1,060,400
REVENUES LESS EXPENDITURES	$ 474,454	$ 84,600	$ 110,500	$ 165,100	$ 164,900
BEGINNING WORKING CAPITAL - January 1	2,913,515	3,387,969	3,387,969	3,498,469	3,663,569
ENDING WORKING CAPITAL - December 31	3,387,969	3,472,569	3,498,469	3,663,569	3,828,469
NET CHANGE IN WORKING CAPITAL (*)	**$ 474,454**	**$ 84,600**	**$ 110,500**	**$ 165,100**	**$ 164,900**

(*) Working Capital = Current Assets minus Current Liabilities

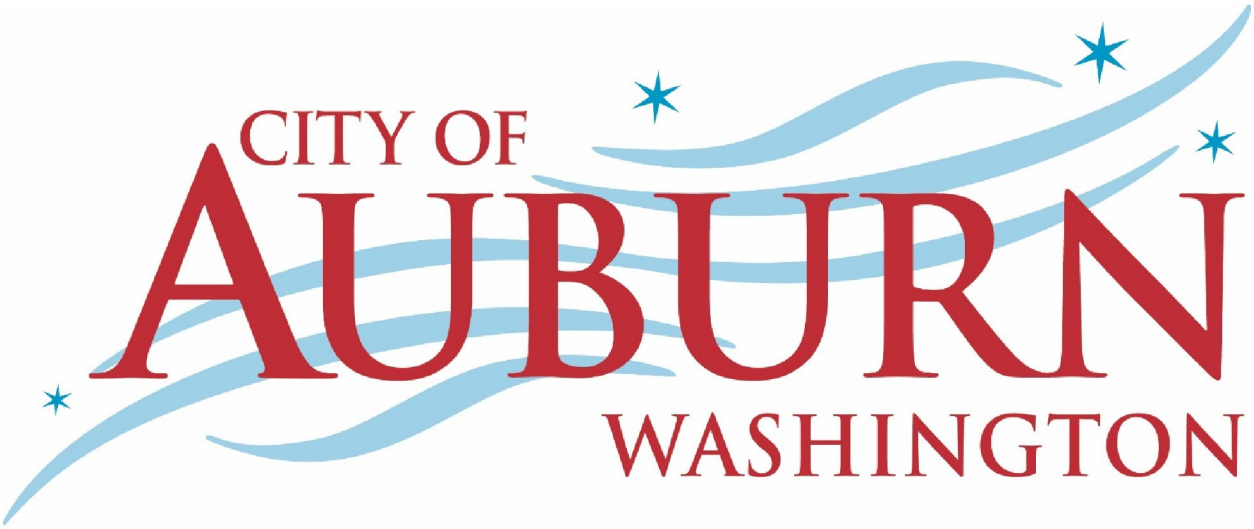

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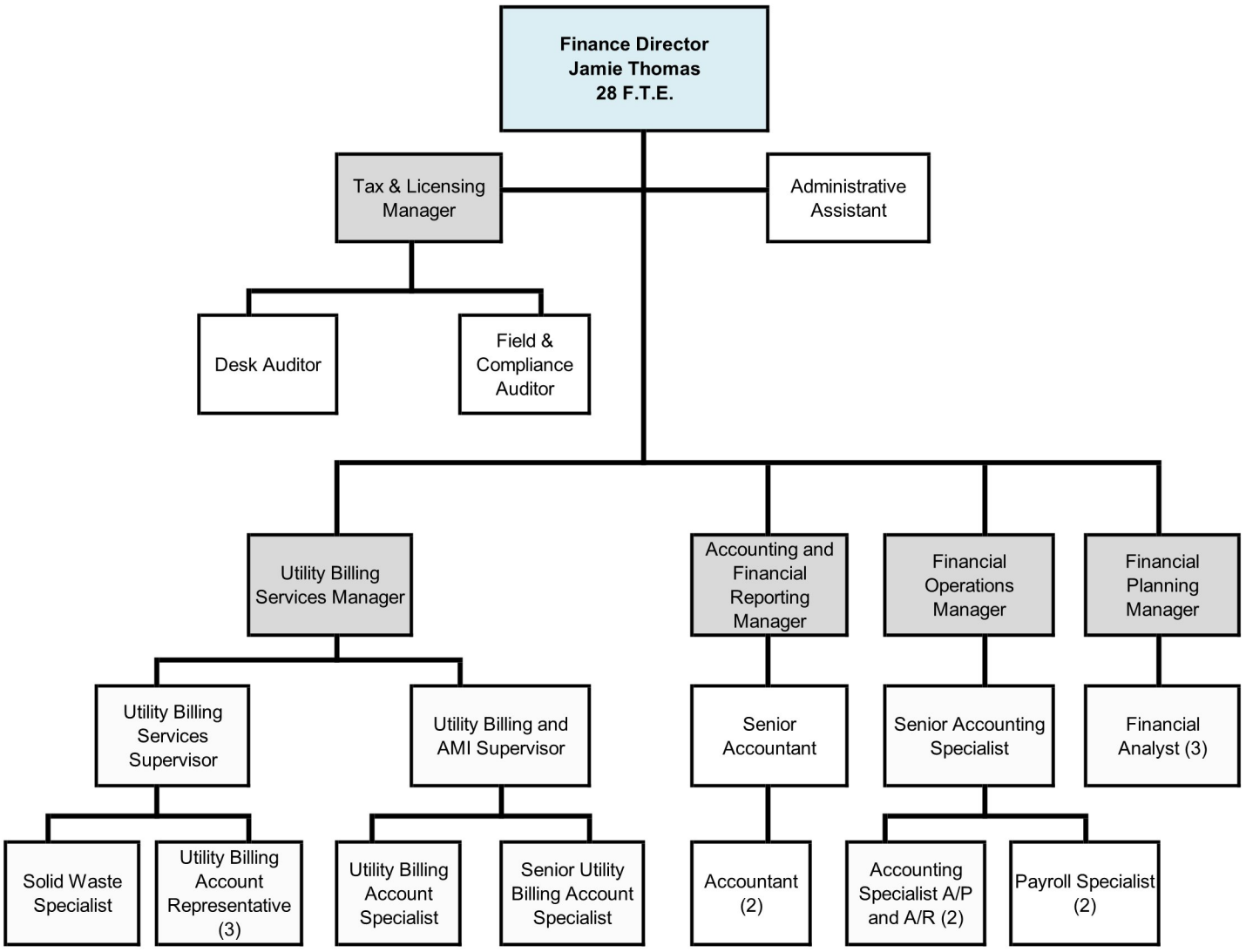
LINE ITEM DETAIL REPORT

WORKERS' COMP FUND

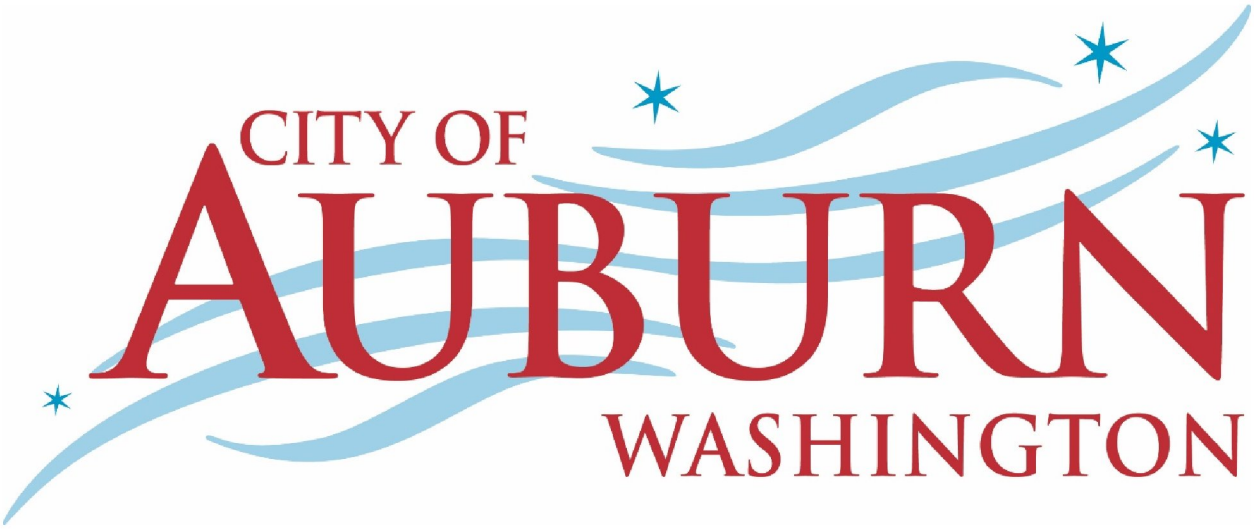
As of: 08/25/2024 13:48

			TOTALS:	**$ 4,532,869**	**$ 4,723,769**	**$ 4,888,869**
Account	Description	Line	Line Item	2024	2025	2026
503.00.580.100.49	MISCELLANEOUS	1	Increase for audiology/safety	20,000.00	20,000.00	20,000.00
		2	Audiometric Testing	5,000.00	5,000.00	5,000.00
		3	Ergonomics/Safety Programs	5,000.00	5,000.00	5,000.00
	Line Item Total			30,000.00	30,000.00	30,000.00
503.00.580.100.98	INTERFUND FACILITIES	1	Facilities Allocation	11,500.00	11,400.00	11,600.00
	Line Item Total			11,500.00	11,400.00	11,600.00
503.00.580.300.41	THIRD PARTY ADMINISTRATOR	1	Third Party Administrator Fees	50,000.00	50,000.00	50,000.00
	Line Item Total			50,000.00	50,000.00	50,000.00
503.00.580.301.41	TIME LOSS / INDEMNITY PYMTS	1	Increase time loss/indemnity	234,300.00	234,300.00	234,300.00
		2	Indemnity payments	124,200.00	124,200.00	124,200.00
		3	PPD Awards - Permanent/Partial Disability	80,000.00	80,000.00	80,000.00
	Line Item Total			438,500.00	438,500.00	438,500.00
503.00.580.302.41	STATE L&I ASSESSMENT	1	Second Injury Assessment	17,400.00	17,400.00	17,400.00
		2	Self-Insured Assessment Rate (Asbestos & Pension)	101,200.00	101,200.00	101,200.00
		3	Administrative Assessment based on Claims	17,400.00	17,400.00	17,400.00
	Line Item Total			136,000.00	136,000.00	136,000.00
503.00.580.303.25	MEDICAL CLAIMS & PPD PYMTS	1	Medical claim payments	250,000.00	250,000.00	250,000.00
	Line Item Total			250,000.00	250,000.00	250,000.00
503.00.580.400.41	STOP LOSS INSURANCE	1	Increase stop loss insurance	55,000.00	55,000.00	55,000.00
		2	Annual Stop Loss Insurance Premium	89,300.00	89,300.00	89,300.00
	Line Item Total			144,300.00	144,300.00	144,300.00
503.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance	76,849.00	-	-
		2	Decrease ending working capita	(495,100.00)	-	-
		3	Estimated Ending Working Capital	3,890,820.00	3,663,569.00	3,828,469.00
	Line Item Total			3,472,569.00	3,663,569.00	3,828,469.00


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F.T.E. = Full Time Equivalent


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SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Finance Department is responsible for the budget in the following special revenue funds:

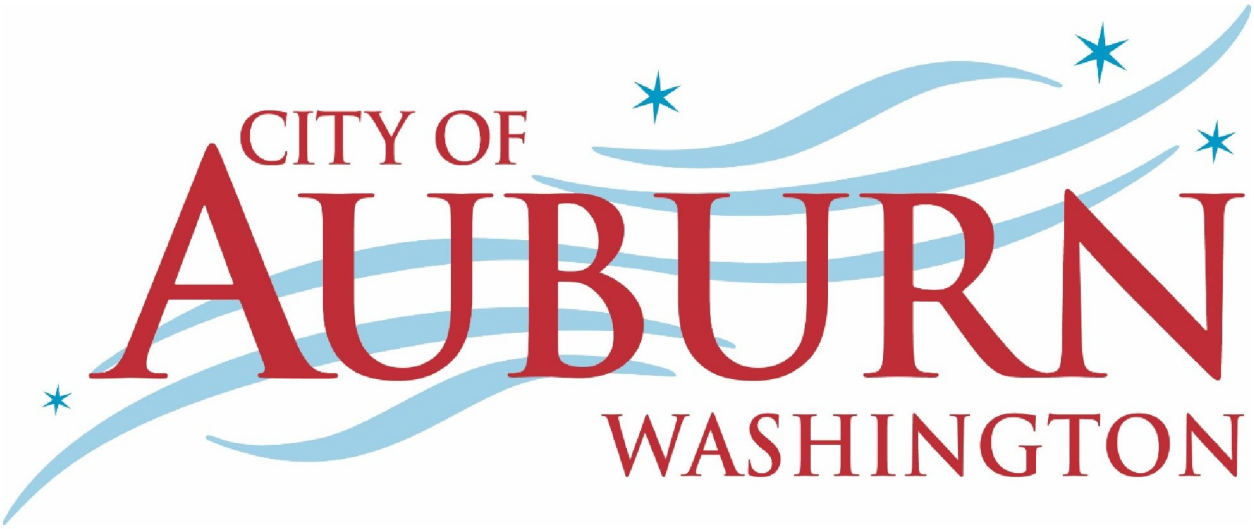
- Fund 122 - The Cumulative Reserve Fund accumulates excess reserves for counter-cyclical purposes ("rainy day") and capital purposes.
- Fund 124 - Mitigation Fees Fund accounts for fees paid by developers toward the cost of future improvements to City infrastructure, which are required to provide for additional demands generated by new development.

CUMULATIVE RESERVE FUND

Fund Budget

122 Cumulative Reserve	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	30,592,441	30,889,815	30,889,815	33,916,951	33,171,351
Investment Income	1,539,393	80,000	520,000	80,000	80,000
Miscellaneous	-	6,102,000	6,102,000	-	-
Operating Transfers In	-	-	-	-	-
Total Revenues	**$ 32,131,834**	**$37,071,815**	**$37,511,815**	**$ 33,996,951**	**$33,251,351**
Expenditures					
Operating Transfers Out*	1,242,019	12,894,864	3,594,864	825,600	825,600
Ending Fund Balance	30,889,815	24,176,951	33,916,951	33,171,351	32,425,751
Total Expenditures	**$ 32,131,834**	**$37,071,815**	**$37,511,815**	**$ 33,996,951**	**$33,251,351**

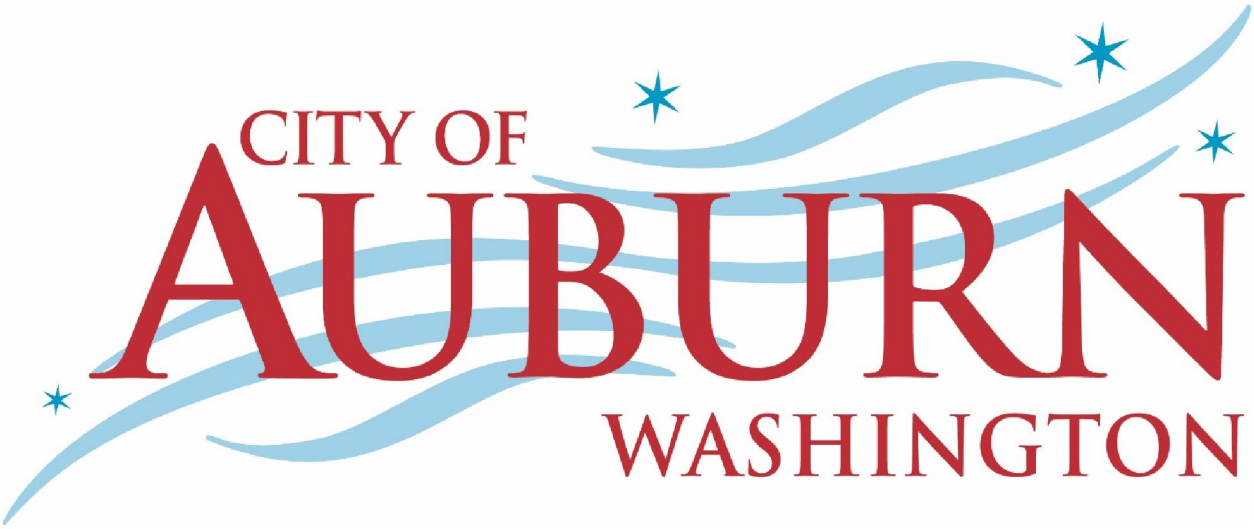
Transfers Out Summary*	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
To Fund 328 - Arts & Culture Ctr	-	27,000	27,000	-	-
To Gen Fund - ENG.0034	82,855	145,000	145,000	-	-
To Fund 518 - FIN.0020	-	2,500,000	2,500,000	-	-
To Gen Fund - FIN.0020	-	150,000	150,000	-	-
To Fund 518 - HRR.0005	206,150	102,050	102,050	-	-
To Gen Fund - POL.0039	54,709	52,000	52,000	52,000	52,000
To Fund 550 - POL.0039	870,640	-	-	736,000	736,000
To Fund 518 - POL.0039	-	-	-	37,600	37,600
To Fund 505 - Camera Project	8,394	40,085	40,085	-	-
To Fund 550 - Facility Improvements	19,271	428,729	428,729	-	-
To Fund 328 - City Parking Lot Replacement	-	150,000	150,000	-	-
To Gen Fund - Cash Flow Needs	-	9,300,000	-	-	-
Total Transfers Out	**$ 1,242,019**	**$12,894,864**	**$ 3,594,864**	**$ 825,600**	**$ 825,600**


CITY OF
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CUMULATIVE RESERVE FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 37,071,815**	**$ 33,996,951**	**$ 33,251,351**
Account	Description	Line	Line Item	2024	2025	2026
122.00.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp1612	27,000.00	-	-
		2	HRR.0005 - Process Improvements - NEOGOV/HRIS	102,050.00	-	-
		3	2023 CF for cp2107	480,729.00	-	-
		4	Parking lot repl. Design	150,000.00	-	-
		5	POL.0039 - Patrol Fleet Expansion	762,944.00	-	-
		6	POL.0039 - Transfer Out to F518 for IT Equipment	-	37,600.00	37,600.00
		7	POL.0039 - Transfer Out to F550 to Purchase 8 Ford Interceptor Utility A	-	736,000.00	736,000.00
		8	POL.0039 - Xfer F122 to GF	-	52,000.00	52,000.00
		9	To General Fund for cash flow purposes	9,300,000.00	-	-
		10	Xfer F122 to F560 POL.0039	(52,000.00)	-	-
		11	Xfer F122 to GF POL.0039	52,000.00	-	-
		12	Xfer out from F122 into F505	40,085.00	-	-
		13	Accelerate 2024 PD veh purch.	(762,944.00)	-	-
		14	ENG.0034 - Citywide Traffic Signal Re-Lamping	145,000.00	-	-
		15	FIN.0020 - Finanical ERP System Replacement	2,650,000.00	-	-
	Line Item Total			12,894,864.00	825,600.00	825,600.00
122.00.599.200.06	UNDESIGNATED ENDING FUND BAL	1	Settlement from Sound Transit	5,952,000.00	-	-
		2	True up beginning balance	1,742,929.00	-	-
		3	Decrease ending fund balance	(40,085.00)	-	-
		4	Estimated Ending Fund Balance	16,522,107.00	33,171,351.00	32,425,751.00
	Line Item Total			24,176,951.00	33,171,351.00	32,425,751.00

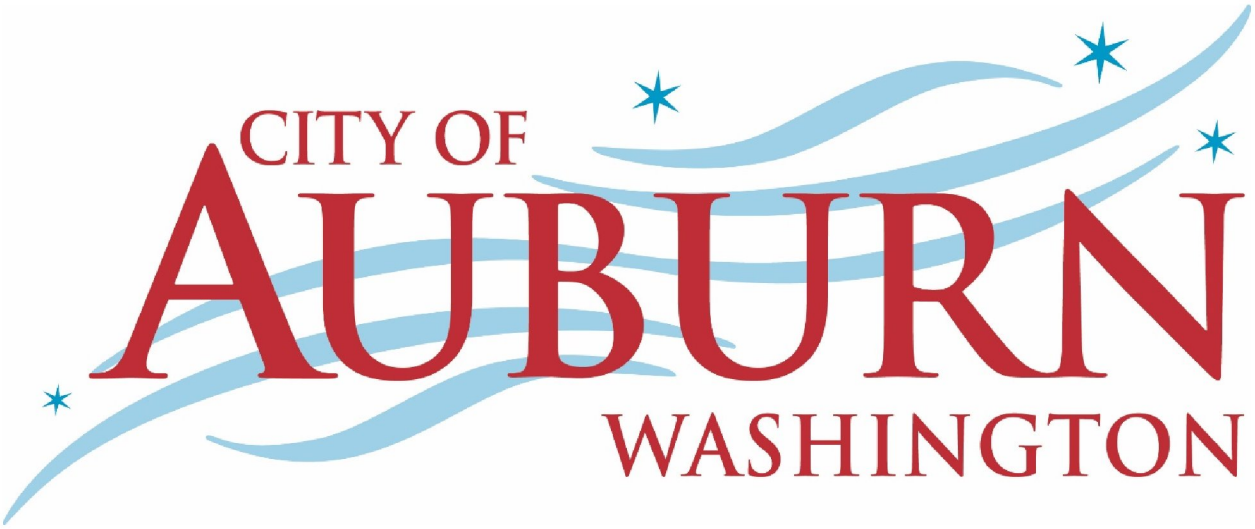

CITY OF
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MITIGATION FEES FUND

Fund Budget

124 Mitigation Fees	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance - Designated	15,750,083	16,264,090	16,282,248	7,790,239	3,345,074
Beginning Fund Balance - Undesignated	99,539	107,376	89,217	94,217	96,217
Fire Impact Fees	67,124	125,000	125,000	87,000	87,000
Wetland Mitigation Fees	-	-	-	-	-
Transportation Impact Fees	1,131,088	1,300,000	1,300,000	950,000	950,000
Truck Impact Fees	2,174	-	-	-	-
School Impact Admin Fees	2,971	5,000	5,000	2,000	2,000
Lakeland Fire Mitigation Fees	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Parks Impact Fees	392,000	150,000	161,000	175,000	175,000
Park Mitigation Fees	-	-	-	-	-
Investment Income	754,896	20,100	703,780	22,900	22,900
Gain/Loss on Investment	-	-	-	-	-
Transfers In	-	-	-	-	-
Total Revenues	**18,199,875**	**$ 17,971,566**	**$ 18,666,245**	**$ 9,121,356**	**$ 4,678,191**
Expenditures					
Professional Services	-	75,000	75,000	75,000	75,000
Operating Transfers Out*	1,828,410	13,412,775	10,706,789	5,605,065	2,719,373
Ending Fund Balance - Designated	16,282,248	4,376,415	7,790,239	3,345,074	1,785,601
Ending Fund Balance - Undesignated	89,217	107,376	94,217	96,217	98,217
Total Expenditures	**18,199,875**	**$ 17,971,566**	**$ 18,666,245**	**$ 9,121,356**	**$ 4,678,191**

Transfers Out Summary*	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
To Fund 102 - Impact Fees	987,026	8,876,145	6,470,159	5,230,065	2,269,373
To Fund 102 - Wetland Mitigation	73,000	-	-	-	-
To Fund 102 - Traffic Mitigation Fees	-	-	-	-	-
To Fund 105 - Impact Fees	-	-	-	-	-
To Fund 102 - Fees In Lieu of Services	-	-	-	-	-
To Fund 321 - Park Impact Fees	143,052	848,616	848,616	375,000	450,000
To Fund 321 - Park Mitigation Fees	-	-	-	-	-
To Fund 328 - Traffic Impact Fees	-	-	-	-	-
To Fund 328 - Parks Impact Fees	625,331	3,688,014	3,388,014	-	-
To Fund 328 - Wetland Mitigation Fees	-	-	-	-	-
Total Transfers Out	**$ 1,828,410**	**$ 13,412,775**	**$ 10,706,789**	**$ 5,605,065**	**$ 2,719,373**


CITY OF
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MITIGATION FEES FUND

As of: 08/23/2024 19:57

				TOTALS:	**$ 17,971,566**	**$ 9,121,356**	**$ 4,678,191**
Account	Description	Line	Line Item		2024	2025	2026
124.00.597.103.55	OPER TRSF OUT - TRANSP IMPACT FEE	1	2023 CF for asbd43		414,000.00	-	-
		2	2023 CF for cp1110		34,782.00	-	-
		3	2023 CF for cp1622		1,736,204.00	-	-
		4	2023 CF for cp1821		49,286.00	-	-
		5	M St NE Widening -cp2210		(500,000.00)	-	-
		6	2023 CF for cp2022		1,011,127.00	-	-
		7	2023 CF for cp2110		1,322,112.00	-	-
		8	2023 CF for cp2116		201,781.00	-	-
		9	2023 CF for cp2117		558,373.00	-	-
		10	2023 CF for cp2207		1,151,214.00	-	-
		11	2023 CF for cp2210		120,372.00	-	-
		12	2023 CF for cp2311		345,602.00	-	-
		13	2023 CF for cp2319		79,642.00	-	-
		14	Transfer Out To Arterial Street Fund (102) For asbd41- A Street NW, Pha		150,000.00	-	-
		15	Transfer Out To Arterial Street Fund (102) For asbd43 -Auburn Way S/6t		21,000.00	-	-
		16	Transfer Out To Arterial Street Fund (102) For asbd44 -SE 304th St/132r		50,000.00	-	-
		17	Transfer Out To Arterial Street Fund (102) For c201a0 - M Street Underp		122,258.00	-	-
		18	Transfer Out To Arterial Street Fund (102) For CP0611 : Harvey Rd & 8tl		82,392.00	-	-
		19	Transfer Out To Arterial Street Fund (102) for cp1622 - Auburn Way S In		1,738,150.00	-	-
		20	Transfer Out To Arterial Street Fund (102) For cp1821 -A Street NW - Ph		75,000.00	-	-
		21	Transfer Out To Arterial Street Fund (102) For cp1918 - R St SE & 21st S		115,000.00	-	-
		22	Transfer Out To Arterial Street Fund (102) for cp2210 - M Street NE (E M		500,000.00	-	-
		23	Transfer Out To Arterial Street Fund (102) for Lea Hill ITS Expansion- as		50,000.00	-	-
		24	Transfer Out To Arterial Street Fund (102) for R St SE & 21st St SE inter		3,500,000.00	-	-
		25	asbd46 - Xfer out to F102 (Traffic Impact Fees)		-	600,000.00	925,000.00
		26	c201a0 - Xfer out to F102 - M Street Underpass		-	121,965.00	121,673.00
		27	cp0611 - Xfer out to F102 - Harvey Rd & 8th St NE Debt Service		-	82,100.00	81,700.00
		28	cp1622 - Xfer out to F102 - Auburn Way S Improvements (Hemlock St S		-	-	121,000.00
		29	cp1622 - Xfer out to F102 (Traffic Impact Fees)		-	450,000.00	-
		30	cp1821 - Xfer out to F102 (Traffic Impact Fees)		-	75,000.00	20,000.00
		31	cp2116 - Xfer out to F102 (Traffic Impact Fees)		-	695,000.00	1,000,000.00
		32	cp2210 - Xfer out to F102 (Traffic Impact Fees)		-	600,000.00	-
		33	cp2211 - Xfer out to F102 (Traffic Impact Fees)		-	856,000.00	-
		34	cp2308 - Xfer out to F102 (Traffic Impact Fees)		-	200,000.00	-
		35	cp2311 - Xfer out to F102 (Traffic Impact Fees)		-	1,200,000.00	-
		36	cp2319 - Xfer out to F102 (Traffic Impact Fees)		-	100,000.00	-
		37	cp2411 - Xfer out to F102 (Traffic Impact Fees)		-	250,000.00	-
		38	F124 T/O to F102 for CP2022		1,235,555.00	-	-
		39	F124- T/O to F102 for CP2110		(784,555.00)	-	-

MITIGATION FEES FUND

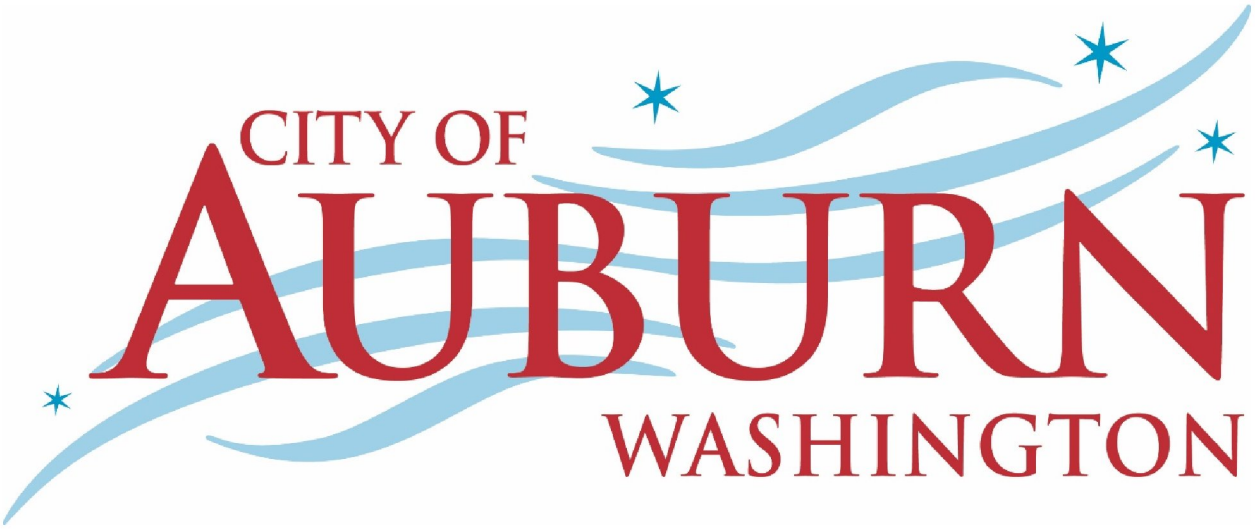
As of: 08/23/2024 19:57

				TOTALS:	**$ 17,971,566**	**$ 9,121,356**	**$ 4,678,191**
Account	Description	Line	Line Item		2024	2025	2026
		40	F124 T/O to F102 for CP2116		(3,300,000.00)	-	-
		41	F124 T/O to F102 for CP2308		(115,000.00)	-	-
		42	F124- T/O to F102 for CP2308		300,000.00	-	-
		43	F124- T/O to F102 for CP2319		350,000.00	-	-
		44	F124â€“ T/O to F102 for CP2308		(1,738,150.00)	-	-
	Line Item Total				8,876,145.00	5,230,065.00	2,269,373.00
124.00.597.106.55	OPER TRSF OUT - TRAFFIC MITIGATION	1	T/I F124 to F102 for asbd45		(150,000.00)	-	-
		2	Transfer Out To Arterial Street Fund (102) For asbd45-Stewart Road - Su		150,000.00	-	-
	Line Item Total				-	-	-
124.00.597.107.55	OPER TRSF OUT - PARKS IMPACT FEES	1	gpbd03 - Transfer Out to F321 for Miscellaneous Parks Improvements		-	50,000.00	100,000.00
		2	gpbd06 - Transfer Out to F321 for Sunset Park Improvements		-	200,000.00	-
		3	2023 CF for cp1612		226,699.00	-	-
		4	2023 CF for cp1619		1,161,315.00	-	-
		5	2023 CF for cp2127		121,586.00	-	-
		6	PRK.0061 - Auburn Golf Course Driving Range		200,000.00	-	-
		7	2023 CF for cp2212		150,000.00	-	-
		8	2023 CF for cp2230		88,161.00	-	-
		9	2023 CF for cp2325		100,000.00	-	-
		10	T/I F124 to F328 cp2414 BA#5		2,000,000.00	-	-
		11	T/O to F321 for cp2127		150,000.00	-	-
		12	T/Out to F321 Park Impact fees for cp2128 -Fulmer Park Playground Rep		100,000.00	-	-
		13	T/Out to F321 Park Impact Fees for gpbd03 -Miscellaneous Park Improv		50,000.00	-	-
		14	T/Out to F321 Park Impact Fees for gpbd11 -Lakeland Hills Nature Area		25,000.00	-	-
		15	2023 CF for gpbd03		163,869.00	-	-
		16	cp2020 - Transfer Out to F321 for Jacobsen Tree Farm Development - P		-	125,000.00	-
		17	cp2416 - Transfer Out to F321 for Game Farm Park Improvements		-	-	350,000.00
	Line Item Total				4,536,630.00	375,000.00	450,000.00
124.00.598.101.41	PROFESSIONAL SERVICES	1	Fire Impact Fees for VRFA Capital Improvements		75,000.00	75,000.00	75,000.00
	Line Item Total				75,000.00	75,000.00	75,000.00
124.00.598.101.51	INTERGOVERNMENTAL SERVICES-FIRE	1	Fire Impact Fees for VRFA Capital Improvements		-	-	-
	Line Item Total				-	-	-

MITIGATION FEES FUND

As of: 08/23/2024 19:57

			TOTALS:	**$ 17,971,566**	**$ 9,121,356**	**$ 4,678,191**
Account	Description	Line	Line Item	2024	2025	2026
124.00.599.100.06	DESIGNATED FUND BALANCE	1	T/I F124 to F328 cp2414 BA#5	(2,000,000.00)	-	-
		2	True up beginning balance	1,780,897.00	-	-
		3	2023 Dev. Mitigation fees- cp1	16,900.00	-	-
		4	asbd45 move to future years	150,000.00	-	-
		5	Cp2210 moved to future years.	500,000.00	-	-
		6	Estimated Designated Ending Fund Balance	26,468.00	3,345,074.00	1,785,601.00
		7	F124 - Designated Fund Balance	784,555.00	-	-
		8	F124 Designated Fund Balan	(1,235,555.00)	-	-
		9	F124 -Designated Fund Balance	4,503,150.00	-	-
		10	Fund 124 -Designated Fund Bal	(150,000.00)	-	-
	Line Item Total			4,376,415.00	3,345,074.00	1,785,601.00
124.00.599.200.06	UNDESIGNATED ENDING FUND BAL	1	True up beginning balance	4,159.00	-	-
		2	Estimated Undesignated Ending Fund Balance	103,217.00	96,217.00	98,217.00
	Line Item Total			107,376.00	96,217.00	98,217.00

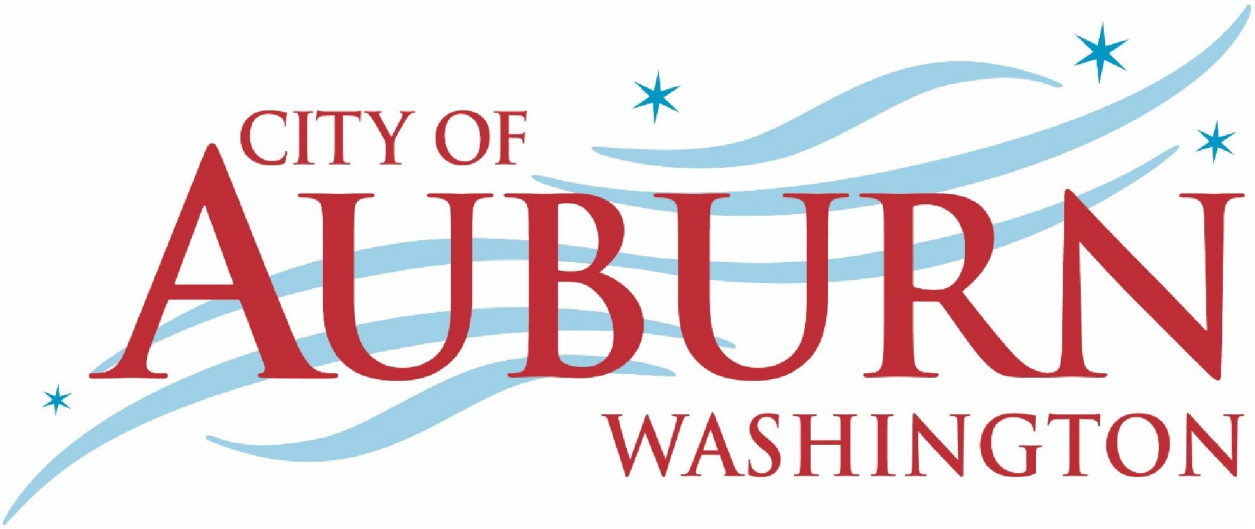

CITY OF
AUBURN
WASHINGTON

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund (Fund 328) manages the proceeds of grants and receives transfers in from F331 – Real Estate Excise Tax (REET). All funds are used for capital projects or major equipment purchases. The Finance Department is responsible for the budget in this capital fund.

Fund Budget

328 Capital Improvements	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Assigned Fund Balance - Streets	76,304	79,383	76,304	79,383	79,383
Beginning Fund Balance	16,058,066	15,589,907	15,592,986	1,461,681	1,482,181
REET 1	1,452,889	1,100,000	1,100,000	-	-
REET 2	1,452,889	1,100,000	1,100,000	-	-
Grants	777,652	4,290,582	4,290,582	80,000	420,000
Charges for Services	22,859	200,000	200,000	50,000	50,000
Investment Income	764,021	46,300	567,900	20,500	20,500
Contributions & Donations	-	4,030,250	4,030,250	-	-
Miscellaneous Revenue	-	-	18,040	7,200,000	11,840,000
Insurance Recoveries	20,000	-		-	-
Operating Transfer In	755,901	6,185,944	7,885,944	845,000	940,000
Total Revenues	**$ 21,380,582**	**$ 32,622,366**	**$34,862,006**	**$ 9,736,564**	**$14,832,064**
Expenditures					
Facility Needs Study & Master Plan	-	2,300,000	2,300,000	5,000,000	11,840,000
City Wetland Mitigation	-	-	-	-	-
Facilites Projects	118,694	1,019,461	1,019,461	-	-
Parks Projects	696,829	13,227,365	16,927,365	30,000	30,000
Public Works Projects	87,506	1,145,895	1,145,895	355,000	360,000
Transportation Projects - REET 2	1,104,994	4,104,858	4,104,858	590,000	1,020,000
12th Street Property Purchase	2,460,884	53,806	53,806	2,200,000	-
Operating Transfers Out - REET 1	851,304	1,370,738	1,370,738	-	-
Operating Transfers Out - REET 2	179,884	228,800	228,800	-	-
Operating Transfers Out - REET 2 to F103	172,989	449,146	449,146	-	-
Operating Transfers Out - Other	38,189	31,811	31,811	-	-
Miscellaneous	20			-	-
Transfer Out REET 1 to F331			837,632	-	-
Transfer Out REET 2 to F331			4,851,430	-	-
Assigned Fund Balance - Streets	76,304	79,383	79,383	79,383	79,383
Ending Fund Balance	15,592,986	8,611,103	1,461,681	1,482,181	1,502,681
Total Expenditures	**$ 21,380,582**	**$ 32,622,366**	**$34,862,006**	**$ 9,736,564**	**$14,832,064**


CITY OF
AUBURN
WASHINGTON

CAPITAL IMPROVEMENTS FUND

As of: 08/26/2024 14:04

			TOTALS:	**$ 32,622,366**	**$ 9,736,564**	**$ 14,832,064**
Account	Description	Line	Line Item	2024	2025	2026
328.00.532.202.65	CONSTRUCTION PROJECTS	1	gcbd06 - Neighborhood Traffic Safety Program	-	250,000.00	250,000.00
		2	gcbd07 - Annual Traffic Signal Improvement Program	-	190,000.00	195,000.00
		3	gcbd09 - Street Lighting Improvement Program	-	50,000.00	50,000.00
		4	gcbd23 - 1st St NE/NW & Division St Pedestrian Improvements	-	100,000.00	525,000.00
		5	Lea Hill Safe Routes to Schools TIP# N-11 (gcbd16)	1,043,000.00	-	-
		6	Neighborhood Traffic Safety Program (REET 2) TIP# R-1 (gcbd06)	50,000.00	-	-
		7	Traffic Signal Replacement & Improvements TIP# I-2 (gcbd07)	185,000.00	-	-
		8	2023 City Safety Pedestrian Crossing Enhancements TIP# N-10 (gcbd19	560,000.00	-	-
		9	City Safety Ped Xing- CP2309	210,000.00	-	-
		10	Citywide Street Lighting Improvements (REET 2) TIP# I -4 (gcbd09)	50,000.00	-	-
		11	Construction Project CP2414	2,389,475.00	-	-
		12	F328 Downtown Infrastructure I	550,000.00	-	-
		13	F328 Lea Hill SRTS cp2332	(267,072.00)	-	-
	Line Item Total			4,770,403.00	590,000.00	1,020,000.00
328.00.542.300.65	CONSTRUCTION PROJECTS	1	gcbd01 - Active Transportation - Safety, ADA, & Repair Program	-	355,000.00	360,000.00
		2	Neighborhood Traffic Calming (ARPA)	200,000.00	-	-
		3	Sidewalk Repair and Accessibility Program TIP# N -2 (gcbd01)	50,000.00	-	-
		4	2023 CF for gcbd01	93,000.00	-	-
	Line Item Total			343,000.00	355,000.00	360,000.00

CAPITAL IMPROVEMENTS FUND

As of: 08/26/2024 14:04

				TOTALS:	**$ 32,622,366**	**$ 9,736,564**	**$ 14,832,064**
Account	Description	Line	Line Item		2024	2025	2026
328.00.594.190.65	CONSTRUCTION IN PROGRESS	1	2023 CF for cp1612		2,073,710.00	-	-
		2	2023 CF for cp1619		1,615,918.00	-	-
		3	2023 CF for cp2005		14,065.00	-	-
		4	2023 CF for cp2013		41,937.00	-	-
		5	2023 CF for cp2016		82,112.00	-	-
		6	2023 CF for cp2108		657,364.00	-	-
		7	2023 CF for cp2113		71,710.00	-	-
		8	Parking lot repl. Design		150,000.00	-	-
		9	2023 CF for cp2129		105,929.00	-	-
		10	2023 CF for cp2131		9,592.00	-	-
		11	2023 CF for cp2205		300,072.00	-	-
		12	PRK.0061 - Auburn Golf Course Driving Range		200,000.00	-	-
		13	2023 CF for cp2216		10,000.00	-	-
		14	2023 CF for cp2222		252,895.00	-	-
		15	2023 CF for cp2226		24,515.00	-	-
		16	2023 CF for cp2305		240,783.00	-	-
		17	2023 CF for cp2306		3,571.00	-	-
		18	2023 CF for cp2309		18,117.00	-	-
		19	2023 CF for cp2312		32,097.00	-	-
		20	2023 CF for cp2317		1,583,223.00	-	-
		21	2023 CF for cp2325		100,000.00	-	-
		22	2023 CF for cp2332		214,616.00	-	-
		23	2023 CF for gcbd05		187,500.00	-	-
		24	2023 CF for gcbd17		37,510.00	-	-
		25	cp1612 remove unsecured grant		(500,000.00)	-	-
		26	Decrease expense budget for cp		(71,710.00)	-	-
	Line Item Total				7,455,526.00	-	-
328.00.594.191.61	LAND REET 1	1	gcbd20 - Facility Master Plan Phases 2, 3, and 4		-	2,200,000.00	-
		2	2023 CF for ms2210		53,806.00	-	-
	Line Item Total				53,806.00	2,200,000.00	-
328.00.594.192.65	CONSTRUCTION PROJECTS	1	gcbd05 - Public Art		-	30,000.00	30,000.00
		2	Public Art Allocation (REET 2) (gcbd05)		30,000.00	-	-
	Line Item Total				30,000.00	30,000.00	30,000.00

CAPITAL IMPROVEMENTS FUND

As of: 08/26/2024 14:04

			TOTALS:	**$ 32,622,366**	**$ 9,736,564**	**$ 14,832,064**
Account	Description	Line	Line Item	2024	2025	2026
328.00.594.501.65	CONSTRUCTION PROJECTS	1	gcbd20 - Facility Master Plan Phases 2, 3, and 4	-	5,000,000.00	11,840,000.00
		2	PRK.0061 - Auburn Golf Course Driving Range	1,400,000.00	-	-
		3	ENG.0031 - Facility Master Plan Phases 2, 3 and 4	2,300,000.00	-	-
	Line Item Total			3,700,000.00	5,000,000.00	11,840,000.00
328.00.594.761.65	CONSTRUCTION PROJECTS	1	Grant from cp2321 to cp2414	1,498,650.00	-	-
		2	cp2414 Theater Reconstruction	4,000,000.00	-	-
	Line Item Total			5,498,650.00	-	-
328.00.594.762.65	CONSTRUCTION PROJECTS	1	-	-	-	-
	Line Item Total			-	-	-
328.00.597.100.55	OPERATING TRANSFER OUT	1	2023 CF for cp1923	31,811.00	-	-
	Line Item Total			31,811.00	-	-
328.00.597.101.55	OPERATING TRANSFER OUT REET 1	1	2023 CF for cp1924	35,524.00	-	-
		2	JC Roof Replacement	200,000.00	-	-
		3	2023 CF for cp2107	459,561.00	-	-
		4	2023 CF for cp2229	70,453.00	-	-
		5	2020A Interfund Transfer Out - REET 1	552,700.00	-	-
		6	CF FAC.0031 xfer	52,500.00	-	-
	Line Item Total			1,370,738.00	-	-
328.00.597.102.55	OPERATING TRANSFER OUT REET 2	1	M St NE Widening -cp2210	(500,000.00)	-	-
		2	M St NE Widening cp2210 BA#3	100,000.00	-	-
		3	2023 CF for cp2019	62,218.00	-	-
		4	2023 CF for cp2101	386,928.00	-	-
		5	T/O to F321 for Fairway Drainage Improvement GLF.0035 (REET 2)	30,000.00	-	-
		6	T/O to Fund 102 -Lea Hill ITS Expansion TIP# I-9 (asbd42)	50,000.00	-	-
		7	T/O to Fund 102 -M Street NE (E Main St to 4th St NE) TIP# R-7 (cp221(	400,000.00	-	-
		8	2020B LTGO - Interfund Transfer Out - REET 2	148,800.00	-	-
	Line Item Total			677,946.00	-	-
328.00.599.100.06	ASSIGNED FUND BALANCE - STREETS	1	True up beginning balance	3,261.00	-	-
		2	Estimated Ending Fund Balance - Streets	76,122.00	79,383.00	79,383.00
	Line Item Total			79,383.00	79,383.00	79,383.00

CAPITAL IMPROVEMENTS FUND

As of: 08/26/2024 14:04

				TOTALS:	**$ 32,622,366**	**$ 9,736,564**	**$ 14,832,064**
Account	Description	Line	Line Item		2024	2025	2026
328.00.599.400.06	ENDING FUND BALANCE/W C	1	True up beginning balance		(1,235,027.00)	-	-
		2	CF FAC.0031 xfer		(52,500.00)	-	-
		3	Cp2210 move to future yrs BA#3		(100,000.00)	-	-
		4	Cp2210 moved to future years.		500,000.00	-	-
		5	Dec. Ending Fund Balance		(200,000.00)	-	-
		6	Estimated Ending Fund Balance		10,364,834.00	1,482,181.00	1,502,681.00
		7	F328 Undesignated FB		(666,204.00)	-	-
	Line Item Total				8,611,103.00	1,482,181.00	1,502,681.00

TABLE CI-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
COMMUNITY IMPROVEMENTS (Capital Improvement Fund)

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
gcbd20	**Facility Master Plan Phases 2,3 and 4**							
	Capital Costs	7,200,000	11,840,000	11,060,000	5,880,000	4,420,000	1,200,000	**41,600,000**
	Long-Term Debt	-	2,200,000	1,000,000	1,000,000	1,000,000	1,000,000	**6,200,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	REET 1	-	-	-	-	-	-	**-**
	Bond Proceeds	7,200,000	11,840,000	9,860,000	4,680,000	3,220,000	-	**36,800,000**
	Transfer In (General Fund)	-	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	**6,000,000**
	Other -Utility Funds	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	**5,000,000**
cp2325	**Golf Course Driving Range**							
	Capital Costs	-	-	300,000	-	-	-	**300,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Park Impact Fees	-	-	300,000	-	-	-	**300,000**
	REET 1	-	-	-	-	-	-	**-**
	Subtotal, Capacity Projects:							
	Capital Costs	**7,200,000**	**11,840,000**	**11,360,000**	**5,880,000**	**4,420,000**	**1,200,000**	**41,900,000**
	Long-Term Debt	**-**	**2,200,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**6,200,000**
	Non-Capacity Projects:							
gcbd23	**1st St NE/NW & Division St Pedestrian Improvements**							
	Capital Costs	100,000	525,000	-	-	-	-	**625,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants	80,000	420,000	-	-	-	-	**500,000**
	REET 2	20,000	105,000	-	-	-	-	**125,000**
gcbd01	**Active Transportation - Safety, ADA, & Repair Prgm.**							
	Capital Costs	355,000	360,000	380,000	385,000	395,000	400,000	**2,275,000**
	Funding Sources:							
	Transfer In (Arterial Streets)	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
	REET 2	205,000	210,000	230,000	235,000	245,000	250,000	**1,375,000**
	Other-Fees	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
gcbd07	**Annual Traffic Signal Improvement Program**							
	Capital Costs	190,000	195,000	195,000	205,000	205,000	210,000	**1,200,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	REET 2	190,000	195,000	195,000	205,000	205,000	210,000	**1,200,000**
gcbd06	**Neighborhood Traffic Safety Program**							
	Capital Costs	250,000	250,000	250,000	250,000	250,000	250,000	**1,500,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	REET 2	250,000	250,000	250,000	250,000	250,000	250,000	**1,500,000**
gcbd05	**Public Art**							
	Capital Costs	30,000	30,000	30,000	30,000	30,000	30,000	**180,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	REET 2	30,000	30,000	30,000	30,000	30,000	30,000	**180,000**
gcbd09	**Street Lighting Improvement Program**							

TABLE CI-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
COMMUNITY IMPROVEMENTS (Capital Improvement Fund)

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
	Capital Costs	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	REET 2	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
n/a	**City Hall Annex**							
	Long-Term Debt	553,800	551,700	548,900	553,000	551,200	551,000	**3,309,600**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	REET 1	553,800	551,700	548,900	553,000	551,200	551,000	**3,309,600**
n/a	**Local Revitalization**							
	Long-Term Debt	151,300	148,000	149,300	149,800	144,500	143,200	**886,100**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	REET 2	151,300	148,000	149,300	149,800	144,500	143,200	**886,100**
	Subtotal Non-Capacity Projects:							
	Capital Costs	**975,000**	**1,410,000**	**905,000**	**920,000**	**930,000**	**940,000**	**6,080,000**
	Long-Term Debt	**705,100**	**699,700**	**698,200**	**702,800**	**695,700**	**694,200**	**4,195,700**

	2025	2026	2027	2028	2029	2030	Total
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	7,200,000	11,840,000	11,360,000	5,880,000	4,420,000	1,200,000	41,900,000
Non-Capacity Projects	975,000	1,410,000	905,000	920,000	930,000	940,000	6,080,000
Long-Term Debt	705,100	2,899,700	1,698,200	1,702,800	1,695,700	1,694,200	10,395,700
Total Costs	**8,880,100**	**16,149,700**	**13,963,200**	**8,502,800**	**7,045,700**	**3,834,200**	**58,375,700**
FUNDING SOURCES:							
Fund Balance	-	-	-	-	-	-	-
Grants	80,000	420,000	-	-	-	-	500,000
REET 1	553,800	551,700	548,900	553,000	551,200	551,000	3,309,600
REET 2	896,300	988,000	904,300	919,800	924,500	933,200	5,566,100
Bond Proceeds	7,200,000	11,840,000	9,860,000	4,680,000	3,220,000	-	36,800,000
Other -Utility Funds	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Other-Fees	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Other-ARPA	-	-	-	-	-	-	-
Park Impact Fees	-	-	300,000	-	-	-	300,000
Transfer In (Arterial Streets)	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Transfer In (General Fund)	-	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Total	**8,880,100**	**16,149,700**	**13,963,200**	**8,502,800**	**7,045,700**	**3,834,200**	**58,375,700**

Project Title: **Auburn Downtown Theater (Final Design & Construction)**
Project No: **cp2414**
Project Type: **Capacity**
Project Manager: **Matt Larson**

Description:

This project consists of the design and construction of a new downtown Performing Arts Theater. The proposed 300+/- seat theater, at the corner of Auburn Avenue and Main Street, will replace the former Auburn Ave Theater that was condemned as the result of a fire/demolition of an adjacent property, Max House. The damaged and unrepairable Auburn Avenue Theater will be demolished in 2024. Prior to the damage, the Auburn Avenue Theater greatly contributed to Auburn's downtown vitality and created an active arts scene with over 80 performances and nearly 14,000 patrons visiting over the course of a year. The new theater is vital to the development and economic vitality of our downtown.

Progress Summary:

The City of Auburn is currently under contract for preliminary design and cost estimating, that will be completed in 2024. This preliminary design effort is part of the Downtown Infrastructure Improvements project (CP2321 as shown in the 330 Fund CFP).

Future Impact on Operating Budget:
The current theater general fund budget would cover future operations; and the general funds reduced in the 2023-2024 budget when operations at the Theater ceased, would need to be reinstated back to the general fund.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Cap Improve	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	1,498,650	-	-	1,498,650
ARPA Funding Reallocation	-	439,475	-	-	439,475
Developer Agreement	-	4,000,000	-	-	4,000,000
Park Impact Fees	-	2,000,000	-	-	2,000,000
REET 1	-	2,000,000	-	-	2,000,000
REET 2	-	2,000,000	-	-	2,000,000
Total Funding Sources:	**-**	**11,938,125**	**-**	**-**	**11,938,125**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	870,000	-	-	870,000
Construction	-	11,068,125	-	-	11,068,125
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**11,938,125**	**-**	**-**	**11,938,125**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Cap Improve	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
ARPA Funding Reallocation	-	-	-	-	-
Developer Agreement	-	-	-	-	-
Park Impact Fees	-	-	-	-	-
REET 1	-	-	-	-	-
REET 2	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Facility Master Plan Phases 2,3 and 4**
Project No: **gcbd20**
Project Type: **Capacity**
Project Manager: **Ingrid Gaub**

Description:

Phase 2, 3 and 4 of the Facility Master Plan will complete improvements over an anticipated 6 year time frame to the Public Works Maintenance and Operations Facilities, the Parks, Arts and Recreation Maintenance and Operations Facilities, to the Police Facilities. These improvements were identified in a Facility Master Plan that was completed and adopted by the City Council in 2021. The improvements include:
Police: Completion of a Master Site Plan for a new police headquarters, construction of a new evidence storage facility, and renovation of the existing Justice Center in accordance with the Master Site Plan.
Parks: Relocation of the green house and bulk bins, additional crew space and renovation of the Game Farm Park M&O Facilities, renovation of the GSA Park M&O Facilities, and construction of M&O satellite facilities.
Public Works: Removal of the Deed Restriction on a portion of the GSA Park property, enclosure of the existing vehicle storage bays, construction of a new crew building and replacement parking, construction of an access to 15th Street SW, renovation of the existing M&O building for additional central stores warehousing and maximizing building use for crew and storage needs, and construction of covered parking for high valued fleet equipment.
The complete project is estimated to cost approximately $39.1M.

Progress Summary:

City Council Adopted Resolution 5595 in May of 2021 adopting the Facility Master Plan. Phase 1 was funded in 2021 to complete improvements to the Fleet Shop space at the Public Works Maintenance and Operations Building. Initial design work on Phase 2 and the completion of the Police Master Plan will begin in 2024. Expenditures for 2025-2030 have been updated to reflect the full bond expenditure and the continuing debt service anticipated.

Future Impact on Operating Budget:

There will be an increase in facility maintenance costs for the additional building space that is estimated per the Facility Master Plan to cost approximately 100,000 per year. This does not include adjustment from the City's current maintenance funding level (~$423k/yr.) to the industry standard for maintenance funding (~$900k/year) for the current building facilities.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Cap Improve	-	-	-	-	-
Utility Funds - Debt Service	-	-	-	1,000,000	1,000,000
REET 1	-	1,700,000	-	-	1,700,000
Transfer In (General Fund) - Debt Service	-	-	-	1,200,000	1,200,000
Bond Proceeds	-	-	7,200,000	11,840,000	19,040,000
Total Funding Sources:	**-**	**1,700,000**	**7,200,000**	**14,040,000**	**22,940,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	1,700,000	2,480,000	1,840,000	6,020,000
Property Acquisition	-	-	2,200,000	-	2,200,000
Construction	-	-	2,520,000	10,000,000	12,520,000
Long-Term Debt Service	-	-	-	2,200,000	2,200,000
Total Expenditures:	**-**	**1,700,000**	**7,200,000**	**14,040,000**	**22,940,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Cap Improve	-	-	-	-	-
Utility Funds - Debt Service	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
REET 1	-	-	-	-	-
Transfer In (General Fund) - Debt Service	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Bond Proceeds	9,860,000	4,680,000	3,220,000	-	36,800,000
Total Funding Sources:	**12,060,000**	**6,880,000**	**5,420,000**	**2,200,000**	**47,800,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	300,000	680,000	100,000	-	5,400,000
Property Acquisition	-	-	-	-	2,200,000
Construction	9,560,000	4,000,000	3,120,000	-	29,200,000
Long-Term Debt Service	2,200,000	2,200,000	2,200,000	2,200,000	11,000,000
Total Expenditures:	**12,060,000**	**6,880,000**	**5,420,000**	**2,200,000**	**47,800,000**

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Golf Course Driving Range**
Project No: **cp2325**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

The Auburn Golf Course is a leading public play golf course in the region hosting over 50,000 rounds per year. It is lacking a teaching/warm up area that will both create new revenues and "grow the game". An approximate 14-18 stall driving range is proposed on the current casual warm up area on the NW portion of the property. It is anticipated that the range will produce approximately $200,000 in new net revenue per year.

Progress Summary:

Cost Construction estimates have been provided. Two potential design options are under consideration. Preferred option will be determined during Phase 1 feasibility in 2023. Construction anticipated in 2027, pending funding.

Future Impact on Operating Budget:

This project will increase operating revenues by approximate $250,000 per year upon full implementation of programs. Expenses will increase by approximately $50,000 per year.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Cap Improve	-	-	-	-	-
Park Impact Fees	-	-	-	-	-
REET 1	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Cap Improve	-	-	-	-	-
Park Impact Fees	300,000	-	-	-	300,000
REET 1	-	-	-	-	-
Total Funding Sources:	**300,000**	**-**	**-**	**-**	**300,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	100,000	-	-	-	100,000
Construction	200,000	-	-	-	200,000
Total Expenditures:	**300,000**	**-**	**-**	**-**	**300,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **1st St NE/NW & Division St Pedestrian Improvements**
Project No: **gcbd23**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

The project will implement non-motorized improvements at the 1st Street NE/NW/N Division Street intersections in downtown Auburn. The proposed improvements will create a raised intersection to reduce speeds, and encourage motorists to yield to pedestrians using the crosswalks; add curb bulbs where they are not currently provided to reduce crossing distances and improve pedestrian visibility; construct new ADA complaint ramps; and both pedestrian level and street lighting improvements.

The project will improve non-motorized safety and access at the intersection.

Progress Summary:

City was awarded a Federal grant in 2022 through PSRC King County Countywide program. Design is scheduled for 2025, with construction in 2026.

Future Impact on Operating Budget:

This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Cap Improve	-	-	-	-	-
Secured Federal Grant	-	-	80,000	420,000	500,000
REET 2	-	-	20,000	105,000	125,000
Total Funding Sources:	**-**	**-**	**100,000**	**525,000**	**625,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	100,000	-	100,000
Construction	-	-	-	525,000	525,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**100,000**	**525,000**	**625,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Cap Improve	-	-	-	-	-
Secured Federal Grant	-	-	-	-	500,000
REET 2	-	-	-	-	125,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**625,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	100,000
Construction	-	-	-	-	525,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**625,000**

Grants / Other Sources: Grant: FHWA grant awarded by PSRC King County Countywide program administered by WSDOT

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Active Transportation - Safety, ADA, & Repair Prgm.**
Project No: **gcbd01**
Project Type: **Non-Capacity**
Project Manager: **James Webb**

Description:
This program constructs improvements and repairs throughout the City to address safety and accessibility concerns related to pedestrians and bicyclists. The program replaces damaged sidewalks throughout the City, adds new curb ramps, replaces existing curb ramps that do not meet current American with Disabilities Act (ADA) requirements, and implements other improvements to support pedestrian and bicycle safety. A portion of the program funding is provided by fees collected from residents choosing to pay a fee to the City for replacement of damaged sidewalk sections that they are responsible for (caused by their private trees). Additionally, HUD funds are often (not shown below) transferred into this program to complete accessibility improvements in qualifying neighborhoods.

The program is needed to repair and replace damaged sidewalk facilities, address ADA deficiencies to support the City's ADA Transition Plan, and improve active transportation safety.

Progress Summary:
Program is on-going. Program is providing funding for the 1st St NE/NW & Division St Pedestrian Improvements project.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Transfer In (F102 Unrestricted Funds)		-	100,000	100,000	200,000
Grants -State		-	-	-	-
REET 2		9,592	205,000	210,000	424,592
ARPA		-	-	-	-
Other (Fees)		143,000	50,000	50,000	243,000
Total Funding Sources:		**152,592**	**355,000**	**360,000**	**867,592**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	50,000	50,000	100,000
Right of Way		-	-	-	-
Construction		152,592	305,000	310,000	767,592
Total Expenditures:		**152,592**	**355,000**	**360,000**	**867,592**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Transfer In (F102 Unrestricted Funds)	100,000	100,000	100,000	100,000	600,000
Grants -State	-	-	-	-	-
REET 2	230,000	235,000	245,000	250,000	1,375,000
ARPA	-	-	-	-	-
Other (Fees)	50,000	50,000	50,000	50,000	300,000
Total Funding Sources:	**380,000**	**385,000**	**395,000**	**400,000**	**2,275,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	75,000	75,000	75,000	75,000	400,000
Right of Way	-	-	-	-	-
Construction	305,000	310,000	320,000	325,000	1,875,000
Total Expenditures:	**380,000**	**385,000**	**395,000**	**400,000**	**2,275,000**

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Annual Traffic Signal Improvement Program**
Project No: **gcbd07**
Project Type: **Non-Capacity**
Project Manager: **Scott Nutter**

Description:
The program will replace end of life capital facilities replacement for traffic signal and Intelligent Transportation System equipment including cabinets, video detection cameras, field network devices, traffic cameras, battery backup components, and other related equipment. The program also includes minor safety improvements, operations improvements, and Accessible Pedestrian Signal Improvements based on the requirements of the Americans with Disabilities Act (ADA).

The project is needed to maintain and replace existing signal equipment.

Progress Summary:
Program is on-going.

Future Impact on Operating Budget:
This project will have a positive impact on the operating budget for street maintenance, reducing maintenance costs.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Fund Balance		188,571	-	-	188,571
Grants - Unsecured (Fed,State,Local)		-	-	-	-
REET 2		-	190,000	195,000	385,000
Other		-	-	-	-
Total Funding Sources:		**188,571**	**190,000**	**195,000**	**573,571**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		188,571	190,000	195,000	573,571
Total Expenditures:		**188,571**	**190,000**	**195,000**	**573,571**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	195,000	205,000	205,000	210,000	1,200,000
Other	-	-	-	-	-
Total Funding Sources:	**195,000**	**205,000**	**205,000**	**210,000**	**1,200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	195,000	205,000	205,000	210,000	1,200,000
Total Expenditures:	**195,000**	**205,000**	**205,000**	**210,000**	**1,200,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Neighborhood Traffic Safety Program**
Project No: **gcbd06**
Project Type: **Non-Capacity**
Project Manager: **Jacob Sweeting**

Description:
This program funds standalone projects and/or improvements included in other projects that address transportation safety concerns on neighborhood streets with education, outreach, and physical improvements. The program takes an areawide approach to traffic calming in residential neighborhoods, which includes community outreach and participation, to ensure the improvements are supported by engineering studies and the community. Annual focus areas are selected based on a needs evaluation that considers request history, crash history, number of potential through streets between arterials or collectors, and destinations such as schools, parks, transit stops, and convenience stores.

This program supports safety goals and policies in the Comprehensive Transportation Plan and helps improve safety of transportation systems in neighborhoods.

Progress Summary:
Program is on-going.

Future Impact on Operating Budget:
The traffic safety program will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Fund Balance		440,783	-	-	440,783
Grants - Unsecured (Fed,State,Local)		-	-	-	-
REET 2		50,000	250,000	250,000	550,000
Other -ARPA		-	-	-	-
Total Funding Sources:		**490,783**	**250,000**	**250,000**	**990,783**
Capital Expenditures:					
Predesign		-	-	-	-
Design		50,000	50,000	50,000	150,000
Right of Way		-	-	-	-
Construction		440,783	200,000	200,000	840,783
Total Expenditures:		**490,783**	**250,000**	**250,000**	**990,783**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	250,000	250,000	250,000	250,000	1,500,000
Other -ARPA	-	-	-	-	-
Total Funding Sources:	**250,000**	**250,000**	**250,000**	**250,000**	**1,500,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	50,000	50,000	50,000	50,000	300,000
Right of Way	-	-	-	-	-
Construction	200,000	200,000	200,000	200,000	1,200,000
Total Expenditures:	**250,000**	**250,000**	**250,000**	**250,000**	**1,500,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Public Art**
Project No: **gcbd05**
Project Type: **Non-Capacity**
Project Manager: **Julie Krueger**

Description:

The City designates $30,000 annually toward the purchase of public art, for placement at designated locations throughout the City.

Progress Summary:

Arts Commission will meet to assess future needs and seek approval from City Council on placement.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Fund Balance		187,500	-	-	187,500
Grants - Secured (Fed,State,Local)		-	-	-	-
REET 2		30,000	30,000	30,000	90,000
Other		-	-	-	-
Total Funding Sources:		**217,500**	**30,000**	**30,000**	**277,500**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		217,500	30,000	30,000	277,500
Total Expenditures:		**217,500**	**30,000**	**30,000**	**277,500**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2	30,000	30,000	30,000	30,000	180,000
Other	-	-	-	-	-
Total Funding Sources:	**30,000**	**30,000**	**30,000**	**30,000**	**180,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	30,000	30,000	30,000	30,000	180,000
Total Expenditures:	**30,000**	**30,000**	**30,000**	**30,000**	**180,000**

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Street Lighting Improvement Program**
Project No: **gcbd09**
Project Type: **Non-Capacity**
Project Manager: **Scott Nutter**

Description:
This annual program provides for street lighting projects throughout the City, including converting existing lights to LED and installing additional new street lighting at strategic locations to address specific transportation safety needs.

Converting existing standard street lights to LED supports the reduction of greenhouse gas emissions and can provide more uniform lighting. Adding new street lights can help support transportation safety.

Progress Summary:
Program is on-going.

Future Impact on Operating Budget:
New street lights installed with this program will increase the City's street light power costs but this increase will be offset by decreased power costs as existing standard street lights are converted to LED.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Fund Balance		82,097	-	-	82,097
Grants - Secured (Fed,State,Local)		-	-	-	-
REET 2		-	50,000	50,000	100,000
Total Funding Sources:		**82,097**	**50,000**	**50,000**	**182,097**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Construction		82,097	50,000	50,000	182,097
Long-Term Debt Service		-	-	-	-
Total Expenditures:		**82,097**	**50,000**	**50,000**	**182,097**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2	50,000	50,000	50,000	50,000	300,000
Total Funding Sources:	**50,000**	**50,000**	**50,000**	**50,000**	**300,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	50,000	50,000	50,000	50,000	300,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**50,000**	**50,000**	**50,000**	**50,000**	**300,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **City Hall Annex**
Project No: **n/a**
Project Type:
Project Manager:

Description:

To pay scheduled debt service costs on 2010 General Obligation bonds issued for the City Hall Annex.

Progress Summary:

Future Impact on Operating Budget:

N/A

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 1	1,106,875	552,700	553,800	551,700	1,658,200
Total Funding Sources:	**1,106,875**	**552,700**	**553,800**	**551,700**	**1,658,200**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	1,106,875	552,700	553,800	551,700	1,658,200
Total Expenditures:	**1,106,875**	**552,700**	**553,800**	**551,700**	**1,658,200**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 1	548,900	553,000	551,200	551,000	3,309,600
Total Funding Sources:	**548,900**	**553,000**	**551,200**	**551,000**	**3,309,600**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	548,900	553,000	551,200	551,000	3,309,600
Total Expenditures:	**548,900**	**553,000**	**551,200**	**551,000**	**3,309,600**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Local Revitalization**
Project No: **n/a**
Project Type:
Project Manager:

Description:

To pay debt service costs on 2010 General Obligation bonds issued for the Downtown Promenade improvements.

Progress Summary:

Future Impact on Operating Budget:

N/A

Activity:

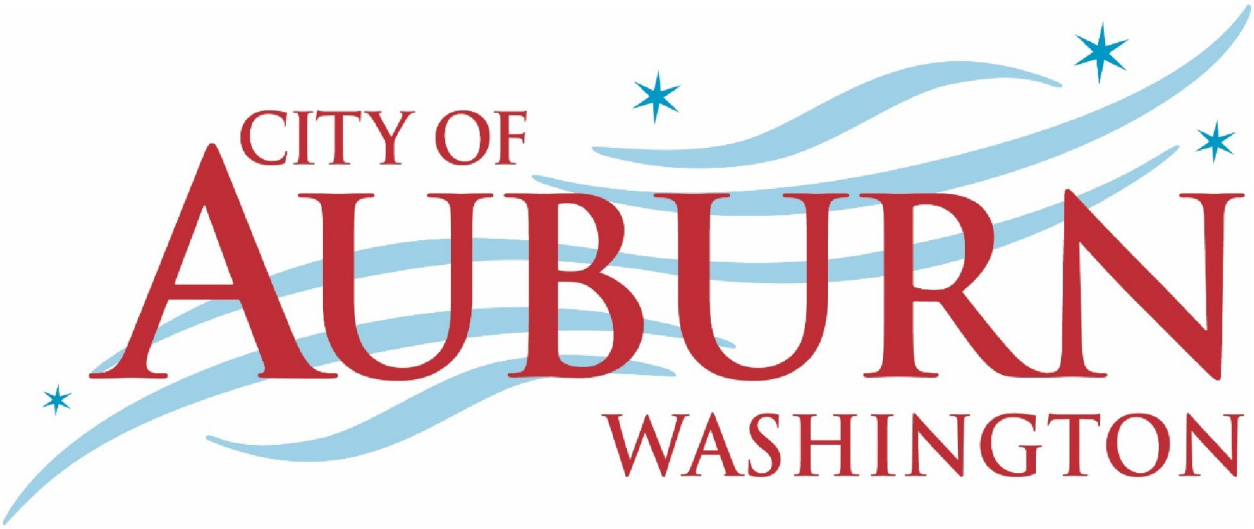
Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2	374,500	148,800	151,300	148,000	448,100
Total Funding Sources:	**374,500**	**148,800**	**151,300**	**148,000**	**448,100**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	374,500	148,800	151,300	148,000	448,100
Total Expenditures:	**374,500**	**148,800**	**151,300**	**148,000**	**448,100**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2	149,300	149,800	144,500	143,200	886,100
Total Funding Sources:	**149,300**	**149,800**	**144,500**	**143,200**	**886,100**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	149,300	149,800	144,500	143,200	886,100
Total Expenditures:	**149,300**	**149,800**	**144,500**	**143,200**	**886,100**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

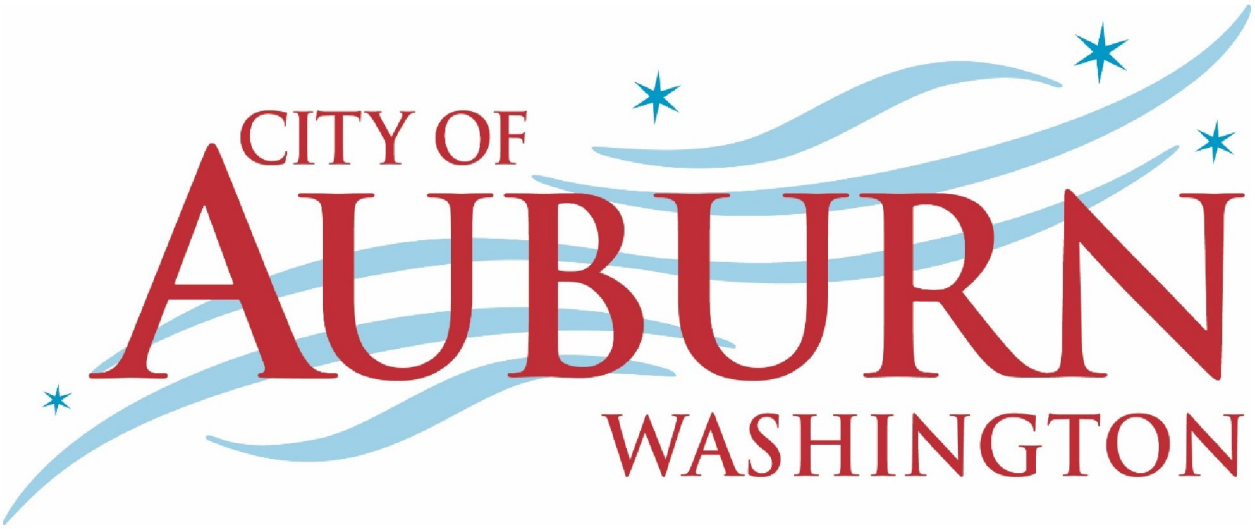

CITY OF
AUBURN
WASHINGTON

LOCAL REVITALIZATION FUND

The Local Revitalization Fund (Fund 330) accounts for projects within the designated local revitalization boundary. Funding was established by Senate Bill 5045, which designated the City of Auburn as a demonstration project. Through the state, local revitalization funding provides the City with $250,000 annually for 25 years – from 2010 to 2035 – to construct infrastructure projects within the designated revitalization boundary. The financing is a credit against the state's portion of sales/use tax. The goal of local revitalization funding is to stimulate economic growth and future development through the infrastructure improvements.

Fund Budget

330 Local Revitalization	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	272,819	485,926	485,926	16,333	17,333
Grants	-	100,000	100,000	-	-
Investment Income	19,466	1,000	24,400	1,000	1,000
Contributions & Donations	-	-	-	-	-
Insurance Recoveries	228,154	46	-	-	-
Operating Transfer In	38,189	2,675,077	2,675,077	1,000,000	-
Total Revenues	**$ 558,627**	**$ 3,262,049**	**3,285,403**	**$ 1,017,333**	**$ 18,333**
Expenditures					
Salaries & Wages	22,651	-	21,500	-	-
Personnel Benefits	10,405	-	11,406	-	-
Capital Outlay	39,646	3,236,164	3,236,164	1,000,000	-
Ending Fund Balance	485,926	25,885	16,333	17,333	18,333
Total Expenditures	**$ 558,627**	**$ 3,262,049**	**3,285,403**	**$ 1,017,333**	**$ 18,333**


CITY OF
AUBURN
WASHINGTON

LOCAL REVITALIZATION FUND

As of: 08/23/2024 19:44

			TOTALS:	**$ 3,262,049**	**$ 1,017,333**	**$ 18,333**
Account	Description	Line	Line Item	2024	2025	2026
330.00.594.300.65	CONSTRUCTION PROJECTS	1	2023 CF for cp1923	54,210.00	-	-
		2	2023 CF for cp2321	2,298,738.00	-	-
		3	2023 CF for cp2406	300,000.00	-	-
		4	Xfr grnt from cp2321 to cp2414	(1,498,650.00)	-	-
		5	cp2321 - Downtown Infrastructure Improvements (Incl. Theater Pre-Desi	-	1,000,000.00	-
		6	Downtown Infrastructure Improvement - City's Safeway Lot Re-Configura	1,000,000.00	-	-
		7	Downtown Infrastructure Improvement - Downtown Sidewalk Replacemer	1,081,866.00	-	-
	Line Item Total			3,236,164.00	1,000,000.00	-
330.00.599.400.06	UNDESIGNATED ENDING FUND BALANC	1	True up beginning balance	22,854.00	-	-
		2	Est. Ending Fund Balance	3,031.00	17,333.00	18,333.00
	Line Item Total			25,885.00	17,333.00	18,333.00

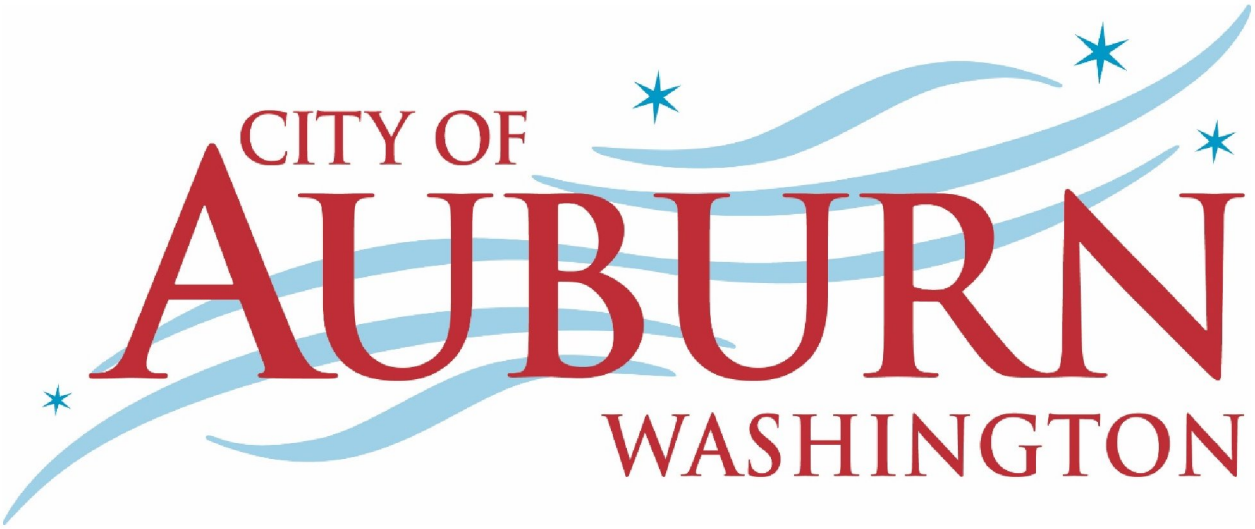

CITY OF
AUBURN
WASHINGTON

TABLE CI-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
Local Revitalization Fund

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
	None							**-**
	Non-Capacity Projects:							
cp2321	**Downtown Infrastructure Improvements (Incl. Theater Pre-Design)**							
	Capital Costs	1,000,000	-	-	-	-	-	**1,000,000**
	Funding Sources:							
	Local Revitalization Fund	-	-	-	-	-	-	**-**
	REET	-	-	-	-	-	-	**-**
	Transfer In from Arterial Streets	1,000,000	-	-	-	-	-	**1,000,000**

SUMMARY:

	2025	2026	2027	2028	2029	2030	Total
CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	1,000,000	-	-	-	-	-	1,000,000
Total Costs	**1,000,000**	**-**	**-**	**-**	**-**	**-**	**1,000,000**
FUNDING SOURCES:							
Local Revitalization Fund	-	-	-	-	-	-	-
Transfer In from Arterial Streets	1,000,000	-	-	-	-	-	1,000,000
Total Funding	**1,000,000**	**-**	**-**	**-**	**-**	**-**	**1,000,000**

Project Title: **Downtown Infrastructure Improvements (Incl. Theater Pre-Design)**
Project No: **cp2321**
Project Type: **Non-Capacity**
Project Manager: **Matt Larson**

Description:
The purpose of this project is to construct infrastructure improvements in Downtown Auburn that will support existing development and future re-development activities and to replace infrastructure that is at or near the end of its useful service life. Specifically, this project will remove overhead utilities and poles from the alley between the existing Auburn Ave Theater and the Postmark Center for the Arts, construct a new sewer line in Auburn Avenue and East Main Street, construct a new water main on East Main Street, re-construct the traffic signal at the intersection of East Main Street/Auburn Ave, re-construct the roadway and sidewalks on East Main Street from Auburn Ave to the B Street Plaza, and re-construct the B Street Plaza. East Main Street and the B Street Plaza will be constructed with overhead crossing decorative lights and other features to enhance the areas. The project also includes preliminary design of the Auburn Avenue Theater replacement. Full design and construction of the new theater is included as a separate project listed in the General Municipal Buildings (328 Fund).

Progress Summary:
Prior to this project, Project CP1616 added catenary lighting and planters to the B Street Plaza as short/medium term improvement to increase safety and to create visual interest. In 2022, the City identified ARPA funding to be used in the downtown to complete infrastructure improvements to address economic and equity impacts from the pandemic. In addition, the fire and subsequent demo of the Max House property have created a potential opportunity for re-development within the downtown area that may require infrastructure investments to be successful. In 2022, Construction of the Heritage Building (Divine Court) began and is anticipated to be completed in late 2023. Due to all of these factors, the remaining improvements that were originally planned to be part of Project CP1616 have been re-scoped to include additional improvements beyond the re-configuration of the City's parking lot adjacent to Safeway and have become this current project CP2321

Future Impact on Operating Budget:
None anticipated.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted 102 Funds	3,963	-	1,000,000	-	1,000,000
Local Revitalization Fund 330	656	248,642	-	-	248,642
Grants- Secured	-	100,000	-	-	100,000
REET 2	-	550,000	-	-	550,000
WCIA	-	46	-	-	46
ARPA	33,857	2,343,266	-	-	2,343,266
Total Funding Sources:	**38,476**	**3,241,954**	**1,000,000**	**-**	**4,241,954**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	38,476	465,488	-	-	465,488
Right of Way	-	-	-	-	-
Construction	-	2,776,466	1,000,000	-	3,776,466
Total Expenditures:	**38,476**	**3,241,954**	**1,000,000**	**-**	**4,241,954**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted 102 Funds	-	-	-	-	1,000,000
Local Revitalization Fund 330	-	-	-	-	-
Grants- Secured	-	-	-	-	-
REET 2	-	-	-	-	-
WCIA	-	-	-	-	-
ARPA	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,000,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,000,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,000,000**

Grants / Other Sources: Grants: 2024 $100k King County

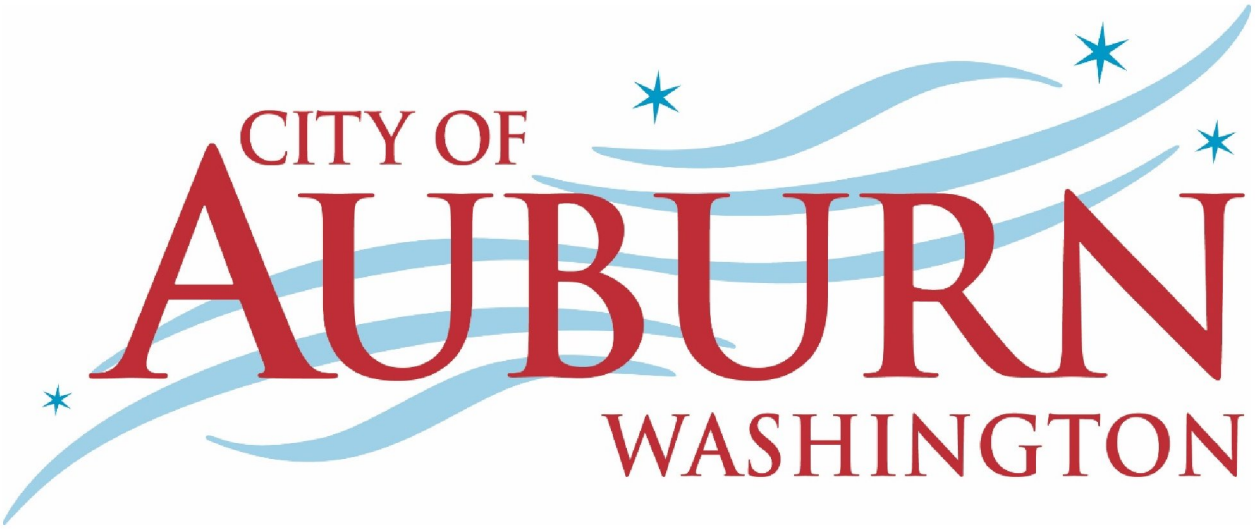
** Funding and expenditures prior to 2024 are not shown for on-going programs .*

REAL ESTATE EXCISE TAX

The Real Estate Excise Tax (Fund 328) manages the proceeds of REET 1 and REET 2. These funds are then transferred to other capital funds for capital projects. The Finance Department is responsible for the budget in this capital fund.

