Special City Council Meeting
August 23, 2016 - 2:00 PM
Annex Conference Room 2
AGENDA

I. **CALL TO ORDER**

II. **DISCUSSION ITEMS**

A. **2017-2018 General Fund* (Coleman)**

B. **2017-2018 All Other Funds (Non General Fund)* (Coleman)**

III. **ADJOURNMENT**

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (http://www.auburnwa.gov), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

*Denotes attachments included in the agenda packet.

AGENDA BILL APPROVAL FORM

Agenda Subject:
2017-2018 General Fund

Date:
August 22, 2016

Department:
Finance

Attachments:
General Fund Summary
Mayor and Council
Administration Dept
Human Resources
Finance
Legal
CD&PW
Police
Parks Arts and Recreation
Program Improvements

Budget Impact:
$0

Administrative Recommendation:

Background Summary:

Reviewed by Council Committees:

Councilmember:

Staff: Coleman

Meeting Date: August 23, 2016

Item Number: DI.A

Interoffice Memorandum

To: City Council Members

From: **Shelley Coleman, Finance Director**

CC: Nancy Backus, Mayor

Department Directors

Date: August 5, 2016

Re: Preliminary Budget Review

This book provides an overview of the General Fund and its projected budget for 2017 – 2018.

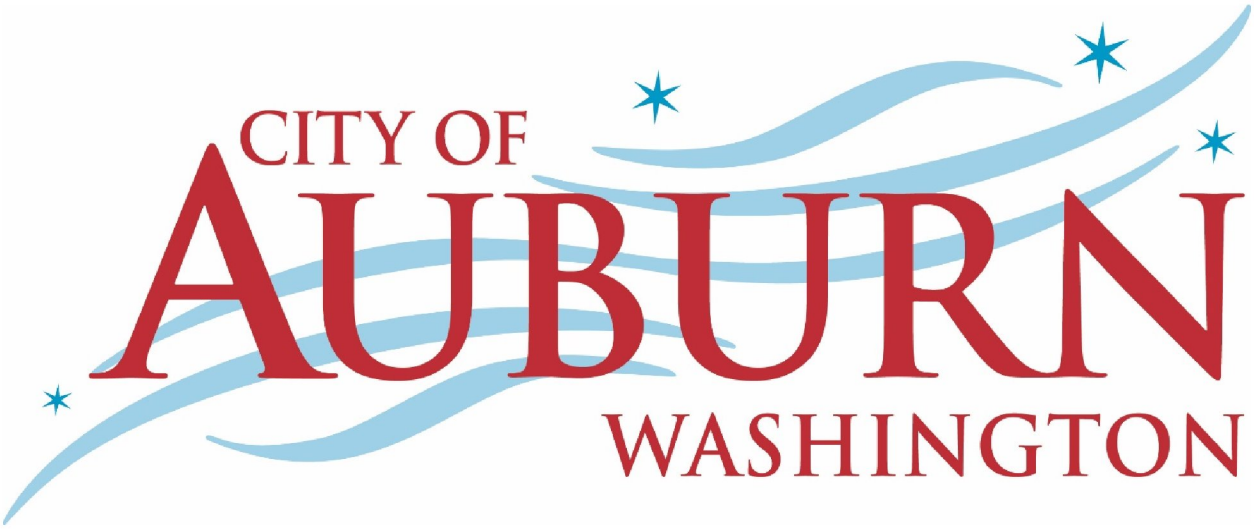
The book begins with the following General Fund overviews:

- General Fund Revenues by Type
- General Fund Expenditures by Department and Object

This book is then organized by Director and each department that they oversee. Under each director/departmental tab you will find the following:

- Organizational Chart
- Departmental Overview
- Accomplishments and Objectives
- Departmental Budget Summary by Object, 2016 – 2018
- Department Employees (FTEs)
- Department Budget Detail by Line Item

The book concludes with a section entitled Program Improvements, which contains all General Fund decision packages.


CITY OF
AUBURN
WASHINGTON

2017 – 2018 General Fund

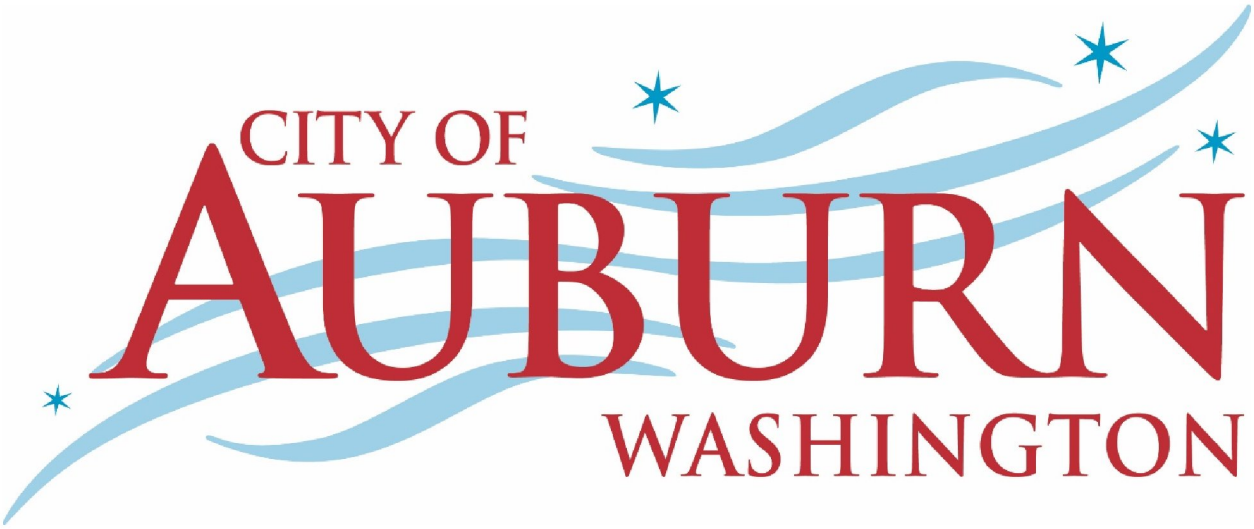
City Council Preliminary Budget Review

Book 1

August 16, 2016 to August 30, 2016

Table of Contents: Page Number:

- **General Fund Summary** i
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CITY OF
AUBURN
WASHINGTON

Fund Balances and Working/Reserve Capital Guidelines

General Financial Goals

a. To provide a financial base sufficient to sustain municipal services to maintain the social well-being and physical condition of the City.
b. To be able to withstand local and regional economic downturns, changes in service requirements and respond to other changes affecting the City and community.
c. To maintain an excellent credit rating in the financial community and to assure the taxpayers that the City of Auburn is maintained in a sound fiscal condition.

Reserve Policies

a. General government funds should maintain adequate fund balances or working capital to meet unexpected contingencies. The General Fund shall maintain at least 8% of total budgeted operating expenditures with a target of 12%.

b. In addition, the City will maintain a Cumulative Reserve Fund in an amount of at least 5% of General Government operating expenditures with a target of 10%. Expenditures utilizing the Cumulative Reserve are for stabilization of general operations during counter cyclical times; maintaining one year's worth of payments of general obligation debt service; and capital.

c. In addition, the City should maintain additional reserves as a part of the City's Risk Management Funds in a minimum amount of $2,000,000.

d. Each enterprise fund should maintain adequate working capital to meet unexpected contingencies. The City shall maintain minimum working capital balances in these funds for operations and maintenance (depreciation not included) as follows:
    i. Water: 20% to 25% (approximately 75 - 90 days);
    ii. Wastewater, Surface Water, and Solid Waste Utility funds: 12% to 16% (approximately 45 - 60 days);
    iii. King County Wastewater Treatment: $360,000 (approximately 3% of total operating expenses)
    iv. All Other funds: 10% - 20% of total budgeted operating and maintenance expenses.

   Additional working capital balances may be required and will be in addition to minimum balances for operations and maintenance. Such balances may include, but are not limited to, unspent bond proceeds for identified capital projects and any other balances restricted for

future payouts; i.e., current portion of bond or loan debt service and customer deposits.

e. Excess working capital balances in the proprietary operating funds will be transferred to the capital account in the mid-year budget amendment.

f. Replacement reserves shall be established for equipment and computer software should the need continue beyond the estimated initial useful life, regardless of whether the equipment is acquired via lease, gift or purchase. Service charges paid by City departments to the appropriate Internal Service funds should include an amount to provide for replacements. Minimum reserves for these funds should be as follows:
    i. Equipment Rental and Replacement:
        - Operating reserve of 30 days (excludes depreciation);
        - Replacement reserve of three times depreciation.
    ii. Innovation and Technology:
        - Operating reserve of 30 days (excludes depreciation);
        - Replacement reserve of two times depreciation.
    iii. Facilities:
        - Operating reserve of 30 days;
        - Repair and replacement reserve equal to 50% of one year of operations.

g. Reserve balances of other funds shall be set through the budget process in an amount consistent with the purpose and nature of the fund.

CITY OF AUBURN
2015-2018 SUMMARY - GF ONLY

2017-2018 General Fund Budget - PROPOSED

GF Financial Plan	2015 Actual	2016 Amended Budget	2017 Preliminary Budget	2018 Preliminary Budget	Avg Annual % Change 2016-2018
Period Beginning Fund Balance	19,360,132	15,817,653	12,976,527	12,411,505	
Taxes					
General Prop Taxes (311)	17,199,418	17,733,500	20,152,000	20,781,000	8.3%
Sales and Use Taxes (313.100)	14,437,411	14,499,000	14,746,000	14,893,500	1.4%
Sales Tax Credit for Annexation (313.110)	1,988,523	1,912,000	2,032,100	1,250,000	-19.1%
Pierce Co Parks Sales Tax (313.170)	82,734	73,000	75,000	77,250	2.9%
Brokered Natural Gas Tax (313.600)	248,670	282,000	351,800	353,600	12.0%
Local Sales Tax - Crim Justice (313.710)	1,815,833	1,747,000	1,889,400	1,908,300	4.5%
Interfund (Public) Utility Taxes (314.x)	3,652,141	3,521,200	3,671,300	3,820,100	4.2%
Admission & Private Utility Taxes (316.x)	7,448,255	7,180,000	7,487,700	7,482,500	2.1%
Leasehold and Gaming Taxes (317.x)	333,176	367,400	340,300	343,180	-3.4%
Total Taxes	47,206,163	47,315,100	50,745,600	50,909,430	3.7%
Other Revenues					
Business Licenses (321.900)	281,654	221,000	222,100	223,200	0.5%
Building/Plumbing/Elect Permits (322.1x)	1,442,108	1,365,000	1,806,000	1,884,750	17.5%
Pet Licenses (322.300)	127,588	165,000	127,600	128,200	-11.9%
Other Licenses and Permits (32x)	223,081	193,600	183,000	183,800	-2.6%
Charges for Svcs incl Plan Checks & Green Fees (34x)	4,296,068	3,381,180	3,923,680	3,992,580	8.7%
Interest and Investment Earnings (361)	56,935	35,200	69,000	68,000	39.0%
Fines and Forfeits (35x)	938,775	796,180	876,100	885,300	5.4%
Rent, Contributions, and Other (362-69)	1,066,903	812,400	937,800	967,900	9.2%
Intergovt'l (33x) incl. grants and SST & Liquor distribtns	5,453,114	5,627,893	5,919,680	5,859,350	2.0%
Interfund Transfers, Insurance Recov (39x)	306,238	245,926	109,000	109,300	-33.3%
Total Other Revenues	14,192,465	12,843,379	14,173,960	14,302,380	5.5%
Total Taxes and Other Revenues	61,398,628	60,158,479	64,919,560	65,211,810	4.1%
Total Available Resources (incl BFB)	**80,758,760**	**75,976,132**	**77,896,087**	**77,623,315**	
GF Expenditures (assumes full expenditure)	61,191,994	68,533,873	68,384,582	71,365,073	7.7%
Plus projected fund balance carry forward	-	3,500,000	2,900,000	2,400,000	
Ending Fund Balance	**19,566,766**	**10,942,259**	**12,411,505**	**8,658,242**	

CITY OF AUBURN

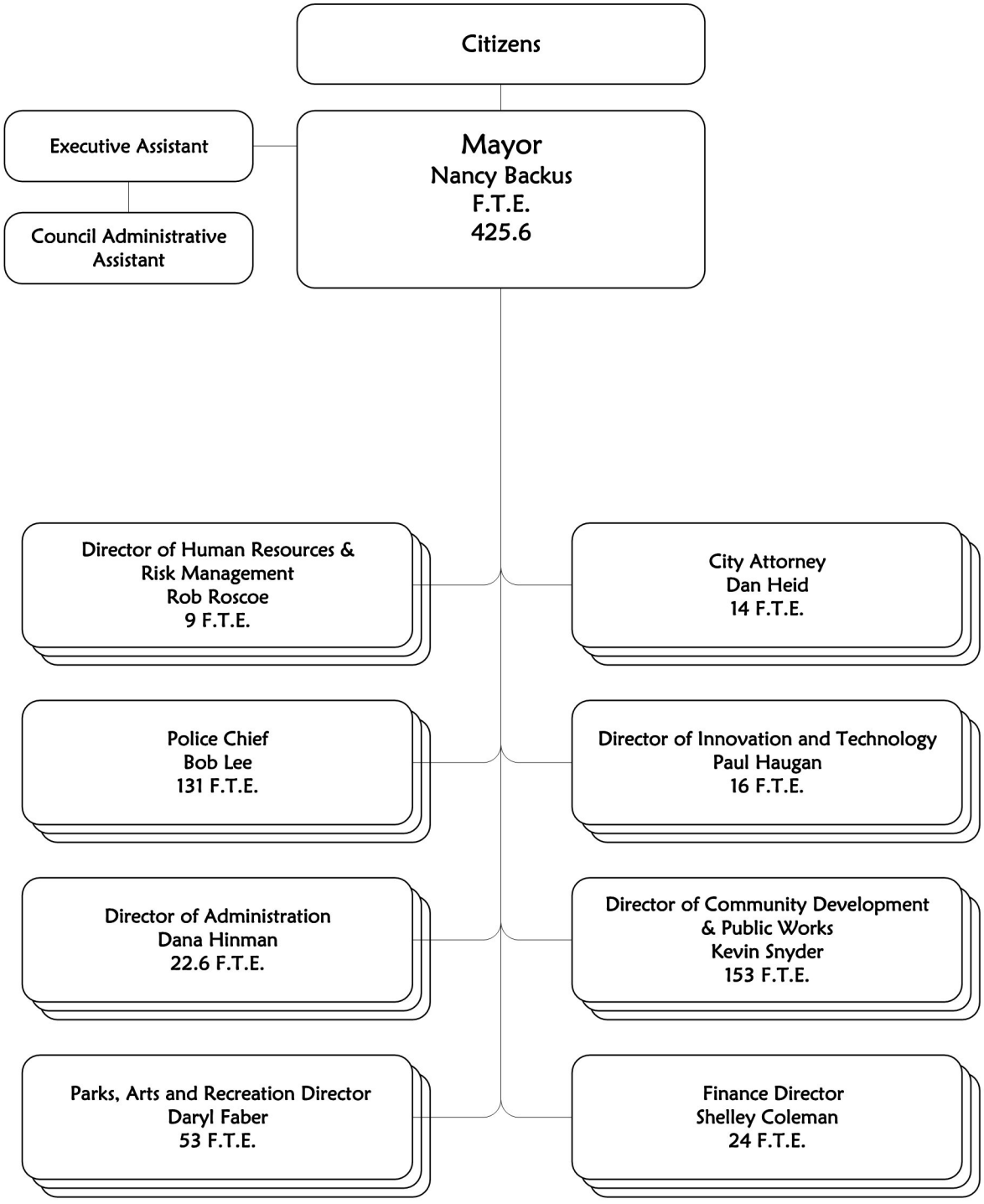
2015-2018 SUMMARY - GF ONLY

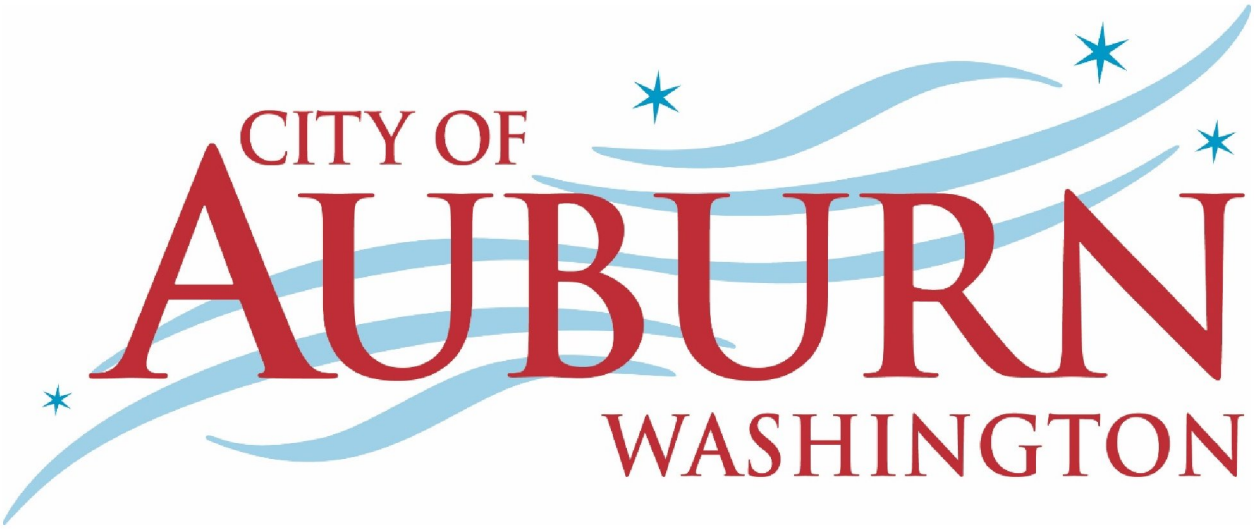
2017-2018 General Fund Budget - PROPOSED

Exps By Department	2015 Actual	2016 Amended Budget	2017 Preliminary Budget	2018 Preliminary Budget	Avg Annual % Change 2016-2018
Mayor/Council	912,825	976,866	1,143,418	1,208,743	11.2%
Administration	2,397,246	2,789,236	2,489,758	2,558,243	-4.2%
Human Resources	3,290,785	3,762,443	3,793,125	3,846,680	1.1%
Finance	1,221,253	1,300,773	1,409,534	1,459,831	5.9%
Legal	1,938,714	2,195,190	2,276,603	2,364,650	3.8%
CDPW					
Community Development	3,907,332	4,731,841	4,584,597	4,816,226	0.9%
Public Works	2,620,478	2,811,835	3,547,420	3,715,032	14.9%
Streets	3,016,275	3,466,563	3,760,044	3,863,743	5.6%
CDPW Total	9,544,085	11,010,239	11,892,061	12,395,001	6.1%
SCORE	3,658,863	5,583,542	3,840,000	3,975,000	-15.6%
Police	22,085,780	23,794,252	25,047,505	26,003,675	4.5%
Parks	10,817,212	11,584,205	12,275,888	12,660,607	4.5%
Non-Departmental Exp.	5,325,231	5,537,127	4,216,690	4,892,643	-6.0%
Total - All Departments	**61,191,994**	**68,533,873**	**68,384,582**	**71,365,073**	**2.0%**

By Object	Actual	2016 Amended Budget	2017 Preliminary Budget	2018 Preliminary Budget	Avg Annual % Change 2016-2018
Salaries/Benefits					
1. Salaries & Wages	22,641,181	24,369,490	25,566,834	26,363,272	4.0%
2. Personnel Benefits	8,864,209	9,547,140	10,639,077	11,443,575	9.5%
Subtotal	**31,505,389**	**33,916,630**	**36,205,911**	**37,806,847**	**5.6%**
Operating Expenses					
3. Supplies	1,310,879	1,590,790	1,609,600	1,643,080	1.6%
4. Services & Charges	9,231,705	11,888,317	11,670,708	12,033,606	0.6%
5. Intergovernmental	5,825,140	6,101,100	5,884,405	6,022,500	-0.6%
6. Capital Outlay	38,583	15,000	135,000	160,000	N/A
7. Debt Service Principal	50,887	676,260	57,694	61,607	-69.8%
8. Debt Service Interest	27,111	963,721	20,005	16,092	-87.1%
9. Interfund Payments	7,877,068	7,844,928	8,584,569	8,728,698	5.5%
Subtotal	**24,361,373**	**29,080,116**	**27,961,981**	**28,665,583**	**-0.7%**
Total - Departments	**55,866,763**	**62,996,746**	**64,167,892**	**66,472,430**	**2.7%**
Non-Departmental	**5,325,231**	**5,537,127**	**4,216,690**	**4,892,643**	**-6.0%**
Total - All	**61,191,994**	**68,533,873**	**68,384,582**	**71,365,073**	**2.0%**

Organizational Chart




CITY OF
AUBURN
WASHINGTON

MAYOR AND CITY COUNCIL

Department Overview

The Mayor and City Council comprise the legislative body representing the citizens of Auburn and are responsible for developing legislative policies of the City. Guidelines promulgated by the Council in the form of ordinances and resolutions are transmitted to the Mayor for implementation, follow-up and evaluation. The City Council works to develop the City's goals and visioning for the future, as well as budgeting, which gives purpose and direction to City programs and initiatives.

The Mayor is Auburn's Chief Executive Officer and the Department of Administration is located in the Mayor's Office. The City's eight Department Directors report directly to the Mayor: the Director of Administration, the City Attorney, the Chief of Police, the Director of Community Development & Public Works, the Director of Human Resources & Risk Management, the Director of Finance, the Director of Innovation & Technology and the Director of Parks, Arts & Recreation who work with the Mayor in providing programs, services and quality of life throughout the Auburn community.

2015 & 2016 Accomplishments

- Financed and opened on time and under budget a new Community, Events and Teen Center at Les Gove Park.
- Continued joint planning and activities with the Muckleshoot Indian Tribe.
- Worked in partnership with Auburn School District to increase our children's future potential.
- Continued development of downtown core.
- Changed City Council committee structure to study session format to increase efficiency of policymaking.
- Continued to enhance relationships focusing on Economic Development with: Green River Community College, Auburn Area Chamber of Commerce, Auburn Downtown Association, etc.
- Increased efforts for tourism in Auburn through the LTAC and major area attractions.
- Continued to increase market awareness of Auburn as a great place to do business.
- Represented citizens of Auburn at the city, regional, state and federal level.
- Created Mayor's Task Force on Homelessness and working to implement action plan to address poverty issues in Auburn and in greater South King County.
- Spearheaded Economic Development study to increase business objectives in Auburn.
- Implemented Community Picnics, Civics Academy and increased engagement opportunities for citizens.
- Created Transportation Advisory Board (TAB) to guide the City's transportation future funding.
- Worked with Habitat for Humanity to rehabilitate and open a transitional home for victims of domestic violence.
- Created blue ribbon committee to improve community health in Auburn.
- Increased regional voice with appointment of Mayor Backus to Sound Transit Board of Directors.
- Assisted King County with passage of Best Starts for Kids levy.
- Participated in region-wide Cascadia Rising emergency preparedness exercise.
- Mayor Backus and Councilmembers remain active on local, regional and national committees to ensure Auburn is connected and visible at all levels.
- Initiated SMART (Specific, Measurable, Attainable, Relevant, and Time bound) goals for Council and Departments.
- Created strategic planning group to assist with MultiCare hospital expansion project.
- Funding announced from Sound Transit for second parking garage in downtown.

- Purchased historic post office building on Auburn Ave. and received grant from King County for building improvements.
- Issued $63,000 in grants to support four downtown businesses to improve the exteriors of their buildings through the Façade Improvement Program.

2017 & 2018 Objectives

- Continue work throughout the region to address poverty and homelessness in our community.
- Continue Airport Master planning to leverage the airport for the future needs of the City.
- Invest and continue to enhance the operations and development of the Auburn Airport.
- Implement programs to celebrate One Auburn and the many diverse communities, populations, ethnicities and backgrounds represented.
- Increase joint planning and activities with the Muckleshoot Indian Tribe and work toward shared economic development goals on Auburn Way South.
- Reduce reliance on property tax by increasing business and its additional sales tax receipts.
- Support development of underdeveloped properties in Auburn.
- Identify funding solutions for Auburn's freight corridors, arterials and local streets.
- Continue to strengthen partnerships to maintain affordable housing stock.
- Continue to increase market awareness of Auburn as a great place to live, work and do business.
- Continue to represent citizens of Auburn on city, regional, state and federal level.
- Continue to create transparency and public engagement for residents to access their local government.
- Enhance local spending opportunities by creating a 'Buy Local' program.
- Continue to support and invest in economic development opportunities throughout the City.
- Support and encourage the involvement of the Auburn Junior City Council.
- Improve community health through partnerships created via the Blue Ribbon Committee for a Healthy Auburn.

Department Budget

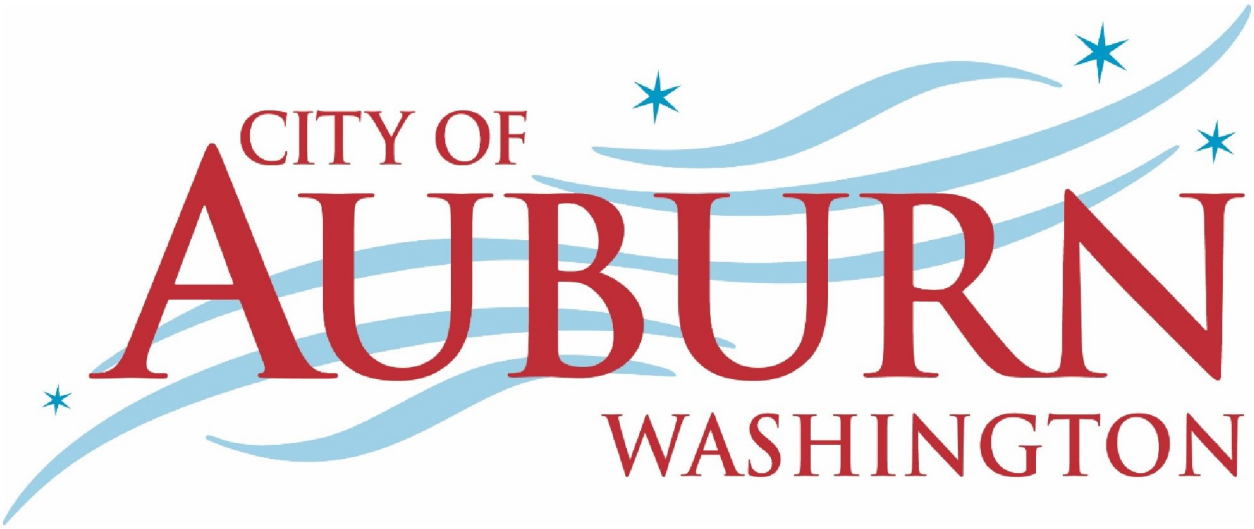
001.11 Council & Mayor	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	385,103	410,429	410,429	438,213	486,834
Personnel Benefits	120,593	123,227	123,227	147,151	158,887
Supplies	9,844	14,000	14,000	19,500	20,000
Services & Charges	150,458	172,000	172,000	299,400	312,700
Intergovernmental	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	246,828	257,210	257,210	239,154	230,322
DEPARTMENT TOTAL	**$ 912,825**	**$ 976,866**	**$ 976,866**	**$ 1,143,418**	**$ 1,208,743**

Department Employees

001 Council-Elected	2014	2015	2016	2017	2018
Councilmembers	7.00	7.00	7.00	7.00	7.00
TOTAL COUNCIL	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**

001 Mayor FTEs	2014	2015	2016	2017	2018
Mayor-Elected	1.00	1.00	1.00	1.00	1.00
Mayor FTEs	2.00	2.00	2.00	2.00	2.00
TOTAL MAYOR FTEs	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**

Full Time Equivalent (FTE)


CITY OF
AUBURN
WASHINGTON

001 GENERAL
11 MAYOR AND COUNCIL
511 COUNCIL
511.600 LEGISLATIVE SERVICES
511.600.10 SALARIES & WAGES

511.600.12 OVERTIME

2016 Adopted		2017 Budget		2018 Budget	
		1 Coverage for Junior Council Meetings	1,000.00	1 Coverage for Junior Council Meetings	1,500.00
Line Items Total	0.00	Line Items Total	1,000.00	Line Items Total	1,500.00
		Change in Budget	1,000.00	**Change in Budget**	500.00

511.600.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Admin Support for Healthy Auburn Program	11,000.00	1 Admin Support for Healthy Auburn Program	12,000.00
Line Items Total	0.00	Line Items Total	11,000.00	Line Items Total	12,000.00
		Change in Budget	11,000.00	**Change in Budget**	1,000.00

511.600.20 PERSONNEL BENEFITS
511.600.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
		1 18% Benefits for OT and Other Wages	2,160.00	1 18% Benefits for OT and Other Wages	2,430.00
Line Items Total	0.00	Line Items Total	2,160.00	Line Items Total	2,430.00
		Change in Budget	2,160.00	**Change in Budget**	270.00

511.600.30 SUPPLIES
511.600.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 General Office Supplies	1,500.00	1 2017 Office Supplies for City Council	2,500.00	1 Office Supplies for City Council	3,000.00
Line Items Total	1,500.00	Line Items Total	2,500.00	Line Items Total	3,000.00
		Change in Budget	1,000.00	**Change in Budget**	500.00

511.600.40 OTHER SERVICES & CHARGES
511.600.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
1 Council blackberry service	7,900.00	1 City Council iPad & iPhones Monthly Data Charges	8,500.00	1 City Counciil iPad and iPhone Monthly Data Charges	9,500.00
Line Items Total	7,900.00	Line Items Total	8,500.00	Line Items Total	9,500.00
		Change in Budget	600.00	**Change in Budget**	1,000.00

511.600.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
1 Suburban Cities Assoc Mtgs	5,500.00	1 Suburban Cities Assoc Regional Networking Dinners	1,000.00	1 Suburban Cities Assoc Mtgs	1,000.00
2 AWC Conference	3,500.00	2 AWC Conference	2,000.00	2 AWC Summer Conference	2,000.00
3 AWC Legislative Conference	3,500.00	3 National League of Cities	10,000.00	3 AWC Legislative Conference	1,000.00
4 National League of Cities	6,500.00	4 City Council Retreat & Workshops	6,500.00	4 National League of Cities for 4-Councilmembers	12,000.00
5 City Council Retreat & Workshops	6,500.00	5 Miscellaneous Travel Expense	9,000.00	5 City Council Retreat & Workshops	6,500.00
6 Leadership Conference	2,000.00	6 Auburn Junior Council - NLC Conference for 4 members + 1 chaperone	11,000.00	6 Miscellaneous Travel Expenses	10,000.00
7 Miscellaneous Travel Expense	7,500.00				

001 GENERAL
11 MAYOR AND COUNCIL
511 COUNCIL
511.600 LEGISLATIVE SERVICES
511.600.40 OTHER SERVICES & CHARGES

511.600.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	35,000.00		Line Items Total	39,500.00	7	NLC Conference for Junior Councilmembers - 4 + Chaperone	11,000.00
							Line Items Total	43,500.00
				Change in Budget	4,500.00		**Change in Budget**	4,000.00

511.600.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	29,200.00	1	Insurance Allocation	30,400.00	1	Insurance Allocation	32,500.00
	Line Items Total	29,200.00		Line Items Total	30,400.00		Line Items Total	32,500.00
				Change in Budget	1,200.00		**Change in Budget**	2,100.00

511.600.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	AWC Annual and Legislative Conf	3,500.00	1	Regional Meetings & Conference Registrations	3,500.00	1	Regional & NLC Conference Registrations	3,500.00
2	Leadership Conference	2,300.00	2	Junior City Council Expenses for Events & Meeting Supplies	2,300.00	2	Junior Council Misc Event/Meeting expenses	3,000.00
3	NLC Conference	2,500.00	3	NLC Conference Registration for City Council and Junior Council	6,000.00	3	NLC Conference Registration for City Council & Junior Council	7,000.00
4	Community Service Organization Dues (Soroptimists, Lions, Kiwanis, Rotary)	900.00	4	Community Service Organization Dues (Soroptimists, Lions, Kiwanis, Rotary)	900.00	4	Community Service Organization Dues (Soroptimists, Lions, Kiwanis, Rotary)	900.00
5	Publications, Photos, Plaques	900.00	5	Publications, Photos, Plaques	900.00	5	Publications, Photos, Plaques	900.00
6	Staff Development and Continuing Ed	900.00	6	Staff Development and Continuing Education/Leadership Training	900.00	6	Staff Development and Continuing Ed	900.00
7	Receptions and Council Retreat	5,000.00	7	Misc Ribbon Cuttings, Receptions and Council Retreat	5,000.00	7	Misc Ribbon Cuttings, Open Houses	6,000.00
	Line Items Total	16,000.00		Line Items Total	19,500.00		Line Items Total	22,200.00
				Change in Budget	3,500.00		**Change in Budget**	2,700.00

511.600.90 INTERFUND PAYMENTS FOR SERVICES

511.600.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	8,500.00	1	Multimedia Allocation	7,900.00	1	Multimedia Allocation	8,100.00
	Line Items Total	8,500.00		Line Items Total	7,900.00		Line Items Total	8,100.00
				Change in Budget	-600.00		**Change in Budget**	200.00

511.600.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	101,800.00	1	Facilities Allocation	91,000.00	1	Facilities Allocation	85,700.00
	Line Items Total	101,800.00		Line Items Total	91,000.00		Line Items Total	85,700.00
				Change in Budget	-10,800.00		**Change in Budget**	-5,300.00

511.600.99 INTERFUND IS SERVICES

001 GENERAL
11 MAYOR AND COUNCIL
511 COUNCIL
511.600 LEGISLATIVE SERVICES
511.600.90 INTERFUND PAYMENTS FOR SERVICES
511.600.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	13,540.00	1	Innovation & Technology Allocation	13,785.00	1	Innovation & Technology Allocation	14,241.00
	Line Items Total	13,540.00		Line Items Total	13,785.00		Line Items Total	14,241.00
				Change in Budget	245.00		**Change in Budget**	456.00

001 GENERAL
11 MAYOR AND COUNCIL
513 MAYOR
513.100 ADMINISTRATION
513.100.10 SALARIES & WAGES

513.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 6/2015 Council Pay Increase	35,700.00			1 6/2015 Council Pay Increase	37,500.00
Line Items Total	35,700.00	Line Items Total	0.00	Line Items Total	37,500.00
		Change in Budget	-35,700.00	**Change in Budget**	37,500.00

513.100.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Administrative Support for Healthy Auburn	20,000.00	1 Admin support for Healthy Auburn	20,000.00
Line Items Total	0.00	Line Items Total	20,000.00	Line Items Total	20,000.00
		Change in Budget	20,000.00	**Change in Budget**	0.00

513.100.20 PERSONNEL BENEFITS

513.100.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
		1 18% Benefits for OT and Other Wages	3,600.00	1 18% Benefits for OT and Other Wages	3,600.00
Line Items Total	0.00	2 6/2015 Council Pay Increase	2,800.00	2 6/2015 Council Pay Increase	2,800.00
		Line Items Total	6,400.00	Line Items Total	6,400.00
		Change in Budget	6,400.00	**Change in Budget**	0.00

513.100.30 SUPPLIES

513.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 General office supplies	3,500.00	1 Increase budget needed to support increased costs & additional staffing	7,000.00	1 Cost + Staffing increase	8,000.00
Line Items Total	3,500.00	Line Items Total	7,000.00	Line Items Total	8,000.00
		Change in Budget	3,500.00	**Change in Budget**	1,000.00

513.100.34 MERCHANDISE FOR RESALE

2016 Adopted		2017 Budget		2018 Budget	
1 Inventory for resale	9,000.00	1 Inventory for resale	9,000.00	1 Inventory for resale	9,000.00
Line Items Total	9,000.00	Line Items Total	9,000.00	Line Items Total	9,000.00
		Change in Budget	0.00	**Change in Budget**	0.00

513.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 Recording Device for Wellness Committee and Junior Council Meetings	1,000.00		
Line Items Total	0.00	Line Items Total	1,000.00	Line Items Total	0.00
		Change in Budget	1,000.00	**Change in Budget**	-1,000.00

513.100.40 OTHER SERVICES & CHARGES

513.100.41 PROFESSIONAL SERVICES

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
11 MAYOR AND COUNCIL
513 MAYOR
513.100 ADMINISTRATION
513.100.40 OTHER SERVICES & CHARGES

513.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	SR 167 Completion Coalition Project	20,000.00	1	South Sound Behavioral Health Coalition	20,000.00	1	South Sound Behavioral Health Coalition	20,000.00
	Line Items Total	20,000.00	2	Healthy Auburn 2020	101,000.00	2	Healthy Auburn 2020	101,000.00
				Line Items Total	121,000.00		Line Items Total	121,000.00
				Change in Budget	101,000.00		**Change in Budget**	0.00

513.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Phone service: Iphone & Ipad + usuage	5,500.00	1	Montly Phone service: Iphone & Ipad + usuage: Mayor & Exec Assistant	6,000.00	1	Montly Data & Phone service: Iphone & Ipad + usuage for Mayor & Exec Assistant	6,500.00
	Line Items Total	5,500.00		Line Items Total	6,000.00		Line Items Total	6,500.00
				Change in Budget	500.00		**Change in Budget**	500.00

513.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Suburban Cities Assn - Mtgs	1,000.00	1	Sound Cities Assn - Mtgs	2,000.00	1	Sound Cities Assn -Regional Mtgs	2,500.00
2	AWC Conference	1,000.00	2	AWC Conference	1,000.00	2	AWC Conference	3,000.00
3	Mayor's Institute on City Design	1,500.00	3	Seattle Chamber of Commerce Mission Trips	3,000.00	3	Seattle Chamber Mission Trips	4,000.00
4	Sisters Cities Travel: Japan, Korea, China	3,500.00	4	Sisters Cities Travel: China	3,500.00	4	Sisters Cities Travel: Korea/China	4,500.00
5	US Conference of Mayors: Winter/Summer sessions	3,000.00	5	US Conference of Mayors: Winter/Summer sessions	4,000.00	5	US Conference of Mayors: Winter/Summer sessions for Mayor and Director of Administration	4,500.00
6	Other Local meetings for Mayor/Staff	1,500.00	6	Misc. Regioinal and Local meetings for Mayor/Staff	30,000.00	6	Other out of area meetings for Mayor/Staff	25,000.00
7	Other out of area meetings for Mayor/Staff	20,000.00	7	Staff development for continuing education	2,000.00	7	Staff development for continuing education	2,000.00
8	Travel for Legislative session	1,500.00		Line Items Total	45,500.00		Line Items Total	45,500.00
9	Staff development for continuing education	2,000.00						
	Line Items Total	35,000.00						
				Change in Budget	10,500.00		**Change in Budget**	0.00

513.100.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	Annual Auburn Reporter Ad	2,000.00	1	Annual Auburn Reporter Ad	2,000.00	1	Annual Auburn Reporter Ad	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

513.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Recognition programs & Employee Luncheon	3,800.00	1	Recognition programs & Employee Luncheon	5,000.00	1	Recognition programs & Employee Luncheon	6,000.00
2	Sister city expenses	2,000.00	2	Sister city expenses	2,000.00	2	Sister city expenses	2,000.00
3	Community service organization dues (Soroptomists, Lions, Kiwanis, Rotary)	1,200.00	3	US Conference of Mayors Annual Dues	6,000.00	3	US Conference of Mayors Annual Dues	6,500.00
4	US Conference of Mayors Annual Dues	6,000.00	4	Conference Registrations: US Conference of Mayors, AWC, Chamber Events, etc.	6,000.00	4	Conference Registrations: US Conf of Mayors, AWC, Chamber Meetings and community Events	7,000.00
5	Conference Registrations	2,600.00	5	Subscriptions	1,000.00			

001 GENERAL
11 MAYOR AND COUNCIL
513 MAYOR
513.100 ADMINISTRATION
513.100.40 OTHER SERVICES & CHARGES
513.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
6	Subscriptions	1,000.00	6	Misc Events: Ribbon Cuttings, Open Houses, Receptions & Awards	7,000.00	5	Subscriptions	1,000.00
7	Photos, framing, plaques & Awards	1,000.00				6	Misc Events: Ribbon Cuttings, Open Houses, Receptions & Awards	7,500.00
	Line Items Total	17,600.00		Line Items Total	27,000.00		Line Items Total	30,000.00
				Change in Budget	9,400.00		**Change in Budget**	3,000.00

513.100.90 INTERFUND PAYMENTS FOR SERVICES
513.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	8,500.00	1	Multimedia Allocation	7,900.00	1	Multimedia Allocation	8,100.00
	Line Items Total	8,500.00		Line Items Total	7,900.00		Line Items Total	8,100.00
				Change in Budget	-600.00		**Change in Budget**	200.00

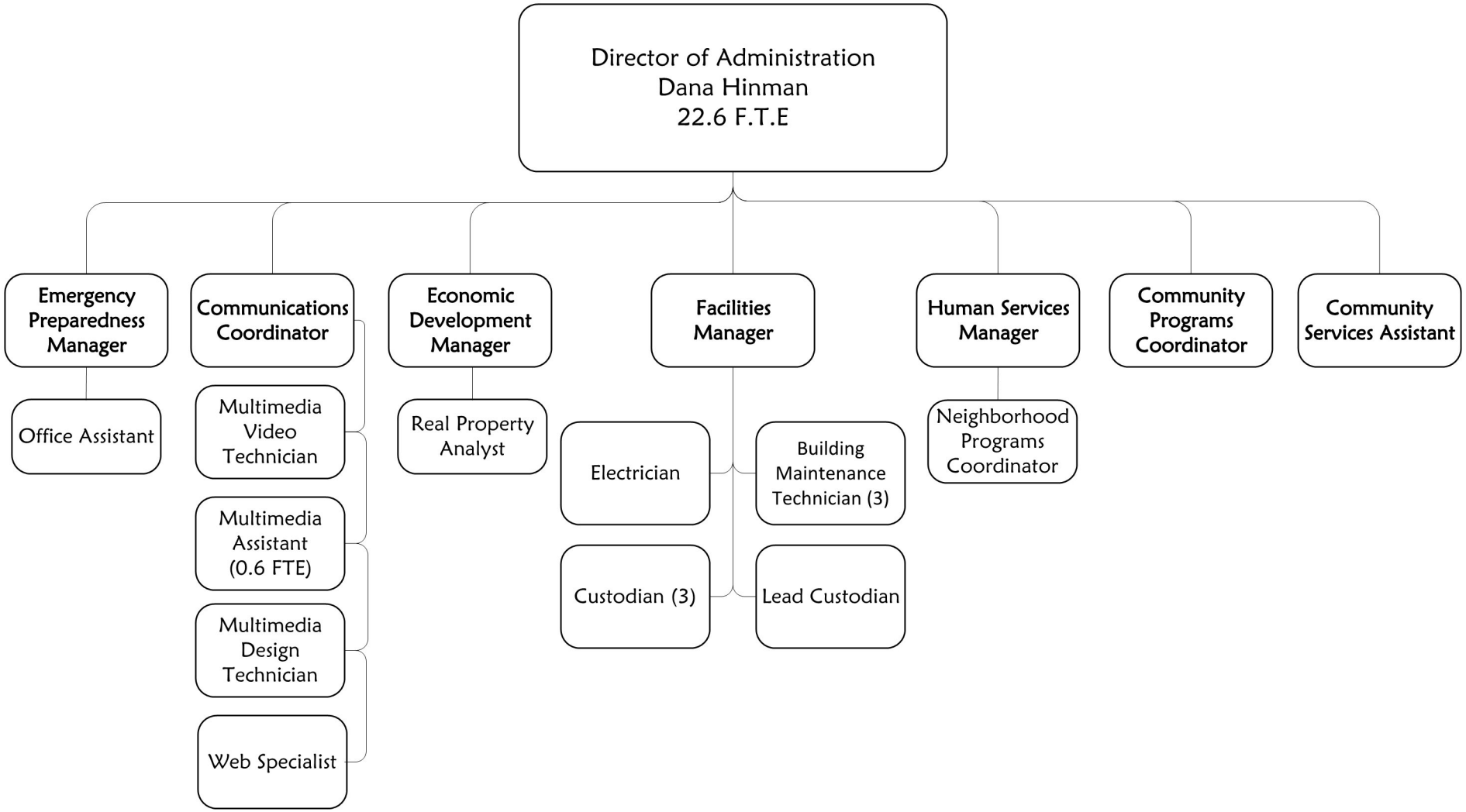
513.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	101,800.00	1	Facilities Allocation	91,000.00	1	Facilities Allocation	85,700.00
	Line Items Total	101,800.00		Line Items Total	91,000.00		Line Items Total	85,700.00
				Change in Budget	-10,800.00		**Change in Budget**	-5,300.00

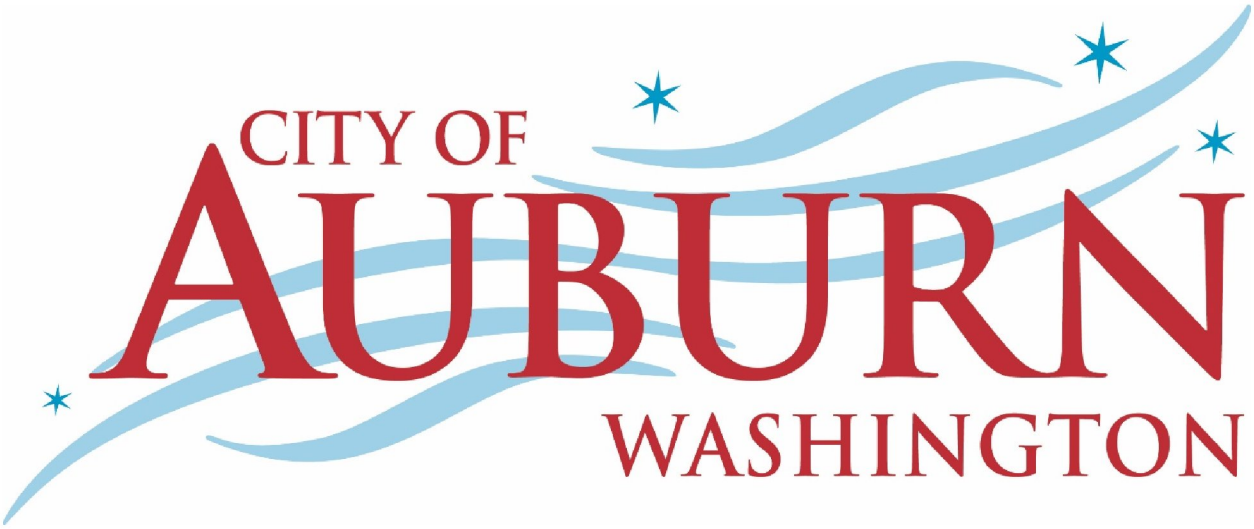
513.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	23,070.00	1	Innovation & Technology Allocation	27,569.00	1	Innovation & Technology Allocation	28,481.00
	Line Items Total	23,070.00		Line Items Total	27,569.00		Line Items Total	28,481.00
				Change in Budget	4,499.00		**Change in Budget**	912.00
	Total Line Items	475,110.00		**Total Line Items**	598,614.00		**Total Line Items**	642,852.00
				Total Change in Budget	123,504.00		**Total Change in Budget**	44,238.00

Administration



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

ADMINISTRATION DEPARTMENT

Mission Statement

The Administration Department exists to coordinate, and ensure that the priorities of the Mayor and the City Council are addressed and implemented throughout the City organization for the benefit of its residents.

Department Overview

The Administration Department was created within the General Fund in January 2014 and consolidated several services that had previously been performed by other departments.

- Emergency Management – Provides full-cycle emergency management services within the City, including mitigation, preparedness, response, and recovery
- Community and Human Services – Initiates and supports relevant services to meet the essential needs of the residents of Auburn including safe neighborhoods, human services, housing programs, Veterans outreach, and cultural programs. This division also manages the Community Development Block Grant in Fund 119
- Economic Development – Supports a vibrant vital economy for the City of Auburn, our local region and the State of Washington through collaborative partnering among private sector employers, research partners, and programmed workforce development
- Public Affairs, Marketing, & Multimedia – Oversees the City's media staff and programs, directs the efforts of the public relations/media relations and acts in the role of City spokesperson when needed, assists departments in public involvement using the City's information communications programs, and oversees the City's communications, marketing and public relations programs
- Facilities – Provides a broad range of services to internal departments, including building maintenance, safety, security, custodial, space planning, construction, facility renovation, energy management, management of the Graffiti Abatement Program, and property management

Emergency Management Division

2015 & 2016 Accomplishments

- Conducted over 15 training sessions for City Staff identified as EOC personnel
- Reached 10,000 individual residents through public education activities and events
- Conducted 4 Community Emergency Response Team (CERT) classes, graduating 55 people; with 2 classes left to hold in 2016
- Managed 4,769 hours of donated volunteer time
- Coordinated City of Auburn response to the Okanogan County EOC for wildfire response

2017 & 2018 Objectives

- Provide targeted disaster preparedness information to Auburn residents, licensed businesses, and all private care facilities each year
- Continue Community Emergency Response Team (CERT) Training
- Conduct review of the city staff identified as EOC personnel and consider the depth for each EOC position listed in the Comprehensive Emergency Management Plan (CEMP)
- Conduct at least 2 exercises or EOC training programs each year for all city staff identified as EOC personnel
- Provide basic Emergency Management training for city Elected Officials and Directors regarding how they can support an EOC activation, major incident, or event

Community & Human Services Divisions

2015 & 2016 Accomplishments

- Provided funding and coordination of Inclement Weather Sheltering which serves Auburn residents in need of emergency assistance
- Lead city responsible for the Alive & Free Program and area law enforcement agencies with prevention and intervention services serving Auburn, Kent, Renton and Tukwila
- Provided funding and coordination for Community Learning Center summer programming serving at-risk youth at Washington Elementary and Cascade Middle Schools
- Issued Neighborhood Matching Grants
- Provided funding and coordination of the Auburn Days events
- Responsible for the distribution and update of the Auburn Community Resource Guide listing community wide resources in three different languages
- Continued the building of the relationship with Pyeongchang, Korea as a Sister City, which included visits by both delegations to Korea and the United States
- Continued the building of the relationship with Guanghan, China as a Sister City, which included visits by delegations from China to the United States
- Continued the building of the relationship with Tamba, Japan as a Sister City, which included visits by both delegations to Japan and the United States
- Worked to establish an agreement with Mola di Bari, Italy as a Sister City, which included a visit by a delegation to Mola di Bari and signing of the Sister City agreement
- Developed a brochure and banner to help promote Auburn's Sister Cities program
- Provided housing repair funds to assist over 150 low-income homeowners with emergency and minor repairs to their homes
- Provided assistance and resource navigation to over 20 Veterans and their families
- Provided outreach for Veterans and individuals at risk or currently experiencing homelessness at the Auburn Library and Les Gove Campus area
- Developed a map showing the locations of human services agencies in Auburn
- Recruited volunteers to support and serve community service events
- Convened Auburn Mayor's Task Force on Homelessness that provided 46 recommendations to the Community to address the city's current condition of homelessness
- Provided funding to support a South King County Housing and Homeless Planner position to address homelessness and affordable housing as a south king county region
- Continued developing master list of community contacts, including points of contact for all Auburn Homeowner Associations (HOA), Block Watches, neighborhood groups, ethnic populations, and faith communities
- To date, over 100 neighborhoods in Auburn have had a neighborhood meeting, Block Watch meeting, or both
- Expanded National Night Out efforts and coordinated increased participation
- Identified and coordinated multiple project sites for Auburn Adventist Academy's annual Community Service Days each Fall and Spring
- Facilitated resident engagement with their neighbors and City staff and officials through organizing and sponsoring six community picnics, one in each Auburn Police District
- Increased engagement of City staff with neighborhoods through implementation and use of Nextdoor
- Developed a Civics Academy to share information about the City, how it works and how decisions are made, with Auburn residents

2017 & 2018 Objectives

- Continue to coordinate and improve the access of programs and services for Veterans and their families who make Auburn and south King County their home
- Continue to find ways to reach out to Auburn's diverse communities and involve them in the community at large, i.e. development of a cultural connections program
- Continue to develop a housing coalition to address and strategically plan for the transitional and affordable housing goals of the City in partnership with the King County Housing Authority
- Work with City Council to implement Specific, Measurable, Attainable, Relevant, and Time-bound (SMART) goals
- Develop an integrated referral and communications source for human services in the City of Auburn
- Improve the availability of emergency housing for crisis situations of residents
- Work with all involved groups within Auburn to address the issue of homelessness and its impacts on the family structure, in addition to the support and representation of larger regional efforts
- Work to develop a short-term diversion center to alleviate the burden of service on emergency responders (Police, Fire, etc.) and the hospital in addressing mental disability and substance abuse
- Work to develop short term and long term strategies to provide wrap around services to individuals and families experiencing homelessness
- Develop action plan based on Auburn Mayor's Task Force on Homelessness recommendations
- Work to increase neighborhood engagement with City staff
- Work to increase City staff engagement with neighborhoods through the use of email distribution lists, social media and neighborhood meetings

Economic Development Division

2015 & 2016 Accomplishments

- Trek Apartments were completed and building is 92% leased as of April 2016
- Construction of Merrill Gardens, senior living, is nearing completion and will open to residents in October or November of 2016
- Top ten employers reported an increase of over 5,200 new jobs (from 2014 to 2015)
- Increased attendance at 3NoNetworking events (trending 20+ people weekly in 2016)
- Notable business openings, recruitments and/or expansions include: Green River Cycle, Panera Bread, Qdoba, MultiCare customer service call center (350 new jobs), expansions to MultiCare Auburn Medical Center announced, Schilling Cider, LLC, and construction of Green River College aerospace and aviation downtown campus, TTF Aerospace retention and expiation
- Auburn IPZ Re-designation Certification through September 2019
- Downtown Façade Improvement Program completed $99,007.89 project grants in 2015 and is on track to have $100,000.00 placed in 2016
- 10 Year Economic Development Strategic Plan to be complete 4th quarter of 2016
- Removal of building and execution of parking agreement at North West Block of the Station District
- 303 new business opened in 2015
- $66,159,014.00 commercial development in 2015, this is a 10% increase over 2014
- Vacancy in manufacturing & logistics sector down to 2.5%
- Sister City visits completed to Japan and Korea
- "Doing Business in Auburn" 22-page marketing brochure published in May 2016

2017 & 2018 Objectives

- Reaffirm target business sectors
- New business development, relocation, and recruitment
- Business retention, expansion, and outreach
- Business assistance through education and training
- Expand opportunities for networking and outreach to businesses
- Develop workforce development partners
- Establish sustainable branding and strong reputation of place by creating synergy within Auburn Area Chamber, Auburn Downtown Association, Auburn Tourism Board and Lodging Tax Advisory Board
- Implement goals as outlined in the Ten-year Economic Development Strategic Plan
- Support and expand the development of the Innovation Partnership Zone
- Expand the roll of Tourism and Real Estate as part of the Economic Development Division

Department Budget

001.12 Administration	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	595,125	681,018	681,018	639,584	674,485
Personnel Benefits	187,590	226,902	226,902	289,419	315,499
Supplies	9,521	21,000	21,000	28,000	29,500
Services & Charges	1,227,485	1,702,946	1,702,946	1,286,300	1,288,650
Intergovernmental	220,000	-	-	-	-
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	157,524	157,370	157,370	246,455	250,109
DEPARTMENT TOTAL	**$ 2,397,246**	**$ 2,789,236**	**$ 2,789,236**	**$ 2,489,758**	**$ 2,558,243**

Department Employees

Administration FTE's	2014	2015	2016	2017	2018
Administration Department	8.00	8.00	9.00	9.00	9.00
Multi-Media	3.60	3.60	3.60	3.60	3.60
Facilities	9.00	10.00	10.00	10.00	10.00
TOTAL ADMINSTRATION FTE's	**20.60**	**21.60**	**22.60**	**22.60**	**22.60**

Full Time Equivalent (FTE)

1.0 FTE - In 2015, 1.0 FTE was added to the Facilities Division of the Administration Department per the 2015/2016 Adopted Budget. That position was the Facility & Property Analyst.

1.0 FTE - 1.0 FTE was added to the Administration Department in 2016 via Budget Amendment #4, Ordinance No. 6571. The position was for the Neighborhood Programs Coordinator.

Budget Detail Report

08/04/2016 7:28AM

City of Auburn

001 GENERAL
12 ADMINISTRATION
513 EXECUTIVE
513.100 ADMINISTRATION
513.100.10 SALARIES & WAGES

513.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-32,150.85						
	Line Items Total	-32,150.85		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	32,150.85		**Change in Budget**	0.00

513.100.20 PERSONNEL BENEFITS

513.100.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-2,073.73						
	Line Items Total	-2,073.73		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	2,073.73		**Change in Budget**	0.00

513.100.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-1,478.94						
	Line Items Total	-1,478.94		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	1,478.94		**Change in Budget**	0.00

513.100.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-321.51						
	Line Items Total	-321.51		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	321.51		**Change in Budget**	0.00

513.100.25 HEALTH INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-7,378.62						
	Line Items Total	-7,378.62		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	7,378.62		**Change in Budget**	0.00

513.100.40 OTHER SERVICES & CHARGES

513.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Thompson Consulting Services	132,000.00	1	Thompson Consulting Services	135,000.00	1	Thompson Consulting Services	135,000.00
2	Washington2Advocates Services	132,000.00	2	Washington2Advocates Services	135,000.00	2	Washington2Advocates Services	135,000.00
	Line Items Total	264,000.00		Line Items Total	270,000.00		Line Items Total	270,000.00
				Change in Budget	6,000.00		**Change in Budget**	0.00

513.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel	5,500.00	1	Travel	5,500.00	1	Travel	5,500.00
	Line Items Total	5,500.00		Line Items Total	5,500.00		Line Items Total	5,500.00

001 GENERAL
12 ADMINISTRATION
513 EXECUTIVE
513.100 ADMINISTRATION
513.100.40 OTHER SERVICES & CHARGES

513.100.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	0.00	Change in Budget	0.00

513.100.44 ADVERTISING

2016 Adopted		2017 Budget		2018 Budget	
1 Advertising	500.00	1 Advertising	500.00	1 Advertising	500.00
Line Items Total	500.00	Line Items Total	500.00	Line Items Total	500.00
		Change in Budget	0.00	Change in Budget	0.00

513.100.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
1 Misc	3,500.00	1 Misc. conference registration fees	3,500.00	1 Misc. conference registration fees	3,500.00
Line Items Total	3,500.00	Line Items Total	3,500.00	Line Items Total	3,500.00
		Change in Budget	0.00	Change in Budget	0.00

513.100.90 INTERFUND PAYMENTS FOR SERVICES

513.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	4,900.00	1 Multimedia Allocation	8,300.00	1 Multimedia Allocation	8,500.00
Line Items Total	4,900.00	Line Items Total	8,300.00	Line Items Total	8,500.00
		Change in Budget	3,400.00	Change in Budget	200.00

513.100.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	16,400.00	1 Facilities Allocation	14,600.00	1 Facilities Allocation	13,800.00
Line Items Total	16,400.00	Line Items Total	14,600.00	Line Items Total	13,800.00
		Change in Budget	-1,800.00	Change in Budget	-800.00

513.100.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	21,340.00	1 Innovation & Technology Allocation	27,117.00	1 Innovation & Technology Allocation	28,014.00
Line Items Total	21,340.00	Line Items Total	27,117.00	Line Items Total	28,014.00
		Change in Budget	5,777.00	Change in Budget	897.00

001 GENERAL
12 ADMINISTRATION
525 EMERGENCY SERVICES
525.100 ADMINISTRATION - EMERGENCY SERVICES
525.100.10 SALARIES & WAGES

525.100.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Approximately 30 hours of OT to cover for disasters and other unexpected situations.	1,200.00	1	Approximately 30 hours of OT to cover for disasters and other unexpected situations.	1,200.00	1	Approximately 30 hours of OT to cover for disasters and other unexpected situations.	1,200.00
	Line Items Total	1,200.00		Line Items Total	1,200.00		Line Items Total	1,200.00
				Change in Budget	0.00		**Change in Budget**	0.00

525.100.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Temp help to assist with disasters and other unexpected situations	1,000.00	1	Temp help to assist with disasters and other unexpected situations	1,000.00	1	Temp help to assist with disasters and other unexpected situations	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

525.100.20 PERSONNEL BENEFITS

525.100.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits for OT and Other Wages.	800.00	1	18% Benefits for OT and Other Wages	400.00	1	18% Benefits for OT and Other Wages	400.00
	Line Items Total	800.00		Line Items Total	400.00		Line Items Total	400.00
				Change in Budget	-400.00		**Change in Budget**	0.00

525.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Employee clothing	500.00						
	Line Items Total	500.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-500.00		**Change in Budget**	0.00

525.100.30 SUPPLIES

525.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office supplies, CERT supplies	3,000.00	1	Office supplies, CERT supplies	3,000.00	1	Office supplies, CERT supplies	3,000.00
2	Disaster supplies, including replacement of emergency food and water, EOC supplies, and replacement items for emergency backpacks	8,000.00	2	Disaster supplies, including replacement of emergency food and water, EOC supplies, and replacement items for emergency backpacks	7,000.00	2	Disaster supplies, including replacement of emergency food and water, EOC supplies, and replacement items for emergency backpacks	8,000.00
3	CERT team member vests	1,300.00	3	CERT team member vests	1,300.00	3	CERT team member vests	1,300.00
4	First aid and CPR supplies, including handbooks and certification cards, to train all interested City employees and volunteers.	700.00	4	First aid and CPR supplies, including handbooks and certification cards, to train all interested City employees and volunteers.	700.00	4	First aid and CPR supplies, including handbooks and certification cards, to train all interested City employees and volunteers.	700.00
	Line Items Total	13,000.00		Line Items Total	12,000.00		Line Items Total	13,000.00
				Change in Budget	-1,000.00		**Change in Budget**	1,000.00

525.100.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
12 ADMINISTRATION
525 EMERGENCY SERVICES
525.100 ADMINISTRATION - EMERGENCY SERVICES
525.100.30 SUPPLIES

525.100.35 SMALL TOOLS AND EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Fire extinguisher refills for CERT and employee training, replacement a-frame signs, miscellaneous tools	1,000.00	Fire extinguisher refills for CERT and employee training, replacement a-frame signs, miscellaneous tools	1,000.00	Fire extinguisher refills for CERT and employee training, replacement a-frame signs, miscellaneous tools	1,000.00
	Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
			Change in Budget	0.00	Change in Budget	0.00

525.100.40 OTHER SERVICES & CHARGES

525.100.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	CERT instructors	5,000.00	CERT instructors	5,000.00	CERT instructors	5,000.00
2	First Aid and CPR instructors	5,000.00	First Aid and CPR instructors	5,000.00	First Aid and CPR instructors	5,000.00
	Line Items Total	10,000.00	Line Items Total	10,000.00	Line Items Total	10,000.00
			Change in Budget	0.00	Change in Budget	0.00

525.100.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Satellite phone for EOC	1,000.00	Satellite phone for EOC	1,000.00	Satellite phone for EOC	1,000.00
2	800 MHz radio service (ValleyCom)	3,500.00	800 MHz radio service (ValleyCom)	3,500.00	800 MHz radio service (ValleyCom)	3,500.00
3	Cell phones and data service	1,500.00	Cell phones and data service	1,500.00	Cell phones and data service	1,500.00
	Line Items Total	6,000.00	Line Items Total	6,000.00	Line Items Total	6,000.00
			Change in Budget	0.00	Change in Budget	0.00

525.100.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Per diem and required meals for FEMA/EMI courses for employees from all departments except EM Division	3,000.00	Per diem and required meals for FEMA/EMI courses for employees from all departments except EM Division	3,000.00	Per diem and required meals for FEMA/EMI courses for employees from all departments except EM Division	3,000.00
2	Travel and per diem for training and conferences for EM employees and volunteers (partially covered by grants in the past)	5,000.00	Travel and per diem for training and conferences for EM employees and volunteers	4,500.00	Travel and per diem for training and conferences for EM employees and volunteers (partially covered by grants in the past)	5,000.00
	Line Items Total	8,000.00	Line Items Total	7,500.00	Line Items Total	8,000.00
			Change in Budget	-500.00	Change in Budget	500.00

525.100.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	Code Red contract	5,000.00	Code Red contract	5,000.00	Code Red contract	5,000.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	0.00	Change in Budget	0.00

525.100.49 MISCELLANEOUS

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
12 ADMINISTRATION
525 EMERGENCY SERVICES
525.100 ADMINISTRATION - EMERGENCY SERVICES
525.100.40 OTHER SERVICES & CHARGES

525.100.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	CERT backpacks for 4 classes	5,000.00	CERT backpacks for 4 classes	5,000.00	CERT backpacks for 4 classes	5,000.00
2	Association memberships	500.00	Association memberships	500.00	Association memberships	500.00
3	Conference registrations: IAEM x2, WSEMA x2, PIEPC x3	2,500.00	Conference registrations: IAEM x2, WSEMA x2, PIEPC x3	3,000.00	Conference registrations: IAEM x2, WSEMA x2, PIEPC x3. $500 increase in anticipation of new employee.	3,000.00
4	Volunteer background checks (to American Red Cross standard)	500.00	Volunteer background checks (to American Red Cross standard)	500.00	Volunteer background checks (to American Red Cross standard)	500.00
5	EOC exercise support	500.00	EOC exercise support	500.00	EOC exercise support	500.00
6	EOC exercise support	1,000.00	EOC exercise support	1,000.00	EOC exercise support	1,000.00
7	Public education materials (previously grant funded)	4,000.00	Public education materials (previously grant funded)	4,000.00	Public education materials (previously grant funded)	4,000.00
	Line Items Total	14,000.00	Line Items Total	14,500.00	Line Items Total	14,500.00
			Change in Budget	500.00	**Change in Budget**	0.00

525.100.90 INTERFUND PAYMENTS FOR SERVICES

525.100.93 EQUIPMENT RENTAL CHARGE-FUEL

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Fleet Fuel Allocation	2,000.00	ER&R Fleet Fuel Allocation	2,900.00	ER&R Fleet Fuel Allocation	2,900.00
	Line Items Total	2,000.00	Line Items Total	2,900.00	Line Items Total	2,900.00
			Change in Budget	900.00	**Change in Budget**	0.00

525.100.95 INTERFUND OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Fleet Allocation	3,600.00	ER&R Fleet Allocation	27,390.00	ER&R Fleet Allocation	27,356.00
	Line Items Total	3,600.00	Line Items Total	27,390.00	Line Items Total	27,356.00
			Change in Budget	23,790.00	**Change in Budget**	-34.00

525.100.97 INTERFUND PRINTING SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Multimedia Allocation	23,300.00	Multimedia Allocation	25,400.00	Multimedia Allocation	26,100.00
	Line Items Total	23,300.00	Line Items Total	25,400.00	Line Items Total	26,100.00
			Change in Budget	2,100.00	**Change in Budget**	700.00

525.100.98 INTERFUND FACILITIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Facilities Allocation	34,400.00	Facilities Allocation	32,600.00	Facilities Allocation	32,900.00
	Line Items Total	34,400.00	Line Items Total	32,600.00	Line Items Total	32,900.00
			Change in Budget	-1,800.00	**Change in Budget**	300.00

525.100.99 INTERFUND IS SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Innovation & Technology Allocation	5,120.00	Innovation & Technology Allocation	6,506.00	Innovation & Technology Allocation	6,721.00

001	GENERAL
12	ADMINISTRATION
525	EMERGENCY SERVICES
525.100	ADMINISTRATION - EMERGENCY SERVICES
525.100.90	INTERFUND PAYMENTS FOR SERVICES
525.100.99	INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	5,120.00	Line Items Total	6,506.00	Line Items Total	6,721.00
		Change in Budget	1,386.00	**Change in Budget**	215.00

001 GENERAL
12 ADMINISTRATION
557 COMMUNITY SERVICES
557.200 COMMUNITY SERVICES
557.200.10 SALARIES & WAGES

557.200.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated Out To F119	-59,944.23	1 Salaries & Benefits Allocated Out To F119	-61,987.00	1 Salaries & Benefits Allocated Out To F119	-65,605.00
Line Items Total	-59,944.23	Line Items Total	-61,987.00	Line Items Total	-65,605.00
		Change in Budget	-2,042.77	**Change in Budget**	-3,618.00

557.200.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Community Services Rep	10,000.00	1 Community Services Rep	10,000.00
Line Items Total	0.00	Line Items Total	10,000.00	Line Items Total	10,000.00
		Change in Budget	10,000.00	**Change in Budget**	0.00

557.200.20 PERSONNEL BENEFITS

557.200.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated Out To F119	-3,866.40	1 Salaries & Benefits Allocated Out To F119	-4,339.00	1 Salaries & Benefits Allocated Out To F119	-4,592.00
Line Items Total	-3,866.40	2 18% Benefits for OT and Other Wages	1,800.00	2 18% Benefits for OT and Other Wages	1,800.00
		Line Items Total	-2,539.00	Line Items Total	-2,792.00
		Change in Budget	1,327.40	**Change in Budget**	-253.00

557.200.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated Out To F119	-2,757.43	1 Salaries & Benefits Allocated Out To F119	6,819.00	1 Salaries & Benefits Allocated Out To F119	7,217.00
Line Items Total	-2,757.43	Line Items Total	6,819.00	Line Items Total	7,217.00
		Change in Budget	9,576.43	**Change in Budget**	398.00

557.200.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated Out To F119	-599.44	1 Salaries & Benefits Allocated Out To F119	-620.00	1 Salaries & Benefits Allocated Out To F119	-656.00
Line Items Total	-599.44	Line Items Total	-620.00	Line Items Total	-656.00
		Change in Budget	-20.56	**Change in Budget**	-36.00

557.200.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated Out To F119	-13,757.20	1 Salaries & Benefits Allocated Out To F119	-17,356.00	1 Salaries & Benefits Allocated Out To F119	-18,369.00
Line Items Total	-13,757.20	Line Items Total	-17,356.00	Line Items Total	-18,369.00
		Change in Budget	-3,598.80	**Change in Budget**	-1,013.00

557.200.30 SUPPLIES

557.200.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 general office supplies	2,000.00	1 general office supplies	2,500.00	1 general office supplies	2,500.00
2 supplies for community meetings	3,000.00	2 supplies for community picnics/neighborhood meetings	5,000.00	2 supplies for community picnics/neighborhood meetings	5,000.00
Line Items Total	5,000.00				

001 GENERAL
12 ADMINISTRATION
557 COMMUNITY SERVICES
557.200 COMMUNITY SERVICES
557.200.30 SUPPLIES

557.200.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
			3	Sister Cities supplies	3,000.00	3	Sister Cities supplies	3,500.00
			4	Supplies for National Night Out	2,000.00	4	Supplies for National Night Out	2,000.00
				Line Items Total	12,500.00		Line Items Total	13,000.00
				Change in Budget	7,500.00		**Change in Budget**	500.00

557.200.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	office equipment	1,000.00	1	office equipment	1,000.00	1	office equipment	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

557.200.40 OTHER SERVICES & CHARGES

557.200.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	contracted services	6,000.00	1	contracted services	6,000.00	1	contracted services	6,000.00
	Line Items Total	6,000.00		Line Items Total	6,000.00		Line Items Total	6,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

557.200.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Cell phones & Data plans	1,500.00	1	Cell phones & Data plans	2,000.00	1	Cell phones & Data plans	2,000.00
	Line Items Total	1,500.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	500.00		**Change in Budget**	0.00

557.200.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	conferences	6,200.00	1	conferences	6,200.00	1	conferences	6,200.00
2	community meetings	800.00	2	community meetings	800.00	2	community meetings	800.00
	Line Items Total	7,000.00	3	VIP visits to Sister Cities	10,000.00	3	VIP visits to Sister Cities	10,000.00
				Line Items Total	17,000.00		Line Items Total	17,000.00
				Change in Budget	10,000.00		**Change in Budget**	0.00

557.200.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	multicultural events	2,500.00	1	Facebook, NextDoor, community services events	2,500.00	1	Facebook, NextDoor, community services events	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

557.200.49 MISCELLANEOUS

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
12 ADMINISTRATION
557 COMMUNITY SERVICES
557.200 COMMUNITY SERVICES
557.200.40 OTHER SERVICES & CHARGES
557.200.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	membership fees/dues	900.00	1	membership fees/dues	1,000.00	1	membership fees/dues	1,150.00
2	conference registration fees	1,000.00	2	conference registration fees	1,000.00	2	conference registration fees	1,000.00
3	Sister City organization membership	5,000.00	3	Sister Cities stipend	7,000.00	3	Sister Cities stipend	7,000.00
	Line Items Total	6,900.00	4	Sister Cities Int'l membership dues	800.00	4	Sister Cities Int'l membership dues	850.00
			5	Sister Cities VIP Delegations costs	7,000.00	5	Sister Cities VIP Delegations costs	7,500.00
			6	National Night Out expenses	10,000.00	6	National Night Out expenses	10,000.00
			7	AmeriCorps position	6,900.00	7	AmeriCorps position slot #1	6,900.00
				Line Items Total	33,700.00	8	AmeriCorps position slot #2	6,900.00
							Line Items Total	41,300.00
				Change in Budget	26,800.00		**Change in Budget**	7,600.00

557.200.90 INTERFUND PAYMENTS FOR SERVICES
557.200.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	3,600.00	1	Multimedia Allocation	37,400.00	1	Multimedia Allocation	38,400.00
	Line Items Total	3,600.00		Line Items Total	37,400.00		Line Items Total	38,400.00
				Change in Budget	33,800.00		**Change in Budget**	1,000.00

557.200.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	2,900.00	1	Facilities Allocation	4,200.00	1	Facilities Allocation	4,200.00
	Line Items Total	2,900.00		Line Items Total	4,200.00		Line Items Total	4,200.00
				Change in Budget	1,300.00		**Change in Budget**	0.00

557.200.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	23,480.00	1	Innovation & Technology Allocation	29,835.00	1	Innovation & Technology Allocation	30,821.00
	Line Items Total	23,480.00		Line Items Total	29,835.00		Line Items Total	30,821.00
				Change in Budget	6,355.00		**Change in Budget**	986.00

001 GENERAL
12 ADMINISTRATION
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.30 SUPPLIES

558.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office supplies	500.00	1	Office Supplies for Meetings & Workshops	1,000.00	1	Office Supplies for Meetings & Workshops	1,000.00
	Line Items Total	500.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	500.00		**Change in Budget**	0.00

558.100.40 OTHER SERVICES & CHARGES

558.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Economic Development Council of King County	20,000.00	1	Economic Development Council of King County	20,000.00	1	Economic Development Council of King County	20,000.00
2	Economic Development Council of Pierce County	2,000.00	2	Economic Development Council of Pierce County	2,000.00	2	Economic Development Council of Pierce County	2,000.00
3	World Trade Center of Tacoma	250.00	3	World Trade Center of Tacoma	250.00	3	World Trade Center of Tacoma	250.00
4	Washington Economic Development Association	650.00	4	Washington Economic Development Association	650.00	4	Washington Economic Development Association	650.00
5	Urban Land Institute	1,000.00	5	Urban Land Institute	1,000.00	5	Urban Land Institute	1,000.00
6	ASD.0002 - 10 Year Economic Development Strategic Plan	125,000.00	6	These funds are moving from Non Departmental to Ec Dev for Chamber of Commerce and Auburn Downtown Association activities	50,000.00	6	These funds are moving from Non Departmental to Ec Dev for Chamber of Commerce and Auburn Downtown Association activities	50,000.00
7	ASD.0005 - Market/Economic Pro Forma Studies	15,000.00	7	Retail Coach, update retail leakage report	5,000.00	7	Retail Coach, update retail leakage report	5,000.00
	Line Items Total	163,900.00	8	Heartland, update land use data	5,000.00	8	Heartland, update land use data	5,000.00
			9	TIP Strategies Inc., monitor plan benchmarks/activities	7,500.00	9	TIP Strategies Inc., monitor plan benchmarks/activities	7,500.00
			10	Office of Minority, Women Business NOTE: This is paid every other year (not due in 2018).	6,850.00	10	ASD.0010 - Market/Economic Pro Forma Studies	15,000.00
			11	ASD.0010 - Market/Economic Pro Forma Studies	15,000.00		Line Items Total	106,400.00
				Line Items Total	113,250.00			
				Change in Budget	-50,650.00		**Change in Budget**	-6,850.00

558.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Cell phone & data plan	500.00	1	Cell phone & data plan	900.00	1	Cell phone & data plan	900.00
	Line Items Total	500.00		Line Items Total	900.00		Line Items Total	900.00
				Change in Budget	400.00		**Change in Budget**	0.00

558.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	travel	10,000.00	1	Travel	15,000.00	1	Travel	15,000.00
	Line Items Total	10,000.00		Line Items Total	15,000.00		Line Items Total	15,000.00
				Change in Budget	5,000.00		**Change in Budget**	0.00

001 GENERAL
12 ADMINISTRATION
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.40 OTHER SERVICES & CHARGES

558.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	6,500.00	1	Insurance Allocation	15,100.00	1	Insurance Allocation	16,200.00
	Line Items Total	6,500.00		Line Items Total	15,100.00		Line Items Total	16,200.00
				Change in Budget	8,600.00		**Change in Budget**	1,100.00

558.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Business development: IPZ	10,000.00	1	Business development: IPZ	10,000.00	1	Business development: IPZ	10,000.00
2	Education & Training	1,500.00	2	Education & Training	1,500.00	2	Education & Training	1,500.00
3	ASD.0004 - Economic Development: Downtown Storefront Improvements ($50,000 Original DP; $50,000 Additional Provision By Council) -- NOTE: Moved to Community Development in 2017-18 budget.	100,000.00	3	Real Estate Services: Required Due Diligence Reports NOTE: These funds were budgeted under Facilities/City Property Sales & Purchases in 2015 & 2016	35,000.00	3	Real Estate Services: Required Due Diligence Reports NOTE: These funds were budgeted under Facilities/City Property Sales & Purchases in 2015 & 2016	35,000.00
4	ASD.0006 - Business Development Recruitment	60,000.00	4	Business Development Recruitment	60,000.00	4	Business Development Recruitment	60,000.00
5	ASD.0007 - Business Support Services	50,000.00	5	Business Support Services	50,000.00	5	Business Support Services	50,000.00
	Line Items Total	221,500.00		Line Items Total	156,500.00		Line Items Total	156,500.00
				Change in Budget	-65,000.00		**Change in Budget**	0.00

558.100.90 INTERFUND PAYMENTS FOR SERVICES

558.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	1,900.00	1	Multimedia Allocation	6,900.00	1	Multimedia Allocation	7,000.00
	Line Items Total	1,900.00		Line Items Total	6,900.00		Line Items Total	7,000.00
				Change in Budget	5,000.00		**Change in Budget**	100.00

558.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	6,500.00	1	Facilities Allocation	5,800.00	1	Facilities Allocation	5,500.00
	Line Items Total	6,500.00		Line Items Total	5,800.00		Line Items Total	5,500.00
				Change in Budget	-700.00		**Change in Budget**	-300.00

001 GENERAL
12 ADMINISTRATION
562 PUBLIC HEALTH
562.100 PUBLIC SERVICES
562.100.10 SALARIES & WAGES

562.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-4,201.00	1	Salaries & Benefits Allocated Out To F119	-6,040.00	1	Salaries & Benefits Allocated Out To F119	-6,501.00
	Line Items Total	-4,201.00		Line Items Total	-6,040.00		Line Items Total	-6,501.00
				Change in Budget	-1,839.00		**Change in Budget**	-461.00

562.100.20 PERSONNEL BENEFITS

562.100.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-270.96	1	Salaries & Benefits Allocated Out To F119	-423.00	1	Salaries & Benefits Allocated Out To F119	-455.00
	Line Items Total	-270.96		Line Items Total	-423.00		Line Items Total	-455.00
				Change in Budget	-152.04		**Change in Budget**	-32.00

562.100.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-193.25	1	Salaries & Benefits Allocated Out To F119	-664.00	1	Salaries & Benefits Allocated Out To F119	-715.00
	Line Items Total	-193.25		Line Items Total	-664.00		Line Items Total	-715.00
				Change in Budget	-470.75		**Change in Budget**	-51.00

562.100.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-42.01	1	Salaries & Benefits Allocated Out To F119	-60.00	1	Salaries & Benefits Allocated Out To F119	-65.00
	Line Items Total	-42.01		Line Items Total	-60.00		Line Items Total	-65.00
				Change in Budget	-17.99		**Change in Budget**	-5.00

562.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Salaries & Benefits Allocated Out To F119	-964.13	1	Salaries & Benefits Allocated Out To F119	-1,691.00	1	Salaries & Benefits Allocated Out To F119	-1,820.00
	Line Items Total	-964.13		Line Items Total	-1,691.00		Line Items Total	-1,820.00
				Change in Budget	-726.87		**Change in Budget**	-129.00

562.100.30 SUPPLIES

562.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	supplies	500.00	1	supplies	500.00	1	supplies	500.00
	Line Items Total	500.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	0.00		**Change in Budget**	0.00

562.100.40 OTHER SERVICES & CHARGES

562.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Human Svcs Contracts	490,000.00	1	Human Services contracts	490,000.00	1	Human Services contracts	490,000.00
2	Neighborhood matching grant program	35,000.00	2	Neighborhood matching grant program	15,000.00	2	Neighborhood matching grant program	35,000.00

001 GENERAL
12 ADMINISTRATION
562 PUBLIC HEALTH
562.100 PUBLIC SERVICES
562.100.40 OTHER SERVICES & CHARGES

562.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
3	Veterans and human services one stop center	50,000.00	3	Before and after school program for at-risk students	30,000.00	3	Before and after school program for at-risk students	30,000.00
4	Emergency voucher program	15,000.00	4	Homeless Task Force program	20,000.00	4	Homeless Task Force program	20,000.00
	Line Items Total	590,000.00	5	Emergency voucher program	15,000.00	5	Emergency voucher program	15,000.00
			6	Community Learning Centers YMCA Partnership	20,000.00		Line Items Total	590,000.00
				Line Items Total	590,000.00			
				Change in Budget	0.00		**Change in Budget**	0.00

562.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	communication	1,500.00	1	communication	2,000.00	1	communication	2,000.00
	Line Items Total	1,500.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	500.00		**Change in Budget**	0.00

562.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	travel	1,000.00	1	travel	2,000.00	1	travel	2,000.00
	Line Items Total	1,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

562.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	misc	1,000.00	1	Membership to South King Housing & Homelessness Partnership (SKHHP)	5,000.00	1	Membership to South King Housing & Homelessness Partnership (SKHHP)	5,000.00
	Line Items Total	1,000.00	2	Membership dues: NCDA, NWACDM	1,100.00	2	Membership dues: NCDA, NWACDM	1,100.00
			3	Misc.	1,000.00	3	Misc.	1,000.00
			4	Conference registration fees	750.00	4	Conference registration fees	750.00
				Line Items Total	7,850.00		Line Items Total	7,850.00
				Change in Budget	6,850.00		**Change in Budget**	0.00

562.100.90 INTERFUND PAYMENTS FOR SERVICES

562.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	2,900.00	1	Multimedia Allocation	10,600.00	1	Multimedia Allocation	10,900.00
	Line Items Total	2,900.00		Line Items Total	10,600.00		Line Items Total	10,900.00
				Change in Budget	7,700.00		**Change in Budget**	300.00

562.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	2,900.00	1	Facilities Allocation	4,200.00	1	Facilities Allocation	4,200.00
	Line Items Total	2,900.00		Line Items Total	4,200.00		Line Items Total	4,200.00

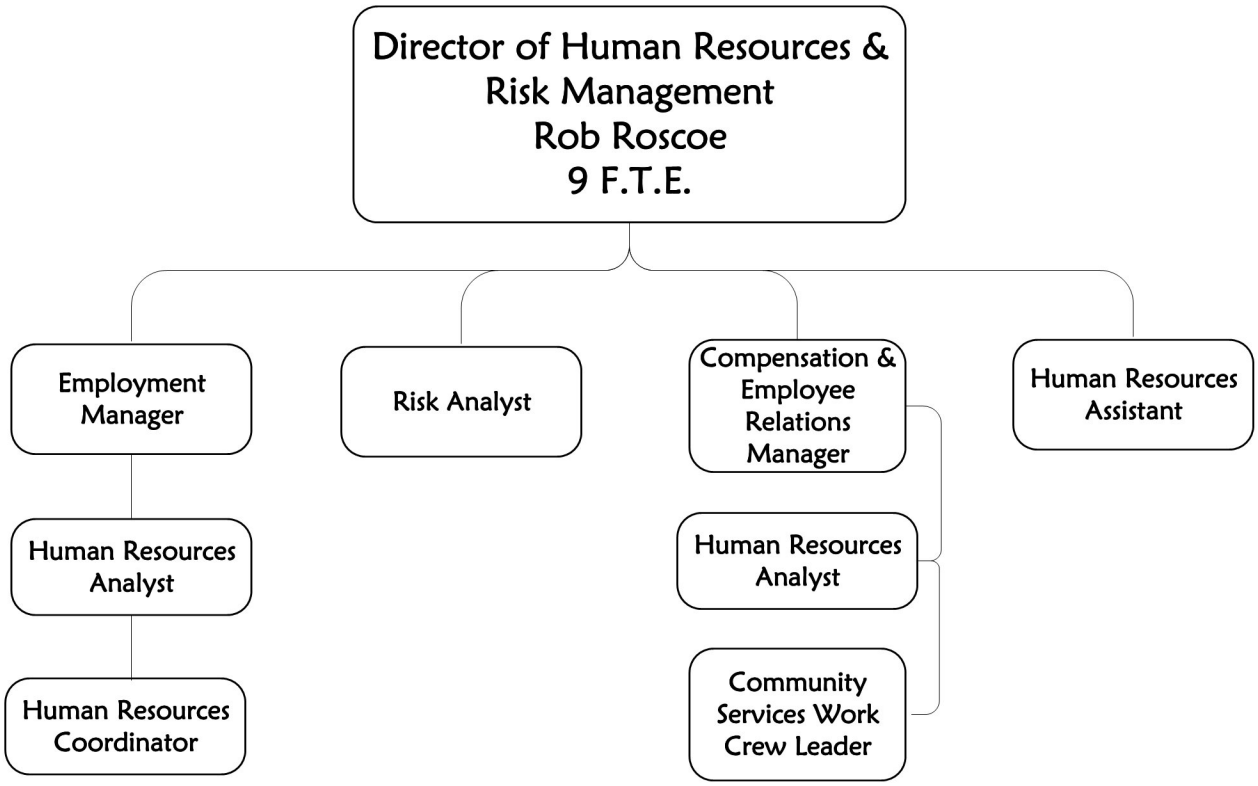
001 GENERAL
12 ADMINISTRATION
562 PUBLIC HEALTH
562.100 PUBLIC SERVICES
562.100.90 INTERFUND PAYMENTS FOR SERVICES
562.100.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	1,300.00	Change in Budget	0.00

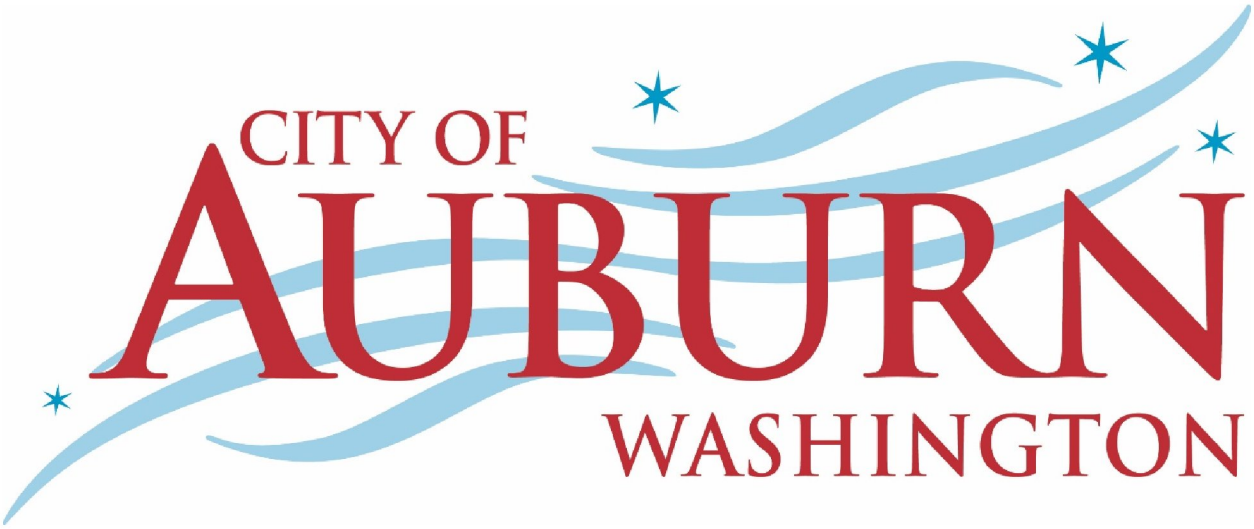
562.100.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	2,130.00	1 Innovation & Technology Allocation	2,707.00	1 Innovation & Technology Allocation	2,797.00
Line Items Total	2,130.00	Line Items Total	2,707.00	Line Items Total	2,797.00
		Change in Budget	577.00	Change in Budget	90.00
Total Line Items	1,388,170.30	Total Line Items	1,488,794.00	Total Line Items	1,491,098.00
		Total Change in Budget	100,623.70	Total Change in Budget	2,304.00

Human Resources & Risk Management Department



FTE = Full-Time Equivalent


CITY OF
AUBURN
WASHINGTON

HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

Mission Statement

To provide service and support that meets the needs of our customers by effectively planning and responding to all human resources and risk management related activities using value-added tools, processes, and services.

Department Overview

The Human Resources and Risk Management Department develops and administers personnel policies, recruits applicants for employment, assists in selecting and hiring employees, makes recommendations to the compensation package (including benefits), and negotiates and administers labor agreements. The department also represents the City in administrative hearings, develops and conducts management training programs, monitors compliance with applicable state and federal laws and regulations, assists in the management of the Court by negotiating and monitoring the Public Defense contract and acting as a liaison between the City administration and the King County District Court, oversees risk management programs, and develops, implements, and ensures compliance with the City's safety program.

2015 & 2016 Accomplishments

- Received the WellCity Award in 2015 and 2016 from the Association of Washington Cities (AWC), which reduced the overall medical expenditures, saving the City approximately $104,000 in 2015 and $13,500 in 2016.
- Actively recruited for and filled 57 benefited vacancies in 2015 and projecting to fill approximately 88 vacancies in 2016.
- Recruited for and filled 87 non-benefited vacancies in 2015 and projecting to fill approximately 90 vacancies in 2016.
- Streamlined the Civil Service hiring and backgrounding process, reducing the overall time to fill. Successfully hired 15 new Police Officers.
- Negotiated and implemented four collective bargaining agreements that are in effect through 2018.
- Renegotiated an extension to the Public Defender contract.
- Successfully negotiated and implemented 7 new lines of coverage for benefits, which included medical (for both active employees and LEOFF 1 retirees), Vision, Basic Life insurance, Short-Term Disability, and Long-Term Disability, which saved nearly $700,000 in 2016.
- Supervised 4,630 hours of work by the Work Crew in 2015, which equates to $69,450 worth of fines recouped and approximately $57,875 of potential incarceration savings. The Work Crew is projecting 4,182.6 hours of work in 2016, which equates to $62,739 worth of fines recouped and approximately $52,280 of potential incarceration savings.
- Implemented PowerDMS to establish electronic versions of the City's administrative policies and procedures to further the initiative to become more environmentally friendly and paperless. This also allows Human Resources to track and document all policies that have been reviewed by the employees and allows the City to provide documented training electronically.
- In April 2016, requested proposals from Deferred Comp providers to establish better rates for employees by minimizing our providers.
- Developed City Core Competencies as well as four levels of job-related competencies. These competencies were developed for use in the new appraisal process, as well as for recruiting and training purposes.
- Implemented Halogen Performance Management System to streamline the City's appraisal process. This online system eliminates the use of paper evaluations and allows the City to track the progress of annual and probationary appraisals. The first appraisal process had a 96% completion rate across all departments citywide.
- Provided performance management training to all supervisors and managers.

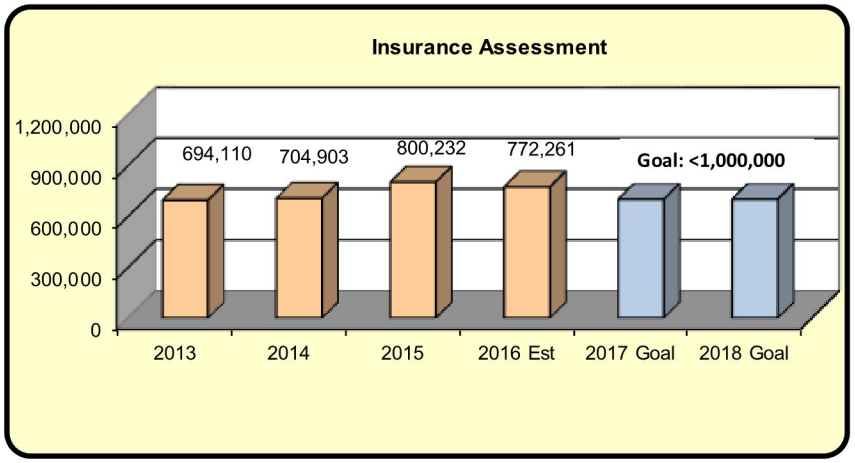
2017 & 2018 Objectives

- Negotiate Teamsters collective bargaining agreement (CBA) in the best interests of the City and employees, as well as the reopener language for the four CBA's that had reopener language due to the Affordable Care Act.
- Continue to develop the City's Wellness Program and receive the WellCity Award, which will provide a 2% reduction in healthcare premiums.
- Continue to explore healthcare options with the best coverage for employees while maintaining the most reasonable cost.
- Continue efforts to recruit and retain qualified employees.
- Successfully renegotiate a successor agreement with the Public Defender to extend the current contract.
- Provide citywide training on critical administrative policies and procedures.
- Continue to provide training on performance management as well as the City's Core Competency of Communication and Customer Service.
- Develop a Civil Service Diversity Outreach program to support the recruitment and development of a diverse and qualified pool of Police Officers.

PERFORMANCE MEASURES - HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

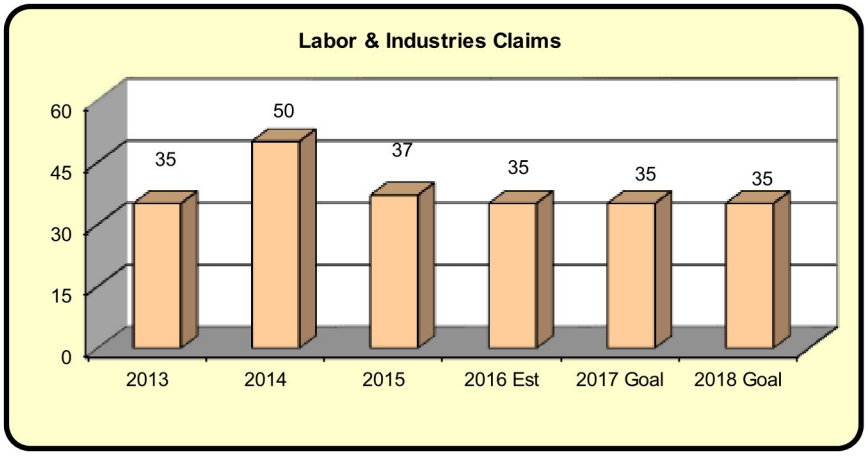
Insurance Assessment

Historically, the City's liability insurance premium has been around $1,000,000 annually. The City has implemented a number of measures to assist in reducing a claim's total incurred costs thus reducing the City's annual assessment. Over the last several years the City's annual assessment has decreased and is now below $1,000,000. The goal during the next biennium (2015-2016) is to maintain the assessment below $1,000,000 annually.



L&I Claims

Labor and Industries (L&I) workers' compensation claims cost the City hundreds of thousands of dollars a year. The City has transitioned from the State fund to self-insurance for workers' compensation. The City has taken aggressive steps toward minimizing injuries and returning injured workers back to work as quickly as possible. The City's Safety Committee reviews all accidents and reviews management's recommendations for future prevention.



001.13 Human Resources	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	520,031	606,160	606,160	599,427	628,171
Personnel Benefits	206,601	261,054	261,054	266,684	288,954
Supplies	4,565	9,300	9,300	9,300	9,300
Services & Charges	770,857	1,022,740	1,022,740	1,077,860	1,079,860
Intergovernmental	1,461,395	1,461,400	1,461,400	1,500,000	1,500,000
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	327,336	401,789	401,789	339,854	340,395
DEPARTMENT TOTAL	**$ 3,290,785**	**$ 3,762,443**	**$ 3,762,443**	**$ 3,793,125**	**$ 3,846,680**

001 Human Resources FTE's	2014	2015	2016	2017	2018
Human Resources FTE's	8.00	8.00	9.00	9.00	9.00
TOTAL HUMAN RESOURCES FTE's	**8.00**	**8.00**	**9.00**	**9.00**	**9.00**

Full Time Equivalent (FTE)

1.0 FTE - 1.0 FTE was added to the Human Resources Department in 2016 via Budget Amendment #4, Ordinance No. 6571. The position was for a Human Resources Coordinator.

