CITY OF AUBURN WASHINGTON	**City Council Study Session** September 12, 2016 - 5:30 PM City Hall Annex - 1 East Main Street MINUTES

I. CALL TO ORDER

Deputy Mayor Largo Wales called the meeting to order at 5:30 p.m. in the City Hall Annex Conference Room 2 located at 1 East Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Wales, Bob Baggett, Claude DaCorsi, John Holman, and Bill Peloza. Councilmember Rich Wagner arrived at 6:07 p.m. during discussion of 2017 Priorities. Councilmember Yolanda Trout-Manuel was excused.

Mayor Nancy Backus and the following department directors and staff members were present: Police Commander Mike Hirman, Chief of Police Bob Lee, Economic Development Manager Doug Lein, Assistant IT Director Ashley Riggs, Finance Director Shelley Coleman, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Planning Services Manager Jeff Dixon, City Attorney Daniel B. Heid, Innovation and Technology Director Paul Haugan, GIS Specialist Alice Pence, Community Development and Public Works Director Kevin Snyder, Project Engineer Kim Truong, Assistant Finance Director Kevin Fuhrer, Assistant Director of Community Development Services Jeff Tate, Director of Administration Dana Hinman, Property Analyst Josh Arndt, and City Clerk Danielle Daskam.

B. Announcements

There was no announcement.

C. Agenda Modifications

There was no change to the agenda.

II. CONSENT AGENDA

There was no Consent Agenda item.

III. DISCUSSION ITEMS

A. Planning Commission Annual Update (10 Minute Presentation/5 Minute Q&A) (Snyder)

Planning Commission Chair Judi Roland provided a brief update on the Planning Commission activities. Other members of the Planning Commission in the audience included Ron Copple, Joan Mason, Daniel Shin and Dimitri Moutzouris. Commission Chair Roland reported once a year the commissioners review the Commission's rules and procedures. She spoke on behalf of other commissioners and expressed a desire to have security/police present during contentious hearings and discussions. Also, the commissioners would like a periodic roundtable among the Council and Planning Commission members. Commission Chair Roland recommended training for new members and a means to educate the public on the role of the Planning Commission versus the City Council.

Deputy Mayor Wales and Councilmembers expressed gratitude for the commissioners' service.

B. Transportation Advisory Board Annual Update (5 Minute Presentation/5 Minute Q&A) (Snyder)

Jim Wilson, chair of the Transportation Advisory Board, provided an update on the activities of the Board. The Transportation Advisory Board was formed on April 18, 2016, and consists of 15 members. The members received introductory training, discussed seasonal events impacting traffic, reviewed the Transportation Improvement Program, and reviewed the responsibilities of the City's transportation staff.

C. Airport Advisory Board Annual Update (10 Minute Presentation/5 Minute Q&A) (Snyder)

Mark Babcock, chair of the Airport Advisory Board, updated the Council on the activities of the Airport Advisory Board for the past year. The Board reviewed the Airport Master Plan, saw the completion of the hangar row 3 door project, reviewed the runway enhancement project, conducted the wildlife hazard assessment, and acquired new commercial lease tenants including Cascade Helicopter, Classic Helicopters, and SpanaFlight. Upcoming projects include the runway enhancement and work on the strategic business plan. There is 100 percent occupancy at the airport, and all office space is leased. Strengths of the airport include its location, its management, and the relationship with the Federal Aviation Administration. Weaknesses at the airport include lack of land available to the airport, no Jet-A fuel, and lack of hangar space.

D. Ordinance No. 6618 (10 Minute Presentation/10 Minute Q&A) (Lee)
An Ordinance of the City Council of the City of Auburn, Washington, amending Section 5.20.210 of the Auburn City Code relating to the pawnbroker and secondhand dealer business

Police Commander Hirman presented the staff report for Ordinance No. 6618. Ordinance No. 6618 will amend the City Code to increase the Police Department's ability to investigate and solve property crimes. He noted that during a recent four-month period, detectives seized over $218,000 in stolen property from pawn shops.