Fund Budget

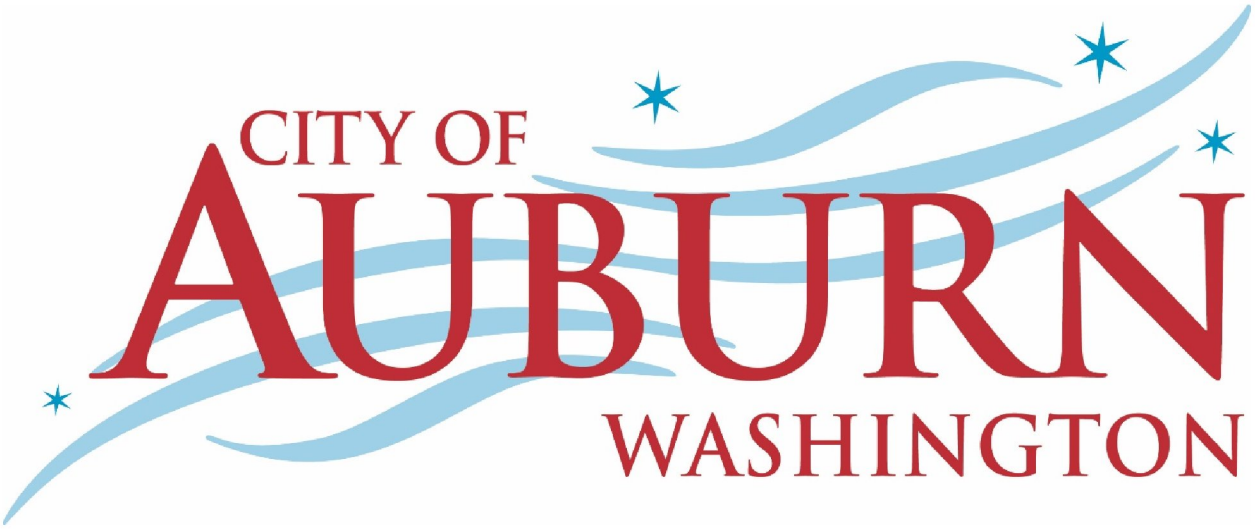
331 Real Estate Excise Tax	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	-	-	-	5,689,062	5,398,962
REET 1	-	-	-	900,000	900,000
REET 2	-	-	-	900,000	900,000
Tax Penalty - REET 1	-	-	-	-	-
Tax Penalty - REET 2	-	-	-	-	-
Investment Income - REET 1	-	-	-	20,000	20,000
Investment Income - REET 2	-	-	-	20,000	20,000
Interest on Tax - REET 1	-	-	-	-	-
Interest on Tax - REET 2	-	-	-	-	-
Operating Transfers In			5,689,062		
Total Revenues	**$ -**	**$ -**	**$ 5,689,062**	**$ 7,529,062**	**$ 7,238,962**
Expenditures					
Salaries & Wages	-	-	-	-	-
Personnel Benefits	-	-	-	-	-
Transfers Out - REET 1	-	-	-	553,800	551,700
Transfers Out - REET 2	-	-	-	1,576,300	1,018,000
Capital Outlay	-	-	-	-	-
Ending Fund Balance	-	-	5,689,062	5,398,962	5,669,262
Total Expenditures	**$ -**	**$ -**	**5,689,062**	**$ 7,529,062**	**$ 7,238,962**


CITY OF
AUBURN
WASHINGTON

REAL ESTATE EXCISE TAX FUND

As of: 08/26/2024 14:04

				TOTALS:	**$ -**	**$ 7,529,062**	**$ 7,238,962**
Account	Description	Line	Line Item		2024	2025	2026
331.00.597.101.55	OPERATING TRANSFER OUT REET 1	1	2020A Interfund Transfer Out - REET 1		-	-	551,700.00
		2	2020A LTGO Interfund Transfer Out - REET 1		-	553,800.00	-
	Line Item Total				-	553,800.00	551,700.00
331.00.597.102.55	OPERATING TRANSFER OUT REET 2	1	gcbd01 - Transfer Out to F328 for Active Transportation - Safety, ADA, &		-	205,000.00	210,000.00
		2	gcbd05 - Transfer Out to F328 for Public Art		-	30,000.00	30,000.00
		3	gcbd06 - Transfer Out to F328 for Neighborhood Traffic Safety Program		-	250,000.00	250,000.00
		4	gcbd07 - Transfer Out to F328 for Annual Traffic Signal Improvement Pr		-	190,000.00	195,000.00
		5	gcbd09 - Transfer Out to F328 for Street Lighting Improvement Program		-	50,000.00	50,000.00
		6	gcbd23 - Transfer Out to F328 for 1st St NE/NW & Division St Pedestria		-	-	105,000.00
		7	gcbd23 - Transfer Out to F328 for1st St NE/NW & Division St Pedestrian		-	20,000.00	-
		8	gpbd19 - Transfer Out to F321 for Fairway Drainage Improvement		-	30,000.00	30,000.00
		9	2020B LTGO Interfund Transfer Out - REET 2		-	151,300.00	148,000.00
		10	cp2210 - Transfer Out to F102 for M Street NE Welding (E Main St to 4th		-	400,000.00	-
		11	cp2411 - Transfer Out to F102 for Lea Hill IT S Expansion		-	250,000.00	-
	Line Item Total				-	1,576,300.00	1,018,000.00
331.00.599.100.06	UNDESIGNATED FUND BALANCE	1	Est. Ending Fund Balance		-	5,398,962.00	5,669,262.00
	Line Item Total				-	5,398,962.00	5,669,262.00


CITY OF
AUBURN
WASHINGTON

SOLID WASTE UTILITY DIVISION

Mission Statement

The Solid Waste Division provides environmentally sound and safe disposal of solid and hazardous waste and provides waste reduction and recycling opportunities to increase public awareness within the City of Auburn.

Department Overview

The City currently contracts with Waste Management for solid waste collection, billing agent services, and customer service. City staff are responsible for overall contract management. The City's new contract with Waste Management was effective October 1, 2021. Under this contract, Waste Management provides solid waste service to most of the City. The Bridges community on Lea Hill was annexed effective January 1, 2024, and Republic Services continues to provide solid waste collection to its approximately 400 households.

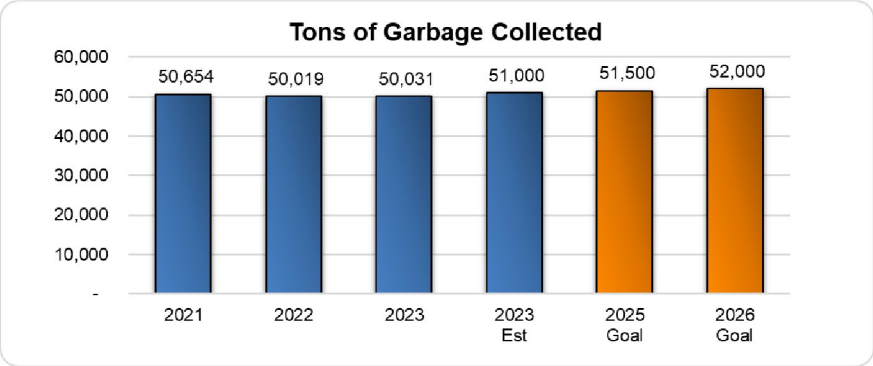
The City has an interlocal agreement with King County for disposal of all solid waste materials generated within City limits. The Solid Waste Utility Division encourages community participation in Auburn's solid waste programs by proactively managing and monitoring the daily activities of the solid waste contractors; continually assessing the regulatory and political climate pertaining to solid and hazardous waste collection and disposal, recycling and waste prevention; and reviewing the adequacy of our annual level of service to meet community needs.

Accomplishments and Objectives

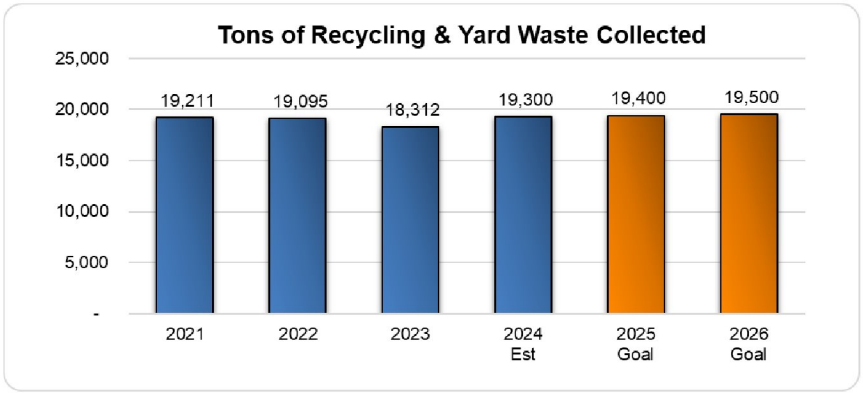
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Increase the residential recycling and compostables diversion rate to 50% in 2023 and 2024.	• The City's residential diversion rate was 49.4% in 2023, and 2024 appears to be maintaining around 50%.	• Increase the residential recycling and compostables diversion rate to 50% in 2025 and 2026.	**Fiscal Sustainability**
• Increase the total City recycling and compostables diversion rate to 30% (excluding private sector recycling and composting services).	• The total City diversion rate in 2023 was 27%. There are some large companies in Auburn who use private sector composting services that are not included in the diversion rate.	• Increase the total City recycling and compostables diversion rate to 30% (excluding private sector recycling and composting services).	**Fiscal Sustainability**
• Work with other City departments and possibly neighboring jurisdictions to create an outreach campaign to reduce illegal dumping/litter.	• The City has begun discussions with neighboring jurisdictions to determine what types of outreach campaigns we can collaborate on.	• Coordinate solid waste related outreach campaigns with neighboring jurisdictions to reach more people.	**Community Wellness**
• Work with other City departments to develop a recycling collection program for batteries, office equipment, and other items as needed.	• Staffing levels have not allowed for work on this project to begin, but it is something we still plan to pursue.	• Work with other City departments to develop a recycling collection program for batteries, office equipment, and other items as needed.	**Infrastructure**
		• Implement a solid waste lien process to assist WM with collecting from delinquent accounts.	**Fiscal Sustainability**

Performance Measures

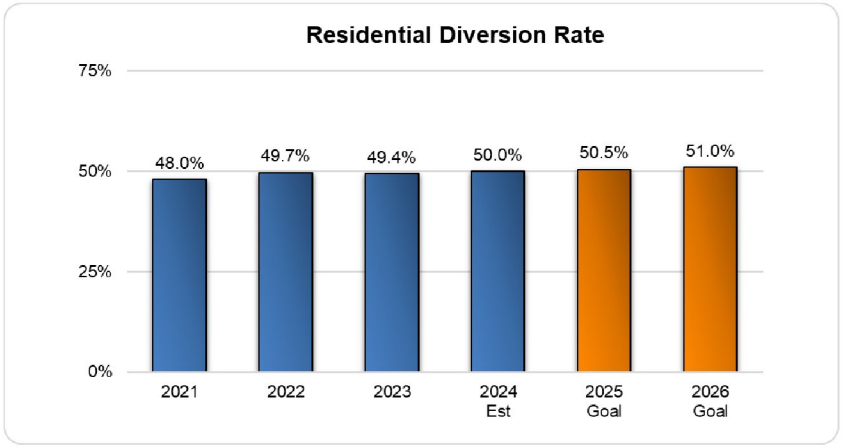
Tons of Residential & Commercial Garbage Collected
The City of Auburn garbage tonnage has slowly increased over 2022 and 2023. We expect the tonnage to continue to steadily grow in 2024 and on as the City expands.



Tons of Residential & Commercial Garbage Collected
The City of Auburn garbage tonnage has slowly increased over 2022 and 2023. We expect the tonnage to continue to steadily grow in 2024 and on as the City expands.



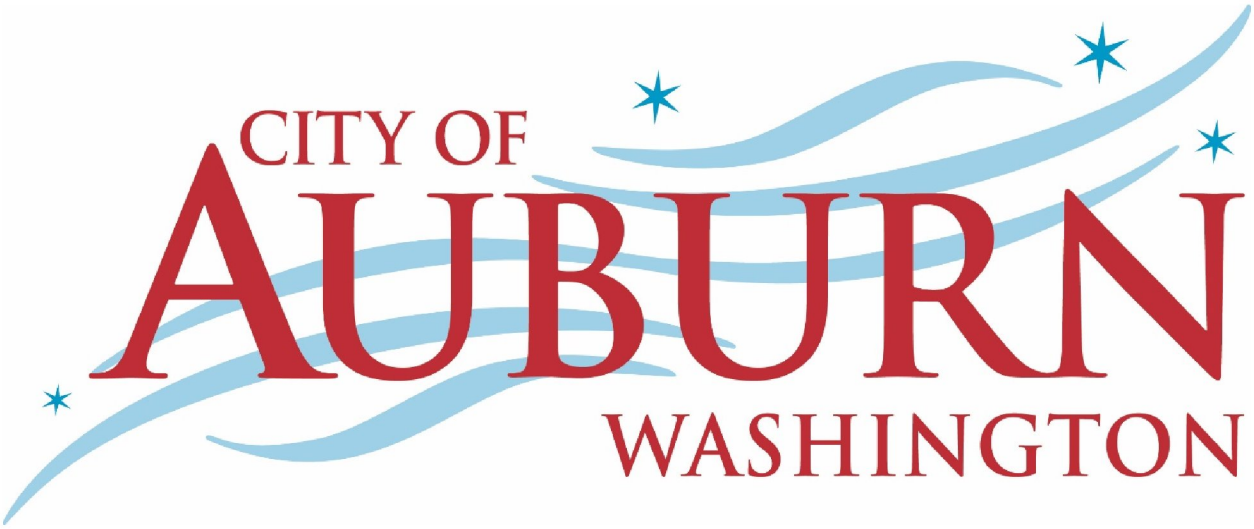
Residential Diversion Rate
Auburn residents diverted almost 50% of their waste from the landfill in 2022 and 2023. The City anticipates residential diversion will stay steady, which is in line with King County estimates.



2025-2026 Working Capital Budget

City of Auburn					
434 Solid Waste	**2023 Actual**	**2024 Adjusted Budget**	**2024 Estimate**	**2025 Budget**	**2026 Budget**
OPERATING REVENUES					
Charges for Solid Waste Service	27,564,658	30,411,200	30,683,000	33,053,200	34,843,100
Grants	86,581	136,000	136,000	70,000	70,000
Interest Earnings	188,914	44,200	237,300	50,000	50,000
Rents, Leases and Concessions	-	-	-	-	-
Miscellaneous Revenue	32,247	-	-	-	-
TOTAL OPERATING REVENUES	$ 27,872,401	$ 30,591,400	$ 31,056,300	$33,173,200	$34,963,100
OPERATING EXPENDITURES					
Salaries & Wages	127,678	133,859	11,700	-	-
Benefits	69,024	81,999	6,400	-	-
Supplies	18,441	59,600	14,000	48,600	48,600
Services & Charges	28,982,046	30,790,600	29,521,075	33,099,778	34,997,330
Debt Service Principal	-	-	-	-	-
Interfund Payments for Service	180,492	186,100	186,100	156,100	160,100
TOTAL OPERATING EXPENDITURES	$ 29,377,682	$ 31,252,158	$ 29,739,275	$33,304,478	$35,206,030
REVENUES LESS EXPENDITURES	$ (1,505,281)	$ (660,758)	$ 1,317,025	$ (131,278)	$ (242,930)
BEGINNING WORKING CAPITAL - January 1	2,701,771	1,196,491	1,196,491	2,513,516	2,382,238
ENDING WORKING CAPITAL - December 31	1,196,491	535,733	2,513,516	2,382,238	2,139,308
NET CHANGE IN WORKING CAPITAL (*)	**$ (1,505,281)**	**$ (660,758)**	**$ 1,317,025**	**$ (131,278)**	**$ (242,930)**

(*) Working Capital = Current Assets minus Current Liabilities


CITY OF
AUBURN
WASHINGTON

SOLID WASTE FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 31,787,891	$ 35,686,716	$ 37,345,338
Account	Description	Line	Line Item		2024	2025	2026
434.00.537.100.31	OFFICE & OPERATING SUPPLIES	1	Recycling totes and containers for community outreach and education		3,500.00	3,500.00	3,500.00
		2	Food scrap recycling program		1,200.00	1,200.00	1,200.00
	Line Item Total				4,700.00	4,700.00	4,700.00
434.00.537.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Replacement of garbage and recycling containers around the City		8,300.00	8,300.00	8,300.00
	Line Item Total				8,300.00	8,300.00	8,300.00
434.00.537.100.41	PROFESSIONAL SERVICES	1	Purchase of professionally produced recycling, composting and waste re		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
434.00.537.100.43	TRAVEL	1	WSRA Recycle Conference - 2 Employees		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
434.00.537.100.44	ADVERTISING	1	Solid Waste advertising (not grant funded)		5,000.00	5,000.00	5,000.00
		2	Advertising for Special Projects		10,000.00	10,000.00	10,000.00
	Line Item Total				15,000.00	15,000.00	15,000.00
434.00.537.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	278.00	1,730.00
		2	Insurance Allocation		9,400.00	9,400.00	9,400.00
	Line Item Total				9,400.00	9,678.00	11,130.00
434.00.537.100.49	MISCELLANEOUS	1	Solid Waste Organization membership Fees: SWANA, WSRA, WORC, E		1,500.00	1,500.00	1,500.00
		2	SWANA Workshop Fees - 2 per year for 2 Employees		500.00	500.00	500.00
		3	Tuition and Fee for WSRA Conference - 2 Employees		1,000.00	1,000.00	1,000.00
	Line Item Total				3,000.00	3,000.00	3,000.00
434.00.537.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		76,800.00	123,900.00	127,300.00
	Line Item Total				76,800.00	123,900.00	127,300.00
434.00.537.100.98	INTERFUND FACILITIES	1	Facilities Allocation		19,400.00	32,200.00	32,800.00
	Line Item Total				19,400.00	32,200.00	32,800.00
434.00.537.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		32,800.00	-	-
	Line Item Total				32,800.00	-	-
434.00.537.110.31	OFFICE & OPERATING SUPPLIES	1	Utility Billing Office Supplies		1,800.00	1,800.00	1,800.00
	Line Item Total				1,800.00	1,800.00	1,800.00

SOLID WASTE FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 31,787,891	$ 35,686,716	$ 37,345,338
Account	Description	Line	Line Item		2024	2025	2026
434.00.537.110.35	SMALL TOOLS AND EQUIPMENT	1	Chairs, Desks & Headsets		800.00	800.00	800.00
	Line Item Total				800.00	800.00	800.00
434.00.537.110.43	TRAVEL	1	Accela, Sensus, WFOA Conferences		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
434.00.537.110.49	MISCELLANEOUS	1	Incr. 2024 Utility Tax Pmts		227,000.00	-	-
		2	Accela, Sensus, WFOA Conference Registrations & Staff Training		1,500.00	1,500.00	1,500.00
		3	Add 2024 B&O Tax		540,000.00	-	-
		4	City Utility Tax expense (11.5%)		3,220,900.00	3,400,000.00	3,600,000.00
		5	Excise Tax		-	-	606,700.00
		6	Excise Taxes		-	575,600.00	-
	Line Item Total				3,989,400.00	3,977,100.00	4,208,200.00
434.00.537.110.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		57,100.00	-	-
	Line Item Total				57,100.00	-	-
434.00.537.120.31	OFFICE & OPERATING SUPPLIES	1	Hazardous Waste Education - Grant		4,000.00	4,000.00	4,000.00
		2	Operating Supplies -LSWFAG		11,000.00	-	-
		3	Recycling Program Promotion - Grant		5,000.00	5,000.00	5,000.00
	Line Item Total				20,000.00	9,000.00	9,000.00
434.00.537.120.41	PROFESSIONAL SERVICES	1	Hazardous Waste professionallly produced education items - Grant Func		5,000.00	5,000.00	5,000.00
		2	Professional Service -LSWFAG		50,000.00	-	-
		3	Purchase of professionally produced recycling, composting and waste re		5,000.00	5,000.00	5,000.00
		4	Recycling Outreach Consultant - Grant Funded		40,000.00	40,000.00	40,000.00
	Line Item Total				100,000.00	50,000.00	50,000.00
434.00.537.120.42	COMMUNICATION	1	Printing services and postage - Grant Funded		25,000.00	25,000.00	25,000.00
	Line Item Total				25,000.00	25,000.00	25,000.00
434.00.537.120.44	ADVERTISING	1	Advertising - Grant Funded		5,000.00	5,000.00	5,000.00
		2	Advertising -LSWFAG		5,000.00	-	-
	Line Item Total				10,000.00	5,000.00	5,000.00
434.00.537.800.11	REGULAR SALARIES & WAGES	1	Position Budget		133,859.00	-	-
	Line Item Total				133,859.00	-	-

SOLID WASTE FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 31,787,891**	**$ 35,686,716**	**$ 37,345,338**
Account	Description	Line	Line Item	2024	2025	2026
434.00.537.800.21	F.I.C.A.	1	Position Budget	10,138.98	-	-
		2	Rounding	0.02	-	-
	Line Item Total			10,139.00	-	-
434.00.537.800.23	PENSIONS	1	Position Budget	13,720.51	-	-
		2	Rounding	0.49	-	-
	Line Item Total			13,721.00	-	-
434.00.537.800.24	INDUSTRIAL INSURANCE	1	Position Budget	6,047.74	-	-
		2	Rounding	0.26	-	-
	Line Item Total			6,048.00	-	-
434.00.537.800.25	HEALTH INSURANCE	1	Position Budget	52,090.87	-	-
		2	Rounding	0.13	-	-
		3	-	-	-	-
	Line Item Total			52,091.00	-	-
434.00.537.800.31	OFFICE & OPERATING SUPPLIES	1	Garbage bags for Litter Crew and City receptacle bags	4,000.00	4,000.00	4,000.00
		2	Supplies for Special Projects	20,000.00	20,000.00	20,000.00
	Line Item Total			24,000.00	24,000.00	24,000.00
434.00.537.800.41	PROFESSIONAL SERVICES	1	Hazardous Waste Disposal - M&O	15,000.00	10,000.00	10,000.00
		2	Incr. 2024 WM Contract Pmts	1,641,000.00	-	-
		3	Litter Control	-	-	650,000.00
		4	Litter Control Services	-	650,000.00	-
		5	Misc. Illegal Dumping Disposal Costs	2,000.00	-	-
		6	Payments to Contracted Solid Waste Provider	24,474,300.00	-	-
		7	Payments to Contracted Solid Waste Provider - est 6.7% increase	-	-	29,975,000.00
		8	Payments to Contracted Solid Waste Provider - est 7% increase	-	28,300,000.00	-
		9	Rate Study Consultant	10,000.00	10,000.00	-
		10	Special Projects	20,000.00	20,000.00	20,000.00
		11	SW Professional Services	450,000.00	-	-
		12	Vactor facility disposal (decant)	19,500.00	18,000.00	18,000.00
	Line Item Total			26,631,800.00	29,008,000.00	30,673,000.00
434.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance	96,038.00	-	-
		2	2023 SW Adj	(1,148,000.00)	-	-
		3	2024 B&O & Util Tax Pmts	(435,000.00)	-	-
		4	Ending Working Capital	2,022,695.00	2,382,238.00	2,139,308.00

SOLID WASTE FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 31,787,891**	**$ 35,686,716**	**$ 37,345,338**
Account	Description	Line	Line Item	2024	2025	2026
	Line Item Total			535,733.00	2,382,238.00	2,139,308.00

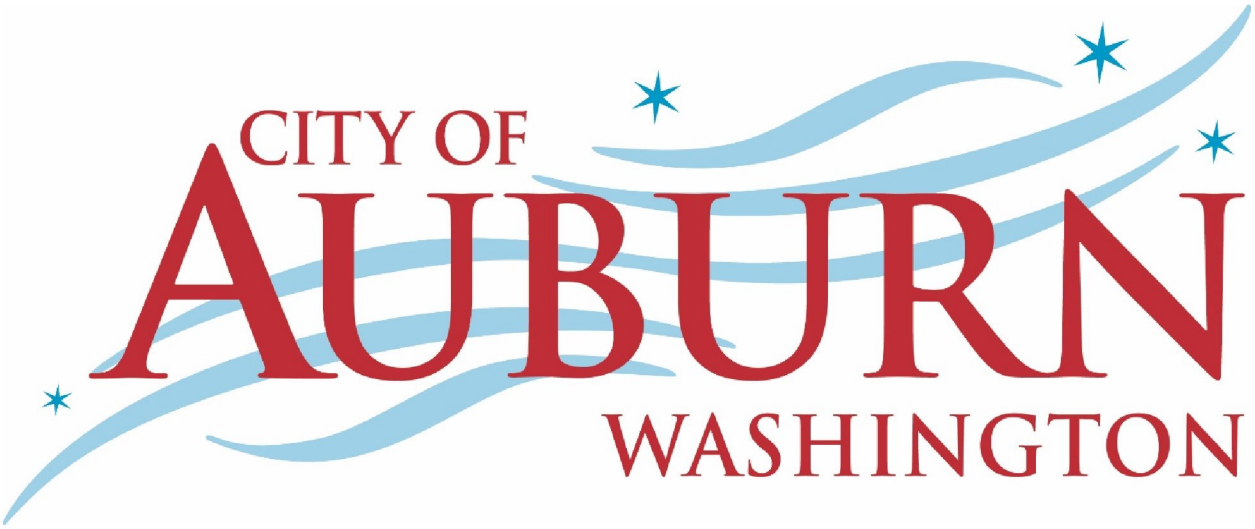
INSURANCE

The Insurance Fund is maintained to pay citywide insurance premiums, unemployment insurance claims, and to pay for property and liability losses that either fall below the City's deductible level or for which the City has no coverage.

2025-2026 Working Capital Budget

City of Auburn					
501 Insurance	**2023 Actual**	**2024 Adjusted Budget**	**2024 Estimate**	**2025 Budget**	**2026 Budget**
REVENUES					
Charges for Service	-	-		-	-
Grants	-	-		-	-
Interest Earnings	19,866	12,000	17,500	19,500	20,000
Rents, Leases and Concessions	-	-		-	-
Miscellaneous Revenue	-	-		-	-
TOTAL OPERATING REVENUES	$ 19,866	$ 12,000	$ 17,500	$ 19,500	$ 20,000
EXPENDITURES					
Salaries & Wages	-	-	-	-	-
Benefits	71,392	175,000	60,000	175,000	175,000
Supplies	-	-	-	-	-
Services & Charges	7,745	142,500	8,200	7,500	7,500
Interfund Payments for Service	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	$ 79,137	$ 317,500	$ 68,200	$ 182,500	$ 182,500
REVENUES LESS EXPENDITURES	$ (59,271)	$ (305,500)	$ (50,700)	$ (163,000)	$ (162,500)
BEGINNING WORKING CAPITAL - January 1	1,488,966	1,429,696	1,429,696	1,378,996	1,215,996
ENDING WORKING CAPITAL - December 31	1,429,696	1,124,196	1,378,996	1,215,996	1,053,496
NET CHANGE IN WORKING CAPITAL (*)	**$ (59,271)**	**$ (305,500)**	**$ (50,700)**	**$ (163,000)**	**$ (162,500)**

(*) Working Capital = Current Assets minus Current Liabilities

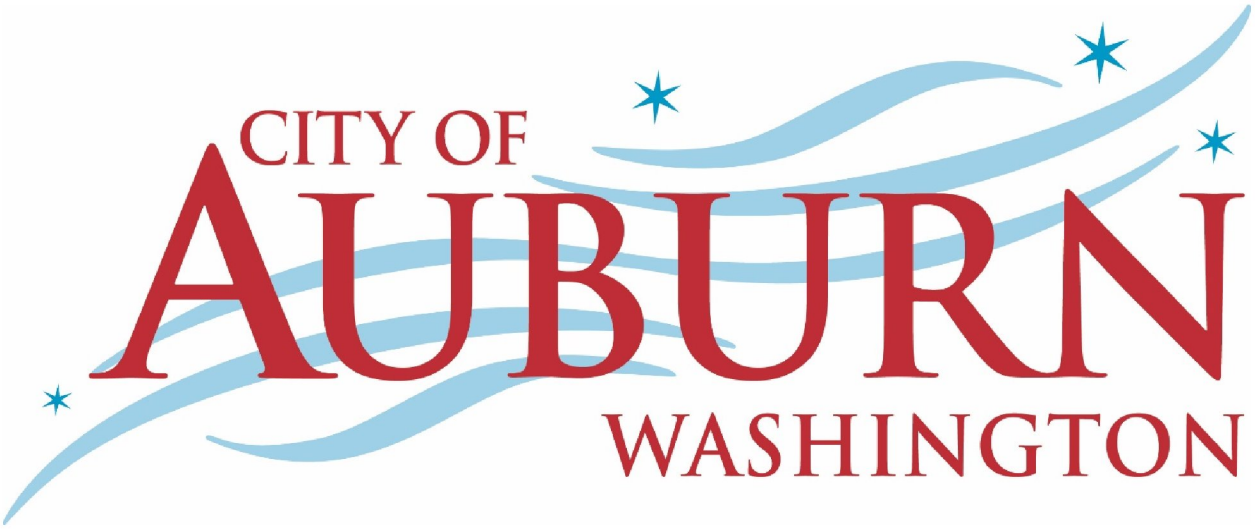

CITY OF
AUBURN
WASHINGTON

LINE ITEM DETAIL REPORT

INSURANCE FUND

As of: 08/23/2024 17:00

			TOTALS:	**$ 1,441,696**	**$ 1,398,496**	**$ 1,235,996**
Account	Description	Line	Line Item	2024	2025	2026
501.00.517.700.28	UNEMPLOYMENT CLAIMS	1	Quarterly Payment for Unemployment	175,000.00	175,000.00	175,000.00
	Line Item Total			175,000.00	175,000.00	175,000.00
501.00.517.700.41	PROFESSIONAL SERVICES	1	Professional Services - Employers Unity	3,000.00	3,000.00	3,000.00
		2	Annual Admin Fee for OASI	500.00	500.00	500.00
	Line Item Total			3,500.00	3,500.00	3,500.00
501.00.517.700.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases	-	-	-
		2	Inc. 2024 Ins. Premium	135,000.00	-	-
		3	Flood Insurance	4,000.00	4,000.00	4,000.00
	Line Item Total			139,000.00	4,000.00	4,000.00
501.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance	(110,579.00)	-	-
		2	Decrease Ending W/C	(135,000.00)	-	-
		3	Estimated Ending Working Capital	1,369,775.00	1,215,996.00	1,053,496.00
	Line Item Total			1,124,196.00	1,215,996.00	1,053,496.00


CITY OF
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FIDUCIARY FUNDS

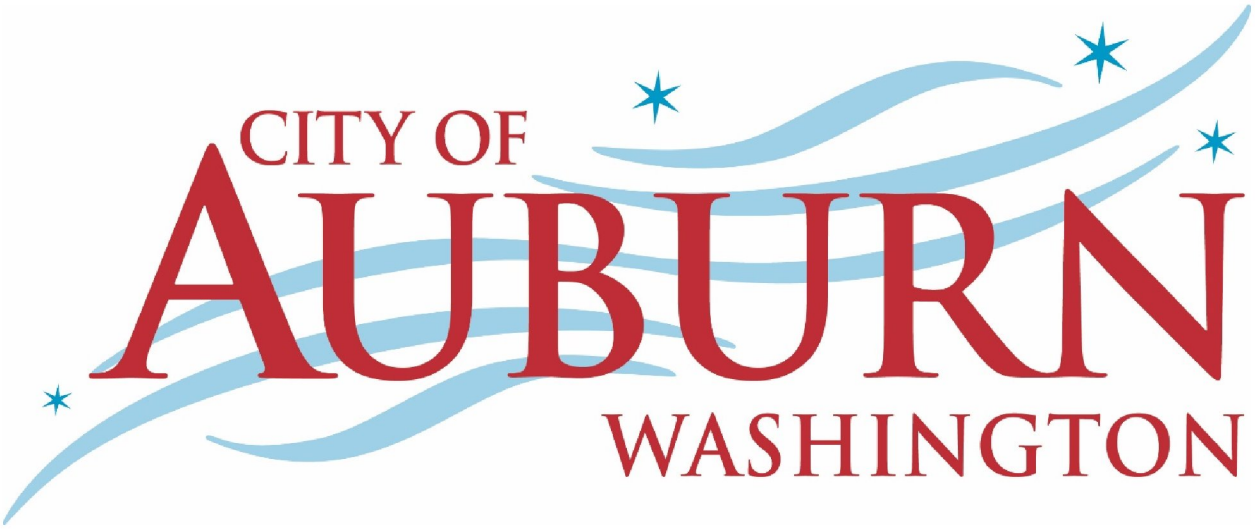
Fiduciary funds are used to report assets held in a trustee or agency capacity for others and cannot be used to support the City's own programs. There are two fiduciary funds that are managed by the Finance Department.

Fund 611 – Fire Pension Fund provides a pension for eligible firefighters.

Fund 651 – Agency Fund accounts for resources held in a purely custodial capacity; this fund is not budgeted.

Fund Budget

611 Fire Pension	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance - Designated	1,211,148	1,123,248	1,295,605	1,262,465	1,222,525
Beginning Fund Balance - Undesignated	679,384	747,080	574,723	574,723	574,723
Fire Insurance Prevention Tax	114,235	88,400	119,516	130,500	138,400
Investment Income	89,097	15,200	81,600	37,400	38,100
Unrealized Gain (Loss) on Investment	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Total Revenues	**$2,093,863**	**$1,973,928**	**$2,071,444**	**$2,005,088**	**$1,973,748**
Expenditures					
Salaries & Wages	210,760	219,256	219,256	192,840	192,840
Personnel Benefits	-	-	-	-	-
Services & Charges	12,775	15,000	15,000	15,000	15,000
Interfund Payments for Services	-	-	-	-	-
Ending Fund Balance - Designated	1,295,605	992,592	1,262,465	1,222,525	1,191,185
Ending Fund Balance - Undesignated	574,723	747,080	574,723	574,723	574,723
Total Expenditures	**$2,093,863**	**$1,973,928**	**$2,071,444**	**$2,005,088**	**$1,973,748**

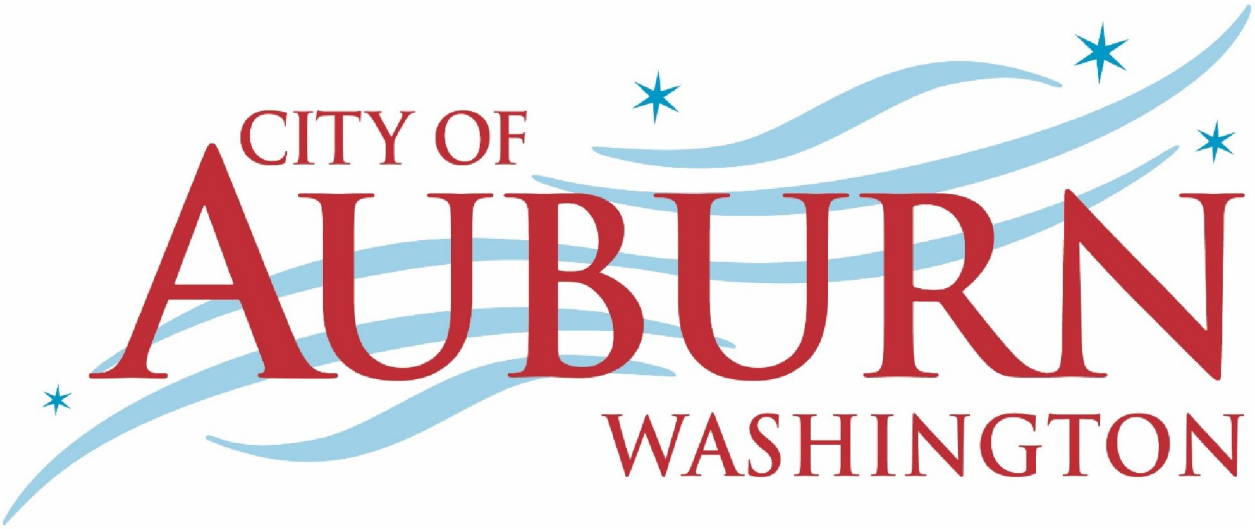

CITY OF
AUBURN
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LINE ITEM DETAIL REPORT

FIRE PENSION FUND

As of: 08/25/2024 17:20

			TOTALS:	**$ 1,973,928**	**$ 2,005,088**	**$ 1,973,748**
Account	Description	Line	Line Item	2024	2025	2026
611.00.514.110.41	PROFESSIONAL SERVICES	1	Actuarial Services	15,000.00	15,000.00	15,000.00
	Line Item Total			15,000.00	15,000.00	15,000.00
611.00.522.100.11	REGULAR SALARIES & WAGES	1	Increase salaries to Fire Pens	28,000.00	-	-
		2	Position Budget	191,256.00	192,840.00	192,840.00
	Line Item Total			219,256.00	192,840.00	192,840.00
611.00.599.100.06	DESIGNATED FUND BALANCE	1	Estimated Designated Ending Fund Balance	1,020,592.00	1,222,525.00	1,191,185.00
	Line Item Total			1,020,592.00	1,222,525.00	1,191,185.00
611.00.599.200.06	UNDESIGNATED ENDING FUND BAL	1	True up beginning balance	197,357.00	-	-
		2	Decrease undesignated ending f	(53,000.00)	-	-
		3	Estimated Ending Fund Balance	574,723.00	574,723.00	574,723.00
	Line Item Total			719,080.00	574,723.00	574,723.00

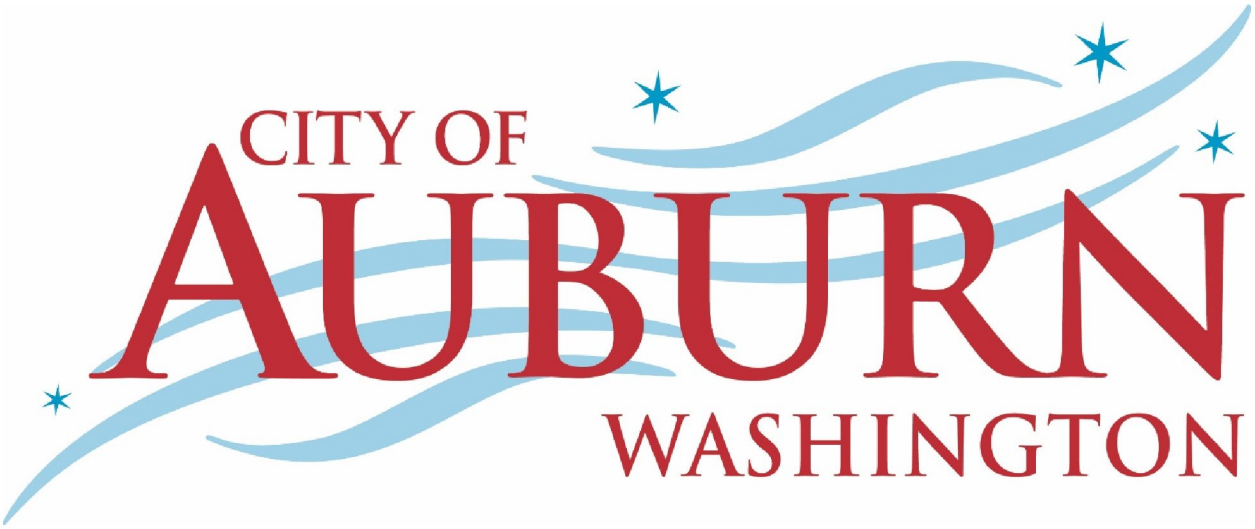

CITY OF
AUBURN
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PERMANENT FUNDS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs. The City has one permanent fund: Fund 701 - Cemetery Endowment Care Fund, which accounts for non-expendable investments held by the City's trustee. The interest earned on investments can be used only for preservation and capital projects at the cemetery.

Fund Budget

701 Cemetery Endowment	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance - Designated	2,070,671	2,102,357	2,270,089	2,346,589	2,406,589
Beginning Fund Balance - Undesignated	130,635	287,852	120,120	196,220	226,220
Lot Sales	80,637	47,500	76,500	60,000	60,000
Investment Income	108,267	16,630	76,100	30,000	30,000
Total Revenues	**$ 2,390,209**	**$ 2,454,339**	**$ 2,542,809**	**$ 2,632,809**	**$ 2,722,809**
Expenditures					
Operating Transfers Out	-	-	-	-	-
Ending Fund Balance - Designated	2,270,089	2,317,589	2,346,589	2,406,589	2,466,589
Ending Fund Balance - Undesignated	120,120	136,750	196,220	226,220	256,220
Total Expenditures	**$ 2,390,209**	**$ 2,454,339**	**$ 2,542,809**	**$ 2,632,809**	**$ 2,722,809**

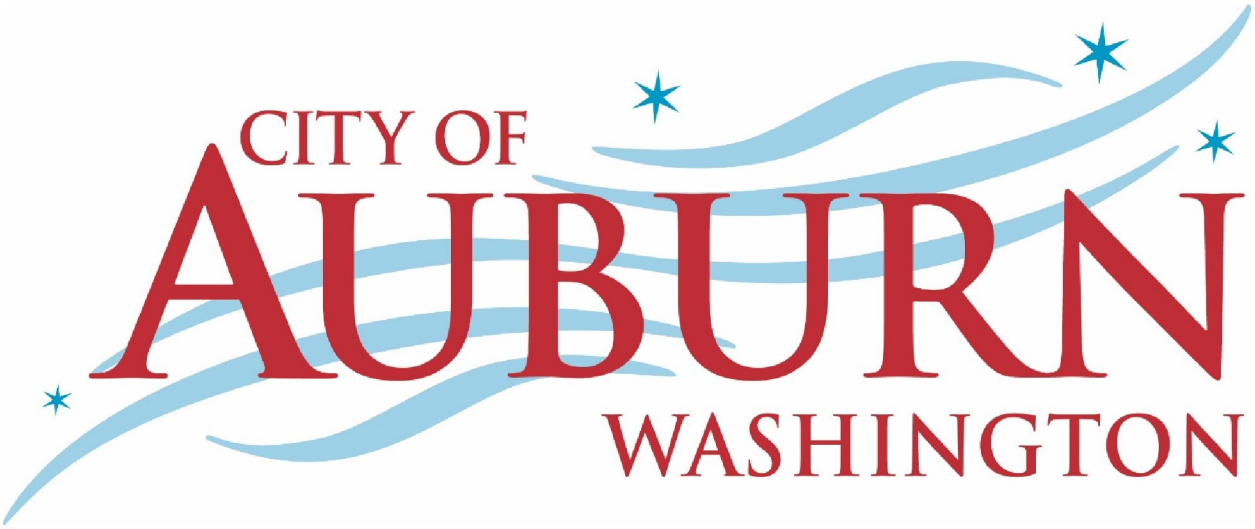

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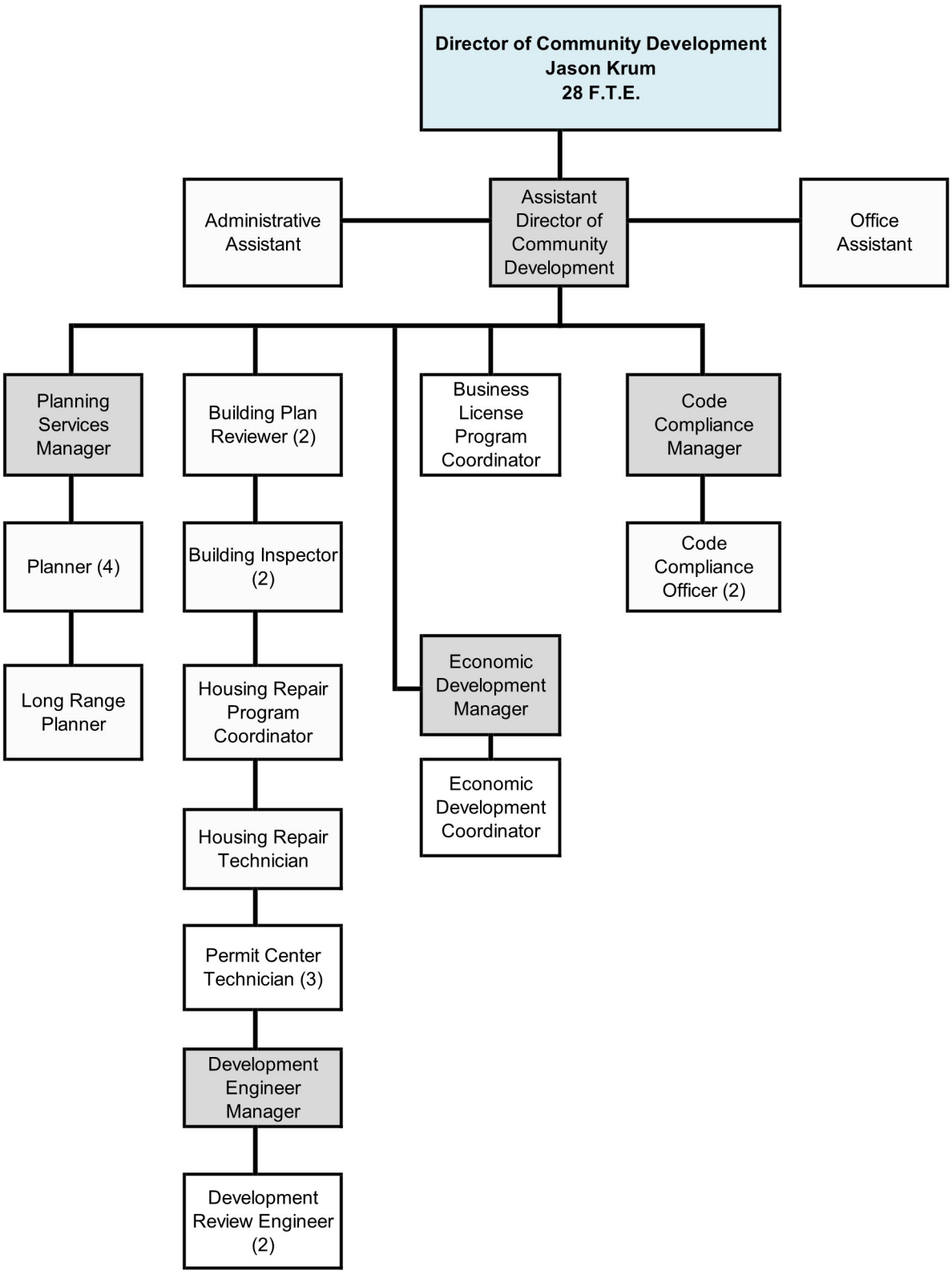
LINE ITEM DETAIL REPORT

CEMETERY ENDOWMENT FUND

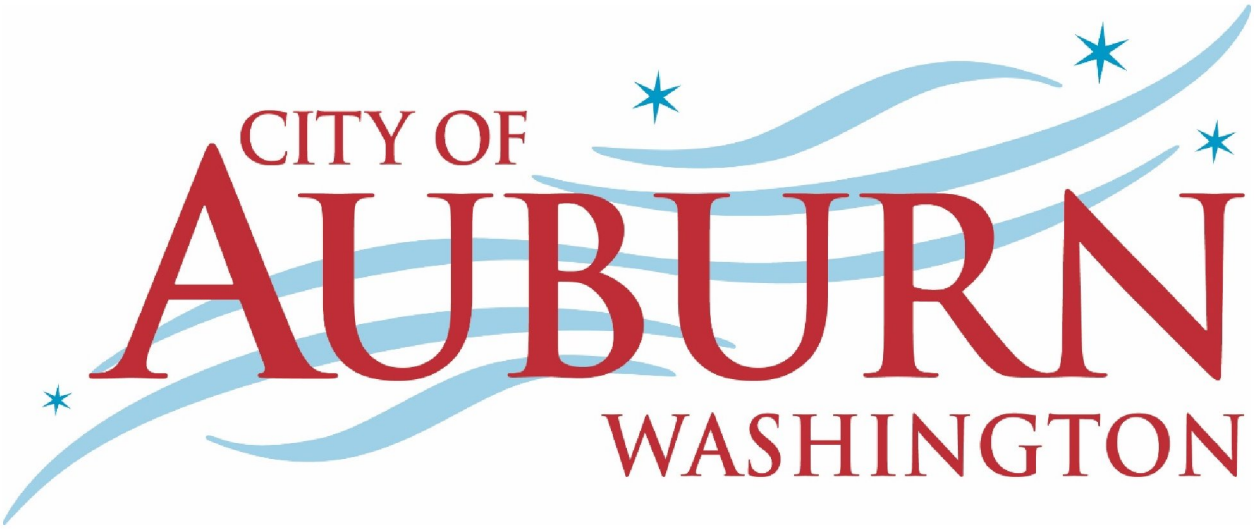
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			TOTALS:	**$ 2,454,339**	**$ 2,632,809**	**$ 2,722,809**
Account	Description	Line	Line Item	2024	2025	2026
701.00.590.100.06	DESIGNATED FUND BALANCE	1	True up beginning balance	167,732.00	-	-
		2	Estimated Designated EFB	2,149,857.00	2,406,589.00	2,466,589.00
	Line Item Total			2,317,589.00	2,406,589.00	2,466,589.00
701.00.599.700.06	UNDESIGNATED FUND BALANCE	1	Estimated Ending Fund Balance	136,750.00	226,220.00	256,220.00
	Line Item Total			136,750.00	226,220.00	256,220.00


CITY OF
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F.T.E. = Full Time Equivalent


CITY OF
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WASHINGTON

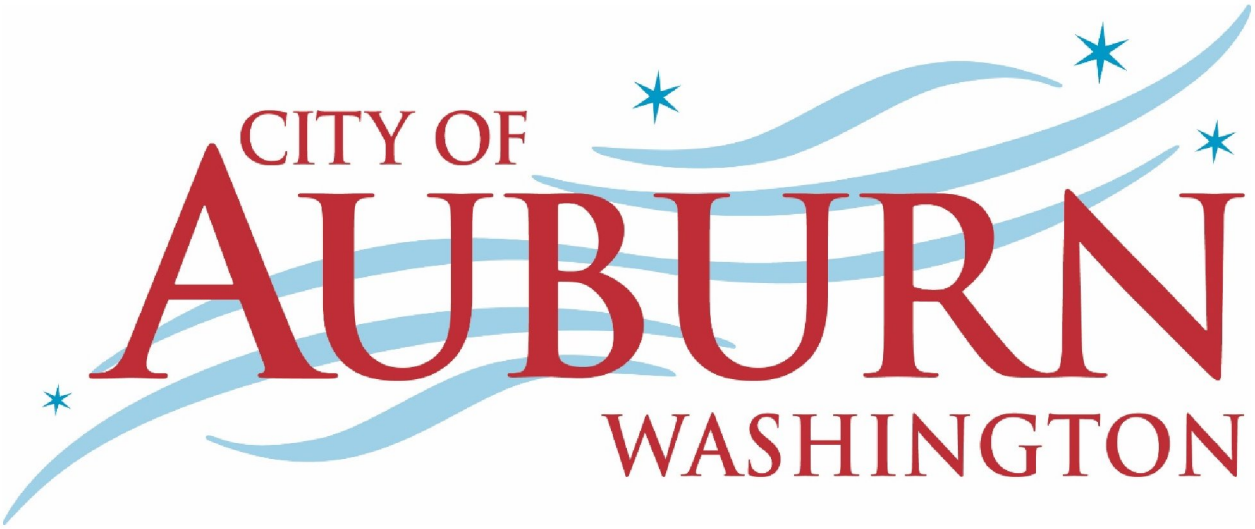
SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted.

The Community Development Department is responsible for Fund 104 – Hotel/Motel Tax Fund. This Fund was created in 2001 to collect revenues to support tourism activities in Auburn. The Economic Development Division is responsible for the budget in the Hotel/Motel Tax Fund.

Fund Budget

104 Hotel Motel Tax	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	464,299	506,580	506,580	483,780	477,680
Hotel Motel Tax	183,262	225,000	215,400	145,000	147,900
Film Festival Admission	-	2,500	-	-	-
Investment Income	22,842	1,400	22,700	26,000	30,600
Total Revenues	**$ 670,404**	**$ 735,480**	**$ 744,680**	**$ 654,780**	**$ 656,180**
Expenditures					
Salaries & Wages	-	48,950	48,950	48,950	48,950
Personnel Benefits	-	8,800	8,800	8,800	8,800
Supplies	498	3,200	3,200	3,200	3,200
Services & Charges	163,325	201,150	199,950	116,150	116,150
Ending Fund Balance	506,580	473,380	483,780	477,680	479,080
Total Expenditures	**$ 670,404**	**$ 735,480**	**$ 744,680**	**$ 654,780**	**$ 656,180**

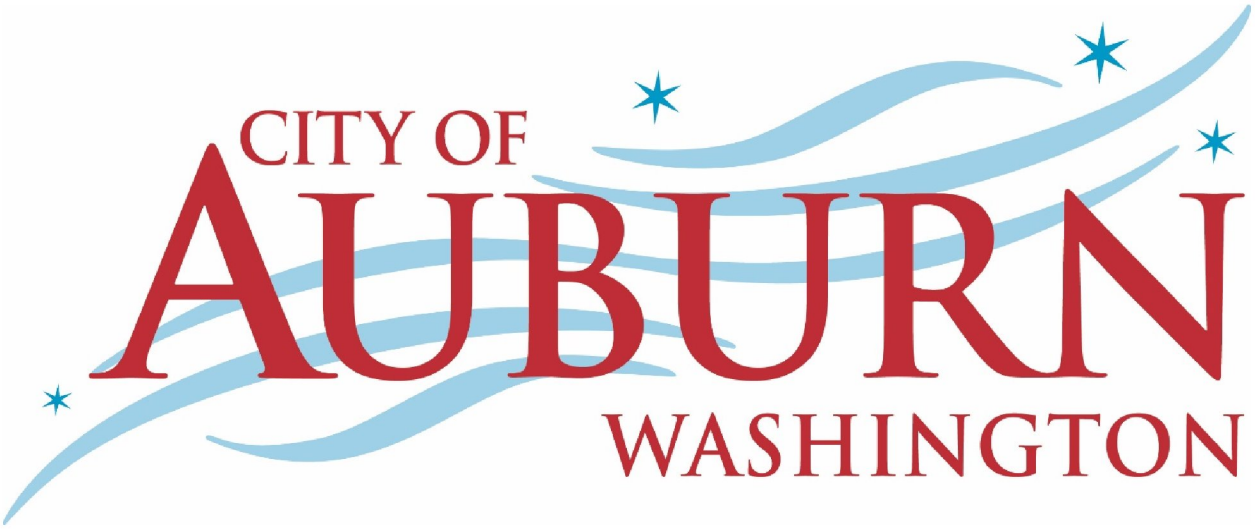

CITY OF
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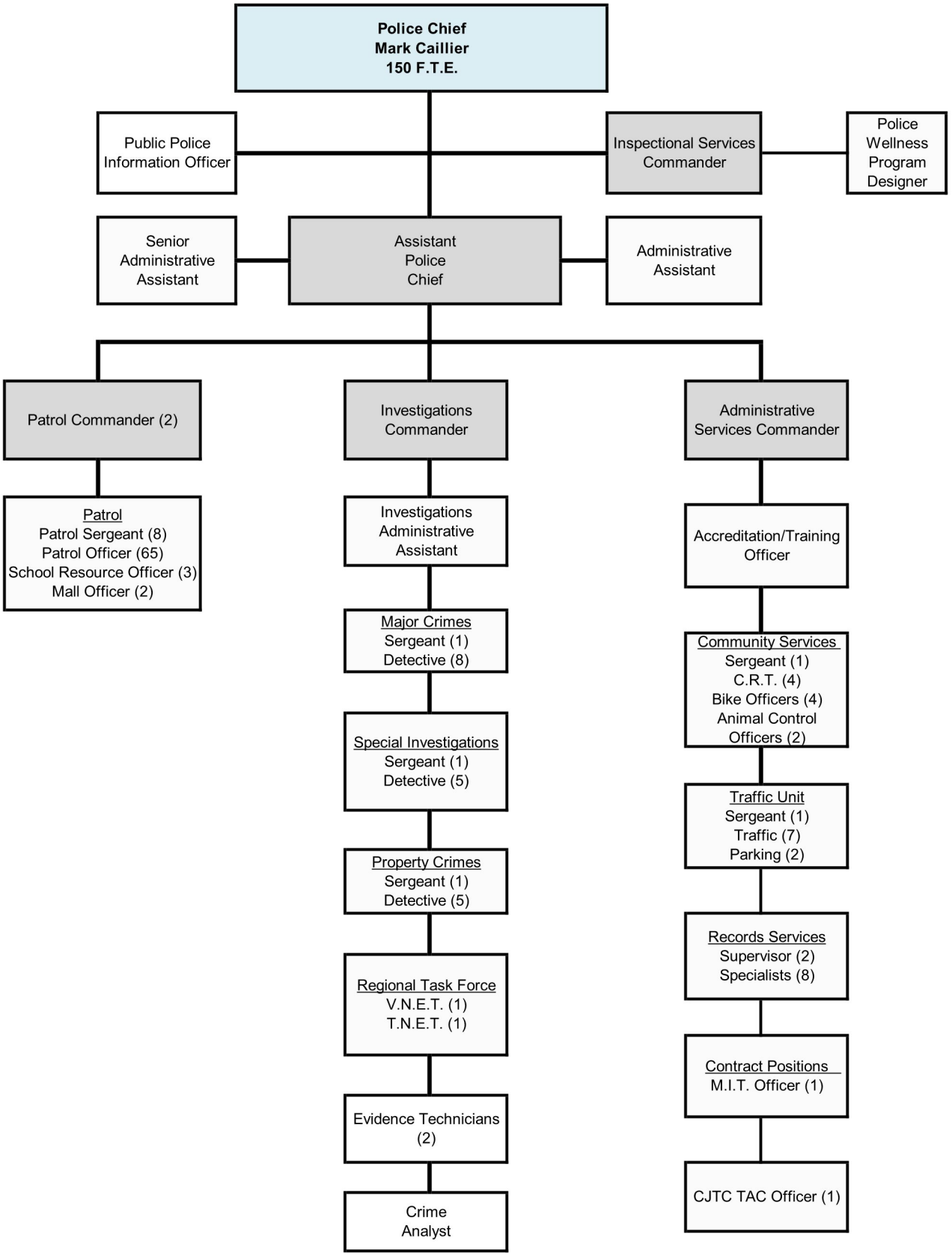
LINE ITEM DETAIL REPORT

HOTEL/MOTEL TAX FUND

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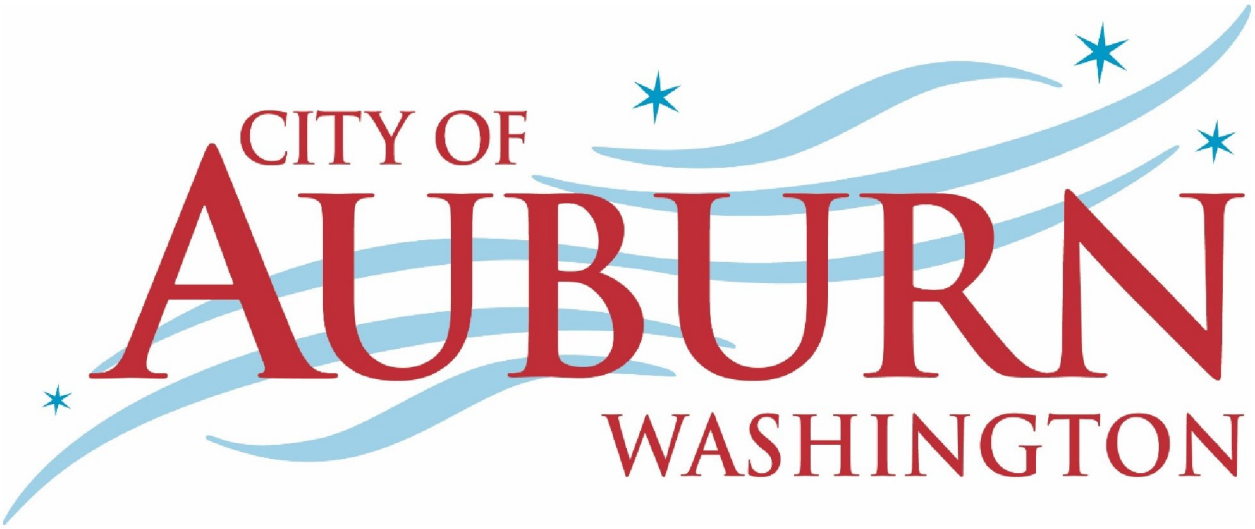
			TOTALS:	**$ 735,480**	**$ 654,780**	**$ 656,180**
Account	Description	Line	Line Item	2024	2025	2026
104.00.557.300.13	OTHER WAGES	1	Tourism Coordinator	48,950.00	48,950.00	48,950.00
	Line Item Total			48,950.00	48,950.00	48,950.00
104.00.557.300.21	F.I.C.A	1	18% Benefits for Tourism Coordinator	8,800.00	8,800.00	8,800.00
	Line Item Total			8,800.00	8,800.00	8,800.00
104.00.557.300.31	OFFICE & OPERATING SUPPLIES	1	Printing / Promo Supplies	3,200.00	3,200.00	3,200.00
	Line Item Total			3,200.00	3,200.00	3,200.00
104.00.557.300.41	PROFESSIONAL SERVICES	1	Media Buy	25,000.00	25,000.00	25,000.00
		2	Tourism Grant Funds and Sponso	85,000.00	-	-
		3	Trade Shows	12,500.00	12,500.00	12,500.00
		4	Website	2,700.00	2,700.00	2,700.00
		5	Community Grant Program	20,000.00	20,000.00	20,000.00
	Line Item Total			145,200.00	60,200.00	60,200.00
104.00.557.300.43	TRAVEL	1	Travel	1,200.00	1,200.00	1,200.00
	Line Item Total			1,200.00	1,200.00	1,200.00
104.00.557.300.44	ADVERTISING	1	Advertising Expense	50,000.00	50,000.00	50,000.00
	Line Item Total			50,000.00	50,000.00	50,000.00
104.00.557.300.49	MISCELLANEOUS	1	Meetings	1,100.00	1,100.00	1,100.00
		2	Conference Fees	3,000.00	3,000.00	3,000.00
		3	Dues	650.00	650.00	650.00
	Line Item Total			4,750.00	4,750.00	4,750.00
104.00.599.200.06	UNDESIGNATED FUND BALANCE	1	True up beginning balance	59,601.00	-	-
		2	Estimated Ending Fund Balance	413,779.00	477,680.00	479,080.00
	Line Item Total			473,380.00	477,680.00	479,080.00


CITY OF
AUBURN
WASHINGTON



C.R.T. = Community Response Team
M.I.T. = Muckleshoot Indian Tribe
T.N.E.T. = Tahoma Narcotics Enforcement Team
V.N.E.T. = Valley Narcotics Enforcement Team
CJTC = Criminal Justice Training Commission

F.T.E. = Full Time Equivalent


CITY OF
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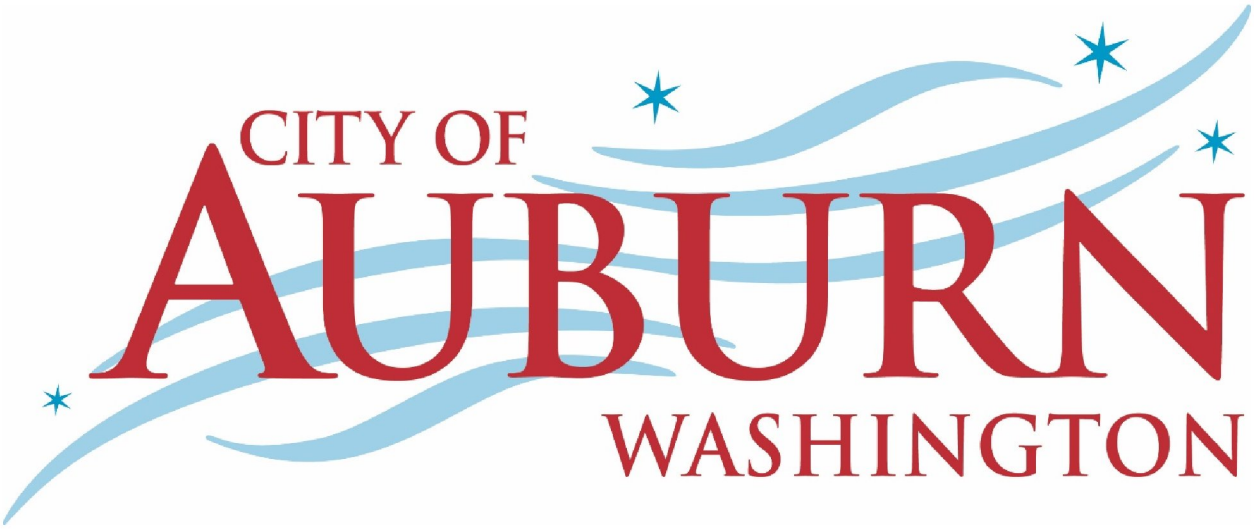
SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Police Department is responsible for the budget in the following special revenue fund:

Fund 117 - The Drug Forfeiture Fund accounts for drug money that has been forfeited. The expenditure of funds is restricted to drug enforcement

Fund Budget

117 Drug Forfeiture Fund	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance - Undesignated	1,137,015	959,366	959,366	802,203	654,270
Charges for Services	28,902	18,000	28,300	30,800	33,300
Investment Income	51,239	5,000	45,100	53,700	60,300
Miscellaneous Revenue	-	-	-	-	-
Confiscated & Forfeited Property	155,692	125,000	163,500	166,800	170,100
Operating Transfer In	-	-	-	-	-
Total Revenues	**$ 1,378,186**	**$ 1,107,366**	**$ 1,196,266**	**$1,053,503**	**$ 917,970**
Expenditures					
Salaries & Wages	146,979	177,588	163,695	184,184	188,129
Personnel Benefits	61,669	70,529	69,582	72,749	78,057
Supplies	58,820	69,200	69,200	69,200	69,200
Services & Charges	135,955	71,700	75,686	71,700	71,700
Intergovernmental	-	-	-	-	-
Interfund Payments For Service	15,396	15,900	15,900	1,400	1,400
Ending Fund Balance - Undesignated	959,366	702,449	802,203	654,270	509,484
Total Expenditures	**$ 1,378,186**	**$ 1,107,366**	**$ 1,196,266**	**$1,053,503**	**$ 917,970**


CITY OF
AUBURN
WASHINGTON

DRUG FORFEITURE FUND

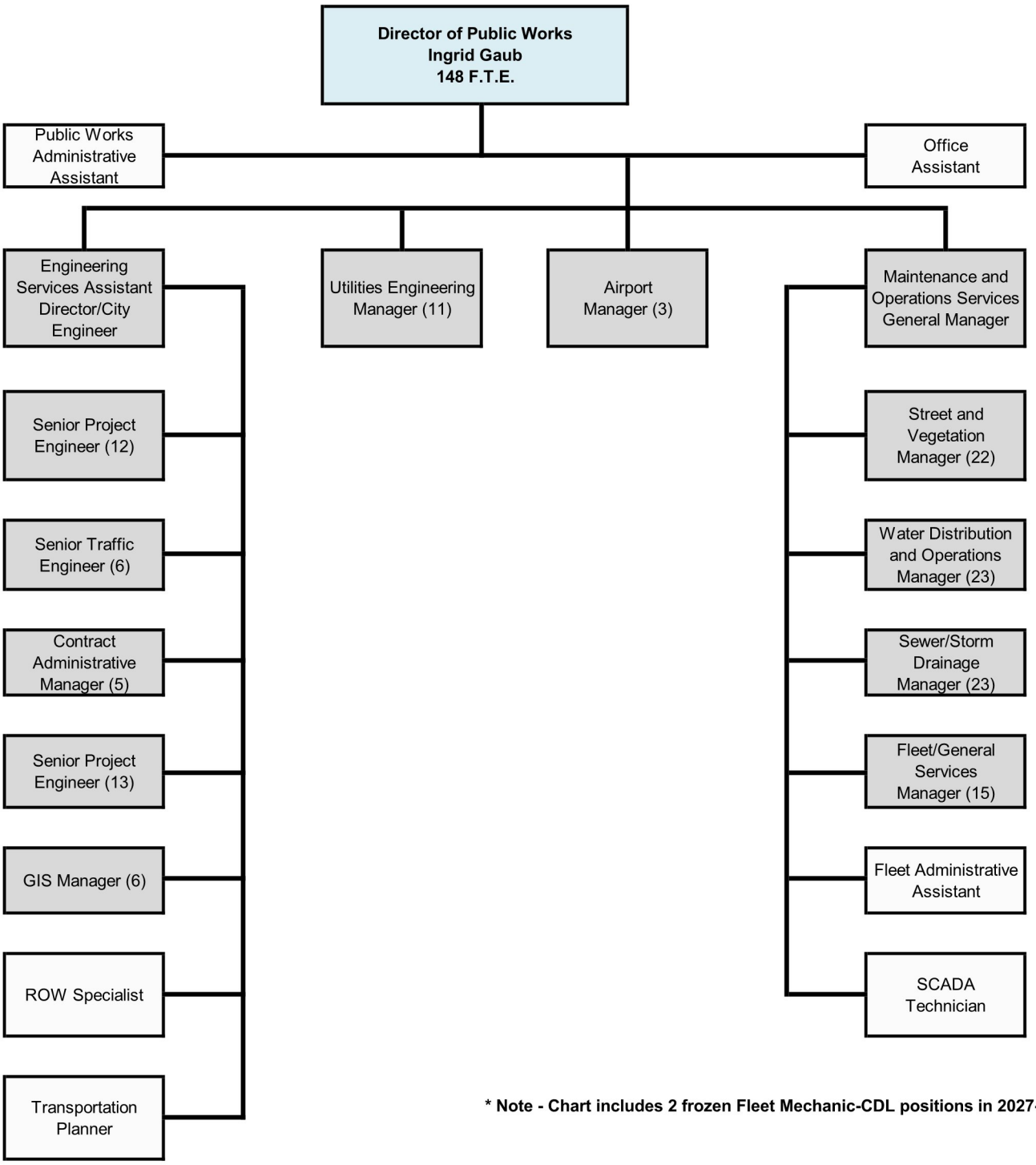
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				TOTALS:	$ 1,107,366	$ 1,053,503	$ 917,970
Account	Description	Line	Line Item		2024	2025	2026
117.00.521.210.11	REGULAR SALARIES & WAGES	1	Position Budget		119,287.80	127,484.10	131,428.80
		2	Rounding		0.20	(0.10)	0.20
		3	Add'l budget for holidays worked, comp time, cashouts		2,600.00	1,000.00	1,000.00
	Line Item Total				121,888.00	128,484.00	132,429.00
117.00.521.210.12	OVERTIME	1	Overtime increase to account for historical overtime for the assigned Offi		50,000.00	50,000.00	50,000.00
		2	Add for holidays worked, comp time, and cashouts		5,700.00	5,700.00	5,700.00
	Line Item Total				55,700.00	55,700.00	55,700.00
117.00.521.210.21	F.I.C.A	1	18% Benefits For Overtime		9,000.00	10,000.00	10,000.00
		2	Position Budget		8,996.27	9,602.25	9,903.27
		3	Rounding		(0.27)	(0.25)	(0.27)
		4	Add'l budget for holidays worked, comp time, cashouts		1,100.00	100.00	100.00
	Line Item Total				19,096.00	19,702.00	20,003.00
117.00.521.210.22	OTHER FRINGE BENEFITS	1	Position Budget		992.70	1,055.70	1,079.10
		2	Rounding		0.30	0.30	(0.10)
		3	Uniforms - (TNET)		1,500.00	1,500.00	1,500.00
	Line Item Total				2,493.00	2,556.00	2,579.00
117.00.521.210.23	PENSIONS	1	Position Budget		6,322.36	6,782.20	6,991.90
		2	Rounding		(0.36)	(0.20)	0.10
	Line Item Total				6,322.00	6,782.00	6,992.00
117.00.521.210.24	INDUSTRIAL INSURANCE	1	Position Budget		3,892.03	3,606.79	3,245.69
		2	Rounding		(0.03)	0.21	0.31
	Line Item Total				3,892.00	3,607.00	3,246.00
117.00.521.210.25	MEDICAL & LIFE INSURANCE	1	Position Budget		36,735.96	37,995.35	43,065.03
		2	Rounding		0.04	(0.35)	(0.03)
	Line Item Total				36,736.00	37,995.00	43,065.00
117.00.521.210.26	Deferred Compensation	1	Position Budget		1,990.06	2,107.02	2,172.49
		2	Rounding		(0.06)	(0.02)	(0.49)
	Line Item Total				1,990.00	2,107.00	2,172.00
117.00.521.210.31	OFFICE & OPERATING SUPPLIES	1	Misc Supplies		4,000.00	4,000.00	4,000.00
		2	SIU Team Drug Test Kits		2,000.00	2,000.00	2,000.00
	Line Item Total				6,000.00	6,000.00	6,000.00

DRUG FORFEITURE FUND

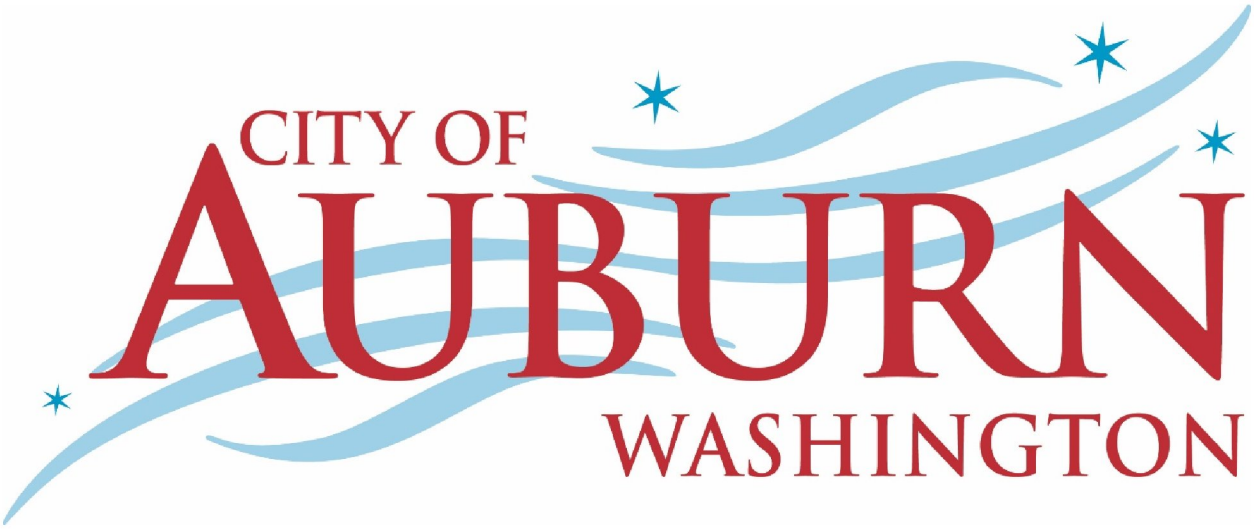
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				TOTALS:	$ 1,107,366	$ 1,053,503	$ 917,970
Account	Description	Line	Line Item		2024	2025	2026
117.00.521.210.32	FUEL CONSUMED	1	Fuel for SIU Vehicle		3,200.00	3,200.00	3,200.00
	Line Item Total				3,200.00	3,200.00	3,200.00
117.00.521.210.35	SMALL TOOLS & MINOR EQUIPMENT	1	Surveillance/Electronic Tools/Equipment		17,000.00	17,000.00	17,000.00
		2	SWAT Night Vision Goggles		15,000.00	15,000.00	15,000.00
		3	SWAT Rifle Replacement		28,000.00	28,000.00	28,000.00
	Line Item Total				60,000.00	60,000.00	60,000.00
117.00.521.210.41	PROFESSIONAL SERVICES	1	Hearing Examinier Fee's		6,000.00	6,000.00	6,000.00
		2	Towing of Seized Vehicles		8,500.00	8,500.00	8,500.00
		3	Amazon Web Services for surveillance cameras		7,200.00	7,200.00	7,200.00
		4	DNA - Cellmark testing of property crime evidence		2,500.00	2,500.00	2,500.00
	Line Item Total				24,200.00	24,200.00	24,200.00
117.00.521.210.42	COMMUNICATION	1	Crime Scene Van		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
117.00.521.210.43	TRAVEL	1	Room & Board - SIU		4,500.00	4,500.00	4,500.00
		2	Supervisory/Management Training - Designated with Federal Funds		5,000.00	5,000.00	5,000.00
	Line Item Total				9,500.00	9,500.00	9,500.00
117.00.521.210.48	REPAIRS & MAINTENANCE	1	Misc repairs/maintenance of surveillance equipment/etc.		3,000.00	3,000.00	3,000.00
		2	Service & Maintenance on converted vehicles		3,000.00	3,000.00	3,000.00
	Line Item Total				6,000.00	6,000.00	6,000.00
117.00.521.210.49	MISCELLANEOUS	1	Conference Fees WSNIA (WA State Narcotics Investigators Assoc.) & C		3,000.00	3,000.00	3,000.00
		2	Drug Buy Fund.		28,000.00	28,000.00	28,000.00
	Line Item Total				31,000.00	31,000.00	31,000.00
117.00.521.210.93	EQUIPMENT RENTAL CHARGE-FUEL	1	ER&R Fleet Fuel Allocation		2,400.00	1,200.00	1,200.00
	Line Item Total				2,400.00	1,200.00	1,200.00
117.00.521.210.95	INTERFUND OPERATING RENTALS & LE	1	ER&R Fleet Allocation		13,500.00	200.00	200.00
	Line Item Total				13,500.00	200.00	200.00
117.00.599.200.06	UNDESIGNATED ENDING FUND BAL	1	True up beginning balance		346,801.00	-	-
		2	Estimated Ending Fund Balance		355,648.00	654,270.00	509,484.00
	Line Item Total				702,449.00	654,270.00	509,484.00



*** Note - Chart includes 2 frozen Fleet Mechanic-CDL positions in 2027-29**

F.T.E. = Full Time Equivalent


CITY OF
AUBURN
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SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Public Works Director is responsible for the budget in the following special revenue funds:

Prior to 2025, the City had three separate special revenue funds associated with transportation capital projects: Fund 102 (Arterial Street Fund), Fund 103 (Local Street Preservation Fund), and Fund 105 (Arterial Street Preservation Fund). Starting in 2025, these funds were combined into a single fund: Fund 102 (General Transportation Fund). Fund 103 is no longer used. Fund 105 is used to hold Transportation Benefit District (TBD) revenues. The TBD revenues are transferred into specific projects in Fund 102 as allocated in the City's Transportation Improvement Program (TIP), which serves as the planning document for TBD funds.

The General Transportation Fund – is funded by transportation grants, traffic impact fees, a portion of the City's gas tax receipts, Public Works Trust Fund loans, a 1% Utility tax on all utilities and an additional 1.5% utility tax on City Utilities (Water, Sewer, Storm and Solid Waste), as well as other funding sources for street capital construction projects. Transportation Benefit District (TBD) revenues are also transferred into Fund 102 to fund projects as allocated in the Transportation Improvement Program (TIP). Traffic impact fees are collected into Fund 124 and transferred into Fund 102 for transportation projects that provide vehicle capacity and mode shift, as designated in the TIP.

Fund 103 – Local Street Fund, created in 2005, is no longer in use.

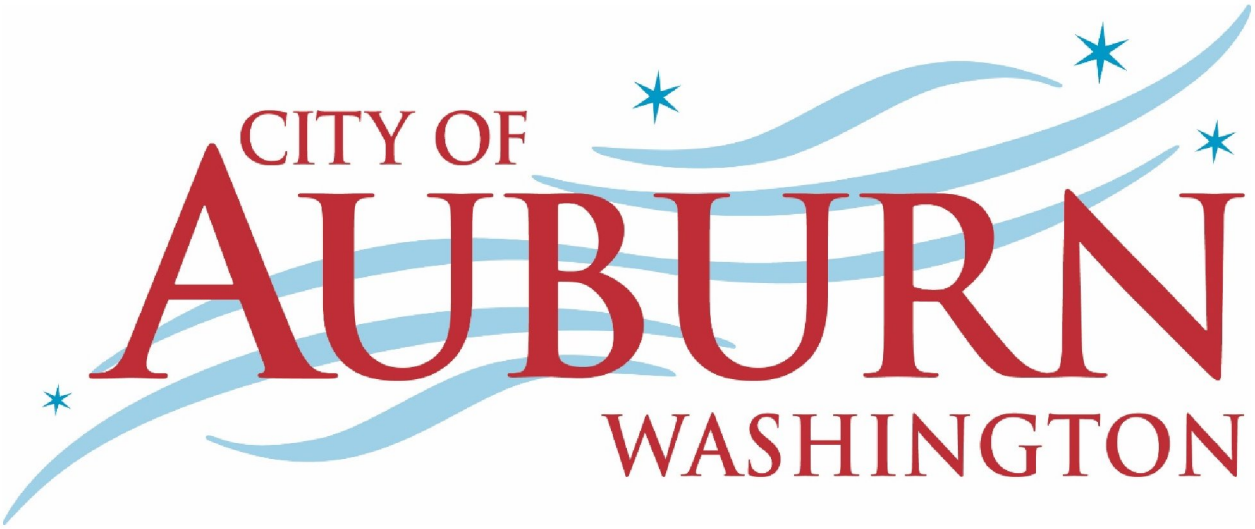
Fund 105 – Transportation Benefit District Fund - holds revenues generated by a 0.1% Sales and Use Tax that was adopted in 2022 and may be used to complete annual funding of preservation projects and other projects as allocated in the TIP.

Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Look for other opportunities for funding and partnership and to create new shuttle routes within Auburn.	• Continued coordination with Pierce Transit and KC Metro to support Route 497. Supported implementation of MIT Tribal Transit services.	• Pursue transit recommendations as stated in the Comprehensive Transportation Plan: Support I-Line Implementation, Renew Route 497 Agreement, Advocate for additional Rapid Route routes, Advocate for overall improved transit services.	**Infrastructure** **Fiscal Sustainability** **Community Safety** **Community Wellness**
• Plan and implement preservation projects using the funding allocated by the City Council.	• Incorporated 0.1% sales tax revenues generated from the Transportation Benefit District into the Transportation Improvement Program (TIP) and City budget. Designed and constructed several street preservation projects.	• Re-evaluate pavement condition of roadways and evaluate forecast conditions and projected funding needs. Identify potential funding gap needs and propose potential measures to address them. Continue to implement preservation projects. Continue to apply for, and secure grant funding.	**Infrastructure**
• Plan future locations for DMS signs and expand standard operating procedures.	• Planned locations included in 2024-2044 Comprehensive Transportation Plan.	• Further develop, document, and implement standard operating procedures for dynamic message signs and other Intelligent Transportation System assets.	**Infrastructure** **Community Safety**
• Develop tool that provides utility and street condition information to program managers to make the coordination of street and utility projects more efficient and effective.	• Complete.	• N/A	
• Continue to pursue and expand the Partnership with the Muckleshoot Indian Tribe (MIT) on transportation improvements that have mutual benefit to MIT and the City.	• Constructed sidewalks along Riverwalk Drive from Howard Road to Auburn Way South and on Auburn Way South from 17th Street to MIT Plaza under partnership funding agreements with MIT. Continued monthly coordination meetings to discuss and address upcoming transportation needs.	• Continue to strengthen partnership with MIT through coordination on City projects such as the AWS Widening and R/21st Roundabout projects. Celebrate the partnership with installation of artwork/ enhancements to the AWS Chinook Roundabout.	**Infrastructure** **Fiscal Sustainability** **Community Safety**
• Continue to participate in City activities to identify opportunities for improved service to all customers and staff, especially customers and staff from disadvantaged groups for whom service may be or may have been inadequate.	• Developed GIS tools for evaluating equity distribution of capital projects/programs. Developed outreach materials in multiple languages. Performed strategic outreach for Comprehensive Transportation Plan, Comprehensive Safety Action Plan, and Neighborhood Traffic Calming Programs.	• Continue developing and implementing tools and processes to support equity goal of City Comprehensive Transportation Plan.	**Infrastructure** **Community Safety**

Fund Budget

102 General Transportation	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	5,713,652	8,651,588	8,651,588	5,721,099	5,168,764
ROW Vacations	-	-	-	-	-
Federal Grants	463,251	5,296,661	5,296,661	3,615,689	865,000
State Grants	443,043	5,968,432	5,968,432	-	-
State Entitlements (Motor Vehicle Fuel Tax)	645,238	620,000	620,000	643,500	646,100
Utility Taxes	2,749,783	2,380,200	1,867,702	3,585,700	3,756,500
Other Transportation Fees	240,144	-	6,830	51,000	-
Other Governmental Agencies	77,876	1,503,281	1,503,281	-	-
Investment Income	301,739	38,900	107,300	25,000	25,000
Developer Contributions	332,000	125,000	125,000	-	-
Public Works Trust Fund Loans	-	3,000,000	3,000,000	-	-
Miscellaneous Revenue	27,707	-	1,308	-	-
Operating Transfers In	1,404,508	10,560,685	9,901,099	8,921,065	5,310,373
Total Revenues	**$ 12,398,940**	**$38,144,747**	**$37,049,201**	**$ 22,563,053**	**$ 15,771,737**
Expenditures					
Salaries & Wages	376,544	-	206,400	-	-
Personnel Benefits	164,688	-	86,000	-	-
Services & Charges	174,741	195,000	195,000	195,000	195,000
Capital Outlay	2,796,335	33,314,988	30,605,602	15,868,689	8,516,000
Interfund Payments For Service	29,700	30,300	30,300	26,500	26,900
Debt Service Principal	197,376	197,400	197,400	197,400	312,350
Debt Service Interest	7,969	7,400	7,400	6,700	12,050
Operating Transfers Out	-	-	-	1,100,000	100,000
Ending Fund Balance	8,651,588	4,399,659	5,721,099	5,168,764	6,609,437
Total Expenditures	**$ 12,398,940**	**$38,144,747**	**$37,049,201**	**$ 22,563,053**	**$ 15,771,737**


CITY OF
AUBURN
WASHINGTON

GENERAL TRANSPORTATION FUND

As of: 08/26/2024 10:18

				TOTALS:	**$ 28,075,861**	**$ 22,563,053**	**$ 15,771,737**
Account	Description	Line	Line Item		2024	2025	2026
102.00.591.420.78	INTERGOVERNMENTAL LOAN	1	PWB Loan PC24-96103-022 Auburn Way S Improvements (Hemlock St		-	-	114,950.00
		2	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Principal		80,400.00	80,400.00	-
		3	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Principal cp0611		-	-	80,400.00
		4	PWTF Loan PC12-951-012 M St Grade Separation - Principal		117,000.00	117,000.00	-
		5	PWTF Loan PC12-951-012 M St Grade Separation - Principal c201a0		-	-	117,000.00
	Line Item Total				197,400.00	197,400.00	312,350.00
102.00.592.420.83	PUBLIC WORKS TRUST FUND LOAN INT	1	PWB Loan PC24-96103-022 Auburn Way S Improvements (Hemlock St		-	-	6,050.00
		2	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Interest		2,100.00	1,700.00	-
		3	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Interest cp0611		-	-	1,300.00
		4	PWTF Loan PC12-951-012 M St Grade Separation - Interest		5,300.00	5,000.00	-
		5	PWTF Loan PC12-951-012 M St Grade Separation - Interest c201a0		-	-	4,700.00
	Line Item Total				7,400.00	6,700.00	12,050.00
102.00.594.420.13	OTHER WAGES	1	-		-	-	-
	Line Item Total				-	-	-
102.00.594.420.41	PROFESSIONAL SERVICES	1	Transit Shuttle: Lakeland Route 497		195,000.00	195,000.00	195,000.00
	Line Item Total				195,000.00	195,000.00	195,000.00

GENERAL TRANSPORTATION FUND

As of: 08/26/2024 10:18

				TOTALS:	**$ 28,075,861**	**$ 22,563,053**	**$ 15,771,737**
Account	Description	Line	Line Item		2024	2025	2026
102.00.594.420.65	CONSTRUCTION PROJECTS	1	Garden Ave Imp. CP2022		92,000.00	-	-
		2	2023 CF for asbd39		134,000.00	-	-
		3	2023 CF for asbd40		86,500.00	-	-
		4	2023 CF for asbd43		414,000.00	-	-
		5	2023 CF for cp1110		34,782.00	-	-
		6	2023 CF for cp1416		15,248.00	-	-
		7	2023 CF for cp1622		1,954,944.00	-	-
		8	2023 CF for cp1821		49,286.00	-	-
		9	2023 CF for cp1927		109,416.00	-	-
		10	M St NE Widening -cp2210		(900,000.00)	-	-
		11	2023 CF for cp2022		1,011,127.00	-	-
		12	2023 CF for cp2110		2,622,112.00	-	-
		13	2023 CF for cp2116		201,781.00	-	-
		14	2023 CF for cp2117		1,826,819.00	-	-
		15	2023 CF for cp2119		123,780.00	-	-
		16	2023 CF for cp2121		216,609.00	-	-
		17	2023 CF for cp2207		1,151,214.00	-	-
		18	2023 CF for cp2210		600,372.00	-	-
		19	2023 CF for cp2211		76,432.00	-	-
		20	2023 CF for cp2220		3,281.00	-	-
		21	2023 CF for cp2308		153,475.00	-	-
		22	2023 CF for cp2311		1,385,677.00	-	-
		23	2023 CF for cp2313		149,211.00	-	-
		24	2023 CF for cp2318		3,641.00	-	-
		25	2023 CF for cp2319		527,718.00	-	-
		26	ASBD08 -Citywide Pedestrian Accessibility and Safety Program TIP# N-'		150,000.00	-	-
		27	ASBD39 - 10th Street NE Non-Motorized Improvements TIP# N -3		5,000.00	-	-
		28	ASBD40 -37th Street SE Safe Routes to Schools TIP # N-12		448,500.00	-	-
		29	ASBD41 - A Street NW, Phase 2 (W Main St to 3rd St NW) TIP# R-5		350,000.00	-	-
		30	ASBD42 -Lea Hill ITS Expansion TIP# I-9		100,000.00	-	-
		31	ASBD43 -Auburn Way S/6th Street SE Intersection Imp. TIP# I-11		21,000.00	-	-
		32	ASBD44 -SE 304th St/132nd Ave SE Roundabout TIP# I-13		50,000.00	-	-
		33	ASBD45 - Stewart Road - Sumner (Lake Tapps Parkway Corridor) TIP# I		150,000.00	-	-
		34	Construction Project asbd4		(150,000.00)	-	-
		35	CP1622 - Auburn Way S Improvements (Hemlock St SE to Poplar St SE		4,000,000.00	-	-
		36	cp1821 - S 272nd/277th St Corridor Capacity & Non-Motorized Trail Impr		75,000.00	-	-
		37	CP1918 -R St SE & 21st St SE intersection Safety TIP# I-10		115,000.00	-	-
		38	CP2116- - 29th St SE/R St SE Intersection Improvements TIP # I-8		3,625,000.00	-	-
		39	cp2210- M Street NE (E Main St to 4th St NE) TIP # R-7		1,400,000.00	-	-

GENERAL TRANSPORTATION FUND

As of: 08/26/2024 10:18

			TOTALS:	**$ 28,075,861**	**$ 22,563,053**	**$ 15,771,737**
Account	Description	Line	Line Item	2024	2025	2026
		40	cp2221 -Evergreen Heights Elementary Sidewalks TIP# N -8	1,050,500.00	-	-
		41	cp2311 WSDOT Const. Project	161,000.00	-	-
		42	Evergreen Heights -cp2221	(1,050,500.00)	-	-
		43	F102 49th St NE Imp. CP221	400,000.00	-	-
		44	F102 -cp2116 R St Widening	(3,300,000.00)	-	-
		45	F102 Garden Ave Imp. CP2022	450,000.00	-	-
		46	F102- R & 21st RAB â€“ CP2308	300,000.00	-	-
		47	F102- R & 21st RAB â€“ CP2319	350,000.00	-	-
		48	F102 -Reg Growth Ctr. Imp.	785,555.00	-	-
		49	F102â€“ AWS Widening CP1622	4,570,880.00	-	-
		50	F102â€“ Regional Growth Ctr CP	1,327,890.00	-	-
	Line Item Total			27,428,250.00	-	-
102.00.594.420.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation	3,900.00	-	-
	Line Item Total			3,900.00	-	-
102.00.594.420.98	INTERFUND FACILITIES	1	Facilities Allocation	25,100.00	-	-
	Line Item Total			25,100.00	-	-
102.00.595.300.65	CONSTRUCTION PROJECTS	1	asbd46 - SE 304th Street/116th Avenue SE Roundabout	-	600,000.00	-
		2	asbd46 - SE 304th/116th Avenue SE Roundabout	-	-	925,000.00
		3	asbd47 - Traffic Signal Replacement Program	-	-	270,000.00
		4	cp1622 - Auburn Way S Improvements (Hemlock St SE to Poplar St SE)	-	1,993,238.00	-
		5	cp1821 - S 272nd/277th St Corridor Capacity & Non-Motorized Trail Impr	-	75,000.00	20,000.00
		6	cp2116 - R Street SE Widening (22nd Street SE to 33rd Street SE)	-	695,000.00	1,000,000.00
		7	cp2210 - M Street NE Widening (E Main St to 4th St NE)	-	1,950,000.00	-
		8	cp2211 - 49th St NE (Auburn Way N to D St NE)	-	996,000.00	-
		9	cp2308 - R Street SE/21st Street SE Roundabout	-	1,367,451.00	-
		10	cp2311 - East Valley Highway Widening	-	1,200,000.00	-
		11	cp2319 - Lea Hill Road/104th Avenue SE Roundabout	-	100,000.00	-
		12	cp2411 - Lea Hill ITS Expansion	-	500,000.00	-
	Line Item Total			-	9,476,689.00	2,215,000.00
102.00.595.300.97	INTERFUND PRINTING SERVICES	1	Mulitmedia Allocation	-	400.00	-
		2	Multimedia Allocation	-	-	400.00
	Line Item Total			-	400.00	400.00
102.00.595.300.98	INTERFUND FACILITIES	1	Facilities Allocation	-	26,100.00	26,500.00
	Line Item Total			-	26,100.00	26,500.00

GENERAL TRANSPORTATION FUND

As of: 08/26/2024 10:18

				TOTALS:	**$ 28,075,861**	**$ 22,563,053**	**$ 15,771,737**
Account	Description	Line	Line Item		2024	2025	2026
102.00.595.310.65	CONSTRUCTION PROJECTS	1	sobd02 - Local Street Improvement Program		-	-	250,000.00
		2	sobd03 - 2026 Local Streets Preservation		-	500,000.00	1,700,000.00
		3	cp2412 - 2025 Local Streets Preservation		-	1,450,000.00	-
	Line Item Total				-	1,950,000.00	1,950,000.00
102.00.595.320.65	CONSTRUCTION PROJECTS	1	spbd01 - Arterial Street Preservation Program		-	282,000.00	506,000.00
		2	spbd10 - C Street SW Preservation (GSA Signal to Ellingson Road SE)		-	-	1,730,000.00
		3	spbd12 - Annual Channelization and Pavement Markings Program		-	200,000.00	200,000.00
		4	spbd13 - A Street SE Preservation (17th St SE to 37th St SE)		-	-	470,000.00
		5	spbd14 - Bridge Preservation Program		-	150,000.00	150,000.00
		6	spbd15 - Lake Tapps Pkwy SE Preservation (Sumner Tapps to 182nd)		-	-	295,000.00
		7	cp2116 - R Street SE Widening (22nd Street SE to 33rd Street SE)		-	-	1,000,000.00
		8	cp2210 - M Street NE Widening (E Main St to 4th St NE)		-	2,000,000.00	-
		9	cp2328 - A St SE Preservation (37th Street SE to Lakeland Hills Way)		-	1,810,000.00	-
	Line Item Total				-	4,442,000.00	4,351,000.00
102.00.597.100.55	OPERATING TRANSFERS OUT	1	gcbd01 - Transfer Out to F328 for Active Transportation - Safety, ADA, &		-	100,000.00	100,000.00
		2	Xfer from F102 to F330 - cp2321 - Downtown Infrastructure Improvemen		-	1,000,000.00	-
	Line Item Total				-	1,100,000.00	100,000.00
102.00.599.200.06	UNDESIGNATED ENDING FUND BAL	1	Garden Ave FIL		26,000.00	-	-
		2	Inc. due to cp2221 2023/24 dec		225,500.00	-	-
		3	Incr. from 2023 &2024 interes		65,000.00	-	-
		4	True up beginning balance		365,880.00	-	-
		5	Undesignated Fund Balance		(400,000.00)	-	-
		6	Cp2210 moved to future years.		500,000.00	-	-
		7	Estimated Ending Fund Balance		28,431.00	5,168,764.00	6,609,437.00
		8	F102 Adj Fund Balance		(500,000.00)	-	-
		9	F102 Undesignated Fund Balance		(92,000.00)	-	-
	Line Item Total				218,811.00	5,168,764.00	6,609,437.00

LINE ITEM DETAIL REPORT

LOCAL STREET FUND

As of: 08/25/2024 17:20

			TOTALS:	**$ 10,068,886**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
103.00.595.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation	1,300.00	-	-
	Line Item Total			1,300.00	-	-
103.00.595.300.65	CONSTRUCTION PROJECTS	1	2023 CF for cp1922	301,132.00	-	-
		2	Local Street Improvement Program P-2 (sobd02)	1,600,000.00	-	-
		3	2023 CF for cp2019	62,218.00	-	-
		4	2023 CF for cp2101	2,679,124.00	-	-
		5	2023 CF for cp2125	444,264.00	-	-
		6	2023 CF for sobd02	450,000.00	-	-
		7	D Street SE and 23rd Street SE Storm Improvements (cp2125)	350,000.00	-	-
	Line Item Total			5,886,738.00	-	-
103.00.599.200.06	UNDESIGNATED FUND BALANCE	1	True up beginning balance	1,091,659.00	-	-
		2	Estimated Ending Fund Balance	3,089,189.00	-	-
	Line Item Total			4,180,848.00	-	-

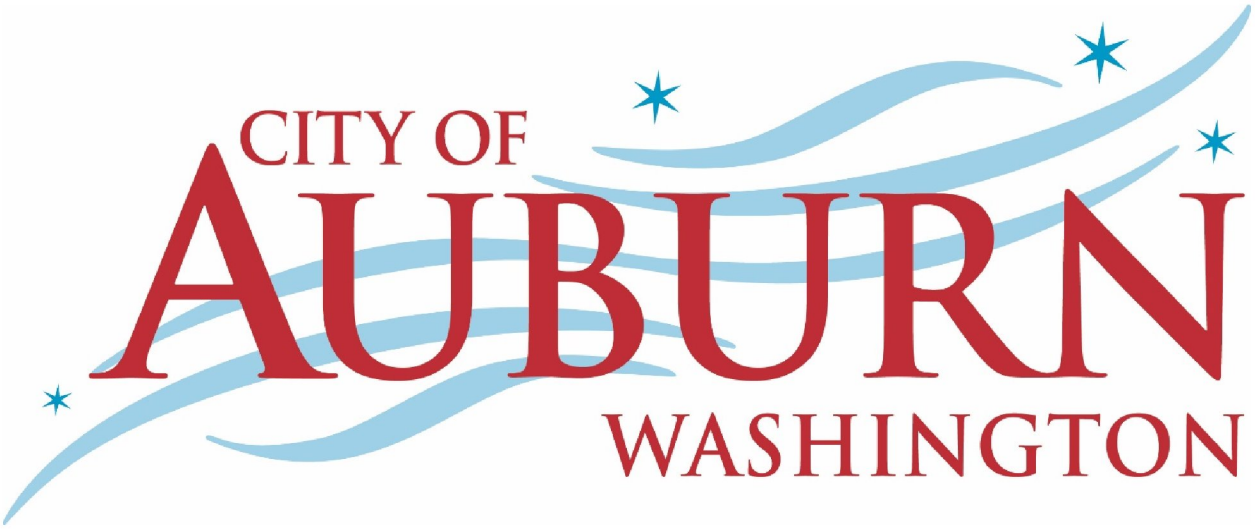

CITY OF
AUBURN
WASHINGTON

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
cp2211	**49th Street NE (Auburn Way N to D St NE)**							
	Capital Costs	996,000	-	-	-	-	-	**996,000**
	Funding Sources:							
	Unrestricted Street Revenue	140,000	-	-	-	-	-	**140,000**
	Grants	-	-	-	-	-	-	**-**
	Traffic Impact Fees	856,000	-	-	-	-	-	**856,000**
cp1622	**Auburn Way S Improvements (Hemlock St SE to Poplar St SE)**							
	Capital Costs	1,993,238	-	-	-	-	-	**1,993,238**
	Long-Term Debt	-	121,000	121,000	121,000	121,000	121,000	**605,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	1,543,238	-	-	-	-	-	**1,543,238**
	Traffic Impact Fees	450,000	121,000	121,000	121,000	121,000	121,000	**1,055,000**
cp2311	**East Valley Highway Widening**							
	Capital Costs	1,200,000	-	3,135,000	-	-	-	**4,335,000**
	Unsecured Capital Costs	-	-	5,465,000	-	-	-	**5,465,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	1,200,000	-	3,135,000	-	-	-	**4,335,000**
	Unsecured Grants	-	-	5,465,000	-	-	-	**5,465,000**
cp0611	**Harvey Rd NE/8th St NE Intersection Improvements**							
	Long-Term Debt	82,100	81,700	81,187	80,785	-	-	**325,771**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Traffic Impact Fees	82,100	81,700	81,187	80,785	-	-	**325,771**
cp2411	**Lea Hill ITS Expansion**							
	Capital Costs	500,000	-	-	-	-	-	**500,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	REET 2	250,000	-	-	-	-	-	**250,000**
	Traffic Impact Fees	250,000	-	-	-	-	-	**250,000**
cp2319	**Lea Hill Road/104th Avenue SE Roundabout**							
	Capital Costs	100,000	-	377,000	-	-	-	**477,000**
	Unsecured Capital Costs	-	-	2,138,000	-	-	-	**2,138,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	100,000	-	377,000	-	-	-	**477,000**
	Unsecured Grants	-	-	2,138,000	-	-	-	**2,138,000**
cp2210	**M Street NE Widening (E Main St to 4th St NE)**							
	Capital Costs	3,950,000	-	-	-	-	-	**3,950,000**
	Funding Sources:							
	Unrestricted Street Revenue	950,000	-	-	-	-	-	**950,000**
	REET 2	400,000	-	-	-	-	-	**400,000**
	Traffic Impact Fees	600,000	-	-	-	-	-	**600,000**
	Transportation Benefit District	2,000,000	-	-	-	-	-	**2,000,000**
c201a0	**M Street Underpass (3rd St SE to 8th St SE)**							
	Long-Term Debt	122,000	121,700	121,380	121,088	120,795	120,503	**727,467**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Traffic Impact Fees	122,000	121,700	121,380	121,088	120,795	120,503	**727,467**
cp2308	**R Street SE/21st Street SE Roundabout**							
	Capital Costs	1,367,451	-	-	-	-	-	**1,367,451**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	1,167,451	-	-	-	-	-	**1,167,451**
	Traffic Impact Fees	200,000	-	-	-	-	-	**200,000**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
cp2116	**R Street SE Widening (22nd Street SE to 33rd Street SE)**							
	Capital Costs	695,000	2,000,000	5,450,000	-	-	-	**8,145,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	900,000	-	-	-	**900,000**
	Transportation Benefit District	-	1,000,000	-	-	-	-	**1,000,000**
	Traffic Impact Fees	695,000	1,000,000	4,550,000	-	-	-	**6,245,000**
	Other - ( )	-	-	-	-	-	-	**-**
cp1821	**S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements**							
	Capital Costs	75,000	20,000	20,000	20,000	-	-	**135,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	75,000	20,000	20,000	20,000	-	-	**135,000**
	Wetland Mitigation Fee	-	-	-	-	-	-	**-**
asxxxx	**S 321st Street/46th Place S Intersection Improvements**							
	Capital Costs	-	-	-	-	150,000	700,000	**850,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Traffic Impact Fees	-	-	-	-	150,000	700,000	**850,000**
asbd46	**SE 304th Street/116th Avenue SE Roundabout**							
	Capital Costs	600,000	925,000	2,200,000	-	-	-	**3,725,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	600,000	925,000	937,500	-	-	-	**2,462,500**
	Other - (Developer Agreements)	-	-	1,262,500	-	-	-	**1,262,500**
asbd45	**Stewart Road - Sumner (Lake Tapps Parkway Corridor)**							
	Capital Costs	-	-	150,000	-	-	-	**150,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Traffic Mitigation Fees	-	-	150,000	-	-	-	**150,000**
	Subtotal, Capacity Projects:							
	Secured Capital Costs	**11,476,689**	**2,945,000**	**11,332,000**	**20,000**	**150,000**	**700,000**	**26,623,689**
	Unsecured Capital Costs	**-**	**-**	**7,603,000**	**-**	**-**	**-**	**7,603,000**
		11,476,689	**2,945,000**	**18,935,000**	**20,000**	**150,000**	**700,000**	**34,226,689**

		2025	2026	2027	2028	2029	2030	Total
	Non-Capacity Projects:							
asbd08	**Active Transportation Mode Shift Program**							
	Capital Costs	-	-	-	750,000	750,000	750,000	**2,250,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	-	-	-	750,000	750,000	750,000	**2,250,000**
asbd39	**Downtown Bike to Transit (10th St NE/NW)**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	373,000	1,251,000	-	-	-	-	**1,624,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Unsecured Grants	373,000	1,251,000	-	-	-	-	**1,624,000**
asbd16	**ITS Dynamic Message Sign Program**							
	Capital Costs	-	-	-	-	270,000	-	**270,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	270,000	-	**270,000**
	Other - ( )	-	-	-	-	-	-	**-**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

		2025	2026	2027	2028	2029	2030	Total
	Non-Capacity Projects:							
asbd47	**Traffic Signal Replacement Program**							
	Capital Costs	-	270,000	1,540,000	-	-	350,000	**2,160,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	270,000	1,540,000	-	-	350,000	**2,160,000**
	Other - ( )	-	-	-	-	-	-	**-**
	Subtotal, Non-Capacity Projects:							
	Secured Capital Costs	**-**	**270,000**	**1,540,000**	**750,000**	**1,020,000**	**1,100,000**	**4,680,000**
	Unsecured Capital Costs	**373,000**	**1,251,000**	**-**	**-**	**-**	**-**	**1,624,000**
	Total Capital Costs	**373,000**	**1,521,000**	**1,540,000**	**750,000**	**1,020,000**	**1,100,000**	**6,304,000**

		2025	2026	2027	2028	2029	2030	Total
	Preservation Projects							
spbd12	**Annual Channelization and Pavement Markings Program**							
	Capital Costs	200,000	200,000	200,000	200,000	200,000	200,000	**1,200,000**
	Funding Sources:							
	Unrestricted Street Revenue	200,000	200,000	200,000	200,000	200,000	200,000	**1,200,000**
	Other - ( )	-	-	-	-	-	-	**-**
spbd01	**Arterial Street Preservation Program**							
	Capital Costs	282,000	506,000	1,631,000	3,136,000	3,136,000	3,136,000	**11,827,000**
	Unsecured Capital Costs	-	-	1,687,000	1,687,000	1,687,000	1,687,000	**6,748,000**
	Funding Sources:							
	Unrestricted Street Revenue	96,000	185,000	410,000	950,000	950,000	950,000	**3,541,000**
	Transportation Benefit District	186,000	321,000	1,221,000	2,186,000	2,186,000	2,186,000	**8,286,000**
	Unsecured Grants	-	-	1,687,000	1,687,000	1,687,000	1,687,000	**6,748,000**
spbd13	**A Street SE Preservation (17th St SE to 37th St SE)**							
	Capital Costs	-	470,000	965,000	-	-	-	**1,435,000**
	Unsecured Capital Costs	-	-	965,000	-	-	-	**965,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	470,000	-	-	-	-	**470,000**
	Transportation Benefit District	-	-	965,000	-	-	-	**965,000**
	Unsecured Grants	-	-	965,000	-	-	-	**965,000**
cp2328	**A St SE Preservation (37th Street SE to Lakeland Hills Way)**							
	Capital Costs	1,810,000	-	-	-	-	-	**1,810,000**
	Funding Sources:							
	Unrestricted Street Revenue	854,000	-	-	-	-	-	**854,000**
	Grants	905,000	-	-	-	-	-	**905,000**
	Transportation Benefit District	-	-	-	-	-	-	**-**
	Other - (City of Pacific)	51,000	-	-	-	-	-	**51,000**
spbd14	**Bridge Preservation Program**							
	Capital Costs	150,000	150,000	150,000	150,000	150,000	150,000	**900,000**
	Funding Sources:							
	Unrestricted Street Revenue	150,000	150,000	150,000	150,000	150,000	150,000	**900,000**
	Grants	-	-	-	-	-	-	**-**
	Other - ( )	-	-	-	-	-	-	**-**
spbd10	**C Street SW Preservation (GSA Signal to Ellingson Road SE)**							
	Capital Costs	-	1,730,000	-	-	-	-	**1,730,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	865,000	-	-	-	-	**865,000**
	Transportation Benefit District	-	865,000	-	-	-	-	**865,000**
spbd15	**Lake Tapps Pkwy SE Preservation (Sumner Tapps to 182nd)**							
	Capital Costs	-	295,000	540,000	-	-	-	**835,000**
	Unsecured Capital Costs	-	-	792,406	-	-	-	**792,406**
	Funding Sources:							
	Unrestricted Street Revenue	-	295,000	540,000	-	-	-	**835,000**
	Unsecured Grants	-	-	792,406	-	-	-	**792,406**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

		2025	2026	2027	2028	2029	2030	Total
	Preservation Projects							
cp2412	**2025 Local Streets Preservation**							
	Capital Costs	1,450,000	-	-	-	-	-	**1,450,000**
	Funding Sources:							
	Unrestricted Street Revenue	1,300,000	-	-	-	-	-	**1,300,000**
	Transfer In (Utilities)	150,000	-	-	-	-	-	**150,000**
sobd03	**2026 Local Streets Preservation**							
	Capital Costs	500,000	1,700,000	-	-	-	-	**2,200,000**
	Funding Sources:							
	Unrestricted Street Revenue	500,000	1,550,000	-	-	-	-	**2,050,000**
	Transfer In (Utilities)	-	150,000	-	-	-	-	**150,000**
sobd02	**Local Street Improvement Program**							
	Capital Costs	-	250,000	1,950,000	1,950,000	1,950,000	1,950,000	**8,050,000**
	Funding Sources:							
	Local Street Fund	-	-	-	-	-	-	**-**
	Transfer In (Utilities)	-	-	150,000	150,000	150,000	150,000	**600,000**
	Unrestricted Street Revenue	-	250,000	1,800,000	1,800,000	1,800,000	1,800,000	**7,450,000**
	REET 1	-	-	-	-	-	-	**-**
	REET 2	-	-	-	-	-	-	**-**
	Subtotal, Preservation Projects:							
	Secured Capital Costs	**4,392,000**	**5,301,000**	**5,436,000**	**5,436,000**	**5,436,000**	**5,436,000**	**31,437,000**
	Unsecured Capital Costs	**-**	**-**	**3,444,406**	**1,687,000**	**1,687,000**	**1,687,000**	**8,505,406**
	Total Capital Costs	**4,392,000**	**5,301,000**	**8,880,406**	**7,123,000**	**7,123,000**	**7,123,000**	**39,942,406**

SUMMARY:

	2025	2026	2027	2028	2029	2030	Total
CAPITAL COSTS							
Capacity Projects	11,476,689	2,945,000	11,332,000	20,000	150,000	700,000	26,623,689
Non-Capacity Projects	-	270,000	1,540,000	750,000	1,020,000	1,100,000	4,680,000
Preservation Projects	4,392,000	5,301,000	5,436,000	5,436,000	5,436,000	5,436,000	31,437,000
Long-Term Debt	204,100	324,400	323,567	322,873	241,795	241,503	1,658,238
Capital Costs (Secured)	**16,072,789**	**8,840,400**	**18,631,567**	**6,528,873**	**6,847,795**	**7,477,503**	**64,398,927**
Unsecured Capital Costs	**373,000**	**1,251,000**	**11,047,406**	**1,687,000**	**1,687,000**	**1,687,000**	**17,732,406**
Total	**16,445,789**	**10,091,400**	**29,678,973**	**8,215,873**	**8,534,795**	**9,164,503**	**82,131,333**
FUNDING SOURCES:							
Unrestricted Street Revenue	4,190,000	3,370,000	5,540,000	3,100,000	3,370,000	3,450,000	23,020,000
Transfer In (Utilities)	150,000	150,000	150,000	150,000	150,000	150,000	900,000
Grants	3,615,689	865,000	-	-	-	-	4,480,689
Traffic Impact Fees	5,230,100	2,269,400	9,343,067	1,092,873	1,141,795	1,691,503	20,768,738
Traffic Mitigation Fees	-	-	150,000	-	-	-	150,000
Transportation Benefit District	2,186,000	2,186,000	2,186,000	2,186,000	2,186,000	2,186,000	13,116,000
REET 2	650,000	-	-	-	-	-	650,000
Wetland Mitigation Fee	-	-	-	-	-	-	-
Other	51,000	-	1,262,500	-	-	-	1,313,500
Total Funding (Secured)	**16,072,789**	**8,840,400**	**18,631,567**	**6,528,873**	**6,847,795**	**7,477,503**	**64,398,927**
Unsecured Funding	**373,000**	**1,251,000**	**11,047,406**	**1,687,000**	**1,687,000**	**1,687,000**	**17,732,406**
Total	**16,445,789**	**10,091,400**	**29,678,973**	**8,215,873**	**8,534,795**	**9,164,503**	**82,131,333**

Project Title: **49th Street NE (Auburn Way N to D St NE)**
Project No: **cp2211**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
This project will construct the build-out of 49th Street NE between Auburn Way N and D Street NE.

Progress Summary:
Preliminary design for the project was prepared by the developer of the adjacent Copper Gate Project. The developer contribution of $674,600.49 was collected by the City and credited to the 102 fund. Design and property acquisition are in process with construction anticipated in 2025.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $500.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	58,567	476,432	140,000	-	616,432
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	856,000	-	856,000
Other Sources - Developer	-	-	-	-	-
Total Funding Sources:	**58,567**	**476,432**	**996,000**	**-**	**1,472,432**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	58,567	95,038	-	-	95,038
Right of Way	-	381,394	71,000	-	452,394
Construction	-	-	925,000	-	925,000
Total Expenditures:	**58,567**	**476,432**	**996,000**	**-**	**1,472,432**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	140,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	856,000
Other Sources - Developer	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**996,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	71,000
Construction	-	-	-	-	925,000
Total Expenditures:	**-**	**-**	**-**	**-**	**996,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Auburn Way S Improvements (Hemlock St SE to Poplar St SE)**
Project No: **cp1622**
Project Type: **Capacity**
Project Manager: **Jeff Bender**

Description:
The project will widen Auburn Way S between Hemlock St SE and Poplar St SE to accommodate two lanes in each direction, center turn lane and/or medians to provide access management where feasible, sidewalks, bus pull-outs, street lighting and storm improvements. The project will also add an eastbound turnaround and enhanced pedestrian crossing near Poplar Street SE. The project length is approximately 0.5 miles.

This project was originally identified in the Washington State Department of Transportation's (WSDOT's) 2009 SR164 Corridor Study. The project is needed to provide additional vehicular capacity, transit, and non-motorized facilities on the corridor.

Progress Summary:
Design and property acquisition underway in 2023/2024. Construction is anticipated to start in 2024. Federal construction funds obligation deadline was extended from June 1, 2024 to June 1, 2025.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $2,500.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	106,840	200,000	-	-	200,000
Grants- Secured (Federal)	1,078,759	2,280,590	1,543,238	-	3,823,828
Grants- Secured (State TIB)	-	3,309,030	-	-	3,309,030
Grants- Secured (State PSRC)	-	450,000	-	-	450,000
Traffic Impact Fees	373,887	-	450,000	121,000	571,000
Loan - PWB	-	2,550,000	-	-	2,550,000
Total Funding Sources:	**1,559,486**	**8,789,620**	**1,993,238**	**121,000**	**10,903,858**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	1,499,618	184,437	-	-	184,437
Right of Way	59,868	1,700,000	-	-	1,700,000
Construction	-	6,905,183	1,993,238	-	8,898,421
Long Term Debt - PWB	-	-	-	121,000	121,000
Total Expenditures:	**1,559,486**	**8,789,620**	**1,993,238**	**121,000**	**10,903,858**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Federal)	-	-	-	-	1,543,238
Grants- Secured (State TIB)	-	-	-	-	-
Grants- Secured (State PSRC)	-	-	-	-	-
Traffic Impact Fees	121,000	121,000	121,000	121,000	1,055,000
Loan - PWB	-	-	-	-	-
Total Funding Sources:	**121,000**	**121,000**	**121,000**	**121,000**	**2,598,238**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,993,238
Long Term Debt - PWB	121,000	121,000	121,000	121,000	605,000
Total Expenditures:	**121,000**	**121,000**	**121,000**	**121,000**	**2,598,238**

Grants / Other Sources:

Project Title: **East Valley Highway Widening**
Project No: **cp2311**
Project Type: **Capacity**
Project Manager: **Lauren Kirk**

Description:
This project will widen E Valley Highway between Lakeland Hills Way and Terrace View Drive SE, approximately 0.6 miles. The roadway will have a four/five lane cross section with a trail connection along the east side. Other project elements include storm improvements, illumination and ITS.

The project will provide congestion relief along the corridor and provide access for non-motorized users. This project was identified as a recommended project in WSDOT's SR167 Master Plan Study.

Progress Summary:
Grant funding for the design phase of the project was awarded in 2022. Design phase is underway in 2023. Property acquisition (ROW) is anticipated to start in 2025. Grant applications for Federal and State funding for the construction phase were applied for in 2024 and if awarded, construction would start in 2027 or 2028 depending on environmental permitting and ROW timing.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $2,500.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	439	-	-	439
Secured Federal Grant	-	1,211,000	-	-	1,211,000
Traffic Impact Fees	14,323	335,677	1,200,000	-	1,535,677
Total Funding Sources:	**14,323**	**1,547,116**	**1,200,000**	**-**	**2,747,116**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	14,323	1,547,116	700,000	-	2,247,116
Right of Way	-	-	500,000	-	500,000
Construction	-	-	-	-	-
Total Expenditures:	**14,323**	**1,547,116**	**1,200,000**	**-**	**2,747,116**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Secured Federal Grant	-	-	-	-	-
Traffic Impact Fees	3,135,000	-	-	-	4,335,000
Total Funding Sources:	**3,135,000**	**-**	**-**	**-**	**4,335,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	700,000
Right of Way	-	-	-	-	500,000
Construction	3,135,000	-	-	-	3,135,000
Total Expenditures:	**3,135,000**	**-**	**-**	**-**	**4,335,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Grants	-	-	5,465,000	-	5,465,000
Total Funding Sources:	**-**	**-**	**5,465,000**	**-**	**5,465,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	5,465,000	-	5,465,000
Total Expenditures:	**-**	**-**	**5,465,000**	**-**	**5,465,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Harvey Rd NE/8th St NE Intersection Improvements**
Project No: **cp0611**
Project Type: **Capacity**
Project Manager: **James Webb**

Description:
The project constructed one eastbound through/right turn-lane on 8th St NE to the west of Harvey Rd and modified traffic signals and traffic channelization to accommodate the new lane. The additional lane reduced traffic delays and queuing at the intersection of Harvey Rd and 8th St NE in all directions. This project also reconstructed M St NE from 4th St NE to 8th St NE, a segment of roadway approximately 0.3 miles long with a four-lane cross-section. The reconstruction addressed the existing poor pavement condition and completed sidewalk gaps.

Progress Summary:
Project was completed in 2010. Ongoing budget is for Public Works Trust Fund Loan debt payments scheduled through 2028.

Future Impact on Operating Budget:
N/A

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue		-	-	-	-
Grants- Secured (Fed,State,Local)		-	-	-	-
Traffic Impact Fees (Debt Service)		82,392	82,100	81,700	246,192
Traffic Impact Fees		-	-	-	-
PWTF		-	-	-	-
Total Funding Sources:		**82,392**	**82,100**	**81,700**	**246,192**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		-	-	-	-
Long-Term Debt - PWTF		82,392	82,100	81,700	246,192
Total Expenditures:		**82,392**	**82,100**	**81,700**	**246,192**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees (Debt Service)	81,187	80,785	-	-	325,771
Traffic Impact Fees	-	-	-	-	-
PWTF	-	-	-	-	-
Total Funding Sources:	**81,187**	**80,785**	**-**	**-**	**325,771**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt - PWTF	81,187	80,785	-	-	325,771
Total Expenditures:	**81,187**	**80,785**	**-**	**-**	**325,771**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Lea Hill ITS Expansion**
Project No: **cp2411**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
This project will expand the City's Intelligent Transportation System (ITS) by extending new fiberoptic cable east along SE 304th St from 124th Ave SE to the traffic signal at 132nd Ave SE.

This fiberoptic cable extension is identified in the Comprehensive Transportation Plan and is needed to support the City's ITS system as it provides connectivity to school zone beacons on both SE 304th St and 132nd Ave SE, one traffic signal, one battery backup, and ITS cameras.

Progress Summary:
Project design was underway in 2024 with construction planned for 2025.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $ 500.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	-	-
Traffic Impact Fees	-	100,000	250,000	-	350,000
REET2	-	-	250,000	-	250,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**100,000**	**500,000**	**-**	**600,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	100,000	-	-	100,000
Right of Way	-	-	-	-	-
Construction	-	-	500,000	-	500,000
Total Expenditures:	**-**	**100,000**	**500,000**	**-**	**600,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	250,000
REET2	-	-	-	-	250,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**500,000**
Capital Expenditures:					
Predesign					-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	500,000
Total Expenditures:	**-**	**-**	**-**	**-**	**500,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Lea Hill Road/104th Avenue SE Roundabout**
Project No: **cp2319**
Project Type: **Capacity**
Project Manager: **Jeff Bender**

Description:
This project will replace an existing traffic signal with a single lane roundabout at the intersection of Lea Hill Rd/104th Ave SE. The project will also construct sidewalks on Lea Hill Rd from the intersection to the existing sidewalks west of the intersection at the Green River Bridge and on 104th Ave SE from the intersection to sidewalk on the south side constructed with the Garden Ave project and on the north side to the entrance to the Emerald Point Apartments.

Progress Summary:
The design phase was started in 2023. Property acquisition (ROW) is anticipated in 2025. Federal grant funding was applied for in 2024 and if awarded, construction would be underway in 2026.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $1,000.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Federal)	27,924	448,076	-	-	448,076
Traffic Impact Fees	4,358	429,642	100,000	-	529,642
Other Sources	-	-	-	-	-
Total Funding Sources:	**32,282**	**877,718**	**100,000**	**-**	**977,718**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	32,282	877,718	-	-	877,718
Right of Way	-	-	100,000	-	100,000
Construction	-	-	-	-	-
Total Expenditures:	**32,282**	**877,718**	**100,000**	**-**	**977,718**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Federal)	-	-	-	-	-
Traffic Impact Fees	377,000	-	-	-	477,000
Other Sources	-	-	-	-	-
Total Funding Sources:	**377,000**	**-**	**-**	**-**	**477,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	100,000
Construction	377,000	-	-	-	377,000
Total Expenditures:	**377,000**	**-**	**-**	**-**	**477,000**

Unsecured Non-Budgeted Funding

Unrestricted Street Revenue	2025	2026	2027	2028-2030	Total 2025-20230
Grants	-	-	2,138,000	-	2,138,000
Total Funding Sources:	**-**	**-**	**2,138,000**	**-**	**2,138,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	2,138,000	-	2,138,000
Total Expenditures:	**-**	**-**	**2,138,000**	**-**	**2,138,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **M Street NE Widening (E Main St to 4th St NE)**
Project No: **cp2210**
Project Type: **Capacity**
Project Manager: **Nahom Kahsay**

Description:
This project will add a second northbound lane and rebuild the pavement on M St NE from E Main St to 4th St NE. The project will also replace the traffic signal at E Main St and replace curb ramps to be ADA compliant. This project is partially funded from the City's Arterial Street Preservation Program ($2.0M Transportation Benefit District Funds).

The project is needed to improve traffic operations along the M Street NE corridor, replace pavement that is in very poor condition, and replace the E Main St traffic signal that is nearing end of life.

Progress Summary:
Project is under design in 2024/25, property acquisition (ROW) in 2025, and construction in 2025/2026.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $500.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	795,000	950,000	-	1,745,000
Arterial Street Fund (105)	24,627	370,000	-	-	370,000
REET 2	-	-	400,000	-	400,000
Traffic Impact Fees	-	120,372	600,000	-	720,372
Transportation Benefit District	-	-	2,000,000	-	2,000,000
Total Funding Sources:	**24,627**	**1,285,372**	**3,950,000**	**-**	**5,235,372**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	24,627	512,340	-	-	512,340
Right of Way	-	75,000	-	-	75,000
Construction	-	698,032	3,950,000	-	4,648,032
Total Expenditures:	**24,627**	**1,285,372**	**3,950,000**	**-**	**5,235,372**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	950,000
Arterial Street Fund (105)	-	-	-	-	-
REET 2	-	-	-	-	400,000
Traffic Impact Fees	-	-	-	-	600,000
Transportation Benefit District	-	-	-	-	2,000,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**3,950,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	3,950,000
Total Expenditures:	**-**	**-**	**-**	**-**	**3,950,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **M Street Underpass (3rd St SE to 8th St SE)**
Project No: **c201a0**
Project Type: **Capacity**
Project Manager: **James Webb**

Description:
The project constructed a grade separated railroad crossing of M Street SE at the BNSF Stampede Pass tracks.

Progress Summary:
Construction was completed in 2014. The project is now in Public Works Trust Fund Loan (PWTFL) debt repayment through 2041.

Future Impact on Operating Budget:
N/A

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue		-	-	-	-
Grants- Secured (Fed,State,Local)		-	-	-	-
Traffic Impact Fees (Debt Service)		122,258	122,000	121,700	365,958
PWTFL (30 years)		-	-	-	-
Other Sources		-	-	-	-
Total Funding Sources:		**122,258**	**122,000**	**121,700**	**365,958**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		-	-	-	-
PWTFL Debt Service		122,258	122,000	121,700	365,958
Total Expenditures:		**122,258**	**122,000**	**121,700**	**365,958**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees (Debt Service)	121,380	121,088	120,795	120,503	727,467
PWTFL (30 years)	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**121,380**	**121,088**	**120,795**	**120,503**	**727,467**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
PWTFL Debt Service	121,380	121,088	120,795	120,503	727,467
Total Expenditures:	**121,380**	**121,088**	**120,795**	**120,503**	**727,467**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **R Street SE/21st Street SE Roundabout**
Project No: **cp2308**
Project Type: **Capacity**
Project Manager: **Kim Truong**

Description:
The project will construct a single lane roundabout in place of the existing east/west stop-control on 21st Street SE. The project is needed to address an existing LOS deficiency, and will improve safety at the intersection.

This project was identified in the R Street Corridor study completed in 2020.The project is needed to address an existing LOS deficiency, and will improve safety at the intersection.

Progress Summary:
The City was awarded a WSDOT City Safety Grant in 2022. Project design is underway in 2023/2024, property acquisition (ROW) is anticipated in 2024/2025 with construction in 2025/2026.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $1,000.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	4,755	-	-	-	-
Grants Secured - Federal	26,770	153,475	1,167,451	-	1,320,926
Traffic Impact Fees	-	415,000	200,000	-	615,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**31,525**	**568,475**	**1,367,451**	**-**	**1,935,926**
Capital Expenditures:					
Predesign	-	453,475	-	-	453,475
Design	31,525	-	-	-	-
Right of Way	-	115,000	-	-	115,000
Construction	-	-	1,367,451	-	1,367,451
Total Expenditures:	**31,525**	**568,475**	**1,367,451**	**-**	**1,935,926**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants Secured - Federal	-	-	-	-	1,167,451
Traffic Impact Fees	-	-	-	-	200,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,367,451**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,367,451
Total Expenditures:	**-**	**-**	**-**	**-**	**1,367,451**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **R Street SE Widening (22nd Street SE to 33rd Street SE)**
Project No: **cp2116**
Project Type: **Capacity**
Project Manager: **Kim Truong**

Description:
The project will construct a second southbound through lane, replace the pavement surface, replace sidewalks, and construct a new separated multi-use trail on R St SE between 22nd St SE and 33rd St SE. The project will also replace the existing traffic signal at 29th St SE, remove the existing pedestrian signal at 31st St and replace it with a full traffic signal at the access to Game Farm Park, and construct utility replacement and improvements.
This project is partially funded from the City's Arterial Street Preservation Program ($1.0M General Transportation Funds) and from the City's Active Transportation Mode Shift Program ($750k of Traffic Impact Fees). Additional traffic impact fees are included to fund vehicle capacity provided by the project.

This project was identified in the R Street Corridor study completed in 2020. The improvements are needed to address existing intersection delay and queuing LOS deficiencies at 29th St SE, provide active transportation facilities that support access to transit and regional trail systems to reduce the need for system vehicle capacity (mode shift), and preserve the existing roadway surface (preservation).

Progress Summary:
Preliminary design in occurred for this project in 2022/2023 with the R St Preservation Project. Design is underway in 2024/2025 with property acquisition (ROW) anticipated in 2024/2025 and construction 2026/2027.

Future Impact on Operating Budget:
The additional annual maintenance cost for this project is estimated to be $500. Replacing the traffic signal will reduce on-going maintenance costs to replace parts and equipment that have reached the end of their service life.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-		-
Transportation Benefit District	-	-	-	1,000,000	1,000,000
Traffic Impact Fees	587,100	401,780	695,000	1,000,000	2,096,780
Other	-	-	-	-	-
Total Funding Sources:	**587,100**	**401,780**	**695,000**	**2,000,000**	**3,096,780**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	468,219	401,780	85,000	-	486,780
Right of Way	-	-	610,000	-	610,000
Construction	-		-	2,000,000	2,000,000
Total Expenditures:	**468,219**	**401,780**	**695,000**	**2,000,000**	**3,096,780**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	900,000	-	-	-	900,000
Transportation Benefit District	-	-	-	-	1,000,000
Traffic Impact Fees	4,550,000	-	-	-	6,245,000
Other	-	-	-	-	-
Total Funding Sources:	**5,450,000**	**-**	**-**	**-**	**8,145,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	85,000
Right of Way	-	-	-	-	610,000
Construction	5,450,000	-	-	-	7,450,000
Total Expenditures:	**5,450,000**	**-**	**-**	**-**	**8,145,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements**
Project No: **cp1821**
Project Type: **Capacity**
Project Manager: **Tim Carlaw**

Description:
This project will complete the environmental monitoring requirements related to the S 277th St corridor widening project between Auburn Way North and I St NE.

Progress Summary:
The 10 year monitoring period began in 2018 after final completion and continue through 2028.

Future Impact on Operating Budget:
N/A

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	16,900	-	-	-	-
Grants- Secured State	-	-	-	-	-
Traffic Impact Fees	142,348	124,286	75,000	20,000	219,286
Wetland Mitigation fee (124)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**159,248**	**124,286**	**75,000**	**20,000**	**219,286**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	487	-	-	-	-
Right of Way	-	-	-	-	-
Environmental	45,110	124,286	75,000	20,000	219,286
Construction	113,651	-	-	-	-
Total Expenditures:	**159,248**	**124,286**	**75,000**	**20,000**	**219,286**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured State	-	-	-	-	-
Traffic Impact Fees	20,000	20,000	-	-	135,000
Wetland Mitigation fee (124)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**20,000**	**20,000**	**-**	**-**	**135,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Environmental	20,000	20,000	-	-	135,000
Construction	-	-	-	-	-
Total Expenditures:	**20,000**	**20,000**	**-**	**-**	**135,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **S 321st Street/46th Place S Intersection Improvements**
Project No: **asxxxx**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
This project is identified by King County in their Transportation Needs Report as Project SW-37. The project will improve the 46th Place S intersection with S 321st Street. The northbound, 46th Place S, approach to the intersection is located within the City of Auburn, S 321st Street and 46th Place to the north are located in unincorporated King County.

Progress Summary:
The project addresses an existing intersection delay level of service issue and provides capacity for future growth and development.

Future Impact on Operating Budget:
The City is coordinating with King County on the scope and timing of the project. The City contribution towards the project is assumed to be 25% of the total project cost.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - PWTF	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	150,000	700,000	850,000
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - PWTF	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**150,000**	**700,000**	**850,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	150,000	700,000	850,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
	-	-	150,000	700,000	850,000

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **SE 304th Street/116th Avenue SE Roundabout**
Project No: **asbd46**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
The project will replace the existing north/south stop control with a roundabout, install rectangular rapid flashing beacons at the main crossings, and complete the sidewalk gap on the north side of SE 304th Street to the east of 112th Avenue SE.

This project is needed to address an existing intersection delay level of service deficiency and will provide additional intersection capacity to support future growth and development.

Progress Summary:
In 2024, development agreements to provide partial funding for this project are in negotiations. The proposed 2025-2030 Capital Facilities Plan shows design starting in 2025, property acquisition (ROW) in 2026 and construction starting in 2027.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $1,000.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	600,000	925,000	1,525,000
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan	-	-	-	-	-
Other (Development Agreements)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**600,000**	**925,000**	**1,525,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	600,000	600,000	1,200,000
Right of Way	-	-	-	325,000	325,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**600,000**	**925,000**	**1,525,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	937,500	-	-	-	2,462,500
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan	-	-	-	-	-
Other (Development Agreements)	1,262,500	-	-	-	1,262,500
Total Funding Sources:	**2,200,000**	**-**	**-**	**-**	**3,725,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	1,200,000
Right of Way	-	-	-	-	325,000
Construction	2,200,000	-	-	-	2,200,000
	2,200,000	-	-	-	3,725,000

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Stewart Road - Sumner (Lake Tapps Parkway Corridor)**
Project No: **asbd45**
Project Type: **Capacity**
Project Manager: **James Webb**

Description:
This is a City of Sumner project to widen the Stewart Road (Lake Tapps Parkway) Corridor. The project will replace the existing bridge over the White River with a new wider one. Completion of this corridor widening is expected to significantly relieve traffic congestion in Auburn along the A St SE and C St SW corridors.

Progress Summary:
The interlocal agreement between Auburn and Sumner was completed in 2023. Construction is programmed to begin in 2024 and take up to 3.5 years. Funding is anticipated to be provided at the completion of the construction phase of the project. Total committment is $150,000.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Traffic Mitigation Fees	150,000	-	-	-	150,000
Total Funding Sources:	**150,000**	**-**	**-**	**-**	**150,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	150,000	-	-	-	150,000
Total Expenditures:	**150,000**	**-**	**-**	**-**	**150,000**

Grants / Other Sources:

Project Title: **Active Transportation Mode Shift Program**
Project No: **asbd08**
Project Type: **Non-Capacity**
Project Manager: **James Webb**

Description:
This program funds active transportation improvements that provide connections to transit and regional active transportation facilities as either stand-alone projects and/or as improvements included with other projects.

This program supports multi-modal level of service policies in the 2024-2044 Comprehensive Transportation Plan. The improvements constructed with this program encourage and support people to walk, bike, and ride transit to reduce overall transpiration system capacity needs (encourage a mode shift from vehicle travel modes to active transportation and transit).

Progress Summary:
In 2025, 2026, and 2027 traffic impact fees are currently allocated to other projects and programs and are not anticipated to fund this program.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue		150,000	-	-	150,000
Grants- Secured (Fed,State,Local)		-	-	-	-
REET		-	-	-	-
Traffic Impact Fees		-	-	-	-
Other		-	-	-	-
Total Funding Sources:	**-**	**150,000**	**-**	**-**	**150,000**
Capital Expenditures:					
Predesign		-	-	-	-
Design		30,000	-	-	30,000
Right of Way		-	-	-	-
Construction		120,000	-	-	120,000
Total Expenditures:	**-**	**150,000**	**-**	**-**	**150,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	750,000	750,000	750,000	2,250,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**750,000**	**750,000**	**750,000**	**2,250,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	100,000	100,000	100,000	300,000
Right of Way	-	-	-	-	-
Construction	-	650,000	650,000	650,000	1,950,000
Total Expenditures:	**-**	**750,000**	**750,000**	**750,000**	**2,250,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Downtown Bike to Transit (10th St NE/NW)**
Project No: **asbd39**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
This project will rechannelize 10th St NE/NW between B St NW and Auburn Way North to convert the existing four-lane cross section to a three lane section incorporating bike lanes and a center two-way left-turn lane. The existing intersection control at the intersection with A Street NE will be revised to remove the east/west stop-control, and install a new north/south crosswalk to the east of the intersection. The new crosswalk will be enhanced with a median island and a Rectangular Rapid Flashing Beacon (RRFB). The existing signal at D Street NE will require modification to match the new roadway cross section. The project will also replace the pavement surface between B Street NW and Auburn Way N.

The project will complete active transportation improvements between A Street NW to Auburn Way N to connect to new high capacity transit service (King County Metro RapidRide I Line), and improves pedestrian access across 10th Street between residential and commercial uses.

Progress Summary:
WSDOT Ped/Bike Safety grant funding for the project was applied for during Spring 2024. If awarded, project design would start in 2025 and construction would occur in 2026/2027.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	139,000	-	-	139,000
Grants- Secured (State)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**139,000**	**-**	**-**	**139,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	139,000	-	-	139,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**139,000**	**-**	**-**	**139,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (State)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **ITS Dynamic Message Sign Program**
Project No: **asbd16**
Project Type: **Non-Capacity**
Project Manager: **Scott Nutter**

Description:
This program supports the City's Intelligent Transportation Systems (ITS) with the installation of Dynamic Message Signs (DMS) at various locations throughout the City. Dynamic message signs are an important tool for communicating with roadway users in real time. This program funds the design and installation of one DMS every 6-years as either stand-alone projects and/or DMS being included with other projects.

This program funds the placement of dynamic message signs at locations identified in the Comprehensive Transportation Plan to help provide a more resilient and efficient transportation system.

Progress Summary:
Location prioritization and selection underway. New ITS sign is on East Valley Highway is included in the East Valley Highway Widening project.

Future Impact on Operating Budget:
The annual maintenance and operational costs for this project is estimated to be $750 per sign.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue		-	-	-	-
Grants (Fed, State Local)		-	-	-	-
REET		-	-	-	-
PWTFL		-	-	-	-
Other Sources		-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	270,000	-	270,000
Grants (Fed, State Local)	-	-	-	-	-
REET	-	-	-	-	-
PWTFL	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**270,000**	**-**	**270,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	35,000	-	35,000
Right of Way	-	-	-	-	-
Construction	-	-	235,000	-	235,000
Total Expenditures:	**-**	**-**	**270,000**	**-**	**270,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Traffic Signal Replacement Program**
Project No: **asbd47**
Project Type: **Non-Capacity**
Project Manager: **Scott Nutter**

Description:
This program will replace the existing traffic signal poles that are approaching the end of their service life, are damaged, or do not meet ADA requirements. The program funds one signal replacement every 4 to 5 years. This program funds stand-alone signal replacement projects and/or signal replacements being included with other projects.

Replacing traffic signals as they approach, or are at, the end of their service life, is critical to maintaining the City's transportation systems.

Progress Summary:
This is a new program that will design and construct a replacement signal in 2026/2027 and design another signal replacement in 2030 for constructio in 2031 (beyond timeframe of this CFP)

Future Impact on Operating Budget:
Program will reduce traffic signal maintenance costs.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	270,000	270,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - PWTF	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**270,000**	**270,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	270,000	270,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**270,000**	**270,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	1,540,000	-	-	350,000	2,160,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - PWTF	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**1,540,000**	**-**	**-**	**350,000**	**2,160,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	350,000	620,000
Right of Way	-	-	-	-	-
Construction	1,540,000	-	-	-	1,540,000
	1,540,000	**-**	**-**	**350,000**	**2,160,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Annual Channelization and Pavement Markings Program**
Project No: **spbd12**
Project Type: **Preservation**
Project Manager: **Scott Nutter**

Description:
The program will refresh pavement markings, both painted and thermoplastic, and reflective pavement markers (RPMs). The program will also fund channelization revisions identified to increase safety of capacity, or accommodate active transportation modes.

Manual of Uniform Traffic Control Devices (MUTCD) requires the City to refresh pavement markings to achieve minimum reflectivity. Refreshing pavement markings supports City safety goals and policies. This program is needed to supplement Maintenance and Operations - Streets pavement marking program to conform with the MUTCD requirements and due to the need to potentially contract this work out thorugh public bid.

Progress Summary:

Future Impact on Operating Budget:
No impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	200,000	200,000	400,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**200,000**	**200,000**	**400,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	200,000	200,000	400,000
Total Expenditures:	**-**	**-**	**200,000**	**200,000**	**400,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	200,000	200,000	200,000	200,000	1,200,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**200,000**	**200,000**	**200,000**	**200,000**	**1,200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	200,000	200,000	200,000	200,000	1,200,000
	200,000	**200,000**	**200,000**	**200,000**	**1,200,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Arterial Street Preservation Program**
Project No: **spbd01**
Project Type: **Preservation**
Project Manager: **James Webb**

Description:
The program replaces, repairs, and preserves roadway pavement on arterial and collector streets throughout the City as either stand-alone projects and/or as improvements included with other projects. The program upgrades ADA deficient curb ramps and addresses damaged sidewalks that may cause obstructions as required by the City's Engineering Design Standards and the ADA Transition Plan. The program also funds periodic assessment of pavement condition ratings to assist in prioritization and selection of roadways.

This program supports asset management goals and policies in the Comprehensive Transportation Plan and is needed to efficiently and effectively replace, repair, and maintain the City's roadway pavement

Progress Summary:
The program is providing funding for the Lake Tapps Preservation, C St SW Preservation, A St SE Preservation, M St NE Widening, and R St Widening projects. The program also provides funding for the Bridge Preservation Program.

Future Impact on Operating Budget:
This program is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Arterial Preservation Fund		-	-	-	-
Unrestricted Street Revenue		240,644	96,000	185,000	521,644
Transportation Benefit District		-	186,000	321,000	507,000
Unsecured Grants		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**240,644**	**282,000**	**506,000**	**1,028,644**
Capital Expenditures:					
Predesign		-	-	-	-
Design		75,000	282,000	-	357,000
Right of Way		-	-	-	-
Construction		165,644	-	506,000	671,644
Total Expenditures:		**240,644**	**282,000**	**506,000**	**1,028,644**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Arterial Preservation Fund	-	-	-	-	-
Unrestricted Street Revenue	410,000	950,000	950,000	950,000	3,541,000
Transportation Benefit District	1,221,000	2,186,000	2,186,000	2,186,000	8,286,000
Unsecured Grants	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**1,631,000**	**3,136,000**	**3,136,000**	**3,136,000**	**11,827,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	500,000	500,000	500,000	500,000	2,282,000
Right of Way	-	-	-	-	-
Construction	1,131,000	2,636,000	2,636,000	2,636,000	9,545,000
Total Expenditures:	**1,631,000**	**3,136,000**	**3,136,000**	**3,136,000**	**11,827,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
TIB Preservation Grant	-	-	1,687,000	5,061,000	6,748,000
Total Funding Sources:	**-**	**-**	**1,687,000**	**5,061,000**	**6,748,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	1,687,000	5,061,000	6,748,000
Total Expenditures:	**-**	**-**	**1,687,000**	**5,061,000**	**6,748,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **A Street SE Preservation (17th St SE to 37th St SE)**
Project No: **spbd13**
Project Type: **Preservation**
Project Manager: **Scott Nutter**

Description:
This project is funded from the City's Arterial Street Preservation Program. The project will grind and overlay A Street SE between the 17th Street SE and 37th Street SE. The project scope includes upgrades to ADA curb ramps, and signal detection as needed.

Progress Summary:
Arterial patching was completed during 2024 to prepare this section of A Street for this preservation project. Federal funding for the construction phase of the project was applied for in 2024 and if awarded, design would start in 2026 and construction would be in 2027.

Future Impact on Operating Budget:
This project is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	470,000	470,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - PWTF	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**470,000**	**470,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	440,000	440,000
Right of Way	-	-	-	30,000	30,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**470,000**	**470,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	470,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	965,000	-	-	-	965,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - PWTF	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**965,000**	**-**	**-**	**-**	**1,435,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	440,000
Right of Way	-	-	-	-	30,000
Construction	965,000	-	-	-	965,000
	965,000	-	-	-	1,435,000

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Grant	-	-	965,000	-	965,000
Total Funding Sources:	**-**	**-**	**965,000**	**-**	**965,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	965,000	-	965,000
Total Expenditures:	**-**	**-**	**965,000**	**-**	**965,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **A St SE Preservation (37th Street SE to Lakeland Hills Way)**
Project No: **cp2328**
Project Type: **Preservation**
Project Manager: **Aleksey Koshman**

Description:
This project is funded from the City's Arterial Street Preservation Program. The project will grind and overlay A Street SE from 37th Street SE to the intersection with Lakeland Hills Way (the southern paving limit is to the north of the Lakeland Hills intersection which is included in the regional application for East Valley Highway widening). The project limits include a portion of A Street SE which is located in the City of Pacific. Auburn and Pacific are partnering on the project to include this segment as part of the project. The project also includes ADA upgrades to curb ramps, pedestrian push buttons, and replacement of vehicle detection at signalized intersections.

Progress Summary:
Grant funding for the construction phase of this project was awarded in 2022. The design phase began in 2023. The NEPA approval process is underway. Property acquisition (ROW) phase is anticipated in 2024 and construction in 2025. Construction funds must be obligated by June 1, 2025.

Future Impact on Operating Budget:
This project is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Arterial Preservation Fund	27,351	182,649	-	-	182,649
Secured Federal Grant	-	-	905,000	-	905,000
Unrestricted Street Revenue	-	-	854,000	-	854,000
Other (City of Pacific)	-	14,000	51,000	-	65,000
Total Funding Sources:	**27,351**	**196,649**	**1,810,000**	**-**	**2,006,649**
Capital Expenditures:					
Predesign	907	-	-	-	-
Design	26,444	170,556	-	-	170,556
Right of Way	-	26,093	-	-	26,093
Construction	-	-	1,810,000	-	1,810,000
Total Expenditures:	**27,351**	**196,649**	**1,810,000**	**-**	**2,006,649**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Arterial Preservation Fund	-	-	-	-	-
Secured Federal Grant	-	-	-	-	905,000
Unrestricted Street Revenue	-	-	-	-	854,000
Other (City of Pacific)	-	-	-	-	51,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,810,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,810,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,810,000**

Grants / Other Sources: Other - City of Pacific; Grant - Federal FHWA

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Bridge Preservation Program**
Project No: **spbd14**
Project Type: **Preservation**
Project Manager: **Scott Nutter**

Description:
This project is funded from the City's Arterial Street Program and performs annual bridge inspections and load ratings as needed and implements identified maintenance, repairs, and improvements, including bridge decks.

This program supports asset management goals and policies in the Comprehensive Transportation Plan and is needed to efficiently and effectively replace, repair, and maintain the City's roadway bridges. Bridge inspections are a regulatory requirement.

Progress Summary:
Program is on-going.

Future Impact on Operating Budget:
Program will reduce bridge maintenance costs and prolong the service lives of bridges.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	150,000	150,000	300,000
REET2	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Loan - ( )	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**150,000**	**150,000**	**300,000**
Capital Expenditures:					
Predesign	-	-	50,000	50,000	100,000
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	100,000	100,000	200,000
Total Expenditures:	**-**	**-**	**150,000**	**150,000**	**300,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	150,000	150,000	150,000	150,000	900,000
REET2	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Loan - ( )	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**150,000**	**150,000**	**150,000**	**150,000**	**900,000**
Capital Expenditures:					
Predesign	50,000	50,000	50,000	50,000	300,000
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	600,000
Total Expenditures:	**150,000**	**150,000**	**150,000**	**150,000**	**900,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **C Street SW Preservation (GSA Signal to Ellingson Road SE)**
Project No: **spbd10**
Project Type: **Preservation**
Project Manager: **TBD**

Description:
This project is funded from the City's Arterial Street Preservation Program. The project will grind and overlay C Street SW from the GSA signal (approximately 2,000 feet to the south of 15th Street SW) to Ellingson Road. The project also includes ADA upgrades to curb ramps and pedestrian push buttons, and replacement vehicle detection.

Progress Summary:
Grant funding for the construction phase of this project was awarded in 2022. The design phase will begin in 2025. The NEPA approval process is complete. Property acquisition (ROW) phase is not required and construction is anticipated in 2026. Construction funds must be obligated by June 1, 2026.

Future Impact on Operating Budget:
This project is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Arterial Preservation Fund	-	198,000	-	-	198,000
Secured Federal Grant	-	-	-	865,000	865,000
Unrestricted Street Revenue	-	-	-	-	-
Transportation Benefit District	-	-	-	865,000	865,000
Total Funding Sources:	**-**	**198,000**	**-**	**1,730,000**	**1,928,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	198,000	-	-	198,000
Right of Way	-	-	-	-	-
Construction	-	-	-	1,730,000	1,730,000
Total Expenditures:	**-**	**198,000**	**-**	**1,730,000**	**1,928,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Arterial Preservation Fund	-	-	-	-	-
Secured Federal Grant	-	-	-	-	865,000
Unrestricted Street Revenue	-	-	-	-	-
Transportation Benefit District	-	-	-	-	865,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,730,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,730,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,730,000**

Grants / Other Sources: Grant - Federal FHWA

Project Title: **Lake Tapps Pkwy SE Preservation (Sumner Tapps to 182nd)**
Project No: **spbd15**
Project Type: **Preservation**
Project Manager: **Scott Nutter**

Description:
This project is funded from the City's Arterial Street Preservation Program. The project will grind and overlay Lake Tapps Parkway E between the Sumner Tapps Hwy E and 182nd Ave E intersections. The project will also upgrade curb ramps to meet ADA requirements, and signal detection at the Sumner Tapps Hwy and 182nd Ave E signals (the 182nd Ave E signal is owned and operated by Pierce County). The project will also rechannelize the roadway to create on-street bike lanes, and install a section of median island and conduits to accommodate the installation of street lighting as part of a future project.

Progress Summary:
Federal funding for the construction phase of the project was applied for in 2024 and if awarded, design would start in 2026 and construction would be in 2027.

Future Impact on Operating Budget:
This project is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	-	-	295,000	295,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - ( )	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**295,000**	**295,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	295,000	295,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**295,000**	**295,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	540,000	-	-	-	835,000
Traffic Mitigation Fees	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Loan - ( )	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**540,000**	**-**	**-**	**-**	**835,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	295,000
Right of Way	-	-	-	-	-
Construction	540,000	-	-	-	540,000
	540,000	**-**	**-**	**-**	**835,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Grant	-	-	792,406	-	792,406
Total Funding Sources:	**-**	**-**	**792,406**	**-**	**792,406**
Predesign					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
0	-	-	792,406	-	792,406
Total Expenditures:	**-**	**-**	**792,406**	**-**	**792,406**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **2025 Local Streets Preservation**
Project No: **cp2412**
Project Type: **Preservation**
Project Manager: **Shelbi Meyer**

Description:
This project includes the preservation of 33rd Street SE between M Street SE and O Street SE, and O Street SE between 33rd Street SE and 37th Street SE. The project reconstruct the pavement, replace ADA ramps will be upgraded, and sidewalk/curb & gutter will be replaced where damaged. Utility needs for the project include water main replacement on 33rd Street SE and O Street SE, and limited storm upgrades.

Progress Summary:
The design phase was started in 2024, with construction anticipated in 2025.

Future Impact on Operating Budget:
This project is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	350,000	1,300,000	-	1,650,000
Transfer In (Utilities)	-	-	150,000	-	150,000
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**-**	**350,000**	**1,450,000**	**-**	**1,800,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	350,000	-	-	350,000
Right of Way	-	-	-	-	-
Construction	-	-	1,450,000	-	1,450,000
Total Expenditures:	**-**	**350,000**	**1,450,000**	**-**	**1,800,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	1,300,000
Transfer In (Utilities)	-	-	-	-	150,000
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,450,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,450,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,450,000**

Grants / Other Sources:

Project Title: **2026 Local Streets Preservation**
Project No: **sobd03**
Project Type: **Preservation**
Project Manager: **TBD**

Description:
The project will reconstruct the pavement, replace ADA ramps as needed, and replace the sidewalk/curb & gutter where damaged on 8th Street SW west of C Street SW, 4th Street SE between Auburn-Black Diamond Road and S Street SE, S Street SE north of 4th Street SE, and J Street SE between Auburn Way S and 17th Street SE. The existing speed cushions on J Street SE will also be replaced.

Progress Summary:
The design phase was started in 2024, with construction anticipated in 2025/2026.

Future Impact on Operating Budget:
This project is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Street Revenue	-	525,000	500,000	1,550,000	2,575,000
Transfer In (Utilities)	-	-	-	150,000	150,000
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**-**	**525,000**	**500,000**	**1,700,000**	**2,725,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	525,000	-	-	525,000
Right of Way	-	-	-	-	-
Construction	-	-	500,000	1,700,000	2,200,000
Total Expenditures:	**-**	**525,000**	**500,000**	**1,700,000**	**2,725,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Street Revenue	-	-	-	-	2,050,000
Transfer In (Utilities)	-	-	-	-	150,000
Traffic Impact Fees	-	-	-	-	-
Transportation Benefit District	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Other Sources - ( )	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**2,200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	2,200,000
Total Expenditures:	**-**	**-**	**-**	**-**	**2,200,000**

Grants / Other Sources:

Project Title: **Local Street Improvement Program**
Project No: **sobd02**
Project Type: **Preservation**
Project Manager: **James Webb**

Description:
The program replaces, repairs, and preserves roadway pavement on local streets throughout the City as either stand-alone projects and/or as improvements included with other projects. The program upgrades ADA deficient curb ramps and addresses damaged sidewalks that may cause obstructions as required by the City's Engineering Design Standards and the ADA Transition Plan. The program also funds periodic assessment of pavement condition ratings to assist in prioritization and selection of roadways.

This program supports asset management goals and policies in the Comprehensive Transportation Plan and is needed to efficiently and effectively replace, repair, and maintain the City's roadway pavement.

Progress Summary:
The program is providing funding for the 2025 Local Street Preservation and the 2026 Local Street Preservation projects.

Future Impact on Operating Budget:
This project is anticipated to reduce the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Local Street Fund		1,400,000	-	-	1,400,000
Transfer In (Utilities)		300,000	-	-	300,000
Unrestricted Street Revenue		-	-	250,000	250,000
REET 1		-	-	-	-
REET 2		-	-	-	-
Total Funding Sources:	**-**	**1,700,000**	**-**	**250,000**	1,950,000
Capital Expenditures:					
Predesign		-	-	-	-
Design		500,000		250,000	750,000
Right of Way		-	-	-	-
Construction		1,200,000	-	-	1,200,000
Total Expenditures:	**-**	**1,700,000**	**-**	**250,000**	1,950,000

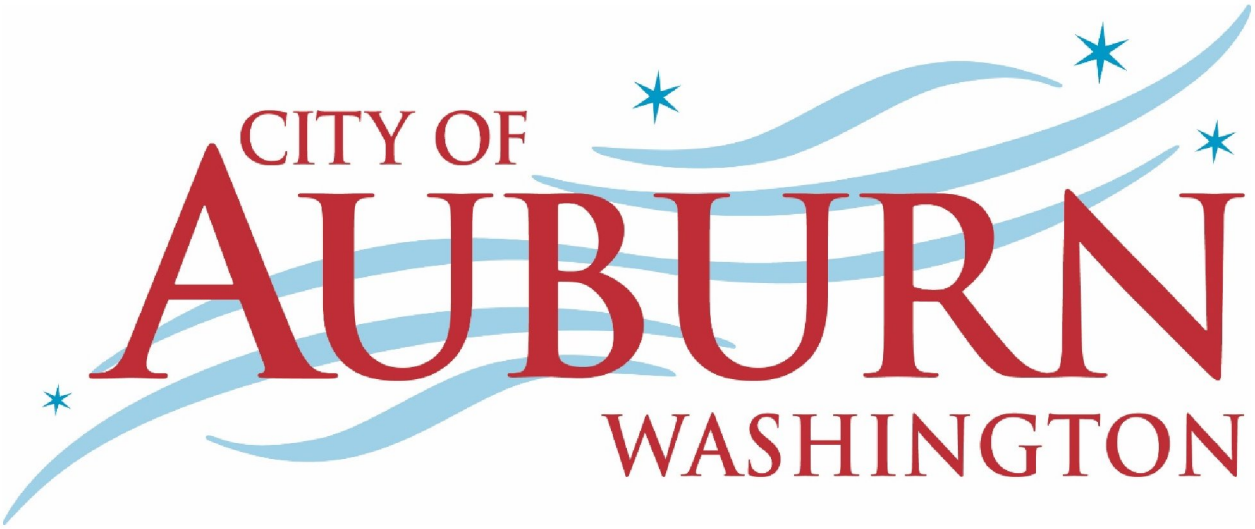
Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Local Street Fund	-	-	-	-	-
Transfer In (Utilities)	150,000	150,000	150,000	150,000	600,000
Unrestricted Street Revenue	1,800,000	1,800,000	1,800,000	1,800,000	7,450,000
REET 1	-	-	-	-	-
REET 2	-	-	-	-	-
Total Funding Sources:	**1,950,000**	**1,950,000**	**1,950,000**	**1,950,000**	**8,050,000**
Capital Expenditures:					
Predesign	0	0	0	0	-
Design	400,000	400,000	400,000	400,000	1,850,000
Right of Way	-	-	-	-	-
Construction	1,550,000	1,550,000	1,550,000	1,550,000	6,200,000
Total Expenditures:	**1,950,000**	**1,950,000**	**1,950,000**	**1,950,000**	**8,050,000**

Fund 105 - See Fund 102.

Fund Budget

105 Transportation Benefit District	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	3,512,939	5,773,021	5,773,021	1,798,224	1,756,224
Public Transportation Tax	2,413,730	2,100,000	2,584,500	2,124,000	2,148,000
Utility Taxes	947,788	1,334,300	1,334,300	-	-
Federal Grants	8,593	3,660,156	3,660,156	-	-
State Grants	311,507	473,058	473,058	-	-
Investment Income	219,029	18,800	218,300	20,000	20,000
Miscellaneous Revenue	-	288,465	288,465	-	-
Operating Transfer In	-	-	-	-	-
Total Revenues	**$ 7,413,585**	**$ 13,647,800**	**$ 14,331,800**	**$ 3,942,224**	**$ 3,924,224**
Expenditures					
Salaries & Wages	236,945	-	173,500	-	-
Personnel Benefits	101,193	-	70,800	-	-
Supplies	-	-	-	-	-
Services & Charges	53,552	400,000	400,000	-	-
Capital Outlay	1,248,874	10,202,176	9,957,876	-	-
Interfund Payments For Service	-	-	-	-	-
Transfer Out	-	185,000	1,931,400	2,186,000	2,186,000
Ending Fund Balance	5,773,021	2,860,624	1,798,224	1,756,224	1,738,224
Total Expenditures	**$ 7,413,585**	**$ 13,647,800**	**$ 14,331,800**	**$ 3,942,224**	**$ 3,924,224**


CITY OF
AUBURN
WASHINGTON

TRANSPORTATION BENEFIT DISTRICT FUND

As of: 08/23/2024 18:41

				TOTALS:	**$ 13,647,800**	**$ 3,942,224**	**$ 3,924,224**
Account	Description	Line	Line Item		2024	2025	2026
105.00.542.100.41	PROFESSIONAL SERVICES	1		-	-	-	-
	Line Item Total				-	-	-
105.00.542.100.48	REPAIRS & MAINTENANCE	1	Annual Bridge Structure Preservation -TIP # P-5		100,000.00	-	-
		2	Arterial Bridge Deck Rehabilitation - TIP # P-4		100,000.00	-	-
		3	ENG.0036 - Roadway Channelization Maintenance		200,000.00	-	-
	Line Item Total				400,000.00	-	-
105.00.595.100.65	CONSTRUCTION PROJECTS	1	2023 CF for cp1926		7,752.00	-	-
		2	2023 CF for cp1927		25,000.00	-	-
		3	2023 CF for cp2003		208,505.00	-	-
		4	Lake Tapps Pkwy/Sumner-Tapps Hwy E Preservation TIP# P -6 (spbd08		1,284,356.00	-	-
		5	2023 CF for cp2006		3,692.00	-	-
		6	M St NE Widening -cp2210		(1,315,000.00)	-	-
		7	M Street NE (E Main St to 4th St NE) TIP# R-7 (cp2210)		1,500,000.00	-	-
		8	2023 CF for cp2102		357,959.00	-	-
		9	2023 CF for cp2110		286,000.00	-	-
		10	2023 CF for cp2121		147,886.00	-	-
		11	2023 CF for cp2123		2,785,379.00	-	-
		12	R St SE Preservation CP231		374,500.00	-	-
		13	R St SE/ 29th SE Intersection Imp. TIP# I-9 (cp2116)		375,000.00	-	-
		14	2023 CF for cp2231		1,327,993.00	-	-
		15	2023 CF for cp2233		85,304.00	-	-
		16	2023 CF for cp2315		1,142,722.00	-	-
		17	2023 CF for cp2327		214,570.00	-	-
		18	2023 CF for cp2328		169,649.00	-	-
		19	A St SE Preservation (37th Street SE to Lakeland Hills Way TIP # P-10 (		27,000.00	-	-
		20	Arterial Street Preservation Program TIP # P -1 (spbd01)		1,465,644.00	-	-
		21	C Street SW Preservation (GSA Signal to Ellingson Road SE) TIP# P-7 (		198,000.00	-	-
		22	F105 C St SW Preserv CP212		814,621.00	-	-
		23	F105 Lake Tapps Pkwy -cp2231		(1,284,356.00)	-	-
	Line Item Total				10,202,176.00	-	-

TRANSPORTATION BENEFIT DISTRICT FUND

As of: 08/23/2024 18:41

			TOTALS:	**$ 13,647,800**	**$ 3,942,224**	**$ 3,924,224**
Account	Description	Line	Line Item	2024	2025	2026
105.00.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp2210	185,000.00	-	-
		2	spbd01 - Xfer out to F102 (TBD Money)	-	186,000.00	321,000.00
		3	spbd10 - Xfer out to F102 (TBD Money)	-	-	865,000.00
		4	-	-	-	-
		5	cp2116 - Xfer out to F102 (TBD Money)	-	-	1,000,000.00
		6	cp2210 - Xfer out to F102 (TBD Money)	-	2,000,000.00	-
	Line Item Total			185,000.00	2,186,000.00	2,186,000.00
105.00.599.200.06	UNDESIGNATED FUND BALANCE	1	Incr. from 2023 TBD/interest	474,500.00	-	-
		2	True up beginning balance	(1,667,029.00)	-	-
		3	Cp2210 moved to future years.	1,315,000.00	-	-
		4	Est. Ending Fund Balance	1,594,230.00	1,756,224.00	1,738,224.00
		5	F105 Undesignated FB cp2123	984,067.00	-	-
		6	F105 -Undesignated Fund Bal	159,856.00	-	-
	Line Item Total			2,860,624.00	1,756,224.00	1,738,224.00

WATER UTILITY

Mission Statement
Provide for the efficient, environmentally sound, and safe management of the existing and future water system within Auburn's service area.

Department Overview
The Water Utility is responsible for providing potable water to Auburn's customers that meets or exceeds the regulations and recognized standards of today and into the future by efficiently administering, testing, operating, and maintaining the water supply system. The water is supplied from wells and springs within the City, with additional supply available from the regional surface water system for emergencies and for future growth in water demands beyond 2040. The primary responsibility of the Engineering Services - Water Utility is implementing the policies and projects in the Comprehensive Water Plan. The utility will also continue to enhance its customer service through public education and information.

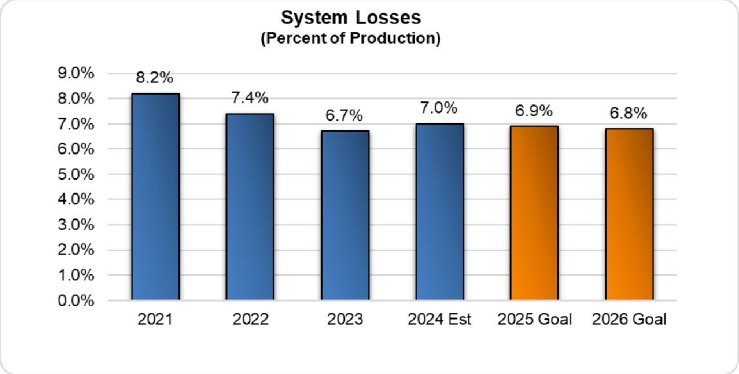
Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Complete construction of the Coal Creek Springs Transmission Main Replacement project.	• Notice to Proceed on the construction contract was issued in September 2023 with construction completion in 2024.	• N/A	
• Complete Phases 2 and 3 of the water right application Mitigation Plan by 2024.	• Phase 2: Testing and Analysis of the preliminary permit is underway. Final report due in October 2024.	• Following completion of Phase 2 of the preliminary permit, depending on the outcome, either proceed with Phase 3: Final Mitigation and Compliance Plan or pursue next steps to be determined.	**Fiscal Sustainability** **Infrastructure** **Community Wellness**
• Complete replacement of existing water sample locations with new sample stands.	• Finished replacing all of the coliform sample sites with dedicated sample stands.	• Locate up to 30 new sample locations to install new sample stands and begin installations	**Infrastructure** **Community Safety**
• Review existing policies during the water comprehensive plan update and revise as needed to ensure policies are equitable.	• Water policies were updated that included a presentation to City Council on July 10, 2023. The policies are incorporated into the Water System Plan as Appendix A.	• N/A	
• Complete the implementation of the remaining 2020 revenue bond funded projects	• All bond funded projects have been completed.	• N/A	
• Complete Comprehensive Water System Plan update by December 2024 and receive DOH approval by June 2024.	• The Comprehensive Water System Plan was updated and completed in 2024.	• N/A	
• Complete hydrogeologic assessment and investigation of Coal Creek Springs and develop a plan to utilize the full water right.	• Coal Creek Springs Flow Meters project was initiated to measure flows coming from the 3 individual collectors at the springs. Hydrogeologic assessment and investigation in progress.	• Continue investigation of Coal Creek Springs in developing a plan to utilize full water right. Data from the flow meters being installed at Coal Creek Springs will be used in the investigation phase of the hydrogeologic assessment.	**Infrastructure** **Fiscal Sustainability**
• Complete inventory of service line materials on both the public and private side of the line according to the revised Lead and Copper Rule requirements. Make inventory available to the public by October 2024.	• Inventory work is underway with expected completion by the October 2024 deadline.	• Progress toward compliance with new Lead and Copper Rule expected to be issued in or around October 2024.	**Community Wellness**
		• Initiate and establish new Franchise agreements with purveyors for water facilities within City limits.	**Infrastructure**
		• Compliance with Regulatory Requirements for per- and polyfluoroalkyl substances (PFAS) testing and sampling	**Community Wellness**
		• Complete a study to determine an alternate source or location to transfer the Algona Well water right and complete the water system consolidation application with the Department of Ecology.	**Infrastructure** **Fiscal Sustainability**
		• Complete a reservoir siting analysis for a future water reservoir in the Valley Service Area.	**Infrastructure** **Fiscal Sustainability**

Performance Measures

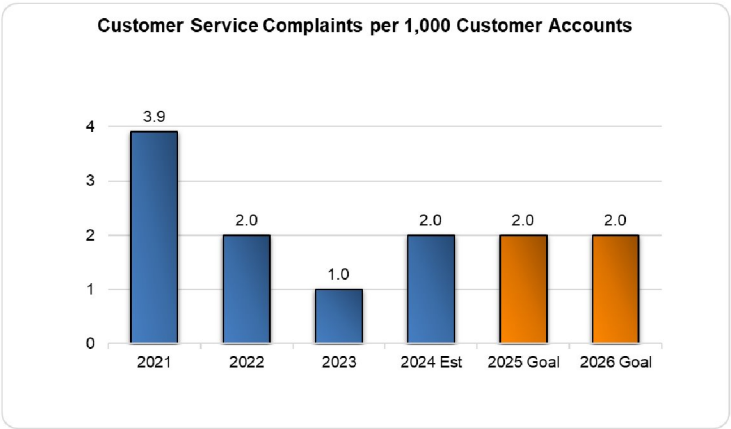
System Losses

A program was developed to minimize losses in the system which includes leak detection and meter testing/replacement. System loss is the amount of water produced less the amount of water sold or authorized for beneficial use.



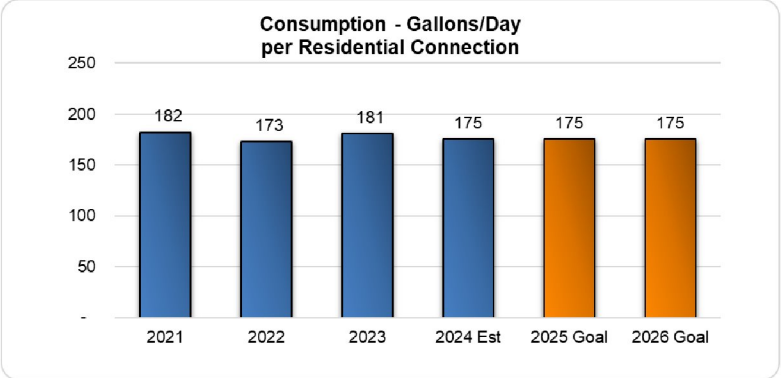
Customer Service Complaints per 1,000 Customer Accounts

This indicator measures the complaint rates experienced by the utility, with individual quantification of those related to customer service and those related to core utility services. This measure is expressed as complaints per 1,000 customer accounts.



Residential Consumption

One of the major goals for the water conservation program is to reduce water consumption per service connection through public education, technical assistance, system measures and incentives.