001 GENERAL
13 HUMAN RESOURCES
512 JUDICIAL
512.500 MUNICIPAL COURT
512.500.40 OTHER SERVICES & CHARGES

512.500.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Electronic Home Monitoring annual contract	100,000.00	Electronic Home Monitoring annual contract	100,000.00	Electronic Home Monitoring annual contract	100,000.00
2	Public Defender costs - increase due to OPD case weighting and increase case counts	561,000.00	Public Defender costs - increase due to OPD case weighting and increase case counts	636,000.00	Public Defender costs - increase due to OPD case weighting and increase case counts	636,000.00
3	Conflict Public Defender costs	19,000.00	Conflict Public Defender costs	40,000.00	Conflict Public Defender costs	40,000.00
	Line Items Total	680,000.00	Line Items Total	776,000.00	Line Items Total	776,000.00
			Change in Budget	96,000.00	**Change in Budget**	0.00

512.500.50 INTERGOVERNMENTAL/INTERFUND

512.500.51 KING COUNTY DISTRICT COURT - AUBURN MUNI

	2016 Adopted		2017 Budget		2018 Budget	
1	KCDC Intergovernmental Professional Services	1,125,000.00	KCDC Intergovernmental Professional Services	1,500,000.00	KCDC Intergovernmental Professional Services	1,500,000.00
	Line Items Total	1,125,000.00	Line Items Total	1,500,000.00	Line Items Total	1,500,000.00
			Change in Budget	375,000.00	**Change in Budget**	0.00

512.500.90 INTERFUND PAYMENTS FOR SERVICES

512.500.98 INTERFUND ACTIVITIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Facilities Allocation	191,600.00	Facilities Allocation	117,300.00	Facilities Allocation	119,800.00
	Line Items Total	191,600.00	Line Items Total	117,300.00	Line Items Total	119,800.00
			Change in Budget	-74,300.00	**Change in Budget**	2,500.00

512.500.99 INTERFUND IS SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Innovation & Technology Allocation	4,610.00	Innovation & Technology Allocation	5,167.00	Innovation & Technology Allocation	5,330.00
	Line Items Total	4,610.00	Line Items Total	5,167.00	Line Items Total	5,330.00
			Change in Budget	557.00	**Change in Budget**	163.00

001 GENERAL
13 HUMAN RESOURCES
512 JUDICIAL
512.510 PROBATION
512.510.20 PERSONNEL BENEFITS
512.510.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

001 GENERAL
13 HUMAN RESOURCES
516 PERSONNEL
516.100 PERSONNEL
516.100.10 SALARIES & WAGES

516.100.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Special Project Overtime	500.00	1	Special Project Overtime	500.00	1	Special Project Overtime	500.00
	Line Items Total	500.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	0.00		Change in Budget	0.00

516.100.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Overloads/Sub-Clerical	4,800.00	1	Overloads/Sub-Clerical	4,800.00	1	Overloads/Sub-Clerical	4,800.00
	Line Items Total	4,800.00		Line Items Total	4,800.00		Line Items Total	4,800.00
				Change in Budget	0.00		Change in Budget	0.00

516.100.20 PERSONNEL BENEFITS

516.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits relating to $4,800 in OT and Other Wages	900.00	1	18% Benefits For Overtime & Other Wages	954.00	1	18% Benefits For Overtime & Other Wages	954.00
	Line Items Total	900.00		Line Items Total	954.00		Line Items Total	954.00
				Change in Budget	54.00		Change in Budget	0.00

516.100.30 SUPPLIES

516.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office Supplies	2,500.00	1	Office Supplies	2,500.00	1	Office Supplies	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	0.00		Change in Budget	0.00

516.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Small Tools and Minor Equipment	500.00	1	Small Tools and Minor Equipment	500.00	1	Small Tools and Minor Equipment	500.00
2	Work Crew Program	1,000.00	2	Work Crew Program	1,000.00	2	Work Crew Program	1,000.00
	Line Items Total	1,500.00		Line Items Total	1,500.00		Line Items Total	1,500.00
				Change in Budget	0.00		Change in Budget	0.00

516.100.40 OTHER SERVICES & CHARGES

516.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Arbitrator/Grievance	9,500.00	1	Arbitrator/Grievance	9,500.00	1	Arbitrator/Grievance	9,500.00
2	Audiometric Testing - increase in audiometric testing	5,000.00	2	Audiometric Testing - increase in audiometric testing	5,000.00	2	Audiometric Testing - increase in audiometric testing	5,000.00
3	DOT/CDL	4,410.00	3	DOT/CDL	4,410.00	3	DOT/CDL	4,410.00
4	Labor Consultant	10,500.00	4	Labor Consultant	10,500.00	4	Labor Consultant	10,500.00
5	Training	5,000.00	5	Training	5,000.00	5	Training	5,000.00
6	Mandatory Safety Training Videos	500.00	6	Mandatory Safety Training Videos	500.00	6	Mandatory Safety Training Videos	500.00

001 GENERAL
13 HUMAN RESOURCES
516 PERSONNEL
516.100 PERSONNEL
516.100.40 OTHER SERVICES & CHARGES

516.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	34,910.00	7	Healthcare Administrative Fee	88,700.00	7	Healthcare Administrative Fee	89,600.00
				Line Items Total	123,610.00		Line Items Total	124,510.00
				Change in Budget	88,700.00		**Change in Budget**	900.00

516.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Express Mail	250.00	1	Cellular Devices - Work Crew Supervisor	500.00	1	Cellular Devices - Work Crew Supervisor	500.00
2	Cell Phones - Work Crew Manager	330.00	2	Cellular Devices Director/Managers/Analyst	3,250.00	2	Cellular Devices Director/Managers/Analyst	3,250.00
3	I-phone/pad Director and Manager	3,000.00		Line Items Total	3,750.00		Line Items Total	3,750.00
	Line Items Total	3,580.00						
				Change in Budget	170.00		**Change in Budget**	0.00

516.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Meetings	500.00	1	Meetings	1,000.00	1	Meetings	1,000.00
2	Out of area meetings/lodging/meals (increase $500 from 2014 due to increased costs).	2,000.00	2	Out of area meetings/lodging/meals	4,000.00	2	Out of area meetings/lodging/meals	4,000.00
				Line Items Total	5,000.00		Line Items Total	5,000.00
	Line Items Total	2,500.00						
				Change in Budget	2,500.00		**Change in Budget**	0.00

516.100.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	Employment Positions	5,500.00	1	Employment Positions	5,500.00	1	Employment Positions	5,500.00
	Line Items Total	5,500.00		Line Items Total	5,500.00		Line Items Total	5,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

516.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	24,500.00	1	Insurance Allocation	16,100.00	1	Insurance Allocation	17,200.00
	Line Items Total	24,500.00		Line Items Total	16,100.00		Line Items Total	17,200.00
				Change in Budget	-8,400.00		**Change in Budget**	1,100.00

516.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Video Camera, ID Camera	100.00	1	Video Camera, ID Camera	100.00	1	Video Camera, ID Camera	100.00
	Line Items Total	100.00		Line Items Total	100.00		Line Items Total	100.00
				Change in Budget	0.00		**Change in Budget**	0.00

516.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Dept. of Licensing Background Checks	3,500.00	1	Background Checks	3,500.00	1	Background Checks	3,500.00

001 GENERAL
13 HUMAN RESOURCES
516 PERSONNEL
516.100 PERSONNEL
516.100.40 OTHER SERVICES & CHARGES

516.100.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
2	Subscriptions/Resources	2,400.00	2,400.00	2	Subscriptions/Resources	2,400.00
3	Tuition Program	17,500.00	35,000.00	3	Tuition Program	35,000.00
4	Employee Recognition	3,150.00	5,000.00	4	Employee Recognition	5,000.00
5	Labor Relations/Employment Seminars	1,000.00	1,000.00	5	Labor Relations/Employment Seminars	1,000.00
6	ID Supplies	2,500.00	2,500.00	6	ID Supplies	2,500.00
7	Bus Passes for Employees - CTR Program	20,000.00	20,000.00	7	Bus Passes for Employees - CTR Program	20,000.00
8	Shred-it	1,000.00	1,000.00	8	Shred-it	1,000.00
9	First Aid Supplies	250.00	250.00	9	First Aid Supplies	250.00
	Line Items Total	51,300.00	1,800.00	10	Reference Checks	1,800.00
			Line Items Total		Line Items Total	
			72,450.00			72,450.00
			Change in Budget		**Change in Budget**	
			21,150.00			0.00

516.100.90 INTERFUND PAYMENTS FOR SERVICES

516.100.93 EQUIPMENT RENTAL CHARGE-FUEL

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Fleet Fuel Allocation	3,100.00	2,500.00	1	ER&R Fleet Fuel Allocation	2,500.00
	Line Items Total	3,100.00	Line Items Total		Line Items Total	
			2,500.00			2,500.00
			Change in Budget		**Change in Budget**	
			-600.00			0.00

516.100.95 INTERFUND OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Fleet Allocation	11,439.00	20,504.00	1	ER&R Fleet Allocation	20,478.00
	Line Items Total	11,439.00	Line Items Total		Line Items Total	
			20,504.00			20,478.00
			Change in Budget		**Change in Budget**	
			9,065.00			-26.00

516.100.97 INTERFUND PRINTING SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Multimedia Allocation	18,700.00	24,700.00	1	Multimedia Allocation	25,400.00
	Line Items Total	18,700.00	Line Items Total		Line Items Total	
			24,700.00			25,400.00
			Change in Budget		**Change in Budget**	
			6,000.00			700.00

516.100.98 INTERFUND FACILITIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Facilities Allocation	101,600.00	90,400.00	1	Facilities Allocation	85,100.00
	Line Items Total	101,600.00	Line Items Total		Line Items Total	
			90,400.00			85,100.00
			Change in Budget		**Change in Budget**	
			-11,200.00			-5,300.00

516.100.99 INTERFUND IS SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Innovation & Technology Allocation	70,740.00	79,283.00	1	Innovation & Technology Allocation	81,787.00
	Line Items Total	70,740.00	Line Items Total		Line Items Total	
			79,283.00			81,787.00

001	GENERAL
13	HUMAN RESOURCES
516	PERSONNEL
516.100	PERSONNEL
516.100.90	INTERFUND PAYMENTS FOR SERVICES
516.100.99	INTERFUND IS SERVICES

2016 Adopted	2017 Budget		2018 Budget	
	Change in Budget	8,543.00	Change in Budget	2,504.00

001 GENERAL
13 HUMAN RESOURCES
516 PERSONNEL
516.710 CIVIL SERVICE COMMISSION
516.710.30 SUPPLIES

516.710.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Office Supplies	200.00	1 Office Supplies	200.00	1 Office Supplies	200.00
	Line Items Total	200.00	Line Items Total	200.00	Line Items Total	200.00
			Change in Budget	0.00	Change in Budget	0.00

516.710.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Civil Service	100.00	1 Civil Service	100.00	1 Civil Service	100.00
	Line Items Total	100.00	Line Items Total	100.00	Line Items Total	100.00
			Change in Budget	0.00	Change in Budget	0.00

516.710.40 OTHER SERVICES & CHARGES

516.710.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Legal Consultant (Civil Service)	5,000.00	1 Legal Consultant (Civil Service)	5,000.00	1 Legal Consultant (Civil Service)	5,000.00
2	Professional Investigations Police	40,000.00	2 Professional Investigations Police	40,000.00	2 Professional Investigations Police	40,000.00
3	Civil Service Testing for Police	9,000.00	3 Civil Service Testing for Police	9,000.00	3 Civil Service Testing for Police	9,000.00
4	Pre-Employment Exam Police	4,500.00	4 Pre-Employment Exam Police	4,500.00	4 Pre-Employment Exam Police	4,500.00
	Line Items Total	58,500.00	Line Items Total	58,500.00	Line Items Total	58,500.00
			Change in Budget	0.00	Change in Budget	0.00

516.710.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Meetings/Lodging/Mileage/Meals	350.00	1 Meetings/Lodging/Mileage/Meals	350.00	1 Meetings/Lodging/Mileage/Meals	350.00
	Line Items Total	350.00	Line Items Total	350.00	Line Items Total	350.00
			Change in Budget	0.00	Change in Budget	0.00

516.710.44 ADVERTISING

	2016 Adopted		2017 Budget		2018 Budget	
1	Civil Service Positions	500.00	1 Civil Service Positions	500.00	1 Civil Service Positions	500.00
	Line Items Total	500.00	Line Items Total	500.00	Line Items Total	500.00
			Change in Budget	0.00	Change in Budget	0.00

516.710.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	Civil Service Testing Facility	1,000.00	1 Civil Service Testing Facility	1,000.00	1 Civil Service Testing Facility	1,000.00
	Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
			Change in Budget	0.00	Change in Budget	0.00

001 GENERAL
13 HUMAN RESOURCES
517 PLANNING
517.900 * Title Not Found *****
517.900.30 SUPPLIES
517.900.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Supplies - Wellness	5,000.00	1	Supplies - Wellness	5,000.00	1	Supplies - Wellness	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

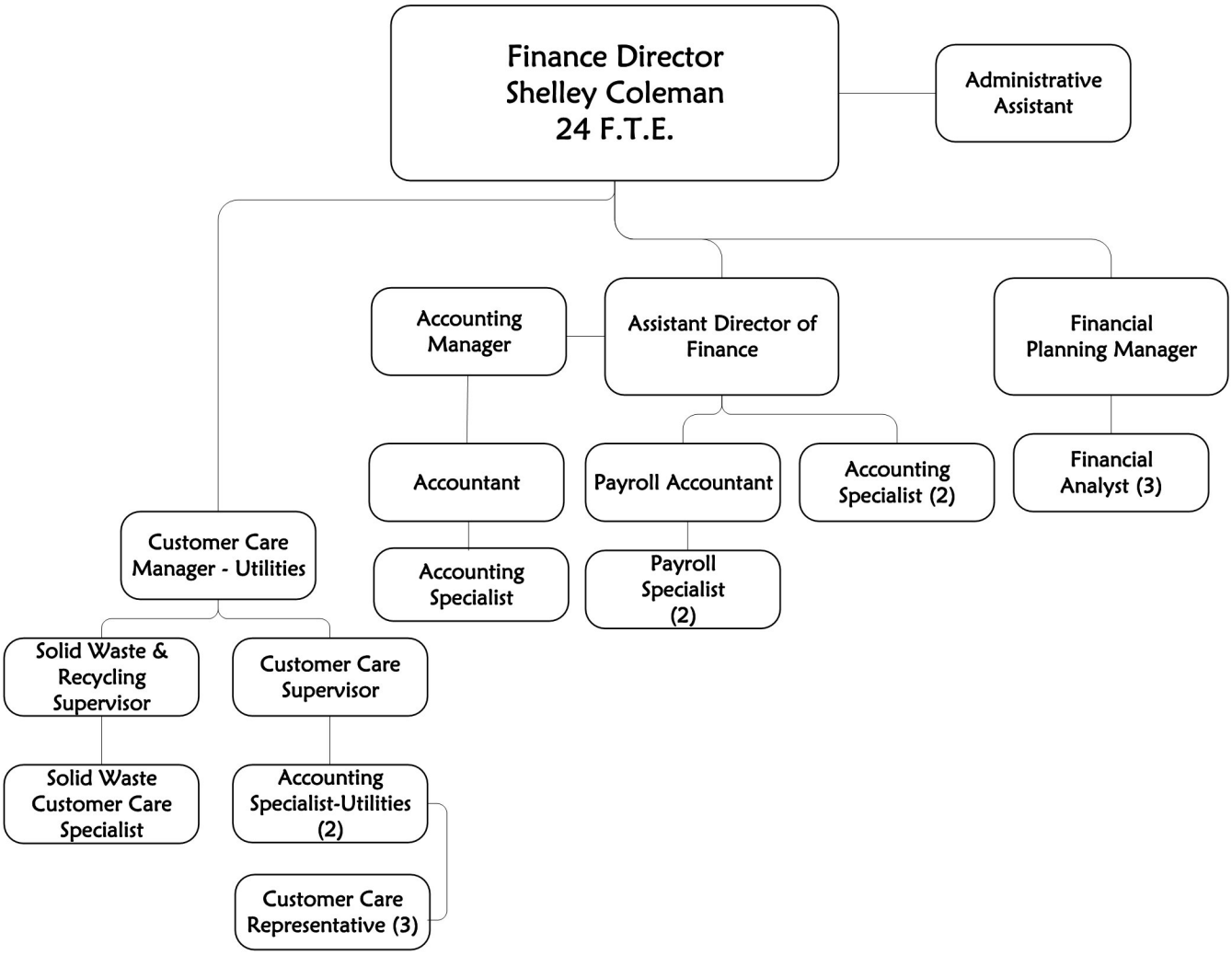
517.900.40 OTHER SERVICES & CHARGES
517.900.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Professional Services - Wellness	5,000.00	1	Professional Services - Wellness	5,000.00	1	Professional Services - Wellness	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

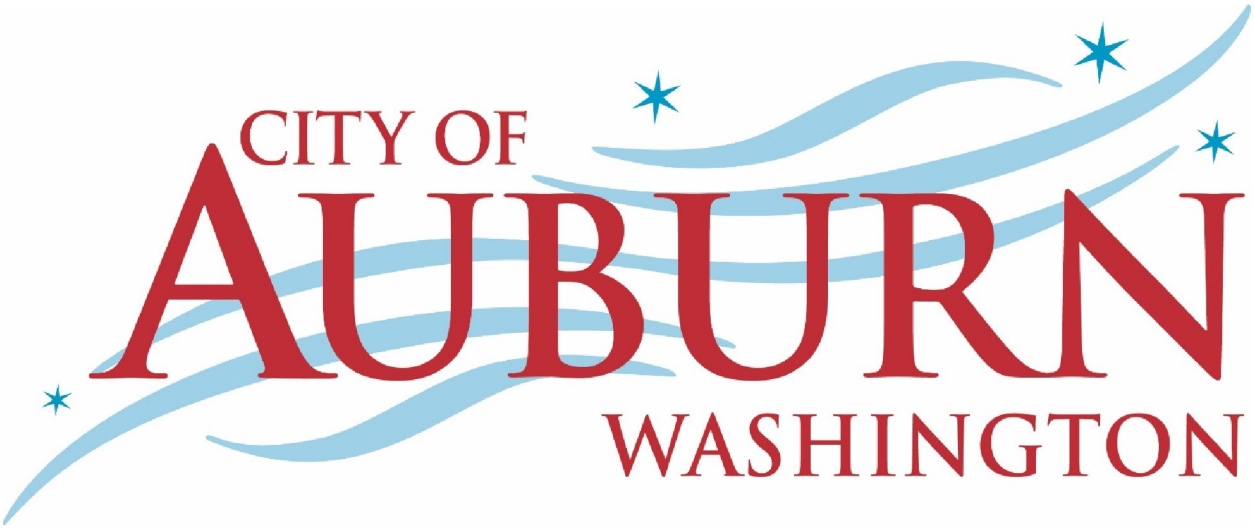
517.900.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Employee Appreciation Luncheon - Wellness	1,250.00	1	Employee Appreciation Luncheon - Wellness	1,250.00	1	Employee Appreciation Luncheon - Wellness	1,250.00
2	Misc - Wellness	8,750.00	2	Misc - Wellness	8,750.00	2	Misc - Wellness	8,750.00
	Line Items Total	10,000.00		Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	0.00		**Change in Budget**	0.00
	Total Line Items	2,420,029.00		**Total Line Items**	2,933,268.00		**Total Line Items**	2,935,809.00
				Total Change in Budget	513,239.00		**Total Change in Budget**	2,541.00

Finance Department



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

FINANCE DEPARTMENT

Mission Statement

The Finance Department is dedicated to providing outstanding customer service to meet the needs of citizens and City departments by providing timely and accurate financial information, safeguarding financial assets, and performing our duties ethically and with the greatest integrity.

Department Overview

Major responsibilities include: financial and budgetary policy development; long-term financing and cash management; the functions of utility billing and customer service, payroll, purchasing, and accounts payable and receivable. The department prepares a comprehensive annual financial report, and a biennial budget document. Other duties include providing analytical support, accounting and budgeting advice to departments, overseeing the six-year Capital Facility Plan (CFP), and overseeing the Solid Waste services contract.

2015 & 2016 Accomplishments

- Implemented Government Accounting Standards Board (GASB) No. 68, Accounting and Financial Reporting for Pensions. GASB 68 requires governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits.
- Developed request for proposal for banking services.
- Implemented reporting to the Internal Revenue Service information regarding employee's full-time status and health coverage, as required under the Affordable Care Act.
- In coordination with the IT and Parks Departments, participated in implementing the new point of sale system, ActiveNet, for the Parks Department and the new merchant service (ETS) for the Golf Course.
- Completed the 2015-2016 final budget and submitted documentation to Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award.
- Prepared the 2015 and 2016 Comprehensive Annual Financial Reports (CAFRs) and submitted documentation to the GFOA award program to receive the Certificate of Achievement for Excellence in Financial Reporting.
- Updated the six-year Capital Facilities Plan (CFP) as part of the Comprehensive Plan.
- Updated the 2014 Revenue manual.
- Worked with State Auditor's Office for successful audit engagement.
- Prepared and submitted the Local Revitalization Sales Tax Credit application to the State of Washington.
- Prepared and submitted the Annexation Sales Tax report to the State of Washington.
- Prepared monthly financial reports providing year-to-date detail on citywide revenues and summarizing the City revenues and expenditures.
- Managed the annual Senior Citizen/Disability Discount and Rebate program.
- Billed $9,086,753 for grants in 2015 and $1,775,719 as of June 2016.
- Administered Federal Aviation Administration (FAA) grant for the Airport Asphalt Rehabilitation & Seal Coat and the Runway Enhancements projects in 2015.
- Created new capital subfunds for enterprise funds to better promote transparency in financial reporting.
- In conjunction with CDPW, performed a review of utility rates in preparation for cost of service and rate design work to be performed in 2017 and 2018.
- Developed new computer model to determine annual replacement costs for City vehicles.

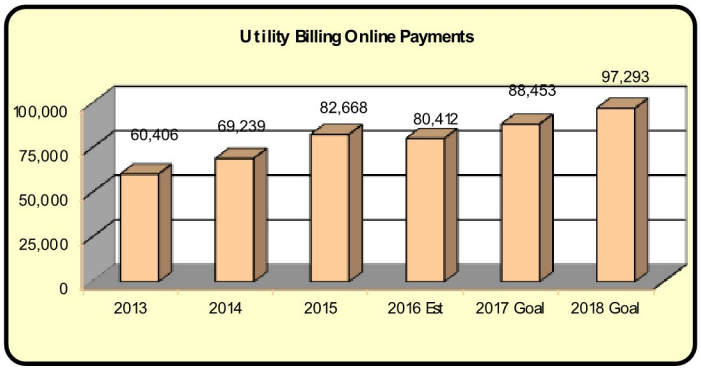
2017 & 2018 Objectives

- Complete the 2017-2018 Final Budget and submit documentation to GFOA for the Distinguished Budget Presentation Award.
- Prepare the 2016 and 2017 Comprehensive Annual Financial Reports (CAFRs). Submit documentation to the GFOA award program to receive the Certificate of Achievement for Excellence in Financial Reporting.
- Update the six-year Capital Facilities Plan as part of the Comprehensive Plan.
- Work with State Auditor's Office for successful audit engagement.
- Work with Utility customers to convert more accounts to automated bill paying services (online, automated phone service, and autopay).
- In coordination with the Public Works Department, evaluate rate structure options for Water and Stormwater utility rates based on the results of the recently-completed cost of service analyses.
- In coordination with the Public Works Department, facilitate a rate design study for the Water and Stormwater utilities based on the outcome of the analysis of rate structure alternatives.
- Work with the Public Works Department to complete the implementation of an automated metering technology, generally referred to as Advanced Metering Infrastructure (AMI) – three year project.
- Issue Request for Bids (RFB) for contracted Solid Waste services.
- Enter into new contract for solid waste services.
- Continue to review and improve processes through lean strategies and other mechanisms.
- Create and implement an online NEW customer application for utility customers.
- Continue financing of utility capital projects as needed.
- Implement electronic archiving of accounts payable records, cash receipts, and bank reconciliation; integrating with Eden when appropriate.
- Administer economic development incentives when exercised by developers.
- Administer utility tax audit.
- Create new utility bill and change printing vendor.
- Perform Equipment Rental rate study.
- Perform analysis of revenue options for Streets and Public Safety.
- Review and revise current utility processes established in administrative policies and City code (including Tenant Billings, Snow Bird Policy and Fee structure)

PERFORMANCE MEASURES - FINANCE DEPARTMENT

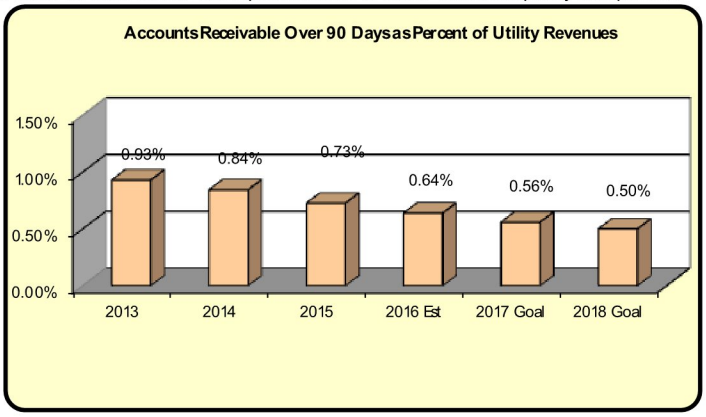
Utility Billing Online Payments

In an effort to improve customer service and streamline operations, the Finance Department implemented a 24 hour, online utility bill payment solution. As evidenced in the graph below, the adoption rate of this service has continued to grow each year as more customers are utilizing web based services.



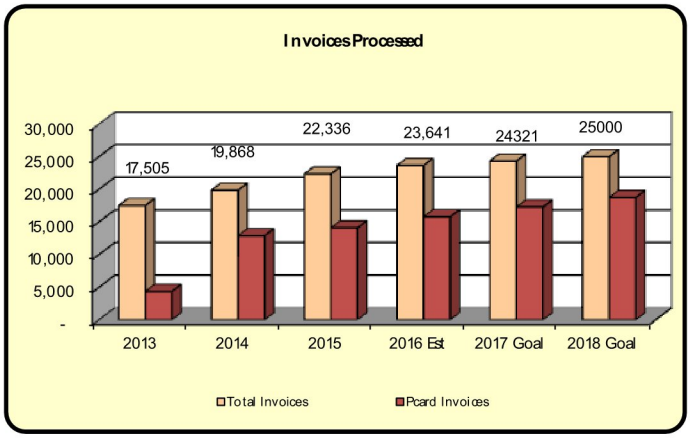
Utilities Accounts Receivable Over 90 Days as a Percent of Utility Revenue

Utility accounts receivable over 90 days as a percent of utility revenue is an important financial indicator because it demonstrates the City's ability to efficiently collect its utility billing receivables. These percentages show the improved turnover ratio due to the implementation of a new collection policy and process.



Total Invoices Processed

This statistic is used to track the productivity of the accounts payable department, and to ensure staffing is at proper levels to meet the City's ongoing legal disbursement commitments. In 2013, the City implemented a Purchasing Card (PCard) program in an effort to provide convenience for its buyers and to reduce processing costs. As an added benefit, the City receives quarterly rebates on total purchases that are made through the program. The success of the program is evidenced by the chart below which shows the increase in invoices that are now being processed by PCards.



Department Budget

001.14 Finance	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	649,812	675,467	675,467	716,930	732,335
Personnel Benefits	279,773	277,885	277,885	324,338	348,905
Supplies	8,942	12,500	12,500	12,500	12,500
Services & Charges	121,365	175,510	175,510	179,570	185,270
Intergovernmental	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	161,362	159,410	159,410	176,196	180,821
DEPARTMENT TOTAL	**$ 1,221,253**	**$ 1,300,773**	**$ 1,300,773**	**$ 1,409,534**	**$ 1,459,831**

Department Employees

001/434 Finance FTE's	2014	2015	2016	2017	2018
Finance FTE's	23.00	22.00	22.00	22.00	22.00
Solid Waste FTE's	2.00	2.00	2.00	2.00	2.00
TOTAL FINANCE FTE's	**25.00**	**24.00**	**24.00**	**24.00**	**24.00**

Full Time Equivalent (FTE)

-1.0 FTE - In 2015, the Finance Department gave up 1.0 FTE to the Public Works/Engineering Department.

Budget Detail Report

08/04/2016 7:30AM

City of Auburn

001 GENERAL
14 FINANCE
514 FINANCIAL SERVICES
514.100 FINANCE ADMINISTRATION
514.100.10 SALARIES & WAGES

514.100.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Miscellaneous Overtime	500.00	1	Miscellaneous Overtime	500.00	1	Miscellaneous Overtime	500.00
	Line Items Total	500.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	0.00		Change in Budget	0.00

514.100.20 PERSONNEL BENEFITS

514.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	90.00	1	18% Benefits For Overtime & Other Wages	90.00	1	18% Benefits For Overtime & Other Wages	90.00
	Line Items Total	90.00		Line Items Total	90.00		Line Items Total	90.00
				Change in Budget	0.00		Change in Budget	0.00

514.100.30 SUPPLIES

514.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office Supplies	1,000.00	1	Office Supplies	1,000.00	1	Office Supplies	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

514.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Office Furniture & Calculators	2,000.00	1	Office Furniture & Calculators	2,000.00	1	Office Furniture & Calculators	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		Change in Budget	0.00

514.100.40 OTHER SERVICES & CHARGES

514.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Professional Services For Planning, Budgeting, & Accounting	42,000.00	1	Professional Services For Planning, Budgeting, & Accounting	42,000.00	1	Professional Services For Planning, Budgeting, & Accounting	42,000.00
2	Professional Legal Services; Bonds and Other	26,000.00	2	Professional Legal Services; Bonds and Other	26,000.00	2	Professional Legal Services; Bonds and Other	26,000.00
	Line Items Total	68,000.00		Line Items Total	68,000.00		Line Items Total	68,000.00
				Change in Budget	0.00		Change in Budget	0.00

514.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	IPad Data Charges	400.00	1	IPad Data Charges	400.00	1	IPad Data Charges	400.00
	Line Items Total	400.00		Line Items Total	400.00		Line Items Total	400.00
				Change in Budget	0.00		Change in Budget	0.00

514.100.43 TRAVEL

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
14 FINANCE
514 FINANCIAL SERVICES
514.100 FINANCE ADMINISTRATION
514.100.40 OTHER SERVICES & CHARGES

514.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Administrative Travel	3,500.00	1	Administrative Travel	3,500.00	1	Administrative Travel	3,500.00
	Line Items Total	3,500.00		Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

514.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	33,300.00	1	Insurance Allocation	28,000.00	1	Insurance Allocation	30,200.00
	Line Items Total	33,300.00		Line Items Total	28,000.00		Line Items Total	30,200.00
				Change in Budget	-5,300.00		**Change in Budget**	2,200.00

514.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	GFOA, WFOA, PSFOA & Other Administrative Conference Registrations	1,000.00	1	GFOA, WFOA, PSFOA & Other Administrative Conference Registrations	1,000.00	1	GFOA, WFOA, PSFOA & Other Administrative Conference Registrations	1,000.00
2	GASB, GAAFR, & Professional Literature Subscriptions	1,000.00	2	GASB, GAAFR, & Professional Literature Subscriptions	1,000.00	2	GASB, GAAFR, & Professional Literature Subscriptions	1,000.00
3	WFOA, GFOA, PSFOA, WMTA, & AICPA Dues	1,000.00	3	WFOA, GFOA, PSFOA, WMTA, & AICPA Dues	1,000.00	3	WFOA, GFOA, PSFOA, WMTA, & AICPA Dues	1,000.00
	Line Items Total	3,000.00		Line Items Total	3,000.00		Line Items Total	3,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

001 GENERAL
14 FINANCE
514 FINANCIAL SERVICES
514.230 BUDGET, ACCT & AUDITING
514.230.10 SALARIES & WAGES

514.230.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Miscellaneous Overtime	3,900.00	1	Miscellaneous Overtime	3,900.00	1	Miscellaneous Overtime	3,900.00
	Line Items Total	3,900.00		Line Items Total	3,900.00		Line Items Total	3,900.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Temporary Accounting Help	3,000.00	1	Temporary Accounting Help	3,000.00	1	Temporary Accounting Help	3,000.00
	Line Items Total	3,000.00		Line Items Total	3,000.00		Line Items Total	3,000.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.20 PERSONNEL BENEFITS

514.230.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	1,242.00	1	18% Benefits For Overtime & Other Wages	1,242.00	1	18% Benefits For Overtime & Other Wages	1,242.00
	Line Items Total	1,242.00		Line Items Total	1,242.00		Line Items Total	1,242.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.30 SUPPLIES

514.230.31 OFFICE AND OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office Supplies	7,500.00	1	Office Supplies	7,500.00	1	Office Supplies	7,500.00
	Line Items Total	7,500.00		Line Items Total	7,500.00		Line Items Total	7,500.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Office Furniture & Calculators	2,000.00	1	Office Furniture & Calculators	2,000.00	1	Office Furniture & Calculators	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.40 OTHER SERVICES & CHARGES

514.230.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Annual State Audit	28,110.00	1	Annual State Audit	34,950.00	1	Annual State Audit	38,450.00
2	Flex Plan (Annual & Monthly)	4,500.00	2	Flex Plan (Annual & Monthly)	4,500.00	2	Flex Plan (Annual & Monthly)	4,500.00
3	Microflex Audit	5,000.00	3	Microflex Audit	5,000.00	3	Microflex Audit	5,000.00
4	Public Finance LID Services	3,000.00	4	Public Finance LID Services	3,000.00	4	Public Finance LID Services	3,000.00
5	Accountemps Contract, Miscellaneous Projects	8,000.00	5	Accountemps Contract, Miscellaneous Projects	8,000.00	5	Accountemps Contract, Miscellaneous Projects	8,000.00
6	Bank Analysis Fee	4,300.00	6	Bank Analysis Fee	6,820.00	6	Bank Analysis Fee	6,820.00
7	Golf Debt Service Administration Fees	1,000.00	7	Golf Debt Service Administration Fees	1,000.00	7	Golf Debt Service Administration Fees	1,000.00

001 GENERAL
14 FINANCE
514 FINANCIAL SERVICES
514.230 BUDGET, ACCT & AUDITING
514.230.40 OTHER SERVICES & CHARGES

514.230.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	53,910.00	Line Items Total	63,270.00	Line Items Total	66,770.00
		Change in Budget	9,360.00	Change in Budget	3,500.00

514.230.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	I-Phone Service	2,200.00	1	I-Phone Service	2,200.00	1	I-Phone Service	2,200.00
	Line Items Total	2,200.00		Line Items Total	2,200.00		Line Items Total	2,200.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel For Budgeting, Accounting, & Payroll Seminars	2,500.00	1	Travel For Budgeting, Accounting, & Payroll Seminars	2,500.00	1	Travel For Budgeting, Accounting, & Payroll Seminars	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	GFOA, PSFOA, & WFOA Conference Registrations	2,100.00	1	GFOA, PSFOA, & WFOA Conference Registrations	2,100.00	1	GFOA, PSFOA, & WFOA Conference Registrations	2,100.00
2	WFOA, WA Society of CPAs, Amercian Payroll Association, & GFOA Membership Dues	500.00	2	WFOA, WA Society of CPAs, Amercian Payroll Association, & GFOA Membership Dues	500.00	2	WFOA, WA Society of CPAs, Amercian Payroll Association, & GFOA Membership Dues	500.00
3	GASB/GARS, GFOA, & Pension Newsletter Subscriptions	1,400.00	3	GASB/GARS, GFOA, & Pension Newsletter Subscriptions	1,400.00	3	GASB/GARS, GFOA, & Pension Newsletter Subscriptions	1,400.00
4	Accounting, Budgeting, & Payroll Seminar Registrations	3,500.00	4	Accounting, Budgeting, & Payroll Seminar Registrations	3,500.00	4	Accounting, Budgeting, & Payroll Seminar Registrations	3,500.00
5	GFOA Award Application Fees For Budget & CAFR	1,200.00	5	GFOA Award Application Fees For Budget & CAFR	1,200.00	5	GFOA Award Application Fees For Budget & CAFR	1,200.00
	Line Items Total	8,700.00		Line Items Total	8,700.00		Line Items Total	8,700.00
				Change in Budget	0.00		Change in Budget	0.00

514.230.90 INTERFUND PAYMENTS FOR SERVICES

514.230.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	18,340.00	1	Multimedia Allocation	34,400.00	1	Multimedia Allocation	35,400.00
	Line Items Total	18,340.00		Line Items Total	34,400.00		Line Items Total	35,400.00
				Change in Budget	16,060.00		Change in Budget	1,000.00

514.230.98 INTERFUND FACILITIES

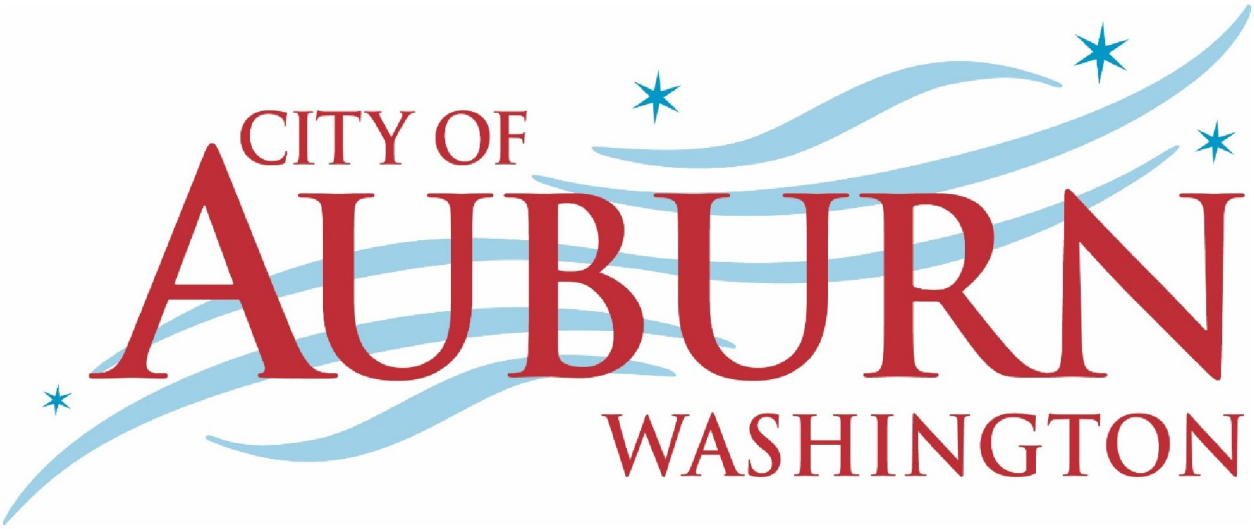
2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	41,500.00	1	Facilities Allocation	39,100.00	1	Facilities Allocation	39,300.00
	Line Items Total	41,500.00		Line Items Total	39,100.00		Line Items Total	39,300.00

001 GENERAL
14 FINANCE
514 FINANCIAL SERVICES
514.230 BUDGET, ACCT & AUDITING
514.230.90 INTERFUND PAYMENTS FOR SERVICES
514.230.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-2,400.00	**Change in Budget**	200.00

514.230.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	99,570.00	1 Innovation & Technology Allocation	102,696.00	1 Innovation & Technology Allocation	106,121.00
Line Items Total	99,570.00	Line Items Total	102,696.00	Line Items Total	106,121.00
		Change in Budget	3,126.00	**Change in Budget**	3,425.00
Total Line Items	356,152.00	**Total Line Items**	376,998.00	**Total Line Items**	387,323.00
		Total Change in Budget	20,846.00	**Total Change in Budget**	10,325.00


CITY OF
AUBURN
WASHINGTON

NON-DEPARTMENTAL

Department Overview

Non-Departmental accounts are used to reflect the General Fund's ending fund balance, prior year adjustments, the transfer of money between funds, and one-time transactions. Estimated costs for the General Fund portion of retiring employees are budgeted in this department; LEOFF 1 Other Post Retirement Benefits (OPEB) requirements and long term debt payments.

During the course of the year, anticipated expenditures will be transferred from the beginning fund balance while revenues will be added. The ending fund balance reflects the target figure for the ending balance. Since the budget will be adopted before the actual current year ending figure is known, the amount has been estimated.

2015 & 2016 Accomplishments

- Continued to fund Law Enforcement Officer and Fire Fighter (LEOFF 1) retiree medical and long-term care expenditures.
- Continued to fund retirement payouts.
- Continued to provide funding for general citywide services.
- Funded the City's share of the Auburn Valley Humane Society (AVHS).

2017 & 2018 Objectives

- Continue to fund LEOFF 1 retiree medical and long-term care expenditures.
- Continue to fund retirement payouts.
- Continue to provide funding for general citywide services.
- Continue to fund the City's share of the Auburn Valley Humane Society (AVHS).
- Fund debt payment for Valley Communications, the Library, and the Golf Course.

Department Budget

001.98 Non Departmental	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	227,870	127,700	127,700	198,315	205,980
Personnel Benefits	843,145	1,313,000	1,313,000	1,169,299	1,223,359
Supplies	-	-	-	-	-
Services & Charges	497,371	1,210,383	1,210,383	1,476,100	2,000,600
Operating Transfers Out	3,528,044	2,824,122	2,824,122	1,372,976	1,462,704
Capital Outlay	-	-	-	-	-
Debt Service Principal	220,000	39,686	39,686	-	-
Debt Service Interest	8,800	22,236	22,236	-	-
Interfund Payments For Service	-	-	-	-	-
Designated Fund Balance	144,825	144,825	144,825	221,614	221,614
Undesignated Fund Balance	19,421,941	11,046,906	12,671,715	9,289,891	3,136,628
DEPARTMENT TOTAL	**$ 24,891,997**	**$ 16,728,858**	**$ 18,353,667**	**$ 13,728,195**	**$ 8,250,885**

001 GENERAL
98 NON DEPARTMENTAL
513 EXECUTIVE
513.100 ADMINISTRATION
513.100.40 OTHER SERVICES & CHARGES
513.100.49 MISCELLANEOUS

	2016 Adopted			2017 Budget			2018 Budget	
1	Association of Washington Cities	53,000.00	1	Association of Washington Cities - Annual Dues	54,000.00	1	Association of Washington Cities - Annual Dues	56,000.00
2	National League of Cities - Annual Dues	6,000.00	2	National League of Cities - Annual Dues	6,000.00	2	National League of Cities - Annual Dues	6,000.00
3	Auburn Business Improvement Area Dues	1,700.00	3	Various Dues	1,000.00	3	Various Dues	1,000.00
4	Mayor's Innovation Project	1,000.00		Line Items Total	61,000.00		Line Items Total	63,000.00
5	Various dues	1,000.00						
6	International League of Cities - Annual Membership/Directory	3,000.00						
	Line Items Total	65,700.00						
				Change in Budget	-4,700.00		**Change in Budget**	2,000.00

001 GENERAL
98 NON DEPARTMENTAL
514 FINANCIAL SERVICES
514.100 FINANCE ADMINISTRATION
514.100.20 PERSONNEL BENEFITS
514.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Contingency for PERS 1 retirees	50,000.00	1 Contingency for PERS 1 retirees	50,000.00	1 Contingency for PERS 1 retirees	50,000.00
Line Items Total	50,000.00	Line Items Total	50,000.00	Line Items Total	50,000.00
		Change in Budget	0.00	**Change in Budget**	0.00

514.100.80 DEBT SERVICE INTEREST
514.100.83 INTEREST EXPENSE

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

001 GENERAL
98 NON DEPARTMENTAL
515 LEGAL SERVICES
515.210 PROSECUTION/CRIMINAL
515.210.10 SALARIES & WAGES
515.210.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
				1 Legal Department Retirement - Salaries	42,484.00
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	42,484.00
		Change in Budget	0.00	**Change in Budget**	42,484.00

515.210.20 PERSONNEL BENEFITS
515.210.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
				1 Legal Department Retirement - Benefits	5,184.00
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	5,184.00
		Change in Budget	0.00	**Change in Budget**	5,184.00

001 GENERAL
98 NON DEPARTMENTAL
517 PLANNING
517.210 PENSION SERVICES
517.210.20 PERSONNEL BENEFITS

517.210.25 HEALTH INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	AWC Premiums for Fire LEOFF 1 Police, includes increase for medical cost increase.	445,000.00	1	Medical Premiums for Fire LEOFF 1 Police	386,000.00	1	Medical Premiums for Fire LEOFF 1 Police	405,000.00
2	Long Term Care, Medical, Dental, and Pharmacy for LEOFF 1 Police	240,000.00	2	Long Term Care, Medical, Dental, and Pharmacy for LEOFF 1 Police	218,000.00	2	Long Term Care, Medical, Dental, and Pharmacy for LEOFF 1 Police	230,000.00
	Line Items Total	685,000.00		Line Items Total	604,000.00		Line Items Total	635,000.00
				Change in Budget	-81,000.00		**Change in Budget**	31,000.00

517.210.40 OTHER SERVICES & CHARGES

517.210.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
			1	Actuarial Services	1,000.00	1	Actuarial Services	1,000.00
	Line Items Total	0.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

517.210.43 TRAVEL AND EDUCATION

2016 Adopted			2017 Budget			2018 Budget		
1	LEOFF 1 travel	1,400.00	1	LEOFF 1 travel	1,400.00	1	LEOFF 1 travel	1,400.00
	Line Items Total	1,400.00		Line Items Total	1,400.00		Line Items Total	1,400.00
				Change in Budget	0.00		**Change in Budget**	0.00

517.210.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Long Term Health Care Insurance - Police	137,500.00	1	Long Term Health Care Insurance - Police	111,000.00	1	Long Term Health Care Insurance - Police	117,000.00
	Line Items Total	137,500.00		Line Items Total	111,000.00		Line Items Total	117,000.00
				Change in Budget	-26,500.00		**Change in Budget**	6,000.00

517.210.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
			1	LEOFF Conference Registration Fees	700.00	1	LEOFF Conference Registration Fees	700.00
	Line Items Total	0.00		Line Items Total	700.00		Line Items Total	700.00
				Change in Budget	700.00		**Change in Budget**	0.00

001 **GENERAL**
98 **NON DEPARTMENTAL**
517 **PLANNING**
517.910 ***** Title Not Found *****
517.910.20 **PERSONNEL BENEFITS**
517.910.29 **ON BEHALF PMTS FIREMEN'S PENSION FD**

2016 Adopted			2017 Budget			2018 Budget		
1	Fire Pension Insurance Revenue	70,000.00	1	Fire Pension Insurance	75,000.00	1	Fire Pension Insurance	75,000.00
	Line Items Total	70,000.00		Line Items Total	75,000.00		Line Items Total	75,000.00
				Change in Budget	5,000.00		**Change in Budget**	0.00

001 GENERAL
98 NON DEPARTMENTAL
521 POLICE
521.100 ADMINISTRATION
521.100.10 SALARIES & WAGES
521.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Police Department Retirement - Salaries	72,300.00	1	Police Department Retirement - Salaries	116,787.00	1	Police Department Retirement - Salaries	123,533.00
	Line Items Total	72,300.00		Line Items Total	116,787.00		Line Items Total	123,533.00
				Change in Budget	44,487.00		**Change in Budget**	6,746.00

521.100.20 PERSONNEL BENEFITS
521.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Police Department Retirement - Benefits	2,700.00	1	Police Department Retirement - Benefits	3,247.00	1	Police Department Retirement - Benefits	3,343.00
	Line Items Total	2,700.00		Line Items Total	3,247.00		Line Items Total	3,343.00
				Change in Budget	547.00		**Change in Budget**	96.00

001 GENERAL
98 NON DEPARTMENTAL
522 FIRE
522.200 FIRE SUPPRESSION
522.200.20 PERSONNEL BENEFITS
522.200.25 MEDICAL & LIFE INSURANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Active Fire LEOFF 1 Medical Payments	20,000.00	1 Active Fire LEOFF 1 Medical Payments	17,000.00	1 Active Fire LEOFF 1 Medical Payments	18,000.00
	Line Items Total	20,000.00	Line Items Total	17,000.00	Line Items Total	18,000.00
			Change in Budget	-3,000.00	**Change in Budget**	1,000.00

522.200.40 OTHER SERVICES & CHARGES
522.200.46 INSURANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Long Term Health Care Insurance - Active Fire LEOFF 1	6,000.00	1 Long Term Health Care Insurance - Active Fire LEOFF 1	5,000.00	1 Long Term Health Care Insurance - Active Fire LEOFF 1	6,000.00
	Line Items Total	6,000.00	Line Items Total	5,000.00	Line Items Total	6,000.00
			Change in Budget	-1,000.00	**Change in Budget**	1,000.00

001 GENERAL
98 NON DEPARTMENTAL
522 FIRE
522.210 FIRE RELIEF/PENSION
522.210.20 PERSONNEL BENEFITS
522.210.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	AWC Premiums for Fire Relief & Pension, includes increase for medical cost increase	128,000.00	1	Medical Premiums for Fire Relief & Pension	155,000.00	1	Medical Premiums for Fire Relief & Pension	163,000.00
2	Medical, Dental, and Pharmacy for Fire Relief & Pension	80,000.00	2	Medical, Dental, and Pharmacy for Fire Relief & Pension	44,000.00	2	Medical, Dental, and Pharmacy for Fire Relief & Pension	46,000.00
	Line Items Total	208,000.00		Line Items Total	199,000.00		Line Items Total	209,000.00
				Change in Budget	-9,000.00		**Change in Budget**	10,000.00

522.210.40 OTHER SERVICES & CHARGES
522.210.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Fire Relief & Pension - Long Term Health Care Insurance	46,000.00	1	Fire Relief & Pension - Long Term Health Care Insurance	44,000.00	1	Fire Relief & Pension - Long Term Health Care Insurance	47,000.00
	Line Items Total	46,000.00		Line Items Total	44,000.00		Line Items Total	47,000.00
				Change in Budget	-2,000.00		**Change in Budget**	3,000.00

001 GENERAL
98 NON DEPARTMENTAL
522 FIRE
522.220 FIRE RETIREE MEDICAL
522.220.20 PERSONNEL BENEFITS

522.220.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	AWC Medical Premiums for LEOFF 1 Fire, includes 6% increase for medical cost increase.	233,000.00	1	Medical Premiums for LEOFF 1 Fire	140,000.00	1	Medical Premiums for LEOFF 1 Fire	147,000.00
2	Medical, Dental, and Pharmacy for LEOFF 1 Fire	40,000.00	2	Medical, Dental, and Pharmacy for LEOFF 1 Fire	76,000.00	2	Medical, Dental, and Pharmacy for LEOFF 1 Fire	80,000.00
	Line Items Total	273,000.00		Line Items Total	216,000.00		Line Items Total	227,000.00
				Change in Budget	-57,000.00		**Change in Budget**	11,000.00

522.220.40 OTHER SERVICES & CHARGES

522.220.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
			1	Actuarial Services	1,000.00	1	Actuarial Services	1,000.00
	Line Items Total	0.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

522.220.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Long Term Health Care - Fire	38,000.00	1	Long Term Health Care - Fire	40,000.00	1	Long Term Health Care - Fire	42,000.00
	Line Items Total	38,000.00		Line Items Total	40,000.00		Line Items Total	42,000.00
				Change in Budget	2,000.00		**Change in Budget**	2,000.00

001 GENERAL
98 NON DEPARTMENTAL
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.10 SALARIES & WAGES
532.200.11 REGULAR SALARIES & WAGES

	2016 Adopted		2017 Budget		2018 Budget	
1	Engineering Department Retirement - Salaries	14,700.00				
	Line Items Total	14,700.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-14,700.00	**Change in Budget**	0.00

532.200.20 PERSONNEL BENEFITS
532.200.21 F.I.C.A.

	2016 Adopted		2017 Budget		2018 Budget	
1	Engineering Department Retirement - Benefits	1,100.00				
	Line Items Total	1,100.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-1,100.00	**Change in Budget**	0.00

001 **GENERAL**
98 **NON DEPARTMENTAL**
539 ***** Title Not Found *****
539.300 ***** Title Not Found *****
539.300.40 **OTHER SERVICES & CHARGES**
539.300.41 **PROFESSIONAL SERVICES**

2016 Adopted			2017 Budget			2018 Budget		
1	AVHS annual payment	258,000.00	1	AVHS annual payment - 4% increase over prior year actual	261,000.00	1	AVHS annual payment - 4% over prior year budget	271,500.00
	Line Items Total	258,000.00		Line Items Total	261,000.00		Line Items Total	271,500.00
				Change in Budget	3,000.00		**Change in Budget**	10,500.00

001 GENERAL
98 NON DEPARTMENTAL
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.40 OTHER SERVICES & CHARGES
558.100.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	Auburn Chamber of Commerce	40,000.00				
	Line Items Total	40,000.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-40,000.00	Change in Budget	0.00

001 GENERAL
98 NON DEPARTMENTAL
574 PARTICIPATION RECREATION
574.100 PARKS ADMINISTRATION
574.100.10 SALARIES & WAGES
574.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget		2018 Budget		
1	Parks Department Retirement - Salaries	25,700.00			1	Parks Department Retirement - Salaries	39,963.00
2	Parks Department Retirement - Salaries	15,000.00	Line Items Total	0.00		Line Items Total	39,963.00
	Line Items Total	40,700.00					
			Change in Budget	-40,700.00		**Change in Budget**	39,963.00

574.100.20 PERSONNEL BENEFITS
574.100.21 F.I.C.A

2016 Adopted			2017 Budget		2018 Budget		
1	Parks Department Retirement - Benefits	2,000.00			1	Parks Department Retirement - Benefits	832.00
2	Parks Department Retirement - Benefits	1,200.00	Line Items Total	0.00		Line Items Total	832.00
	Line Items Total	3,200.00					
			Change in Budget	-3,200.00		**Change in Budget**	832.00

001 GENERAL
98 NON DEPARTMENTAL
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.10 SALARIES & WAGES
576.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 CDPW Department Retirement - Salaries	81,528.00		
Line Items Total	0.00	Line Items Total	81,528.00	Line Items Total	0.00
		Change in Budget	81,528.00	**Change in Budget**	-81,528.00

576.100.20 PERSONNEL BENEFITS
576.100.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
		1 CDPW Department Retirement - Benefits	5,052.00		
Line Items Total	0.00	Line Items Total	5,052.00	Line Items Total	0.00
		Change in Budget	5,052.00	**Change in Budget**	-5,052.00

001 GENERAL
98 NON DEPARTMENTAL
589 OTHER NONEXPENDITURES
589.900 NON DEPARTMENTAL
589.900.40 OTHER SERVICES & CHARGES
589.900.49 MISCELLANEOUS CONTINGENCIES

2016 Adopted			2017 Budget			2018 Budget		
1	Finance Contingency Funds	600,000.00	1	Finance Contingency Funds	600,000.00	1	Finance Contingency Funds	600,000.00
2	2016 S/B Contingency	500,000.00	2	Bank Credit Card Fee Contingency	50,000.00	2	Bank Credit Card Fee Contingency	50,000.00
	Line Items Total	1,100,000.00	3	Salary Contingency	300,000.00	3	Salary Contingency	300,000.00
				Line Items Total	950,000.00	4	Add'l Salary Contingency for Police Contract	500,000.00
							Line Items Total	1,450,000.00
				Change in Budget	-150,000.00		**Change in Budget**	500,000.00

001 GENERAL
98 NON DEPARTMENTAL
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

	2016 Adopted		2017 Budget		2018 Budget	
1	Transfer Out To 1998 Library Bond Fund (229) For Debt Service	285,100.00	Transfer Out To 1998 Library Bond Fund (229) For Debt Service	283,850.00	Transfer Out To 1998 Library Bond Fund (229) For Debt Service	282,150.00
2	Transfer Out To Golf Debt Service Fund (237) For Golf Debt Service	351,553.00	Transfer Out to Fund 276 For Golf and Cemetery Debt Service	554,393.00	Transfer Out to Fund 276 For Golf and Cemetery Debt Service	554,367.00
	Line Items Total	636,653.00	Decision Package: ASD.0011 - Auburn Magazine	50,000.00	Decision Package: ERR.0007 - M & O Master Planning	12,500.00
			Decision Package: ERR.0007 - M& O Master Planning	12,500.00	Decision Package: IS.0040 - City Clerk LIMS Replacement	17,000.00
			Decision Package: IS.0040 - City Clerk LIMS Replacement	12,000.00	Decision Package: IS.0041 - Drone Program Administration	15,000.00
			Decision Package: IS.0041 - Drone Program Administration	45,000.00	Decision Package: IS.0042 - Network Engineer	85,112.00
			Decision Package: IS.0042 - Network Engineer	84,933.00	Decision Package: IS.0043 - Sr. Center AV Upgrade/Replacement	45,000.00
			Decision Package: IS.0045 - E-Plan Check Monitor Upgrade	30,000.00	Decision Package: IS.0044 - Digital Parity /Broadband Expansion	250,000.00
			Decision Package: IS.0046 - Legal CMS	30,000.00	Decision Package: IS.0046 - Legal CMS	3,000.00
			Decision Package: IS.0049 - CRM System	31,950.00	Decision Package: IS.0049 - CRM System	9,585.00
			Decision Package: IS.0050 - eDocument Scanning and Workflow	25,560.00	Decision Package: IS.0050 - eDocument Scanning and Workflow	25,560.00
			Decision Package: IS.0053 - Website Refresh	25,000.00	Decision Package: IS.0051 - GIS Imagery	19,170.00
			Decision Package: IS.0060 - SMART Board Interactive Display for Police	10,000.00	Decision Package: IS.0061 - Cyber Security Management	25,560.00
			Decision Package: IS.0061 - Cyber Security Management	38,340.00	Adjust 2018 ER&R Allocations	93,700.00
			Decision Package: IS.0065 - Police - 800 Mhz Coverage Expansion - Lea Hill	45,000.00	Decision Package: ASD.0011 - Auburn Magazine	25,000.00
			Decision Package: IS.0066 - Centralized Cash Receipting System Software	31,950.00	Line Items Total	1,462,704.00
			Adjust 2017 ER&R Allocations	62,500.00		
			Line Items Total	1,372,976.00		
			Change in Budget	736,323.00	**Change in Budget**	89,728.00

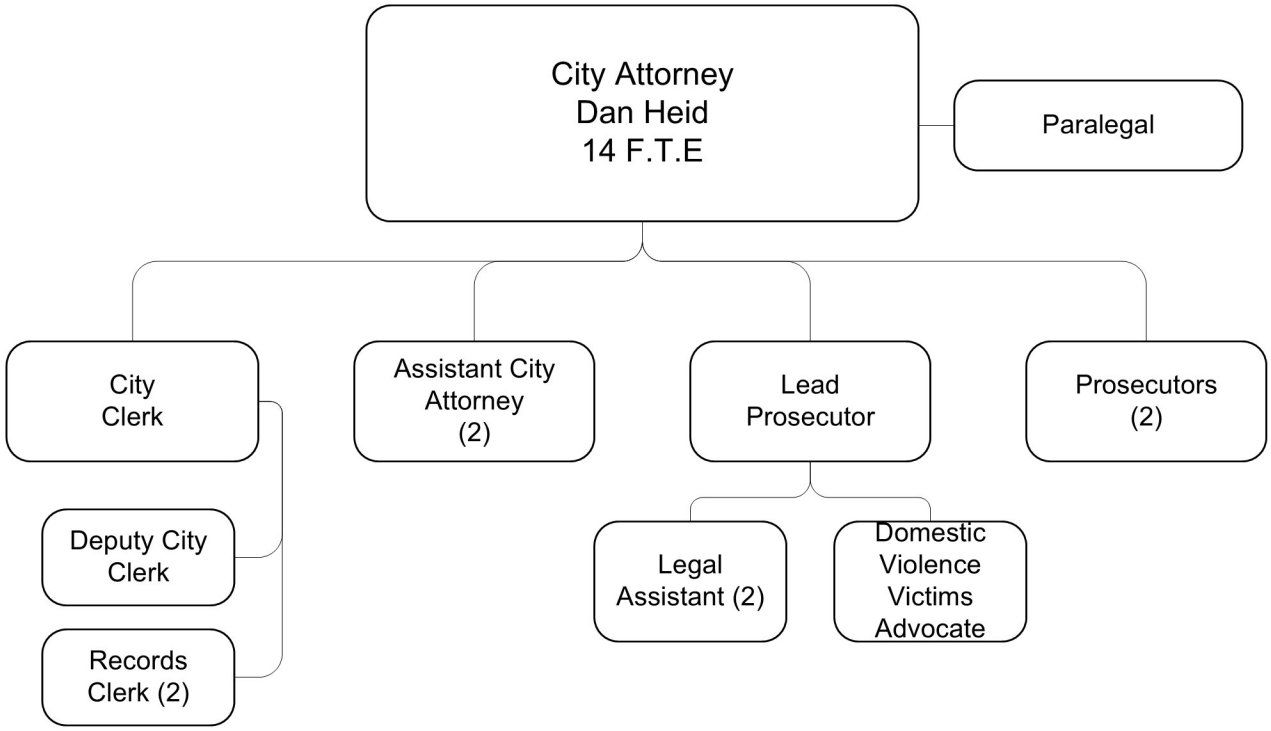
001 GENERAL
98 NON DEPARTMENTAL
599 ENDING FUND BALANCE
599.100 DESIGNATED FUND BALANCE
599.100.00 CAFR ONLY
599.100.06 DESIGNATED ENDING FUND BALANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Estimated Ending Fund Balance	221,614.00	1	Estimated Ending Fund Balance	221,614.00	1	Estimated Ending Fund Balance	221,614.00
	Line Items Total	221,614.00		Line Items Total	221,614.00		Line Items Total	221,614.00
				Change in Budget	0.00		**Change in Budget**	0.00

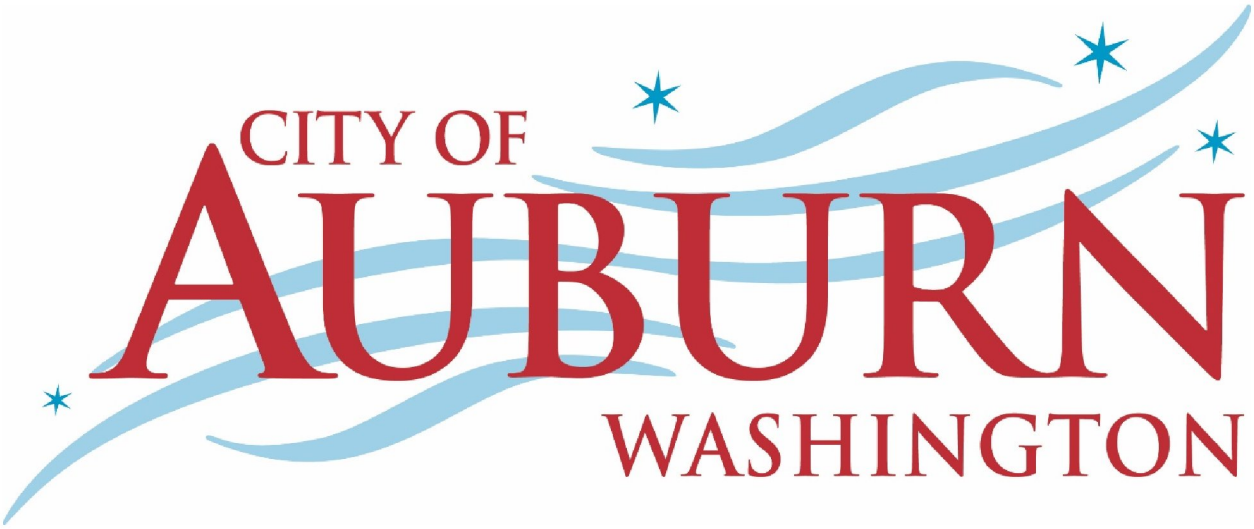
001 GENERAL
98 NON DEPARTMENTAL
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		4,944,223.00	1 Estimated Ending Fund Balance		9,289,891.00	1 Estimated Ending Fund Balance		3,136,628.00
	Line Items Total	4,944,223.00		Line Items Total	9,289,891.00		Line Items Total	3,136,628.00
				Change in Budget	4,345,668.00		**Change in Budget**	-6,153,263.00
	Total Line Items	8,935,790.00		**Total Line Items**	13,728,195.00		**Total Line Items**	8,250,885.00
				Total Change in Budget	4,792,405.00		**Total Change in Budget**	-5,477,310.00

Legal Department



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

LEGAL DEPARTMENT

Mission Statement

The mission of the Legal Department is to provide accurate and timely legal advice and information to the City, represent the City with great tenacity and integrity in all civil and criminal litigation, and provide considerate and thoughtful customer service to other departments and the public, both individually and as a whole.

Department Overview

This department consists of the Legal Department and the City Clerk's office. The Legal Department represents the City in all litigation, including civil and criminal misdemeanor cases. The department prepares ordinances, resolutions, petitions, contracts, leases, easements, deeds, notices and other legal documents, and provides legal counsel and advice to the City. The department prosecutes criminal cases in the King County District Court as well as prosecutes and/or defends civil actions brought by or against the City.

Responsibilities of the City Clerk Division include monitoring various legal matters; acting as a central repository for all municipal records; processing claims for damages; processing requests for public records and public information; processing passport applications, ordinance codification, and preparing City Council, and LEOFF Board agendas and minutes.

2015 & 2016 Accomplishments

- Focused on and strived for courteous, prompt and responsible customer service to those with whom we came in contact in our city responsibilities.
- Continued level of customer service by responding to public record requests within five business days.
- Continued work with the Police Department and the District Court to develop procedures to enhance effective pursuit of prosecution cases.
- Provided legal updates to City departments and employees on public records.
- Provided updates and training to the Police Department on new laws and case decisions to enhance effective prosecution and to assist police on ever-changing legal issues.
- Continued work with City departments to develop procedures to enhance effective representation of legal issues on the City's behalf.
- Continued work with the court and public defender (and defense bar) to better handle caseload management and streamline court processes to improve public access to the courts and adjudication of cases.
- Worked with the Mayor and City staff, as well as the regional and state participants, to review proposed legislative bills and to develop strategies for and responses to legislative bills to enhance the ability of Auburn and other cities in the state to carry out their municipal responsibilities.
- Worked with the Police Department, attorneys and law enforcement agencies of neighboring communities to address regional criminal justice and law enforcement needs.
- Implemented Laserfiche Electronic Records Management System to allow destruction of non-archival paper records after imaging.
- Worked with local and regional service providers to address needs of victims of domestic violence.
- Developed and proposed new ordinances for adoption by the City Council to address the ongoing needs of the City and its citizens.

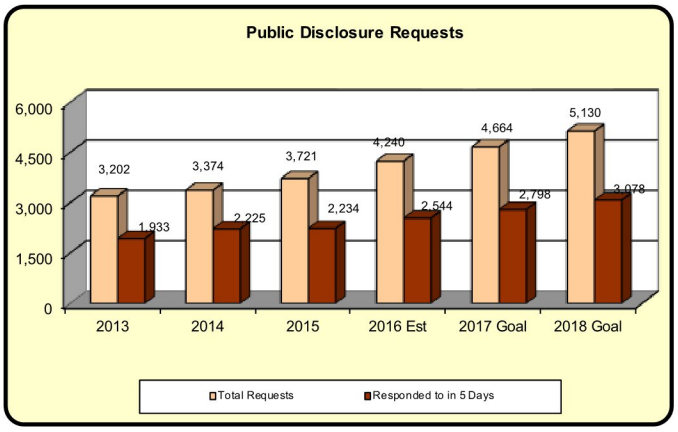
2017 & 2018 Objectives

- Work with other departments to identify non-archival paper records eligible for destruction after imaging to be included in the Laserfiche Electronic Records Management System.
- Develop and refine prosecution strategies, including standard dispositional recommendations, to approach cases in the District Court and to enhance prosecution effectiveness.
- Work with City Council to implement SMART (Specific, Measurable, Attainable, Relevant and Time-bound) goals.
- Continue working with local and regional service providers to assemble a support network to address needs of victims of domestic violence, including pursuit of the one-stop concept.
- Work with the Mayor, City Council and City departments to proactively develop recommended language for updating and amending ordinances and City code sections to assure that the codes are as useful as they can be to meet the needs of the City within the parameters of State law.
- Work with the Mayor, City departments and Risk Management to develop procedures to enhance effective representation of legal issues on the City's behalf.
- Continue the level of customer service by responding to public record requests within five business days.
- Continue working with attorneys and city clerks from neighboring cities, as well as municipal associations, to address regional and statewide municipal issues.
- Continue work with the Mayor and City staff, as well as the regional and state participants, to develop strategies for legislative bills to enhance the ability of Auburn and other cities in the state to carry out their municipal responsibilities.
- Continue work with the court and public defender (and defense bar) to better handle caseload management and streamline court processes to improve public access to the courts and adjudication of cases.
- Continue work with the Police Department and King County court services to develop procedures to enhance effective pursuit of prosecution cases.
- Continue work with local and regional service providers to address needs of victims of domestic violence.
- Work with IT and other departments of the City to facilitate convenient access to ordinances, resolutions and other public records via the City's website.
- Implement new agenda manager system to provide a more flexible and streamlined agenda preparation and improve work flow.
- Implement new public records request tracking software and public portal for on line public record requests.

PERFORMANCE MEASURES - LEGAL DEPARTMENT

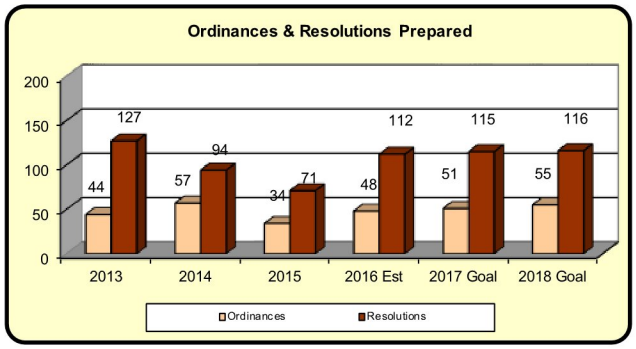
Public Disclosure Requests - Responded to Within 5 Business Days

The graph illustrates the number of public disclosure requests received by the City Clerk's office and the number of those requests responded to within five business days from the receipt of the request. The complexity of the request or the volume of materials requested may affect the response time.



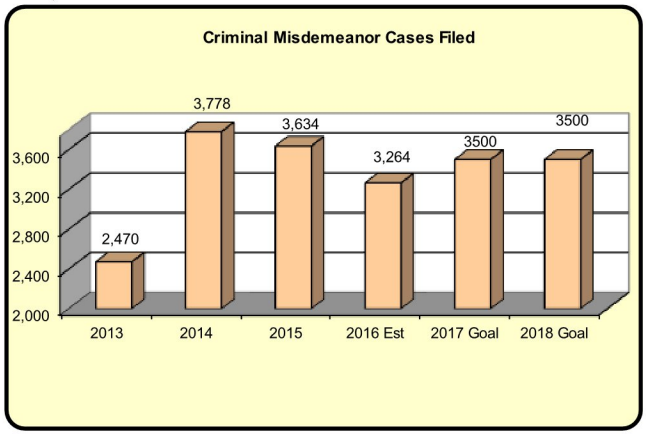
Ordinances & Resolutions Prepared

Minimal increases in the number of ordinances prepared is partially reflective of change in practice whereby only those Council actions which prescribe permanent rules of conduct or government that specifically require adoption by ordinance according to State law are done by ordinance. Other Council actions involving contracts or actions involving special or temporary nature can be accomplished by resolution.



Criminal Misdemeanor Cases

Criminal charges in cases involving State law are of two types - misdemeanors and felonies. Misdemeanor offenses are punishable by imprisonment for a term of not more than one year and include minor assaults, theft and driving under the influence. This graph illustrates the number of criminal misdemeanor cases filed by the City Attorney's Office.



Department Budget

001.15 Legal	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	985,836	1,064,680	1,064,680	1,148,548	1,202,685
Personnel Benefits	365,262	392,475	392,475	454,408	493,272
Supplies	6,672	13,800	13,800	16,300	13,800
Services & Charges	109,120	138,200	138,200	137,090	138,590
Intergovernmental	121,556	228,000	228,000	156,000	156,000
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	350,268	358,035	358,035	364,257	360,303
DEPARTMENT TOTAL	**$ 1,938,714**	**$ 2,195,190**	**$ 2,195,190**	**$ 2,276,603**	**$ 2,364,650**

Department Employees

001 Legal FTE's	2014	2015	2016	2017	2018
Legal FTE's	14.00	14.00	14.00	14.00	14.00
TOTAL LEGAL FTE's	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**

Full Time Equivalent (FTE)

Budget Detail Report

08/04/2016 7:31AM

City of Auburn

001 GENERAL
15 CITY ATTORNEY
514 FINANCIAL SERVICES
514.300 CITY CLERK
514.300.10 SALARIES & WAGES
514.300.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime	800.00	1	Overtime	800.00	1	Overtime	800.00
	Line Items Total	800.00		Line Items Total	800.00		Line Items Total	800.00
				Change in Budget	0.00		Change in Budget	0.00

514.300.20 PERSONNEL BENEFITS
514.300.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits related to $800 in Overtime budget.	150.00	1	18% Benefits for OT and Other Wages	144.00	1	18% Benefits for OT and Other Wages	144.00
	Line Items Total	150.00		Line Items Total	144.00		Line Items Total	144.00
				Change in Budget	-6.00		Change in Budget	0.00

514.300.30 SUPPLIES
514.300.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office supplies (including archive storage boxes, folders, etc)	2,500.00	1	Office supplies (including archive storage boxes, folders, etc)	2,500.00	1	Office supplies (including archive storage boxes, folders, etc)	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	0.00		Change in Budget	0.00

514.300.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Small tools/minor equipment such as calculators, ladders, etc	300.00	1	Small tools/minor equipment such as calculators, ladders, etc	300.00	1	Small tools/minor equipment such as calculators, ladders, etc	300.00
	Line Items Total	300.00		Line Items Total	300.00		Line Items Total	300.00
				Change in Budget	0.00		Change in Budget	0.00

514.300.40 OTHER SERVICES & CHARGES
514.300.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Int'l Institute of Muni Clerks Conference	1,900.00	1	Int'l Institute of Muni Clerks Conference	2,500.00	1	Int'l Institute of Muni Clerks Conference	2,200.00
2	WA Muni Clerk's Assn Conference	850.00	2	WA Muni Clerk's Assn Conference	900.00	2	WA Muni Clerk's Assn Conference	900.00
3	Records Management Seminars, King Co & Pierce Co Clerks Meetings, State Parliamentary Conference	700.00	3	Records Management Seminars, King Co & Pierce Co Clerks Meetings, State Parliamentary Conference	700.00	3	Records Management Seminars, King Co & Pierce Co Clerks Meetings, State Parliamentary Conference	700.00
	Line Items Total	3,450.00		Line Items Total	4,100.00		Line Items Total	3,800.00
				Change in Budget	650.00		Change in Budget	-300.00

514.300.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	Legal Advertising	25,000.00	1	Legal Advertising	25,000.00	1	Legal Advertising	25,000.00
	Line Items Total	25,000.00		Line Items Total	25,000.00		Line Items Total	25,000.00
				Change in Budget	0.00		Change in Budget	0.00

001 GENERAL
15 CITY ATTORNEY
514 FINANCIAL SERVICES
514.300 CITY CLERK
514.300.40 OTHER SERVICES & CHARGES

514.300.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	Off-site records storage					
	Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	0.00	Change in Budget	0.00

514.300.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	WA Muni Clerks Assn Conf Registration	400.00	WA Muni Clerks Assn Conf Registration	400.00	WA Muni Clerks Assn Conf Registration	400.00
2	Misc Training Registration	400.00	Misc Training Registration	400.00	Misc Training Registration	400.00
3	Int'l Muni Clerks Assn Membership dues	300.00	Int'l Muni Clerks Assn Membership dues	300.00	Int'l Muni Clerks Assn Membership dues	300.00
4	WA Muni Clerks Assn Membership dues	150.00	WA Muni Clerks Assn Membership dues	150.00	WA Muni Clerks Assn Membership dues	150.00
5	Records Management Membership dues (WAPRO, ARMA, etc)	250.00	Records Management Membership dues (WAPRO, ARMA, etc)	250.00	Records Management Membership dues (WAPRO, ARMA, etc)	250.00
6	King Co & Pierce Co Clerks Assn dues	100.00	King Co & Pierce Co Clerks Assn dues	100.00	King Co & Pierce Co Clerks Assn dues	100.00
7	Recording Fees	4,000.00	Recording Fees	4,000.00	Recording Fees	4,000.00
8	Records Destruction Fees	1,850.00	Records Destruction Fees	1,850.00	Records Destruction Fees	1,850.00
9	Misc publications	100.00	Misc publications	100.00	Misc publications	100.00
10	IIMC Conference Registration	650.00	IIMC Conference Registration	650.00	IIMC Conference Registration	650.00
11	Parlimentary Assn dues	150.00	Parlimentary Assn dues	150.00	Parlimentary Assn dues	150.00
12	Code Book updates for on line hosting and HTML and Folio updates	10,000.00	Code Book updates for on line hosting and HTML and Folio updates	10,000.00	Code Book updates for on line hosting and HTML and Folio updates	10,000.00
13	Bank Credit Card Processing Fee	1,600.00	Bank Card Equipment Fee	240.00	Bank Card Equipment Fee	240.00
	Line Items Total	19,950.00	Line Items Total	18,590.00	Line Items Total	18,590.00
			Change in Budget	-1,360.00	Change in Budget	0.00

514.300.50 INTERGOVERNMENTAL/INTERFUND

514.300.51 INTERGOVT PROFESSIONAL SERVICE

	2016 Adopted		2017 Budget		2018 Budget	
1	KC Pamphlet Costs	2,000.00	KC Pamphlet Costs	2,000.00	KC Pamphlet Costs	2,000.00
2	PC Pamphlet Costs	2,000.00	PC Pamphlet Costs	2,000.00	PC Pamphlet Costs	2,000.00
3	KC Primary Election Costs	25,000.00	KC Primary Election Costs	20,000.00	KC Primary Election Costs	20,000.00
4	KC General Election Costs	28,000.00	KC General Election Costs	22,000.00	KC General Election Costs	22,000.00
5	PC Primary Election Costs	5,000.00	PC Primary Election Costs	5,000.00	PC Primary Election Costs	5,000.00
6	PC General Election Costs	5,000.00	PC General Election Costs	5,000.00	PC General Election Costs	5,000.00
7	KC Voter Registration Costs	150,000.00	KC Voter Registration Costs	85,000.00	KC Voter Registration Costs	85,000.00
8	PC Voter Registration Costs	11,000.00	PC Voter Registration Costs	15,000.00	PC Voter Registration Costs	15,000.00
	Line Items Total	228,000.00	Line Items Total	156,000.00	Line Items Total	156,000.00
			Change in Budget	-72,000.00	Change in Budget	0.00

514.300.90 INTERFUND PAYMENTS FOR SERVICES

514.300.97 INTERFUND PRINTING SERVICES

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
15 CITY ATTORNEY
514 FINANCIAL SERVICES
514.300 CITY CLERK
514.300.90 INTERFUND PAYMENTS FOR SERVICES

514.300.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	13,900.00	1	Multimedia Allocation	22,200.00	1	Multimedia Allocation	22,800.00
	Line Items Total	13,900.00		Line Items Total	22,200.00		Line Items Total	22,800.00
				Change in Budget	8,300.00		**Change in Budget**	600.00

514.300.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilties Allocation	42,400.00	1	Facilties Allocation	37,800.00	1	Facilties Allocation	35,600.00
	Line Items Total	42,400.00		Line Items Total	37,800.00		Line Items Total	35,600.00
				Change in Budget	-4,600.00		**Change in Budget**	-2,200.00

514.300.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	36,730.00	1	Innovation & Technology Allocation	39,521.00	1	Innovation & Technology Allocation	40,777.00
	Line Items Total	36,730.00		Line Items Total	39,521.00		Line Items Total	40,777.00
				Change in Budget	2,791.00		**Change in Budget**	1,256.00

001 GENERAL
15 CITY ATTORNEY
515 LEGAL SERVICES
515.100 ADMINISTRATION
515.100.30 SUPPLIES
515.100.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Office Supplies	8,500.00	1 Office Supplies	8,500.00	1 Office Supplies	8,500.00
	Line Items Total	8,500.00	Line Items Total	8,500.00	Line Items Total	8,500.00
			Change in Budget	0.00	Change in Budget	0.00

515.100.40 OTHER SERVICES & CHARGES
515.100.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Court Transcripts	1,500.00	1 Court Transcripts	1,500.00	1 Court Transcripts	1,500.00
2	Process / Document Service	2,500.00	2 Process / Document Service	2,500.00	2 Process / Document Service	2,500.00
3	Expert Costs	5,200.00	3 Expert Costs	5,200.00	3 Expert Costs	5,200.00
	Line Items Total	9,200.00	Line Items Total	9,200.00	Line Items Total	9,200.00
			Change in Budget	0.00	Change in Budget	0.00

515.100.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	cell phones and ipad data charges	5,000.00	1 cell phones and ipad data charges	5,000.00	1 cell phones and ipad data charges	5,000.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	0.00	Change in Budget	0.00

515.100.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Conference Expenses (mileage, per diems, hotels)	9,000.00	1 Conference Expenses (mileage, per diems, hotels)	9,000.00	1 Conference Expenses (mileage, per diems, hotels)	9,000.00
2	Local Travel (court appearances, meetings, etc.)	2,500.00	2 Local Travel (court appearances, meetings, etc.)	2,500.00	2 Local Travel (court appearances, meetings, etc.)	2,500.00
	Line Items Total	11,500.00	Line Items Total	11,500.00	Line Items Total	11,500.00
			Change in Budget	0.00	Change in Budget	0.00

515.100.46 INSURANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Insurance Allocation	26,400.00	1 Insurance Allocation	26,000.00	1 Insurance Allocation	27,800.00
	Line Items Total	26,400.00	Line Items Total	26,000.00	Line Items Total	27,800.00
			Change in Budget	-400.00	Change in Budget	1,800.00

515.100.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	Bar / Professional Costs (CLE's, WSBA and notary dues)	8,500.00	1 Bar / Professional Costs (CLE's, WSBA and notary dues)	8,500.00	1 Bar / Professional Costs (CLE's, WSBA and notary dues)	8,500.00
2	Legal Research and Publications (Westlaw, Code Revisor, etc.)	24,500.00	2 Legal Research and Publications (Westlaw, Code Revisor, etc.)	24,500.00	2 Legal Research and Publications (Westlaw, Code Revisor, etc.)	24,500.00
3	Memberships (WSAMA, rotary, sorpotimist)	1,200.00	3 Memberships (WSAMA, rotary, sorpotimist)	1,200.00	3 Memberships (WSAMA, rotary, sorpotimist)	1,200.00
4	Filing Fees and Record Requests	2,000.00	4 Filing Fees and Record Requests	2,000.00	4 Filing Fees and Record Requests	2,000.00

001 GENERAL
15 CITY ATTORNEY
515 LEGAL SERVICES
515.100 ADMINISTRATION
515.100.40 OTHER SERVICES & CHARGES

515.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
5	Employee Recognition	1,500.00	5	Employee Recognition	1,500.00	5	Employee Recognition	1,500.00
	Line Items Total	37,700.00		Line Items Total	37,700.00		Line Items Total	37,700.00
				Change in Budget	0.00		**Change in Budget**	0.00

515.100.90 INTERFUND PAYMENTS FOR SERVICES

515.100.95 INTERFUND OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	5,115.00	1	ER&R Fleet Allocation	8,831.00	1	ER&R Fleet Allocation	8,823.00
	Line Items Total	5,115.00		Line Items Total	8,831.00		Line Items Total	8,823.00
				Change in Budget	3,716.00		**Change in Budget**	-8.00

515.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	1,500.00	1	Multimedia Allocation	6,700.00	1	Multimedia Allocation	6,800.00
	Line Items Total	1,500.00		Line Items Total	6,700.00		Line Items Total	6,800.00
				Change in Budget	5,200.00		**Change in Budget**	100.00

515.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	150,300.00	1	Facilities Allocation	132,900.00	1	Facilities Allocation	125,500.00
	Line Items Total	150,300.00		Line Items Total	132,900.00		Line Items Total	125,500.00
				Change in Budget	-17,400.00		**Change in Budget**	-7,400.00

515.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	108,090.00	1	Innovation & Technology Allocation	116,305.00	1	Innovation & Technology Allocation	120,003.00
	Line Items Total	108,090.00		Line Items Total	116,305.00		Line Items Total	120,003.00
				Change in Budget	8,215.00		**Change in Budget**	3,698.00

001 GENERAL
15 CITY ATTORNEY
515 LEGAL SERVICES
515.210 PROSECUTION/CRIMINAL
515.210.10 SALARIES & WAGES

515.210.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package LGL.0003 -City Prosecutor	86,067.00	1 Decision Package LGL.0003 -City Prosecutor	91,751.00
Line Items Total	0.00	Line Items Total	86,067.00	Line Items Total	91,751.00
		Change in Budget	86,067.00	**Change in Budget**	5,684.00

515.210.20 PERSONNEL BENEFITS

515.210.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package LGL.0003 -City Prosecutor	6,584.00	1 DDecision Package LGL.0003 -City Prosecutor	7,019.00
Line Items Total	0.00	Line Items Total	6,584.00	Line Items Total	7,019.00
		Change in Budget	6,584.00	**Change in Budget**	435.00

515.210.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package LGL.0003 -City Prosecutor	9,622.00	1 Decision Package LGL.0003 -City Prosecutor	10,258.00
Line Items Total	0.00	Line Items Total	9,622.00	Line Items Total	10,258.00
		Change in Budget	9,622.00	**Change in Budget**	636.00

515.210.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package LGL.0003 -City Prosecutor	453.00	1 Decision Package LGL.0003 -City Prosecutor	485.00
Line Items Total	0.00	Line Items Total	453.00	Line Items Total	485.00
		Change in Budget	453.00	**Change in Budget**	32.00

515.210.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package LGL.0003 -City Prosecutor	26,671.00	1 Decision Package LGL.0003 -City Prosecutor	30,520.00
Line Items Total	0.00	Line Items Total	26,671.00	Line Items Total	30,520.00
		Change in Budget	26,671.00	**Change in Budget**	3,849.00

515.210.30 SUPPLIES

515.210.31 OFFICE & OPERATING SUPPLIES

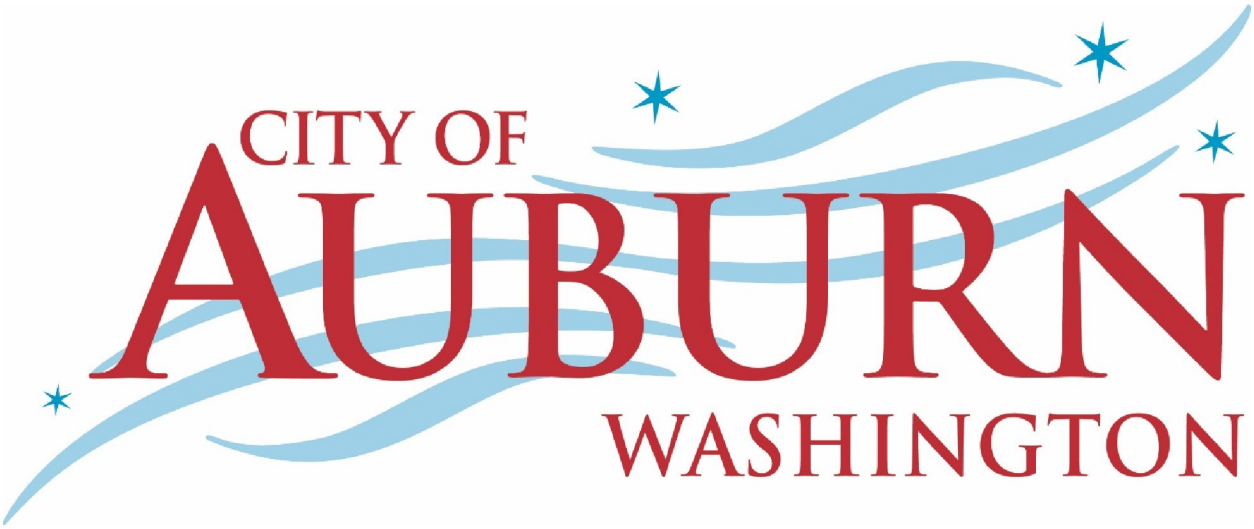
2016 Adopted		2017 Budget		2018 Budget	
1 Office supplies	2,500.00	1 Office supplies	2,500.00	1 Office supplies	2,500.00
Line Items Total	2,500.00	Line Items Total	2,500.00	Line Items Total	2,500.00
		Change in Budget	0.00	**Change in Budget**	0.00

515.210.35 SMALL TOOLS AND EQUIPMENT

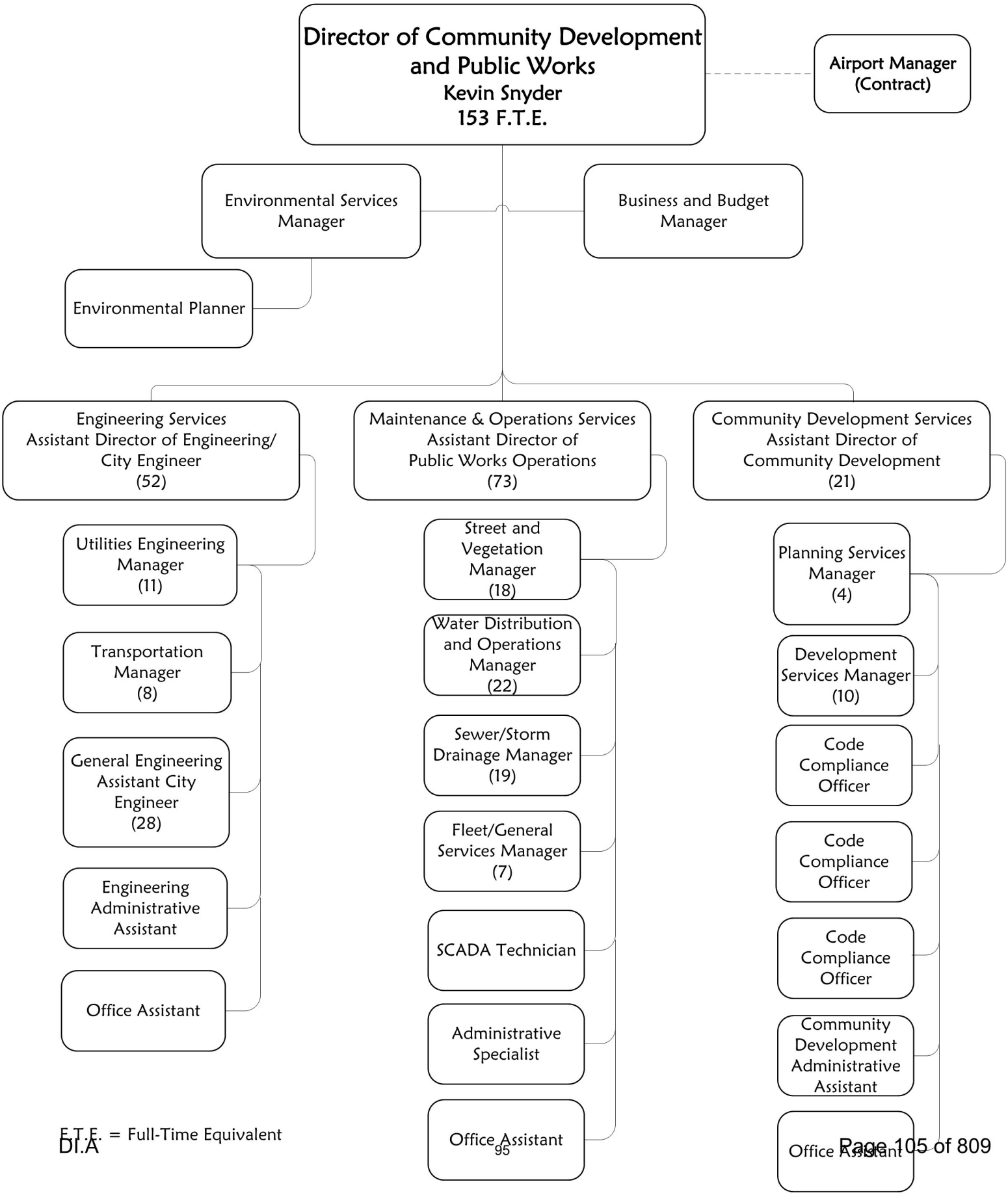
2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
15 CITY ATTORNEY
515 LEGAL SERVICES
515.210 PROSECUTION/CRIMINAL
515.210.30 SUPPLIES
515.210.35 SMALL TOOLS AND EQUIPMENT

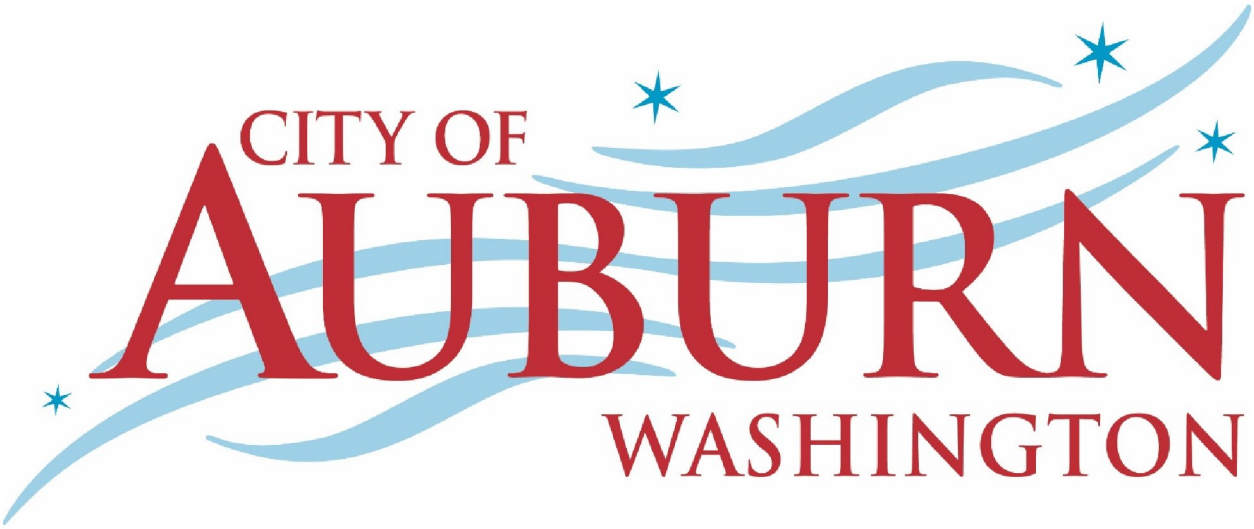
2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package LGL.0003 -City Prosecutor	2,500.00		
Line Items Total	0.00	Line Items Total	2,500.00	Line Items Total	0.00
		Change in Budget	2,500.00	**Change in Budget**	-2,500.00
Total Line Items	738,985.00	**Total Line Items**	803,988.00	**Total Line Items**	809,670.00
		Total Change in Budget	65,003.00	**Total Change in Budget**	5,682.00


CITY OF
AUBURN
WASHINGTON

Community Development & Public Works Department



F.T.E. = Full-Time Equivalent


CITY OF
AUBURN
WASHINGTON

The Community Development & Public Works Director oversees a diverse Department that includes several general, enterprise and special revenue funds. The General Fund includes Community Development, Administration, Environmental, Engineering and Streets. The Special Revenue funds include Arterial Street Improvement (102), Local Street Preservation (103), Arterial Preservation (105), and Business Improvement Area (121). Enterprise Funds include Water (430 &460), Sanitary Sewer (431, 433, & 461), Storm Drainage (432 & 462), Airport (435 & 465), and Equipment Rental (550 & 560). The Department staffing is funded within all funding sources and is organized into Service Areas. These service areas have specific responsibilities within each fund and include Community Development, Engineering, Maintenance & Operations, Environmental, and Administration.

DEPARTMENT ADMINISTRATION

Mission Statement

To provide high quality, effective and strategic Department administration to assist team members in the provision of diverse services, ensure successful working relationships with the Mayor, City Council and other City Departments and successfully engage with residents, citizens and businesses.

Service Area Overview

Department Administration is responsible for:

- Strategic Department leadership.
- Department organizational assessment and improvement.
- Department-wide budget management and oversight.
- Representation on City Executive Leadership Team.
- Administration of the CRW Permit System.
- Management of the Citywide Business License Program.
- Management of the Citywide Animal Licensing Program.
- Regional representation on committees and task forces.

2015 & 2016 Accomplishments:

- Oversaw the integration of the previous Planning and Development Department and Public Works Department into one unified Department.
- Established a multi-level Department staff engagement program.
- Establishment of a LEAN pilot program.
- Managed annual business license renewals with over 90 percent compliance rates.
- Took over management of the citywide animal licensing program.
- Took over management of the Auburn Municipal Airport.
- Coordinated the provision of two downtown business engagement workshops and direct business assistance utilizing a highly respected national urban strategist.
- Development of a branding logo for the Auburn Municipal Airport.
- Preparation of a Strategic Business Plan for the Auburn Municipal Airport.

2017 & 2018 Objectives:

- Creation and implementation of a Department Strategic Plan.
- Department-wide implementation of LEAN.
- Update of Title 5 (Business Licenses).
- Enhanced marketing efforts for the City's Animal Licensing Program.
- Coordination of a significant upgrade to the City's permit tracking software inclusive of migration to the cloud.
- Implementation of the Airport Strategic Business Plan.

COMMUNITY DEVELOPMENT SERVICES

Mission Statement

To serve the Auburn community by providing consistent, high quality customer service, and implementing City Council goals in land use planning, protection of the environment, and building safety and efficiency.

Service Area Overview

Community Development Services is responsible for the following:

- Formulate and recommend comprehensive goals on planning, ensuring compliance with the Growth Management Act.
- Ensure compliance with statutory requirements relative to environmental issues.
- Direct preparation and review of environmental impact statements and technical reports; determine final action on environmental issues.
- Ensure compliance with adopted building codes.
- Act as the City's responsible official for State Environmental Policy Act (SEPA) compliance, and Shoreline Management Program Manager.
- Ensure code compliance to Auburn City Code Titles 5, 8, 10, 12, 13, 15, 16, 17, and 18.
- Manage the City's One Stop Permit Center.
- Administration of the City's parking permit program.
- Provide staff to planning commission, hearing examiner, and planning and development committees.
- Coordinate with other City departments to ensure City plans and projects are compatible with the Comprehensive Plan.
- Coordinate with Valley Regional Fire Authority on land use and building permit reviews and code enforcement.
- Coordinate with other City departments on provision of services to new development.
- Represent City on regional planning, economic development, and other policy issues.
- Coordinate with other jurisdictions and agencies to resolve regional issues.
- Develop and maintain the Comprehensive Plan and special purpose plans.
- Provide leadership on public and private annexations.
- Develop and maintain zoning ordinance.
- Act as liaison to the Auburn Downtown Association.
- Coordinate citywide parking management initiatives.

2015 & 2016 Accomplishments:

- Completed lobby enhancements in Customer Service Center for improved customer experience.
- Provided continuous, timely, efficient, and high quality land use, building, and engineering approval processes that meet or exceed clients' expectations.
- Implemented Downtown Storefront Façade Improvement Program.
- Implemented the adopted 2015 International Codes.
- Provided support to the Housing Home Repair program.
- Provided support for the City's Economic Development initiatives and programs.
- Continued improvements in the provision of building review and inspection services.
- Completed a total overhaul of the City's 20 year Comprehensive Plan.
- In 2015, opened and closed more than 640 code enforcement cases.
- In 2015, processed more than 3,000 permits and 880 licenses, completed 6,500 building inspections, conducted 5,700 permit reviews, issued 4,000 decisions, and participated in more than 50,000 interactions with customers.

2017 & 2018 Objectives:

- Provide continuous, timely, efficient, and high quality land use, building, and engineering approval processes that meet or exceed clients' expectations.
- Continue providing support to the Housing Home Repair program.
- Launch a system that allows for electronic plan submittal, accommodates web based payments, and that supports electronic permit approval and issuance.
- Implement LEAN efficiency principles for all aspects of permit and plan review procedures.
- Deploy strategies that educate and enforce goals and standards along designated Impression Corridors and Gateways.
- Continue to develop and distribute informational materials that help better inform businesses and citizens of Auburn code requirements.
- Implement an overhauled civil plan review process.
- Expand efforts to further embrace and utilize adopted Comprehensive Plan Values and value based decision making.
- Implement Low Impact Development regulations.
- Implement updated development regulations.
- Implement elements of Main Street Urban Design Plan.
- Develop and implement the Auburn Way South Corridor Improvement Plan.
- Identify specific population and employment targets for downtown Auburn and its designation as a Regional Growth Center in Vision 2040.
- Develop a citywide way-finding plan with strategies and actions directed at both non-motorized and vehicles modes.
- Implement the short term actions outlined in the adopted Parking Management Plan.
- Support the efforts to implement the adopted City 10 year Economic Development Strategic Plan.
- Deploy electronic meeting check in software and hardware within the Customer Service Center.
- Support staff training needs that ensure Permit Technicians, Building Plan Reviewers, Building Inspectors, Engineers, Code Enforcement and Management staff are current with all required certifications.
- Continue lobby layout and design enhancements.
- Initiate additional outreach, coordination and enforcement actions directed at businesses, apartments, and rental housing that are violating city code.

ENVIRONMENTAL SERVICES

The Environmental Services Program is a stand-alone programmatic service within the Community Development and Public Works Department. The Environmental Services Program provides program level support and consulting services to City departments on a wide range of environmental issues, oversees current and future City environmental assets, manages and implements environmental programs, projects and initiatives and educates, informs and engages with Auburn residents and businesses on a wide range of environmental issues.

2015 & 2016 Accomplishments:

- Began the design of the Phase 2 extension of the Wetland Boardwalk Trail at the Auburn Environmental Park.
- Began the update to the Auburn Environmental Park Master Plan.
- Implemented National Flood Insurance Program Community Rating System program.
- Completed the Fenster Levee Setback, Phase 2b Project.
- Completed construction of the Mill Creek Wetland 5K Project.
- Began a comprehensive inventory of environmental assets within the City.

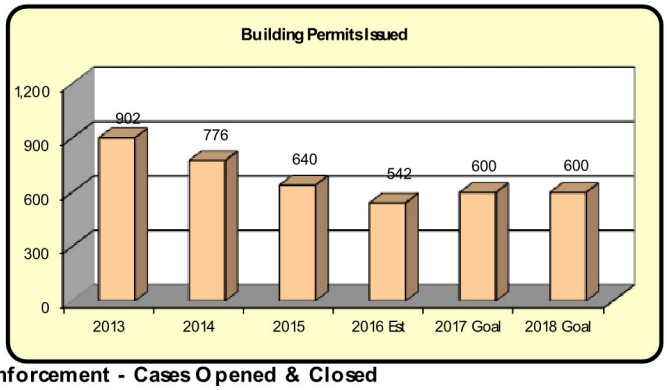
2017 & 2018 Objectives:

- Update the City's 2010 Greenhouse Gas Inventory.
- Create and begin to implement a climate action plan for the City.
- Complete the comprehensive inventory of environmental assets within the City.
- Continue providing high quality environmental and sustainability education and outreach.

PERFORMANCE MEASURES - COMMUNITY DEVELOPMENT AND PUBLIC WORKS

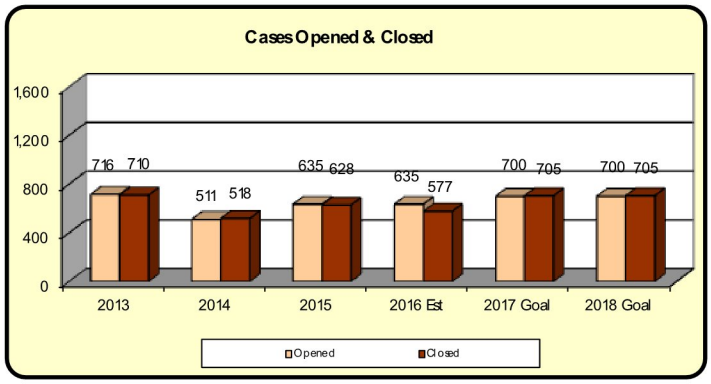
Number of Building Permits Issued

This performance measure shows the number of building permit applications submitted, reviewed for conformance with applicable standards and approved (issued) by the City. The building permit category includes not only authorization of construction of new buildings but additions, and modifications to existing buildings. The level of building permit activity is often cyclical and governed by local economic conditions and trends generalized across the various categories of construction such as residential, commercial or industrial. The level of building permit activity is an expression of community reinvestment and increasing assessed valuation.



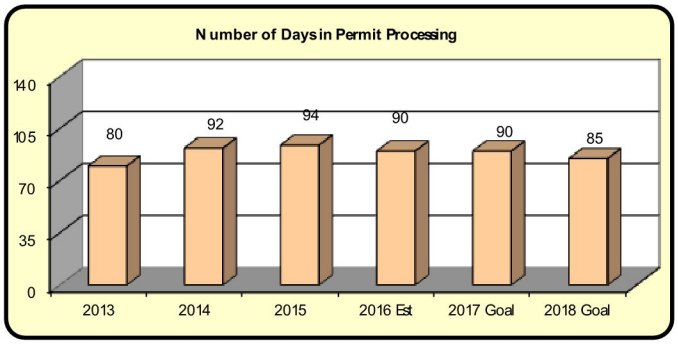
Code Enforcement - Cases Opened & Closed

This performance measure is indicative of the identification and resolution of code enforcement cases. It shows the volume of new cases that the city has received (opened) and the volume of cases that have been resolved (closed). The performance measure reflects a combination of factors, including identification and resolution of violations by code enforcement staff, the ability to effectively resolve violations and the public's increasing awareness of the City's laws and code enforcement services through the filing of complaints.



Efficient Processing of Project Permits

The City incorporates a 120-day timeline into its code (ACC Section 14.11.010). With moving from a manual time period tracking to an automated system associated with its permit management software, the City seeks to track and increase the efficiency of project permit processing by reducing the average processing timeframe by five percent each year in the coming biennium.



