	City Council Study Session Finance, Technology and Economic Development Special Focus Area August 26, 2019 - 5:30 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor Pelosa called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Bill Pelosa, Bob Baggett, Larry Brown, Claude DaCorsi, John Holman, Yolanda Trout-Manuel and Largo Wales.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Steve Gross, Director of Administration Dana Hinman, Director of Human Resources and Risk Management Candis Martinson, Director of Public Works Ingrid Gaub, Director of Community Development Jeff Tate, Director of Parks, Arts, and Recreation Daryl Faber, Director of Innovation & Technology David Travis, Right-of-Way Specialist Amber Price, Real Property Analyst Josh Arndt, Chief of Police Bill Pierson, Police Commander Daniel O'Neil, Police Commander David Colglazier, and Deputy City Clerk Teresa Mattingly.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There was no announcement, report or presentation.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Draft Ordinance No. 6727 (Gaub) (5 Minutes)

An Ordinance of the City Council of the City of Auburn, Washington, granting New Cingular Wireless PCS, LLC, a franchise for wireless telecommunications facilities

Specialist Price presented Council with an update on Draft Ordinance No. 6727 regarding New Cingular Wireless PCS, LLC's application for a Franchise Agreement to construct a small wireless facilities network within the City's right-of-way. She discussed what services would be provided, location of facilities, license agreement requirements for using City owned poles, the City's review and permitting process, and the next step which

includes a Public Hearing on September 3, 2019.

Council discussed Franchise Agreement fees, who is responsible for tree trimming around the poles and wireless facilities and how other cities handle Franchise Agreements.

Specialist Price and Director Gaub advised Council that the City charges an application fee, Franchise renewal fees, and recovers annual administrative costs, which includes actual staff time.

B. One Stop Shop Approach (Hinman) (20 Minutes)

Discussion on future homeless and human services in Auburn

Director Hinman presented Council with an update on the One Stop Shop approach and discussed the importance and benefits of providing services to disadvantaged members of our community at one convenient location. She also discussed potential services, service providers, the proposed lease terms and negotiation process for an existing building at 2802-2818 Auburn Way North, Auburn's vision for the resource center and the next steps which include, obtaining funding partners and tenants.

Council discussed how 2802-2818 Auburn Way North is zoned, potential clients, tenants and services, and the benefits of having the resource center at this location.

Director Tate advised Council that 2802-2818 Auburn Way North is zoned heavy commercial and meets all zoning requirements.

C. 2019 Fireworks Report (Pierson) (20 Minutes)

Chief Pierson and Commander O'Neil presented Council with a review of the 2019 Fireworks and discussed the 2019 objectives, staffing, calls for service, calls by district, number of arrests and reports made from June through July 5th, the year end results and the plan for 2020.

Council discussed their concerns about the number of complaints they receive from their neighbors regarding illegal fireworks, the hold time when calling 911, and police response time. Council also discussed the option of extending the hours of the discharge area or moving it to a less congested area, banning fireworks in Auburn, and ways to educate the public on the dangers of fireworks.

Council requested a report on which neighboring cities ban fireworks and their 2019 year end results.

IV. FINANCE, TECHNOLOGY AND ECONOMIC DEVELOPMENT DISCUSSION ITEMS

A. IT Update (Travis) (20 Minutes)

Councilmember Wales presided over this section of the meeting.

Director Travis provided Council with an update on IT and discussed the changes they have made within their department including; creating a Business Success Team, Technical Services Team, and a temporary Project Lead position. He also discussed the progress they have made on automating several processes, such as the new employee on-boarding, and reviewed major active projects

Council discussed the option of providing an onboarding class for new Councilmembers, the number of IT employees, the new email system and discussed how secure the City of Auburn's overall system is.

Director Travis advised Council that he feels that we are in a better place as far as security goes, but things change everyday, so IT is continually working on security updates.

V. OTHER DISCUSSION ITEMS

There was no other discussion.

VI. NEW BUSINESS

There was no new business.

VII. MATRIX

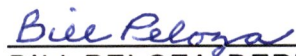
A. Matrix

Council discussed the Matrix and changed the date on the Fireworks Update to TBD. No other changes were made.

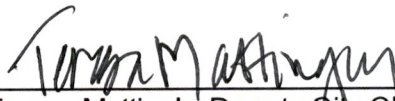
VIII. ADJOURNMENT

There being no further discussion, the meeting was adjourned at 6:57 p.m.

APPROVED this 16th day of September, 2019.



BILL PELOZA, DEPUTY MAYOR



Teresa Mattingly, Deputy City Clerk

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