2025-2026 Working Capital Budget

430 Water	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Water Sales	18,309,233	18,700,000	18,920,500	19,870,000	21,360,250
Other Charges for Service	366,937	183,410	181,300	185,000	185,000
Interest Earnings	1,120,737	68,500	714,900	75,000	75,000
Rents, Leases and Concessions	49,562	30,000	21,450	30,000	30,000
Miscellaneous Revenue	2,477,355	-	-	-	-
TOTAL OPERATING REVENUES	$ 22,323,825	$ 18,981,910	$ 19,838,150	$20,160,000	$21,650,250
OPERATING EXPENDITURES					
Salaries & Wages	2,922,022	3,143,810	2,950,000	3,440,734	3,641,056
Benefits	1,019,742	1,633,579	1,380,000	1,680,483	1,801,887
Supplies	425,158	388,925	390,000	440,950	438,250
Services & Charges	4,897,728	6,075,870	6,075,000	6,065,628	6,369,218
Debt Service Principal	1,768,728	1,788,470	1,788,470	2,168,900	2,158,700
Interfund Payments for Service	2,559,096	2,611,800	2,611,800	2,994,100	3,060,300
TOTAL OPERATING EXPENDITURES	$ 13,592,474	$ 15,642,454	$ 15,195,270	$16,790,795	$17,469,411
REVENUES LESS EXPENDITURES	$ 8,731,351	$ 3,339,456	$ 4,642,880	$ 3,369,205	$ 4,180,839
NON-OPERATING REVENUE					
Grants	215,978	2,724,894	1,456,080	-	-
Developer Contributions	-	-	-	-	-
Capital - System Development Charges	351,119	650,000	650,000	550,000	550,000
Revenue Bond Proceeds	-	-	-	-	-
Intergovernmental Loan	2,418,199	-	-	-	-
Interfund Transfers In	1,090,278	14,981,700	14,981,700	-	-
Other Sources	691,861	-	686,000	-	-
TOTAL RESOURCES	$ 4,767,435	$ 18,356,594	$ 17,773,780	$ 550,000	$ 550,000
NON-OPERATING EXPENSE					
Salaries & Wages	201,276	-	-	-	-
Benefits	82,065	-	-	-	-
Services & Charges	530	-	-	-	-
Interfund Transfers Out	1,286,028	15,554,764	15,554,764	50,000	50,000
Construction Projects	2,245,010	23,657,533	23,800,000	5,012,810	4,927,810
Debt Service Interest	587,330	885,950	885,950	836,000	839,700
Net Change in Restricted Assets	3,513,579	-	-	-	-
TOTAL USES	$ 7,915,817	$ 40,098,247	$ 40,240,714	$ 5,898,810	$ 5,817,510
BEGINNING WORKING CAPITAL - January 1	18,093,900	23,185,321	23,185,321	5,361,267	3,381,662
ENDING WORKING CAPITAL - December 31	23,676,868	4,783,124	5,361,267	3,381,662	2,294,991
NET CHANGE IN WORKING CAPITAL (*)	**$ 5,582,969**	**$ (18,402,197)**	**$ (17,824,054)**	**$ (1,979,605)**	**$ (1,086,671)**

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

430 Water FTEs	2022	2023	2024	2025	2026
Water FTEs	24.00	24.00	23.00	23.00	23.00
TOTAL WATER FTEs	**24.00**	**24.00**	**23.00**	**23.00**	**23.00**

Full Time Equivalent (FTE) Changes:
-1.0 FTE - In 2024, the position GIS Specialist was moved into the Engineering department

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 36,565,497**	**$ 26,071,267**	**$ 25,581,912**
Account	Description	Line	Line Item		2024	2025	2026
430.00.534.100.10	CONTRA SALARIES & WAGES	1	Allocate Out Capital Salaries & Benefits		(374,100.00)	(613,500.00)	(634,300.00)
		2	ENG.0038 - Project Engineer		(25,400.00)	-	-
	Line Item Total				(399,500.00)	(613,500.00)	(634,300.00)
430.00.534.100.11	REGULAR SALARIES & WAGES	1	Position Budget		1,783,178.47	2,236,002.32	2,313,774.73
		2	Rounding		(0.47)	(0.32)	0.27
		3	Add'l budget for vacant pos 3203-002		4,900.00	-	-
		4	Add'l budget for vacant pos 3205-002		2,600.00	-	-
		5	Add'l budget for vacant pos 3205-003		3,200.00	-	-
		6	Add'l budget for vacant pos 3205-011		-	3,200.00	2,700.00
		7	Add'l budget for vacant pos 3220-025		-	1,400.00	1,200.00
		8	Add'l budget for vacant pos 3220-026		-	1,400.00	1,200.00
		9	Add'l budget for vacant pos 3223-001		-	5,100.00	6,300.00
		10	Add'l budget for vacant pos 3240-093		1,900.00	-	-
		11	ENG.0038 - Project Engineer		31,750.00	-	-
	Line Item Total				1,827,528.00	2,247,102.00	2,325,175.00
430.00.534.100.12	OVERTIME & OTHER WAGES	1	Overtime		4,000.00	4,000.00	4,000.00
	Line Item Total				4,000.00	4,000.00	4,000.00
430.00.534.100.20	CONTRA BENEFITS	1	Allocate Out Capital Salaries & Benefits		(175,500.00)	(257,000.00)	(276,300.00)
		2	ENG.0038 - Project Engineer		(11,256.00)	-	-
	Line Item Total				(186,756.00)	(257,000.00)	(276,300.00)
430.00.534.100.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		700.00	700.00	700.00
		2	Position Budget		131,587.63	164,980.44	170,384.20
		3	Rounding		0.37	(0.44)	(0.20)
		4	Add'l budget for vacant pos 3203-002		13,300.00	-	-
		5	Add'l budget for vacant pos 3205-002		7,700.00	-	-
		6	Add'l budget for vacant pos 3205-003		9,600.00	-	-
		7	Add'l budget for vacant pos 3205-011		-	12,500.00	12,000.00
		8	Add'l budget for vacant pos 3220-025		-	6,900.00	6,800.00
		9	Add'l budget for vacant pos 3220-026		-	6,900.00	6,800.00
		10	Add'l budget for vacant pos 3223-001		-	16,000.00	15,800.00
		11	Add'l budget for vacant pos 3240-093		10,000.00	-	-
		12	ENG.0038 - Project Engineer		2,340.00	-	-
	Line Item Total				175,228.00	207,980.00	212,484.00

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 36,565,497	$ 26,071,267	$ 25,581,912
Account	Description	Line	Line Item		2024	2025	2026
430.00.534.100.22	OTHER FRINGE BENEFITS	1	Uniforms & Protective Clothing		2,350.00	2,000.00	1,750.00
	Line Item Total				2,350.00	2,000.00	1,750.00
430.00.534.100.23	PENSIONS	1	Position Budget		182,382.53	206,737.65	208,219.39
		2	Rounding		0.47	0.35	(0.39)
		3	ENG.0038 - Project Engineer		3,130.00	-	-
	Line Item Total				185,513.00	206,738.00	208,219.00
430.00.534.100.24	INDUSTRIAL INSURANCE	1	Position Budget		38,034.66	38,239.68	35,073.79
		2	Rounding		0.34	0.32	0.21
		3	Additional WC budget for position 3210-010		910.00	-	-
	Line Item Total				38,945.00	38,240.00	35,074.00
430.00.534.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		472,706.71	558,220.98	629,214.14
		2	Rounding		0.29	0.02	(0.14)
		3	ENG.0038 - Project Engineer		8,600.00	-	-
	Line Item Total				481,307.00	558,221.00	629,214.00
430.00.534.100.31	OFFICE & OPERATING SUPPLIES	1	General Office Supplies		4,350.00	4,600.00	4,600.00
		2	Printer and Copier Supplies		250.00	250.00	250.00
		3	Survey and Construction Supplies		800.00	875.00	875.00
	Line Item Total				5,400.00	5,725.00	5,725.00
430.00.534.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Office Furniture, Storage, and Equipment		7,525.00	5,825.00	5,625.00
		2	Survey Digital Level		-	2,500.00	-
		3	Survey Tools & Equipment		400.00	400.00	400.00
		4	Capital/Construction Tools		200.00	-	-
		5	Engineering Tools		-	100.00	100.00
	Line Item Total				8,125.00	8,825.00	6,125.00

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 36,565,497	$ 26,071,267	$ 25,581,912
Account	Description	Line	Line Item		2024	2025	2026
430.00.534.100.41	PROFESSIONAL SERVICES	1	General Engineering Consultant Services		13,500.00	13,500.00	13,500.00
		2	Healthcare Admin Fee		16,000.00	16,000.00	16,000.00
		3	Hydraulic Model Update & Tasks		70,000.00	70,000.00	70,000.00
		4	Record Drawing Archiving Services		125.00	125.00	125.00
		5	School Education (NPDES and Water)		20,000.00	20,000.00	20,000.00
		6	Water Legal Counsel		15,000.00	15,000.00	15,000.00
		7	Water Rights Prof. Services		165,000.00	-	-
		8	Aerial Imagery		-	-	4,000.00
		9	Conservation Incentives and Rebates		11,000.00	11,000.00	11,000.00
		10	Conservation Public Education/WQ Report		6,350.00	6,350.00	6,350.00
		11	Consultant and Small Works Roster Service		200.00	200.00	200.00
		12	Consultant Support Misc.		150,000.00	146,110.00	145,035.00
		13	FAC Testing and Outside Agency Inspections		1,000.00	1,000.00	1,000.00
		14	Future Regulatory Requirements		10,000.00	10,000.00	10,000.00
	Line Item Total				478,175.00	309,285.00	312,210.00
430.00.534.100.42	COMMUNICATION	1	WSRN Subscription for Survey Level GPS Unit		200.00	-	-
	Line Item Total				200.00	-	-
430.00.534.100.43	TRAVEL	1	Travel		9,250.00	11,875.00	11,875.00
	Line Item Total				9,250.00	11,875.00	11,875.00
430.00.534.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	56,333.00	110,773.00
		2	Insurance Allocation		306,600.00	306,600.00	306,600.00
	Line Item Total				306,600.00	362,933.00	417,373.00
430.00.534.100.48	REPAIRS & MAINTENANCE	1	Equipment Repairs and Maintenance		4,875.00	1,875.00	1,875.00
	Line Item Total				4,875.00	1,875.00	1,875.00
430.00.534.100.49	MISCELLANEOUS	1	Miscellaneous Fees		11,250.00	11,250.00	11,250.00
		2	Professional Dues and Licensing		11,165.00	12,065.00	12,090.00
		3	Publications		1,515.00	1,260.00	1,260.00
		4	Training		6,375.00	6,450.00	6,450.00
		5	Conferences		4,825.00	4,725.00	4,725.00
		6	Employee Recognition		750.00	1,550.00	1,550.00
	Line Item Total				35,880.00	37,300.00	37,325.00

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 36,565,497	$ 26,071,267	$ 25,581,912
Account	Description	Line	Line Item		2024	2025	2026
430.00.534.100.83	DEBT SERVICE INTEREST	1	PW-13-961-012 Interest		4,300.00	3,800.00	3,300.00
		2	2013 Revenue Bond - Interest		141,100.00	127,800.00	113,800.00
		3	2016 DWSRF 16-592-046 Interest		1,400.00	1,400.00	700.00
		4	2020 Utility Bond Interest (Water)		455,000.00	452,000.00	505,000.00
		5	2020 Utility Bond Refunding Interest (Water)		243,000.00	213,000.00	181,500.00
		6	Debt Service Interest		41,150.00	-	-
		7	DWL24029 Interest		-	38,000.00	35,400.00
	Line Item Total				885,950.00	836,000.00	839,700.00
430.00.534.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		24,100.00	35,800.00	36,800.00
	Line Item Total				24,100.00	35,800.00	36,800.00
430.00.534.100.98	INTERFUND FACILITES	1	Water Interfund - Facilities for Annex Debt Svc		184,234.00	184,600.00	183,900.00
		2	FAC.0042 - Annual Capital Replacements		-	20,000.00	20,000.00
		3	Facilities Allocation		140,966.00	155,300.00	156,900.00
	Line Item Total				325,200.00	359,900.00	360,800.00
430.00.534.110.12	OVERTIME & OTHER WAGES	1	Regular Overtime		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
430.00.534.110.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		200.00	200.00	200.00
	Line Item Total				200.00	200.00	200.00
430.00.534.110.31	OFFICE & OPERATING SUPPLIES	1	Utility Billing Office Supplies		1,800.00	1,800.00	1,800.00
	Line Item Total				1,800.00	1,800.00	1,800.00
430.00.534.110.35	SMALL TOOLS & MINOR EQUIPMENT	1	Chairs & Headsets		800.00	800.00	800.00
	Line Item Total				800.00	800.00	800.00
430.00.534.110.41	PROFESSIONAL SERVICES	1	Lien Filing Fees		10,000.00	10,000.00	10,000.00
		2	Springbrook Programming & Data Fixes		1,750.00	1,750.00	1,750.00
		3	Web Check Fees (Escrow Estimates)		6,000.00	6,000.00	6,000.00
		4	AFTS Lockbox Payment Processing		11,000.00	11,000.00	11,000.00
		5	Bank Credit Card Processing Fee		264,600.00	264,600.00	264,600.00
		6	Dataprose/AFTS Utility Bill Printing		18,000.00	18,000.00	18,000.00
	Line Item Total				311,350.00	311,350.00	311,350.00
430.00.534.110.42	COMMUNICATION	1	Dataprose Utility Bill Postage Costs		47,000.00	47,000.00	47,000.00
	Line Item Total				47,000.00	47,000.00	47,000.00

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 36,565,497	$ 26,071,267	$ 25,581,912
Account	Description	Line	Line Item		2024	2025	2026
430.00.534.110.43	TRAVEL	1	Utility Billing Travel - Accela, Sensus, WFOA & Staff Training		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
430.00.534.110.49	MISCELLANEOUS	1	Interfund Water Tax (11.5%)		2,105,900.00	2,302,600.00	2,473,900.00
		2	Springbrook Software Membership		30.00	30.00	30.00
		3	Utility Excise Tax		1,020,300.00	998,800.00	1,073,700.00
		4	Accela, Sensus, WFOA Conference Registrations & Staff Training		1,500.00	1,500.00	1,500.00
		5	AMI On-Site Training		-	1,000.00	1,000.00
		6	AMR On-Site Training		1,000.00	-	-
		7	B&O/Excise Tax		13,800.00	2,300.00	2,300.00
	Line Item Total				3,142,530.00	3,306,230.00	3,552,430.00
430.00.534.110.64	MACHINERY & EQUIPMENT	1		-	-	-	-
	Line Item Total				-	-	-
430.00.534.110.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		1,047,700.00	1,326,100.00	1,362,600.00
	Line Item Total				1,047,700.00	1,326,100.00	1,362,600.00
430.00.534.110.99	OTHER INTERFUND SERVICES/CHGS	1	Innovation & Technology Allocation		607,200.00	635,000.00	651,000.00
	Line Item Total				607,200.00	635,000.00	651,000.00
430.00.534.800.11	REGULAR SALARIES & WAGES	1	Position Budget		1,563,542.34	1,671,991.89	1,815,041.52
		2	Rounding		(0.34)	0.11	(0.52)
		3	Add'l budget for vacant pos 4305-005		5,000.00	-	-
		4	Add'l budget for vacant pos 4307-001		5,100.00	-	-
		5	Add'l budget for vacant pos 4308-001		7,000.00	-	-
	Line Item Total				1,580,642.00	1,671,992.00	1,815,041.00
430.00.534.800.12	OVERTIME & OTHER WAGES	1	Regular Empolyee Overtime		48,500.00	48,500.00	48,500.00
		2	Standby Pay		43,000.00	43,000.00	43,000.00
	Line Item Total				91,500.00	91,500.00	91,500.00
430.00.534.800.13	OTHER WAGES	1	Temporary Maintenance Staff		38,640.00	38,640.00	38,640.00
	Line Item Total				38,640.00	38,640.00	38,640.00

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 36,565,497	$ 26,071,267	$ 25,581,912
Account	Description	Line	Line Item		2024	2025	2026
430.00.534.800.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		23,400.00	23,500.00	23,500.00
		2	Position Budget		118,465.11	126,551.66	137,385.24
		3	Rounding		(0.11)	0.34	(0.24)
		4	Add'l budget for vacant pos 4305-005		22,800.00	-	-
		5	Add'l budget for vacant pos 4307-001		22,800.00	-	-
		6	Add'l budget for vacant pos 4308-001		21,100.00	-	-
	Line Item Total				208,565.00	150,052.00	160,885.00
430.00.534.800.22	OTHER FRINGE BENEFITS	1	Uniforms & clothing		18,004.00	18,004.00	18,004.00
	Line Item Total				18,004.00	18,004.00	18,004.00
430.00.534.800.23	PENSIONS	1	Position Budget		160,263.51	155,132.64	163,898.80
		2	Rounding		0.49	0.36	0.20
	Line Item Total				160,264.00	155,133.00	163,899.00
430.00.534.800.24	INDUSTRIAL INSURANCE	1	Position Budget		61,939.82	57,495.77	52,398.98
		2	Rounding		0.18	0.23	0.02
	Line Item Total				61,940.00	57,496.00	52,399.00
430.00.534.800.25	MEDICAL & LIFE INSURANCE	1	Position Budget		488,019.37	543,418.88	596,058.52
		2	Rounding		(0.37)	0.12	0.48
	Line Item Total				488,019.00	543,419.00	596,059.00
430.00.534.800.31	OFFICE & OPERATING SUPPLIES	1	Operations - Supplies		-	40,000.00	40,000.00
		2	Operations - Supplies - $10,000 to 35		40,000.00	-	-
		3	Asphalt/gravel for street and sidewalk restoration		-	32,000.00	32,000.00
		4	Asphalt/gravel for street and sidewalk restoration - $10,000 to 35		32,000.00	-	-
		5	Disinfection Chemicals		50,000.00	-	-
		6	Disinfection Chemicals + $13,000 from 41/$38,000 from 48		-	101,000.00	101,000.00
	Line Item Total				122,000.00	173,000.00	173,000.00
430.00.534.800.35	SMALL TOOLS & MINOR EQUIPMENT	1	Pump Station Components		60,000.00	60,000.00	60,000.00
		2	Small Tools		30,800.00	30,800.00	30,800.00
		3	Water System Parts + $48,000 from 31/41		160,000.00	160,000.00	160,000.00
	Line Item Total				250,800.00	250,800.00	250,800.00

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 36,565,497**	**$ 26,071,267**	**$ 25,581,912**
Account	Description	Line	Line Item		2024	2025	2026
430.00.534.800.41	PROFESSIONAL SERVICES	1	Hazardous Waste Disposal		1,400.00	-	-
		2	Stage 2 DBPR - CDL training		13,000.00	-	-
		3	Telemetry Services - $10,000 to 35		35,300.00	-	-
		4	Telemetry Services + $20,000 from 42		-	55,300.00	55,300.00
		5	UCMR Testing/Lead & Copper Testing		21,000.00	21,000.00	21,000.00
		6	Cathodic Protection Testing		3,900.00	3,900.00	3,900.00
		7	Chemical Analysis		-	54,200.00	54,200.00
		8	Chemical Analysis - $10,000 to 35		54,200.00	-	-
		9	Control Panel Inspection & Maintenance		10,000.00	5,000.00	5,000.00
		10	Cyber locks annual fee		-	6,400.00	6,400.00
		11	Dive Clean Inspect Facilities		21,000.00	21,000.00	21,000.00
	Line Item Total				159,800.00	166,800.00	166,800.00
430.00.534.800.42	COMMUNICATION	1	Line Locates		2,500.00	2,500.00	2,500.00
		2	Telemetry Data Circuits		20,000.00	-	-
	Line Item Total				22,500.00	2,500.00	2,500.00
430.00.534.800.43	TRAVEL	1	Travel Charges M&O Operations		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
430.00.534.800.45	OPERATING RENTALS & LEASES	1	Specialty Rental Equipment M&O		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
430.00.534.800.47	PUBLIC UTILITY SERVICE	1	PSE Utilities		787,100.00	787,100.00	787,100.00
		2	Tacoma Wholesale Water Purchase Emergency water supply.		400,000.00	400,000.00	400,000.00
	Line Item Total				1,187,100.00	1,187,100.00	1,187,100.00

WATER FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 36,565,497**	**$ 26,071,267**	**$ 25,581,912**
Account	Description	Line	Line Item	2024	2025	2026
430.00.534.800.48	REPAIRS & MAINTENANCE	1	Generator Maintenance & Repair	20,900.00	20,900.00	20,900.00
		2	Hot Patch Street Restoration	38,000.00	-	-
		3	Large Meter Repair & Testing	30,000.00	30,000.00	30,000.00
		4	PRV Maintenance & Repair	60,000.00	65,000.00	65,000.00
		5	PRV Vault Repairs	10,000.00	10,000.00	10,000.00
		6	Repair & Maintenance - Pump & Equipment	75,180.00	63,180.00	63,180.00
		7	Repairs & Maintenance (Water)	11,230.00	-	-
		8	Tree Services	13,000.00	13,000.00	13,000.00
		9	Vegetation Control	5,000.00	-	-
		10	Annual HVAC maintenance and repairs at various water facilities.	10,000.00	10,000.00	10,000.00
		11	Chlorine Feed & Analyzer Maintenance	11,500.00	23,500.00	23,500.00
		12	Fence Repair	14,700.00	14,700.00	14,700.00
	Line Item Total			299,510.00	250,280.00	250,280.00
430.00.534.800.49	MISCELLANEOUS	1	Professional Organization Dues	2,700.00	2,700.00	2,700.00
		2	Staff Operating Permit & Certifications	7,500.00	7,500.00	7,500.00
		3	Training - M&O	9,600.00	9,600.00	9,600.00
		4	WA State DOH Operating Permit	28,800.00	28,800.00	28,800.00
		5	CDL Renewal/Training	8,000.00	8,000.00	8,000.00
	Line Item Total			56,600.00	56,600.00	56,600.00
430.00.534.800.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation	53,100.00	68,100.00	68,100.00
	Line Item Total			53,100.00	68,100.00	68,100.00
430.00.534.800.95	INTRFUND OPER RENTALS/LEASES	1	ER&R Fleet Allocation	554,500.00	556,400.00	567,900.00
		2	ERR.0013 - ER&R Operational Increases	-	12,800.00	13,100.00
	Line Item Total			554,500.00	569,200.00	581,000.00
430.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital	(5,500,000.00)	-	-
		2	True up beginning balance	4,010,576.00	-	-
		3	Estimated Ending Working Capital	3,958,713.00	3,381,662.00	2,294,991.00
		4	F430 Ending Working Capital	2,013,040.00	-	-
	Line Item Total			4,482,329.00	3,381,662.00	2,294,991.00

WATER FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 36,565,497**	**$ 26,071,267**	**$ 25,581,912**
Account	Description	Line	Line Item	2024	2025	2026
430.00.590.100.65	CONSTRUCTION PROJECTS	1	sobd03 - 2026 Local Street Preservation	-	-	683,000.00
		2	wabd01 - Street Utility Improvements	-	-	400,000.00
		3	wabd02 - Water Repair & Replacements	-	-	200,000.00
		4	wabd05 - Intertie Booster Pump Station Improvements	-	250,000.00	2,000,000.00
		5	wabd09 - Annual Distribution System Improvements Program	-	-	650,000.00
		6	wabd12 - Reservoir Repair and Replacements	-	60,000.00	60,000.00
		7	wabd28 - Water Trench Patches Program	-	80,000.00	-
		8	wabd42 - Rehabilitate & Clean Wells 2 and 6 Program	-	250,000.00	-
		9	cp1914 - Cascade Water Alliance Water Purchase	-	934,810.00	934,810.00
		10	cp2308 - R St SE and 21st St SE Roundabout	-	283,000.00	-
		11	cp2403 - Well 4 Electrical Improvements	-	850,000.00	-
		12	cp2410 - 112th Pl SE Water Main Replacement	-	1,845,000.00	-
		13	cp2412 - 2025 Local Street Preservation	-	460,000.00	-
	Line Item Total			-	5,012,810.00	4,927,810.00
430.00.590.100.72	REVENUE BONDS	1	2013 CIP Utility Revenue Bonds Water Principal	333,500.00	348,000.00	359,600.00
		2	2020 Utility Bond Principal (Water)	474,700.00	480,000.00	428,000.00
		3	2020 Utility Bond Refunding Principal (Water)	601,300.00	628,800.00	659,000.00
		4	ENG.0047 - Facility Master Plan - Debt Service	-	333,000.00	333,000.00
	Line Item Total			1,409,500.00	1,789,800.00	1,779,600.00
430.00.590.100.78	INTERGOVERNMENTAL LOAN	1	Intergovernmental Loan	160,070.00	-	-
		2	PW-13-961-012 Principal	188,600.00	188,600.00	188,600.00
		3	2016 DWSRF 16-592-046 Principal	30,300.00	45,900.00	45,900.00
		4	DWL24029 Principal	-	144,600.00	144,600.00
	Line Item Total			378,970.00	379,100.00	379,100.00

WATER FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 36,565,497**	**$ 26,071,267**	**$ 25,581,912**
Account	Description	Line	Line Item		2024	2025	2026
430.00.597.100.55	OPERATING TRANSFER OUT	1	2023 CF for cp1603		3,637,666.00	-	-
		2	HRR.0003 - Transition LTE HR Coordinator to FTE		12,874.00	-	-
		3	HRR.0004 - Workforce Development		20,666.00	-	-
		4	IS.0081 - IT Security Engineer		15,005.00	-	-
		5	MAY.0005 - FTE DEI Community Engagement Coordinator		15,891.00	-	-
		6	MAY.0007 - Divesity, Equity & Inclusion Division Budget		28,965.00	-	-
		7	2023 CF for cp2107		341,079.00	-	-
		8	2023 CF for cp2134		263,000.00	-	-
		9	2023 CF for cp2209		40,215.00	-	-
		10	2023 CF for cp2210		12,000.00	-	-
		11	sobd03 - Transfer Out to F102 for 2026 Local Streets Preservation (Utilit		-	-	50,000.00
		12	To F460 for water capital projects.		4,000,000.00	-	-
		13	Transfer from ops to capital		5,500,000.00	-	-
		14	2023 CF for erbd01		75,000.00	-	-
		15	Transfer Out to F460 for cp1914 -Cascade Water Alliance Water Purcha		934,810.00	-	-
		16	Transfer Out To Local Street Fund (103) For Utility Trench Mitigation		50,000.00	-	-
		17	2023 CF for wabd01		200,000.00	-	-
		18	2023 CF for wabd12		62,000.00	-	-
		19	2023 CF for wabd23		27,700.00	-	-
		20	2023 CF for wabd26		50,000.00	-	-
		21	2023 CF for wabd28		240,000.00	-	-
		22	cp2412 - Transfer Out to F102 for 2025 Local Streets Preservation (Utilit		-	50,000.00	-
		23	ERR.0012 - Mechanic 2 (1 FTE Position)		13,584.00	-	-
	Line Item Total				15,540,455.00	50,000.00	50,000.00
430.00.597.114.55	OPERATING TRANSFERS OUT	1	2023 CF for cp1603		14,309.00	-	-
	Line Item Total				14,309.00	-	-

LINE ITEM DETAIL REPORT

WATER CAPITAL FUND

As of: 08/25/2024 17:20

			TOTALS:	**$ 23,958,328**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
460.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital	5,500,000.00	-	-
		2	True up beginning balance	(7,094,513.00)	-	-
		3	wabd35 move to future years	275,000.00	-	-
		4	wabd38 move to future years	250,000.00	-	-
		5	cp2303 move to future years	1,050,000.00	-	-
		6	cp2413 Ending Working Capital	(181,250.00)	-	-
		7	Ending Working Capital	42,850.00	-	-
		8	Estimated Ending Working Capital	458,708.00	-	-
	Line Item Total			300,795.00	-	-
460.00.590.100.25	MEDICAL & LIFE INSURANCE	1	Allocate In Capital Salaries & Benefits	-	-	-
	Line Item Total			-	-	-

WATER CAPITAL FUND

As of: 08/25/2024 17:20

			TOTALS:	**$ 23,958,328**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
460.00.590.100.65	CONSTRUCTION PROJECTS	1	2023 CF for cp1107	9,000.00	-	-
		2	2023 CF for cp1603	4,450,422.00	-	-
		3	2023 CF for cp1619	300,000.00	-	-
		4	2023 CF for cp1622	2,242,000.00	-	-
		5	2023 CF for cp1709	27,165.00	-	-
		6	2023 CF for cp1802	20,828.00	-	-
		7	2023 CF for cp1916	268,897.00	-	-
		8	2023 CF for cp1922	16,371.00	-	-
		9	2023 CF for cp1926	28,830.00	-	-
		10	2023 CF for cp2021	884,823.00	-	-
		11	2023 CF for cp2022	524,797.00	-	-
		12	2023 CF for cp2102	9,317.00	-	-
		13	2023 CF for cp2115	44,310.00	-	-
		14	On-Site Chlorine Generation Sysmtems	275,000.00	-	-
		15	2023 CF for cp2116	62,488.00	-	-
		16	2023 CF for cp2123	1,502,176.00	-	-
		17	2023 CF for cp2125	2,285,676.00	-	-
		18	2023 CF for cp2209	75,614.00	-	-
		19	2023 CF for cp2210	37,000.00	-	-
		20	2023 CF for cp2219	1,433,872.00	-	-
		21	R Street SE Improvements (cp2116)	1,000,000.00	-	-
		22	Reservoir Repair & Replacements (wabd12)	66,000.00	-	-
		23	2023 CF for cp2301	40,475.00	-	-
		24	2023 CF for cp2303	250,000.00	-	-
		25	2023 CF for cp2315	19,905.00	-	-
		26	2023 CF for cp2319	249,912.00	-	-
		27	Street Utility Improvements (wabd01)	1,300,000.00	-	-
		28	2023 CF for cp2327	12,000.00	-	-
		29	2023 CF for cp2329	336,095.00	-	-
		30	104th Avenue SE PRV Replacement (wabd33)	350,000.00	-	-
		31	2023 CF for cp2405	175,000.00	-	-
		32	wabd35 move to future years	(275,000.00)	-	-
		33	wabd38 move to future years	(250,000.00)	-	-
		34	Water Repair & Replacements (wabd02)	325,000.00	-	-
		35	Water Resources Protection Program (Wellhead Protection) (wabd23)	30,000.00	-	-
		36	Water Trench Patches Program (wabd28)	165,000.00	-	-
		37	Well 4 Electrical Improvements (wabd37)	200,000.00	-	-
		38	West Hill Springs Transmission Main Replacement (wabd31)	850,000.00	-	-
		39	West Hill Springs Water Quality Improvements	250,000.00	-	-

WATER CAPITAL FUND

As of: 08/25/2024 17:20

			TOTALS:	**$ 23,958,328**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
		40	2023 CF for wabd01	200,000.00	-	-
		41	2023 CF for wabd08	50,000.00	-	-
		42	2023 CF for wabd12	126,000.00	-	-
		43	2023 CF for wabd23	57,700.00	-	-
		44	2023 CF for wabd26	50,000.00	-	-
		45	2023 CF for wabd28	1,303,000.00	-	-
		46	2023 CF for wabd34	40,000.00	-	-
		47	2023 CF for wabd36	75,000.00	-	-
		48	112th Pl SE Water Main Replacement (wabd30)	155,000.00	-	-
		49	Auburn Way South - Hemlock Street SE to Poplar Street SE (cp1622)	256,000.00	-	-
		50	Cascade Water Alliance Water Purchase (cp1914)	934,810.00	-	-
		51	Comprehensive Water Plan (cp2134)	20,000.00	-	-
		52	cp2303 move to future years	(1,050,000.00)	-	-
		53	CP2413 Res. 2 Seismic Valve	1,450,000.00	-	-
	Line Item Total			23,260,483.00	-	-
460.00.590.101.65	CONSTRUCTION PROJECTS	1	2023 CF for cp2134	397,050.00	-	-
	Line Item Total			397,050.00	-	-

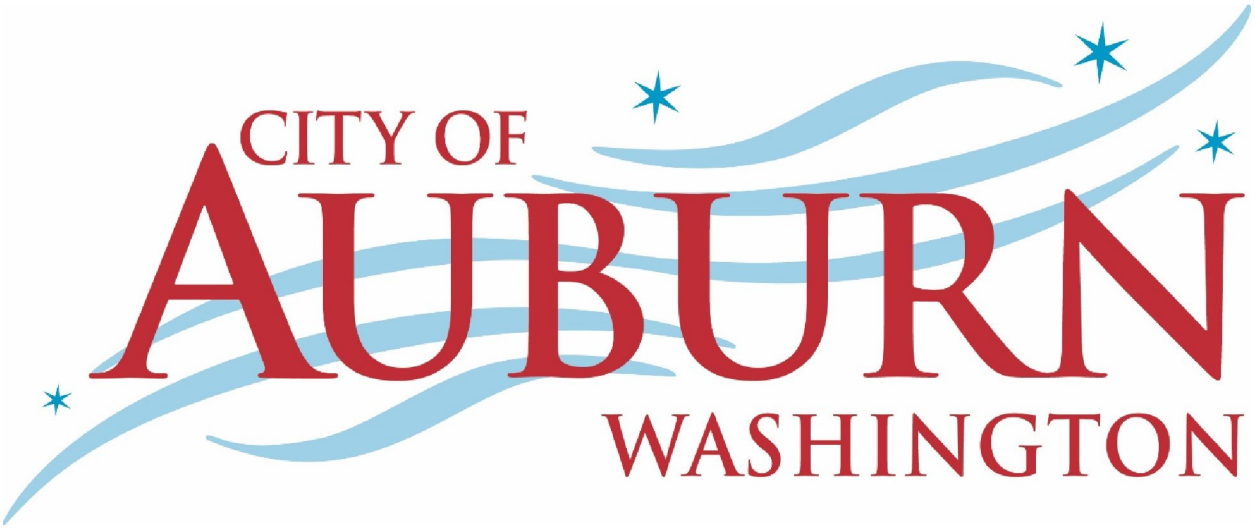

CITY OF
AUBURN
WASHINGTON

TABLE W-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
WATER DIVISION

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
cpxxxx	**Academy PRV**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	470,000	-	-	-	**470,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	470,000	-	-	-	**470,000**
wabd09	**Annual Distribution System Improvements Program**							
	Capital Costs	-	650,000	1,500,000	1,500,000	1,950,000	2,500,000	**8,100,000**
	Unsecured Capital Costs	-	-	1,000,000	1,000,000	550,000	-	**2,550,000**
	Funding Sources:							
	Water Fund	-	650,000	1,500,000	1,500,000	1,950,000	2,500,000	**8,100,000**
	Unsecured Bond Proceeds	-	-	1,000,000	1,000,000	550,000	-	**2,550,000**
cp1914	**Cascade Water Alliance Water Purchase**							
	Capital Costs	934,810	934,810	934,810	934,810	934,810	-	**4,674,050**
	Funding Sources:							
	Water Fund	934,810	934,810	934,810	934,810	934,810	-	**4,674,050**
	Bond Proceeds	-	-	-	-	-	-	**-**
cp2209	**Coal Creek Springs Rehabilitation**							
	Capital Costs	-	-	-	500,000	2,437,000	-	**2,937,000**
	Unsecured Capital Costs	-	-	-	-	2,400,000	-	**2,400,000**
	Funding Sources:							
	Water Fund	-	-	-	500,000	2,437,000	-	**2,937,000**
	Unsecured Bond Proceeds	-	-	-	-	2,400,000	-	**2,400,000**
cpxxxx	**Well 2 Replacement**							
	Capital Costs	-	-	-	-	-	400,000	**400,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	400,000	**400,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
wabd39	**Well 5/5A Upgrades**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	950,000	1,765,000	-	-	**2,715,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	950,000	1,765,000	-	-	**2,715,000**
cpxxxx	**Well 7 Treatment Phase 1**							
	Capital Costs	-	-	-	-	-	1,500,000	**1,500,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	1,500,000	**1,500,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
	Subtotal, Capacity Projects:							
	Secured Capital Costs	**934,810**	**1,584,810**	**2,434,810**	**2,934,810**	**5,321,810**	**4,400,000**	**17,611,050**
	Unsecured Capital Costs	**-**	**-**	**2,420,000**	**2,765,000**	**2,950,000**	**-**	**8,135,000**
	Total Capital Costs	**934,810**	**1,584,810**	**4,854,810**	**5,699,810**	**8,271,810**	**4,400,000**	**25,746,050**

		2025	2026	2027	2028	2029	2030	Total
	Non-Capacity Projects:							
cp2410	**112th Pl SE Water Main Replacement**							
	Capital Costs	1,845,000	-	-	-	-	-	**1,845,000**
	Funding Sources:							
	Water Fund	1,845,000	-	-	-	-	-	**1,845,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
cp2412	**2025 Local Street Preservation**							
	Capital Costs	460,000	-	-	-	-	-	**460,000**
	Funding Sources:							
	Water Fund	460,000	-	-	-	-	-	**460,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
sobd03	**2026 Local Street Preservation**							
	Capital Costs	-	683,000	-	-	-	-	**683,000**
	Funding Sources:							
	Water Fund	-	683,000	-	-	-	-	**683,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
wabd34	**Braunwood Pump Station Mechanical Upgrades**							
	Capital Costs	-	-	-	-	-	-	**-**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Bond Proceeds	-	-	-	-	-	-	**-**
cpxxxx	**Coal Creek Chlorination Building Replacement**							
	Capital Costs	-	-	-	-	-	520,250	**520,250**
	Funding Sources:							
	Water Fund	-	-	-	-	-	520,250	**520,250**
	Bond Proceeds	-	-	-	-	-	-	**-**
wabd40	**Fulmer CCTF Replace On-Site Chlorine Generation System (OSEC)**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	150,000	350,000	-	-	**500,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	150,000	350,000	-	-	**500,000**
wabd05	**Intertie Booster Pump Station Improvements**							
	Capital Costs	250,000	2,000,000	-	-	-	-	**2,250,000**
	Funding Sources:							
	Water Fund	250,000	2,000,000	-	-	-	-	**2,250,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
cpxxxx	**Lea Hill 648 Zoning Adjustment**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	104,000	-	-	-	**104,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	104,000	-	-	-	**104,000**
wabd18	**Lea Hill Pump Station Replacement**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	765,000	5,600,000	-	-	**6,365,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	765,000	5,600,000	-	-	**6,365,000**
cp2319	**Lea Hill Road/104th Avenue SE Roundabout**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	600,000	-	-	-	**600,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	600,000	-	-	-	**600,000**

		2025	2026	2027	2028	2029	2030	Total
	Non-Capacity Projects:							
cp2210	**M Street NE Widening**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	320,000	-	-	-	**320,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	320,000	-	-	-	**320,000**
wabd35	**On-Site Chlorine Generation Systems (OSEC) at Wells 1 and 4**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	100,000	175,000	-	-	**275,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	100,000	175,000	-	-	**275,000**
cp2308	**R St SE and 21st St SE Roundabout**							
	Capital Costs	283,000	-	-	-	-	-	**283,000**
	Funding Sources:							
	Water Fund	283,000	-	-	-	-	-	**283,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
cp2116	**R Street SE Widening (22nd Street SE to 33rd Street SE)**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	950,000	-	-	-	**950,000**
	Funding Sources:							
	Water Fund	-	-	-	-	-	-	**-**
	Unsecured Bond Proceeds	-	-	950,000	-	-	-	**950,000**
wabd42	**Rehabilitate & Clean Wells 2 and 6 Program**							
	Capital Costs	250,000	-	-	250,000	-	-	**500,000**
	Funding Sources:							
	Water Fund	250,000	-	-	250,000	-	-	**500,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
cpxxxx	**Reservoir Capital Improvements**							
	Capital Costs	-	-	470,000	-	-	-	**470,000**
	Funding Sources:							
	Water Fund	-	-	470,000	-	-	-	**470,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
wabd41	**Reservoir Painting**							
	Capital Costs	-	-	250,000	1,500,000	-	-	**1,750,000**
	Funding Sources:							
	Water Fund	-	-	250,000	1,500,000	-	-	**1,750,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
wabd12	**Reservoir Repair and Replacements**							
	Capital Costs	60,000	60,000	60,000	60,000	-	-	**240,000**
	Funding Sources:							
	Water Fund	60,000	60,000	60,000	60,000	-	-	**240,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
wabd01	**Street Utility Improvements**							
	Capital Costs	-	400,000	600,000	300,000	900,000	1,300,000	**3,500,000**
	Unsecured Capital Costs	-	-	700,000	1,000,000	400,000	-	**2,100,000**
	Funding Sources:							
	Water Fund	-	400,000	600,000	300,000	900,000	1,300,000	**3,500,000**
	Unsecured Bond Proceeds	-	-	700,000	1,000,000	400,000	-	**2,100,000**
wabd02	**Water Repair & Replacements**							
	Capital Costs	-	200,000	-	-	-	600,000	**800,000**
	Unsecured Capital Costs	-	-	600,000	600,000	600,000	-	**1,800,000**
	Funding Sources:							
	Water Fund	-	200,000	-	-	-	600,000	**800,000**
	Unsecured Bond Proceeds	-	-	600,000	600,000	600,000	-	**1,800,000**

	2025	2026	2027	2028	2029	2030	Total
Non-Capacity Projects:							
wabd23 **Water Resources Protection Program (Wellhead Protection)**							
Capital Costs	-	-	60,000	60,000	60,000	60,000	**240,000**
Funding Sources:							
Water Fund	-	-	60,000	60,000	60,000	60,000	**240,000**
Bond Proceeds	-	-	-	-	-	-	**-**
wabd28 **Water Trench Patches Program**							
Capital Costs	80,000	-	160,000	160,000	160,000	160,000	**720,000**
Funding Sources:							
Water Fund	80,000	-	160,000	160,000	160,000	160,000	**720,000**
Bond Proceeds	-	-	-	-	-	-	**-**
cp2403 **Well 4 Electrical Improvements**							
Capital Costs	850,000	-	-	-	-	-	**850,000**
Funding Sources:							
Water Fund	850,000	-	-	-	-	-	**850,000**
Bond Proceeds	-	-	-	-	-	-	**-**
wabd11 **Well Inspection and Redevelopment Program**							
Capital Costs	-	-	210,000	210,000	-	-	**420,000**
Funding Sources:							
Water Fund	-	-	210,000	210,000	-	-	**420,000**
Bond Proceeds	-	-	-	-	-	-	**-**
cp2303 **West Hill Springs Transmission Main Replacement**							
Capital Costs	-	-	-	-	-	-	**-**
Unsecured Capital Costs	-	-	200,000	1,151,000	-	-	**1,351,000**
Funding Sources:							
Water Fund	-	-	-	-	-	-	**-**
Unsecured Bond Proceeds	-	-	200,000	1,151,000	-	-	**1,351,000**
Subtotal, Non-Capacity Projects:							
Secured Capital Costs	**4,078,000**	**3,343,000**	**1,810,000**	**2,540,000**	**1,120,000**	**2,640,250**	**15,531,250**
Unsecured Capital Costs	**-**	**-**	**4,489,000**	**8,876,000**	**1,000,000**	**-**	**14,365,000**
Total Capital Costs	**4,078,000**	**3,343,000**	**6,299,000**	**11,416,000**	**2,120,000**	**2,640,250**	**29,896,250**

SUMMARY:

	2025	2026	2027	2028	2029	2030	Total
CAPITAL COSTS							
Capacity Projects	934,810	1,584,810	2,434,810	2,934,810	5,321,810	4,400,000	17,611,050
Non-Capacity Projects	4,078,000	3,343,000	1,810,000	2,540,000	1,120,000	2,640,250	15,531,250
Capital Costs (Secured)	**5,012,810**	**4,927,810**	**4,244,810**	**5,474,810**	**6,441,810**	**7,040,250**	**33,142,300**
Unsecured Capital Costs	**-**	**-**	**6,909,000**	**11,641,000**	**3,950,000**	**-**	**22,500,000**
Total	**5,012,810**	**4,927,810**	**11,153,810**	**17,115,810**	**10,391,810**	**7,040,250**	**55,642,300**
FUNDING SOURCES:							
Water Fund	5,012,810	4,927,810	4,244,810	5,474,810	6,441,810	7,040,250	33,142,300
Grants	-	-	-	-	-	-	-
Other- Sewer Fund	-	-	-	-	-	-	-
Other- Storm Fund	-	-	-	-	-	-	-
DWSRF Loan	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Total Funding (Secured)	**5,012,810**	**4,927,810**	**4,244,810**	**5,474,810**	**6,441,810**	**7,040,250**	**33,142,300**
Unsecured Funding	**-**	**-**	**6,909,000**	**11,641,000**	**3,950,000**	**-**	**22,500,000**
Total	**5,012,810**	**4,927,810**	**11,153,810**	**17,115,810**	**10,391,810**	**7,040,250**	**55,642,300**

Project Title: **Academy PRV**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD**

Description:

Install PRV vault to allow reservoir volume transfer between Academy and Valley service areas. Capacity required project identified by 2024 Water System Plan (WSP). Project was also identified in the 2015 WSP. 8" PRV with low flow bypass assumed. Includes cost for street restoration. No property acquisition required. Vault is anticipated to be located in cul-de-sac of 28th St SE and U St SE.
Comprehensive Plan project R-03.

Progress Summary:

Design to begin in 2027.

Future Impact on Operating Budget:

No significant impact

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	470,000	-	470,000
Total Funding Sources:	**-**	**-**	**470,000**	**-**	**470,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	125,000	-	125,000
Right of Way	-	-	-	-	-
Construction	-	-	345,000	-	345,000
Total Expenditures:	**-**	**-**	**470,000**	**-**	**470,000**

Grants / Other Sources:

Project Title: **Annual Distribution System Improvements Program**
Project No: **wabd09**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
Program to fund capacity-related improvements to the water distribution system to address low pressures during maximum day demands plus required fire flows.
Comprehensive Plan project D-01.

Progress Summary:
Program is ongoing.

Future Impact on Operating Budget:
No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	650,000	650,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**650,000**	**650,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	100,000	100,000
Right of Way	-	-	-	-	-
Construction	-	-	-	550,000	550,000
Total Expenditures:	**-**	**-**	**-**	**650,000**	**650,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	1,500,000	1,500,000	1,950,000	2,500,000	8,100,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**1,500,000**	**1,500,000**	**1,950,000**	**2,500,000**	**8,100,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	250,000	250,000	250,000	250,000	1,100,000
Right of Way	-	-	-	-	-
Construction	1,250,000	1,250,000	1,700,000	2,250,000	7,000,000
Total Expenditures:	**1,500,000**	**1,500,000**	**1,950,000**	**2,500,000**	**8,100,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	1,000,000	1,550,000	2,550,000
Total Funding Sources:	**-**	**-**	**1,000,000**	**1,550,000**	**2,550,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	1,000,000	1,550,000	2,550,000
Total Expenditures:	**-**	**-**	**1,000,000**	**1,550,000**	**2,550,000**

Grants / Other Sources:

Project Title: **Cascade Water Alliance Water Purchase**
Project No: **cp1914**
Project Type: **Capacity**
Project Manager: **Senait Gebreeyesus**

Description:

Financing of System Development Charges for the right to purchase water from Tacoma Public Utilities through the Second Supply Pipeline to meet future projected demand, based on agreements with Cascade Water Alliance. Council approved the agreements for permanent and reserve wholesale supply in September 2013. A new agreement with Tacoma was executed in 2014. Budget reflects purchase of permanent supply - payments of $934,810 will continue from 2025 through 2029. Reserve supply will not be purchased and is not included.
Comprehensive Plan project S-01.

Progress Summary:

Ongoing payments through 2029.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue		934,810	934,810	934,810	2,804,430
Grants (Fed,State,Local)		-	-	-	-
Bond Proceeds		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**934,810**	**934,810**	**934,810**	**2,804,430**
Capital Expenditures:					
Water Supply Purchase		934,810	934,810	934,810	2,804,430
Right of Way		-	-	-	-
Construction		-	-	-	-
Total Expenditures:		**934,810**	**934,810**	**934,810**	**2,804,430**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	934,810	934,810	934,810	-	4,674,050
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**934,810**	**934,810**	**934,810**	**-**	**4,674,050**
Capital Expenditures:					
Water Supply Purchase	934,810	934,810	934,810	-	4,674,050
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**934,810**	**934,810**	**934,810**	**-**	**4,674,050**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Coal Creek Springs Rehabilitation**
Project No: **cp2209**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
Conduct a study and construct improvements to improve capacity of the springs resulting in greater utilization of the water right.
Comprehensive Plan project S-08.

Progress Summary:
Hired hydrogeologist in 2022 to review previous testing done at the springs and determine specific improvements needed to utilize the full water right.

Future Impact on Operating Budget:
Improvements to the capacity of the Coal Creek Springs Facility will reduce reliance upon purchasing pricey water from Tacoma in the future as the City continues perfecting its water rights.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	18,597	75,614	-	-	75,614
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**18,597**	**75,614**	**-**	**-**	**75,614**
Capital Expenditures:					
Predesign	18,597	-	-	-	-
Design	-	75,614	-	-	75,614
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**18,597**	**75,614**	**-**	**-**	**75,614**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	500,000	2,437,000	-	2,937,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**500,000**	**2,437,000**	**-**	**2,937,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	500,000	-	-	500,000
Right of Way	-	-	-	-	-
Construction	-		2,437,000	-	2,437,000
Total Expenditures:	**-**	**500,000**	**2,437,000**	**-**	**2,937,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-2030
Bond Proceeds	-	-	-	2,400,000	2,400,000
Total Funding Sources:	**-**	**-**	**-**	**2,400,000**	**2,400,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	2,400,000	2,400,000
Total Expenditures:	**-**	**-**	**-**	**2,400,000**	**2,400,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Well 2 Replacement**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD**

Description:

Replace Well 2 to resolve ongoing operational challenges. **Comprehensive Plan project S-11.**

Progress Summary:

Design to begin in 2030. Existing well column to be cleaned every 3 years in the interim.

Future Impact on Operating Budget:

The project is expected to reduce the frequency needed for well cleaning.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	400,000	400,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**400,000**	**400,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	400,000	400,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**400,000**	**400,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Well 5/5A Upgrades**
Project No: **wabd39**
Project Type: **Capacity**
Project Manager: **TBD**

Description:

This project was identified in the 2013 Facilities Evaluation Study. Well 5 is in need of a new building, backup generator, chlorination, pump, and hydrologic investigation to evaluate the well's production. Due to the small size of the existing site, some of the new equipment will need to be located elsewhere, which may require property acquisition of an adjacent parcel. The project will include a siting study. The Facilities Evaluation Study also identified the need for a new pump and motor in Well 5A.
Comprehensive Plan project S-07.

Progress Summary:

The hydrologic study and siting analysis, which may include property acquisition are anticipated to begin in 2027.

Future Impact on Operating Budget:

Improvements to this Facility will reduce reliance upon purchasing pricey water from Tacoma in the future as the City continues perfecting its water rights.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	950,000	1,765,000	2,715,000
Total Funding Sources:	**-**	**-**	**950,000**	**1,765,000**	**2,715,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	350,000	-	350,000
Right of Way	-	-	600,000	-	600,000
Construction	-	-	-	1,765,000	1,765,000
Total Expenditures:	**-**	**-**	**950,000**	**1,765,000**	**2,715,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Well 7 Treatment Phase 1**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD**

Description:

Well 7 is not operated due to high manganese levels. Manganese treatment will allow this well to be used year-round and to ensure better water quality, and utilize the full right for this well. Due to space limitations at the Well 7 site, the treatment facilities will be included at the Fulmer CCT Facility. The treatment will be installed in two phases. The first phase will provide 2.5 mgd of capacity in 2030. The project will also include installing backup power at the facility, which will also be located at Fulmer Field, due to limited space at the Well 7 facility. Installation of underground electrical transmission capability between Well 7 and Fulmer Field is required. Additionally, the project will address the recommended Capital Improvements to Fulmer Field CCT identified in the 2013 Facility Evaluation Study, including a new pump and motor. **Comprehensive Plan project S-10.**

Progress Summary:

Pre-design work to begin in 2030.

Future Impact on Operating Budget:

Project will add operating costs as a well facility is brought back online with new treatment equipment, however this project will reduce reliance upon purchasing pricey water from Tacoma in the future as the City continues perfecting its water rights.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	1,500,000	1,500,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**1,500,000**	**1,500,000**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	-	500,000	500,000
Right of Way	-	-	-	-	-
Construction	-	-	-	1,000,000	1,000,000
Total Expenditures:	**-**	**-**	**-**	**1,500,000**	**1,500,000**

Grants / Other Sources:

Project Title: **112th Pl SE Water Main Replacement**
Project No: **cp2410**
Project Type: **Non-Capacity**
Project Manager: **Lauren Kirk**

Description:

The 6" cast iron main along 112th Pl SE experienced three breaks within 30 days in December 2021 and January 2022. The project will replace approximately 2,300 LF of 6" cast iron with 8" ductile iron.

Progress Summary:

Design is underway with construction expected in 2025.

Future Impact on Operating Budget:

The project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	255,000	1,845,000	-	2,100,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**255,000**	**1,845,000**	**-**	**2,100,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	255,000	-	-	255,000
Right of Way	-	-	-	-	-
Construction	-	-	1,845,000	-	1,845,000
Total Expenditures:	**-**	**255,000**	**1,845,000**	**-**	**2,100,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	1,845,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,845,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,845,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,845,000**

Grants / Other Sources:

Project Title: **2025 Local Street Preservation**
Project No: **cp2412**
Project Type: **Non-Capacity**
Project Manager: **Shelbi Meyer**

Description:

In conjunction with the street improvements, the project will conduct water improvements at 2 locations:
1) Replace approximately 330 LF 6" and 8" cast iron water main in 33rd St SE, between M Street SE and O Street SE, with 8" ductile iron water main, including water meters and valves.
2) Replace approximately 835 LF 6" cast iron water main in O St SE, between 33rd Street SE and 37th Street SE, with 8" ductile iron water main, including water meters and valves.

Progress Summary:

Project design is underway with construction in 2025.

Future Impact on Operating Budget:

This project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	265,000	460,000	-	725,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**265,000**	**460,000**	**-**	**725,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	265,000	460,000	-	725,000
Total Expenditures:	**-**	**265,000**	**460,000**	**-**	**725,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	460,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**460,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	460,000
Total Expenditures:	**-**	**-**	**-**	**-**	**460,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **2026 Local Street Preservation**
Project No: **sobd03**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

In conjunction with the street improvements, the project will conduct water improvements at 2 locations:
1) The project will replace 57 years old, approximately 275 LF 6" cast iron water main in 4th St SE and 325 LF 4" cast iron water main in S St SE with 8" ductile iron water main, including water services, hydrants, and valves.
2) The project will replace 54 years old, approximately 985 LF 6" cast iron water main in J S SE (between 17th St SE and Auburn Way S) with 12" ductile iron water main, including water services, hydrants, and valves.

Progress Summary:

Project design to begin in 2024 with construction in 2026.

Future Impact on Operating Budget:

This project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	390,000	-	683,000	1,073,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**390,000**	**-**	**683,000**	**1,073,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	90,000	-	-	90,000
Right of Way	-	-	-	-	-
Construction	-	300,000	-	683,000	983,000
Total Expenditures:	**-**	**390,000**	**-**	**683,000**	**1,073,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	683,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**683,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	683,000
Total Expenditures:	**-**	**-**	**-**	**-**	**683,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Braunwood Pump Station Mechanical Upgrades**
Project No: **wabd34**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

A pump station evaluation to be conducted to determine whether pump station mechanical upgrades are needed to extend the station life. The evaluation will include a roof assessment and cost vs benefit analysis of replacing the Braunwood building asphalt roof shingles, which are the original constructed in 1997, with a metal roof.
Comprehensive Plan project PS-03.

Progress Summary:

Project was previously identified as the Braunwood Roof Replace project. Project rebranded as part of the 2024 Water System Plan update.

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	40,000	-	-	40,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**40,000**	**-**	**-**	**40,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	10,000	-	-	10,000
Right of Way	-	-	-	-	-
Construction	-	30,000	-	-	30,000
Total Expenditures:	**-**	**40,000**	**-**	**-**	**40,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Coal Creek Chlorination Building Replacement**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Coal Creek Springs chlorination building was identified as requiring replacement in the 2013 Facility Evaluation Study. **Comprehensive Plan project S-09.**

Progress Summary:

Project design to begin in 2030.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	520,250	520,250
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**520,250**	**520,250**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	350,000	350,000
Right of Way	-	-	-	-	-
Construction	-	-	-	170,250	170,250
Total Expenditures:	**-**	**-**	**-**	**520,250**	**520,250**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Fulmer CCTF Replace On-Site Chlorine Generation System (OSEC)**
Project No: **wabd40**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

The existing liquid chlorine (sodium hypochlorite) generating equipment was installed in 2002. The generation cell was replaced in 2012. The equipment is approaching the end of it's useful life and repair parts are difficult to obtain. Analysis performed in 2018 comparing chlorine alternatives indicated that on-site generation has the lowest overall cost. This project will replace the entire generation system. **Comprehensive Plan project S-06.**

Progress Summary:

Design to begin in 2027.

Future Impact on Operating Budget:

Project expected to save on yearly operating costs for chlorine.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	150,000	350,000	500,000
Total Funding Sources:	**-**	**-**	**150,000**	**350,000**	**500,000**
Capital Expenditures:					
Predesign	-	-	150,000	-	150,000
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	350,000	350,000
Total Expenditures:	**-**	**-**	**150,000**	**350,000**	**500,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Intertie Booster Pump Station Improvements**
Project No: **wabd05**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Project will provide additional piping and modify the existing Intertie/ Lea Hill Booster pump station facility to utilize the existing Intertie pumps for the Boosted zone. The project will add pressure reducing valves and control valves at Lea Hill reservoirs, and system valves to provide efficient operation of the 132nd Ave Tacoma Intertie. The project will also include providing permanent backup power at the station, replacing the current temporary means of providing backup power through use of the generator previously serving the Academy Pump Station Site.
Comprehensive Plan project PS-01.

Progress Summary:
Project is expected to begin design in 2025. Previous Intertie Pump Station Pigtail project (wabd36) has been combined with this project and project summary this sheet. A temporary fix to address backup power was completed as part CP1916 Academy Pump Station by installing the old generator from that station at this site.

Future Impact on Operating Budget:
This project will make better use of existing facilities to serve the Lea Hill 648 zone, reducing the potential reliance on pricey Tacoma water to serve the area.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	75,000	250,000	2,000,000	2,325,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**75,000**	**250,000**	**2,000,000**	**2,325,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	75,000	250,000	-	325,000
Right of Way	-	-	-	-	-
Construction	-	-	-	2,000,000	2,000,000
Total Expenditures:	**-**	**75,000**	**250,000**	**2,000,000**	**2,325,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	2,250,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**2,250,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	250,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	2,000,000
Total Expenditures:	**-**	**-**	**-**	**-**	**2,250,000**

Grants / Other Sources:

Project Title: **Lea Hill 648 Zoning Adjustment**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Install limited valving and piping to rezone a portion of the Lea Hill Zone 563 to Lea Hill Zone 648. Additional analysis and confirmation of design is required. This project was also identified in the 2015 Water System Plan.
Comprehensive Plan project D-06.

Progress Summary:

Design to begin in 2027.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	104,000	-	104,000
Total Funding Sources:	**-**	**-**	**104,000**	**-**	**104,000**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	30,000	-	30,000
Right of Way	-	-	-	-	-
Construction	-	-	74,000	-	74,000
Total Expenditures:	**-**	**-**	**104,000**	**-**	**104,000**

Grants / Other Sources:

Project Title: **Lea Hill Pump Station Replacement**
Project No: **wabd18**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Lea Hill pump station will be reconstructed to provide redundant pumped supply to the Lea Hill area. If the Green River Pump Station is out of service for maintenance, a redundant pump station would avoid the need to purchase more expensive regional surface water through the 132nd Intertie. The pump station needs to be relocated from its current location on the shoulder of Lea Hill Road at the base of a steep hill for safety and reliability considerations.
Comprehensive Plan project PS-02.

Progress Summary:

Property acquisition was completed in 2020 under Garden Ave Realignment project. Design is anticipated to begin in 2027 with construction of the pump station beginning in 2028. Some pipe configuration being completed under the Garden Ave Alignment project and the Lea Hill Roundabout Project.

Future Impact on Operating Budget:

Replacing this facility will reduce reliance upon purchasing pricey water from Tacoma in the future.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	765,000	5,600,000	6,365,000
Total Funding Sources:	**-**	**-**	**765,000**	**5,600,000**	**6,365,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	765,000	-	765,000
Right of Way	-	-	-	-	-
Construction	-	-	-	5,600,000	5,600,000
Total Expenditures:	**-**	**-**	**765,000**	**5,600,000**	**6,365,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Lea Hill Road/104th Avenue SE Roundabout**
Project No: **cp2319**
Project Type: **Non-Capacity**
Project Manager: **Jeff Bender**

Description:

In conjunction with the street improvements, the project will replace approximately 835 LF of 12-inch ductile iron water main in SE 320th St and Lea Hill Rd SE. Additionally, the project will replace 365 LF of 12-inch, and 140 LF of 6-inch cast iron water mains in 104th Ave SE and connect the two 12" water mains at the existing Lea Hill Booster Pump Station. New valving will remain normally closed until the replacement of the existing Lea Hill Booster Pump Station.

Progress Summary:

The design phase is underway. Property acquisition (ROW) is anticipated in 2025. Federal grant funding was applied for in 2024 for transportation portion of project funding, and if awarded, construction would be underway in 2026.

Future Impact on Operating Budget:

This project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	249,912	-	-	249,912
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**249,912**	**-**	**-**	**249,912**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	124,956	-	-	124,956
Right of Way	-	-	-	-	-
Construction	-	124,956	-	-	124,956
Total Expenditures:	**-**	**249,912**	**-**	**-**	**249,912**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	600,000	-	600,000
Total Funding Sources:	**-**	**-**	**600,000**	**-**	**600,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	600,000	-	600,000
Total Expenditures:	**-**	**-**	**600,000**	**-**	**600,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **M Street NE Widening**
Project No: **cp2210**
Project Type: **Non-Capacity**
Project Manager: **Nahom Kahsay**

Description:

Water main improvements constructed in conjunction with streets project: M ST NE widening (E Main to 4th St NE). Work includes replacing 26 services, connecting to existing 12" ductile main, and abandoning 6" cast main in place.

Progress Summary:

Project design underway with construction in 2027.

Future Impact on Operating Budget:

The project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	37,000	-	-	37,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**37,000**	**-**	**-**	**37,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	37,000	-	-	37,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**37,000**	**-**	**-**	**37,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	320,000	-	320,000
Total Funding Sources:	**-**	**-**	**320,000**	**-**	**320,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	320,000	-	320,000
Total Expenditures:	**-**	**-**	**320,000**	**-**	**320,000**

Grants / Other Sources:

Project Title: **On-Site Chlorine Generation Systems (OSEC) at Wells 1 and 4**
Project No: **wabd35**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

The existing liquid chlorine (sodium hypochlorite) used at Wells 1 and 4 degrades during low winter demand periods when the volume used is much lower and product turnover is decreased. This results in more chemical used to achieve the same chlorine dose, which is not cost effective. On-site generation at both wells would enable operations to produce the volume of chlorine needed, resulting in less waste. The systems would be sized to meet peak summer demands while providing flexibility during winter months. **Comprehensive Plan project S-05.**

Progress Summary:

Project design expected to begin in 2027.

Future Impact on Operating Budget:

Project expected to save on yearly operating costs for chlorine.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	100,000	175,000	275,000
Total Funding Sources:	**-**	**-**	**100,000**	**175,000**	**275,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	100,000	-	100,000
Right of Way	-	-	-	-	-
Construction	-	-	-	175,000	175,000
Total Expenditures:	**-**	**-**	**100,000**	**175,000**	**275,000**

Grants / Other Sources:

Project Title: **R St SE and 21st St SE Roundabout**
Project No: **cp2308**
Project Type: **Non-Capacity**
Project Manager: **Kim Truong**

Description:

In conjunction with the street improvements, the project will replace approximately 220 LF of 12-inch cast iron water main at the intersection of R St SE and 21st St SE, and 355 LF of 16-inch cast iron water main at the intersection of R St SE and 21st St SE and along a portion of Howard Rd with the same size ductile iron water main.

Progress Summary:

Project design is underway in 2023/2024, property acquisition (ROW) is anticipated in 2024/2025 with construction in 2025/2026.

Future Impact on Operating Budget:

This project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	261,897	283,000	-	544,897
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**261,897**	**283,000**	**-**	**544,897**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	111,897	-	-	111,897
Right of Way	-	-	-	-	-
Construction	-	150,000	283,000	-	433,000
Total Expenditures:	**-**	**261,897**	**283,000**	**-**	**544,897**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	283,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**283,000**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	283,000
Total Expenditures:	**-**	**-**	**-**	**-**	**283,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **R Street SE Widening (22nd Street SE to 33rd Street SE)**
Project No: **cp2116**
Project Type: **Non-Capacity**
Project Manager: **Kim Truong**

Description:

Along with the street reconstruction and other utility improvements, replace approximately 2,800 LF of 8" cast iron pipe with 12" ductile iron pipe, along with valves, fire hydrants, and services.

Progress Summary:

Preliminary design occurred for this project in 2022/2023 with the R St Preservation Project. Design is underway in 2024/2025 with property acquisition (ROW) anticipated in 2024/2025 and construction 2026/2027.

Future Impact on Operating Budget:

The project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	67,512	812,488	-	-	812,488
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**67,512**	**812,488**	**-**	**-**	**812,488**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	67,512	62,488	-	-	62,488
Right of Way	-	-	-	-	-
Construction	-	750,000	-	-	750,000
Total Expenditures:	**67,512**	**812,488**	**-**	**-**	**812,488**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction		-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	950,000	-	950,000
Total Funding Sources:	**-**	**-**	**950,000**	**-**	**950,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	950,000	-	950,000
Total Expenditures:	**-**	**-**	**950,000**	**-**	**950,000**

Grants / Other Sources:

Project Title: **Rehabilitate & Clean Wells 2 and 6 Program**
Project No: **wabd42**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Rehabilitation work on the well system conducted in 2013-2014 indicated it would be beneficial to clean and rehab both wells on a regular basis. Cleaning was last completed in 2023. **Comprehensive Plan project S-03.**

Progress Summary:

Program is ongoing and on a 3-year cycle.

Future Impact on Operating Budget:

Reduces risk of needing future significant improvements to this well system.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue		-	250,000	-	250,000
Grants (Fed,State,Local)		-	-	-	-
Bond Proceeds		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**-**	**250,000**	**-**	**250,000**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		-	250,000	-	250,000
Total Expenditures:		**-**	**250,000**	**-**	**250,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	250,000	-	-	500,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**250,000**	**-**	**-**	**500,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	250,000	-	-	500,000
Total Expenditures:	**-**	**250,000**	**-**	**-**	**500,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Reservoir Capital Improvements**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

The 2013 Facility Evaluation Study identified improvements to reservoirs based on the condition and remaining useful life of the assets. Improvements were identified for Reservoir 1, Reservoir 4A and 4B, and Reservoir 8A. **Comprehensive Plan Project R-04.**

Progress Summary:

Design expected to begin in 2027.

Future Impact on Operating Budget:

Regular maintenance of the City's reservoirs keeps them from needing more significant improvements.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	470,000	-	-	-	470,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**470,000**	**-**	**-**	**-**	**470,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	75,000	-	-	-	75,000
Right of Way	-	-	-	-	-
Construction	395,000	-	-	-	395,000
Total Expenditures:	**470,000**	**-**	**-**	**-**	**470,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Reservoir Painting**
Project No: **wabd41**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Maintenance of reservoirs requires periodic painting to protect the steel and increase the useful life of the reservoir.
Comprehensive Plan project R-02.

Progress Summary:
Project design to be in 2027 with construction in 2028.

Future Impact on Operating Budget:
Regular maintenance of the City's reservoirs keeps them from needing more significant improvements.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	250,000	1,500,000	-	-	1,750,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**250,000**	**1,500,000**	**-**	**-**	**1,750,000**
Capital Expenditures:					
Predesign	-	-	-		-
Design	250,000	-	-		250,000
Right of Way	-	-	-		-
Construction	-	1,500,000	-		1,500,000
Total Expenditures:	**250,000**	**1,500,000**	**-**	**-**	**1,750,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Reservoir Repair and Replacements**
Project No: **wabd12**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
General reservoir maintenance and minor improvements.
Comprehensive Plan project R-01.

Progress Summary:
Program is ongoing.

Future Impact on Operating Budget:
Regular maintenance of the City's reservoirs keeps them from needing more significant improvements.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue		192,000	60,000	60,000	312,000
Grants (Fed,State,Local)		-	-	-	-
Bond Proceeds		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**192,000**	**60,000**	**60,000**	**312,000**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		192,000	60,000	60,000	312,000
Total Expenditures:		**192,000**	**60,000**	**60,000**	**312,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	60,000	60,000	-	-	240,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**60,000**	**60,000**	**-**	**-**	**240,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	60,000	60,000	-	-	240,000
Total Expenditures:	**60,000**	**60,000**	**-**	**-**	**240,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Street Utility Improvements**
Project No: **wabd01**
Project Type: **Non-Capacity**
Project Manager: **Various**

Description:

Water main improvements in coordination with the street preservation and improvment projects.
Comprehensive Plan project D-02.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

Each project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue		720,000	-	400,000	1,120,000
Grants (Fed,State,Local)		-	-	-	-
Bond Proceeds		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**720,000**	**-**	**400,000**	**1,120,000**
Capital Expenditures:					
Predesign		-	-	-	-
Design		100,000	-	75,000	175,000
Right of Way		-	-	-	-
Construction		620,000	-	325,000	945,000
Total Expenditures:		**720,000**	**-**	**400,000**	**1,120,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	600,000	300,000	900,000	1,300,000	3,500,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**600,000**	**300,000**	**900,000**	**1,300,000**	**3,500,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	125,000	125,000	125,000	125,000	575,000
Right of Way	-	-	-	-	-
Construction	475,000	175,000	775,000	1,175,000	2,925,000
Total Expenditures:	**600,000**	**300,000**	**900,000**	**1,300,000**	**3,500,000**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	700,000	1,400,000	2,100,000
Total Funding Sources:	**-**	**-**	**700,000**	**1,400,000**	**2,100,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	700,000	1,400,000	2,100,000
Total Expenditures:	**-**	**-**	**700,000**	**1,400,000**	**2,100,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Water Repair & Replacements**
Project No: **wabd02**
Project Type: **Non-Capacity (R&R)**
Project Manager: **Various**

Description:

Program to fund distribution system repair and replacement projects required for meeting peak demands and reducing system losses. Projects will be coordinated with the streets and other utility projects.
Comprehensive Plan project D-03.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

Each project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue		-	-	200,000	200,000
Grants (Fed,State,Local)		-	-	-	-
Bond Proceeds		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**-**	**-**	**200,000**	**200,000**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	50,000	50,000
Right of Way		-	-	-	-
Construction		-	-	150,000	150,000
Total Expenditures:		**-**	**-**	**200,000**	**200,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	600,000	800,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**600,000**	**800,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	125,000	175,000
Right of Way	-	-	-	-	-
Construction	-	-	-	475,000	625,000
Total Expenditures:	**-**	**-**	**-**	**600,000**	**800,000**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	600,000	1,200,000	1,800,000
Total Funding Sources:	**-**	**-**	**600,000**	**1,200,000**	**1,800,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	125,000	250,000	375,000
Right of Way	-	-	-	-	-
Construction	-	-	475,000	950,000	1,425,000
Total Expenditures:	**-**	**-**	**600,000**	**1,200,000**	**1,800,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Water Resources Protection Program (Wellhead Protection)**
Project No: **wabd23**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Annual funding for implementing strategies identified in the Wellhead Protection Plan. Although some tasks will be performed as part of the water operations budget, other tasks will require consultants with expertise in review and investigation of contaminant sites and other environmental databases, development of spill response plans, and leaking underground storage tanks.
Comprehensive Plan project S-02.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

No significant Impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	87,700	-	-	87,700
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**87,700**	**-**	**-**	**87,700**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	87,700	-	-	87,700
Total Expenditures:	**-**	**87,700**	**-**	**-**	**87,700**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	60,000	60,000	60,000	60,000	240,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**60,000**	**60,000**	**60,000**	**60,000**	**240,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	60,000	60,000	60,000	60,000	240,000
Total Expenditures:	**60,000**	**60,000**	**60,000**	**60,000**	**240,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Water Trench Patches Program**
Project No: **wabd28**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This program provides annual funding for roadway restoration of trench patches from water leak repair and water service installation that are beyond the scope of work done by maintenance staff. **Comprehensive Plan project D-04.**

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue		368,000	80,000	-	448,000
Grants (Fed,State,Local)		-	-	-	-
Bond Proceeds		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**368,000**	**80,000**	**-**	**448,000**
Capital Expenditures:					
Predesign		-	-	-	-
Design		30,000	10,000	-	40,000
Right of Way		-	-	-	-
Construction		338,000	70,000	-	408,000
Total Expenditures:		**368,000**	**80,000**	**-**	**448,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	160,000	160,000	160,000	160,000	720,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**160,000**	**160,000**	**160,000**	**160,000**	**720,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	25,000	25,000	25,000	25,000	110,000
Right of Way	-	-	-	-	-
Construction	135,000	135,000	135,000	135,000	610,000
Total Expenditures:	**160,000**	**160,000**	**160,000**	**160,000**	**720,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Well 4 Electrical Improvements**
Project No: **cp2403**
Project Type: **Non-Capacity**
Project Manager: **Nahom Kahsay**

Description:

CP2021 (Well 4 Facility Improvements) identified electrical improvements outside the scope of the project that would be beneficial for the well. The well is over 40 years old and much of the electrical equipment is original. Upgrades to the electrical system will improve the overall efficiency of the facility.

Progress Summary:

Design is underway with construction in 2025.

Future Impact on Operating Budget:

No significant Impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	200,000	850,000	-	1,050,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**200,000**	**850,000**	**-**	**1,050,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	200,000	-	-	200,000
Right of Way	-	-	-	-	-
Construction	-	-	850,000	-	850,000
Total Expenditures:	**-**	**200,000**	**850,000**	**-**	**1,050,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	850,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**850,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	850,000
Total Expenditures:	**-**	**-**	**-**	**-**	**850,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **Well Inspection and Redevelopment Program**
Project No: **wabd11**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Program for inspection and redevelopment of supply wells and springs necessary to ensure production at maximum capacity for efficient utilization.
Comprehensive Plan project S-04.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue		-	-	-	-
Grants (Fed,State,Local)		-	-	-	-
Bond Proceeds		-	-	-	-
Other		-	-	-	-
Total Funding Sources:		**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign		-	-	-	-
Design		-	-	-	-
Right of Way		-	-	-	-
Construction		-	-	-	-
Total Expenditures:		**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	210,000	210,000	-	-	420,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**210,000**	**210,000**	**-**	**-**	**420,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	15,000	15,000	-	-	30,000
Right of Way	-	-	-	-	-
Construction	195,000	195,000	-	-	390,000
Total Expenditures:	**210,000**	**210,000**	**-**	**-**	**420,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

Project Title: **West Hill Springs Transmission Main Replacement**
Project No: **cp2303**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

The 2020 pipeline assessment indicated the existing cast iron transmission main is in poor condition. The main has experienced 2 breaks in the past. The project will replace approximately 1,250 LF of 10" cast iron with 12" ductile iron.

Progress Summary:

Geotechnical evaluation to be conducted beginning in 2024 with design beginning in 2027 and construction in 2028.

Future Impact on Operating Budget:

This project is anticipated to reduce maintenance costs of the line.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Water Revenue	-	50,000	-	-	50,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**50,000**	**-**	**-**	**50,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	50,000	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**50,000**	**-**	**-**	**50,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Grants (Fed,State,Local)	2025	2026	2027	2028-2030	Total 2025-20230
Bond Proceeds	-	-	200,000	1,151,000	1,351,000
Total Funding Sources:	**-**	**-**	**200,000**	**1,151,000**	**1,351,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	200,000	-	200,000
Right of Way	-	-	-	-	-
Construction	-	-	-	1,151,000	1,151,000
Total Expenditures:	**-**	**-**	**200,000**	**1,151,000**	**1,351,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs .*

SEWER UTILITY

Mission Statement
Provide for efficient, environmentally sound, and safe management of the existing and future sanitary sewer waste needs of the City of Auburn.

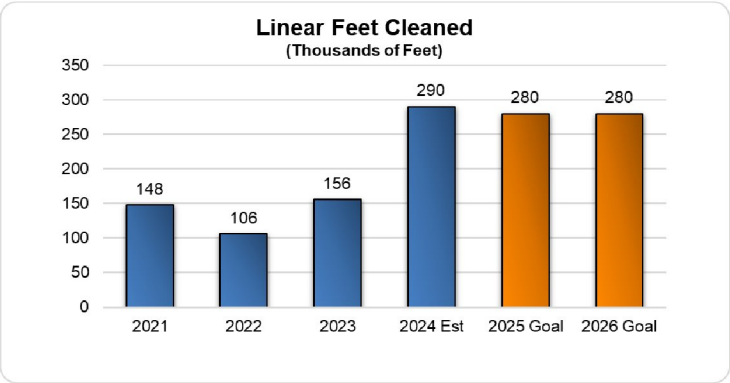
Department Overview
Engineering Service – Sewer Utility is responsible for the comprehensive system planning, interaction with and regulation of development, implementing capital improvement projects, asset management, and system budget management. Maintenance and Operations Services is responsible for general system maintenance, minor repair and construction, and day-to-day operation. The Utility is responsible for the collection and transmission of effluent to King County trunk lines. Auburn contracts with King County for effluent treatment and disposal.

Accomplishments and Objectives

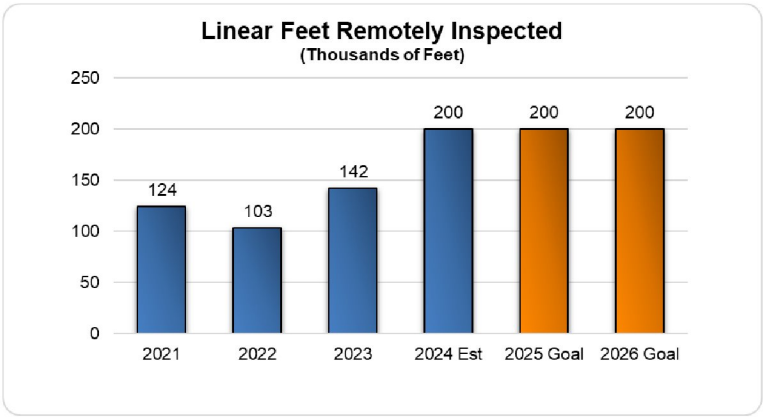
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Complete data verification/update for the assets in 50% of the City's quarter sections.	• Developed a standard protocol for the update of the system information and completed 4 quarter sections.	• Complete data verification/update for the assets in 50% of the City's quarter sections.	**Infrastructure** **Fiscal Sustainability**
• Incorporate the results of City and King County flow monitoring into the update of the sewer hydraulic model, and identify and adopt I/I reduction strategies as part of the Comprehensive Sewer Plan update.	• Incorporated the results of flow monitoring into the City's hydraulic model, identified areas of high I/I, and incorporated reduction strategies (repair/replacement, side sewer inspections, future flow monitoring) in comprehensive planning for the utility.	• N/A	
• Incorporate updated model results and resulting plans for capacity improvements and expansion into the Comprehensive Sewer Plan.	• Incorporated future growth targets and precipitation projections into the calibrated flow model, specific areas and/or pipe segments were identified as needing capacity upgrades within the 20-year planning period.	• N/A	
• Increase education and outreach of the Fats, Oils, and Grease (FOG) Program and increase enforcement of grease interceptor cleaning requirements to reduce backups, trouble lines, and maintenance needs.	• An additional 1/4 FTE position was added to staff in 2024 to conduct proactive inspections of food service establishments (FSEs).	• Initiate public outreach strategies to educate the public, especially those living in multi-family residences, of the problems associated with the discharge of FOG and other items that cause problems in the public sewer system.	**Infrastructure** **Community Wellness**
• Continue to engage with King County, component agencies, City staff, and elected leaders to negotiate a new agreement for sewage disposal.	• Discussions are on-going	• As the 2036 end of the current agreement approaches, actively engage with County staff, even in the absence of a collective more uniform agreement across other component agencies.	**Community Wellness**
• Upgrade the sewer asset inventory, condition assessment, and asset replacement planning to help the City's efforts to maximize the efficiency of project planning and execution.	• The sewer asset inventory is underway using standard procedures for data collection consistent with NASSCO standard scoring for sewer mains and standardized information for manholes. Condition scores will be used to prioritize repair and replacement of sewer mains.	• As asset data and condition assessment data becomes more complete, more formally apply asset management principles to planning for rehabilitation and replacement of the sewer system.	**Infrastructure** **Fiscal Responsibility**
• Continue to participate in City activities to identify opportunities for improved service to all customers and staff, especially customers and staff from disadvantaged groups for whom service may be or may have been inadequate.	• City staff has participated in City assessments, training and other efforts to understand potential sources of disparate treatment of certain segments of the population. In addition, for public outreach and information sharing, there has been a focus on the appropriate translation services to provide.	• Continue to participate in City activities to identify opportunities for improved service to all customers and staff, especially customers and staff from disadvantaged groups for whom service may be or may have been inadequate.	**Community Wellness**
• Complete the replacement of the Rainier Ridge Sewer Pump Station to increase reliability, maintainability, and capacity of the station.	• The design of the station is underway, with construction expected in 2025.	• Complete the replacement of the Rainier Ridge Sewer Pump Station to increase reliability, maintainability, and capacity of the station.	**Infrastructure**
• Complete the update to the Comprehensive Sewer Plan which will guide the operation of the Utility for the next 6-10 years.	• Completed the Sewer Comprehensive Plan Update in 2024.	• N/A	
		• Initiate a Side Sewer Inspection program consistent with the recommendations of the Sewer Comprehensive Plan. This program will perform systematic lateral launch side sewer inspections within the City, beginning with the areas experiencing the most I/I and areas with clay or concrete sewer mains.	**Infrastructure** **Fiscal Responsibility**
		• Design and complete a repair and replacement project to be designed in 2025 and constructed in 2026.	**Infrastructure** **Fiscal Responsibility**
		• Perform a detailed condition assessment of the City's sewer pump stations and recommend improvements/upgrades as identified in the Sewer Comprehensive Plan.	**Infrastructure** **Fiscal Responsibility**
		• Initiate an update to the City's franchise agreement with King County for the City's sewer facilities located within unincorporated areas of the County. The current agreement expires in 2027.	**Infrastructure**

Performance Measures

Linear Feet of Sanitary Sewer Pipe Cleaned
Pipe cleaning is conducted using a high-pressure sewer jet to scour & remove debris from the inside of the pipelines to prevent blockages.



Linear Feet of Sanitary Sewer Remotely Inspected
Routine inspections and spot repairs of sewer pipe should result in fewer major repairs and reduce incidents of back-ups or other major problems. Remote inspection provides the important information that determines capital projects in the following year.



Manhole Inspections
Inspection of manholes gives a quick visual observation of the sewer system function. By increasing inspections potential sewer blockages, infiltration & inflow and surcharging can be observed.



2025-2026 Working Capital Budget

431 Sewer	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Sewer Sales	10,149,547	9,475,000	10,766,400	10,190,000	10,950,000
Other Charges for Service	189,831	140,000	182,000	155,000	155,000
Interest Earnings	1,250,333	98,900	813,900	75,000	75,000
Rents, Leases and Concessions	-	-	-	-	-
Miscellaneous Revenue	490,704	-	-	-	-
TOTAL OPERATING REVENUES	$ 12,080,415	$ 9,713,900	$ 11,762,300	$10,420,000	$11,180,000
OPERATING EXPENDITURES					
Salaries & Wages	1,893,139	1,975,905	1,994,000	2,097,484	2,202,736
Benefits	647,056	1,018,958	995,000	999,888	1,069,118
Supplies	126,482	202,495	202,500	203,150	200,950
Services & Charges	2,025,247	5,122,795	5,122,800	3,185,462	3,353,224
Debt Service Principal	557,084	557,300	557,300	795,600	809,100
Interfund Payments for Service	1,507,704	1,536,700	1,536,700	1,828,700	1,831,900
TOTAL OPERATING EXPENDITURES	$ 6,756,713	$ 10,414,153	$ 10,408,300	$ 9,110,284	$ 9,467,028
REVENUES LESS EXPENDITURES	$ 5,323,703	$ (700,253)	$ 1,354,000	$ 1,309,716	$ 1,712,972
NON-OPERATING REVENUE					
Grants	-	-	-	-	-
Developer Contributions	-	-	-	-	-
Capital - System Development Charges	282,299	325,000	769,300	325,000	325,000
Revenue Bond Proceeds	-	-	-	-	-
Intergovernmental Loan	-	-	-	-	-
Interfund Transfers In	-	-	-	-	-
Other Sources	274,949	-	161,900	-	-
TOTAL RESOURCES	$ 557,248	$ 325,000	$ 931,200	$ 325,000	$ 325,000
NON-OPERATING EXPENSE					
Salaries & Wages	58,047	-	59,000	-	-
Benefits	21,913	-	22,000	-	-
Services & Charges	899	-	-	-	-
Interfund Transfers Out	259,111	575,008	575,008	50,000	50,000
Construction Projects	628,622	9,555,467	9,555,460	5,543,300	2,826,000
Debt Service Interest	44,580	112,100	112,100	97,100	82,200
Net Change in Restricted Assets	640,350	-	-	-	-
TOTAL USES	$ 1,653,521	$ 10,242,575	$ 10,323,568	$ 5,690,400	$ 2,958,200
BEGINNING WORKING CAPITAL - January 1	22,859,669	26,819,692	26,819,692	18,781,324	14,725,640
ENDING WORKING CAPITAL - December 31	27,087,098	16,201,864	18,781,324	14,725,640	13,805,412
NET CHANGE IN WORKING CAPITAL (*)	**$ 4,227,430**	**$ (10,617,828)**	**$ (8,038,368)**	**$ (4,055,684)**	**$ (920,228)**

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

431 Sewer FTEs	2022	2023	2024	2025	2026
Sewer FTEs	10.00	11.00	11.00	11.00	11.00
TOTAL SEWER FTEs	**10.00**	**11.00**	**11.00**	**11.00**	**11.00**

Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE (Maintenance Worker I - CDL Sewer) added in 2023 to the Sewer Division in Public Works Dept.