Department Budget

001.17 Community Development	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	1,859,265	2,120,645	2,120,645	2,246,099	2,351,618
Personnel Benefits	754,276	865,013	865,013	951,786	1,033,057
Supplies	20,273	27,000	27,000	27,250	27,250
Services & Charges	560,306	1,035,685	1,035,685	646,250	677,050
Intergovernmental	150,127	156,200	156,200	152,905	156,000
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	563,085	527,298	527,298	560,307	571,251
DEPARTMENT TOTAL	**$ 3,907,332**	**$ 4,731,841**	**$ 4,731,841**	**$ 4,584,597**	**$ 4,816,226**

Department Employees

001 Community Development FTE's	2014	2015	2016	2017	2018
Community Development FTE's	25.00	26.00	26.00	26.00	26.00
TOTAL COMMUNITY DEVELOPMENT FTE's	**25.00**	**26.00**	**26.00**	**26.00**	**26.00**

Full Time Equivalent (FTE)

1.0 FTE - 2015/2016 Adopted Budget included the addition of a Code Compliance Officer in 2015.

001 GENERAL
17 PLANNING
514 FINANCIAL SERVICES
514.810 *** Title Not Found ***
514.810.30 SUPPLIES

514.810.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
		1 Pet Licensing Supplies	5,000.00	1 Pet Licensing Supplies	5,000.00
Line Items Total	0.00	Line Items Total	5,000.00	Line Items Total	5,000.00
		Change in Budget	5,000.00	**Change in Budget**	0.00

514.810.40 OTHER SERVICES & CHARGES

514.810.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		1 Bank Card Processing Fees	2,000.00	1 Bank Card Processing Fees	2,000.00
Line Items Total	0.00	Line Items Total	2,000.00	Line Items Total	2,000.00
		Change in Budget	2,000.00	**Change in Budget**	0.00

514.810.44 ADVERTISING

2016 Adopted		2017 Budget		2018 Budget	
		1 Advertising and Marketing for Pet Licensing	45,000.00	1 Advertising and Marketing for Pet Licensing	45,000.00
Line Items Total	0.00	Line Items Total	45,000.00	Line Items Total	45,000.00
		Change in Budget	45,000.00	**Change in Budget**	0.00

514.810.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
		1 Miscellaneous pet licensing	5,000.00	1 Miscellaneous Pet Licensing	5,000.00
Line Items Total	0.00	Line Items Total	5,000.00	Line Items Total	5,000.00
		Change in Budget	5,000.00	**Change in Budget**	0.00

514.810.90 INTERFUND PAYMENTS FOR SERVICES

514.810.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		1 Multimedia Allocation	400.00	1 Multimedia Allocation	400.00
Line Items Total	0.00	Line Items Total	400.00	Line Items Total	400.00
		Change in Budget	400.00	**Change in Budget**	0.00

001 GENERAL
17 PLANNING
524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.10 SALARIES & WAGES

524.200.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 PLN.0041 - Code Enforcement Officer	74,175.36				
Line Items Total	74,175.36	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-74,175.36	Change in Budget	0.00

524.200.12 OVERTIME

2016 Adopted		2017 Budget		2018 Budget	
1 General Overtime - after hours inspections, expedited plan review, etc.	5,000.00	1 General Overtime - after hours inspections, expedited plan review, etc.	5,000.00	1 General Overtime - after hours inspections, expedited plan review, etc.	5,000.00
Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
		Change in Budget	0.00	Change in Budget	0.00

524.200.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Contract Building Staff	25,000.00	1 Contract Building Staff	25,000.00	1 Contract Building Staff	25,000.00
Line Items Total	25,000.00	Line Items Total	25,000.00	Line Items Total	25,000.00
		Change in Budget	0.00	Change in Budget	0.00

524.200.20 PERSONNEL BENEFITS

524.200.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
1 18% Benefits For Overtime & Other Wages	5,400.00	1 18% Benefits For Overtime & Other Wages	5,400.00	1 18% Benefits For Overtime & Other Wages	5,400.00
2 PLN.0041 - Code Enforcement Officer	5,674.42	Line Items Total	5,400.00	Line Items Total	5,400.00
Line Items Total	11,074.42				
		Change in Budget	-5,674.42	Change in Budget	0.00

524.200.22 OTHER FRINGE BENEFITS

2016 Adopted		2017 Budget		2018 Budget	
1 Replacement of work boots, shirts, jackets etc. for field employee safety	1,500.00	1 SAFETY EQUIPMENT	1,500.00	1 SAFETY EQUIPMENT	1,500.00
Line Items Total	1,500.00	Line Items Total	1,500.00	Line Items Total	1,500.00
		Change in Budget	0.00	Change in Budget	0.00

524.200.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 PLN.0041 - Code Enforcement Officer	7,558.47				
Line Items Total	7,558.47	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-7,558.47	Change in Budget	0.00

524.200.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 PLN.0041 - Code Enforcement Officer	2,475.15				
Line Items Total	2,475.15	Line Items Total	0.00	Line Items Total	0.00

001 GENERAL
17 PLANNING
524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.20 PERSONNEL BENEFITS

524.200.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-2,475.15	Change in Budget	0.00

524.200.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget		2018 Budget	
1	PLN.0041 - Code Enforcement Officer	28,435.75				
	Line Items Total	28,435.75	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-28,435.75	Change in Budget	0.00

524.200.30 SUPPLIES

524.200.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget		2018 Budget	
1	General Office Supplies	6,000.00	1 General Office Supplies	7,000.00	1 General Office Supplies	7,000.00
2	PLN.0041 - Code Enforcement Officer	1,000.00	Line Items Total	7,000.00	Line Items Total	7,000.00
	Line Items Total	7,000.00				
			Change in Budget	0.00	Change in Budget	0.00

524.200.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted			2017 Budget		2018 Budget	
1	Equipment for field staff	1,000.00	1 Equipment for field staff	1,000.00	1 Equipment for field staff	1,000.00
	Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
			Change in Budget	0.00	Change in Budget	0.00

524.200.40 OTHER SERVICES & CHARGES

524.200.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget		2018 Budget	
1	Structural Engineer Consultant for third party reviews for specialized plan reviews and\or inspections	2,500.00	1 Structural Engineer Consultant for third party reviews for specialized plan reviews and\or inspections	3,000.00	1 Structural Engineer Consultant for third party reviews for specialized plan reviews and\or inspections	3,000.00
2	Hearing Examiner for appeals to Building Official Decisions	2,000.00	2 Hearing Examiner for appeals to Building Official Decisions	2,000.00	2 Hearing Examiner for appeals to Building Official Decisions	2,000.00
3	Geotechnical review, consulting services on larger projects etc.	2,500.00	3 Geotechnical review, consulting services on larger projects etc.	3,000.00	3 Geotechnical review, consulting services on larger projects etc.	3,000.00
4	Bank Credit Card Processing Fee	195,800.00	4 Bank Card Equipment Fee	1,200.00	4 Bank Card Equipment Fee	1,200.00
5	Scanning of Building Plans	5,000.00	5 Scanning of Building Plans	5,000.00	5 Scanning of Building Plans	5,000.00
6	Downtown Design Consultant	10,000.00	6 Downtown Design Consultant	12,500.00	6 Downtown Design Consultant	12,500.00
7	PLN.0038 - Code Enforcement Abatement	47,500.00	7 Code Enforcement Abatement (continuation of 2015/2016 approved program improvement)	47,500.00	7 Code Enforcement Abatement (continuation of 2015/2016 approved program improvement)	47,500.00
	Line Items Total	265,300.00	8 LEAN Constulant Services	5,000.00	8 LEAN Consultant Services	5,000.00
			Line Items Total	79,200.00	Line Items Total	79,200.00
			Change in Budget	-186,100.00	Change in Budget	0.00

524.200.42 COMMUNICATION

001 GENERAL
17 PLANNING
524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.40 OTHER SERVICES & CHARGES

524.200.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Monthly cell phone charges and network cards	5,000.00	Monthly cell phone charges and network cards	5,000.00	Monthly cell phone charges and network cards	5,000.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	0.00	Change in Budget	0.00

524.200.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Washington Association of Building Officials Meetings (quarterly)	900.00	Washington Association of Building Officials Meetings (quarterly)	900.00	Washington Association of Building Officials Meetings (quarterly)	900.00
2	Building and Code Enforcement travel for training opportunities and conferences	1,500.00	Building and Code Enforcement travel for training opportunities and conferences	1,500.00	Building and Code Enforcement travel for training opportunities and conferences	1,500.00
3	Permit Center travel for training opportunities and conferences	1,600.00	Permit Center travel for training opportunities and conferences	1,600.00	Permit Center travel for training opportunities and conferences	1,600.00
4	Permit Software Conference - two attendees	4,000.00	Permit Software Conference - two attendees	4,000.00	Permit Software Conference - two attendees	4,000.00
5	Development Engineer Training	1,000.00	Development Engineer Training	1,000.00	Development Engineer Training	1,000.00
	Line Items Total	9,000.00	Line Items Total	9,000.00	Line Items Total	9,000.00
			Change in Budget	0.00	Change in Budget	0.00

524.200.44 ADVERTISING

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	Change in Budget	0.00

524.200.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Repairs and maintenance of small tools and equipment used by field staff	200.00	Repairs and maintenance of small tools and equipment used by field staff	500.00	Repairs and maintenance of small tools and equipment used by field staff	500.00
	Line Items Total	200.00	Line Items Total	500.00	Line Items Total	500.00
			Change in Budget	300.00	Change in Budget	0.00

524.200.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	International Code Council Membership - City Membership	400.00	International Code Council Membership - City Membership	400.00	International Code Council Membership - City Membership	400.00
2	Building and Code Enforcement Staff training, conference fees	3,000.00	Building and Code Enforcement Staff training, conference fees	3,000.00	Building and Code Enforcement Staff training, conference fees	3,000.00
3	Permit Center Staff Training	1,500.00	Permit Center Staff Training	1,500.00	Permit Center Staff Training	1,500.00
4	Certifications and renewals for Building and Code Enforcement staff	500.00	Certifications and renewals for Building and Code Enforcement staff	500.00	Certifications and renewals for Building and Code Enforcement staff	500.00
5	Washington Association of Building Officials Membership	300.00	Washington Association of Building Officials Membership	300.00	Washington Association of Building Officials Membership	300.00
6	Permit Software User Conference Registration - two attendees	700.00	Permit Software User Conference Registration - two attendees	700.00	Permit Software User Conference Registration - two attendees	700.00

001 GENERAL
17 PLANNING
524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.40 OTHER SERVICES & CHARGES

524.200.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
7	International Code Council Code books	2,000.00	2,000.00	2,000.00	15,000.00	
8	International Code Council Local Chapter dues	500.00	500.00	500.00	500.00	
9	Memberships for Permit Center Staff	500.00	500.00	500.00	500.00	
10	Outreach and education	12,500.00	12,500.00	12,500.00	12,500.00	
11	Development Engineer Training	2,000.00	3,500.00	3,500.00	3,500.00	
12	PLN.0038 - Code Enforcement Abatement	2,500.00	5,000.00	5,000.00	5,000.00	
13	PLN.0044 - Downtown Cleanup	10,000.00	5,000.00	5,000.00	5,000.00	
14	PLN.0041 - Code Enforcement Officer	1,000.00	10,000.00	2,500.00	2,500.00	
15			Code Enforcement Abatement (continuation of 2015/2016 approved program improvement)		Code Enforcement Abatement (continuation of 2015/2016 approved program improvement)	
16			Downtown Clean Up (continuation of 2015/2016 approved program improvement)	10,000.00	Downtown Clean Up (continuation of 2015/2016 approved program improvement)	10,000.00
	Line Items Total	37,400.00	Line Items Total	57,900.00	Line Items Total	60,900.00
			Change in Budget	20,500.00	**Change in Budget**	3,000.00

524.200.90 INTERFUND PAYMENTS FOR SERVICES

524.200.93 EQUIPMENT RENTAL CHARGE-FUEL

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Fleet Fuel Allocation	10,305.00	1 ER&R Fleet Fuel Allocation	5,800.00	1 ER&R Fleet Fuel Allocation	5,800.00
	Line Items Total	10,305.00	Line Items Total	5,800.00	Line Items Total	5,800.00
			Change in Budget	-4,505.00	**Change in Budget**	0.00

524.200.95 INTERFUND OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Fleet Allocation	32,325.00	1 ER&R Fleet Allocation	68,350.00	1 ER&R Fleet Allocation	68,274.00
2	PLN.0041 - Code Enforcement Officer (Vehicle)	8,300.00	Line Items Total	68,350.00	Line Items Total	68,274.00
	Line Items Total	40,625.00				
			Change in Budget	27,725.00	**Change in Budget**	-76.00

524.200.97 INTERFUND PRINTING SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Mulitmedia Allocation	20,400.00	1 Mulitmedia Allocation	30,200.00	1 Mulitmedia Allocation	31,000.00
	Line Items Total	20,400.00	Line Items Total	30,200.00	Line Items Total	31,000.00
			Change in Budget	9,800.00	**Change in Budget**	800.00

524.200.98 INTERFUND FACILITIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Facilities Allocation	70,900.00	1 Facilities Allocation	66,000.00	1 Facilities Allocation	66,400.00
	Line Items Total	70,900.00	Line Items Total	66,000.00	Line Items Total	66,400.00

001 GENERAL
17 PLANNING
524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.90 INTERFUND PAYMENTS FOR SERVICES
524.200.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-4,900.00	Change in Budget	400.00

524.200.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	133,600.00	1 Innovation & Technology Allocation	147,221.00	1 Innovation & Technology Allocation	151,706.00
Line Items Total	133,600.00	Line Items Total	147,221.00	Line Items Total	151,706.00
		Change in Budget	13,621.00	Change in Budget	4,485.00

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.10 SALARIES & WAGES

558.100.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	General staff overtime	5,000.00						
	Line Items Total	5,000.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-5,000.00		Change in Budget	0.00

558.100.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Business license renewal assistance	3,000.00	1	Business license renewal assistance	3,000.00	1	Business license renewal assistance	3,000.00
2	Interns - Planning	5,000.00		Line Items Total	3,000.00		Line Items Total	3,000.00
3	Interns - Environmental Services	5,000.00						
	Line Items Total	13,000.00						
				Change in Budget	-10,000.00		Change in Budget	0.00

558.100.20 PERSONNEL BENEFITS

558.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	3,240.00	1	18% Benefits For Overtime & Other Wages	540.00	1	18% Benefits For Overtime & Other Wages	540.00
	Line Items Total	3,240.00		Line Items Total	540.00		Line Items Total	540.00
				Change in Budget	-2,700.00		Change in Budget	0.00

558.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Planning work boots, safety equipment etc.	1,000.00						
2	Environmental Services boots, safety equipment etc.	1,000.00		Line Items Total	0.00		Line Items Total	0.00
	Line Items Total	2,000.00						
				Change in Budget	-2,000.00		Change in Budget	0.00

558.100.30 SUPPLIES

558.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Planning office supplies	8,000.00	1	Admin office supplies	500.00	1	Admin office supplies	500.00
2	Environmental Services office supplies	2,000.00		Line Items Total	500.00		Line Items Total	500.00
	Line Items Total	10,000.00						
				Change in Budget	-9,500.00		Change in Budget	0.00

558.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Planning - field work equipment	500.00						
2	Environmental Services - field work equipment	3,500.00		Line Items Total	0.00		Line Items Total	0.00
	Line Items Total	4,000.00						

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.30 SUPPLIES
558.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-4,000.00	Change in Budget	0.00

558.100.40 OTHER SERVICES & CHARGES
558.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Hearing examiner services for land use application public hearings	25,000.00	1	Decision Package PLN.0045 -Auburn Way South Corridor Plan	55,000.00	1	Decision Package PLN.0045 -Auburn Way South Corridor Plan	80,000.00
2	KC Historic preservation	10,000.00		Line Items Total	55,000.00		Line Items Total	80,000.00
3	Downtown Design Consultant	10,000.00						
4	Environmental Services Technical support	15,000.00						
5	PLN.0042 - Development Regulation Update	45,000.00						
	Line Items Total	105,000.00						
				Change in Budget	-50,000.00		Change in Budget	25,000.00

558.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Cell Phone and Blackberry monthly service	5,200.00	1	Cell phone monthly service	1,700.00	1	Cell phone monthly service	1,700.00
	Line Items Total	5,200.00		Line Items Total	1,700.00		Line Items Total	1,700.00
				Change in Budget	-3,500.00		Change in Budget	0.00

558.100.43 TRAVEL

2016 Adopted			2017 Budget		2018 Budget		
1	APA State conference	3,500.00					
2	APA National Conference	2,000.00		Line Items Total	0.00	Line Items Total	0.00
3	Management training	1,000.00					
4	Environmental staff training	2,000.00					
5	Administrative staff training	200.00					
6	Parking Fees	300.00					
	Line Items Total	9,000.00					
				Change in Budget	-9,000.00	Change in Budget	0.00

558.100.44 ADVERTISING

2016 Adopted			2017 Budget		2018 Budget		
1	Advertising	3,500.00					
	Line Items Total	3,500.00		Line Items Total	0.00	Line Items Total	0.00
				Change in Budget	-3,500.00	Change in Budget	0.00

558.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	40,800.00	1	Insurance Allocation	36,000.00	1	Insurance Allocation	38,800.00
	Line Items Total	40,800.00		Line Items Total	36,000.00		Line Items Total	38,800.00

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.40 OTHER SERVICES & CHARGES

558.100.46 INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-4,800.00	Change in Budget	2,800.00

558.100.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Environmental Services repairs of small equipment such as water quality monitoring equipment etc.	600.00	Line Items Total	0.00	Line Items Total	0.00
2	Planning Services - Vehicle washing and maintenance	500.00				
	Line Items Total	1,100.00				
			Change in Budget	-1,100.00	Change in Budget	0.00

558.100.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	Planning registrations for training and seminars or continuing education credits	8,000.00	1 Decision Package PLN.0045 -Auburn Way South Corridor Plan	20,000.00	1 Decision Package PLN.0045 -Auburn Way South Corridor Plan	20,000.00
2	Administrative Staff Training	500.00	Line Items Total	20,000.00	Line Items Total	20,000.00
3	Planning professional memberships and journals	4,000.00				
4	Admin staff professional memberships and journals	500.00				
5	Leadership of South Puget Sound	1,300.00				
6	Code Enforcement Outreach	10,000.00				
7	Environmental Services - Training	3,000.00				
8	Environmental Services - Memberships	1,500.00				
9	Environmental Services - AEP O&M	25,000.00				
10	Environmental staff Marketing\Events	7,000.00				
11	Environmental Services - National flood insurance program/CRS Coordination	10,000.00				
12	Environmental Services -Restoration Site Maintenence	20,000.00				
13	Environmental Services - Training for other departments as needed	10,000.00				
14	Annex 2nd floor lobby furnishings	5,000.00				
15	PLN.0037 - Greenhouse Gas Inventory/Climate Action Plan	25,000.00				
16	PLN.0042 - Development Regulation Update	5,000.00				
17	PLN.0044 - Downtown Cleanup	10,000.00				
	Line Items Total	145,800.00				
			Change in Budget	-125,800.00	Change in Budget	0.00

558.100.50 INTERGOVERNMENTAL/INTERFUND
558.100.51 INTERGOVT PROFESSIONAL SERVICE

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.50 INTERGOVERNMENTAL/INTERFUND

558.100.51 INTERGOVT PROFESSIONAL SERVICE

2016 Adopted			2017 Budget			2018 Budget		
1	Puget Sound Clean Air Agency - Includes per capita rate increase for 2016.	59,000.00	1	Puget Sound Clean Air Agency - per pscleanair.org (6/2016).	52,705.00	1	Puget Sound Clean Air Agency - Includes estimated per capita rate increase.	60,000.00
2	Puget Sound Regional Council	25,000.00	2	Puget Sound Regional Council	25,000.00	2	Puget Sound Regional Council	25,000.00
3	Sound Cities Association	41,000.00	3	Sound Cities Association	41,000.00	3	Sound Cities Association	41,000.00
4	PC Interlocal (Puyallup GI Study)	4,200.00	4	PC Interlocal (Puyallup GI Study)	4,200.00	4	WRIA 9	25,000.00
5	WRIA 9	23,000.00	5	WRIA 9	25,000.00	5	Regional sustainability partnerships	5,000.00
6	Regional sustainability partnerships	4,000.00	6	Regional sustainability partnerships	5,000.00		Line Items Total	156,000.00
	Line Items Total	156,200.00		Line Items Total	152,905.00			
				Change in Budget	-3,295.00		**Change in Budget**	3,095.00

558.100.90 INTERFUND PAYMENTS FOR SERVICES

558.100.95 INTERFUND OPER RENTALS & LEASE

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	9,268.00	1	ER&R Fleet Allocation	9,069.00	1	ER&R Fleet Allocation	9,061.00
	Line Items Total	9,268.00		Line Items Total	9,069.00		Line Items Total	9,061.00
				Change in Budget	-199.00		**Change in Budget**	-8.00

558.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	61,100.00	1	Multimedia Allocation	44,400.00	1	Multimedia Allocation	45,600.00
	Line Items Total	61,100.00		Line Items Total	44,400.00		Line Items Total	45,600.00
				Change in Budget	-16,700.00		**Change in Budget**	1,200.00

558.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	69,600.00	1	Facilities Allocation	66,000.00	1	Facilities Allocation	66,400.00
	Line Items Total	69,600.00		Line Items Total	66,000.00		Line Items Total	66,400.00
				Change in Budget	-3,600.00		**Change in Budget**	400.00

558.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	111,500.00	1	Innovation & Technology Allocation	122,867.00	1	Innovation & Technology Allocation	126,610.00
	Line Items Total	111,500.00		Line Items Total	122,867.00		Line Items Total	126,610.00
				Change in Budget	11,367.00		**Change in Budget**	3,743.00

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.200 ENVIRONMENTAL SERVICES
558.200.10 SALARIES & WAGES

558.200.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Interns - Environmental Services	7,500.00	1 Interns - Environmental Services	7,500.00
Line Items Total	0.00	Line Items Total	7,500.00	Line Items Total	7,500.00
		Change in Budget	7,500.00	**Change in Budget**	0.00

558.200.20 PERSONNEL BENEFITS

558.200.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
		1 18% Benefits for OT and Other Wages	1,350.00	1 18% Benefits for OT and Other Wages	1,350.00
Line Items Total	0.00	Line Items Total	1,350.00	Line Items Total	1,350.00
		Change in Budget	1,350.00	**Change in Budget**	0.00

558.200.22 UNIFORMS

2016 Adopted		2017 Budget		2018 Budget	
		1 Boots, safety equipment	1,500.00	1 Boots, safety equipment	1,500.00
Line Items Total	0.00	Line Items Total	1,500.00	Line Items Total	1,500.00
		Change in Budget	1,500.00	**Change in Budget**	0.00

558.200.30 SUPPLIES

558.200.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
		1 Environmental office supplies	2,000.00	1 Environmental office supplies	2,000.00
Line Items Total	0.00	Line Items Total	2,000.00	Line Items Total	2,000.00
		Change in Budget	2,000.00	**Change in Budget**	0.00

558.200.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 Environmental - field work equipment	3,500.00	1 Environmental - field work equipment	3,500.00
Line Items Total	0.00	Line Items Total	3,500.00	Line Items Total	3,500.00
		Change in Budget	3,500.00	**Change in Budget**	0.00

558.200.40 OTHER SERVICES & CHARGES

558.200.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		1 Environmental - technical support	20,000.00	1 Environmental - technical support	20,000.00
Line Items Total	0.00	Line Items Total	20,000.00	Line Items Total	20,000.00
		Change in Budget	20,000.00	**Change in Budget**	0.00

558.200.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
		1 Cell phone service	1,900.00	1 Cell phone service	1,900.00
Line Items Total	0.00	Line Items Total	1,900.00	Line Items Total	1,900.00

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.200 ENVIRONMENTAL SERVICES
558.200.40 OTHER SERVICES & CHARGES

558.200.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	1,900.00	Change in Budget	0.00

558.200.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
		1 Environmental staff training	2,500.00	1 Environmental staff training	2,500.00
Line Items Total	0.00	Line Items Total	2,500.00	Line Items Total	2,500.00
		Change in Budget	2,500.00	Change in Budget	0.00

558.200.48 REPAIRS & MAINTENANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Repair of WQ monitoring equipment, etc.	1,000.00	1 Repair of WQ monitoring equipment, etc.	1,000.00
Line Items Total	0.00	Line Items Total	1,000.00	Line Items Total	1,000.00
		Change in Budget	1,000.00	Change in Budget	0.00

558.200.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
		1 Environmental Services - training	3,000.00	1 Environmental Services - training	3,000.00
Line Items Total	0.00	2 Environmental Services - memberships	1,500.00	2 Environmental Services - memberships	1,500.00
		3 Environmental Services - AEP O&M	25,000.00	3 Environmental Services - AEP O&M	25,000.00
		4 Environmental Services - marketing/events	7,500.00	4 Environmental Services - marketing/events	7,500.00
		5 Environmental Services - national flood insurance/CRS coordination	15,000.00	5 Environmental Services - national flood insurance program/CRS coordination	15,000.00
		6 Environmental Services - restoration site maintenance	28,000.00	6 Environmental Services - restoration site maintenance	28,000.00
		7 Environmental Services - training for other departments	12,000.00	7 Environmental Services - training for other departments	12,000.00
		Line Items Total	92,000.00	Line Items Total	92,000.00
		Change in Budget	92,000.00	Change in Budget	0.00

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.600 PLANNING
558.600.10 SALARIES & WAGES

558.600.12 OVERTIME

2016 Adopted		2017 Budget		2018 Budget	
		1 General staff overtime	5,000.00	1 General staff overtime	5,000.00
Line Items Total	0.00	Line Items Total	5,000.00	Line Items Total	5,000.00
		Change in Budget	5,000.00	Change in Budget	0.00

558.600.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Interns - Planning	5,000.00	1 Interns - Planning	5,000.00
Line Items Total	0.00	Line Items Total	5,000.00	Line Items Total	5,000.00
		Change in Budget	5,000.00	Change in Budget	0.00

558.600.20 PERSONNEL BENEFITS

558.600.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
		1 18% Benefits for OT and Other Wages	1,800.00	1 18% Benefits for OT and Other Wages	1,800.00
Line Items Total	0.00	Line Items Total	1,800.00	Line Items Total	1,800.00
		Change in Budget	1,800.00	Change in Budget	0.00

558.600.22 UNIFORMS

2016 Adopted		2017 Budget		2018 Budget	
		1 Planning work boots, etc.	1,000.00	1 Planning work boots, etc.	1,000.00
Line Items Total	0.00	Line Items Total	1,000.00	Line Items Total	1,000.00
		Change in Budget	1,000.00	Change in Budget	0.00

558.600.30 SUPPLIES

558.600.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
		1 Planning office supplies	7,500.00	1 Planning work boots, etc.	7,500.00
Line Items Total	0.00	Line Items Total	7,500.00	Line Items Total	7,500.00
		Change in Budget	7,500.00	Change in Budget	0.00

558.600.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 Planning field work equipment	750.00	1 Planning field work equipment	750.00
Line Items Total	0.00	Line Items Total	750.00	Line Items Total	750.00
		Change in Budget	750.00	Change in Budget	0.00

558.600.40 OTHER SERVICES & CHARGES

558.600.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		1 Hearing examiner services for land use application public hearings	25,000.00	1 Hearing examiner services for land use application public hearings	25,000.00
Line Items Total	0.00	2 KC historic preservation	10,000.00	2 KC historic preservation	10,000.00

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.600 PLANNING
558.600.40 OTHER SERVICES & CHARGES

558.600.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		3 Downtown design consultant	12,500.00	3 Downtown design consultant	12,500.00
		Line Items Total	47,500.00	Line Items Total	47,500.00
		Change in Budget	47,500.00	**Change in Budget**	0.00

558.600.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
		1 Cell phone monthly service	1,800.00	1 Cell phone monthly service	1,800.00
Line Items Total	0.00	Line Items Total	1,800.00	Line Items Total	1,800.00
		Change in Budget	1,800.00	**Change in Budget**	0.00

558.600.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
		1 APA state conference	3,500.00	1 APA state conference	3,500.00
Line Items Total	0.00	2 APA national conference	2,000.00	2 APA national conference	2,000.00
		3 Management training	1,000.00	3 Management training	1,000.00
		4 Administrative staff training	250.00	4 Administrative staff training	250.00
		5 Parking fees	300.00	5 Parking fees	300.00
		Line Items Total	7,050.00	Line Items Total	7,050.00
		Change in Budget	7,050.00	**Change in Budget**	0.00

558.600.44 ADVERTISING

2016 Adopted		2017 Budget		2018 Budget	
		1 Advertising	3,500.00	1 Advertising	3,500.00
Line Items Total	0.00	Line Items Total	3,500.00	Line Items Total	3,500.00
		Change in Budget	3,500.00	**Change in Budget**	0.00

558.600.48 REPAIRS & MAINTENANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Planning Services - vehicle washing and maintenance	500.00	1 Planning Services - vehicle washing and maintenance	500.00
Line Items Total	0.00	Line Items Total	500.00	Line Items Total	500.00
		Change in Budget	500.00	**Change in Budget**	0.00

558.600.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
		1 Planning rergistrations for training, seminars, and continuing education credits	8,000.00	1 Planning rergistrations for training, seminars, and continuing education credits	8,000.00
Line Items Total	0.00	2 Administrative staff training	750.00	2 Administrative staff training	750.00
		3 Planning - professional memberships and journals	4,000.00	3 Planning - professional memberships and journals	4,000.00
		4 Admin staff professional memberships and journals	500.00	4 Admin staff professional memberships and journals	500.00

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.600 PLANNING
558.600.40 OTHER SERVICES & CHARGES
558.600.49 MISCELLANEOUS

2016 Adopted		2017 Budget			2018 Budget	
	5	Leadership of South Puget Sound	1,450.00	5	Leadership of South Puget Sound	1,450.00
	6	Code enforcement outreach	10,000.00	6	Code enforcement outreach	10,000.00
	7	Annex 2nd floor lobby furnishings	5,000.00	7	Annex 2nd floor lobby furnishings	5,000.00
	8	Downtown cleanup (continue 2015-16 program)	10,000.00	8	Downtown cleanup (continue 2015-16 program)	10,000.00
	9	Public space improvements	7,500.00	9	Public space improvements	7,500.00
	10	Workspace improvements	5,000.00	10	Workspace improvements	5,000.00
	11	Downtown Storefront Improvements (Facade Improvement Program) -- moved from Economic Development	100,000.00	11	Downtown Storefront Improvements (Facade Improvement Program) -- moved from Economic Development	100,000.00
		Line Items Total	152,200.00		Line Items Total	152,200.00
		Change in Budget	152,200.00		**Change in Budget**	0.00

001 GENERAL
17 PLANNING
562 PUBLIC HEALTH
562.100 PUBLIC SERVICES
562.100.90 INTERFUND PAYMENTS FOR SERVICES
562.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00
Total Line Items	1,511,257.15	**Total Line Items**	1,450,302.00	**Total Line Items**	1,495,141.00
		Total Change in Budget	-60,955.15	**Total Change in Budget**	44,839.00

ENGINEERING

Mission Statement

Engineering Services strives to foster and support the quality of life of the community and to promote vigorous economic development by providing reliable and safe public streets and utilities and by the careful management of new infrastructure constructed by the City and new development.

Service Area Overview

Engineering Services is functionally divided into the Administrative, General Engineering Services, Transportation Planning & Management, and Utility Planning & Management sections located in the Customer Service Center. The Service Area is responsible for review, approval, and management of the construction of capital improvements for streets and utilities constructed by new development for public dedication and ownership. The department manages the City's public works capital improvement program for design, Right of Way (ROW) acquisition, construction, and operations and maintenance of the City's infrastructure including utilities and public streets. The department provides design, survey, and construction management services, and property and Right of Way records management. Engineering Services is responsible for administering standards for all City-owned utility and street infrastructure improvements for development and land use throughout the City. The Service Area manages the short and long term planning and assists with operations for City-owned utilities to include water, sewer, and storm drainage and associated real property assets.

2015 & 2016 Accomplishments

- Continued to pursue at State and Regional levels new revenue sources for the City's arterial street preservation.
- Participated in Regional Transportation Forums – SCATBD, RPEC, KCPEC, PSRC, PCTCC and RAMP on key projects.
- Completed the annual updates to the 6-year Transportation Improvement Plan.
- Completed major updates to the transportation and utilities elements of the City Comprehensive Plan.
- Continue to coordinate with adjacent water purveyors on potential future beneficial water supply options.
- Continued to work with new developments on funding options for key transportation improvements.
- Continued to work with the Innovation and Technology Department to complete to improve real time system data collection for utilities & transportation infrastructure.
- Worked with the City of Kent to complete the annexation/de-annexation of boundary ROW's for public safety and continuity of responsibility.
- Continued to apply for grants to help fund projects programmed in the 6-year Transportation Improvement Plan.
- Worked with the Finance Department to acquire planned utility revenue financing in 2016.
- Continued to work with other departments to promote economic development opportunities.
- Completed the implementation of the new NPDES Phase 2 permit requirements by January 1, 2017.

2017 & 2018 Objectives

- Continue to pursue at State and Regional levels new revenue sources for the City's arterial street preservation.
- Participate in Regional Transportation Forums – SCATBD, RPEC, KCPEC, PSRC, PCTCC and RAMP on key projects.
- Complete the annual updates to the 6-year Transportation Improvement Plan.
- Continue to advocate for Legislative authorization of a Street Maintenance Utility.
- Continue to coordinate with adjacent water purveyors on potential future beneficial water supply options.

- Continue to work with new developments on funding options for key transportation improvements.
- Work with the City of Pacific to complete a corporate boundary line adjustment along the A Street SE Corridor for public safety and continuity of responsibility.
- Continue to apply for grants to help fund projects programmed in the 6-year Transportation Improvement Plan.
- Continue to work with other departments to promote economic development opportunities.
- Complete the implementation of the E-builder project management software to help improve the effectiveness, efficiency, and accountability of the City's capital projects.
- Work with Finance to complete a Rate Study for the water, sewer and storm drainage systems for implementation by 2018.
- Complete a major update to the Engineering Design and Construction Standards.

Department Budget

001.32 Engineering	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	1,448,163	1,474,063	1,474,063	1,854,357	1,937,726
Personnel Benefits	596,869	639,570	639,570	908,208	1,004,260
Supplies	17,411	31,150	31,150	29,450	24,450
Services & Charges	206,998	306,790	306,790	297,875	303,475
Intergovernmental	6,625	15,000	15,000	15,000	15,000
Capital Outlay	-	-	-	20,000	-
Interfund Payments For Service	344,412	345,263	345,263	422,530	430,121
DEPARTMENT TOTAL	**$ 2,620,478**	**$ 2,811,835**	**$ 2,811,835**	**$ 3,547,420**	**$ 3,715,032**

Department Employees

001 Public Works - Engineering FTEs	2014	2015	2016	2017	2018
Engineering FTEs	49.00	50.00	53.00	53.00	53.00
TOTAL ENGINEERING FTEs	**49.00**	**50.00**	**53.00**	**53.00**	**53.00**

Full Time Equivalent (FTE)

1.0 FTE - Effective in 2015, 1.0 FTE was added to Public Works. This position was transferred from the Finance Department to the Community Development and Public Works Department to fund a Contract Administrative Specialist Supervisor position.

3.0 FTEs - Effective in 2016, 3.0 FTEs were added to the Public Works Department via Budget Amendment #4, Ordinance No. 6571. These positions include an Assistant Traffic Engineer, and two GIS Inventory Technicians.

001 GENERAL
32 PUBLIC WORKS
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.10 SALARIES & WAGES

532.200.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Project Survey Technician - BA#8 (5%)	3,583.00	1	Allocate Out Capital Salaries & Benefits	-383,790.00	1	Allocate Out Capital Salaries & Benefits	-389,954.00
2	Allocate Out Capital Salaries & Benefits	-570,913.81	2	ENG.0018 - Traffic Signal Technician	73,817.00	2	ENG.0018 - Traffic Signal Technician	78,693.00
	Line Items Total	-567,330.81		Line Items Total	-309,973.00		Line Items Total	-311,261.00
				Change in Budget	257,357.81		**Change in Budget**	-1,288.00

532.200.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Signal Maintenance	18,000.00	1	Signal Maintenance	18,000.00	1	Signal Maintenance	18,000.00
	Line Items Total	18,000.00		Line Items Total	18,000.00		Line Items Total	18,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

532.200.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Temporary Staff and/or interns	35,000.00	1	Temporary Staff and/or interns	35,000.00	1	Temporary Staff and/or interns	35,000.00
	Line Items Total	35,000.00		Line Items Total	35,000.00		Line Items Total	35,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

532.200.20 PERSONNEL BENEFITS

532.200.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits on $35,000 temp staff and $18,000 overtime.	9,500.00	1	Allocate Out Capital Salaries & Benefits	-24,753.00	1	Allocate Out Capital Salaries & Benefits	-25,153.00
2	Allocate Out Capital Salaries & Benefits	-36,823.94	2	18% Benefits For Overtime & Other Wages	9,540.00	2	18% Benefits For Overtime & Other Wages	9,540.00
	Line Items Total	-27,323.94	3	ENG.0018 - Traffic Signal Technician	5,647.00	3	ENG.0018 - Traffic Signal Technician	6,020.00
				Line Items Total	-9,566.00		Line Items Total	-9,593.00
				Change in Budget	17,757.94		**Change in Budget**	-27.00

532.200.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Boots, Jackets, Vests, and Hardhats for Field Staff	2,500.00	1	Uniforms & Protective Clothing	2,750.00	1	Uniforms & Protective Clothing	2,750.00
	Line Items Total	2,500.00		Line Items Total	2,750.00		Line Items Total	2,750.00
				Change in Budget	250.00		**Change in Budget**	0.00

532.200.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-26,262.04	1	Allocate Out Capital Salaries & Benefits	-17,655.00	1	Allocate Out Capital Salaries & Benefits	-17,937.00
	Line Items Total	-26,262.04	2	ENG.0018 - Traffic Signal Technician	8,253.00	2	ENG.0018 - Traffic Signal Technician	8,798.00
				Line Items Total	-9,402.00		Line Items Total	-9,139.00
				Change in Budget	16,860.04		**Change in Budget**	263.00

532.200.24 INDUSTRIAL INSURANCE

001 GENERAL
32 PUBLIC WORKS
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.20 PERSONNEL BENEFITS

532.200.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-7,707.34	1	Allocate Out Capital Salaries & Benefits	-5,182.00	1	Allocate Out Capital Salaries & Benefits	-5,265.00
	Line Items Total	-7,707.34	2	ENG.0018 - Traffic Signal Technician	2,810.00	2	ENG.0018 - Traffic Signal Technician	3,006.00
				Line Items Total	-2,372.00		Line Items Total	-2,259.00
				Change in Budget	5,335.34		**Change in Budget**	113.00

532.200.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Total Benefits for Project Survey Technician - BA#8 (5%)	2,204.00	1	Allocate Out Capital Salaries & Benefits	-59,519.00	1	Allocate Out Capital Salaries & Benefits	-43,671.00
2	Allocate Out Capital Salaries & Benefits	-129,026.52	2	ENG.0018 - Traffic Signal Technician	26,426.00	2	ENG.0018 - Traffic Signal Technician	30,259.00
	Line Items Total	-126,822.52		Line Items Total	-33,093.00		Line Items Total	-13,412.00
				Change in Budget	93,729.52		**Change in Budget**	19,681.00

532.200.30 SUPPLIES

532.200.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office Supplies	4,000.00	1	Office Supplies	5,200.00	1	Office Supplies	5,200.00
2	Survey and Construciton Supplies	1,450.00	2	Survey and Construciton Supplies	500.00	2	Survey and Construciton Supplies	500.00
3	Printer and Copier Supplies	10,100.00	3	Printer and Copier Supplies	5,000.00	3	Printer and Copier Supplies	5,000.00
4	Traffic Supplies	1,000.00	4	Traffic Supplies	1,000.00	4	Traffic Supplies	1,000.00
	Line Items Total	16,550.00		Line Items Total	11,700.00		Line Items Total	11,700.00
				Change in Budget	-4,850.00		**Change in Budget**	0.00

532.200.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Office Furniture, Storage, and Equipment	3,000.00	1	Office Furniture, Storage, and Equipment	4,650.00	1	Office Furniture, Storage, and Equipment	4,650.00
2	Survey Tools and Equipment	1,100.00	2	Survey Tools and Equipment	1,600.00	2	Survey Tools and Equipment	1,600.00
3	Traffic Signal Maintenance Tools and Equipment	5,000.00	3	Traffic Signal Maintenance Tools and Equipment	5,000.00	3	Traffic Signal Maintenance Tools and Equipment	5,000.00
4	Engineering Tools	500.00	4	Engineering Tools	1,500.00	4	Engineering Tools	1,500.00
	Line Items Total	9,600.00	5	ENG.0018 - Traffic Signal Technician	5,000.00		Line Items Total	12,750.00
				Line Items Total	17,750.00			
				Change in Budget	8,150.00		**Change in Budget**	-5,000.00

532.200.40 OTHER SERVICES & CHARGES

532.200.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Water Sampling for Development Projects	1,000.00	1	Water Sampling for Development Projects	1,000.00	1	Water Sampling for Development Projects	1,000.00
2	King County Inspection Fees	500.00	2	King County Inspection Fees	200.00	2	King County Inspection Fees	200.00
3	Record Drawing Archive Services	2,500.00	3	Record Drawing Archive Services	500.00	3	Record Drawing Archive Services	500.00

001 GENERAL
32 PUBLIC WORKS
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.40 OTHER SERVICES & CHARGES

532.200.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
4	Consultant Services for property acquisition, survey, grant support, and design	12,500.00	Consultant Services for property acquisition, survey, grant support, and design	12,500.00	Consultant Services for property acquisition, survey, grant support, and design	12,500.00
5	White River Cross Sections Mandated Annual Requirement	14,900.00	White River Cross Sections Mandated Annual Requirement	15,000.00	White River Cross Sections Mandated Annual Requirement	15,000.00
6	Consultant and Small Works Roster Service	360.00	Consultant and Small Works Roster Service	400.00	Consultant and Small Works Roster Service	400.00
7	On Call Transportation Consultant Services - Modeling	5,000.00	On Call Transportation Consultant Services - Modeling	5,000.00	On Call Transportation Consultant Services - Modeling	5,000.00
8	Annual Traffic Counts	25,000.00	Annual Traffic Counts	25,000.00	Annual Traffic Counts	25,000.00
9	BNSF Annual Signal Permits	1,500.00	BNSF Annual Signal Permits	1,500.00	BNSF Annual Signal Permits	1,500.00
10	On Call Rail Inspections	5,000.00	ENG.0019 - Consultant Services (Survey, ROW, On-Call Support)	17,500.00	ENG.0019 - Consultant Services (Survey, ROW, On-Call Support)	17,500.00
	Line Items Total	68,260.00	Line Items Total	78,600.00	Line Items Total	78,600.00
			Change in Budget	10,340.00	**Change in Budget**	0.00

532.200.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Cellular Phones and Tablets	12,000.00	Cellular Phones and Tablets	18,000.00	Cellular Phones and Tablets	18,000.00
2	WSRN Subscription for survey level GPS Units	1,900.00	WSRN Subscription for survey level GPS Units	600.00	WSRN Subscription for survey level GPS Units	3,000.00
3	Traffic Cameras through Comcast Service	4,800.00	Traffic Cameras through Comcast Service	5,000.00	Traffic Cameras through Comcast Service	5,000.00
	Line Items Total	18,700.00	Line Items Total	23,600.00	Line Items Total	26,000.00
			Change in Budget	4,900.00	**Change in Budget**	2,400.00

532.200.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Travel	5,000.00	Travel	5,000.00	Travel	5,250.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,250.00
			Change in Budget	0.00	**Change in Budget**	250.00

532.200.46 INSURANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Insurance Allocation	71,800.00	Insurance Allocation	71,800.00	Insurance Allocation	77,500.00
	Line Items Total	71,800.00	Line Items Total	71,800.00	Line Items Total	77,500.00
			Change in Budget	0.00	**Change in Budget**	5,700.00

532.200.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Survey Equipment repairs and maintenance	3,000.00	Survey Equipment repairs and maintenance	4,500.00	Survey Equipment repairs and maintenance	4,500.00
2	For Traffic Signal Repairs due to damage, equipment failures, and traffic collisions.	75,000.00	For Traffic Signal Repairs due to damage, equipment failures, and traffic collisions.	75,000.00	For Traffic Signal Repairs due to damage, equipment failures, and traffic collisions.	75,000.00
3	BNSF/UP Railroad Gate Repairs	5,000.00	BNSF/UP Railroad Gate Repairs	5,000.00	BNSF/UP Railroad Gate Repairs	5,000.00
	Line Items Total	83,000.00	4 Car Wash	300.00	4 Car Wash	300.00

001 GENERAL
32 PUBLIC WORKS
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.40 OTHER SERVICES & CHARGES

532.200.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
			5	ENG.0017 - Survey Scanning Equipment & Software	625.00	5	ENG.0017 - Survey Scanning Equipment & Software	625.00
				Line Items Total	85,425.00		Line Items Total	85,425.00
				Change in Budget	2,425.00		**Change in Budget**	0.00

532.200.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Conferences	6,000.00	1	Conferences	7,600.00	1	Conferences	7,600.00
2	Professional Dues	3,600.00	2	Professional Dues	4,800.00	2	Professional Dues	4,250.00
3	Publications	2,880.00	3	Publications	4,550.00	3	Publications	3,050.00
4	Training	12,550.00	4	Training	16,000.00	4	Training	15,300.00
	Line Items Total	25,030.00	5	Employee Recognition	500.00	5	Employee Recognition	500.00
				Line Items Total	33,450.00		Line Items Total	30,700.00
				Change in Budget	8,420.00		**Change in Budget**	-2,750.00

532.200.50 INTERGOVERNMENTAL/INTERFUND

532.200.51 INTERGOVERNMENTAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Bridge Inspection Program (10 Bridges)	15,000.00	1	Bridge Inspection Program	15,000.00	1	Bridge Inspection Program	15,000.00
	Line Items Total	15,000.00		Line Items Total	15,000.00		Line Items Total	15,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

532.200.60 CAPITAL OUTLAY

532.200.64 MACHINERY & EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	0.00	1	ENG.0017 - Survey Scanning Equipment & Software	20,000.00		Line Items Total	0.00
				Line Items Total	20,000.00			
				Change in Budget	20,000.00		**Change in Budget**	-20,000.00

532.200.90 INTERFUND PAYMENTS FOR SERVICES

532.200.93 INTERFUND SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	29,100.00	1	ER&R Fleet Fuel Allocation	21,300.00	1	ER&R Fleet Fuel Allocation	21,300.00
	Line Items Total	29,100.00		Line Items Total	21,300.00		Line Items Total	21,300.00
				Change in Budget	-7,800.00		**Change in Budget**	0.00

532.200.95 INTRFUND OPER RENTALS/LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	69,423.00	1	ER&R Fleet Allocation	127,205.00	1	ER&R Fleet Allocation	127,078.00
	Line Items Total	69,423.00		Line Items Total	127,205.00		Line Items Total	127,078.00

001 GENERAL
32 PUBLIC WORKS
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.90 INTERFUND PAYMENTS FOR SERVICES
532.200.95 INTRFUND OPER RENTALS/LEASES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	57,782.00	Change in Budget	-127.00

532.200.97 INTERFUND PRINTING SERVICES

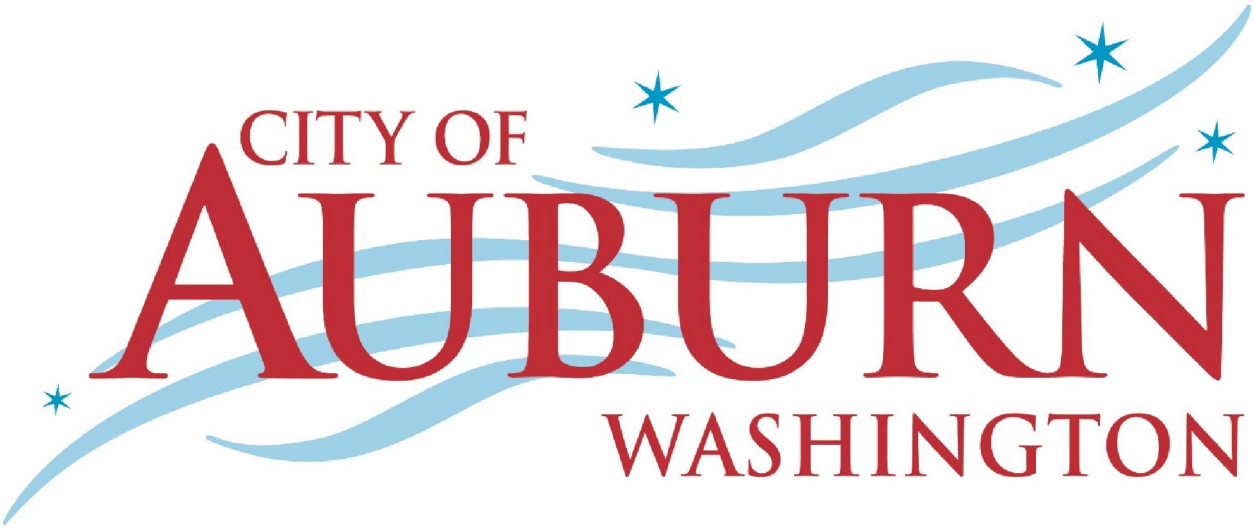
2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	28,900.00	1 Multimedia Allocation	35,200.00	1 Multimedia Allocation	36,200.00
Line Items Total	28,900.00	Line Items Total	35,200.00	Line Items Total	36,200.00
		Change in Budget	6,300.00	Change in Budget	1,000.00

532.200.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	47,300.00	1 Facilities Allocation	42,500.00	1 Facilities Allocation	42,800.00
Line Items Total	47,300.00	Line Items Total	42,500.00	Line Items Total	42,800.00
		Change in Budget	-4,800.00	Change in Budget	300.00

532.200.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	170,540.00	1 Innovation & Technology Allocation	196,325.00	1 Innovation & Technology Allocation	202,743.00
Line Items Total	170,540.00	Line Items Total	196,325.00	Line Items Total	202,743.00
		Change in Budget	25,785.00	Change in Budget	6,418.00
Total Line Items	-41,743.65	**Total Line Items**	476,199.00	**Total Line Items**	483,132.00
		Total Change in Budget	517,942.65	**Total Change in Budget**	6,933.00


CITY OF
AUBURN
WASHINGTON

STREETS DIVISION

Mission Statement

The Streets Division's purpose is to provide a safe and efficient transportation system that serves the present and forecasted needs of the Auburn community.

Department Overview

The transportation system is managed by both the Street Division of Maintenance and Operations Services and the Transportation Division of Engineering Services within Public Works.

The Streets Division has over 216 centerline miles of roadways to maintain. Some of the key maintenance duties include pavement patching, crack sealing, snow and ice removal, alley and shoulder grading, sidewalk maintenance and repair, street lighting, signs, and traffic markings.

2015 & 2016 Accomplishments

- Continued to maintain local streets in fair to good condition by crack sealing to increase the life of the street and postpone the need for more expensive overlays and rebuilds.
- Refreshed all striping on public roads and continued to refresh thermoplastic pavement markings and legends as needed (overseen by engineering and completed through contracting with Pierce and King County).
- Continued to support the implementation of the City's traffic calming program.
- Continued to implement annual Pothole Patrol program pavement repairs.
- Completed ongoing citywide repairs or replacement of damaged and worn street signs identified through the use of a Washington State Department of Transportation Retroreflectometer.
- Continued making guardrail repairs and other roadside safety improvements.

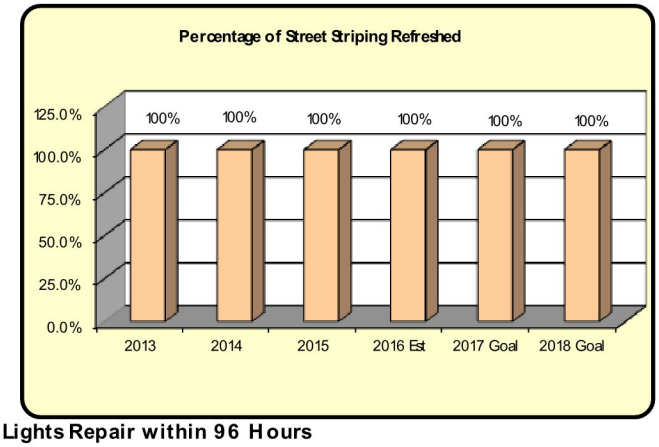
2017 & 2018 Objectives

- Implement the use of a four-person Asphalt Crew to improve and increase the life of existing street surfaces – ultimately saving the City money in contracted street repair and rebuild costs.
- Improve efforts to maintain local streets in fair to good condition by crack sealing and increased grind and patch operations to increase the life of the street and postpone the need for overlays.
- Continue to implement a street sign inventory and minimum reflectivity level maintenance program through the use of approved methods including the use of a Retroreflectometer.
- Refresh striping on public roads and continue to refresh thermoplastic pavement markings and legends as needed.
- Implement in-house sidewalk maintenance/repair program to improve pedestrian safety throughout the City.
- Continue to support the implementation of the City's traffic calming program through the placement of "Speed Cushions" or other appropriate traffic calming measures as directed by Engineering Services.
- Continue to update inventory of new street light systems.
- Continue implementing annual Pothole Patrol program pavement repairs.
- Continue citywide repairs or replacement of damaged and worn street signs.
- Continue making guardrail repairs and other roadside safety improvements.

PERFORMANCE MEASURES - STREET DEPARTMENT

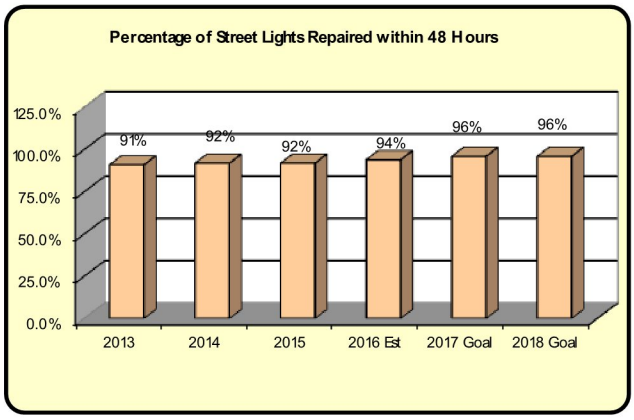
Percentage of Street Striping Refreshed

The City is responsible for maintaining the delineation of travel lanes on streets within the City. Each year the painted striping fades due to weather and traffic. The City contracts the work out to refresh the striping, and our goal is to complete 100% of the streets that have painted channelization annually to improve safety for the traveling public.



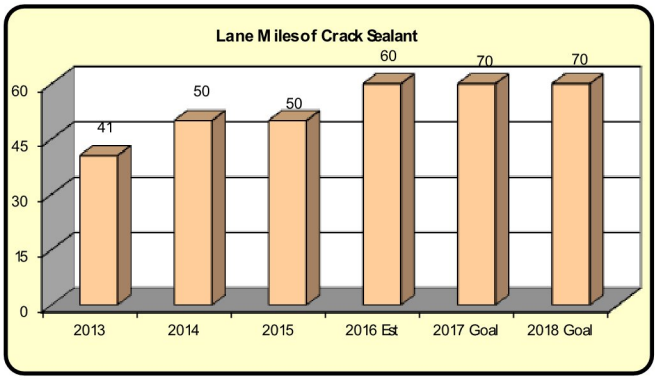
Street Lights Repair within 96 Hours

The city is responsible for the maintenance of most of the streetlights in the city, some areas of the city are maintained by PSE. The city has a goal to have all street lights repair within 96 hour of being notified to ensure safety and convenience for the public (this does not include light poles damaged in traffic accidents).



Lane Miles of Crack Sealant

The City is responsible for the maintenance of asphalt paved streets. Streets that are in fair to good condition require crack sealing to prolong the life by keeping water out. When water enters the asphalt the rate of deterioration increases significantly. This work supplements the current SOS program that concentrates sealing local residential streets needing thin overlays. City staff is concentrating on streets in good condition to prolong the need for them to require an overlay.



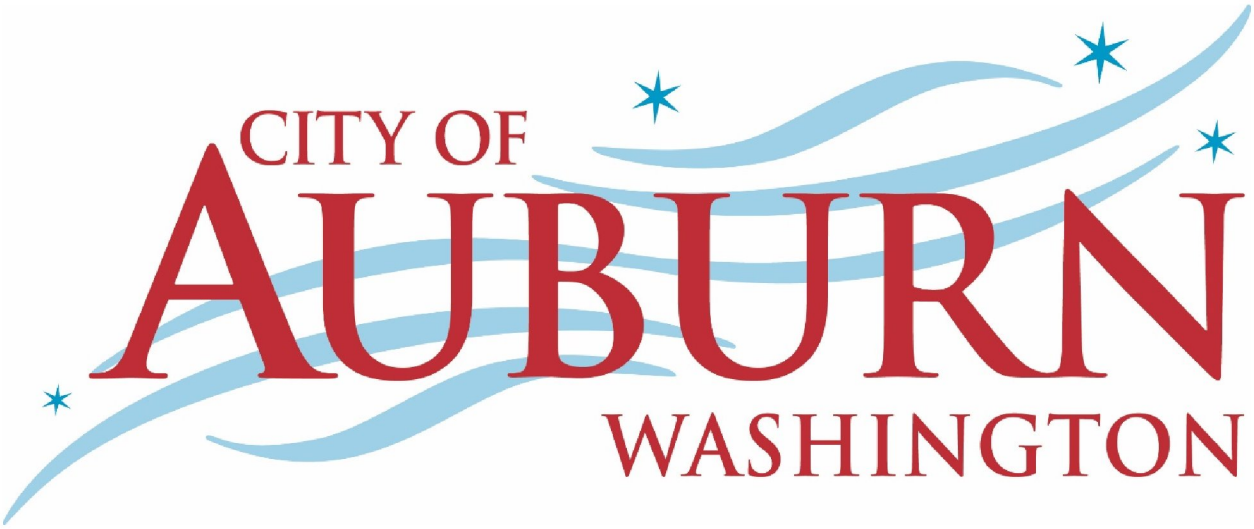
Department Budget

001.42 Streets	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	790,993	881,204	881,204	966,511	1,015,071
Personnel Benefits	428,896	473,408	473,408	541,663	583,570
Supplies	153,965	230,300	230,300	230,300	230,300
Services & Charges	868,265	1,118,056	1,118,056	1,118,447	1,126,147
Intergovernmental	190,243	200,000	200,000	200,000	200,000
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	583,913	563,595	563,595	703,123	708,655
DEPARTMENT TOTAL	**$ 3,016,275**	**$ 3,466,563**	**$ 3,466,563**	**$ 3,760,044**	**$ 3,863,743**

Department Employees

001 Street FTE's	2014	2015	2016	2017	2018
Street FTE's	19.00	19.00	19.00	19.00	19.00
TOTAL STREET FTE's	**19.00**	**19.00**	**19.00**	**19.00**	**19.00**

Full Time Equivalent (FTE)


CITY OF
AUBURN
WASHINGTON

001 GENERAL
42 STREETS
542 ROAD & STREET MAINTENANCE
542.300 MAINTENANCE & OPERATIONS
542.300.10 SALARIES & WAGES

542.300.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Utility Locator - BA#8 (25%)	14,818.00				
Line Items Total	14,818.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-14,818.00	**Change in Budget**	0.00

542.300.12 OVERTIME & OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Overtime	26,100.00	1 Overtime	26,100.00	1 Overtime	26,100.00
Line Items Total	26,100.00	Line Items Total	26,100.00	Line Items Total	26,100.00
		Change in Budget	0.00	**Change in Budget**	0.00

542.300.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package STR.0005 - Seasonal Maintenance Worker -Streets	20,800.00	1 Decision Package STR.0005 - Seasonal Maintenance Worker -Streets	20,800.00
Line Items Total	0.00	Line Items Total	20,800.00	Line Items Total	20,800.00
		Change in Budget	20,800.00	**Change in Budget**	0.00

542.300.20 PERSONNEL BENEFITS

542.300.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 Benefits relating to $26,100 in Overtime.	4,700.00	1 18% Benefits For Overtime & Other Wages	4,700.00	1 18% Benefits For Overtime & Other Wages	4,700.00
Line Items Total	4,700.00	Line Items Total	4,700.00	Line Items Total	4,700.00
		Change in Budget	0.00	**Change in Budget**	0.00

542.300.22 OTHER FRINGE BENEFITS

2016 Adopted		2017 Budget		2018 Budget	
1 Projected annual cost to replace worn or damaged uniform items as well as outfitting new employees (Operations)	6,200.00	1 Projected annual cost to replace worn or damaged uniform items as well as outfitting new employees (Operations)	6,200.00	1 Projected annual cost to replace worn or damaged uniform items as well as outfitting new employees (Operations)	6,200.00
Line Items Total	6,200.00	Line Items Total	6,200.00	Line Items Total	6,200.00
		Change in Budget	0.00	**Change in Budget**	0.00

542.300.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Total Benefits for Utility Locator - BA#8 (25%)	8,501.00				
Line Items Total	8,501.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-8,501.00	**Change in Budget**	0.00

542.300.30 SUPPLIES

542.300.31 OFFICE & OPERATING SUPPLIES

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
42 STREETS
542 ROAD & STREET MAINTENANCE
542.300 MAINTENANCE & OPERATIONS
542.300.30 SUPPLIES

542.300.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Operating supplies (asphalt, concrete, de-icing materials) Move $25,000 to 001.42.542.300.35	165,000.00	1	Operating supplies (asphalt, concrete, de-icing materials) Move $15,700 to 001.42.542.300.35	149,300.00	1	Operating supplies (asphalt, concrete, de-icing materials) Move $15,700 to 001.42.542.300.35	149,300.00
	Line Items Total	165,000.00		Line Items Total	149,300.00		Line Items Total	149,300.00
				Change in Budget	-15,700.00		**Change in Budget**	0.00

542.300.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Small Power Tools and Equipment	6,300.00	1	Small Power Tools and Equipment	6,300.00	1	Small Power Tools and Equipment	6,300.00
2	Street Light Poles and Service Cabinets	33,000.00	2	Street Light Poles and Service Cabinets	33,000.00	2	Street Light Poles and Service Cabinets	33,000.00
3	Signs Moved from 001.42.542.300.31	25,000.00	3	Signs Moved from $15,700.00 from 001.42.542.300.31	40,700.00	3	Signs Moved from $15,700.00 from 001.42.542.300.31	40,700.00
	Line Items Total	64,300.00		Line Items Total	80,000.00		Line Items Total	80,000.00
				Change in Budget	15,700.00		**Change in Budget**	0.00

542.300.40 OTHER SERVICES & CHARGES

542.300.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Hazardous Waste Disposal Move $42,000 to 001.42.542.300.48 (tree trimming and removal, concrete finish work)	8,400.00	1	Hazardous Waste Disposal Move $42,000 to 001.42.542.300.48 (tree trimming and removal, concrete finish work)	8,400.00	1	Hazardous Waste Disposal Move $42,000 to 001.42.542.300.48 (tree trimming and removal, concrete finish work)	8,400.00
	Line Items Total	8,400.00		Line Items Total	8,400.00		Line Items Total	8,400.00
				Change in Budget	0.00		**Change in Budget**	0.00

542.300.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Line Locates	2,000.00	1	Line Locates	2,000.00	1	Line Locates	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

542.300.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Conference and Seminar Travel	1,000.00	1	Conference and Seminar Travel	1,000.00	1	Conference and Seminar Travel	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

542.300.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Equipment Rental - Paint striping machine, barricades/signs for parades, equipment out of service for repairs.	10,000.00	1	Equipment Rental - Paint striping machine, barricades/signs for parades, equipment out of service for repairs.	10,000.00	1	Equipment Rental - Paint striping machine, barricades/signs for parades, equipment out of service for repairs.	10,000.00
	Line Items Total	10,000.00		Line Items Total	10,000.00		Line Items Total	10,000.00

001 GENERAL
42 STREETS
542 ROAD & STREET MAINTENANCE
542.300 MAINTENANCE & OPERATIONS
542.300.40 OTHER SERVICES & CHARGES

542.300.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
				Change in Budget	0.00		Change in Budget	0.00

542.300.47 PUBLIC UTILITY SERVICE

2016 Adopted			2017 Budget			2018 Budget		
1	Street Light power Possible rate increase in 2015 only.	785,847.00	1	Street Light power Possible rate increase in 2015 only.	785,847.00	1	Street Light power Possible rate increase in 2015 only.	785,847.00
	Line Items Total	785,847.00		Line Items Total	785,847.00		Line Items Total	785,847.00
				Change in Budget	0.00		Change in Budget	0.00

542.300.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Equipment Repairs	4,900.00	1	Equipment Repairs	4,900.00	1	Equipment Repairs	4,900.00
2	BNRR Charges	14,000.00	2	BNRR Charges	14,000.00	2	BNRR Charges	14,000.00
3	Street Light System Repairs	74,700.00	3	Street Light System Repairs	74,700.00	3	Street Light System Repairs	74,700.00
4	Guardrail Repairs	37,000.00	4	Guardrail Repairs	37,000.00	4	Guardrail Repairs	37,000.00
5	Tree and Vegetation Trimming and Removal (moved from 001.42.542.300.41)	22,000.00	5	Tree and Vegetation Trimming and Removal (moved from 001.42.542.300.41)	22,000.00	5	Tree and Vegetation Trimming and Removal (moved from 001.42.542.300.41)	22,000.00
6	Concrete Finish Work (sidewalks, curb and gutter) (moved from 001.42.542.300.41)	20,000.00	6	Concrete Finish Work (sidewalks, curb and gutter) (moved from 001.42.542.300.41)	20,000.00	6	Concrete Finish Work (sidewalks, curb and gutter) (moved from 001.42.542.300.41)	20,000.00
7	Railroad signal repairs	5,000.00	7	Railroad signal repairs	5,000.00	7	Railroad signal repairs	5,000.00
	Line Items Total	177,600.00		Line Items Total	177,600.00		Line Items Total	177,600.00
				Change in Budget	0.00		Change in Budget	0.00

542.300.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Training Increased $1000 for additional training and classes.	2,000.00	1	Training Increased $1000 for additional training and classes.	2,000.00	1	Training Increased $1000 for additional training and classes.	2,000.00
	Line Items Total	2,000.00	2	Vactor facility disposal	19,500.00	2	Vactor facility disposal	19,500.00
				Line Items Total	21,500.00		Line Items Total	21,500.00
				Change in Budget	19,500.00		Change in Budget	0.00

542.300.50 INTERGOVERNMENTAL/INTERFUND

542.300.51 INTERGOVERNMENTAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Citywide Roadway Paint Striping & Pavement Markings	200,000.00	1	Citywide Roadway Paint Striping & Pavement Markings	200,000.00	1	Citywide Roadway Paint Striping & Pavement Markings	200,000.00
	Line Items Total	200,000.00		Line Items Total	200,000.00		Line Items Total	200,000.00
				Change in Budget	0.00		Change in Budget	0.00

542.300.90 INTERFUND PAYMENTS FOR SERVICES
542.300.93 INTERFUND SUPPLIES

001 GENERAL
42 STREETS
542 ROAD & STREET MAINTENANCE
542.300 MAINTENANCE & OPERATIONS
542.300.90 INTERFUND PAYMENTS FOR SERVICES
542.300.93 INTERFUND SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	39,300.00	1	ER&R Fleet Fuel Allocation	27,100.00	1	ER&R Fleet Fuel Allocation	27,100.00
	Line Items Total	39,300.00		Line Items Total	27,100.00		Line Items Total	27,100.00
				Change in Budget	-12,200.00		**Change in Budget**	0.00

542.300.95 INTERFUND OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	377,935.00	1	ER&R Fleet Allocation	490,690.00	1	ER&R Fleet Allocation	490,292.00
	Line Items Total	377,935.00		Line Items Total	490,690.00		Line Items Total	490,292.00
				Change in Budget	112,755.00		**Change in Budget**	-398.00

001 GENERAL
42 STREETS
543 STREET GENERAL ADMINISTRATION
543.100 MANAGEMENT
543.100.20 PERSONNEL BENEFITS
543.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms	1,000.00	1	Uniforms	1,000.00	1	Uniforms	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.30 SUPPLIES
543.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Supplies	1,000.00	1	Supplies	1,000.00	1	Supplies	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.40 OTHER SERVICES & CHARGES
543.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Communications	3,500.00	1	Communications	3,500.00	1	Communications	3,500.00
	Line Items Total	3,500.00		Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel for training	1,600.00	1	Travel for training	1,600.00	1	Travel for training	1,600.00
	Line Items Total	1,600.00		Line Items Total	1,600.00		Line Items Total	1,600.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	62,300.00	1	Insurance Allocation	101,300.00	1	Insurance Allocation	109,000.00
	Line Items Total	62,300.00		Line Items Total	101,300.00		Line Items Total	109,000.00
				Change in Budget	39,000.00		Change in Budget	7,700.00

543.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Training	5,700.00	1	Training	5,700.00	1	Training	5,700.00
	Line Items Total	5,700.00		Line Items Total	5,700.00		Line Items Total	5,700.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.90 INTERFUND PAYMENTS FOR SERVICES
543.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	200.00	1	Multimedia Allocation	0.01	1	Multimedia Allocation	0.01
	Line Items Total	200.00		Line Items Total	0.01		Line Items Total	0.01

001 GENERAL
42 STREETS
543 STREET GENERAL ADMINISTRATION
543.100 MANAGEMENT
543.100.90 INTERFUND PAYMENTS FOR SERVICES
543.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-199.99	Change in Budget	0.00

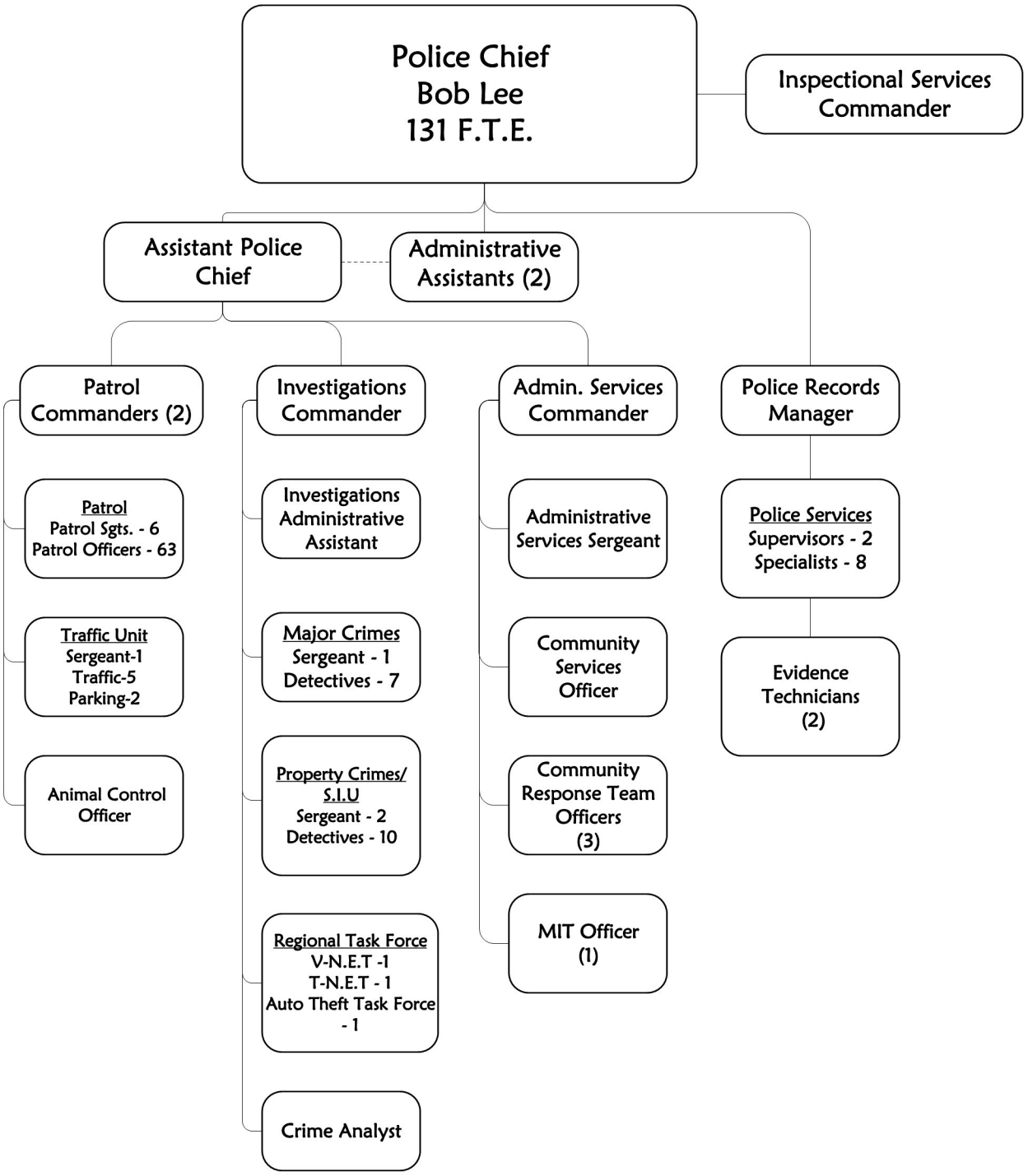
543.100.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	34,500.00	1 Facilities Allocation	31,300.00	1 Facilities Allocation	32,000.00
Line Items Total	34,500.00	Line Items Total	31,300.00	Line Items Total	32,000.00
		Change in Budget	-3,200.00	Change in Budget	700.00

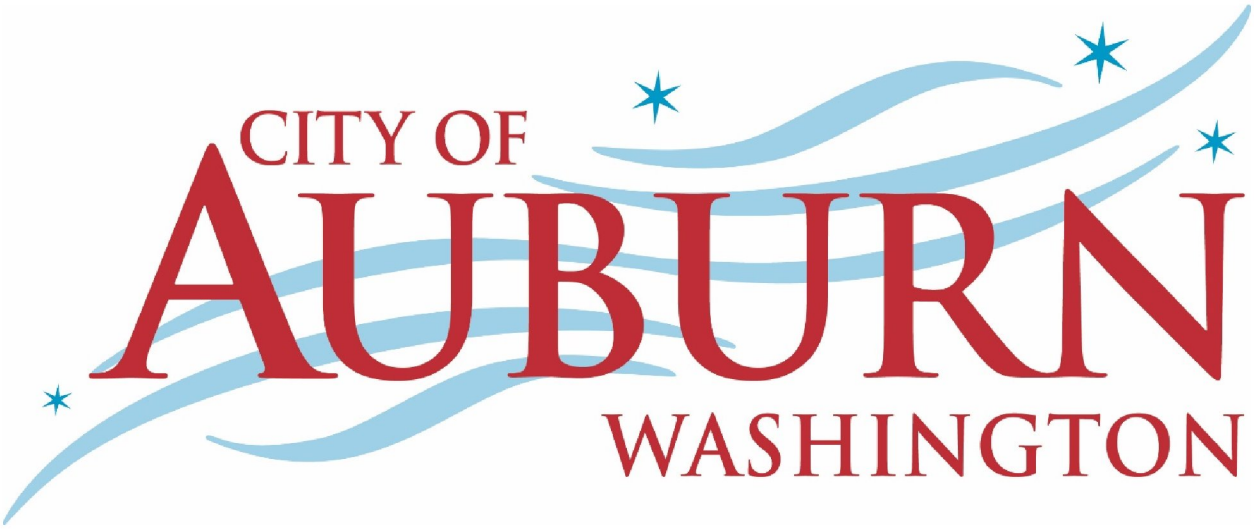
543.100.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	111,660.00	1 Innovation & Technology Allocation	154,033.00	1 Innovation & Technology Allocation	159,263.00
Line Items Total	111,660.00	Line Items Total	154,033.00	Line Items Total	159,263.00
		Change in Budget	42,373.00	Change in Budget	5,230.00
Total Line Items	2,115,161.00	Total Line Items	2,310,670.01	Total Line Items	2,323,902.01
		Total Change in Budget	195,509.01	Total Change in Budget	13,232.00

Police Department



F.T.E. = Full-Time Equivalent


CITY OF
AUBURN
WASHINGTON

SOUTH CORRECTIONAL ENTITY (SCORE)

The South Correctional Entity (SCORE) consolidated correctional facility was established by the "Member Cities" of Auburn, Burien, Des Moines, Federal Way, Renton, SeaTac and Tukwila to provide correctional services within the jurisdiction of the Member Cities for the purpose of detaining arrestees and sentenced offenders in the furtherance of public safety and emergencies.

2015 & 2016 Accomplishments

- SCORE successfully completed an audit to obtain certification and compliance with the Federal and State Prison Rape and Elimination Act (PREA)- 2015.
- SCORE completed the Washington Association of Sheriffs and Police Chief Association (WASPC) accreditation for jails. SCORE is the only jail in Washington State to attain this status.
- SCORE successfully trained all corrections staff in the area of Critical Incident Training. This training involves Law Enforcement Officers and Corrections Officers in interacting with persons with mental illness.
- SCORE has continued to expand and maintain contract relationships with other agencies.

2017 & 2018 Objectives

- Continue to expand and improve efforts to reduce costs to Member Cities by entering contracts for the housing of inmates from outside agencies.
- SCORE will be working on efforts to begin replacement of critical infrastructure that has become outdated or at the end-of-life cycle.
- After determining space allocation, a remodel will occur in the front lobby to allow for expanded administrative space.
- SCORE will begin to research and identify an electronic management system.

Department Budget

001.20 SCORE	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	-	-	-	-	-
Personnel Benefits	-	-	-	-	-
Supplies	-	-	-	-	-
Services & Charges	-	-	-	-	-
Intergovernmental	3,658,863	4,020,000	4,020,000	3,840,000	3,975,000
Capital Outlay	-	-	-	-	-
Debt Service Principal	-	622,050	-	-	-
Debt Service Interest	-	941,492	-	-	-
Interfund Payments For Service	-	-	-	-	-
DEPARTMENT TOTAL	**$ 3,658,863**	**$ 5,583,542**	**$ 4,020,000**	**$ 3,840,000**	**$ 3,975,000**

001 GENERAL
20 JAIL - SCORE
523 SCORE
523.600 CARE & CUSTODY OF PRISONERS
523.600.50 INTERGOVERNMENTAL/INTERFUND
523.600.51 INTERGOVERNMENTAL SERVICES

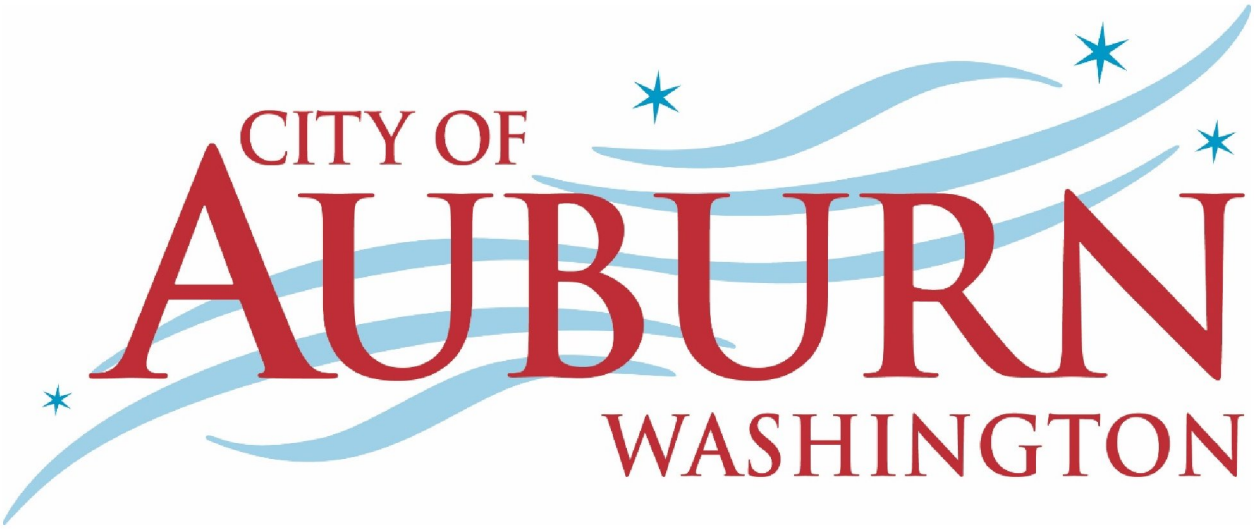
2016 Adopted			2017 Budget			2018 Budget		
1	SCORE Facility	3,960,000.00	1	SCORE Facility	3,830,000.00	1	SCORE Facility	3,965,000.00
2	SCORE Facility - Reimbursement for housing undocumented inmates, 100% reimbursed by State Criminal Alien Assistance Program (SCAAP) Grant.	10,000.00	2	SCORE Facility - Reimbursement for housing undocumented inmates, 100% reimbursed by State Criminal Alien Assistance Program (SCAAP) Grant.	10,000.00	2	SCORE Facility - Reimbursement for housing undocumented inmates, 100% reimbursed by State Criminal Alien Assistance Program (SCAAP) Grant.	10,000.00
	Line Items Total	3,970,000.00		Line Items Total	3,840,000.00		Line Items Total	3,975,000.00
				Change in Budget	-130,000.00		**Change in Budget**	135,000.00

001 GENERAL
20 JAIL - SCORE
591 REDEMPTION OF LONG-TERM DEBT
591.230 DETENTION & CORRECTION
591.230.70 DEBT SERVICE PRINCIPAL
591.230.71 DEBT SERVICE PRINCIPAL

	2016 Adopted		2017 Budget		2018 Budget	
1	2009 PDA Bonds SCORE - Principal	622,050.00				
	Line Items Total	622,050.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-622,050.00	**Change in Budget**	0.00

001 GENERAL
20 JAIL - SCORE
592 INTEREST & OTHER DEBT SERVICE
592.230 DETENTION & CORRECTION
592.230.80 DEBT SERVICE INTEREST
592.230.83 DEBT SERVICE INTEREST

	2016 Adopted		2017 Budget		2018 Budget	
1	2009 PDA Bonds SCORE - Interest	941,492.00			1	
	Line Items Total	941,492.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-941,492.00	**Change in Budget**	0.00
	Total Line Items	5,533,542.00	**Total Line Items**	3,840,000.00	**Total Line Items**	3,975,000.00
			Total Change in Budget	-1,693,542.00	**Total Change in Budget**	135,000.00


CITY OF
AUBURN
WASHINGTON

POLICE DEPARTMENT

Vision
To be a premier law enforcement agency that is trusted, supported and respected.

Mission Statement
To provide professional law enforcement services to our community.

2015 & 2016 Accomplishments
- The Auburn Police Department is dedicated and committed to allow the citizens of Auburn to enjoy what our parks have to offer. The quality of life at the park in 2015 and 2016 has improved. All criminal behavior is addressed quickly and efficiently and all matters were investigated thoroughly with professionalism. The police department worked very close with Parks Staff in 2015 and 2016 addressing issues that would arise and combined both resources to remedy any challenge that were presented. In 2016, the Parks Department and Police Department leadership and staff will convene to outline summer activities and establish responsibilities and assignments that will aid in addressing issues. Listening to the citizens of Auburn about their concerns and safety at the park is of high importance and will continue during the years 2017 and 2018.
- The Auburn Police Department has accomplished its goal of creating a safe environment for the downtown region by adding additional bike patrols to this area. The top priority was the full time assignment of two officers that would patrol this area and become ambassadors of the downtown. Both of the officers assigned on bikes in the downtown have met their goals of familiarizing themselves with the business owners and citizens who spend time there. Addressing criminal activity when it presents itself and doing so quickly is all part of creating a space of safety and comfort. It is safe to say that the Auburn Police Department Bicycle Officers have become part of the downtown landscape once again.
- Response times for Priority One Calls actually exceeded four minute response time goal to 4.2 minutes.
- Crime Analysis was a priority during 2015 and 2016. During the last two years, software and technology has aided us in the areas of Facial Recognition and Crime trends. Each week, the Crime Analysis Unit publishes a report titled *Intelligence Based Policing* that allows officers and detectives the ability to see real time information based on current confirmed criminal intelligence, in order to investigate and combat crime in each patrol district. Each officer in patrol utilizes this information to patrol their district effectively with the ability to have current information.
- Developing the leaders of the future was a priority goal during 2015 and 2016. Training new leaders is a substantial step for the Auburn Police Department as in decades past; on the job training was the preferred method of leadership development. Over the last two years, all Command Staff, Sergeants and Supervisors have attended several hours of leadership training. More importantly, attending the three week course in Leadership in Police Organizations has been accomplished by all leadership staff at the Police Department. This course is based from the current leadership course being offered to new army cadets at West Point Military College.
- Developing trust and support from the citizens of Auburn will always be a high priority. There are several ways to gain respect and trust, and in 2015 and 2016, the utilization of social media was one method used. Over the last two years, the Auburn Police Department Facebook page

is a highly effective way to communicate with the public and involve them with their police department. There is always good work being conducted by the men and women of the Auburn Police Department; however it is rarely captured for the whole public to see. Now these moments are captured and placed on the Facebook page for all to see. During 2015 and 2016, thousands of viewers have been added to the followers list. The Auburn Police Department leadership and staff have attended several community meetings and gatherings. National Night Out is a program that the Police Department is very involved in and dedicates several staff members to attend multiple gatherings throughout the city. Over 65 events were attended by Auburn Police Department leadership and staff in 2015 and 2016.

- Landlord training is a necessary program that allows police/landlord partnerships, not to mention the relationship that fosters an effective tool to combatting crime in our rental communities. During the years 2015 and 2016, there were two all-day trainings that were sponsored and instructed by the Auburn Police Department's Community Response Team.
- A Traffic School was worked on in 2015 and 2016 and a final draft ordinance was established in mid 2016. This ordinance will be going to City Council in June and July of 2016 for full consideration and implementation. The procedure and partners that will be involved with the Traffic School have all been part of creating the program.
- The Community Response Team members work very close with city code enforcement officers. The city has added an additional code enforcement officer that is more pro-active than reactive. One area of working together was addressing issues with the homeless population. Identifying persons experiencing homelessness and getting them resources to make homelessness short and rare is very challenging. Many homeless persons establish encampments to reside and call home. The CRT Police Officers, working hand in hand with code enforcement and parks staff, have made a significant reduction in homeless camps and encouraged the residence to seek assistance or other alternative. Establishing cooperation with property owners has also aided in this effort. Homeless camps have been reduced during the last two years.
- In 2015, the Auburn Police Department received $38,049.93 to fund the Sex Offender Contact Program. 159 registered sex offenders were contacted by Auburn Police Officers during this same year. In 2016, the Auburn Police Department received $35,838.83 to continue the program. By July of 2016, 60 sex offenders have been contacted by Auburn Police Officers. These contacts of offenders have resulted in 25 cases being filed on the offenders for being out of compliance with their registration restrictions.
- The Auburn Police Department is dedicated to investigate and enforce the law of Driving Under the Influence (DUI). Removing impaired drivers from Auburn's roadways is a large part of making the roadways safe for everyone. In 2015, the Auburn Police Department received $12,200.00 to fund DUI emphasis programs. During this same year, 182 impaired drivers were arrested and charges referred to the prosecutor's office, some which were during the DUI emphasis program. In 2016, the Auburn Police Department received $7,700.00 and, by May of that year, already arrested 67 drivers for DUI.

2017 & 2018 Objectives

- Downtown Auburn is the heart of the city and is going through some major changes and improvements. Part of the improvement is the increased feeling of safety and quality of life. The Auburn Police Department continues to play an important role, along with several other city and local partnerships, in ensuring that these improvements are lasting. The police

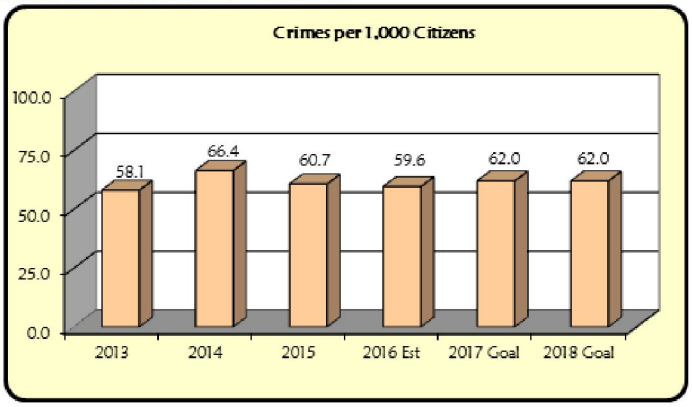
department will continue to enhance our efforts in the downtown area to address crime and other quality of life issues. The problem solving approach along with our relationships with residents and business owners will combine to make this a success.

- Les Gove Park continues to offer several services and experiences to all of the citizens of Auburn. During the next two years, (2017 & 2018) the new Youth Teen Center complex will be completed. The Auburn Police Department will be involved with youth programs that foster a healthy relationship with teens in the area. Mentoring and coaching from Auburn Officers is part of the department's values of Courage, Honor, Integrity and Professionalism. Additionally, the feeling of safety throughout the park is something that the police department will always be striving for through addressing crime and adherence to city ordinances that relate to park rules and regulations.
- The Auburn Police Department will continue to seek grant funding from the Washington State Department of Transportation to conduct additional Driving Under the Influence (DUI) emphasis patrols.
- The Police Department will continue to pursue the effort of sex offender contacts and will attempt to obtain grant funding in this area.
- The Auburn Police Department recently was approved a position from the Innovation and Technology Department to conduct research and development of new law enforcement specific technology. In 2017 and 2018, the police department will seek improvements utilizing technology in the areas of, but not limited to, license plate readers, video cameras, evidence management systems and crime scene technology.
- Crime Analysis is a vital part of the Auburn Police Department. Constantly upgrading and improving our efforts to collect data and to utilize the information to deploy personnel and combat criminal activity is required. The police department will continue to improve and find new innovative ways to use crime data to address crime in Auburn.
- In order to improve and sustain the Auburn Police Department's trust and transparency with the citizens they serve, Division Commanders will be assigned as liaisons for specific identified minority groups within the city. Their mission will be to create a working and trusting relationship with the formal and informal leaders within these groups to address issues and concerns. Acting as a conduit, the Division Commander will provide information and answer questions and concerns about the operation of the police department.
- The police department has an excellent working relationship with several landlords and rental property owners. Although we have not made connections with all of them, the annual landlord trainings seem to glean a healthy turnout to learn new ideas and meet the officers in their areas. The police department will build on this effort and attempt to hold more trainings throughout each year to reach a broader base of landlords and rental property owners.
- The city has developed Community Picnics to serve as venues for existing community meetings that were held in specific neighborhoods. Community Picnics are to be held throughout the summer months of each year and are based in the same areas of police patrol districts. The Auburn Police Department will play a major role in these picnics utilizing our Community Response Team member, Community Programs, District Patrol Sergeants and Sector Commanders.

PERFORMANCE MEASURES - POLICE DEPARTMENT

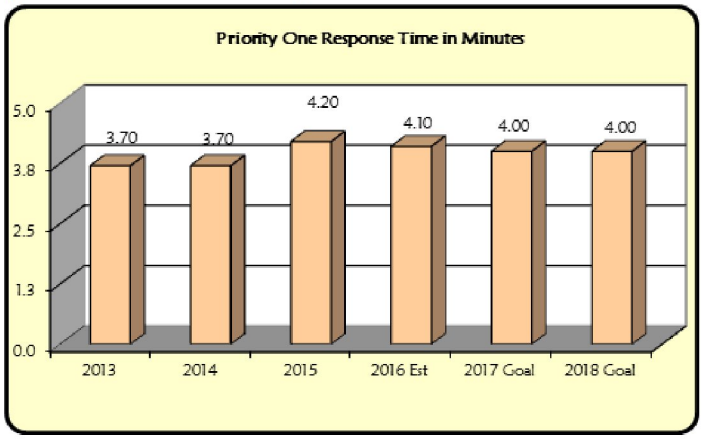
Auburn Crime Rankings

The 2015 Washington Association of Sheriffs & Police Chiefs (WASPC) annual report showed a 4.5% increase in Part 1 & Part 2 crimes from 2013 to 2015. The Auburn Police Department's goal is to limit the current upward trend of Part 1 & 2 crimes to 2% for 2017 and 2018.



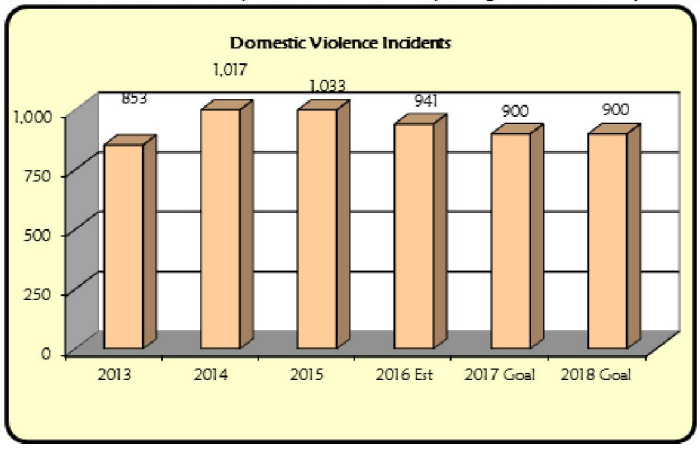
Priority One Response Time in Minutes

The department continues to maintain an excellent response time to priority one calls (life threatening/serious bodily injury). We will strive to maintain a response time of less than four minutes to all serious incidents.



Domestic Violence Incidents

The City offers various programs that provide assistance to victims of domestic violence. A dedicated full time Domestic Violence detective works collaboratively with members of the prosecutor's office, domestic violence advocates and the victim's assistance programs to reduce the cycle of violence. We will continue to work with victims of domestic violence so that they feel comfortable in reporting these often unreported acts of violence.



Department Budget

001.21 Police	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	11,594,325	12,364,254	12,364,254	13,175,855	13,464,013
Personnel Benefits	4,332,796	4,544,860	4,544,860	5,151,608	5,513,747
Supplies	219,770	307,790	307,790	353,172	323,430
Services & Charges	3,255,272	3,925,350	3,925,350	4,144,350	4,423,032
Intergovernmental	16,331	20,500	20,500	20,500	20,500
Capital Outlay	-	-	-	189,519	175,368
Interfund Payments For Service	2,667,285	2,631,498	2,631,498	2,932,256	2,983,959
DEPARTMENT TOTAL	**$ 22,085,780**	**$ 23,794,252**	**$ 23,794,252**	**$ 25,967,260**	**$ 26,904,049**

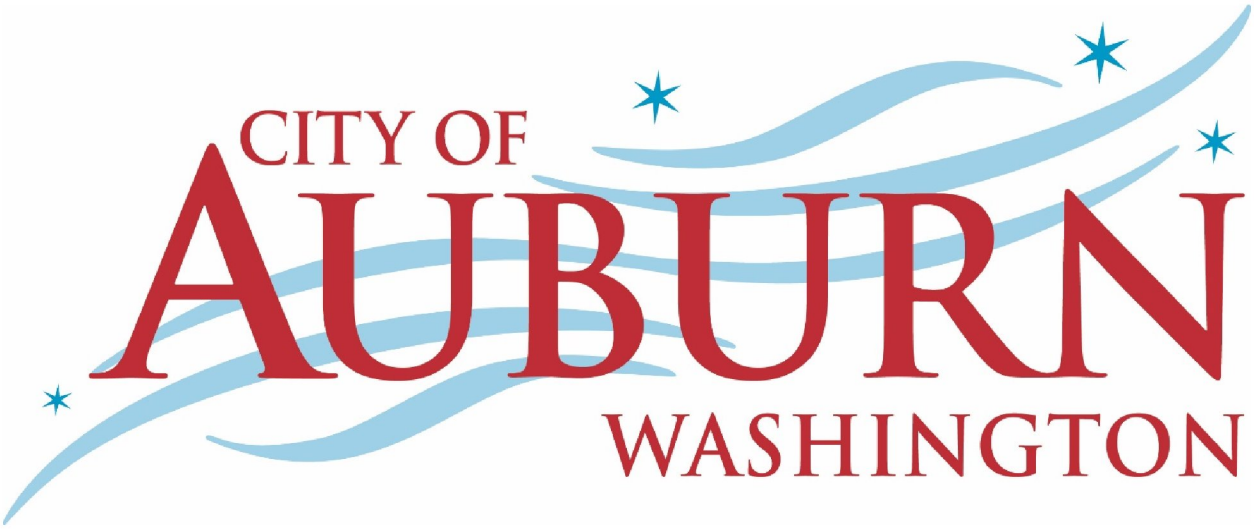
Department Employees

001 Police FTE's	2014	2015	2016	2017	2018
Police FTE's	126.00	129.00	131.00	131.00	131.00
TOTAL POLICE FTE's	**126.00**	**129.00**	**131.00**	**131.00**	**131.00**

Full Time Equivalent (FTE)

3.0 FTE's - The 2015/2016 Adopted Budget included the addition of a Police Records Specialist, a Bicycle Officer, and a Major Crimes Detective.

2.0 FTE's - Effective in 2016, 2.0 FTE's were added to the Police Department via Budget Amendment #4, Ordinance No. 6571. These positions include an additional Bicycle Officer and a Community Response Team Officer.


CITY OF
AUBURN
WASHINGTON

001 GENERAL
21 POLICE
521 POLICE
521.100 ADMINISTRATION
521.100.10 SALARIES & WAGES

521.100.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime - Administration	7,100.00	1	Overtime - Administration	7,000.00	1	Overtime - Administration	7,000.00
	Line Items Total	7,100.00		Line Items Total	7,000.00		Line Items Total	7,000.00
				Change in Budget	-100.00		**Change in Budget**	0.00

521.100.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Part time help	11,000.00	1	Part time help	11,000.00	1	Part time help	11,000.00
	Line Items Total	11,000.00		Line Items Total	11,000.00		Line Items Total	11,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.100.20 PERSONNEL BENEFITS

521.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits related to $7,100 in Overtime Expense and $11,000 in Other Wages.	3,300.00	1	18% Benefits For Overtime & Other Wages	3,240.00	1	18% Benefits For Overtime & Other Wages	3,240.00
	Line Items Total	3,300.00		Line Items Total	3,240.00		Line Items Total	3,240.00
				Change in Budget	-60.00		**Change in Budget**	0.00

521.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms - Administration	7,000.00	1	Uniforms - Administration. Decreased line item by moving$1000 to Admin - Swat	6,000.00	1	Uniforms - Administration. Decreased line item by moving$1000 to Admin - Swat	6,000.00
2	Uniforms - Honor Guard	2,000.00	2	Uniforms - Honor Guard	2,000.00	2	Uniforms - Honor Guard	2,000.00
3	Uniforms - Range	500.00	3	Uniforms - Range Officers	500.00	3	Uniforms - Range Officers	500.00
4	Uniforms - SWAT	3,000.00	4	Uniforms - Swat. Increased line item by moving $1000 from Uniforms - Administration.	4,000.00	4	Uniforms - SWAT	4,000.00
5	Uniforms - CDU	1,900.00				5	Uniforms - CDU	2,200.00
6	Uniforms - CCU	500.00				6	Uniforms - HNT	500.00
7	Uniforms - EVOC	500.00	5	Uniforms - CDU. Increased by $300 due to rise in costs.	2,200.00	7	Uniforms - EVOC	500.00
	Line Items Total	15,400.00	6	Uniforms - HNT	500.00		Line Items Total	15,700.00
			7	Uniforms - EVOC	500.00			
				Line Items Total	15,700.00			
				Change in Budget	300.00		**Change in Budget**	0.00

521.100.30 SUPPLIES

521.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office and Operating Supplies	14,900.00	1	Office and Operating Supplies. Decreased by moving $300 to CDU (100.31)	14,600.00	1	Office and Operating Supplies. Decreased by moving $300 to CDU (100.31)	14,600.00
2	Merit Awards, Badges & Plaques	3,000.00	2	Merit Awards, Badges & Plaques	3,000.00	2	Merit Awards, Badges & Plaques	3,000.00
3	SWAT Supplies (includes ammo & inflation for ammo)	32,500.00	3	SWAT Supplies (includes ammo & inflation for ammo)	32,500.00	3	SWAT Supplies (includes ammo & inflation for ammo)	32,500.00
4	CCU Supplies	1,000.00						

001 GENERAL
21 POLICE
521 POLICE
521.100 ADMINISTRATION
521.100.30 SUPPLIES

521.100.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
5	CDU Supplies	4,300.00	4 HNT Supplies	1,000.00	4 HNT Supplies	1,000.00
6	Honor Guard Supplies	500.00	5 CDU Supplies. Increased by moving $300 from Office and Operating Supplies (100.31)	4,600.00	5 CDU Supplies. Increased by moving $300 from Office and Operating Supplies (100.31)	4,600.00
	Line Items Total	56,200.00	6 Honor Guard Supplies	500.00	6 Honor Guard Supplies	500.00
			Line Items Total	56,200.00	Line Items Total	56,200.00
			Change in Budget	0.00	**Change in Budget**	0.00

521.100.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	SWAT Equipment	7,300.00	1 SWAT Equipment. Increased by moving $1700 from Office Equipment (100.35)	9,000.00	1 SWAT Equipment. Increased by moving $1700 from Office Equipment (100.35)	9,000.00
2	Office Equipment	11,500.00	2 Office Equipment. Decreased by moving $1700 to SWAT Equipment (100.35)	9,800.00	2 Office Equipment. Decreased by moving $1700 to SWAT Equipment (100.35)	9,800.00
	Line Items Total	18,800.00	Line Items Total	18,800.00	Line Items Total	18,800.00
			Change in Budget	0.00	**Change in Budget**	0.00

521.100.40 OTHER SERVICES & CHARGES

521.100.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Medical Exams (Employee Non-Comm)	1,000.00	1 Medical Exams (Employee Non-Comm)	1,000.00	1 Medical Exams (Employee Non-Comm)	1,000.00
2	Psychological Exams	5,000.00	2 Psychological Exams	5,000.00	2 Psychological Exams	5,000.00
3	GSA Federal Surplus Fee	1,000.00	3 GSA Federal Surplus Fee	1,000.00	3 GSA Federal Surplus Fee	1,000.00
4	Immunization Hepatitis B	1,000.00	4 Immunization Hepatitis B	1,000.00	4 Immunization Hepatitis B	1,000.00
5	Crime Stoppers Fee	5,000.00	5 Crime Stoppers Fee. Requesting increase of $2000 due to 2016's invoice totaling $6,658.62. Rate increase from vendor and anticipated increase for subsequent years.	7,000.00	5 Crime Stoppers Fee. Requesting increase of $2000 due to 2016's invoice totaling $6,658.62. Rate increase from vendor and anticipated increase for subsequent years.	7,000.00
6	Attorney Fees	24,000.00	6 Attorney Fees	24,000.00	6 Attorney Fees	24,000.00
7	SWAT Regional Repairs/Maintenance Service Fee	10,500.00	7 SWAT Regional Repairs/Maintenance Service Fee	10,500.00	7 SWAT Regional Repairs/Maintenance Service Fee	10,500.00
8	Shred-It	2,300.00	8 Shred-It. Requesting increase of $700 due to amount of useage due to increased officers on staff and rate changes from the vendor.	3,000.00	8 Shred-It. Requesting increase of $700 due to amount of useage due to increased officers on staff and rate changes from the vendor.	3,000.00
9	PSC Admin Fee for False Alarm Billing/Collections	47,500.00	9 PSC Admin Fee for False Alarm Billing/Collections	47,500.00	9 PSC Admin Fee for False Alarm Billing/Collections	47,500.00
10	Stericycle (Hazmat)	1,200.00	10 Stericycle (Hazmat)	1,200.00	10 Stericycle (Hazmat)	1,200.00
11	PoliceOne - new line item; 1-yr subscription.	4,000.00	11 PoliceOne	4,000.00	11 PoliceOne - new line item; 1-yr subscription.	4,000.00
12	Lexipol - new line item; 1-yr subscription.	13,500.00	12 Lexipol	13,500.00	12 Lexipol - new line item; 1-yr subscription.	13,500.00
13	Continuation of Alive and Free Program	30,000.00	13 Basic LE Academy - CJTC. Cover attrition expenses 4 X $3,200	12,800.00	13 Alive and Free Program	30,000.00
	Line Items Total	146,000.00	14 Alive and Free Program	30,000.00	14 Basic LE Academy - CJTC. Cover attrition expenses 4 X $3,200	12,800.00
			15 Decision Package POL.0032 - Alive & Free	30,000.00	15 Decision Package POL.0032 - Alive & Free	30,000.00

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521.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
				Line Items Total	191,500.00		Line Items Total	191,500.00
				Change in Budget	45,500.00		**Change in Budget**	0.00

521.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Valley Communications Service	2,550,000.00	1	Valley Communications Service - 5% Increase (over 2016 Adjusted Budget)	2,955,750.00	1	Valley Communications Service - 5% Increase	3,103,500.00
2	Valley Communications - 800 Mhz Radios	139,000.00	2	Valley Communications - 800 Mhz Radios - 5% Increase	146,000.00	2	Valley Communications - 800 Mhz Radios - 5% Increase	153,000.00
3	Cellular Phone Service. Covers all of Police except Investigations & SIU staff. Increased by $10K to cover rising communication costs and the addition of new officers.	65,000.00	3	Cellular Phone Service. Covers all of Police except Investigations & SIU staff. Increased by $10K to cover rising communication costs and the addition of new officers.	65,000.00	3	Cellular Phone Service. Covers all of Police except Investigations & SIU staff. Increased by $10K to cover rising communication costs and the addition of new officers.	65,000.00
	Line Items Total	2,754,000.00		Line Items Total	3,166,750.00	4	Valley Comm -- additional increase	75,000.00
							Line Items Total	3,396,500.00
				Change in Budget	412,750.00		**Change in Budget**	229,750.00

521.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel expenses (Room,Airfare,Per Diem) - Administration	10,900.00	1	Travel expenses (Room,Airfare,Per Diem) - Administration	10,900.00	1	Travel expenses (Room,Airfare,Per Diem) - Administration	10,900.00
2	Travel expenses (Room,Airfare,Per Diem) - SWAT. Increased by $2K due to rise in training/travel costs.	6,500.00	2	Travel expenses (Room,Airfare,Per Diem) - SWAT. Increased by $4K due to rise in training/travel costs and DARC Training for (2) team members is approvimately $2K per person	10,500.00	2	Travel expenses (Room,Airfare,Per Diem) - SWAT. Increased by $4K due to rise in training/travel costs and DARC Training for (2) team members is approvimately $2K per person	10,500.00
3	Travel expenses (Room,Airfare,Per Diem) - CCU	1,500.00	3	Travel expenses (Room,Airfare,Per Diem) - HNT. Increased by $1500 each year due to cost of travel and add'l (new) team members.	3,000.00	3	Travel expenses (Room,Airfare,Per Diem) - HNT. Increased by $1500 each year due to cost of travel and add'l (new) team members.	3,000.00
4	Travel expenses (Room,Airfare,Per Diem) - CDU	3,500.00	4	Travel expenses (Room,Airfare,Per Diem) - CDU	3,500.00	4	Travel expenses (Room,Airfare,Per Diem) - CDU	3,500.00
	Line Items Total	22,400.00		Line Items Total	27,900.00		Line Items Total	27,900.00
				Change in Budget	5,500.00		**Change in Budget**	0.00

521.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	341,100.00	1	Insurance Allocation	310,900.00	1	Insurance Allocation	335,000.00
	Line Items Total	341,100.00		Line Items Total	310,900.00		Line Items Total	335,000.00
				Change in Budget	-30,200.00		**Change in Budget**	24,100.00

521.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Misc Repairs & Maintenance	1,000.00	1	Misc Repairs & Maintenance	1,000.00	1	Misc Repairs & Maintenance	1,000.00

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521.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
2	Service & Maintenance on converted vehicles	6,700.00	2	Service & Maintenance on converted vehicles	6,700.00	2	Service & Maintenance on converted vehicles	6,700.00
3	Facility Maintenance	5,000.00	3	Facility Maintenance	5,000.00	3	Facility Maintenance	5,000.00
	Line Items Total	12,700.00		Line Items Total	12,700.00		Line Items Total	12,700.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Dry Cleaning Services. Decreased line item by moving $2,000 to Admin (100.49) for SWAT expenses; moved $4,000 to Patrol (200.49).	18,000.00	1	Dry Cleaning Services. Decreased line item by moving $2,000 to SWAT expenses (100.49); moved $4,000 to add a Misc. Expense line (100.49).	12,000.00	1	Dry Cleaning Services. Decreased line item by moving $2,000 to SWAT expenses (100.49); moved $4,000 to add a Misc. Expense line (100.49).	12,000.00
2	WASPC Yearly Contract Fee. Decreased based on actual costs in previous years. Moved $1,700 to Patrol (200.31) to cover increased costs for ammo. $800 added to #5 to cover misc expenses.	2,000.00	2	WASPC Yearly Contract Fee.	2,000.00	2	WASPC Yearly Contract Fee.	2,000.00
3	Conf Fees Admin/CDU/CCU/WASPC. Increased by $1,900 due to rise in training costs.	6,000.00	3	Conf Fees Admin/CDU/CCU/WASPC.	6,000.00	3	Conf Fees Admin/CDU/CCU/WASPC.	6,000.00
4	Conf Fees SWAT. Increased by $2,100 due to rise in training costs.	6,000.00	4	Conf Fees SWAT. Increased by moving $2,000 from Dry Cleaning Budget (100.49)	8,000.00	4	Conf Fees SWAT. Increased by moving $2,000 from Dry Cleaning Budget (100.49)	8,000.00
5	Subscriptions, books, misc. for Administration.	1,800.00	5	Subscriptions, books, misc. for Administration.	1,800.00	5	Subscriptions, books, misc. for Administration.	1,800.00
6	Dues - WASPC/IACP/King Co Chiefs, CCU, etc.	2,400.00	6	Dues - WASPC/IACP/King Co Chiefs, CCU, etc.	2,400.00	6	Dues - WASPC/IACP/King Co Chiefs, CCU, etc.	2,400.00
7	Education Reimbursement	11,000.00	7	Education Reimbursement	11,000.00	7	Education Reimbursement	11,000.00
	Line Items Total	47,200.00	8	c	4,000.00	8	Misc. Expenses - Moved $4000 from Dry Cleaning Budget (100.49)	4,000.00
				Line Items Total	47,200.00		Line Items Total	47,200.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.100.50 INTERGOVERNMENTAL/INTERFUND

521.100.51 INTERGOVT PROFESSIONAL SERVICE

2016 Adopted			2017 Budget			2018 Budget		
1	Trainer for Valley SWAT Team. Increased by $4,000.00 due to the rise in training costs each year.	19,500.00	1	Trainer for Valley SWAT Team.	19,500.00	1	Trainer for Valley SWAT Team.	19,500.00
2	A.Y.R.	1,000.00	2	A.Y.R.	1,000.00	2	A.Y.R.	1,000.00
	Line Items Total	20,500.00		Line Items Total	20,500.00		Line Items Total	20,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.100.90 INTERFUND PAYMENTS FOR SERVICES

521.100.97 INTERFUND PRINTING SERVICES

2016 Adopted	2017 Budget	2018 Budget

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521.100.90 INTERFUND PAYMENTS FOR SERVICES

521.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	73,300.00	1	Multimedia Allocation	76,000.00	1	Multimedia Allocation	78,100.00
	Line Items Total	73,300.00		Line Items Total	76,000.00		Line Items Total	78,100.00
				Change in Budget	2,700.00		**Change in Budget**	2,100.00

521.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	314,500.00	1	Facilities Allocation	294,400.00	1	Facilities Allocation	300,700.00
	Line Items Total	314,500.00		Line Items Total	294,400.00		Line Items Total	300,700.00
				Change in Budget	-20,100.00		**Change in Budget**	6,300.00

521.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	1,282,100.00	1	Innovation & Technology Allocation	1,364,693.00	1	Innovation & Technology Allocation	1,408,724.00
	Line Items Total	1,282,100.00		Line Items Total	1,364,693.00		Line Items Total	1,408,724.00
				Change in Budget	82,593.00		**Change in Budget**	44,031.00

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521.200.10 SALARIES & WAGES

521.200.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Salary for MIT Officer - BA#8	86,655.00						
2	POL.0021 - Bicycle Officer	76,341.00		Line Items Total	0.00		Line Items Total	0.00
3	POL.0022 - Major Crimes Detective	76,341.00						
	Line Items Total	239,337.00						
				Change in Budget	-239,337.00		**Change in Budget**	0.00

521.200.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime - Patrol Operations.	450,000.00	1	Overtime - Patrol Operations.	450,000.00	1	Overtime - Patrol Operations.	450,000.00
2	Overtime - Extra Duty (see BA#8)	364,100.00	2	Overtime - Extra Duty	364,100.00	2	Overtime - Extra Duty	364,100.00
	Line Items Total	814,100.00	3	JAG-Byrne Grant Overtime	26,000.00	3	JAG-Byrne Grant Overtime	26,000.00
			4	Traffic Safety Commission grant Overtime	19,000.00	4	Traffic Safety Commission grant Overtime	19,000.00
			5	State WASPC - Grant Overtime for RSO	35,000.00	5	State WASPC - Grant Overtime for RSO	35,000.00
				Line Items Total	894,100.00		Line Items Total	894,100.00
				Change in Budget	80,000.00		**Change in Budget**	0.00

521.200.20 PERSONNEL BENEFITS

521.200.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Total benefits relating to $450K in Overtime Expense	81,000.00	1	18% Benefits For Overtime & Other Wages	160,938.00	1	18% Benefits For Overtime & Other Wages	160,938.00
2	FICA benefits relating to Extra Duty Overtime	22,600.00		Line Items Total	160,938.00		Line Items Total	160,938.00
3	POL.0021 - Bicycle Officer	5,509.51						
4	POL.0022 - Major Crimes Detective	5,509.51						
	Line Items Total	114,619.02						
				Change in Budget	46,318.98		**Change in Budget**	0.00

521.200.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms - Patrol	87,000.00	1	Uniforms - Patrol - Increase of $3,000 for inflation and added personnel.	90,000.00	1	Uniforms - Patrol - Increase of $3,000 for inflation and added personnel.	90,000.00
2	POL.0021 - Bicycle Officer	1,200.00	2	Uniforms - Patrol (Bicycle Officer) - Moved previously budgeted $1200 from Major Crimes Detective to expanded bicycle unit.	2,400.00	2	Uniforms - Patrol (Bicycle Officer) - Moved previously budgeted $1200 from Major Crimes Detective to expanded bicycle unit.	2,400.00
3	POL.0022 - Major Crimes Detective	1,200.00	3	Grant funded Bulletproof Vest Program	10,500.00	3	Grant funded Bulletproof Vest Program	10,500.00
	Line Items Total	89,400.00		Line Items Total	102,900.00		Line Items Total	102,900.00
				Change in Budget	13,500.00		**Change in Budget**	0.00

521.200.23 PENSIONS

2016 Adopted			2017 Budget	2018 Budget
1	Benefits relating to Extra Duty Overtime	19,000.00		

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521.200.20 PERSONNEL BENEFITS

521.200.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
2	POL.0021 - Bicycle Officer	3,766.64		Line Items Total	0.00		Line Items Total	0.00
3	POL.0022 - Major Crimes Detective	3,766.64						
	Line Items Total	26,533.28						
				Change in Budget	-26,533.28		**Change in Budget**	0.00

521.200.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	L&I benefits relating to Extra Duty Overtime	10,100.00	1	L&I benefits relating to Extra Duty Overtime	10,100.00	1	L&I benefits relating to Extra Duty Overtime	10,100.00
2	POL.0021 - Bicycle Officer	2,458.51		Line Items Total	10,100.00		Line Items Total	10,100.00
3	POL.0022 - Major Crimes Detective	2,458.51						
	Line Items Total	15,017.02						
				Change in Budget	-4,917.02		**Change in Budget**	0.00

521.200.25 HEALTH INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits relating to Extra Duty Overtime.	5,300.00	1	Benefits relating to Extra Duty Overtime.	5,300.00	1	Benefits relating to Extra Duty Overtime.	5,300.00
2	Total Benefits for MIT Officer - BA#8	52,669.00		Line Items Total	5,300.00		Line Items Total	5,300.00
3	POL.0021 - Bicycle Officer	27,708.44						
4	POL.0022 - Major Crimes Detective	27,708.44						
	Line Items Total	113,385.88						
				Change in Budget	-108,085.88		**Change in Budget**	0.00