RCW 19.60.062 prohibits pawnbrokers and secondhand dealers from exchanging personal property for money from any person under the influence of liquor or drugs or from any person known as having been convicted of burglary, robbery, theft or possession of or receiving stolen property within the past ten years. There is no incentive or mandate for the pawnbrokers to pursue this information. The proposed ordinance will require pawnbrokers and secondhand dealers to check the Do Not Buy List that is maintained by the Police Department and includes those who have been convicted of burglary, robbery, theft, and possession or receipt of stolen property, as well as those convicted of drug-related crimes. Requiring pawnbrokers and secondhand dealers to utilize the Do Not Buy List before accepting property from any individual will reduce the ability of individuals to obtain money for stolen property and protect the welfare of citizens.

Commander Hirman reported there are approximately five or six pawnbrokers in the city and additional secondhand dealers that deal with metals and jewelry.

E. Ordinance No. 6620 (5 Minute Presentation/5 Minute Q&A) (Coleman)
An Ordinance of the City Council of the City of Auburn, Washington, amending Sections 3.42.010 and 3.42.020 of the Auburn City Code relating to the tax levied on the total annual revenues of cable television business operating within the City

Finance Director Coleman presented Ordinance No. 6620, which was discussed during budget study sessions and provides for the increase of cable television tax from one percent to six percent. The additional revenue is needed to increase Police personnel and expand some policing programs. One percent of the cable television tax currently funds arterial street preservation; the remaining five percent will support three Pro-Act detectives, one investigations officer, one bicycle officer, and an additional K9 officer. The program improvement also includes associated required equipment and implementation of body cameras in 2018. The increase in cable television taxes

will generate approximately $1 million annually and will be dedicated to law enforcement activities.

F. 2017 Priorities - Council's External Focus (10 Minute Presentation/20 Minute Q&A) (Backus)
Council and Mayor discussion on upcoming priorities at the regional, state and federal level to inform upcoming regional committee assignments.

Mayor Backus requested Council identify their areas of focus for the coming year so that the City can direct time and effort to those regional, state and federal committees and associations that address the Council's priorities. Mayor Backus asked that the Council focus on areas or topics rather than specific committees or associations.

Councilmember Holman suggested greatest emphasis and focus should be on homelessness, digital parity, and economic development/middle class jobs creation.

Councilmember DaCorsi stated transportation is a key issue for the city.

Deputy Mayor Wales suggested she not attend the National League of Cities (NLC) and instead have Councilmember Trout-Manuel attend this year. Councilmember Trout-Manuel has been nominated for the National League of Cities Hispanic Elected Local Officials.
Councilmember DaCorsi suggested the Council look at NLC committees that bring the largest return/benefit to the City and pursue membership on those committees.

Councilmember Baggett agreed the Council should participate in committees where the City can gain the most benefit and particularly those relating to economic development and transportation.

Councilmembers also spoke about the importance of making connections with the State's senators and congressmember and their staff.

G. Council Discussion on Retreat Goals - City Property Assets and GIS (10 Minute Presentation/10 Minute Q&A) (Haugan)
Implementing and streamlining City property asset management with GIS.

Economic Development Manager Lein, Property Analyst Arndt and GIS Specialist Pence presented the Council with the City's on-line tool for City-owned asset management.

Analyst Arndt, assisted by GIS Specialist Pence, toured the on-line property profile via GIS. Using two separate properties, staff demonstrated how city property can be searched for available details and notes, document archives, and property restrictions.

Manager Lein noted that with collaboration with IT staff, the City is now able to manage over 300 City-owned properties via an on-line database.

H. Feature Capital Project (10 Minute Presentation/5 Minute Q&A) (Snyder)
Fall's Feature Capital Project Presentation

Project Engineer Truong presented the featured capital project, West Main Multi-modal Corridor and ITS Improvements.
The City's West Main Street Multi-modal Corridor and ITS Improvements Project will provide improvements to the vital City corridor on West Main Street between West Valley Highway and the Interurban Trail. The project will enhance access for alternate travel modes by improving the non-motorized access, pedestrian facilities and removing of access barriers. Safety along the corridor will also be improved by adding a two-way left-turn center lane. The ITS improvements will reduce intersection delays and improve travel times between West Valley Highway and SR 167

and SR 18 and the Regional Growth Center by providing inter-connectivity between traffic signals.

Project Engineer Truong reviewed the project schedule and work accomplished to date. The contractor is Tucci & Sons.

IV. ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:07 p.m.

APPROVED this 20th day of August, 2018.

BOB BAGGETT, DEPUTY MAYOR

City Clerk