SEWER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 25,668,437	$ 29,526,324	$ 26,230,640
Account	Description	Line	Line Item		2024	2025	2026
431.00.535.100.10	CONTRA SALARIES & WAGES	1	Allocate Out Capital Salaries & Benefits		(226,200.00)	(204,500.00)	(211,400.00)
		2	ENG.0038 - Project Engineer		(15,240.00)	-	-
	Line Item Total				(241,440.00)	(204,500.00)	(211,400.00)
431.00.535.100.11	REGULAR SALARIES & WAGES	1	Position Budget		1,161,741.13	1,235,362.53	1,275,483.26
		2	Rounding		(0.13)	0.47	(0.26)
		3	Add'l budget for vacant pos 3203-002		4,800.00	-	-
		4	Add'l budget for vacant pos 3205-002		1,300.00	-	-
		5	Add'l budget for vacant pos 3205-003		1,900.00	-	-
		6	Add'l budget for vacant pos 3205-011		-	1,100.00	900.00
		7	Add'l budget for vacant pos 3220-025		-	1,400.00	1,200.00
		8	Add'l budget for vacant pos 3220-026		-	1,400.00	1,200.00
		9	Add'l budget for vacant pos 3223-001		-	1,900.00	2,400.00
		10	Add'l budget for vacant pos 3240-093		800.00	-	-
		11	ENG.0038 - Project Engineer		19,050.00	-	-
		12	ENG.0040 - Water Resource Technician		23,110.00	-	-
	Line Item Total				1,212,701.00	1,241,163.00	1,281,183.00
431.00.535.100.12	OVERTIME & OTHER WAGES	1	Overtime		4,500.00	4,500.00	4,500.00
	Line Item Total				4,500.00	4,500.00	4,500.00
431.00.535.100.20	CONTRA BENEFITS	1	Allocate Out Capital Salaries & Benefits		(108,500.00)	(85,600.00)	(92,100.00)
		2	ENG.0038 - Project Engineer		(6,752.00)	-	-
	Line Item Total				(115,252.00)	(85,600.00)	(92,100.00)
431.00.535.100.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		800.00	800.00	800.00
		2	Position Budget		85,161.80	90,322.86	93,001.08
		3	Rounding		0.20	0.14	(0.08)
		4	Add'l budget for vacant pos 3203-002		12,900.00	-	-
		5	Add'l budget for vacant pos 3205-002		3,900.00	-	-
		6	Add'l budget for vacant pos 3205-003		5,800.00	-	-
		7	Add'l budget for vacant pos 3205-011		-	4,200.00	4,000.00
		8	Add'l budget for vacant pos 3220-025		-	6,900.00	6,800.00
		9	Add'l budget for vacant pos 3220-026		-	6,900.00	6,800.00
		10	Add'l budget for vacant pos 3223-001		-	6,000.00	5,900.00
		11	Add'l budget for vacant pos 3240-093		4,000.00	-	-
		12	ENG.0038 - Project Engineer		1,400.00	-	-
		13	ENG.0040 - Water Resource Technician		1,690.00	-	-
	Line Item Total				115,652.00	115,123.00	117,301.00

SEWER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 25,668,437	$ 29,526,324	$ 26,230,640
Account	Description	Line	Line Item		2024	2025	2026
431.00.535.100.22	OTHER FRINGE BENEFITS	1	Uniforms and Protective Clothing		2,200.00	2,000.00	1,750.00
	Line Item Total				2,200.00	2,000.00	1,750.00
431.00.535.100.23	PENSIONS	1	Position Budget		119,030.23	114,384.93	114,937.32
		2	Rounding		(0.23)	0.07	(0.32)
		3	ENG.0038 - Project Engineer		1,880.00	-	-
		4	ENG.0040 - Water Resource Technician		2,260.00	-	-
	Line Item Total				123,170.00	114,385.00	114,937.00
431.00.535.100.24	INDUSTRIAL INSURANCE	1	Position Budget		23,808.80	20,205.15	18,542.69
		2	Rounding		0.20	(0.15)	0.31
		3	Additional WC budget for position 3210-010		300.00	-	-
	Line Item Total				24,109.00	20,205.00	18,543.00
431.00.535.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		321,774.13	300,239.34	338,560.59
		2	Rounding		(0.13)	(0.34)	0.41
		3	ENG.0038 - Project Engineer		5,160.00	-	-
		4	ENG.0040 - Water Resource Technician		8,530.00	-	-
	Line Item Total				335,464.00	300,239.00	338,561.00
431.00.535.100.31	OFFICE & OPERATING SUPPLIES	1	General Office Supplies		4,350.00	4,600.00	4,600.00
		2	Printer and Copier Supplies		250.00	250.00	250.00
		3	Survey and Construction Supplies		800.00	875.00	875.00
	Line Item Total				5,400.00	5,725.00	5,725.00
431.00.535.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Office Furniture, Storage, and Equipment		7,025.00	5,325.00	5,625.00
		2	Survey Digital Level		-	2,500.00	-
		3	Survey Tools & Equipment		400.00	400.00	400.00
		4	Capital/Construction Tools		200.00	-	-
		5	ENG.0040 - Water Resource Technician		370.00	-	-
		6	Engineering Tools		-	100.00	100.00
	Line Item Total				7,995.00	8,325.00	6,125.00

SEWER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 25,668,437	$ 29,526,324	$ 26,230,640
Account	Description	Line	Line Item		2024	2025	2026
431.00.535.100.41	PROFESSIONAL SERVICES	1	General Engineering Consultant Services		10,500.00	9,500.00	10,500.00
		2	Healthcare Admin Fee		10,500.00	10,500.00	10,500.00
		3	Hydraulic Model Update & Tasks		5,000.00	5,250.00	6,675.00
		4	Record Drawing Archiving Services		125.00	125.00	125.00
		5	Aerial Imagery		-	-	4,000.00
		6	Consultant and Small Works Roster Service		200.00	200.00	200.00
		7	Consultant Support Misc.		20,000.00	20,000.00	16,000.00
		8	FAC Testing and Outside Agency Inspections		500.00	500.00	500.00
	Line Item Total				46,825.00	46,075.00	48,500.00
431.00.535.100.42	COMMUNICATION	1	WSRN Subscription for Survey Level GPS		200.00	-	-
	Line Item Total				200.00	-	-
431.00.535.100.43	TRAVEL	1	Travel		7,250.00	9,175.00	9,175.00
	Line Item Total				7,250.00	9,175.00	9,175.00
431.00.535.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	32,282.00	63,494.00
		2	Insurance Allocation		175,800.00	175,800.00	175,800.00
	Line Item Total				175,800.00	208,082.00	239,294.00
431.00.535.100.48	REPAIRS & MAINTENANCE	1	Equipment Repairs and Maintenance		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
431.00.535.100.49	MISCELLANEOUS	1	Miscellaneous Fees		6,850.00	6,750.00	6,750.00
		2	Professional Dues and Licensing		1,315.00	1,215.00	1,240.00
		3	Publications		2,265.00	1,260.00	1,260.00
		4	Training		4,575.00	3,450.00	3,450.00
		5	Conferences		2,725.00	1,475.00	1,475.00
		6	Employee Recognition		750.00	1,550.00	1,550.00
	Line Item Total				18,480.00	15,700.00	15,725.00
431.00.535.100.83	DEBT SERVICE INTEREST	1	PW-04-691-001 Interest		600.00	-	-
		2	PW-06-962-003 Interest		-	1,900.00	1,000.00
		3	PW-06-962-003 Principal		2,800.00	-	-
		4	2020 Utility Bond Refunding Interest (Sewer)		108,700.00	95,200.00	81,200.00
	Line Item Total				112,100.00	97,100.00	82,200.00
431.00.535.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		1,100.00	1,500.00	1,600.00
	Line Item Total				1,100.00	1,500.00	1,600.00

SEWER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 25,668,437	$ 29,526,324	$ 26,230,640
Account	Description	Line	Line Item		2024	2025	2026
431.00.535.100.98	INTERFUND FACILITIES	1	Sewer Interfund - Facilities for Annex Debt Svc		184,233.00	184,600.00	183,900.00
		2	FAC.0042 - Annual Capital Replacements		-	17,500.00	17,500.00
		3	Facilities Allocation		115,367.00	145,900.00	147,400.00
	Line Item Total				299,600.00	348,000.00	348,800.00
431.00.535.110.12	OVERTIME & OTHER WAGES	1	Regular Overtime		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
431.00.535.110.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		200.00	200.00	200.00
	Line Item Total				200.00	200.00	200.00
431.00.535.110.31	OFFICE & OPERATING SUPPLIES	1	Utility Billing Office Supplies		1,800.00	1,800.00	1,800.00
	Line Item Total				1,800.00	1,800.00	1,800.00
431.00.535.110.35	SMALL TOOLS AND EQUIPMENT	1	Chairs, Desks & Headsets		800.00	800.00	800.00
	Line Item Total				800.00	800.00	800.00
431.00.535.110.41	PROFESSIONAL SERVICES	1	Keybank Lockbox Payment Processing		11,000.00	-	11,000.00
		2	Springbrook Programming & Data Fixes		1,750.00	1,750.00	1,750.00
		3	Web Check Fees (Escrow Estimates)		6,000.00	6,000.00	6,000.00
		4	AFTS Lockbox Payment Processing		-	11,000.00	-
		5	Bank Credit Card Processing Fee		264,600.00	264,600.00	264,600.00
		6	Dataprose Utility Bill Printing		18,000.00	-	18,000.00
		7	Dataprose/AFTS Utility Bill Printing		-	18,000.00	-
	Line Item Total				301,350.00	301,350.00	301,350.00
431.00.535.110.42	COMMUNICATION	1	Dataprose/AFTS Utility Bill Postage Costs		47,000.00	47,000.00	47,000.00
	Line Item Total				47,000.00	47,000.00	47,000.00
431.00.535.110.43	TRAVEL	1	Utility Billing Travel - Accela, Sensus, WFOA		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00

SEWER FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 25,668,437	$ 29,526,324	$ 26,230,640
Account	Description	Line	Line Item		2024	2025	2026
431.00.535.110.49	MISCELLANEOUS	1	Interfund Sewer Tax (11.5%)		3,568,700.00	1,197,750.00	1,285,150.00
		2	Springbrook Software Membership		30.00	30.00	30.00
		3	Utility Excise Tax		107,300.00	118,900.00	127,800.00
		4	Accela, Sensus & WFOA Conference Registration - Staff Training		1,500.00	1,500.00	1,500.00
		5	AMI On-Site Training		-	1,000.00	-
		6	AMR On-Site Training		1,000.00	-	1,000.00
		7	B&O/Excise Tax		515,600.00	915,000.00	952,800.00
	Line Item Total				4,194,130.00	2,234,180.00	2,368,280.00
431.00.535.110.64	MACHINERY & EQUIPMENT	1		-	-	-	-
	Line Item Total				-	-	-
431.00.535.110.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		598,200.00	733,900.00	754,200.00
	Line Item Total				598,200.00	733,900.00	754,200.00
431.00.535.110.99	OTHER INTERFUND SERVICES/CHGS	1	Innovation & Technology Allocation		353,000.00	351,500.00	360,300.00
	Line Item Total				353,000.00	351,500.00	360,300.00
431.00.535.800.11	REGULAR SALARIES & WAGES	1	Position Budget		845,164.34	976,390.61	1,048,523.04
		2	Rounding		(0.34)	0.39	(0.04)
		3	SWR.0005 - Maintenance Worker I - CDL Sewer (1 FTE)		74,250.00	-	-
		4	Add'l budget for vacant pos 4308-001		800.00	-	-
	Line Item Total				920,214.00	976,391.00	1,048,523.00
431.00.535.800.12	OVERTIME & OTHER WAGES	1	Standby emergency call outs, and scheduled OT + $10k from 41		45,000.00	45,000.00	45,000.00
	Line Item Total				45,000.00	45,000.00	45,000.00
431.00.535.800.13	OTHER WAGES	1	Seasonal workers for the summer		33,930.00	33,930.00	33,930.00
	Line Item Total				33,930.00	33,930.00	33,930.00
431.00.535.800.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		14,200.00	14,200.00	14,200.00
		2	Position Budget		64,056.80	73,861.91	79,323.46
		3	Rounding		0.20	0.09	(0.46)
		4	SWR.0005 - Maintenance Worker I - CDL Sewer (1 FTE)		5,300.00	-	-
		5	Add'l budget for vacant pos 4308-001		2,300.00	-	-
	Line Item Total				85,857.00	88,062.00	93,523.00
431.00.535.800.22	OTHER FRINGE BENEFITS	1	Rain gear, hats, safety PPE, City uniform, and etc.		14,480.00	14,480.00	14,480.00
	Line Item Total				14,480.00	14,480.00	14,480.00

SEWER FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 25,668,437**	**$ 29,526,324**	**$ 26,230,640**
Account	Description	Line	Line Item		2024	2025	2026
431.00.535.800.23	PENSIONS	1	Position Budget		86,629.74	90,599.48	94,681.34
		2	Rounding		0.26	(0.48)	(0.34)
		3	SWR.0005 - Maintenance Worker I - CDL Sewer (1 FTE)		7,100.00	-	-
	Line Item Total				93,730.00	90,599.00	94,681.00
431.00.535.800.24	INDUSTRIAL INSURANCE	1	Position Budget		31,336.43	31,911.81	29,084.03
		2	Rounding		(0.43)	0.19	(0.03)
	Line Item Total				31,336.00	31,912.00	29,084.00
431.00.535.800.25	MEDICAL & LIFE INSURANCE	1	Position Budget		284,912.18	308,283.23	338,157.70
		2	Rounding		(0.18)	(0.23)	0.30
		3	SWR.0005 - Maintenance Worker I - CDL Sewer (1 FTE)		23,100.00	-	-
	Line Item Total				308,012.00	308,283.00	338,158.00
431.00.535.800.31	OFFICE & OPERATING SUPPLIES	1	Gas detection sensors		1,500.00	1,500.00	1,500.00
		2	General operation supplies		20,000.00	20,000.00	20,000.00
		3	TV camera truck replacement lights, o-rings, bolts, etc		20,000.00	20,000.00	20,000.00
		4	Active Carbon (air scrubber material)		15,000.00	15,000.00	15,000.00
		5	Bioxide (odor control) + $35,000 from 41/48		70,000.00	70,000.00	70,000.00
	Line Item Total				126,500.00	126,500.00	126,500.00
431.00.535.800.35	SMALL TOOLS & MINOR EQUIPMENT	1	Gas detector (repair or replace)		5,000.00	5,000.00	5,000.00
		2	Jet truck nozzles replacements/attachments, tubes, hoses, tiger tails		15,000.00	15,000.00	15,000.00
		3	Sewer TV van camera (repair or replace)		15,000.00	15,000.00	15,000.00
		4	Small hand tools (replace or repair)		15,000.00	15,000.00	15,000.00
		5	Confine space equipment (repair or replace)		5,000.00	5,000.00	5,000.00
		6	Dehumidifier (replace or repair)		5,000.00	5,000.00	5,000.00
	Line Item Total				60,000.00	60,000.00	60,000.00
431.00.535.800.41	PROFESSIONAL SERVICES	1	SCADA, Wonderware & Telemetry support - $10k to 12/31		30,000.00	30,000.00	30,000.00
		2	Waste Dump Fee's to King County (M&O)		9,500.00	9,500.00	9,500.00
		3	Annual electrical pump station testing - $5k to 12/31		5,000.00	5,000.00	5,000.00
		4	Cathodic protection testing at each station		10,000.00	10,000.00	10,000.00
	Line Item Total				54,500.00	54,500.00	54,500.00
431.00.535.800.42	COMMUNICATION	1	Line Locates		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00

SEWER FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 25,668,437**	**$ 29,526,324**	**$ 26,230,640**
Account	Description	Line	Line Item	2024	2025	2026
431.00.535.800.43	TRAVEL	1	AWWA conference, WOW conference, CEU's, misc training	3,000.00	3,000.00	3,000.00
	Line Item Total			3,000.00	3,000.00	3,000.00
431.00.535.800.45	OPERATING RENTALS & LEASES	1	Small Hand Tool Rental	500.00	500.00	500.00
	Line Item Total			500.00	500.00	500.00
431.00.535.800.47	PUBLIC UTILITY SERVICE	1	Public Utility Services	81,900.00	81,900.00	81,900.00
	Line Item Total			81,900.00	81,900.00	81,900.00
431.00.535.800.48	REPAIRS & MAINTENANCE	1	Generator maintenance, gutter repair, paint, door repair, roofing, etc.	20,000.00	20,000.00	20,000.00
		2	Repairs Maintenance (Sewer)	7,860.00	-	-
		3	Sewer TV van camera maintenance and repair.	6,500.00	6,500.00	6,500.00
		4	Station repair (pump, motors, controls, floats, amp meters, PLC's)	52,000.00	52,000.00	52,000.00
		5	Wet well cleaning	20,000.00	20,000.00	20,000.00
		6	Contractor repair & asphalting/concrete repair - $30k to12/31	65,000.00	65,000.00	65,000.00
	Line Item Total			171,360.00	163,500.00	163,500.00
431.00.535.800.49	MISCELLANEOUS	1	King County ROW Permit	1,000.00	1,000.00	1,000.00
		2	NASCO training	3,000.00	3,000.00	3,000.00
		3	Training-WOW, AWWA, Wonderware, Telemetry, WWCPA, GRCC.	7,000.00	7,000.00	7,000.00
		4	CDL Renewal	2,500.00	2,500.00	2,500.00
	Line Item Total			13,500.00	13,500.00	13,500.00
431.00.535.800.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation	27,200.00	33,300.00	33,300.00
	Line Item Total			27,200.00	33,300.00	33,300.00
431.00.535.800.95	INTRFUND OPER RENTALS/LEASES	1	ER&R Fleet Allocation	257,600.00	354,100.00	327,100.00
		2	ERR.0013 - ER&R Operational Increases	-	6,400.00	6,600.00
	Line Item Total			257,600.00	360,500.00	333,700.00
431.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance	7,055,179.00	-	-
		2	Estimated Ending Working Capital	7,511,997.00	14,725,640.00	13,805,412.00
	Line Item Total			14,567,176.00	14,725,640.00	13,805,412.00

SEWER FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 25,668,437**	**$ 29,526,324**	**$ 26,230,640**
Account	Description	Line	Line Item	2024	2025	2026
431.00.590.100.65	CONSTRUCTION PROJECTS	1	sebd01 - Sanitary Sewer Repair and Replacement	-	360,500.00	1,909,600.00
		2	sebd02 - Street Utility Improvements	-	274,000.00	27,000.00
		3	sebd04 - Manhole Ring and Cover Replacement	-	92,700.00	95,500.00
		4	sebd14 - Pump Station Condition Assessment	-	-	111,400.00
		5	sebd15 - Side Sewer Inspections	-	381,100.00	392,500.00
		6	cp2009 - Rainier Ridge Pump Station Rehabilitation	-	4,400,000.00	-
		7	cp2116 - R St SE Widening - 22nd St SE to 33rd	-	35,000.00	-
		8	cp2116 - R St Widening - 22nd St SE to 33rd	-	-	290,000.00
	Line Item Total			-	5,543,300.00	2,826,000.00
431.00.590.100.72	DEBT SERVICE PRINCIPAL REVENUE BC	1	2020 Utility Bond Refunding Principal (Sewer)	268,900.00	281,100.00	294,600.00
		2	ENG.0047 - Facility Master Plan - Debt Service	-	334,000.00	334,000.00
	Line Item Total			268,900.00	615,100.00	628,600.00
431.00.590.100.78	INTERGOVERNMENTAL LOAN	1	PW-04-691-001 Principal	107,900.00	-	-
		2	PW-06-962-003 Principal	180,500.00	180,500.00	180,500.00
	Line Item Total			288,400.00	180,500.00	180,500.00
431.00.597.100.55	OPERATING TRANSFER OUT	1	HRR.0003 - Transition LTE HR Coordinator to FTE	12,874.00	-	-
		2	HRR.0004 - Workforce Development	20,667.00	-	-
		3	IS.0081 - IT Security Engineer	15,005.00	-	-
		4	MAY.0005 - FTE DEI Community Engagement Coordinator	15,890.00	-	-
		5	MAY.0007 - Divesity, Equity & Inclusion Division Budget	28,964.00	-	-
		6	2023 CF for cp2107	342,204.00	-	-
		7	sobd03 - Transfer Out to F102 for 2026 Local Streets Preservation (Utilit	-	-	50,000.00
		8	2023 CF for erbd01	75,000.00	-	-
		9	Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	-	-
		10	cp2412 - Transfer Out to F102 for 2025 Local Streets Preservation (Utilit	-	50,000.00	-
		11	ENG.0040 - Water Resource Technician	820.00	-	-
		12	ERR.0012 - Mechanic 2 (1 FTE Position)	13,584.00	-	-
	Line Item Total			575,008.00	50,000.00	50,000.00

SEWER CAPITAL FUND

As of: 08/25/2024 17:20

			TOTALS:	**$ 11,190,155**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
461.00.590.100.06	ENDING WORKING CAPITAL	1	sebd11 move to future years	184,000.00	-	-
		2	True up beginning balance	(654,769.00)	-	-
		3	Estimated Ending Working Capital	2,105,457.00	-	-
	Line Item Total			1,634,688.00	-	-
461.00.590.100.65	CONSTRUCTION PROJECTS	1	Inflow and Infiltration Study (sebd11)	184,000.00	-	-
		2	2023 CF for cp2003	120,386.00	-	-
		3	2023 CF for cp2009	4,126,913.00	-	-
		4	2023 CF for cp2010	1,200,654.00	-	-
		5	M Street NE Widening (cp2210)	200,000.00	-	-
		6	Manhole Ring and Cover Replacement (sebd04)	86,000.00	-	-
		7	2023 CF for cp2022	153,590.00	-	-
		8	2023 CF for cp2102	250,331.00	-	-
		9	2023 CF for cp2110	152,689.00	-	-
		10	2023 CF for cp2123	9,173.00	-	-
		11	2023 CF for cp2125	216,569.00	-	-
		12	2023 CF for cp2210	32,000.00	-	-
		13	2023 CF for cp2231	20,000.00	-	-
		14	Sanitary Sewer Repair & Replacement/System Improvements Program (	321,000.00	-	-
		15	sebd11 move to future years	(184,000.00)	-	-
		16	Sewer Pump Station Replacement/Improvement Program (sebd05)	273,000.00	-	-
		17	2023 CF for cp2314	16,325.00	-	-
		18	2023 CF for cp2315	19,370.00	-	-
		19	2023 CF for cp2322	37,159.00	-	-
		20	Street Utility Improvements (sebd02)	260,000.00	-	-
		21	2023 CF for cp2327	59,463.00	-	-
		22	2023 CF for cp2331	447,912.00	-	-
		23	2023 CF for cp2402	600,000.00	-	-
		24	2023 CF for sebd01	453,000.00	-	-
		25	2023 CF for sebd02	87,000.00	-	-
		26	2023 CF for sebd04	103,000.00	-	-
		27	2024 Comprehensive Sewer Plan Update (cp2135)	20,000.00	-	-
	Line Item Total			9,265,534.00	-	-
461.00.590.101.65	CONSTRUCTION PROJECTS	1	2023 CF for cp2135	289,933.00	-	-
	Line Item Total			289,933.00	-	-
461.00.597.100.55	OPERATING TRANSFER OUT	1	Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	-	-	-
	Line Item Total			-	-	-

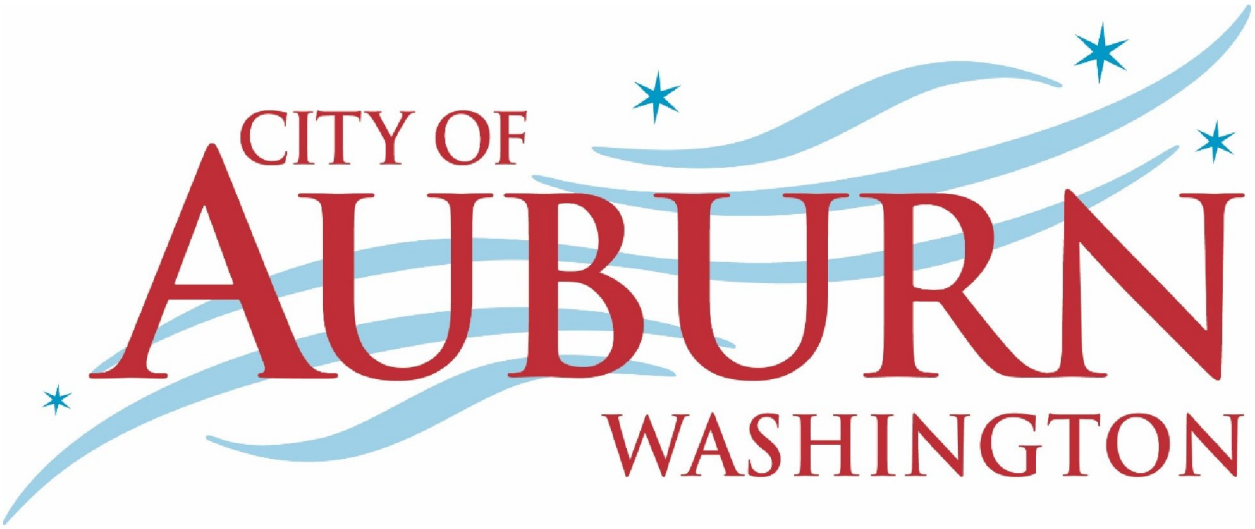

CITY OF
AUBURN
WASHINGTON

TABLE S-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
SEWER FUND

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
cpxxxx	**Roegner Park Sewer Capacity Improvements**							
	Capital Costs	-	-	131,100	-	-	1,289,600	**1,420,700**
	Funding Sources:							
	Sewer Fund	-	-	131,100	-	-	1,289,600	**1,420,700**
	Bond Proceeds	-	-	-	-	-	-	**-**
	Subtotal, Capacity Projects:							
	Capital Costs	**-**	**-**	**131,100**	**-**	**-**	**1,289,600**	**1,420,700**
	Non-Capacity Projects:							
cpxxxx	**Clean and Inspect Large Diameter Sewer**							
	Capital Costs	-	-	-	1,069,200	-	-	**1,069,200**
	Funding Sources:							
	Sewer Fund	-	-	-	1,069,200	-	-	**1,069,200**
	Bond Proceeds	-	-	-	-	-	-	**-**
sebd11	**Inflow and Infiltration Evaluation**							
	Capital Costs	-	-	-	-	-	632,900	**632,900**
	Funding Sources:							
	Sewer Fund	-	-	-	-	-	632,900	**632,900**
	Bond Proceeds	-	-	-	-	-	-	**-**
sebd04	**Manhole Ring and Cover Replacement**							
	Capital Costs	92,700	95,500	98,300	101,300	104,300	107,500	**599,600**
	Funding Sources:							
	Sewer Fund	92,700	95,500	98,300	101,300	104,300	107,500	**599,600**
	Bond Proceeds	-	-	-	-	-	-	**-**
sebd14	**Pump Station Condition Assessment**							
	Capital Costs	-	111,400	-	-	-	-	**111,400**
	Funding Sources:							
	Sewer Fund	-	111,400	-	-	-	-	**111,400**
	Bond Proceeds	-	-	-	-	-	-	**-**
cp2116	**R St SE Widening - 22nd St SE to 33rd**							
	Capital Costs	35,000	290,000	-	-	-	-	**325,000**
	Funding Sources:							
	Sewer Fund	35,000	290,000	-	-	-	-	**325,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
cp2009	**Rainier Ridge Pump Station Rehabilitation/Replacement**							
	Capital Costs	4,400,000	-	-	-	-	-	**4,400,000**
	Funding Sources:							
	Sewer Fund	4,400,000	-	-	-	-	-	**4,400,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
sebd01	**Sanitary Sewer Repair & Replacement/System Improvements Program**							
	Capital Costs	360,500	1,909,600	382,500	2,025,900	405,700	2,149,300	**7,233,500**
	Funding Sources:							
	Sewer Fund	360,500	1,909,600	382,500	2,025,900	405,700	2,149,300	**7,233,500**

	Bond Proceeds	-	-	-	-	-	-	**-**
sebd05	**Sewer Pump Station Replacement/Improvement Program**							
	Capital Costs	-	-	437,000	900,000	1,159,000	2,149,000	**4,645,000**
	Funding Sources:							
	Sewer Fund	-	-	437,000	900,000	1,159,000	2,149,000	**4,645,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
sebd15	**Side Sewer Inspections**							
	Capital Costs	381,100	392,500	404,300	416,400	428,900	441,800	**2,465,000**
	Funding Sources:							
	Sewer Fund	381,100	392,500	404,300	416,400	428,900	441,800	**2,465,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
cpxxxx	**Siphon Assessment and Cleaning**							
	Capital Costs	-	-	633,800	-	-	-	**633,800**
	Funding Sources:							
	Sewer Fund	-	-	633,800	-	-	-	**633,800**
	Bond Proceeds	-	-	-	-	-	-	**-**
sebd02	**Street Utility Improvements**							
	Capital Costs	274,000	27,000	328,000	338,000	348,000	358,000	**1,673,000**
	Funding Sources:							
	Sewer Fund	274,000	27,000	328,000	338,000	348,000	358,000	**1,673,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
	Subtotal, Non-Capacity Projects:							
	Capital Costs	**5,543,300**	**2,826,000**	**2,283,900**	**4,850,800**	**2,445,900**	**5,838,500**	**23,788,400**
	Long-term Debt							
	Sewer Long-term Debt							
	Long-term Debt							**-**
	Funding Sources:							
	Sewer Fund							**-**
	Bond Proceeds							**-**

	2025	2026	2027	2028	2029	2030	Total
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	131,100	-	-	1,289,600	**1,420,700**
Non-Capacity Projects	5,543,300	2,826,000	2,283,900	4,850,800	2,445,900	5,838,500	**23,788,400**
Total Costs	**5,543,300**	**2,826,000**	**2,415,000**	**4,850,800**	**2,445,900**	**7,128,100**	**25,209,100**
FUNDING SOURCES:							
Utility Funds *(Sewer)*	5,543,300	2,826,000	2,415,000	4,850,800	2,445,900	7,128,100	**25,209,100**
Bond Proceeds	-	-	-	-	-	-	**-**
Total Funding	**5,543,300**	**2,826,000**	**2,415,000**	**4,850,800**	**2,445,900**	**7,128,100**	**25,209,100**

Project Title: **Roegner Park Sewer Capacity Improvements**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD**

Description:

Replace approximately 4,000 LF of sewer mains upstream of the Lakeland Hills Pump Station. Hydraulic modeling indicates that the pipes will surcharge during the design storm event by the year 2044. King County is beginning the process of siting and designing a replacement for the Lakeland Hills Pump Station, so the exact nature (size, slope, alignment) of the replacement sewer mains will depend on the final location and design of that station.

Progress Summary:

Design for the replacement is planned for 2027, assuming that the Lakeland Hills Pump Station design is well underway and that the potential connection locations and elevations are known. Construction is programmed for 2030, but based on the County's construction timing and sequence, it may be more efficient to construct either before or after the County project is complete.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	131,100	-	-	1,289,600	1,420,700
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**131,100**	**-**	**-**	**1,289,600**	**1,420,700**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	131,100	-	-	130,000	261,100
Right of Way	-	-	-	-	-
Construction	-	-	-	1,159,600	1,159,600
Total Expenditures:	**131,100**	**-**	**-**	**1,289,600**	**1,420,700**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Clean and Inspect Large Diameter Sewer**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Bob Elwell**

Description:

Clean and inspect approximately 40,000 feet of 21-inch or larger diameter sewer pipe. The effort will primarily focus on clay and concrete pipe, and the results will be compared to the results of similar inspections conducted in 2019-2020 to see if degradation has occurred in these pipes.

Progress Summary:

The project is scheduled to be conducted in 2028.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	-	1,069,200	-	-	1,069,200
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**1,069,200**	**-**	**-**	**1,069,200**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	1,069,200	-	-	1,069,200
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**1,069,200**	**-**	**-**	**1,069,200**

Grants / Other Sources:

*Funding and expenditures prior to 2024 are not shown for on-going programs.

Project Title: **Inflow and Infiltration Evaluation**
Project No: **sebd11**
Project Type: **Non-Capacity (Improvement)**
Project Manager: **Bob Elwell**

Description:

This project will assess portions of the City Sewer Service Area for infiltration/inflow (I/I) values. Excessive localized I/I can be an indicator of poor sewer main and side sewer conditions and could contribute to capacity issues in the future. This project will monitor flow in the collection system over several years. This data will then be used to help identify repair and replacement needs, identify areas for further study, calibrate the City's hydraulic model, and form the I/I assessment portion of the future update to the Comprehensive Sewer Plan.

Progress Summary:

A two-year project to monitor flows, primarily in the Valley area, was completed in 2021. The data was used in the 2024 Comprehensive Sewer Plan update to identify areas of high I/I and guide upcoming repair and replacement projects, side sewer inspections, and future flow monitoring areas. Monitoring is expected to begin again in 2030 in coordination with the King County Decennial Flow Monitoring project so that both sets of measured flows can be combined for a more complete picture of the flows within each system.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	632,900	632,900
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**632,900**	**632,900**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	632,900	632,900
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**632,900**	**632,900**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Manhole Ring and Cover Replacement**
Project No: **sebd04**
Project Type: **Non-Capacity (Repair and Replacement)**
Project Manager: **Bob Elwell**

Description:

As manholes and roads age and their condition deteriorates, access covers and the rings in which they sit can become loose and/or misaligned, and can become a potential road hazard requiring maintenance staff attention and increasing the City's liability. This annual project will replace approximately 50 sewer manhole rings and covers to maintain access to the sewer system and to decrease the likelihood of the manholes becoming road hazards. In some years, this replacement will be as a stand-alone project, and in some years many of these replacements will be in conjunction with other City capital projects.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

This project could decrease the future operating budget by reducing the need for staff to respond to loose manholes or lids.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	172,000	92,700	95,500	360,200
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**172,000**	**92,700**	**95,500**	**360,200**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	20,000	9,000	10,000	39,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	152,000	83,700	85,500	321,200
Total Expenditures:	**-**	**172,000**	**92,700**	**95,500**	**360,200**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	98,300	101,300	104,300	107,500	599,600
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**98,300**	**101,300**	**104,300**	**107,500**	**599,600**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	10,000	10,000	10,000	11,000	60,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	88,300	91,300	94,300	96,500	539,600
Total Expenditures:	**98,300**	**101,300**	**104,300**	**107,500**	**599,600**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Pump Station Condition Assessment**
Project No: **sebd14**
Project Type: **Non-Capacity**
Project Manager: **Bob Elwell**

Description:

The assessment will evaluate the apparent physical condition of existing sewer pump stations and equipment. The purpose of the assessment is to predict future serviceability and anticipated longevity for the development of future capital improvement projects for rehabilitation or replacement of aging stations.

Progress Summary:

The project is planned for 2026.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	-	-	111,400	111,400
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**111,400**	**111,400**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	111,400	111,400
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**111,400**	**111,400**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	111,400
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**111,400**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	111,400
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**111,400**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **R St SE Widening - 22nd St SE to 33rd**
Project No: **cp2116**
Project Type: **Non-Capacity**
Project Manager: **Kim Truong**

Description:

As part of a street replacement project, replace approximately 400 feet of 8" concrete sewer with 8" PVC and add an upstream manhole.

Progress Summary:

The project is in design and scheduled to be constructed in 2026.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Funding Sources:					
Unrestricted Sewer Revenue	-	20,000	35,000	290,000	345,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**20,000**	**35,000**	**290,000**	**345,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	20,000	35,000	17,000	72,000
Right of Way	-	-	-	-	-
Construction	-	-	-	273,000	273,000
Total Expenditures:	**-**	**20,000**	**35,000**	**290,000**	**345,000**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	325,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**325,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	52,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	273,000
Total Expenditures:	**-**	**-**	**-**	**-**	**325,000**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Rainier Ridge Pump Station Rehabilitation/Replacement**
Project No: **cp2009**
Project Type: **Non-Capacity**
Project Manager: **Nahome Kahsay**

Description:

The Rainer Ridge Pump Station was constructed in 1980. Most of the property within its tributary basin has been fully developed, and the station has very little excess capacity. As such, there is a very short response time in the event of a pump failure, especially during peak use. Additionally, the PVC force main has had several breaks, and should be replaced. The initial phase of this project was examining the alternatives of rehabilitating the station, replacing major components, or replacing/relocating the entire station. The preferred alternative was to relocate the station to the nearby City property containing a storm pond.

Progress Summary:

Design is underway for the replacement station. The preferred alternatives include the negotiation of easements on Green River College property. Design is anticipated to be completed in 2024 with construction in 2025.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	723,196	4,126,913	4,400,000	-	8,526,913
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**723,196**	**4,126,913**	**4,400,000**	**-**	**8,526,913**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	723,196	400,000	300,000	-	700,000
Right of Way	-	-	-	-	-
Construction	-	3,726,913	4,100,000	-	7,826,913
Total Expenditures:	**723,196**	**4,126,913**	**4,400,000**	**-**	**8,526,913**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	4,400,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**4,400,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	300,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	4,100,000
Total Expenditures:	**-**	**-**	**-**	**-**	**4,400,000**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Sanitary Sewer Repair & Replacement/System Improvements Program**
Project No: **sebd01**
Project Type: **Non-Capacity (Repair and Replacement)**
Project Manager: **Bob Elwell**

Description:

Repair and replace (R&R) broken sewer mains and other facilities. These lines will be identified through television inspection and routine cleaning. This program includes funding for R&R projects which have not yet been identified as a separate R&R project or are not associated with transportation projects. Anticipated projects include bi-annual, stand-alone, repair and replacement projects for sewer lines which are broken, misaligned, "bellied" or otherwise require an inordinate amount of maintenance effort or present a risk of backup or trench failure, and facilities which generate consistent odor complaints. For efficiency and cost savings, sewer R&R may be combined with other public facility improvements. Additionally, system improvements which enhance the ability to maintain service are included here.

Progress Summary:

Funds designated in 2025 will be primarily designated to design a new R&R project for construction in 2026, with subsequent years alternating between years dedicated to project design alternating with years dedicated for construction.

Future Impact on Operating Budget:

This program should slightly decrease the operating budget by correcting the problems that require operation staff attention.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	549,000	360,500	1,909,600	2,819,100
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**549,000**	**360,500**	**1,909,600**	**2,819,100**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	100,000	300,000	100,000	500,000
Right of Way	-	-	-	-	-
Construction	-	449,000	60,500	1,809,600	2,319,100
Total Expenditures:	**-**	**549,000**	**360,500**	**1,909,600**	**2,819,100**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	382,500	2,025,900	405,700	2,149,300	7,233,500
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**382,500**	**2,025,900**	**405,700**	**2,149,300**	**7,233,500**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	320,000	100,000	340,000	100,000	1,260,000
Right of Way	-	-	-	-	-
Construction	62,500	1,925,900	65,700	2,049,300	5,973,500
Total Expenditures:	**382,500**	**2,025,900**	**405,700**	**2,149,300**	**7,233,500**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Sewer Pump Station Replacement/Improvement Program**
Project No: **sebd05**
Project Type: **Non-Capacity (Repair and Replacement/Improvements)**
Project Manager: **Bob Elwell**

Description:

The Sewer Utility's infrastructure currently consists of 17 public sewer pump stations that range in age from 2 to over 50 years old. As those stations age, and utility operations change, considerations such as station condition, component condition, capacity, reliability, and safety suggest that stations be upgraded, rehabilitated, and replaced. This program fund will provide funding to meet those needs through 2030.

Progress Summary:

Previously designated funds for pump station replacement/improvement have been used to upgrade the electrical system at all City pump stations, and to fund the replacement of the Rainier Ridge Pump Station which is currently underway. The City plans to complete a pump station condition assessment in 2026 to determine the improvement or replacement needs for remaining aging pump stations to increase reliability and efficiency. Following that assessment, more specific projects will be developed. The funds designated on this sheet anticipate one pump station replacement during the next 6 years.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	273,000	-	-	273,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**273,000**	**-**	**-**	**273,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	273,000	-	-	273,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**273,000**	**-**	**-**	**273,000**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	437,000	900,000	1,159,000	2,149,000	4,645,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**437,000**	**900,000**	**1,159,000**	**2,149,000**	**4,645,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	433,000	890,000	200,000	200,000	1,723,000
Right of Way/Property Acquisition	4,000	10,000	-	-	14,000
Construction	-	-	959,000	1,949,000	2,908,000
Total Expenditures:	**437,000**	**900,000**	**1,159,000**	**2,149,000**	**4,645,000**

Grants / Other Sources:

*Funding and expenditures prior to 2024 are not shown for on-going programs.

Project Title: **Side Sewer Inspections**
Project No: **sebd15**
Project Type: **Non-Capacity**
Project Manager: **Bob Elwell**

Description:

Use the services of a contractor to systematically inspect, via CCVT, lateral sewers within City rights-of-way and identify needed repairs. This program is anticipated to conduct approximately 1,600 inspections per year for 10 years, beginning in areas identified as having high inflow and infiltration, and areas with primarily clay and concrete side sewers.

Progress Summary:

This project will begin in 2025.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	-	381,100	392,500	773,600
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**381,100**	**392,500**	**773,600**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	381,100	392,500	773,600
Total Expenditures:	**-**	**-**	**381,100**	**392,500**	**773,600**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	404,300	416,400	428,900	441,800	2,465,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**404,300**	**416,400**	**428,900**	**441,800**	**2,465,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	404,300	416,400	428,900	441,800	2,465,000
Total Expenditures:	**404,300**	**416,400**	**428,900**	**441,800**	**2,465,000**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Siphon Assessment and Cleaning**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Bob Elwell**

Description:

The City has three siphons that cross the Green River, a single 14" diameter one that is embedded within the 8th Street Bridge, and a pair of lines (8" and 12" diameters) that cross underneath the Green River from the south end of Isaac Evans Park to the south end of Brannon Park. This project would clean and inspect each of the three siphons to determine their condition to help set future inspection/cleaning protocols and plan for any needed repair or replacement of those siphons.

Progress Summary:

This project is planned for 2027.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	633,800	-	-	-	633,800
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**633,800**	**-**	**-**	**-**	**633,800**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	60,000	-	-	-	60,000
Right of Way	-	-	-	-	-
Construction	573,800	-	-	-	573,800
Total Expenditures:	**633,800**	**-**	**-**	**-**	**633,800**

Grants / Other Sources:

**Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Street Utility Improvements**
Project No: **sebd02**
Project Type: **Non Capacity (Repair and Replacement)**
Project Manager: **Bob Elwell**

Description:

Sewer system repair and replacements in coordination with transportation projects.

Progress Summary:

2024 transfers from this fund include $50,000 for The Garden Avenue Realignment project (CP2022). This 2025 budgeted amount was reduced by $35,000 and the 2026 budgeted amount was reduced by $290,000 to reflect additional budgeted amount for the R Street Widening project (CP2210).

Future Impact on Operating Budget:

No significant Impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Sewer Revenue	-	297,000	274,000	27,000	598,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**297,000**	**274,000**	**27,000**	**598,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	28,000	27,000	27,000	82,000
Right of Way	-	-	-	-	-
Construction	-	269,000	247,000	-	516,000
Total Expenditures:	**-**	**297,000**	**274,000**	**27,000**	**598,000**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Sewer Revenue	328,000	338,000	348,000	358,000	1,673,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**328,000**	**338,000**	**348,000**	**358,000**	**1,673,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	33,000	34,000	35,000	36,000	192,000
Right of Way	-	-	-	-	-
Construction	295,000	304,000	313,000	322,000	1,481,000
Total Expenditures:	**328,000**	**338,000**	**348,000**	**358,000**	**1,673,000**

Grants / Other Sources:

*Funding and expenditures prior to 2024 are not shown for on-going programs.

STORM UTILITY

Mission Statement

Provide environmentally sound and effective management of the surface and shallow ground water in the City of Auburn for the protection and welfare of the public.

Department Overview

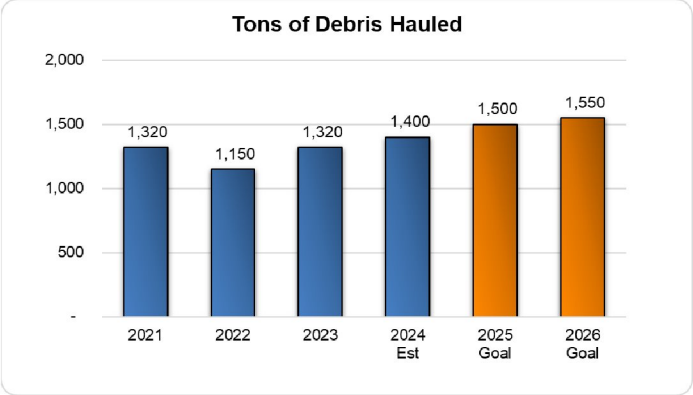
The Engineering Services - Storm Utility is responsible for the comprehensive system planning, compliance with the requirements of the Western Washington Phase II Municipal Stormwater Permit under the National Pollutant Discharge Elimination System (NPDES) regulations, review of development applications, conception and implementation of capital improvement projects, and system budget management. Maintenance and Operations Services is responsible for general system maintenance, minor repair and construction, and day-to-day operations. The Utility is responsible for the collection, transmission, treatment, and disposal of surface waters to Mill Creek and the Green and White rivers.

Accomplishments and Objectives

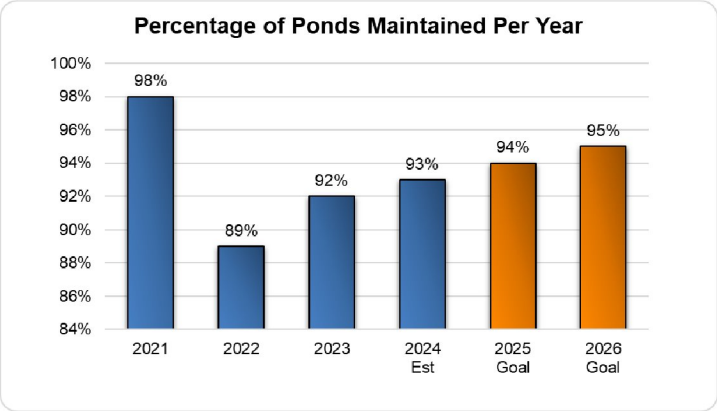
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Maintain, modify and add new storm attributes as needed to keep the system current.	• GIS staff continue to add storm attributes from new projects and modify and update existing attributes as needed to maintain a current system.	• Maintain, modify and add new storm attributes as needed to keep the system current.	**Infrastructure**
• Continue to develop and implement the ditch maintenance program for those ditch segments determined to be the	• A ditch maintenance program has been developed and is included in the draft 2025 Comprehensive Storm Drainage Plan for future consideration and	• Evaluate the inspection frequency and expected effort for the ditch maintenance program and adjust as needed.	**Infrastructure** **Community Safety**
• Continue the coordination with street and utility projects to obtain efficiency in contracting and economies of scale.	• Partnering on numerous street and non-storm utility projects was done to obtain efficiency in contracting and economies of scale.	• Continue the coordination with street and utility projects to obtain efficiency in contracting and economies of scale.	**Fiscal Sustainability** **Infrastructure** **Community Wellness**
• Begin implementation of the Source Control Business Inspection Program required by the National Pollutant Discharge Elimination System permit (NPDES).	• The Source Control Program was initiated in 2023 and a new FTE in 2024 has successfully implemented the Source Control Business Inspection program. The current emphasis has been on inspecting restaurants.	• Continue to develop and modify the Source Control Business Inspection Program as new types of businesses are brought into the program. Examples are expected to include business parks and automotive related services.	**Community Wellness** **Infrastructure**
• Continue to participate in City activities to identify opportunities for improved service to all customers and staff, especially customers and staff from disadvantaged groups for whom service may be or may have been inadequate.	• City staff has participated in City assessments, training and other efforts to understand potential sources of disparate treatment of certain segments of the population. In addition, for public outreach and information sharing, there has been a focus on the appropriate translation services to provide.	• Continue to participate in City activities to identify opportunities for improved service to all customers and staff, especially customers and staff from disadvantaged groups for whom service may be or may have been inadequate.	**Community Wellness**
• Complete the update to the Comprehensive Storm Drainage Plan which will guide the operation of the Utility for the next 6-10 years.	• The Comprehensive Storm Drainage Plan was completed in 2024.	• N/A	
• Continue to utilize the existing hydraulic models to support the Comprehensive Plan and individual projects as required to ensure proper sizing of facilities.	• The existing hydraulic models have been updated and utilized to assess proposed capital improvement projects and for the proposed capital projects in the 2025 Comprehensive Storm Drainage Plan update.	• Continue to utilize the existing hydraulic models to support street and other utility projects as required to ensure proper sizing of facilities.	**Infrastructure** **Community Wellness**

Performance Measures

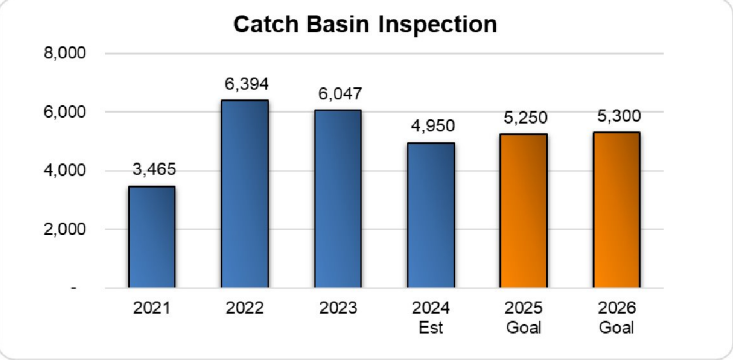
Tons of Debris Hauled
This performance measure tracks the National Pollutant Discharge Elimination System (NPDES) requirement to inspect and clean, as necessary, all catch basins within the City every two years. The 2025 and 2026 goals are based on the annual average required to meet NPDES permit conditions.



Percentage of Storm Drainage Ponds Maintained Per Year
This performance measure reflects the prioritization of storm work forces required to meet NPDES requirements for required inspection and maintenance of public storm ponds during the permit cycle, including vegetation removal as needed.



Catch Basin Inspection
The NPDES permit requires the inspection of all catch basins within the City every two years. The 2025 and 2026 goals are based on the anticipated annual average required to meet permit conditions.



2025-2026 Working Capital Budget

432 Storm Drainage	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Storm Service Charge	11,682,056	10,962,800	12,481,300	12,980,000	13,500,000
Other Charges for Service	174,181	155,200	201,400	155,200	155,200
Interest Earnings	1,166,710	78,900	600,900	75,000	75,000
Rents, Leases and Concessions	-	-	13,120	-	-
Miscellaneous Revenue	829,119	-	-	-	-
TOTAL OPERATING REVENUES	$ 13,852,066	$ 11,196,900	$ 13,296,720	$13,210,200	$13,730,200
OPERATING EXPENDITURES					
Salaries & Wages	2,937,623	3,091,111	3,149,100	3,252,812	3,439,935
Benefits	1,014,404	1,612,599	1,436,000	1,583,515	1,697,615
Supplies	79,669	93,255	93,255	98,150	95,950
Services & Charges	2,484,636	2,745,715	2,745,700	3,098,523	3,082,213
Debt Service Principal	466,413	466,500	466,500	820,200	839,900
Interfund Payments for Service	2,552,604	2,567,500	2,567,500	3,024,100	3,074,600
TOTAL OPERATING EXPENDITURES	$ 9,535,349	$ 10,576,680	$ 10,458,055	$11,877,300	$12,230,213
REVENUES LESS EXPENDITURES	$ 4,316,717	$ 620,220	$ 2,838,665	$ 1,332,900	$ 1,499,987
NON-OPERATING REVENUE					
Grants	327,711	130,000	130,000	-	-
Developer Contributions	-	-	-	-	-
Capital - System Development Charges	339,463	500,000	306,200	450,000	450,000
Revenue Bond Proceeds	-	-	-	-	-
Intergovernmental Loan	-	-	-	-	-
Interfund Transfers In	-	8,000,000	8,000,000	-	-
Other Sources	214,469	-		-	-
TOTAL RESOURCES	$ 881,644	$ 8,630,000	$ 8,436,200	$ 450,000	$ 450,000
NON-OPERATING EXPENSE					
Salaries & Wages	215,788	-	348,600	-	-
Benefits	98,026	-	147,800	-	-
Services & Charges	400	-	-	-	-
Interfund Transfers Out	533,534	8,650,640	8,650,640	124,000	124,000
Construction Projects	1,580,095	16,316,132	16,316,130	2,882,012	2,947,461
Debt Service Interest	113,250	193,100	193,100	172,200	150,400
Net Change in Restricted Assets	1,003,743	-	-	-	-
TOTAL USES	$ 3,544,837	$ 25,159,872	$ 25,656,270	$ 3,178,212	$ 3,221,861
BEGINNING WORKING CAPITAL - January 1	23,358,869	24,579,072	24,579,072	10,197,667	8,802,355
ENDING WORKING CAPITAL - December 31	25,012,392	8,669,420	10,197,667	8,802,355	7,530,481
NET CHANGE IN WORKING CAPITAL (*)	**$ 1,653,524**	**$ (15,909,652)**	**$ (14,381,405)**	**$ (1,395,312)**	**$ (1,271,874)**

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

432 Storm FTEs	2022	2023	2024	2025	2026
Storm FTEs	12.00	14.00	12.00	12.00	12.00
TOTAL STORM FTEs	**12.00**	**14.00**	**12.00**	**12.00**	**12.00**

Full Time Equivalent (FTE) Changes:

+2.0 FTE's - Per the 2023-2024 budget, this includes 2.0 FTEs (Maint. Worker I - CDL Vegetation) added in 2023 to Street & Vegetation Division in Public Works Dept.

-2.0 FTE's - Per request, positions Maintenance Worker I - CDL Vegetation was frozen in 2024.

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 27,630,484**	**$ 23,857,867**	**$ 22,982,555**
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.100.10	CONTRA SALARIES & WAGES	1	Allocate Out Capital Salaries & Benefits		(325,800.00)	(204,500.00)	(211,400.00)
		2	ENG.0038 - Project Engineer		(15,240.00)	-	-
	Line Item Total				(341,040.00)	(204,500.00)	(211,400.00)
432.00.535.100.11	REGULAR SALARIES & WAGES	1	Position Budget		1,777,273.23	1,859,497.57	1,923,524.19
		2	Rounding		(0.23)	0.43	(0.19)
		3	Add'l budget for vacant pos 3203-002		4,800.00	-	-
		4	Add'l budget for vacant pos 3205-002		1,900.00	-	-
		5	Add'l budget for vacant pos 3205-003		1,900.00	-	-
		6	Add'l budget for vacant pos 3205-011		-	1,100.00	900.00
		7	Add'l budget for vacant pos 3205-061		7,800.00	-	-
		8	Add'l budget for vacant pos 3220-025		-	1,300.00	1,200.00
		9	Add'l budget for vacant pos 3220-026		-	1,300.00	1,200.00
		10	Add'l budget for vacant pos 3223-001		-	1,900.00	2,400.00
		11	Add'l budget for vacant pos 3240-093		800.00	-	-
		12	ENG.0038 - Project Engineer		19,050.00	-	-
		13	ENG.0040 - Water Resource Technician		69,340.00	-	-
	Line Item Total				1,882,863.00	1,865,098.00	1,929,224.00
432.00.535.100.12	OVERTIME & OTHER WAGES	1	Overtime		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
432.00.535.100.20	CONTRA BENEFITS	1	Allocate Out Capital Salaries & Benefits		(137,200.00)	(85,700.00)	(92,100.00)
		2	ENG.0038 - Project Engineer		(6,752.00)	-	-
	Line Item Total				(143,952.00)	(85,700.00)	(92,100.00)

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 27,630,484	$ 23,857,867	$ 22,982,555
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.100.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		600.00	600.00	600.00
		2	Position Budget		131,400.67	136,997.16	141,493.42
		3	Rounding		0.33	(0.16)	(0.42)
		4	Add'l budget for vacant pos 3203-002		12,900.00	-	-
		5	Add'l budget for vacant pos 3205-002		5,800.00	-	-
		6	Add'l budget for vacant pos 3205-003		5,800.00	-	-
		7	Add'l budget for vacant pos 3205-011		-	4,200.00	4,000.00
		8	Add'l budget for vacant pos 3205-061		37,600.00	-	-
		9	Add'l budget for vacant pos 3220-025		-	6,600.00	6,400.00
		10	Add'l budget for vacant pos 3220-026		-	6,600.00	6,400.00
		11	Add'l budget for vacant pos 3223-001		-	6,000.00	5,900.00
		12	Add'l budget for vacant pos 3240-093		4,000.00	-	-
		13	ENG.0038 - Project Engineer		1,400.00	-	-
		14	ENG.0040 - Water Resource Technician		5,070.00	-	-
	Line Item Total				204,571.00	160,997.00	164,793.00
432.00.535.100.22	OTHER FRINGE BENEFITS	1	Uniforms & Protective Clothing		2,350.00	2,000.00	1,750.00
	Line Item Total				2,350.00	2,000.00	1,750.00
432.00.535.100.23	PENSIONS	1	Position Budget		182,123.19	172,298.48	173,456.60
		2	Rounding		(0.19)	(0.48)	0.40
		3	ENG.0038 - Project Engineer		1,880.00	-	-
		4	ENG.0040 - Water Resource Technician		6,800.00	-	-
	Line Item Total				190,803.00	172,298.00	173,457.00
432.00.535.100.24	INDUSTRIAL INSURANCE	1	Position Budget		42,529.93	35,917.91	32,846.11
		2	Rounding		0.07	0.09	(0.11)
		3	Additional WC budget for position 3210-010		300.00	-	-
		4	Additional WC budget for position 3217-002		3,040.00	-	-
	Line Item Total				45,870.00	35,918.00	32,846.00
432.00.535.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		450,670.67	472,333.33	532,991.01
		2	Rounding		0.33	(0.33)	(0.01)
		3	ENG.0038 - Project Engineer		5,160.00	-	-
		4	ENG.0040 - Water Resource Technician		25,600.00	-	-
	Line Item Total				481,431.00	472,333.00	532,991.00

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 27,630,484	$ 23,857,867	$ 22,982,555
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.100.31	OFFICE & OPERATING SUPPLIES	1	General Office Supplies		4,350.00	4,600.00	4,600.00
		2	Printer and Copier Supplies		250.00	250.00	250.00
		3	Survey and Construction Supplies		800.00	875.00	875.00
	Line Item Total				5,400.00	5,725.00	5,725.00
432.00.535.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Office Furniture, Storage, and Equipment		7,025.00	5,325.00	5,625.00
		2	Survey Digital Level		-	2,500.00	-
		3	Survey Tools & Equipment		400.00	400.00	400.00
		4	Capital/Construction Tools		200.00	-	-
		5	ENG.0040 - Water Resource Technician		1,130.00	-	-
		6	Engineering Tools		-	100.00	100.00
	Line Item Total				8,755.00	8,325.00	6,125.00
432.00.535.100.41	PROFESSIONAL SERVICES	1	General Engineering Consultant Services		9,500.00	9,500.00	9,500.00
		2	Healthcare Admin Fee		15,000.00	15,000.00	15,000.00
		3	Hydraulic Model Update & Tasks		60,000.00	80,200.00	80,200.00
		4	NPDES Outreach & Education		-	20,000.00	18,425.00
		5	NPDES Outreach & Education - Spill kit program		9,500.00	-	-
		6	NPDES Permit (DOE)		34,200.00	38,000.00	38,000.00
		7	NPDES Regional Stormwater Action Monitoring (DOE)		56,600.00	41,140.00	41,140.00
		8	Professional Services		35,400.00	-	-
		9	Puget Sound Starts Here		10,000.00	10,000.00	10,000.00
		10	Record Drawing Archiving Services		125.00	125.00	125.00
		11	School Education (NPDES and Water)		20,000.00	20,000.00	20,000.00
		12	Stormfilter Management Contract		23,915.00	85,650.00	85,650.00
		13	West Nile Virus Contract		89,000.00	-	-
		14	Aerial Imagery		-	-	4,000.00
		15	Consultant and Small Works Roster Service		200.00	200.00	200.00
		16	Consultant Support Misc.		16,000.00	20,000.00	20,000.00
		17	Dam Safety Fee (DOE)		2,600.00	2,750.00	2,750.00
		18	FAC Testing and Outside Agency Inspections		500.00	500.00	500.00
	Line Item Total				382,540.00	343,065.00	345,490.00
432.00.535.100.42	COMMUNICATION	1	WSRN Subscription for survey level GPS Units		200.00	-	-
	Line Item Total				200.00	-	-
432.00.535.100.43	TRAVEL	1	Travel		5,750.00	7,675.00	7,675.00
	Line Item Total				5,750.00	7,675.00	7,675.00

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 27,630,484	$ 23,857,867	$ 22,982,555
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	13,465.00	25,805.00
		2	Insurance Allocation		68,800.00	68,800.00	68,800.00
	Line Item Total				68,800.00	82,265.00	94,605.00
432.00.535.100.48	REPAIRS & MAINTENANCE	1	Equipment Repairs and Maintenance		1,500.00	1,500.00	1,500.00
	Line Item Total				1,500.00	1,500.00	1,500.00
432.00.535.100.49	MISCELLANEOUS	1	Miscellaneous Fees		15,000.00	15,300.00	15,300.00
		2	Professional Dues and Licensing		1,700.00	1,335.00	1,360.00
		3	Publications		1,515.00	1,260.00	1,260.00
		4	Training		11,575.00	10,950.00	10,950.00
		5	Conferences		3,035.00	2,475.00	2,475.00
		6	Employee Recognition		750.00	1,550.00	1,550.00
	Line Item Total				33,575.00	32,870.00	32,895.00
432.00.535.100.83	DEBT SERVICE INTEREST	1	2013 CIP Revenue Bonds Storm Interest		102,200.00	92,500.00	82,500.00
		2	2020 Utility Bond Refunding Interest (Storm)		90,900.00	79,700.00	67,900.00
	Line Item Total				193,100.00	172,200.00	150,400.00
432.00.535.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		2,900.00	8,900.00	9,200.00
	Line Item Total				2,900.00	8,900.00	9,200.00
432.00.535.100.98	INTERFUND FACILITES	1	Storm Interfund - Facilities for Annex Debt Svc		184,233.00	184,600.00	183,900.00
		2	FAC.0042 - Annual Capital Replacements		-	17,500.00	17,500.00
		3	Facilities Allocation		113,967.00	107,800.00	109,400.00
	Line Item Total				298,200.00	309,900.00	310,800.00
432.00.535.900.11	REGULAR SALARIES & WAGES	1	Position Budget		1,293,507.84	1,484,634.43	1,619,831.18
		2	Rounding		0.16	(0.43)	(0.18)
		3	STM.0008 - Maint. Worker I - CDL Vegetation (2 FTE)		148,500.00	-	-
		4	Add'l budget for vacant pos 4325-005		5,000.00	-	-
		5	Add'l budget for vacant pos 4326-002		-	5,300.00	-
	Line Item Total				1,447,008.00	1,489,934.00	1,619,831.00
432.00.535.900.12	OVERTIME & OTHER WAGES	1	Standby, emergency and scheduled overtime		19,000.00	19,000.00	19,000.00
	Line Item Total				19,000.00	19,000.00	19,000.00
432.00.535.900.13	OTHER WAGES	1	Summer Seasonals		78,780.00	78,780.00	78,780.00
	Line Item Total				78,780.00	78,780.00	78,780.00

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 27,630,484**	**$ 23,857,867**	**$ 22,982,555**
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.900.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		17,600.00	17,600.00	17,600.00
		2	Position Budget		98,048.86	112,392.59	122,634.51
		3	Rounding		0.14	0.41	0.49
		4	STM.0008 - Maint. Worker I - CDL Vegetation (2 FTE)		10,600.00	-	-
		5	Add'l budget for vacant pos 4325-005		22,800.00	-	-
		6	Add'l budget for vacant pos 4326-002		-	21,700.00	20,400.00
	Line Item Total				149,049.00	151,693.00	160,635.00
432.00.535.900.22	OTHER FRINGE BENEFITS	1	Uniforms, rain gear, hard hats, vest, pants, sweat shirts		13,264.00	-	-
		2	Uniforms, rain gear, hard hats, vest, pants, sweat shirts + $1500 from 48		-	14,764.00	14,764.00
	Line Item Total				13,264.00	14,764.00	14,764.00
432.00.535.900.23	PENSIONS	1	Position Budget		132,584.87	137,746.66	146,270.71
		2	Rounding		0.13	0.34	0.29
		3	STM.0008 - Maint. Worker I - CDL Vegetation (2 FTE)		14,200.00	-	-
	Line Item Total				146,785.00	137,747.00	146,271.00
432.00.535.900.24	INDUSTRIAL INSURANCE	1	Position Budget		50,162.75	52,168.98	47,538.38
		2	Rounding		0.25	0.02	(0.38)
	Line Item Total				50,163.00	52,169.00	47,538.00
432.00.535.900.25	MEDICAL & LIFE INSURANCE	1	Position Budget		425,864.74	469,095.72	514,470.08
		2	Rounding		0.26	0.28	(0.08)
		3	STM.0008 - Maint. Worker I - CDL Vegetation (2 FTE)		46,200.00	-	-
	Line Item Total				472,065.00	469,096.00	514,470.00
432.00.535.900.31	OFFICE & OPERATING SUPPLIES	1	Misc. spill booms, containment and erosion control items		4,000.00	4,000.00	4,000.00
		2	Office and Operating Supplies		10,000.00	10,000.00	10,000.00
		3	Pet waste bags		5,000.00	5,000.00	5,000.00
		4	Rock, seed, top soil (pond rehab)		16,000.00	-	-
		5	Rock, seed, top soil (pond rehab) + $5000 from 48		-	21,000.00	21,000.00
		6	TV camera truck replacement lights, orings, bolts, etc		10,000.00	10,000.00	10,000.00
	Line Item Total				45,000.00	50,000.00	50,000.00

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 27,630,484	$ 23,857,867	$ 22,982,555
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.900.35	SMALL TOOLS & MINOR EQUIPMENT	1	Leaf blowers for veg.		3,000.00	3,000.00	3,000.00
		2	Small hand tools (replace or repair)		-	10,500.00	10,500.00
		3	Small hand tools (replace or repair) + $5k from 48		10,500.00	-	-
		4	Storm jet truck accessory equipment		-	15,000.00	15,000.00
		5	Storm jet truck accessory equipment + $5k from 48		15,000.00	-	-
		6	Weed eaters, chainsaws		3,000.00	3,000.00	3,000.00
	Line Item Total				31,500.00	31,500.00	31,500.00
432.00.535.900.41	PROFESSIONAL SERVICES	1	Hazardous material spill and testing		8,000.00	8,000.00	8,000.00
		2	Hazardous storm lines ditchings dump fees (Cedar Hills)		10,000.00	10,000.00	10,000.00
		3	Pest control		7,000.00	7,000.00	7,000.00
		4	SCADA, Wonderware & Telemetry support		13,500.00	13,500.00	13,500.00
		5	Annual electrical pump station testing		5,000.00	5,000.00	5,000.00
	Line Item Total				43,500.00	43,500.00	43,500.00
432.00.535.900.42	COMMUNICATION	1	Line Locates		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
432.00.535.900.43	TRAVEL	1	Storm Dept travel AWWA conf, WOW conf, Weed conf, CEU's and safet		-	3,000.00	3,000.00
		2	Veg Dept travel. Weed Conf and other trainings + $3000 from 49		-	6,000.00	6,000.00
		3	Veg Dept travel. Weed Conf and other trainings + $3k from 48		3,000.00	-	-
		4	AWWA conf, WOW conf, Weed conf, CEU's and safety training		3,000.00	-	-
	Line Item Total				6,000.00	9,000.00	9,000.00
432.00.535.900.45	OPERATING RENTALS & LEASES	1	Trench box rental, pump, small tools etc.		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
432.00.535.900.47	PUBLIC UTILITY SERVICE	1	Public Utility Service		41,300.00	41,300.00	41,300.00
	Line Item Total				41,300.00	41,300.00	41,300.00
432.00.535.900.48	REPAIRS & MAINTENANCE	1	Repairs Maintenance (Storm)		3,370.00	-	-
		2	Storm pond maintenance and repair. (fence, drive ways, pipe, vaults)		15,000.00	-	-
		3	Storm station repairs/upgrades - $40k to 35/49		30,000.00	-	-
		4	Storm TV van equipment repair.		15,000.00	-	-
		5	Emergency Repair & Maint, Storm pond/station maintenance and repair.		-	88,500.00	88,500.00
		6	Emergency Repair & Maint. Veg--$5k to 49 $3k to 43 Storm - $57k to 35		45,000.00	-	-
	Line Item Total				108,370.00	88,500.00	88,500.00

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 27,630,484	$ 23,857,867	$ 22,982,555
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.900.49	MISCELLANEOUS	1	Interfund Storm Tax (11.5%)		1,260,700.00	1,521,868.00	1,581,668.00
		2	King County ROW and Fee's		1,500.00	1,500.00	1,500.00
		3	Pond and ditching dump fees + $10,000 from 48		-	102,000.00	102,000.00
		4	Pond and ditching dump fees + $62k from 48		92,000.00	-	-
		5	Registration for school		2,000.00	2,000.00	2,000.00
		6	STM.0010 - Storm Pond & Ditching Debris Disposal Fees		-	100,000.00	-
		7	Street Sweeping (Waste Management DBA- Columbia Ridge)		50,000.00	50,000.00	50,000.00
		8	Subscriptions (water wastewater digest)		100.00	100.00	100.00
		9	Training (Storm & Veg) - $3000 to 43		-	12,000.00	12,000.00
		10	Training (Storm & Veg) + $5k from 48		15,000.00	-	-
		11	Vactor facility disposal		-	70,500.00	70,500.00
		12	Vactor facility disposal + $25k from 48		70,500.00	-	-
		13	Annual dues for AWWA		400.00	400.00	400.00
		14	B&O/Excise Tax		201,600.00	228,100.00	237,200.00
		15	CDL renewals		2,500.00	2,500.00	2,500.00
		16	DOH (state certifications renewals)		500.00	500.00	500.00
	Line Item Total				1,696,800.00	2,091,468.00	2,060,368.00
432.00.535.900.93	INTERFUND SUPPLIES	1	ER&R Fleet Fuel Allocation		60,000.00	87,200.00	87,200.00
	Line Item Total				60,000.00	87,200.00	87,200.00
432.00.535.900.95	INTRFUND OPER RENTALS/LEASES	1	ER&R Fleet Allocation		706,600.00	867,300.00	869,800.00
		2	ERR.0013 - ER&R Operational Increases		-	19,200.00	19,600.00
	Line Item Total				706,600.00	886,500.00	889,400.00
432.00.535.910.12	OVERTIME & OTHER WAGES	1	Regular Overtime		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
432.00.535.910.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		200.00	200.00	200.00
	Line Item Total				200.00	200.00	200.00
432.00.535.910.31	OFFICE & OPERATING SUPPLIES	1	Utility Billing Office Supplies		1,800.00	1,800.00	1,800.00
	Line Item Total				1,800.00	1,800.00	1,800.00
432.00.535.910.35	SMALL TOOLS AND EQUIPMENT	1	Chairs, Desks & Headsets		800.00	800.00	800.00
	Line Item Total				800.00	800.00	800.00

STORM DRAINAGE FUND

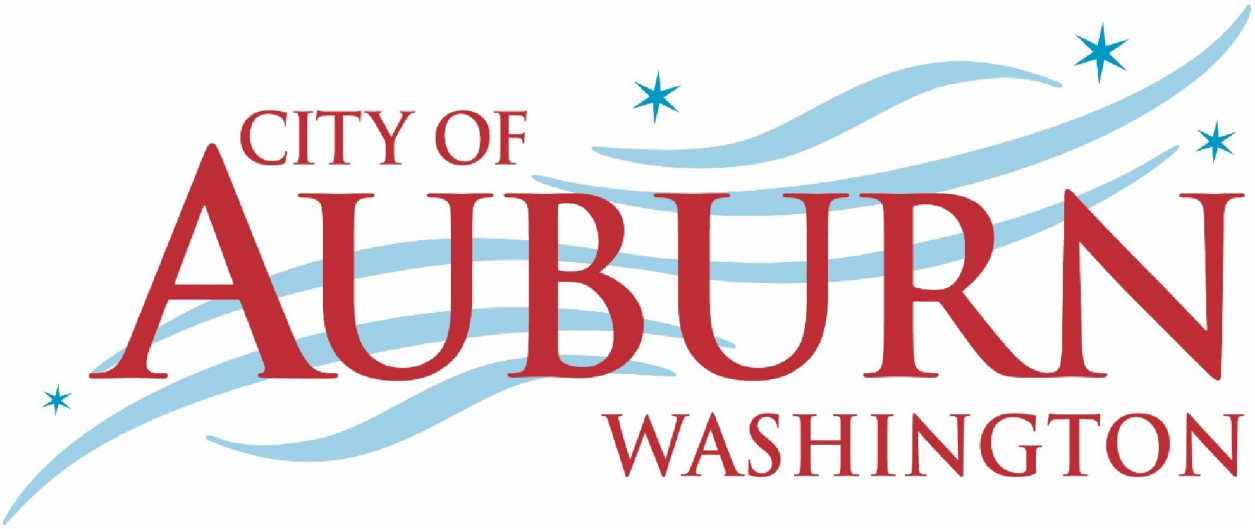
As of: 08/23/2024 16:53

				TOTALS:	**$ 27,630,484**	**$ 23,857,867**	**$ 22,982,555**
Account	Description	Line	Line Item		2024	2025	2026
432.00.535.910.41	PROFESSIONAL SERVICES	1	Springbrook Programming & Data Fixes		1,750.00	1,750.00	1,750.00
		2	Web Check Fees (Escrow Estimates)		6,000.00	6,000.00	6,000.00
		3	AFTS Lockbox Payment Processing		11,000.00	11,000.00	11,000.00
		4	Bank Credit Card Processing Fee		264,600.00	264,600.00	264,600.00
		5	Dataprose/AFTS Utility Bill Printing		18,000.00	18,000.00	18,000.00
	Line Item Total				301,350.00	301,350.00	301,350.00
432.00.535.910.42	COMMUNICATION	1	Dataprose/AFTS Utility Bill Postage Costs		47,000.00	47,000.00	47,000.00
	Line Item Total				47,000.00	47,000.00	47,000.00
432.00.535.910.43	TRAVEL	1	Accela, Sensus, WFOA Conferences		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
432.00.535.910.49	MISCELLANEOUS	1	Springbrook Software Membership		30.00	30.00	30.00
		2	Accela, Sensus, WFOA Conference Registrations & Staff Training		1,500.00	1,500.00	1,500.00
		3	AMI On-Site Training		-	1,000.00	-
		4	AMR On-Site Training		1,000.00	-	1,000.00
	Line Item Total				2,530.00	2,530.00	2,530.00
432.00.535.910.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		951,400.00	1,170,900.00	1,203,200.00
	Line Item Total				951,400.00	1,170,900.00	1,203,200.00
432.00.535.910.99	OTHER INTERFUND SERVICES/CHGS	1	Innovation & Technology Allocation		548,400.00	560,700.00	574,800.00
	Line Item Total				548,400.00	560,700.00	574,800.00
432.00.590.100.06	ENDING WORKING CAPITAL	1	Storm Fund Ending Working Capi		130,000.00	-	-
		2	True up beginning balance		2,568,117.00	-	-
		3	Ending Working Capital		(1,000,000.00)	-	-
		4	Estimated Ending Working Capital		6,511,947.00	8,802,355.00	7,530,481.00
	Line Item Total				8,210,064.00	8,802,355.00	7,530,481.00

STORM DRAINAGE FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 27,630,484**	**$ 23,857,867**	**$ 22,982,555**
Account	Description	Line	Line Item	2024	2025	2026
432.00.590.100.65	CONSTRUCTION PROJECTS	1	sdbd03 - Pipeline Repair & Replacement Program	-	741,600.00	763,848.00
		2	sdbd04 - Street Utility Improvements	-	-	275,834.00
		3	sdbd04 - Street Utlity Improvements	-	267,800.00	-
		4	sdbd12 - Vegetation Sorting Facility	-	200,000.00	-
		5	sdbd21 - Manhole & Catchbasin Frame & Grate Replacement	-	87,550.00	90,177.00
		6	sdbd24 - Strom Pipeline Extension Program	-	63,700.00	588,800.00
		7	sdbdxx - 2026 Local Street Preservation	-	303,850.00	938,879.00
		8	sdbdxx - SE 284th St W Water Quality Road Retrofit	-	-	289,923.00
		9	sdbdxx - SE 287th St Water Quality Road Retrofit	-	158,332.00	-
		10	cp2304 - West Main St Pump Station Upgrade	-	661,260.00	-
		11	cp2336 - 2024 Strom Pipeline Extension Project	-	132,000.00	-
		12	cp2410 - 112th Pl SE Water Main Replacement	-	65,920.00	-
		13	cp2412 - 2025 Local Street Preservation	-	200,000.00	-
	Line Item Total			-	2,882,012.00	2,947,461.00
432.00.590.100.72	REVENUE BOND PRINCIPAL	1	2013 CIP Revenue Bonds Storm Principal	241,500.00	252,000.00	260,400.00
		2	2020 Utility Bond Refunding Principal (Storm)	225,000.00	235,200.00	246,500.00
		3	ENG.0047 - Facility Master Plan - Debt Service	-	333,000.00	333,000.00
	Line Item Total			466,500.00	820,200.00	839,900.00
432.00.597.100.55	OPERATING TRANSFERS OUT	1	HRR.0003 - Transition LTE HR Coordinator to FTE	12,875.00	-	-
		2	HRR.0004 - Workforce Development	20,667.00	-	-
		3	IS.0081 - IT Security Engineer	15,005.00	-	-
		4	MAY.0005 - FTE DEI Community Engagement Coordinator	15,891.00	-	-
		5	MAY.0007 - Divesity, Equity & Inclusion Division Budget	28,964.00	-	-
		6	2023 CF for cp2107	342,204.00	-	-
		7	sobd03 - Transfer Out to F102 for 2026 Local Streets Preservation (Utilit	-	-	50,000.00
		8	Transfer from F432 to GF for Median Maintenance	74,000.00	74,000.00	74,000.00
		9	2023 CF for erbd01	75,000.00	-	-
		10	Transfer Out to F462	1,000,000.00	-	-
		11	Transfer Out to F462 to fund storm capital projects.	7,000,000.00	-	-
		12	Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	-	-
		13	cp2412 - Transfer Out to F102 for 2025 Local Streets Preservation (Utilit	-	50,000.00	-
		14	ENG.0040 - Water Resource Technician	2,450.00	-	-
		15	ERR.0012 - Mechanic 2 (1 FTE Position)	13,584.00	-	-
	Line Item Total			8,650,640.00	124,000.00	124,000.00


CITY OF
AUBURN
WASHINGTON

LINE ITEM DETAIL REPORT

STORM DRAINAGE CAPITAL FUND

As of: 08/25/2024 19:56

			TOTALS:	**$ 16,775,488**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
462.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance	(1,579,092.00)	-	-
		2	Ending Working Capital	1,000,000.00	-	-
		3	Estimated Ending Working Capital	1,038,448.00	-	-
	Line Item Total			459,356.00	-	-

STORM DRAINAGE CAPITAL FUND

As of: 08/25/2024 19:56

				TOTALS:	**$ 16,775,488**	**$ -**	**$ -**
Account	Description	Line	Line Item		2024	2025	2026
462.00.590.100.65	CONSTRUCTION PROJECTS	1	2023 CF for cp1922		43,595.00	-	-
		2	M Street NE Widening (cp2210)		700,000.00	-	-
		3	Manhole & Catchbasin Frame and Grate Replacement (sdbd21)		85,000.00	-	-
		4	2023 CF for cp2017		113,578.00	-	-
		5	2023 CF for cp2018		232,361.00	-	-
		6	2023 CF for cp2101		233,321.00	-	-
		7	2023 CF for cp2110		239,602.00	-	-
		8	2023 CF for cp2116		42,687.00	-	-
		9	2023 CF for cp2118		548,809.00	-	-
		10	2023 CF for cp2121		231,607.00	-	-
		11	2023 CF for cp2123		38,325.00	-	-
		12	2023 CF for cp2125		3,627,938.00	-	-
		13	Pipeline Repair & Replacement Program (sdbd03)		135,000.00	-	-
		14	2023 CF for cp2210		100,000.00	-	-
		15	R St SE Improvements (cp2116)		1,200,000.00	-	-
		16	2023 CF for cp2234		267,503.00	-	-
		17	S. 314th St. & 54th Ave S. Storm Improvement Ph. 1 (sdbd19)		450,000.00	-	-
		18	S. 314th St. & 54th Ave S. Storm Improvement Ph. 2 (sdbd22)		150,000.00	-	-
		19	2023 CF for cp2304		848,850.00	-	-
		20	South 316th Sidewalk Improvement (sdbd23)		425,000.00	-	-
		21	2023 CF for cp2315		40,634.00	-	-
		22	Storm Pipeline Extension Program (sdbd24)		520,000.00	-	-
		23	2023 CF for cp2323		476,581.00	-	-
		24	Street Utility Improvements (sdbd04)		260,000.00	-	-
		25	2023 CF for cp2327		8,229.00	-	-
		26	2023 CF for cp2336		175,000.00	-	-
		27	2023 CF for sdbd03		125,000.00	-	-
		28	2023 CF for sdbd04		365,000.00	-	-
		29	2023 CF for sdbd19		125,000.00	-	-
		30	2023 CF for sdbd21		107,000.00	-	-
		31	Vegetation Sorting Facility (sdbd12)		1,100,000.00	-	-
		32	2023 CF for sdbd23		50,000.00	-	-
		33	West Main Street Pump Station Upgrade (sdbd11)		3,000,000.00	-	-
		34	2024 Comprehensive Storm Drainage Plan Update (cp2136)		40,000.00	-	-
	Line Item Total				16,105,620.00	-	-
462.00.590.101.65	CONSTRUCTION PROJECTS	1	2023 CF for cp2136		210,512.00	-	-
	Line Item Total				210,512.00	-	-

TABLE SD-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
STORM DRAINAGE DIVISION

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
	Capital Costs							-
	Funding Sources:							
	Storm Fund							-
	Other -PSE							-
	Subtotal, Capacity Projects:							
	Capital Costs	-	-	-	-	-	-	-
	Non-Capacity Projects:							
cp2410	**112th Pl SE Water Main Replacement**							
	Capital Costs	65,920	-	-	-	-	-	**65,920**
	Funding Sources:							
	Storm Fund	65,920	-	-	-	-	-	**65,920**
	Bond Proceeds	-	-	-	-	-	-	-
cp2336	**2024 Storm Pipeline Extension Project**							
	Capital Costs	132,000	-	-	-	-	-	**132,000**
	Funding Sources:							
	Storm Fund	132,000	-	-	-	-	-	**132,000**
	Bond Proceeds	-	-	-	-	-	-	-
cp2412	**2025 Local Street Preservation**							
	Capital Costs	200,000	-	-	-	-	-	**200,000**
	Funding Sources:							
	Storm Fund	200,000	-	-	-	-	-	**200,000**
	Bond Proceeds	-	-	-	-	-	-	-
sdbdxx	**2026 Local Street Preservation**							
	Capital Costs	303,850	938,879	-	-	-	-	**1,242,729**
	Funding Sources:							
	Storm Fund	303,850	938,879	-	-	-	-	**1,242,729**
	Bond Proceeds	-	-	-	-	-	-	-
sdbd21	**Manhole & Catch Basin Frame and Grate Replacement**							
	Capital Costs	87,550	90,177	92,882	95,668	98,538	101,494	**566,309**
	Funding Sources:							
	Storm Fund	87,550	90,177	92,882	95,668	98,538	101,494	**566,309**
	Bond Proceeds	-	-	-	-	-	-	-
sdbd03	**Pipeline Repair & Replacement Program**							
	Capital Costs	741,600	763,848	786,763	810,366	834,677	859,718	**4,796,973**
	Funding Sources:							
	Storm Fund	741,600	763,848	786,763	810,366	834,677	859,718	**4,796,973**
	Bond Proceeds	-	-	-	-	-	-	-
sdbdxx	**SE 284th St (West) Water Quality Road Retrofit**							
	Capital Costs	-	-	29,504	43,895	-	-	**73,399**
	Funding Sources:							
	Storm Fund	-	-	29,504	43,895	-	-	**73,399**
	Bond Proceeds	-	-	-	-	-	-	-
sdbdxx	**SE 287th St Water Quality Road Retrofit**							
	Capital Costs	158,332	289,923	-	-	-	-	**448,255**
	Funding Sources:							
	Storm Fund	158,332	289,923	-	-	-	-	**448,255**
	Bond Proceeds	-	-	-	-	-	-	-

TABLE SD-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
STORM DRAINAGE DIVISION

sdbd24	**Storm Pipeline Extension Program**							
	Capital Costs	63,700	588,800	207,618	624,657	220,262	662,699	**2,367,736**
	Funding Sources:							
	Storm Fund	63,700	588,800	207,618	624,657	220,262	662,699	**2,367,736**
	Bond Proceeds	-	-	-	-	-	-	**-**
sdbd04	**Street Utility Improvements**							
	Capital Costs	267,800	275,834	284,109	292,632	301,411	310,454	**1,732,240**
	Funding Sources:							
	Storm Fund	267,800	275,834	284,109	292,632	301,411	310,454	**1,732,240**
	Bond Proceeds	-	-	-	-	-	-	**-**
sdbd12	**Vegetation Sorting Facility**							
	Capital Costs	200,000	-	-	-	-	-	**200,000**
	Funding Sources:							
	Storm Fund	200,000	-	-	-	-	-	**200,000**
	Bond Proceeds	-	-	-	-	-	-	**-**
cp2304	**West Main Street Pump Station Upgrade**							
	Capital Costs	661,260	-	-	-	-	-	**661,260**
	Funding Sources:							
	Storm Fund	661,260	-	-	-	-	-	**661,260**
	King Co. Opportunity Fund	-	-	-	-	-	-	**-**
	Subtotal, Non-Capacity Projects:							
	Capital Costs	2,882,012	2,947,461	1,400,877	1,867,219	1,454,889	1,934,364	12,486,821

	2025	**2026**	**2027**	**2028**	**2029**	**2030**	**Total**
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	2,882,012	2,947,461	1,400,877	1,867,219	1,454,889	1,934,364	12,486,821
Total Costs	**2,882,012**	**2,947,461**	**1,400,877**	**1,867,219**	**1,454,889**	**1,934,364**	**12,486,821**
FUNDING SOURCES:							
Storm Fund	2,882,012	2,947,460	1,400,876	1,867,219	1,454,889	1,934,365	12,486,821
King Co. Opportunity Fund	-	-	-	-	-	-	-
Other -PSE	-	-	-	-	-	-	-
Total Funding	**2,882,012**	**2,947,460**	**1,400,876**	**1,867,219**	**1,454,889**	**1,934,365**	**12,486,821**

Project Title: **112th Pl SE Water Main Replacement**
Project No: **cp2410**
Project Type: **Non-Capacity**
Project Manager: **Lauren Kirk**

Description:

As a component of the water main replacement project, replace 209 LF of existing 8” concrete pipe and 11 catch basins.