521.200.30 SUPPLIES

521.200.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Supplies for COPS Program. Increased by $200 - moved money from Animal Control (line item 49) to cover.	3,500.00	1	Supplies for COPS Program.	3,500.00	1	Supplies for COPS Program. Increased by $200 - moved money from Animal Control (line item 49) to cover.	3,500.00
2	K9 Supplies (food, vitamins, soap, etc.). Decreased by $100.	4,000.00	2	K9 Supplies (food, vitamins, soap, etc.).	4,000.00	2	K9 Supplies (food, vitamins, soap, etc.). Decreased by $100.	4,000.00
3	Blood Pathogen Supplies	1,000.00	3	Blood Pathogen Supplies - Increased by $240 due to cost for medical supplies specifically rubber gloves	2,000.00	3	Blood Pathogen Supplies - Increased by $240 due to cost for medical supplies specifically rubber gloves	2,000.00
4	Bike Unit Supplies. Increased by $1,000 - moved money from Animal Control (line item 49) to cover.	2,500.00	4	Bike Unit Supplies. Increased by $40 -Moved $760 from Bike Unit Supplies (200.31) plus $40 for rounding.	3,300.00	4	Bike Unit Supplies. Increased by $40 -Moved $760 from Bike Unit Supplies (200.31) plus $40 for rounding.	3,300.00
5	Gun Range - Ammunition & Targets. Increased by $10,600 to cover inflation costs for ammo. Moved $3K from Animal Control (line item 31) and $1.7K from Admin (line item (49).	52,000.00	5	Gun Range - Ammunition & Targets. Increased by $4,000 to cover Active Shooter training requirements for participating departments to supply own ammo.	56,000.00	5	Gun Range - Ammunition & Targets. Increased by $4,000 to cover Active Shooter training requirements for participating departments to supply own ammo.	56,000.00
6	Miscellaneous Operating Supplies.	5,000.00	6	Miscellaneous Operating Supplies.	5,000.00	6	Miscellaneous Operating Supplies.	5,000.00
7	Patrol vehicle supplies.	3,000.00	7	Patrol vehicle supplies - Increase of $3,000 for expanded fleet, more officers using equipment.	6,000.00			
8	POL.0021 - Bicycle Officer	760.00		Line Items Total	79,800.00			

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521.200.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
9	POL.0022 - Major Crimes Detective	760.00			7 Patrol vehicle supplies - Increase of $3,000 for expanded fleet, more officers using equipment.	6,000.00
	Line Items Total	72,520.00			Line Items Total	79,800.00
			Change in Budget	7,280.00	Change in Budget	0.00

521.200.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Misc Small Tools & Equipment	11,000.00	1 Misc Small Tools & Equipment - Increase of $10,000 due to needed replacement of radar units in vehicles 17, 39, 64 & 65 due to units being osolete and not supported by the manufacturer. Increase for handmic's/ radion wire systems.	21,000.00	1 Misc Small Tools & Equipment - Increase of $2,000 for radio hand mics/radio wire systems.	13,000.00
2	Taser Issue/Replacement/Training & In-Service Cartridges.	10,000.00	2 Taser Issue/Replacement/Training & In-Service Cartridges - Increase of $4,000 due to increased cost of DPM's.	14,000.00	2 Taser Issue/Replacement/Training & In-Service Cartridges - Increase of $4,000 due to increased cost of DPM's.	14,000.00
3	Firearms replacement	5,600.00	3 Firearms replacement	5,600.00	3 Firearms replacement	5,600.00
4	Portable Radio Batteries. Increased by $700 to cover costs for additional radio batteries due to increased staffing.	4,000.00	4 Portable Radio Batteries.	4,000.00	4 Portable Radio Batteries.	4,000.00
5	APX-6000 Portable Radio. Increased by $900 to cover costs for additional radios due to increased staffing.	4,000.00	5 APX-6000 Portable Radio.	4,000.00	5 APX-6000 Portable Radio.	4,000.00
6	Stop Sticks. Increased by $200 due to increase in fleet.	1,000.00	6 Stop Sticks.	1,000.00	6 Stop Sticks.	1,000.00
7	AED Batteries.	1,500.00	7 AED Batteries.	1,500.00	7 AED Batteries.	1,500.00
8	Patrol vehicle equipment.	2,300.00	8 Patrol vehicle equipment - Increased by $1,200 due to increased cost of supplies as well as amount of officers has increased.	3,500.00	8 Patrol vehicle equipment - Increased by $1,200 due to increased cost of supplies as well as amount of officers has increased.	3,500.00
9	POL.0021 - Bicycle Officer	760.00	9 Equipment - Bicycle Officer - Due to increase of bikes in unit to (4)	1,000.00	9 Equipment - Bicycle Officer - Due to increase of bikes in unit to (4)	1,000.00
10	POL.0022 - Major Crimes Detective	760.00			10 Decision Package POL.0026 - Taser Gun Issue	37,200.00
	Line Items Total	40,920.00	Line Items Total	55,600.00	Line Items Total	84,800.00
			Change in Budget	14,680.00	Change in Budget	29,200.00

521.200.40 OTHER SERVICES & CHARGES

521.200.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Photo Enforcement Program.	600,000.00	1 Metallurgist for collision reconstruction.	1,000.00	1 Metallurgist for collision reconstruction.	1,000.00
2	Metallurgist for collision reconstruction. Increased by $500 to cover costs for inflation.	1,000.00	2 Veterinary Service	4,000.00	2 Veterinary Service	4,000.00
3	Veterinary Service	4,000.00	3 Towing (DUI's, Evidence)	12,500.00	3 Towing (DUI's, Evidence)	12,500.00
4	Towing (DUI's, Evidence)	12,500.00	4 Valley Com Language Line	2,000.00	4 Valley Com Language Line	2,000.00
5	Valley Com Language Line	2,000.00	5 Air Support - King County Guardian 1	5,000.00	5 Air Support - King County Guardian 1	5,000.00
6	Air Support - King County Guardian 1	5,000.00	6 MDE-FTO Software License Renewal	800.00	6 MDE-FTO Software License Renewal	800.00
	Line Items Total	624,500.00	Line Items Total	25,300.00	Line Items Total	25,300.00

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2016 Adopted			2017 Budget			2018 Budget		
				Change in Budget	-599,200.00		Change in Budget	0.00

521.200.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Inter-Connect Fees for Patrol Cars - Air Cards/Verizon Mi-Fi's for all Patrol cars & some Command staff vehicles. Increased to include rise in communications costs and additional officers.	32,400.00	1	Inter-Connect Fees for Patrol Cars - Air Cards/Verizon Mi-Fi's for all Patrol cars & some Command staff vehicles.	84,400.00	1	Inter-Connect Fees for Patrol Cars - Air Cards/Verizon Mi-Fi's for all Patrol cars & some Command staff vehicles.	84,400.00
	Line Items Total	32,400.00		Line Items Total	84,400.00		Line Items Total	84,400.00
				Change in Budget	52,000.00		Change in Budget	0.00

521.200.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Room & Board - Patrol. Increased to cover costs for additional training (LPO Sgts & Supervisors) and rising costs for training.	22,000.00	1	Room & Board - Patrol.	22,000.00	1	Room & Board - Patrol.	22,000.00
2	Room & Board - K9 Officers	2,000.00	2	Room & Board - K9 Officers	2,000.00	2	Room & Board - K9 Officers	2,000.00
	Line Items Total	24,000.00		Line Items Total	24,000.00		Line Items Total	24,000.00
				Change in Budget	0.00		Change in Budget	0.00

521.200.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Misc Repairs & Maintenance	2,000.00	1	Misc Repairs & Maintenance	2,000.00	1	Misc Repairs & Maintenance	2,000.00
2	Range Maintenance	5,500.00	2	Range Maintenance	5,500.00	2	Range Maintenance	5,500.00
3	800 Mhz Radio Repair. Increased by $6K. Money moved from Radio Repair/Calibration Service (Patrol) and from Admin (line item 100.48) to cover.	8,000.00	3	800 Mhz Radio Repair.	8,000.00	3	800 Mhz Radio Repair.	8,000.00
			4	Taser Repair	1,000.00	4	Taser Repair	1,000.00
			5	Firearm Repair	1,000.00	5	Firearm Repair	1,000.00
4	Taser Repair	1,000.00	6	Car washes for PD vehicles	5,400.00	6	Car washes for PD vehicles	5,400.00
5	Firearm Repair	1,000.00		Line Items Total	22,900.00		Line Items Total	22,900.00
6	Car washes for PD vehicles	5,400.00						
	Line Items Total	22,900.00						
				Change in Budget	0.00		Change in Budget	0.00

521.200.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Conf Fees for Patrol, K9, Bike. Increased by $4K from Admin (line item 49) and by $6.3K from Animal Control (line item 49) to cover rising training costs.	24,000.00	1	Conf Fees for Patrol, K9, Bike.	24,000.00	1	Conf Fees for Patrol, K9, Bike.	24,000.00
2	Emergency Vehicle Operations Training	10,000.00	2	Emergency Vehicle Operations Training	10,000.00	2	Emergency Vehicle Operations Training	10,000.00
			3	Conf Fees for Traffic Division.	2,000.00	3	Conf Fees for Traffic Division.	2,000.00
			4	Sanitation Service at Gun Range.	2,000.00	4	Sanitation Service at Gun Range.	2,000.00
				Line Items Total	38,000.00		Line Items Total	38,000.00

001 GENERAL
21 POLICE
521 POLICE
521.200 POLICE OPERATIONS
521.200.40 OTHER SERVICES & CHARGES
521.200.49 MISCELLANEOUS

2016 Adopted			2017 Budget		2018 Budget	
3	Conf Fees for Traffic Division. Increased by $700 due to rising training costs.	2,000.00				
4	Sanitation Service at Gun Range. Increased by $300 to cover inflation.	2,000.00				
	Line Items Total	38,000.00				
			Change in Budget	0.00	Change in Budget	0.00

521.200.90 INTERFUND PAYMENTS FOR SERVICES
521.200.93 INTERFUND SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	271,200.00	1	ER&R Fleet Fuel Allocation	200,100.00	1	ER&R Fleet Fuel Allocation	200,100.00
	Line Items Total	271,200.00		Line Items Total	200,100.00		Line Items Total	200,100.00
				Change in Budget	-71,100.00		Change in Budget	0.00

521.200.95 INTERFUND OPER RENTALS & LEASE

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	698,329.00	1	ER&R Fleet Allocation	997,063.00	1	ER&R Fleet Allocation	996,335.00
2	POL.0015 - Police Patrol Car	26,069.00		Line Items Total	997,063.00		Line Items Total	996,335.00
	Line Items Total	724,398.00						
				Change in Budget	272,665.00		Change in Budget	-728.00

001 GENERAL
21 POLICE
521 POLICE
521.210 INVESTIGATIONS
521.210.10 SALARIES & WAGES

521.210.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime - Investigations	145,000.00	1	Overtime - Investigations - Increase of $40K due to significant increase in homicides and serial arsonist investigation.	185,000.00	1	Overtime - Investigations - Increase of $40K due to significant increase in homicides and serial arsonist investigation.	185,000.00
	Line Items Total	145,000.00		Line Items Total	185,000.00		Line Items Total	185,000.00
				Change in Budget	40,000.00		**Change in Budget**	0.00

521.210.20 PERSONNEL BENEFITS

521.210.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits relating to $145K in Overtime Expense	26,100.00	1	18% Benefits For Overtime & Other Wages	33,300.00	1	18% Benefits For Overtime & Other Wages	33,300.00
	Line Items Total	26,100.00		Line Items Total	33,300.00		Line Items Total	33,300.00
				Change in Budget	7,200.00		**Change in Budget**	0.00

521.210.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms - Investigations	27,000.00	1	Uniforms - Investigations	27,000.00	1	Uniforms - Investigations	27,000.00
	Line Items Total	27,000.00		Line Items Total	27,000.00		Line Items Total	27,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.210.30 SUPPLIES

521.210.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Investigations Supplies - misc. items deplete this quickly. Increased by $500.00.	2,500.00	1	Investigations Supplies - misc. items deplete this quickly. Increased by $500.00.	3,000.00	1	Investigations Supplies - misc. items deplete this quickly. Increased by $500.00.	3,000.00
2	Supplies for Crime Scene Response Team (CSRT). Increased by $500.00. CSRT also used for regional call-outs.	2,500.00	2	Supplies for Crime Scene Response Team (CSRT). Increased by $500.00. CSRT also used for regional call-outs.	3,000.00	2	Supplies for Crime Scene Response Team (CSRT). Increased by $500.00. CSRT also used for regional call-outs.	3,000.00
	Line Items Total	5,000.00		Line Items Total	6,000.00		Line Items Total	6,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

521.210.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Crime Scene Van Supplies. Increased by $500 - to cover additional costs for training supplies and van being used for regional callouts.	2,000.00	1	Crime Scene Van Supplies.	2,000.00	1	Crime Scene Van Supplies.	2,000.00
2	Misc. Small Tools and Minor Equipment. Increased by $500 to cover purchase of additional tools & minor equipment for the CSRT Van.	1,500.00	2	Misc. Small Tools and Minor Equipment.	1,500.00	2	Misc. Small Tools and Minor Equipment.	1,500.00
	Line Items Total	3,500.00		Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

001 GENERAL
21 POLICE
521 POLICE
521.210 INVESTIGATIONS
521.210.40 OTHER SERVICES & CHARGES

521.210.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Misc Professional Services	2,000.00	1	Misc Professional Services - Increased by $3K due to Facial Recognition Maintenance Fee	5,000.00	1	Misc Professional Services - Increased by $3K due to Facial Recognition Maintenance Fee	5,000.00
2	Evidence / Crime Scene Preservation	8,000.00	2	Evidence / Crime Scene Preservation - Increase of $2700 ($1400 Update to Total Station software that has not been updated for 3 years. $1300 for maintenance agreement to keep software updated and provide technical support)	10,700.00	2	Evidence / Crime Scene Preservation - Increase of $2700 ($1400 Update to Total Station software that has not been updated for 3 years. $1300 for maintenance agreement to keep software updated and provide technical support)	10,700.00
3	LEADS On Line - Annual Fee - Pawn Program	4,700.00	3	LEADS On Line - Annual Fee - Pawn Program	4,700.00	3	LEADS On Line - Annual Fee - Pawn Program	4,700.00
4	Towing (Felony Investigations)	4,000.00	4	Towing (Felony Investigations)	4,000.00	4	Towing (Felony Investigations)	4,000.00
	Line Items Total	18,700.00		Line Items Total	24,400.00		Line Items Total	24,400.00
				Change in Budget	5,700.00		**Change in Budget**	0.00

521.210.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Detective Cell Phone Usage. Increased by $6,800 to cover rise in communication costs.	10,800.00	1	Detective Cell Phone Usage. Increased by $1,500 to cover rise in communication costs.	12,300.00	1	Detective Cell Phone Usage. Increased by $1,500 to cover rise in communication costs.	12,300.00
	Line Items Total	10,800.00		Line Items Total	12,300.00		Line Items Total	12,300.00
				Change in Budget	1,500.00		**Change in Budget**	0.00

521.210.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Room & Board - Investigations. Increased by $2,550 to cover costs for additional training & rising costs for training.	6,500.00	1	Room & Board - Investigations. Increased by $5,500 to cover increased travel expenses and need for training for newer, less experienced detectives in unit.	12,000.00	1	Room & Board - Investigations. Increased by $2,000 to cover increased travel expenses and need for training for newer, less experienced detectives in unit.	14,000.00
	Line Items Total	6,500.00		Line Items Total	12,000.00		Line Items Total	14,000.00
				Change in Budget	5,500.00		**Change in Budget**	2,000.00

521.210.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
			1	Leased Police Vehicles for U.C. Unit	34,000.00	1	Leased Police Vehicles for U.C. Unit	34,000.00
	Line Items Total	0.00		Line Items Total	34,000.00		Line Items Total	34,000.00
				Change in Budget	34,000.00		**Change in Budget**	0.00

521.210.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Office Equipment - Investigations	500.00	1	Office Equipment - Investigations	2,000.00	1	Office Equipment - Investigations	2,000.00
2	Evidence Van Maintenance	1,500.00	2	Evidence Van Maintenance	1,500.00	2	Evidence Van Maintenance	1,500.00
	Line Items Total	2,000.00		Line Items Total	3,500.00		Line Items Total	3,500.00

001 GENERAL
21 POLICE
521 POLICE
521.210 INVESTIGATIONS
521.210.40 OTHER SERVICES & CHARGES
521.210.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
				Change in Budget	1,500.00		**Change in Budget**	0.00

521.210.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Investigative Fund	1,000.00	1	Investigative Fund - Increase by $4,000 in property crimes necessitate the ability to purchase stolen property.	5,000.00	1	Investigative Fund - Increase by $4,000 in property crimes necessitate the ability to purchase stolen property.	5,000.00
2	Dues - Investigators Associations	1,000.00	2	Dues - Investigators Associations	1,000.00	2	Dues - Investigators Associations	1,000.00
3	Conference Fees - Investigations. Increased by $3,000 to cover need for additional training and the rising costs to attend training.	8,000.00	3	Conference Fees - Investigations. Increased by $2,000 to cover need for additional training and the rising costs to attend training.	10,000.00	3	Conference Fees - Investigations.	10,000.00
4	Conference Fees - Supervisors & Polygraph. Increased by $2,500 to cover costs for (2) polygraphers now.	5,000.00	4	Conference Fees - Supervisors & Polygraph.	5,000.00	4	Conference Fees - Supervisors & Polygraph.	5,000.00
5	Parking - Seattle	500.00	5	Parking - Seattle	500.00	5	Parking - Seattle	500.00
	Line Items Total	15,500.00		Line Items Total	21,500.00		Line Items Total	21,500.00
				Change in Budget	6,000.00		**Change in Budget**	0.00

001 GENERAL
21 POLICE
521 POLICE
521.230 SPECIAL UNITS
521.230.10 SALARIES & WAGES
521.230.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime - Community Programs. Increased due to more involvement in the community.	25,000.00	1	Overtime - Community Programs.	25,000.00	1	Overtime - Community Programs.	25,000.00
	Line Items Total	25,000.00		Line Items Total	25,000.00		Line Items Total	25,000.00
				Change in Budget	0.00		Change in Budget	0.00

521.230.20 PERSONNEL BENEFITS
521.230.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits relating to $25K in Overtime Expense	4,500.00	1	18% Benefits For Overtime & Other Wages	4,500.00	1	18% Benefits For Overtime & Other Wages	4,500.00
	Line Items Total	4,500.00		Line Items Total	4,500.00		Line Items Total	4,500.00
				Change in Budget	0.00		Change in Budget	0.00

521.230.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms - Community Programs. Increased by $152.00 to cover rising costs for uniform items.	4,500.00	1	Uniforms - Community Programs.	4,500.00	1	Uniforms - Community Programs.	4,500.00
	Line Items Total	4,500.00		Line Items Total	4,500.00		Line Items Total	4,500.00
				Change in Budget	0.00		Change in Budget	0.00

521.230.30 SUPPLIES
521.230.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Misc Supplies	9,500.00	1	Misc Supplies	9,500.00	1	Misc Supplies	9,500.00
2	Community Education. Increased by $100 to cover costs for additional supplies for community education as CRT (Community Response Team) Officers become more involved in/throughout the community.	5,000.00	2	Community Education	5,000.00	2	Community Education.	5,000.00
			3	Volunteers.	1,000.00	3	Volunteers.	1,000.00
			4	Citizens Academy.	2,000.00	4	Citizens Academy.	2,000.00
			5	National Night Out - Supplies / Materials	5,000.00	5	National Night Out - Supplies / Materials	5,000.00
3	Volunteers. Increased by $500 to cover additional volunteers and more participation in/throughout the community.	1,000.00		Line Items Total	22,500.00		Line Items Total	22,500.00
4	Citizens Academy. Increased by $100 to cover rising costs associated with the annual 13-week training.	2,000.00						
5	National Night Out - Supplies / Materials	5,000.00						
	Line Items Total	22,500.00						
				Change in Budget	0.00		Change in Budget	0.00

521.230.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
21 POLICE
521 POLICE
521.230 SPECIAL UNITS
521.230.30 SUPPLIES

521.230.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Small Tools / Office Equipment	1,000.00	1	Small Tools / Office Equipment	1,000.00	1	Small Tools / Office Equipment	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.230.40 OTHER SERVICES & CHARGES

521.230.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Immunization for Hep B for Explorers	500.00	1	Immunization for Hep B for Explorers. Increase by $500 due to cost of immunizations (3-Shots at $400 each)	1,000.00	1	Immunization for Hep B for Explorers. Increase by $500 due to cost of immunizations (3-Shots at $400 each)	1,000.00
	Line Items Total	500.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	500.00		**Change in Budget**	0.00

521.230.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	0.00	1	Communications - Community Programs- Increase of $2100 due to increased staff in division.	3,600.00	1	Communications - Community Programs- Increase of $100 due to increased staff in division.	3,700.00
				Line Items Total	3,600.00		Line Items Total	3,700.00
				Change in Budget	3,600.00		**Change in Budget**	100.00

521.230.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Explorer Advisors. Increased by $400 to cover rising cots for training.	1,000.00	1	Explorer Advisors.	1,000.00	1	Explorer Advisors.	1,000.00
2	Explorers	500.00	2	Explorers	500.00	2	Explorers	500.00
3	Crime Prevention. Increased to cover rising costs for training and to include the annual Gang Conference for (4) officers: (2) CRT Officers + (2) Patrol Officers and/or Detectives.	7,500.00	3	Crime Prevention.	7,500.00	3	Crime Prevention.	7,500.00
	Line Items Total	9,000.00		Line Items Total	9,000.00		Line Items Total	9,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.230.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Community Education/Crime Prevention/ Explorers. Increased by $1,300 to cover rising costs to attend training.	5,000.00	1	Community Education/Crime Prevention/ Explorers.	5,000.00	1	Community Education/Crime Prevention/ Explorers.	5,000.00
2	Explorer Charter & misc. expenses. Increased by $200 to cover additional expenses related to the administration of the Explorer Program.	500.00	2	Explorer Charter & misc. expenses.	500.00	2	Explorer Charter & misc. expenses.	500.00
3	Miscellaneous	4,000.00	3	Miscellaneous	4,000.00	3	Miscellaneous	4,000.00
				Line Items Total	9,500.00		Line Items Total	9,500.00

001	GENERAL
21	POLICE
521	POLICE
521.230	SPECIAL UNITS
521.230.40	OTHER SERVICES & CHARGES
521.230.49	MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	9,500.00				
		Change in Budget	0.00	Change in Budget	0.00

001 GENERAL
21 POLICE
521 POLICE
521.300 SUPPORT SERVICES
521.300.10 SALARIES & WAGES

521.300.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 POL.0020 - Police Records Specialist	46,006.08				
Line Items Total	46,006.08	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-46,006.08	Change in Budget	0.00

521.300.12 OVERTIME

2016 Adopted		2017 Budget		2018 Budget	
1 Overtime - Support Services. Increased to include a Specialist assisting our Evidence Techs in the purging of evidence.	17,500.00	1 Overtime - Support Services. Increased to include a Specialist assisting our Evidence Techs in the purging of evidence.	17,500.00	1 Overtime - Support Services. Increased to include a Specialist assisting our Evidence Techs in the purging of evidence.	17,500.00
Line Items Total	17,500.00	Line Items Total	17,500.00	Line Items Total	17,500.00
		Change in Budget	0.00	Change in Budget	0.00

521.300.20 PERSONNEL BENEFITS

521.300.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 Benefits relating to $17,500 in Overtime Expense	3,150.00	1 18% Benefits For Overtime & Other Wages	3,150.00	1 18% Benefits For Overtime & Other Wages	3,150.00
2 POL.0020 - Police Records Specialist	3,519.47	Line Items Total	3,150.00	Line Items Total	3,150.00
Line Items Total	6,669.47				
		Change in Budget	-3,519.47	Change in Budget	0.00

521.300.22 OTHER FRINGE BENEFITS

2016 Adopted		2017 Budget		2018 Budget	
1 Uniforms - Support Services	4,000.00	1 Uniforms - Support Services	4,000.00	1 Uniforms - Support Services	4,000.00
Line Items Total	4,000.00	Line Items Total	4,000.00	Line Items Total	4,000.00
		Change in Budget	0.00	Change in Budget	0.00

521.300.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 POL.0020 - Police Records Specialist	4,688.02				
Line Items Total	4,688.02	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-4,688.02	Change in Budget	0.00

521.300.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 POL.0020 - Police Records Specialist	349.12				
Line Items Total	349.12	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-349.12	Change in Budget	0.00

521.300.25 HEALTH INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 POL.0020 - Police Records Specialist	26,538.46				

001 GENERAL
21 POLICE
521 POLICE
521.300 SUPPORT SERVICES
521.300.20 PERSONNEL BENEFITS

521.300.25 HEALTH INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	26,538.46	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-26,538.46	**Change in Budget**	0.00

521.300.30 SUPPLIES

521.300.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 Supplies - Support Services	15,000.00	1 Supplies - Support Services. Decreased line item by moving $5,000.00 to Records (300.43) for additional travel expenses	10,000.00	1 Supplies - Support Services. Decreased line item by moving $5,000.00 to Records (300.43) for additional travel expenses	10,000.00
2 Evidence / ID Supplies. Increased to include the rise in costs of regularly purchased evidence supply items.	8,500.00	2 Evidence / ID Supplies. Increased to include the rise in costs of regularly purchased evidence supply items.	8,500.00	2 Evidence / ID Supplies. Increased to include the rise in costs of regularly purchased evidence supply items.	8,500.00
3 POL.0020 - Police Records Specialist	1,700.00				
Line Items Total	25,200.00	Line Items Total	18,500.00	Line Items Total	18,500.00
		Change in Budget	-6,700.00	**Change in Budget**	0.00

521.300.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
1 Misc. Office Tools	2,500.00	1 Misc. Office Tools	2,500.00	1 Misc. Office Tools	2,500.00
2 Evidence Room tools/equipment. Decreased this line item.	6,500.00	2 Evidence Room tools/equipment.	6,500.00	2 Evidence Room tools/equipment.	6,500.00
Line Items Total	9,000.00	Line Items Total	9,000.00	Line Items Total	9,000.00
		Change in Budget	0.00	**Change in Budget**	0.00

521.300.40 OTHER SERVICES & CHARGES

521.300.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
1 ACCESS. Decreased budget by $1,400.	17,000.00	1 ACCESS.	17,000.00	1 ACCESS.	17,000.00
Line Items Total	17,000.00	Line Items Total	17,000.00	Line Items Total	17,000.00
		Change in Budget	0.00	**Change in Budget**	0.00

521.300.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
1 Room & Board - Specialists. Increased due to rising training costs and to include more training for Records staff.	3,000.00	1 Room & Board - Specialists. Increased line item by moving $4,000 from Records (300.31) due to rising training costs and to include more training for Records staff.	7,000.00	1 Room & Board - Specialists. Increased line item by moving $4,000 from Records (300.31) due to rising training costs and to include more training for Records staff.	7,000.00
2 Room & Board - Evidence Techs. Increased due to rising training costs and to include more training for Evidence staff.	1,000.00	2 Room & Board - Evidence Techs. Increased line item by moving $1,000 from Records (300.31) due to rising training costs and to include more training for Evidence staff.	2,000.00	2 Room & Board - Evidence Techs. Increased line item by moving $1,000 from Records (300.31) due to rising training costs and to include more training for Evidence staff.	2,000.00
Line Items Total	4,000.00	Line Items Total	9,000.00	Line Items Total	9,000.00
		Change in Budget	5,000.00	**Change in Budget**	0.00

001 GENERAL
21 POLICE
521 POLICE
521.300 SUPPORT SERVICES
521.300.40 OTHER SERVICES & CHARGES

521.300.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Office Equipment - Support Services	2,500.00	1	Office Equipment - Support Services	2,500.00	1	Office Equipment - Support Services	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.300.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Dues, Conference Fees, Mandated State Certification courses for Manager, Supervisors, Speciaists and Evidence Techs in Support Services. Increased to include the continued rise in training costs.	8,500.00	1	Dues, Conference Fees, Mandated State Certification courses for Manager, Supervisors, Speciaists and Evidence Techs in Support Services.	8,500.00	1	Dues, Conference Fees, Mandated State Certification courses for Manager, Supervisors, Speciaists and Evidence Techs in Support Services.	8,500.00
	Line Items Total	8,500.00		Line Items Total	8,500.00		Line Items Total	8,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.300.60 CAPITAL OUTLAY

521.300.64 MACHINERY & EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
						1	Decision Package POL.0031- Animal Control Officer MIT	45,000.00
	Line Items Total	0.00		Line Items Total	0.00		Line Items Total	45,000.00
				Change in Budget	0.00		**Change in Budget**	45,000.00

001 GENERAL
21 POLICE
523 JAIL
523.600 CARE & CUSTODY OF PRISIONERS
523.600.40 OTHER SERVICES & CHARGES
523.600.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Emergency Medical Care for inmates prior to booking into SCORE. Decreased based on actuals for previous years. $30K moved to Admin (100.41) to cover the continuation of the 'Alive & Free' program.	20,000.00	1	Emergency Medical Care for inmates prior to booking into SCORE. Decreased based on actuals for previous years. $30K moved to Admin (100.41) to cover the continuation of the 'Alive & Free' program.	20,000.00	1	Emergency Medical Care for inmates prior to booking into SCORE. Decreased based on actuals for previous years. $30K moved to Admin (100.41) to cover the continuation of the 'Alive & Free' program.	20,000.00
	Line Items Total	20,000.00		Line Items Total	20,000.00		Line Items Total	20,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

001 GENERAL
21 POLICE
539 *** Title Not Found ***
539.300 *** Title Not Found ***
539.300.10 SALARIES & WAGES

539.300.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
				1 Decision Package POL.0031- Animal Control Officer MIT	39,936.00
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	39,936.00
		Change in Budget	0.00	Change in Budget	39,936.00

539.300.12 OVERTIME

2016 Adopted		2017 Budget		2018 Budget	
1 Added budget amount based on 2013 Actuals for ACO (Animal Control Officer).	2,500.00	1 Overtime - Animal Control	2,500.00	1 Overtime - Animal Control	2,500.00
Line Items Total	2,500.00	Line Items Total	2,500.00	Line Items Total	2,500.00
		Change in Budget	0.00	Change in Budget	0.00

539.300.20 PERSONNEL BENEFITS

539.300.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
1 Benefits to cover $2,500 in Overtime Expenditures.	450.00	1 18% Benefits For Overtime & Other Wages	450.00	1 18% Benefits For Overtime & Other Wages	450.00
Line Items Total	450.00	Line Items Total	450.00	2 Decision Package POL.0031- Animal Control Officer MIT	3,055.00
		Change in Budget	0.00	Line Items Total	3,505.00
				Change in Budget	3,055.00

539.300.22 OTHER FRINGE BENEFITS

2016 Adopted		2017 Budget		2018 Budget	
1 New line item budget amount to cover costs of new/additional uniform items for ACO (Animal Control Officer) due to normal wear/usage.	1,000.00	1 Uniform Items - New and replacement due to normal wear/tear.	1,000.00	1 Uniform Items - New and replacement due to normal wear/tear.	1,000.00
Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
		Change in Budget	0.00	Change in Budget	0.00

539.300.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
				1 Decision Package POL.0031- Animal Control Officer MIT	5,060.00
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	5,060.00
		Change in Budget	0.00	Change in Budget	5,060.00

539.300.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
				1 Decision Package POL.0031- Animal Control Officer MIT	2,009.00
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	2,009.00
		Change in Budget	0.00	Change in Budget	2,009.00

001 GENERAL
21 POLICE
539 *** Title Not Found ***
539.300 *** Title Not Found ***
539.300.20 PERSONNEL BENEFITS
539.300.25 HEALTH INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
				1 Decision Package POL.0031- Animal Control Officer MIT	18,374.00
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	18,374.00
		Change in Budget	0.00	Change in Budget	18,374.00

539.300.30 SUPPLIES
539.300.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 Animal Control misc. supplies. Decreased budget amount by $3,000 and moved the $3K to Patrol to cover increased costs of ammunition.	3,000.00	1 Animal Control misc. supplies.	3,000.00	1 Animal Control misc. supplies.	3,000.00
		Line Items Total	3,000.00	2 Decision Package POL.0031- Animal Control Officer MIT	3,663.00
Line Items Total	3,000.00			Line Items Total	6,663.00
		Change in Budget	0.00	Change in Budget	3,663.00

539.300.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
1 Animal Control misc. tools & equipment. Decreased budget amount by $100 - moving the money to Admin to cover the rising training costs for SWAT.	3,000.00	1 Animal Control misc. tools & equipment.	3,000.00	1 Animal Control misc. tools & equipment.	3,000.00
		Line Items Total	3,000.00	2 Decision Package POL.0031- Animal Control Officer MIT	1,667.00
Line Items Total	3,000.00			Line Items Total	4,667.00
		Change in Budget	0.00	Change in Budget	1,667.00

539.300.40 OTHER SERVICES & CHARGES
539.300.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
				1 Decision Package POL.0031- Animal Control Officer MIT	3,000.00
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	3,000.00
		Change in Budget	0.00	Change in Budget	3,000.00

539.300.43 TRAVEL

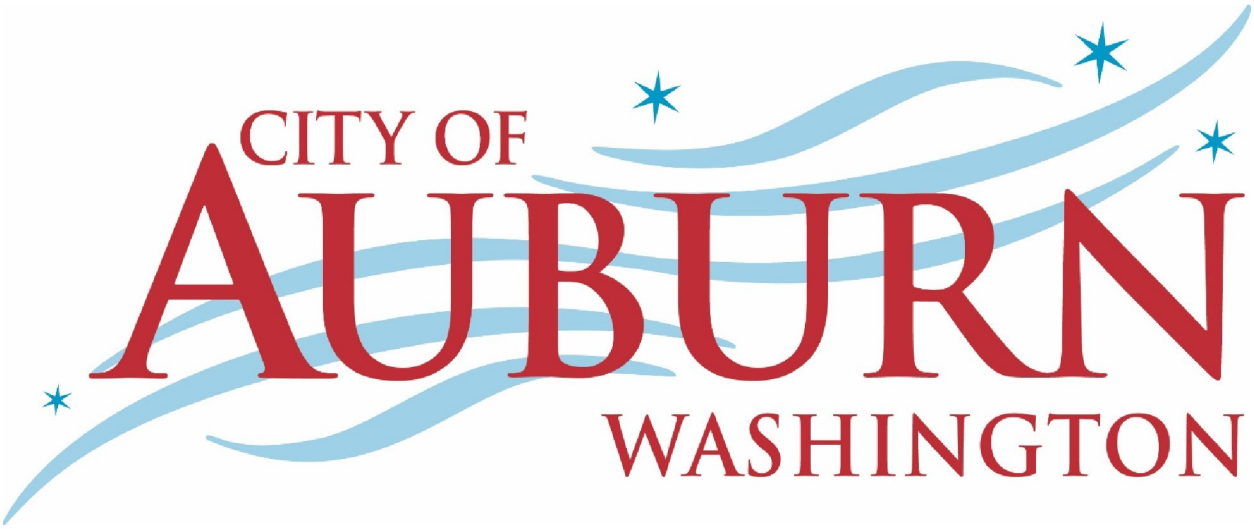
2016 Adopted		2017 Budget		2018 Budget	
1 Animal Control travel expenses related to training. Decreased budget amount by $500 - moving the money to Admin to cover the rising training costs for CCU (Crisis Negotiator Unit).	1,500.00	1 Animal Control travel expenses related to training.	1,500.00	1 Animal Control travel expenses related to training.	1,500.00
		Line Items Total	1,500.00	2 Decision Package POL.0031- Animal Control Officer MIT	340.00
Line Items Total	1,500.00			Line Items Total	1,840.00
		Change in Budget	0.00	Change in Budget	340.00

539.300.49 MISCELLANEOUS

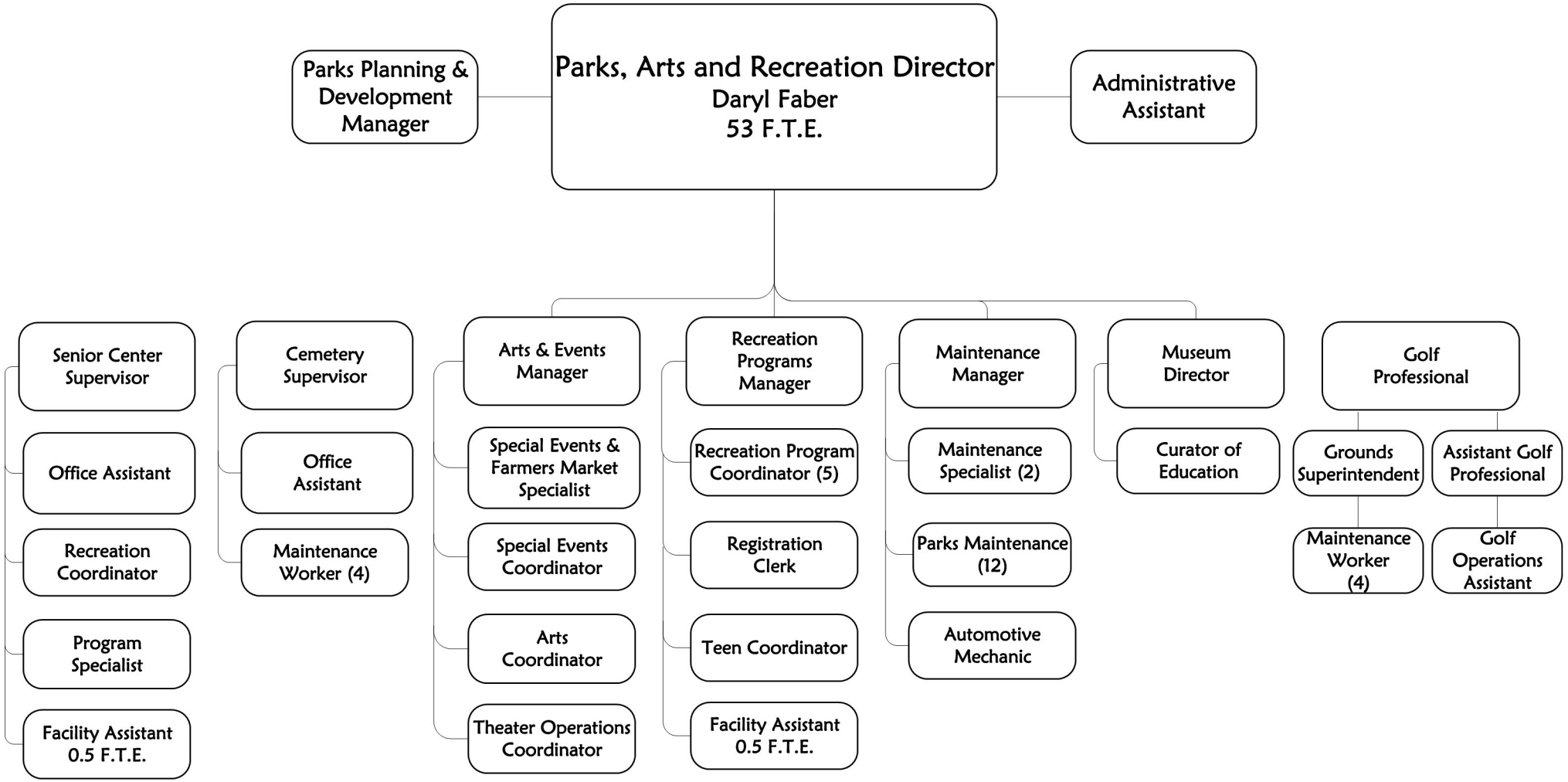
2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
21 POLICE
539 * Title Not Found *****
539.300 * Title Not Found *****
539.300.40 OTHER SERVICES & CHARGES
539.300.49 MISCELLANEOUS

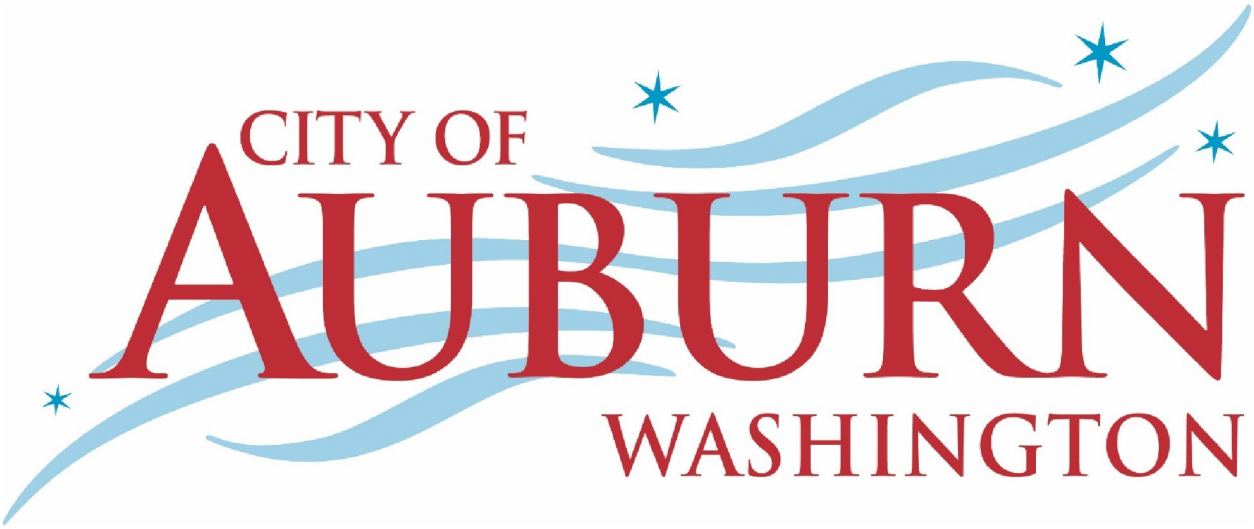
2016 Adopted		2017 Budget		2018 Budget	
1 Animal Control misc. expenses (dues, conference fees, misc.). Decreased budget amount by $12,000 - moving the $12K to Patrol to cover increased costs for uniforms, supplies for COPS Program, Bike Unit supplies, misc. Patrol operation supplies, new portable radios due to increase in staff, and repairs & maintenance of Patrol equipment.	3,500.00	1 Animal Control misc. expenses (dues, conference fees, misc.).	3,500.00	1 Animal Control misc. expenses (dues, conference fees, misc.).	3,500.00
				2 Decision Package POL.0031- Animal Control Officer MIT	270.00
Line Items Total	3,500.00	Line Items Total	3,500.00	Line Items Total	3,770.00
		Change in Budget	0.00	**Change in Budget**	270.00
Total Line Items	8,932,331.35	**Total Line Items**	8,892,184.00	**Total Line Items**	9,351,411.00
		Total Change in Budget	-40,147.35	**Total Change in Budget**	459,227.00


CITY OF
AUBURN
WASHINGTON

Parks, Arts and Recreation Department



F.T.E. = Full-Time Equivalent


CITY OF
AUBURN
WASHINGTON

PARKS, ARTS AND RECREATION DEPARTMENT

Mission Statement

Auburn Parks, Arts and Recreation is committed to protecting the City of Auburn's natural beauty through a vibrant system of parks, open space, and trails while enhancing the quality of life for our citizens by providing outstanding recreational and cultural opportunities.

Department Overview

The Parks, Arts, and Recreation Department focuses on providing a variety of facilities and programs for residents of all ages and interests including parks, recreation programs, arts and cultural activities, senior center services, a museum and historic farm, cemetery, and golf course. The department works closely with the Auburn School District, Green River College, and other cultural and youth serving agencies in Auburn to provide facilities and services to citizens. We continue to focus on providing programs, community events and facilities, protecting our environment, and preserving historical and cultural opportunities in our community.

Arts & Events Division

2015 & 2016 Accomplishments

- Hosted a successful 50th anniversary celebration of the Veterans Day Parade with special elements, including multiple flyovers, participation from a Medal of Honor recipient, distribution of Challenge Coins, Vietnam Veterans activities, and a Tribute Banner program.
- Rebranded the former Auburn Days festival to AugustFest to create an exciting new summer festival that includes a parade, car show, fun run and lively festival at Les Gove Park.
- Added the Auburn Community Teen Players production to the mix of summer productions at the Auburn Ave. Theater.
- Added four new public art pieces to the City's collection – Community/Confluence, Silverware Ostrich, Origami Fuchsia, and Watch My Tail
- Initiated Benchmarks, a community art project placing community decorated benches throughout the city
- Applied and received a $200,000 grant from 4Culture/King County Council to go towards the renovation costs of the Old Post Office into a new Arts & Culture Center.
- Implemented the acceptance of EBT transactions at the Auburn Int'l Farmers Market

2017 & 2018 Objectives

- Continue to refine sponsor opportunities and solicit sponsorships for major special events.
- Continue to work with community partners on joint programming for arts and events.
- Continue to diversify performing art offerings and build a broad audience base for performing art programs.
- Develop a comprehensive plan for the creation of an Auburn Arts & Culture Center within the Old Post Office Building
- Implement a "Mayor's Arts Award" program

Golf Course Division

2015 & 2016 Accomplishments

- Increased revenue and play by over 10% versus 2014 season.
- Increased league and tournament play by over 15% and 1000 participants.
- Improved website for members & league event information.

- Entered into new concessionaire agreement with Bogeys Public House and assisted in remodel of restaurant facility.
- Completed irrigation and hole drainage projects on holes 3 and 11
- Extensive replacement of antiquated irrigation system that included 20 new irrigation satellites and a central computer that will aid in water conservation and irrigation quality.

2017 & 2018 Objectives

- Increase men's & ladies' club membership by 5% and participation in club events by 10%.
- Increase general public & league play by 5%, outside tournament play by 5%, and winter play by 10%.
- Develop additional marketing opportunities and golf menu specials with Bogeys Restaurant.
- Increase merchandise sales and cart rental revenue by 5%.
- Expand e-mail database by 5%.
- Expand social media marketing with Costco, Golf Now, and The Golf Channel.
- Continue to better utilize golf course tee times – offering text message, e-mail, & Facebook specials during slow times.
- Expand Customer Appreciation tournament series to include a major northwest amateur event each year.
- Expand the junior program to include participation in the PGA junior golf league.

Senior Activity Center Division

2015-2016 Accomplishments

- Increased online registration by senior participants by providing on-site training. On line registration increased to 16.45% in 2015.
- Tours given to first time visitors were up by 43% between 2014 and 2015
- Participation in the Hiking/Walking Program was up 10% between 2014 and 2015
- Expanded our evening hours from 3 to 4 nights a week between 5-8pm.

2017-2018 Objectives

- Identify 2-3 new in-house programs/activities for participants who visit the center daily but are not engaging in currently offered programs/activities.
- Increase programming for minority populations by 5%.
- Develop new senior fitness and arts programs to be offered at the Community and Events Center during the day.
- Continue to refine sponsor opportunities and solicit sponsorships for special events.
- Working as a member of the Blue Ribbon Committee of Auburn, explore partnership and funding opportunities to bring behavior health programs to the participants of the Senior Center.

Recreation Division

2015 & 2016 Accomplishments

- In 2015, increased on-line registrations by over 1, 200 registrations, a 35% increase.
- Transitioned on-line registration software from CLASS to ACTIVE at the end of 2015, creating a better customer user experience.
- Conducted 162 Birthday Parties in 2015 and are on pace to exceed that number in 2016.
- Developed an Afterschool Transportation Plan in conjunction with the Auburn School District.
- Increased participation on the Rock Climbing Wall by introducing a number of new programs for a variety of ages.
- Hosted the first Geocaching Adventure with 175 participants.

- Over 13,000 volunteer hours were completed annually by volunteers supporting Recreation programs.

2017 & 2018 Objectives

- Increase participation in Adult Fitness & Wellness programs by 100% over 2015 & 2016 participation.
- Sell an average of 200 Fitness Memberships monthly.
- Continue to market online registration to increase percentage of total registrations to 50%.
- Average 75 teens participating each day at the Teen Center.
- Increase participation in Youth Athletic programs by 10%.
- Promote a Healthy Auburn Community with a AmeriCorps position in 2017 to coordinate helathly cooking classes.

White River Valley Museum and Mary Olson Farm Division

2015 & 2016 Accomplishments

- Modernized and increased efficiencies of Museum Gift Shop inventory and point of sale system. Purchased and installed new POS and inventory system and trained staff members on its use.
- Refined and promoted additional sponsorship opportunities for Hops & Crops Brew Festival. Obtained a Presenting Sponsor and are growing that relationship for upcoming years.
- Continued the review of the artifact collection to remove items of poor quality or duplicates. Approximately 5% of the collection has been processed.
- Permit, design, and begin building a foot bridge over Olson Creek at the Mary Olson Farm.

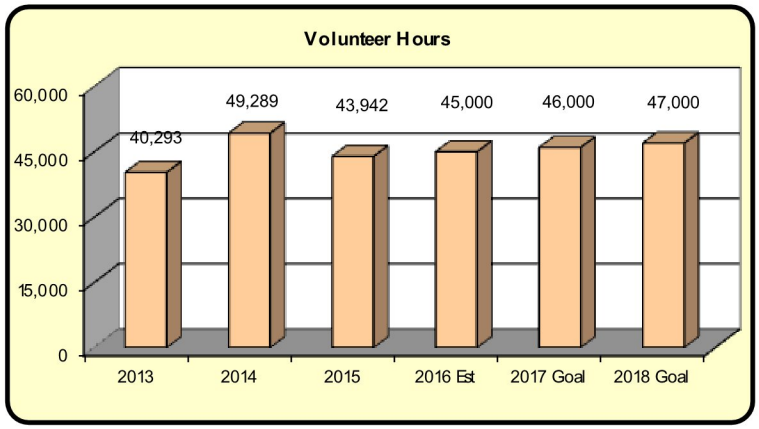
2017 & 2018 Objectives

- Renovate Museum lobby, using grant funds, to improve safety and visibility.
- Seek grant funding to renovate Museum garage into a classroom.
- Review 10% more of the artifact collection and remove items of poor quality or duplicates.

PERFORMANCE MEASURES - PARKS, ARTS & RECREATION DEPARTMENT

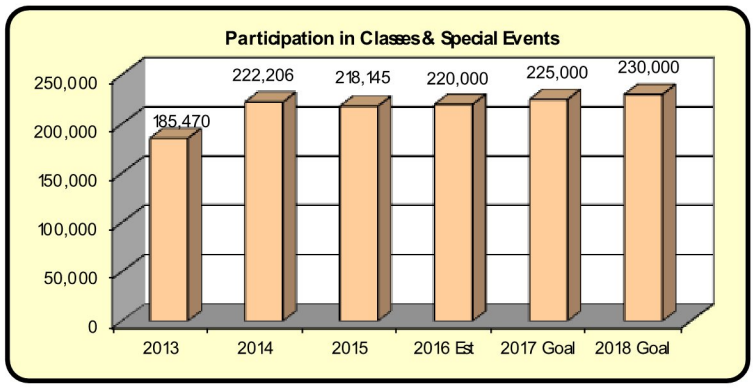
Volunteer Hours

The Parks, Arts, and Recreation Department relies on volunteers to be youth sports coaches, museum docents, senior center hosts, and to serve in a variety of other positions. As participation in department sponsored programs increases, so does the need for additional volunteers.



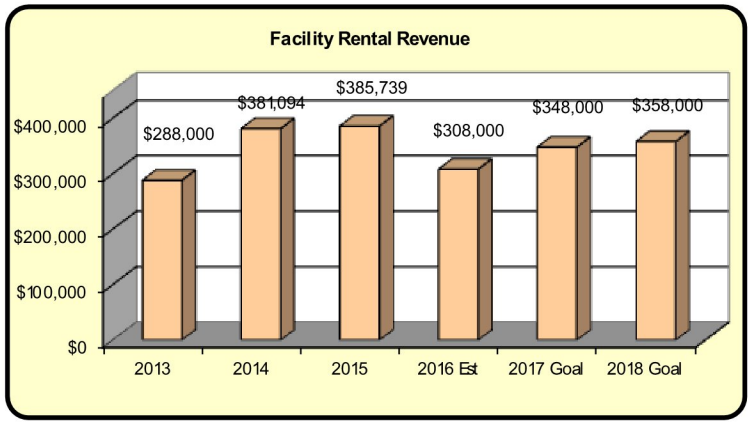
Classes & Special Events - Number of Participants

Participation in department wide classes and special events continues to grow. A new strategic approach to marketing recreation services is enhancing our ability to reach new customers.



Facility Rentals

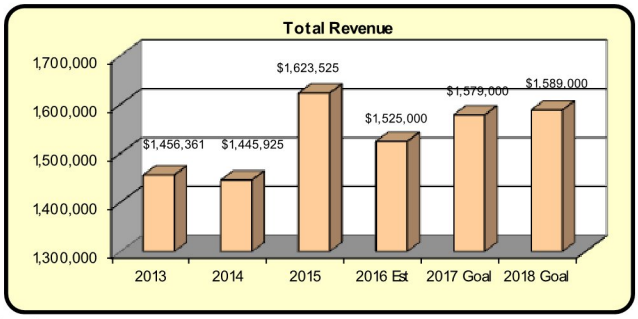
The increasing popularity of the Senior Center, Parks and Recreation Administration Building and other park facilities for weddings, reunions, and community events has increased usage and revenue. The opening of a new Gymnasium will continue to increase both usage and revenue.



PERFORMANCE MEASURES - GOLF COURSE FUND

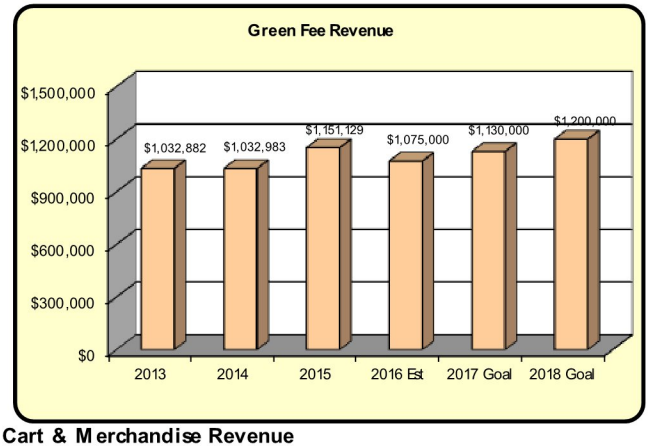
Operating Revenue

Total Operating revenue is the quickest way to measure the performance of the golf course from year to year. Economic conditions and weather have a significant effect on facility revenues in the golf industry. Since the recession in 2009, economic conditions have continued to be somewhat of a drag on golf industry revenues while the weather has had a more significant impact in our area.



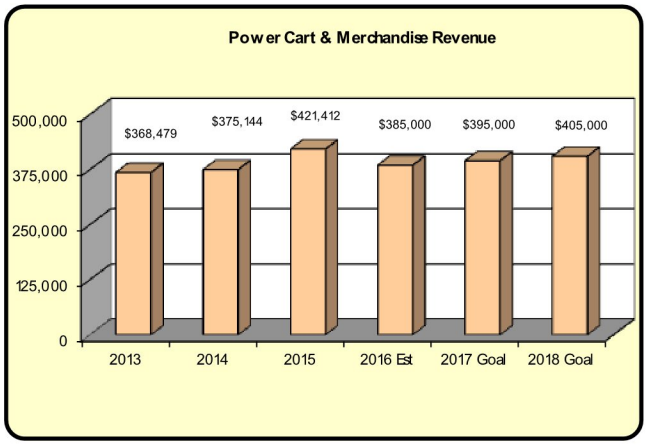
Green Fee Revenue

Green fees have started to show improvement over the past few years. Improved weather, and an aggressive marketing campaign, allowed for a significant increase in rounds and revenues in 2015. Assuming average weather, and modest rate increases, green fee revenues should continue to grow through the next budget cycle.



Power Cart & Merchandise Revenue

Power Cart Rentals and Merchandise Sales are loosely tied to the number of rounds played. As rounds have increased over the past few years, power cart and merchandise revenues have increased as well. The new power cart fleet purchased from 2014 through 2016 will allow for increased cart revenue over the upcoming budget cycle.



Department Budget

001.33 Parks	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Expenditures					
Salaries & Wages	3,812,528	4,091,569	4,091,569	4,210,197	4,353,988
Personnel Benefits	1,591,553	1,742,746	1,742,746	1,828,889	1,958,654
Supplies	859,915	923,950	923,950	960,100	964,550
Services & Charges	1,961,581	2,291,040	2,291,040	2,483,566	2,517,954
Intergovernmental	-	-	-	-	-
Capital Outlay	38,583	15,000	15,000	115,000	115,000
Debt Service Principal	50,887	54,210	54,210	57,694	61,607
Debt Service Interest	27,111	22,229	22,229	20,005	16,092
Interfund Payments For Service	2,475,055	2,443,460	2,443,460	2,600,437	2,672,762
DEPARTMENT TOTAL	**$ 10,817,212**	**$ 11,584,205**	**$ 11,584,205**	**$ 12,275,888**	**$ 12,660,607**

Department Employees

001 Parks, Arts and Recreation	2014	2015	2016	2017	2018
Parks FTE's	37.00	37.00	39.00	39.00	39.00
Golf FTE's	8.00	8.00	8.00	8.00	8.00
TOTAL PARKS, ART & RECREATION FTE's	**45.00**	**45.00**	**47.00**	**47.00**	**47.00**

Full Time Equivalent (FTE)

2.0 FTE's - Effective in 2016, 2.0 FTE's were added to the Parks, Arts and Recreation Department via Budget Amendment #4, Ordinance No. 6571. These positions include a Maintenance Specialist and a Special Events & Farmer's Market Specialist.

001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.201 CULTURAL ARTS
573.201.10 SALARIES & WAGES

573.201.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Cultural Arts Temp	15,000.00	1	Cultural Arts Temp	15,000.00	1	Cultural Arts Temp	15,000.00
	Line Items Total	15,000.00		Line Items Total	15,000.00		Line Items Total	15,000.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.20 PERSONNEL BENEFITS

573.201.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	benefits on temp	2,700.00	1	18% Benefits For Overtime & Other Wages	2,700.00	1	18% Benefits For Overtime & Other Wages	2,700.00
	Line Items Total	2,700.00		Line Items Total	2,700.00		Line Items Total	2,700.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.30 SUPPLIES

573.201.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	cultural arts program supplies	2,500.00	1	cultural arts program supplies	2,750.00	1	cultural arts program supplies	2,750.00
2	cultural arts office supplies	500.00	2	cultural arts office supplies	500.00	2	cultural arts office supplies	500.00
	Line Items Total	3,000.00		Line Items Total	3,250.00		Line Items Total	3,250.00
				Change in Budget	250.00		Change in Budget	0.00

573.201.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	sound equipment and gallery cables	500.00	1	gallery equipment	500.00	1	gallery equipment	500.00
	Line Items Total	500.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.40 OTHER SERVICES & CHARGES

573.201.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Performing Arts Services and Fees.	70,000.00	1	Performing Arts Services and Fees.	74,000.00	1	Performing Arts Services and Fees.	74,000.00
2	Community Support (Symphony and various art entity project support regrants through application process)	87,000.00	2	Community Support (Symphony and various art entity project support regrants through application process)	87,000.00	2	Community Support (Symphony and various art entity project support regrants through application process)	87,000.00
3	Arts Education Programs/Classes	5,000.00	3	Arts Education Programs/Classes (added for additional classes in Maker's space)	10,000.00	3	Arts Education Programs/Classes (added for additional classes in Maker's space)	10,000.00
4	Public Art Services/proposals.	8,000.00	4	Public Art Programs & Proposals	10,000.00	4	Public Art Programs & Proposals	10,000.00
5	Public Art Survey and Professional Art Repair Services	8,000.00	5	Public Art Survey and Professional Art Repair Services	8,000.00	5	Public Art Survey and Professional Art Repair Services	8,000.00
6	ArtRageous - Art Festival	7,500.00	6	ArtRageous Zones	8,500.00	6	ArtRageous Zones	8,500.00
7	Downtown Streetscape Program	10,000.00	7	Downtown Streetscape Projects	10,000.00	7	Downtown Streetscape Projects	10,000.00
8	Downtown Outdoor Sculpture Gallery (increased to accommodate yearly purchase award)	20,000.00	8	Downtown Outdoor Sculpture Gallery (increased to accommodate new pedestals & installation)	16,500.00	8	Downtown Outdoor Sculpture Gallery (increased to accommodate new pedestals & installation)	16,500.00

001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.201 CULTURAL ARTS
573.201.40 OTHER SERVICES & CHARGES

573.201.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
9	Kids SummerStage	5,000.00	9	Kids SummerStage	5,000.00	9	Kids SummerStage	5,000.00
	Line Items Total	220,500.00		Line Items Total	229,000.00		Line Items Total	229,000.00
				Change in Budget	8,500.00		Change in Budget	0.00

573.201.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Meeting/Conf. Travel (Western Arts Alliance, Wa. Cultural Congress, Booking Conference), mileage and parking	2,000.00	1	Meeting/Conf. Travel (Western Arts Alliance, Wa. Cultural Congress, Booking Conference), mileage and parking	2,000.00	1	Meeting/Conf. Travel (Western Arts Alliance, Wa. Cultural Congress, Booking Conference), mileage and parking	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	Program Advertising	10,000.00	1	Program Advertising	10,000.00	1	Program Advertising	10,000.00
2	ArtRageous Advertising	1,500.00	2	ArtRageous Zone Advertising	1,500.00	2	ArtRageous Zone Advertising	1,500.00
	Line Items Total	11,500.00		Line Items Total	11,500.00		Line Items Total	11,500.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Auburn Performing Arts Center Rentals	16,000.00	1	Auburn Performing Arts Center Rentals	16,000.00	1	Auburn Performing Arts Center Rentals	16,000.00
2	ArtRageous Rentals	1,000.00	2	ArtRageous Rentals	1,000.00	2	ArtRageous Rentals	1,000.00
	Line Items Total	17,000.00		Line Items Total	17,000.00		Line Items Total	17,000.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Outdoor Sound Equipment Maintenance	1,000.00	1	Equipment Maintenance	1,000.00	1	Equipment Maintenance	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Conference Fees and Association Dues	2,000.00	1	Conference Fees and Association Dues	2,000.00	1	Conference Fees and Association Dues	2,000.00
2	Music Licensing (BMI & ASCAP)	700.00	2	Music Licensing (BMI & ASCAP)	700.00	2	Music Licensing (BMI & ASCAP)	700.00
3	Event Permitting	250.00	3	Event Permitting	250.00	3	Event Permitting	250.00
4	Commission Speakers	750.00	4	Commission Speakers	750.00	4	Commission Speakers	750.00
	Line Items Total	3,700.00		Line Items Total	3,700.00		Line Items Total	3,700.00
				Change in Budget	0.00		Change in Budget	0.00

573.201.60 CAPITAL OUTLAY

001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.201 CULTURAL ARTS
573.201.60 CAPITAL OUTLAY
573.201.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 Yearly purchase of Downtown Sculpture Gallery piece	10,000.00	1 Yearly purchase of Downtown Sculpture Gallery piece	10,000.00
Line Items Total	0.00	Line Items Total	10,000.00	Line Items Total	10,000.00
		Change in Budget	10,000.00	**Change in Budget**	0.00

573.201.90 INTERFUND PAYMENTS FOR SERVICES
573.201.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	157,700.00	1 Multimedia Allocation	126,800.00	1 Multimedia Allocation	130,200.00
Line Items Total	157,700.00	Line Items Total	126,800.00	Line Items Total	130,200.00
		Change in Budget	-30,900.00	**Change in Budget**	3,400.00

573.201.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	13,040.00	1 Innovation & Technology Allocation	16,248.00	1 Innovation & Technology Allocation	16,776.00
Line Items Total	13,040.00	Line Items Total	16,248.00	Line Items Total	16,776.00
		Change in Budget	3,208.00	**Change in Budget**	528.00

001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.901 SPECIAL EVENTS
573.901.10 SALARIES & WAGES
573.901.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Special Event Support	5,000.00	1	Special Event Support (increase for AugustFest)	7,000.00	1	Special Event Support (increased for AugustFest)	7,000.00
2	Farmers Market Manager Position	35,893.00	2	Farmers Market (EBT Transactions)	2,500.00	2	Farmers Market (EBT Transactions)	2,500.00
	Line Items Total	40,893.00		Line Items Total	9,500.00		Line Items Total	9,500.00
				Change in Budget	-31,393.00		**Change in Budget**	0.00

573.901.20 PERSONNEL BENEFITS
573.901.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits on temp	900.00	1	18% Benefits For Overtime & Other Wages	1,710.00	1	18% Benefits For Overtime & Other Wages	1,710.00
2	benefits on Farmers Market Position	6,819.00		Line Items Total	1,710.00		Line Items Total	1,710.00
	Line Items Total	7,719.00						
				Change in Budget	-6,009.00		**Change in Budget**	0.00

573.901.30 SUPPLIES
573.901.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Program supplies for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade and Santa Parade	9,750.00	1	Program supplies for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade, Santa Parade and others	10,250.00	1	Program supplies for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade and Santa Parade	10,250.00
2	Clean Sweep Supplies	5,000.00	2	Clean Sweep Supplies	5,000.00	2	Clean Sweep Supplies	5,000.00
3	General Office Supplies	1,000.00	3	General Office Supplies	1,000.00	3	General Office Supplies	1,000.00
4	Farmers Market Supplies	750.00	4	Farmers Market Supplies	750.00	4	Farmers Market Supplies	750.00
5	Kid Stock.	500.00	5	AugustFest (new event - part of budget amendment in 2016)	5,450.00	5	AugustFest (new event - part of budget amendment in 2016)	5,450.00
	Line Items Total	17,000.00		Line Items Total	22,450.00		Line Items Total	22,450.00
				Change in Budget	5,450.00		**Change in Budget**	0.00

573.901.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Farmers Market Tools and Equipment	400.00	1	Farmers Market Tools and Equipment	400.00	1	Farmers Market Tools and Equipment	400.00
	Line Items Total	400.00	2	Farmers Market Canopies	2,000.00		Line Items Total	400.00
				Line Items Total	2,400.00			
				Change in Budget	2,000.00		**Change in Budget**	-2,000.00

573.901.40 OTHER SERVICES & CHARGES
573.901.41 PROFESSIONAL SERVICES

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.901 SPECIAL EVENTS
573.901.40 OTHER SERVICES & CHARGES

573.901.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Daddy Daughter Date Night	900.00	Professional service contracts for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade, Santa Parade and others	71,200.00	Professional service contracts for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade, Santa Parade and others	71,200.00
2	Petpalooza	10,000.00	Clean Sweep	3,000.00	Clean Sweep	3,000.00
3	KidsDay	3,000.00	Farmers Market	3,000.00	Farmers Market	3,000.00
4	4th of July	8,800.00	AugustFest (new event - part of budget amendment in 2016)	18,450.00	AugustFest (new event - part of budget amendment in 2016)	18,450.00
5	Outdoor Summer Events	20,000.00	Line Items Total	95,650.00	Line Items Total	95,650.00
6	Veterans Day Parade	1,500.00				
7	Santa Parade	1,000.00				
8	Clean Sweep	3,000.00				
9	Farmers Market	3,000.00				
10	Downtown Concerts - Soundbites	12,000.00				
11	Ladies & Lil' Gents	1,000.00				
12	KidStock	13,000.00				
	Line Items Total	77,200.00				
			Change in Budget	18,450.00	**Change in Budget**	0.00

573.901.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Farmers Market Cell Phone	1,000.00	Farmers Market Cell Phone	1,000.00	Farmers Market Cell Phone	1,000.00
	Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
			Change in Budget	0.00	**Change in Budget**	0.00

573.901.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Meeting/Mileage/Parking/Conference Travel (Washington Rec. and Park Association; Washington Festival and Events Assoc.)	1,000.00	Meeting/Mileage/Parking/Conference Travel (Washington Rec. and Park Association; Washington Festival and Events Assoc.)	1,000.00	Meeting/Mileage/Parking/Conference Travel (Washington Rec. and Park Association; Washington Festival and Events Assoc.)	1,000.00
2	Farmers Market Assoc. Conference and monthly meeting travel	1,000.00	Farmers Market Assoc. Conference and monthly meeting travel	1,000.00	Farmers Market Assoc. Conference and monthly meeting travel	1,000.00
	Line Items Total	2,000.00	Line Items Total	2,000.00	Line Items Total	2,000.00
			Change in Budget	0.00	**Change in Budget**	0.00

573.901.44 ADVERTISING

	2016 Adopted		2017 Budget		2018 Budget	
1	Special Event Advertising in various sources	18,500.00	Special Event Advertising in various sources	20,500.00	Special Event Advertising in various sources	20,500.00
2	Farmers Market Advertising in various sources	3,000.00	Farmers Market Advertising in various sources	3,000.00	Farmers Market Advertising in various sources	3,000.00
3	KidStock Advertising	2,000.00	AugustFest (new event - part of budget amendment in 2016)	3,500.00	AugustFest (new event - part of budget amendment in 2016)	3,500.00
	Line Items Total	23,500.00	Line Items Total	27,000.00	Line Items Total	27,000.00
			Change in Budget	3,500.00	**Change in Budget**	0.00

573.901.45 OPERATING RENTALS & LEASES

001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.901 SPECIAL EVENTS
573.901.40 OTHER SERVICES & CHARGES
573.901.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Rentals for Clean Sweep, Petpalooza, KidsDay, 4th of July, Veterans Day and Santa Parade.	33,700.00	1	Rentals for Clean Sweep, Petpalooza, KidsDay, 4th of July, Veterans Day, Santa Parade and others.	43,700.00	1	Rentals for Clean Sweep, Petpalooza, KidsDay, 4th of July, Veterans Day and Santa Parade.	43,700.00
2	Outdoor Summer Event Rentals and Movie Licensing.	5,000.00	2	Outdoor Summer Event Rentals and Movie Licensing	5,000.00	2	Outdoor Summer Event Rentals and Movie Licensing	5,000.00
3	KidStock	10,000.00	3	AugustFest (new event - part of budget amendment in 2016)	23,225.00	3	AugustFest (new event - part of budget amendment in 2016)	23,225.00
	Line Items Total	48,700.00		Line Items Total	71,925.00		Line Items Total	71,925.00
				Change in Budget	23,225.00		**Change in Budget**	0.00

573.901.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Veterans Day Luncheon	3,200.00	1	Veterans Day Luncheon	3,200.00	1	Veterans Day Luncheon	3,200.00
2	Special Permits for events	900.00	2	Special Permits for events	900.00	2	Special Permits for events	900.00
3	Conference Fees/Prof. Association Dues for Wash. Rec. and Park Association and Wash. Festival and Events Assoc.	500.00	3	Conference Fees/Prof. Association Dues for Wash. Rec. and Park Association and Wash. Festival and Events Assoc.	500.00	3	Conference Fees/Prof. Association Dues for Wash. Rec. and Park Association and Wash. Festival and Events Assoc.	500.00
4	Farmers Market	2,000.00	4	Farmers Market	2,000.00	4	Farmers Market	2,000.00
	Line Items Total	6,600.00		Line Items Total	6,600.00		Line Items Total	6,600.00
				Change in Budget	0.00		**Change in Budget**	0.00

573.901.90 INTERFUND PAYMENTS FOR SERVICES
573.901.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	52,000.00	1	Multimedia Allocation	76,200.00	1	Multimedia Allocation	78,300.00
	Line Items Total	52,000.00		Line Items Total	76,200.00		Line Items Total	78,300.00
				Change in Budget	24,200.00		**Change in Budget**	2,100.00

573.901.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	11,850.00	1	Innovation & Technology Allocation	14,765.00	1	Innovation & Technology Allocation	15,245.00
	Line Items Total	11,850.00		Line Items Total	14,765.00		Line Items Total	15,245.00
				Change in Budget	2,915.00		**Change in Budget**	480.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.100 PARKS ADMINISTRATION
574.100.20 PERSONNEL BENEFITS

574.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms	300.00	1	Uniforms	300.00	1	Uniforms	300.00
	Line Items Total	300.00		Line Items Total	300.00		Line Items Total	300.00
				Change in Budget	0.00		Change in Budget	0.00

574.100.30 SUPPLIES

574.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office supplies	2,800.00	1	Office supplies	2,800.00	1	Office supplies	2,800.00
	Line Items Total	2,800.00		Line Items Total	2,800.00		Line Items Total	2,800.00
				Change in Budget	0.00		Change in Budget	0.00

574.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Small tools & minor equip	2,300.00	1	Small tools & minor equip	2,300.00	1	Small tools & minor equip	2,300.00
	Line Items Total	2,300.00		Line Items Total	2,300.00		Line Items Total	2,300.00
				Change in Budget	0.00		Change in Budget	0.00

574.100.40 OTHER SERVICES & CHARGES

574.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Shredding, Security, & Misc. Professional Services	14,000.00	1	Shredding, Security, & Misc. Professional Services, Real Estate	24,000.00	1	Shredding, Security, & Misc. Professional Services,	24,000.00
2	Dunbar Armored Car Service	7,400.00	2	Dunbar Armored Car Service - Includes Pick Up for Senior Center, Parks and New Community and Youth/Teen Center	13,000.00	2	Dunbar Armored Car Service - Includes Pick Up for Senior Center, Parks and New Community and Youth/Teen Center	13,800.00
3	Bank Credit Card Processing Fee	42,500.00	3	Bank Credit Card Processing Fee	42,000.00	3	Bank Credit Card Processing Fee	44,100.00
	Line Items Total	63,900.00		Line Items Total	79,000.00		Line Items Total	81,900.00
				Change in Budget	15,100.00		Change in Budget	2,900.00

574.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Communication	1,900.00	1	Communication	1,900.00	1	Communication	1,900.00
	Line Items Total	1,900.00		Line Items Total	1,900.00		Line Items Total	1,900.00
				Change in Budget	0.00		Change in Budget	0.00

574.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel	2,000.00	1	Travel	2,000.00	1	Travel	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		Change in Budget	0.00

574.100.44 ADVERTISING

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.100 PARKS ADMINISTRATION
574.100.40 OTHER SERVICES & CHARGES

574.100.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	Advertising	6,000.00	1	Advertising	6,000.00	1	Advertising	6,000.00
	Line Items Total	6,000.00		Line Items Total	6,000.00		Line Items Total	6,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

574.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	123,600.00	1	Insurance Allocation	146,600.00	1	Insurance Allocation	156,600.00
	Line Items Total	123,600.00		Line Items Total	146,600.00		Line Items Total	156,600.00
				Change in Budget	23,000.00		**Change in Budget**	10,000.00

574.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Repairs & Maint	1,000.00	1	Repairs & Maint	1,000.00	1	Repairs & Maint	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

574.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Professional Memberships	3,500.00	1	Professional Memberships	3,500.00	1	Professional Memberships	3,500.00
	Line Items Total	3,500.00		Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

574.100.90 INTERFUND PAYMENTS FOR SERVICES

574.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
			1	Multimedia Allocation	2,000.00	1	Multimedia Allocation	2,100.00
	Line Items Total	0.00		Line Items Total	2,000.00		Line Items Total	2,100.00
				Change in Budget	2,000.00		**Change in Budget**	100.00

574.100.98 INTERFUND FACILITES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	476,700.00	1	Facilities Allocation	620,300.00	1	Facilities Allocation	633,600.00
	Line Items Total	476,700.00		Line Items Total	620,300.00		Line Items Total	633,600.00
				Change in Budget	143,600.00		**Change in Budget**	13,300.00

574.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	158,510.00	1	Innovation & Technology Allocation	197,504.00	1	Innovation & Technology Allocation	203,924.00
	Line Items Total	158,510.00		Line Items Total	197,504.00		Line Items Total	203,924.00
				Change in Budget	38,994.00		**Change in Budget**	6,420.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.210 SENIOR CITIZEN SERVICES
574.210.10 SALARIES & WAGES

574.210.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime	1,000.00	1	Increased due to additional weekend and evening events	1,500.00	1	Increased due to additional weekend and evening events	1,500.00
	Line Items Total	1,000.00		Line Items Total	1,500.00		Line Items Total	1,500.00
				Change in Budget	500.00		Change in Budget	0.00

574.210.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Temporary Staff	30,000.00	1	Added 27.5 hrs per week for clerical front desk help. Increased Rec. Leader II (Van Drivers) hours to 48 hrs. per month. Our travel program is currently offering 11 outings per month and many require 2 vans due to increased numbers. The Sr. Ctr was open 3 nights a week . During the Community Center Construction, the Parks Dept. budget covered the cost of an additional night. The Community Center is opening June 2016 and the decision was made to keep the Sr. Ctr. open 4 nights a week. The increase in budget is due to extra hours. The wages associated with Senior Center Rentals have been moved to the Recreation budget	40,000.00	1	Added 27.5 hrs per week for clerical front desk help. Increased Rec. Leader II (Van Drivers) hours to 48 hrs. per mon`th. Our travel program is currently offering 11 outings per month and many require 2 vans due to increased numbers. The Sr. Ctr was open 3 nights a week . During the Community Center Construction, the Parks Dept. budget covered the cost of an additional night. The Community Center is opening June 2016 and the decision was made to keep the Sr. Ctr. open 4 nights a week. The increase in budget is due to extra hours. The wages associated with Senior Center Rentals have been moved to the Recreation budget	40,000.00
	Line Items Total	30,000.00	2	Decision Package PRK.0050 - Senior Center Temporary Staff	12,707.00	2	Decision Package PRK.0050 - Senior Center Temporary Staff	12,737.00
				Line Items Total	52,707.00		Line Items Total	52,737.00
				Change in Budget	22,707.00		Change in Budget	30.00

574.210.20 PERSONNEL BENEFITS

574.210.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	5,580.00	1	18% Benefits For Overtime & Other Wages	7,470.00	1	18% Benefits For Overtime & Other Wages	7,470.00
	Line Items Total	5,580.00	2	Decision Package PRK.0050	2,293.00	2	Decision Package PRK.0050	2,263.00
				Line Items Total	9,763.00		Line Items Total	9,733.00
				Change in Budget	4,183.00		Change in Budget	-30.00

574.210.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms & clothing	1,000.00	1	We require part time staff to wear staff shirts. We have more part time staff that need shirts	1,500.00	1	We require part time staff to wear staff shirts. We have more part time staff that need shirts	1,500.00
	Line Items Total	1,000.00		Line Items Total	1,500.00		Line Items Total	1,500.00
				Change in Budget	500.00		Change in Budget	0.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.210 SENIOR CITIZEN SERVICES
574.210.30 SUPPLIES
574.210.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Coffee bar supplies	5,000.00	Coffee bar supplies	5,500.00	Coffee bar supplies	5,500.00
2	Supplies for Special Events	4,000.00	Supplies for Special Events	4,000.00	Supplies for Special Events	4,000.00
3	Office and Computer Lab Supplies	9,000.00	Office and Computer Lab Supplies	9,000.00	Office and Computer Lab Supplies	9,000.00
4	Food and Supplies for Pantry and Salad Bar	30,000.00	Food and Supplies for Pantry and Salad Bar. Iincrease in number of participants eating at salad bar and shopping at food pantry	32,000.00	Food and Supplies for Pantry and Salad Bar --increase in number of participants eating at salad bar and shopping at food pantry	32,000.00
5	Volunteer Recognition supplies	1,700.00	Volunteer Recognition supplies	2,000.00	Volunteer Recognition supplies	2,000.00
6	Wellness Activities	9,000.00	Wellness Activities - increased due to increase in amount of sponsorship money and donations for wellness activities	10,000.00	Wellness Activities - increased due to increase in amount of sponsorship money and donations for wellness activities	10,000.00
7	Senior BINGO	500.00	Senior BINGO - increase in sponsorship amount	1,000.00	Senior BINGO	1,000.00
	Line Items Total	59,200.00	Sports - added due to new fitness/sport acitivities offered at the Gym/Community Center	1,000.00	Sports - increase due to new fitness/sport acitivities offered at the Gym/Community Center	1,000.00
			Sr. Ctr. Contribution Program (donations)- Divided the $21,000 in donations between .31, .41 and .49	7,000.00	Senior Center Contribution Program (donations) Divided the $21,000 in donations between .31, .41 and .49	7,000.00
			Line Items Total	71,500.00	Line Items Total	71,500.00
			Change in Budget	12,300.00	Change in Budget	0.00

574.210.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Small tools & minor equip	6,000.00	Small tools & minor equip - Moved $5000 for furnishings from .65.	11,000.00	Small tools & minor equip -Moved $5000 for furnishings from .65.	11,000.00
	Line Items Total	6,000.00	Line Items Total	11,000.00	Line Items Total	11,000.00
			Change in Budget	5,000.00	Change in Budget	0.00

574.210.40 OTHER SERVICES & CHARGES
574.210.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Special Events Entertainment	3,500.00	Special Events Entertainment -Increased due to increase in number of special events offered	5,000.00	Special Events Entertainment-Increased due to increase in number of special events offered	5,000.00
2	Volunteer Training	1,000.00	Volunteer Training	1,000.00	Volunteer Training	1,000.00
3	Bank Credit Card Processing Fee	5,900.00	Bank Credit Card Processing Fee	6,300.00	Bank Credit Card Processing Fee	6,600.00
4	Senior Travel - Bus Tours	5,000.00	Senior Travel - Bus Tours	5,000.00	Senior Travel - Bus Tours	5,000.00
5	Contracted instuctors	19,000.00	Contracted instuctors -Moved $8009 to part time wages for hourly fitness instructor vs contracted	10,991.00	Contracted instuctors- Moved $8251 to part time wages for hourly fitness instructor vs contracted	10,749.00
6	Security System Monitoring	700.00	Security System Monitoring	700.00	Security System Monitoring	700.00
7	Senior Center Contribution Program (donations)	21,000.00				
8	Piano Tuning	500.00				
	Line Items Total	56,600.00				

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.210 SENIOR CITIZEN SERVICES
574.210.40 OTHER SERVICES & CHARGES

574.210.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
			7	Senior Center Contribution Program (donations) -Divided the $21,000 in donations between .31, .41 and .49	7,000.00	7	Senior Center Contribution Program (donations)- Divided the $21,000 in donations between .31, .41 and .49	7,000.00
			8	Piano Tuning	500.00	8	Piano Tuning	500.00
				Line Items Total	36,491.00		Line Items Total	36,549.00
				Change in Budget	-20,109.00		**Change in Budget**	58.00

574.210.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	cell phone	960.00	1	cell phone	960.00	1	cell phone	960.00
2	business phone line for security system, fax and computer lab internet	1,440.00	2	business phone line for security system, fax and computer lab internet	1,440.00	2	business phone line for security system, fax and computer lab internet	1,440.00
	Line Items Total	2,400.00		Line Items Total	2,400.00		Line Items Total	2,400.00
				Change in Budget	0.00		**Change in Budget**	0.00

574.210.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	gas for hike scouting trips and extra drivers	850.00	1	gas for hike scouting trips and extra drivers	850.00	1	gas for hike scouting trips and extra drivers	850.00
2	pantry shopping mileage	200.00	2	pantry shopping mileage	200.00	2	pantry shopping mileage	200.00
3	required meetings/per diem	300.00	3	required meetings/per diem - Increased to attend the International Council on Active Aging Conference every other year	1,800.00	3	required meetings/per diem	300.00
4	staff mileage	400.00	4	staff mileage	400.00	4	staff mileage	400.00
5	Trip Program Escort Meals	2,000.00	5	Trip Program Escort Meals -Increased due to increased number of day trips	3,000.00	5	Trip Program Escort Meals -Increased due to increased number of day trips	3,000.00
	Line Items Total	3,750.00		Line Items Total	6,250.00		Line Items Total	4,750.00
				Change in Budget	2,500.00		**Change in Budget**	-1,500.00

574.210.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	General - includes increase in rental marketing	4,000.00	1	General -	4,000.00	1	General -	4,000.00
2	Newcomers Welcome Gifts	1,200.00	2	Newcomers Welcome Gifts - increase in Newcomers visiting the Senior Center	2,000.00	2	Newcomers Welcome Gifts - Increase in Newcomers visiting the Senior Center	2,000.00
	Line Items Total	5,200.00		Line Items Total	6,000.00		Line Items Total	6,000.00
				Change in Budget	800.00		**Change in Budget**	0.00

574.210.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Helium and tank rental	1,100.00	1	Helium and tank rental	1,000.00	1	Helium and tank rental	1,000.00
	Line Items Total	1,100.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	-100.00		**Change in Budget**	0.00

574.210.48 REPAIRS & MAINTENANCE

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.210 SENIOR CITIZEN SERVICES
574.210.40 OTHER SERVICES & CHARGES

574.210.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	general - light maintenance	3,500.00	general - light maintenance	3,500.00	general - light maintenance	3,500.00
2	Pool Table Recovering	1,500.00	Pool Table Recovering	1,500.00	Pool Table Recovering	1,500.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	0.00	Change in Budget	0.00

574.210.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	Van trip program	18,000.00	Van trip program -increase in number of van trips and number of people participating	22,000.00	Van trip program -increase in number of van trips and number of people participating	22,000.00
2	Overnight Hike Facility	2,500.00	Overnight Hike Facility	2,500.00	Overnight Hike Facility	2,500.00
3	Permits, Fees, Memberships, Licences	4,000.00	Permits, Fees, Memberships, Licences- Increase in King County Commercial Kitchen Permit and special event permits. Membership to International Council for Active Aging	4,700.00	Permits, Fees, Memberships, Licences -Increase in King County Commercial Kitchen Permit and special event permits. Membership to International Council for Active Aging	4,700.00
4	Workshops and trainings	1,900.00	Workshops and trainings - Increased in 2017 to attend the International Council on Active Aging Conference every other year	2,400.00	Workshops and trainings	1,900.00
5	Publications	600.00	Publications	600.00	Publications	600.00
6	Contracted Social Worker Partnership	3,000.00	Contracted Social Worker Partnership -partnering with Valley Cities for on site social work services	5,000.00	Contracted Social Worker Partnership - partnering with Valley Cities for on site social work services	5,000.00
	Line Items Total	30,000.00	Senior Center Contribution Program (donations) Divided the $21,000 in donations between .31, .41 and .49	7,000.00	Senior Center Contribution Program (donations)Divided the $21,000 in donations between .31, .41 and .49	7,000.00
			Line Items Total	44,200.00	Line Items Total	43,700.00
			Change in Budget	14,200.00	Change in Budget	-500.00

574.210.60 CAPITAL OUTLAY

574.210.64 MACHINERY & EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	revolving furniture replacement	5,000.00			1	
	Line Items Total	5,000.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-5,000.00	Change in Budget	0.00

574.210.90 INTERFUND PAYMENTS FOR SERVICES

574.210.97 INTERFUND PRINTING SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Multimedia Allocation	68,000.00	Multimedia Allocation	19,900.00	Multimedia Allocation	20,400.00
	Line Items Total	68,000.00	Line Items Total	19,900.00	Line Items Total	20,400.00
			Change in Budget	-48,100.00	Change in Budget	500.00

574.210.98 INTERFUND FACILITIES

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.210 SENIOR CITIZEN SERVICES
574.210.90 INTERFUND PAYMENTS FOR SERVICES
574.210.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	134,800.00	1	Facilities Allocation	140,000.00	1	Facilities Allocation	162,700.00
	Line Items Total	134,800.00		Line Items Total	140,000.00		Line Items Total	162,700.00
				Change in Budget	5,200.00		**Change in Budget**	22,700.00

574.210.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	40,420.00	1	Innovation & Technology Allocation	50,364.00	1	Innovation & Technology Allocation	52,001.00
	Line Items Total	40,420.00		Line Items Total	50,364.00		Line Items Total	52,001.00
				Change in Budget	9,944.00		**Change in Budget**	1,637.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.220 RECREATION SERVICE ADMIN
574.220.10 SALARIES & WAGES

574.220.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime for Teen Specialist Position	1,000.00	1	Overtime	1,000.00	1	Overtime	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

574.220.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Evening and Saturday Front Desk Staff	27,000.00	1	Community Center Evening, Morning and Saturday Front Desk Staff	42,000.00	1	Community Center Evening, Morning and Saturday Front Desk Staff	43,000.00
	Line Items Total	27,000.00		Line Items Total	42,000.00		Line Items Total	43,000.00
				Change in Budget	15,000.00		Change in Budget	1,000.00

574.220.20 PERSONNEL BENEFITS

574.220.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	5,040.00	1	18% Benefits For Overtime & Other Wages	5,040.00	1	18% Benefits For Overtime & Other Wages	5,040.00
	Line Items Total	5,040.00		Line Items Total	5,040.00		Line Items Total	5,040.00
				Change in Budget	0.00		Change in Budget	0.00

574.220.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Staff shirts, sweatshirts, coats & hats	2,000.00	1	Full time Staff Apparel	2,500.00	1	Full time Staff Apparel	2,500.00
	Line Items Total	2,000.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	500.00		Change in Budget	0.00

574.220.30 SUPPLIES

574.220.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office Supplies	7,500.00	1	Office Supplies	10,000.00	1	Office Supplies	10,500.00
2	Training Supplies	500.00	2	Training Supplies	1,000.00	2	Training Supplies	1,000.00
3	Promotional Products	2,000.00	3	Promotional Products	4,000.00	3	Promotional Products	4,000.00
4	1st Aid Supplies	1,000.00	4	1st Aid Supplies	1,000.00	4	1st Aid Supplies	1,000.00
	Line Items Total	11,000.00		Line Items Total	16,000.00		Line Items Total	16,500.00
				Change in Budget	5,000.00		Change in Budget	500.00

574.220.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Sports Equipment	6,000.00	1	Sports Equipment	6,000.00	1	Sports Equipment	6,000.00
2	Canopies	2,500.00	2	Canopies	2,500.00	2	Canopies	2,500.00
3	Tables, Chairs & Fencing	2,000.00	3	Tables, Chairs & Fencing	2,000.00	3	Tables, Chairs & Fencing	2,500.00
4	Office Equipment	500.00	4	Office Equipment	500.00	4	Office Equipment	500.00
	Line Items Total	11,000.00	5	Community Center Program Equipment	6,000.00	5	Community Center Program Equipment	6,000.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.220 RECREATION SERVICE ADMIN
574.220.30 SUPPLIES
574.220.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		Line Items Total	17,000.00	Line Items Total	17,500.00
		Change in Budget	6,000.00	Change in Budget	500.00

574.220.40 OTHER SERVICES & CHARGES
574.220.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Team Sideline Fees	800.00	1 Team Sideline Fees	800.00	1 Team Sideline Fees	800.00
Line Items Total	800.00	Line Items Total	800.00	Line Items Total	800.00
		Change in Budget	0.00	Change in Budget	0.00

574.220.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
1 Nextel Phones	4,500.00	1 Cell Phones	4,500.00	1 Celll Phones	4,500.00
Line Items Total	4,500.00	Line Items Total	4,500.00	Line Items Total	4,500.00
		Change in Budget	0.00	Change in Budget	0.00

574.220.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
1 Conference and Training Expenses	1,800.00	1 Conference and Training Expenses	2,000.00	1 Conference and Training Expenses	2,000.00
Line Items Total	1,800.00	Line Items Total	2,000.00	Line Items Total	2,000.00
		Change in Budget	200.00	Change in Budget	0.00

574.220.44 ADVERTISING

2016 Adopted		2017 Budget		2018 Budget	
1 Program Advertising	9,000.00	1 Program Advertising	9,000.00	1 Program Advertising	9,000.00
Line Items Total	9,000.00	2 Community & Teen Center Marketing and Advertising	30,000.00	2 Community & Teen Center Marketing and Advertising	30,000.00
		Line Items Total	39,000.00	Line Items Total	39,000.00
		Change in Budget	30,000.00	Change in Budget	0.00

574.220.45 OPERATING RENTALS & LEASES

2016 Adopted		2017 Budget		2018 Budget	
1 Van Rentals	1,000.00	1 Van Rentals	1,000.00	1 Van Rentals	1,000.00
Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
		Change in Budget	0.00	Change in Budget	0.00

574.220.48 REPAIRS & MAINTENANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Equipment Repair	500.00	1 Equipment Repair	2,500.00	1 Equipment Repair	2,500.00
Line Items Total	500.00	Line Items Total	2,500.00	Line Items Total	2,500.00
		Change in Budget	2,000.00	Change in Budget	0.00

574.220.49 MISCELLANEOUS

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.220 RECREATION SERVICE ADMIN
574.220.40 OTHER SERVICES & CHARGES
574.220.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Conference & Training Registration Fees	3,500.00	1	Conference & Training Registration Fees	3,500.00	1	Conference & Training Registration Fees	3,500.00
2	WRPA & LERN Memberships	1,500.00	2	WRPA & LERN Memberships	1,500.00	2	WRPA & LERN Memberships	1,500.00
3	Excise Tax	4,000.00	3	Excise Tax	4,500.00	3	Excise Tax	4,500.00
	Line Items Total	9,000.00	4	Community Center Misc.	10,000.00	4	Community Center Misc.	10,000.00
				Line Items Total	19,500.00		Line Items Total	19,500.00
				Change in Budget	10,500.00		**Change in Budget**	0.00

574.220.90 INTERFUND PAYMENTS FOR SERVICES
574.220.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	243,300.00	1	Multimedia Allocation	244,500.00	1	Multimedia Allocation	251,100.00
	Line Items Total	243,300.00		Line Items Total	244,500.00		Line Items Total	251,100.00
				Change in Budget	1,200.00		**Change in Budget**	6,600.00

574.220.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	88,660.00	1	Innovation & Technology Allocation	110,471.00	1	Innovation & Technology Allocation	114,062.00
	Line Items Total	88,660.00		Line Items Total	110,471.00		Line Items Total	114,062.00
				Change in Budget	21,811.00		**Change in Budget**	3,591.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.240 SERVICES - PROGRAMS
574.240.10 SALARIES & WAGES
574.240.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime for program staff	8,000.00	1	Overtime for program staff	9,000.00	1	Overtime for program staff	9,000.00
	Line Items Total	8,000.00		Line Items Total	9,000.00		Line Items Total	9,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

574.240.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Class and Program Instructors	181,000.00	1	Class and Program Instructors	183,500.00	1	Class and Program Instructors	188,500.00
2	Facility Supervisors	79,000.00	2	Facility Supervisors. Includes $10,000 from Senior Center budget for Senior Center rentals and $35,000 for Comm. Ctr. Facility Assistants.	124,000.00	2	Facility Supervisors. Includes $10,000 from Senior Center budget for Senior Center rentals and $35,000 for Comm. Ctr. Facility Assistants.	128,000.00
3	Specialized Recreation Staff	61,000.00	3	Specialized Recreation Staff	61,000.00	3	Specialized Recreation Staff	63,000.00
4	Special Event Staff	8,000.00	4	Special Event Staff	13,000.00	4	Special Event Staff	14,000.00
5	Office Support	15,000.00	5	Program Support	15,000.00	5	Program Support	15,500.00
	Line Items Total	344,000.00	6	Teen Center Front Desk	12,500.00	6	Teen Center Instructors	13,500.00
				Line Items Total	409,000.00		Line Items Total	422,500.00
				Change in Budget	65,000.00		**Change in Budget**	13,500.00

574.240.20 PERSONNEL BENEFITS
574.240.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Other Wages Benefits (18% of Other Wages & Overtime Wages)	63,300.00	1	Other Wages Benefits (18% of Other Wages & Overtime Wages)	75,200.00	1	Other Wages Benefits (18% of Other Wages & Overtime Wages)	77,700.00
	Line Items Total	63,300.00		Line Items Total	75,200.00		Line Items Total	77,700.00
				Change in Budget	11,900.00		**Change in Budget**	2,500.00

574.240.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Temporary Staff Shirts, Sweatshirts and Hats	4,000.00	1	Temporary Staff Shirts, Sweatshirts and Hats	5,000.00	1	Temporary Staff Shirts, Sweatshirts and Hats	5,000.00
	Line Items Total	4,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

574.240.30 SUPPLIES
574.240.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Class & Program Supplies	99,000.00	1	Class & Program Supplies	102,000.00	1	Class & Program Supplies	105,000.00
2	Specailized Recreation Fund Supplies	7,000.00	2	Specailized Recreation Fund Supplies	7,000.00	2	Specailized Recreation Fund Supplies	7,000.00
3	Teen Program Fund Supplies	9,000.00	3	Teen Program Fund Supplies	9,000.00	3	Teen Program Fund Supplies	9,000.00
	Line Items Total	115,000.00	4	Teen Center Program Supplies	13,000.00	4	Teen Center Program Supplies	13,000.00
				Line Items Total	131,000.00		Line Items Total	134,000.00
				Change in Budget	16,000.00		**Change in Budget**	3,000.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.240 SERVICES - PROGRAMS
574.240.30 SUPPLIES

574.240.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Program Equipment	3,000.00	Program Equipment	4,000.00	Program Equipment	4,000.00
2	Specialized Recreation Fund Equipment	1,000.00	Specialized Recreation Fund Equipment	1,000.00	Specialized Recreation Fund Equipment	1,000.00
	Line Items Total	4,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	1,000.00	Change in Budget	0.00

574.240.40 OTHER SERVICES & CHARGES

574.240.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Accociation Umpires & Officials	30,500.00	Accociation Umpires & Officials	30,500.00	Accociation Umpires & Officials	32,000.00
2	Contracted Class & Program Instructors	68,500.00	Contracted Class & Program Instructors	70,000.00	Contracted Class & Program Instructors	72,000.00
	Line Items Total	99,000.00	3 Community Center Contracted Instructors	44,000.00	3 Community Center Contracted Instructors	44,000.00
			Line Items Total	144,500.00	Line Items Total	148,000.00
			Change in Budget	45,500.00	Change in Budget	3,500.00

574.240.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	CLASS Convienence Fees	12,500.00				
	Line Items Total	12,500.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-12,500.00	Change in Budget	0.00

574.240.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Special Olympic Travel	1,200.00	Special Olympic Travel	1,200.00	Special Olympic Travel	1,200.00
2	Miscellaneous Travel Reimbursments	800.00	Miscellaneous Travel Reimbursments	800.00	Miscellaneous Travel Reimbursments	800.00
	Line Items Total	2,000.00	Line Items Total	2,000.00	Line Items Total	2,000.00
			Change in Budget	0.00	Change in Budget	0.00

574.240.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	School District Facilities	2,000.00	School District Facilities	2,000.00	School District Facilities	2,000.00
2	Miscellaneous Rentals	3,000.00	Miscellaneous Rentals	3,000.00	Miscellaneous Rentals	3,000.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	0.00	Change in Budget	0.00

574.240.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	Coach Certifications	4,000.00	Coach Certifications	4,000.00	Coach Certifications	4,000.00
2	Admission Fees	25,000.00	Admission Fees	27,000.00	Admission Fees	28,000.00
3	League Association Fees	5,000.00	League Association Fees	5,000.00	League Association Fees	5,000.00
4	Teen Program Fund	2,000.00	Teen Program Fund	2,000.00	Teen Program Fund	2,000.00
5	Adult Scholarship	1,000.00	Adult Scholarship	1,000.00	Adult Scholarship	1,000.00

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.240 SERVICES - PROGRAMS
574.240.40 OTHER SERVICES & CHARGES
574.240.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
6 Specialized Recreation Program Fund	2,000.00	6 Specialized Recreation Program Fund	2,000.00	6 Specialized Recreation Program Fund	2,000.00
Line Items Total	39,000.00	Line Items Total	41,000.00	Line Items Total	42,000.00
		Change in Budget	2,000.00	**Change in Budget**	1,000.00

001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILTY
575.280 THEATER
575.280.10 SALARIES & WAGES
575.280.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Box Office/Theater Assistant	9,250.00	1	Box Office/Theater Assistant	9,500.00	1	Box Office/Theater Assistant	9,500.00
2	Youth Theater Camps Assistants	7,000.00		Line Items Total	9,500.00		Line Items Total	9,500.00
3	Auburn Community Players Assistant	4,000.00						
4	Auburn Ave Theatre Summer Program	1,250.00						
	Line Items Total	21,500.00						
				Change in Budget	-12,000.00		Change in Budget	0.00

575.280.20 PERSONNEL BENEFITS
575.280.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits on temps	3,645.00	1	18% Benefits For Overtime & Other Wages	1,710.00	1	18% Benefits For Overtime & Other Wages	1,710.00
2	Auburn Ave Theatre Summer Program	250.00		Line Items Total	1,710.00		Line Items Total	1,710.00
	Line Items Total	3,895.00						
				Change in Budget	-2,185.00		Change in Budget	0.00

575.280.30 SUPPLIES
575.280.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Theater Supplies	2,500.00	1	Theater Supplies	2,500.00	1	Theater Supplies	2,500.00
2	Show Supplies	1,000.00	2	Show Supplies	1,600.00	2	Show Supplies	1,600.00
3	Youth Theater Camp Supplies	3,850.00	3	Youth Theater Camp Supplies	4,250.00	3	Youth Theater Camp Supplies	4,250.00
4	Auburn Community Players Supplies	5,000.00	4	Auburn Community Players Supplies	7,500.00	4	Auburn Community Players Supplies	7,500.00
5	Auburn Ave Theatre Summer Program	2,000.00	5	Auburn Ave Theatre Summer Program	2,000.00	5	Auburn Ave Theatre Summer Program	2,000.00
	Line Items Total	14,350.00		Line Items Total	17,850.00		Line Items Total	17,850.00
				Change in Budget	3,500.00		Change in Budget	0.00

575.280.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Equipment	8,000.00	1	Equipment	8,000.00	1	Equipment	8,000.00
	Line Items Total	8,000.00		Line Items Total	8,000.00		Line Items Total	8,000.00
				Change in Budget	0.00		Change in Budget	0.00

575.280.40 OTHER SERVICES & CHARGES
575.280.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Theater Shows	91,500.00	1	Theater Shows	85,000.00	1	Theater Shows	87,000.00
2	Technical Services - Light and Sound	20,000.00	2	Technical Services - Light and Sound	20,000.00	2	Technical Services - Light and Sound	20,000.00
3	Youth Theater Camp	18,500.00	3	Youth Theater Camp	27,000.00	3	Youth Theater Camp	27,000.00
4	Auburn Community Players	20,000.00	4	Auburn Community Players	30,000.00	4	Auburn Community Players	30,000.00
5	Theater Administration Services	700.00	5	Theater Administration Services	700.00	5	Theater Administration Services	700.00

001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILTY
575.280 THEATER
575.280.40 OTHER SERVICES & CHARGES

575.280.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
6	Bank Credit Card Processing Fee	1,500.00	6	Bank Card Equipment Fee	240.00	6	Bank Card Equipment Fee	240.00
7	Auburn Ave Theatre Summer Program	10,000.00	7	Auburn Ave Theatre Summer Program	12,000.00	7	Auburn Ave Theatre Summer Program	12,000.00
	Line Items Total	162,200.00		Line Items Total	174,940.00		Line Items Total	176,940.00
				Change in Budget	12,740.00		**Change in Budget**	2,000.00

575.280.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Phone, Cable & Internet	5,000.00	1	Phone, Cable & Internet	5,000.00	1	Phone, Cable & Internet	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

575.280.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Conference (NW Booking Conf), mileage, parking	1,000.00	1	Conference (NW Booking Conf), mileage, parking	1,000.00	1	Conference (NW Booking Conf), mileage, parking	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

575.280.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	Advertising for Shows	14,000.00	1	Advertising for Shows	13,500.00	1	Advertising for Shows	13,500.00
2	Advertising for Auburn Community Players Productions	1,000.00	2	Advertising for Auburn Community Players Productions	2,250.00	2	Advertising for Auburn Community Players Productions	2,250.00
3	Auburn Ave Theatre Summer Program	1,000.00	3	Auburn Ave Theatre Summer Program	1,000.00	3	Auburn Ave Theatre Summer Program	1,000.00
	Line Items Total	16,000.00		Line Items Total	16,750.00		Line Items Total	16,750.00
				Change in Budget	750.00		**Change in Budget**	0.00

575.280.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Shows/Admin	2,500.00	1	Shows/Admin	2,500.00	1	Shows/Admin	2,500.00
2	Youth Theater Camp	2,900.00	2	Youth Theater Camp - production rights	2,900.00	2	Youth Theater Camp	2,900.00
3	Auburn Community Players - Production Rights Rentals	7,750.00	3	Auburn Community Players - Production Rights Rentals	10,500.00	3	Auburn Community Players - Production Rights Rentals	10,500.00
4	Auburn Ave Theatre Summer Program	3,500.00	4	Auburn Ave Theatre Summer Program - production rights	3,500.00	4	Auburn Ave Theatre Summer Program	3,500.00
	Line Items Total	16,650.00		Line Items Total	19,400.00		Line Items Total	19,400.00
				Change in Budget	2,750.00		**Change in Budget**	0.00

575.280.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Equipment Repairs and Maintenance	5,000.00	1	Equipment Repairs and Maintenance	5,000.00	1	Equipment Repairs and Maintenance	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00

001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILTY
575.280 THEATER
575.280.40 OTHER SERVICES & CHARGES

575.280.48 REPAIRS & MAINTENANCE

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	0.00	Change in Budget	0.00

575.280.49 MISCELLANEOUS

	2016 Adopted			2017 Budget			2018 Budget	
1	Administrative Misc.	1,000.00	1	Administrative Misc.	1,000.00	1	Administrative Misc.	1,000.00
2	Youth Theater Camp	700.00	2	Youth Theater Camp	700.00	2	Youth Theater Camp	700.00
3	Auburn Community Players	1,000.00	3	Auburn Community Players	1,500.00	3	Auburn Community Players	1,500.00
4	Excise Taxes on Theater Rentals	500.00	4	Excise Taxes on Theater Rentals	500.00	4	Excise Taxes on Theater Rentals	500.00
5	Auburn Ave Theatre Summer Program	500.00	5	Auburn Ave Theatre Summer Program	500.00	5	Auburn Ave Theatre Summer Program	500.00
	Line Items Total	3,700.00		Line Items Total	4,200.00		Line Items Total	4,200.00
				Change in Budget	500.00		Change in Budget	0.00

575.280.70 DEBT SERVICE PRINCIPAL

575.280.75 CAPITAL LEASE PRINCIPAL PAYMENTS

	2016 Adopted			2017 Budget			2018 Budget	
1	Theater Capital Lease - Principal	54,210.00	1	Theater Capital Lease - Principal	57,694.00	1	Theater Capital Lease - Principal	61,607.00
	Line Items Total	54,210.00		Line Items Total	57,694.00		Line Items Total	61,607.00
				Change in Budget	3,484.00		Change in Budget	3,913.00

575.280.80 DEBT SERVICE INTEREST

575.280.83 CAPITAL LEASE INTEREST

	2016 Adopted			2017 Budget			2018 Budget	
1	Theater Capital Lease - Interest	22,229.00	1	Theater Capital Lease - Interest	20,005.00	1	Theater Capital Lease - Interest	16,092.00
	Line Items Total	22,229.00		Line Items Total	20,005.00		Line Items Total	16,092.00
				Change in Budget	-2,224.00		Change in Budget	-3,913.00

575.280.90 INTERFUND PAYMENTS FOR SERVICES

575.280.97 INTERFUND PRINTING SERVICES

	2016 Adopted			2017 Budget			2018 Budget	
1	Multimedia Allocation	67,600.00	1	Multimedia Allocation	34,100.00	1	Multimedia Allocation	35,100.00
	Line Items Total	67,600.00		Line Items Total	34,100.00		Line Items Total	35,100.00
				Change in Budget	-33,500.00		Change in Budget	1,000.00