Progress Summary:

Design is underway with construction anticipated in 2025.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	16,000	65,920	-	81,920
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**16,000**	**65,920**	**-**	**81,920**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	16,000	-	-	16,000
Right of Way	-	-	-	-	-
Construction	-	-	65,920	-	65,920
Total Expenditures:	**-**	**16,000**	**65,920**	**-**	**81,920**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	65,920
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**65,920**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	65,920
Total Expenditures:	**-**	**-**	**-**	**-**	**65,920**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **2024 Storm Pipeline Extension Project**
Project No: **cp2336**
Project Type: **Non-Capacity**
Project Manager: **Lauren Kirk**

Description:

This project includes extending storm lines in the alleys between E St. SE and F St. SE towards 2nd St. SE, the alley between Pike and R St. NE and improve drainage at West Valley Highway and Peasely Canyon Rd. Two underground injection control wells will be eliminated as a result of this project.

Progress Summary:

The project is currently in the design phase and construction will be completed in 2025.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	695,000	132,000	-	827,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**695,000**	**132,000**	**-**	**827,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	175,000	-	-	175,000
Right of Way	-		-	-	-
Construction	-	520,000	132,000	-	652,000
Total Expenditures:	**-**	**695,000**	**132,000**	**-**	**827,000**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	132,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**132,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	132,000
Total Expenditures:	**-**	**-**	**-**	**-**	**132,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **2025 Local Street Preservation**
Project No: **cp2412**
Project Type: **Non-Capacity**
Project Manager: **Shelbi Meyer**

Description:

As a component of the 2025 Local Street Preservation project, the following storm improvements will be included:
1) Extend the existing 12” storm line to the west approximately 180 LF with two new catch basins on both sides of O St. SE to connect the existing “bubble up” storm. Replace the existing 8” “bubble up” crossing of 33rd Street SW with approximately 30 LF of new 12” pipe and replace one catch basin.
2) Remove and replace approximately 50 LF of new 12" storm line and two catch basins at O St. SE and 37th St. SE.

Progress Summary:

Design to begin in 2024 with construction in 2025.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	50,000	200,000	-	250,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**50,000**	**200,000**	**-**	**250,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	50,000	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	200,000	-	200,000
Total Expenditures:	**-**	**50,000**	**200,000**	**-**	**250,000**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	200,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	200,000
Total Expenditures:	**-**	**-**	**-**	**-**	**200,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **2026 Local Street Preservation**
Project No: **sdbdxx**
Project Type: **Non-Capacity**
Project Manager:

Description:

As a component of the 2026 Local Street Preservation project, the following storm improvements will be included:
1) 8th Street SW to the west of C Street SW, replace approximately 88 LF of existing 8" PVC storm pipe with new 12" pipe.
2) 4th Street SE between Auburn-Black Diamond Road and S Street SE, install approximately 317 LF of new 12" pipe and lateral connection with new catch basins.
3) J Street SE between Auburn Way S and 17th Street SE, remove all existing storm lines and structures. Install approximately 1000 LF of new 12" storm main with laterals and catch basins.

Progress Summary:

Design to begin in 2025 with construction in 2026.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	-	303,850	938,879	1,242,729
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**303,850**	**938,879**	**1,242,729**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	303,850	-	303,850
Right of Way	-	-	-	-	-
Construction	-	-	-	938,879	938,879
Total Expenditures:	**-**	**-**	**303,850**	**938,879**	**1,242,729**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	1,242,729
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,242,729**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	303,850
Right of Way	-	-	-	-	-
Construction	-	-	-	-	938,879
Total Expenditures:	**-**	**-**	**-**	**-**	**1,242,729**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Manhole & Catch Basin Frame and Grate Replacement**
Project No: **sdbd21**
Project Type: **Non-Capacity (Repair and Replacement)**
Project Manager: **TBD**

Description:

As manholes & catch basins age and their condition deteriorates, frame and grates can become loose and/or misoriented, or due to age are not meeting standards. This annual project will replace approximately 50 storm manhole and catch basin frame and grates to maintain access to the storm system and to decrease the likelihood of the manholes becoming road hazards. In some years, this replacement will be as a stand-alone project, and in some years many of these replacements will be in conjunction with other City capital projects.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

Reduced risk of road hazard claims.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	162,000	87,550	90,177	339,727
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**162,000**	**87,550**	**90,177**	**339,727**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	16,000	10,000	10,000	36,000
Right of Way	-	-	-	-	-
Construction	-	146,000	77,550	80,177	303,727
Total Expenditures:	**-**	**162,000**	**87,550**	**90,177**	**339,727**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Storm Revenue	92,882	95,668	98,538	101,494	566,309
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**92,882**	**95,668**	**98,538**	**101,494**	**566,309**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	10,000	10,000	10,000	10,000	60,000
Right of Way	-	-	-	-	-
Construction	82,882	85,668	88,538	91,494	506,309
Total Expenditures:	**92,882**	**95,668**	**98,538**	**101,494**	**566,309**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Pipeline Repair & Replacement Program**
Project No: **sdbd03**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This program provides funding for projects involving replacement of existing infrastructure. These projects support street repairs and other utility replacement programs, requiring coordination.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

Repair and replacement of aging infrastructure should reduce operating costs.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	260,000	741,600	763,848	1,765,448
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**260,000**	**741,600**	**763,848**	**1,765,448**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	260,000	185,400	190,962	636,362
Right of Way	-	-	-	-	-
Construction	-	-	556,200	572,886	1,129,086
Total Expenditures:	**-**	**260,000**	**741,600**	**763,848**	**1,765,448**

Forecasted Project Cost:

	2027	2028	2029	2030	Total 2025-2030
Funding Sources:					
Unrestricted Storm Revenue	786,763	810,366	834,677	859,718	4,796,973
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**786,763**	**810,366**	**834,677**	**859,718**	**4,796,973**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	196,691	202,592	208,669	214,929	1,199,243
Right of Way	-	-	-	-	-
Construction	590,073	607,775	626,008	644,788	3,597,730
Total Expenditures:	**786,763**	**810,366**	**834,677**	**859,718**	**4,796,973**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **SE 284th St (West) Water Quality Road Retrofit**
Project No: **sdbdxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project will retrofit a section of SE 284th St by adding two bioswale ditch enhancements to the side of the road. The bioswales will provide basic water quality treatment to 4.0 acres including approximately 700 LF of roadway.

Progress Summary:

Project design to begin in 2027.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Storm Revenue	29,504	43,895	-	-	73,399
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**29,504**	**43,895**	**-**	**-**	**73,399**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	29,504	-	-	-	29,504
Right of Way	-	-	-	-	-
Construction	-	43,895	-	-	43,895
Total Expenditures:	**29,504**	**43,895**	**-**	**-**	**73,399**

Grants / Other Sources:

Project Title: **SE 287th St Water Quality Road Retrofit**
Project No: **sdbdxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project will retrofit a section of SE 287th St by replacing the existing catch basin with an approved water quality treatment device. This will provide enhanced water quality treatment to 7.31 acres with enhanced water quality including approximately 700 LF of roadway.

Progress Summary:

Design to begin in 2025 with construction in 2026.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	-	158,332	289,923	448,255
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**158,332**	**289,923**	**448,255**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	158,332	-	158,332
Right of Way	-	-	-	-	-
Construction	-	-	-	289,923	289,923
Total Expenditures:	**-**	**-**	**158,332**	**289,923**	**448,255**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Storm Revenue	-	-	-	-	448,255
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**448,255**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	158,332
Right of Way	-	-	-	-	-
Construction	-	-	-	-	289,923
Total Expenditures:	**-**	**-**	**-**	**-**	**448,255**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Storm Pipeline Extension Program**
Project No: **sdbd24**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This program will extend the storm drainage system to built out areas of the city where they do not currently exist. An example would be paved alleys or residential street where roadwork is not anticipated. This program is currently funding cp2336.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

Ongoing calls for maintenance of these area should be reduced, including maintenance costs as a result of this program.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	-	63,700	588,800	652,500
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**63,700**	**588,800**	**652,500**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	63,700	-	63,700
Right of Way	-	-	-	-	-
Construction	-	-	-	588,800	588,800
Total Expenditures:	**-**	**-**	**63,700**	**588,800**	**652,500**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Storm Revenue	207,618	624,657	220,262	662,699	2,367,736
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**207,618**	**624,657**	**220,262**	**662,699**	**2,367,736**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	207,618	-	220,262	-	491,580
Right of Way	-	-	-	-	-
Construction	-	624,657	-	662,699	1,876,156
Total Expenditures:	**207,618**	**624,657**	**220,262**	**662,699**	**2,367,736**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Street Utility Improvements**
Project No: **sdbd04**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Storm system repair and replacements in coordination with transportation projects.

Progress Summary:

Program is ongoing.

Future Impact on Operating Budget:

No significant Impact.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	270,000	267,800	275,834	813,634
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**270,000**	**267,800**	**275,834**	**813,634**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	40,170	41,375	81,545
Right of Way	-	-	-	-	-
Construction	-	270,000	227,630	234,459	732,089
Total Expenditures:	**-**	**270,000**	**267,800**	**275,834**	**813,634**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Storm Revenue	284,109	292,632	301,411	310,454	1,732,240
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**284,109**	**292,632**	**301,411**	**310,454**	**1,732,240**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	42,616	43,895	45,212	46,568	259,836
Right of Way	-	-	-	-	-
Construction	241,493	248,737	256,200	263,886	1,472,404
Total Expenditures:	**284,109**	**292,632**	**301,411**	**310,454**	**1,732,240**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Vegetation Sorting Facility**
Project No: **sdbd12**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
The City generates vegetative waste and soils from its maintenance activities (e.g., pond and ditch cleaning) which require sorting management in order to reduce disposal costs. This project will prepare a portion of the existing city owned GSA property to accept the materials and manage them in an environmentaly responsible manner. Cost includes bin barriers and surface water collection infrastructure needed to facilitate materials handling and separation.

Progress Summary:
Project design to begin in 2024.

Future Impact on Operating Budget:
Overall operating costs should decrease as a result of improved efficiency from the sorting facility.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	-	664,000	200,000	-	864,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**664,000**	**200,000**	**-**	**864,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Acquisition	-	-	-	-	-
Construction/Equipment	-	664,000	200,000	-	864,000
Total Expenditures:	**-**	**664,000**	**200,000**	**-**	**864,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Storm Revenue	-	-	-	-	200,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Acquisition	-	-	-	-	-
Construction/Equipment	-	-	-	-	200,000
Total Expenditures:	**-**	**-**	**-**	**-**	**200,000**

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **West Main Street Pump Station Upgrade**
Project No: **cp2304**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project will investigate and complete a Predesign study for improvements to the stormwater pump station located just south of West Main Street adjacent to SR-167, previously defined in the City's 2015 Comprehensive Storm Drainage Plan, which does not meet current Level of Service (LOS) goals and then following the Predesign study, complete design and construction to upgrade the station as determined through the Predesign study results.

Progress Summary:

Predesign work is underway.

Future Impact on Operating Budget:

Repair and replacement of the aging pump station should reduce operating costs.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Storm Revenue	1,150	3,448,850	661,260	-	4,110,110
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other -KC Flood District	-	400,000		-	400,000
Total Funding Sources:	**1,150**	**3,848,850**	**661,260**	**-**	**4,510,110**
Capital Expenditures:					
Predesign	1,150	-	-	-	-
Design	-	100,000	661,260	-	761,260
Right of Way	-	-	-	-	-
Construction	-	3,748,850	-	-	3,748,850
Total Expenditures:	**1,150**	**3,848,850**	**661,260**	**-**	**4,510,110**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Storm Revenue	-	-	-	-	661,260
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other -KC Flood District	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**661,260**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	661,260
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**661,260**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

SEWER METRO UTILITY

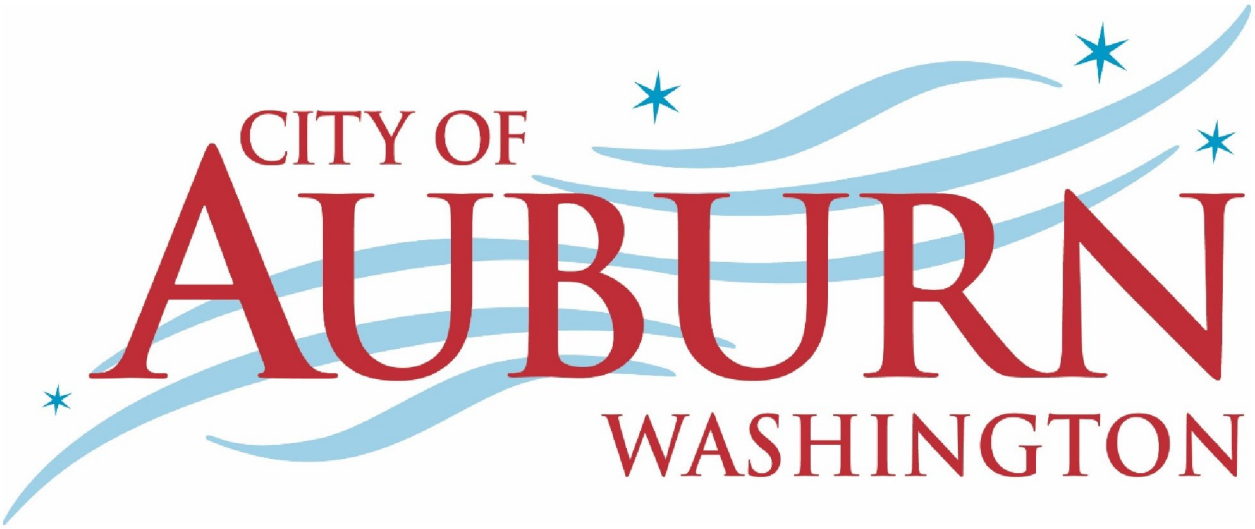
Department Overview

The City of Auburn contracts with King County's Wastewater Treatment Division (WTD) for sewage treatment and disposal. The City pays King County for these services based on the County's monthly sewer rate and the number of customers served; the cost is then passed directly on to consumers. In 2013, the Sewer Metro Utility Fund was created in an effort to track these revenues and expenditures separately from the City-owned and operated Sewer utility.

Fund Budget

433 Sewer Metro	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Metro Service Charge	20,266,613	21,557,500	21,237,600	22,720,000	24,120,000
Metro Industrial Charge	371,087	415,500	313,700	375,000	375,000
Interest Earnings	90,535	16,300	89,800	20,000	20,000
Rents, Leases and Concessions	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
TOTAL OPERATING REVENUES	$ 20,728,235	$ 21,989,300	$ 21,641,100	$23,115,000	$24,515,000
OPERATING EXPENDITURES					
Salaries & Wages	-	-	-	-	-
Benefits	-	-	-	-	-
Supplies	-	-	-	-	-
Services & Charges	20,083,839	21,961,800	21,961,800	23,076,000	24,472,000
Debt Service Principal	-	-	-	-	-
Interfund Payments for Service	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	$ 20,083,839	$ 21,961,800	$ 21,961,800	$23,076,000	$24,472,000
REVENUES LESS EXPENDITURES	$ 644,396	$ 27,500	$ (320,700)	$ 39,000	$ 43,000
BEGINNING WORKING CAPITAL - January 1	4,237,930	4,882,326	4,882,326	4,561,626	4,600,626
ENDING WORKING CAPITAL - December 31	4,882,326	4,909,826	4,561,626	4,600,626	4,643,626
NET CHANGE IN WORKING CAPITAL (*)	**$ 644,396**	**$ 27,500**	**$ (320,700)**	**$ 39,000**	**$ 43,000**

(*) Working Capital = Current Assets minus Current Liabilities

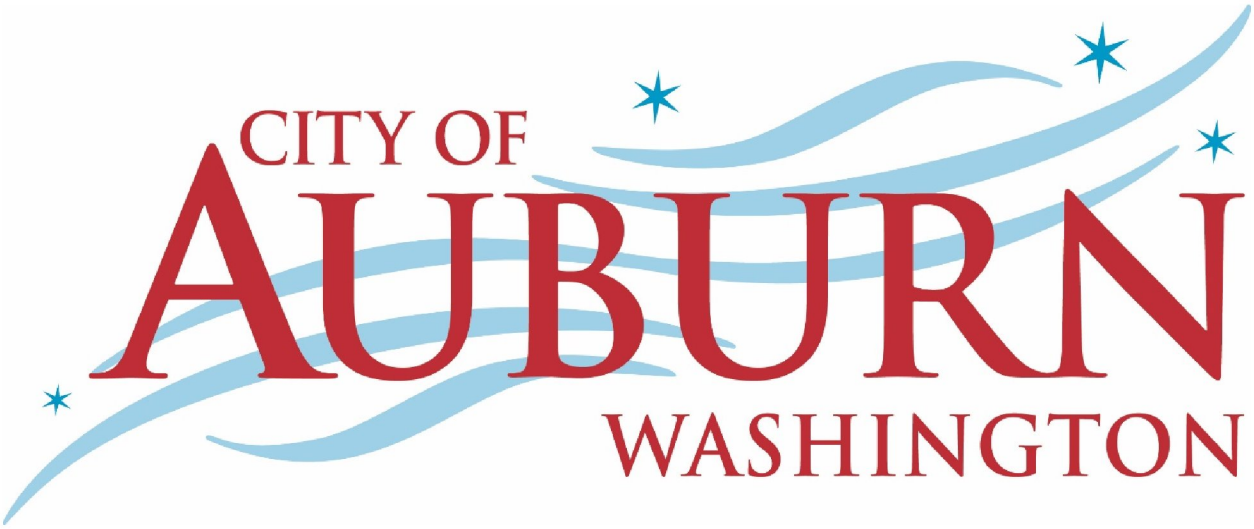

CITY OF
AUBURN
WASHINGTON

LINE ITEM DETAIL REPORT

SEWER METRO SUB FUND FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 26,871,626**	**$ 27,676,626**	**$ 29,115,626**
Account	Description	Line	Line Item		2024	2025	2026
433.00.535.800.41	PROFESSIONAL SERVICES	1	King County Metro Sewer Payments		21,961,800.00	23,076,000.00	24,472,000.00
	Line Item Total				21,961,800.00	23,076,000.00	24,472,000.00
433.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance		1,526,692.00	-	-
		2	Estimated Ending Working Capital		3,383,134.00	4,600,626.00	4,643,626.00
	Line Item Total				4,909,826.00	4,600,626.00	4,643,626.00


CITY OF
AUBURN
WASHINGTON

AIRPORT FUND

Vision

Provide our community superior aviation facilities, custom solutions, and continued and sustainable economic development as judged by our customers and community.

Mission Statement

Our mission is to:

- Be a gateway to Auburn and the Puget Sound region.
- Promote aviation at the Airport and within the community.
- Provide a high level of operational excellence.
- Be environmentally and economically responsible.
- Provide safe and secure aviation facilities.

Department Overview

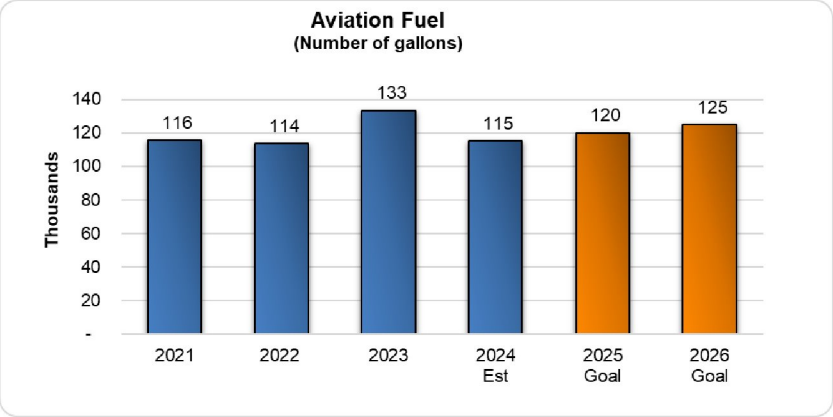
The Auburn Municipal Airport provides hangar and tie-down facilities, which will accommodate over 400 based aircraft. The City has long-term land-only leases which provide for private condominium-type aircraft hangars and one maintenance facility. In addition, the City has short term building leases with several businesses operating on the airfield who provide aviation-related services to the public and users of the Airport. The operations and management of the Airport includes aircraft tie-downs, hangars and facility leases, daily management, maintenance and operation of the fuel facility, compliance with all appropriate regulations, tenant relations, hosting events for the community and airport customers, marketing, grounds maintenance, facility maintenance, and capital program management.

Accomplishments and Objectives

2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continued monitoring of Cascade's Jet A Fuel sales, if demand increases to a point a permanent facility is needed work to identify a private partner to install and manage it.	• Cascade retails less than 10,000 gallons of JetA Fuel annually. This amount is not enough to justify investing in a permanent facility. Continue this goal in 25/26	• Continued monitoring of Cascade's Jet A Fuel sales, if demand increases to a point a permanent facility is needed work to identify a private partner to install and manage it.	**Infrastructure** **Fiscal Sustainability**
• Infrastructure upgrades include, retrofitting existing open hangars, increasing perimeter fence to improve security and addressing aging infrastructure. Pavement maintenance continues to be a high priority.	• Completed retrofit of existing open hangars and replaced hangar doors. The airport performs pavement and facility maintenance annually to address aging infrastructure. Runway rehab project in 2024 significantly upgraded the airport. The taxiway lighting was replaced with LED's. All exterior and interior hangar lights were replaced with LED fixtures.	• Infrastructure upgrades include, retrofitting existing open hangars, addressing aging infrastructure. Pavement maintenance continues to be a high priority.	**Infrastructure** **Fiscal Sustainability** **Community Safety**
• Complete the implementation of the improved instrument approach as approved by FAA in 2022.	• Completed 5/16/24. Significant upgrade to the airport.	• N/A	
• Continue improvements related to the equity and inclusion goals of the City. This includes review of our processes and programs to remove barriers to service for all customers, continuing outreach to under represented groups for Airport events, and continuing involvement in regional and industry efforts to increase diversity within the Aviation industry through internships and participation in WAMA and AAAE organization efforts.	• The annual airport internship incorporates exposure to the aviation industry for underserved populations not typically seen in aviation. During 2023 and 2024, Airport tours for various community and educational groups have seen an increase in disadvantaged population areas. In coordination with Green River College, their foreign exchange students program visit the airport annually for a tour and overview of operations. Increased focus on marketing for Airport Day to include translation of information for underserved populations has resulted in an increase in attendance by those populations.	• Continue improvements related to the equity and inclusion goals of the City. This includes review of our processes and programs to remove barriers to service for all customers, continuing outreach to under represented groups for Airport events (example: airport day and tours), and continuing involvement in regional and industry efforts to increase diversity within the Aviation industry through internships and participation in WAMA and AAAE organization efforts.	**Community Wellness**
• Increase the sustainability of the airport by creating additional revenue streams. Realize cost savings by taking advantage of clean energy initiatives when they are available.	• The airport has added businesses and aircraft operations which have increased multiple revenue lines.	• Increase the sustainability of the airport by creating additional revenue streams. Realize cost savings by taking advantage of clean energy initiatives when they are available.	**Fiscal Sustainability** **Infrastructure**
		• Complete the implementation of an Automated Weather Observation System (AWOS).	**Infrastructure**

Performance Measures

The Airport owns and operates the self-serve aviation fuel tank. This fuel provides aircraft based at the airport and transiting the area a needed resource. The sales from the fuel are an indicator of how busy the airport is operationally. Approximately 35% of total operating airport revenue is from the fuel sales. These funds go towards the operation of the airport and allow the airport to remain self-sustaining and not require funds from the City's General Fund.



2025-2026 Working Capital Budget

435 Airport	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Aviation Fuel Sales	789,595	840,000	915,130	1,060,600	1,229,200
Other Charges for Service	38,780	38,700	39,100	38,700	38,700
Interest Earnings	222,636	10,600	55,000	10,400	10,400
Rents, Leases and Concessions	1,028,170	1,223,400	1,141,143	1,206,060	1,230,100
Miscellaneous Revenue	30,886	4,000	4,000	4,000	4,000
TOTAL OPERATING REVENUES	$ 2,110,067	$ 2,116,700	$ 2,154,373	$ 2,319,760	$ 2,512,400
OPERATING EXPENDITURES					
Salaries & Wages	322,891	319,178	346,041	408,270	419,474
Benefits	142,404	148,527	144,428	165,987	177,511
Supplies	646,995	720,975	774,485	919,000	1,062,300
Services & Charges	428,017	386,305	386,305	427,308	421,196
Debt Service Principal	-	69,865	-	75,344	76,851
Interfund Payments for Service	197,208	202,400	202,400	326,990	262,700
TOTAL OPERATING EXPENDITURES	$ 1,737,515	$ 1,847,250	$ 1,853,659	$ 2,322,899	$ 2,420,032
REVENUES LESS EXPENDITURES	$ 372,552	$ 269,450	$ 300,714	$ (3,139)	$ 92,368
NON-OPERATING REVENUE					
Grants	446,033	5,130,052	5,130,052	-	-
Developer Contributions	-	-	-	-	-
Capital - System Development Charges	-	-	-	-	-
Revenue Bond Proceeds	-	-	-	-	-
Intergovernmental Loan	-	603,256	603,256	-	-
Interfund Transfers In	377,382	1,571,114	1,571,114	-	-
Other Sources	-	-	-	-	-
TOTAL RESOURCES	$ 823,414	$ 7,304,422	$ 7,304,422	$ -	$ -
NON-OPERATING EXPENSE					
Salaries & Wages	375	-	-	-	-
Benefits	144	-	-	-	-
Services & Charges	9	100	100	-	-
Interfund Transfers Out	377,382	1,571,114	1,571,114	-	-
Construction Projects	827,565	6,825,332	6,497,473	263,460	538,000
Debt Service Interest	-	13,630	-	16,500	14,993
Net Change in Restricted Assets	-	-	-	-	-
TOTAL USES	$ 1,205,474	$ 8,410,176	$ 8,068,687	$ 279,960	$ 552,993
BEGINNING WORKING CAPITAL - January 1	2,221,477	2,156,501	2,156,501	1,692,950	1,409,851
ENDING WORKING CAPITAL - December 31	2,211,969	1,320,197	1,692,950	1,409,851	949,226
NET CHANGE IN WORKING CAPITAL (*)	**$ (9,507)**	**$ (836,304)**	**$ (463,551)**	**$ (283,099)**	**$ (460,625)**

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

435 Airport FTEs	2022	2023	2024	2025	2026
Airport FTEs	3.00	3.00	3.00	3.00	3.00
TOTAL AIRPORT FTEs	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**

AIRPORT FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 4,638,519	$ 4,012,710	$ 3,922,251
Account	Description	Line	Line Item		2024	2025	2026
435.00.546.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		12,000.00	12,000.00	12,000.00
	Line Item Total				12,000.00	12,000.00	12,000.00
435.00.546.100.41	PROFESSIONAL SERVICES	1	AIR.0003 - Airport Operations Adjustments		11,000.00	-	-
		2	Bank/Credit Card Fees for Fuel Sales		18,000.00	18,100.00	18,100.00
	Line Item Total				29,000.00	18,100.00	18,100.00
435.00.546.100.43	TRAVEL	1	Travel		3,500.00	4,000.00	4,000.00
	Line Item Total				3,500.00	4,000.00	4,000.00
435.00.546.100.44	ADVERTISING	1	Advertising		3,500.00	2,500.00	2,500.00
	Line Item Total				3,500.00	2,500.00	2,500.00
435.00.546.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	20,508.00	29,945.00
		2	Insurance Allocation		42,400.00	42,400.00	42,400.00
		3	Separate Liability Insurance Policy - Brown & Brown		7,705.00	8,090.00	8,495.00
		4	Fuel Tank Insurance Expense - WCIA		900.00	910.00	956.00
	Line Item Total				51,005.00	71,908.00	81,796.00
435.00.546.100.47	PUBLIC UTILITY SERVICE	1	Water, Sewer, Storm Drainage Expenditures		84,300.00	84,300.00	84,300.00
		2	Electricity & Gas		27,300.00	27,300.00	27,300.00
	Line Item Total				111,600.00	111,600.00	111,600.00
435.00.546.100.49	MISCELLANEOUS	1	Membership Dues (WAMA & AAAE)		1,000.00	1,000.00	1,000.00
		2	Publications		500.00	500.00	500.00
		3	Training		7,500.00	7,500.00	7,500.00
		4	Airport Events		5,000.00	9,500.00	9,500.00
		5	Conferences		1,500.00	1,500.00	1,500.00
	Line Item Total				15,500.00	20,000.00	20,000.00
435.00.546.100.83	DEBT SERVICE INTEREST	1	WSDOT Debt Service Interest for cp2201 -Open T Hangar Upgrades		13,630.00	16,500.00	14,993.00
	Line Item Total				13,630.00	16,500.00	14,993.00
435.00.546.110.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		85,700.00	104,800.00	107,700.00
	Line Item Total				85,700.00	104,800.00	107,700.00

AIRPORT FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 4,638,519	$ 4,012,710	$ 3,922,251
Account	Description	Line	Line Item		2024	2025	2026
435.00.546.800.11	REGULAR SALARIES & WAGES	1	Position Budget		269,128.00	325,070.31	336,274.42
		2	Rounding		-	(0.31)	(0.42)
		3	Add'l budget for vacant pos 3220-025		-	100.00	100.00
		4	Add'l budget for vacant pos 3220-026		-	100.00	100.00
	Line Item Total				269,128.00	325,270.00	336,474.00
435.00.546.800.12	OVERTIME & OTHER WAGES	1	Overtime		5,000.00	3,000.00	3,000.00
	Line Item Total				5,000.00	3,000.00	3,000.00
435.00.546.800.13	OTHER WAGES	1	Intern/Seasonal		22,850.00	-	-
		2	Intern/Seasonal Staffing		-	45,050.00	45,050.00
		3	AIR.0003 - Airport Operations Adjustments		22,200.00	-	-
		4	AIR.0004 - Airport Operations Adjustments		-	34,950.00	34,950.00
	Line Item Total				45,050.00	80,000.00	80,000.00
435.00.546.800.21	F.I.C.A.	1	Position Budget		20,098.29	24,279.69	25,124.47
		2	Rounding		(0.29)	0.31	(0.47)
		3	Add'l budget for vacant pos 3220-025		-	400.00	400.00
		4	Add'l budget for vacant pos 3220-026		-	400.00	400.00
		5	AIR.0003 - Airport Operations Adjustments		4,000.00	-	-
		6	AIR.0004 - Airport Operations Adjustments		-	6,000.00	6,000.00
		7	18% Benefit Cost for OT & Other Wages		5,000.00	8,600.00	8,600.00
	Line Item Total				29,098.00	39,680.00	40,524.00
435.00.546.800.22	UNIFORMS	1	Uniforms		750.00	750.00	750.00
	Line Item Total				750.00	750.00	750.00
435.00.546.800.23	PENSIONS	1	Position Budget		27,585.59	30,162.22	30,365.33
		2	Rounding		0.41	(0.22)	(0.33)
	Line Item Total				27,586.00	30,162.00	30,365.00
435.00.546.800.24	INDUSTRIAL INSURANCE	1	Position Budget		9,071.49	8,552.48	7,782.54
		2	Rounding		0.51	(0.48)	0.46
	Line Item Total				9,072.00	8,552.00	7,783.00
435.00.546.800.25	MEDICAL & LIFE INSURANCE	1	Position Budget		82,020.59	86,842.65	98,088.81
		2	Rounding		0.41	0.35	0.19
	Line Item Total				82,021.00	86,843.00	98,089.00

AIRPORT FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 4,638,519	$ 4,012,710	$ 3,922,251
Account	Description	Line	Line Item		2024	2025	2026
435.00.546.800.32	FUEL CONSUMED	1	Fuel Used by Airport Staff		2,000.00	2,500.00	2,500.00
	Line Item Total				2,000.00	2,500.00	2,500.00
435.00.546.800.34	FUEL SOLD	1	Increase Fuel Purchased for Re		203,875.00	-	-
		2	AIR.0003 - Airport Operations Adjustments		146,100.00	-	-
		3	AIR.0004 - Airport Operations Adjustments		-	405,400.00	548,700.00
		4	AvGas Fuel Purchase for Resale		350,000.00	496,100.00	496,100.00
	Line Item Total				699,975.00	901,500.00	1,044,800.00
435.00.546.800.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small Tools		7,000.00	3,000.00	3,000.00
	Line Item Total				7,000.00	3,000.00	3,000.00
435.00.546.800.41	PROFESSIONAL SERVICES	1	Industrial Storm Permit Fees		4,000.00	4,000.00	4,000.00
		2	Janitorial Services		3,000.00	3,000.00	3,000.00
		3	Landscape Maintenance		3,000.00	3,000.00	3,000.00
		4	Misc. Consultant Services		10,000.00	10,000.00	10,000.00
		5	Snow and Ice Removal		2,000.00	2,000.00	2,000.00
		6	Testing Laboratory Services		1,500.00	1,500.00	1,500.00
		7	Wildlife Management		32,000.00	37,000.00	37,000.00
		8	Airport Security Services		8,500.00	8,500.00	8,500.00
		9	Fire System Monitoring and Service		3,000.00	8,000.00	8,000.00
		10	Fuel System Inspection and Services		3,000.00	3,000.00	3,000.00
	Line Item Total				70,000.00	80,000.00	80,000.00
435.00.546.800.48	REPAIRS & MAINTENANCE	1	HVAC Services		5,000.00	5,000.00	5,000.00
		2	Maintenance Work		-	65,000.00	65,000.00
		3	AIR.0003 - Airport Operations Adjustments		65,000.00	-	-
		4	AIR.0005 - Airport Equipment		-	16,000.00	-
		5	Facility Repairs and Maintenance		20,000.00	20,000.00	20,000.00
		6	Fuel System Maintenance		10,000.00	10,000.00	10,000.00
	Line Item Total				100,000.00	116,000.00	100,000.00
435.00.546.800.93	EQUIPMENT RENTAL CHARGE - FUEL	1	ER&R Fuel Allocation		2,700.00	3,500.00	3,500.00
	Line Item Total				2,700.00	3,500.00	3,500.00
435.00.546.800.95	INTERFUND OPERATING RENTALS & LE	1	AIR.0005 - Airport Equipment		-	81,890.00	10,900.00
		2	ER&R Allocation		45,500.00	68,000.00	70,100.00
	Line Item Total				45,500.00	149,890.00	81,000.00

AIRPORT FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 4,638,519**	**$ 4,012,710**	**$ 3,922,251**
Account	Description	Line	Line Item		2024	2025	2026
435.00.546.800.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		18,000.00	16,600.00	17,100.00
	Line Item Total				18,000.00	16,600.00	17,100.00
435.00.546.800.98	INTERFUND FACILITIES	1	Facilities Allocation		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00
435.00.546.800.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		48,500.00	50,200.00	51,400.00
	Line Item Total				48,500.00	50,200.00	51,400.00
435.00.546.801.49	MISCELLANEOUS	1	B&O/Excise Tax		2,200.00	3,200.00	3,200.00
	Line Item Total				2,200.00	3,200.00	3,200.00
435.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital		(300,000.00)	-	-
		2	True up beginning balance		707,074.00	-	-
		3	Decrease in ending working cap		(49,125.00)	-	-
		4	Estimated Ending Working Capital		98,576.00	1,409,851.00	949,226.00
		5	F435 Ending Working Capital		750,000.00	-	-
	Line Item Total				1,206,525.00	1,409,851.00	949,226.00
435.00.590.100.63	IMPROVEMENTS OTHER THAN BLDG.	1		-	-	-	-
	Line Item Total				-	-	-
435.00.590.100.65	CONSTRUCTION PROJECTS	1	apbd05 - Annual Repair & Maintenance of Airport Facilities		-	100,000.00	138,000.00
		2	apbd12 - Annual Airport Pavement Maintenance		-	50,000.00	100,000.00
		3	apbd14 - Open T-Hangar Upgrades		-	-	300,000.00
		4	cp2335 - AWOS, Beacon & Emergency Generator		-	113,460.00	-
	Line Item Total				-	263,460.00	538,000.00
435.00.590.100.71	DEBT SERVICE PRINCIPAL	1	WSDOT Debt Service Principal for cp2201 -Open T Hangar Upgrades		69,865.00	75,344.00	76,851.00
	Line Item Total				69,865.00	75,344.00	76,851.00
435.00.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp2201		821,114.35	-	-
		2	Transfer from ops to capital		300,000.00	-	-
		3	Transfer out to Fund 465 for Capital Fund		450,000.00	-	-
	Line Item Total				1,571,114.35	-	-

AIRPORT FUND

As of: 07/30/2024 12:04

			TOTALS:	**$ 4,172,242**	**$ 1,933,257**	**$ 2,351,136**
Account	Description	Line	Line Item	2024	2025	2026
435.00.546.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies	12,000.00	12,000.00	12,000.00
	Line Item Total			12,000.00	12,000.00	12,000.00
435.00.546.100.41	PROFESSIONAL SERVICES	1	AIR.0003 - Airport Operations Adjustments	11,000.00	-	-
		2	Bank/Credit Card Fees for Fuel Sales	18,000.00	18,100.00	18,100.00
	Line Item Total			29,000.00	18,100.00	18,100.00
435.00.546.100.43	TRAVEL	1	Travel	3,500.00	4,000.00	4,000.00
	Line Item Total			3,500.00	4,000.00	4,000.00
435.00.546.100.44	ADVERTISING	1	Advertising	3,500.00	2,500.00	2,500.00
	Line Item Total			3,500.00	2,500.00	2,500.00
435.00.546.100.46	INSURANCE	1	Insurance Allocation	42,400.00	51,005.00	51,005.00
		2	Separate Liability Insurance Policy - Brown & Brown	7,705.00	8,090.00	8,495.00
		3	Fuel Tank Insurance Expense - WCIA	900.00	910.00	956.00
	Line Item Total			51,005.00	60,005.00	60,456.00
435.00.546.100.47	PUBLIC UTILITY SERVICE	1	Water, Sewer, Storm Drainage Expenditures	84,300.00	84,300.00	84,300.00
		2	Electricity & Gas	27,300.00	27,300.00	27,300.00
	Line Item Total			111,600.00	111,600.00	111,600.00
435.00.546.100.49	MISCELLANEOUS	1	Membership Dues (WAMA & AAAE)	1,000.00	1,000.00	1,000.00
		2	Publications	500.00	500.00	500.00
		3	Training	7,500.00	7,500.00	7,500.00
		4	Airport Events	5,000.00	9,500.00	9,500.00
		5	Conferences	1,500.00	1,500.00	1,500.00
	Line Item Total			15,500.00	20,000.00	20,000.00
435.00.546.100.83	DEBT SERVICE INTEREST	1	WSDOT Debt Service Interest for cp2201 -Open T Hangar Upgrades	13,630.00	16,500.00	14,993.00
	Line Item Total			13,630.00	16,500.00	14,993.00
435.00.546.110.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations	85,700.00	104,800.00	107,700.00
	Line Item Total			85,700.00	104,800.00	107,700.00

AIRPORT FUND

As of: 07/30/2024 12:04

				TOTALS:	$ 4,172,242	$ 1,933,257	$ 2,351,136
Account	Description	Line	Line Item		2024	2025	2026
435.00.546.800.11	REGULAR SALARIES & WAGES	1	Position Budget		269,128.00	325,070.31	336,274.42
		2	Rounding		-	(0.31)	(0.42)
		3	Add'l budget for vacant pos 3220-025		-	100.00	100.00
		4	Add'l budget for vacant pos 3220-026		-	100.00	100.00
	Line Item Total				269,128.00	325,270.00	336,474.00
435.00.546.800.12	OVERTIME & OTHER WAGES	1	Overtime		5,000.00	3,000.00	3,000.00
	Line Item Total				5,000.00	3,000.00	3,000.00
435.00.546.800.13	OTHER WAGES	1	Intern/Seasonal		22,850.00	-	-
		2	Intern/Seasonal Staffing		-	45,050.00	45,050.00
		3	AIR.0003 - Airport Operations Adjustments		22,200.00	-	-
	Line Item Total				45,050.00	45,050.00	45,050.00
435.00.546.800.21	F.I.C.A.	1	Position Budget		20,098.29	24,279.69	25,124.47
		2	Rounding		(0.29)	0.31	(0.47)
		3	Add'l budget for vacant pos 3220-025		-	400.00	400.00
		4	Add'l budget for vacant pos 3220-026		-	400.00	400.00
		5	AIR.0003 - Airport Operations Adjustments		4,000.00	-	-
		6	18% Benefit Cost for OT & Other Wages		5,000.00	8,600.00	8,600.00
	Line Item Total				29,098.00	33,680.00	34,524.00
435.00.546.800.22	UNIFORMS	1	Uniforms		750.00	750.00	750.00
	Line Item Total				750.00	750.00	750.00
435.00.546.800.23	PENSIONS	1	Position Budget		27,585.59	30,162.22	30,365.33
		2	Rounding		0.41	(0.22)	(0.33)
	Line Item Total				27,586.00	30,162.00	30,365.00
435.00.546.800.24	INDUSTRIAL INSURANCE	1	Position Budget		9,071.49	8,552.48	7,782.54
		2	Rounding		0.51	(0.48)	0.46
	Line Item Total				9,072.00	8,552.00	7,783.00
435.00.546.800.25	MEDICAL & LIFE INSURANCE	1	Position Budget		82,020.59	86,842.65	98,088.81
		2	Rounding		0.41	0.35	0.19
	Line Item Total				82,021.00	86,843.00	98,089.00
435.00.546.800.32	FUEL CONSUMED	1	Fuel Used by Airport Staff		2,000.00	2,500.00	2,500.00
	Line Item Total				2,000.00	2,500.00	2,500.00

AIRPORT FUND

As of: 07/30/2024 12:04

				TOTALS:	$ 4,172,242	$ 1,933,257	$ 2,351,136
Account	Description	Line	Line Item		2024	2025	2026
435.00.546.800.34	FUEL SOLD	1	Increase Fuel Purchased for Re		203,875.00	-	-
		2	AIR.0003 - Airport Operations Adjustments		146,100.00	-	-
		3	AvGas Fuel Purchase for Resale		350,000.00	496,100.00	496,100.00
	Line Item Total				699,975.00	496,100.00	496,100.00
435.00.546.800.35	SMALL TOOLS & MINOR EQUIPMENT	1	Small Tools		7,000.00	3,000.00	3,000.00
	Line Item Total				7,000.00	3,000.00	3,000.00
435.00.546.800.41	PROFESSIONAL SERVICES	1	Industrial Storm Permit Fees		4,000.00	4,000.00	4,000.00
		2	Janitorial Services		3,000.00	3,000.00	3,000.00
		3	Landscape Maintenance		3,000.00	3,000.00	3,000.00
		4	Misc. Consultant Services		10,000.00	10,000.00	10,000.00
		5	Snow and Ice Removal		2,000.00	2,000.00	2,000.00
		6	Testing Laboratory Services		1,500.00	1,500.00	1,500.00
		7	Wildlife Management		32,000.00	37,000.00	37,000.00
		8	Airport Security Services		8,500.00	8,500.00	8,500.00
		9	Fire System Monitoring and Service		3,000.00	8,000.00	8,000.00
		10	Fuel System Inspection and Services		3,000.00	3,000.00	3,000.00
	Line Item Total				70,000.00	80,000.00	80,000.00
435.00.546.800.48	REPAIRS & MAINTENANCE	1	HVAC Services		5,000.00	5,000.00	5,000.00
		2	Maintenance Work		-	65,000.00	65,000.00
		3	AIR.0003 - Airport Operations Adjustments		65,000.00	-	-
		4	Facility Repairs and Maintenance		20,000.00	20,000.00	20,000.00
		5	Fuel System Maintenance		10,000.00	10,000.00	10,000.00
	Line Item Total				100,000.00	100,000.00	100,000.00
435.00.546.800.93	EQUIPMENT RENTAL CHARGE - FUEL	1	ER&R Fuel Allocation		2,700.00	3,500.00	3,500.00
	Line Item Total				2,700.00	3,500.00	3,500.00
435.00.546.800.95	INTERFUND OPERATING RENTALS & LE	1	ER&R Allocation		45,500.00	68,000.00	70,100.00
	Line Item Total				45,500.00	68,000.00	70,100.00
435.00.546.800.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		18,000.00	16,600.00	17,100.00
	Line Item Total				18,000.00	16,600.00	17,100.00
435.00.546.800.98	INTERFUND FACILITIES	1	Facilities Allocation		2,000.00	2,000.00	2,000.00
	Line Item Total				2,000.00	2,000.00	2,000.00

AIRPORT FUND

As of: 07/30/2024 12:04

				TOTALS:	**$ 4,172,242**	**$ 1,933,257**	**$ 2,351,136**
Account	Description	Line	Line Item		2024	2025	2026
435.00.546.800.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		48,500.00	50,200.00	51,400.00
	Line Item Total				48,500.00	50,200.00	51,400.00
435.00.546.801.49	MISCELLANEOUS	1	B&O/Excise Tax		2,200.00	3,200.00	3,200.00
	Line Item Total				2,200.00	3,200.00	3,200.00
435.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance		240,797.00	-	-
		2	Decrease in ending working cap		(49,125.00)	-	-
		3	Estimated Ending Working Capital		98,576.00	1.00	1.00
		4	F435 Ending Working Capital		750,000.00	-	-
	Line Item Total				1,040,248.00	1.00	1.00
435.00.590.100.63	IMPROVEMENTS OTHER THAN BLDG.	1		-	-	-	-
	Line Item Total				-	-	-
435.00.590.100.65	CONSTRUCTION PROJECTS	1	apbd05 - Annual Repair & Maintenance of Airport Facilities		-	100,000.00	138,000.00
		2	apbd12 - Annual Airport Pavement Maintenance		-	50,000.00	100,000.00
		3	apbd14 - Open T-Hangar Upgrades		-	-	300,000.00
	Line Item Total				-	150,000.00	538,000.00
435.00.590.100.71	DEBT SERVICE PRINCIPAL	1	WSDOT Debt Service Principal for cp2201 -Open T Hangar Upgrades		69,865.00	75,344.00	76,851.00
	Line Item Total				69,865.00	75,344.00	76,851.00
435.00.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp2201		821,114.35	-	-
		2	Transfer out to Fund 465 for Capital Fund		450,000.00	-	-
	Line Item Total				1,271,114.35	-	-

LINE ITEM DETAIL REPORT

AIRPORT CAPITAL FUND

As of: 08/23/2024 18:41

			TOTALS:	**$ 6,939,104**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
465.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital	300,000.00	-	-
		2	True up beginning balance	(304,453.00)	-	-
		3	Estimated Ending Working Capital	118,125.00	-	-
	Line Item Total			113,672.00	-	-
465.00.590.100.41	PROFESSIONAL SERVICES	1	Bank Analysis Fee	100.00	-	-
	Line Item Total			100.00	-	-
465.00.590.100.65	CONSTRUCTION PROJECTS	1	Open T-Hangar Upgrades & Door Replacement (cp2201)	840,000.00	-	-
		2	2023 CF for cp2201	1,532,340.00	-	-
		3	2023 CF for cp2213	4,156,102.00	-	-
		4	2023 CF for cp2233	10,152.00	-	-
		5	2023 CF for cp2335	25,628.00	-	-
		6	Annual Airport Pavement Maintenance (apbd12)	50,000.00	-	-
		7	Annual Repair and Replacement of Airport Facilities (apbd05)	100,000.00	-	-
		8	AWOS, Beacon & Emergency Generator (apbd17)	111,110.00	-	-
	Line Item Total			6,825,332.00	-	-
465.00.590.100.67	CIP - 2021 REVENUE BONDS	1	Open T-Hangar Upgrades	-	-	-
	Line Item Total			-	-	-

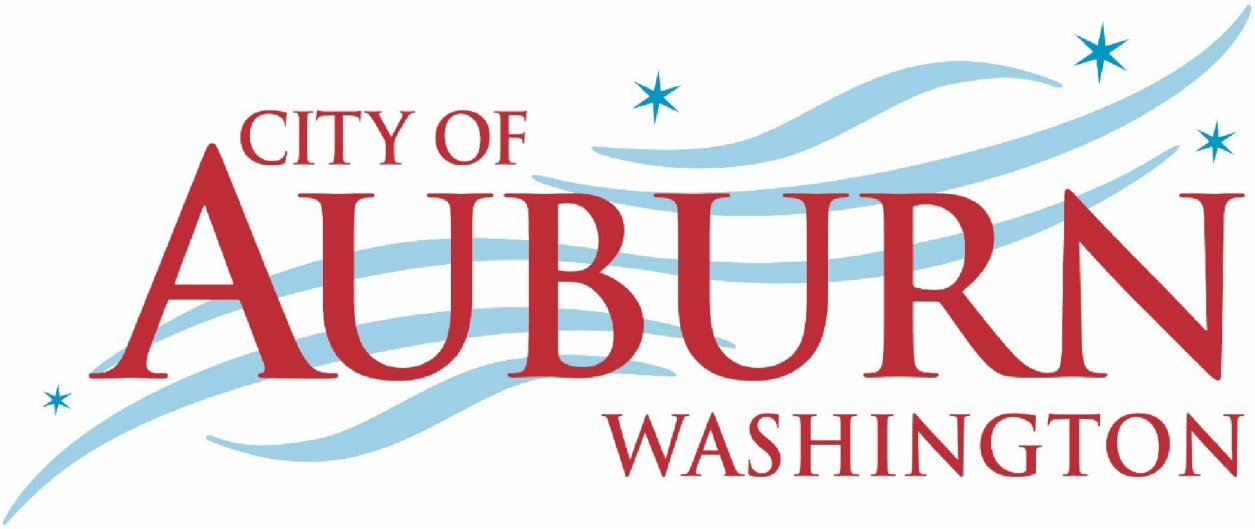

CITY OF
AUBURN
WASHINGTON

TABLE A-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
AIRPORT FUND

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
apbd04	**Jet A Fueling Facility**							
	Capital Costs	-	-	-	-	37,500	162,500	**200,000**
	Unsecured Capital Costs	-	-	-	-	37,500	162,500	**200,000**
	Funding Sources:							
	Airport Fund	-	-	-	-	37,500	162,500	**200,000**
	Unsecured Public/Private Partnershi	-	-	-	-	37,500	162,500	**200,000**
cpxxxx	**South Ramp Water Loop and Sidewalk Installation**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	-	1,000,000	-	-	**1,000,000**
	Funding Sources:							
	Airport Fund	-	-	-	-	-	-	**-**
	Unsecured State Loan	-	-	-	1,000,000	-	-	**1,000,000**
	Subtotal, Capacity Projects:							
	Capital Costs	**-**	**-**	**-**	**-**	**37,500**	**162,500**	**200,000**
	Unsecured Capital Costs	**-**	**-**	**-**	**1,000,000**	**37,500**	**162,500**	**1,200,000**
	Total Capital Costs	**-**	**-**	**-**	**1,000,000**	**75,000**	**325,000**	**1,400,000**
	Non-Capacity Projects:							
cpxxxx	**Airport Master Plan**							
	Capital Costs	-	-	-	-	-	50,000	**50,000**
	Unsecured Capital Costs	-	-	-	-	-	450,000	**450,000**
	Funding Sources:							
	Airport Fund	-	-	-	-	-	50,000	**50,000**
	Unsecured Grants	-	-	-	-	-	450,000	**450,000**
cpxxxx	**Airport Office / Middle Ramp Reconfigure**							
	Capital Costs	-	-	-	-	7,500	7,500	**15,000**
	Unsecured Capital Costs	-	-	-	-	67,500	67,500	**135,000**
	Funding Sources:							
	Airport Fund	-	-	-	-	7,500	7,500	**15,000**
	Unsecured Public/Private Partnershi	-	-	-	-	67,500	67,500	**135,000**
cpxxxx	**Airport Taxilane and Ramp Rehab**							
	Capital Costs	-	-	-	-	40,000	350,000	**390,000**
	Unsecured Capital Costs	-	-	-	-	360,000	3,150,000	**3,510,000**
	Funding Sources:							
	Airport Fund	-	-	-	-	40,000	350,000	**390,000**
	Unsecured Grants	-	-	-	-	360,000	3,150,000	**3,510,000**
apbd12	**Annual Airport Pavement Maintenance**							
	Capital Costs	50,000	100,000	100,000	100,000	50,000	50,000	**450,000**
	Funding Sources:							
	Airport Fund	50,000	100,000	100,000	100,000	50,000	50,000	**450,000**
	Grants	-	-	-	-	-	-	**-**
apbd05	**Annual Repair and Maintenance of Airport Facilities**							
	Capital Costs	100,000	138,000	146,000	100,000	100,000	100,000	**684,000**
	Funding Sources:							
	Airport Fund	100,000	138,000	146,000	100,000	100,000	100,000	**684,000**
	Grants	-	-	-	-	-	-	**-**
cp2335	**AWOS, Beacon & Emergency Generator**							
	Capital Costs	113,460	-	-	-	-	-	**113,460**
	Unsecured Capital Costs	1,021,136	-	-	-	-	-	**1,021,136**
	Funding Sources:							
	Airport Fund	113,460	-	-	-	-	-	**113,460**
	Unsecured Grants	1,021,136	-	-	-	-	-	**1,021,136**
cpxxxx	**Fuel Tank Replacement**							
	Capital Costs	-	-	-	-	-	700,000	**700,000**
	Funding Sources:							

	Airport Fund	-	-	-	-	-	700,000	**700,000**
	Grants	-	-	-	-	-	-	**-**
apbd14	**Open T-Hangar Upgrades**							
	Capital Costs	-	300,000	-	-	-	-	**300,000**
	Unsecured Capital Costs	-	1,200,000	-	-	-	-	**1,200,000**
	Funding Sources:							
	Airport Fund	-	300,000	-	-	-	-	**300,000**
	Grants	-	-	-	-	-	-	**-**
	Unsecured State Loan	-	1,200,000	-	-	-	-	**1,200,000**
cp2201	**Open T-Hangar Upgrades & Door Replacement**							
	Long-Term Debt	91,844	91,844	91,844	91,844	91,844	91,844	**551,064**
	Funding Sources:							
	Airport Fund	91,844	91,844	91,844	91,844	91,844	91,844	**551,064**
	Grants	-	-	-	-	-	-	**-**
cpxxxx	**Property Access to Airport**							
	Capital Costs	-	-	-	50,000	-	-	**50,000**
	Funding Sources:							
	Airport Fund	-	-	-	50,000	-	-	**50,000**
	Grants	-	-	-	-	-	-	**-**
	Subtotal, Non-Capacity Projects:							
	Capital Costs	**263,460**	**538,000**	**246,000**	**250,000**	**197,500**	**1,257,500**	**2,752,460**
	Long-Term Debt	**91,844**	**91,844**	**91,844**	**91,844**	**91,844**	**91,844**	**551,064**
	Unsecured Capital Costs	**1,021,136**	**1,200,000**	**-**	**-**	**427,500**	**3,667,500**	**6,316,136**
	Total Capital Costs	**1,376,440**	**1,829,844**	**337,844**	**341,844**	**716,844**	**5,016,844**	**9,619,660**

	2025	2026	2,027	2028	2029	2030	Total
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	-	-	37,500	162,500	200,000
Non-Capacity Projects	263,460	538,000	246,000	250,000	197,500	1,257,500	2,752,460
Long-Term Debt	91,844	91,844	91,844	91,844	91,844	91,844	551,064
Capital Costs (Secured)	**355,304**	**629,844**	**337,844**	**341,844**	**326,844**	**1,511,844**	**3,503,524**
Unsecured Capital Costs	**1,021,136**	**1,200,000**	**-**	**1,000,000**	**465,000**	**3,830,000**	**7,516,136**
Total	**1,376,440**	**1,829,844**	**337,844**	**1,341,844**	**791,844**	**5,341,844**	**11,019,660**
FUNDING SOURCES:							
Airport Fund	355,304	629,844	337,844	341,844	326,844	1,511,844	3,503,524
Other Agencies	-	-	-	-	-	-	-
State Loan	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-	-	-
Total Funding (Secured)	**355,304**	**629,844**	**337,844**	**341,844**	**326,844**	**1,511,844**	**3,503,524**
Unsecured Grants	**1,021,136**	**-**	**-**	**-**	**360,000**	**3,600,000**	**4,981,136**
Unsecured State Loan	**-**	**1,200,000**	**-**	**1,000,000**	**-**	**-**	**2,200,000**
Unsecured Public/Private Partnership	**-**	**-**	**-**	**-**	**105,000**	**230,000**	**335,000**
Unsecured Funding	**1,021,136**	**1,200,000**	**-**	**1,000,000**	**465,000**	**3,830,000**	**7,516,136**
Total	**1,376,440**	**1,829,844**	**337,844**	**1,341,844**	**791,844**	**5,341,844**	**11,019,660**

Project Title: **Jet A Fueling Facility**
Project No: **apbd04**
Project Type: **Capacity**
Project Manager: **Tim Mensonides**

Description:

Construct any necessary site improvements to accommodate a temporary 2,000 gallon fueling truck for Jet A fuel. Design and Construct a permanent 12,000 gallon Fuel Tank for Jet A service at Airport in 2029 and 2030 after the runway extension is complete and demand for Jet A fuel is established. 50% split of funding between the airport and a private party.

Progress Summary:

Due to the minimal demand for Jet A and interest in private partner to install this project was moved 2029.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	37,500	162,500	200,000
Other (Public/Private Partnership)	-	-			-
Grants (Fed,State,Local)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**37,500**	**162,500**	**200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	37,500	-	37,500
Right of Way	-	-	-	-	-
Construction	-	-	-	162,500	162,500
Total Expenditures:	**-**	**-**	**37,500**	**162,500**	**200,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Public/Private Partnership	-	-	-	200,000	200,000
Total Funding Sources:	**-**	**-**	**-**	**200,000**	**200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	200,000	200,000
Total Expenditures:	**-**	**-**	**-**	**200,000**	**200,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **South Ramp Water Loop and Sidewalk Installation**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD**

Description:

Installation of a water loop and sidewalk in conjunction with hangar development on the airport's south ramp. As part of the requirement of the development of the south ramp area a water loop for increased fire protection and half street improvements of installing a portion of sidewalk on 16th/E street NE are required. Funding for this is planned through a WSDOT Aviation CARB Loan with an interest rate of 2% and a term of 10-20 years.

Progress Summary:

For the project to move forward execution of a land lease and the start of development of the area will be needed.

Future Impact on Operating Budget:

Increase of airport revenue via a new land lease with the airport. Repayment of CARB Loan. In addition, this project will reduced the costs of pavement maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
State Loan	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	**-**
State Loan	-	-		-	**-**
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	**-**
Design	-	-		-	**-**
Right of Way	-	-	-	-	**-**
Construction	-	-		-	**-**
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
State Loan	-	-	-	1,000,000	1,000,000
Total Funding Sources:	**-**	**-**	**-**	**1,000,000**	**1,000,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	200,000	200,000
Right of Way	-	-	-	-	-
Construction	-	-	-	800,000	800,000
Total Expenditures:	**-**	**-**	**-**	**1,000,000**	**1,000,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Airport Master Plan**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Tim Mensonides**

Description:

The previous Airport Master Plan was completed in 2015. A Master Plan is a 20 year planning tool which the FAA requires to be current in order for an airport to be eligible for funding. By 2030, the majority of airport projects in the current Master Plan will have been completed and an updated project list will be needed. 90% of the Master Plan will be funded by the FAA with 10% funded by the airport.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	-	50,000	50,000
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**50,000**	**50,000**
Capital Expenditures:					
Predesign	-	-	-	50,000	50,000
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**50,000**	**50,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Grants (Fed,State,Local)	-	-	-	450,000	450,000
Total Funding Sources:	**-**	**-**	**-**	**450,000**	**450,000**
Capital Expenditures:					
Predesign	-	-	-	450,000	450,000
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**450,000**	**450,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Airport Office / Middle Ramp Reconfigure**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project will reconfigure the Airport office and parking lot area to allow for additional development of an Airport based aviation business /restaurant. 10/90% split with the airport and private party.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	7,500	7,500	15,000
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**7,500**	**7,500**	**15,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	7,500	7,500	15,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**7,500**	**7,500**	**15,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Public/Private Partnership	-	-	-	135,000	135,000
Total Funding Sources:	**-**	**-**	**-**	**135,000**	**135,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	135,000	135,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**135,000**	**135,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Airport Taxilane and Ramp Rehab**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Pavement rehab of airport's south hangar taxilanes. Pavement Condition Index for this area is 55 and 61. Last major maintenance on the pavement was preformed in 1972 (original construction).

Progress Summary:

Planning and FAA grant to cover 90% of project costs is scheduled

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	40,000	350,000	390,000
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**40,000**	**350,000**	**390,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	40,000	350,000	390,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**40,000**	**350,000**	**390,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Grants (Fed,State,Local)	-	-	-	3,510,000	3,510,000
Total Funding Sources:	**-**	**-**	**-**	**3,510,000**	**3,510,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	410,000	410,000
Right of Way	-	-	-	-	-
Construction	-	-	-	3,100,000	3,100,000
Total Expenditures:	**-**	**-**	**-**	**3,510,000**	**3,510,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Annual Airport Pavement Maintenance**
Project No: **apbd12**
Project Type: **Non-Capacity**
Project Manager: **Tim Mensonides**

Description:

This project will complete pavement maintenance and preservation activities for the Airport Runway, Taxiways and other paved surfaces at the Auburn Airport to maintain the facilities in adequate operational conditions

Progress Summary:

Moved $10,708 2024 budget to cp2213 Runway and Taxiway Improvements and RSA Grading.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	39,292	50,000	100,000	189,292
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**39,292**	**50,000**	**100,000**	**189,292**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	5,000	5,000	10,000	20,000
Right of Way	-	-	-	-	-
Construction	-	34,292	45,000	90,000	169,292
Total Expenditures:	**-**	**39,292**	**50,000**	**100,000**	**189,292**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	100,000	100,000	50,000	50,000	450,000
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**100,000**	**100,000**	**50,000**	**50,000**	**450,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	10,000	10,000	5,000	5,000	45,000
Right of Way	-	-	-	-	-
Construction	90,000	90,000	45,000	45,000	405,000
Total Expenditures:	**100,000**	**100,000**	**50,000**	**50,000**	**450,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Annual Repair and Maintenance of Airport Facilities**
Project No: **apbd05**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Due to the current conditions of the Facilities at the Airport, this program provides for necessary maintenance and repair work such as slab sealing, roof replacement, hangar beam replacement, painting, electrical repairs, etc. for buildings identified in the 2018 Facility Condition Assessment as being in "Fair" to "Good" condition. Repair and maintenance of these facilities will help prolong the service life of these buildings.

Progress Summary:

Program began in 2017. In 2018, a Facilities Condition Assessment was completed.

Future Impact on Operating Budget:

This project will decrease the need for more costly repairs and maintenance on older buildings.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	70,000	100,000	138,000	308,000
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**70,000**	**100,000**	**138,000**	**308,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	20,000	20,000	25,000	65,000
Right of Way	-	-	-	-	-
Construction	-	50,000	80,000	113,000	243,000
Total Expenditures:	**-**	**70,000**	**100,000**	**138,000**	**308,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	146,000	100,000	100,000	100,000	684,000
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**146,000**	**100,000**	**100,000**	**100,000**	**684,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	25,000	20,000	10,000	10,000	110,000
Right of Way	-	-	-	-	-
Construction	121,000	80,000	90,000	90,000	574,000
Total Expenditures:	**146,000**	**100,000**	**100,000**	**100,000**	**684,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **AWOS, Beacon & Emergency Generator**
Project No: **cp2335**
Project Type: **Non-Capacity**
Project Manager: **Ingrid Gaub**

Description:

This project will fund the environmental, design and construction of an Automated Weather Observation System (AWOS), Beacon and emergency generator. This will be funded at 90% by the FAA

Progress Summary:

After discussion with the FAA this project was expanded to include beacon and emergency generator expenses.

Future Impact on Operating Budget:

$6,000 annually for on-going maintenance and repair

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	32,172	31,183	113,460	-	144,643
Fed Non-Primary Entitlement	-	100,000	-	-	100,000
Grants (Fed,State,Local)	-	-	-	-	-
State Grant	-	5,555	-	-	5,555
Total Funding Sources:	**32,172**	**136,738**	**113,460**	**-**	**250,198**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	32,172	136,738	113,460	-	250,198
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**32,172**	**136,738**	**113,460**	**-**	**250,198**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	-	-	113,460
Fed Non-Primary Entitlement	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
State Grant	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**113,460**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	113,460
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**113,460**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Fed Non-Primary Entitlement	152,012	-	-	-	152,012
Federal Grant	869,124	-	-	-	869,124
Total Funding Sources:	**1,021,136**	**-**	**-**	**-**	**1,021,136**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	136,540	-	-	-	136,540
Right of Way	-	-	-	-	-
Construction	884,596	-	-	-	884,596
Total Expenditures:	**1,021,136**	**-**	**-**	**-**	**1,021,136**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Fuel Tank Replacement**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Replacement of current 12,000 gallon fuel tank. The current self serve fuel tank was installed in 1998 and will be due for replacement in 2030. Legislation has a requirement for the current 100LL grade of fuel to be replaced by 2030, the replacement no lead option may require a new tank and plumbing.

Progress Summary:

Future Impact on Operating Budget:

A tank replacement will allow for continued fuel sales which provides approximately 10% of all airport revenue to the airport and a profit of approximately $115,000 annually.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	-	700,000	**700,000**
Grants (Fed,State,Local)	-	-	-	-	**-**
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**700,000**	**700,000**
Capital Expenditures:					
Predesign	-	-	-	-	**-**
Design	-	-	-	100,000	**100,000**
Right of Way	-	-	-	-	**-**
Construction	-	-	-	600,000	**600,000**
Total Expenditures:	**-**	**-**	**-**	**700,000**	**700,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Open T-Hangar Upgrades**
Project No: **apbd14**
Project Type: **Non-Capacity**
Project Manager: **Tim Mensonides**

Description:

Due to the current conditions of the hangar facilities at the Airport, this program will replace or upgrade hangar facilities as they reach the end of their service life. A Facility Condition Assessment was completed in 2018. In 2019 an in depth analysis of the hangars' structure and roofing was conducted with a recommendation to not replace but upgrade the structures. The demand on the airport is greater for closed hangars vs open units. This project will convert 1 open hangar row (F) to closed hangars, and if budget allows a second row (C) row. This will increase airport revenues at approximately $48,000 annually.

Progress Summary:

Project is scheduled to begin in 2026 and be completed in 2026.

Future Impact on Operating Budget:

Utilization of $1 million dollar low interest airport loan offered by WSDOT Aviation and Airport Funds. In 2027 hangar revenues increase $48,000 annually.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	300,000	300,000
State Loan	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**300,000**	**300,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	150,000	150,000
Right of Way	-	-	-	-	-
Construction	-	-	-	150,000	150,000
Total Expenditures:	**-**	**-**	**-**	**300,000**	**300,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	-	-	-	300,000
State Loan	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**300,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	150,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	150,000
Total Expenditures:	**-**	**-**	**-**	**-**	**300,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
State Loan	-	1,200,000	-	-	1,200,000
Total Funding Sources:	**-**	**1,200,000**	**-**	**-**	**1,200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	1,200,000	-	-	1,200,000
Total Expenditures:	**-**	**1,200,000**	**-**	**-**	**1,200,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Open T-Hangar Upgrades & Door Replacement**
Project No: **cp2201**
Project Type: **Non-Capacity**
Project Manager: **Tim Mensonides**

Description:

Due to the current conditions of the hangar facilities at the Airport, this program will replace or upgrade hangar facilities as they reach the end of their service life. A Facility Condition Assessment was completed in 2018. In 2019 an in depth analysis of the hangars' structure and roofing was conducted with a recommendation to not replace but upgrade the structures. The demand on the airport is greater for closed hangars vs open units. This project will convert 1 open hangar row to closed hangars, and replace old doors on the airport's "H" hangar row. This will increase airport revenues at approximately $48,000 annually. A similar project is planned in 2026.

Progress Summary:

Project is scheduled to begin in 2023 and be complete in 2024.

Future Impact on Operating Budget:

Utilization of 825K dollar low interest airport loan offered by WSDOT Aviation, Airport funds and an FAA grant. In 2024 hangar revenues increase $48,000 annually.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	250,000	91,844	91,844	433,688
Transfer in - Airport Fund	32,142	-	-	-	-
State Loan	221,744	825,000	-	-	825,000
Federal Grant	299,696	590,000	-	-	590,000
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**553,582**	**1,665,000**	**91,844**	**91,844**	**1,848,688**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	178,739	50,000	-	-	50,000
Right of Way	-	-	-	-	-
Construction	374,843	1,615,000	-	-	1,615,000
Long-Term Debt	-	-	91,844	91,844	183,688
Total Expenditures:	**553,582**	**1,665,000**	**91,844**	**91,844**	**1,848,688**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	91,844	91,844	91,844	91,844	551,064
Transfer in - Airport Fund	-	-	-	-	-
State Loan	-	-	-	-	-
Federal Grant	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**91,844**	**91,844**	**91,844**	**91,844**	**551,064**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt	91,844	91,844	91,844	91,844	367,376
Total Expenditures:	**91,844**	**91,844**	**91,844**	**91,844**	**367,376**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Property Access to Airport**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Enter into a through the fence agreement for access to the Airport.

Progress Summary:

Project is dependent on interest from private development along the boundaries of the Airport Property.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Airport Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Airport Revenue	-	50,000	-	-	50,000
Grants (Fed,State,Local)	-	-	-	-	-
Other (Public/Private Partnership)	-	-	-	-	-
Total Funding Sources:	**-**	**50,000**	**-**	**-**	**50,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	50,000	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**50,000**	**-**	**-**	**50,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

EQUIPMENT RENTAL

Mission Statement

The mission of Equipment Rental is to provide outstanding fleet services regarding safety standards and reliability of equipment to meet all City departments transportation and equipment needs.

Department Overview

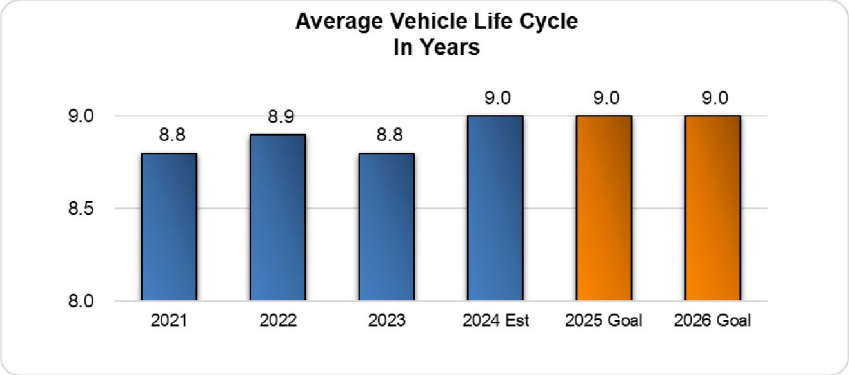
Equipment Rental is responsible for the maintenance, servicing, acquisition, and disposition of the City's vehicle and equipment fleet. Central Stores is a component of Equipment Rental and is responsible for procuring, storing, and distributing supplies and material for many City operations. Central Stores also maintains the City's fuel storage and access system.

Accomplishments and Objectives

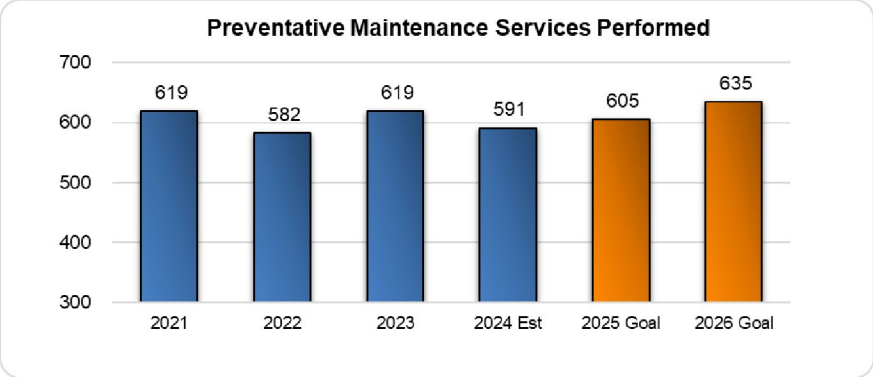
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Investigate fuel systems and options for replacement, incorporate new fleet management and fuel management software, and implement the replacement.	• Implemented fleet management updates to prolong current software. Preparing information to obtain permits for fuel island replacement.	• Complete fuel island replacement and new fuel software implementation. Continue investigating new fleet management software.	**Fiscal Sustainability** **Community Wellness** **Infrastructure**
• Continue to improve fleet fuel economy and driver safety utilizing GPS Insight throughout the City's fleet.	• GPS Insight devices were installed on all equipment, including Police vehicles.	• Continue to use data obtained from GPS Insight to perform more timely inspections and preventative repairs. Use system to help monitor vehicles with excessive mileage.	**Community Safety** **Infrastructure** **Fiscal Sustainability**
• Continue to integrate more Electric Vehicles into the Cities fleet, in conjunction with additional Electric Vehicle charging infrastructure. While also adopting Renewable fuels such as Renewable Diesel and Renewable Unleaded.	• Purchased an all electric Ford Lightning and obtained a grant from Dept of Ecology for an electric street sweeper. Worked with local agencies on purchasing renewable diesel at a competitive price.	• Purchase electric street sweeper and install additional charging infrastructure which is slated as part of the ER shop addition. Begin using R99 renewable diesel fuel.	**Community Safety** **Infrastructure** **Fiscal Sustainability**
• Complete the Equipment Rental remodel project to improve efficiency and provide the necessary facilities to meet the needs of the City for providing fleet and central stores services.	• Equipment Rental remodel will begin construction in 2024 with completion in 2025.	• Complete Equipment Rental remodel and implement any changes needed to continue to provide excellent service for the ever growing fleet.	**Infrastructure** **Fiscal Sustainability**
• Become an ASE-Certified Blue Shield Repair Facility.	• Became an ASE-Certified Blue Shield Repair Facility.	• Continue to have all mechanics obtain ASE certifications as time allows to maintain our certification.	**Community Safety** **Infrastructure** **Fiscal Sustainability**
• Continue to research the purchase of a GM MDI/GDS2 Scan tool. Subscribe to GM's in house warranty service to complete warranty work in-house.	• Researched the benefits and efficiencies of a GM scan tool and the costs for a subscription to GM warranty service for in-house warranty work.	• Continue to research purchase of additional scan tools and subscriptions that will enhance Equipment Rentals services.	**Fiscal Sustainability** **Infrastructure**
• Continue improvements related to the equity and inclusion goals of the City. This includes review of our processes and programs to remove barriers to service for all customers and continuing to develop a diverse workforce.	• City staff has participated in City assessments, training and other efforts to understand potential sources of disparate treatment of certain segments of the population. In addition we have incorporated new hiring practices to encourage more diversity in the workforce.	• Continue improvements related to the equity and inclusion goals of the City. This includes review of our processes and programs to remove barriers to service for all customers and continuing to develop a diverse workforce.	**Community Wellness**
• Continue to lower unscheduled maintenance costs through the process of preventive maintenance/inspection, effective long term repairs, and on going training on advanced technologies and repairs for staff.	• Established preventative maintenance guidelines based on manufacturer requirements to prolong longevity and reliability of the fleet.	• N/A	
• Develop and Implement preventative measures related to fleet vandalism, fuel and vehicle theft to reduce the cost burden to the City. Improvements may include security and improved facility management in addition to vehicle preventative measures.	• We implemented various measures to try to prevent theft and vandalism. Including preventative measures with catalytic converters.	• We continue address preventing theft and vandalism using preventative measures and improving security.	**Community Safety**
		• Continue training in the ever evolving automotive industry to prevent downtime and improve efficiencies and safety in our fleet.	**Fiscal Sustainability** **Community Safety**

Performance Measures

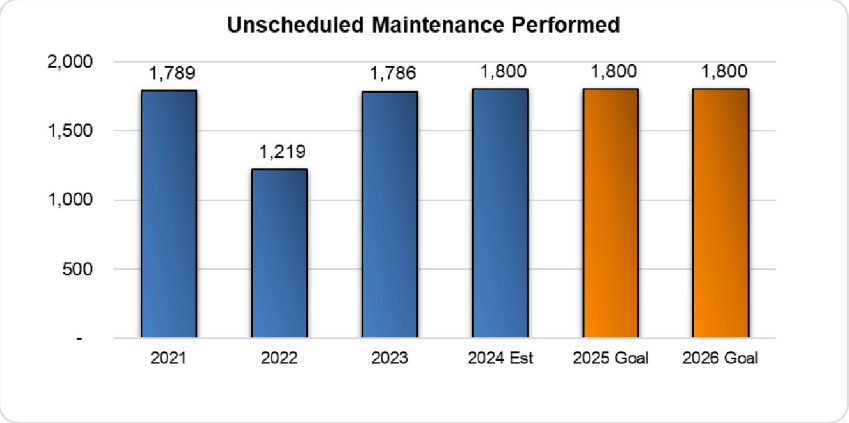
Vehicle Life Cycle Averages
Life cycles are based on industry standards by vehicle type and vehicle use. We have kept our life cycles above industry standards through proactive preventative maintenance, enabling us to get the most from our vehicles with the least investment.
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Number of Preventative Maintenance Services Performed
A preventative maintenance service is a systematic inspection and service of vehicles and equipment, completed at predetermined intervals, to detect mechanical problems prior to system failures, resulting in extended lifecycles.



Number of Additional Maintenance Performed during Preventative Maintenance Services
Unscheduled maintenance is repairs that were not planned. The majority of these repairs take place following a preventative maintenance inspection, thereby preventing a more costly repair due to system failures.



2025-2026 Working Capital Budget

550 Equipment Rental	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Fuel Sales	515,100	515,100	515,000	596,800	596,800
Interfund Rentals	2,864,592	2,959,400	2,959,400	3,547,040	3,456,805
Other Charges for Service	33,263	-	37,000	30,000	30,000
Interest Earnings	348,753	61,700	439,300	35,000	35,000
Rents, Leases and Concessions	-	-	-	-	-
Miscellaneous Revenue	1,078,525	-	10,000	-	-
TOTAL OPERATING REVENUES	$ 4,840,234	$ 3,536,200	$ 3,960,700	$ 4,208,840	$ 4,118,605
OPERATING EXPENDITURES					
Salaries & Wages	788,908	882,156	739,000	996,786	1,063,682
Benefits	278,789	454,081	379,500	496,526	533,841
Supplies	1,096,777	1,225,350	1,225,350	1,213,200	1,215,200
Services & Charges	614,636	655,560	655,650	719,166	763,874
Debt Service Principal	-	-	-	-	-
Interfund Payments for Service	518,196	532,300	532,300	638,000	654,000
TOTAL OPERATING EXPENDITURES	$ 3,297,305	$ 3,749,447	$ 3,531,800	$ 4,063,678	$ 4,230,597
REVENUES LESS EXPENDITURES	$ 1,542,928	$ (213,247)	$ 428,900	$ 145,162	$ (111,992)
NON-OPERATING REVENUE					
Grants	-	750,720	750,720	-	-
Vehicle Replacement Revenue	2,272,800	2,167,000	2,167,000	3,202,100	2,940,200
Developer Contributions	-	-	-	-	-
Capital - System Development Charges	-	-	-	-	-
Intergovernmental Loan	-	-	-	-	-
Interfund Transfers In	1,756,648	2,640,483	2,640,480	736,000	736,000
Other Sources	(140,670)	-	-	-	-
TOTAL RESOURCES	$ 3,888,778	$ 5,558,203	$ 5,558,200	$ 3,938,100	$ 3,676,200
NON-OPERATING EXPENSE					
Salaries & Wages	16,131	-	-	-	-
Benefits	6,906	-	-	-	-
Services & Charges	502	-	-	-	-
Interfund Transfers Out	8,672	216,328	216,330	-	-
Construction Projects	4,391,795	9,323,603	9,323,600	2,290,942	1,604,146
Debt Service Interest	-	-	-	-	-
Net Change in Restricted Assets	(174,002)	-	-	-	-
TOTAL USES	$ 4,250,003	$ 9,539,931	$ 9,539,930	$ 2,290,942	$ 1,604,146
BEGINNING WORKING CAPITAL - January 1	7,538,684	8,614,606	8,614,606	5,061,776	6,854,096
ENDING WORKING CAPITAL - December 31	8,720,387	4,419,631	5,061,776	6,854,096	8,814,158
NET CHANGE IN WORKING CAPITAL (*)	**$ 1,181,703**	**$ (4,194,975)**	**$ (3,552,830)**	**$ 1,792,320**	**$ 1,960,062**

(*) Working Capital = Current Assets minus Current Liabilities

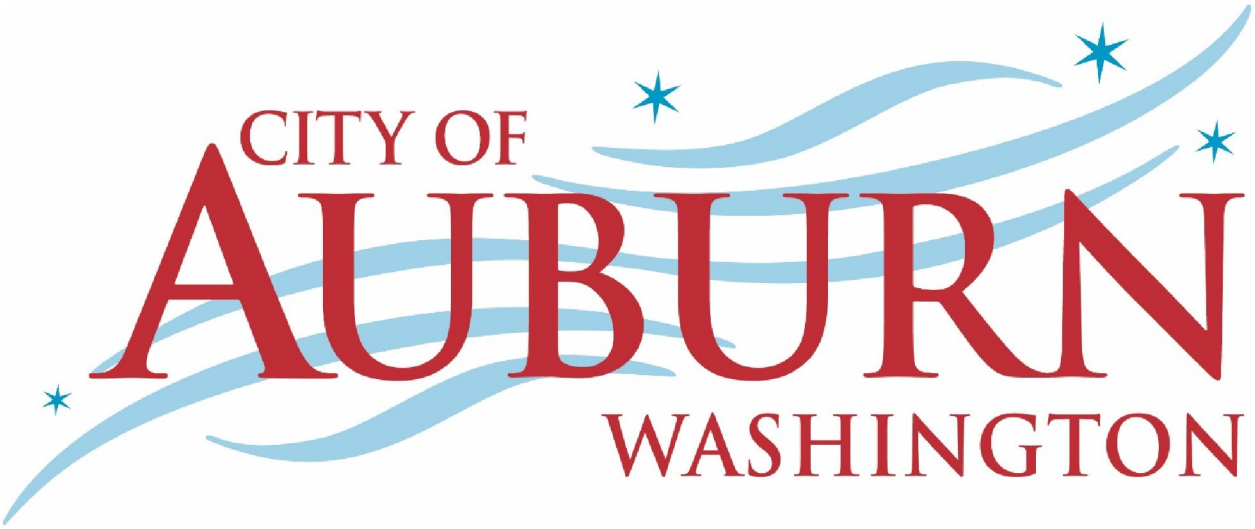
Department Employees

550 Equipment Rental FTEs	2022	2023	2024	2025	2026
Equipment Rental FTEs	13.00	14.00	17.00	17.00	17.00
TOTAL EQUIPMENT RENTAL FTEs	**13.00**	**14.00**	**17.00**	**17.00**	**17.00**

Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE (Mechanic 2) added in 2023 to the Equipment Rental Division in Public Works Dept.

+3.0 FTE's - Per the 2023-2024 Budget, this includes 3.0 FTEs (2 mechanics & 1 administrative assistant) added in 2024 to the Equipment Rental Division in Public Works Dept. These are considered frozen positions until 2025.


CITY OF
AUBURN
WASHINGTON

EQUIPMENT RENTAL FUND

As of: 08/26/2024 16:18

				TOTALS:	**$ 6,884,821**	**$ 13,208,716**	**$ 14,648,901**
Account	Description	Line	Line Item		2024	2025	2026
550.00.548.100.11	REGULAR SALARIES & WAGES	1	POL.0039 - New Admin FTE		-	82,200.00	87,500.00
		2	Position Budget		245,989.12	279,232.80	288,583.01
		3	Rounding		(0.12)	0.20	(0.01)
		4	Add'l budget for vacant pos 3220-025		-	100.00	100.00
		5	Add'l budget for vacant pos 3220-026		-	100.00	100.00
	Line Item Total				245,989.00	361,633.00	376,283.00
550.00.548.100.12	OVERTIME & OTHER WAGES	1	Administrative Overtime		1,400.00	1,400.00	1,400.00
	Line Item Total				1,400.00	1,400.00	1,400.00
550.00.548.100.13	OTHER WAGES	1	Temporary Help, Office Support		9,250.00	9,250.00	9,250.00
	Line Item Total				9,250.00	9,250.00	9,250.00
550.00.548.100.21	F.I.C.A.	1	POL.0039 - New Admin FTE		-	7,800.00	8,300.00
		2	18% Benefits For Overtime & Other Wages		1,900.00	2,000.00	2,000.00
		3	Position Budget		18,192.28	20,178.60	20,826.57
		4	Rounding		(0.28)	0.40	0.43
		5	Add'l budget for vacant pos 3220-025		-	400.00	400.00
		6	Add'l budget for vacant pos 3220-026		-	400.00	400.00
	Line Item Total				20,092.00	30,779.00	31,927.00
550.00.548.100.22	OTHER FRINGE BENEFITS	1	Uniforms and Personal Safety		6,000.00	6,000.00	6,000.00
	Line Item Total				6,000.00	6,000.00	6,000.00
550.00.548.100.23	PENSIONS	1	POL.0039 - New Admin FTE		-	9,600.00	10,300.00
		2	Position Budget		25,213.51	25,910.86	26,059.03
		3	Rounding		0.49	0.14	(0.03)
	Line Item Total				25,214.00	35,511.00	36,359.00
550.00.548.100.24	INDUSTRIAL INSURANCE	1	POL.0039 - New Admin FTE		-	700.00	800.00
		2	Position Budget		4,176.61	4,044.88	3,728.41
		3	Rounding		0.39	0.12	(0.41)
	Line Item Total				4,177.00	4,745.00	4,528.00
550.00.548.100.25	MEDICAL & LIFE INSURANCE	1	POL.0039 - New Admin FTE		-	23,000.00	24,400.00
		2	Position Budget		79,232.96	82,213.91	92,739.97
		3	Rounding		0.04	0.09	0.03
	Line Item Total				79,233.00	105,214.00	117,140.00

EQUIPMENT RENTAL FUND

As of: 08/26/2024 16:18

				TOTALS:	**$ 6,884,821**	**$ 13,208,716**	**$ 14,648,901**
Account	Description	Line	Line Item		2024	2025	2026
550.00.548.100.31	OFFICE & OPERATING SUPPLIES	1	Office supplies		1,500.00	1,500.00	1,500.00
		2	ER shop supplies		39,000.00	39,000.00	39,000.00
	Line Item Total				40,500.00	40,500.00	40,500.00
550.00.548.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Minor Equipment		10,000.00	10,000.00	10,000.00
		2	Shared Shop Tools		10,000.00	10,000.00	10,000.00
		3	Shared Tools Software Updates		6,500.00	6,500.00	6,500.00
		4	Upgrade to Telematics		12,000.00	12,000.00	12,000.00
		5	Annual Diagnostic Software (Mitchell, Alldata & Identifix) Updates		4,500.00	4,500.00	4,500.00
		6	ER/Central Stores Furniture, Shelving etc.		5,000.00	5,000.00	5,000.00
		7	ERR.0013 - ER&R Operational Increases		-	8,000.00	10,000.00
	Line Item Total				48,000.00	56,000.00	58,000.00
550.00.548.100.41	PROFESSIONAL SERVICES	1	Waste Oil & Anti-freeze Disposal		4,000.00	4,000.00	4,000.00
	Line Item Total				4,000.00	4,000.00	4,000.00
550.00.548.100.42	COMMUNICATION	1	General System Costs		1,200.00	1,200.00	1,200.00
		2	GPS Insight annual service cost		47,100.00	47,100.00	47,100.00
		3	ERR.0013 - ER&R Operational Increases		-	6,700.00	7,700.00
	Line Item Total				48,300.00	55,000.00	56,000.00
550.00.548.100.43	TRAVEL	1	Education and Training		5,000.00	7,000.00	8,000.00
	Line Item Total				5,000.00	7,000.00	8,000.00
550.00.548.100.45	OPERATING RENTALS & LEASES	1	Lease/Rental of Equipment		42,000.00	42,000.00	42,000.00
		2	CDL Training M&O Staff		25,000.00	25,000.00	25,000.00
		3	ERR.0013 - ER&R Operational Increases		-	10,000.00	10,000.00
	Line Item Total				67,000.00	77,000.00	77,000.00
550.00.548.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	47,916.00	83,484.00
		2	Insurance Allocation		189,200.00	189,200.00	189,200.00
		3	Separate Insurance Policy For Underground Fuel Tanks		8,400.00	8,400.00	8,400.00
	Line Item Total				197,600.00	245,516.00	281,084.00
550.00.548.100.48	REPAIRS & MAINTENANCE	1	Vehicle Cleaning Service		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00

EQUIPMENT RENTAL FUND

As of: 08/26/2024 16:18

				TOTALS:	$ 6,884,821	$ 13,208,716	$ 14,648,901
Account	Description	Line	Line Item		2024	2025	2026
550.00.548.100.49	MISCELLANEOUS	1	Laundry Services (Coveralls, rags)		7,200.00	7,200.00	7,200.00
		2	Mechanics Training & Certifications		7,000.00	7,000.00	7,000.00
		3	State Purchasing Fee		4,000.00	4,000.00	4,000.00
		4	Association Fees		600.00	600.00	600.00
		5	CDL Renewal		1,000.00	1,000.00	1,000.00
		6	ERR.0013 - ER&R Operational Increases		-	4,000.00	4,000.00
		7	Fleet Managers Conference		1,000.00	1,000.00	1,000.00
	Line Item Total				20,800.00	24,800.00	24,800.00
550.00.548.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		6,200.00	4,000.00	4,100.00
	Line Item Total				6,200.00	4,000.00	4,100.00
550.00.548.100.98	INTERFUND FACILITIES	1	Facilities Allocation		150,500.00	155,400.00	158,400.00
	Line Item Total				150,500.00	155,400.00	158,400.00
550.00.548.100.99	OTHER INTERFUND SERVICES/CHGS	1	Innovation & Technology Allocation		136,000.00	155,000.00	158,900.00
	Line Item Total				136,000.00	155,000.00	158,900.00
550.00.548.110.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		239,600.00	323,600.00	332,600.00
	Line Item Total				239,600.00	323,600.00	332,600.00
550.00.548.150.31	OFFICE & OPERATING SUPPLIES	1	Building and Grounds Maintenance Supplies		12,500.00	-	-
		2	Building and Grounds Maintenance Supplies + $5000 from 35		-	17,500.00	17,500.00
	Line Item Total				12,500.00	17,500.00	17,500.00
550.00.548.150.35	SMALL TOOLS & MINOR EQUIPMENT	1	Facility Upgrade to Minor Equipment		20,000.00	-	-
		2	Facility Upgrade to Minor Equipment - $5000 to 31		-	15,000.00	15,000.00
	Line Item Total				20,000.00	15,000.00	15,000.00
550.00.548.150.41	PROFESSIONAL SERVICES	1	Special Waste Disposal		3,000.00	3,000.00	3,000.00
	Line Item Total				3,000.00	3,000.00	3,000.00
550.00.548.150.48	REPAIRS & MAINTENANCE	1	M&O Building Repair and Maintenance		21,000.00	21,000.00	21,000.00
		2	ER Shop Lift Inspection		1,000.00	1,000.00	1,000.00
		3	Fuel System Maintenance		12,000.00	12,000.00	12,000.00
	Line Item Total				34,000.00	34,000.00	34,000.00

EQUIPMENT RENTAL FUND

As of: 08/26/2024 16:18

				TOTALS:	$ 6,884,821	$ 13,208,716	$ 14,648,901
Account	Description	Line	Line Item		2024	2025	2026
550.00.548.150.49	MISCELLANEOUS	1	State Underground Tank Fee		500.00	500.00	500.00
		2	Additional Miscellaneous		7,500.00	7,500.00	7,500.00
		3	Diesel Fuel Users Tax		5,000.00	5,000.00	5,000.00
	Line Item Total				13,000.00	13,000.00	13,000.00
550.00.548.680.11	REGULAR SALARIES & WAGES	1	Position Budget		502,937.25	587,872.50	640,119.00
		2	Rounding		(0.25)	0.50	-
		3	ERR.0012 - Mechanic 2 (1 FTE Position)		85,950.00	-	-
	Line Item Total				588,887.00	587,873.00	640,119.00
550.00.548.680.12	OVERTIME & OTHER WAGES	1	Shop Overtime		7,880.00	7,880.00	7,880.00
	Line Item Total				7,880.00	7,880.00	7,880.00
550.00.548.680.13	OTHER WAGES	1	Shop Temporary Help		28,750.00	28,750.00	28,750.00
	Line Item Total				28,750.00	28,750.00	28,750.00
550.00.548.680.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		6,600.00	6,600.00	6,600.00
		2	Position Budget		38,046.82	44,505.84	48,462.16
		3	Rounding		0.18	0.16	(0.16)
		4	ERR.0012 - Mechanic 2 (1 FTE Position)		6,170.00	-	-
	Line Item Total				50,817.00	51,106.00	55,062.00
550.00.548.680.22	OTHER FRINGE BENEFITS	1	Boots/apparel		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00
550.00.548.680.23	PENSIONS	1	Position Budget		51,551.57	54,543.46	57,802.73
		2	Rounding		0.43	(0.46)	0.27
		3	ERR.0012 - Mechanic 2 (1 FTE Position)		8,260.00	-	-
	Line Item Total				59,812.00	54,543.00	57,803.00
550.00.548.680.24	INDUSTRIAL INSURANCE	1	Position Budget		18,275.79	19,772.05	18,031.09
		2	Rounding		0.21	(0.05)	(0.09)
	Line Item Total				18,276.00	19,772.00	18,031.00
550.00.548.680.25	MEDICAL & LIFE INSURANCE	1	Position Budget		166,350.17	187,856.12	205,990.99
		2	Rounding		(0.17)	(0.12)	0.01
		3	ERR.0012 - Mechanic 2 (1 FTE Position)		23,110.00	-	-
	Line Item Total				189,460.00	187,856.00	205,991.00

EQUIPMENT RENTAL FUND

As of: 08/26/2024 16:18

			TOTALS:	**$ 6,884,821**	**$ 13,208,716**	**$ 14,648,901**
Account	Description	Line	Line Item	2024	2025	2026
550.00.548.680.31	OFFICE & OPERATING SUPPLIES	1	Vehicle Repair Parts & Supplies	173,000.00	173,000.00	173,000.00
	Line Item Total			173,000.00	173,000.00	173,000.00
550.00.548.680.32	FUEL	1	ERR.0013 - ER&R Operational Increases	-	99,200.00	99,200.00
		2	Fuel Contingency due to changing fuel prices	150,000.00	150,000.00	150,000.00
		3	Fuel Inventory	522,000.00	522,000.00	522,000.00
	Line Item Total			672,000.00	771,200.00	771,200.00
550.00.548.680.35	SMALL TOOLS & MINOR EQUIPMENT	1	Golf Cart Replacements (24 carts)	119,350.00	-	-
		2	Minor Equipment	140,000.00	140,000.00	140,000.00
	Line Item Total			259,350.00	140,000.00	140,000.00
550.00.548.680.48	REPAIRS & MAINTENANCE	1	Insurance deductibles	30,000.00	30,000.00	30,000.00
		2	Out of Shop Repairs	211,850.00	211,850.00	211,850.00
		3	STM.0009 - Remote Mower for Vegetation	6,770.00	-	-
		4	SWR.0006 - CCTV Camera and Tractor for Sewer	240.00	-	-
		5	Vehicle detail services	7,000.00	7,000.00	7,000.00
		6	AIR.0005 - Airport Equipment	-	-	7,140.00
	Line Item Total			255,860.00	248,850.00	255,990.00
550.00.548.680.49	MISCELLANEOUS	1	New Vehicle License Fee	1,000.00	1,000.00	1,000.00
		2	Vehicle and Equipment Towing Costs	5,000.00	5,000.00	5,000.00
	Line Item Total			6,000.00	6,000.00	6,000.00
550.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance	1,499,643.00	-	-
		2	6911C Truck Plow Sander Combo	(171,800.00)	-	-
		3	Estimated Ending Working Capital	1,591,203.00	6,854,096.00	8,814,158.00
	Line Item Total			2,919,046.00	6,854,096.00	8,814,158.00

EQUIPMENT RENTAL FUND

As of: 08/26/2024 16:18

				TOTALS:	**$ 6,884,821**	**$ 13,208,716**	**$ 14,648,901**
Account	Description	Line	Line Item		2024	2025	2026
550.00.590.100.64	MACHINERY & EQUIPMENT	1	Golf 24 Golf Carts		-	126,288.00	131,352.00
		2	Parks 6701E Ford Transit 350		-	60,381.00	-
		3	Parks 6719A Jacobsen Wide Area Mower		-	89,200.00	-
		4	Parks 6762A Eagle Landscape Trailer		-	7,160.00	-
		5	Parks 6772A Toro Groundmaster 400-D		-	92,120.00	-
		6	POL.0039 - Purchase 8 Ford Interceptor Utility AWD for Patrol		-	736,000.00	736,000.00
		7	Police P044E Ford Taurus SE		-	-	37,422.00
		8	Police P046C Ford Taurus SE		-	-	37,330.00
		9	Police P049C Ford Interceptor Utility AWD		-	62,037.00	-
		10	Police P057B Ford Taurus SE		-	-	37,332.00
		11	Police P112B Ford Interceptor Sedan		-	-	47,244.00
		12	Sewer 6304E Ford Super Duty F-250		-	-	66,677.00
		13	Sewer 6307F Ford Super Duty F-250		-	-	76,776.00
		14	Sewer 6310B Chevrolet Silverado 1500		-	-	48,091.00
		15	Storm 6901D Ford Super Duty F-250		-	54,546.00	-
		16	Storm 6905D Ford Super Duty F-250		-	-	54,288.00
		17	Storm 6908B Chevrolet Silverado 1500		-	47,504.00	-
		18	Storm/Veg 6906D Ford Super Duty F-350		-	-	55,750.00
		19	Storm/Veg 6914A New Holland T6030		-	-	143,359.00
		20	Storm/Veg 6918B Ventrac 4500P		-	50,222.00	-
		21	Storm/Veg 6923B Schwarze Street Sweeper		-	395,193.00	-
		22	Water 6503G Chevrolet Silverado 1500		-	45,994.00	-
		23	Administration 6101H Chevrolet Traverse		-	72,669.00	-
		24	AH .0003 - Vehicle Purchase for Human Services		-	44,000.00	-
		25	AIR.0005 - Airport Equipment		-	81,890.00	-
		26	CEM.0008 - New John Deere Mower		-	37,250.00	-
		27	Community Development 6206D Ford Escape		-	42,435.00	-
		28	ENG.0048 - Photo Enforcement Expansion & Officer Funding		-	92,000.00	-
		29	Engineering 6102F Chevrolet Suburban		-	73,977.00	-
		30	Engineering 6126A Ford Escape		-	39,844.00	-
		31	Equipment Rental 6654A Ford Super Duty F-250		-	-	132,525.00
		32	Facilities 6040A Ford Escape		-	40,232.00	-
	Line Item Total				-	2,290,942.00	1,604,146.00
550.00.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp2107		216,328.00	-	-
	Line Item Total				216,328.00	-	-

LINE ITEM DETAIL REPORT

EQUIPMENT RENTAL CAPITAL FUND

As of: 08/25/2024 19:56

				TOTALS:	**$ 10,824,188**	**$ -**	**$ -**
Account	Description	Line	Line Item		2024	2025	2026
560.00.590.100.06	ENDING WORKING CAPITAL	1	True up beginning balance		(2,586,151.00)	-	-
		2	2023 BA#3 6721E		(78,000.00)	-	-
		3	Equip. Rental CF Reimbursement		(940,199.00)	-	-
		4	Estimated Ending Working Capital		5,257,365.00	-	-
		5	Fund 560 Ending Working Capita		(152,430.00)	-	-
	Line Item Total				1,500,585.00	-	-

EQUIPMENT RENTAL CAPITAL FUND

As of: 08/25/2024 19:56

				TOTALS:	**$ 10,824,188**	**$ -**	**$ -**
Account	Description	Line	Line Item		2024	2025	2026
560.00.590.100.64	MACHINERY & EQUIPMENT	1	2023 Cap CF-Water 6560A I-40		40,950.00	-	-
		2	Golf G087A Toro Greenspro 1240 Greens Roller		16,850.00	-	-
		3	Offset to balance CF		(940,199.00)	-	-
		4	POL.0039 - Patrol Fleet Expansion		662,400.00	-	-
		5	POL.0039 Equip to GF PD		(52,000.00)	-	-
		6	Police P010C Ford Interceptor Utility AWD Hybrid		72,150.00	-	-
		7	Police P014D Ford Interceptor Utility AWD		76,250.00	-	-
		8	Police P015D Ford Interceptor Utility AWD Hybrid		76,850.00	-	-
		9	Police P018G Ford Interceptor Utility AWD Hybrid		76,250.00	-	-
		10	Police P019G Ford Interceptor Utility AWD Hybrid		75,500.00	-	-
		11	Police P022J Ford Interceptor Utility AWD		71,150.00	-	-
		12	Police P023J Ford Interceptor Utility AWD		72,300.00	-	-
		13	Police P024K Ford Interceptor Utility AWD Hybrid		71,450.00	-	-
		14	Police P028J Ford Interceptor Utility AWD Hybrid		71,100.00	-	-
		15	Police P030K Ford Interceptor Utility AWD Hybrid		76,600.00	-	-
		16	Police P036F Ford Interceptor Utility AWD Hybrid		72,150.00	-	-
		17	Police P037G Ford Interceptor Utility AWD Hybrid		76,800.00	-	-
		18	Police P038J Ford Interceptor Utility AWD Hybrid		71,300.00	-	-
		19	Police P051E Ford Taurus SE		33,300.00	-	-
		20	Police P061B Ford Escape		43,950.00	-	-
		21	Police P070D Ford Interceptor Utility AWD Hybrid		76,700.00	-	-
		22	Police P090A Ford Interceptor Utility AWD Hybrid		83,300.00	-	-
		23	Police P114A Ford Interceptor Utility AWD Hybrid		84,400.00	-	-
		24	Storm 6901D Ford Super Duty F-250		50,000.00	-	-
		25	Storm 6905D Ford Super Duty F-250		47,850.00	-	-
		26	Storm 6906D Ford Super Duty F-350		49,800.00	-	-
		27	Storm 6926B Schwarze Sweeper A7000		362,000.00	-	-
		28	Water 6503G Chevrolet Silverado 1500		42,600.00	-	-
		29	Accelerate 2024 PD veh purch.		(1,747,130.00)	-	-
		30	2023 Cap CF-6105D ERR Escape		25,200.00	-	-
		31	2023 Cap CF-6305E Vactor		499,500.00	-	-
		32	2023 Cap CF-6352A VMS Board		11,206.00	-	-
		33	2023 Cap CF-6353A VMS Board		11,206.00	-	-
		34	2023 Cap CF-6427C CC 3535WT		20,400.00	-	-
		35	2023 Cap CF-6505B Intl Dump Tr		155,000.00	-	-
		36	2023 Cap CF-6713B F-550		12,963.00	-	-
		37	2023 Cap CF-6750A CC Dump Truc		3,753.00	-	-
		38	2023 Cap CF-6760C Tilt Trailer		12,950.00	-	-
		39	2023 Cap CF-6761B Tilt Trailer		5,150.00	-	-

EQUIPMENT RENTAL CAPITAL FUND

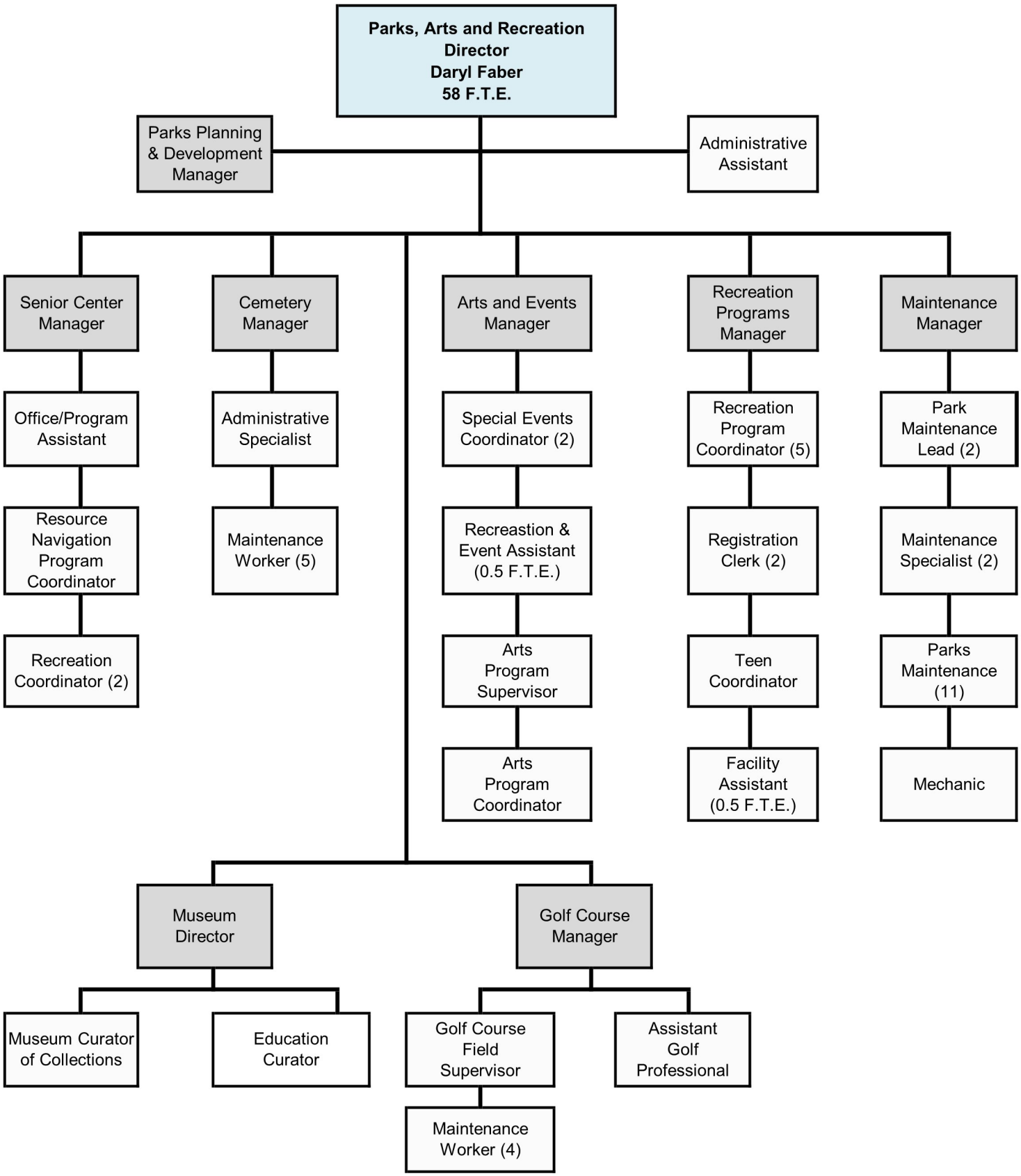
As of: 08/25/2024 19:56

			TOTALS:	**$ 10,824,188**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
		40	2023 Cap CF-6911C Truck Plow S	171,800.00	-	-
		41	2023 Cap CF-6960A Tilt Trailer	43,650.00	-	-
		42	2023 Cap CF-AXON & IT Equipmen	126,000.00	-	-
		43	2023 Cap CF-CEM.0007 - Backhoe	902.00	-	-
		44	2023 Cap CF-Eng 6125A Ford E-3	48,000.00	-	-
		45	2023 Cap CF-Equip Rental Cap R	9,080.00	-	-
		46	2023 Cap CF-ERR Fleet Purchase	41,000.00	-	-
		47	2023 Cap CF-ERR.0009-OH Pers F	60,000.00	-	-
		48	2023 Cap CF-Fac 6219A Ford Esc	29,500.00	-	-
		49	2023 Cap CF-GLF G085A Jacobsen	72,000.00	-	-
		50	2023 Cap CF-GLF G090A Toro GM	43,800.00	-	-
		51	2023 Cap CF-M&O Facility Impro	60,000.00	-	-
		52	2023 Cap CF-Machinery & Equipm	78,000.00	-	-
		53	2023 Cap CF-P048D Caprice	48,550.00	-	-
		54	2023 Cap CF-P052B Crisis Nego	64,085.00	-	-
		55	2023 Cap CF-P060D Ford Escape	32,450.00	-	-
		56	2023 Cap CF-PD P062F BMW R1200	2,925.00	-	-
		57	2023 Cap CF-PD P105A F-350	82,250.00	-	-
		58	Electric street sweeper	762,150.00	-	-
		59	2023 Cap CF-PD Vehicle Purchas	1,087,207.00	-	-
		60	2023 Cap CF-POL.0039 PF Exp (2	280,942.00	-	-
		61	2023 Cap CF-PRK 6716C Isuzu NP	57,950.00	-	-
		62	Equip. Rental CF Reimbursement	940,199.00	-	-
		63	2023 Cap CF-PRK 9725A F450 XL	69,500.00	-	-
		64	2023 Cap CF-PRK 9759C TN TLT-1	62,000.00	-	-
		65	ERR.0010 - ER&R Heavy Duty Truck Lift	135,380.00	-	-
		66	2023 Cap CF-Replace 2 Backhoes	203,368.00	-	-
		67	2023 Cap CF-Storm 6924A Spraye	7,075.00	-	-
		68	2023 Cap CF-Streets 6411C DT	253,700.00	-	-
		69	2023 Cap CF-Streets 6425D DT	260,750.00	-	-
		70	2023 Cap CF-Streets 6911B DT	242,100.00	-	-
		71	2023 Cap CF-Streets A404A Plow	18,900.00	-	-
		72	2023 Cap CF-Streets A490A Plow	5,600.00	-	-
		73	2023 Cap CF-Streets A903A Sand	42,750.00	-	-
		74	2023 Cap CF-Streets A904A Nor	12,400.00	-	-
		75	2023 Cap CF-SWR.0006 - CCTV	52,300.00	-	-
		76	2023 Cap CF-Water 6515D F-350	61,150.00	-	-
	Line Item Total			6,141,362.00	-	-

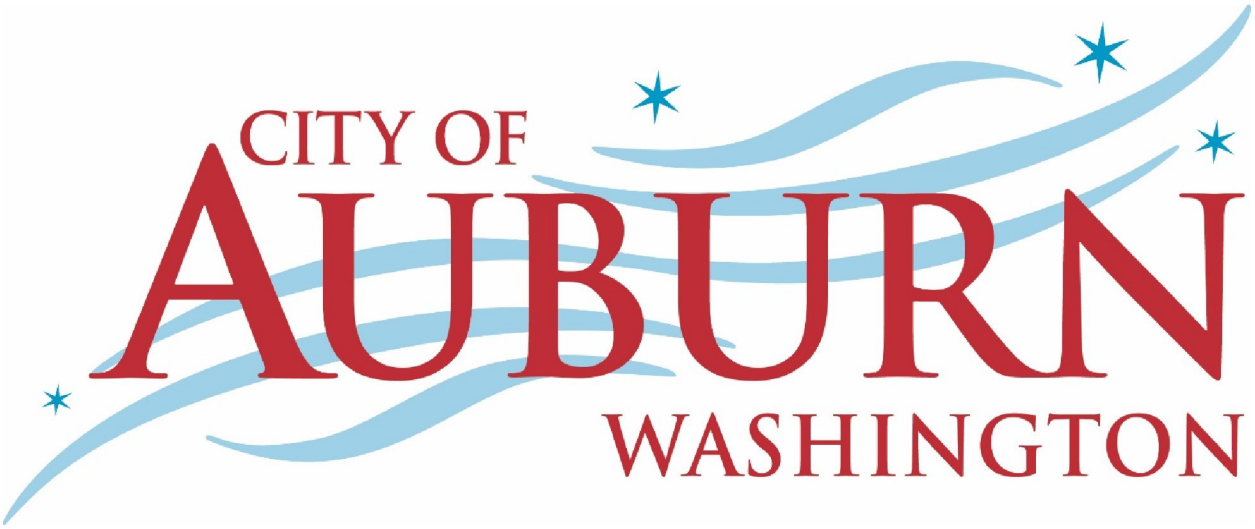
EQUIPMENT RENTAL CAPITAL FUND

As of: 08/25/2024 19:56

			TOTALS:	**$ 10,824,188**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
560.00.590.100.65	CONSTRUCTION PROJECTS	1	2023 CF for cp2107	2,686,941.00	-	-
		2	2023 CF for erbd01	495,300.00	-	-
	Line Item Total			3,182,241.00	-	-
560.00.590.100.75	CAPITAL LEASE & INSTALLMENT PURCH	1	Principal payment for excavator L601A	-	-	-
	Line Item Total			-	-	-



F.T.E. = Full Time Equivalent


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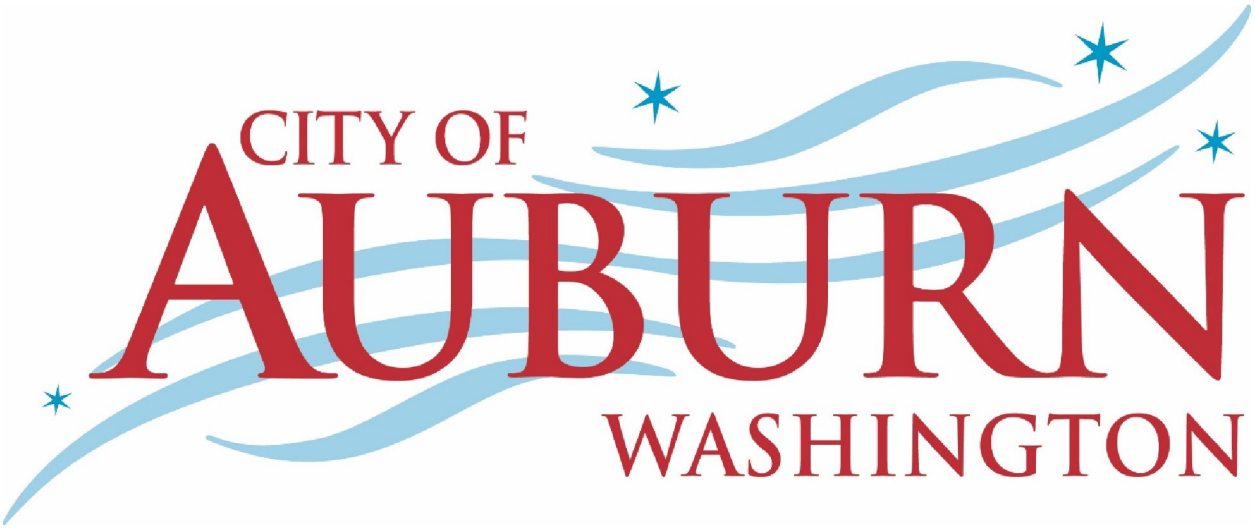
SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Parks, Arts, & Recreation Department is responsible for the budget in the following special revenue fund:

Fund 120 - Recreational Trails Fund, which accounts for gas tax revenues, with funds restricted for use in trail improvement projects.

Fund Budget

120 Recreational Trails	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	97,169	109,020	109,020	53,820	61,320
Motor Vehicle Fuel Tax	7,000	7,000	7,000	7,000	7,000
Investment Income	4,851	100	4,010	500	500
Total Revenues	**$ 109,020**	**$ 116,120**	**$ 120,030**	**$ 61,320**	**$ 68,820**
Expenditures					
Operating Transfers Out	-	66,210	66,210	-	-
Ending Fund Balance	109,020	49,910	53,820	61,320	68,820
Total Expenditures	**$ 109,020**	**$ 116,120**	**$ 120,030**	**$ 61,320**	**$ 68,820**

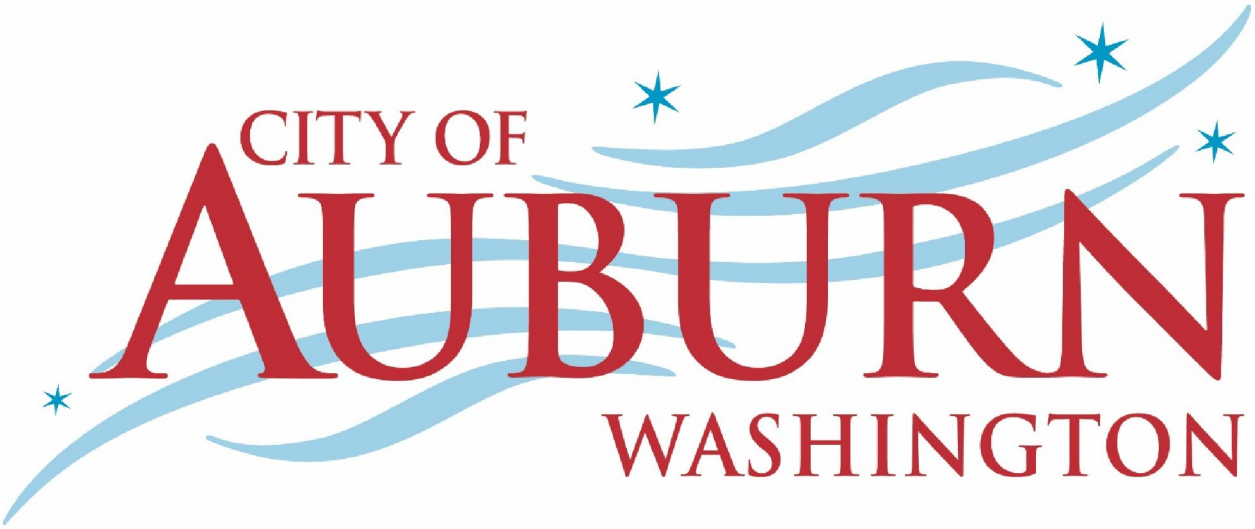

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LINE ITEM DETAIL REPORT

RECREATION TRAILS FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 116,120**	**$ 61,320**	**$ 68,820**
Account	Description	Line	Line Item	2024	2025	2026
120.00.597.100.55	OPERATING TRANSFERS OUT	1	2023 CF for cp1603	66,210.00	-	-
	Line Item Total			66,210.00	-	-
120.00.599.200.06	UNDESIGNATED ENDING FUND BAL	1	True up beginning balance	(60,135.00)	-	-
		2	Estimated Ending Fund Balance	110,045.00	61,320.00	68,820.00
	Line Item Total			49,910.00	61,320.00	68,820.00

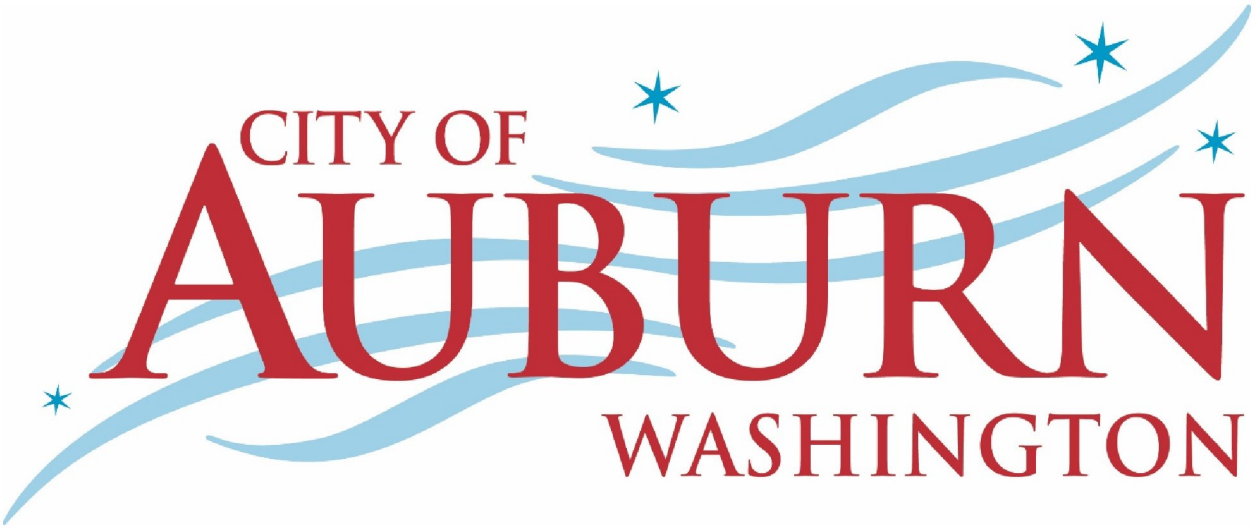

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MUNICIPAL PARKS CONSTRUCTION

Fund 321 – Municipal Parks Construction accumulates a portion of adult recreation fees for capital improvements at City parks. The Parks, Arts & Recreation Department is responsible for the budget in this fund.

Fund Budget

321 Municipal Park Construction	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
Revenues					
Beginning Fund Balance	1,369,733	1,589,295	1,589,295	463,899	490,199
Property Taxes (Prop 2 Levy)	317,749	280,000	345,483	190,000	150,000
Federal Grants	-	-	-	-	-
State Grants	-	-	-	250,000	-
Interlocal Grants	74,805	450,115	450,115	950,000	-
Intergovernmental Service (GRC)	-	-		-	-
League Fees	5,219	9,500	9,500	4,500	4,500
Investment Income	90,700	5,000	64,000	7,500	7,500
Rentals & Leases	98,539	69,300	69,300	69,300	69,300
Contributions & Donations	50,000	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Insurance Recovery	-	-	-	-	-
Operating Transfer In	250,308	1,272,177	1,272,177	405,000	480,000
Total Revenues	**$ 2,257,053**	**$ 3,675,387**	**$ 3,799,870**	**$ 2,340,199**	**$ 1,201,499**
Expenditures					
Salaries & Wages	466	-	12,400	-	-
Personnel Benefits	232	-	6,400	-	-
Services & Charges	294	5,000	5,000	5,000	5,000
Capital Outlay	666,765	3,330,971	3,312,171	1,845,000	680,000
Ending Fund Balance	1,589,295	339,416	463,899	490,199	516,499
Total Expenditures	**$ 2,257,053**	**$ 3,675,387**	**$ 3,799,870**	**$ 2,340,199**	**$ 1,201,499**


CITY OF
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LINE ITEM DETAIL REPORT

PARKS CONSTRUCTION FUND

As of: 08/26/2024 11:15

				TOTALS:	**$ 3,675,387**	**$ 2,340,199**	**$ 1,201,499**
Account	Description	Line	Line Item		2024	2025	2026
321.00.576.802.41	PROFESSIONAL SERVICES	1	Contract for services to include surveying, land purchase and sales agre		5,000.00	5,000.00	5,000.00
	Line Item Total				5,000.00	5,000.00	5,000.00
321.00.576.802.65	CONSTRUCTION PROJECTS	1	gcbd24 - Mary Olson Farm Mobile Home Replacement		-	40,000.00	-
		2	gpbd03 - Miscellaneous Parks Improvements		-	250,000.00	300,000.00
		3	gpbd06 - Sunset Park Improvements		-	200,000.00	-
		4	gpbd19 - Fairway Drainage Improvement		-	30,000.00	30,000.00
		5	2023 CF for cp1603		210,000.00	-	-
		6	2023 CF for cp1924		35,524.00	-	-
		7	Jacobsen Tree Farm Development (cp2020)		333,500.00	-	-
		8	Lakeland Hills Nature Area (gpbd11)		25,000.00	-	-
		9	Les Gove Park Imp. cp2232		100,000.00	-	-
		10	Miscellaneous Parks Improvements (gpbd03)		150,000.00	-	-
		11	ms2405, cpxxxx - Downtown Plaza and Alleyway Improvements		-	1,200,000.00	-
		12	Park Acquisitions/Development (gpbd04)		125,000.00	-	-
		13	2023 CF for cp2127		842,649.00	-	-
		14	2023 CF for cp2212		300,000.00	-	-
		15	2023 CF for cp2214		389,475.00	-	-
		16	2023 CF for cp2215		78,611.00	-	-
		17	2023 CF for cp2223		121,374.00	-	-
		18	2023 CF for cp2229		70,453.00	-	-
		19	2023 CF for cp2230		88,161.00	-	-
		20	2023 CF for cp2232		79,430.00	-	-
		21	2023 CF for gpbd03		411,269.00	-	-
		22	2023 CF for gpbd04		80,000.00	-	-
		23	Cedar Lanes Pump Track cp2127		150,000.00	-	-
		24	cp2020 - Jacobsen Tree Farm Development - Phase 2		-	125,000.00	-
		25	cp2214 Dykstra to cp2414 Thtr		(389,475.00)	-	-
		26	cp2416 - Game Farm Park Improvements (Lighting)		-	-	350,000.00
		27	Fairway Drainage Improvement (gpbd19) (REET 2)		30,000.00	-	-
		28	Fulmer Park Playground Replacement (cp2128)		100,000.00	-	-
	Line Item Total				3,330,971.00	1,845,000.00	680,000.00
321.00.599.400.06	UNDESIGNATED ENDING FUND BAL	1	True up beginning balance		(54,608.00)	-	-
		2	Undesignated Ending Fund Bal		814,104.00	490,199.00	516,499.00
		3	2023 BA3 cp2310		(37,500.00)	-	-
		4	F321 -Parks Levy Fund Balance		(382,580.00)	-	-
	Line Item Total				339,416.00	490,199.00	516,499.00

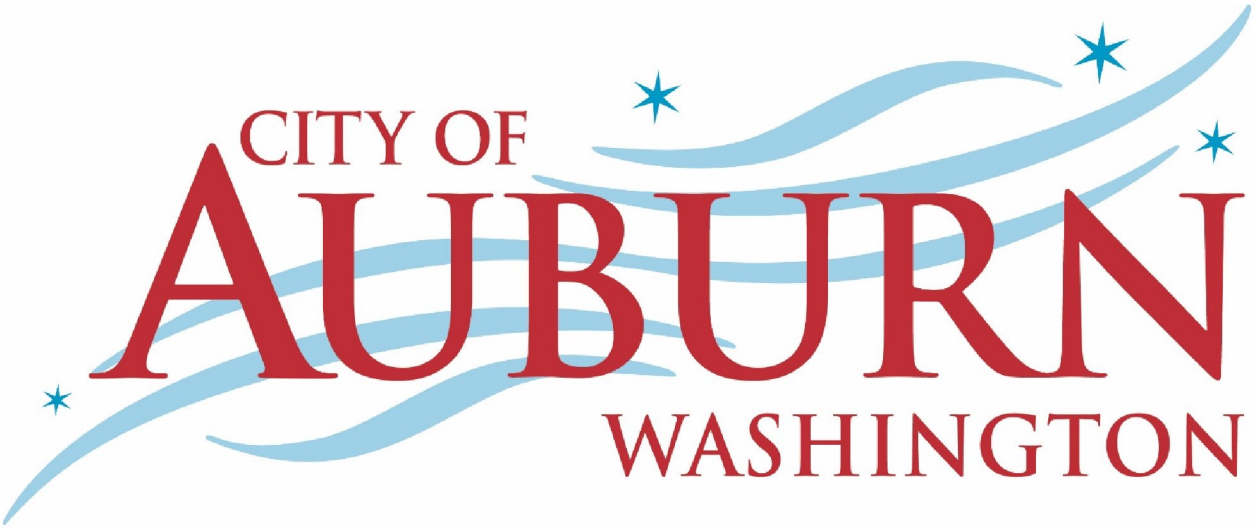

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TABLE PR-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND

		2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
gpbd05	**Auburndale Park II**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	-	-	125,000	-	2,000,000	-	**2,125,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	Unsecured Grants	-	-	125,000	-	2,000,000	-	**2,125,000**
gpbd23	**BPA Trail on Lea Hill**							
	Capital Costs	-	-	-	-	150,000	-	**150,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	150,000	-	**150,000**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	KC Prop 2	-	-	-	-	-	-	**-**
cpxxxx	**Brannan Park Improvements**							
	Capital Costs	-	-	-	-	-	500,000	**500,000**
	Unsecured Capital Costs	300,000	-	-	-	-	1,000,000	**1,300,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	Park Impact Fees	-	-	-	-	-	500,000	**500,000**
	Unsecured Grants	300,000	-	-	-	-	1,000,000	**1,300,000**
ms2405, cpxxxx	**Downtown Plaza and Alleyway Improvements**							
	Capital Costs	1,200,000	-	-	-	-	-	**1,200,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	1,200,000	-	-	-	-	-	**1,200,000**
	KC Prop 2	-	-	-	-	-	-	**-**
cp2416	**Game Farm Park Improvements (Lighting)**							
	Capital Costs	-	350,000	150,000	-	-	-	**500,000**
	Unsecured Capital Costs	200,000	1,500,000	-	-	-	-	**1,700,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	Park Impact Fees	-	350,000	150,000	-	-	-	**500,000**
	Unsecured Grants	200,000	1,500,000	-	-	-	-	**1,700,000**
cpxxxx	**Golf Course Maintenance Building**							
	Capital Costs	-	-	-	650,000	-	-	**650,000**
	Funding Sources:							
	Fund Balance	-	-	-	350,000	-	-	**350,000**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	REET 2	-	-	-	300,000	-	-	**300,000**
cp2020	**Jacobsen Tree Farm Development -Phase 2**							
	Capital Costs	125,000	-	2,000,000	-	2,000,000	-	**4,125,000**
	Unsecured Capital Costs	-	3,000,000	-	-	3,000,000	-	**6,000,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	KC Prop 2	-	-	-	-	-	-	**-**
	Park Impact Fees	125,000	-	2,000,000	-	2,000,000	-	**4,125,000**
	Unsecured Grants	-	3,000,000	-	-	3,000,000	-	**6,000,000**
gpbd11	**Lakeland Hills Nature Area**							
	Capital Costs	-	-	400,000	-	-	-	**400,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Other (Pierce Co. Zoo Taxes)	-	-	200,000	-	-	-	**200,000**
	Park Impact Fees	-	-	200,000	-	-	-	**200,000**
cp2232	**Les Gove Park Improvements**							
	Capital Costs	-	-	1,500,000	-	-	-	**1,500,000**
	Unsecured Capital Costs	-	-	750,000	-	-	-	**750,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	Park Impact Fees	-	-	750,000	-	-	-	**750,000**

TABLE PR-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND

	REET 2	-	-	750,000	-	-	-	**750,000**
	Unsecured Grants	-	-	750,000	-	-	-	**750,000**
gpbd03	**Miscellaneous Parks Improvements**							
	Capital Costs	250,000	300,000	300,000	250,000	250,000	250,000	**1,600,000**
	Funding Sources:							
	Fund Balance	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	KC Prop 2	150,000	150,000	150,000	150,000	150,000	150,000	**900,000**
	Park Impact Fees	50,000	100,000	100,000	50,000	50,000	50,000	**400,000**
gpbd04	**Park Acquisitions/Development**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	125,000	125,000	125,000	125,000	125,000	125,000	**750,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	KC Prop 2	-	-	-	-	-	-	**-**
	Unsecured Grants	125,000	125,000	125,000	125,000	125,000	125,000	**750,000**
gpbd06	**Sunset Park Improvements**							
	Capital Costs	200,000	-	2,150,000	-	-	-	**2,350,000**
	Unsecured Capital Costs	-	-	1,500,000	-	-	-	**1,500,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	Park Impact Fees	200,000	-	1,650,000	-	-	-	**1,850,000**
	Other (Pierce Co. Zoo Taxes)	-	-	500,000	-	-	-	**500,000**
	Unsecured Grants	-	-	1,500,000	-	-	-	**1,500,000**
	Subtotal, Capacity Projects:							
	Secured Capital Costs	**1,775,000**	**650,000**	**6,500,000**	**900,000**	**2,400,000**	**750,000**	**12,975,000**
	Unsecured Capital Costs	**625,000**	**4,625,000**	**2,500,000**	**125,000**	**5,125,000**	**1,125,000**	**14,125,000**
	Total Capital Costs	**2,400,000**	**5,275,000**	**9,000,000**	**1,025,000**	**7,525,000**	**1,875,000**	**27,100,000**
	Non-Capacity Projects:							
cp2214	**Dykstra Footbridge**							
	Capital Costs	-	-	-	-	-	-	**-**
	Unsecured Capital Costs	40,000	-	-	-	-	-	**40,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	Unsecured Grants	40,000	-	-	-	-	-	**40,000**
gpbd19	**Fairway Drainage Improvement**							
	Capital Costs	30,000	30,000	30,000	30,000	30,000	30,000	**180,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	REET 2	30,000	30,000	30,000	30,000	30,000	30,000	**180,000**
gpbd32	**Mary Olson Farm Mobile Home Replacement**							
	Capital Costs	40,000	-	-	-	-	-	**40,000**
	Unsecured Capital Costs	40,000	-	-	-	-	-	**40,000**
	Funding Sources:							
	Fund Balance	-	-	-	-	-	-	**-**
	Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
	KC Prop 2	40,000	-	-	-	-	-	**40,000**
	Unsecured Grants	40,000	-	-	-	-	-	**40,000**
	Subtotal, Non-Capacity Projects:							
	Capital Costs	**70,000**	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**220,000**
	Unsecured Capital Costs	**80,000**	**-**	**-**	**-**	**-**	**-**	**80,000**
	Total Capital Costs	**150,000**	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**300,000**

	2025	2026	2027	2028	2029	2030	Total
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	1,775,000	650,000	6,500,000	900,000	2,400,000	750,000	12,975,000

TABLE PR-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND

Non-Capacity Projects	70,000	30,000	30,000	30,000	30,000	30,000	220,000
Capital Costs (Secured)	**1,845,000**	**680,000**	**6,530,000**	**930,000**	**2,430,000**	**780,000**	**13,195,000**
Unsecured Capital Costs	**705,000**	**4,625,000**	**2,500,000**	**125,000**	**5,125,000**	**1,125,000**	**14,205,000**
Total	**2,550,000**	**5,305,000**	**9,030,000**	**1,055,000**	**7,555,000**	**1,905,000**	**27,400,000**
FUNDING SOURCES:							
Fund Balance	50,000	50,000	50,000	400,000	200,000	50,000	800,000
Grants (Fed,State,Local)	1,200,000	-	-	-	-	-	1,200,000
Other (Pierce Co. Zoo Taxes)	-	-	700,000	-	-	-	700,000
KC Prop 2	190,000	150,000	150,000	150,000	150,000	150,000	940,000
Park Impact Fees	375,000	450,000	4,850,000	50,000	2,050,000	550,000	8,325,000
REET 2	30,000	30,000	780,000	330,000	30,000	30,000	1,230,000
Total Funding (Secured)	**1,845,000**	**680,000**	**6,530,000**	**930,000**	**2,430,000**	**780,000**	**13,195,000**
Unsecured Funding	**705,000**	**4,625,000**	**2,500,000**	**125,000**	**5,125,000**	**1,125,000**	**14,205,000**
Total	**2,550,000**	**5,305,000**	**9,030,000**	**1,055,000**	**7,555,000**	**1,905,000**	**27,400,000**

Project Title: **Auburndale Park II**
Project No: **gpbd05**
Project Type: **Capacity**
Project Manager: **Thaniel Gouk**

Description:

Develop a Master Plan, improve the existing trail system and install signage and play structure.

Progress Summary:

n/a

Future Impact on Operating Budget:

Increased utility costs of $2,000 per year once the park is fully developed.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Impact Fees	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Impact Fees	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
RCO Local Parks Grant	-	-	125,000	2,000,000	2,125,000
Total Funding Sources:	**-**	**-**	**125,000**	**2,000,000**	**2,125,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	125,000	-	125,000
Right of Way	-	-	-	-	-
Construction	-	-	-	2,000,000	2,000,000
Total Expenditures:	**-**	**-**	**125,000**	**2,000,000**	**2,125,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **BPA Trail on Lea Hill**
Project No: **gpbd23**
Project Type: **Capacity**
Project Manager: **Thaniel Gouk**

Description:

Develop a feasibility study related to constructability of a pedestrian trail linking the Jacobsen Tree Farm site to the west end of Lea Hill. This trail would follow the alignment of the Bonneville Power Administration (BPA) transmission lines from 132nd to 108th Avenue SE. Construction would be in phases based on constructability.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other (KC Prop. 2)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	150,000	-	150,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other (KC Prop. 2)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**150,000**	**-**	**150,000**
Capital Expenditures:					
Predesign	-	-	25,000	-	25,000
Design	-	-	125,000	-	125,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**150,000**	**-**	**150,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Brannan Park Improvements**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **Thaniel Gouk**

Description:

Court upgrades, trail improvements, and new synthetic fields.

Progress Summary:

N/A

Future Impact on Operating Budget:

Lessened maintenance requirements and water for grass fields, savings of approx. $10,000/year.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Impact Fees	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Impact Fees	-	-	-	500,000	500,000
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**500,000**	**500,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	50,000	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	450,000	450,000
Total Expenditures:	**-**	**-**	**-**	**500,000**	**500,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
Recreation Conservation Office (RCO) Youth Athletic Facilities and Community Outdoor Athletic Facilities Grants	300,000	-	-	1,000,000	1,300,000
Total Funding Sources:	**300,000**	**-**	**-**	**1,000,000**	**1,300,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	300,000	-	-	1,000,000	1,300,000
Total Expenditures:	**300,000**	**-**	**-**	**1,000,000**	**1,300,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Downtown Plaza and Alleyway Improvements**
Project No: **ms2405, cpxxxx**
Project Type: **Capacity**
Project Manager: **Thaniel Gouk**

Description:

Create a new open space plaza in the downtown area near the Auburn Avenue Theater site. A portion of the project would be contingent on receiving King County Grant funds to purchase a property and demolishing a building. Also included would be alleyway improvements to the area between the Postmark Center for the Arts and theater building.

Progress Summary:

An application has been submitted for a King County Conservation Futures grant; a decision will be made in Fall of 2024 by KC Council. A portion of the funding would be from the direct appropriation monies for the rebuild of the theater.

Future Impact on Operating Budget:

Increased utility costs of $1,000.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	250,000	-	250,000
Grants- Unsecured (King County CFT)	-	-	950,000	-	950,000
REET	-	-	-	-	-
KC Parks Prop Levy	-	10,000	-	-	10,000
Total Funding Sources:	**-**	**10,000**	**1,200,000**	**-**	**1,210,000**
Capital Expenditures:					
Predesign	-	10,000	-	-	10,000
Design	-	-	75,000	-	75,000
Acquisition	-	-	700,000	-	700,000
Construction	-	-	425,000	-	425,000
Total Expenditures:	**-**	**10,000**	**1,200,000**	**-**	**1,210,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	250,000
Grants- Unsecured (King County CFT)	-	-	-	-	950,000
REET	-	-	-	-	-
KC Parks Prop Levy	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	75,000
Acquisition	-	-	-	-	700,000
Construction	-	-	-	-	425,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,200,000**

Grants / Other Sources: King County Conservation Futures Grant & RCO Grant

Project Title: **Game Farm Park Improvements (Lighting)**
Project No: **cp2416**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

Improve interior lighting and pathways and provide access from the newly acquired property on southwest corner of the park. The project will also add lighting to pickleball and basketball court. New turf infields.

Progress Summary:

N/A

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET 1	-	-	-	-	-
Park Impact Fees	-	-	-	350,000	350,000
Total Funding Sources:	**-**	**-**	**-**	**350,000**	**350,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	150,000	150,000
Right of Way	-	-	-	-	-
Construction	-	-	-	200,000	200,000
Total Expenditures:	**-**	**-**	**-**	**350,000**	**350,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET 1	-	-	-	-	-
Park Impact Fees	150,000	-	-	-	500,000
Total Funding Sources:	**150,000**	**-**	**-**	**-**	**500,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	150,000
Right of Way	-	-	-	-	-
Construction	150,000	-	-	-	350,000
Total Expenditures:	**150,000**	**-**	**-**	**-**	**500,000**

Unsecured Non-Budgeted Funding

Funding Sources:	2025	2026	2027	2028-2030	Total 2025-20230
RCO Youth Athletic Facilities Grant	-	1,000,000	-	-	1,000,000
KC Youth and Amatuer Sports Grant	200,000	500,000	-	-	700,000
Total Funding Sources:	**200,000**	**1,500,000**	**-**	**-**	**1,700,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	200,000	1,500,000	-	-	1,700,000
Total Expenditures:	**200,000**	**1,500,000**	**-**	**-**	**1,700,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Golf Course Maintenance Building**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **Thaniel Gouk**

Description:

Replace dilapidated mechanics building (built in 1970) at the Auburn Golf Course. A new approx. 1,000 sq.-ft. building would provide mechanics space for the Golf Course Fleet.

Progress Summary:

N/A

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET 2	-	-	-	-	-
Park Impact Fees	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Municipal Parks Construction Fund	-	350,000	-	-	350,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET 2	-	300,000	-	-	300,000
Park Impact Fees	-	-	-	-	-
Total Funding Sources:	**-**	**650,000**	**-**	**-**	**650,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	50,000	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	600,000	-	-	600,000
Total Expenditures:	**-**	**650,000**	**-**	**-**	**650,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Jacobsen Tree Farm Development -Phase 2**
Project No: **cp2020**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

Develop the 29.3 acre site into a Community Park. Phase 1 would include a new Master Plan (to replace 2009 plan); Phase 2 would include parking and frontage improvements, some park amenities; Phase 3 would include building out the property with expanded parking, restrooms, and sport fields.

Progress Summary:

A master plan was completed in 2009, however, is out of date and Phase 1 would include updating this plan for a more modern park layout.

Future Impact on Operating Budget:

No significant impact due to master plan. Future park development will result in maintenance and utility expenses undeterminable at this time.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	333,500	-	-	333,500
Grants- Secured (Fed,State,Local)	-	-	-	-	-
King County Prop 2	14,165	-	-	-	-
Park Impact Fees	-	-	125,000	-	125,000
Other	-	-	-	-	-
Total Funding Sources:	**14,165**	**333,500**	**125,000**	**-**	**458,500**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	14,165	333,500	125,000	-	458,500
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**14,165**	**333,500**	**125,000**	**-**	**458,500**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
King County Prop 2	-	-	-	-	-
Park Impact Fees	2,000,000	-	2,000,000	-	4,125,000
Other	-	-	-	-	-
Total Funding Sources:	**2,000,000**	**-**	**2,000,000**	**-**	**4,125,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	500,000	-	500,000	-	1,125,000
Right of Way	-	-	-	-	-
Construction	1,500,000	-	1,500,000	-	3,000,000
Total Expenditures:	**2,000,000**	**-**	**2,000,000**	**-**	**4,125,000**

Unsecured Non-Budgeted Funding

Unsecured Grants	2025	2026	2027	2028-2030	Total 2025-20230
RCO WA Wildlife & Recreation Prgm.	-	1,000,000	-	-	1,000,000
King County Parks Grant	-	2,000,000	-	-	2,000,000
RCO Community Outdoor Athletic Funds	-	-	-	1,500,000	1,500,000
RCO Youth Athletic Facilities Grant	-	-	-	1,500,000	1,500,000
Total Funding Sources:	**-**	**3,000,000**	**-**	**3,000,000**	**6,000,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	3,000,000	-	3,000,000	6,000,000
Total Expenditures:	**-**	**3,000,000**	**-**	**3,000,000**	**6,000,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Lakeland Hills Nature Area**
Project No: **gpbd11**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

Complete Master Plan to include the development and construction of an environmental community park. Trails, fencing, parking and visitor amenities are included in the project.

Progress Summary:

Future Impact on Operating Budget:

Increased maintenance costs of $5,000

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Other (Pierce Co. Zoo Taxes)	-	-	-	-	-
Park Impact Fees	-	25,000	-	-	25,000
Park Mitigation Fees	-	-	-	-	-
Total Funding Sources:	**-**	**25,000**	**-**	**-**	**25,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	25,000	-	-	25,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**25,000**	**-**	**-**	**25,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Other (Pierce Co. Zoo Taxes)	200,000	-	-	-	200,000
Park Impact Fees	200,000	-	-	-	200,000
Park Mitigation Fees	-	-	-	-	-
Total Funding Sources:	**400,000**	**-**	**-**	**-**	**400,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	400,000	-	-	-	400,000
Total Expenditures:	**400,000**	**-**	**-**	**-**	**400,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Les Gove Park Improvements**
Project No: **cp2232**
Project Type: **Capacity**
Project Manager: **Thaniel Gouk**

Description:

Construction of a covered multi-use pavilion building at the south end of Les Gove Park. Uses could include pickleball and farmers market, among others.

Progress Summary:

N/A

Future Impact on Operating Budget:

Future impacts are undeterminable at this time. Potential impacts include general building maintenance.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Municipal Parks Construction Fund	15,259	79,430	-	-	79,430
Grants Secured (Fed,State,Local)	-	100,000	-	-	100,000
Park Impact Fees	-	-	-	-	-
REET 2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**15,259**	**179,430**	**-**	**-**	**179,430**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	15,259	179,430	-	-	179,430
Total Expenditures:	**15,259**	**179,430**	**-**	**-**	**179,430**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Municipal Parks Construction Fund	-	-	-	-	-
Grants Secured (Fed,State,Local)	-	-	-	-	-
Park Impact Fees	750,000	-	-	-	750,000
REET 2	750,000	-	-	-	750,000
Other	-	-	-	-	-
Total Funding Sources:	**1,500,000**	**-**	**-**	**-**	**1,500,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	100,000	-	-	-	100,000
Right of Way	-	-	-	-	-
Construction	1,400,000	-	-	-	1,400,000
Total Expenditures:	**1,500,000**	**-**	**-**	**-**	**1,500,000**

Unsecured Non-Budgeted Funding

Unsecured Grants	2025	2026	2027	2028-2030	Total 2025-20230
KC Parks Capital and Open Space Grant	-	-	750,000	-	750,000
Total Funding Sources:	**-**	**-**	**750,000**	**-**	**750,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	750,000	-	750,000
Total Expenditures:	**-**	**-**	**750,000**	**-**	**750,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Miscellaneous Parks Improvements**
Project No: **gpbd03**
Project Type: **Capacity/Non-Capacity**
Project Manager: **Daryl Faber**

Description:

Minor park improvements including shelters, roofs, playgrounds, irrigation and restrooms.

Progress Summary:

Completed projects include: security cameras at Mary Olson Farm. At Les Gove installed gates at 12th Street parking lot, added a bench, art pedestals, poem etching, senior center walkway, and improvements at the spray park and playground. At Auburndale park added new playground and replaced dilapidated pathway. New split rail fence at Isaac Evans.

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	247,700	50,000	50,000	347,700
Grants Secured (Fed,State,Local)	-	-	-	-	-
KC Prop 2	-	100,000	150,000	150,000	400,000
Park Impact Fees	-	213,869	50,000	100,000	363,869
Total Funding Sources:	**-**	**561,569**	**250,000**	**300,000**	**1,111,569**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	50,000	50,000	100,000
Right of Way	-	-	-	-	-
Construction	-	561,569	200,000	250,000	1,011,569
Total Expenditures:	**-**	**561,569**	**250,000**	**300,000**	**1,111,569**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	50,000	50,000	50,000	50,000	300,000
Grants Secured (Fed,State,Local)	-	-	-	-	-
KC Prop 2	150,000	150,000	150,000	150,000	900,000
Park Impact Fees	100,000	50,000	50,000	50,000	400,000
Total Funding Sources:	**300,000**	**250,000**	**250,000**	**250,000**	**1,600,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	100,000	100,000	100,000	100,000	500,000
Right of Way	-	-	-	-	-
Construction	200,000	150,000	150,000	150,000	1,100,000
Total Expenditures:	**300,000**	**250,000**	**250,000**	**250,000**	**1,600,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Park Acquisitions/Development**
Project No: **gpbd04**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

Land and other property acquisitions to occur based on demand and deficiencies including parks, open space, trails, corridors and recreational facilities.

Progress Summary:

The City purchased the Auburn Avenue Theater and the Qares property in 2020. The City will be purchasing a downtown open space plaza.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants Secured (Fed,State,Local)	-	-	-	-	-
KC Prop 2	-	195,000	-	-	195,000
REET1	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**195,000**	**-**	**-**	**195,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Acquisition	-	195,000	-	-	195,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**195,000**	**-**	**-**	**195,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants Secured (Fed,State,Local)	-	-	-	-	-
KC Prop 2	-	-	-	-	-
REET1	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Unsecured Grants	2025	2026	2027	2028-2030	Total 2025-20230
Local Grant KC Conservation Futures	125,000	125,000	125,000	375,000	750,000
Total Funding Sources:	**125,000**	**125,000**	**125,000**	**375,000**	**750,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Acquisition	125,000	125,000	125,000	375,000	750,000
Construction	-	-	-	-	-
Total Expenditures:	**125,000**	**125,000**	**125,000**	**375,000**	**750,000**

Grants / Other Sources:

Project Title: **Sunset Park Improvements**
Project No: **gpbd06**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

Phase 2 improvements to include looking at options for new or modified court uses (e.g. pickleball). Phase 3 to include replacing the grass base/softball fields with new multi-sport synthetic turf fields.

Progress Summary:

RCO Community Outdoor Athletic Funds grant applied for in Spring 2024; decision expected Fall 2024. Phase 1 included drainage improvements to the playground area and were completed in 2022.

Future Impact on Operating Budget:

Less water use (Bonney Lake Water) for fields would save money for the City.

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants Secured (Fed,State,Local)	-	-	-	-	-
Park Impact Fees	-	88,161	200,000	-	288,161
Other (Pierce Co. Zoo Tax)	-	-	-	-	-
Total Funding Sources:	**-**	**88,161**	**200,000**	**-**	**288,161**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	88,161	200,000	-	288,161
Total Expenditures:	**-**	**88,161**	**200,000**	**-**	**288,161**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants Secured (Fed,State,Local)		-	-	-	-
Park Impact Fees	1,650,000	-	-	-	1,850,000
Other (Pierce Co. Zoo Tax)	500,000	-	-	-	500,000
Total Funding Sources:	**2,150,000**	**-**	**-**	**-**	**2,350,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	50,000	-	-	-	50,000
Right of Way	-	-	-	-	-
Construction	2,100,000	-	-	-	2,300,000
Total Expenditures:	**2,150,000**	**-**	**-**	**-**	**2,350,000**

Unsecured Non-Budgeted Funding

Unsecured Grants	2025	2026	2027	2028-2030	Total 2025-20230
Local Grant KC Conservation Futures	-	-	1,500,000	-	1,500,000
Total Funding Sources:	**-**	**-**	**1,500,000**	**-**	**1,500,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	1,500,000	-	1,500,000
Total Expenditures:	**-**	**-**	**1,500,000**	**-**	**1,500,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Dykstra Footbridge**
Project No: **cp2214**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Engineering study was completed and results were better then expected. Most fixes have already been completed and remaining items to be done by a contractor.

Progress Summary:

Minor fixes by mainteance staff completed in 2023; remaining items will be completed in 2024 & 2025.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Municipal Parks Construction Fund	-	-	-	-	-
Grants Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Other (ARPA)	10,582	-	-	-	-
Total Funding Sources:	**10,582**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	10,582	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**10,582**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Municipal Parks Construction Fund	-	-	-	-	-
Grants Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Other (ARPA)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Unsecured Non-Budgeted Funding

Unsecured Grants	2025	2026	2027	2028-2030	Total 2025-20230
King County	40,000	-	-	-	40,000
Total Funding Sources:	**40,000**	**-**	**-**	**-**	**40,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	40,000	-	-	-	40,000
Total Expenditures:	**40,000**	**-**	**-**	**-**	**40,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Fairway Drainage Improvement**
Project No: **gpbd19**
Project Type: **Non-capacity**
Project Manager: **Daryl Faber**

Description:

Apply top dressing sand to the approaches to numerous holes in order to firm up these landing areas so that the holes are playable year-round. Emphasis will also be on the practice area to increase our lesson program and prepare for the driving range. Sand will be applied with a three-yard top dressing machine.

Progress Summary:

Drainage improvements have greatly impacted the increase in play during the winter months as well as the quality of the turf year around. Continuing with the practice will ensure quality course conditions as well as an increase in rounds.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET 2	-	30,000	30,000	30,000	90,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**30,000**	**30,000**	**30,000**	**90,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	30,000	30,000	30,000	90,000
Total Expenditures:	**-**	**30,000**	**30,000**	**30,000**	**90,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET 2	30,000	30,000	30,000	30,000	180,000
Other	-	-	-	-	-
Total Funding Sources:	**30,000**	**30,000**	**30,000**	**30,000**	**180,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	30,000	30,000	30,000	30,000	180,000
Total Expenditures:	**30,000**	**30,000**	**30,000**	**30,000**	**180,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Mary Olson Farm Mobile Home Replacement**
Project No: **gpbd32**
Project Type: **Non-Capacity**
Project Manager: **Thaniel Gauk**

Description:

This project consists of removing and replacing the 25+ year old mobile home (caretaker's residence) with a new/slightly used mobile home to be relocated on the existing pad. The existing caretaker residence is past its anticipated lifespan and in need of extensive repairs, that are not financially prudent as the repair costs are in excess of 50% of the replacement cost.

Progress Summary:

The existing mobile home condition has been accessed. Numerous repairs are required that are not financially prudent.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
KC Parks Prop Levy	-	-	40,000	-	40,000
Total Funding Sources:	**-**	**-**	**40,000**	**-**	**40,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	40,000	-	40,000
Total Expenditures:	**-**	**-**	**40,000**	**-**	**40,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
KC Parks Prop Levy	-	-	-	-	40,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**40,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	40,000
Total Expenditures:	**-**	**-**	**-**	**-**	**40,000**

Unsecured Non-Budgeted Funding

Unsecured Grants	2025	2026	2027	2028-2030	Total 2025-20230
King County Open Doors	40,000	-	-	-	40,000
Total Funding Sources:	**40,000**	**-**	**-**	**-**	**40,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	40,000	-	-	-	40,000
Total Expenditures:	**40,000**	**-**	**-**	**-**	**40,000**

Grants / Other Sources:

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

CEMETERY

Mission

Mountain View Cemetery shall be a sacred place to comfort and strengthen the community through responsible stewardship and compassionate ministry.

To fulfill this mission we will:

- Be attentive by listening and understanding.
- Be respectful by being courteous, prompt, and caring.
- Be professional by creating and maintaining beautiful grounds.
- Be thorough in documenting records.
- Be dedicated to protecting the faith and trust the community has placed in us.

Department Overview

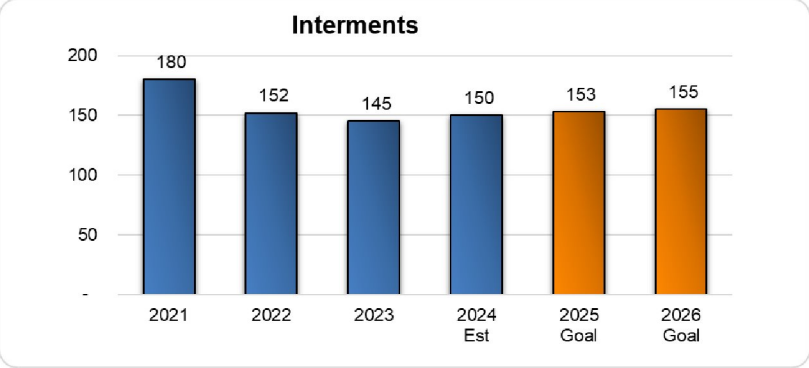
Mountain View Cemetery, a division of the City of Auburn Parks, Arts & Recreation Department, is a self-supporting municipal cemetery that does not rely on any tax revenues for operation or maintenance. Unique to the community, Mountain View Cemetery is a peaceful, quiet, and beautiful setting, nestled on Auburn's west hill overlooking Mt. Rainier and the Green River Valley. The park-like setting includes rolling well-kept lawns, landscaped flowering gardens, and other features attesting to the value of life. A professional staff of seven conducts over 300 interments annually and ensures fiscal responsibility. As an endowed care facility, all above ground structures, roadways, turf and landscaping are maintained by City staff now and in the future. The Cemetery serves many area funeral homes and offers a full range of above-ground and below-ground interment options, including Wilbert Burial and Cremation Vaults for families choosing either casket or urn placement.

Accomplishments and Objectives

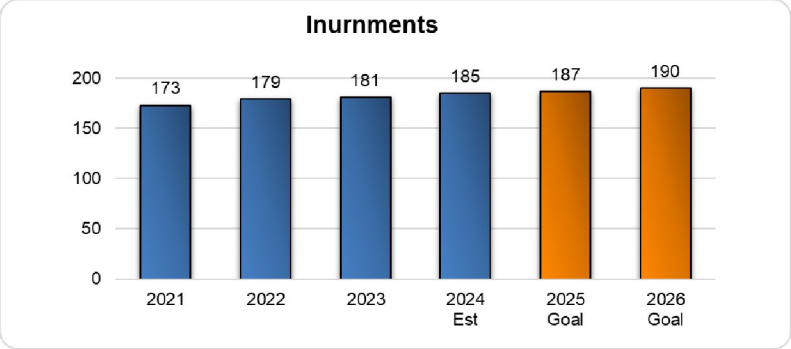
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• New design and buildout of the Tenth Addition.	• Trees in the area have been dropped down. Received bids for wood chipping, stump removal and grading.	• Have Tenth Addition turf completely established. Foundation for quads installed and the area plotted for sales.	**Infrastructure**
• New design and buildout ForestWalk Cremation Garden Phase III.	• Landscape Architect provided Master Plan. Earth work in progress and expected to be done by Summer of 2024	• ForestWalk Cremation Garden Phase IIIA berms plotted, named, mapped and priced.	**Infrastructure**
• Design and buildout of landscape natural pond setting ForestWalk.	• Water feature included in the Master Plan of ForestWalk Phase III.	• Promote sales around the water feature that includes the purchases of boulders, benches or other upright monument options.	**Fiscal Sustainability**

Performance Measures

Interments
We will continue to focus on new section design to incorporate new ideas and products. Existing property of older sections will be reexamined and planned for additional inventory as appropriate.



Inurnments
By developing cremation gardens in prominent, well-traveled locations, and investing in their aesthetic qualities, we will see the benefit in terms of increased sales and higher product values. Added to this are the benefits of lower labor requirements and land conservation.