575.280.98 INTERFUND FACILITIES

	2016 Adopted			2017 Budget			2018 Budget	
1	Facilities Allocation	115,700.00	1	Facilities Allocation	85,600.00	1	Facilities Allocation	87,000.00
	Line Items Total	115,700.00		Line Items Total	85,600.00		Line Items Total	87,000.00
				Change in Budget	-30,100.00		Change in Budget	1,400.00

575.280.99 INTERFUND IS SERVICES

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILTY
575.280 THEATER
575.280.90 INTERFUND PAYMENTS FOR SERVICES
575.280.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	11,850.00	1	Innovation & Technology Allocation	14,765.00	1	Innovation & Technology Allocation	15,245.00
	Line Items Total	11,850.00		Line Items Total	14,765.00		Line Items Total	15,245.00
				Change in Budget	2,915.00		**Change in Budget**	480.00

001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILTY
575.300 HISTORICAL MUSEUM
575.300.10 SALARIES & WAGES
575.300.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Curator of Collections	31,381.48	1	Curator of Collections	31,381.48	1	Curator of Collections	31,381.48
2	Curator of Education	28,244.84	2	Curator of Education	28,244.84	2	Curator of Education	28,244.84
	Line Items Total	59,626.32	3	Temp. Parks Maintenance Worker at Mary Olson Farm	2,000.00	3	Temp. Parks Maintenance Worker at Mary Olson Farm	2,000.00
				Line Items Total	61,626.32		Line Items Total	61,626.32
				Change in Budget	2,000.00		**Change in Budget**	0.00

575.300.20 PERSONNEL BENEFITS
575.300.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Curator of Collections	2,400.68	1	18% Benefits For Overtime & Other Wages	11,093.00	1	18% Benefits For Overtime & Other Wages	11,093.00
2	Curator of Education	2,160.73		Line Items Total	11,093.00		Line Items Total	11,093.00
	Line Items Total	4,561.41						
				Change in Budget	6,531.59		**Change in Budget**	0.00

575.300.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Curator of Collections Contract	3,197.77						
2	Curator of Education Contract	2,878.15		Line Items Total	0.00		Line Items Total	0.00
	Line Items Total	6,075.92						
				Change in Budget	-6,075.92		**Change in Budget**	0.00

575.300.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Curator of Collections Contract	251.10						
2	Curator of Education Contract	251.10		Line Items Total	0.00		Line Items Total	0.00
	Line Items Total	502.20						
				Change in Budget	-502.20		**Change in Budget**	0.00

575.300.30 SUPPLIES
575.300.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office and Operating Supplies for Museum & Mary Olson Farm	2,300.00	1	Office and Operating Supplies for Museum & Mary Olson Farm	5,000.00	1	Office and Operating Supplies for Museum & Mary Olson Farm	5,000.00
	Line Items Total	2,300.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	2,700.00		**Change in Budget**	0.00

575.300.32 FUEL CONSUMED

2016 Adopted			2017 Budget			2018 Budget		
1	Fuel to heat Mary Olson Farm farmhouse	2,000.00	1	Fuel to heat Mary Olson Farm farmhouse	2,400.00	1	Fuel to heat Mary Olson Farm farmhouse	2,400.00
	Line Items Total	2,000.00		Line Items Total	2,400.00		Line Items Total	2,400.00

001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILTY
575.300 HISTORICAL MUSEUM
575.300.30 SUPPLIES
575.300.32 FUEL CONSUMED

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	400.00	Change in Budget	0.00

575.300.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
1 Budget for Museum & Mary Olson Farm	2,500.00	1 Budget for Museum & Mary Olson Farm	2,000.00	1 Budget for Museum & Mary Olson Farm	2,000.00
Line Items Total	2,500.00	Line Items Total	2,000.00	Line Items Total	2,000.00
		Change in Budget	-500.00	Change in Budget	0.00

575.300.40 OTHER SERVICES & CHARGES
575.300.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Budget for Musuem & Mary Olson Farm	18,300.00	1 Budget for Musuem & Mary Olson Farm	16,900.00	1 Budget for Musuem & Mary Olson Farm	16,900.00
Line Items Total	18,300.00	Line Items Total	16,900.00	Line Items Total	16,900.00
		Change in Budget	-1,400.00	Change in Budget	0.00

575.300.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
1 Cell Phones for Museum Phone/Computer lines @ Mary Olson Farm	1,200.00	1 Cell Phones for Museum Phone/Computer lines @ Mary Olson Farm	300.00	1 Cell Phones for Museum Phone/Computer lines @ Mary Olson Farm	300.00
Line Items Total	1,200.00	Line Items Total	300.00	Line Items Total	300.00
		Change in Budget	-900.00	Change in Budget	0.00

575.300.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
1 Travel Reimbursement	900.00	1 Travel Reimbursement	1,250.00	1 Travel Reimbursement	1,250.00
Line Items Total	900.00	Line Items Total	1,250.00	Line Items Total	1,250.00
		Change in Budget	350.00	Change in Budget	0.00

575.300.44 ADVERTISING

2016 Adopted		2017 Budget		2018 Budget	
1 Advertising for Museum & Mary Olson Farm	4,100.00	1 Advertising for Museum & Mary Olson Farm	4,450.00	1 Advertising for Museum & Mary Olson Farm	4,450.00
Line Items Total	4,100.00	Line Items Total	4,450.00	Line Items Total	4,450.00
		Change in Budget	350.00	Change in Budget	0.00

575.300.45 OPERATING RENTALS & LEASES

2016 Adopted		2017 Budget		2018 Budget	
1 Portable Toilet and Hand Washing Station for Mary Olson Farm	1,500.00	1 Portable Toilet and Hand Washing Station for Mary Olson Farm	1,700.00	1 Portable Toilet and Hand Washing Station for Mary Olson Farm	1,700.00
Line Items Total	1,500.00	Line Items Total	1,700.00	Line Items Total	1,700.00
		Change in Budget	200.00	Change in Budget	0.00

575.300.47 UTILITIES

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILTY
575.300 HISTORICAL MUSEUM
575.300.40 OTHER SERVICES & CHARGES

575.300.47 UTILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Power for Mary Olson Farm	1,200.00				
Line Items Total	1,200.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-1,200.00	**Change in Budget**	0.00

575.300.48 REPAIRS & MAINTENANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Budget for Museum & Mary Olson Farm	800.00	1 Budget for Museum & Mary Olson Farm	800.00	1 Budget for Museum & Mary Olson Farm	800.00
Line Items Total	800.00	Line Items Total	800.00	Line Items Total	800.00
		Change in Budget	0.00	**Change in Budget**	0.00

575.300.90 INTERFUND PAYMENTS FOR SERVICES

575.300.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	97,500.00	1 Multimedia Allocation	108,500.00	1 Multimedia Allocation	111,400.00
Line Items Total	97,500.00	Line Items Total	108,500.00	Line Items Total	111,400.00
		Change in Budget	11,000.00	**Change in Budget**	2,900.00

575.300.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	5,800.00	1 Facilities Allocation	6,200.00	1 Facilities Allocation	6,300.00
Line Items Total	5,800.00	Line Items Total	6,200.00	Line Items Total	6,300.00
		Change in Budget	400.00	**Change in Budget**	100.00

575.300.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	20,030.00	1 Innovation & Technology Allocation	24,957.00	1 Innovation & Technology Allocation	25,768.00
Line Items Total	20,030.00	Line Items Total	24,957.00	Line Items Total	25,768.00
		Change in Budget	4,927.00	**Change in Budget**	811.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.10 SALARIES & WAGES

576.100.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Special event set-ups and take-downs	40,000.00	1	Special event set-ups and take-downs are increasing in size and numberrequiring more overtime to cover them.	45,000.00	1	Special event set-ups and take-downs are growing requiring more overtime to cover the events.	48,000.00
	Line Items Total	40,000.00		Line Items Total	45,000.00		Line Items Total	48,000.00
				Change in Budget	5,000.00		Change in Budget	3,000.00

576.100.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Other Wages - seasonal workers.	111,849.00	1	Other Wages - seasonal workers.	112,000.00	1	Other Wages - seasonal workers.	112,000.00
	Line Items Total	111,849.00	2	Decision Package PRK.0049 -Increase Seasonal Maintnenance Budget	40,000.00	2	Decision Package PRK.0049 -Increase Seasonal Maintnenance Budget	40,000.00
				Line Items Total	152,000.00		Line Items Total	152,000.00
				Change in Budget	40,151.00		Change in Budget	0.00

576.100.20 PERSONNEL BENEFITS

576.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	27,332.82	1	18% Benefits For Overtime & Other Wages	27,333.00	1	18% Benefits For Overtime & Other Wages	27,333.00
	Line Items Total	27,332.82		Line Items Total	27,333.00		Line Items Total	27,333.00
				Change in Budget	0.18		Change in Budget	0.00

576.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms & clothing	6,000.00	1	Uniforms & clothing	6,000.00	1	Uniforms & clothing	6,000.00
	Line Items Total	6,000.00		Line Items Total	6,000.00		Line Items Total	6,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.100.30 SUPPLIES

576.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Fertilizers, herbicides, flowers, shrubs, mulch, topsoil, irrigation, plumbing and electrical supplies, lumber, lubricants, paint, cleaning supplies, etc.	250,000.00	1	Fertilizers, herbicides, flowers, shrubs, mulch, topsoil, irrigation, plumbing and electrical supplies, lumber, lubricants, paint, cleaning supplies, etc.	250,000.00	1	Fertilizers, herbicides, flowers, shrubs, mulch, topsoil, irrigation, plumbing and electrical supplies, lumber, lubricants, paint, cleaning supplies, etc.	250,000.00
	Line Items Total	250,000.00		Line Items Total	250,000.00		Line Items Total	250,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Park Replacement Equipment	1,000.00	1	Replace broken or warn out picnic tables and benches	5,000.00	1	reollace (2) gas powered hedge trimmers and (1) pole chain saw	1,000.00
2	Blowers (2)	1,000.00	2	replace broken garbage cans and lids	2,500.00	2	Blowers (2)	1,000.00
3	Push Mower (1)	650.00	3	replace (2) line trimmers	1,000.00	3	replace (4) Bar-B-Que grills	1,500.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.30 SUPPLIES

576.100.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
4	Trash Receptacles/Liners/Lids	5,600.00	replace one push lawn mower	650.00	Trash Receptacles/Liners/Lids	5,600.00
5	Playground Equipment Parts	10,000.00	Playground Equipment Parts	15,000.00	Playground Equipment Parts	15,000.00
6	Misc. Equipment (welding, electrical, plumbing, construction, irrigation, turf equipment/supplies, keys, locks, etc.)	10,000.00	Misc. Equipment (welding, electrical, plumbing, construction, irrigation, turf equipment/supplies, keys, locks, etc.)	10,000.00	Misc. Equipment (welding, electrical, plumbing, construction, irrigation, turf equipment/supplies, keys, locks, etc.)	10,000.00
	Line Items Total	28,250.00	Decision Package PRK.0047 - Replace Play Equipment at Roegner Park	40,000.00	Decision Package PRK.0048 - Replace playground equipment at Lakeland Hills	40,000.00
			Line Items Total	74,150.00	Line Items Total	74,100.00
			Change in Budget	45,900.00	**Change in Budget**	-50.00

576.100.40 OTHER SERVICES & CHARGES

576.100.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Arborist	30,000.00	Arborist	35,000.00	Arborist	35,000.00
2	Janitorial Service	20,000.00	Janitorial Service	25,000.00	Janitorial Service	25,000.00
3	Stump Grinder	10,000.00	Stump Grinder	10,000.00	Stump Grinder	10,000.00
4	Spraying	2,000.00	Spraying	2,000.00	Spraying	2,000.00
5	Rototilling Pea Patch (2)	2,000.00	Rototilling Pea Patch (2)	2,000.00	Rototilling Pea Patch (2)	2,000.00
6	Misc. Services As Needed	16,000.00	Misc. Services As Needed, including encampment cleanup	26,000.00	Misc. Services As Needed including encampment cleanup	26,000.00
7	Overall Cleaning Service (rags, coveralls, mops, etc.)	5,000.00	Overall Cleaning Service (rags, coveralls, mops, etc.)	5,000.00	Overall Cleaning Service (rags, coveralls, mops, etc.)	5,000.00
8	CDL Physicals	500.00	CDL Physicals	500.00	CDL Physicals	500.00
9	Hepatitis B Vaccinations	500.00	Hepatitis B Vaccinations	500.00	Hepatitis B Vaccinations	500.00
10	Maintain Mary Olson Farm	6,000.00	Maintain Mary Olson Farm	10,000.00	Maintain Mary Olson Farm	10,000.00
11	Maintenance of ROW beautification areas	45,000.00	Maintenance of ROW beautification areas	50,000.00	Maintenance of ROW beautification areas	50,000.00
12	Grafitti Abatement	12,000.00	Grafitti Abatement	12,000.00	Grafitti Abatement	12,000.00
13	Lawn maintenance iof Lakeland Hills Linear Trail	10,000.00	Lawn maintenance iof Lakeland Hills Linear Trail	10,000.00	Lawn maintenance iof Lakeland Hills Linear Trail	10,000.00
	Line Items Total	159,000.00	Line Items Total	188,000.00	Line Items Total	188,000.00
			Change in Budget	29,000.00	**Change in Budget**	0.00

576.100.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Communication	3,200.00	Communication	3,200.00	Communication	3,200.00
	Line Items Total	3,200.00	Line Items Total	3,200.00	Line Items Total	3,200.00
			Change in Budget	0.00	**Change in Budget**	0.00

576.100.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Green Industry Trade Show (Portland)	600.00	Green Industry Trade Show (Portland)	600.00	Green Industry Trade Show (Portland)	600.00
2	Misc. (meals, mileage, lodging)	500.00	Misc. (meals, mileage, lodging)	500.00	Misc. (meals, mileage, lodging)	500.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.40 OTHER SERVICES & CHARGES

576.100.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	1,100.00	Line Items Total	1,100.00	Line Items Total	1,100.00
		Change in Budget	0.00	Change in Budget	0.00

576.100.45 OPERATING RENTALS & LEASES

	2016 Adopted			2017 Budget			2018 Budget	
1	Misc. Tools & Equipment	14,000.00	1	Misc. Tools & Equipment	14,000.00	1	Misc. Tools & Equipment	14,000.00
2	Increased number of Portable Restrooms For Parks & Events	30,000.00	2	Increased number of Portable Restrooms For Parks & Events	30,000.00	2	Increased number of Portable Restrooms For Parks & Events	30,000.00
	Line Items Total	44,000.00		Line Items Total	44,000.00		Line Items Total	44,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.100.47 PUBLIC UTILITY SERVICE

	2016 Adopted			2017 Budget			2018 Budget	
1	Utilities - Power, Water, Storm, Etc.	365,100.00	1	Utilities - Power, Water, Storm, Etc.	500,000.00	1	Utilities - Power, Water, Storm, Etc. .... Utilities continue to go up substantially every year. The shift in the weather over the last 3 years, including this year has required the irrigation to be turned on as early as May, when in the past we have been able to hold off until as late as after the 4th of July.	500,000.00
2	Addition of two parks that require utilities (Lea Hill & Riverpoint)	10,000.00	2	Increase in utility costs due to addition of two parks (Lea Hill & Riverpoint)	15,000.00	2	Increase in utility costs due to addition of two parks (Lea Hill & Riverpoint)	15,000.00
	Line Items Total	375,100.00	3	Increase in utility costs due to addition of three parks (two in the Kersey 3 development and one in the Trail Run neighborhood)	20,000.00	3	Increase in utility costs due to addition of three parks (two in the Kersey 3 development and one in the Trail Run	20,000.00
			4	Increase in utility costs due to additional property developed at the Les Gove Community Campus including the Herr Lumber property and the old YMCA property	20,000.00	4	Increase in utility costs due to additional property developed at the Les Gove Community Campus including the Herr Lumber property and the old YMCA property	20,000.00
				Line Items Total	555,000.00		Line Items Total	555,000.00
				Change in Budget	179,900.00		Change in Budget	0.00

576.100.48 REPAIRS & MAINTENANCE

	2016 Adopted			2017 Budget			2018 Budget	
1	Athletic Field/Court Lighting Repairs	5,000.00	1	Athletic Field/Court Lighting Repairs	5,000.00	1	Athletic Field/Court Lighting Repairs	5,000.00
2	Mowing Equipment Repair	8,000.00	2	Mowing Equipment Repair	10,000.00	2	Mowing Equipment Repair	10,000.00
3	Pump Maintenance & Repair	3,000.00	3	Pump Maintenance & Repair	4,000.00	3	Pump Maintenance & Repair	3,000.00
4	Scoreboard Repairs	500.00	4	Scoreboard Repairs	500.00	4	Scoreboard Repairs	500.00
5	Septic Tank Repair & Maintenance	2,000.00	5	Septic Tank Repair & Maintenance	5,000.00	5	Septic Tank Repair & Maintenance	5,000.00
6	Miscellaneous (Fence, Window, Vandalism, Etc.)	30,000.00	6	Miscellaneous (Fence, Window, Vandalism, Etc.)	30,000.00	6	Miscellaneous (Fence, Window, Vandalism, Etc.)	40,000.00
7	Trail Repair	45,000.00	7	Repairs to pathways, sidewalks, concrete patios and bulk heads.	50,000.00	7	Repairs to pathways, sidewalks, concrete patios and bulk heads.	50,000.00
	Line Items Total	93,500.00		Line Items Total	104,500.00		Line Items Total	113,500.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.40 OTHER SERVICES & CHARGES
576.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
				Change in Budget	11,000.00		Change in Budget	9,000.00

576.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Arborist Training & Certification	600.00	1	Arborist Training & Certification	600.00	1	Arborist Training & Certification	600.00
2	Athletic Fields Maintenance - Seminars & Workshops	300.00	2	Athletic Fields Maintenance - Seminars & Workshops	300.00	2	Athletic Fields Maintenance - Seminars & Workshops	300.00
3	Backflow Testing (License Renewals)	200.00	3	Backflow Testing (License Renewals)	200.00	3	Backflow Testing (License Renewals)	200.00
4	Defensive Driving, Flagging, Forklift, Misc. Training	500.00	4	Defensive Driving, Flagging, Forklift, Misc. Training	500.00	4	Defensive Driving, Flagging, Forklift, Misc. Training	500.00
5	First Aid/CPR Training	500.00	5	First Aid/CPR Training	500.00	5	First Aid/CPR Training	500.00
6	Irrigation Seminar & Training	400.00	6	Irrigation Seminar & Training	400.00	6	Irrigation Seminar & Training	400.00
7	ISA Dues	150.00	7	ISA Dues	150.00	7	ISA Dues	150.00
8	Miscellaneous	1,200.00	8	Miscellaneous	1,200.00	8	Miscellaneous	1,200.00
9	Pesticide Certifications	1,000.00	9	Pesticide Certifications	1,000.00	9	Pesticide Certifications	1,000.00
10	Pesticide License Renewals	600.00	10	Pesticide License Renewals	600.00	10	Pesticide License Renewals	600.00
11	Pesticide Training/Testing	500.00	11	Pesticide Training/Testing	500.00	11	Pesticide Training/Testing	500.00
12	Playground Safety Certification (3)	1,000.00	12	Playground Safety Certification (3)	1,000.00	12	Playground Safety Certification (3)	1,000.00
13	PNWTMA Dues	250.00	13	PNWTMA Dues	250.00	13	PNWTMA Dues	250.00
14	Reference Books & CD's	200.00	14	Reference Books & CD's	200.00	14	Reference Books & CD's	200.00
15	Safety & Training Videos	200.00	15	Safety & Training Videos	200.00	15	Safety & Training Videos	200.00
16	WRPA Dues	200.00	16	WRPA Dues	200.00	16	WRPA Dues	200.00
	Line Items Total	7,800.00		Line Items Total	7,800.00		Line Items Total	7,800.00
				Change in Budget	0.00		Change in Budget	0.00

576.100.60 CAPITAL OUTLAY
576.100.64 MACHINERY & EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	0.00	1	Decision Package PRK.0043 - Replace Large Tractor Mower	75,000.00	1	Decision Package PRK.0044 - Replace Large Tractor Mower in 2018	75,000.00
			2	Decision Package PRK.0045 -Replace Small Mower with Blower attachment	30,000.00	2	Decision Package PRK.0046 - Replace 2nd of 2 Small Mowers	30,000.00
				Line Items Total	105,000.00		Line Items Total	105,000.00
				Change in Budget	105,000.00		Change in Budget	0.00

576.100.90 INTERFUND PAYMENTS FOR SERVICES
576.100.93 INTERFUND SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	70,191.00	1	ER&R Fleet Fuel Allocation	53,600.00	1	ER&R Fleet Fuel Allocation	53,600.00
	Line Items Total	70,191.00		Line Items Total	53,600.00		Line Items Total	53,600.00
				Change in Budget	-16,591.00		Change in Budget	0.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.90 INTERFUND PAYMENTS FOR SERVICES
576.100.95 OTHER INTERFUND SERVICES/CHGSN

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	258,833.00	1	ER&R Fleet Allocation	324,597.00	1	ER&R Fleet Allocation	324,259.00
	Line Items Total	258,833.00		Line Items Total	324,597.00		Line Items Total	324,259.00
				Change in Budget	65,764.00		**Change in Budget**	-338.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.600 AUBURN GOLF COURSE OPERATIONS
576.600.10 SALARIES & WAGES

576.600.12 OVERTIME & OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 With less part-time staff we seem to need $5,000 per year more.	17,000.00	1 Overtime.	17,000.00	1 Overtime.	17,000.00
Line Items Total	17,000.00	Line Items Total	17,000.00	Line Items Total	17,000.00
		Change in Budget	0.00	Change in Budget	0.00

576.600.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Temporary wages - parks.	46,000.00	1 Part time wages.	55,000.00	1 Part time wages.	55,000.00
Line Items Total	46,000.00	Line Items Total	55,000.00	Line Items Total	55,000.00
		Change in Budget	9,000.00	Change in Budget	0.00

576.600.20 PERSONNEL BENEFITS

576.600.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
1 18% Benefits For Overtime & Other Wages	11,340.00	1 18% Benefits For Overtime & Other Wages	11,340.00	1 18% Benefits For Overtime & Other Wages	11,340.00
Line Items Total	11,340.00	Line Items Total	11,340.00	Line Items Total	11,340.00
		Change in Budget	0.00	Change in Budget	0.00

576.600.22 OTHER FRINGE BENEFITS

2016 Adopted		2017 Budget		2018 Budget	
1 We do not have a budget amount for the protection gear, and union work attire.	3,000.00				
Line Items Total	3,000.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-3,000.00	Change in Budget	0.00

576.600.30 SUPPLIES

576.600.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 Sand, fertilizer, seed, equipment repairs, golf course accessories, and shop supplies.	146,500.00	1 Sand, fertilizer, seed, equipment repairs, golf course accessories, and shop supplies.	147,500.00	1 Sand, fertilizer, seed, equipment repairs, golf course accessories, and shop supplies.	148,500.00
Line Items Total	146,500.00	Line Items Total	147,500.00	Line Items Total	148,500.00
		Change in Budget	1,000.00	Change in Budget	1,000.00

576.600.32 FUEL CONSUMED

2016 Adopted		2017 Budget		2018 Budget	
1 fuel	20,000.00	1 Fuel	16,000.00	1 Fuel	16,500.00
Line Items Total	20,000.00	Line Items Total	16,000.00	Line Items Total	16,500.00
		Change in Budget	-4,000.00	Change in Budget	500.00

576.600.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
1 Shop tools, shovels, rakes, small power tools, weedeaters, blowers, drag mats, etc.	6,500.00	1 Shop tools, shovels, rakes, small power tools, weedeaters, blowers, drag mats, etc.	6,500.00	1 Shop tools, shovels, rakes, small power tools, weedeaters, blowers, drag mats, etc.	6,500.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.600 AUBURN GOLF COURSE OPERATIONS
576.600.30 SUPPLIES

576.600.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
2	Fertilizer Spreader Replacement	5,500.00	2	Fertilizer Spreader Replacement	5,500.00	2	Fertilizer Spreader Replacement	5,500.00
3	GLF.0023 - Satellites/Irrigation Central Computer Upgrade	65,000.00		Line Items Total	12,000.00		Line Items Total	12,000.00
	Line Items Total	77,000.00		Change in Budget	-65,000.00		Change in Budget	0.00

576.600.40 OTHER SERVICES & CHARGES

576.600.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Repair service to the irrigation pump house, diver cost, building repairs, portable toilet service, mats and shop towel service.	16,500.00	1	Repair service to the irrigation pump house, diver cost, building repairs, portable toilet service, mats and shop towel service.	16,500.00	1	Repair service to the irrigation pump house, diver cost, building repairs, portable toilet service, mats and shop towel service.	16,500.00
	Line Items Total	16,500.00		Line Items Total	16,500.00		Line Items Total	16,500.00
				Change in Budget	0.00		Change in Budget	0.00

576.600.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	communications	2,500.00	1	Communications	2,500.00	1	Communications	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	0.00		Change in Budget	0.00

576.600.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	equipment rentals, trenchers,dozers, and chop saws	4,000.00	1	Equipment rentals, trenchers, dozers, and chop saws.	4,000.00	1	Equipment rentals, trenchers, dozers, and chop saws.	4,000.00
	Line Items Total	4,000.00		Line Items Total	4,000.00		Line Items Total	4,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.600.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	GLF.0026 - Multiple Tee Railroad Tie Replacement	40,000.00	1	Equipment building repairs, parking lot repair.	40,000.00	1	Equipment building repairs, tee box repairs	40,000.00
	Line Items Total	40,000.00		Line Items Total	40,000.00		Line Items Total	40,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.600.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	miscellaneous for golf course. Classes,workshops, USGA,NGF, and GCSAA memberships	1,800.00	1	Classes, workshops, USGA, NGF, and GCSAA memberships.	2,000.00	1	Classes, workshops, USGA, NGF, and GCSAA memberships.	2,000.00
	Line Items Total	1,800.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	200.00		Change in Budget	0.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.601 DEPRECIATION CONTRA & TAXES
576.601.40 OTHER SERVICES & CHARGES
576.601.49 TAXES (B&O TAXES PAID ONLY)

2016 Adopted			2017 Budget			2018 Budget		
1	B&O Taxes	7,500.00	1	B&O Taxes	7,900.00	1	B&O Taxes	8,300.00
2	Golf Admissions Tax	60,000.00	2	Golf Admissions Tax	63,000.00	2	Golf Admissions Tax	66,000.00
	Line Items Total	67,500.00		Line Items Total	70,900.00		Line Items Total	74,300.00
				Change in Budget	3,400.00		**Change in Budget**	3,400.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.610 ADMIN GENERAL COST
576.610.40 OTHER SERVICES & CHARGES

576.610.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	24,700.00	1	Insurance Allocation	21,800.00	1	Insurance Allocation	23,300.00
	Line Items Total	24,700.00		Line Items Total	21,800.00		Line Items Total	23,300.00
				Change in Budget	-2,900.00		Change in Budget	1,500.00

576.610.90 INTERFUND PAYMENTS FOR SERVICES

576.610.95 OTHER INTERFUND SERVICES / CHGS

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	98,546.00	1	ER&R Fleet Allocation	108,799.00	1	ER&R Fleet Allocation	108,791.00
	Line Items Total	98,546.00		Line Items Total	108,799.00		Line Items Total	108,791.00
				Change in Budget	10,253.00		Change in Budget	-8.00

576.610.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	11,000.00	1	Multimedia Allocation	12,700.00	1	Multimedia Allocation	13,100.00
	Line Items Total	11,000.00		Line Items Total	12,700.00		Line Items Total	13,100.00
				Change in Budget	1,700.00		Change in Budget	400.00

576.610.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	211,200.00	1	Facilities Allocation	169,900.00	1	Facilities Allocation	172,900.00
	Line Items Total	211,200.00		Line Items Total	169,900.00		Line Items Total	172,900.00
				Change in Budget	-41,300.00		Change in Budget	3,000.00

576.610.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	30,230.00	1	Innovation & Technology Allocation	37,667.00	1	Innovation & Technology Allocation	38,891.00
	Line Items Total	30,230.00		Line Items Total	37,667.00		Line Items Total	38,891.00
				Change in Budget	7,437.00		Change in Budget	1,224.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.680 *** Title Not Found ***
576.680.10 SALARIES & WAGES

576.680.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Temp and Seasonal wages for pro shop staff and cart attendants.	39,500.00	1 Temp and seasonal wages for Pro Shop staff and cart attendants.	39,500.00	1 Temp and seasonal wages for Pro Shop staff and cart attendants.	39,500.00
Line Items Total	39,500.00	Line Items Total	39,500.00	Line Items Total	39,500.00
		Change in Budget	0.00	Change in Budget	0.00

576.680.20 PERSONNEL BENEFITS

576.680.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
1 18% Benefits For Overtime & Other Wages	7,110.00	1 18% Benefits For Overtime & Other Wages	7,110.00	1 18% Benefits For Overtime & Other Wages	7,110.00
Line Items Total	7,110.00	Line Items Total	7,110.00	Line Items Total	7,110.00
		Change in Budget	0.00	Change in Budget	0.00

576.680.22 OTHER FRINGE BENEFITS

2016 Adopted		2017 Budget		2018 Budget	
1 Marshal & Pro Shop Staff uniforms	1,000.00				
Line Items Total	1,000.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-1,000.00	Change in Budget	0.00

576.680.30 SUPPLIES

576.680.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 Office and clubhouse supplies, signage, seasonal items, scorecards, giftcards, postage, & tournament administration supplies	22,000.00	1 Office and clubhouse supplies, signage, seasonal items, scorecards, gift cards, postage, & tournament administration supplies.	23,000.00	1 Office and clubhouse supplies, signage, seasonal items, scorecards, gift cards, postage, & tournament administration supplies.	24,000.00
Line Items Total	22,000.00	Line Items Total	23,000.00	Line Items Total	24,000.00
		Change in Budget	1,000.00	Change in Budget	1,000.00

576.680.34 INVENTORY

2016 Adopted		2017 Budget		2018 Budget	
1 Golf balls, gloves, headwear, clubs, bags, shoes, clothing, miscellaneous items, and snacks for re-sale.	96,000.00	1 Golf balls, gloves, headwear, clubs, bags, shoes, clothing, miscellaneous items, snacks for resale, and special orders for gift card holders.	116,000.00	1 Golf balls, gloves, headwear, clubs, bags, shoes, clothing, miscellaneous items, snacks for resale, and special orders for gift card holders.	116,000.00
Line Items Total	96,000.00	Line Items Total	116,000.00	Line Items Total	116,000.00
		Change in Budget	20,000.00	Change in Budget	0.00

576.680.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted	2017 Budget	2018 Budget

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.680 *** Title Not Found ***
576.680.30 SUPPLIES

576.680.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Walkie Talkies for Marshal staff, Electric Pressure Washer for clubhouse, and assorted tools for golf cart and clubhouse maintenance (wrenches, hoses, ladders, etc.)	1,000.00	1	Pressure Washer for Cart & Clubhouse, Walkie Talkies for marshals, and assorted tools for golf cart and clubhouse maintenance (wrenches, hoses, ladders, etc.)	1,000.00	1	Pressure Washer for Cart & Clubhouse, Walkie Talkies for marshals, and assorted tools for golf cart and clubhouse maintenance (wrenches, hoses, ladders, etc.)	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.680.40 OTHER SERVICES & CHARGES

576.680.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Dunbar Armored Car	10,700.00	1	Dunbar Armored Car	10,900.00	1	Dunbar Armored Car	11,600.00
2	Bank Credit Card Processing Fee	52,400.00	2	Bank Credit Card Processing Fee	44,100.00	2	Bank Credit Card Processing Fee	46,300.00
3	Annual State Audit	1,000.00	3	Annual State Audit	1,260.00	3	Annual State Audit	1,390.00
4	Bank Analysis Fee	100.00		Line Items Total	56,260.00		Line Items Total	59,290.00
	Line Items Total	64,200.00						
				Change in Budget	-7,940.00		Change in Budget	3,030.00

576.680.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	communications	9,200.00	1	Communications	12,000.00	1	Communications	12,000.00
	Line Items Total	9,200.00		Line Items Total	12,000.00		Line Items Total	12,000.00
				Change in Budget	2,800.00		Change in Budget	0.00

576.680.43 TRAVEL - Golf

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	0.00	1	PGA Education & Membership Programs. Travel to PGA Headquarters & West Coast Education Conferences & local travel for city business.	4,800.00	1	PGA Education & Membership Programs. Travel to PGA Headquarters & West Coast Education Conferences & local travel for city business.	4,800.00
				Line Items Total	4,800.00		Line Items Total	4,800.00
				Change in Budget	4,800.00		Change in Budget	0.00

576.680.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	advertising	6,000.00	1	Advertising	8,000.00	1	Advertising	8,000.00
	Line Items Total	6,000.00		Line Items Total	8,000.00		Line Items Total	8,000.00
				Change in Budget	2,000.00		Change in Budget	0.00

576.680.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Equipment rentals for special events throughout the season	1,500.00	1	Equipment rentals for special events throughout the season.	2,000.00	1	Equipment rentals for special events throughout the season.	2,000.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.680 *** Title Not Found ***
576.680.40 OTHER SERVICES & CHARGES

576.680.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	1,500.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	500.00		**Change in Budget**	0.00

576.680.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Golf cart and building maintenance, cart expenses (batteries, brakes, tires, & windows, cleaning and clubhouse storage items)	7,500.00	1	Golf cart and building maintenance, cart expenses (batteries, brakes, tires, & windows, cleaning and clubhouse storage items)	7,500.00	1	Golf cart and building maintenance, cart expenses (batteries, brakes, tires, & windows, cleaning and clubhouse storage items)	7,500.00
2	Golf Cart Repair (Seats, Mechanical Issues, Etc.)	5,000.00	2	Golf Cart Repair (seats, roofs, enclosures, mechanical issues, vandalism, etc.)	6,000.00	2	Golf Cart Repair (seats, roofs, enclosures, mechanical issues, vandalism, etc.)	6,000.00
	Line Items Total	12,500.00		Line Items Total	13,500.00		Line Items Total	13,500.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

576.680.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	PGA Dues, Education, and Certification expenses, travel expenses, Membership fees for National Golf Foundation and USGA.	6,000.00	1	National & Local PGA Dues for Chris Morris & Jeremy Sagle, WWC PGA Education Expenses, Membership fees for National Golf Foundation, USGA, etc.	2,500.00	1	National & Local PGA Dues for Chris Morris & Jeremy Sagle, WWC PGA Education Expenses, Membership fees for National Golf Foundation, USGA, etc.	2,500.00
	Line Items Total	6,000.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	-3,500.00		**Change in Budget**	0.00
	Total Line Items	6,474,223.67		**Total Line Items**	7,324,434.32		**Total Line Items**	7,455,597.32
				Total Change in Budget	850,210.65		**Total Change in Budget**	131,163.00

2017 - 2018 PRELIMINARY BUDGET - SUMMARY OF REQUESTS BY FUNDING SOURCE

Summary - General Fund	FTE	2017 Funding Request	2018 Funding Request
		General Fund	General Fund
ADMINISTRATION		15,000	15,000
LEGAL	1.0	131,897	140,033
HUMAN RESOURCES		-	-
COMMUNITY DEVELOPMENT & PUBLIC WORKS	1.0	268,378	278,201
FINANCE		-	-
POLICE	1.0	30,000	189,573
PARKS, ARTS & RECREATION		200,000	200,000
VARIOUS (ALLOCATIONS)		404,750	471,918
TOTAL	3.0	$ 1,050,025	$ 1,294,725

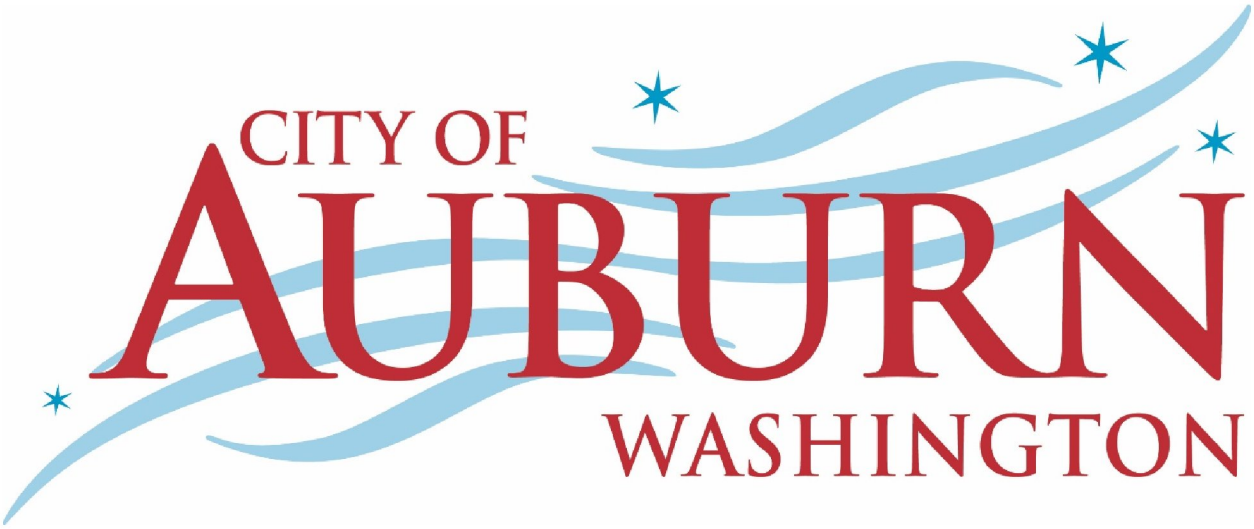
Summary - Other Funds	FTE	2017 Funding Request	2018 Funding Request
		Other Funds	Other Funds
102 - ARTERIAL STREET		4,328	3,357
103 - LOCAL STREET		666	516
321 - MUNICIPAL PARKS CONSTRUCTION		20,000	0
328 - CAPITAL IMPROVEMENTS		120,000	507,000
430/460 - WATER		75,516	42,002
431/461 - SEWER		67,193	35,547
432/462 - STORM		177,522	57,961
436 - CEMETERY		1,332	1,033
505 - FACILITIES		6,325	4,906
518/568 - INNOVATION & TECHNOLOGY	1.0	3,995	3,098
550/560 - EQUIPMENT RENTAL		6,658	5,164
TOTAL	1.0	$ 478,541	$ 656,711

TOTAL REQUESTS	4.0	$ 1,528,566	$ 1,951,436

Alternative Program Improvement	FTE	2017 Funding Request	2018 Funding Request
POLICE			
GENERAL FUND	6.0	1,115,906	1,110,328
OTHER FUNDS		-	335,000
TOTAL - ALTERNATIVE REQUEST	6.0	1,115,906	1,445,328

TOTAL INCLUDING ALTERNATIVE REQUEST	10.0	2,644,472	3,396,764

Total FTE's Requested to start in 2017	3 - 9	Alternative request adds 6 FTEs
Total FTE's Requested to start in 2018	1.0	


CITY OF
AUBURN
WASHINGTON

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request
ADMINISTRATION - GENERAL FUND											
ASD.0010	1	Market/Economic Pro Forma Studies	Update previously commissioned studies and/or commission new studies	Ongoing	0.0	$15,000	$0	$15,000	$15,000	$0	$15,000
TOTAL					0.0	$15,000	$0	$15,000	$15,000	$0	$15,000
ADMINISTRATION - MULTIMEDIA											
ASD.0011	1	Auburn Magazine	Fund production of magazine	Ongoing	0.0	$50,000	$0	$50,000	$25,000	$0	$25,000
TOTAL					0.0	$50,000	$0	$50,000	$25,000	$0	$25,000
ADMINISTRATION - FACILITIES											
FAC.0014	1	City Hall Structural Repairs	Repair structural deterioration.	One-Time	0.0	$0	$0	$0	$0	$250,000	$250,000
FAC.0015	2	City Hall Roof Replacement	Replace existing roof (deterioration is present).	One-Time	0.0	$0	$0	$0	$0	$200,000	$200,000
TOTAL					0.0	$0	$0	$0	$0	$450,000	$450,000
HUMAN RESOURCES											
TOTAL					0.0	$0	$0	$0	$0	$0	$0
LEGAL											
LGL.0003	1	City Prosecutor	New FTE to alleviate current and anticipated future workload.	Ongoing	1.0	$131,897	$0	$131,897	$140,033	$0	$140,033
TOTAL					1.0	$131,897	$0	$131,897	$140,033	$0	$140,033

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request
COMMUNITY DEVELOPMENT & PUBLIC WORKS											
PLN.0045	1	Auburn Way South Corridor Plan	Develop an improvement plan per Ordinance 6584/Comp Plan	Ongoing	0.0	$75,000	$0	$75,000	$100,000	$0	$100,000
ENG.0017	1	Survey Scanning Equipment and Software	Upgrade to survey station with scanning & interface capability	One-Time	0.0	$20,625	$61,875	$82,500	$625	$1,875	$2,500
ENG.0018	1	Traffic Signal Technician	Alleviate critically low staffing level. Provide comparable service as other area agencies.	Ongoing	1.0	$121,953	$0	$121,953	$126,776	$0	$126,776
ENG.0019	1	Consultant Services (Survey, ROW, On-Call Support)	Increase budget for non-project related consultant services based on historical amounts.	Ongoing	0.0	$17,500	$0	$17,500	$17,500	$0	$17,500
ERR.0007	1	M&O Master Planning	Plan logistical needs (finance, land usage, building) for the next 20 years.	Limited 2018	0.0	$12,500	$37,500	$50,000	$12,500	$37,500	$50,000
STM.0007	1	Mini Excavator Machine	Avoid renting machine day by day, esp. during emergencies. In-house resource available to all divisions.	One-Time	0.0	$0	$106,000	$106,000	$0	$19,058	$19,058
STR.0005	1	Seasonal Maintenance Worker - Streets	Two seasonal employees to assist with workload demands.	Ongoing	0.0	$20,800	$0	$20,800	$20,800	$0	$20,800
TOTAL					**1.0**	**$268,378**	**$205,375**	**$473,753**	**$278,201**	**$58,433**	**$336,634**
FINANCE											
TOTAL					**0.0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
POLICE											
POL.0026	7	Taser Gun Issue	Upgrade to new model. Invoiced $37.2k annually for 5 years.	Ongoing	0.0	$0	$0	$0	$37,200	$0	$37,200
POL.0031	2	Animal Control Officer MIT	Funded 1/3 by MIT. Current ACO can only respond to 60% of animal-related calls.	Ongoing	1.0	$0	$0	$0	$122,373	$0	$122,373
POL.0032	8	Alive & Free	Joint funding with Renton for full time outreach worker	Ongoing	0.0	$30,000	$0	$30,000	$30,000	$0	$30,000
TOTAL					**1.0**	**$30,000**	**$0**	**$30,000**	**$189,573**	**$0**	**$189,573**

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request
PARKS, ARTS AND RECREATION											
PRK.0041	2	Les Gove Campus Security Cameras	HD/infrared cameras for interior and north parking lot.	One-Time	0.0	$0	$20,000	$20,000	$0	$0	$0
PRK.0043	1	Replace Large Tractor Mower	Replace 2000 mower purchase. Operating costs & downtime increasing. Parts no longer manufactured.	One-Time	0.0	$75,000	$0	$75,000	$0	$0	$0
PRK.0044	3	Replace Large Tractor Mower in 2018	Replace 2002 mower purchase. Operating costs and downtime increasing.	One-Time	0.0	$0	$0	$0	$75,000	$0	$75,000
PRK.0045	2	Replace Small Mower with Blower Attachment	Replace unit purchased in 1994 due to frequent breakdowns.	One-Time	0.0	$30,000	$0	$30,000	$0	$0	$0
PRK.0046	4	Replace 2nd of 2 Small Mowers (in 2018)	Replace unit purchased in 1996 due to frequent breakdowns.	One-Time	0.0	$0	$0	$0	$30,000	$0	$30,000
PRK.0047	5	Replace Play Equipment at Roegner Park	Replace 20-year-old wooden play equipment.	One-Time	0.0	$40,000	$0	$40,000	$0	$0	$0
PRK.0048	6	Playground Replacement at Lakeland Hills Park	Replace 1994-built wooden equipment, which is receiving complaints.	One-Time	0.0	$0	$0	$0	$40,000	$0	$40,000
PRK.0049	2	Increase in Seasonal Maintenance Budget	To accommodate hourly rate increase, increased park usage, additional park	Ongoing	0.0	$40,000	$0	$40,000	$40,000	$0	$40,000
PRK.0050	1	Senior Center Temporary Staff	Increase hours for staff due to Center popularity and extended operating hours.	Ongoing	0.0	$15,000	$0	$15,000	$15,000	$0	$15,000
GLF.0029	1	Rebuild the First Green and Surrounds	Install surface/subsurface drainage, extending playable season.	One-Time	0.0	$0	$25,000	$25,000	$0	$0	$0
GLF.0030	1	Rebuild the 10th Green and Surrounds	Install surface/subsurface drainage, extending playable season.	One-Time	0.0	$0	$0	$0	$0	$27,000	$27,000
GLF.0031	1	Fairway Topdressing Project	Apply sand to five fairways, extending playable season.	Ongoing	0.0	$0	$30,000	$30,000	$0	$30,000	$30,000
GLF.0032	1	Chemical Storage Building	Replace leaking container with OSHA-approved container	One-Time	0.0	$0	$20,000	$20,000	$0	$0	$0
GLF.0033	1	Topdressing Sand Storage Cover Structure	Structure to cover topdressing sand.	One-Time	0.0	$0	$45,000	$45,000	$0	$0	$0
TOTAL					**0.0**	**$200,000**	**$140,000**	**$340,000**	**$200,000**	**$57,000**	**$257,000**

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request
INNOVATION & TECHNOLOGY											
IS.0041	1	Drone Program Administration	Establish drone program for City civil use and public safety support.	Ongoing	0.0	$45,000	$0	$45,000	$15,000	$0	$15,000
IS.0042	1	Network Engineer	Alleviate workload issues and implement new projects		1.0	$79,750	$53,166	$132,916	$79,918	$53,278	$133,196
IS.0043	1	Sr. Center AV Upgrade/Replacement	Replace aging system and improve sound, increasing utilization of rooms as rentals	One-Time	0.0	$0	$0	$0	$45,000	$0	$45,000
IS.0044	1	Digital Parity/Broadband Expansion	Fiber optic infrustructure & wireless broadband expansion to residential areas	Ongoing	0.0	$0	$0	$0	$250,000	$0	$250,000
IS.0045	1	E-Plan Check Monitor Upgrade	Upgrade monitors to reduce visual strain during plan checks.	One-Time	0.0	$30,000	$0	$30,000	$0	$0	$0
IS.0049	1	CRM System	System to track citizen & other data for executive decision making	Ongoing	0.0	$30,000	$20,000	$50,000	$9,000	$6,000	$15,000
IS.0050	1	eDocument Scanning and Workflow	Automate the process of scanning documents into systems & department drives.	Limited 2018	0.0	$24,000	$16,000	$40,000	$24,000	$16,000	$40,000
IS.0053	1	Website Refresh	Redesign City website.	One-Time	0.0	$25,000	$0	$25,000	$0	$0	$0
IS.0060	1	SMART Board Interactive Display for Police	Interactive whiteboards for briefing/training.	One-Time	0.0	$10,000	$0	$10,000	$0	$0	$0
IS.0061	1	Cyber Security Management	Proactive automated cyber threat intelligence and monitoring.	Ongoing	0.0	$36,000	$24,000	$60,000	$24,000	$16,000	$40,000
IS.0065	1	Police - 800 Mhz Coverage Expansion - Lea Hill Sub	Purchase and install equipment to boost signal strength in Lea Hill area for law enforcement.	One-Time	0.0	$45,000	$0	$45,000	$0	$0	$0
IS.0066	1	Centralized Cash Receipting Software	Replace CLASS software, which will no longer be supported after 2017.	Limited 2018	0.0	$30,000	$20,000	$50,000	$0	$0	$0
TOTAL					1.0	$354,750	$133,166	$487,916	$446,918	$91,278	$538,196
GRAND TOTAL					4.0	$1,050,025	$478,541	$1,528,566	$1,294,725	$656,711	$1,951,436

City of Auburn
2017 - 2018 Preliminary Budget
Summary of Requested Program Improvements

Package #	Priority	Title	Purpose	Duration	FTEs	2017 Funding Request			2018 Funding Request		
						General Fund	Other Funds	Total Request	General Fund	Other Funds	Total Request

Decision Package: ASD.0010 - Market/Economic Pro Forma Studies

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/09/2016	2018	tdickma	0	1	Ongoing	Pending

Title

Market/Economic Pro Forma Studies

Description of Improvement

These funds would be used to update previously commissioned studies, and/or commission new studies by agencies who are experts in their field. Past studies include the Hotel Feasibility Study and Senior Housing Market Study, while future studies could include but are not limited to a GSA Labor Study, and/or Downtown Office Absorption Study.

Alternatives

Do not fund.

Advantages of Approval

Having current studies on hand allows the Economic Development Department the ability to respond (timely, and effectively) to prospective developers and/or businesses looking to develop, expand and/or relocate in Auburn. This type of data can influence a company's decision making process, and accelerate the time in which they are able to deliver a product to the market.

Implications of Denial

This type of documentation is essential when trying to showcase Auburn as a place to do business. By denial of this request the Economic Development Department is unable to effectively recruit notable developers and/or businesses as it relates to desirable assets, or target markets identified by the City.

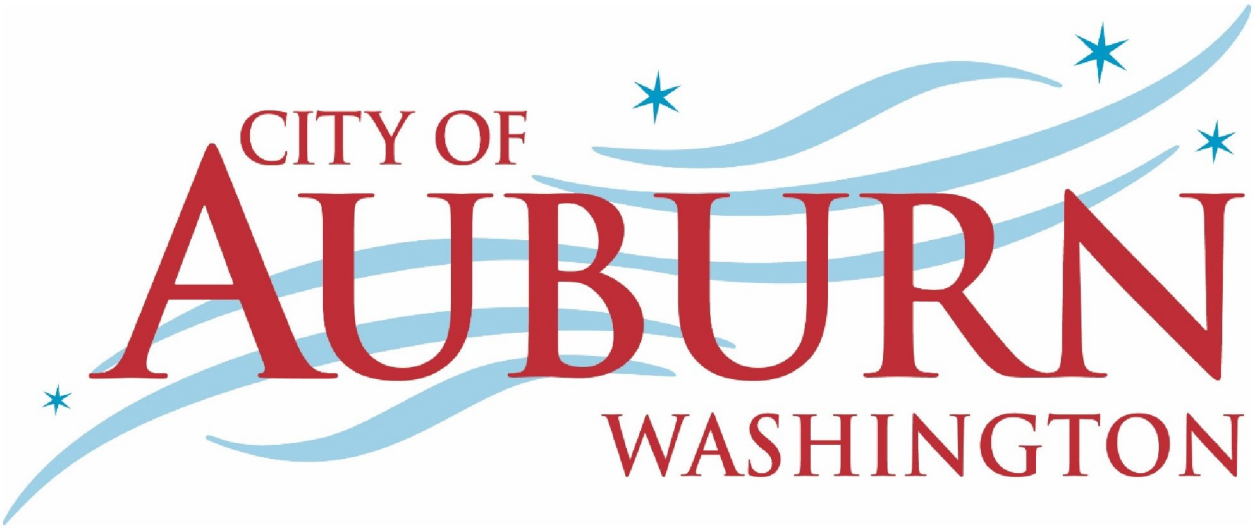
Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.12.558.100.41 PROFESSIONAL SERVICES	15,000.00	15,000.00
Total Operating Expenditures	15,000.00	15,000.00
Total Expenditures	15,000.00	15,000.00
Net Budget	15,000.00	15,000.00


CITY OF
AUBURN
WASHINGTON

Decision Package: ENG.0017 - Survey Scanning Equipment and Software

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
04/27/2016	2018	jsweeti	0	1	One-Time	Pending

Title

Suvey Scanning Equipment and Software Replacement

Description of Improvement

This request will replace the City's current total rebotic station with an updated total robotic station that also has scanning capabilities. The City's Survey Group has evaluated and tested several different equipment and software packages and determined that the Leica Nova MS-60 Multi-Station and associated software would best serve the City's survey needs.

Alternatives

The alternative is to continue using the current Leica 1203 robotic station which will no longer be supported by the manufacturer after 2016 and to also continue using the Carlson Software which requires more time to process survey data than the software that would be included with the new survey equipment.

Advantages of Approval

The City's current survey equipment and software does not have scanning capability and does not connect directly to the City's design software platform, AutoCAD. Survey scanning technology has been available for the last 10 to 15 years but has advanced tremendously in reliability and cost in the last two years. The scanning technology allows for collection of photographic and topographic data without having to set a rod at every data point needed. Instead, the scanner is set at a location and then rotates, or turns, its scanning laser through the desired data field. The scan creates millions of points of data that include location and photographic color information. The end result is a three dimensional cloud of data points that looks very much like an image of the scanned area, however, every point in the cloud has precise location coordinates that can be processed for a variety of purposes. The primary use of the scanner by the City's survey crew will be to perform field surveys to support capital projects. The benefits of using the scanner instead of traditional survey techniqes are as follows: 1) Allows for data collection without entering traffic. The scanner is set on the side of the road, outside the travel way, and collects data without the need for survey personnel to physcially stand in the roadway. This is a dramatic safety improvement for survey personnel and also results in less traffic impacts. Furthermore, collecting survey data using traditional methods in a roadway is slow and cumbersome because of the care and caution needed to avoid accidents. Therefore, using the scanner also improves the efficiency of the data collection process in roadways; and 2) Allows for less "return-trips" to collect additional data that was originally missed or was not originally thought to be needed. The scanner collects data for all elements present in the scanned area while the City's current system requires the Surveyors to pick specific data points to be collected. Since the scanning technology collects data for all elements in the scanned area, a return field visit is not needed. Instead, the additional data needed is harvested from the information already collected. Additional benefits of the MS-60 equipment over the current Leica 1203 are: 1) the MS-60 has faster survey target tracking than the Leica 1203, allowing for faster data collection; 2) the MS-60 includes a high resolution camera that creates images with the survey data where the Leica 1203 does not include a camera; and 3) the MS-60 utilizes long range Bluetooth which is reliable and steady while the Leica 1203 utilizes a separate radio link that is cumbersome and not as reliable.

Implications of Denial

If this request is not funded, the Survey Group will continue to use the Leica 1203 robotic station and Carlson software which will result in additional costs and delays in providing survey services as the Leica 1203 robotic station will no longer be supported by the manufacturer after 2016, which makes replacement parts and repairs slow and expensive. Furthermore, the Survey Group will continue to use the Carlson software for processing field data instead of utilizing AutoCAD, which results in extra steps required to transfer the Carlson data into AutoCAD, which is the City's design software platform. This will result in lost opportunities to increase efficiencies by taking advantage of survey field data tools available in AutoCAD .

Staffing

N/A

Equipment Make & Model

Leica Nova MS-60 Multi-Station

FISCAL DETAILS	2017	2018
Operating Expenditures		

001.32.532.200.48 REPAIRS & MAINTENANCE	625.00	625.00
430.00.534.100.48 REPAIRS & MAINTENANCE	625.00	625.00
431.00.535.100.48 REPAIRS & MAINTENANCE	625.00	625.00
432.00.535.100.48 REPAIRS & MAINTENANCE	625.00	625.00
518.00.518.880.48 REPAIRS & MAINTENANCE	0.00	0.00
Total Operating Expenditures	2,500.00	2,500.00
Capital Expenditures		
001.32.532.200.64 MACHINERY & EQUIPMENT	20,000.00	0.00
460.00.590.100.64 MACHINERY & EQUIPMENT	20,000.00	0.00
461.00.590.100.64 MACHINERY & EQUIPMENT	20,000.00	0.00
462.00.590.100.64 MACHINERY & EQUIPMENT	20,000.00	0.00
Total Capital Expenditures	80,000.00	0.00
Total Expenditures	82,500.00	2,500.00
Net Budget	82,500.00	2,500.00

Decision Package: ENG.0018 - Traffic Signal Technician

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/11/2016	2018	ppara	0	1	Ongoing	Pending

Title

Traffic Signal Technician

Description of Improvement

This request is for a new Traffic Signal Technician position to be filled in 2017. Currently the City employs two technicians to cover a rapidly growing infrastructure of 95 traffic signals, 50 school zone flashing beacons, 7 speed radar signs, 4 pedestrian crossing warning lights, 50 traffic cameras, and over 11 miles of fiberoptic communications network spread over a wide geographical area. Currently staff focus on meeting minimum safety mandates, keping the system functioning, and supporting City and private development construction effecting existing facilities or building new facilities .

The Federal Highway Administration and Institute of Transportation Engineers recommends a ratio of between 25-50 Traffic Signals/Field Devices per Technician. The City of Auburn is currently at a ratio of 74 to one not including communications infrastructure or construction support responsibilities. A recent survey of four other Puget Sound Region agencies that staff their own technicians shows ratios between 17-40 Signals/Devices per technician. By adding this new position, Auburn's ratio would reduce to 50 Signals/Devices per technician which is still higher then the average of other agencies in the area such as Bellevue at 17, Kent at 40, Tukwila at 26, Renton at 21.

The current critically low staffing level reduces staffs ability to respond to basic safety and maintenance needs. An additional operational problem with having only two technicians is insufficient coverage after normal work hours. This leaves the city vulnerable to extremely long response times for after hours incidents or system failures. Only having two technicians also causes hardships in meeting our system needs and resourcing the implementation of new initiatives and construction activities effecting these systems around planned and unplanned absences .

Alternatives

The alternative to adding this position is to continue to accept a lower level of service in responding to traffic signal issues , preventative maintenance, and coordinating construction issues. Additionally, an undue burden will continue to be placed on staff to maintain the system appropriately across a broad geographical area .

Another alternative is to utilize more contracting with the Counties or private contractors in order to maintain minimum safety requirements; however, this has an added cost to the general fund budget as well.

Advantages of Approval

The advantages to adding this position include:
- Improved traffic signal coverage to capably maintain the safety of the transportation network .
- Improved preventative maintenance will be accomplished on a consistent basis leading to fewer disruptions and signal failures.
- Staff will have more time to spend on proactively improving traffic signal timing and coordination citywide leading to fewer delays.
- Enhanced workload and resource management capacity.
- Improved coordination with capital and development project design and construction efforts .
- Improved Quality of Life for our citizens through a more reliable traffic system .

Implications of Denial

The inability to provide appropriate responses to emergency events and incidents due to lack of staff could create significant safety risk to the public and liability to the City.

Additional Implications of not approving this position include:
- Lower level of service for preventative maintenance potentially resulting in safety concerns.
- Reduced emphasis on improving traffic signal timing and coordination plans resulting in continued delays .
- Reduced emphasis on proactive safety improvements.

Staffing

1.0

Equipment Make & Model

This position will require office furniture, computer and phone in 2017.

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.32.532.200.11 REGULAR SALARIES & WAGES	73,817.13	78,692.64
001.32.532.200.21 F.I.C.A.	5,647.01	6,019.99
001.32.532.200.23 PENSIONS	8,252.76	8,797.84
001.32.532.200.24 INDUSTRIAL INSURANCE	2,809.82	3,006.58
001.32.532.200.25 MEDICAL & LIFE INSURANCE	26,425.90	30,258.77
001.32.532.200.35 SMALL TOOLS & MINOR EQUIPMENT	5,000.00	0.00
Total Operating Expenditures	121,952.62	126,775.82
Total Expenditures	121,952.62	126,775.82
Net Budget	121,952.62	126,775.82

Decision Package: ENG.0019 - Consultant Services (Survey, ROW, On-Call Support)

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/08/2016	2018	jsweeti	0	1	Ongoing	Pending

Title

Consultant Services (Survey, ROW, On-Call Support)

Description of Improvement

This program improvement would increase the amount budgeted for non-project related Consultant Services from $12,500.00 to $30,000.00. These consultant services are utilized when tasks exceed the expertise or resource availabiliy of staff. Typically, these services include survey support work, appraisals and property negotiations, specialized technical evaluations such as geotechnical and structural engineering, environmental assessments, and other services as the needs arise. The increase in budget is reflective of the actual amounts expended in previous years for the consultant services and also reflects the anticipated needs in 2017 and 2018.

Alternatives

The alternative solution that would maintain the current level of service is to hire more staff to cover high work load periods and that have very specialized areas of expertise (appraisers, geotechnical engineers, structural engineers, environmental engineers, materials engineers, mechanical engineers, electrical engineers). However, this would require several additional staff positions and the need for the staff members would be intermittent. Additional budget would be needed for these FTEs.

Advantages of Approval

The advantage to increasing the budget for non-project related consultant services is that the City will be able to continue its current level of service related to engineering services to internal and external customers.

Implications of Denial

The potential implications of not increasing the budget for non-project related consultant services is to reduce the existing level of service to customers by delaying or not providing the products and services delivered by the consultant services as follows: 1) Developers would wait longer for Plat and other document reviews when workload demands exceed staff resources; and 2) the Public would wait longer for capital projects to be implemented because staff that typically work on capital projects would need to provide the required services that could not be provided by consultants due to lack of budget; and 3) Public safety may be impacted by lack of specialized technical analysis that City staff is not qualified to provide such as strucutural and geotechnical engineering.

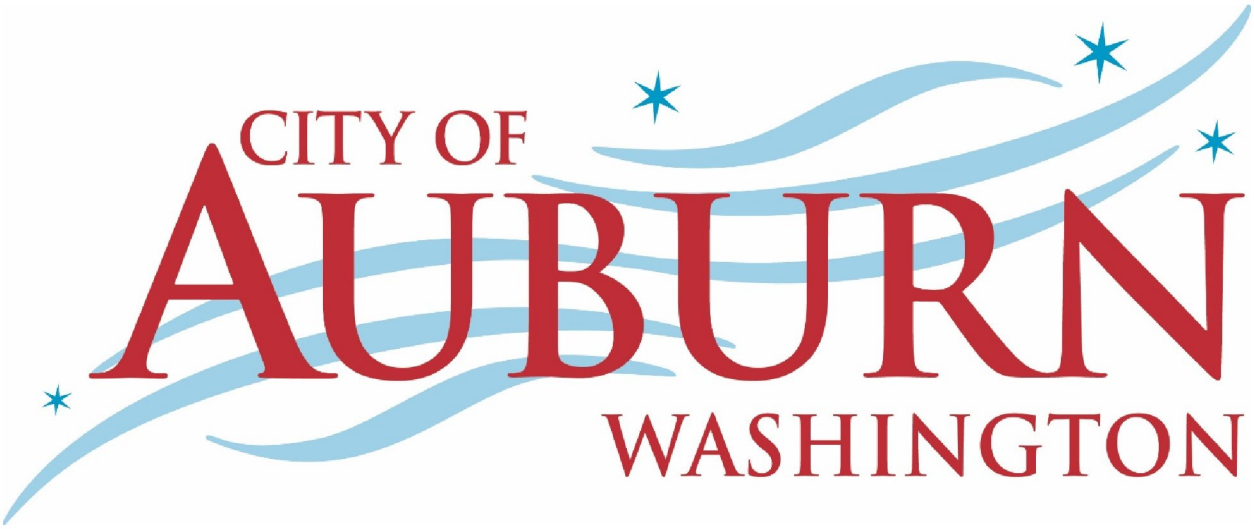
Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.32.532.200.41 PROFESSIONAL SERVICES	17,500.00	17,500.00
Total Operating Expenditures	17,500.00	17,500.00
Total Expenditures	17,500.00	17,500.00
Net Budget	17,500.00	17,500.00


CITY OF
AUBURN
WASHINGTON

Decision Package: LGL.0003 - City Prosecutor

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/26/2016	2018	mstockd	0	1	Ongoing	Pending

Title

City Prosecutor

Description of Improvement

In 2015, the City of Auburn filed 3,342 misdemeanor cases in the King County District Court. For perspective, below are the number of misdemeanor charges filed in neighboring cities/jurisdictions:

Auburn: 3,342
Federal Way: 3,979
Kent: 3,995
Renton: 2,241

Although Auburn's filings are comparable to those of other cities, the City of Auburn prosecution team has the fewest number of prosecutors and the fewest number of support staff:

Auburn: 5 FTEs (3 prosecutors, 2 support staff)
Federal Way: 7.5 FTEs (4 prosecutors, 3.5 support staff)
Kent: 9 FTEs (5 prosecutors, 4 support staff)
Renton: 8 FTEs (4 prosecutors, 4 support staff)

Additionally, over the last three years the Auburn Police Department has increased the number of commissioned officers from 105 in 2014, to 111 in 2016, and is looking to add several more, the result of which will be an increased caseload for an already very busy prosecution department.

Alternatives

Continue as is. The legal department has already implemented case management software in order to streamline its processes and increase efficiency. The department also considered accepting Rule 9 interns (third year law school students) but determined it is not a viable option or long term solution because the amount of time that goes into training and working with a new intern largely outweighs the benefit of having a short term and temporary assistance.

Advantages of Approval

An additional prosecutor will allow the legal department to continue provide a high level of prosecution services. It will also provide the prosecutors with much needed in-house (out of court) office time necessary for them to more thoroughly work up their cases and prepare for trial.

Implications of Denial

Without an additional prosecutor, the legal department may need to considering instituting filing guidelines in the event that criminal case filings increase with the hiring of additional police officers. (Instituting filing guidelines would mean that certain minimum conditions would have to be met before the City would considering filing charges in some types of cases. For example, the prosecutor may decline to file misdemeanor theft charges when the value of the stolen property does not exceed a certain amount.)

Staffing

1 FTE

Equipment Make & Model

N/A

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.15.515.210.11 REGULAR SALARIES & WAGES	86,066.64	91,751.38
001.15.515.210.12 OVERTIME	0.00	0.00
001.15.515.210.13 OTHER WAGES	0.00	0.00

001.15.515.210.21 F.I.C.A	6,584.10	7,018.98
001.15.515.210.22 OTHER FRINGE BENEFITS	0.00	0.00
001.15.515.210.23 PENSIONS	9,622.25	10,257.80
001.15.515.210.24 INDUSTRIAL INSURANCE	453.43	485.25
001.15.515.210.25 MEDICAL & LIFE INSURANCE	26,670.89	30,519.95
001.15.515.210.28 UNEMPLOYMENT CLAIMS	0.00	0.00
001.15.515.210.31 OFFICE & OPERATING SUPPLIES	0.00	0.00
001.15.515.210.35 SMALL TOOLS AND EQUIPMENT	2,500.00	0.00
Total Operating Expenditures	131,897.31	140,033.36
Total Expenditures	131,897.31	140,033.36
Net Budget	131,897.31	140,033.36

Decision Package: PLN.0045 - Auburn Way South Corridor Plan

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/16/2016	2018	jtate	0	1	One-Time	Pending

Title

Auburn Way South Corridor Plan

Description of Improvement

On December 14, 2015 City Council approved Ordinance 6584 which enacted the Comprehensive Plan which included a variety of policies and action items. Ordinance 6584 designates Auburn Way South as an "Impression Corridor" (see pages 27 thru 32 of the Land Use Element). Ordinance 6584 also includes an action item to "prepare an Auburn Way South Corridor Improvement Plan" (see page 37 of the core comprehensive plan). This corridor experiences an extremely high volume of resident, visitor, and commuter traffic, yet it is widely accepted that the corridor has a tired appearance, is not pedestrian friendly, and that the commuter experience is generally associated with getting through the corridor rather than engaging with the businesses and public spaces along the corridor. In 2017 develop and implement an outreach and engagement strategy that targets owners of land and business owners that are located along the Auburn Way South Impression Corridor. Engagement is necessary for successfully identifying a vision for what AWS should look like and how it should function. Once the engagment process has been completed, in 2018 develop a schematic plan for the future of AWS that includes policy language, implementation actions, and visual displays that help define the vision. Additionally, develop a series of implementation tools that help guide the city, landowners and business owners to understand the public and private investments that need to be made, how they should be prioritized, and how to achieve the desired outcomes.

Alternatives

1) The City hires a consultant to provide assistance in completing this effort which should assure greater success for timely completeness; 2) This project is assigned to existing City staff (a Planner) along with their other duties; 3) The project is assigned to a new hire (e.g. a Planner).

Advantages of Approval

With consultant help, level of service pertaining to permit and project review timeframes will remain as is. A plan will be developed that leads to a makeover of AWS. Once the plan is implemented AWS will help improve the image and economic vitality of Auburn.

Implications of Denial

1) AWS will continue to look and function the same as it does today; 2) AWS will continue to provide a negative first impression of Auburn; 3) AWS will continue to provide a negative impression to those who routinely travel through Auburn .

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.17.558.100.31 OFFICE & OPERATING SUPPLIES	0.00	0.00
001.17.558.100.41 PROFESSIONAL SERVICES	55,000.00	80,000.00
001.17.558.100.49 MISCELLANEOUS	20,000.00	20,000.00
Total Operating Expenditures	75,000.00	100,000.00
Total Expenditures	75,000.00	100,000.00
Net Budget	75,000.00	100,000.00

Decision Package: POL.0026 - Taser Gun Issue

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/18/2016	2018	blee	0	7	Ongoing	Pending

Title

Taser Gun Issue

Description of Improvement

Taser 60 pricing plan to replace all of our older Taser X26 with the new Taser X26P. The premium plan will cost $31.00 a month per officer which includes a new gun, holster, battery and 4 cartridges of our choosing each year. We will be invoiced $37,200 annually for 5 years. The cost is figured for 100 officers since some of our officers already have the new X26P.

Alternatives

Full one time purchase of about $130,000.00 which would not include the 5 year warranty and cartridges and new battery each year.

Advantages of Approval

Upgrade to the newer Taser which lasts longer and is a much better quality than what we currently carry. As our older Tasers are starting to break more frequently, replacement is inevitable. 4 cartridges per year within the program would save the department and city over time.

Implications of Denial

We would continue to replace Taser guns as they break though there seems to be more frequent failures with the older guns.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.21.521.200.35 SMALL TOOLS & MINOR EQUIPMENT	0.00	37,200.00
Total Operating Expenditures	0.00	37,200.00
Total Expenditures	0.00	37,200.00
Net Budget	0.00	37,200.00

Decision Package: POL.0031 - Animal Control Officer MIT

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/18/2016	2018	blee	0	2	Ongoing	Pending

Title

Animal Control Officer MIT

Description of Improvement

This program consists of combining resources for both the City of Auburn and the Muckleshoot Indian Tribe. The tribe has agreed to fund 1/3 of the operating costs and one time expenditures associated with adding an additional Animal Control Officer to the Auburn Police Department. This new officer will be considered enhances services that would serve both communities.

Alternatives

Continue with current resources of one Animal Control Officer, and not provide any services to the Muckleshoot Indian Tribe.

Advantages of Approval

The advantage for this improvement would be increasing our animal control services using two Animal Control Officers. Currently commissioned officers respond to an estimated 40% of the current calls for service related to animals. Most of the commissioned staff lack training, knowledge and resources to respond effectively to these types of calls and usually serve on a temporary basis only until the ACO arrives back to work.

Implications of Denial

Animal control calls for service currently exceed our service level. One ACO currently does not provide seven day a week coverage. Therefore citizens have a delayed response to their animal related requests.

Staffing

(1) Animal Control Officer - Split with Muckleshoot Tribe
COA - 2/3 and Muckleshoot 1/3

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.21.521.300.64 MACHINERY & EQUIPMENT	0.00	45,000.00
001.21.539.300.11 REGULAR SALARIES & WAGES	0.00	39,936.08
001.21.539.300.21 F.I.C.A	0.00	3,055.11
001.21.539.300.23 PENSIONS	0.00	5,059.90
001.21.539.300.24 INDUSTRIAL INSURANCE	0.00	2,008.97
001.21.539.300.25 HEALTH INSURANCE	0.00	18,373.92
001.21.539.300.31 OFFICE & OPERATING SUPPLIES	0.00	3,663.00
001.21.539.300.35 SMALL TOOLS AND EQUIPMENT	0.00	1,667.00
001.21.539.300.42 COMMUNICATION	0.00	3,000.00
001.21.539.300.43 TRAVEL	0.00	340.00
001.21.539.300.49 MISCELLANEOUS	0.00	270.00
Total Operating Expenditures	0.00	122,373.98
Total Expenditures	0.00	122,373.98
Net Budget	0.00	122,373.98

Decision Package: POL.0032 - Alive & Free

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/07/2016	2018	blee	0	8	Ongoing	Pending

Title

Alive & Free

Description of Improvement

Additional $30,000 will be combined with a $30,000 contribution from Renton PD for 2017 & 2018. This will provide for an additional full-time outreach worker to identify and engage youth at risk of joining gangs or participating in other violence. Outreach workers go to where the youth are and provide a bridge, connecting youth and families with services and support. Outreach workers routinely meet with the Auburn School District, AYR and the Auburn Police Department to address these concerns.

Alternatives

There are no other alternatives.

Advantages of Approval

This will allow additional positive impacts on our youth by ensuring outreach workers cultivating relationships with youth and families through the intake process. If a youth is not engaging in the referred services, the outreach worker plays a key role in reaching out to the youth and involving the youth in various programs.

Implications of Denial

We will not be able to meet the demands of youth in need of services to prevent gang and youth violence.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.21.521.100.41 PROFESSIONAL SERVICES	30,000.00	30,000.00
Total Operating Expenditures	30,000.00	30,000.00
Total Expenditures	30,000.00	30,000.00
Net Budget	30,000.00	30,000.00

Decision Package: PRK.0043 - Replace Large Tractor Mower

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/30/2016	2018	mmiller	0	1	One-Time	Pending

Title

replace 2nd of 5 large tractor mowers (we replaced the oldest one last year) in year 2017.

Description of Improvement

THis mower was purchased in 2000 and currently has over 375,000 hours on it.

Alternatives

Continue to use the current mower even though it has exceeded its lifetime expectancy of 10-12 years.

Advantages of Approval

cut down on yearly maintenance costs, but more importantly cut down on lost productivity as the number of breakdowns continue to increase yearly losing valuable maintenance time as the operator must try and get the mower loaded back onto a trailer and return to the shop for repairs.

Implications of Denial

continue to lose productivity with breakdowns. As the mower gets older, it is only a matter of time before we have some of the bigger ticket items, like a new motor that will need to be replaced. In addition the replacement partts are no longer manufactured for this model making it difficult to find available inventory delaying the repair process .

Staffing

zero increase.

Equipment Make & Model

TORO 455D

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.33.576.100.64 MACHINERY & EQUIPMENT	75,000.00	0.00
Total Operating Expenditures	75,000.00	0.00
Total Expenditures	75,000.00	0.00
Net Budget	75,000.00	0.00

Decision Package: PRK.0044 - Replace Large Tractor Mower in 2018

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/30/2016	2018	mmiller	0	3	One-Time	Pending

Title

replace the 3rd of 5 large tractor mowers.

Description of Improvement

the mower we will need to replace was purchased in 2002 and the mowers are expected to last 10-15 years.

Alternatives

continue to push the mower past it's life expectancy which increases the cost of operating and costs us valuable labor time with increased break downs.

Advantages of Approval

be more efficient with the work crew with fewer break downs,

Implications of Denial

continue to have larger repair costs and reduced productivity with increased breakdowns as the equipment ages.

Staffing

no implication

Equipment Make & Model

2002 TORO 3500D

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.33.576.100.64 MACHINERY & EQUIPMENT	0.00	75,000.00
Total Operating Expenditures	0.00	75,000.00
Total Expenditures	0.00	75,000.00
Net Budget	0.00	75,000.00

Decision Package: PRK.0045 - Replace Small Mower with Blower Attachment

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/30/2016	2018	mmiller	0	2	One-Time	Pending

Title

replace our oldest of two small tractor mowers with a blower attachment.

Description of Improvement

this piece of equipment is used to assist in gathering and removing leaves from the parks as well as keeping trails blown of . It was purchased in 1994.

Alternatives

continue to use a piece of equipment that has outlived its usefull life and continues to have frequent breakdowns.

Advantages of Approval

A new unit will help keep the crew running efficiently with fewer breakdowns.

Implications of Denial

Continue to lose valuable labor time with increased break downs as the blower unit continues to age.

Staffing

no FTE increase needed.

Equipment Make & Model

John Deere F1145

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.33.576.100.64 MACHINERY & EQUIPMENT	30,000.00	0.00
Total Operating Expenditures	30,000.00	0.00
Total Expenditures	30,000.00	0.00
Net Budget	30,000.00	0.00

Decision Package: PRK.0046 - Replace 2nd of 2 Small Mowers (in 2018)

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/30/2016	2018	mmiller	0	4	One-Time	Pending

Title

replace 2nd of 2 small tarctor mowers with a blower attachment.

Description of Improvement

This piece of equipment saves valuable time with helping with the gathering and removal of leaves in the fall time as well as blowing off trails.

Alternatives

Continue using a piece of equipment that has out lived its usefuul life.

Advantages of Approval

fewer bereakdowns equates to a more productive staff and less money spent annually on repairs. This unit was purchased in 1996.

Implications of Denial

Continue to lose valuable staff time with increased breakdowns as the equipment continues to age past it's recommended useful life.

Staffing

no FTE positions required to be added.

Equipment Make & Model

John Deere F1145

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.33.576.100.64 MACHINERY & EQUIPMENT	0.00	30,000.00
Total Operating Expenditures	0.00	30,000.00
Total Expenditures	0.00	30,000.00
Net Budget	0.00	30,000.00

Decision Package: PRK.0047 - Replace Play Equipment at Roegner Park

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/30/2016	2018	mmiller	0	5	One-Time	Pending

Title

Roegne Park's play equipment is over 20 years old and is one of the last wooden play structures left in Auburn. We remove pieces of equipment as the wood deteriorates to the point of no longer being safe.

Description of Improvement

Replace old wooden play equipment with new metal and palstic equipment.

Alternatives

Continue to remove equipment as it deteriorates until there is nothing left in the palyground for the children to play on.

Advantages of Approval

Give the children a new and safe place to play at Roegner Park.

Implications of Denial

Continue to remove equipment as it is deemed unsafe to play on.

Staffing

No FTE implications.

Equipment Make & Model

Timberform

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.33.576.100.35 SMALL TOOLS & MINOR EQUIPMENT	40,000.00	0.00
Total Operating Expenditures	40,000.00	0.00
Total Expenditures	40,000.00	0.00
Net Budget	40,000.00	0.00

Decision Package: PRK.0048 - Playground Replacement at Lakeland Hills Park

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/30/2016	2018	mmiller	0	6	One-Time	Pending

Title

playground replacement at Lakeland Hills Park.

Description of Improvement

The play equipment at Lakeland Hills is outdated and outlived it's useful life. We continue to get requests from the Lakeland Hills Communitty to update this play structure.

Alternatives

Leave existing play equipment and continue to receive complaints about it. This one and Roegner PArk are the two last wooden structures in our Park system.

Advantages of Approval

Give the children in the Lakeland Hills Community a new and sfe play structure to play on. This is the original playground when the Park was built in 1994.

Implications of Denial

continue to answer complaints about not providing an updated piece of equipment. This play equipment hasnt reached the point of being unsafe. It is just outdated and gets very little use because the children dont find it inteersting or challanging.

Staffing

No FTE implications.

Equipment Make & Model

Timberform

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.33.576.100.35 SMALL TOOLS & MINOR EQUIPMENT	0.00	40,000.00
Total Operating Expenditures	0.00	40,000.00
Total Expenditures	0.00	40,000.00
Net Budget	0.00	40,000.00

Decision Package: PRK.0049 - Increase in Seasonal Maintenance Budget

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/09/2016	2018	mmiller	0	2	Ongoing	Pending

Title

increase in budget by $53,000 for temporary seasonal maintenance in line item 001.33.576.100.13

Description of Improvement

The hourly wage for Seasonal Maintenace laborers increased last year from $12/hr up to a max of $16.32/hr. several of the temp workers. to cover 12 positions at 960 hours per position at the $16.31/ hr we need $188,000 in wages plus I am asking for an additional $10,000 to cover another temp position for the 3 months of summertime as the parks have gotten busier and we have added the number of parks that we maintain (adding 4 new small neighborhood parks in the last 2 years)

Alternatives

Hire more FTE or cut back on other park maintenance as we would use more FTE labor to perform the tasks that the Temporary Seasonal Staff performs.

Advantages of Approval

We are already operating with the minimum number of employees to keep the parks at a level of quality that the communitty has come to expect. When the restroom buildings open in March we have staff working from 6:00 am - 10:45 pm seven days a week. With the downturn in the economy in 2008 we had a dramatic increase in the number of park users as people looked for less expensive ways to recreate. We are also a product of our success with ne wplaygrounds, the turf soccer fields at Game Farm Park, the new park on Lea Hill, The Rotary Spray Park and Discovery Playground at Les Gove has also invited more users to the Parks. The increase in Park users has created a lot more litter in the Parks, more garbage cans to be emptied throughout the day and more frequent cleaning of the restrooms in order to keep the Park experienxce as a positive one. I am also looking to hire one additional seasoanl position to spend just at Les Gove Park from 10:30 - 7:00pm from June -September during the busy summer times.

Implications of Denial

If we cannot maintain this level the quality of the parks will decline as we use more FTE time to take care of the litter, garbage and restroom cleaning that is required. We will also have less visits to the Regional Parks on the busy weekends as the seasonal staff will be stretched further to cover more area with less people. Last year I exceeded the budget in order to mainatin the level of service that is necesaary.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS		2017	2018
Operating Expenditures			
001.33.576.100.13 OTHER WAGES		40,000.00	40,000.00
	Total Operating Expenditures	40,000.00	40,000.00
	Total Expenditures	40,000.00	40,000.00
	Net Budget	40,000.00	40,000.00

Decision Package: PRK.0050 - Senior Center Temporary Staff

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/10/2016	2018	dfaber	0	1	Ongoing	Pending

Title

Senior Center Temporary Staff

Description of Improvement

Added 27.5 hrs per week for clerical front desk help. Increased Rec. Leader II (Van Drivers) hours to 48 hrs. per month. Expanded travel progream requiring 2 vans due to increased numbers. The Senior Center is also expanding from being open 3 nights per evening to 4. In addition a decrease in Senior Volunteers who are able to maange the electronic registration system requires a decreased us of volunteers for htis task and an increase in paid staff .

Alternatives

limit hours of being open for activities that are popular in the evening.

Advantages of Approval

Provides paid quality staff for expanded trips. Adds one evening to the existing schedule that was prevuiously paid for by Recreation staff during the construciton.

Implications of Denial

Few Hiking and other van trips will be offered. These trips are offset by user fees. The Center will beclosed one night that it is currently open.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS		2017	2018
Operating Expenditures			
001.33.574.210.13 OTHER WAGES		12,707.00	12,737.00
001.33.574.210.21 F.I.C.A.		2,293.00	2,263.00
	Total Operating Expenditures	15,000.00	15,000.00
	Total Expenditures	15,000.00	15,000.00
	Net Budget	15,000.00	15,000.00

Decision Package: STR.0005 - Seasonal Maintenance Worker-Streets

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/07/2016	2018	mweiss	0	1	Ongoing	Pending

Title

Seasonal Maintenance Worker-Streets

Description of Improvement

Hire two seasonal employees to assist with traffic control, painting, asphalt repair, graffiti removal and other seasonal demands

Alternatives

Level of service would be lowered during the busy summer months

Advantages of Approval

Hiring seasonals will allow Street Maintenance workers to do more street repairs and increase response time for pothole and graffiti requests

Implications of Denial

Without seasonal employees it would put further stress on the Street Division and cause longer response times to issues such as graffiti removal and pothole repair

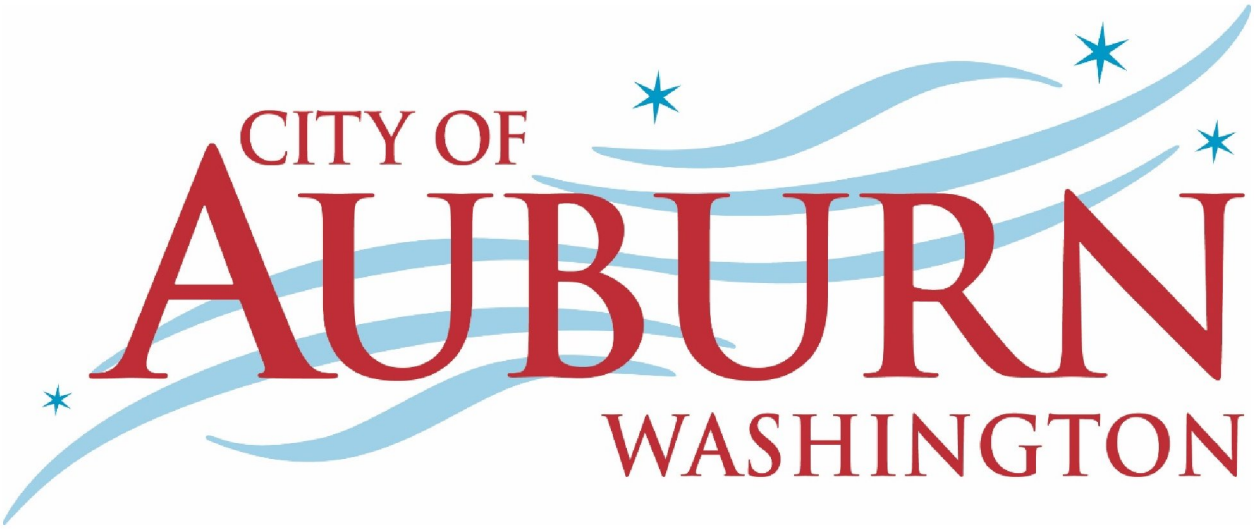
Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS		2017	2018
Operating Expenditures			
001.42.542.300.13 OTHER WAGES		20,800.00	20,800.00
	Total Operating Expenditures	20,800.00	20,800.00
	Total Expenditures	20,800.00	20,800.00
	Net Budget	20,800.00	20,800.00


CITY OF
AUBURN
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Decision Package: POL.0023 - 6 Commissioned Police Officers

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/18/2016	2018	blee	0	3	Ongoing	Pending

Title

6 Commissioned Police Officers - Funded by 5% Utility Excise Tax on Cable and COPS Grants

Description of Improvement

Increased staff will enable the deployment of dedicated staff to address Downtown crime/citizen perceptions; as well as, Les Gove Campus security issues. In addition, some of this staff will be dedicated to targeted enforcement of individuals/locations that are identified through criminal analysis as being involved in criminal activities.

We will add one additional bicycle officer to enhance that unit to 4 bicycle officers. Re-establish Pro-Act unit that was disbanded back in 2008 due to the economic downturn. This unit has a directed mission of surveillance and waiting on graffiti offenders, gang activity and both residential/commercial burglary offenders. This was a highly successful unit prior to elimination. Add 1 Day Shift K-9 Officer and 1 Major Crimes Detective.

The additional staffing will have an immediate and long lasting impact on making Auburn citizens and business community feel secure in their community.

This decision package also includes:

* 3 patrol vehicles for general patrol use
* 3 Pro-Active Detectives vehicles for undercover operations and unmarked patrol vehicle operations (in 2018)
* 1 bicycle for bicycle patrol officer
* body cameras (in 2018)

Alternatives

Continue to assign staff in overtime assignments to address noted issues.

Advantages of Approval

Dedicated bicycle patrol to patrol Downtown and City Parks, re-establish a Pro-Act unit that dedicates itself to targeting our most prolific offenders and the crimes they commit, Day Shift K-9 Officer and 1 additional Detective.

Implications of Denial

Potential for continued high crime rate: Our CAD Incidents were second only to Kent in 2015. Our officer workload is the highest of any neighboring agency in south King County. Remain re-active rather than Pro-Active.

Staffing

(1) Bicycle Officer
(1) K9 Officer
(1) Investigations Officer
(3) Pro-Act Detectives

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
001.13.512.500.51 KING COUNTY DISTRICT COURT - AUBURN MUNI	83,000.00	85,490.00
001.20.523.600.51 INTERGOVERNMENTAL SERVICES	113,150.00	124,465.00
001.21.521.100.41 PROFESSIONAL SERVICES	0.00	19,122.00
001.21.521.200.11 REGULAR SALARIES & WAGES	142,962.48	161,217.84
001.21.521.200.21 F.I.C.A.	10,607.42	11,635.06
001.21.521.200.23 PENSIONS	7,362.80	8,076.10
001.21.521.200.24 INDUSTRIAL INSURANCE	6,051.02	6,474.50
001.21.521.200.25 HEALTH INSURANCE	51,285.72	58,890.76

001.21.521.200.31 OFFICE & OPERATING SUPPLIES	25,424.00	4,000.00
001.21.521.200.64 MACHINERY & EQUIPMENT	189,519.00	130,368.00
001.21.521.210.11 REGULAR SALARIES & WAGES	285,924.96	322,435.68
001.21.521.210.21 F.I.C.A.	21,214.84	23,270.12
001.21.521.210.23 PENSIONS	14,725.60	16,152.20
001.21.521.210.24 INDUSTRIAL INSURANCE	11,258.40	12,949.00
001.21.521.210.25 HEALTH INSURANCE	102,571.44	117,781.52
001.21.521.210.31 OFFICE & OPERATING SUPPLIES	50,848.00	8,000.00
518.00.518.880.48 REPAIRS & MAINTENANCE	0.00	130,000.00
568.00.518.880.64 MACHINERY & EQUIPMENT	0.00	205,000.00
Total Operating Expenditures	1,115,905.68	1,445,327.78
Total Expenditures	1,115,905.68	1,445,327.78
Revenues		
001.316.460 CABLE TV FRANCHISE FEE	-1,000,000.00	-1,000,000.00
001.331.116 COPS Hiring Program	-300,000.00	-225,000.00
Total Revenues	-1,300,000.00	-1,225,000.00
Net Budget	-184,094.32	220,327.78

AGENDA BILL APPROVAL FORM

Agenda Subject:
2017-2018 All Other Funds (Non General Fund)

Date:
August 22, 2016

Department:
Finance

Attachments:

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Human Resources
Finance
CD&PW
Police
Parks Arts and Recreation
Innovation and Technology
Program Improvements

Budget Impact:
$0

Administrative Recommendation:

Background Summary:

Reviewed by Council Committees:

Councilmember:

Staff: Coleman

Meeting Date: August 23, 2016

Item Number: DI.B

Interoffice Memorandum

To: City Council Members

From: **Shelley Coleman, Finance Director**

CC: Nancy Backus, Mayor

Department Directors

Date: August 5, 2016

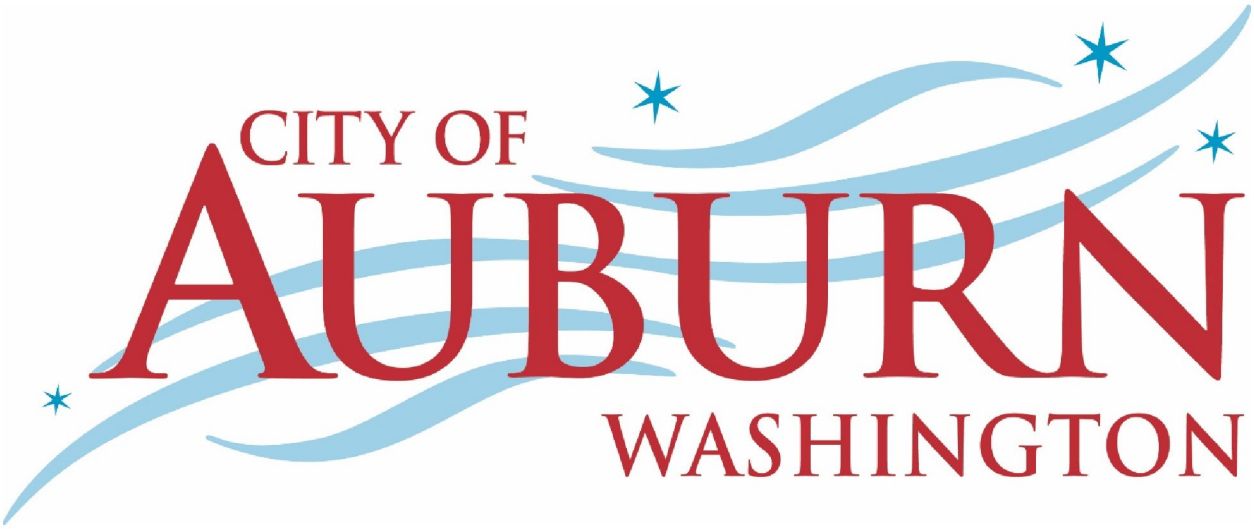
Re: Preliminary Budget Review

This book provides an overview of all Other Funds and their projected budgets for 2017 – 2018.

This book is organized by Director and each department that they oversee. Under each director/departmental tab you will find the following:

- Organizational Chart
- Departmental Overview
- Accomplishments and Objectives
- Departmental Budget Summary by Object or Working Capital Statement, 2015 – 2018
- Department Employees (FTEs)
- Department Budget Detail by Line Item
- Capital Facilities Plan Projects (CFP)

The book concludes with a section entitled Program Improvements, which contains all Other Fund decision packages.


CITY OF
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2017 – 2018 All Other Funds (Non General Fund)

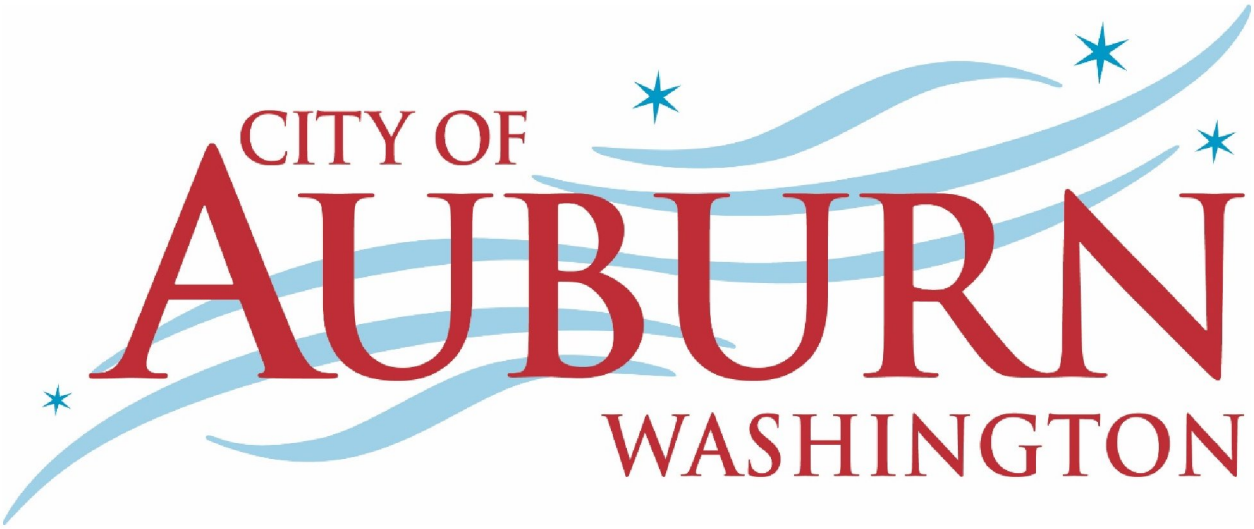
City Council Preliminary Budget Review

Book 2

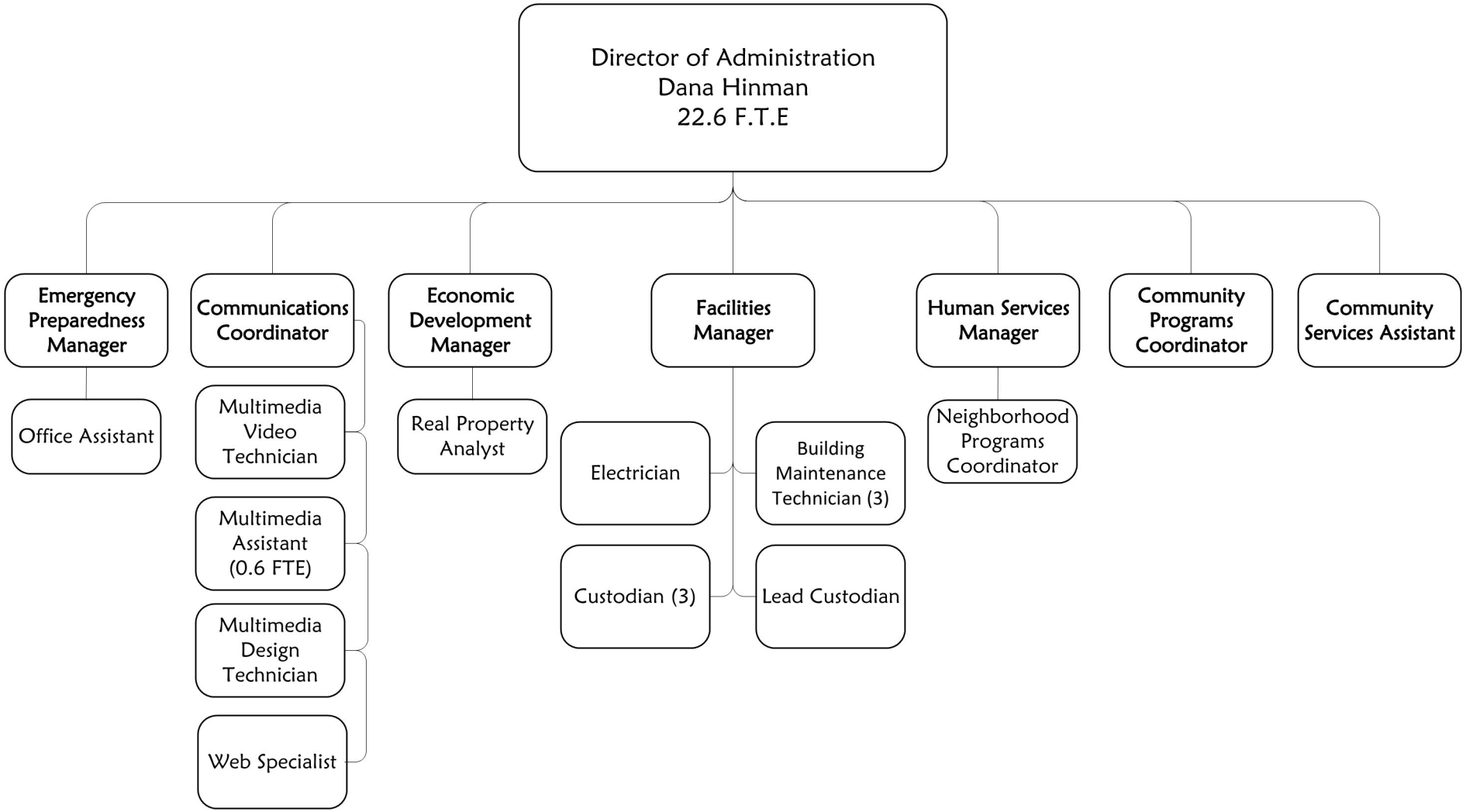
August 9, 2016 to August 30, 2016

Table of Contents: Page Number:

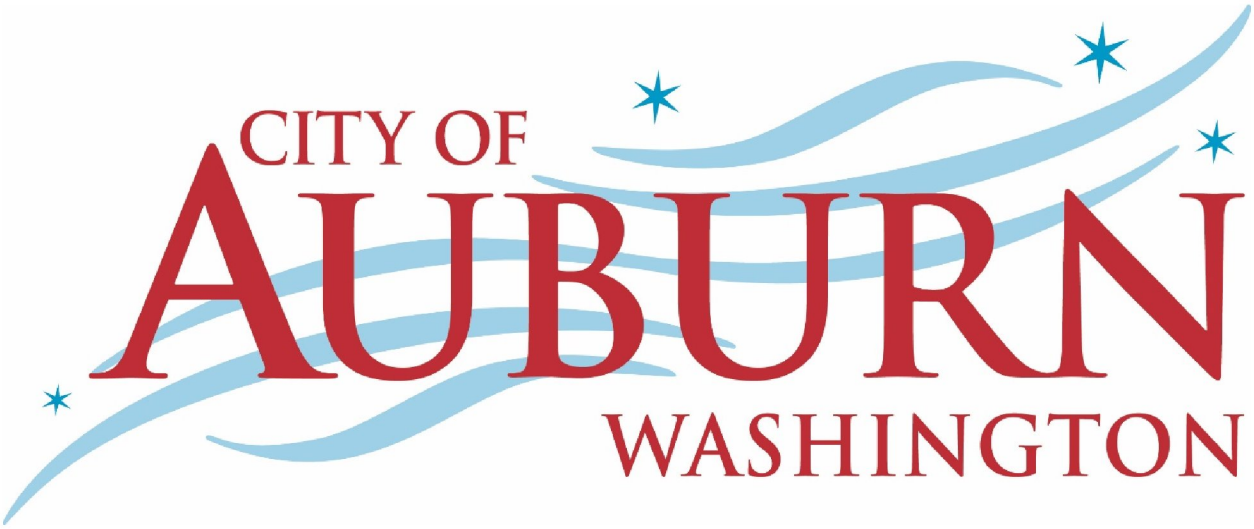
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Administration



F.T.E. = Full Time Equivalent


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WASHINGTON

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Economic Development Division of Administration is responsible for the budget in the following special revenue fund:

Fund 104 – The Hotel/Motel Tax Fund was created in 2001 to collect revenues to support tourism activities in Auburn.

2015 & 2016 Accomplishments

- Continued to collect, monitor and distribute legally restricted revenue sources.

2017 & 2018 Objectives

- Continue to collect, monitor and distribute legally restricted revenue sources.

Special Revenue Funds

104 Hotel Motel Tax	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	166,896	154,936	201,293	84,043	84,043
Hotel Motel Tax	111,126	88,800	110,000	110,000	113,300
Services & Charges	-	6,000	-	-	-
Investment Income	287	140	250	400	400
Operating Transfers In	-	-	-	-	-
Total Revenues	**278,308**	**249,876**	**311,543**	**194,443**	**197,743**
Expenditures					
Supplies	-	-	-	2,500	2,575
Services & Charges	77,015	171,000	202,500	97,900	100,825
Intergovernmental	-	25,000	25,000	10,000	10,300
Ending Fund Balance	201,293	53,876	84,043	84,043	84,043
Total Expenditures	**278,308**	**249,876**	**311,543**	**194,443**	**197,743**

104 HOTEL/MOTEL TAX FUND
00 HOTEL/MOTEL TAX
557 TOURISM
557.300 TOURISM
557.300.30 SUPPLIES
557.300.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
			1	Printing / Promo Supplies	2,500.00	1	Printing / Promo Supplies	2,575.00
	Line Items Total	0.00		Line Items Total	2,500.00		Line Items Total	2,575.00
				Change in Budget	2,500.00		**Change in Budget**	75.00

557.300.40 OTHER SERVICES & CHARGES
557.300.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Tourism/marketing professional services	85,000.00	1	Tourism Manager Salary	45,000.00	1	Tourism Manager Salary	46,350.00
	Line Items Total	85,000.00	2	Marketing Consultant	10,000.00	2	Marketing Consultant	10,300.00
			3	Media Buy and Trade Shows	36,900.00	3	Media Buy & Trade Shows	37,995.00
			4	Website	2,500.00	4	Website	2,575.00
			5	Multimedia	1,000.00	5	Multimedia	1,030.00
				Line Items Total	95,400.00		Line Items Total	98,250.00
				Change in Budget	10,400.00		**Change in Budget**	2,850.00

557.300.49 MISCELLANEOUS

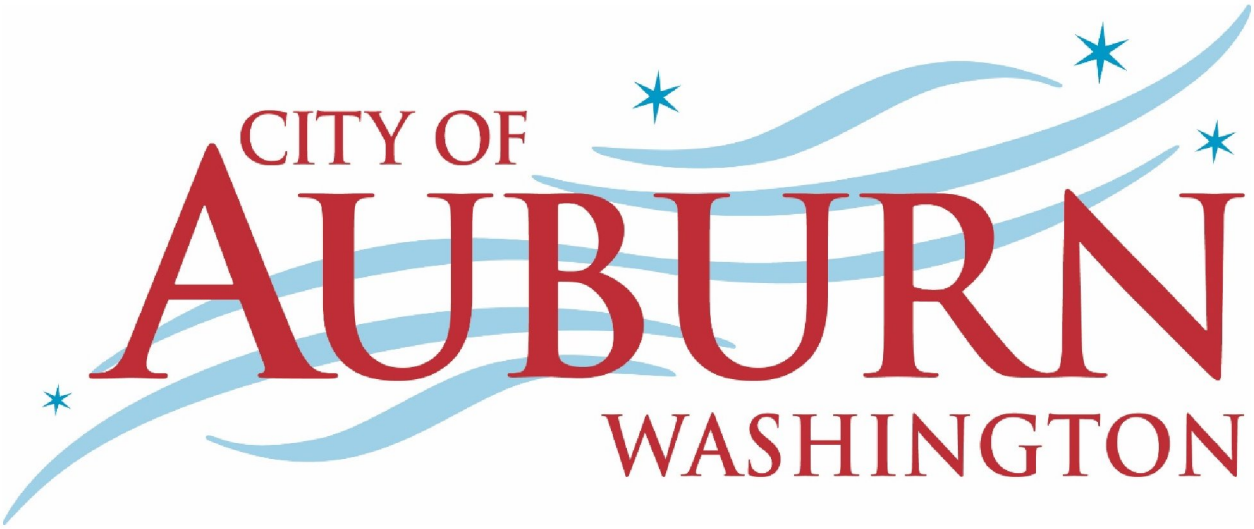
2016 Adopted			2017 Budget			2018 Budget		
1	Membership dues, conference registration, etc.	1,000.00	1	Travel	1,000.00	1	Travel	1,030.00
	Line Items Total	1,000.00	2	Dues	500.00	2	Dues	515.00
			3	Conference Fees	500.00	3	Conference Fees	515.00
			4	Meetings	500.00	4	Meetings	515.00
				Line Items Total	2,500.00		Line Items Total	2,575.00
				Change in Budget	1,500.00		**Change in Budget**	75.00

104 HOTEL/MOTEL TAX FUND
00 HOTEL/MOTEL TAX
597 OTHER FINANCING
597.300 * Title Not Found *****
597.300.50 INTERGOVERNMENTAL/INTERFUND
597.300.55 OPERATING TRANSFERS OUT

2016 Adopted		2017 Budget		2018 Budget	
		1 Transfer Out to the General Fund for Community Support (Grant Program)	10,000.00	1 Transfer Out to the General Fund for Community Support (Grant Program)	10,300.00
Line Items Total	0.00	Line Items Total	10,000.00	Line Items Total	10,300.00
		Change in Budget	10,000.00	**Change in Budget**	300.00

104 HOTEL/MOTEL TAX FUND
00 HOTEL/MOTEL TAX
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED FUND BALANCE

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		156,971.00	1 Estimated Ending Fund Balance		84,043.00	1 Estimated Ending Fund Balance		84,043.00
	Line Items Total	156,971.00		Line Items Total	84,043.00		Line Items Total	84,043.00
				Change in Budget	-72,928.00		**Change in Budget**	0.00
	Total Line Items	242,971.00		**Total Line Items**	194,443.00		**Total Line Items**	197,743.00
				Total Change in Budget	-48,528.00		**Total Change in Budget**	3,300.00


CITY OF
AUBURN
WASHINGTON

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Community Services Division of Administration is responsible for the budget in the following special revenue fund:

Fund 119 - Community Development Block Grant Fund (CDBG) accounts for the activity from federal grant revenue.