Revenue from Lot Sales
The most important asset of Mountain View Cemetery is the landscape. Decisions on how and where to memorialize are largely based on emotion, tempered by practical considerations. A variety of product choices, community events, and local advertising, will all help drive sales revenue



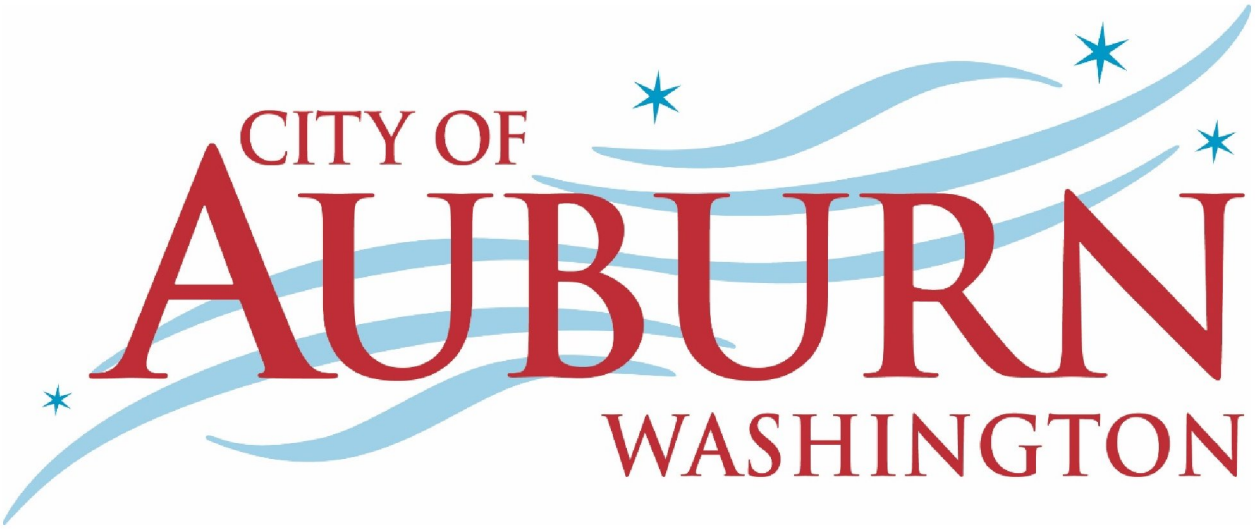
2025-2026 Working Capital Budget

436 Cemetery	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Charges for Service	1,974,568	1,496,700	1,931,800	1,612,800	1,675,300
Interest Earnings	89,984	3,400	96,700	21,500	21,500
Rents, Leases and Concessions	-	-	-	-	-
Miscellaneous Revenue	9,553	-	6,900	-	-
TOTAL OPERATING REVENUES	$ 2,074,105	$ 1,500,100	$ 2,035,400	$ 1,634,300	$ 1,696,800
OPERATING EXPENDITURES					
Salaries & Wages	552,838	605,418	649,200	665,165	713,759
Benefits	273,292	338,220	292,200	314,719	338,807
Supplies	398,099	361,500	361,500	386,500	391,900
Services & Charges	183,385	213,600	213,600	212,841	224,200
Debt Service Principal	-	-	-	-	-
Interfund Payments for Service	349,992	359,300	359,300	443,850	429,575
TOTAL OPERATING EXPENDITURES	$ 1,757,606	$ 1,878,038	$ 1,875,800	$ 2,023,075	$ 2,098,241
REVENUES LESS EXPENDITURES	$ 316,499	$ (377,938)	$ 159,600	$ (388,775)	$ (401,441)
NON-OPERATING REVENUE					
Grants	-	-	-	-	-
Developer Contributions	-	-	-	-	-
Revenue Bond Proceeds	-	-	-	-	-
Intergovernmental Loan	-	-	-	-	-
Interfund Transfers In	84,000	367,700	367,700	-	-
Other Sources	-	-	-	-	-
TOTAL RESOURCES	$ 84,000	$ 367,700	$ 367,700	$ -	$ -
NON-OPERATING EXPENSE					
Salaries & Wages	-	-	-	-	-
Benefits	-	-	-	-	-
Services & Charges	2	50	50	-	-
Interfund Transfers Out	247,265	367,700	367,700	-	-
Construction Projects	50,627	391,073	391,073	50,000	-
Debt Service Interest	-	-	-	-	-
Net Change in Restricted Assets	-	-	-	-	-
TOTAL USES	$ 297,894	$ 758,823	$ 758,823	$ 50,000	$ -
BEGINNING WORKING CAPITAL - January 1	1,663,710	1,766,315	1,766,315	1,534,792	1,096,017
ENDING WORKING CAPITAL - December 31	1,766,315	997,254	1,534,792	1,096,017	694,576
NET CHANGE IN WORKING CAPITAL (*)	**$ 102,605**	**$ (769,061)**	**$ (231,523)**	**$ (438,775)**	**$ (401,441)**

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

436 Cemetery FTEs	2022	2023	2024	2025	2026
Cemetery FTEs	7.00	7.00	7.00	7.00	7.00
TOTAL CEMETERY FTEs	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**


CITY OF
AUBURN
WASHINGTON

CEMETERY FUND

As of: 08/23/2024 16:53

				TOTALS:	**$ 3,219,510**	**$ 3,169,092**	**$ 2,792,817**
Account	Description	Line	Line Item		2024	2025	2026
436.00.536.100.11	REGULAR SALARIES & WAGES	1	Position Budget		123,533.50	149,339.81	155,995.92
		2	Rounding		0.50	0.19	0.08
		3	Add'l budget for vacant pos 3220-025		-	100.00	100.00
		4	Add'l budget for vacant pos 3220-026		-	100.00	100.00
	Line Item Total				123,534.00	149,540.00	156,196.00
436.00.536.100.12	OVERTIME & OTHER WAGES	1	Office Overtime		600.00	600.00	600.00
	Line Item Total				600.00	600.00	600.00
436.00.536.100.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages		100.00	100.00	100.00
		2	Position Budget		9,107.82	11,163.98	11,666.08
		3	Rounding		0.18	0.02	(0.08)
		4	Add'l budget for vacant pos 3220-025		-	400.00	400.00
		5	Add'l budget for vacant pos 3220-026		-	400.00	400.00
	Line Item Total				9,208.00	12,064.00	12,566.00
436.00.536.100.23	PENSIONS	1	Position Budget		12,662.34	13,410.12	13,653.25
		2	Rounding		(0.34)	(0.12)	(0.25)
	Line Item Total				12,662.00	13,410.00	13,653.00
436.00.536.100.24	INDUSTRIAL INSURANCE	1	Position Budget		2,041.75	933.21	923.84
		2	Rounding		0.25	(0.21)	0.16
	Line Item Total				2,042.00	933.00	924.00
436.00.536.100.25	MEDICAL & LIFE INSURANCE	1	Position Budget		56,901.72	26,913.52	30,109.48
		2	Rounding		0.28	0.48	(0.48)
	Line Item Total				56,902.00	26,914.00	30,109.00
436.00.536.100.31	OFFICE & OPERATING SUPPLIES	1	Office and Operating Supplies		3,500.00	3,500.00	3,500.00
	Line Item Total				3,500.00	3,500.00	3,500.00
436.00.536.100.35	SMALL TOOLS & MINOR EQUIPMENT	1	Mowers, Edgers and Backpack Blowers		5,000.00	-	-
		2	Office tools and equipment		-	1,000.00	1,000.00
		3	Reclass small tools from Admin		(8,000.00)	-	-
		4	2 Portable Canopies		3,000.00	-	-
	Line Item Total				-	1,000.00	1,000.00

CEMETERY FUND

As of: 08/23/2024 16:53

				TOTALS:	$ 3,219,510	$ 3,169,092	$ 2,792,817
Account	Description	Line	Line Item		2024	2025	2026
436.00.536.100.41	PROFESSIONAL SERVICES	1	Open/Close Columbarium & Gates		9,000.00	13,200.00	15,000.00
		2	Armored Car Service		11,000.00	-	-
		3	Bank Credit Card Processing Fee		23,800.00	-	-
		4	Bank Credit Card Processing/Analysis Fee		-	24,550.00	25,050.00
	Line Item Total				43,800.00	37,750.00	40,050.00
436.00.536.100.43	TRAVEL	1	Hotel, Travel, Meals		1,000.00	800.00	800.00
		2	WCCFA Conference		500.00	200.00	200.00
	Line Item Total				1,500.00	1,000.00	1,000.00
436.00.536.100.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	6,791.00	14,050.00
		2	Insurance Allocation		41,600.00	41,600.00	41,600.00
	Line Item Total				41,600.00	48,391.00	55,650.00
436.00.536.100.49	MISCELLANEOUS	1	Laundry, Safety Equipment		3,200.00	1,500.00	1,500.00
		2	Misc. expenses: ADT, Trade Magazine Subscriptions, License Renewal,		5,500.00	5,000.00	5,000.00
		3	Association Dues		1,200.00	500.00	500.00
		4	Class Registration/Workshops		1,000.00	800.00	800.00
	Line Item Total				10,900.00	7,800.00	7,800.00
436.00.536.100.97	INTERFUND PRINTING SERVICES	1	Multimedia Allocation		8,200.00	8,100.00	8,300.00
	Line Item Total				8,200.00	8,100.00	8,300.00
436.00.536.100.98	INTERFUND FACILITIES	1	Facilities Allocation		30,900.00	30,800.00	31,400.00
	Line Item Total				30,900.00	30,800.00	31,400.00
436.00.536.100.99	INTERFUND IS SERVICES	1	Innovation & Technology Allocation		114,600.00	119,100.00	122,100.00
	Line Item Total				114,600.00	119,100.00	122,100.00
436.00.536.110.11	REGULAR SALARIES & WAGES	1	Position Budget		22,372.05	23,045.95	24,037.60
		2	Rounding		(0.05)	0.05	0.40
	Line Item Total				22,372.00	23,046.00	24,038.00
436.00.536.110.21	F.I.C.A.	1	Position Budget		1,504.11	1,550.08	1,607.61
		2	Roiunding		(0.11)	-	-
		3	Rounding		-	(0.08)	0.39
	Line Item Total				1,504.00	1,550.00	1,608.00

CEMETERY FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 3,219,510**	**$ 3,169,092**	**$ 2,792,817**
Account	Description	Line	Line Item	2024	2025	2026
436.00.536.110.23	PENSIONS	1	Position Budget	2,293.29	2,138.53	2,170.58
		2	Rounding	(0.29)	0.47	0.42
	Line Item Total			2,293.00	2,139.00	2,171.00
436.00.536.110.24	INDUSTRIAL INSURANCE	1	Position Budget	105.95	108.13	108.21
		2	Rounding	0.05	(0.13)	(0.21)
	Line Item Total			106.00	108.00	108.00
436.00.536.110.25	MEDICAL & LIFE INSURANCE	1	Position Budget	7,900.14	4,341.23	4,900.47
		2	Rounding	(0.14)	(0.23)	(0.47)
	Line Item Total			7,900.00	4,341.00	4,900.00
436.00.536.110.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations	205,600.00	248,600.00	255,500.00
	Line Item Total			205,600.00	248,600.00	255,500.00
436.00.536.110.95	INTRFUND OPER RENTALS/LEASES	1	CEM.0008 - New John Deere Mower	-	37,250.00	12,275.00
	Line Item Total			-	37,250.00	12,275.00
436.00.536.200.11	REGULAR SALARIES & WAGES	1	Position Budget	413,211.50	434,478.50	474,124.50
		2	Rounding	0.50	0.50	0.50
		3	Add'l budget for vacant pos 4366-001	1,700.00	-	-
	Line Item Total			414,912.00	434,479.00	474,125.00
436.00.536.200.12	OVERTIME & OTHER WAGES	1	Grounds Staff Weekend Services/ Memorial Day Preparations	6,000.00	8,000.00	8,000.00
		2	CEM.0009 - Increase Budget Allowed Base for 2025-2026	-	7,500.00	8,000.00
	Line Item Total			6,000.00	15,500.00	16,000.00
436.00.536.200.13	OTHER WAGES	1	Other Wages - 2 Seasonal for 5.5 Months	-	42,000.00	42,800.00
		2	Other Wages - 3 Seasonal for 7 Months	38,000.00	-	-
	Line Item Total			38,000.00	42,000.00	42,800.00
436.00.536.200.21	F.I.C.A.	1	18% Benefits For Overtime & Other Wages	7,900.00	9,100.00	9,100.00
		2	Position Budget	31,231.90	32,795.19	35,797.00
		3	Rounding	0.10	(0.19)	-
		4	Add'l budget for vacant pos 4366-001	22,100.00	-	-
	Line Item Total			61,232.00	41,895.00	44,897.00

CEMETERY FUND

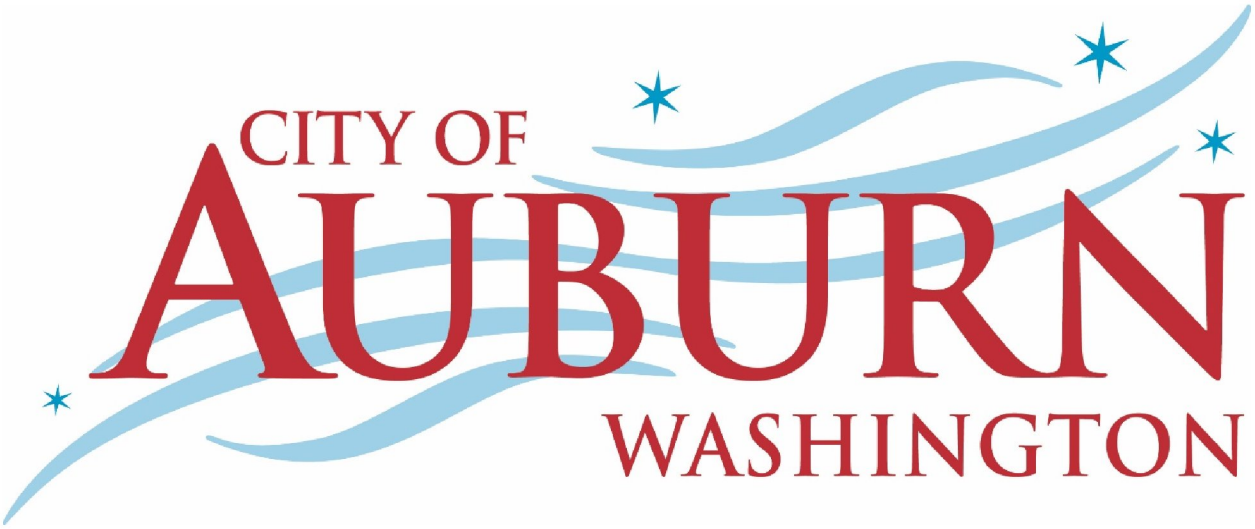
As of: 08/23/2024 16:53

				TOTALS:	**$ 3,219,510**	**$ 3,169,092**	**$ 2,792,817**
Account	Description	Line	Line Item		2024	2025	2026
436.00.536.200.22	OTHER FRINGE BENEFITS	1	Pants and a new pair of boots per year per employee (5)		-	200.00	200.00
		2	Rain gear for 5 FT employees		-	500.00	500.00
		3	T-shirts, sweatshirts, service jackets, work jackets, hats, and polo shirts f		-	500.00	500.00
		4	Boots/equipment		800.00	-	-
		5	CEM.0009 - Increase Budget Allowed Base for 2025-2026		-	4,800.00	4,800.00
	Line Item Total				800.00	6,000.00	6,000.00
436.00.536.200.23	PENSIONS	1	Position Budget		42,354.56	40,309.92	42,813.31
		2	Rounding		0.44	0.08	(0.31)
	Line Item Total				42,355.00	40,310.00	42,813.00
436.00.536.200.24	INDUSTRIAL INSURANCE	1	Position Budget		16,630.98	14,312.97	13,045.36
		2	Rounding		0.02	0.03	(0.36)
	Line Item Total				16,631.00	14,313.00	13,045.00
436.00.536.200.25	MEDICAL & LIFE INSURANCE	1	Position Budget		124,584.79	150,742.33	166,013.41
		2	Rounding		0.21	(0.33)	(0.41)
	Line Item Total				124,585.00	150,742.00	166,013.00
436.00.536.200.31	OFFICE & OPERATING SUPPLIES	1	Gas/Diesel, Fertilizer, Herbicide, Irrigation, Concrete Mix, Sand, Topsoil,		120,000.00	-	-
		2	Fertilizer, Herbicide, Irrigation, Concrete Mix, Sand, Topsoil, Rock, Bark,		-	106,000.00	106,000.00
	Line Item Total				120,000.00	106,000.00	106,000.00
436.00.536.200.32	FUEL CONSUMED	1	Gas/Diesel		-	14,000.00	14,000.00
	Line Item Total				-	14,000.00	14,000.00
436.00.536.200.34	INVENTORY AND OTHER PAYMENTS	1	Resale Items: Liners, Vaults, Urns, Headstones, Flower Vases		230,000.00	235,000.00	230,400.00
		2	CEM.0009 - Increase Budget Allowed Base for 2025-2026		-	20,000.00	30,000.00
	Line Item Total				230,000.00	255,000.00	260,400.00
436.00.536.200.35	SMALL TOOLS & MINOR EQUIPMENT	1	Portable Canopies, mowers, edgers, backpack blowers		-	7,000.00	-
		2	Reclass small tools from Admin		8,000.00	-	-
		3	Canopies, mowers, edgers, backpack blowers		-	-	7,000.00
	Line Item Total				8,000.00	7,000.00	7,000.00
436.00.536.200.41	PROFESSIONAL SERVICES	1	Arborist		1,000.00	1,000.00	1,000.00
	Line Item Total				1,000.00	1,000.00	1,000.00

CEMETERY FUND

As of: 08/23/2024 16:53

			TOTALS:	**$ 3,219,510**	**$ 3,169,092**	**$ 2,792,817**
Account	Description	Line	Line Item	2024	2025	2026
436.00.536.200.44	ADVERTISING	1	Newspaper Ads	4,500.00	1,500.00	1,500.00
		2	Cemetery Features Advertising	3,000.00	2,000.00	2,000.00
	Line Item Total			7,500.00	3,500.00	3,500.00
436.00.536.200.45	OPERATING RENTALS & LEASES	1	Propane Tank	500.00	500.00	500.00
	Line Item Total			500.00	500.00	500.00
436.00.536.200.47	PUBLIC UTILITY SERVICE	1	Water Irrigation - Lakehaven Water District	75,700.00	78,000.00	79,500.00
	Line Item Total			75,700.00	78,000.00	79,500.00
436.00.536.200.48	REPAIRS & MAINTENANCE	1	Misc. Electrical, Paint, Carpentry	2,000.00	2,000.00	2,000.00
		2	Misc. Marker, Columbarium Maintenance	12,000.00	12,000.00	12,000.00
	Line Item Total			14,000.00	14,000.00	14,000.00
436.00.536.201.49	MISCELLANEOUS	1	B&O Taxes	17,100.00	20,900.00	21,200.00
	Line Item Total			17,100.00	20,900.00	21,200.00
436.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital	(300,000.00)	-	-
		2	True up beginning balance	783,397.00	-	-
		3	CEM.0007 - Backhoe	-	-	-
		4	Estimated Ending Working Capital	490,375.00	1,096,017.00	694,576.00
	Line Item Total			973,772.00	1,096,017.00	694,576.00
436.00.590.100.65	CONSTRUCTION PROJECTS	1	cp2228 - Cemetery Development - 10th Addition	-	50,000.00	-
	Line Item Total			-	50,000.00	-
436.00.597.100.55	OPERATING TRANSFERS OUT	1	T/O to F466 for cp2316	67,700.00	-	-
		2	Transfer from ops to capital	300,000.00	-	-
		3	-	-	-	-
	Line Item Total			367,700.00	-	-


CITY OF
AUBURN
WASHINGTON

LINE ITEM DETAIL REPORT

CEMETERY CAPITAL FUND

As of: 08/25/2024 19:56

				TOTALS:	**$ 414,605**	**$ -**	**$ -**
Account	Description	Line	Line Item		2024	2025	2026
466.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital		300,000.00	-	-
		2	True up beginning balance		(283,802.00)	-	-
		3	Ending Working Capital		7,284.00	-	-
	Line Item Total				23,482.00	-	-
466.00.590.100.41	PROFESSIONAL SERVICES	1	Bank Analysis Fee		50.00	-	-
	Line Item Total				50.00	-	-
466.00.590.100.65	CONSTRUCTION PROJECTS	1	2023 CF for cp2228		150,000.00	-	-
		2	2023 CF for cp2316		173,373.00	-	-
		3	F436 Forest Walk cp2316		67,700.00	-	-
	Line Item Total				391,073.00	-	-

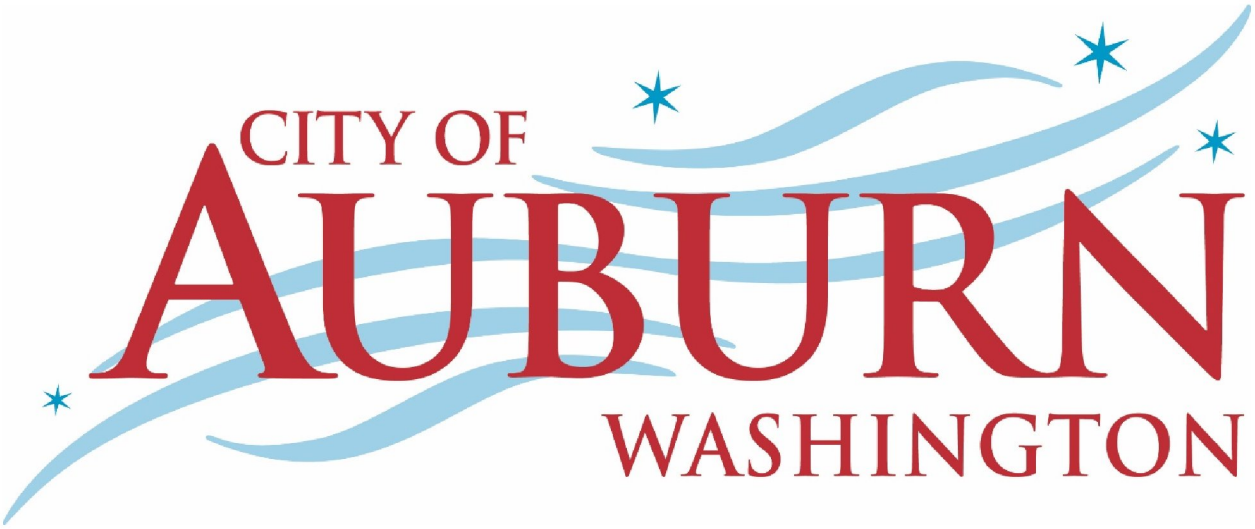

CITY OF
AUBURN
WASHINGTON

TABLE C-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
CEMETERY FUND

	cpxxxx	2025	2026	2027	2028	2029	2030	Total
	Capacity Projects:							
cpxxxx	**Cemetery Development -10th addition**							
	Capital Costs	50,000	-	-	-	-	-	**50,000**
	Funding Sources:							
	Cemetery Fund	50,000	-	-	-	-	-	**50,000**
	Cemetery Endowed Care	-	-	-	-	-	-	**-**
cpxxxx	**Forest Walk -Phase 3b**							
	Capital Costs	-	-	-	-	-	350,000	**350,000**
	Funding Sources:							
	Cemetery Fund	-	-	-	-	-	350,000	**350,000**
	Cemetery Endowed Care	-	-	-	-	-	-	**-**
SUMMARY:								
CAPITAL COSTS								
	Capacity Projects	50,000	-	-	-	-	350,000	400,000
	Non-Capacity Projects	-	-	-	-	-	-	-
	Total Costs	**50,000**	**-**	**-**	**-**	**-**	**350,000**	**400,000**
FUNDING SOURCES:								
	Cemetery Fund	50,000	-	-	-	-	350,000	400,000
	Cemetery Endowed Care	-	-	-	-	-	-	-
	Total Funding	**50,000**	**-**	**-**	**-**	**-**	**350,000**	**400,000**

Project Title: **Cemetery Development -10th addition**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **Immer Chevalier**

Description:

Develop 1 acre of existing property to add 1,200 new grave sites to the cemetery.

Progress Summary:

Landscape design to begin in 2022 with land development started in May 2024 and it's currently in progress. Trees have been cut down and debris are being removed. Next step would be the removal of huge boulders, grading, irrigation, grass seeding and plotting the area. It is expected to be completed in 2025.

Future Impact on Operating Budget:

This project will create additional revenues for the cemetery.

Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Cemetery Revenue	54,362	150,000	50,000	-	200,000
Grants	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Cemetery Endowed Care	-	-	-	-	-
Total Funding Sources:	**54,362**	**150,000**	**50,000**	**-**	**200,000**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Pre-Construction & Construction	54,362	150,000	50,000	-	200,000
Total Expenditures:	**54,362**	**150,000**	**50,000**	**-**	**200,000**

Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Cemetery Revenue	-	-	-	-	50,000
Grants	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Cemetery Endowed Care	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	50,000
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Pre-Construction & Construction	-	-	-	-	50,000
Total Expenditures:	**-**	**-**	**-**	**-**	50,000

** Funding and expenditures prior to 2024 are not shown for on-going programs.*

Project Title: **Forest Walk -Phase 3b**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **Immer Chevalier**

Description:

Develop existing cemetery property to add approximately 1,500 new cremation sites. The project was divided in two parts, Phase III-A and Phase III-B.

Progress Summary:

ForestWalk III work was started in March 2023. Phase III-A is expected to be completed in 2024. Phase III-B will be initiated in 2030.

Future Impact on Operating Budget:

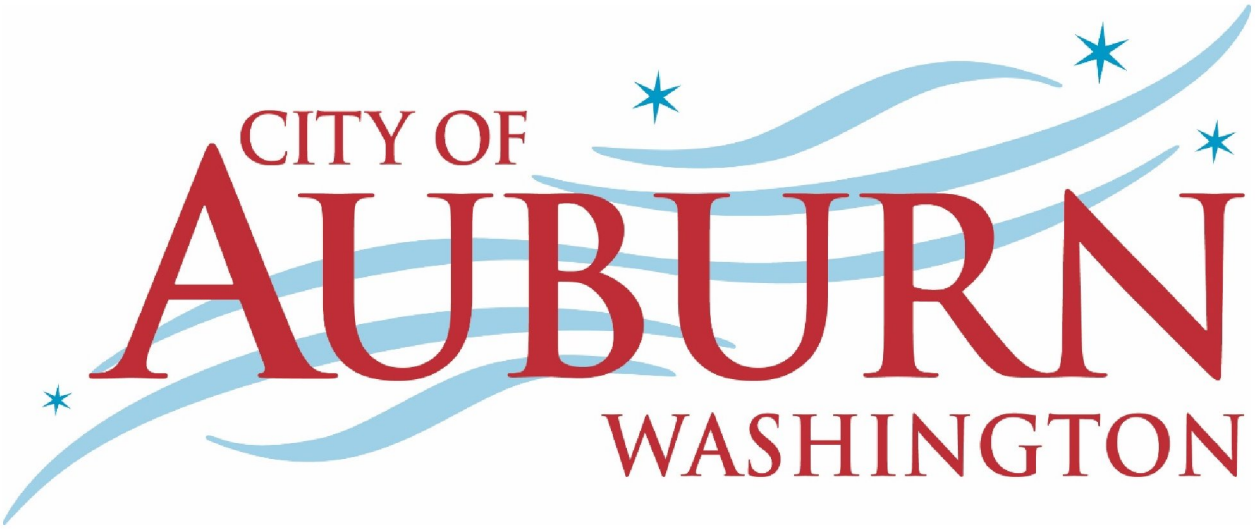
This new development will create future revenue through sales with no significant impact on operating budget.

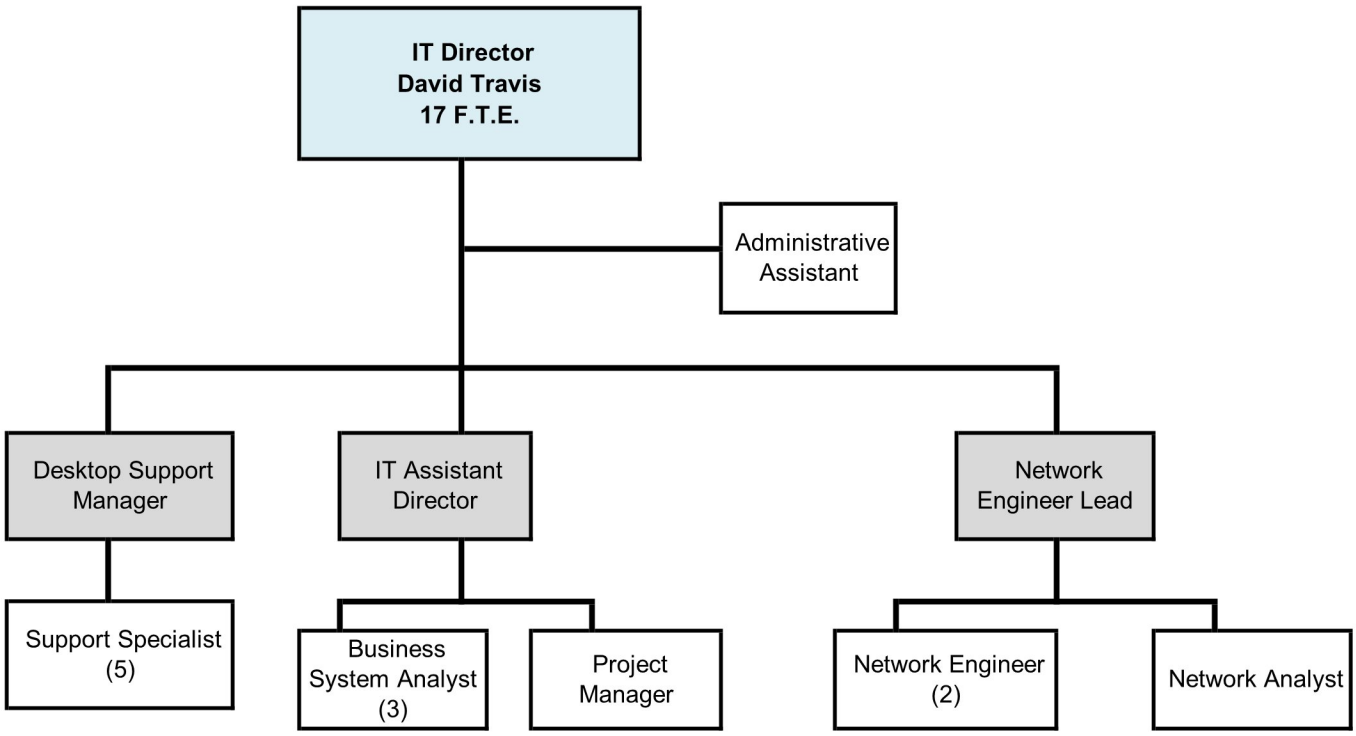
Funding Sources:	Prior to 2024*	2024 Budget	2025 Budget	2026 Budget	Budget 2024-2026
Unrestricted Cemetery Revenue	-	-	-	-	-
Grants	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Cemetery Endowed Care	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

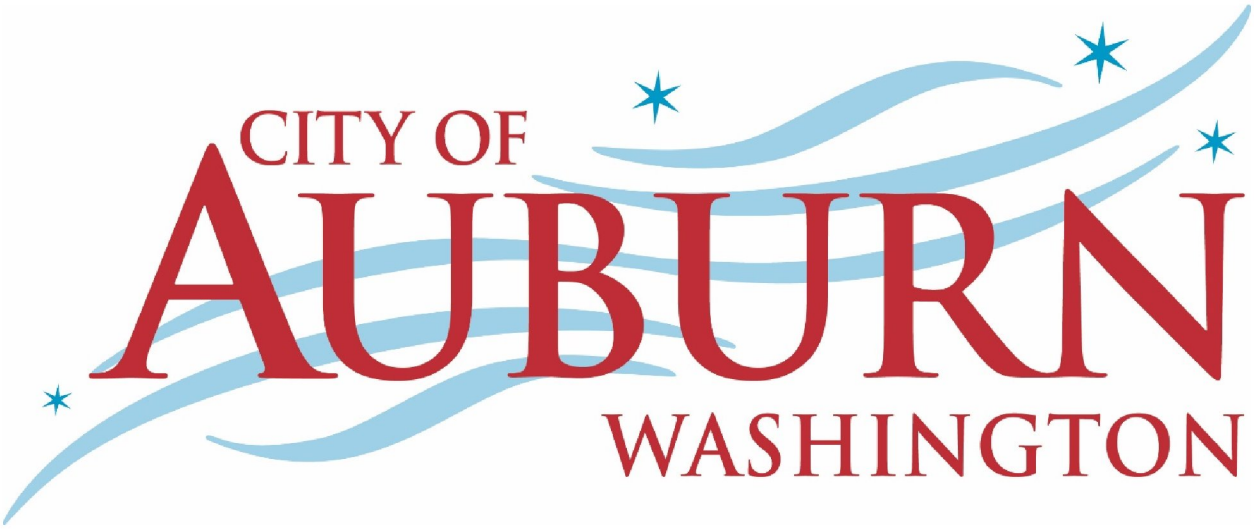
Forecasted Project Cost:

Funding Sources:	2027	2028	2029	2030	Total 2025-2030
Unrestricted Cemetery Revenue	-	-	-	350,000	350,000
Grants	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Cemetery Endowed Care	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**350,000**	350,000
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	350,000	350,000
Total Expenditures:	**-**	**-**	**-**	**350,000**	350,000

** Funding and expenditures prior to 2024 are not shown for on-going programs.*


CITY OF
AUBURN
WASHINGTON


IT Director
David Travis
17 F.T.E.
Administrative Assistant
Desktop Support Manager
IT Assistant Director
Network Engineer Lead
Support Specialist (5)
Business System Analyst (3)
Project Manager
Network Engineer (2)
Network Analyst


CITY OF
AUBURN
WASHINGTON

INNOVATION AND TECHNOLOGY

Mission

We are a trusted team of technology professionals striving to provide world-class customer service and solutions by being highly educated, experienced, and passionate about technology and the people we serve.

Department Overview

The Innovation and Technology Department (IT) oversees all technology for the City and is comprised of three functional divisions: Infrastructure & Security, Customer Success, and Projects.

IT is tasked with proving cutting edge security systems that not only protects the City's critical infrastructure but also ensures compliancy to State and Federal requirements. The department also negotiates with technology vendors for hardware, software, and communications services. The department manages and administers support to over 500 City staff, providing technical support for all departments within the City including the Executive branch, provides direct support for software and hardware technology for over 150 software applications, over 3,000 hardware devices on multiple software platforms, and at 20 City locations.

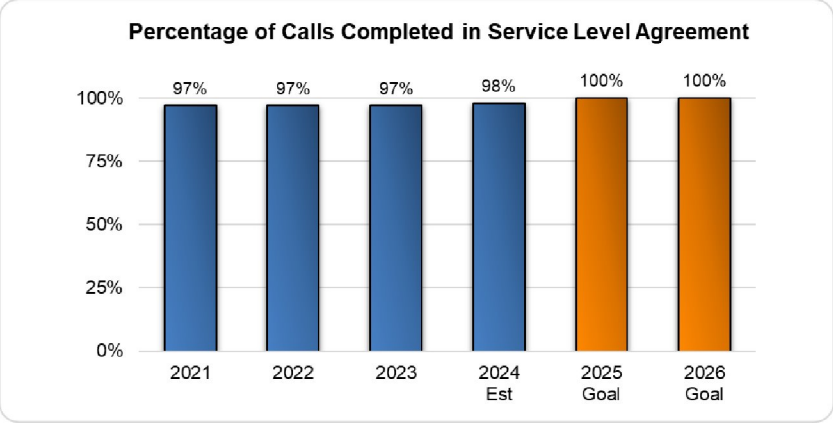
The department also provides various levels of contracted remote and onsite technical services and support for the cities of Algona and Pacific as well as Valley Regional Fire Authority, on a cost recovery basis. Auburn's IT Department is also a board member for the Community Connectivity Consortium, a regional group of cities and counties formed to develop a high-speed fiber optic communication and data backbone that circles Lake Washington and connects the cities on a shared high-speed network.

Accomplishments and Objectives

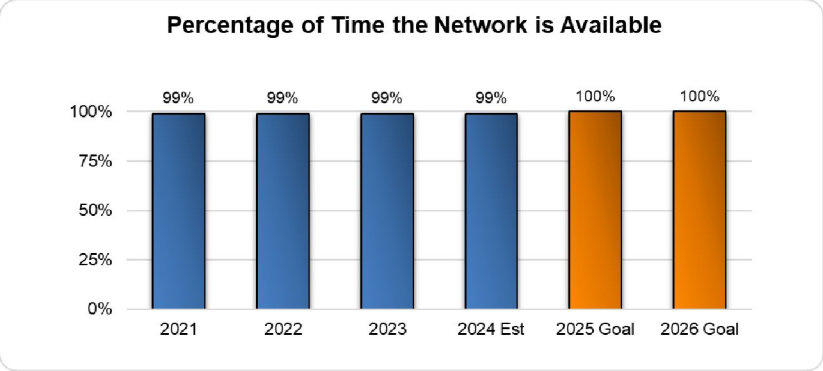
2023-2024 Goals	Progress Towards 2023-2024 Goals	Major Goals for 2025-2026	Strategic Goal
• Continue to provide service delivery redundancy in the event of catastrophic failures to Infrastructure Services.	• Added secondary fiber optic path for internet access.	• Continue to identify ways to build out service delivery redundancy in the event of catastrophic failures to Infrastructure Services.	**Fiscal Sustainability**
• Create better hiring pipelines for future technical talent and retention.	• Established an IT internship. Continue partnership with the GRC Technical Advisory board.	• Further develop IT internship role and continue our partnership with the GRC Technical Advisory board.	**Fiscal Sustainability** **Community Wellness**
• Continue to improve Tier1 and Tier2 technical support to the business units.	• Reorganized our tier 1 support team for increased service delivery. Realigned business units with business analyst team.	• Identify additional opportunities to improve Tier1 and Tier2 technical support to business units.	**Fiscal Sustainability**
• Continue to update strategies around building better fiber footprints and disparate pathways.	• C3 South loop initiatives created and in progress.	• Continue work on C3 South loop initiatives.	**Fiscal Sustainability** **Infrastructure**
• Continue to establish better partnerships with business units allowing increased efficiencies around their critical line of business applications.	• Finalized the organization of the business analyst team. Created coordination meetings, workshops and discussions with leadership teams to align business goals.	• Cultivate our partnerships with business units by continuing to host coordination meetings, workshops and discussions with leadership teams.	**Fiscal Sustainability**
• Increase footprint to free public Wi-Fi.	• Wi-Fi added Access Auburn to spray park at Les Gove, multi-purpose building, maintenance shop at the golf course, Plaza park, Postmark for the Arts building.	• Ensure current free public Wi-Fi areas are operating well, and identify other areas around the city where free public Wi-Fi could be expanded.	**Community Wellness** **Infrastructure**
• Continue to find ways to reduce capital expenses by utilizing sustainable cloud services.	• Migrated hardware and software into cloud and rolled into operational and operational costs. IT Capital costs/budget being reimagined in 2025 to better align with industry.	• Maintain current cloud services, streamline usage, and pursue other opportunities to utilize cloud services in an effort to reduce capital expenditures.	**Fiscal Sustainability** **Infrastructure**
• Continue our focus on a mobile-first and cloud-first strategy.	• Continued commitment to mobile laptops and tablet computers. Continued focus on cloud initiatives.	• Maintain commitment to providing City employees with mobile laptops, tablet computers, and cloud services, as needed.	**Fiscal Sustainability**

Performance Measures

Customer Service Management
Innovation & Technology provides 24/7 support of City computer systems. Requests for services are tracked through our ServiceDesk. Our Service Level Agreement (SLA) is to respond within 60 minutes during regular business hours of 7am - 5pm. Off hours, we provide assistance as soon as possible for emergent issues.



Enterprise Network Services
The purpose of the Enterprise Network Services program is to provide a stable, adaptive network infrastructure and business applications to City departments and manage data so that it is available, secure and accessible.



2025-2026 Working Capital Budget

518 Innovation & Technology	2023 Actual	2024 Adjusted Budget	2024 Estimate	2025 Budget	2026 Budget
OPERATING REVENUES					
Interfund Operating Charges	7,260,475	7,471,400	7,471,400	7,708,400	7,879,700
Intergovernmental Services	30,310	60,000	25,800	50,000	50,000
Interest Earnings	142,626	23,300	141,200	34,000	34,000
Miscellaneous Revenue	50,879	-	-	-	-
TOTAL OPERATING REVENUES	$ 7,484,290	$ 7,554,700	$ 7,638,400	$ 7,792,400	$ 7,963,700
OPERATING EXPENDITURES					
Salaries & Wages	1,896,649	2,145,791	2,258,200	2,113,428	2,189,632
Benefits	819,608	1,033,628	881,000	922,183	994,918
Supplies	263,877	167,320	167,300	379,930	353,930
Services & Charges	3,112,805	5,932,877	5,932,900	3,194,279	3,208,797
Debt Service Principal	-	-	-	-	-
Interfund Payments for Service	671,880	688,600	688,600	744,000	763,200
TOTAL OPERATING EXPENDITURES	$ 6,764,819	$ 9,968,216	$ 9,928,000	$ 7,353,820	$ 7,510,477
REVENUES LESS EXPENDITURES	$ 719,472	$ (2,413,516)	$ (2,289,600)	$ 438,580	$ 453,223
NON-OPERATING REVENUE					
Grants	-	-	-	-	-
Developer Contributions	-	-	-	-	-
Capital - System Development Charges	-	-	-	-	-
Revenue Bond Proceeds	-	-	-	-	-
Intergovernmental Loan	-	-	-	-	-
Interfund Transfers In	1,126,496	4,247,530	4,247,530	37,600	37,600
Other Sources	-	-	-	-	-
TOTAL RESOURCES	$ 1,126,496	$ 4,247,530	$ 4,247,530	$ 37,600	$ 37,600
NON-OPERATING EXPENSE					
Salaries & Wages	-	-	-	-	-
Benefits	-	-	-	-	-
Services & Charges	(74,573)	-	-	-	-
Interfund Transfers Out	665,528	1,145,520	1,145,520	-	-
Construction Projects	279,414	1,579,460	1,579,460	292,600	292,600
Interest Expense	18,659	-	-	-	-
Miscellaneous Expenditures	266,403	-	-	-	-
Net Change in Restricted Assets	208,139	-	-	-	-
TOTAL USES	$ 1,363,569	$ 2,724,980	$ 2,724,980	$ 292,600	$ 292,600
BEGINNING WORKING CAPITAL - January 1	3,085,987	3,070,624	3,070,624	2,303,574	2,487,154
ENDING WORKING CAPITAL - December 31	3,568,386	2,179,658	2,303,574	2,487,154	2,685,377
NET CHANGE IN WORKING CAPITAL (*)	**$ 482,399**	**$ (890,966)**	**$ (767,050)**	**$ 183,580**	**$ 198,223**

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

518 Innovation and Technology Department FTEs	2022	2023	2024	2025	2026
Innovation and Technology Department FTEs	18.00	19.00	17.00	17.00	17.00
TOTAL IT FTEs	**18.00**	**19.00**	**17.00**	**17.00**	**17.00**

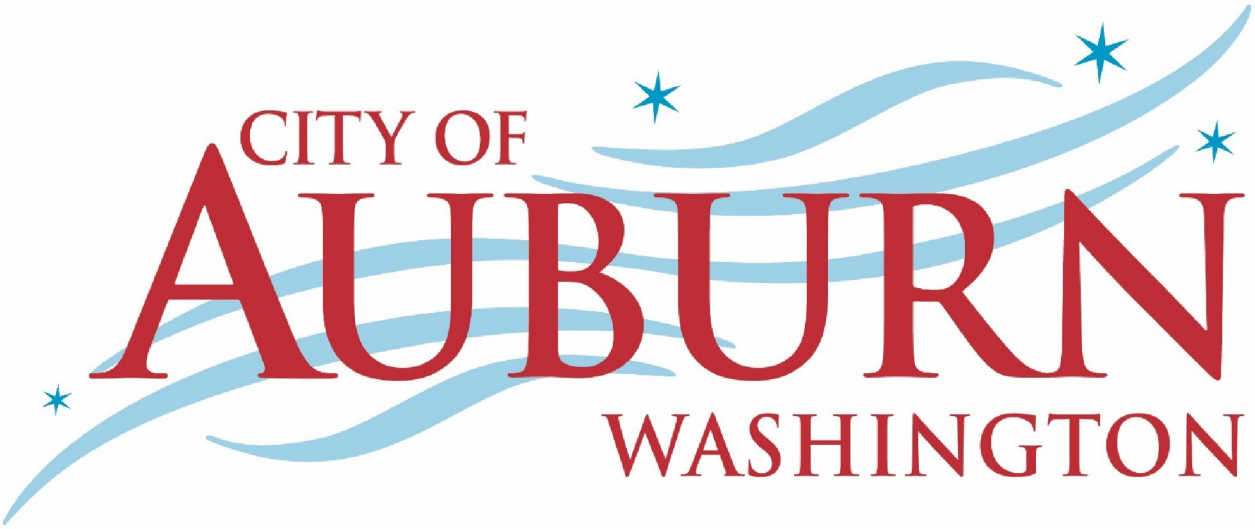
Full Time Equivalent (FTE) Changes:

+1.0 FTE - Per the 2023-2024 Budget, this includes 1.0 FTE (Network Engineer) added in 2023 to Infrastructure Services in IT.

-1.0 FTE - An IT Support Specialist position was frozen going into 2024.

+1.0 FTE - Per the position reclass, IT Business Systems Analyst was reclassed to IT Support Specialist.

-2.0 FTE - Per re-organization, the Senior GIS Specialist and GIS Analyst moved to Public Works.


CITY OF
AUBURN
WASHINGTON

INNOVATION & TECHNOLOGY FUND

As of: 08/26/2024 13:04

Cost Center:

SYSTEMS

				TOTALS:	**$ 12,839,014**	**$ 10,133,574**	**$ 10,488,454**
Account	Description	Line	Line Item		2024	2025	2026
518.00.518.880.11	REGULAR SALARIES & WAGES	1	IS.0081 - IT Security Engineer		86,920.00	-	-
		2	Position Budget		1,976,081.00	2,068,237.62	2,142,541.84
		3	Rounding		-	0.38	0.16
		4	Add'l budget for vacant pos 3220-025		-	200.00	100.00
		5	Add'l budget for vacant pos 3220-026		-	200.00	100.00
		6	Add'l budget for vacant pos 5102-001		15,300.00	-	-
		7	Add'l budget for vacant pos 5106-003		6,900.00	-	-
		8	Add'l budget for vacant pos 5107-005		11,400.00	8,800.00	10,900.00
		9	Add'l budget for vacant pos 5108-021		13,200.00	-	-
	Line Item Total				2,109,801.00	2,077,438.00	2,153,642.00
518.00.518.880.12	OVERTIME	1	Overtime		25,990.00	25,990.00	25,990.00
	Line Item Total				25,990.00	25,990.00	25,990.00
518.00.518.880.13	OTHER WAGES	1	Other Wages		10,000.00	10,000.00	10,000.00
	Line Item Total				10,000.00	10,000.00	10,000.00
518.00.518.880.21	F.I.C.A	1	IS.0081 - IT Security Engineer		6,350.00	-	-
		2	18% Benefits For Overtime & Other Wages		6,500.00	6,500.00	6,500.00
		3	Position Budget		143,605.20	148,545.38	153,491.28
		4	Rounding		(0.20)	(0.38)	(0.28)
		5	Add'l budget for vacant pos 3220-025		-	800.00	800.00
		6	Add'l budget for vacant pos 3220-026		-	800.00	800.00
		7	Add'l budget for vacant pos 5102-001		41,600.00	-	-
		8	Add'l budget for vacant pos 5106-003		39,900.00	-	-
		9	Add'l budget for vacant pos 5107-005		40,900.00	41,100.00	40,600.00
		10	Add'l budget for vacant pos 5108-021		41,200.00	-	-
	Line Item Total				320,055.00	197,745.00	202,191.00
518.00.518.880.23	PENSIONS	1	IS.0081 - IT Security Engineer		8,500.00	-	-
		2	Position Budget		202,548.94	191,907.00	193,472.50
		3	Rounding		0.06	-	0.50
	Line Item Total				211,049.00	191,907.00	193,473.00
518.00.518.880.24	INDUSTRIAL INSURANCE	1	Position Budget		9,535.50	9,424.83	9,411.29
		2	Rounding		0.50	0.17	(0.29)
	Line Item Total				9,536.00	9,425.00	9,411.00

INNOVATION & TECHNOLOGY FUND

As of: 08/26/2024 13:04

Cost Center:

SYSTEMS

				TOTALS:	**$ 12,839,014**	**$ 10,133,574**	**$ 10,488,454**
Account	Description	Line	Line Item		2024	2025	2026
518.00.518.880.25	MEDICAL & LIFE INSURANCE	1	IS.0081 - IT Security Engineer		34,090.00	-	-
		2	Position Budget		458,898.23	523,105.50	589,843.49
		3	Rounding		(0.23)	0.50	(0.49)
	Line Item Total				492,988.00	523,106.00	589,843.00
518.00.518.880.31	OFFICE & OPERATING SUPPLIES	1	IT Copier, Printer and Plotter Supplies		10,000.00	10,000.00	10,000.00
		2	IT Office Supplies		15,000.00	10,000.00	10,000.00
	Line Item Total				25,000.00	20,000.00	20,000.00
518.00.518.880.35	SMALL TOOLS AND EQUIPMENT	1	New Small Gear and Devices		15,000.00	15,000.00	15,000.00
		2	On-Demand Replacements		10,500.00	10,500.00	10,500.00
		4	Scheduled Lifecycle Replacements		110,050.00	308,430.00	308,430.00
		5	ENG.0040 - Water Resource Technician		3,270.00	-	-
		6	ENG.0048 - Photo Enforcement Program Expansion		-	26,000.00	-
		7	FIN.0019 - B&O PROGRAM		3,500.00	-	-
	Line Item Total				142,320.00	359,930.00	333,930.00
518.00.518.880.41	PROFESSIONAL SERVICES	1	Healthcare Administration Fee		6,900.00	6,900.00	6,900.00
		2	Technical and Professional Services		180,000.00	180,000.00	180,000.00
	Line Item Total				186,900.00	186,900.00	186,900.00
518.00.518.880.42	COMMUNICATION	1	IT Cable Services		3,100.00	3,100.00	3,100.00
		2	IT Cellular Voice and Data		23,300.00	23,300.00	23,300.00
		3	IT Internet Services		4,000.00	4,000.00	4,000.00
		4	IT Landline Services		1,000.00	1,000.00	1,000.00
		5	Other departments' communication costs		476,200.00	476,200.00	476,200.00
	Line Item Total				507,600.00	507,600.00	507,600.00
518.00.518.880.43	TRAVEL	1	Travel Associated with Training and Conferences		15,000.00	15,000.00	15,000.00
	Line Item Total				15,000.00	15,000.00	15,000.00
518.00.518.880.46	INSURANCE	1	HRR.0010 - Increased Authority for Insurance Increases		-	13,382.00	27,900.00
		2	Insurance Allocation		83,400.00	83,400.00	83,400.00
	Line Item Total				83,400.00	96,782.00	111,300.00

INNOVATION & TECHNOLOGY FUND

As of: 08/26/2024 13:04

Cost Center:

SYSTEMS

				TOTALS:	**$ 12,839,014**	**$ 10,133,574**	**$ 10,488,454**
Account	Description	Line	Line Item		2024	2025	2026
518.00.518.880.48	REPAIRS & MAINTENANCE	1	Hardware and Infrastructure Maintenance		33,550.00	33,550.00	33,550.00
		2	Hardware and Infrastructure Repairs		10,000.00	10,000.00	10,000.00
		3	HRR.0005 - Process Improvements - NEOGOV/HRIS		102,050.00	-	-
		4	IS.0081 - IT Security Engineer		550.00	-	-
		5	MAY.0005 - FTE DEI Community Engagement Coordinator		550.00	-	-
		6	Repairs & Maintenance â€“ Soft		43,100.00	-	-
		7	Software Maintenance		2,228,427.00	2,244,047.00	2,244,047.00
	Line Item Total				2,418,227.00	2,287,597.00	2,287,597.00
518.00.518.880.49	MISCELLANEOUS	1	New Software and Licenses		100,000.00	50,000.00	50,000.00
		2	Staff Recognition		5,000.00	5,000.00	5,000.00
		3	Staff Training		30,000.00	30,000.00	30,000.00
		4	ARPA - ms2107.cat35.camer		76,750.00	-	-
		5	City Memberships		10,000.00	10,000.00	10,000.00
		6	ENG.0048 - Photo Enforcement Program Expansion		-	5,400.00	5,400.00
		7	FIN.0020 - Finanical ERP System Replacement		2,500,000.00	-	-
	Line Item Total				2,721,750.00	100,400.00	100,400.00
518.00.518.880.64	MACHINERY & EQUIPMENT	1		-	-	-	-
	Line Item Total				-	-	-
518.00.518.880.91	INTERFUND SUPPORT CHARGES	1	Interfund Support Department Allocations		514,000.00	586,300.00	602,500.00
	Line Item Total				514,000.00	586,300.00	602,500.00
518.00.518.880.93	EQUIPMENT RENTAL CHARGE-FUEL	1	ER&R Fleet Fuel Allocation		100.00	-	-
	Line Item Total				100.00	-	-
518.00.518.880.95	INTERFUND OPERATING RENTALS & LE	1	ER&R Fleet Allocation		18,300.00	25,000.00	26,000.00
	Line Item Total				18,300.00	25,000.00	26,000.00
518.00.518.880.97	INTERFUND MIS SERVICES	1	Multimedia Allocation		29,700.00	2,200.00	2,200.00
	Line Item Total				29,700.00	2,200.00	2,200.00
518.00.518.880.98	INTERFUND FACILITIES	1	Facilities Allocation		126,500.00	130,500.00	132,500.00
	Line Item Total				126,500.00	130,500.00	132,500.00
518.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital		(625,000.00)	-	-
		2	True up beginning balance		(325,697.00)	-	-
		3	Estimated Ending Working Capital - IT		2,675,975.00	2,487,154.00	2,685,377.00
	Line Item Total				1,725,278.00	2,487,154.00	2,685,377.00

INNOVATION & TECHNOLOGY FUND

As of: 08/26/2024 13:04

Cost Center:

SYSTEMS

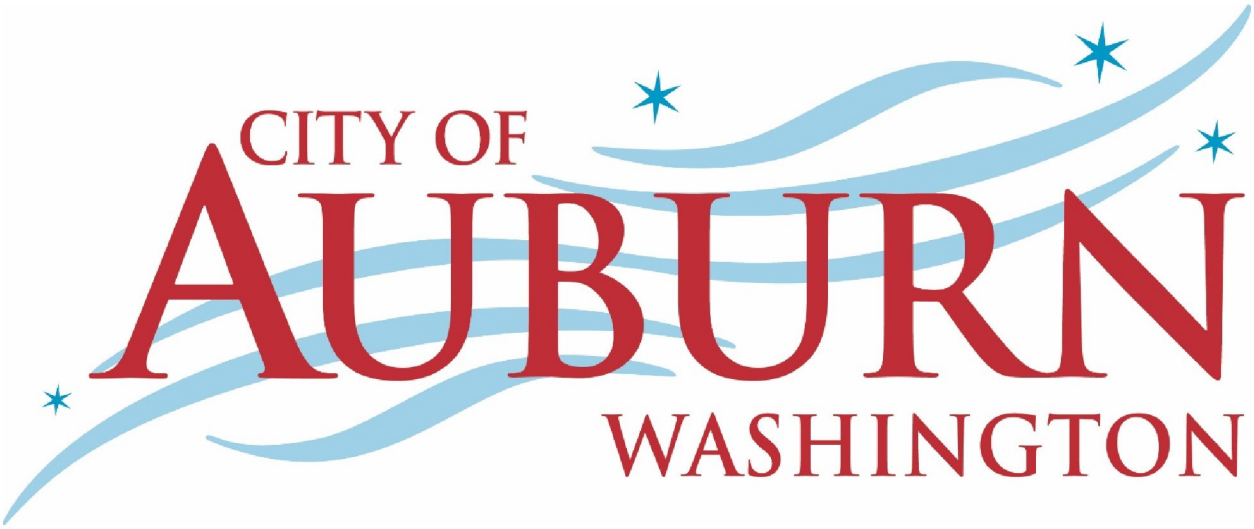
				TOTALS:	**$ 12,795,554**	**$ 10,133,574**	**$ 10,488,454**
Account	Description	Line	Line Item		2024	2025	2026
518.00.590.100.64	MACHINERY & EQUIPMENT	1	New Fiber and Wireless Expansion		-	100,000.00	100,000.00
		2	New Large Gear and Devices		-	15,000.00	15,000.00
		3	On-Demand Replacements		-	40,000.00	40,000.00
		4	POL.0039 - IT Costs for 8 Vehicles		-	37,600.00	37,600.00
		5	Scheduled Lifecycle Replacements		-	100,000.00	100,000.00
	Line Item Total				-	292,600.00	292,600.00
518.00.597.100.55	OPERATING TRANSFERS OUT	1	Transfer from ops to capital		625,000.00	-	-
		2	Transfer to IT capital subfund		500,000.00	-	-
		3	Xfer out from F518 into F505		20,520.00	-	-
	Line Item Total				1,145,520.00	-	-

LINE ITEM DETAIL REPORT

IT CAPITAL FUND

As of: 08/25/2024 19:56

			TOTALS:	**$ 2,033,840**	**$ -**	**$ -**
Account	Description	Line	Line Item	2024	2025	2026
568.00.590.100.06	ENDING WORKING CAPITAL	1	Transfer from ops to capital	625,000.00	-	-
		2	True up beginning balance	(535,074.00)	-	-
		3	Accelerate 2024 PD veh purch.	(51,700.00)	-	-
		4	Estimated Ending Working Capital	416,154.00	-	-
	Line Item Total			454,380.00	-	-
568.00.590.100.64	MACHINERY & EQUIPMENT	1	New Fiber and Wireless Expansion	200,000.00	-	-
		2	New Large Gear and Devices	15,000.00	-	-
		3	On-Demand Replacements	40,000.00	-	-
		4	POL.0039 - Patrol Fleet Expansion	100,544.00	-	-
		5	Scheduled Lifecycle Replacements	159,000.00	-	-
		6	2023 PEG Fee MM Stdio Equip cp	250,000.00	-	-
		7	Accelerate 2024 PD veh purch.	(100,544.00)	-	-
		8	2023 Cap CF-Fiber and Wireless	326,987.00	-	-
		9	2023 Cap CF-Large Gear and Dev	6,451.00	-	-
		10	2023 Cap CF-On-Demand Replacem	32,843.00	-	-
		11	2023 Cap CF-POL.0039	131,544.00	-	-
		12	2023 Cap CF-Sch Replacements	152,635.00	-	-
		13	2023 Cap CF-Surv. System/Camer	215,000.00	-	-
	Line Item Total			1,529,460.00	-	-
568.00.590.100.65	CONSTRUCTION PROJECTS	1	2023 CF for cp2334	50,000.00	-	-
	Line Item Total			50,000.00	-	-

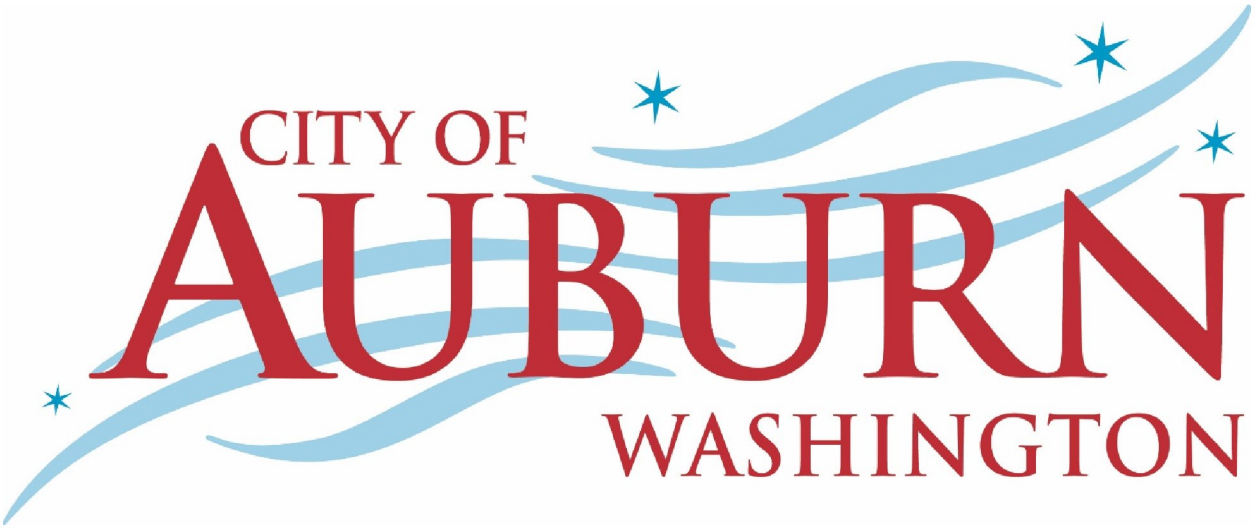

CITY OF
AUBURN
WASHINGTON

PROGRAM IMPROVEMENTS

Page	Request	Department	FTEs	Title	Expenditures (net of revenues) 2025	2026
367	AH .0003	Human Services		Vehicle	$ 44,000	$ -
368	AH.0002	Human Services		Human Service Funding Line Item Increase	100,000	-
369	AIR.0004	Airport		Airport Operations Adjustments	47,250	21,950
370	AIR.0005	Airport		Airport Equipment	97,890	7,140
371	CEM.0008	Cemetery		New John Deere Mower	37,250	-
372	CEM.0009	Cemetery		Increase Budget Allowed Base for 2025-2026	(35,100)	(62,700)
373	ENG.0047	Engineering		Facility Master Plan - Debt Service	2,200,000	2,200,000
374	ENG.0048	Public Works & Police	10.0	Photo Enforcement Expansion & Officer Funding	1,005,390	(16,930)
375	ENG.0050	Engineering		Existing Photo Enforcement Program	-	-
376	ERR.0013	Equipment Rental		ER&R Operational Increases	127,900	130,900
377	FAC.0042	Facilities		Annual Capital Replacements	250,000	250,000
378	FIN.0021	Finance		SCORE Operating Cost Increase	200,000	200,000
379	FIN.0022	Finance		ValleyCom Cost Increase	150,000	230,000
380	GLF.0037	Parks		Additional Expenditure Authorization	-	-
381	HRR.0006	Human Resources		Civil Service Background Investigator Wages	50,000	50,000
382	HRR.0008	Human Resources		Unaffiliated Employees Compensation Study	250,000	500,000
383	HRR.0009	Human Resources		KCDC Services	402,200	687,050
384	HRR.0010	Human Resources		Increased Authority for Insurance Increases	818,008	1,543,879
385	PLN.0056	Planning		Citywide Strategic Plan	125,000	-
386	PLN.0057	Planning		City Administrator	50,000	50,000
387	POL.0046	Police		Police Hiring and Retention Bonuses	140,000	140,000
388	PRK.0063	Parks		Park Security	60,000	64,000
389	STM.0010	Storm		Storm Pond & Ditching Debris Disposal Fees	100,000	-
	TOTAL		**10.0**		**$ 6,219,788**	**$ 5,995,289**

PROGRAM IMPROVEMENTS BY FUNDING SOURCE

Page	Request	Title	FTEs	OT or OG	Expenditures (net of revenues) 2025 General Fund	2025 Other Funds	2026 General Fund	2026 Other Funds
367	AH .0003	Vehicle		OT	$ 44,000	$ -	$ 15,000	$ (15,000)
368	AH.0002	Human Service Funding Line Item Increase		OG	100,000	-	-	-
369	AIR.0004	Airport Operations Adjustments		OG	-	47,250	-	21,950
370	AIR.0005	Airport Equipment		OG	-	97,890	-	7,140
371	CEM.0008	New John Deere Mower		OT	-	37,250	-	-
372	CEM.0009	Increase Budget Allowed Base for 2025-2026		OT	-	(35,100)	-	(62,700)
373	ENG.0047	Facility Master Plan - Debt Service		OG	1,200,000	1,000,000	1,200,000	1,000,000
374	ENG.0048	Photo Enforcement Expansion & Officer Funding	10.0	OG	1,005,390	-	-	(16,930)
375	ENG.0050	Existing Photo Enforcement Program		OG	(705,000)	705,000	(705,000)	705,000
376	ERR.0013	ER&R Operational Increases		OG	89,500	38,400	91,600	39,300
377	FAC.0042	Annual Capital Replacements		OT	195,000	55,000	195,000	55,000
378	FIN.0021	SCORE Operating Cost Increase		OG	200,000	-	200,000	-
379	FIN.0022	ValleyCom Cost Increase		OG	150,000	-	230,000	-
380	GLF.0037	Additional Expenditure Authorization		OG	-	-	-	-
381	HRR.0006	Civil Service Background Investigator Wages		OG	50,000	-	50,000	-
382	HRR.0008	Unaffiliated Employees Compensation Study		OG	250,000	-	500,000	-
383	HRR.0009	KCDC Services		OG	402,200	-	687,050	-
384	HRR.0010	Increased Authority for Insurance Increases		OT	570,019	247,989	1,108,614	435,265
385	PLN.0056	Citywide Strategic Plan		OT	125,000	-	-	-
386	PLN.0057	City Administrator		OG	50,000	-	50,000	-
387	POL.0046	Police Hiring and Retention Bonuses		OG	140,000	-	140,000	-
388	PRK.0063	Park Security		OG	60,000	-	64,000	-
389	STM.0010	Storm Pond & Ditching Debris Disposal Fees		OT	-	100,000	-	-
		TOTAL	**10.0**		**$ 3,926,109**	**$ 2,293,679**	**$ 3,826,264**	**$ 2,169,025**


CITY OF
AUBURN
WASHINGTON

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: AH.0003

Program Name: Vehicle Purchase for Human Services

Department: Human Services

New Program (Y/N): No

One-time or Ongoing: One-Time

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	**All Other Funds**	**FTE(s)**
2025	44,000	-	-
2026	15,000	(15,000)	-
Total:	**59,000**	**(15,000)**	**-**

Description of Program:

This request is for purchase of a vehicle for the Human Services Department (previously Anti-Homelessness Department) to support existing operations. A new vehicle was never added to the program when new staff was added to create the Human Services Department. Since then, staff have been using a loaner vehicle from the fleet division, which will no longer be available in 2025. A second vehicle is critical to provide direct service to people experiencing homelessness via transportation to shelter, housing, and treatment throughout Washington counties and cities. Additionally, the vehicle will be used to respond to police calls for assistance and address homeless issues around the city.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: AH.0002

Program Name: Increase Human Services Grant Funding

Department: Human Services

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	100,000	-	-
2026	-	-	-
Total:	**100,000**	**-**	**-**

Description of Program:

In 2019 the Auburn City Council approved Resolution 5479 which established a Human Services workplan prepared and recommended by the Human Services Committee. Resolution 5479 acknowledges that human service funding levels remained static at $480,000 annually from 2011 to 2020 despite growth in population and community need. Resolution 5479 seeks to increase and stabilize human service funding levels at a minimum of 1% of the General Fund (and contemplates additional staggered increases to 1.25%, 1.5% and 2%).

As a result, City Council increased the annual General Fund contribution to $600,000 for the 2021-2022 biennium; and in the 2023-2024 biennium Council supplemented the annual $600,000 contribution with an additional $500,000 annually with available ARPA funds.

ARPA funding does not exist beyond 2024, yet the community need has not diminished. The City's human service funding grant application process remains highly competitive and includes requests that exceed $2 million annually that are submitted by nearly 100 different agencies. The 2023-2024 grant cycle allowed for the funding of 44 agencies using the $1.1 million funding level.

This decision package seeks to increase human service funding levels by an additional $500,000 per year in order to align with Resolution 5479, replace the loss of ARPA funds, and to meet community need. In 2025, $100,000 in new General Fund money will be needed, and the remaining $400,000 will come from other unspent ARPA programs. In 2026, $500,000 in General Fund savings from the operations of the ACRC will be used supplement human services grant program.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: AIR.0004

Program Name: Increase Airport Operating Budgets

Department: Airport

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	-	47,250	-
2026	-	21,950	-
Total:	**-**	**69,200**	**-**

Description of Program:

This request is an update to the airport operations fund based on actual and increasing costs over the past five years when City employed staff took over full time management of the airport. The majority of the fund increase relates to administration and facility maintenance needs and an increase to aviation fuel purchase/sales. The increase fuel purchase cost of $405,400 in 2025 and $548,700 in 2026 has an offsetting revenue that exceeds this expense. This decision package also captures an increase of "Other Wages" for the part time and airport intern in the amount of $40,950 annually. This additional temporary staffing will assist in meeting the needs of the airport to improve efficiencies with hiring temporary staff instead of using a more expensive vendor to complete regular maintenance activities.

There is sufficient revenue in the airport operation budget to fund these increases both immediately and for the long term.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: AIR.0005

Program Name: Airport Equipment

Department: Airport

New Program (Y/N): No

One-time or Ongoing: One-time

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	-	97,890	-
2026	-	7,140	-
Total:	**-**	**105,030**	**-**

Description of Program:

This request will purchase a Wide Area Mower at an estimated amount of $81,890, provide for future replacement costs of the mower, and 2 replacement FOD (Foreign Object Debris) Boss Mats at an estimated amount of $16,000. The current airport mower is not sufficient for the significant amount of grass area required to be maintained. The current mower is demanding additional maintenance annually because of the required overuse to complete the necessary work. The new mower will allow greater efficiencies in competing mowing and maintain the airports regulatory requirements.

The current FOD Boss Mats are in need of replacement. These mats are towed behind a vehicle which remove potentially aircraft damaging debris from the airfield pavement and help to prevent incidents and increases aircraft safety.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: CEM.0008

Program Name: New John Deere Mower

Department: Cemetery

New Program (Y/N): No

One-time or Ongoing: One-time

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	-	37,250	-
2026	-	-	-
Total:	**-**	**37,250**	**-**

Description of Program:

We would like to replace one of the cemetery's older mowers, 2-wheel drive, John Deere 1445, which was purchased in 2001. This mower is nearing the end of its useful life and currently has 5,292 hours on it.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: CEM.0009

Program Name: Increase Cemetery Operating Budget

Department: Cemetery

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	-	(35,100)	-
2026	-	(62,700)	-
Total:	**-**	**(97,800)**	**-**

Description of Program:

The purpose of the decision package is to increase the budgeted amounts at the Cemetery to accurately reflect expected spending needs in 2025-2026.

The request to increase Overtime is due to the increase in wages that help support Saturday services. The increase in general sales requires an increased expenditure authority on cemetery goods and services that are sold, i.e. materials needed to make and fulfill sales.

The budget for Other Fringe Benefits, such as Uniforms, has remained the same over recent years ($800 annually), while the actual expenditures ranged from $3k - $6k. This increase request would align this budget item with realistic historical spending.

The cemetery will be able to support these budget increases through the expected increase in revenue that comes from Plots and Marker Sales. New sections under development will be available by the end of 2024 offering casket and cremation options in desirable areas in the cemetery.

While preparing for the 2025-2026 Biennial Budget, some line-items' budgets were reduced to further offset these increased expenditures, in addition to the expected increase in revenues.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: ENG.0047

Program Name: Facility Master Plan - Debt Service

Department: Engineering

New Program (Y/N): Yes

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Increase

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	1,200,000	1,000,000	-
2026	1,200,000	1,000,000	-
Total:	**2,400,000**	**2,000,000**	**-**

Description of Program:

This project will begin design in 2024 (currently budgeted) and complete the Phases 2, 3 and 4 of the Facility Master Plan which was adopted by Council in May of 2021 by Resolution 5595. Work is intended to be completed between 2024 and 2030 and includes the design, property acquisition and construction of improvements for Public Works Maintenance and Operations, Parks, Arts and Recreation Maintenance and Operations, and Police. The estimated total project cost is $39.1M (Public Works: $26.1M, Police: $7M, Parks: $6M).

Phase 2: 2024-2027: Relocate the green house and bulk bins to allow the construction of an access connection to 15th Street SW. Construct additional crew space and renovate the existing building at Game Farm Park. Develop a master site plan for the new Police headquarters property. Construct a new evidence storage facility at the future headquarters site. Remove deed restriction on a portion of the GSA Park Property. Complete the enclosure of the existing vehicle storage bay. Construct a new crew building on site and replacement parking area. Construction of a direct access to 15th Street SW.
Phase 3: 2026-2028: Renovate the existing Justice Center Facilities. Modify the existing building to add additional central stores warehousing space and maximize the use of the existing crew and storage space. Renovate the existing building at GSA Park to add storage and crew space.
Phase 4: 2028-2030: Construct coverage for high valued fleet parking area. Construct maintenance and operations satellite facilities.

It is proposed to issue Bonds in the amount of up to $39.1M in 2025/2026 to pay for the design costs (up to 18 months prior to bond issuance), property costs (up to 6 months prior to bond issuance), and for all construction costs (up to 3 months prior to bond issuance). This request is to provide for the estimated cost of the debt service which is based on an interest rate of 4% and a 30-year term and is anticipated to require approximately $2.2M per year with $1.2M from the General Fund/ REET and $1M from the water, sewer and storm drainage utilities.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: ENG.0048

Program Name: Photo Enforcement Program Expansion & 10 New Police Officer FTEs

Department: Public Works and Police

New Program (Y/N): Yes

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Increase

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	1,005,390	-	10
2026	-	(16,930)	-
Total:	**1,005,390**	**(16,930)**	**10**

Description of Program:

In 2023 and 2024, the State Legislature modified the allowances for photo enforcement in Washington state to allow for the additional use of speed enforcement cameras for general speed enforcement under certain conditions, and limited the total number of cameras allowed in a jurisdiction to one camera, plus one additional camera for every 10,000 in City Population.

This request seeks approval for implementing new camera locations in 2026 at a minimum of three locations up to the maximum allowed by state law (nine, based on our current population). The revenue generated from the speed infractions would fully fund the costs of operating the program (equipment cost, vendor cost, administration by City staff, King County District Court Costs).

Using revenues that exceed the operating costs of the program, this proposal seeks to add 10 new commissioned Police Officer FTEs to the budget. Additional expenditure budget will be added to the General Fund for five of these positions, and five of these positions will be supernumeraries. Supernumerary positions allow the Police Department to address ongoing minimum-staffing issues related to personnel turnover and the long lead times required for the deployment of new officers.

Additional police officers are necessary to enable increases in minimum staffing levels, putting more uniformed officers in the community, and absorbing some of the additional work load associated with speed enforcement camera citations. Most importantly, additional officers would also allow for more proactive response to high crime areas. Assigned vehicles will be deferred until the end of the existing take-home vehicle program roll-out schedule, with purchases expected in 2030 and ongoing annual costs beginning in 2031.

Since the expanding speed enforcement program would not go into effect until 2026, the cost of adding 10 new FTEs in 2025 would be absorbed by General Fund fund balance.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: ENG.0050

Program Name: Existing Photo Enforcement Program

Department: Engineering

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Increase

Net Cost:

ENG.0050

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	(705,000)	705,000	-
2026	(705,000)	705,000	-
Total:	**(1,410,000)**	**1,410,000**	**-**

Description of Program:

The City implemented the School Zone Speed Photo Enforcement program in 2023. The results of its operations have shown a reduction in the percent of drivers significantly exceeding the active school zone limit. The existing program was expected to generate $640K in additional revenues beyond program costs in 2024. In 2024, it is projected that a total of $2.7 million will be generated. This request is to recognize the additional revenue beyond the original amount anticipated and to fund pedestrian and street safety programs with a portion of those additional revenues. Use of these additional revenues to complete traffic safety related improvements is consistent with the original intent of the program when enacted by Council and will also further the City's goals in accordance with the policies as proposed in the draft Comprehensive Safety Action Plan, Comprehensive Transportation Plan, and with the nationally recognized Safe Systems Approach.

The programs identified in the Transportation Improvement Plan and in the proposed Capital Facilities Plan for 2025-2030 to be funded or partially funded by these revenues totaling $705,000 annually, include:

- Traffic Signal System Replacement Program ($360,000)
- Intelligent Transportation Systems (ITS) Dynamic Message Signs Program ($45,000)
- Active Transportation - Safety, ADA, & Repair Program ($100,000)
- Annual Channelization and Pavement Markings Program ($200,000)

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: ERR.0013

Program Name: Increase Equipment Rental and Revolving (ER&R) Operations Budget

Department: Equipment Rental & Revolving Fund

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	89,500	38,400	-
2026	91,600	39,300	-
Total:	**181,100**	**77,700**	**-**

Description of Program:

ER&R's operational costs have increased due to an increase in fleet, staffing, and market and inflationary costs, which require increases to certain line items including required training, annual software services, and fuel.

The costs of training for staff for both required dealer focused training for fleet maintenance and CDL training for all M&O staff have increased due to the increase in the number of staff requiring this training, as well as staff turnover. Training for CDL certification, which costs approximately $5000 per employee, is a pass-through charge in the ER&R fund and is paid through the internal service fund charges to the divisions requiring the training. These funds include water, sewer, storm and street. Total annual increases for training and certifications are expected to be $14,000 for both 2025 and 2026.

Fuel costs increased during the 2023/2024 budget cycle and are anticipated to continue to increase in 2025/2026. Using the fuel usage actuals from 2023, as well as King County fuel rates, we estimate that these increases will extend beyond the existing base budget by an additional $99,200 annually.

Finally, costs for telematics and vehicle diagnostic software services have increased. These software services provide for the tracking of the fleet and provide information to the Divisions mechanics on the operations, performance, repair, and maintenance needs and are necessary for the efficient management of the fleet. We estimate these increases to be in the following areas:

Vehicle Diagnostics (100.35): 2025 - $8,000; 2026 - $10,000

GPS Insight Annual Service Costs (100.42): 2025 - $6,700; 2026 - $7,700

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: FAC.0042

Program Name: Annual Contributions for Major Maintenance and Repair

Department: Facilities

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	195,000	55,000	-
2026	195,000	55,000	-
Total:	**390,000**	**110,000**	**-**

Description of Program:

In addition to accounting for ongoing operating costs, most internal service funds identify capital assets that require replacement or major maintenance and repair. Rather than pay for these large replacements and repairs on a pay-as-you-go basis, internal service funds plan out the average annual cost based on total replacement cost at the end of the useful life and how many years the asset can be used. This annual replacement and repair cost is inclusive in the annual operating cost of the fund, which is then proportionally charged to the benefitting funds.

The Facilities Fund is the only internal service fund that has not historically collected funds for future repair or replacement and all capital replacement, maintenance and major repairs are paid on an as-needed basis. Since the Facilities Fund is responsible for maintaining millions of dollars in City assets, creating a capital replacement and repair fund creates better budget predictability, and ensures projects are prioritized more strategically.

This decision package would add an annual baseline contribution of $250,000 into the Facilities Fund to pay for the cost of repairs and replacements done annually. The facilities team should take an inventory at least biennially to determine assets that need repair and replacement and the timing for such replacements based on priority and funding. Projects in the upcoming biennium include:

Fire Panel Replacement - $125,000
AVHS Roof Replacement - $50,000
R Street Composite Roof Replacement $60,000
Senior Center Carpet $50,000
Modernization of City Hall Elevator $65,000
Security Cameras $100,000

Total $450,000 (average of $225,000 per year)

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: FIN.0021

Program Name: SCORE Operating Cost Increase

Department: Finance

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	200,000	-	-
2026	200,000	-	-
Total:	**400,000**	**-**	**-**

Description of Program:

The purpose of this request is to increase the City's budgeted payment to the South Correctional Entity (SCORE) by $200,000 in each of the years 2025-2026 to maintain legal compliance with the SCORE interlocal agreement. The preliminary SCORE budget for 2025 requires Auburn to contribute $5.9 million, which is $200,000 higher than the 2024 budget.

In February 2009, the Cities of Auburn, Burien, Des Moines, Federal Way, Renton, SeaTac and Tukwila entered into an interlocal agreement to jointly construct, equip, maintain and operate a consolidated regional misdemeanant correctional facility located in Des Moines, Washington. The purpose of the SCORE facility is to provide correctional services essential to the preservation of the public health, safety and welfare. To carry out the purposes of the interlocal agreement and to operate, manage and maintain the SCORE facility, the Member Cities formed the South Correctional Entity (SCORE), a separate governmental administrative agency.

Per Section 9(c) to the amended and restated interlocal agreement of 2019 between the cities of Auburn, Burien, Des Moines, Renton, SeaTac and Tukwila, "The allocation of prorated financial participation among the Member Cities shall be calculated as provided in Section 15 hereof. Each Member City shall be unconditionally obligated to provide its allocable share of costs as provided in this SCORE Interlocal Agreement."

Per Section 15(d)(2) of the interlocal agreement, "Subject to the terms of the financial policies established by the Administrative Board, each Member City shall be obligated to pay its allocable portion of Costs of Maintenance and Operation of the SCORE Facility, including any debt issued to finance such costs..."

Approving this additional funding will allow the City to remain in compliance with its interlocal agreement, continue the existence of SCORE as an entity, and continue to receive services essential to the preservation of public health, safety and welfare provided by the consolidated correctional facility.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: FIN.0022

Program Name: ValleyCom Operating Cost Increase

Department: Finance

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	**All Other Funds**	**FTE(s)**
2025	150,000	-	-
2026	230,000	-	-
Total:	**380,000**	**-**	**-**

Description of Program:

The Valley Communications Center, hereafter referred to as ValleyCom, was established August 20, 1976, when an Interlocal Agreement was entered into by four participating municipal corporations: Auburn, Kent, Renton, and Tukwila. The purpose of the ValleyCom joint operation is to provide improved consolidated emergency communications (dispatch) services for police, fire and medical aid to the five participating cities (including Federal Way, added in 1999) and to several subscribing agencies, which include Public Safety Partners, Fire and EMS Partners and Emergency Backup Facilities.

This request is to increase the budget for its annual contribution to Valley Communications Center by $150,000, beginning in 2025. If the City does not fulfill its funding obligations per the terms of the interlocal agreement, the City may forfeit its rights under the terms of the agreement and ValleyCom may withdraw emergency communication service from the City.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: GLF.0037

Program Name: Request for Additional Inventory and Seasonal Staffing

Department: Parks

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	-	-	-
2026	-	-	-
Total:	-	-	-

Description of Program:

Over the past few years, our pro-shop inventory budget has been fully expended by early to mid-summer. This request includes a $45,000 increase to inventory expenditures for the full calendar year. The increased costs will be offset by the increased inventory sales.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: HRR.0006

Program Name: Civil Service Background Investigation Wages

Department: Human Resources

New Program (Y/N): Yes

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Increase

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	50,000	-	-
2026	50,000	-	-
Total:	**100,000**	**-**	**-**

Description of Program:

Funds are needed to cover the non-benefitted wages for Civil Service background investigators. The current practice is to assign lateral Police Officer candidates and out-of-state, entry-level Police Officer candidates to the non-benefited background investigators. Local entry-level candidates are assigned to a contracted investigator.

Having non-commissioned background investigators employed outside of the Police Department in addition to a contractor provides the City with greater flexibility in task assignments and adherence to expected deadlines. This flexibility leads to increased efficiency in the hiring process, as the City will not be reliant solely on external investigators or internal Commanders who have other primary responsibilities. Further, employing in-house background investigators ensures higher quality and consistency in background investigations, which is crucial for vetting police officer candidates. This approach mitigates risks associated with varying standards and practices of contracted investigators and allows trained Police personnel to focus on their primary duties. By funding the wages for in-house background investigators, the City can maintain a high standard in hiring processes, ensure operational flexibility, and effectively manage the risks associated with police officer recruitment.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: HRR.0008

Program Name: Unaffiliated Employees Compensation Study

Department: Human Resources

New Program (Y/N): Yes

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Increase

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	**All Other Funds**	**FTE(s)**
2025	250,000	-	-
2026	500,000	-	-
Total:	**750,000**	**-**	**-**

Description of Program:

Human Resources is proposing to undertake a comprehensive classification and compensation study for the City's unaffiliated staff, specifically targeting directors, management positions, and other unaffiliated roles. The objective of this study is to review and update job descriptions while simultaneously examining internal and external compensation levels to effectively retain and recruit the best overall employee base.

This study will be conducted by in-house, professional human resources staff, minimizing potential costs associated with hiring a private consultant. The financial request represents a best estimate of the impacts of aligning unaffiliated wages with both internal and external comparables on an ongoing basis to ensure the City's compensation structure is competitive, equitable, and aligned with industry standards. This study will provide a comprehensive analysis of our current compensation practices and offer recommendations for improvement.

The benefit of conducting a compensation study serves many purposes. First, it greatly reduces the need for unplanned and unbudgeted salary reclasses mid-year. It also ensures equity for all unaffiliated positions – rather than reviewing random requests mid-year. And most importantly, conducting a compensation study will ensure our current unaffiliated staff are all compensated fairly compared to market comparisons. This will help the City attract and retain qualified staff – helping ensure strong morale, engagement, and efficiencies city-wide.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: HRR.0009

Program Name: King County District Court and Related Services

Department: Human Resources

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	**All Other Funds**	**FTE(s)**
2025	402,200	-	-
2026	687,050	-	-
Total:	**1,089,250**	**-**	**-**

Description of Program:

The City of Auburn has seen an increase in costs associated with the King County District Court from all our professional services providers: King County District Court ($208,000 in 2025 and $437,200 in 2026), public defense ($77,000 in 2025 and $115,850 in 2026), conflict attorneys for public defense ($85,000 in 2025 and $96,000 in 2026), and electronic home monitoring ($32,000 in 2025 and $38,000 in 2026).

These estimated increases are based off actual expenditures in 2023 and anticipated expenditures in 2024.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: HRR.0010

Program Name: Increased Liability Insurance Premiums

Department: Human Resources

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	**All Other Funds**	**FTE(s)**
2025	570,019	247,989	-
2026	1,108,614	435,265	-
Total:	**1,678,633**	**683,254**	**-**

Description of Program:

Based on the current insurance market, as well as the increase to the number of and value of City properties and vehicles, and the City's claims experience and exposure, prices are continuing to rise. The annual premium has increased an average of ~34% over the last 5 years, which informs the estimates for 2025 and 2026.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: PLN.0056

Program Name: Development of a Citywide Strategic Plan

Department: Administration

New Program (Y/N): Yes

One-time or Ongoing: One-time

Maintain or Increase Level of Service: Increase

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	125,000	-	-
2026	-	-	-
Total:	**125,000**	**-**	**-**

Description of Program:

A Strategic Plan establishes a citywide vision statement, top priorities, goals and actions for each priority, and roles that help establish accountability and responsibility for the various goals and actions. The Plan is designed to organize all city departments and create alignment between the executive and legislative branch of city government.

It is anticipated that a Strategic Plan will cost approximately $125,000 to prepare and adopt and will require the services of an outside consultant. The total amount is based on the cost that other cities have incurred when preparing similar business plans. Developing a strategic plan will require creation of a city vision and mission, public outreach efforts, navigating leadership through an exercise to articulate priorities, goals, objectives and actions.

Because a Strategic Plan requires subsequent action after it is adopted, we have included anticipated expenses for 2025. Since a Strategic Plan is an overarching plan that does not rest within one department, there will need to be budget capacity to carry out the various initiatives that are established in the Plan.

During the March and April 2024 Leadership Retreat there was general consensus that a Strategic Plan would be beneficial in helping establish a common set of priorities, objectives and actions to help guide budget, policy and program decisions and investments. Creating and implementing a Strategic Plan is a common approach that cities take to ensure that City Council, Mayor and City Departments are aligned in their thinking and approaches.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: PLN.0057

Program Name: City Administrator (Reclass an existing FTE)

Department: Planning

New Program (Y/N): Yes

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Increase

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	50,000	-	-
2026	50,000	-	-
Total:	**100,000**	**-**	**-**

Description of Program:

Restructure of Executive Leadership team to incorporate the concept of a City Administrator that reports directly to the Mayor and whom all Directors report to. This decision package does not propose creation of a new FTE but instead relies upon a reorganization and utilization of an existing FTE. This decision package seeks to address the compensation difference that is likely to occur for a position that all department Directors report to along with access to an operating budget and initial exploration of the concept.

Most cities that are the size of Auburn operate with a City Administrator. Many also have a Deputy City Administrator. And many cities that are much smaller than Auburn utilize a City Administrator.

The City Administrator plays a key role in running the day-to-day operations of the city, serves as a mediator between different departments when priority conflicts occur, and can provide direction to department Directors who seek high level guidance.

The City Administrator also serves as a daily liaison with councilmembers to ensure that members have access to the information they need and can advocate for inquiries from their constituents.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: POL.0046

Program Name: Police Hiring and Retention Bonuses

Department: Police

New Program (Y/N): No

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	**All Other Funds**	**FTE(s)**
2025	140,000	-	-
2026	140,000	-	-
Total:	**280,000**	**-**	**-**

Description of Program:

The hiring and retention bonus program was started in 2023 and funded by one-time funding available by ARPA. This decision package continues the program on an ongoing basis using unrestricted General Fund money. The hiring bonus has proven to be extremely useful in attracting new, qualified police officer recruits.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: PRK.0063

Program Name: Park Security

Department: Parks

New Program (Y/N): Yes

One-time or Ongoing: Ongoing

Maintain or Increase Level of Service: Increase

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	All Other Funds	FTE(s)
2025	60,000	-	-
2026	64,000	-	-
Total:	**124,000**	**-**	**-**

Description of Program:

Utilizing Private Security to increase Park Patrols to a level similar to 2022-2023. Additional park and recreation facility security was one of the programs authorized due to the mitigation of General Fund costs by ARPA funding. That security program was managed by the Facilities Division. The additional security hours were eliminated when ARPA funding was completed. Numerous Parks have seen a large increase in vandalism and other illegal activity since the funding was reduced.

This program improvement would fund an additional 1,095 hours of security, spread between numerous parks. Approval of funding would add 3 hours per day/365 days per year to the Security Shift. Primary emphasis would be at Les Gove Park and Brannan Park.

This program would be in addition to the Private Security that is utilized to lock-up park gates in the evening; however, we would plan to use the same private security company for this added park security and park patrols.

REQUEST FOR PROGRAM IMPROVEMENT

Decision Package #: STM.0010

Program Name: Storm Pond & Ditching Debris Disposal Fees

Department: Storm

New Program (Y/N): No

One-time or Ongoing: One-time

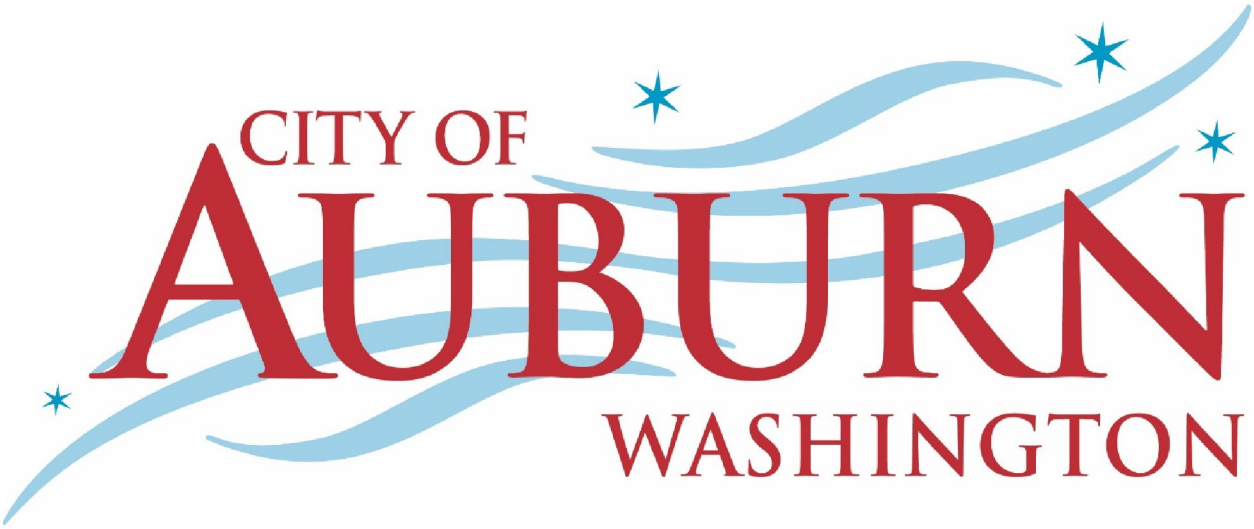
Maintain or Increase Level of Service: Maintain

Net Cost:

	Expenditures (net of Revenue)		
	General Fund Impact	**All Other Funds**	**FTE(s)**
2025	-	100,000	-
2026	-	-	-
Total:	**-**	**100,000**	**-**

Description of Program:

The Storm Utility currently uses the undeveloped Jacobson Tree Farm property for storage and sorting of vegetative debris from Pond and Ditch maintenance work to remove sediment and overgrown vegetation prior to disposal. In order to facilitate the development of this property into the Park envisioned in the Parks Plan, the Utility needs to remove the stockpiled debris and dispose of it. This work is beyond the level of work anticipated in the annual work for the Storm Utility and additional funds are needed to pay the increased fees for the material removal within 2025 to allow Parks' development of the property which is anticipated to begin in 2026.


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