2015 & 2016 Accomplishments

- Provided Auburn's human services activities, including management/oversight of Community Development Block Grant (CDBG) and City human services funding, grants and support for City Human Services Committee
- Managed the City's Housing Repair program for lower income households
- Provided minor home repairs to over 100 low income homeowners in Auburn
- Neighborhood planning efforts to strengthen and enhance preservation, investment and sense of community
- Supported small businesses with counseling and start-up assistance through the Small Business Assistance Center
- Supported employment training for low-income residents
- Provided medical and dental services for low-income residents
- Rehabilitated a home intended to provide transitional housing for survivors of domestic violence
- Provided matching grant funds to local downtown businesses for façade improvements
- Provided funds to construct a new facility for at risk youth and young adults

2017 & 2018 Objectives

- Support development of service enhancements for residents around the Les Gove Community Campus
- Identify historic properties of interest in Auburn for preservation
- Expand economic development activity within CDBG scope of use
- Form development group for property acquisition to ensure City transitional housing goals

Special Revenue Funds

119 Housing & Community Development	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	44,904	44,904	44,904	54,905	52,455
HCDA Grant	417,312	1,165,398	1,165,398	710,000	460,000
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	**462,216**	**1,210,302**	**1,210,302**	**764,905**	**512,455**
Expenditures					
Salaries & Wages	57,096	146,984	146,984	68,027	72,106
Personnel Benefits	24,397	71,871	71,871	31,973	33,890
Supplies	-	-	-	-	-
Services & Charges	200,456	736,543	736,543	362,450	362,450
Intergovernmental	-	-	-	-	-
Capital Outlay	135,363	200,000	200,000	250,000	-
Ending Fund Balance	44,904	54,905	54,905	52,455	44,009
Total Expenditures	**462,216**	**1,210,302**	**1,210,302**	**764,905**	**512,455**

119 HOUSING & COMM. DEVELOPMENT
00 HOUSING AND COMMUNITY DEVELOP
559 HOUSING & COMM DEVELOPMENT
559.200 COMPREHENSIVE PLANNING
559.200.10 SALARIES & WAGES

559.200.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated In To F119	96,296.08	1 Salaries & Benefits Allocated In To F119	68,027.00	1 Salaries & Benefits Allocated In To F119	72,106.00
Line Items Total	96,296.08	Line Items Total	68,027.00	Line Items Total	72,106.00
		Change in Budget	-28,269.08	**Change in Budget**	4,079.00

559.200.20 PERSONNEL BENEFITS

559.200.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated In To F119	6,211.09	1 Salaries & Benefits Allocated In To F119	4,762.00	1 Salaries & Benefits Allocated In To F119	5,047.00
Line Items Total	6,211.09	Line Items Total	4,762.00	Line Items Total	5,047.00
		Change in Budget	-1,449.09	**Change in Budget**	285.00

559.200.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated In To F119	4,429.63	1 Salaries & Benefits Allocated In To F119	7,483.00	1 Salaries & Benefits Allocated In To F119	7,932.00
Line Items Total	4,429.63	Line Items Total	7,483.00	Line Items Total	7,932.00
		Change in Budget	3,053.37	**Change in Budget**	449.00

559.200.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated In To F119	962.96	1 Salaries & Benefits Allocated In To F119	680.00	1 Salaries & Benefits Allocated In To F119	721.00
Line Items Total	962.96	Line Items Total	680.00	Line Items Total	721.00
		Change in Budget	-282.96	**Change in Budget**	41.00

559.200.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Salaries & Benefits Allocated In To F119	22,099.95	1 Salaries & Benefits Allocated In To F119	19,048.00	1 Salaries & Benefits Allocated In To F119	20,190.00
Line Items Total	22,099.95	Line Items Total	19,048.00	Line Items Total	20,190.00
		Change in Budget	-3,051.95	**Change in Budget**	1,142.00

559.200.40 OTHER SERVICES & CHARGES

559.200.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Green River Community College - Small Business Assistance Center	40,000.00	1 HealthPoint - Medical/Dental Care	60,000.00	1 HealthPoint - Medical/Dental Care	60,000.00
2 Multi-Service Center - Employment Training	10,000.00	2 Green River College - Small Business Assistance Center	37,500.00	2 Green River College - Small Business Assistance Center	37,500.00
3 HealthPoint - Medical/Dental Care	60,000.00	3 Multi-Service Center - Employment Training	15,000.00	3 Multi-Service Center - Employment Training	15,000.00
Line Items Total	110,000.00	Line Items Total	112,500.00	Line Items Total	112,500.00
		Change in Budget	2,500.00	**Change in Budget**	0.00

559.200.49 MISCELLANEOUS

2016 Adopted	2017 Budget	2018 Budget

119 HOUSING & COMM. DEVELOPMENT
00 HOUSING AND COMMUNITY DEVELOP
559 HOUSING & COMM DEVELOPMENT
559.200 COMPREHENSIVE PLANNING
559.200.40 OTHER SERVICES & CHARGES

559.200.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
		1 Housing Repair Program (previously allocated under .63)	249,950.00	1 Housing Repair Program	249,950.00
Line Items Total	0.00	Line Items Total	249,950.00	Line Items Total	249,950.00
		Change in Budget	249,950.00	**Change in Budget**	0.00

559.200.60 CAPITAL OUTLAY

559.200.63 CONSTRUCTION PROJECTS

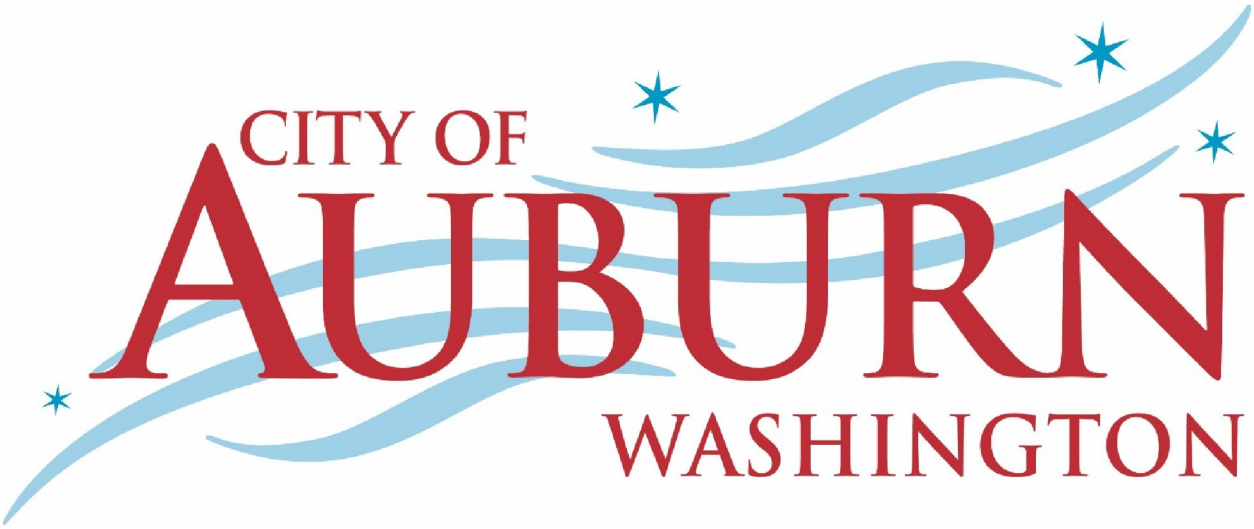
2016 Adopted		2017 Budget		2018 Budget	
1 Construction and Improvements (Housing Repair Program)	200,000.00			1	
Line Items Total	200,000.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-200,000.00	**Change in Budget**	0.00

559.200.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
		1 Les Gove Park Restroom Facility -gpbd14	250,000.00		
Line Items Total	0.00	Line Items Total	250,000.00	Line Items Total	0.00
		Change in Budget	250,000.00	**Change in Budget**	-250,000.00

119 HOUSING & COMM. DEVELOPMENT
00 HOUSING AND COMMUNITY DEVELOP
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		47,371.00	1 Estimated Ending Fund Balance		52,455.00	1 Estimated Ending Fund Balance		44,009.00
	Line Items Total	47,371.00		Line Items Total	52,455.00		Line Items Total	44,009.00
				Change in Budget	5,084.00		**Change in Budget**	-8,446.00
	Total Line Items	487,370.71		**Total Line Items**	764,905.00		**Total Line Items**	512,455.00
				Total Change in Budget	277,534.29		**Total Change in Budget**	-252,450.00


CITY OF
AUBURN
WASHINGTON

FACILITIES

Mission Statement

To provide all City departments and the public with a safe and clean environment, preservation of City owned facilities, provide building support services to each department, provide cost effective property acquisition/disposal and facility construction services.

Division Overview

The Facilities Division provides a broad range of services to internal departments. These services include building maintenance, safety, security, custodial, space planning, construction, facility renovation, energy management, management of Graffiti Abatement Program and real estate. The Facilities Division is responsible for procuring, storing, and distributing supplies and materials for daily operations in a cost effective manner.

2015 & 2016 Accomplishments

- Energy conservation projects: Heating Ventilation and Air Conditioning (HVAC) energy efficient upgrades at various City buildings
- Replaced carpet at the Cemetery
- Interior paint at the Cemetery
- Exterior paint at the Senior Center
- Atrium retrofit at City Hall
- Roof replacement at M&O
- Demo of buildings on the Herr property
- Interior paint of the Police Department
- Lunchroom update at the Police Department
- Exterior paint at the Golf Course Clubhouse

Efficiently and effectively completed all project management activities resulting in successful construction, while completing them on time and within budget

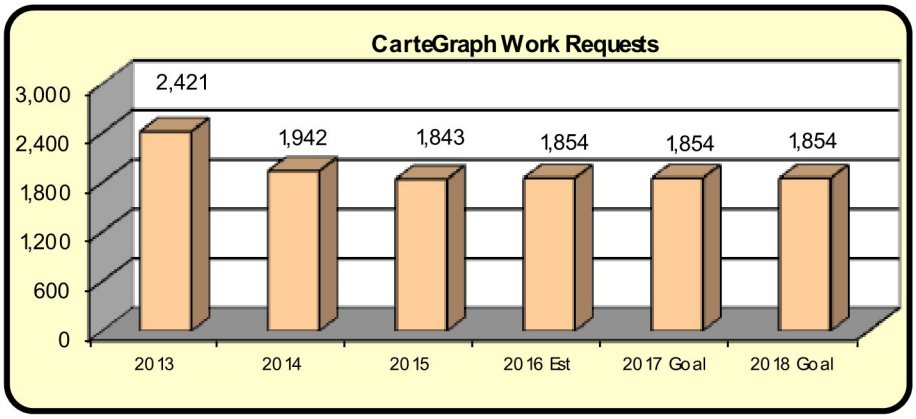
2017 & 2018 Objectives

- City Hall exterior structural repairs
- Continue energy conservation efforts
- Replace carpet at the M&O facility
- Replace windows at the M&O facility
- Screen and recoat wood floor at the Senior Center
- Screen and recoat wood floor at the Activity Center
- Install ADA ramp in Council Chambers
- DDC upgrades City Hall
- Efficiently and effectively complete all project management activities to result in the successful construction, while completing them on time and within budget

PERFORMANCE MEASURES - FACILITIES

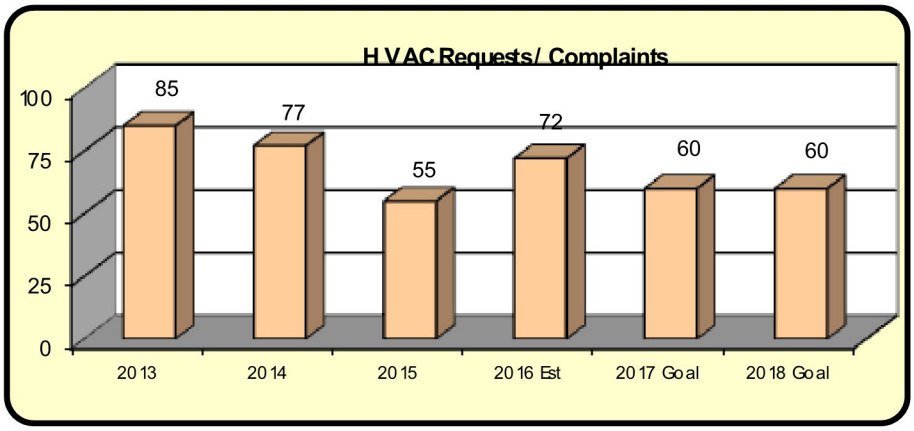
CarteGraph Work Requests

Facilities provides 24/7 maintenance for City facilities and requests are tracked through CarteGraph. Within 24 hours of receiving the work request (Monday-Friday) the customer will receive an email acknowledging receipt and will also be contacted once the request is completed. If there are issues with completing any request in a timely manner, contact will be made with the customer.



HVAC Requests / Complaints

The Facilities department will make every possible effort (within budget constraints) to reduce HVAC requests/complaints by 10% each year.



2015-2016 Working Capital Budget

505 Facilities		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
348.920	Property Management Services	3,447,288	3,405,400	3,405,400	3,380,200	3,342,600
362.501	Rents & Leases	65,063	63,900	63,900	62,200	62,700
362.600	Housing Rents	4,800	4,800	4,800	4,800	4,800
334.042	Grants	-	-	-	-	-
361.110	Investment Income	3,738	2,500	2,500	8,800	8,800
397.100	Operating Transfers In	-	-	-	-	450,000
369.900	Miscellaneous Revenue	(221,438)	21,800	21,800	6,500	6,500
TOTAL OPERATING REVENUES		3,299,451	3,498,400	3,498,400	3,462,500	3,875,400
OPERATING EXPENDITURES						
524.000.10	Salaries & Wages	597,988	707,569	707,569	655,000	678,651
524.000.20	Benefits	304,554	390,621	390,621	358,001	383,710
524.000.30	Supplies	114,066	128,200	128,200	150,220	140,220
524.000.40	Other Service Charges	1,527,665	2,350,990	2,350,990	1,556,687	1,917,962
580.100.05	Net Increase in Restricted Assets	(237,701)	-	-	-	-
535.000.55	Operating Transfers Out	659,121	810,827	890,827	646,338	646,939
535.000.60	Capital	-	-	-	-	-
535.000.90	Interfund Operating Rentals & Supplies	117,916	110,841	110,841	140,784	143,811
TOTAL OPERATING EXPENDITURES		3,083,609	4,499,048	4,579,048	3,507,030	3,911,293
	REVENUES LESS EXPENDITURES	215,842	(1,000,648)	(1,080,648)	(44,530)	(35,893)
BEGINNING WORKING CAPITAL - January 1		2,194,912	2,410,754	2,410,754	1,330,105	1,285,575
ENDING WORKING CAPITAL - December 31		2,410,754	1,410,105	1,330,105	1,285,575	1,249,682
NET CHANGE IN WORKING CAPITAL (*)		215,842	(1,000,648)	(1,080,648)	(44,530)	(35,893)

(*) Working Capital = Current Assets minus Current Liabilities

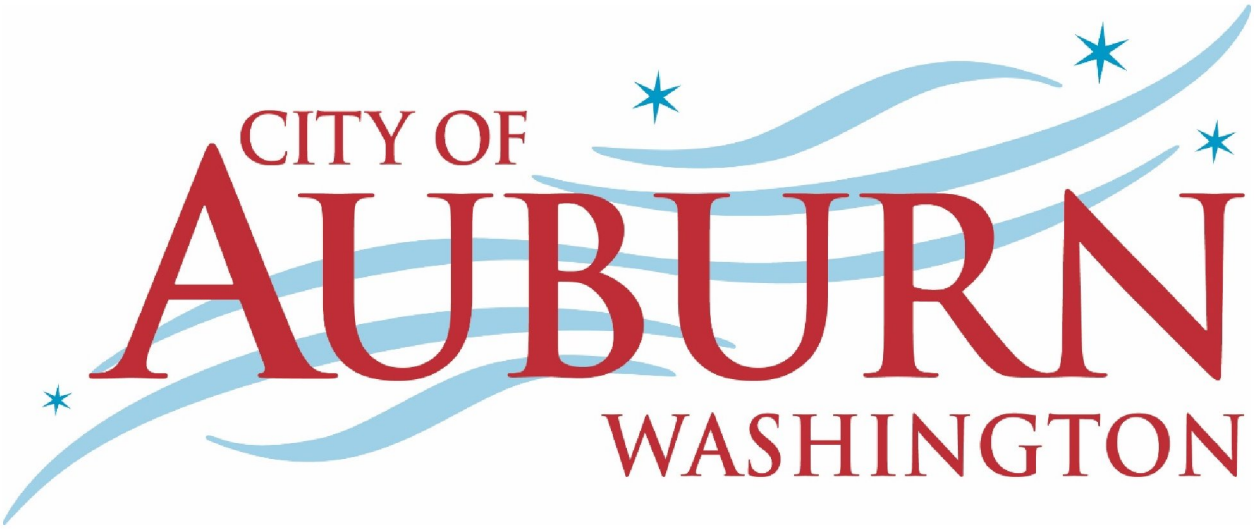
Department Employees

505 Facilities FTE's	2014	2015	2016	2017	2018
Faculties FTE's*	9.00	10.00	10.00	10.00	10.00
TOTAL FACILTIES FTE's	**9.00**	**10.00**	**10.00**	**10.00**	**10.00**

Full Time Equivalent (FTE)

1.0 FTE - The 2015/2016 Adopted Budget included the addition of a Facility and Property Analyst effective in 2015.

*These FTE's are already included in the Administration Department's FTE totals.


CITY OF
AUBURN
WASHINGTON

505 FACILITIES
00 FACILITIES
524 BUILDING DIVISION
524.500 BUILDING/MAINTENANCE
524.500.10 SALARIES & WAGES

524.500.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Technical adjustment fo revised salaries and benefits	-752.71						
2	FAC.0010 - Facilities & Property Analyst	80,565.60						
	Line Items Total	79,812.89		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-79,812.89		Change in Budget	0.00

524.500.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	General Staff Overtime	10,000.00	1	General Staff Overtime	10,000.00	1	General Staff Overtime	10,000.00
	Line Items Total	10,000.00		Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	0.00		Change in Budget	0.00

524.500.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Other wages/extra help	10,000.00	1	Other wages/extra help	10,000.00	1	Other wages/extra help	10,000.00
	Line Items Total	10,000.00		Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	0.00		Change in Budget	0.00

524.500.20 PERSONNEL BENEFITS

524.500.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits related to $20K in Overtime and Other Wages.	3,600.00						
2	FAC.0010 - Facilities & Property Analyst	6,163.27						
	Line Items Total	9,763.27		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-9,763.27		Change in Budget	0.00

524.500.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms	1,500.00						
	Line Items Total	1,500.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-1,500.00		Change in Budget	0.00

524.500.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	FAC.0010 - Facilities & Property Analyst	8,209.63						
	Line Items Total	8,209.63		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-8,209.63		Change in Budget	0.00

524.500.24 INDUSTRIAL INSURANCE

2016 Adopted	2017 Budget	2018 Budget

505 FACILITIES
00 FACILITIES
524 BUILDING DIVISION
524.500 BUILDING/MAINTENANCE
524.500.20 PERSONNEL BENEFITS

524.500.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 FAC.0010 - Facilities & Property Analyst	341.32				
Line Items Total	341.32	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-341.32	**Change in Budget**	0.00

524.500.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 FAC.0010 - Facilities & Property Analyst	28,563.55				
Line Items Total	28,563.55	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-28,563.55	**Change in Budget**	0.00

524.500.30 SUPPLIES

524.500.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 Janitorial supplies - cleaning products, toilet paper, paper towels etc.	100,200.00	1 Janitorial supplies - cleaning products, toilet paper, paper towels etc.	110,220.00	1 Janitorial supplies - cleaning products, toilet paper, paper towels etc.	110,220.00
Line Items Total	100,200.00	Line Items Total	110,220.00	Line Items Total	110,220.00
		Change in Budget	10,020.00	**Change in Budget**	0.00

524.500.32 FUEL CONSUMED

2016 Adopted		2017 Budget		2018 Budget	
1 Operating Fuel	20,000.00	1 Operating Fuel	20,000.00	1 Operating Fuel	20,000.00
Line Items Total	20,000.00	Line Items Total	20,000.00	Line Items Total	20,000.00
		Change in Budget	0.00	**Change in Budget**	0.00

524.500.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
1 Cleaning equipment for custodial staff - hand tools and equipment for building maintenance staff	8,000.00	1 Cleaning equipment for custodial staff - hand tools and equipment for building maintenance staff	20,000.00	1 Cleaning equipment for custodial staff - hand tools and equipment for building maintenance staff	10,000.00
Line Items Total	8,000.00	Line Items Total	20,000.00	Line Items Total	10,000.00
		Change in Budget	12,000.00	**Change in Budget**	-10,000.00

524.500.40 OTHER SERVICES & CHARGES

524.500.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Architect, engineering, consulting fees (for larger complex projects)	25,000.00	1 Architect, engineering, consulting fees (for larger complex projects)	25,000.00	1 Architect, engineering, consulting fees (for larger complex projects)	25,000.00

505 FACILITIES
00 FACILITIES
524 BUILDING DIVISION
524.500 BUILDING/MAINTENANCE
524.500.40 OTHER SERVICES & CHARGES
524.500.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
2	HVAC Maintenance contract City Hall $8,040 Auburn Valley Humane Society $3,456 M&O $3,936 Parks Maintenance $936 PRAB $2,280 Senior Center $3,624 Annex $942 Theater $1,116 Activity Center (Gym) $2,376 Golf Course $2,700 Parks Greenhouse $564 Les Gove Multipurpose room $792 Cemetery $720 Other $18,518	50,000.00	HVAC Maintenance contract City Hall $12,247 Auburn Valley Humane Society $4,373 M&O $5,534 Parks Maintenance $1,069 PRAB $2,597 Senior Center $4,589 Annex $12,608 Theater $1,274 Activity Center (Gym) $3,127 Golf Course $3,079 Parks Greenhouse $644 Les Gove Multipurpose Room $904 Cemetery $823 Community Center $2,000 Museum $5,000 Justice Center $13,620 Bogeys Golf Course $1,229 R Street (Parks) $2,256	76,973.00	HVAC Maintenance contract City Hall $12,742 Auburn Valley Humane Society $4,466 M&O $5,644 Parks Maintenance $1,090 PRAB $2,649 Senior Center $4,677 Annex $13,294 Theater $1,299 Activity Center (Gym) $3,189 Golf Course $3,140 Parks Greenhouse $657 Les Gove Multipurpose Room $922 Cemetery $839 Community Center $2,000 Museum $5,000 Justice Center $13,893 Bogeys Golf Course $1,254 R Street (Parks) $2,301	79,056.00
3	Janitorial Services Theater - $37,190 (dependent on shows and requested cleaning) Golf Course $24,850 (cleaning 364 days per year, carpet, tile and window cleaning) Cemetery $4,900 (weekly cleaning, carpet, tile and window cleaning) Police Sub-station $2,400	69,340.00	Janitorial Services Theater - $13,645 (dependent on shows and requested cleaning). Golf Course $25,950 (cleaning 364 days per year, carpet, tile and window cleaning). Cemetery $4,476 (weekly cleaning, carpet, tile and window cleaning) Police Sub-station Lea Hill $4,800 Police Sub-station Outlet Mall $2,400 Activity Center (Gym) $1,740	53,011.00	Janitorial Services Theater - $13,645 (dependent on shows and requested cleaning). Golf Course $25,950 (cleaning 364 days per year, carpet, tile and window cleaning). Cemetery $4,476 (weekly cleaning, carpet, tile and window cleaning). Police Sub-station Lea Hill $4,800 Police Sub-station Outlet Mall $2,400 Activity Center (Gym) $1,740	53,011.00
4	Parking Garage share of maintenance & operations - paid quarterly	42,000.00	Parking Garage share of maintenance & operations - paid quarterly	46,200.00	Parking Garage share of maintenance & operations - paid quarterly	46,200.00
5	Annual State Audit	1,600.00	Annual State Audit	1,900.00	Annual State Audit	2,100.00
6	Appraisals/property management fees	25,000.00	Assessment of City's buildings	10,000.00	Assessment of City's buildings	10,000.00
7	Assessment of City's buildings	10,000.00	Bank Analysis Fee	320.00	Bank Analysis Fee	320.00
8	Bank Analysis Fee	200.00	Common Area Maintenance for City Hall Annex	132,000.00	Common Area Maintenance for City Hall Annex	132,000.00
9	Common Area Maintenance for City Hall Annex	120,000.00				
10	Annual State Audit	1,500.00				
11	FAC.0012 - City Property Sales & Purchases	35,000.00				
	Line Items Total	379,640.00	Line Items Total	345,404.00	Line Items Total	347,687.00
			Change in Budget	-34,236.00	**Change in Budget**	2,283.00

524.500.42 COMMUNICATION

2016 Adopted	2017 Budget	2018 Budget

505 FACILITIES
00 FACILITIES
524 BUILDING DIVISION
524.500 BUILDING/MAINTENANCE
524.500.40 OTHER SERVICES & CHARGES

524.500.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Cell phones	5,000.00	1 Cell phones	5,000.00	1 Cell phones	5,000.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	0.00	Change in Budget	0.00

524.500.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Staff attendance at systems training - product information seminars	500.00	1 Staff attendance at systems training - product information seminars	500.00	1 Staff attendance at systems training - product information seminars	500.00
	Line Items Total	500.00	Line Items Total	500.00	Line Items Total	500.00
			Change in Budget	0.00	Change in Budget	0.00

524.500.44 ADVERTISING

	2016 Adopted		2017 Budget		2018 Budget	
1	RFQ's, RFP's, Bid document preparation	1,500.00	1 RFQ's, RFP's, Bid document preparation	1,500.00	1 RFQ's, RFP's, Bid document preparation	1,500.00
	Line Items Total	1,500.00	Line Items Total	1,500.00	Line Items Total	1,500.00
			Change in Budget	0.00	Change in Budget	0.00

524.500.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	Don Small Parking lot	18,000.00	1 Don Small Parking lot	23,400.00	1 Don Small Parking lot	23,400.00
2	Operating Costs for Mel's	3,000.00	2 Aub-Dev Associates	72,000.00	2 Aub-Dev Associates	72,000.00
3	Stratford Lot	36,000.00	3 Sound Transit Operations	10,000.00	3 Sound Transit Operations	10,000.00
4	Sound Transit Operations	10,000.00	Line Items Total	105,400.00	Line Items Total	105,400.00
	Line Items Total	67,000.00				
			Change in Budget	38,400.00	Change in Budget	0.00

524.500.46 INSURANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Insurance Allocation	18,700.00	1 Insurance Allocation	16,400.00	1 Insurance Allocation	17,400.00
2	Common Area Insurance - City Hall Annex	43,000.00	2 Common Area Insurance - City Hall Annex	47,300.00	2 Common Area Insurance - City Hall Annex	47,300.00
	Line Items Total	61,700.00	Line Items Total	63,700.00	Line Items Total	64,700.00
			Change in Budget	2,000.00	Change in Budget	1,000.00

524.500.47 UTILITIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Water, Sewer, Storm	97,800.00	1 Water, Sewer, Storm	107,580.00	1 Water, Sewer, Storm	107,580.00
2	Electric and Gas	465,600.00	2 Electric and Gas	512,160.00	2 Electric and Gas	512,160.00
	Line Items Total	563,400.00	Line Items Total	619,740.00	Line Items Total	619,740.00
			Change in Budget	56,340.00	Change in Budget	0.00

524.500.48 REPAIRS & MAINTENANCE

2016 Adopted	2017 Budget	2018 Budget

505 FACILITIES
00 FACILITIES
524 BUILDING DIVISION
524.500 BUILDING/MAINTENANCE
524.500.40 OTHER SERVICES & CHARGES
524.500.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Miscellaneous building repairs - various City facilities	54,100.00	Miscellaneous building repairs - various City facilities	75,000.00	Miscellaneous building repairs - various City facilities	75,000.00
2	Fire alarm/halon system maintenance & Automatic Sprinkler testing & service City Hall $1,500 Senior Center - $800 Golf Course - $800 Justice Center $1,500 M&O $1,500 Other $6,100	12,200.00	Fire alarm/halon system maintenance & Automatic Sprinkler testing & service City Hall $1,500 Senior Center - $800 Golf Course - $800 Justice Center $1,500 M&O $1,500 PRAB/Community Center $2000	8,100.00	Fire alarm/halon system maintenance & Automatic Sprinkler testing & service City Hall $1,500 Senior Center - $800 Golf Course - $800 Justice Center $1,500 M&O $1,500 PRAB/Community Center $2000	8,100.00
3	Elevator maintenance and inspection City Hall $6,825 Justice Center $6,825	13,650.00	Elevator maintenance and inspection City Hall $6,825 Justice Center $6,825	13,650.00	Elevator maintenance and inspection City Hall $6,825 Justice Center $6,825	13,650.00
4	Boiler safety inspections and service charges	2,835.00	Boiler safety inspections and service charges	3,800.00	Boiler safety inspections and service charges	3,800.00
5	Pump lift station quarterly service charges City Hall $1,365 Justice Center $1,365	2,730.00	Pump lift station quarterly service charges City Hall $1,365 Justice Center $1,365	2,730.00	Pump lift station quarterly service charges City Hall $1,365 Justice Center $1,365	2,730.00
6	Fire Alarm monitoring	8,715.00	Fire Alarm monitoring	8,715.00	Fire Alarm monitoring	8,715.00
7	City wide generator maintenance Storm $3,666 Sewer $10,624 Water $10,540 City Hall $970 Justice Center $970 Annex $1,154 Les Gove - $930 Senior Center - $930 Other $12,216	42,000.00	City wide generator maintenance Storm $4,200 Sewer $20,550 Water $17,428 City Hall $1,271 Justice Center $1,335 Annex $2,189 Les Gove - $1,161 Senior Center - $1,364	49,498.00	City wide generator maintenance Storm $4,410 Sewer $21,577 Water $18,299 City Hall $1,335 Justice Center $1,423 Annex $2,298 Les Gove - $1,216 Senior Center - $1,432	51,990.00
8	Hard wood floor care at Activity Center (Parks Gym)	10,000.00	Hard wood floor care at Activity Center (Parks Gym)	10,000.00	Hard wood floor care at Activity Center (Parks Gym)	10,000.00
9	Annual maintenance of applicances	8,000.00	Annual maintenance of applicances	8,000.00	Annual maintenance of applicances	8,000.00
10	Refinish hard wood floor at Senior Center	3,150.00	Refinish hard wood floor at Senior Center	3,500.00	Refinish hard wood floor at Senior Center	3,500.00
11	Security Monitoring Parks $5,000 M&O $1,250	6,250.00	Security Monitoring Parks $5,000 M&O $1,250	6,250.00	Security Monitoring Parks $5,000 M&O $1,250	6,250.00
12	Miscellaneous unscheduled repairs of City facilities	65,000.00	Abatement/Replace tile floor in the Lions Room - Senior Center	15,000.00	Replace laminate counters (restrooms, coffee bar, Millennium rooms, wainscoting in restrooms, cabinets in Room 1, Room 3, kitchen) - Senior Center	35,000.00
13	Golf Course exterior paint	30,000.00	New sewage wet well pumps/motors etc - City Hall	40,000.00	Refinish hardwood floor - Community Center	10,000.00
14	Justice Center (Courts) carpet replacement	75,000.00	Install of VAV unit to separate controls between Policy Room and Radio Room (EOC)	7,500.00	FAC.0014 -City Hall Exterior Structural Repairs	250,000.00
15	City Hall elevator update	40,000.00	Window replacment M&O	12,000.00	FAC.0015 -City Hall Roof Replacement	200,000.00
16	Cemetery paint - upper shop	4,000.00	Carpet replacement at M&O	55,000.00	Line Items Total	686,735.00
17	Replace Fiber Reinforced Plastic - Justice Center (Police Level)	20,000.00				

505 FACILITIES
00 FACILITIES
524 BUILDING DIVISION
524.500 BUILDING/MAINTENANCE
524.500.40 OTHER SERVICES & CHARGES

524.500.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
18	FAC.0011 - City Hall Atrium Repair	300,000.00	17	Replacement of broken windows - Activity Center	10,000.00			
	Line Items Total	697,630.00		Line Items Total	328,743.00			
				Change in Budget	-368,887.00		**Change in Budget**	357,992.00

524.500.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Technical Manuals and publications	500.00	1	Technical Manuals and publications	500.00	1	Technical Manuals and publications	500.00
2	Building maintenance technicians recertification fees	500.00	2	Building maintenance technicians recertification fees	500.00	2	Building maintenance technicians recertification fees	500.00
3	Operating costs for City Hall Annex	50,000.00	3	Operating costs for City Hall Annex	50,000.00	3	Operating costs for City Hall Annex	50,000.00
4	Custodial and Bldg Maint Techs training and conference fee	2,000.00	4	Custodial and Bldg Maint Techs training and conference fee	2,000.00	4	Custodial and Bldg Maint Techs training and conference fee	2,000.00
5	Electrical permits	1,700.00	5	Electrical permits	1,700.00	5	Electrical permits	1,700.00
6	Theater - property tax	7,200.00	6	Property Tax - Theater, Don Small Lot, Aub-Dev lots and County assessed fees for City owned property (not proerty tax).	32,000.00	6	Property Tax - Theater, Don Small Lot, Aub-Dev lots and County assessed fees for City owned property (not proerty tax).	32,000.00
	Line Items Total	61,900.00		Line Items Total	86,700.00		Line Items Total	86,700.00
				Change in Budget	24,800.00		**Change in Budget**	0.00

524.500.90 INTERFUND PAYMENTS FOR SERVICES

524.500.93 EQUIPMENT RENTAL CHARGE-FUEL

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	6,600.00	1	ER&R Fleet Fuel Allocation	4,000.00	1	ER&R Fleet Fuel Allocation	4,000.00
	Line Items Total	6,600.00		Line Items Total	4,000.00		Line Items Total	4,000.00
				Change in Budget	-2,600.00		**Change in Budget**	0.00

524.500.95 INTERFUND OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	31,851.00	1	ER&R Fleet Allocation	43,739.00	1	ER&R Fleet Allocation	43,688.00
	Line Items Total	31,851.00		Line Items Total	43,739.00		Line Items Total	43,688.00
				Change in Budget	11,888.00		**Change in Budget**	-51.00

524.500.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	72,390.00	1	Innovation & Technology Allocation	93,045.00	1	Innovation & Technology Allocation	96,123.00
	Line Items Total	72,390.00		Line Items Total	93,045.00		Line Items Total	96,123.00
				Change in Budget	20,655.00		**Change in Budget**	3,078.00

505 FACILITIES
00 FACILITIES
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted			2017 Budget			2018 Budget		
1	Estimated Ending Working Capital	1,147,350.00	1	Estimated Ending Working Capital	1,285,575.00	1	Estimated Ending Working Capital	1,249,682.00
	Line Items Total	1,147,350.00		Line Items Total	1,285,575.00		Line Items Total	1,249,682.00
				Change in Budget	138,225.00		**Change in Budget**	-35,893.00

505 FACILITIES
00 FACILITIES
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2016 Adopted		2017 Budget		2018 Budget	
1 Transfer Out To 2010 A&B Bond Fund (230) For Utilities Debt Service (Interfund Rent)	658,527.00	1 Transfer Out To 2010B Bond Fund (230) For Utilities Debt Service (Interfund Rent)	645,038.00	1 Transfer Out To 2010B Bond Fund (230) For Utilities Debt Service (Interfund Rent)	645,039.00
Line Items Total	658,527.00	2 Adjust 2017 ER&R Allocations	1,300.00	2 Adjust 2018 ER&R Allocations	1,900.00
		Line Items Total	646,338.00	Line Items Total	646,939.00
		Change in Budget	-12,189.00	**Change in Budget**	601.00
Total Line Items	4,031,378.66	**Total Line Items**	3,799,604.00	**Total Line Items**	4,118,614.00
		Total Change in Budget	-231,774.66	**Total Change in Budget**	319,010.00

Public Affairs, Marketing, & Multimedia Division

2015 & 2016 Accomplishments

Increased usage and citizen interaction on social media platforms through proper administrative management, marketing and cross promotion. Current usage as of May 2016 is:

- Twitter:
  - City of Auburn: @auburnupdates (2,914 followers)
  - Auburn International Farmers Market (181 followers)
  - White River Valley Museum: @wrvmuseum (489 followers)
- Facebook pages:
  - City of Auburn (3,535 followers)
  - Mayor Nancy Backus (2,460 followers)
  - City of Auburn Emergency Management (1,130 followers)
  - Auburn International Farmers Market (3,480 followers)
  - City of Auburn Parks, Arts, & Recreation (3,387 followers)
  - Auburn's Petpalooza (2,835 followers)
  - White River Valley Museum & Mary Olson Farm (1,260 followers)
  - Auburn Senior Activity Center (301 followers)
  - Auburn Police Department (5,946 followers)
  - Auburn Arts and Events (5,935 followers)
  - Auburn Golf Course (1,073 followers)
- YouTube:
  - Watch Auburn (151 subscribers, 82,683 video views)
- Collaborated with local, county, state and federal agencies and organizations to communicate or publicize mutually beneficial information
- Wrote, edited, collaborated and disseminated over 200 press releases; press announcements included event promotion, public safety issues, and critical information for Auburn citizens in relation to City business
- Increased use of GovDelivery broadcast email service; this service currently has over 49,000 subscribers in over twenty different topic areas such as: regular news updates, emergency alerts, targeted lists for economic development, parks programs, Mayor's update, seniors, neighborhood programs, media contacts, bid results, and other specialized areas
- Oversaw the editorial content for Auburn's new magazine
- Provided public education for elections and ballot measures
- Provided internal communications regarding City-related information
- Assisted the Innovation & Technology Department in providing live video streaming of City Council meetings
- Collaborated with web content providers on best practices for website content and writing for the web
- Helped increase citizen awareness of public works issues such as: proper tree trimming, maintaining sewer systems, new street sweeping schedules, and decreasing debris in storm ponds
- Collaborated with Community Development staff on Imagine Auburn visioning process
- Established a networking group for City Public Information Officers (Valley Regional Fire Authority (VRFA), Auburn School District, MultiCare Auburn Medical Center, Green River College, etc.)
- Continued collaboration with the Auburn Area Chamber of Commerce, Auburn Downtown Association, and other organizations to promote Auburn and its events

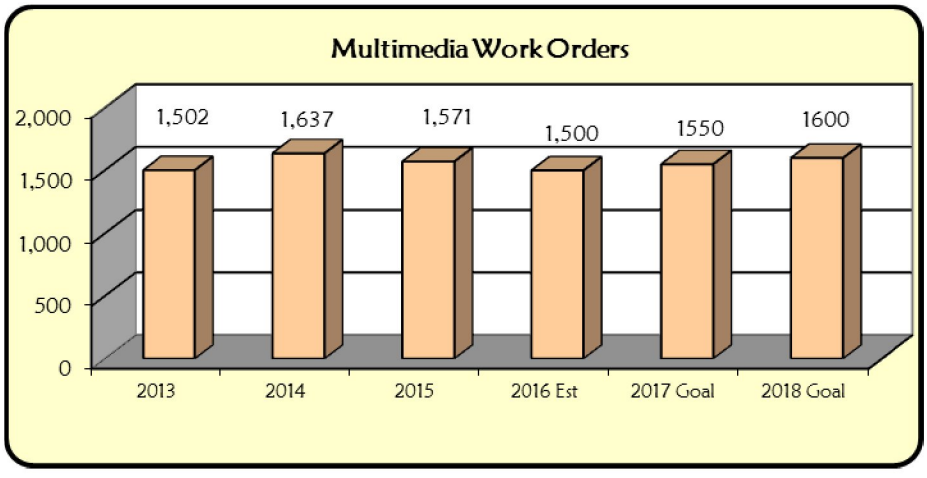
2017 & 2018 Objectives

- Lead the Mayor's efforts to rebrand and market Auburn to better reflect the community and increase positive perception among residents, businesses, regional governments, and State and national stakeholders
- Collaborate with other departments on high impact educational campaigns for increased local spending, street funding initiatives, downtown revitalization, and economic development
- Increase the use of non-traditional means to reach our audiences through technology and new media
- Increase citizen awareness and involvement in City government events and activities through greater use of technology, broader engagement, and increased civic education opportunities
- Enhance and improve internal communication to employees
- Champion the efforts of all departments to present Auburn in the best possible light Highlight more WatchAuburn YouTube channel videos by displaying them in the rotating images of the website's homepage
- Increase efficiency for citizens and staff by converting PDF forms to webforms
- Complete training and become proficient in the use of new studio switcher and drones

PERFORMANCE MEASURES - MULTIMEDIA

Design & Printing Services

Design and print functions are utilized to produce a unified look while attractively and accurately branding the City. Products are adapted to appeal to specific target audiences. Our process entails multiple layers of services to include: design, file preparation, printing, mailing, etc. Also included in print services is the management of the City mail, postage accounts, and shipping services.



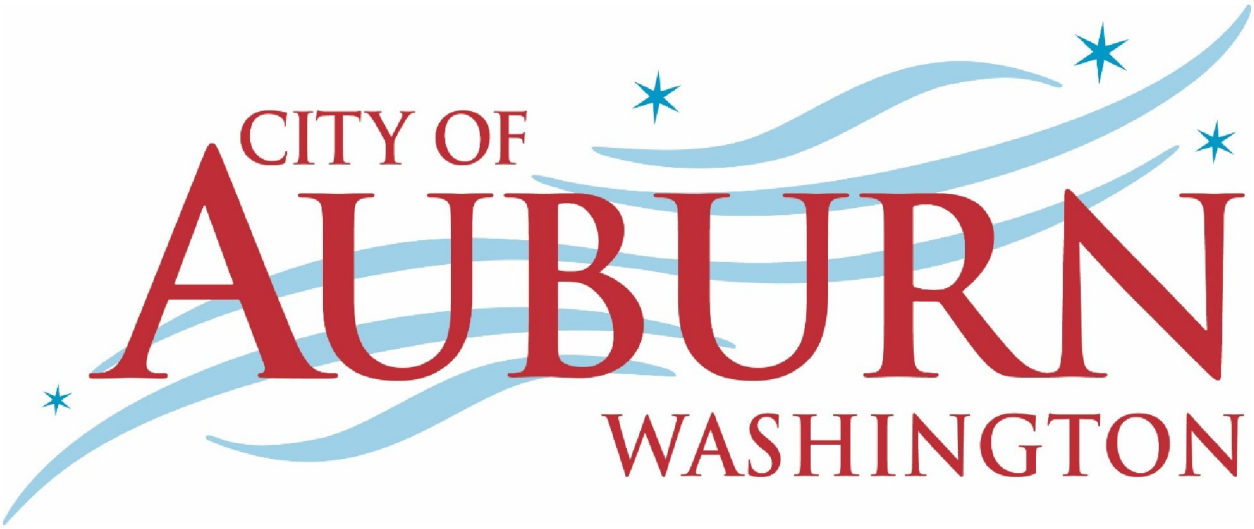
Department Budget

518.00.518.780 Multimedia	2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:					
OPERATING REVENUES					
348.801 Interfund Communication Charges	1,050,269	1,058,040	1,058,040	1,112,600	1,142,800
369.900 Miscellaneous Revenue	-	-	-	-	-
TOTAL OPERATING REVENUES	1,050,269	1,058,040	1,058,040	1,112,600	1,142,800
OPERATING EXPENDITURES					
518.780.10 Salaries & Wages	284,856	298,949	298,949	299,641	314,491
518.780.20 Benefits	110,058	118,588	118,588	147,459	160,907
518.780.30 Supplies	26,853	63,650	63,650	33,650	33,650
518.780.40 Other Service Charges	511,755	509,000	509,000	516,200	516,500
518.780.90 Interfund Payments for Service	129,948	64,600	64,600	85,961	86,242
TOTAL OPERATING EXPENDITURES	1,063,470	1,054,787	1,054,787	1,082,911	1,111,790
REVENUES LESS EXPENDITURES	(13,201)	3,253	3,253	29,689	31,010
BEGINNING WORKING CAPITAL - January 1	13,201	(3,253)	(3,253)	-	29,689
ENDING WORKING CAPITAL - December 31	-	-	-	29,689	60,699
NET CHANGE IN WORKING CAPITAL (*)	(13,201)	3,253	3,253	29,689	31,010

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

Multimedia FTEs	2014	2015	2016	2017	2018
Multi-Media	3.60	3.60	3.60	3.60	3.60
TOTAL MULTIMEDIA FTEs	**3.60**	**3.60**	**3.60**	**3.60**	**3.60**


CITY OF
AUBURN
WASHINGTON

518 INFORMATION SERVICES
00 INFORMATION SERVICES
518 INFORMATION SERVICES
518.780 MULTI-MEDIA SERVICES
518.780.10 SALARIES & WAGES

518.780.13 OTHER WAGES

	2016 Adopted		2017 Budget		2017 Budget	
1	Mail Courier	5,000.00	1 Mail Courier	5,000.00	1 Mail Courier	5,000.00
	Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	0.00	Change in Budget	0.00

518.780.20 PERSONNEL BENEFITS

518.780.21 F.I.C.A

	2016 Adopted		2017 Budget		2017 Budget	
1	Benefits relating to $5K in other wages.	900.00				
	Line Items Total	900.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-900.00	Change in Budget	0.00

518.780.30 SUPPLIES

518.780.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2017 Budget	
1	Office & operating supplies	5,000.00	1 Office & operating supplies	5,000.00	1 Office & operating supplies	5,000.00
2	Citywide paper supply	51,500.00	2 Citywide paper supply	21,500.00	2 Citywide paper supply	21,500.00
3	Citywide stationary	5,150.00	3 Citywide stationery	5,150.00	3 Citywide stationery	5,150.00
	Line Items Total	61,650.00	Line Items Total	31,650.00	Line Items Total	31,650.00
			Change in Budget	-30,000.00	Change in Budget	0.00

518.780.35 SMALL TOOLS AND EQUIPMENT

	2016 Adopted		2017 Budget		2017 Budget	
1	Small tools & minor equipment	2,000.00	1 Small tools & minor equipment	2,000.00	1 Small tools & minor equipment	2,000.00
	Line Items Total	2,000.00	Line Items Total	2,000.00	Line Items Total	2,000.00
			Change in Budget	0.00	Change in Budget	0.00

518.780.40 OTHER SERVICES & CHARGES

518.780.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2017 Budget	
1	Outsourced video production services	2,000.00	1 Outsourced video production services	2,000.00	1 Outsourced video production services	2,000.00
2	Auburn Magazine (previously budgeted for citizen survey)	29,000.00	2 Auburn Magazine	29,000.00	2 Auburn Magazine	29,000.00
3	Outsourced printing and design services	217,000.00	3 Outsourced printing and design services	221,000.00	3 Outsourced printing and design services	221,000.00
			4 ASD.0011 - Auburn Magazine	50,000.00	4 ASD.0011 - Auburn Magazine	50,000.00
	Line Items Total	248,000.00	Line Items Total	302,000.00	Line Items Total	302,000.00
			Change in Budget	54,000.00	Change in Budget	0.00

518.780.42 COMMUNICATION

	2016 Adopted		2017 Budget		2017 Budget	
1	Cell phone and data plan	1,500.00	1 Cell phone and data plan	1,500.00	1 Cell phone and data plan	1,500.00
2	Postage citywide (USPS general, bulk and business reply)	185,000.00	2 Postage citywide (USPS general, bulk and business reply)	185,000.00	2 Postage citywide (USPS general, bulk and business reply)	185,000.00

518 INFORMATION SERVICES
00 INFORMATION SERVICES
518 INFORMATION SERVICES
518.780 MULTI-MEDIA SERVICES
518.780.40 OTHER SERVICES & CHARGES

518.780.42 COMMUNICATION

2016 Adopted			2017 Budget			2017 Budget		
3	UPS shipping account	1,000.00	3	UPS shipping account	1,000.00	3	UPS shipping account	1,000.00
4	Citizen engagement tools	10,000.00	4	Citizen engagement tools	10,000.00	4	Citizen engagement tools	10,000.00
	Line Items Total	197,500.00		Line Items Total	197,500.00		Line Items Total	197,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

518.780.43 TRAVEL

2016 Adopted			2017 Budget			2017 Budget		
1	Travel expenses	5,000.00	1	Travel expenses	1,000.00	1	Travel expenses	1,000.00
	Line Items Total	5,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	-4,000.00		**Change in Budget**	0.00

518.780.44 ADVERTISING

2016 Adopted			2017 Budget			2017 Budget		
1	General advertising and marketing (previously allocated specifically for Auburn Reporter newsletter)	30,000.00	1	General advertising and marketing	30,000.00	1	General advertising and marketing	30,000.00
			2	Civic education	10,000.00	2	Civic education	10,000.00
2	Civic education	10,000.00		Line Items Total	40,000.00		Line Items Total	40,000.00
	Line Items Total	40,000.00						
				Change in Budget	0.00		**Change in Budget**	0.00

518.780.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2017 Budget		
1	Postage machine and folder inserter lease (Pitney Bowes)	11,000.00	1	Postage machine and folder inserter lease (Pitney Bowes)	11,000.00	1	Postage machine and folder inserter lease (Pitney Bowes)	11,000.00
	Line Items Total	11,000.00		Line Items Total	11,000.00		Line Items Total	11,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

518.780.46 INSURANCE

2016 Adopted			2017 Budget			2017 Budget		
			1	Insurance Allocation	5,200.00	1	Insurance Allocation	5,500.00
	Line Items Total	0.00		Line Items Total	5,200.00		Line Items Total	5,500.00
				Change in Budget	5,200.00		**Change in Budget**	300.00

518.780.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2017 Budget		
1	Equipment repair and maintainance	5,000.00	1	Equipment repair and maintainance	5,000.00	1	Equipment repair and maintainance	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

518.780.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2017 Budget		
1	Training, conferences & workshops	1,000.00	1	Training, conferences & workshops	3,000.00	1	Training, conferences & workshops	3,000.00

518 INFORMATION SERVICES
00 INFORMATION SERVICES
518 INFORMATION SERVICES
518.780 MULTI-MEDIA SERVICES
518.780.40 OTHER SERVICES & CHARGES
518.780.49 MISCELLANEOUS

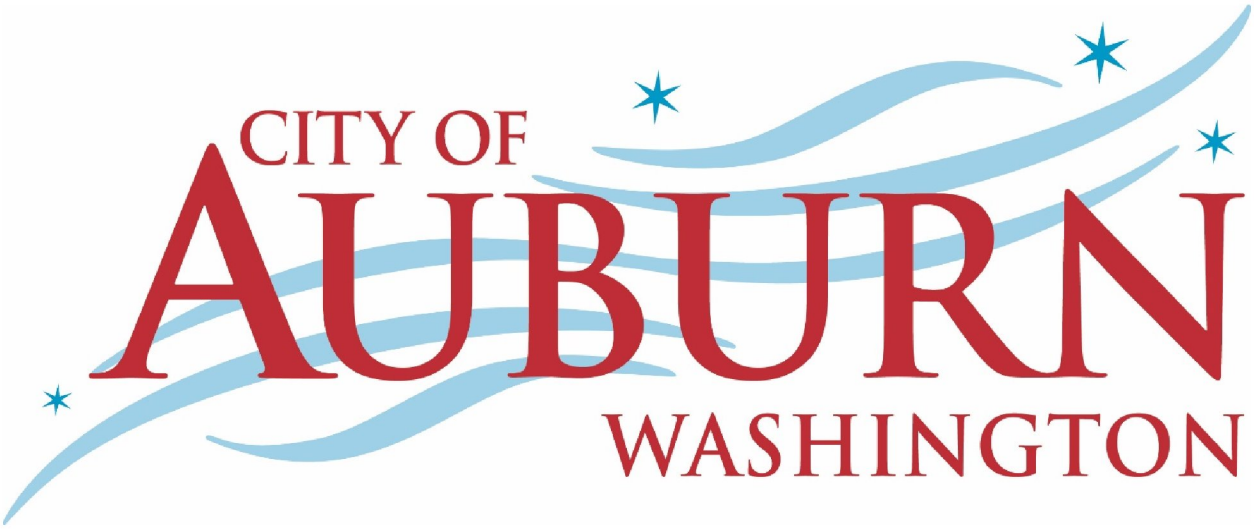
2016 Adopted			2017 Budget			2017 Budget		
2	Dues & subscriptions	1,500.00	2	Dues & subscriptions	1,500.00	2	Dues & subscriptions	1,500.00
	Line Items Total	2,500.00		Line Items Total	4,500.00		Line Items Total	4,500.00
				Change in Budget	2,000.00		**Change in Budget**	0.00

518.780.90 INTERFUND PAYMENTS FOR SERVICES
518.780.98 INTERFUND FACILITIES

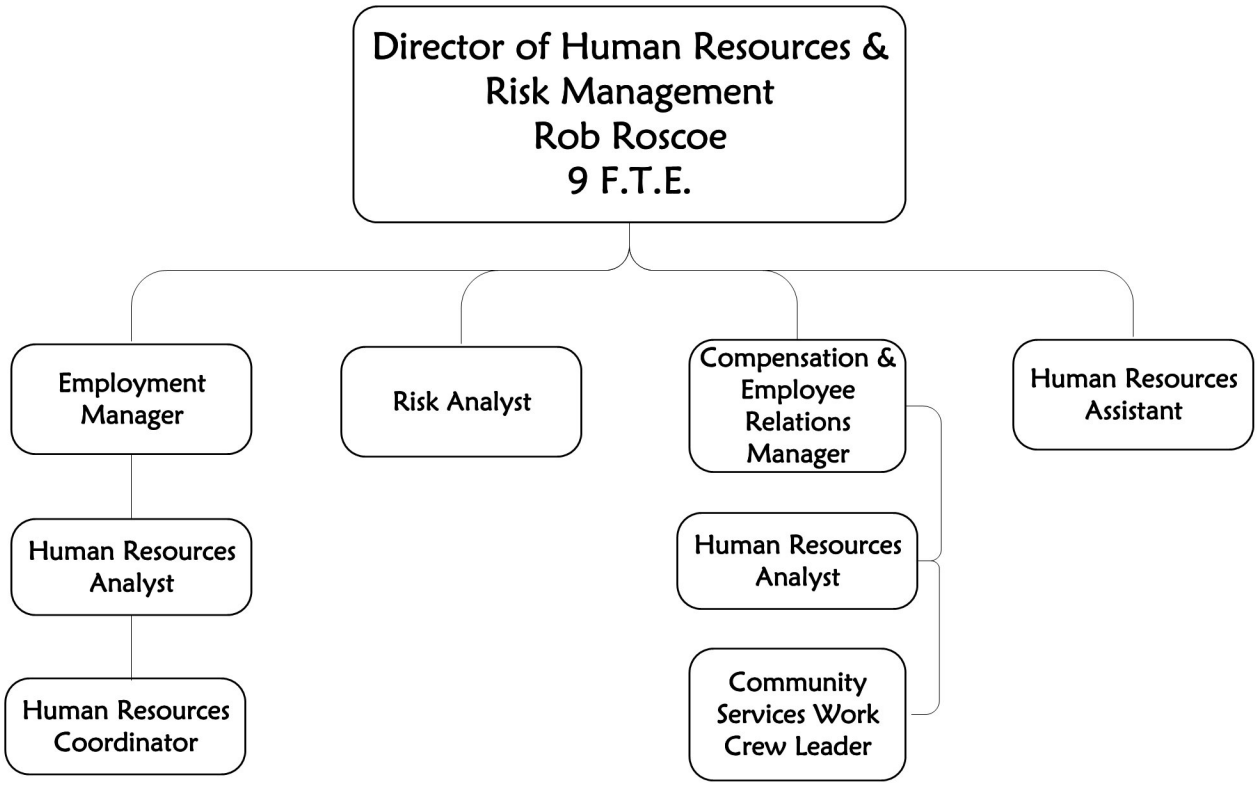
2016 Adopted			2017 Budget			2017 Budget		
1	Facilities Allocation	9,600.00	1	Facilities Allocation	29,100.00	1	Facilities Allocation	27,500.00
	Line Items Total	9,600.00		Line Items Total	29,100.00		Line Items Total	27,500.00
				Change in Budget	19,500.00		**Change in Budget**	-1,600.00

518.780.99 INTERFUND IS SERVICES

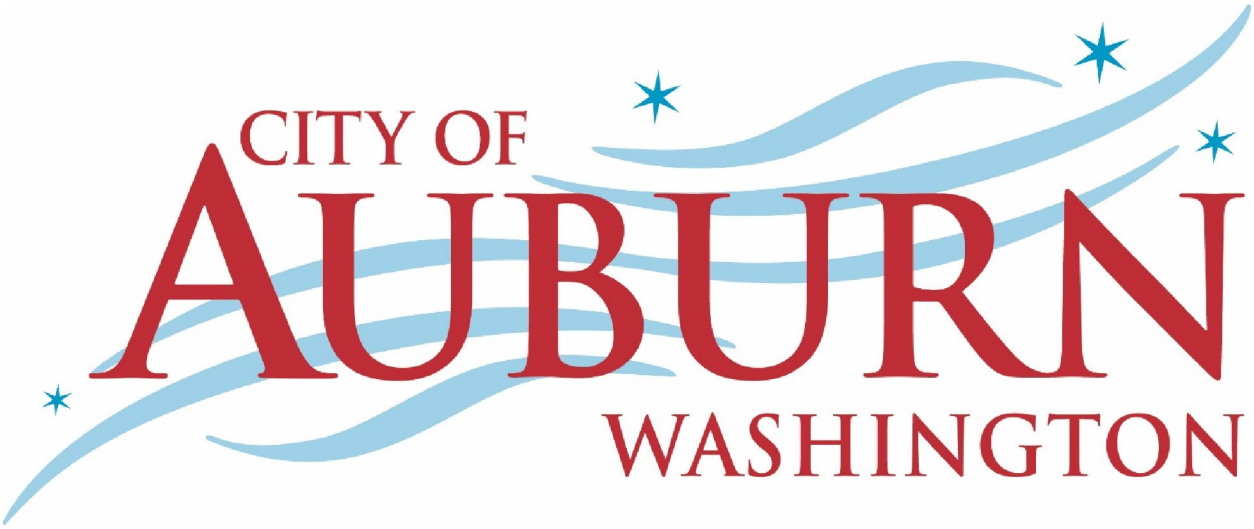
2016 Adopted			2017 Budget			2017 Budget		
1	Innovation & Technology Allocation	55,000.00	1	Innovation & Technology Allocation	56,861.00	1	Innovation & Technology Allocation	58,742.00
	Line Items Total	55,000.00		Line Items Total	56,861.00		Line Items Total	58,742.00
				Change in Budget	1,861.00		**Change in Budget**	1,881.00
	Total Line Items	643,150.00		**Total Line Items**	690,811.00		**Total Line Items**	691,392.00
				Total Change in Budget	47,661.00		**Total Change in Budget**	581.00


CITY OF
AUBURN
WASHINGTON

Human Resources & Risk Management Department



FTE = Full-Time Equivalent


CITY OF
AUBURN
WASHINGTON

WORKERS' COMPENSATION FUND

Mission Statement

This fund provides time loss and medical benefits for employees who are affected by an occupational injury or illness and stabilizes rates, offers risk management services, and provides quality benefits both to the City and the employee in an efficient and timely manner.

Division Overview

The Workers' Compensation Fund is part of the Risk Management Division which administers four major insurance programs: civil liability, workers' compensation, auto and property coverage. This division provides risk identification, loss analysis, loss control recommendations, and risk financing. The division also administers several citywide training and employee development programs.

2015 & 2016 Accomplishments

- Built reserves to adequately fund existing and anticipated future claim expenses.
- Contracted with a third-party administrator to provide workers' compensations claim adjudication for employee injuries.
- Continued to provide timely workers' compensation to injured employees.

2017 & 2018 Objectives

- Continue to fund rates that mirror 2017 & 2018 Department of Labor and Industries rates, and based on those rates, establish a fund reserve that would allow the City to stabilize future rates consistent with inflationary measures.
- Conduct an actuarial review of current funding to identify trends and fund solvency for future rate determination.
- Continue to provide workers' compensation benefits to employees for new and existing claims.

2015-2016 Working Capital Budget

503 Worker's Compensation	2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:					
OPERATING REVENUES					
369.720 L&I Contributions - EE	37,115	43,000	43,000	39,000	39,400
369.730 L&I Contributions - ER	744,331	700,000	700,000	922,300	968,700
398.100 Insurance Recoveries	34,215	120,000	120,000	93,000	93,000
361.110 Investment Income	899	100	100	2,600	2,600
399.100 Miscellaneous Revenue	(27,564)	-	-	-	-
TOTAL OPERATING REVENUES	788,996	863,100	863,100	1,056,900	1,103,700
OPERATING EXPENDITURES					
580.000.10 Salaries & Wages	78,371	84,590	84,590	76,324	80,132
580.000.20 Benefits	164,827	367,005	367,005	364,638	367,336
580.000.30 Supplies	-	-	-	-	-
580.000.40 Other Service Charges	234,745	402,715	402,715	409,815	415,215
580.000.50 Intergovernmental Services	-	-	-	-	-
590.100.05 Net Increase in Restricted Assets	(27,176)	-	-	-	-
TOTAL OPERATING EXPENDITURES	450,767	854,310	854,310	850,777	862,683
REVENUES LESS EXPENDITURES	338,229	8,790	8,790	206,123	241,017
BEGINNING WORKING CAPITAL - January 1	440,004	778,233	778,233	787,022	993,145
ENDING WORKING CAPITAL - December 31	778,233	787,022	787,022	993,145	1,234,162
NET CHANGE IN WORKING CAPITAL (*)	338,229	8,790	8,790	206,123	241,017

(*) Working Capital = Current Assets minus Current Liabilities

503 WORKER'S COMP SELF INS
00 *** Title Not Found ***
580 NONEXPENDITURES
580.300 *** Title Not Found ***
580.300.40 OTHER SERVICES & CHARGES
580.300.41 THIRD PARTY ADMINISTRATOR

2016 Adopted			2017 Budget			2018 Budget		
1	Third Party Administrator Fees	25,000.00	1	Third Party Administrator Fees	27,000.00	1	Third Party Administrator Fees	27,000.00
	Line Items Total	25,000.00		Line Items Total	27,000.00		Line Items Total	27,000.00
				Change in Budget	2,000.00		**Change in Budget**	0.00

503 **WORKER'S COMP SELF INS**
00 ***** Title Not Found *****
580 **NONEXPENDITURES**
580.301 ***** Title Not Found *****
580.301.40 **OTHER SERVICES & CHARGES**
580.301.41 **TIME LOSS / INDEMNITY PYMTS**

2016 Adopted			2017 Budget			2018 Budget		
1	Indemnity payments	124,115.00	1	Indemnity payments	124,115.00	1	Indemnity payments	124,115.00
	Line Items Total	124,115.00		Line Items Total	124,115.00		Line Items Total	124,115.00
				Change in Budget	0.00		**Change in Budget**	0.00

503 WORKER'S COMP SELF INS
00 * Title Not Found *****
580 NONEXPENDITURES
580.302 * Title Not Found *****
580.302.40 OTHER SERVICES & CHARGES
580.302.41 STATE L&I ASSESSMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Administrative Assessment based on Claims - State L&I 2% inc from 2016	39,500.00	Administrative Assessment based on Claims - State L&I 2% inc from 2016	39,500.00	Administrative Assessment based on Claims - State L&I 2% inc from 2016	39,500.00
2	Second Injury Assessment - State L&I 2% increase	66,500.00	Second Injury Assessment - State L&I 2% increase	66,500.00	Second Injury Assessment - State L&I 2% increase	66,500.00
3	Self-Insured Assessment Rate (Asbestos & Pension) - State L&I 2% increase in worker hour	75,000.00	Self-Insured Assessment Rate (Asbestos & Pension) - State L&I 2% increase in worker hour	75,000.00	Self-Insured Assessment Rate (Asbestos & Pension) - State L&I 2% increase in worker hour	75,000.00
	Line Items Total	181,000.00	Line Items Total	181,000.00	Line Items Total	181,000.00
			Change in Budget	0.00	**Change in Budget**	0.00

503 WORKER'S COMP SELF INS
00 * Title Not Found *****
580 NONEXPENDITURES
580.303 * Title Not Found *****
580.303.20 PERSONNEL BENEFITS
580.303.25 MEDICAL CLAIMS & PPD PYMTS

	2016 Adopted		2017 Budget		2018 Budget	
1	Medical claim payments	250,000.00	Medical claim payments	250,000.00	Medical claim payments	250,000.00
2	PPD Awards - Permanent/Partial Disability	80,000.00	PPD Awards - Permanent/Partial Disability	80,000.00	PPD Awards - Permanent/Partial Disability	80,000.00
	Line Items Total	330,000.00	Line Items Total	330,000.00	Line Items Total	330,000.00
			Change in Budget	0.00	**Change in Budget**	0.00

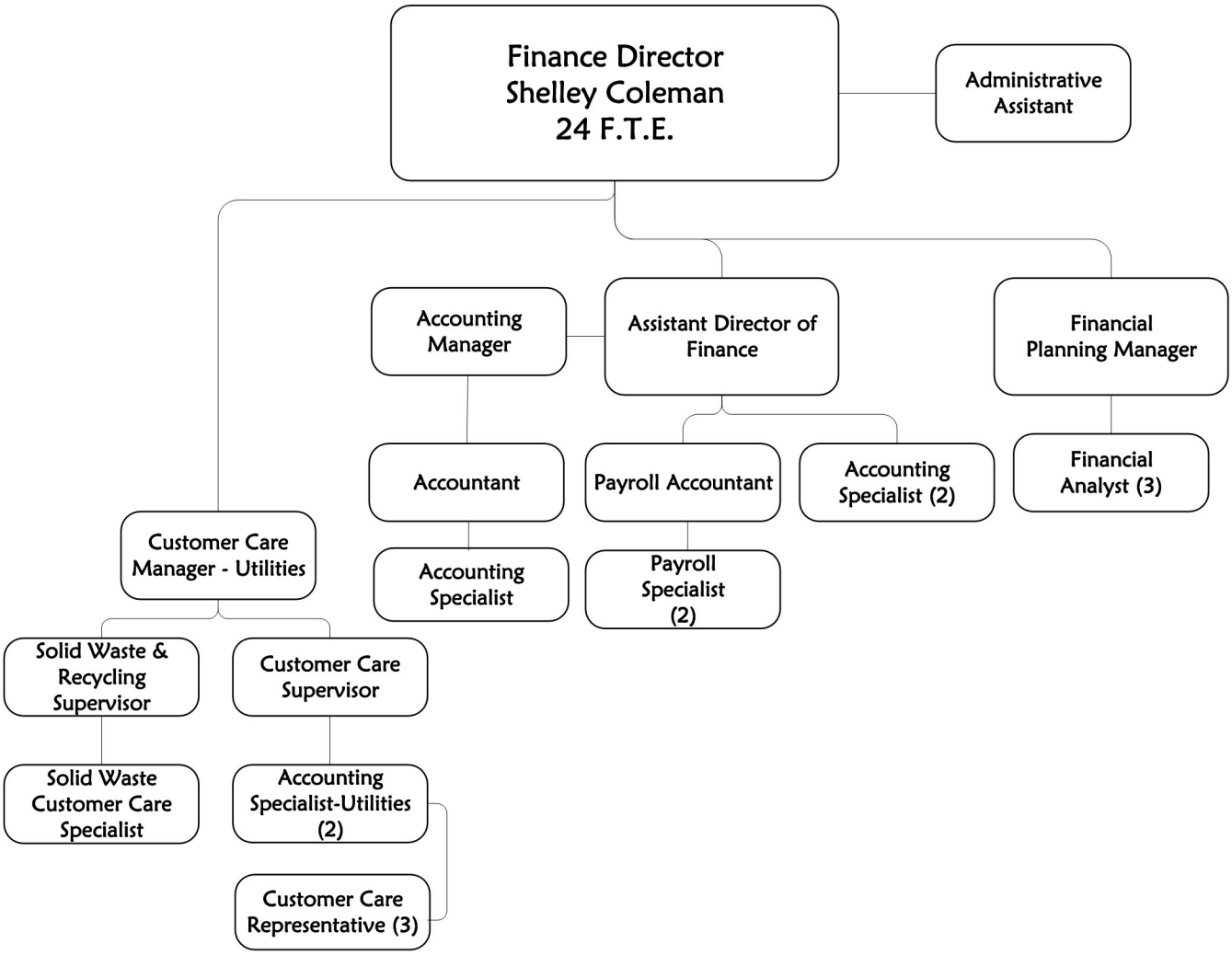
503 WORKER'S COMP SELF INS
00 * Title Not Found *****
580 NONEXPENDITURES
580.400 * Title Not Found *****
580.400.40 OTHER SERVICES & CHARGES
580.400.41 STOP LOSS INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Annual Stop Loss Insurance Premium 10% increase	72,600.00	1	Annual Stop Loss Insurance Premium 7% increase	77,700.00	1	Annual Stop Loss Insurance Premium 7% increase	83,100.00
	Line Items Total	72,600.00		Line Items Total	77,700.00		Line Items Total	83,100.00
				Change in Budget	5,100.00		**Change in Budget**	5,400.00

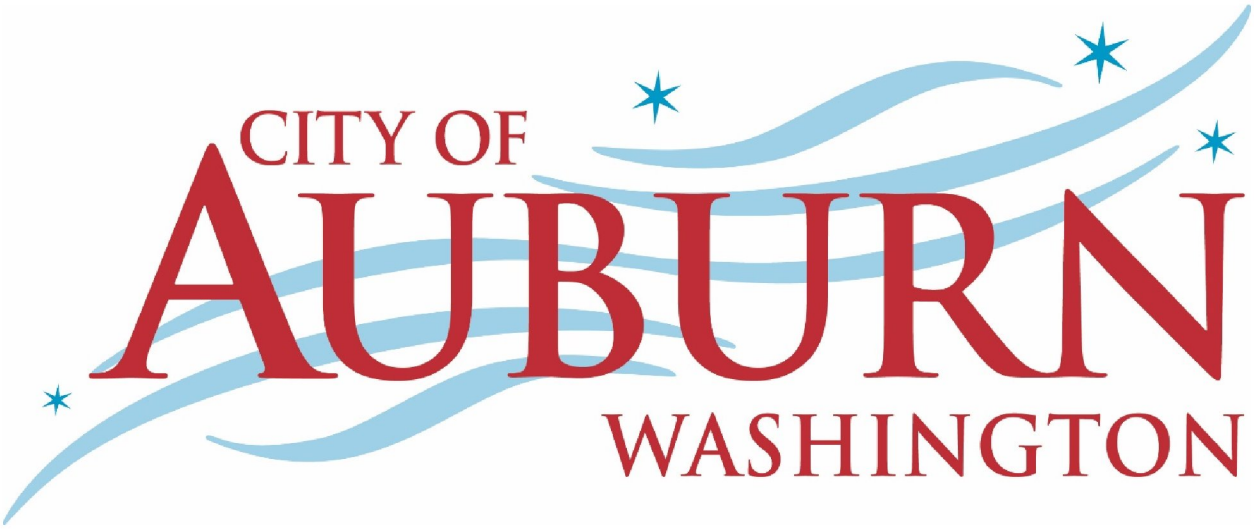
503 WORKER'S COMP SELF INS
00 * Title Not Found *****
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	175,289.00	1 Estimated Ending Working Capital	993,145.00	1 Estimated Ending Working Capital	1,234,162.00
Line Items Total	175,289.00	Line Items Total	993,145.00	Line Items Total	1,234,162.00
		Change in Budget	817,856.00	**Change in Budget**	241,017.00
Total Line Items	908,004.00	**Total Line Items**	1,732,960.00	**Total Line Items**	1,979,377.00
		Total Change in Budget	824,956.00	**Total Change in Budget**	246,417.00

Finance Department



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Finance department is responsible for the budget in the following special revenue funds:

- Fund 122 - The Cumulative Reserve Fund accumulates excess reserves for counter-cyclical purposes ("Rainy Day") and capital purposes.
- Fund 124 - Mitigation Fees Fund accounts for fees paid by developers toward the cost of future improvements to City infrastructure, which are required to provide for additional demands generated by new development.

2015 & 2016 Accomplishments

- Continued to collect, monitor and distribute legally restricted revenue sources.
- Administered use of mitigation fees to provide for City infrastructure improvements.
- Maintained Cumulative Reserve Fund to provide stability during economic downturns and for capital purposes.

2017 & 2018 Objectives

- Continue to collect, monitor and distribute legally restricted revenue sources.
- Maintain Cumulative Reserve Fund to provide stability during economic downturns and for capital purposes.
- Administer use of mitigation fees to provide for City infrastructure improvements.

Special Revenue Funds

122 Cumulative Reserve	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	5,599,686	7,985,297	7,985,297	7,546,199	7,366,699
Miscellaneous Revenue	15,717	14,200	14,200	20,500	20,500
Operating Transfers In	2,800,000	1,500,000	1,500,000	-	-
Total Revenues	**8,415,403**	**9,499,497**	**9,499,497**	**7,566,699**	**7,387,199**
Expenditures					
Debt Service Principal - Valley Com	-	-	-	-	-
Debt Service Interest - Valley Com	-	-	-	-	-
Operating Transfers Out*	430,106	1,953,298	1,953,298	200,000	250,000
Ending Fund Balance	7,985,297	7,546,199	7,546,199	7,366,699	7,137,199
Total Expenditures	**8,415,403**	**9,499,497**	**9,499,497**	**7,566,699**	**7,387,199**

Transfers Out Summary*	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Innovation & Technology Loan Payment	100,160	104,000	104,000		
Equipment Rental Loan Payment	100,160	104,000	104,000		
Cemetery Cash Flow Needs		300,000	300,000	200,000	250,000
Auburn Community Center		1,221,084	1,221,084		
Golf Course Equipment Purchases	229,786	224,214	224,214		
Total Transfers Out	**430,106**	**1,953,298**	**1,953,298**	**200,000**	**250,000**

122 CUMULATIVE RESERVE FUND
00 CUMULATIVE RESERVE
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

	2016 Adopted		2017 Budget		2018 Budget	
1	Transfer Out To Information Services Fund (518) For 5th & Final Loan Payment On 2011 Loan To General Fund	104,000.00	1 Transfer Out To Cemetery Fund (436) For Cash Flow Needs	200,000.00	1 Transfer Out To Cemetery Fund (436) For Cash Flow Needs	250,000.00
2	Transfer Out To Equipment Rental Fund (550) For 5th & Final Loan Payment On 2011 Loan To General Fund	104,000.00	Line Items Total	200,000.00	Line Items Total	250,000.00
3	Transfer Out To Parks Construction Fund (321) For CP0925 - Community & Youth/Teen Center	1,221,084.00				
4	Transfer Out To Equipment Rental Fund (550) For Golf Equipment Purchase	188,000.00				
5	Transfer Out To Cemetery Fund (436) For Cash Flow Needs	300,000.00				
	Line Items Total	1,917,084.00				
			Change in Budget	-1,717,084.00	**Change in Budget**	50,000.00

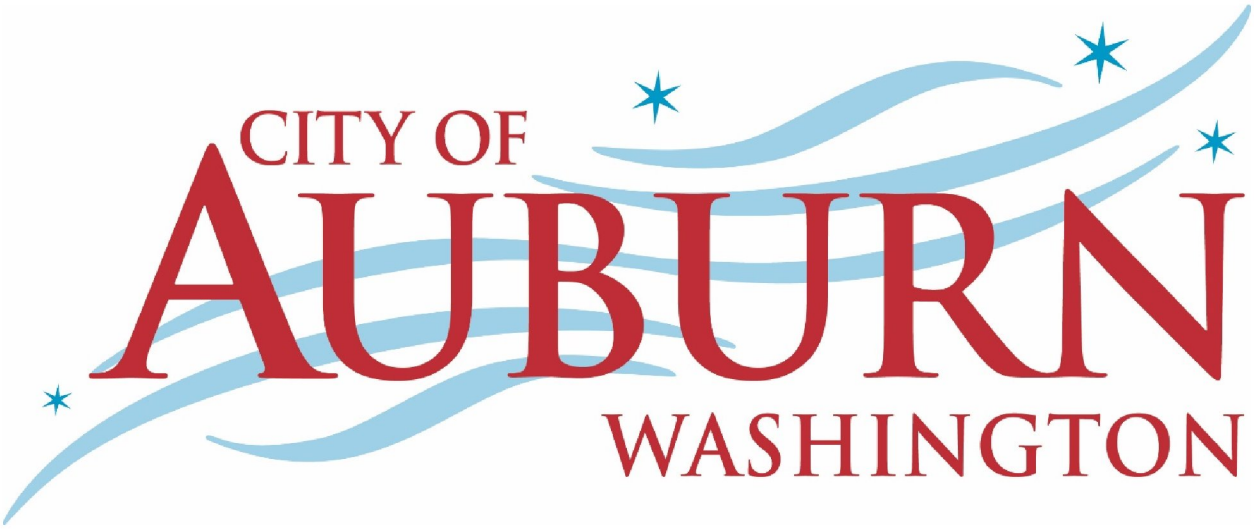
122 CUMULATIVE RESERVE FUND
00 CUMULATIVE RESERVE
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		4,335,420.00	1 Estimated Ending Fund Balance		7,366,699.00	1 Estimated Ending Fund Balance		7,137,199.00
	Line Items Total	4,335,420.00		Line Items Total	7,366,699.00		Line Items Total	7,137,199.00
				Change in Budget	3,031,279.00		**Change in Budget**	-229,500.00
	Total Line Items	6,252,504.00		**Total Line Items**	7,566,699.00		**Total Line Items**	7,387,199.00
				Total Change in Budget	1,314,195.00		**Total Change in Budget**	-179,500.00

Special Revenue Funds

124 Mitigation Fees	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance - Designated	4,900,511	5,776,255	5,776,255	3,565,300	3,720,419
Beginning Fund Balance - Undesignated	-	78,115	78,115	93,115	93,115
Fire Impact Fees	230,823	100,000	100,000	100,000	100,000
Wetland Mitigation Fees	-	-	-	-	-
Transportation Impact Fees	1,016,641	800,000	800,000	800,000	800,000
Truck Impact Fees	-	-	-	-	-
School Impact Admin Fees	11,492	15,000	15,000	12,000	12,000
Lakeland Fire Mitigation Fees	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Parks Impact Fees	730,625	75,000	75,000	600,000	600,000
Park Mitigation Fees	158,311	-	-	-	-
Investment Income	8,428	4,890	4,890	8,200	8,200
Transfers In	-	400,000	400,000	-	-
Total Revenues	**7,056,832**	**7,249,259**	**7,249,260**	**5,178,615**	**5,333,734**
Expenditures					
Intergovernmental	460,000	111,626	50,000	50,000	50,000
Operating Transfers Out*	742,463	3,479,219	3,540,845	1,315,081	1,169,817
Ending Fund Balance - Designated	5,854,369	3,658,414	3,565,300	3,720,419	4,020,802
Ending Fund Balance - Undesignated	-	-	93,115	93,115	93,115
Total Expenditures	**7,056,832**	**7,249,259**	**7,249,260**	**5,178,615**	**5,333,734**

Transfers Out Summary*	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
To Gen Fund -School Impact Admin Fees	51,754	-	61,626	-	-
To Fund 102 -Impact Fees	620,333	3,086,075	2,670,128	718,511	1,005,817
To Fund 102 -Mitigation Fees	15,624	73,144	123,144	-	34,000
To Fund 321 -Park Impact Fees	14,585	300,000	50,000	545,000	125,000
To Fund 321 -Park Mitigation Fees	25,000	-	-	-	-
To Fund 328 -Traffic Impact Fees	15,167	20,000	20,000	20,000	
To Fund 328 -Wetland Mitigation Fees	-	-	-	31,570	5,000
Total Transfers Out	**742,463**	**3,479,219**	**2,924,898**	**1,315,081**	**1,169,817**


CITY OF
AUBURN
WASHINGTON

124 MITIGATION FEES
00 MITIGATION FEES
597 OTHER FINANCING
597.103 TRANSPORTATION IMPACT FEES
597.103.50 INTERGOVERNMENTAL/INTERFUND
597.103.55 OPER TRSF OUT - TRANSP IMPACT FEES

	2016 Adopted		2017 Budget		2018 Budget	
1	Transfer Out To Arterial Street Fund (102) For C207A0 : A Street NW- Phase 1	25,000.00	Transfer Out To Arterial Street Fund (102) For C207A0 : A Street NW- Phase 1	25,000.00	Transfer Out To Arterial Street Fund (102) For C207A0 : A Street NW- Phase 1	25,000.00
2	Transfer Out To Arterial Street Fund (102) For C201A0 : M Street Underpass Debt Service	130,654.00	Transfer Out To Arterial Street Fund (102) For C201A0 : M Street Underpass Debt Service	124,305.00	Transfer Out To Arterial Street Fund (102) For C201A0 : M Street Underpass Debt Service	124,013.00
3	Transfer Out To Arterial Street Fund (102) for cp0911 - F Street SE Non-Motorized	50,000.00	Transfer Out To Arterial Street Fund (102) for asbd02 - AWS Improvements (Hemlock St SE to Academy Dr SE)	50,000.00	Transfer Out To Arterial Street Fund (102) for cp0911 - F Street SE Non-Motorized	190,000.00
4	Transfer Out To Arterial Street Fund (102) For CP0611 : Harvey Rd & 8th St NE Debt Service	85,383.00	Transfer Out To Arterial Street Fund (102) for asbd12 - M Street NE (E Main St to 4th St NE)	50,000.00	Transfer Out To Arterial Street Fund (102) for asbd12 - M Street NE (E Main St to 4th St NE)	70,000.00
5	Transfer Out To Arterial Street Fund (102) For TIP# 40 : 124th Ave SE Corridor Imp.	220,000.00	Transfer Out To Arterial Street Fund (102) For CP0611 : Harvey Rd & 8th St NE Debt Service	85,206.00	Transfer Out To Arterial Street Fund (102) For CP0611 : Harvey Rd & 8th St NE Debt Service	84,804.00
6	Transfer Out To Arterial Street Fund (102) for cp1114 -AWS & 12th St SE Int. Imp.	100,000.00	Transfer Out To Arterial Street Fund (102) For CP1218 :AWS (SR164) Corridor Safety Imp	20,000.00	Transfer Out To Arterial Street Fund (102) For asbd27 : 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements	20,000.00
7	Transfer Out To Arterial Street Fund (102) for TIP #69 - I St NE/22nd St NE Roundabout	235,000.00	Transfer Out To Arterial Street Fund (102) for asbd17 -Lake Tapps Parkway ITS Expansion.	189,000.00	Transfer Out To Arterial Street Fund (102) for asbd14 -Evergreen Heights Safe Routes to School.	57,000.00
8	Transfer Out To Capital Improvements Fund (328) For CP0767 : Mohawks Plastics	20,000.00	Transfer Out To Arterial Street Fund (102) for asbd15 - A St SE & Lakeland Hills Way SE.	25,000.00	Transfer Out To Arterial Street Fund (102) for asbd24 - Auburn Regional Growth Center Access Improvements	100,000.00
	Line Items Total	866,037.00	Transfer Out To Arterial Street Fund (102) for asbd14 - Evergreen Heights Safe Routes to School.	50,000.00	Transfer Out To Arterial Street Fund (102) for cp1513 - 22nd Street NE & I St NE Intersection.	235,000.00
			Transfer Out To Arterial Street Fund (102) for asbd18 - Lea Hill Rd Segment 1.	100,000.00	Transfer Out To Arterial Street Fund (102) for asbd20 -West Valley Highway Improvements (SR-18 to 15th Street SW)	100,000.00
			Transfer Out To Capital Improvements Fund (328) For CP0767 : Mohawks Plastics	20,000.00	Line Items Total	1,005,817.00
			Line Items Total	738,511.00		
			Change in Budget	-127,526.00	**Change in Budget**	267,306.00

124 MITIGATION FEES
00 MITIGATION FEES
597 OTHER FINANCING
597.106 TRAFFIC MITIGATION FEES
597.106.50 INTERGOVERNMENTAL/INTERFUND
597.106.55 OPER TRSF OUT - TRAFFIC MITIGATION

2016 Adopted		2017 Budget		2018 Budget		
				1	Transfer Out To Arterial Street Fund (102) for asbd25 -Stewart Road (Lake Tapps Parkway Corridor)	34,000.00
Line Items Total	0.00	Line Items Total	0.00		Line Items Total	34,000.00
		Change in Budget	0.00		**Change in Budget**	34,000.00

124 MITIGATION FEES
00 MITIGATION FEES
597 OTHER FINANCING
597.107 PARKS IMPACT FEES
597.107.50 INTERGOVERNMENTAL/INTERFUND
597.107.55 OPER TRSF OUT - PARKS IMPACT FEES

2016 Adopted			2017 Budget			2018 Budget		
1	Transfer Out To Parks Construction Fund (321) for Isaac Evans Park	50,000.00	1	T/Out to F321 for gpbd12 - Brannan Park Synthetic Field	75,000.00	1	T/Out to F321 for gpbd03 - Misc. Parks Improvements	50,000.00
2	Transfer Out To Parks Construction Fund (321) for Misc. Park Improvements	50,000.00	2	T/Out to F321 for gpbd03 - Misc. Parks Improvements	50,000.00	2	T/Out to F321 for gpbd15 - Lakeland Hills Playground Replacement	75,000.00
3	Transfer Out To Parks Construction Fund (321) for Sunset Park	185,000.00	3	T/Out to F321 for gpbd08 - Game Farm Park Improvements	20,000.00		Line Items Total	125,000.00
	Line Items Total	285,000.00	4	T/Out to F321 for gpbd06 - Sunset Park	200,000.00			
			5	T/Out to F321 for gpbd14 - Les Gove Restroom Facility	150,000.00			
			6	T/Out to F321 for cp1605 - Les Gove Park Improvements	50,000.00			
				Line Items Total	545,000.00			
				Change in Budget	260,000.00		**Change in Budget**	-420,000.00

124 **MITIGATION FEES**
00 **MITIGATION FEES**
597 **OTHER FINANCING**
597.109 ***** Title Not Found *****
597.109.50 **INTERGOVERNMENTAL/INTERFUND**
597.109.55 **OPER TRSF OUT - WETLAND MITIGATION**

2016 Adopted		2017 Budget		2018 Budget	
1 Transfer Out To Capital Improvements Fund (328) For Citywide Wetland Mitigation	20,790.00	1 Transfer Out To Capital Improvements Fund (328) For Citywide Wetland Mitigation	31,570.00	1 Transfer Out To Capital Improvements Fund (328) For Citywide Wetland Mitigation	5,000.00
Line Items Total	20,790.00	Line Items Total	31,570.00	Line Items Total	5,000.00
		Change in Budget	10,780.00	**Change in Budget**	-26,570.00

124 MITIGATION FEES
00 MITIGATION FEES
598 INTERGOVERNMENTAL/INTERFUND
598.101 INTERGOVERNMENTAL - FIRE IMPACT FEES
598.101.50 INTERGOVERNMENTAL/INTERFUND
598.101.51 INTERGOVERNMENTAL SERVICES-FIRE IMPACT

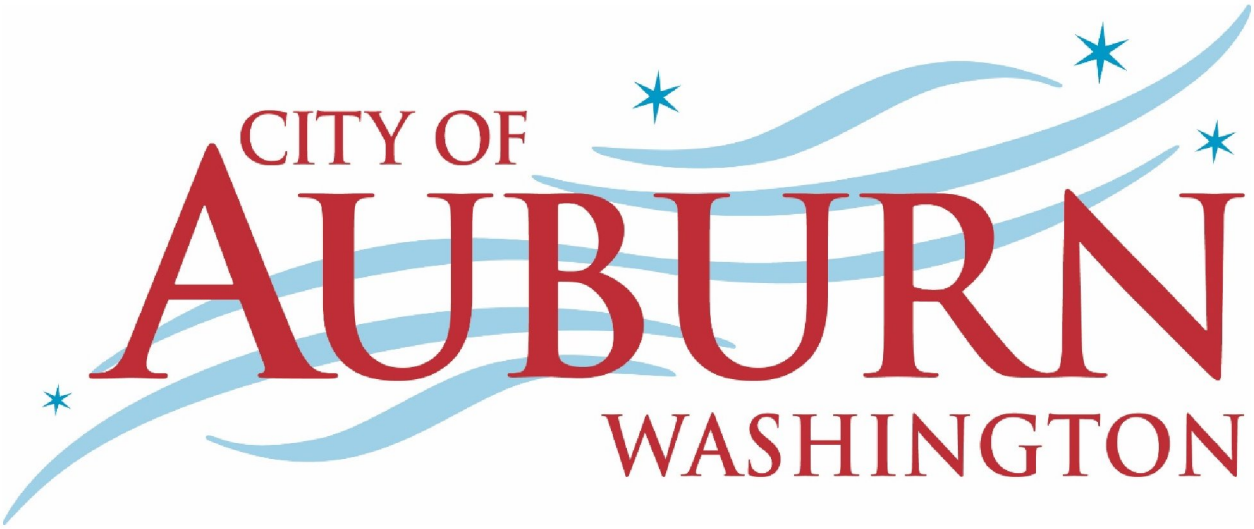
2016 Adopted			2017 Budget			2018 Budget		
1	Fire Impact Fees for VRFA Capital Improvements	50,000.00	1	Fire Impact Fees for VRFA Capital Improvements	50,000.00	1	Fire Impact Fees for VRFA Capital Improvements	50,000.00
	Line Items Total	50,000.00		Line Items Total	50,000.00		Line Items Total	50,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

124 MITIGATION FEES
00 MITIGATION FEES
599 ENDING FUND BALANCE
599.100 DESIGNATED FUND BALANCE
599.100.00 CAFR ONLY
599.100.06 DESIGNATED FUND BALANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Designated Ending Fund Balance	2,359,518.00	1 Estimated Designated Ending Fund Balance	3,720,419.00	1 Estimated Designated Ending Fund Balance	4,020,802.00
Line Items Total	2,359,518.00	Line Items Total	3,720,419.00	Line Items Total	4,020,802.00
		Change in Budget	1,360,901.00	**Change in Budget**	300,383.00

124 MITIGATION FEES
00 MITIGATION FEES
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Undesignated Ending Fund Balance	27,976.00	1 Estimated Undesignated Ending Fund Balance	93,115.00	1 Estimated Undesignated Ending Fund Balance	93,115.00
Line Items Total	27,976.00	Line Items Total	93,115.00	Line Items Total	93,115.00
		Change in Budget	65,139.00	**Change in Budget**	0.00
Total Line Items	3,609,321.00	**Total Line Items**	5,178,615.00	**Total Line Items**	5,333,734.00
		Total Change in Budget	1,569,294.00	**Total Change in Budget**	155,119.00


CITY OF
AUBURN
WASHINGTON

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund 328 manages the proceeds of grants, Real Estate Excise Tax (REET), and transfers from other funds. All funds are used for capital projects or major equipment purchases. The Finance department is responsible for the budget in this capital fund.

2015 & 2016 Accomplishments

- Transferred out Real Estate Excise Tax (REET2) funds to support Local and Arterial Streets programs and transferred REET funds for debt service on Annex and Local Revitalization bonds.
- Provided funding for transportation and sidewalk improvement programs.
- Completed the Auburn Community and Youth/Teen Center.
- Provide funding for the Green River Park Design and the Les Gove Campus Master Plan.
- Continued to provide funding for facility improvements.

2017 & 2018 Objectives

- Transfer out Real Estate Excise Tax (REET) funds for debt service on Annex and Local Revitalization bonds.
- Provide funding for transportation and sidewalk improvement programs.
- Provide funding for the Auburn Environmental Park Boardwalk Phase 2 and the Wayfinding Program.
- Provide funding for Mary Olson Farm Watts property acquisition, Lakeland Hills Nature area project and Game Farm Drainage Improvements project.
- Design and construct the Downtown Auburn Arts Center funded by State and Interlocal grants.

328 Capital Improvements	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	9,680,897	11,990,982	11,990,982	7,347,302	7,797,299
REET 1	2,277,608	1,400,000	1,600,000	1,400,000	1,200,000
REET 2	2,277,607	1,400,000	1,600,000	1,400,000	1,200,000
Grants	83,727	300,000	-	293,000	1,437,000
Investment Income	18,129	9,285	20,285	21,285	21,285
Contributions & Donations	5,677	5,961	5,961	6,259	6,572
Miscellaneous Revenue	17,952	30,000	30,000	-	-
Sales of Fixed Assets	-	-	-	-	-
Operating Transfers In	15,167	865,000	785,000	51,570	5,000
Total Revenues	**14,376,765**	**16,001,228**	**16,032,228**	**10,519,416**	**11,667,156**
Expenditures					
Council Chamber Remodel	-	120,000	120,000	-	-
City Hall Replacement Generator	-	100,000	100,000	-	-
City Wetland Mitigation	-	-	-	31,570	5,000
AEP Boardwalk Phase 2	-	75,000	40,000	35,000	800,000
Downtown Wayfinding Program	-	120,000	-	25,000	35,000
Parks Projects	49,158	403,000	203,000	323,000	667,000
Property Expenditures	83,727	400,000	400,000	-	-
Public Works Projects	25,301	592,359	492,359	20,000	-
Transportation Projects -REET 2	347,018	795,379	795,379	675,000	725,000
Operating Transfers Out - REET 1	1,017,846	2,044,783	2,044,783	925,037	1,250,039
Operating Transfers Out - REET 2	862,733	1,184,708	1,034,708	687,510	533,109
Operating Transfers Out - Other	-	3,454,697	3,454,697	-	-
Ending Fund Balance	11,990,982	6,711,302	7,347,302	7,797,299	7,652,008
Total Expenditures	**14,376,765**	**16,001,228**	**16,032,228**	**10,519,416**	**11,667,156**

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
532 ENGINEERING
532.202 ENGINEERING/PLANS & SERVICE
532.202.60 CAPITAL OUTLAY
532.202.65 CONSTRUCTION PROJECTS

	2016 Adopted		2017 Budget		2018 Budget	
1	Annual Traffic Signal Improvements - REET 2	175,000.00	gcbd07 - Annual Traffic Signal Improvements	175,000.00	gcbd07 - Annual Traffic Signal Improvements - REET 2	175,000.00
2	Citywide Sidewalk Repairs & Improvements -REET 2	200,000.00	gcbd01 - Citywide ADA & Sidewalk Improvements -REET 2	200,000.00	gcbd01 - Citywide ADA & Sidewalk Improvements -REET 2	200,000.00
3			gcbd06 - Neighborhood Traffic Calming Program	100,000.00	gcbd06 - Neighborhood Traffic Calming Program	150,000.00
4			gcbd08 - Citywide Bridge Railing Replacements	100,000.00	gcnd08 - Citywide Bridge Railing Replacements	100,000.00
5			gcbd09 - Citywide Street Lighting Improvements	100,000.00	gcbd09 - Citywide Street Lighting Improvements	100,000.00
	Line Items Total	375,000.00	Line Items Total	675,000.00	Line Items Total	725,000.00
			Change in Budget	300,000.00	**Change in Budget**	50,000.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
542 ROAD & STREET MAINTENANCE
542.302 MAINTENANCE & OPERATIONS
542.302.60 CAPITAL OUTLAY
542.302.65 CONSTRUCTION PROJECTS

	2016 Adopted		2017 Budget		2018 Budget	
1	Citywide Sidewalk Repairs & Improvements Funded by State Grant $100K and Sidewalk funds $25K	125,000.00	1			
	Line Items Total	125,000.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-125,000.00	**Change in Budget**	0.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
558 PLANNING & COMMUNITY DEVELOP
558.800 DEVELOPMENT
558.800.60 CAPITAL OUTLAY
558.800.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget			2018 Budget		
1	Mohawks Plastics -Funded by Traffic Impact Fees	20,000.00	1	cp0767 - Mohawks Plastics -Funded by Traffic Impact Fees	20,000.00	1	cp1315 -City Wetland Mitigation Projects -Funded by Wetland Mitigation Fees	5,000.00
2	cp1315 -City Wetland Mitigation Projects -Funded by Wetland Mitigation Fees	20,790.00	2	cp1315 -City Wetland Mitigation Projects -Funded by Wetland Mitigation Fees	31,570.00		Line Items Total	5,000.00
	Line Items Total	40,790.00		Line Items Total	51,570.00			
				Change in Budget	10,780.00		**Change in Budget**	-46,570.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
594 CAPITAL EXPENDITURES
594.190 CAPITAL OUTLAY
594.190.60 CAPITAL OUTLAY
594.190.65 CONSTRUCTION IN PROGRESS

2016 Adopted		2017 Budget		2018 Budget	
		1 cp1612 - Downtown Auburn Arts & Culture Center	293,000.00	1 cp1612 - Downtown Auburn Arts & Culture Center	637,000.00
Line Items Total	0.00	Line Items Total	293,000.00	2 cp1611 - AEP Boardwalk - Phase 2	800,000.00
				Line Items Total	1,437,000.00
		Change in Budget	293,000.00	**Change in Budget**	1,144,000.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
594 CAPITAL EXPENDITURES
594.192 REET 2
594.192.60 CAPITAL OUTLAY
594.192.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
1 Public Art -REET 2	30,000.00	1 gcbd02 - Public Art -REET 2	30,000.00	1 gcbd02 - Public Art -REET 2	30,000.00
Line Items Total	30,000.00	Line Items Total	30,000.00	Line Items Total	30,000.00
		Change in Budget	0.00	**Change in Budget**	0.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
594 CAPITAL EXPENDITURES
594.762 REET 2 - PARKS
594.762.60 CAPITAL OUTLAY
594.762.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget			2018 Budget		
1	Downtown Wayfinding Program - REET 2	30,000.00	1	gcbd03 - Downtown Wayfinding Program - REET 2	25,000.00	1	gcbd03 - Downtown Wayfinding Program - REET 2	35,000.00
	Line Items Total	30,000.00	2	cp1611 - AEP Boardwalk - Phase 2	35,000.00		Line Items Total	35,000.00
				Line Items Total	60,000.00			
				Change in Budget	30,000.00		**Change in Budget**	-25,000.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFER OUT

	2016 Adopted		2017 Budget		2018 Budget	
1	Transfer Out to Parks Construction Fund 328 for Auburn Community Center and Youth/Teen Center	3,319,697.00				
	Line Items Total	3,319,697.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-3,319,697.00	**Change in Budget**	0.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
597 OTHER FINANCING
597.101 REET 1 - OPERATING TRANSFER
597.101.50 INTERGOVERNMENTAL/INTERFUND
597.101.55 OPERATING TRANSFER OUT REET 1

	2016 Adopted		2017 Budget		2018 Budget	
1	Transfer Out To 2010 A&B Bond Fund (230) of REET 1 For City Hall Annex Debt Service	658,527.00	T/Out to F321 for gpbd13 - Mary Olson Farm - Watts Property Acquisition	125,000.00	Transfer Out To 2010 A&B Bond Fund (230) of REET 1 For City Hall Annex Debt Service	645,039.00
2	Transfer Out to Fund 321 for cp0925 -Auburn Community & Youth/Teen Center	759,219.00	T/Out to F230 for City Hall Annex debt service	645,037.00	Decision Package: FAC.0014 - City Hall Exterior Structural Repairs	250,000.00
	Line Items Total	1,417,746.00	T/Out to F550 for ER&R special assessment	155,000.00	Decision Package: FAC.0015 - City Hall Roof Replacement	200,000.00
			Line Items Total	925,037.00	T/Out to F550 for ER&R special assessment	155,000.00
					Line Items Total	1,250,039.00
			Change in Budget	-492,709.00	**Change in Budget**	325,002.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
597 OTHER FINANCING
597.102 REET 2
597.102.50 INTERGOVERNMENTAL/INTERFUND
597.102.55 OPERATING TRANSFER OUT REET 2

2016 Adopted			2017 Budget			2018 Budget		
1	Transfer Out To 2010 C&D Bond Fund (231) of REET 2 For LRF Debt Service	223,091.00	1	T/Out to F321 for gpbd11 - Lakeland Hills Nature Area	25,000.00	1	T/Out to F321 for gpbd11 - Lakeland Hills Nature Area	150,000.00
	Line Items Total	223,091.00	2	T/Out to F231 for Local Revitalization debt service	222,510.00	2	T/Out to F321 for gpbd16 - Game Farm Drainage Improvements	100,000.00
			3	T/Out to F105 for project funding	300,000.00	3	T/Out to F231 for Local Revitalization debt service	226,109.00
			4	T/O to F321 Decision Package: GLF.0029 - Rebuild the First Green and Surrounds	25,000.00	4	T/O to F321 Decision Package: GLF.0030 - Rebuild the 10th Green and Surrounds	27,000.00
			5	T/O to F321 Decision Package: GLF.0031 - Fairway Drainage Improvement	30,000.00	5	T/O to F321 Decision Package: GLF.0031 - Fairway Drainage Improvement	30,000.00
			6	T/O to F321 Decision Package: GLF.0032 - Chemical Storage Building	20,000.00		Line Items Total	533,109.00
			7	T/O to F321 Decision Package: GLF.0033 - Topdressing Sand Storage Cover Structure	45,000.00			
			8	T/O to F321 for gpbd08 -Game Farm Park Improvements	20,000.00			
				Line Items Total	687,510.00			
				Change in Budget	464,419.00		**Change in Budget**	-154,401.00

328 CAPITAL IMPROVEMENT PROJECTS
00 CAPITAL IMPROVEMENTS PROJECT
599 ENDING FUND BALANCE
599.400 EST RESERVED FUND BALANCE
599.400.00 CAFR ONLY
599.400.06 ENDING FUND BALANCE/W C

2016 Adopted			2017 Budget			2018 Budget		
1 Est. Ending Fund Balance		4,822,580.00	1 Est. Ending Fund Balance		7,937,299.00	1 Est. Ending Fund Balance		8,299,008.00
	Line Items Total	4,822,580.00		Line Items Total	7,937,299.00		Line Items Total	8,299,008.00
				Change in Budget	3,114,719.00		**Change in Budget**	361,709.00
	Total Line Items	10,383,904.00		**Total Line Items**	10,659,416.00		**Total Line Items**	12,314,156.00
				Total Change in Budget	275,512.00		**Total Change in Budget**	1,654,740.00

TABLE CI-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
COMMUNITY IMPROVEMENTS (Capital Improvement Fund)

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
1 **Citywide ADA & Sidewalk Improvements**							
Capital Costs	200,000	200,000	200,000	200,000	200,000	200,000	**1,200,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
REET 2	200,000	200,000	200,000	200,000	200,000	200,000	**1,200,000**
2 **Annual Traffic Signal Replacement & Improvements**							
Capital Costs	175,000	175,000	200,000	200,000	200,000	200,000	**1,150,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
REET 2	175,000	175,000	200,000	200,000	200,000	200,000	**1,150,000**
3 **Mohawks Plastics Site Mitigation Project**							
Capital Costs	20,000	-	-	-	-	-	**20,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Other (Fund 124-Traffic Imp)	20,000	-	-	-	-	-	**20,000**
REET 2	-	-	-	-	-	-	**-**
4 **Neighborhood Traffic Calming Program**							
Capital Costs	100,000	150,000	150,000	150,000	150,000	150,000	**850,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	100,000	150,000	150,000	150,000	150,000	150,000	**850,000**
5 **Public Art**							
Capital Costs	30,000	30,000	30,000	30,000	30,000	30,000	**180,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants	-	-	-	-	-	-	-
REET 2	30,000	30,000	30,000	30,000	30,000	30,000	**180,000**
6 **City Wetland Mitigation Projects**							
Capital Costs	31,570	5,000	5,000	5,000	5,000	-	**51,570**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
REET 1	-	-	-	-	-	-	**-**
Other (Fund 124-Wetland Mit)	31,570	5,000	5,000	5,000	5,000	-	**51,570**
7 **Auburn Environmental Park Boardwalk - Phase 2**							
Capital Costs	35,000	800,000	-	-	-	-	**835,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
REET 2	35,000	-	-	-	-	-	**35,000**
Grants	-	800,000	-	-	-	-	**800,000**
Other -To Be Determined	-	-	-	-	-	-	**-**
8 **Wayfinding Program**							
Capital Costs	25,000	35,000	-	-	-	-	**60,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	25,000	35,000	-	-	-	-	**60,000**
9 **Citywide Bridge Railing Replacements**							
Capital Costs	100,000	100,000	100,000	-	-	-	**300,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	100,000	100,000	100,000	-	-	-	**300,000**
10 **Citywide Street Lighting Improvements**							
Capital Costs	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
11 **Main Street Urban Design Improvements and Implementation**							
Capital Costs	-	-	-	-	10,700,000	-	**10,700,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Other	-	-	-	-	10,700,000	-	**10,700,000**

TABLE CI-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
COMMUNITY IMPROVEMENTS (Capital Improvement Fund)

	2017	2018	2019	2020	2021	2022	Total
12 **Downtown Auburn Arts Center**							
Capital Costs	293,000	637,000	-	-	-	-	**930,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants	293,000	637,000	-	-	-	-	930,000
Other	-	-	-	-	-	-	-
13 **City Hall Exterior Structural Repairs**							
Capital Costs	-	250,000	-	-	-	-	**250,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
REET 1	-	250,000	-	-	-	-	**250,000**
14 **City Hall Roof Replacement**							
Capital Costs	-	200,000	-	-	-	-	**200,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
REET 1	-	200,000	-	-	-	-	**200,000**
15 **City Hall Annex**							
Long-Term Debt	645,037	645,039	657,100	658,200	656,250	674,150	**3,935,776**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
REET 1	645,037	645,039	657,100	658,200	656,250	674,150	**3,935,776**
16 **Local Revitalization**							
Long-Term Debt	222,510	226,109	220,500	220,300	224,700	223,400	**1,337,519**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
REET 2	222,510	226,109	220,500	220,300	224,700	223,400	**1,337,519**
Subtotal Non-Capacity Projects:							
Capital Costs	**1,977,117**	**3,103,148**	**1,662,600**	**1,563,500**	**12,265,950**	**1,577,550**	**22,149,865**
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	1,109,570	2,682,000	785,000	685,000	11,385,000	680,000	17,326,570
Long-Term Debt	867,547	871,148	877,600	878,500	880,950	897,550	5,273,295
Total Costs	**1,977,117**	**3,553,148**	**1,662,600**	**1,563,500**	**12,265,950**	**1,577,550**	**22,599,865**
FUNDING SOURCES:							
Non-Capacity Projects							
Fund Balance	-	-	-	-	-	-	-
Grants	293,000	1,437,000	-	-	-	-	1,730,000
REET1	645,037	1,095,039	657,100	658,200	656,250	674,150	4,385,776
REET2	987,510	1,016,109	1,000,500	900,300	904,700	903,400	5,712,519
Traffic Impact Fees (F124)	20,000	-	-	-	-	-	20,000
Wetland Mitigation (F124)	31,570	5,000	5,000	5,000	5,000	-	51,570
To Be Determined	-	-	-	-	10,700,000	-	10,700,000
Total	**1,977,117**	**3,553,148**	**1,662,600**	**1,563,500**	**12,265,950**	**1,577,550**	**22,599,865**

Project Title: **Citywide ADA & Sidewalk Improvements** — **TIP #32**
Project No: **Various, gcbd01**
Project Type: **Non-Capacity (Annual)**
Project Manager: **Jai Carter** — **LOS Corridor ID# N/A**

Description:
This project funds citywide accessibility improvements to the public right-of-way sidewalk system including adding/upgrading curb ramps, removing barriers to access and completing gaps. Improvements are programmed annually based on the criteria adopted in the City's Public Right-of-Way Accessibility Transition Plan.

Progress Summary:

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	172,493			172,493
Grants -Unsecured State	-				-
REET 2	-	400,000	200,000	200,000	600,000
Other	-				-
Total Funding Sources:	**-**	**572,493**	200,000	200,000	**772,493**
Capital Expenditures:					
Design	-		-		-
Right of Way	-				-
Construction	-	572,493	200,000	200,000	972,493
Total Expenditures:	**-**	**572,493**	200,000	200,000	**772,493**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Fund Balance	-	-	-	-	-
Grants -Unsecured State	-	-	-	-	-
REET 2	200,000	200,000	200,000	200,000	1,200,000
Other	-	-	-	-	-
Total Funding Sources:	200,000	200,000	200,000	200,000	1,200,000
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	200,000	200,000	200,000	200,000	1,200,000
Total Expenditures:	200,000	200,000	200,000	200,000	1,200,000

Grants / Other Sources: Grant funds are not secure

Project Title: **Annual Traffic Signal Replacement & Improvements** — **TIP #34**
Project No: **Various, gcbd07**
Project Type: **Non-Capacity (Annual)**
Project Manager: **TBD** — **LOS Corridor ID# N/A**

Description:
This project funds end of life capital replacement for traffic signal and Intelligent Transportation System equipment including cabinets, video detection cameras, field network devices, traffic cameras, battery backup components, and other related equipment. This project also funds minor safety improvements, operations improvements, and Accessible Pedestrian Signal Improvements based on the criteria adopted in the City's Public Right-of-Way Accessibility Transition Plan.

Progress Summary:
The project is ongoing and continues to successfully complete annual traffic signal improvement projects citywide.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	-	175,000	175,000	175,000	350,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**175,000**	**175,000**	**175,000**	**350,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-			-
Construction	-	175,000	175,000	175,000	350,000
Total Expenditures:	**-**	**175,000**	**175,000**	**175,000**	**350,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	200,000	200,000	200,000	200,000	1,150,000
Other	-	-	-	-	-
Total Funding Sources:	**200,000**	**200,000**	**200,000**	**200,000**	**1,150,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way					-
Construction	200,000	200,000	200,000	200,000	1,150,000
Total Expenditures:	**200,000**	**200,000**	**200,000**	**200,000**	**1,150,000**

Grants / Other Sources:

Project Title: **Mohawks Plastics Site Mitigation Project** — **TIP #13**
Project No: **cp0767**
Project Type: **Non-Capacity**
Project Manager: **Jeff Dixon/Matt Larson** — **LOS Corridor ID# N/A**

Description:
The project consists of the design, construction, maintenance and monitoring of approximately 2.2-acres of wetland creation and approximately 0.4-acres of wetland enhancement within the Goedecke South Property owned by the Sewer Utility in order to compensate for approximately 1.6-acre wetland loss on the Mohawk Plastics property (Parcel # 1321049056). The project was approved under an existing agreement approved by Resolution No. 4196, June 2007.

Progress Summary:
The City received the DOE WQ Certification, WDFW HPA, and on May 7, 2009, the Army Corps of Engineers (Corps) 404 wetland permit (NWS-2007-1913). Subsequently, bid specifications and construction plans were prepared and construction began in October 2009. Construction was completed in January 2010 and the project is currently within the 10-year monitoring period, which involves annual maintenance, monitoring and reporting. Staff anticipates to receive early release from the monitoring period in 2016 or 2017.

Future Impact on Operating Budget:
It is anticipated that annual maintenance, monitoring and reporting on the performance of the wetland mitigation project will be required for a period of 10 years, in conformance with permit requirements. After the successful conclusion of this 10-year monitoring period, which is anticipated to be in December 2019, ongoing operation expenses should be minimal.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Traffic Impact Fees	496,106	20,000	20,000	-	536,106
REET 2	78,283	-	-	-	78,283
Total Funding Sources:	**574,389**	**20,000**	**20,000**	**-**	**614,389**
Capital Expenditures:					
Design	170,706	-	-	-	170,706
Right of Way	-	-	-	-	-
Construction	403,683	20,000	20,000	-	443,683
Total Expenditures:	**574,389**	**20,000**	**20,000**	**-**	**614,389**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Traffic Impact Fees	-		-		20,000
REET 2	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-		-		20,000
Total Expenditures:	**-**	**-**	**-**	**-**	**20,000**

Grants / Other Sources:

Project Title: **Neighborhood Traffic Calming Program** — **TIP #33**
Project No: **gcbd06**
Project Type: **Non-Capacity (Annual)**
Project Manager: **TBD**

Description:
This project will implement neighborhood traffic calming strategies including street lighting, speed cushions, signage, speed radar signs, mini roundabouts, chicanes, traffic circles, and other approved traffic calming devices. Projects will be selected annually based on neighborhood meetings, public surveys, and engineering studies.

Progress Summary:

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	-	194,000	100,000	150,000	294,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**194,000**	**100,000**	**150,000**	**294,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	194,000	100,000	150,000	294,000
Total Expenditures:	**-**	**194,000**	**100,000**	**150,000**	**294,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	150,000	150,000	150,000	150,000	850,000
Other	-	-	-	-	-
Total Funding Sources:	**150,000**	**150,000**	**150,000**	**150,000**	**850,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	150,000	150,000	150,000	150,000	850,000
Total Expenditures:	**150,000**	**150,000**	**150,000**	**150,000**	**850,000**

Grants / Other Sources:

Project Title: **Public Art**
Project No: **gcbd02**
Project Type:
Project Manager: **Krueger**

Description:

The City designates $30,000 annually toward the purchase of public art, for placement at designated locations throughout the City.

Progress Summary:

Arts Commission will meet to assess future needs and seek approval from City Council on placement.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance		73,000			73,000
Grants - Secured (Fed,State,Local)	-				-
REET 2	30,000	30,000	30,000	30,000	90,000
Other	-				-
Total Funding Sources:	**30,000**	**103,000**	**30,000**	**30,000**	**163,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	30,000	103,000	30,000	30,000	193,000
Total Expenditures:	**30,000**	**103,000**	**30,000**	**30,000**	**163,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2	30,000	30,000	30,000	30,000	180,000
Other	-	-	-	-	-
Total Funding Sources:	**30,000**	**30,000**	**30,000**	**30,000**	**180,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	30,000	30,000	30,000	30,000	180,000
Total Expenditures:	**30,000**	**30,000**	**30,000**	**30,000**	**180,000**

Project Title: **City Wetland Mitigation Projects**
Project No: **cp1315**
Project Type: **Non-Capacity**
Project Manager: **Andersen**

Description:
This project designs and constructs off-site wetland mitigation in the Auburn Environmental Park for participating development projects as approved through the City's development review process. Design, construction, monitoring, and maintenance of the mitigation is funded through wetland mitigation fees collected by the City.

Progress Summary:
Replacement plantings for Auburn Airport tree removal conducted in 2013. Design and construction of mitigation for other development sites deferred to 2017. Years 2018-2021 scheduled for site monitoring only.

Future Impact on Operating Budget:
After construction, each wetland mitigation site will be monitored and maintained for a period of three to five years, depending on the specific requirements for the project. Funding for future year monitoring and maintenance is included in the development fees collected by the City, and is budgeted as part of the Capital Facilities Plan.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
Fund 124 Wetland Mitigation Account	4,355		31,570	5,000	35,925
REET	-	-	-	-	-
Total Funding Sources:	**4,355**	**-**	**31,570**	**5,000**	**35,925**
Capital Expenditures:					
Design	-	-	10,000		10,000
Right of Way	-	-	-		-
Construction	4,355	-	21,570	5,000	25,925
Total Expenditures:	**4,355**	**-**	**31,570**	**5,000**	**35,925**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
Fund 124 Wetland Mitigation Account	5,000	5,000	5,000		51,570
REET	-	-	-	-	-
Total Funding Sources:	**5,000**	**5,000**	**5,000**	**-**	**51,570**
Capital Expenditures:					
Design	-	-	-	-	10,000
Right of Way	-	-	-	-	-
Construction	5,000	5,000	5,000		41,570
Total Expenditures:	**5,000**	**5,000**	**5,000**	**-**	**51,570**

Grants / Other Sources:

Project Title: **Auburn Environmental Park Boardwalk - Phase 2**
Project No: **cp1611**
Project Type: **Non-Capacity**
Project Manager: **Andersen**

Description:

The Auburn Environmental Park (AEP) provides vegetated natural open space within an urbanized area. The AEP provides opportunities for local economic development, water quality improvement, storm water detention, flood control, fish and wildlife enhancement, visual resources, public education, and passive recreation, including walking trails and bird viewing amenities. In 2012, the City completed the construction of approximately 1,200 lineal feet of the first phase (Phase 1) of an elevated boardwalk trail in the Auburn Environmental Park (AEP). This trail extended from West Main Street through existing wetlands in the AEP terminating at the base of the Bird Viewing Tower constructed in 2009. As part of the construction of the elevated boardwalk, the City also installed interpretative signage, bench seating, limited new vehicle parking on Western Avenue and over two acres of wetland species of trees, plants and shrubs. Phase 2 of the elevated boardwalk trail would construct a combination of up to approximately 2,000 lineal feet of surface trail and elevated boardwalk trail from the current terminus at the Bird Viewing Tower to a connection with the Interurban Trail. The Phase 2 project will further previous and current Councils' visions of the AEP providing passive recreation and environmental education opportunities for all Auburn citizens.

Progress Summary:

Design for this project is scheduled to start in fall of 2016.

Future Impact on Operating Budget:

Construction of the Phase 2 project is anticipated to incur approximately $10,000 in annual operating costs to the City's operating budget. Operating costs are addressed in the Environmental Services portion of the Community Development and Public Works Department operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured State	-	-	-	550,000	-
Grants - Local Unsecured	-	-	-	250,000	-
REET 2	-	40,000	35,000	-	75,000
Other -TBD			-	-	-
Total Funding Sources:	**-**	**40,000**	**35,000**	**800,000**	75,000
Capital Expenditures:					
Design	-	40,000	35,000	-	75,000
Right of Way	-	-	-	-	-
Construction	-	-	-	800,000	-
Total Expenditures:	**-**	**40,000**	**35,000**	**800,000**	**75,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants - Unsecured State	-	-	-	-	550,000
Grants - Local Unsecured	-	-	-	-	250,000
REET 2		-	-	-	35,000
Other -TBD					-
Total Funding Sources:	**-**	**-**	**-**	**-**	**835,000**
Capital Expenditures:					
Design	-	-	-	-	35,000
Right of Way	-	-	-	-	-
Construction		-	-	-	800,000
Total Expenditures:	**-**	**-**	**-**	**-**	**835,000**

Grants / Other Sources:

Project Title: **Wayfinding Program**
Project No: **gcbd03**
Project Type: **Non-Capacity**
Project Manager: **Lauren Flemister**

Description:

Phase 1: Develop a citywide wayfinding design and strategy. This phase will include a pedestrian strategy for downtown and a vehicular strategy that would be deployed citywide. The design effort will include identification of key locations to install wayfinding signage as well as the look and appearance of signage. Phase 2: Produce and deploy wayfinding signage consistent with the design developed in phase 1.

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
REET 2	-	-	25,000	35,000	25,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**25,000**	**35,000**	25,000
Capital Expenditures:					
Design	-	-	25,000	-	25,000
Right of Way	-	-		35,000	-
Construction	-	-		-	-
Total Expenditures:	**-**	**-**	**25,000**	**35,000**	**25,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund Balance	-	-	-	-	-
REET 2	-	-	-	-	60,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**60,000**
Capital Expenditures:					
Design	-	-	-	-	25,000
Right of Way	-	-	-	-	35,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**60,000**

Grants / Other Sources:

Project Title: **Citywide Bridge Railing Replacements**
Project No: **gcbd08**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project will fund the refinishing/replacement of bridge railings for the 15th ST NW Bridges over the BNSF and UP Railroads and the Auburn Way South Bridge over R St SE.

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2			100,000	100,000	100,000
Total Funding Sources:	**-**	**-**	**100,000**	**100,000**	**100,000**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	100,000	100,000	100,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**100,000**	**100,000**	**100,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants	-	-	-	-	-
REET 2	100,000				300,000
Total Funding Sources:	**100,000**	**-**	**-**	**-**	**300,000**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	100,000	-	-	-	300,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**100,000**	**-**	**-**	**-**	**300,000**

Grants / Other Sources:

Project Title: **Citywide Street Lighting Improvements**
Project No: **gcbd09**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project will fund street lighting improvements in neighborhoods without existing infrastructure. Projects will be selected from prioritized list developed with neighborhood input.

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2			100,000	100,000	100,000
Total Funding Sources:	**-**	**-**	**100,000**	**100,000**	**100,000**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	100,000	100,000	100,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**100,000**	**100,000**	**100,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants	-	-	-	-	-
REET 2	100,000	100,000	100,000	100,000	600,000
Total Funding Sources:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	600,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**

Grants / Other Sources:

Project Title: **Main Street Urban Design Improvements and Implementation**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

The Main Street Urban Design Project was initiated in 2015 following approval by City Council to include it within the Capital Facilities Plan and to authorize expenditure of funds in the recruitment and hiring of a consultant. The Project has a completion date of Summer 2016 following City Council review and acceptance. The Main Street Urban Design Project was intended as a visioning and citizen engagement effort to identify a preferred future urban streetscape design for Main Street between C Street SW/NW and F Street SE/NE. During the planning process, the project consultant and City staff engaged with property owners, business owners, citizens, residents, other interested parties and different City departments to develop an updated streetscape design for this section of Main Street that also addressed key street engineering needs and concerns. Since the inception of the Project, the project team has also presented the ideas, options and concepts to City Council in order to obtain their feedback and gauge their support for the long term vision of Main Street. The key project deliverables were a conceptual streetscape design and a preliminary overall cost estimate of the conceptual design.

Going forward, the Project will include three phases. The first phase is scheduled to occur in 2021 and has an estimated current cost of $10.7 million. The second phase is scheduled to occur in 2023 and has an estimated current cost of $4.3 million. The third phase is scheduled to occur in 2025 and has an estimated current cost of $8.7 million. The Project will also address storm drainage system needs, street subgrade stability and surface improvements and street and adjacent property/building grade issues. A financing plan that will identify potential methods to fund improvements will be prepared following City Council acceptance.

Progress Summary:

This project is in the conceptual urban design development phase. In Summer 2016, the conceptual design and estimated project cost will be presented to the Auburn City Council for review and acceptance. If supported by City Council, a more detailed phasing plan and financing plan will be prepared. Future substantive design and construction plan documentation will be dependent upon subsequent Council approvals for financing and phased project scopes.

Future Impact on Operating Budget:

A financing plan addressing capital costs and operating/maintenance costs will be prepared following City Council's acceptance of the conceptual urban streetscape design.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-			-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Other (TBD)	-	-	-	-	-
Other (GO Bond)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	**-**
Grants- Secured (Fed,State,Local)	-	-	-	-	**-**
Other (TBD)	-	-	10,700,000		**10,700,000**
Other (GO Bond)	-	-	-	-	**-**
Total Funding Sources:	**-**	**-**	**10,700,000**	**-**	**10,700,000**
Capital Expenditures:					
Design	-	-	2,307,843	-	**2,307,843**
Right of Way	-	-	-	-	**-**
Construction	-	-	8,392,157	-	**8,392,157**
Total Expenditures:	**-**	**-**	**10,700,000**	**-**	**10,700,000**

Project Title: **Downtown Auburn Arts Center**
Project No: **cp1612**
Project Type: **Non-Capacity**
Project Manager: **Daryl Faber/Maija McKnight**

Description:

Renovation to the property and building located at 20 Auburn Avenue (100 Auburn Avenue) Building for the creation of an Downtown Auburn Arts Center. The purchase and renovation of this building would allow increased access to the arts for all of Auburn residents and visitors. Having a dedicated Art Center alongside the Auburn Avenue Theater performing arts series would have the potential to transform Auburn into an arts tourism destination within the South Puget Sound. This project is a high priority for the City of Auburn and the purchase of this important building has been in discussion for several years.

Progress Summary:

Future Impact on Operating Budget:

Future staffing TBD

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants- Unsecured (State)			93,000	597,000	93,000
Grants- Secured (4Culture)	-	-	200,000	-	200,000
Grants - Local Unsecured			-	40,000	-
Bond Proceeds	-	-		-	-
REET					
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**293,000**	**637,000**	**293,000**
Capital Expenditures:					
Design	-	-	93,000	-	93,000
Right of Way	-	-	-	-	-
Construction	-	-	200,000	637,000	200,000
Total Expenditures:	**-**	**-**	**293,000**	**637,000**	**293,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (4Culture)	-	-	-	-	200,000
Bond Proceeds	-	-	-	-	-
REET					-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**200,000**
Capital Expenditures:					
Design	-	-	-	-	93,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	837,000
Total Expenditures:	**-**	**-**	**-**	**-**	**930,000**

Grants / Other Sources:

Project Title: **City Hall Exterior Structural Repairs**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

City Hall exterior structural repairs

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 1			-	250,000	-
Total Funding Sources:	**-**	**-**	**-**	**250,000**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	250,000	-
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**250,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants	-	-	-	-	-
REET 1	-	-	-	-	250,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**250,000**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	-	250,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**250,000**

Grants / Other Sources:

Project Title: **City Hall Roof Replacement**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Replace existing roof at City Hall

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 1			-	200,000	-
Total Funding Sources:	**-**	**-**	**-**	**200,000**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	200,000	-
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**200,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants	-	-	-	-	-
REET 1	-	-	-	-	200,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**200,000**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	-	200,000
Long-Term Debt Service	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**200,000**

Grants / Other Sources:

Project Title: **City Hall Annex**
Project No:
Project Type:
Project Manager:

Description:

To pay scheduled debt service costs on 2010 General Obligation bonds issued for the City Hall Annex.

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	(Previous 2 Yrs.) Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 1	1,290,000	657,750	645,037	645,039	2,592,787
Total Funding Sources:	**1,290,000**	**657,750**	**645,037**	**645,039**	**2,592,787**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	1,290,000	657,750	645,037	645,039	2,592,787
Total Expenditures:	**1,290,000**	**657,750**	**645,037**	**645,039**	**2,592,787**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 1	657,100	658,200	656,250	674,150	3,935,776
Total Funding Sources:	**657,100**	**658,200**	**656,250**	**674,150**	**3,935,776**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	657,100	658,200	656,250	674,150	3,935,776
Total Expenditures:	**657,100**	**658,200**	**656,250**	**674,150**	**3,935,776**

Grants / Other Sources:

Project Title: **Local Revitalization**
Project No:
Project Type:
Project Manager:

Description:

To pay debt service costs on 2010 General Obligation bonds issued for the Downtown Promenade Improvements. Local Revitalization financing is a credit on the State's portion of sales tax that the City will receive through 2035.

Progress Summary:

Future Impact on Operating Budget:

Activity:

	(Previous 2 Yrs.) Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Funding Sources:					
Unrestricted Fund Balance	-	-		-	-
Grants - Secured (Fed,State,Local)	-	-	-	-	-
REET 2	430,600	222,600	222,510	226,109	875,710
Total Funding Sources:	**430,600**	**222,600**	**222,510**	**226,109**	**875,710**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	430,600	222,600	222,510	226,109	875,710
Total Expenditures:	**430,600**	**222,600**	**222,510**	**226,109**	**875,710**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Fund Balance	-	-	-	-	-
Grants	-	-	-	-	-
REET 2	220,500	220,300	224,700	223,400	1,337,519
Total Funding Sources:	**220,500**	**220,300**	**224,700**	**223,400**	**1,337,519**
Capital Expenditures:					
Design	-	-	-	-	-
Construction	-	-	-	-	-
Long-Term Debt Service	220,500	220,300	224,700	223,400	1,337,519
Total Expenditures:	**220,500**	**220,300**	**224,700**	**223,400**	**1,337,519**

Grants / Other Sources:

LOCAL REVITALIZATION FUND

Local Revitalization Fund 330 accounts for projects within the designated local revitalization boundary. Funding was established by Senate Bill 5045 and designated the City of Auburn as a demonstration project. Local revitalization funding, through the state, provides the City with $250,000 for 25 years to construct infrastructure projects within the designated revitalization boundary. The financing is a credit against the State's portion of sales/use tax. The goal of Local Revitalization funding is to stimulate economic growth and future development through the infrastructure improvements.

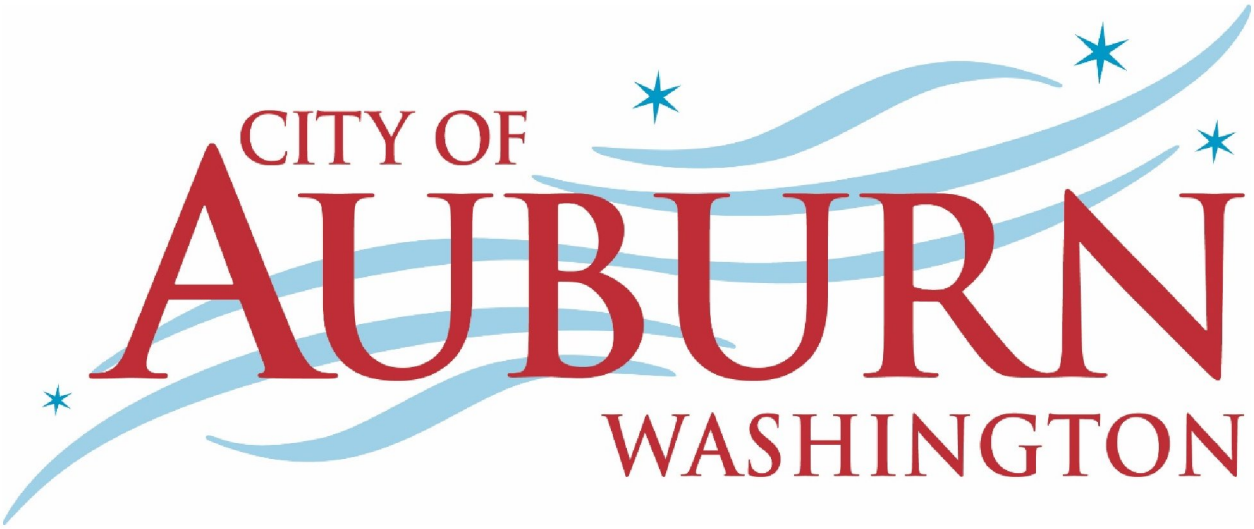
2015 & 2016 Accomplishments

- Complete the Main Street Streetscape Urban Design Project.
- Began the design of the City Downtown Public Parking Lot Reconfiguration Project.

2017 & 2018 Objectives

- Complete the construction of the City Downtown Public Parking Lot Reconfiguration Project.

330 Local Revitalization	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	557,939	464,551	464,551	325,651	-
Grants	-	-	-	-	-
Investment Income	763	-	1,100	600	-
Operating Transfers In	-	-	-	-	-
Total Revenues	**558,701**	**464,551**	**465,651**	**326,251**	**-**
Expenditures					
Salaries & Wages	542	-	-	-	-
Personnel Benefits	215	-	-	-	-
Capital Outlay	93,394	464,551	140,000	326,251	-
Ending Fund Balance	464,551	-	325,651	-	-
Total Expenditures	**558,701**	**464,551**	**465,651**	**326,251**	**-**


CITY OF
AUBURN
WASHINGTON

330 LOCAL REVITALIZATION
00 LOCAL REVITALIZATION
594 CAPITAL EXPENDITURES
594.300 MISC LOCAL REVITALIZATION PROJECTS
594.300.60 CAPITAL OUTLAY
594.300.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget			2018 Budget	
		1	City Downtown Public Parking Lot Reconfiguration (lrbd02)	326,251.00		
Line Items Total	0.00		Line Items Total	326,251.00	Line Items Total	0.00
			Change in Budget	326,251.00	**Change in Budget**	-326,251.00
Total Line Items	0.00		**Total Line Items**	326,251.00	**Total Line Items**	0.00
			Total Change in Budget	326,251.00	**Total Change in Budget**	-326,251.00

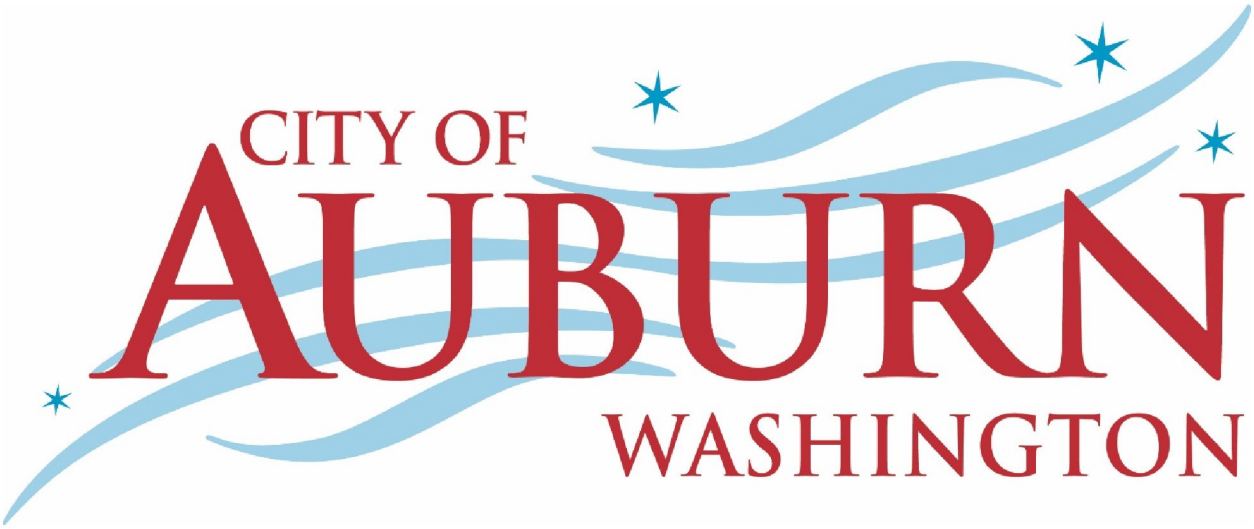

CITY OF
AUBURN
WASHINGTON

TABLE CI-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
Local Revitalization Fund

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
None							**-**
Non-Capacity Projects:							
1 **City Downtown Public Parking Lot Reconfiguration**							
Capital Costs	326,251	-	-	-	-	-	**326,251**
Funding Sources:							
Capital Improv. Fund	326,251	-	-	-	-	-	**326,251**
Grants	-	-	-	-	-	-	**-**
REET	-	-	-	-	-	-	**-**
Other (GO Bonds)	-	-	-	-	-	-	**-**
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	326,251	-	-	-	-	-	326,251
Total Costs	**326,251**	**-**	**-**	**-**	**-**	**-**	**326,251**
FUNDING SOURCES:							
Capital Improv. Other	326,251	-	-	-	-	-	326,251
Grants (Fed,State,Local)	-	-	-	-	-	-	-
Total Funding	**326,251**	**-**	**-**	**-**	**-**	**-**	**326,251**

Project Title: **City Downtown Public Parking Lot Reconfiguration**
Project No: **lrbd02**
Project Type: **Non-Capacity**
Project Manager: **Lauren Flemister**

Description:
Reconfigure the City owned public parking lot between Safeway and Main Street to address pedestrian and vehicular circulation; remove existing landscaping to allow more flexibility in the parking lot redesign; explore whether more parking stalls can be added to the lot to aid in providing additional customer parking within Downtown Auburn; and resurface the parking lot.

Progress Summary:
Begin design in 2016 with construction potentially starting towards the end of 2016 and completion in 2017. Revised 6/9/2016: Monies to improve the parking lot adjacent to Safeway and the B Street Plaza will be used to create safety and aesthetic improvements to the plaza. New catenary lighting and planters will be added to the plaza as a short- to medium-term improvement. The lighting will increase safety and the planters will be added to delineate walking paths and create visual

Future Impact on Operating Budget:
None anticipated as the City already maintains the parking lot.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Local Revitalization Fund 330	-	30,000	326,251	-	356,251
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Other (GO Bonds)	-	-	-	-	-
Total Funding Sources:	**-**	**30,000**	**326,251**	**-**	**356,251**
Capital Expenditures:					
Design				-	-
Right of Way	-			-	-
Construction	-	30,000	326,251	-	356,251
Total Expenditures:	**-**	**30,000**	**326,251**	**-**	**356,251**

Forecasted Project Cost:

	2018	2019	2020	2021	Total 2017-2022
Funding Sources:					
Local Revitalization Fund 330	-	-	-	-	326,251
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Other (GO Bonds)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**326,251**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	326,251
Total Expenditures:	**-**	**-**	**-**	**-**	**326,251**

Grants / Other Sources:

SOLID WASTE UTILITY DIVISION

Mission Statement

The Solid Waste Division provides environmentally sound and safe disposal of solid and hazardous waste and provides waste reduction and recycling opportunities to increase public awareness within the City of Auburn.

Department Overview

The City contracts with Waste Management for solid waste collection, with City staff responsible for overall management, customer service, and billings. The City also has a franchise agreement with Republic Services in the annexed areas of Lea Hill and West Hill. The City contracts with King County for disposal of solid waste materials. The Solid Waste Utility Division encourages community participation in Auburn's solid waste programs by proactively managing and monitoring the daily activities of the solid waste contractors; continually assessing the regulatory and political climate pertaining to solid and hazardous waste collection and disposal, recycling and waste prevention; and reviewing the adequacy of our annual level of service to meet community needs.

2015 & 2016 Accomplishments

- Maintained residential recycling and compostables diversion rate over 50%.
- The participation rate in residential recycling and compostables collection increased to an average of 94%.
- The total City recycling and compostables diversion rate dropped one percentage to 28%, but this doesn't include private vendor recycling and composting services.
- Assisted Waste Management with promotion of the "Business and Multifamily Recycling Programs."
- Business recycling participation increased to 78% and Multifamily recycling participation remained at 94%.
- Gave "Recycling & Waste Prevention" and "Worm Composting" presentations to elementary students in the Auburn School District (ASD) in 2015.
- Created and provided a new "Waste Reduction and Recycling" elementary school presentation to elementary students in the ASD in 2016.
- Provide "Lunchtime Recycling Activity" events for secondary schools in the ASD in 2015 and created a new "Lunchtime Waste Audit Activity" in 2016.
- Delivered one "Powerful Choices" presentation to Auburn Middle school in 2015.
- Conducted a "Green Team Academy" for ASD students, staff and administration in 2015 and a "Landfill and Recycling Field Trip" for staff and administration in 2016.
- Provided funding support for two Natural Yard Care Workshop series to the North Auburn Valley and West Hill neighborhoods in 2015 and the Lea Hill neighborhood in 2016.
- Provided funding for four King County Special Recycling Collection Events for residents.
- Held a Sustainable Movie Night event for the community which included educational tables and the movie "Trashed."
- Held "Green Living Event & Workshops" in 2015 and a "Sustainable Living Field Trips, Workshop & Virtual Tour Series" in 2016 for residents.
- Created new education display boards and materials for events with a new outreach message "Sustainable Auburn: Meeting the needs of present and future generations."
- Added a new "Citizen Look Up Tool" to the Solid Waste website for residents to easily find collection information.
- Provided a 24 hour "Cooking Oil Collection" station for residential use.
- Conducted recycle cart checks with leave-behind recycling education to four mobile home parks (White River MHP and Forest Villa MHP in 2015 and Wildwood Estates and Auburn Manor MHP in 2016).
- Continued to promote reuse by sponsoring the annual "Community Yard Sale" event.

- Continued to promote recycling by offering the annual "Bulky Item Collection", "Christmas Tree Recycling" and "Styrofoam Collection" events.
- Created a new food waste reduction and donation outreach program to businesses in 2016.
- Continued to provide citizens with access to recycling at most City facilities and parks.
- Continued collecting food and food-soiled paper (compostables) at most City facilities.
- Sponsored two Chamber of Commerce luncheons.
- Provided waste reduction, recycling and household hazardous waste outreach at: Kids Day, Auburn Days, Farmers Market, Auburn Senior Wellness Fair, Petpalooza, King County Latino Health Fair, YMCA Healthy Kids Day, and the Auburn School District Building Bridges Event.

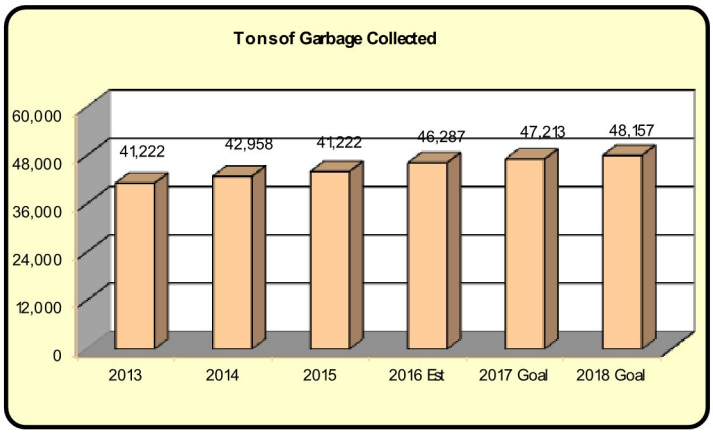
2017 & 2018 Objectives

- Maintain a residential recycling and compostables diversion rate over 50%.
- Increase the total City recycling and compostables diversion rate to 30%. (Doesn't include private vendor recycling and composting services).
- Continue to provide citizens with access to recycling at most City facilities and parks.
- Continue to maintain recycling at most City special events in conjunction with the Parks Department.
- Continue to provide Cooking Oil Collection, Bulky Item Collection, Styrofoam Collection, Christmas Tree Collection and two King County Special Collection Events each year.
- Reduce improper hazardous waste disposal by promoting the King County Hazardous Wastemobile
- Continue to support Waste Management's outreach and education efforts to multifamily and business customers.
- Continue to work with both haulers to reduce contamination in recycling and compostable containers.
- Continue to provide funding support for the Neighborhood Natural Yard Care Workshops.
- Continue to maintain the Solid Waste & Recycling webpages for customers.
- Create an outreach campaign to reduce Illegal Dumping in conjunction with other City departments.
- Create a City Facility recycling collection program in conjunction with other City department for batteries, other small hazardous waste materials, and office equipment.
- Collaborate with Environmental Services and other City departments to promote sustainability to City of Auburn employees and the residents of Auburn.
- Implement the new 2018 Comprehensive Garbage, Recyclables, and Compostables Collection Contract.
- Continue participating in the regional workgroups, meetings and events discussing contamination reduction, outreach for recycling and organics, and other issues involving solid waste.

PERFORMANCE MEASURES - SOLID WASTE FUND

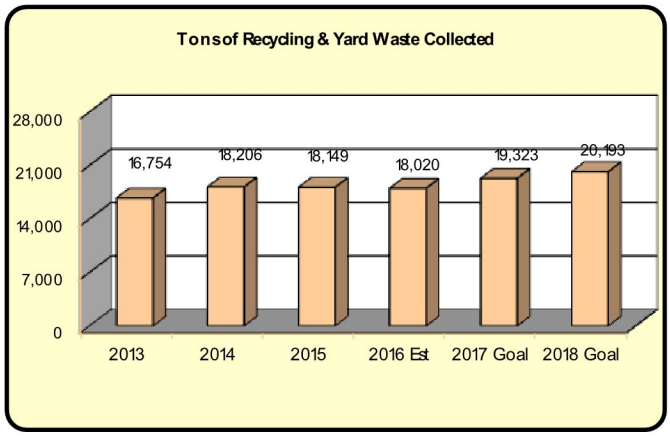
Tons of Residential & Commercial Garbage Collected

The City of Auburn garbage tonnage continues to increase. New homes are being built in multiple areas of the City and the economy is slowly improving which will keep tonnage rising in 2017 and 2018. The totals include East Lea Hill and West Hill annexation areas.



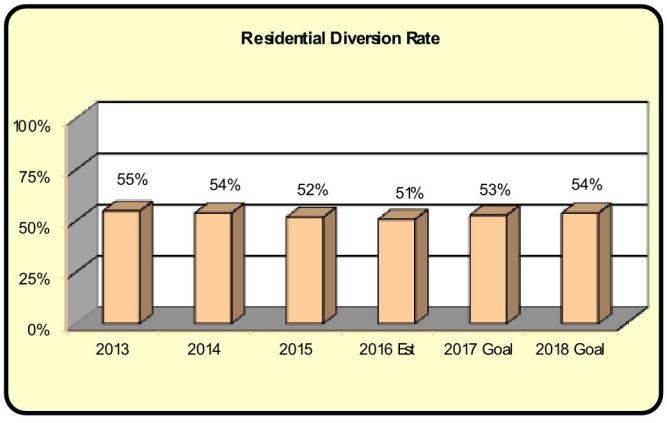
Tons of Recycling & Yard Waste Collected

The City of Auburn recycling tonnage continues to steadily increase. The yard waste tonnage declined in 2015, but with multiple outreach efforts focusing on food waste diversion those numbers should begin to increase again. The totals include the East Lea Hill and West Hill annexation areas.



Residential Diversion Rate

City of Auburn residents diverted approximately 52% of their waste from the landfill. The City anticipates residential diversion will begin to increase again due to increased outreach efforts regarding food waste diversion. The totals include the East Lea Hill and West Hill annexation areas.



2015-2016 Working Capital Budget

434 Solid Waste		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
343.750	Garbage Service	11,216,129	10,968,600	10,968,600	12,190,900	12,987,200
343.752	Yard Waste	1,052,951	989,900	989,900	1,068,000	1,240,500
343.780/790	Refuse, City, & Excise Tax	993,603	963,000	963,000	1,068,700	1,146,800
343.770	Household Hazardous Waste	382,519	420,600	420,600	387,900	483,850
343.760	Late Penalties	125,604	125,000	125,000	125,000	135,000
361.110	Investment Income	3,908	1,300	1,300	9,000	9,000
334 & 337	Grants	106,286	109,000	109,000	63,000	63,500
369.900	Miscellaneous Revenue	(204,911)	-	-	-	-
TOTAL OPERATING REVENUES		13,676,089	13,577,400	13,577,400	14,912,500	16,065,850
OPERATING EXPENDITURES						
537.000.10	Salaries & Wages	399,108	406,645	406,645	325,910	338,607
537.000.20	Benefits	179,439	206,181	206,181	147,414	159,096
537.000.30	Supplies	24,031	34,200	34,200	33,000	33,400
537.000.40	Other Service Charges	11,798,507	12,033,075	12,033,075	13,546,965	14,587,795
537.000.50	Intergovernmental Services	382,544	420,600	420,600	363,600	458,750
590.100.05	Net Increase in Restricted Assets	(198,587)	-	-	-	-
535.000.90	Interfund Operating Rentals & Supplies	105,384	104,209	104,209	111,587	114,279
TOTAL OPERATING EXPENDITURES		12,690,426	13,204,910	13,204,910	14,528,476	15,691,927
	REVENUES LESS EXPENDITURES	985,663	372,490	372,490	384,024	373,923
BEGINNING WORKING CAPITAL - January 1		2,491,724	3,082,277	3,477,387	3,849,877	4,233,901
ENDING WORKING CAPITAL - December 31		3,477,387	3,454,767	3,849,877	4,233,901	4,607,824
NET CHANGE IN WORKING CAPITAL (*)		985,663	372,490	372,490	384,024	373,923

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

434 Solid Waste FTE's	2014	2015	2016	2017	2018
Solid Waste FTE's*	2.00	2.00	2.00	2.00	2.00
TOTAL SOLID WASTE FTE's	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**

Full Time Equivalent (FTE)

* These FTE's are previously reported in the Finance Department.

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.100 ADMINISTRATION
537.100.10 SALARIES & WAGES

537.100.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime	1,000.00	1	Overtime	1,000.00	1	Overtime	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

537.100.20 PERSONNEL BENEFITS

537.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime Benefit	180.00	1	18% Benefits For Overtime & Other Wages	180.00	1	18% Benefits For Overtime & Other Wages	180.00
	Line Items Total	180.00		Line Items Total	180.00		Line Items Total	180.00
				Change in Budget	0.00		**Change in Budget**	0.00

537.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	City clothing - vests, etc.	200.00						
	Line Items Total	200.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-200.00		**Change in Budget**	0.00

537.100.30 SUPPLIES

537.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Recycling totes and containers for community outreach and education	3,500.00	1	Recycling totes and containers for community outreach and education	3,500.00	1	Recycling totes and containers for community outreach and education	3,500.00
2	Food scrap recycling program	1,200.00	2	Food scrap recycling program	1,200.00	2	Food scrap recycling program	1,200.00
	Line Items Total	4,700.00		Line Items Total	4,700.00		Line Items Total	4,700.00
				Change in Budget	0.00		**Change in Budget**	0.00

537.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Replacement of aggregate garbage containers around the City	7,500.00	1	Replacement of aggregate garbage containers around the City	7,500.00	1	Replacement of aggregate garbage containers around the City	7,500.00
2	Replacement of public ash tray receptacles	800.00	2	Replacement of public ash tray receptacles	800.00	2	Replacement of public ash tray receptacles	800.00
	Line Items Total	8,300.00		Line Items Total	8,300.00		Line Items Total	8,300.00
				Change in Budget	0.00		**Change in Budget**	0.00

537.100.40 OTHER SERVICES & CHARGES

537.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Annual State Audit	7,600.00	1	Annual State Audit	9,400.00	1	Annual State Audit	10,330.00
2	Purchase of professionally produced recycling, composting and waste reduction materials.	2,000.00	2	Purchase of professionally produced recycling, composting and waste reduction materials.	2,000.00	2	Purchase of professionally produced recycling, composting and waste reduction materials.	2,000.00
	Line Items Total	9,600.00		Line Items Total	11,400.00		Line Items Total	12,330.00

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.100 ADMINISTRATION
537.100.40 OTHER SERVICES & CHARGES

537.100.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	1,800.00	Change in Budget	930.00

537.100.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
1 Cell phone expense for Solid Waste Supervisor.	400.00	1 Cell phone expense for Solid Waste Supervisor.	400.00	1 Cell phone expense for Solid Waste Supervisor.	400.00
Line Items Total	400.00	Line Items Total	400.00	Line Items Total	400.00
		Change in Budget	0.00	Change in Budget	0.00

537.100.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
1 WSRA Recycle Conference - 2 Employees	1,500.00	1 WSRA Recycle Conference - 2 Employees	1,500.00	1 WSRA Recycle Conference - 2 Employees	1,500.00
Line Items Total	1,500.00	Line Items Total	1,500.00	Line Items Total	1,500.00
		Change in Budget	0.00	Change in Budget	0.00

537.100.44 ADVERTISING

2016 Adopted		2017 Budget		2018 Budget	
1 Solid Waste advertising (not grant funded)	5,000.00	1 Solid Waste advertising (not grant funded)	5,000.00	1 Solid Waste advertising (not grant funded)	5,000.00
Line Items Total	5,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
		Change in Budget	0.00	Change in Budget	0.00

537.100.46 INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Insurance Allocation	3,500.00	1 Insurance Allocation	2,600.00	1 Insurance Allocation	2,700.00
Line Items Total	3,500.00	Line Items Total	2,600.00	Line Items Total	2,700.00
		Change in Budget	-900.00	Change in Budget	100.00

537.100.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
1 Tuition and Fee for WSRA Conference - 2 Employees	1,000.00	1 Tuition and Fee for WSRA Conference - 2 Employees	1,000.00	1 Tuition and Fee for WSRA Conference - 2 Employees	1,000.00
2 Solid Waste Organization membership Fees: SWANA, WSRA, WORC, EEAW	1,000.00	2 Solid Waste Organization membership Fees: SWANA, WSRA, WORC, EEAW	1,500.00	2 Solid Waste Organization membership Fees: SWANA, WSRA, WORC, EEAW	1,500.00
3 SWANA Workshop Fees - 2 per year for 2 Employees	500.00	3 SWANA Workshop Fees - 2 per year for 2 Employees	500.00	3 SWANA Workshop Fees - 2 per year for 2 Employees	500.00
Line Items Total	2,500.00	Line Items Total	3,000.00	Line Items Total	3,000.00
		Change in Budget	500.00	Change in Budget	0.00

537.100.90 INTERFUND PAYMENTS FOR SERVICES

537.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	23,800.00	1 Multimedia Allocation	23,200.00	1 Multimedia Allocation	23,800.00
Line Items Total	23,800.00	Line Items Total	23,200.00	Line Items Total	23,800.00

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.100 ADMINISTRATION
537.100.90 INTERFUND PAYMENTS FOR SERVICES

537.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-600.00	Change in Budget	600.00

537.100.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	19,300.00	1 Facilities Allocation	19,400.00	1 Facilities Allocation	19,600.00
Line Items Total	19,300.00	Line Items Total	19,400.00	Line Items Total	19,600.00
		Change in Budget	100.00	Change in Budget	200.00

537.100.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	54,380.00	1 Innovation & Technology Allocation	57,014.00	1 Innovation & Technology Allocation	58,914.00
Line Items Total	54,380.00	Line Items Total	57,014.00	Line Items Total	58,914.00
		Change in Budget	2,634.00	Change in Budget	1,900.00

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.110 ADMIN GENERAL COST
537.110.10 SALARIES & WAGES
537.110.12 OVERTIME & OTHER WAGES

	2016 Adopted		2017 Budget		2018 Budget	
1	AMR Implementation Overtime	2,500.00	AMI Implementation Overtime	2,500.00	AMI Implementation Overtime	2,500.00
2	Regular Overtime	1,000.00	Regular Overtime	1,000.00	Regular Overtime	1,000.00
	Line Items Total	3,500.00	Line Items Total	3,500.00	Line Items Total	3,500.00
			Change in Budget	0.00	Change in Budget	0.00

537.110.20 PERSONNEL BENEFITS
537.110.21 F.I.C.A.

	2016 Adopted		2017 Budget		2018 Budget	
1	Benefits on $3,500 in Overtime expenditures.	630.00	18% Benefits For Overtime & Other Wages	630.00	18% Benefits For Overtime & Other Wages	630.00
	Line Items Total	630.00	Line Items Total	630.00	Line Items Total	630.00
			Change in Budget	0.00	Change in Budget	0.00

537.110.30 SUPPLIES
537.110.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Utility Billing Office Supplies	1,500.00	Utility Billing Office Supplies	1,800.00	Utility Billing Office Supplies	1,800.00
	Line Items Total	1,500.00	Line Items Total	1,800.00	Line Items Total	1,800.00
			Change in Budget	300.00	Change in Budget	0.00

537.110.35 SMALL TOOLS AND EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Chairs & Headsets	500.00	Chairs, desks & Headsets	1,000.00	Chairs, desks & Headsets	800.00
	Line Items Total	500.00	Line Items Total	1,000.00	Line Items Total	800.00
			Change in Budget	500.00	Change in Budget	-200.00

537.110.40 OTHER SERVICES & CHARGES
537.110.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Bank Analysis Fees	100.00	Bank Analysis Fees	190.00	Bank Analysis Fees	190.00
2	Bank Credit Card Processing Fees	71,900.00	Bank Credit Card Processing Fees	75,600.00	Bank Credit Card Processing Fees	79,400.00
3	Keybank Lockbox Payment Processing	10,500.00	AFTS Lockbox Payment Processing	13,000.00	AFTS Lockbox Payment Processing	8,000.00
4	Dataprose Utility Bill Printing	12,500.00	AFTS/Dataprose Utility Bill Printing	8,000.00	AFTS/Dataprose Utility Bill Printing	13,000.00
5	Springbrook Programming & Data Fixes	1,750.00	Springbrook Programming & Data Fixes	1,750.00	Springbrook Programming & Data Fixes	1,750.00
6	Web Check Fees (Escrow Estimates)	3,500.00	Web Check Fees (Escrow Estimates)	3,500.00	Web Check Fees (Escrow Estimates)	3,500.00
	Line Items Total	100,250.00	Line Items Total	102,040.00	Line Items Total	105,840.00
			Change in Budget	1,790.00	Change in Budget	3,800.00

537.110.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Dataprose Utility Bill Postage Costs	30,000.00	Dataprose/AFTS Utility Bill Postage Costs	35,000.00	AFTS/Dataprose Utility Bill Postage Costs	35,000.00

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.110 ADMIN GENERAL COST
537.110.40 OTHER SERVICES & CHARGES

537.110.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	30,000.00	Line Items Total	35,000.00	Line Items Total	35,000.00
		Change in Budget	5,000.00	**Change in Budget**	0.00

537.110.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Utility Billing Travel	1,250.00	1	Accela, Sensus, WFOA Conferences	3,000.00	1	Accela, Sensus, WFOA Conferences	3,500.00
	Line Items Total	1,250.00		Line Items Total	3,000.00		Line Items Total	3,500.00
				Change in Budget	1,750.00		**Change in Budget**	500.00

537.110.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	WFOA & Springbrook Conference Registration	750.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training	1,400.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training	1,500.00
2	AMR On-Site Training	1,000.00	2	AMI On-Site Training	1,000.00	2	AMI On-Site Training	1,000.00
3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00
4	B&O & Utility Taxes	963,000.00	4	B&O & Utility Taxes	1,068,800.00	4	B&O & Utility Taxes	1,147,000.00
	Line Items Total	964,775.00		Line Items Total	1,071,225.00		Line Items Total	1,149,525.00
				Change in Budget	106,450.00		**Change in Budget**	78,300.00

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.120 RECYCLING GRANT
537.120.30 SUPPLIES

537.120.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Recycling Program Promotion - Grant	5,000.00	Recycling Program Promotion - Grant	4,000.00	Recycling Program Promotion - Grant	4,600.00
2	Hazardous Waste Education - Grant	5,000.00	Hazardous Waste Education - Grant	4,000.00	Hazardous Waste Education - Grant	4,000.00
	Line Items Total	10,000.00	Line Items Total	8,000.00	Line Items Total	8,600.00
			Change in Budget	-2,000.00	Change in Budget	600.00

537.120.40 OTHER SERVICES & CHARGES

537.120.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Purchase of professionally produced recycling, composting and waste reduction materials - Grant Funded	10,000.00	Purchase of professionally produced recycling, composting and waste reduction materials - Grant Funded	5,000.00	Purchase of professionally produced recycling, composting and waste reduction materials - Grant Funded	5,000.00
2	Hazardous Waste professionallly produced education items - Grant Funded	10,000.00	Hazardous Waste professionallly produced education items - Grant Funded	5,000.00	Hazardous Waste professionallly produced education items - Grant Funded	5,000.00
3	Recycling Outreach Consultant - Grant Funded	40,000.00	Recycling Outreach Consultant - Grant Funded	40,000.00	Recycling Outreach Consultant - Grant Funded	40,000.00
	Line Items Total	60,000.00	Line Items Total	50,000.00	Line Items Total	50,000.00
			Change in Budget	-10,000.00	Change in Budget	0.00

537.120.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Printing services and postage - Grant Funded	29,000.00	Printing services and postage - Grant Funded	24,300.00	Printing services and postage - Grant Funded	25,000.00
	Line Items Total	29,000.00	Line Items Total	24,300.00	Line Items Total	25,000.00
			Change in Budget	-4,700.00	Change in Budget	700.00

537.120.44 ADVERTISING

	2016 Adopted		2017 Budget		2018 Budget	
1	Advertising - Grant Funded	10,000.00	Advertising - Grant Funded	5,000.00	Advertising - Grant Funded	5,000.00
	Line Items Total	10,000.00	Line Items Total	5,000.00	Line Items Total	5,000.00
			Change in Budget	-5,000.00	Change in Budget	0.00

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.800 OPERATIONS
537.800.00 CAFR ONLY

537.800.01 DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Depreciation Expense	20,000.00	1	Depreciation Expense	19,000.00	1	Depreciation Expense	19,500.00
	Line Items Total	20,000.00		Line Items Total	19,000.00		Line Items Total	19,500.00
				Change in Budget	-1,000.00		**Change in Budget**	500.00

537.800.30 SUPPLIES

537.800.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Safety Vests and work supplies for Vadis Litter Crew	1,200.00	1	Safety Vests and work supplies for Litter Crew	1,200.00	1	Safety Vests and work supplies for Litter Crew	1,200.00
2	Garbage bags for Vadis Litter Crew and City Receptacle bags	8,000.00	2	Garbage bags for Litter Crew and City Receptacle bags	8,000.00	2	Garbage bags for Vadis Crew and City Receptacle bags	8,000.00
	Line Items Total	9,200.00		Line Items Total	9,200.00		Line Items Total	9,200.00
				Change in Budget	0.00		**Change in Budget**	0.00

537.800.40 OTHER SERVICES & CHARGES

537.800.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Payments made to Waste Management for Services	10,385,000.00	1	Payments made to Waste Management for Services	11,975,500.00	1	Payments to Contracted Solid Waste Provider	12,962,000.00
2	Rate Study Consultant	10,000.00	2	Rate Study Consultant	20,000.00	2	Rate Study Consultant	10,000.00
3	Spring Bulky Item Collection Event	20,000.00	3	Spring Bulky Item Collection Event	25,000.00	3	Spring Bulky Item Collection Event	25,000.00
4	Hazardous Waste Disposal - M&O	5,000.00	4	Hazardous Waste Disposal - M&O	15,000.00	4	Hazardous Waste Disposal - M&O	15,000.00
5	Vadis Litter Services - Includes CPI Increase of 3%	161,300.00	5	Misc. Illegal Dumping Disposal Costs	2,000.00	5	Misc. Illegal Dumping Disposal Costs	2,000.00
6	Vactor Facility Disposal	63,000.00	6	Contract Consultant	20,000.00	6	Litter Control	175,000.00
7	Misc. Illegal Dumping Disposal Costs	1,000.00	7	Litter Control	175,000.00		Line Items Total	13,189,000.00
	Line Items Total	10,645,300.00		Line Items Total	12,232,500.00			
				Change in Budget	1,587,200.00		**Change in Budget**	956,500.00

537.800.50 INTERGOVERNMENTAL/INTERFUND

537.800.51 INTERGOVERNMENTAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Hazardous Waste Charges	420,600.00	1	Hazardous Waste Charges (reduced over prior year due to change in rate structure).	363,600.00	1	Hazardous Waste Charges	458,750.00
	Line Items Total	420,600.00		Line Items Total	363,600.00		Line Items Total	458,750.00
				Change in Budget	-57,000.00		**Change in Budget**	95,150.00

537.800.90 INTERFUND PAYMENTS FOR SERVICES

537.800.93 INTERFUND SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	1,000.00	1	ER&R Fleet Fuel Allocation	600.00	1	ER&R Fleet Fuel Allocation	600.00
	Line Items Total	1,000.00		Line Items Total	600.00		Line Items Total	600.00

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.800 OPERATIONS
537.800.90 INTERFUND PAYMENTS FOR SERVICES
537.800.93 INTERFUND SUPPLIES

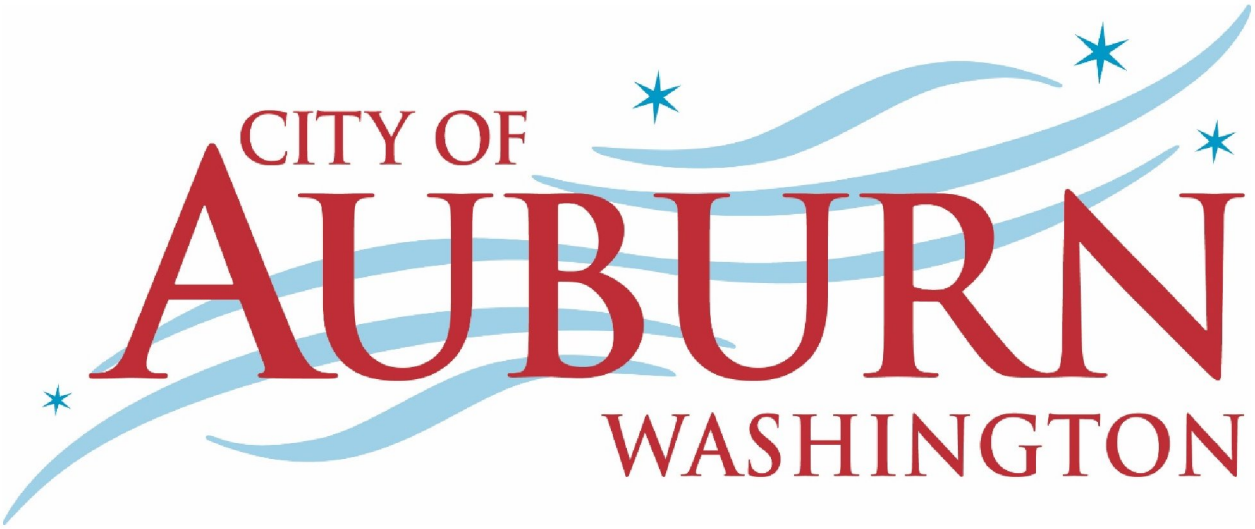
2016 Adopted	2017 Budget	2018 Budget
	Change in Budget -400.00	Change in Budget 0.00

537.800.95 INTRFUND OPER RENTALS/LEASES

2016 Adopted		2017 Budget		2018 Budget	
1 ER&R Fleet Allocation	5,729.00	1 ER&R Fleet Allocation	11,373.00	1 ER&R Fleet Allocation	11,365.00
Line Items Total	5,729.00	Line Items Total	11,373.00	Line Items Total	11,365.00
		Change in Budget	5,644.00	Change in Budget	-8.00

434 SOLID WASTE
00 SOLID WASTE
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	3,245,259.00	1 Ending Working Capital	4,233,901.00	1 Ending Working Capital	4,607,824.00
Line Items Total	3,245,259.00	Line Items Total	4,233,901.00	Line Items Total	4,607,824.00
		Change in Budget	988,642.00	**Change in Budget**	373,923.00
Total Line Items	15,692,853.00	**Total Line Items**	18,313,363.00	**Total Line Items**	19,826,858.00
		Total Change in Budget	2,620,510.00	**Total Change in Budget**	1,513,495.00


CITY OF
AUBURN
WASHINGTON

INSURANCE

The Insurance Fund is maintained to pay unemployment insurance claims and to pay for property and liability losses which either fall below the City's deductible level or for which the City has no coverage.

2015 & 2016 Accomplishments

- Evaluated cost saving measures while maintaining quality insurance coverage.
- Continued to maintain adequate reserves to meet uninsured costs.
- Evaluated policies and procedures to help control loss issues.

2017 & 2018 Objectives

- Continue to evaluate cost saving measures while maintaining quality insurance coverage.
- Continue to maintain adequate reserves to meet uninsured costs.
- Continue to evaluate policies and procedures to help control loss issues.

2015-2016 Working Capital Budget

501 Insurance		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
397.100	Operating Transfers In	-	-	-	-	-
361.110	Investment Income	1,662	1,000	1,000	1,500	1,500
399.100	Miscellaneous Revenue	-	-	-	-	-
TOTAL OPERATING REVENUES		1,662	1,000	1,000	1,500	1,500
OPERATING EXPENDITURES						
517.000.10	Salaries & Wages	-	-	-	-	-
517.000.20	Benefits	121,055	215,000	215,000	225,750	237,000
517.000.30	Supplies	-	-	-	-	-
517.000.40	Other Service Charges	4,075	3,900	3,900	4,230	4,230
517.000.50	Intergovernmental Services	-	-	-	-	-
TOTAL OPERATING EXPENDITURES		125,131	218,900	218,900	229,980	241,230
	REVENUES LESS EXPENDITURES	(123,468)	(217,900)	(217,900)	(228,480)	(239,730)
BEGINNING WORKING CAPITAL - January 1		1,654,057	1,530,589	1,530,589	1,312,689	1,084,209
ENDING WORKING CAPITAL - December 31		1,530,588	1,312,689	1,312,689	1,084,209	844,479
NET CHANGE IN WORKING CAPITAL (*)		(123,468)	(217,900)	(217,900)	(228,480)	(239,730)

(*) Working Capital = Current Assets minus Current Liabilities

501 INSURANCE
00 INSURANCE
517 PLANNING
517.700 UNEMPLOYMENT COMPENSATION
517.700.20 PERSONNEL BENEFITS
517.700.28 UNEMPLOYMENT CLAIMS

	2016 Adopted		2017 Budget		2018 Budget	
1	Quarterly Payment for Unemployment	215,000.00	1 Quarterly Payment for Unemployment	225,750.00	1 Quarterly Payment for Unemployment	237,000.00
	Line Items Total	215,000.00	Line Items Total	225,750.00	Line Items Total	237,000.00
			Change in Budget	10,750.00	**Change in Budget**	11,250.00

517.700.40 OTHER SERVICES & CHARGES
517.700.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Professional Services - HR Services NW	3,700.00	1 Professional Services - HR Services NW	3,700.00	1 Professional Services - HR Services NW	3,700.00
2	Bank Analysis Fee	200.00	2 Bank Analysis Fee	530.00	2 Bank Analysis Fee	530.00
	Line Items Total	3,900.00	Line Items Total	4,230.00	Line Items Total	4,230.00
			Change in Budget	330.00	**Change in Budget**	0.00

501 INSURANCE
00 INSURANCE
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	1,177,331.00	1 Estimated Ending Working Capital	1,084,209.00	1 Estimated Ending Working Capital	844,479.00
Line Items Total	1,177,331.00	Line Items Total	1,084,209.00	Line Items Total	844,479.00
		Change in Budget	-93,122.00	**Change in Budget**	-239,730.00
Total Line Items	1,396,231.00	**Total Line Items**	1,314,189.00	**Total Line Items**	1,085,709.00
		Total Change in Budget	-82,042.00	**Total Change in Budget**	-228,480.00

FIDUCIARY FUNDS

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and cannot be used to support the City's own programs. The City has two fiduciary funds. Fund 611 - Fire Relief and Pension Fund provides a pension for eligible firefighters. Fund 651 - Agency Fund accounts for resources held in a purely custodial capacity; this fund is not budgeted.

2015 & 2016 Accomplishments

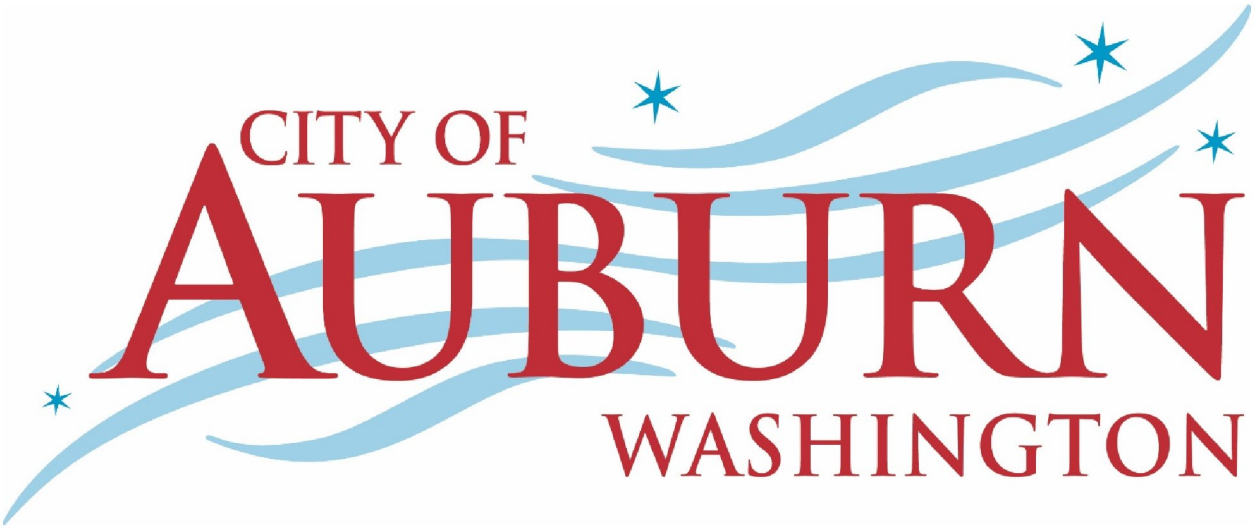
- Continued to provide pension benefits to eligible firefighters.
- Maximized interest earnings to support the Fire Relief and Pension Fund.
- Provided accountability for custodial funds.

2017 & 2018 Objectives

- Continue to provide pension benefits to eligible firefighters.
- Maximize interest earnings to support the Fire Relief and Pension Fund.
- Provide accountability for custodial funds.

Fiduciary Fund

611 Fire Pension	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	2,609,462	2,436,855	2,512,557	2,417,899	2,324,154
Fire Insurance Prevention Tax	75,702	70,000	70,000	75,000	75,000
Investment Income	26,974	6,000	6,000	9,000	9,000
Unrealized Gain (Loss) on Investment	(21,909)	-	-	-	-
Operating Transfers In	-	-	-	-	-
Total Revenues	**2,690,230**	**2,512,855**	**2,588,557**	**2,501,899**	**2,408,154**
Expenditures					
Salaries & Wages	167,397	160,818	160,818	166,908	167,131
Personnel Benefits	3,615	3,840	3,840	3,837	4,125
Services & Charges	6,660	6,000	6,000	7,000	7,000
Ending Fund Balance	2,512,557	2,342,197	2,417,899	2,324,154	2,229,898
Total Expenditures	**2,690,230**	**2,512,855**	**2,588,557**	**2,501,899**	**2,408,154**


CITY OF
AUBURN
WASHINGTON

611 FIRE RELIEF & PENSION
00 FIRE RELIEF & PENSION
514 FINANCIAL SERVICES
514.110 ADMINISTRATION
514.110.40 OTHER SERVICES & CHARGES
514.110.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Actuarial Services	6,000.00	1	Actuarial Services	7,000.00	1	Actuarial Services	7,000.00
	Line Items Total	6,000.00		Line Items Total	7,000.00		Line Items Total	7,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

611 FIRE RELIEF & PENSION
00 FIRE RELIEF & PENSION
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		2,391,641.00	1 Estimated Ending Fund Balance		2,324,154.00	1 Estimated Ending Fund Balance		2,229,898.00
	Line Items Total	2,391,641.00		Line Items Total	2,324,154.00		Line Items Total	2,229,898.00
				Change in Budget	-67,487.00		**Change in Budget**	-94,256.00
	Total Line Items	2,397,641.00		**Total Line Items**	2,331,154.00		**Total Line Items**	2,236,898.00
				Total Change in Budget	-66,487.00		**Total Change in Budget**	-94,256.00

PERMANENT FUNDS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs. The City has one permanent fund: Fund 701 - Cemetery Endowment Care Fund accounts for non-expendable investments held by the City's trustee. The interest earned on investments can be used only for preservation and capital projects at the cemetery.

2015 & 2016 Accomplishments

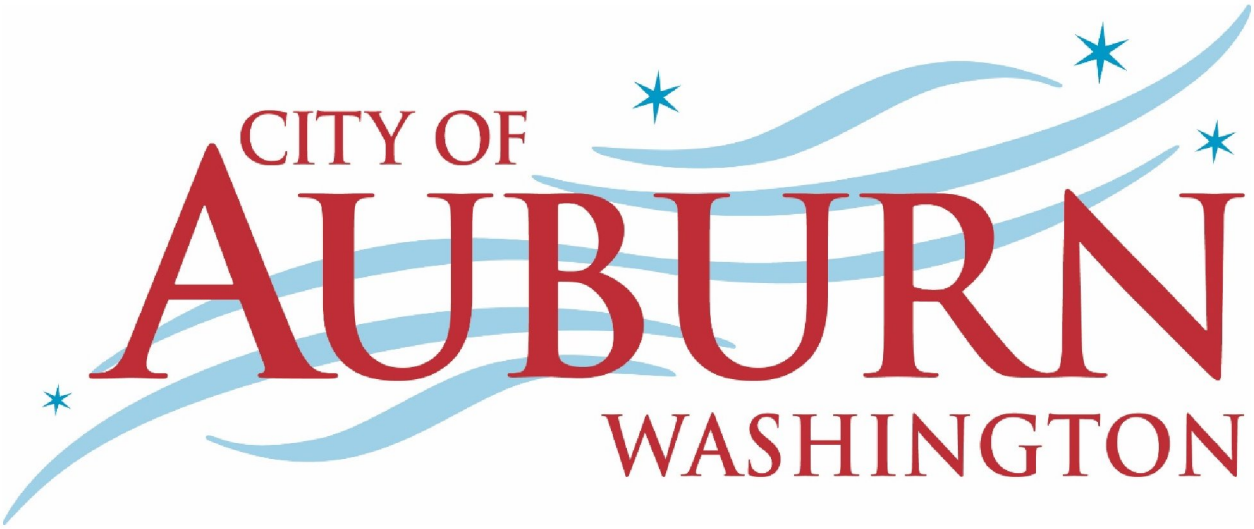
- Provided accountability for resources held in trust by the City.
- Continued to maximize interest earnings.

2017 & 2018 Objectives

- Provide accountability for resources held in trust by the City.
- Continue to maximize interest earnings.

Permanent Fund

701 Cemetery Endowment	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance - Designated	1,574,148	1,615,706	1,686,280	1,746,186	1,783,986
Beginning Fund Balance - Undesignated	95,500	70,573	97,479	71,773	71,773
Lot Sales	41,559	33,000	33,000	35,000	37,000
Investment Income	5,073	1,200	1,200	2,800	2,900
Total Revenues	**1,716,280**	**1,720,479**	**1,817,959**	**1,855,759**	**1,895,659**
Expenditures					
Operating Transfers Out	30,000	-	-	-	-
Ending Fund Balance - Designated	1,574,148	1,648,706	1,746,186	1,783,986	1,823,886
Ending Fund Balance - Undesignated	112,132	71,773	71,773	71,773	71,773
Total Expenditures	**1,716,280**	**1,720,479**	**1,817,959**	**1,855,759**	**1,895,659**


CITY OF
AUBURN
WASHINGTON

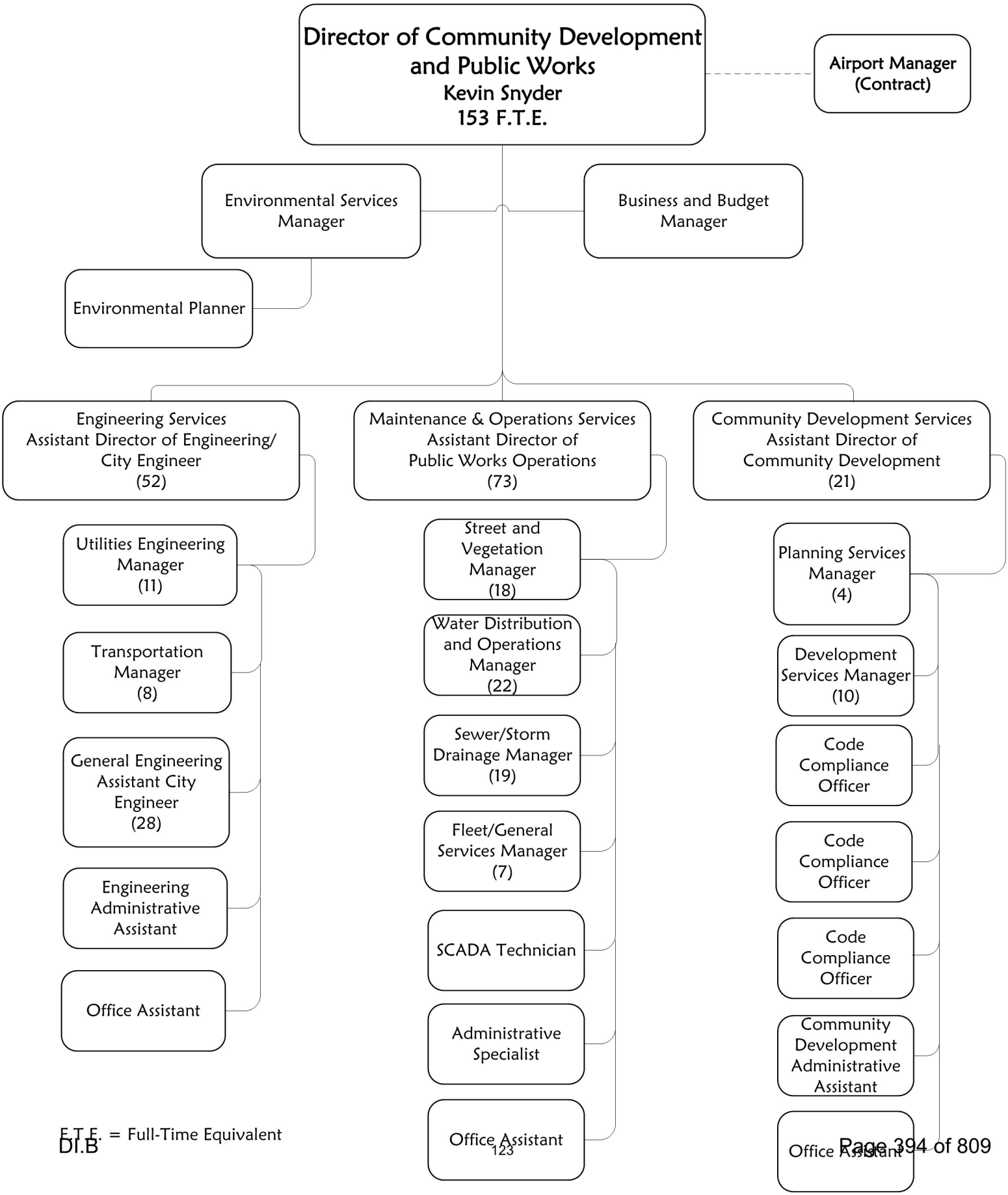
701 CEMETERY ENDOWED CARE FUND
00 CEMETERY ENDOWED CARE FUND
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 DESIGNATED FUND BALANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Estimated Ending Fund Balance	1,633,385.00	1	Estimated Ending Fund Balance	1,783,986.00	1	Estimated Ending Fund Balance	1,723,886.00
	Line Items Total	1,633,385.00		Line Items Total	1,783,986.00		Line Items Total	1,723,886.00
				Change in Budget	150,601.00		**Change in Budget**	-60,100.00

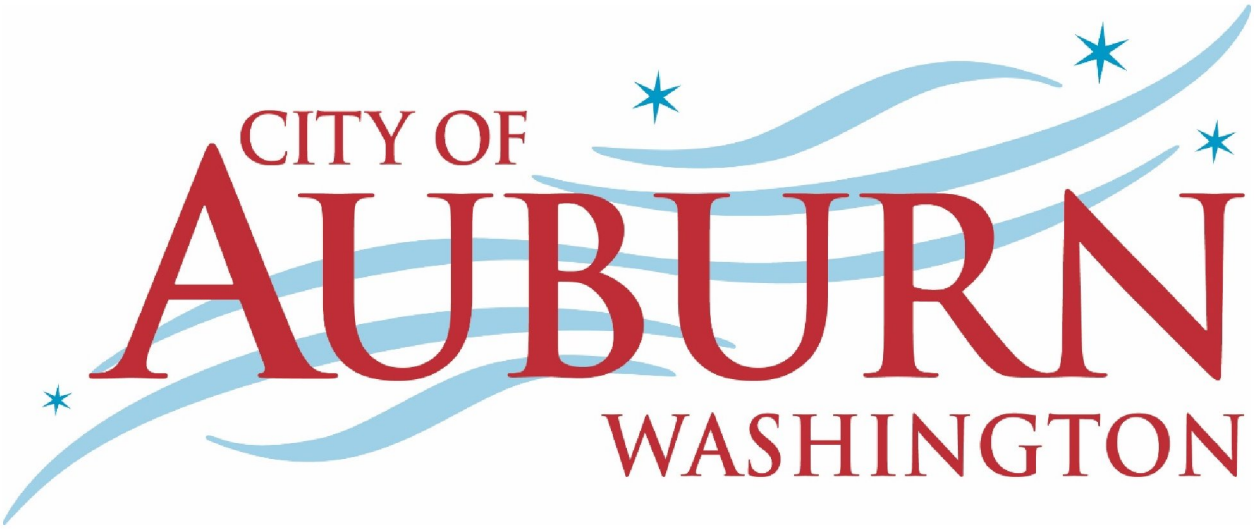
701 CEMETERY ENDOWED CARE FUND
00 CEMETERY ENDOWED CARE FUND
599 ENDING FUND BALANCE
599.700 DEBT SERVICE
599.700.00 CAFR ONLY
599.700.06 UNDESIGNATED FUND BALANCE

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		98,679.00	1 Estimated Ending Fund Balance		71,773.00	1 Estimated Ending Fund Balance		71,773.00
	Line Items Total	98,679.00		Line Items Total	71,773.00		Line Items Total	71,773.00
				Change in Budget	-26,906.00		**Change in Budget**	0.00
	Total Line Items	1,732,064.00		**Total Line Items**	1,855,759.00		**Total Line Items**	1,795,659.00
				Total Change in Budget	123,695.00		**Total Change in Budget**	-60,100.00

Community Development & Public Works Department



F.T.E. = Full-Time Equivalent


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SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Community Development & Public Works Director is responsible for the budget in the following special revenue funds:

Fund 102 - Arterial Street Fund, funded by transportation grants, traffic impact fees, a portion of the City's gas tax receipts, Public Works Trust Fund loans, as well as other funding sources for street capital construction projects.

Fund 103 - Local Street Fund, created in 2005, budgets revenue from sales taxes on construction for local street repair.

Fund 105 - Arterial Street Preservation Fund, funded by a 1% utility tax that was adopted by Council in 2008 and restricted for arterial street repair and preservation projects.

Fund 121 - Business Improvement Area (BIA) Fund accounts for special assessments received from downtown property owners for downtown promotion and improvements.

2015& 2016 Accomplishments

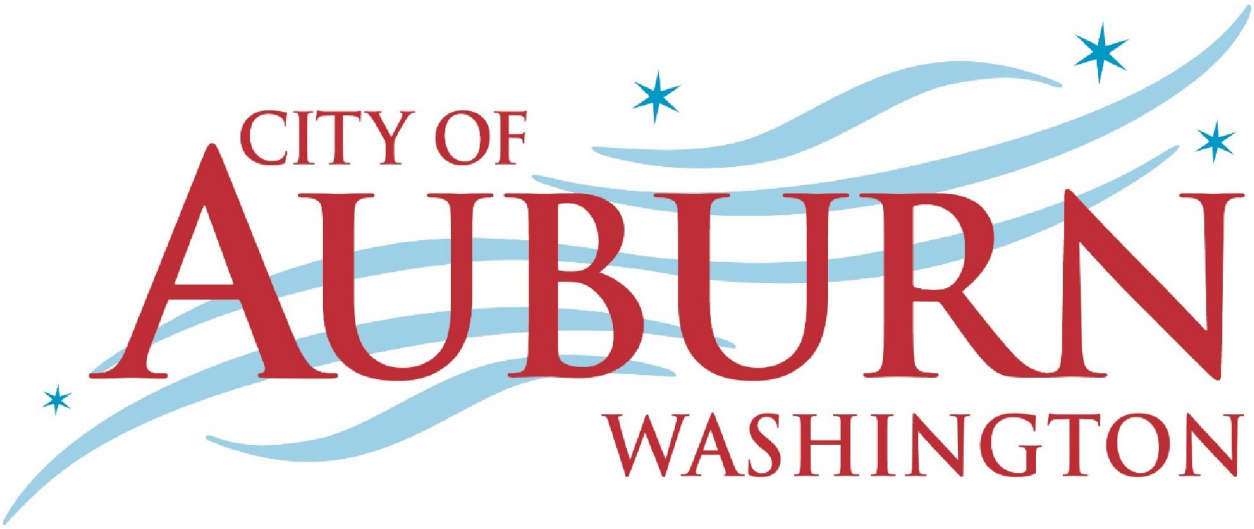
- Completed annual improvements under the Save our Streets Program.
- Completed annual improvements under the Arterial Street Preservation Program.
- Continued implementation of the Annual Bridge Maintenance Project.
- Completed construction on the following capital projects:
    - Auburn Way South Pedestrian Improvements (Dogwood to Fir)
    - South 277th Project Wetland Mitigation Monitoring Program.
    - Traffic Management Center Improvements
    - W Main St Multimodal & ITS Improvements
    - Auburn Way South Corridor Improvements (Fir to Hemlock)
    - Traffic Signal Safety Improvements
    - Auburn Way North Preservation (22nd to 45th)
    - Auburn Way South & M St SE Improvements
    - 37th & B ST NW Railroad Crossing Safety Improvements
- Started construction on the South 277th St Widening Project (Auburn Way North to Green River Bridge).
- Supported the Auburn Downtown Association in its promotional efforts for downtown property owners and retailers.

2017 & 2018 Objectives

- Continue to fund Lakeland Hills to Transit Center Shuttle and Community Circulator Services.
- Complete annual improvements under the Save our Streets Program.
- Implement the annual Arterial Preservation Program.
- Implement the biennial Arterial Bicycle and Safety Improvements Program.
- Implement the annual Pedestrian Accessibility & Safety Program.
- Implement the annual Traffic Signal Improvements Program.
- Complete various programmed preliminary studies including;
    - Auburn Way South Corridor (Hemlock to Academy)
    - Lea Hill Road Corridor (R St NE to SE 124th St)
    - Kersey Way SE Corridor
    - A St SE Corridor
- Complete construction on the following capital projects:
    - S 277th St Widening Project (Auburn Way North to L St NE)
    - Auburn Way South (SR-164) Corridor Safety Improvements (Muckleshoot Plaza to Dogwood)
    - F St SE Non-Motorized Improvements
    - I St NE & 22nd St NE Intersection Safety Improvements
    - 37th St SE & A St SE Intersection Safety Improvements
    - ITS Dynamic Message Sign Improvement
    - B St NW Reconstruction Project
    - Downtown Traffic Signal Upgrade
    - Lake Tapps Parkway ITS Improvements
    - Auburn Way South & 12th St SE Intersection Improvements
- Begin Design on the following capital projects:
    - Auburn Way North & 1st St NE Signal Improvements M St NE (E Main to 4th St NE)
    - SE 320th St Corridor Improvements
    - Riverwalk Drive Non-Motorized Improvements
    - Lea Hill Corridor Improvements
    - West Valley Highway Corridor Projects
    - Evergreen Heights Safe Routes to School Improvements Phase 1
- Continue to support the Auburn Downtown Association to promote the central business area.

Special Revenue Funds

102 Arterial Streets	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	2,781,100	2,405,821	2,405,821	1,632,555	1,376,813
Federal Grants	1,379,179	7,270,016	7,126,051	1,134,965	4,410,000
State Grants	2,692,151	4,292,973	4,158,288	-	-
State Entitlements (Motor Vehicle Fuel Tax)	493,808	530,000	607,858	583,000	585,000
Other Transportation Fees	657,469	373,805	350,874	-	-
Other Governmental Agencies	61,520	-	-	-	-
Investment Income	2,670	2,000	3,500	2,600	2,600
Developer Contributions	725,173	1,601,145	1,255,000	100,000	178,000
Public Works Trust Fund Loans	-	-	-	-	-
Miscellaneous Revenue	-	-	20,700	-	-
Operating Transfers In	694,348	3,882,586	3,296,639	718,511	1,039,817
Total Revenues	**9,487,418**	**20,358,346**	**19,224,731**	**4,171,631**	**7,592,230**
Expenditures					
Salaries & Wages	310,576	616,297	616,297	203,571	393,571
Personnel Benefits	131,575	223,026	223,026	81,429	157,429
Services & Charges	273,820	245,000	245,000	260,000	260,000
Capital Outlay	6,075,339	17,428,903	16,223,068	1,958,965	5,541,000
Interfund Payments For Service	71,148	74,550	74,550	76,681	78,859
Debt Service Principal	197,376	197,406	197,406	197,376	197,376
Debt Service Interest	21,385	20,456	12,829	12,135	11,442
Transfer Out	378	-	-	4,661	3,615
Ending Fund Balance	2,405,821	1,552,709	1,632,555	1,376,813	948,938
Total Expenditures	**9,487,418**	**20,358,346**	**19,224,731**	**4,171,631**	**7,592,230**


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102 ARTERIAL STREET
00 ARTERIAL STREET
591 REDEMPTION OF LONG-TERM DEBT
591.420 REDEMPTION OF LONG-TERM DEBT
591.420.70 DEBT SERVICE PRINCIPAL
591.420.78 INTERGOVERNMENTAL LOAN

	2016 Adopted		2017 Budget		2018 Budget	
1	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Principal	80,383.00	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Principal	80,383.00	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Principal	80,383.00
2	PWTF Loan PC12-951-012 M St Grade Separation - Principal	115,623.00	PWTF Loan PC12-951-012 M St Grade Separation - Principal	116,993.00	PWTF Loan PC12-951-012 M St Grade Separation - Principal	116,993.00
	Line Items Total	196,006.00	Line Items Total	197,376.00	Line Items Total	197,376.00
			Change in Budget	1,370.00	**Change in Budget**	0.00

102 ARTERIAL STREET
00 ARTERIAL STREET
592 INTEREST & OTHER DEBT SERVICE
592.420 DEBT SERVICE
592.420.80 DEBT SERVICE INTEREST
592.420.83 PUBLIC WORKS TRUST FUND LOAN INTEREST

2016 Adopted			2017 Budget			2018 Budget		
1	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Interest	5,225.00	1	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Interest	4,823.00	1	PWTF Loan PC08-951-002 Harvey Rd & 8th St NE - Interest	4,422.00
2	PWTF Loan PC12-951-012 M St Grade Separation - Interest	15,031.00	2	PWTF Loan PC12-951-012 M St Grade Separation - Interest	7,312.00	2	PWTF Loan PC12-951-012 M St Grade Separation - Interest	7,020.00
	Line Items Total	20,256.00		Line Items Total	12,135.00		Line Items Total	11,442.00
				Change in Budget	-8,121.00		**Change in Budget**	-693.00

102 ARTERIAL STREET
00 ARTERIAL STREET
594 CAPITAL EXPENDITURES
594.420 CAPITAL OUTLAY
594.420.10 SALARIES & WAGES

594.420.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	586,105.00	1 Allocate In Capital Salaries & Benefits	203,571.00	1 Allocate In Capital Salaries & Benefits	393,571.00
Line Items Total	586,105.00	Line Items Total	203,571.00	Line Items Total	393,571.00
		Change in Budget	-382,534.00	**Change in Budget**	190,000.00

594.420.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

594.420.20 PERSONNEL BENEFITS

594.420.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	37,803.77	1 Allocate In Capital Salaries & Benefits	13,130.00	1 Allocate In Capital Salaries & Benefits	25,385.00
Line Items Total	37,803.77	Line Items Total	13,130.00	Line Items Total	25,385.00
		Change in Budget	-24,673.77	**Change in Budget**	12,255.00

594.420.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	26,960.83	1 Allocate In Capital Salaries & Benefits	9,364.00	1 Allocate In Capital Salaries & Benefits	18,104.00
Line Items Total	26,960.83	Line Items Total	9,364.00	Line Items Total	18,104.00
		Change in Budget	-17,596.83	**Change in Budget**	8,740.00

594.420.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	7,912.42	1 Allocate In Capital Salaries & Benefits	2,748.00	1 Allocate In Capital Salaries & Benefits	5,313.00
Line Items Total	7,912.42	Line Items Total	2,748.00	Line Items Total	5,313.00
		Change in Budget	-5,164.42	**Change in Budget**	2,565.00

594.420.25 HEALTH INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	132,459.73	1 Allocate In Capital Salaries & Benefits	56,187.00	1 Allocate In Capital Salaries & Benefits	108,627.00
Line Items Total	132,459.73	Line Items Total	56,187.00	Line Items Total	108,627.00
		Change in Budget	-76,272.73	**Change in Budget**	52,440.00

594.420.40 OTHER SERVICES & CHARGES

594.420.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 METRO Shuttle: Auburn Community and Lakeland Shuttles	135,000.00	1 METRO Shuttle: Auburn Community and Lakeland Shuttles	260,000.00	1 METRO Shuttle: Auburn Community and Lakeland Shuttles	260,000.00
Line Items Total	135,000.00	Line Items Total	260,000.00	Line Items Total	260,000.00
		Change in Budget	125,000.00	**Change in Budget**	0.00

102 ARTERIAL STREET
00 ARTERIAL STREET
594 CAPITAL EXPENDITURES
594.420 CAPITAL OUTLAY
594.420.60 CAPITAL OUTLAY
594.420.65 CONSTRUCTION PROJECTS

	2016 Adopted		2017 Budget		2018 Budget	
1	c207a0 - A Street NW- Phase 1	25,000.00	c207a0 - A Street NW- Phase 1	25,000.00	c207a0 - A Street NW- Phase 1	25,000.00
2	cp0911 -F Street SE, 4th to AWS	250,000.00	cp1416- F Street SE Non-Motorized	40,000.00	cp0911 -F Street SE, 4th to AWS	2,502,000.00
3	asbd08 - Citywide Pedestrian Accessibility & Safety Program	100,000.00	asbd02 - AWS Improvements (Hemlock St SE to Academy Dr SE)	100,000.00	asbd12 - M Street NE (E Main St to 4th St NE)	350,000.00
4	asbd07 - Citywide Arterial Bicycle & Safety Improvements	100,000.00	asbd12 - M Street NE (E Main St to 4th St NE)	50,000.00	asbd05 - AWN / 1st St NE Signal Imp.	50,000.00
5	asbd01 - 124th Ave SE Corridor Improvements Phase 2	1,100,000.00	co1406 - Main Street Signal Upgrades	20,000.00	asbd26 - Riverwalk Drive SE Non-Motorized Improvements	250,000.00
6	TIP #42 -SE 320th Street Corridor Improvements	4,000,000.00	cp1110 - A St SE Safety Improvement	5,000.00	asbd27 - S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements	20,000.00
7	TIP #50 - ITS Dynamic Message Signs	100,000.00	asbd08 - Citywide Pedestrian Accessability	100,000.00	asbd08 - Citywide Pedestrian Accessibility & Safety Program	100,000.00
8	cp1114 - AWS and 12th Street SE Intersection Improvements	350,000.00	cp1218 - AWS (SR164) Corridor Safety Imp.	20,000.00	asbd07 - Citywide Arterial Bicycle & Safety Improvements	100,000.00
9	TIP #55 - W Main Street Improvements	3,494,400.00	asbd16 - ITS Dynamic Message Signs	100,000.00	asbd16 - ITS Dynamic Message Signs	150,000.00
10	TIP#56 - Evergreen Heights Safe Routes to School Improvements	563,000.00	asbd17 - Lake Tapps Parkway ITS Expansion	900,000.00	asbd23 - Auburn Way South (SR-164) Sidewalk Improvements	260,000.00
11	asbd02 - 37th St SE & A St SE Traffic Signal Safety Improvement	637,500.00	asbd15 - A St SE & Lakeland Hills Way SE	25,000.00	asbd14 - Evergreen Heights Safe Routes to School Improvements	410,000.00
12	TIP #69 - I Street NE and 22nd St NE Roundabout Safety Improvement	1,175,000.00	cp1114 - AWS and 12th Street SE Intersection Improvements	150,000.00	asbd24 - Auburn Regional Growth Center Access Improvements	500,000.00
13	Less Capital Labor & Benefits	-825,968.00	asbd14 - Evergreen Heights Safe Routes to School	300,000.00	cp1513 - 22nd Street NE & I St NE Intersection	1,175,000.00
	Line Items Total	11,068,932.00	cp1511 - M St SE Storm Improvements - (see Fund 105 for additional $50K)	125,000.00	asbd20 - West Valley Highway Improvements (SR-18 to 15th Street SW)	100,000.00
			asbd18 - Lea Hill Rd Segment 1	100,000.00	asbd25 - Stewart Road (Lake Tapps Parkway Corridor)	100,000.00
			cp1502 - A Street SE & 37th Street SE Intersection Improvements	183,965.00	Less Capital Labor & Benefits Allocation	-551,000.00
			Less Capital Labor & Benefits	-285,000.00	Line Items Total	5,541,000.00
			Line Items Total	1,958,965.00		
			Change in Budget	-9,109,967.00	**Change in Budget**	3,582,035.00

594.420.90 INTERFUND PAYMENTS FOR SERVICES
594.420.97 INTERFUND PRINTING SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Multimedia Allocation	1,900.00				
	Line Items Total	1,900.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-1,900.00	**Change in Budget**	0.00

594.420.98 INTERFUND FACILITIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Facilities Allocation	15,800.00	Facilities Allocation	14,200.00	Facilities Allocation	14,300.00
	Line Items Total	15,800.00	Line Items Total	14,200.00	Line Items Total	14,300.00
			Change in Budget	-1,600.00	**Change in Budget**	100.00

102 ARTERIAL STREET
00 ARTERIAL STREET
594 CAPITAL EXPENDITURES
594.420 CAPITAL OUTLAY
594.420.90 INTERFUND PAYMENTS FOR SERVICES
594.420.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	56,850.00	1 Innovation & Technology Allocation	62,481.00	1 Innovation & Technology Allocation	64,559.00
Line Items Total	56,850.00	Line Items Total	62,481.00	Line Items Total	64,559.00
		Change in Budget	5,631.00	**Change in Budget**	2,078.00

102 ARTERIAL STREET
00 ARTERIAL STREET
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	1 Decision Package: IS.0042 - Network Engineer	1,861.00	1 Decision Package: IS.0042 - Network Engineer	1,865.00
		2 Decision Package: IS.0049 - CRM System	700.00	2 Decision Package: IS.0049 - CRM System	210.00
		3 Decision Package: IS.0050 - eDocument Scanning and Workflow	560.00	3 Decision Package: IS.0050 - eDocument Scanning and Workflow	560.00
		4 Decision Package: IS.0061 - Cyber Security Management	840.00	4 Decision Package: IS.0051 - GIS Imagery	420.00
		5 Decision Package: IS.0066 - Centralized Cash Receipting Software	700.00	5 Decision Package: IS.0061 - Cyber Security Management	560.00
		Line Items Total	4,661.00	Line Items Total	3,615.00
		Change in Budget	4,661.00	**Change in Budget**	-1,046.00

102 ARTERIAL STREET
00 ARTERIAL STREET
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		876,779.00	1 Estimated Ending Fund Balance		1,376,813.00	1 Estimated Ending Fund Balance		948,938.00
	Line Items Total	876,779.00		Line Items Total	1,376,813.00		Line Items Total	948,938.00
				Change in Budget	500,034.00		**Change in Budget**	-427,875.00
	Total Line Items	13,162,764.75		**Total Line Items**	4,171,631.00		**Total Line Items**	7,592,230.00
				Total Change in Budget	-8,991,133.75		**Total Change in Budget**	3,420,599.00

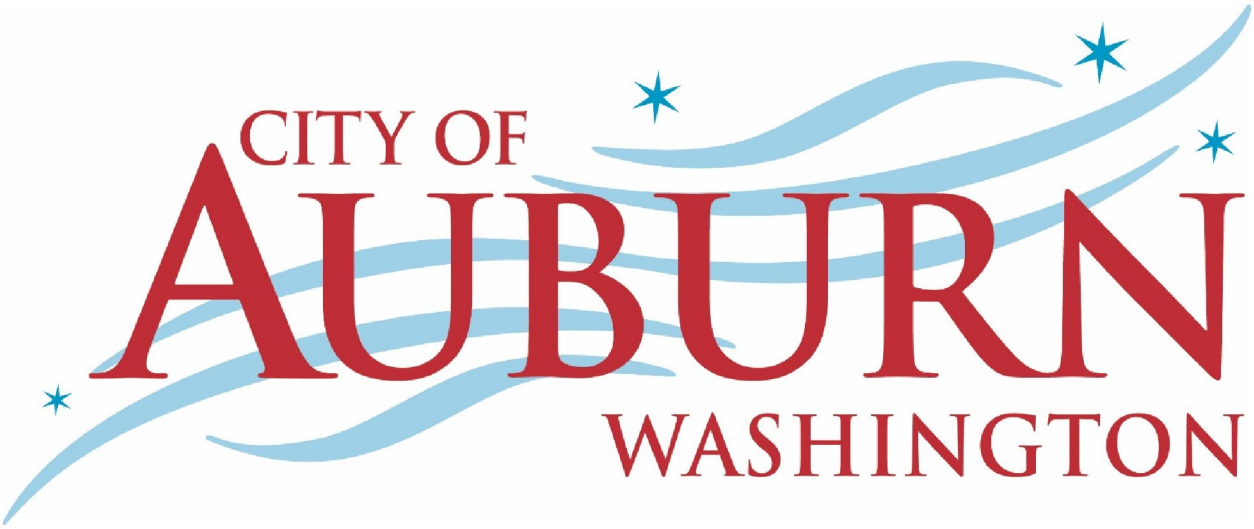

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TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

TIP#		2017	2018	2019	2020	2021	2022	Total
	Capacity Projects:							
1	**A Street NW, Phase 1**							
	Capital Costs	25,000	25,000	25,000	25,000	25,000	25,000	**150,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Traffic Impact Fees	25,000	25,000	25,000	25,000	25,000	25,000	**150,000**
5	**M Street Underpass**							
	Capital Costs	-	-	-	-	-	-	**-**
	Long-Term Debt	124,305	124,013	123,720	123,428	123,135	122,843	**741,444**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	124,305	124,013	123,720	123,428	123,135	122,843	**741,444**
	PWTF Loan	-	-	-	-	-	-	**-**
	Other *(Other Agencies)*	-	-	-	-	-	-	**-**
6	**S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements**							
	Capital Costs	200,000	-	-	-	-	-	**200,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	-	-	-	-	-	-	**-**
	Other *(Fund 105)*	200,000	-	-	-	-	-	**200,000**
9	**Auburn Way S Improvements (Hemlock St SE to Academy Dr SE)**							
	Capital Costs	100,000	-	-	2,000,000	6,350,000	10,000,000	**18,450,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	1,720,000	4,580,000	8,650,000	**14,950,000**
	Traffic Impact Fees	50,000	-	-	140,000	385,000	675,000	**1,250,000**
	Other (MIT)	50,000	-	-	140,000	1,385,000	675,000	**2,250,000**
10	**F Street SE, 4th to AWS**							
	Capital Costs	40,000	2,502,000	-	-	-	-	**2,542,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	150,000	-	-	-	-	**150,000**
	Grants	40,000	2,162,000	-	-	-	-	**2,202,000**
	Traffic Impact Fees	-	190,000	-	-	-	-	**190,000**
11	**M Street NE, E. Main to 4th**							
	Capital Costs	50,000	350,000	1,250,000	-	-	-	**1,650,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	280,000	1,000,000	-	-	-	**1,280,000**
	Traffic Impact Fees	50,000	70,000	250,000	-	-	-	**370,000**
14	**M St SE and 12th St SE Traffic Signal**							
	Capital Costs	-	-	-	625,000	-	-	**625,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	500,000	-	-	**500,000**
	Traffic Impact Fees	-	-	-	-	-	-	**-**
	Other	-	-	-	125,000	-	-	**125,000**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

TIP#		2017	2018	2019	2020	2021	2022	Total
	Capacity Projects:							
15	**8th Street NE Widening (Pike Street to R Street NE)**							
	Capital Costs	-	-	450,000	1,000,000	-	-	**1,450,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	360,000	800,000	-	-	**1,160,000**
	REET 2	-	-	-	-	-	-	**-**
	Traffic Impact Fees	-	-	90,000	200,000	-	-	**290,000**
17	**Harvey Road & 8th Street NE Intersection Improvements**							
	Long-Term Debt	85,206	84,805	84,402	84,000	83,598	83,196	**505,207**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	PWTF	-	-	-	-	-	-	**-**
	Traffic Impact Fees	85,206	84,805	84,402	84,000	83,598	83,196	**505,207**
24	**Academy Drive Multi-Use Trail**							
	Capital Costs	-	-	-	425,000	425,000	-	**850,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	42,500	42,500	-	**85,000**
	Grants	-	-	-	382,500	382,500	-	**765,000**
25	**46th Place S Realignment**							
	Capital Costs	-	-	-	-	825,000	-	**825,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	575,000	-	**575,000**
	REET 2	-	-	-	-	250,000	-	**250,000**
	Traffic Impact Fees	-	-	-	-	-	-	**-**
38	**C Street SW & 15th Street SW Intersection Improvements**							
	Capital Costs	-	-	-	200,000	1,000,000	-	**1,200,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	800,000	-	**800,000**
	Traffic Impact Fees	-	-	-	200,000	200,000	-	**400,000**
39	**124th Ave SE Corridor & 320th Intersection Improvements**							
	Capital Costs	-	-	-	350,000	1,600,000	-	**1,950,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	175,000	150,000	-	**325,000**
	REET 2	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	1,200,000	-	**1,200,000**
	Other (GRC)	-	-	-	175,000	250,000	-	**425,000**
40	**124th Ave SE Corridor Improvements Phase 2**							
	Capital Costs	-	-	400,000	1,100,000	2,500,000	-	**4,000,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	300,000	880,000	2,000,000	-	**3,180,000**
	Traffic Impact Fees	-	-	100,000	220,000	500,000	-	**820,000**
41	**R Street Bypass**							
	Capital Costs	-	-	-	-	-	650,000	**650,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	-
	Traffic Impact Fees	-	-	-	-	-	150,000	**150,000**
	Other	-	-	-	-	-	500,000	**500,000**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

TIP#	Capacity Projects:	2017	2018	2019	2020	2021	2022	Total
42	**SE 320th Street Corridor Improvements Phase 1**							
	Capital Costs	-	-	600,000	662,500	3,281,600	-	**4,544,100**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	480,000	530,000	2,953,440	-	**3,963,440**
	Traffic Impact Fees	-	-	120,000	132,500	328,160	-	**580,660**
43	**Auburn Way South Corridor Safety Improvements**							
	Capital Costs	20,000	-	-	-	-	-	**20,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Other (WSDOT)	-	-	-	-	-	-	**-**
	Traffic Impact Fees	20,000	-	-	-	-	-	**20,000**
45	**124th Avenue SE & SE 284th Street Intersection Safety Improvements**							
	Capital Costs	-	-	100,000	600,000	-	-	**700,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	450,000	-	-	**450,000**
	Traffic Impact Fees	-	-	100,000	150,000	-	-	**250,000**
49	**West Valley Highway Improvements (15th St NW to W Main St)**							
	Capital Costs	-	-	100,000	600,000	3,000,000	-	**3,700,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	480,000	2,400,000	-	**2,880,000**
	Traffic Impact Fees	-	-	100,000	120,000	600,000	-	**820,000**
51	**Lake Tapps Parkway ITS Expansion**							
	Capital Costs	900,000	-	-	-	-	-	**900,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants (Unsecured)	711,000	-	-	-	-	-	**711,000**
	Traffic Impact Fees	189,000	-	-	-	-	-	**189,000**
52	**A Street SE & Lakeland Hills Way SE Intersection Safety & Capacity Imp.**							
	Capital Costs	25,000	-	-	-	-	-	**25,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	-	**-**
	Traffic Impact Fees	25,000	-	-	-	-	-	**25,000**
53	**AWS and 12th Street SE Intersection Improvements**							
	Capital Costs	150,000	-	-	-	-	-	**150,000**
	Funding Sources:							
	Unrestricted Street Revenue	150,000	-	-	-	-	-	**150,000**
	Grants	-	-	-	-	-	-	**-**
	Traffic Impact Fees	-	-	-	-	-	-	**-**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

TIP#	Capacity Projects:	2017	2018	2019	2020	2021	2022	Total
54	**Kersey Way Study**							
	Capital Costs	-	-	30,000	20,000	-	-	**50,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Mitigation Fees	-	-	30,000	20,000	-	-	**50,000**
55	**Auburn Way South (SR-164) Sidewalk Improvements**							
	Capital Costs	-	260,000	1,190,000	-	-	-	**1,450,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	52,000	238,000	-	-	-	**290,000**
	Grants	-	208,000	952,000	-	-	-	**1,160,000**
56	**Evergreen Heights Safe Routes to School Improvements**							
	Capital Costs	300,000	410,000	2,270,000	-	-	-	**2,980,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	200,000	300,000	1,420,000	-	-	-	**1,920,000**
	Traffic Impact Fees	50,000	57,000	400,033	-	-	-	**507,033**
	Other (Auburn School Dist.)	50,000	53,000	327,443	-	-	-	**430,443**
	Other (Private Developmnet	-	-	122,524	-	-	-	**122,524**
59	**Auburn Regional Growth Center Access Improvements**							
	Capital Costs	-	500,000	580,000	3,900,000	-	-	**4,980,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	400,000	464,000	3,120,000	-	-	**3,984,000**
	Traffic Impact Fees	-	100,000	116,000	780,000	-	-	**996,000**
60	**M Street SE Corridor (8th St SE to AWS)**							
	Capital Costs	-	-	-	1,925,000	4,750,000	-	**6,675,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	925,000	3,750,000	-	**4,675,000**
	Traffic Impact Fees	-	-	-	750,000	750,000	-	**1,500,000**
	Other	-	-	-	250,000	250,000	-	**500,000**
63	**29th Street SE & R Street SE Intersection Improvements**							
	Capital Costs	-	-	100,000	1,800,000	-	-	**1,900,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	1,300,000	-	-	**1,300,000**
	REET2	-	-	-	-	-	-	**-**
	Traffic Impact Fees	-	-	100,000	500,000	-	-	**600,000**
64	**Lea Hill Segment 1 (R St NE to 105th Pl SE)**							
	Capital Costs	100,000	-	-	2,450,000	10,000,000	-	**12,550,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	1,950,000	8,000,000	-	**9,950,000**
	Traffic Impact Fees	100,000	-	-	500,000	2,000,000	-	**2,600,000**
	Other	-	-	-	-	-	-	**-**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

TIP#		2017	2018	2019	2020	2021	2022	Total
TIP#	**Capacity Projects:**							
65	**Lea Hill Rd Segment 2 (105th Ave SE to 112th Ave SE)**							
	Capital Costs	-	-	-	-	3,500,000	8,500,000	**12,000,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	2,900,000	7,100,000	**10,000,000**
	Traffic Impact Fees	-	-	-	-	600,000	1,400,000	**2,000,000**
	Other	-	-	-	-	-	-	**-**
66	**Lea Hill Rd Segment 3 (112th Ave SE to 124th Ave SE)**							
	Capital Costs	-	-	-	-	-	1,000,000	**1,000,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	-	750,000	**750,000**
	Traffic Impact Fees	-	-	-	-	-	250,000	**250,000**
	Other	-	-	-	-	-	-	**-**
67	**BNSF & A St SE Pedestrian Crossing Improvements**							
	Capital Costs	-	-	-	-	650,000	4,900,000	**5,550,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	-	-	-	-	400,000	3,500,000	**3,900,000**
	Traffic Impact Fees	-	-	-	-	250,000	1,400,000	**1,650,000**
	Other	-	-	-	-	-	-	**-**
69	**22nd Street NE & I St NE Intersection**							
	Capital Costs	-	1,175,000	-	-	-	-	**1,175,000**
	Funding Sources:							
	Grants	-	940,000	-	-	-	-	**940,000**
	Traffic Impact Fees	-	235,000	-	-	-	-	**235,000**
	Other	-	-	-	-	-	-	**-**
72	**West Valley Highway Improvements (SR-18 to 15th St SW)**							
	Capital Costs	-	100,000	500,000	2,500,000	-	-	**3,100,000**
	Funding Sources:							
	Grants	-	-	400,000	2,000,000	-	-	**2,400,000**
	Traffic Impact Fees	-	100,000	100,000	500,000	-	-	**700,000**
	Other	-	-	-	-	-	-	**-**
73	**Stewart Road (Lake Tapps Parkway Corridor)**							
	Capital Costs	-	100,000	-	-	-	-	**100,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	66,000	-	-	-	-	**66,000**
	Traffic Impact Fees	-	-	-	-	-	-	**-**
	Traffic Mitigation Fees	-	34,000	-	-	-	-	**34,000**
	Subtotal, Capacity Projects:							
	Capital Costs	**2,119,511**	**5,630,818**	**7,803,122**	**20,389,928**	**38,113,333**	**25,281,039**	**99,337,751**
TIP#	**Non-Capacity Projects:**							
2	**A St Traffic Signal Improvements**							
	Capital Costs	-	-	125,000	900,000	-	-	**1,025,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	125,000	250,000	-	-	**375,000**
	Grants	-	-	-	650,000	-	-	**650,000**
	Other	-	-	-	-	-	-	**-**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

TIP#	Non-Capacity Projects:	2017	2018	2019	2020	2021	2022	Total
3	**Auburn Way Corridor Improvements**							
	Capital Costs	-	-	-	818,700	3,000,000	-	**3,818,700**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	110,000	600,000	-	**710,000**
	Grants	-	-	-	708,700	2,400,000	-	**3,108,700**
	Other	-	-	-	-	-	-	**-**
18	**M Street SE & 29th Street SE Intersection Safety Improvements**							
	Capital Costs	-	-	-	400,000	-	-	**400,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	100,000	-	-	**100,000**
	Grants	-	-	-	300,000	-	-	**300,000**
	Other	-	-	-	-	-	-	**-**
19	**Auburn Way North/1st Street NE Signal Improvements**							
	Capital Costs	-	50,000	550,000	-	-	-	**600,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	50,000	125,000	-	-	-	**175,000**
	Grants	-	-	425,000	-	-	-	**425,000**
	Other	-	-	-	-	-	-	**-**
20	**R Street SE & 21st Street SE Intersection Safety Improvements**							
	Capital Costs	-	-	-	800,000	-	-	**800,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	100,000	-	-	**100,000**
	Grants	-	-	-	700,000	-	-	**700,000**
	Other	-	-	-	-	-	-	**-**
21	**Main Street Signal Upgrades**							
	Capital Costs	20,000	-	-	-	-	-	**20,000**
	Funding Sources:							
	Unrestricted Street Revenue	20,000	-	-	-	-	-	**20,000**
	Grants	-	-	-	-	-	-	**-**
	Traffic Mitigation Fees	-	-	-	-	-	-	**-**
23	**Riverwalk Drive SE Non-Motorized Improvements**							
	Capital Costs	-	250,000	1,500,000	-	-	-	**1,750,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	125,000	125,000	-	-	-	**250,000**
	Grants	-	-	1,250,000	-	-	-	**1,250,000**
	Other	-	125,000	125,000	-	-	-	**250,000**
27	**A Street SE Safety Improvements Study**							
	Capital Costs	5,000	-	-	-	-	-	**5,000**
	Funding Sources:							
	Unrestricted Street Revenue	5,000	-	-	-	-	-	**5,000**
	Grants	-	-	-	-	-	-	**-**
	Other	-	-	-	-	-	-	**-**
29	**S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements**							
	Capital Costs	-	20,000	20,000	20,000	20,000	20,000	**100,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Traffic Impact Fees	-	20,000	20,000	20,000	20,000	20,000	**100,000**
	Other	-	-	-	-	-	-	**-**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

TIP#		2017	2018	2019	2020	2021	2022	Total
	Non-Capacity Projects:							
30	**Citywide Pedestrian Accessibility & Safety Program**							
	Capital Costs	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
	Funding Sources:							
	Unrestricted Street Revenue	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
	Grants	-	-	-	-	-	-	**-**
	Other	-	-	-	-	-	-	**-**
31	**Citywide Arterial Bicycle & Safety Improvements**							
	Capital Costs	-	100,000	-	100,000	-	100,000	**300,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	100,000	-	100,000	-	100,000	**300,000**
	Grants	-	-	-	-	-	-	**-**
	Other	-	-	-	-	-	-	**-**
44	**Downtown Transit Center Access Improvements**							
	Capital Costs	-	-	250,000	-	-	-	**250,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	50,000	-	-	-	**50,000**
	Grants	-	-	200,000	-	-	-	**200,000**
	Other	-	-	-	-	-	-	**-**
50	**ITS Dynamic Message Signs**							
	Capital Costs	100,000	150,000	150,000	150,000	150,000	-	**700,000**
	Funding Sources:							
	Unrestricted Street Revenue	100,000	30,000	30,000	30,000	30,000	-	**220,000**
	REET 2	-	-	-	-	-	-	**-**
	Other (WRA)	-	-	-	-	-	-	**-**
	Grants	-	120,000	120,000	120,000	120,000	-	**480,000**
58	**M St SE Storm Improvements**							
	Capital Costs	175,000	-	-	-	-	-	**175,000**
	Funding Sources:							
	Unrestricted Street Revenue	125,000	-	-	-	-	-	**125,000**
	REET	-	-	-	-	-	-	**-**
	Other (Fund 105)	50,000	-	-	-	-	-	**50,000**
	Grants	-	-	-	-	-	-	**-**
62	**AWS Streetscape Improvements (SR 18 to M St SE)**							
	Capital Costs	-	-	-	1,950,000	2,800,000	-	**4,750,000**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	200,000	200,000	-	**400,000**
	Grants	-	-	-	1,750,000	2,600,000	-	**4,350,000**
	REET 2	-	-	-	-	-	-	**-**
68	**37th St SE & A St SE Traffic Signal Safety Improvement**							
	Capital Costs	183,965	-	-	-	-	-	**183,965**
	Funding Sources:							
	Unrestricted Street Revenue	-	-	-	-	-	-	**-**
	Grants	183,965	-	-	-	-	-	**183,965**
	Other- Fund 105	-	-	-	-	-	-	**-**
	Subtotal, Non-Capacity Projects:							
	Capital Costs	**583,965**	**670,000**	**2,695,000**	**5,238,700**	**6,070,000**	**220,000**	**15,477,665**

TABLE T-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
TRANSPORTATION

	2017	2018	2019	2020	2021	2022	Total
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	1,910,000	5,422,000	7,595,000	20,182,500	37,906,600	25,075,000	98,091,100
Non-Capacity Projects	583,965	670,000	2,695,000	5,238,700	6,070,000	220,000	15,477,665
Long-Term Debt	209,511	208,818	208,122	207,428	206,733	206,039	1,246,651
Total Costs	**2,703,476**	**6,300,818**	**10,498,122**	**25,628,628**	**44,183,333**	**25,501,039**	**114,815,416**
FUNDING SOURCES:							
Unrestricted Street Revenue	500,000	673,000	793,000	1,207,500	1,122,500	200,000	4,496,000
Grants	1,134,965	4,410,000	7,371,000	19,266,200	35,060,940	20,000,000	87,243,105
Traffic Impact Fees	718,511	1,005,818	1,729,155	4,444,928	5,864,893	4,126,039	17,889,344
Traffic Mitigation Fees	-	34,000	30,000	20,000	-	-	84,000
REET2	-	-	-	-	250,000	-	250,000
PWTF Loan	-	-	-	-	-	-	-
Fund 105 -Arterial St. Preserv.	250,000	-	-	-	-	-	250,000
Other *(Other Agencies)*	100,000	178,000	574,967	690,000	1,885,000	1,175,000	4,602,967
Total Funding	**2,703,476**	**6,300,818**	**10,498,122**	**25,628,628**	**44,183,333**	**25,501,039**	**114,815,416**

** Mitigation agreements, impact fees, contributions, other agencies, other funds*

Project Title: **A Street NW - Phase 1 (3rd St NW to 14th St NW)** — **TIP # 1**
Project No: **c207a0**
Project Type: **Capacity**
Project Manager: **Matt Larson** — **LOS Corridor ID# 18**

Description:
Construct a new multi-lane arterial from 3rd Street NW to 14th Street NW. This project will improve mobility and is tied to corridor development. It is consistent with the Comprehensive Plan and completes a missing link of a north/south arterial corridor. The project length is approximately three-quarters of a mile. The City purchased right-of-way from the northern property owner. If the property develops, some or a portion of those funds may be reimbursed to the City (total cost was $251,000).

Progress Summary:
Pre-design was completed prior to 2007. Final design and environmental permitting were completed in 2011 and construction was completed in 2013. Major plantings are scheduled in 2015 as part of the wetland monitoring that is required to continue until 2023.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $25,830.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	123,276				123,276
Grants- Secured (Fed,State,Local)	6,562,702				6,562,702
Traffic Impact Fees	1,189,853	80,000	25,000	25,000	1,294,853
Other Sources -Multicare Contribution	383,381				383,381
Total Funding Sources:	**8,259,212**	**80,000**	**25,000**	**25,000**	**8,364,212**
Capital Expenditures:					
Design	2,247,331				2,247,331
Right of Way	821,341				821,341
Environmental	189,900	80,000	25,000	25,000	294,900
Construction	5,000,640				5,000,640
Total Expenditures:	**8,259,212**	**80,000**	**25,000**	**25,000**	**8,364,212**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue					-
Grants- Secured (Fed,State,Local)					-
Traffic Impact Fees	25,000	25,000	25,000	25,000	150,000
Other Sources -Multicare Contribution					-
Total Funding Sources:	**25,000**	**25,000**	**25,000**	**25,000**	**150,000**
Capital Expenditures:					
Design					-
Right of Way					-
Environmental	25,000	25,000	25,000	25,000	150,000
Construction					-
Total Expenditures:	**25,000**	**25,000**	**25,000**	**25,000**	**150,000**

Grants / Other Sources:

Project Title: **M Street Underpass (3rd St SE to 8th St SE)** — **TIP # 5**
Project No: **c201a0**
Project Type: **Capacity**
Project Manager: **Ryan Vondrak** — **LOS Corridor ID# 6**

Description:
Construction of a grade separated railroad crossing of M Street SE at the BNSF Stampede Pass tracks.

Progress Summary:
100% Design Drawings and right of way acquisition were completed in 2011. Construction started in early 2012 and was completed in 2014. Debt Service is scheduled each year through 2041.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $21,827.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	9,731,904		-	-	9,731,904
REET2	1,140,000		-	-	1,140,000
Traffic Impact Fees (Construction)	4,309,782		-	-	4,309,782
Traffic Impact Fees (Debt Service)	279,423	124,598	124,305	124,013	528,326
Traffic Mitigation Fees	660,000		-	-	660,000
PWTFL (30 years)	3,284,857		-	-	3,284,857
*Other Sources (Other Agencies)**	3,090,514		-	-	3,090,514
Total Funding Sources:	**22,496,480**	**124,598**	**124,305**	**124,013**	**22,745,383**
Capital Expenditures:					
Design	2,688,924		-	-	2,688,924
Right of Way	3,358,443		-	-	3,358,443
Construction	16,169,690		-	-	16,169,690
PWTFL Debt Service	279,423	124,598	124,305	124,013	528,326
Total Expenditures:	**22,496,480**	**124,598**	**124,305**	**124,013**	**22,745,383**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET2	-	-	-	-	-
Traffic Impact Fees (Construction)	-	-	-	-	-
Traffic Impact Fees (Debt Service)	123,720	123,428	123,135	122,843	741,444
Traffic Mitigation Fees	-	-	-	-	-
PWTFL (30 years)	-	-	-	-	-
*Other Sources (Other Agencies)**	-	-	-	-	-
Total Funding Sources:	**123,720**	**123,428**	**123,135**	**122,843**	**741,444**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
PWTFL Debt Service	123,720	123,428	123,135	122,843	741,444
Total Expenditures:	**123,720**	**123,428**	**123,135**	**122,843**	**741,444**

Grants / Other Sources: Other Agencies are King County Metro Sewer, Port of Seattle, Port of Tacoma, and BNSF Railway

Project Title: **S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements** — **TIP # 6**
Project No: **c222a0** — **STIP# AUB-42**
Project Type: **Capacity**
Project Manager: **Ryan Vondrak** — **LOS Corridor ID# 15**

Description:
This project includes preliminary engineering, design, right-of-way acquisition and construction of major widening on S 277th Street, including the addition of three lanes, one westbound and two eastbound, a Class 1 trail, and storm improvements. The project is approximately 0.9 miles long.

Progress Summary:
Staff is coordinating with the City of Kent and King County to complete annexation of the roadway into the City of Auburn. Robertson Properties Group is participating in this project and is dedicating all necessary roadway frontage to the City.

Future Impact on Operating Budget:
The annual maintenance costs for this project is estimated to be $27,250.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	390,336	17,906		-	408,242
Grants- Secured Federal	960,009	60,691		-	1,020,700
Grants- Secured State	-	4,000,000		-	4,000,000
Traffic Impact Fees	3,719	931,800		-	935,519
*Other (Development Funds)**	1,300,000	1,000,000		-	2,300,000
Other (105 Fund)	-	-	200,000	-	200,000
Total Funding Sources:	**2,654,064**	**6,010,397**	**200,000**	**-**	**8,864,461**
Capital Expenditures:					
Design	1,354,064	61,000		-	1,415,064
Right of Way	1,300,000	36,870		-	1,336,870
Construction	-	5,912,527	200,000	-	6,112,527
Total Expenditures:	**2,654,064**	**6,010,397**	**200,000**	**-**	**8,864,461**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured State	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
*Other (Development Funds)**	-	-	-	-	-
Other (105 Fund)	-	-	-	-	200,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**200,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	200,000
Total Expenditures:	**-**	**-**	**-**	**-**	**200,000**

Grants / Other Sources:

Project Title: **Auburn Way S Improvements (Hemlock St SE to Academy Dr SE)** — **TIP # 9**
Project No: **asbd02**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# xx**

Description:
Widen Auburn Way S between Hemlock St SE and Academy Dr SE to accomodate two general purpose lanes in each direction, center turn lanes, access management medians, U-turns, curb, gutter, sidewalk, illumination, transit stop improvements, new traffic signals, Intelligent Transportation Systems, streetscape and storm improvements. The project length is approximately two miles.

Progress Summary:
Conceptual corridor plan will be coordinated with the MIT and WSDOT in 2016. This project is planned as a partnership between the City of Auburn and the MIT. Pre-design effort will produce a project construction cost estimate. Major grant funding is expected to come from future federal competitions. This project will extend corridor improvements along Auburn Way S completed under previous projects.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	100,000	50,000	-	150,000
REET2	-	-	-	-	-
Other (MIT)	-	100,000	50,000	-	150,000
Total Funding Sources:	**-**	**200,000**	**100,000**	**-**	**300,000**
Capital Expenditures:					
Design	-	200,000	100,000	-	300,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**200,000**	**100,000**	**-**	**300,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	1,720,000	4,580,000	8,650,000	14,950,000
Traffic Impact Fees	-	140,000	385,000	675,000	1,250,000
REET2	-	-	-	-	-
Other (MIT)	-	140,000	1,385,000	675,000	2,250,000
Total Funding Sources:	**-**	**2,000,000**	**6,350,000**	**10,000,000**	**18,450,000**
Capital Expenditures:					
Design	-	2,000,000	3,000,000	-	5,100,000
Right of Way	-	-	3,350,000	-	3,350,000
Construction	-	-	-	10,000,000	10,000,000
Total Expenditures:	**-**	**2,000,000**	**6,350,000**	**10,000,000**	**18,450,000**

Grants / Other Sources:

Project Title: **F Street SE Non-Motorized Improvements (Downtown to Les Gove)** **TIP # 10**
Project No: **cp1416**
Project Type: **Capacity, Non-Motorized**
Project Manager: **Seth Wickstrom** **LOS Corridor ID# N/A**

Description:
The F St SE project includes pavement rehabilitation, installation of curbs, gutters, bike lanes, sidewalks, ADA improvements, utility undergrounding, LED street lighting, new two way center left turn-lane, crash attenuation at the supports for the BNSF railroad bridge, initiation of Auburn Staff Bikeshare pilot program, wayfinding signage and a "Bicycle Boulevard" designation of roadway connections between Auburn City Hall and the Les Gove Park Campus. This project improves mobility and safety along the corridor and will complete a gap in the non-motorized network between Auburn's Downtown and the Les Gove Community Campus. The major infrastructure improvements are approximately 0.3 miles long and the "Bicycle Boulevard" improvements are just over a mile long.

Progress Summary:
Preliminary design and survey work was completed in 2009. Federal Grant was secured in 2014 for design and ROW phases. Design phase was initiated in 2015. Construction grant funding was applied for in 2016.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $4,100.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	40,000	-	150,000	40,000
Grants- Secured Federal	141,070	338,930	40,000		520,000
Grants-Unsecured Federal	-		-	2,162,000	-
Traffic Impact Fees	24,935	105,065	-	190,000	130,000
Other	-	-	-	-	-
Total Funding Sources:	**166,005**	**483,995**	**40,000**	**2,502,000**	**690,000**
Capital Expenditures:					
Design	166,005	433,995	40,000	-	640,000
Right of Way	-	50,000	-	-	50,000
Construction	-	-	-	2,502,000	-
Total Expenditures:	**166,005**	**483,995**	**40,000**	**2,502,000**	**690,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	150,000
Grants- Unsecured (Fed)	-	-	-	-	40,000
Grants-Unsecured Federal	-	-	-	-	2,162,000
Traffic Impact Fees	-	-	-	-	190,000
Other		-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**2,542,000**
Capital Expenditures:					
Design	-	-	-	-	40,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	2,502,000
Total Expenditures:	**-**	**-**	**-**	**-**	**2,542,000**

Grants / Other Sources:

Project Title: **M Street NE (E Main St to 4th St NE)** — **TIP # 11**
Project No: **asbd12**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 5**

Description:
This project will construct a four-lane street section that includes sidewalks, gutters, landscaping and streetlights on M St NE between south of E Main St and 4th St NE.

Progress Summary:
Pre-design will be completed during 2017 to refine project scope, alignment, and cost.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $1,500.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	280,000	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	50,000	70,000	50,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**50,000**	**350,000**	**50,000**
Capital Expenditures:					
Design	-	-	50,000	350,000	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**50,000**	**350,000**	**50,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	1,000,000	-	-	-	1,280,000
REET	-	-	-	-	-
Traffic Impact Fees	250,000	-	-	-	370,000
Other	-	-	-	-	-
Total Funding Sources:	**1,250,000**	**-**	**-**	**-**	**1,650,000**
Capital Expenditures:					
Design	-	-	-	-	400,000
Right of Way	100,000	-	-	-	100,000
Construction	1,150,000	-	-	-	1,150,000
Total Expenditures:	**1,250,000**	**-**	**-**	**-**	**1,650,000**

Grants / Other Sources:

Project Title: **M Street SE/12th Street SE Traffic Signal** — **TIP # 14**
Project No: **cpxxxx**
Project Type: **Intersection Improvement, Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 11**

Description:
This project includes the design, right-of-way acquisition and construction of a new traffic signal.

Progress Summary:

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $6,600.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2015 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other- Developer	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	500,000	-	-	500,000
REET 2	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other- Developer	-	125,000	-	-	125,000
Total Funding Sources:	**-**	**625,000**	**-**	**-**	**625,000**
Capital Expenditures:					
Design	-	75,000	-	-	75,000
Right of Way	-	50,000	-	-	50,000
Construction	-	500,000	-	-	500,000
Total Expenditures:	**-**	**625,000**	**-**	**-**	**625,000**

Grants / Other Sources:

Project Title: **8th Street NE Widening (Pike St NE to R St NE)** — **TIP # 15**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 19**

Description:
Widen 8th Street NE to extend the five-lane cross-section which currently exists to the west of Pike St NE to R St NE by providing an additional travel lane along the south side of the roadway. This is a planning level cost estimate.

Progress Summary:

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $600.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	360,000	800,000	-	-	1,160,000
REET	-	-	-	-	-
Traffic Impact Fees	90,000	200,000	-	-	290,000
Other	-	-	-	-	-
Total Funding Sources:	**450,000**	**1,000,000**	**-**	**-**	**1,450,000**
Capital Expenditures:					
Design	200,000	-	-	-	200,000
Right of Way	250,000	-	-	-	250,000
Construction	-	1,000,000	-	-	1,000,000
Total Expenditures:	**450,000**	**1,000,000**	**-**	**-**	**1,450,000**

Grants / Other Sources:

Project Title: **Harvey Rd NE/8th St NE Intersection Improvements** — **TIP # 17**
Project No: **cp0611**
Project Type: **Capacity**
Project Manager: **None** — **LOS Corridor ID# 5,19**

Description:
Add one eastbound through/right turn-lane on 8th St NE to the west of Harvey Rd. Modify traffic signals and traffic channelization to accommodate the new lane. The additional lane will reduce traffic delays and queuing at the intersection of Harvey Rd and 8th St NE in all directions. This project will reconstruct M St NE from 4th St NE to 8th St NE, a segment of roadway approximately 0.3 miles long with a four-lane cross-section. The reconstruction will address the existing poor pavement condition and fill in any gaps in the sidewalk network.

Progress Summary:
Project was completed in 2010. Ongoing budget is for Public Works Trust Fund Loan debt payments scheduled through 2028.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees (Debt Service)	521,510	85,607	85,206	84,805	692,323
Traffic Impact Fees	204,500	-	-	-	204,500
PWTF	1,527,300	-	-	-	1,527,300
Total Funding Sources:	**2,253,310**	**85,607**	**85,206**	**84,805**	**2,424,123**
Capital Expenditures:					
Design	327,500	-	-	-	327,500
Right of Way	200,400	-	-	-	200,400
Construction	1,203,900	-	-	-	1,203,900
Long Term Debt - PWTF	521,510	85,607	85,206	84,805	692,323
Total Expenditures:	**2,253,310**	**85,607**	**85,206**	**84,805**	**2,424,123**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees (Debt Service)	84,402	84,000	83,598	83,196	505,207
Traffic Impact Fees	-	-	-	-	-
PWTF	-	-	-	-	-
Total Funding Sources:	**84,402**	**84,000**	**83,598**	**83,196**	**505,207**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Long Term Debt - PWTF	84,402	84,000	83,598	83,196	505,207
Total Expenditures:	**84,402**	**84,000**	**83,598**	**83,196**	**505,207**

Grants / Other Sources:

Project Title: **Academy Drive Multi-Use Trail** — **TIP # 24**
Project No: **cpxxxx**
Project Type: **Class 1 Trail (Capacity)**
Project Manager: **TBD** — **LOS Corridor ID# N/A**

Description:
This project will use existing Academy Drive right-of-way to create a multi-use trail between the Green River Road and Auburn Way South.

Progress Summary:

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $25,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	42,500	42,500	-	85,000
Grants- Unsecured (Fed,State,Local)	-	382,500	382,500	-	765,000
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**425,000**	**425,000**	**-**	**850,000**
Capital Expenditures:					
Design	-	100,000	-	-	100,000
Right of Way	-	-	-	-	-
Construction	-	325,000	425,000	-	750,000
Total Expenditures:	**-**	**425,000**	**425,000**	**-**	**850,000**

Grants / Other Sources:

Project Title: **46th Place S Realignment** — **TIP # 25**
Project No: **cpxxx**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# N/A**

Description:
The project will realign 46th Place S to the south of S 321st Street. The realignment will move the 46th Place S intersection with S 321st Street approximately 350 feet to the east of the current location. This will create two T-intersections (44th Avenue S and 46th Place S) in place of the existing four-leg intersection. The existing 46th Place S will be dead-ended to the south of S 321st Street. The project will improve safety and traffic operations at the intersections.

Progress Summary:
Right-of-way for the realigned roadway will be dedicated as part of an adjacent development project.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $1,750.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	575,000	-	575,000
REET 2	-	-	250,000	-	250,000
Traffic Impact Fees	-	-		-	-
Other Sources	-	-		-	-
Total Funding Sources:	**-**	**-**	**825,000**	**-**	**825,000**
Capital Expenditures:					
Design	-	-	125,000	-	125,000
Right of Way	-	-	25,000	-	25,000
Construction	-	-	675,000	-	675,000
Total Expenditures:	**-**	**-**	**825,000**	**-**	**825,000**

Grants / Other Sources:

ARTERIAL STREET FUND (102)

Six Year Capital Facilities Plan, 2016-2021

Capital Facilities Plan

Special Revenue Fund

Project Title: **C Street SW & 15th Street SW Intersection Improvements** **TIP # 38**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD** **LOS Corridor ID# 12,13**

Description:
This project will install a southbound right-turn pocket, re-channelize the intersection to provide two southbound through lanes, and replace the existing spanwire traffic signal with a new traffic signal.

Progress Summary:
Design is planned to begin in 2020. Construction will be sheduled once full funding is secured.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $2,500.

Activity:

	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	800,000	-	800,000
Traffic Impact Fees	-	200,000	200,000	-	400,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**200,000**	**1,000,000**	**-**	**1,200,000**
Capital Expenditures:					
Design	-	200,000	-	-	200,000
Right of Way	-	-	-	-	-
Construction	-	-	1,000,000	-	1,000,000
Total Expenditures:	**-**	**200,000**	**1,000,000**	**-**	**1,200,000**

Grants / Other Sources:

Project Title: **124th Ave SE Corridor & 320th Intersection Improvements** — **TIP # 39**
Project No: **asbd04**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 23, 25**

Description:
This project will fund the design, right-of-way acquisition, and construction of improvements to the intersection of SE 320th St and 124th Ave SE. The intersection is located at the main entrance to Green River College and will require additional on-site improvements to be constructed.

Progress Summary:

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $2,500.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	-	-	-	-	-
Other (GRC)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	175,000	150,000	-	325,000
Grants- Unsecured (Fed,State,Local)	-	-	1,200,000	-	1,200,000
REET 2	-	-	-	-	-
Other (GRC)	-	175,000	250,000	-	425,000
Total Funding Sources:	**-**	**350,000**	**1,600,000**	**-**	**1,950,000**
Capital Expenditures:					
Design	-	350,000	-	-	350,000
Right of Way	-	-	100,000	-	100,000
Construction	-	-	1,500,000	-	1,500,000
Total Expenditures:	**-**	**350,000**	**1,600,000**	**-**	**1,950,000**

Grants / Other Sources:

Project Title: **124th Ave SE Corridor Improvements (SE 312th to SE 318th)** — **TIP # 40**
Project No: **asbd01**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 23**

Description:
This project will fund the design, right-of-way acquisition, and construction of a four-lane section with bicycle and pedestrian facilities on 124th Ave SE between SE 318th St and SE 312th Street. The project will also fund improvements to the signalized intersection of SE 312th St and 124th Ave SE (including adding bike lanes, dual westbound left-turn lanes, dual southbound through-lanes, a northbound right-turn pocket, ITS improvements, and pedestrian safety improvements).

Progress Summary:
Phase 1 improvements between SE 318th and SE 316th were completed by GRCC in 2012.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $3,500.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	300,000	880,000	2,000,000	-	3,180,000
Traffic Impact Fees	100,000	220,000	500,000	-	820,000
Other	-	-	-	-	-
Total Funding Sources:	**400,000**	**1,100,000**	**2,500,000**	**-**	**4,000,000**
Capital Expenditures:					
Design	400,000	-	-	-	400,000
Right of Way	-	1,100,000	-	-	1,100,000
Construction	-	-	2,500,000	-	2,500,000
Total Expenditures:	**400,000**	**1,100,000**	**2,500,000**	**-**	**4,000,000**

Grants / Other Sources:

Project Title: **R Street Bypass (M Street SE to SR-18)** — **TIP # 41**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# N/A**

Description:
This project will complete the design and construction of the Bypass Rd, an arterial connection between M Street and Auburn Black Diamond Road, paralleling the rail line. The project will provide an arterial connection from the newly constructed M Street Underpass to the Auburn Black Diamond Road interchange with SR-18 to keep both vehicular and freight traffic out of residential neighborhoods along R Street SE north of the Stampede Pass line. The arterial connection may also provide opportunities for partnering with the Muckleshoot Indian Tribe as they redevelop the Miles Pit area and as more definitive plans are developed for a potential new WSDOT interchange on SR-18 in the vicinity of the project.

Progress Summary:

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $2,500.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other Sources (Development)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	150,000	150,000
Other Sources (Development)	-	-	-	500,000	500,000
Total Funding Sources:	**-**	**-**	**-**	**650,000**	**650,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	650,000	650,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**650,000**	**650,000**

Grants / Other Sources:

Project Title: **SE 320th Street Corridor Improvements (116th Ave SE to 122nd Ave SE)** **TIP # 42**
Project No: **asbd19**
Project Type: **Capacity, Safety**
Project Manager: **TBD** **LOS Corridor ID# 25**

Description:
SE 320th St is a primary route serving Green River Community College and adjacent neighborhoods. There are very high volumes of pedestrians, bicyclists, and transit utilizing the corridor. This project will fund the design, right-of-way acquisition, and construction of non-motorized roadway and safety improvements including a roundabout at 116th Ave SE, adding bicycle lanes, sidewalks, and street lighting between 122nd Ave SE and 116th Ave SE. Project length is approximately .45 miles.

Progress Summary:
GRCC completed the design and construction for the segment between 124th Ave SE and 122nd Ave SE in 2013. Corridor pre-design is scheduled to start in 2016. Final design and construction will be dependant on securing future grant funding.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	100,000	-	-	-	100,000
Grants- Unsecured Federal	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
PWTFL	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**100,000**	**-**	**-**	**-**	**100,000**
Capital Expenditures:					
Design	100,000	-	-	-	100,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**100,000**	**-**	**-**	**-**	**100,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	480,000	530,000	2,953,440	-	3,963,440
Traffic Impact Fees	120,000	132,500	328,160	-	580,660
PWTFL	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**600,000**	**662,500**	**3,281,600**	**-**	**4,544,100**
Capital Expenditures:					
Design	600,000	250,000	-	-	850,000
Right of Way	-	412,500	-	-	412,500
Construction	-	-	3,281,600	-	3,281,600
Total Expenditures:	**600,000**	**662,500**	**3,281,600**	**-**	**4,544,100**

Grants / Other Sources:

Project Title: **Auburn Way South (SR-164) Corridor Safety Improvements** — **TIP # 43**
Project No: **cp1218** — **STIP# AUB-44**
Project Type: **Capacity, Safety**
Project Manager: **Matt Larson** — **LOS Corridor ID# 4**

Description:
This project will improve access management, including U-turns, upgrade transit stops and street lighting, widen to accommodate turn-lanes and pedestrian and bicycle facilities, upgrade pavement markings, install pedestrian signals and audible pedestrian push buttons, and upgrade traffic signals to change the phasing and to improve the visibility of the signal heads.

Progress Summary:
Grant funding was awarded in 2012.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	2,910	-	-	-	2,910
Grants- Secured (Federal)	311,568	2,021,540	-	-	2,333,108
Traffic Impact Fees	54,455	250,000	20,000	-	324,455
WSDOT (Federal)	-	306,674	-	-	306,674
Other	-	-	-	-	-
Total Funding Sources:	**368,933**	**2,578,214**	**20,000**	**-**	**2,967,147**
Capital Expenditures:					
Design	368,933	250,000	-	-	618,933
Right of Way	-	100,000	-	-	100,000
Construction	-	2,228,214	20,000	-	2,248,214
Total Expenditures:	**368,933**	**2,578,214**	**20,000**	**-**	**2,967,147**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Federal)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	20,000
WSDOT (Federal)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	20,000
Total Expenditures:	**-**	**-**	**-**	**-**	**20,000**

Grants / Other Sources:

Project Title: **124th Avenue SE & SE 284th Street Intersection Safety Improvements** — **TIP # 45**
Project No: **cpxxxx**
Project Type: **Capacity, Safety**
Project Manager: **TBD** — **LOS Corridor ID# xx**

Description:
This project will complete the design and construction of intersection safety and capacity improvements.

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-		-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	450,000	-	-	450,000
Traffic Impact Fees	100,000	150,000	-	-	250,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**100,000**	**600,000**	**-**	**-**	**700,000**
Capital Expenditures:					
Design	100,000	-	-	-	100,000
Right of Way	-	50,000	-	-	50,000
Construction	-	550,000	-	-	550,000
Total Expenditures:	**100,000**	**600,000**	**-**	**-**	**700,000**

Grants / Other Sources:

Project Title: **West Valley Highway Improvements (15th Street NW to W Main Street)** **TIP # 49**
Project No: **asbd13**
Project Type: **Capacity**
Project Manager: **TBD** **LOS Corridor ID# 35**

Description:
This project scope includes pavement rehabilitation and re-channelization, roadway widening, bicycle lanes, pedestrian facilities, roadway lighting, required storm system improvements, and Intelligent Transportation System Improvements.

Progress Summary:
Survey, base mapping and pre-design are planned to be completed in 2019 to complete preliminary plans and refine project cost-estimate.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	480,000	2,400,000	-	2,880,000
Traffic Impact Fees	100,000	120,000	600,000	-	820,000
Total Funding Sources:	**100,000**	**600,000**	**3,000,000**	**-**	**3,700,000**
Capital Expenditures:					
Design	100,000	600,000	-	-	700,000
Right of Way	-	-	-	-	-
Construction	-	-	3,000,000	-	3,000,000
Total Expenditures:	**100,000**	**600,000**	**3,000,000**	**-**	**3,700,000**

Grants / Other Sources:

Project Title: **Lake Tapps Parkway ITS Expansion** — **TIP # 51**
Project No: **asbd17**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 10**

Description:
The project funds the design, coordination, permitting, and construction of new Intelligent Transportation System (ITS) infrastructure along Lake Tapps Parkway from Lakeland Hills Way to East Valley Highway, and along East Valley Highway to Lakeland Hills Way. The proposed ITS infrastructure includes conduit, fiber, VMS signage, cameras, network communication upgrades, and weather stations along the route.

Progress Summary:
Federal Grant application was submitted to PSRC in May 2014. Project was awarded design funds in 2016. Construction funding grant application was submitted in 2016.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $5,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured Federal	-	82,950	-	-	82,950
Grants- Unsecured Federal	-	-	711,000	-	711,000
Traffic Impact Fees	-	22,050	189,000	-	211,050
Other	-	-	-	-	-
Total Funding Sources:	**-**	**105,000**	**900,000**	**-**	**1,005,000**
Capital Expenditures:					
Design	-	105,000	900,000	-	1,005,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**105,000**	**900,000**	**-**	**1,005,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured Federal	-	-	-	-	-
Grants- Unsecured Federal	-	-	-	-	711,000
Traffic Impact Fees	-	-	-	-	189,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**900,000**
Capital Expenditures:					
Design	-	-	-	-	900,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**900,000**

Grants / Other Sources:

Project Title: **A Street SE & Lakeland Hills Way SE Intersection Safety & Capacity Imp.** **TIP # 52**
Project No: **asbd15**
Project Type: **Capacity, Safety**
Project Manager: **TBD** **LOS Corridor ID# xx**

Description:
This project will study traffic operations, safety, and prepare a preliminary design intersection improvements.

Progress Summary:
Analysis, preliminary design, and construction cost estimate will be initiated in 2016. Future phases will be programmed as funding becomes available.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	50,000	25,000	-	75,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**50,000**	**25,000**	**-**	**75,000**
Capital Expenditures:					
Design	-	50,000	25,000	-	75,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**50,000**	**25,000**	**-**	**75,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	25,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**25,000**
Capital Expenditures:					
Design	-	-	-	-	25,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**25,000**

Grants / Other Sources:

Project Title: **Auburn Way South and 12th Street SE Intersection Improvements** **TIP # 53**
Project No: **cp1114**
Project Type: **Capacity**
Project Manager: **TBD** **LOS Corridor ID# 3**

Description:
The project will design and construct multi-modal intersection improvements at the AWS/12th Street SE intersection. The improvements will include pedestrian access, bicycle lanes, signal phasing and timing, and ITS upgrades.

Progress Summary:
Design is scheduled to be completed in 2016. Portions of these improvements will be coordinated with WSDOT's planned paving project for 2017.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	50,000	150,000	-	200,000
Grants- Unsecured Federal	-	-	-	-	-
REET2	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**50,000**	**150,000**	**-**	**200,000**
Capital Expenditures:					
Design	-	50,000	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	150,000	-	150,000
Total Expenditures:	**-**	**50,000**	**150,000**	**-**	**200,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	150,000
Grants- Unsecured Federal	-	-	-	-	-
REET2	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**150,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	150,000
Total Expenditures:	**-**	**-**	**-**	**-**	**150,000**

Grants / Other Sources:

Project Title: **Kersey Way SE Corridor Study** — **TIP # 54**
Project No: **asbd11**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 4**

Description:
This project will study improvements to the Kersey Way SE corridor from the White River Bridge to the southern city limits. The study will develop the scope and costs for horizontal /vertical geometric roadway improvements, provide roadside hazard mitigation, street lighting and non-motorized trail construction. The project length is approximately two miles.

Progress Summary:
Pre-Design will begin in 2016 following the completion of the update to the Comprehensive Plan.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Mitigation Fees	-	-		-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-		-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
	-	-	-	-	-
Traffic Mitigation Fees	30,000	20,000	-	-	50,000
*Other (Developer)**	-	-	-	-	-
Total Funding Sources:	**30,000**	**20,000**	**-**	**-**	**50,000**
Capital Expenditures:					
Design	30,000	20,000	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**30,000**	**20,000**	**-**	**-**	**50,000**

Grants / Other Sources:

Project Title: **Auburn Way South (SR-164) Sidewalk Improvements** **TIP # 55**
Project No: **asbd23**
Project Type: **Capacity**
Project Manager: **TBD** **LOS Corridor ID# 4**

Description:
The project will construct missing sidewalks along both sides of Auburn Way S. The existing sidewalks currently end to the east of the intersection with 17th Street SE and restart to the west of the intersection with Muckleshoot Plaza. The sidewalk gap extends for approximately 1,700 feet.

Progress Summary:
Federal Grant funding was applied for in 2016.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	52,000	-
Grants- Unsecured Federal	-	-	-	208,000	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**260,000**	**-**
Capital Expenditures:					
Design	-	-	-	260,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**260,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	238,000	-	-	-	290,000
Grants- Unsecured Federal	952,000	-	-	-	1,160,000
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**1,190,000**	**-**	**-**	**-**	**1,450,000**
Capital Expenditures:					
Design	-	-	-	-	260,000
Right of Way	-	-	-	-	-
Construction	1,190,000	-	-	-	1,190,000
Total Expenditures:	**1,190,000**	**-**	**-**	**-**	**1,450,000**

Grants / Other Sources:

Project Title: **Evergreen Heights Safe Routes to School Improvements** — **TIP # 56**
Project No: **asbd14** — **STIP# n/a**
Project Type: **Capacity, Non-Motorized**
Project Manager: **TBD** — **LOS Corridor ID# 19**

Description:
The project will widen S 316th Street from 52nd Avenue S to the west of the Evergreen Elementary School frontage, to accommodate the addition of bike lanes and sidewalks along the north side of the street , matching the existing roadway cross-section to the east of the school. The S 316th Street improvements include the vertical realignment of the existing roadway along the school frontage which creates sight-distance problems associated with the school driveways and at the intersection with 56th Avenue S.

The 56th Avenue S approach to S 316th Street will be realigned to the east to remove the offset between the street approach and school driveway, and a roundabout will be constructed at the S 316th Street/56th Avenue S intersection replacing the

Progress Summary:
Grant funding application was submitted in 2016.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	-	-	200,000	300,000	200,000
Traffic Impact Fees	-	-	50,000	57,000	50,000
Other (Auburn Sch. Dist.)	-	-	50,000	53,000	50,000
Other (Private Development)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**300,000**	**410,000**	**300,000**
Capital Expenditures:					
Design	-	-	300,000	200,000	300,000
Right of Way	-	-	-	210,000	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**300,000**	**410,000**	**300,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	1,420,000	-	-	-	1,920,000
Traffic Impact Fees	400,033	-	-	-	507,033
Other (Auburn Sch. Dist.)	327,443	-	-	-	430,443
Other (Private Development)	122,524	-	-	-	122,524
Total Funding Sources:	**2,270,000**	**-**	**-**	**-**	**2,980,000**
Capital Expenditures:					
Design	-	-	-	-	500,000
Right of Way	-	-	-	-	210,000
Construction	2,270,000	-	-	-	2,270,000
Total Expenditures:	**2,270,000**	**-**	**-**	**-**	**2,980,000**

Grants / Other Sources: Auburn School District partnership includes direct financial contribution and ROW dedication.

Project Title: **Auburn Regional Growth Center Access Improvements** — **TIP # 59**
Project No: **asbd24**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 2**

Description:
The project would improve the 3rd Street NW/NE/4th Street NE corridor through downtown Auburn. The project elements include the realignment of side street approaches, associated traffic signal upgrades, at the signalized intersections along the corridor, and illumination, ADA, and pavement rehabilitation along the corridor. The improvements will improve traffic operations at the intersection with A Street NW by removing the need to operate the north/south approaches with split phase due to the existing offset, will add a northbound left-turn movement at the intersection with Auburn Avenue, and realign the intersection of 4th St NE with Auburn Way north to eliminate another split phase operation signal improving circulation and

Progress Summary:
Federal Grant funding application for design and ROW phases was submitted in 2016.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	-	-	-	400,000	-
Traffic Impact Fees	-	-	-	100,000	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**500,000**	**-**
Capital Expenditures:					
Design	-	-	-	500,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**500,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	464,000	3,120,000	-	-	3,984,000
Traffic Impact Fees	116,000	780,000	-	-	996,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**580,000**	**3,900,000**	**-**	**-**	**4,980,000**
Capital Expenditures:					
Design	330,000	-	-	-	830,000
Right of Way	250,000	-	-	-	250,000
Construction	-	3,900,000	-	-	3,900,000
Total Expenditures:	**580,000**	**3,900,000**	**-**	**-**	**4,980,000**

Grants / Other Sources:

Project Title: **M Street SE Corridor (8th St SE to AWS)** — **TIP # 60**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 6**

Description:
Widen M Street SE into a multi-lane arterial between 8th St SE and AWS. This project will improve mobility and is tied to corridor development. It is consistent with the Comprehensive Plan and contributes to the completion of a north/south arterial corridor.

Progress Summary:

Future Impact on Operating Budget:
This annual maintenance cost for this project is estimated to be $8,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other(Development)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	925,000	3,750,000	-	4,675,000
Traffic Impact Fees	-	750,000	750,000	-	1,500,000
REET2		-	-	-	-
Other(Development)	-	250,000	250,000	-	500,000
Total Funding Sources:	**-**	**1,925,000**	**4,750,000**	**-**	**6,675,000**
Capital Expenditures:					
Design	-	650,000	-	-	650,000
Right of Way	-	1,275,000	-	-	1,275,000
Construction	-	-	4,750,000	-	4,750,000
Total Expenditures:	**-**	**1,925,000**	**4,750,000**	**-**	**6,675,000**

Grants / Other Sources:

Project Title: **29th St SE/R St SE Intersection Improvements** — **TIP # 63**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 16, 27**

Description:
This project funds the design, right-of-way acquisition and construction of intersection capacity and safety improvements at the 29th St SE/R St SE intersection.

Progress Summary:

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-		-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	1,300,000	-	-	1,300,000
Traffic Impact Fees	100,000	500,000	-	-	600,000
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**100,000**	**1,800,000**	**-**	**-**	**1,900,000**
Capital Expenditures:					
Design	100,000	350,000	-	-	450,000
Right of Way	-	450,000	-	-	450,000
Construction	-	1,000,000	-	-	1,000,000
Total Expenditures:	**100,000**	**1,800,000**	**-**	**-**	**1,900,000**

Grants / Other Sources:

Project Title: **Lea Hill Rd Segment 1 (R St NE to 105th Pl SE)** **TIP # 64**
Project No: **asbd18**
Project Type: **Capacity**
Project Manager: **TBD** **LOS Corridor ID# 19**

Description:
Widen the existing roadway to provide a four-lane cross section pedestrian and bicycle facilities. The project includes widening the Green River Bridge.

Progress Summary:
Three parcels along the future roadway alignment were procured in 2014. Corridor pre-design effort is planned to begin in late 2016.

Future Impact on Operating Budget:
This annual maintenance cost for this project is estimated to be $18,300

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	430,000	150,000	100,000	-	680,000
Other	-	-	-	-	-
Total Funding Sources:	**430,000**	**150,000**	**100,000**	**-**	**680,000**
Capital Expenditures:					
Design	-	150,000	100,000	-	250,000
Right of Way	430,000	-	-	-	430,000
Construction	-	-	-	-	-
Total Expenditures:	**430,000**	**150,000**	**100,000**	**-**	**680,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	1,950,000	8,000,000	-	9,950,000
Traffic Impact Fees	-	500,000	2,000,000	-	2,600,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**2,450,000**	**10,000,000**	**-**	**12,550,000**
Capital Expenditures:					
Design	-	1,950,000	-	-	2,050,000
Right of Way	-	500,000	-	-	500,000
Construction	-	-	10,000,000	-	10,000,000
Total Expenditures:	**-**	**2,450,000**	**10,000,000**	**-**	**12,550,000**

Grants / Other Sources:

Project Title: **Lea Hill Rd Segment 2 (105th Pl SE to 112th Ave SE)** — **TIP # 65**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 19**

Description:
Project includes widening the existing roadway to provide a four-lane cross-section including pedestrian and bicycle facilities.

Progress Summary:

Future Impact on Operating Budget:
This annual maintenance cost for this project is estimated to be $24,100.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	2,900,000	7,100,000	10,000,000
Traffic Impact Fees	-	-	600,000	1,400,000	2,000,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**3,500,000**	**8,500,000**	**12,000,000**
Capital Expenditures:					
Design	-	-	2,000,000	-	2,000,000
Right of Way	-	-	1,500,000	-	1,500,000
Construction	-	-		8,500,000	8,500,000
Total Expenditures:	**-**	**-**	**3,500,000**	**8,500,000**	**12,000,000**

Grants / Other Sources:

Project Title: **Lea Hill Rd Segment 3 (112th Ave SE to 124th Ave SE)** — **TIP # 66**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 19**

Description:
Project includes widening the existing roadway to provide a four-lane cross-section including pedestrian and bicycle facilities.

Progress Summary:

Future Impact on Operating Budget:
This annual maintenance cost for this project is estimated to be $20,300.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	750,000	750,000
Traffic Impact Fees	-	-	-	250,000	250,000
Other	-		-	-	-
Total Funding Sources:	**-**	**-**	**-**	**1,000,000**	**1,000,000**
Capital Expenditures:					
Design	-	-	-	500,000	500,000
Right of Way	-	-	-	500,000	500,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**1,000,000**	**1,000,000**

Grants / Other Sources:

Project Title: **BNSF & A St SE Pedestrian Crossing Improvements** **TIP # 67**
Project No: **cpxxx**
Project Type: **Capacity, Safety, Non-Motorized**
Project Manager: **TBD** **LOS Corridor ID# 10**

Description:
This project will fund the permitting, design, and construction of a new pedestrian underpass of the BNSF Railway mainline tracks south of 41st St SE and a new signlized pedestrian crossing of A St SE. This project is needed to improve pedestrian walking routes and safety.

Progress Summary:
Consultant feasibility analysis was completed to refine project scope, alignment, and identify design issues. Future proejct phases will be completed when grant funding is secured.

Future Impact on Operating Budget:
This annual maintenance cost for this project is estimated to be $5,500.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	400,000	3,500,000	3,900,000
Traffic Impact Fees	-	-	250,000	1,400,000	1,650,000
Other	-		-	-	-
Total Funding Sources:	**-**	**-**	**650,000**	**4,900,000**	**5,550,000**
Capital Expenditures:					
Design	-	-	650,000	-	650,000
Right of Way	-	-	-	-	-
Construction	-		-	4,900,000	4,900,000
Total Expenditures:	**-**	**-**	**650,000**	**4,900,000**	**5,550,000**

Grants / Other Sources:

Project Title: **22nd Street NE & I St NE Intersection** — **TIP # 69**
Project No: **cp1513**
Project Type: **Capacity (Safety)**
Project Manager: **TBD** — **LOS Corridor ID# 21**

Description:
This project includes the design and construction of a modern roundabout at the 22nd Street NE and I Street NE intersection. This is currently a 4-way stop controlled intersection.

Progress Summary:
State grant was awarded for design in 2015. Construction phase is dependent on securing future grants or other local funding.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	25,000	-	-	25,000
Grants- Secured State	1,712	198,288	-	-	200,000
Grants- Unsecured Federal	-	-	-	940,000	-
Traffic Impact Fees	2,872	52,128	-	235,000	55,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**4,584**	**275,416**	**-**	**1,175,000**	**280,000**
Capital Expenditures:					
Pre-Design	4,584	-	-	-	4,584
Design	-	275,416	-	-	275,416
Construction	-	-	-	1,175,000	-
Total Expenditures:	**4,584**	**275,416**	**-**	**1,175,000**	**280,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured State	-	-	-	-	-
Grants- Unsecured Federal	-	-	-	-	940,000
Traffic Impact Fees	-	-	-	-	235,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,175,000**
Capital Expenditures:					
Pre-Design	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	1,175,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,175,000**

Grants / Other Sources:

ARTERIAL STREET FUND (102)

Six Year Capital Facilities Plan, 2017-2022

Capital Facilities Plan

Special Revenue Fund

Project Title: **West Valley Highway Improvements (SR-18 to 15th Street SW)** **TIP # 72**
Project No: **asbd20**
Project Type: **Capacity**
Project Manager: **TBD** **LOS Corridor ID# 35**

Description:
This project scope includes pavement rehabilitation and re-channelization, pedestrian and bicycle facility improvements, improved roadway lighting, required storm system improvements, intersection signal replacement at 15th St SW, and Intelligent Transportation System Improvements.

Progress Summary:
Survey, base mapping and pre-design are planned to be completed in 2018 to complete preliminary plans and refine project cost-estimate.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	100,000	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**100,000**	**-**
Capital Expenditures:					
Design	-	-	-	100,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**100,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	400,000	2,000,000	-	-	2,400,000
Traffic Impact Fees	100,000	500,000	-	-	700,000
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**500,000**	**2,500,000**	**-**	**-**	**3,100,000**
Capital Expenditures:					
Design	500,000	-	-	-	600,000
Right of Way	-	-	-	-	-
Construction		2,500,000	-	-	2,500,000
Total Expenditures:	**500,000**	**2,500,000**	**-**	**-**	**3,100,000**

Grants / Other Sources:

ARTERIAL STREET FUND (102)

Capital Facilities Plan

Six Year Capital Facilities Plan, 2016-2021

Special Revenue Fund

Project Title: **Stewart Road (Lake Tapps Parkway Corridor)** **TIP # 73**
Project No: **asbd25**
Project Type: **Capacity**
Project Manager: **City of Pacific** **LOS Corridor ID# xx**

Description:
This is a City of Pacific project to widen the Stewart Road (Lake Tapps Parkway) Corridor. This is the final segment of widening in the City of Pacific which will tie in with the city of Sumner's planned final widening segment and new bridge over the White river. Completion of this corridor widening is expected to significantly relieve traffic congestion in Auburn along the A St SE and C St SE corridors.

Progress Summary:
City of Pacific has initiated preliminary road design and is applying for grant funding to complete the project.

Future Impact on Operating Budget:
There is no future impact to Auburn's operating budgets.

Activity:

	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Funding Sources:					
Unrestricted Street Revenue	-	-	-	66,000	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	34,000	-
Total Funding Sources:	**-**	**-**	**-**	**100,000**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	100,000	-
Total Expenditures:	**-**	**-**	**-**	**100,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	66,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	34,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**100,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	100,000
Total Expenditures:	**-**	**-**	**-**	**-**	**100,000**

Grants / Other Sources:

Project Title: **A St Traffic Signal Improvements** — **TIP # 2**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 2**

Description:
This project will replace two A St traffic signals at E Main Street and 2nd St SE. These are two of the oldest signals in the City that have both exceeded their serviceable life span. New signal improvements will match the City's new decorative downtown standard, meet ADA accessiblity requirements, and include battery backup power supplies.

Progress Summary:
Design is scheduled to be completed in 2019. Preliminary underground improvements have been completed at each intersection in advance of the project. Portions of this project are being completed by adjacent development.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed & State)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	125,000	250,000	-	-	375,000
Grants- Unsecured (Fed & State)	-	650,000	-	-	650,000
Traffic Impact Fees	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**125,000**	**900,000**	**-**	**-**	**1,025,000**
Capital Expenditures:					
Design	125,000	-	-	-	125,000
Right of Way	-	-	-	-	-
Construction	-	900,000	-	-	900,000
Total Expenditures:	**125,000**	**900,000**	**-**	**-**	**1,025,000**

Grants / Other Sources:

Project Title: **Auburn Way Corridor (4th St NE to 4th St SE)** — **TIP # 3**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 2, 3**

Description:
This project is based on a pre-design study to improve pedestrian accessibility, appearance, and link the downtown area along Auburn Way South between 4th Street NE and 4th Street SE. The project may include some pavement repairs. However, an overlay was completed as part of the City's Arterial Pavement Preservation Program in 2007. Although this was considered a temporary fix, the scope has been modified to account for the pavement work. The project is approximately 0.5 miles long.

Progress Summary:
The pavement portion has been minimized due to the work completed in 2007 under the Arterial Pavement Preservation Program.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	110,000	600,000	-	710,000
Grants- Unsecured (Fed,State,Local)	-	708,700	2,400,000	-	3,108,700
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other Sources	-	-	-	-	-
Total Funding Sources:	**-**	**818,700**	**3,000,000**	**-**	**3,818,700**
Capital Expenditures:					
Design	-	618,700	-	-	618,700
Right of Way	-	200,000	-	-	200,000
Construction	-	-	3,000,000	-	3,000,000
Total Expenditures:	**-**	**818,700**	**3,000,000**	**-**	**3,818,700**

Grants / Other Sources:

Project Title: **M Street SE & 29th Street SE Intersection Safety Improvements** — **TIP # 18**
Project No: **asbd21**
Project Type: **Non-Capacity, Safety**
Project Manager: **TBD** — **LOS Corridor ID# xx**

Description:
This project includes the design and construction of a new traffic signal.

Progress Summary:
M St SE & 29th St SE is currently an all-way stop controlled intersection, experiences significant congestion in the peak traffic hours, and has a documented high collision history. Design is scheduled to be initiated in 2016. Construction will be completed when project is fully funded.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $5,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	50,000		-	50,000
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**50,000**	**-**	**-**	**50,000**
Capital Expenditures:					
Design	-	50,000		-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**50,000**	**-**	**-**	**50,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	100,000	-	-	100,000
Grants- Unsecured (Fed,State,Local)	-	300,000	-	-	300,000
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**400,000**	**-**	**-**	**400,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	400,000	-	-	400,000
Total Expenditures:	**-**	**400,000**	**-**	**-**	**400,000**

Grants / Other Sources:

Project Title: **Auburn Way North/1st Street NE Signal Improvements** — **TIP # 19**
Project No: **asbd05**
Project Type: **Non-Capacity**
Project Manager: **TBD** — **LOS Corridor ID# 2**

Description:
This project will construct a new traffic signal with controller cabinet and battery backup along with necessary intersection improvements.

Progress Summary:
Design will be completed in 2018. Construction will be completed when funding is secured.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	50,000	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**50,000**	**-**
Capital Expenditures:					
Design	-	-	-	50,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**50,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	125,000	-	-	-	175,000
Grants- Unsecured (Fed,State,Local)	425,000	-	-	-	425,000
Traffic Impact Fees	-	-	-	-	-
REET	-	-	-	-	-
Total Funding Sources:	**550,000**	**-**	**-**	**-**	**600,000**
Capital Expenditures:					
Design	-	-	-	-	50,000
Right of Way	50,000	-	-	-	50,000
Construction	500,000	-	-	-	500,000
Total Expenditures:	**550,000**	**-**	**-**	**-**	**600,000**

Grants / Other Sources: Grant funds are unsecure.

Project Title: **R Street SE & 21st Street SE Intersection Safety Improvements** — **TIP # 20**
Project No: **asbd22**
Project Type: **Non-Capacity, Safety**
Project Manager: **TBD** — **LOS Corridor ID# xx**

Description:
This project includes the design and construction of intersection safety improvements.

Progress Summary:
R St SE & 21st St SE is currently a two-way stop controlled intersection, experiences significant congestion in the peak traffic hours, and has a documented high collision history. Analysis to determine appropriate intersection control and design is scheduled to be completed in 2016. Construction will be completed when project is fully funded. Interim improvements are being constructed in 2016 to improve the pedestrian crossing in partenrhsip with the Muckleshoot Indian Tribe.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $5,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	75,000		-	75,000
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**75,000**	**-**	**-**	**75,000**
Capital Expenditures:					
Design	-	75,000		-	75,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**75,000**	**-**	**-**	**75,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	100,000	-	-	100,000
Grants- Unsecured (Fed,State,Local)	-	700,000	-	-	700,000
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**800,000**	**-**	**-**	**800,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	800,000	-	-	800,000
Total Expenditures:	**-**	**800,000**	**-**	**-**	**800,000**

Grants / Other Sources:

Project Title: **W Main Street & C St Traffic Signal Upgrade** — **TIP # 21**
Project No: **cp1406**
Project Type: **Non-Capacity**
Project Manager: **Luis Barba** — **LOS Corridor ID# 11**

Description:
Reconstruct the existing traffic signal at C St NW and W Main St. The new C St NW signal would provide protected left-turn phasing for C St, and would provide additional safety related to the railroad pre-emption.

Progress Summary:
Design started in 2014 and construction is expected to start in 2016. This project scope was modified in 2016 to construct only the new traffic signal at C St and W Main St. The traffic signal at Auburn Ave and E Main St is included in TIP#2 and will be designed and constructed after the completion of the Main Street Urban Design Concept has been completed and approved.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	320,000	20,000	-	340,000
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Mitigation Fees	26,856	123,144	-	-	150,000
Other	-	-	-	-	-
Total Funding Sources:	**26,856**	**443,144**	**20,000**	**-**	**490,000**
Capital Expenditures:					
Design	26,856	20,000	-	-	46,856
Right of Way	-	-	-	-	-
Construction	-	423,144	20,000	-	443,144
Total Expenditures:	**26,856**	**443,144**	**20,000**	**-**	**490,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Street Revenue	-	-	-	-	20,000
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	20,000
Total Expenditures:	**-**	**-**	**-**	**-**	**20,000**

Grants / Other Sources:

Project Title: **Riverwalk Drive SE Non-Motorized Improvements** — **TIP # 23**
Project No: **asbd26**
Project Type: **Non-Motorized**
Project Manager: **TBD** — **LOS Corridor ID# 27**

Description:
This project is planned as a partnerhsip between the City of Auburn and the Muckleshoot Indian Tribe to improve pedestrian safety by constructing sidewalks, street lighting, and related storm improvements on Riverwalk Drive SE between Auburn Way S and Howard Road SE. This project will close a major gap in sidewalk system and ties into the proposed improvements on Auburn Way South.

Progress Summary:
Design is anticipated to begin in 2018. Construction will be completed when funds are available.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $10,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	125,000	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other (MIT)	-	-	-	125,000	-
Total Funding Sources:	**-**	**-**	**-**	**250,000**	**-**
Capital Expenditures:					
Design	-	-	-	250,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**250,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	125,000	-	-	-	250,000
Grants- Unsecured (Fed,State,Local)	1,250,000	-	-	-	1,250,000
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other (MIT)	125,000	-	-	-	250,000
Total Funding Sources:	**1,500,000**	**-**	**-**	**-**	**1,750,000**
Capital Expenditures:					
Design	-	-	-	-	250,000
Right of Way	-	-	-	-	-
Construction	1,500,000	-	-	-	1,500,000
Total Expenditures:	**1,500,000**	**-**	**-**	**-**	**1,750,000**

Grants / Other Sources:

Project Title: **A Street SE Safety Improvements Study** — **TIP # 27**
Project No: **cp1110**
Project Type: **Safety (Non-Capacity)**
Project Manager: **James Webb** — **LOS Corridor ID# 10,33**

Description:
Study the A Street SE corridor between 6th Street SE and Lakeland Hills Way SE including 41st St SE from D St SE to C St SE. The study will review the safety and access needs of the traveling public and the adjacent properties.

Progress Summary:
In-house pre-design was completed to refine project scope, alignment, and identify design issues. 2016 design will complete conceptual corridor plan for future improvements.

Future Impact on Operating Budget:
This study will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	1,230	50,000	5,000	-	56,230
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Mitigation Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**1,230**	**50,000**	**5,000**	**-**	**56,230**
Capital Expenditures:					
Design	1,230	50,000	5,000	-	56,230
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**1,230**	**50,000**	**5,000**	**-**	**56,230**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	5,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**5,000**
Capital Expenditures:					
Design	-	-	-	-	5,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**5,000**

Grants / Other Sources:

Project Title: **S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements** **TIP # 29**
Project No: **asbd27**
Project Type: **Environmental Monitoring**
Project Manager: **TBD** **LOS Corridor ID# 15**

Description:
This project will compelte the environmental monitoring requirements related to the S 277th St corridor widening project between Auburn Way North and I St NE.

Progress Summary:
10 year monitoring period is expected to begin in 2018 after final completion.

Future Impact on Operating Budget:
There is no impact on future operating budgets.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured Federal	-	-	-	-	-
Grants- Secured State	-	-	-	-	-
Traffic Impact Fees	-	-	-	20,000	-
*Other (Development Funds)**	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**20,000**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Environmental	-	-	-	20,000	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**20,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Secured State	-	-	-	-	-
Traffic Impact Fees	20,000	20,000	20,000	20,000	100,000
*Other (Development Funds)**	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**20,000**	**20,000**	**20,000**	**20,000**	**100,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Environmental	20,000	20,000	20,000	20,000	100,000
Construction	-	-	-	-	-
Total Expenditures:	**20,000**	**20,000**	**20,000**	**20,000**	**100,000**

Grants / Other Sources:

Project Title: **Citywide Pedestrian Accessibility and Safety Program** — **TIP # 30**
Project No: **asbd08**
Project Type: **Non-Capacity (Annual)**
Project Manager: **Pablo Para** — **LOS Corridor ID# N/A**

Description:
This is an annual program to fund small pedestrian improvement projects at locations throughout the City. Projects are prioritized annually based on pedestrian demands, existing deficiencies, and citizen requests.

Progress Summary:

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	75,000	100,000	100,000	175,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**75,000**	**100,000**	**100,000**	**175,000**
Capital Expenditures:					
Design	-	5,000	10,000	10,000	15,000
Right of Way	-	-	-	-	-
Construction	-	70,000	90,000	90,000	160,000
Total Expenditures:	**-**	**75,000**	**100,000**	**100,000**	**175,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	100,000	100,000	100,000	100,000	600,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**
Capital Expenditures:					
Design	10,000	10,000	10,000	10,000	60,000
Right of Way	-	-	-	-	-
Construction	90,000	90,000	90,000	90,000	540,000
Total Expenditures:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**

Grants / Other Sources:

Project Title: **Citywide Arterial Bicycle & Safety Improvements** — **TIP # 31**
Project No: **asbd07**
Project Type: **Non-Capacity (Safety)**
Project Manager: **Various** — **LOS Corridor ID# N/A**

Description:
This is a bi-annual program to fund bicycle and safety improvements on classified roadways. Projects are prioritized annually based upon field studies and community feedback.

Progress Summary:

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	100,000	-	100,000	100,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**100,000**	**-**	**100,000**	**100,000**
Capital Expenditures:					
Design	-	10,000	-	10,000	10,000
Right of Way	-	-	-	-	-
Construction	-	90,000	-	90,000	90,000
Total Expenditures:	**-**	**100,000**	**-**	**100,000**	**100,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	100,000	-	100,000	300,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**100,000**	**-**	**100,000**	**300,000**
Capital Expenditures:					
Design	-	10,000	-	10,000	30,000
Right of Way	-	-	-	-	-
Construction	-	90,000		90,000	270,000
Total Expenditures:	**-**	**100,000**	**-**	**100,000**	**300,000**

Grants / Other Sources:

Project Title: **Downtown Transit Center Access Improvements** **TIP # 44**
Project No: **cpxxxx**
Project Type: **Non-Capacity, Transit**
Project Manager: **TBD** **LOS Corridor ID# xx**

Description:
This project will modify channelization and curb radii to improve turning radii for transit vehicles at the southwest corner of S Division St & 3rd St SW, and the southeast corner of A St SW & 2nd St SW.

Progress Summary:

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to minimal.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	50,000	-	-	-	50,000
Grants- Unsecured (Fed,State,Local)	200,000	-	-	-	200,000
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**250,000**	**-**	**-**	**-**	**250,000**
Capital Expenditures:					
Design	30,000	-	-	-	30,000
Right of Way	20,000	-	-	-	20,000
Construction	200,000	-	-	-	200,000
Total Expenditures:	**250,000**	**-**	**-**	**-**	**250,000**

Grants / Other Sources:

Project Title: **ITS Dynamic Message Signs** — **TIP # 50**
Project No: **asbd16**
Project Type: **Non-Capacity (ITS)**
Project Manager: **TBD** — **LOS Corridor ID# N/A**

Description:
This project funds the design and construction of Dynamic Message Signs at various locations throughout the City. Dynamic message signs are an important Intelligent Transportation System (ITS) tool for providing information to roadway users. Priority locations for sign placement are based on the Comprehensive Transportation Plans ITS map and include Auburn Way N, Auburn Way S, W Valley Highway, E Valley Highway and Lea Hill Road.

Progress Summary:
The first phase of this project is scheduled to begin in 2016 or sooner if grant funding becomes available.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $5,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	100,000	30,000	100,000
Grants- Unsecured Federal	-	-	-	120,000	-
REET	-	100,000	-	-	100,000
PWTFL	-	-	-	-	-
Other (MIT)	-	50,000	-	-	50,000
Total Funding Sources:	**-**	**150,000**	**100,000**	**150,000**	**250,000**
Capital Expenditures:					
Design	-	15,000	10,000	15,000	25,000
Right of Way	-	-	-	-	-
Construction	-	135,000	90,000	135,000	225,000
Total Expenditures:	**-**	**150,000**	**100,000**	**150,000**	**250,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	30,000	30,000	30,000	-	220,000
Grants- Unsecured Federal	120,000	120,000	120,000	-	480,000
REET	-	-	-	-	-
PWTFL	-	-	-	-	-
Other (MIT)	-	-	-	-	-
Total Funding Sources:	**150,000**	**150,000**	**150,000**	**-**	**700,000**
Capital Expenditures:					
Design	15,000	15,000	15,000	-	70,000
Right of Way	-	-	-	-	-
Construction	135,000	135,000	135,000	-	630,000
Total Expenditures:	**150,000**	**150,000**	**150,000**	**-**	**700,000**

Grants / Other Sources:

Project Title: **M St SE Storm Improvements** **TIP # 58**
Project No: **CP1511**
Project Type: **Non-Capacity, Preservation, Non-Motorized**
Project Manager: **Matt Larson** **LOS Corridor ID# N/A**

Description:
In partnership with city utility project this project will complete pavement, sidewalk, and street lighting improvements on M St SE between 3rd St SE and E Main St.

Progress Summary:
Project design was completed in 2016 and construction is scheduled to begin in 2016.

Future Impact on Operating Budget:
This project will have no impact on the operating budget for street maintenance.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	125,000	-	125,000
Grants- Unsecured Federal	-	-	-	-	-
REET	-	150,000	-	-	150,000
PWTFL	-	-	-	-	-
Other (105 Fund)	-	150,000	50,000	-	200,000
Total Funding Sources:	**-**	**300,000**	**175,000**	**-**	**475,000**
Capital Expenditures:					
Design	-	30,000	-	-	30,000
Right of Way	-	-	-	-	-
Construction	-	270,000	175,000	-	445,000
Total Expenditures:	**-**	**300,000**	**175,000**	**-**	**475,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	125,000
Grants- Unsecured Federal	-	-	-	-	-
REET	-	-	-	-	-
PWTFL	-	-	-	-	-
Other (105 Fund)	-	-	-	-	50,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**175,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	175,000
Total Expenditures:	**-**	**-**	**-**	**-**	**175,000**

Grants / Other Sources:

Project Title: **AWS Streetscape Improvements (SR-18 to M St SE)** — **TIP # 62**
Project No: **cpxxxx**
Project Type: **Miscellaneous**
Project Manager: **TBD** — **LOS Corridor ID# 3**

Description:
This project will revitalize and beautify AWS from the SR-18 interchange to the intersection with M Street SE. Proposed improvements include: enhancement of crosswalks and pedestrian linkages; new and repaired sidewalks; curb and gutter; pedestrian ramps; new landscaped medians; street trees; new lighting; pedestrian benches; trash receptacles; recycling containers and other appropriate amenities. A significant portion of project costs are associated with right-of-way acquisition.

Progress Summary:

Future Impact on Operating Budget:
This annual maintenance cost for this project is estimated to be $10,000.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	200,000	200,000	-	400,000
Grants- Unsecured (Fed,State,Local)	-	1,750,000	2,600,000	-	4,350,000
Traffic Impact Fees	-	-	-	-	-
REET2	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**1,950,000**	**2,800,000**	**-**	**4,750,000**
Capital Expenditures:					
Design	-	500,000	-	-	500,000
Right of Way	-	1,450,000	-	-	1,450,000
Construction	-		2,800,000	-	2,800,000
Total Expenditures:	**-**	**1,950,000**	**2,800,000**	**-**	**4,750,000**

Grants / Other Sources:

Project Title: **A Street SE & 37th Street SE Intersection Improvements** — **TIP # 68**
Project No: **cp1502**
Project Type: **Intersection Improvement, Non-capacity**
Project Manager: **Luis Barba** — **LOS Corridor ID# 10**

Description:
Widen the intersection for a U-turn, install an interconnected traffic signal, overlay the intersection, and upgrade curb ramps.

Progress Summary:
Federal Grant was awarded in 2014. Arterial Preservation Fund 105 will participate in this project to overlay portions of A St SE. Budget for 2016 includes 10% local match; there is a potential of receiving 100% grant funding for the construction phase if project is advertised by September 30, 2017.

Future Impact on Operating Budget:
The annual maintenance cost for this project is estimated to be $2,500.

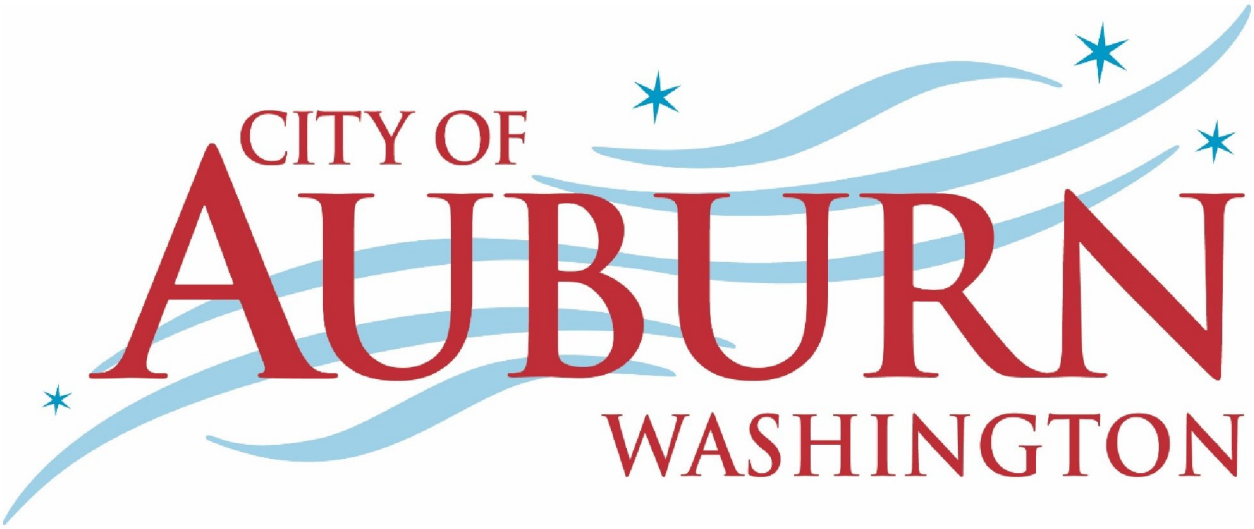
Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Street Revenue	1,933	53,067	-	-	55,000
Grants- Unsecured Federal	8,295	600,000	183,965	-	792,260
Traffic Impact Fees	-	-	-	-	-
Other (Arterial Preserv. Fund 105)	-	87,240		-	87,240
Total Funding Sources:	**10,228**	**740,307**	**183,965**	**-**	**934,500**
Capital Expenditures:					
Design	10,228	135,272	-	-	145,500
Right of Way	-	66,400	-	-	66,400
Construction	-	538,635	183,965	-	722,600
Total Expenditures:	**10,228**	**740,307**	**183,965**	**-**	**934,500**

Forecasted Project Cost:

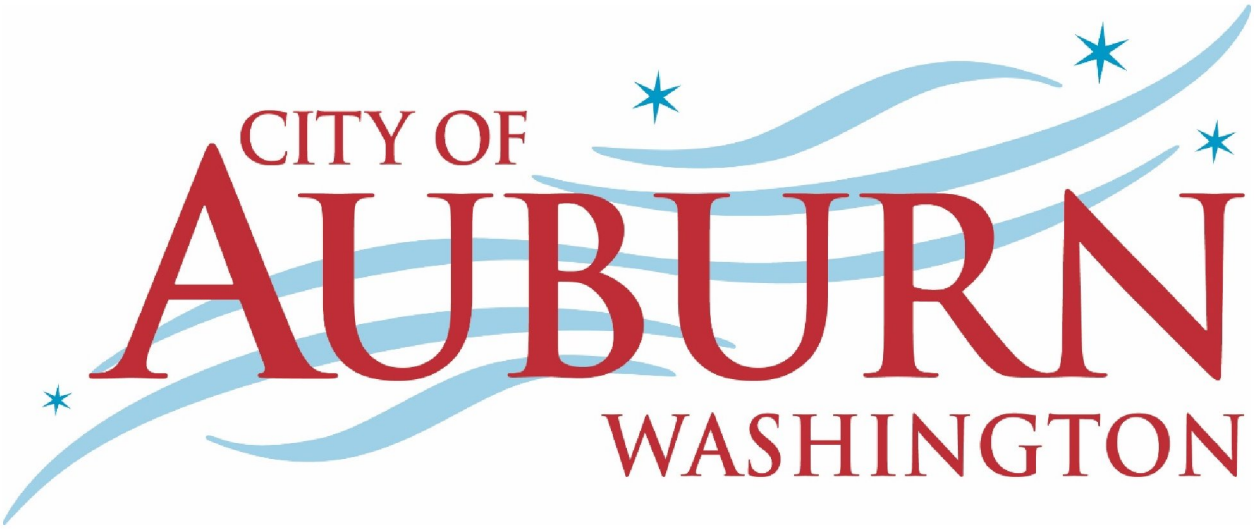
	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Street Revenue	-	-	-	-	-
Grants- Unsecured Federal	-	-	-	-	183,965
Traffic Impact Fees	-	-	-	-	-
Other (Arterial Preserv. Fund 105)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**183,965**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	183,965
Total Expenditures:	**-**	**-**	**-**	**-**	**183,965**

Grants / Other Sources: Other Funds are Fund 105 Arterial Preservation Funds


CITY OF
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Special Revenue Funds

103 Local Streets	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	2,042,977	2,080,690	2,080,691	1,401,883	893,144
Sales Tax On Construction	2,296,863	1,610,000	2,000,000	1,750,000	1,750,000
Investment Income	3,644	2,500	6,500	9,100	9,100
Miscellaneous Revenue	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Operating Transfers In	150,000	150,000	150,000	150,000	150,000
Total Revenues	**4,493,484**	**3,843,190**	**4,237,191**	**3,310,983**	**2,802,244**
Expenditures					
Salaries & Wages	77,682	118,518	100,000	106,608	106,788
Personnel Benefits	36,597	56,572	46,000	41,960	42,029
Supplies	-	-	-	-	-
Services & Charges	583	300	300	680	700
Capital Outlay	2,285,074	2,676,768	2,676,768	2,256,000	2,255,998
Interfund Payments For Service	12,480	12,240	12,240	11,925	12,239
Transfer Out	378	-	-	666	516
Ending Fund Balance	2,080,691	978,792	1,401,883	893,144	383,974
Total Expenditures	**4,493,484**	**3,843,190**	**4,237,191**	**3,310,983**	**2,802,244**


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103 LOCAL STREET FUND
00 LOCAL STREET
595 ROADS & STREET CONSTRUCTION
595.100 ADMINISTRATION
595.100.10 SALARIES & WAGES

595.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate Out Capital Salaries & Benefits	-9,888.00	1 Allocate Out Capital Salaries & Benefits	-4,535.00	1 Allocate Out Capital Salaries & Benefits	-9,662.00
Line Items Total	-9,888.00	Line Items Total	-4,535.00	Line Items Total	-9,662.00
		Change in Budget	5,353.00	**Change in Budget**	-5,127.00

595.100.20 PERSONNEL BENEFITS

595.100.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate Out Capital Salaries & Benefits	-637.78	1 Allocate Out Capital Salaries & Benefits	-293.00	1 Allocate Out Capital Salaries & Benefits	-623.00
Line Items Total	-637.78	Line Items Total	-293.00	Line Items Total	-623.00
		Change in Budget	344.78	**Change in Budget**	-330.00

595.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate Out Capital Salaries & Benefits	-454.85	1 Allocate Out Capital Salaries & Benefits	-209.00	1 Allocate Out Capital Salaries & Benefits	-445.00
Line Items Total	-454.85	Line Items Total	-209.00	Line Items Total	-445.00
		Change in Budget	245.85	**Change in Budget**	-236.00

595.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate Out Capital Salaries & Benefits	-133.49	1 Allocate Out Capital Salaries & Benefits	-61.00	1 Allocate Out Capital Salaries & Benefits	-130.00
Line Items Total	-133.49	Line Items Total	-61.00	Line Items Total	-130.00
		Change in Budget	72.49	**Change in Budget**	-69.00

595.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate Out Capital Salaries & Benefits	-2,234.69	1 Allocate Out Capital Salaries & Benefits	-7,154.00	1 Allocate Out Capital Salaries & Benefits	-10,957.00
Line Items Total	-2,234.69	Line Items Total	-7,154.00	Line Items Total	-10,957.00
		Change in Budget	-4,919.31	**Change in Budget**	-3,803.00

595.100.40 OTHER SERVICES & CHARGES

595.100.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
1 Cellular Service	300.00	1 Cellular Service	680.00	1 Cellular Service	700.00
Line Items Total	300.00	Line Items Total	680.00	Line Items Total	700.00
		Change in Budget	380.00	**Change in Budget**	20.00

595.100.90 INTERFUND PAYMENTS FOR SERVICES

595.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	600.00				
Line Items Total	600.00	Line Items Total	0.00	Line Items Total	0.00

103 LOCAL STREET FUND
00 LOCAL STREET
595 ROADS & STREET CONSTRUCTION
595.100 ADMINISTRATION
595.100.90 INTERFUND PAYMENTS FOR SERVICES

595.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-600.00	Change in Budget	0.00

595.100.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	3,100.00	1 Facilities Allocation	2,500.00	1 Facilities Allocation	2,500.00
Line Items Total	3,100.00	Line Items Total	2,500.00	Line Items Total	2,500.00
		Change in Budget	-600.00	Change in Budget	0.00

595.100.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	8,540.00	1 Innovation & Technology Allocation	9,425.00	1 Innovation & Technology Allocation	9,739.00
Line Items Total	8,540.00	Line Items Total	9,425.00	Line Items Total	9,739.00
		Change in Budget	885.00	Change in Budget	314.00

103 LOCAL STREET FUND
00 LOCAL STREET
595 ROADS & STREET CONSTRUCTION
595.300 CAPITAL OUTLAY
595.300.60 CAPITAL OUTLAY
595.300.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget			2018 Budget		
1	Local Street Improvement Program	1,600,000.00	1	Local Street Improvement Program	2,400,000.00	1	Local Street Improvement Program	2,400,000.00
2	Less allocation for Salaries Benefits, communications & interfund payments	-147,577.00	2	Less allocation for Salaries Benefits,	-144,000.00	2	Less allocation for Salaries Benefits	-144,002.00
	Line Items Total	1,452,423.00		Line Items Total	2,256,000.00		Line Items Total	2,255,998.00
				Change in Budget	803,577.00		**Change in Budget**	-2.00

103 LOCAL STREET FUND
00 LOCAL STREET
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2016 Adopted		2017 Budget		2018 Budget	
		1 Decision Package: IS.0042 - Network Engineer	266.00	1 Decision Package: IS.0042 - Network Engineer	266.00
		2 Decision Package: IS.0049 - CRM System	100.00	2 Decision Package: IS.0049 - CRM System	30.00
		3 Decision Package: IS.0050 - eDocument Scanning and Workflow	80.00	3 Decision Package: IS.0050 - eDocument Scanning and Workflow	80.00
		4 Decision Package: IS.0061 - Cyber Security Management	120.00	4 Decision Package: IS.0051 - GIS Imagery	60.00
		5 Decision Package: IS.0066 - Centralized Cash Receipting System Software	100.00	5 Decision Package: IS.0061 - Cyber Security Management	80.00
Line Items Total	0.00	Line Items Total	666.00	Line Items Total	516.00
		Change in Budget	666.00	**Change in Budget**	-150.00

103 LOCAL STREET FUND
00 LOCAL STREET
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED FUND BALANCE

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund balance		351,068.00	1 Estimated Ending Fund balance		893,144.00	1 Estimated Ending Fund balance		383,974.00
	Line Items Total	351,068.00		Line Items Total	893,144.00		Line Items Total	383,974.00
				Change in Budget	542,076.00		**Change in Budget**	-509,170.00
	Total Line Items	1,802,682.19		**Total Line Items**	3,150,163.00		**Total Line Items**	2,631,610.00
				Total Change in Budget	1,347,480.81		**Total Change in Budget**	-518,553.00

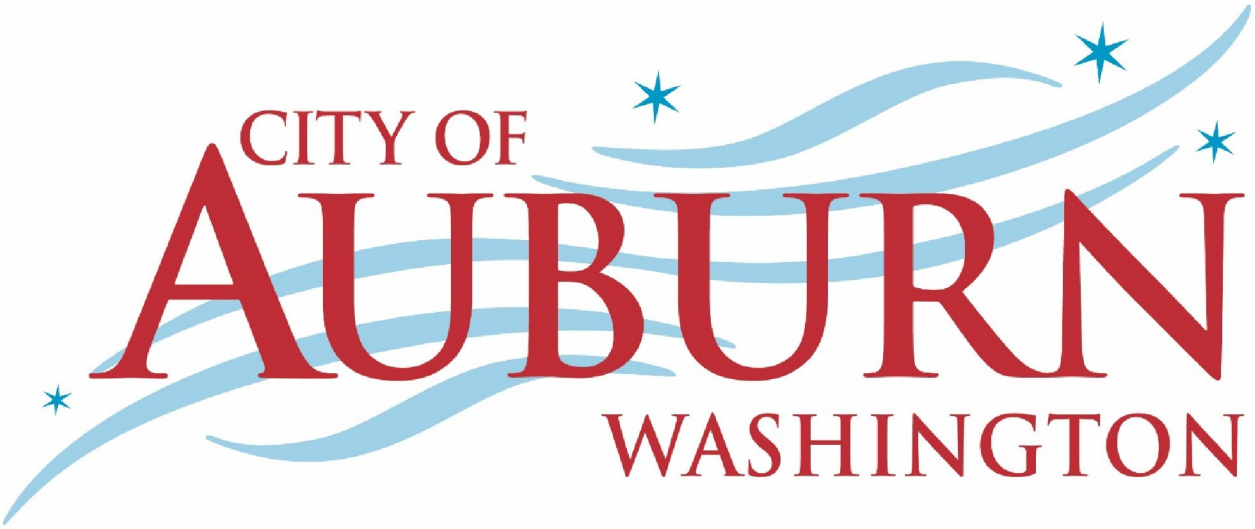

CITY OF
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TABLE T - 2A

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
LOCAL STREET FUND

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
None							**-**
Non-Capacity Projects:							
1 **Local Street Improvement Program**							
Capital Costs	2,400,000	2,400,000	1,600,000	1,600,000	1,600,000	1,600,000	**11,200,000**
Funding Sources:							
Fund Balance	500,000	500,000	-	-	-	-	**1,000,000**
Transfer In (W/S/SWM Utility)	150,000	150,000	150,000	150,000	150,000	150,000	**900,000**
Sales Tax on Construction	1,750,000	1,750,000	1,450,000	1,450,000	1,450,000	1,450,000	**9,300,000**
Bond Proceeds	-	-	-	-	-	-	**-**
Utility Mitigation	-	-	-	-	-	-	**-**
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	2,400,000	2,400,000	1,600,000	1,600,000	1,600,000	1,600,000	11,200,000
Total Costs	**2,400,000**	**2,400,000**	**1,600,000**	**1,600,000**	**1,600,000**	**1,600,000**	**11,200,000**
FUNDING SOURCES:							
Fund Balance	500,000	500,000	-	-	-	-	1,000,000
Transfer In (W/S/SWM Utility)	150,000	150,000	150,000	150,000	150,000	150,000	900,000
Sales Tax on Construction	1,750,000	1,750,000	1,450,000	1,450,000	1,450,000	1,450,000	9,300,000
Bond Proceeds	-	-	-	-	-	-	-
Utility Mitigation	-	-	-	-	-	-	-
Total Funding	**2,400,000**	**2,400,000**	**1,600,000**	**1,600,000**	**1,600,000**	**1,600,000**	**11,200,000**

LOCAL STREET FUND (103)

Six Year Capital Facilities Plan, 2017-2022

Capital Facilities Plan

Special Revenue Fund

Project Title: **Local Street Improvement Program** **TIP# 37**
Project No: **Various**
Project Type: **Non-Capacity, Preservation**
Project Manager: **Jai Carter** **LOS Corridor ID# N/A**

Description:
The program preserves local (unclassified) streets. The work includes crack sealing, asphalt patching, pre-leveling, asphalt overlays and roadway reconstruction. Beginning in 2013 funding sources include annual sales tax on construction.

Progress Summary:
This program has successfully completed overlays, chip seals and complete reconstructions since 2005. The program will focus on reconstruction in 2017 and 2018.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	(Previous 2Yrs.) Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Local Street Fund	-	226,768	500,000	500,000	726,768
Transfer In	300,000	150,000	150,000	150,000	600,000
Property Tax	-		-	-	-
Sales Tax on Construction	3,653,965	2,000,000	1,750,000	1,750,000	7,403,965
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**3,953,965**	**2,376,768**	**2,400,000**	**2,400,000**	**8,730,733**
Capital Expenditures:					
Design	600,000	300,000	300,000	300,000	1,200,000
Right of Way	-				-
Construction	3,353,965	2,076,768	2,100,000	2,100,000	7,530,733
Total Expenditures:	**3,953,965**	**2,376,768**	**2,400,000**	**2,400,000**	**8,730,733**

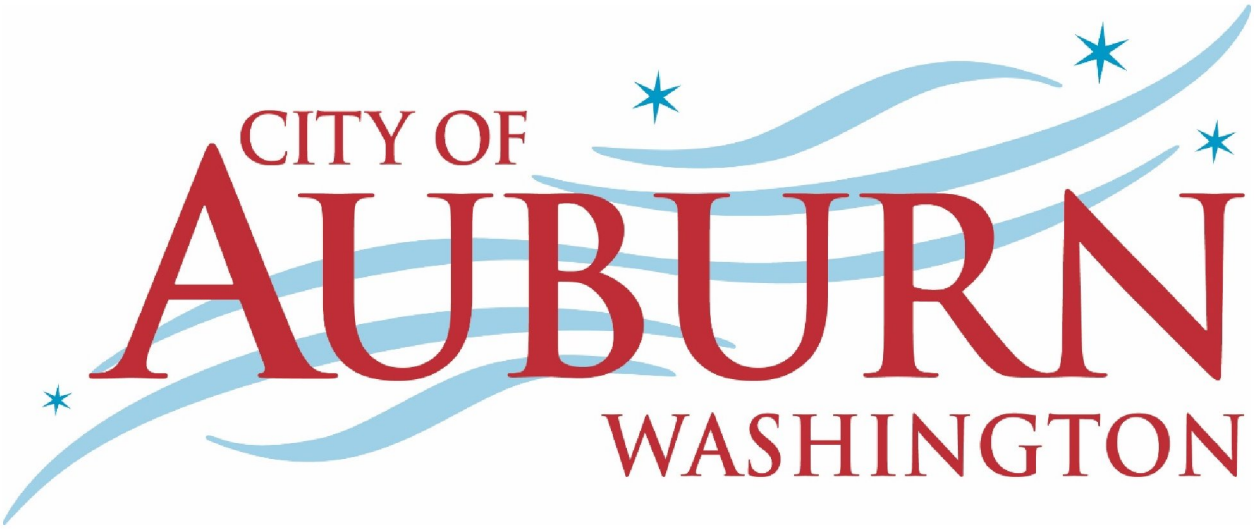
Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Local Street Fund	-	-	-	-	1,000,000
Transfer In	150,000	150,000	150,000	150,000	900,000
Property Tax	-				-
Sales Tax on Construction	1,450,000	1,450,000	1,450,000	1,450,000	9,300,000
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**1,600,000**	**1,600,000**	**1,600,000**	**1,600,000**	**11,200,000**
Capital Expenditures:					
Design	250,000	250,000	250,000	250,000	1,600,000
Right of Way					-
Construction	1,350,000	1,350,000	1,350,000	1,350,000	9,600,000
Total Expenditures:	**1,600,000**	**1,600,000**	**1,600,000**	**1,600,000**	**11,200,000**

Grants / Other Sources:

Special Revenue Funds

105 Arterial Street Preservation	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	3,180,980	1,943,865	1,943,864	1,378,877	366,007
Utility Taxes	1,998,614	1,942,900	1,942,900	2,048,600	2,061,500
Federal Grants	76,679	1,053,626	1,053,626	1,402,100	1,000,940
State Funds	-	-	-	-	-
Investment Income	3,499	1,500	4,900	4,900	4,900
Bond Proceeds	-	-	-	-	-
Miscellaneous Revenue	132,013	-	-	-	-
Operating Transfers In	600,000	150,000	-	300,000	-
Total Revenues	**5,991,786**	**5,091,891**	**4,945,290**	**5,134,477**	**3,433,347**
Expenditures					
Salaries & Wages	152,552	87,620	120,000	262,857	160,714
Personnel Benefits	65,891	36,475	45,000	105,143	64,286
Supplies	-	-	-	-	-
Services & Charges	-	150,000	150,000	-	150,000
Capital Outlay	3,796,694	4,320,726	2,849,663	4,400,470	2,505,440
Interfund Payments For Service	-	-	-	-	-
Transfer Out	32,786	401,750	401,750	-	-
Ending Fund Balance	1,943,864	95,319	1,378,877	366,007	552,907
Total Expenditures	**5,991,786**	**5,091,891**	**4,945,290**	**5,134,477**	**3,433,347**


CITY OF
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105 ARTERIAL STREET PRESERVATION
00 ARTERIAL STREET PRESERVATION
542 ROAD & STREET MAINTENANCE
542.100 ADMINISTRATION
542.100.40 OTHER SERVICES & CHARGES
542.100.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Annual Bridge Structure Preservation -TIP #28	50,000.00			1 Annual Bridge Structure Preservation -TIP #28	50,000.00
2	Arterial Bridget Deck Rehabilitation - TIP # 57	100,000.00	Line Items Total	0.00	2 Arterial Bridget Deck Rehabilitation - TIP # 57	100,000.00
	Line Items Total	150,000.00			Line Items Total	150,000.00
			Change in Budget	-150,000.00	**Change in Budget**	150,000.00

105 ARTERIAL STREET PRESERVATION
00 ARTERIAL STREET PRESERVATION
595 ROADS & STREET CONSTRUCTION
595.100 ADMINISTRATION
595.100.10 SALARIES & WAGES

595.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate In Capital Salaries & Benefits	57,967.00	1	Allocate In Capital Salaries & Benefits	262,857.00	1	Allocate In Capital Salaries & Benefits	160,714.00
	Line Items Total	57,967.00		Line Items Total	262,857.00		Line Items Total	160,714.00
				Change in Budget	204,890.00		**Change in Budget**	-102,143.00

595.100.20 PERSONNEL BENEFITS

595.100.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate In Capital Salaries & Benefits	3,738.87	1	Allocate In Capital Salaries & Benefits	16,954.00	1	Allocate In Capital Salaries & Benefits	10,366.00
	Line Items Total	3,738.87		Line Items Total	16,954.00		Line Items Total	10,366.00
				Change in Budget	13,215.13		**Change in Budget**	-6,588.00

595.100.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate In Capital Salaries & Benefits	2,666.48	1	Allocate In Capital Salaries & Benefits	12,091.00	1	Allocate In Capital Salaries & Benefits	7,393.00
	Line Items Total	2,666.48		Line Items Total	12,091.00		Line Items Total	7,393.00
				Change in Budget	9,424.52		**Change in Budget**	-4,698.00

595.100.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate In Capital Salaries & Benefits	782.55	1	Allocate In Capital Salaries & Benefits	3,549.00	1	Allocate In Capital Salaries & Benefits	2,170.00
	Line Items Total	782.55		Line Items Total	3,549.00		Line Items Total	2,170.00
				Change in Budget	2,766.45		**Change in Budget**	-1,379.00

595.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate In Capital Salaries & Benefits	13,100.54	1	Allocate In Capital Salaries & Benefits	72,549.00	1	Allocate In Capital Salaries & Benefits	44,357.00
	Line Items Total	13,100.54		Line Items Total	72,549.00		Line Items Total	44,357.00
				Change in Budget	59,448.46		**Change in Budget**	-28,192.00

595.100.60 CAPITAL OUTLAY

595.100.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget			2018 Budget		
1	TIP #35 - Annual Arterial Street Preservation	600,000.00	1	TIP #35 - Annual Arterial Street Preservation (spbd01)	500,000.00	1	TIP #35 - Annual Arterial Street Preservation (spbd01)	900,000.00
2	TIP #36 - Annual Arterial Crack Seal Program	100,000.00	2	TIP #36 - Annual Arterial Crack Seal Program (spbd03)	100,000.00	2	TIP #36 - Annual Arterial Crack Seal Program (spbd03)	100,000.00
3	TIP #22 - Lake Tapps Parkway Preservation	124,380.00	3	TIP #22 - Lake Tapps Parkway Preservation	828,470.00	3	TIP # 46 - Auburn Way N Preservation Phase 2 (8th St NE to 22nd St NE) (spbd04)	1,508,000.00
4	TIP #70 - Auburn Way N. Preservation (22nd St NE to 45th St NE)	1,775,000.00	4	TIP # 46 - Auburn Way N Preservation Phase 2 (8th St NE to 22nd St NE) (spbd04)	120,000.00	4	TIP # 47- Auburn Way N Preservation Phase 3 (8th St NE to 22nd St NE) (spbd04)	222,440.00
5	TIP #71 - 15th St NE/ NW Preservation (SR-167 to 8th St NE)	135,000.00	5	TIP #58 -M St SE Storm Improvements -cp1511	50,000.00	5	Less Allocation for Salaries & Benefits	-225,000.00
6	Less Allocation for Salaries & Benefits	-84,044.00	6	TIP #70 - B St NW Reconstruction (37th St NW to 49th St NW) (cp1520)	1,470,000.00		Line Items Total	2,505,440.00

105 ARTERIAL STREET PRESERVATION
00 ARTERIAL STREET PRESERVATION
595 ROADS & STREET CONSTRUCTION
595.100 ADMINISTRATION
595.100.60 CAPITAL OUTLAY
595.100.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget		2018 Budget	
Line Items Total	2,650,336.00	7	TIP #71 - 15th St NE/ NW Preservation (SR-167 to 8th St NE) (cp1521)	1,500,000.00		
		8	TIP #6 -S 272nd/277th St Corridor Capacity & Non Motorzied Trail Improvements (c222a0)	200,000.00		
		9	Less Allocation for Salaries & Benefits	-368,000.00		
			Line Items Total	4,400,470.00		
			Change in Budget	1,750,134.00	**Change in Budget**	-1,895,030.00

105 ARTERIAL STREET PRESERVATION
00 ARTERIAL STREET PRESERVATION
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

	2016 Adopted		2017 Budget		2018 Budget	
1	Transfer Out to Fund 102 for TIP #55 -W. Main Street Improvements	314,510.00	Line Items Total	0.00	Line Items Total	0.00
2	Transfer Out to Fund 102 for TIP #68 -37th St SE & A St SE Traffic Signal Safety Improvements	152,500.00				
	Line Items Total	467,010.00				
			Change in Budget	-467,010.00	**Change in Budget**	0.00

105 ARTERIAL STREET PRESERVATION
00 ARTERIAL STREET PRESERVATION
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED FUND BALANCE

2016 Adopted			2017 Budget			2018 Budget		
1 Est. Ending Fund Balance		237,110.00	1 Est. Ending Fund Balance		366,007.00	1 Est. Ending Fund Balance		552,907.00
	Line Items Total	237,110.00		Line Items Total	366,007.00		Line Items Total	552,907.00
				Change in Budget	128,897.00		**Change in Budget**	186,900.00
	Total Line Items	3,582,711.44		**Total Line Items**	5,134,477.00		**Total Line Items**	3,433,347.00
				Total Change in Budget	1,551,765.56		**Total Change in Budget**	-1,701,130.00

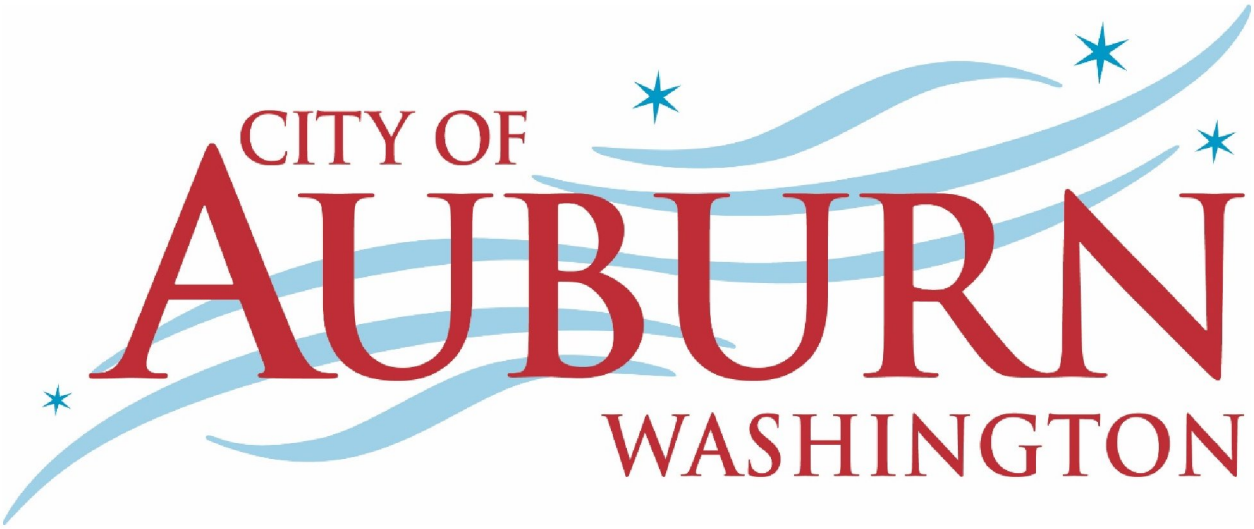

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TABLE T-2B

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
ARTERIAL STREET PRESERVATION FUND

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
None							**-**
Non-Capacity Projects:							
1 **Lake Tapps Parkway Preservation**							
Capital Costs	828,470	-	-	-	-	-	**828,470**
Funding Sources:							
Fund Balance	176,370	-	-	-	-	-	**176,370**
Grants	652,100	-	-	-	-	-	**652,100**
Utility Tax	-	-	-	-	-	-	**-**
2 **Annual Arterial Street Preservation Program**							
Capital Costs	500,000	900,000	836,720	1,017,560	1,800,000	1,800,000	**6,854,280**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Utility Tax	500,000	900,000	836,720	1,017,560	1,800,000	1,800,000	**6,854,280**
3 **Annual Arterial Crack Seal Program**							
Capital Costs	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Utility Tax	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
4 **Auburn Way N Preservation Phase 2 (8th St NE to 22nd St NE)**							
Capital Costs	120,000	1,508,000	-	-	-	-	**1,628,000**
Funding Sources:							
Fund Balance	120,000	618,280	-	-	-	-	**738,280**
Utility Tax	-	-	-	-	-	-	**-**
Grants	-	889,720	-	-	-	-	**889,720**
5 **Auburn Way N Preservation Phase 3 (8th St NE to 4th St SE)**							
Capital Costs	-	222,440	1,727,840	-	-	-	**1,950,280**
Funding Sources:							
Fund Balance	-	111,220	863,920	-	-	-	**975,140**
Utility Tax	-	-	-	-	-	-	**-**
Grants	-	111,220	863,920	-	-	-	**975,140**
6 **A St SE Preservation (E Main St to 17th St SE)**							
Capital Costs	-	-	198,720	1,564,880	-	-	**1,763,600**
Funding Sources:							
Fund Balance	-	-	99,360	782,440	-	-	**881,800**
Utility Tax	-	-	-	-	-	-	**-**
Grants	-	-	99,360	782,440	-	-	**881,800**
7 **B St NW Reconstruction (37th St NW to 49th St NW)**							
Capital Costs	1,470,000	-	-	-	-	-	**1,470,000**
Funding Sources:							
Fund Balance	1,470,000	-	-	-	-	-	**1,470,000**
Utility Tax	-	-	-	-	-	-	**-**
Grants	-	-	-	-	-	-	**-**
8 **15th Street NE/NW Preservation (SR-167 to 8th Street NE)**							
Capital Costs	1,500,000	-	-	-	-	-	**1,500,000**
Funding Sources:							
Fund Balance	450,000	-	-	-	-	-	**450,000**
REET 2	300,000	-	-	-	-	-	**300,000**
Grants	750,000	-	-	-	-	-	**750,000**

Note: Financial plan utilizes the following order for use of funds to finance projects: grant revenues (if available), utility tax revenues and fund balance.

SUMMARY:

CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	4,518,470	2,730,440	2,863,280	2,682,440	1,900,000	1,900,000	16,594,630
Total Costs	**4,518,470**	**2,730,440**	**2,863,280**	**2,682,440**	**1,900,000**	**1,900,000**	**16,594,630**
FUNDING SOURCES:							
Fund Balance	2,216,370	729,500	963,280	782,440	-	-	4,691,590
Utility Tax	600,000	1,000,000	936,720	1,117,560	1,900,000	1,900,000	7,454,280
Grants	1,402,100	1,000,940	963,280	782,440	-	-	4,148,760
REET 2	300,000	-	-	-	-	-	300,000
Total Funding	**4,518,470**	**2,730,440**	**2,863,280**	**2,682,440**	**1,900,000**	**1,900,000**	**16,594,630**

Project Title: **Lake Tapps Parkway Preservation** — **TIP #22**
Project No: **cp1523** — **STIP# AUB-51**
Project Type: **Non-Capacity, Preservation**
Project Manager: **Jai Carter**

Description: The Lake Tapps Parkway Preservation project will complete a patch and overlay of pavement between the Auburn/Sumner City limit and Lakeland Hills Way including all required ADA improvements to curb ramps, sidewalks, and pedestrian signals.

Progress Summary:
Federal Grant was secured in 2014.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund Balance	-	26,480	176,370	-	202,850
Grants- Secured Federal	-	97,900	652,100		750,000
Utility Tax	-	-			-
REET2	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**124,380**	**828,470**	**-**	**952,850**
Capital Expenditures:					
Design	-	124,380	-	-	124,380
Right of Way	-	-			-
Construction	-	-	828,470		828,470
Total Expenditures:	**-**	**124,380**	**828,470**	**-**	**952,850**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Arterial Preservation Fund Balance	-	-	-	-	176,370
Grants- Secured Federal	-	-	-	-	652,100
Utility Tax	-	-	-	-	-
REET2	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**828,470**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	828,470
Total Expenditures:	**-**	**-**	**-**	**-**	**828,470**

Grants / Other Sources:

Project Title: **Annual Arterial Street Preservation Program** **TIP #35**
Project No: **cp1402, cp1516, spbd01**
Project Type: **Non-Capacity, Preservation**
Project Manager: **Jai Carter** **LOS Corridor ID# N/A**

Description: Implement regular pavement maintenance and/or rehabilitation of various classified streets citywide. These projects may include a combination of overlays, rebuilds, and spot repairs. This program is funded through a 1% utility tax that was adopted by City Council during 2008.

Progress Summary:
Program continues to successfully complete annual patching and overlay projects citywide.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	(Previous 2 Years) Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund	-				-
Property Tax	-				-
Utility Tax	4,106,338	478,699	500,000	900,000	5,085,037
REET2	-				-
Other (ICON)	132,000				132,000
Total Funding Sources:	**4,238,338**	**478,699**	**500,000**	**900,000**	**5,217,037**
Capital Expenditures:					
Design	200,000	-	50,000	50,000	300,000
Right of Way	-				-
Construction	4,038,338	478,699	450,000	850,000	5,817,037
Total Expenditures:	**4,238,338**	**478,699**	**500,000**	**900,000**	**5,217,037**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Arterial Preservation Fund	-	-	-	-	-
Property Tax	-	-	-	-	-
Utility Tax	836,720	1,017,560	1,800,000	1,800,000	6,854,280
REET2	-	-	-	-	-
Other (ICON)	-	-	-	-	-
Total Funding Sources:	**836,720**	**1,017,560**	**1,800,000**	**1,800,000**	**6,854,280**
Capital Expenditures:					
Design	36,720	117,560	120,000	120,000	494,280
Right of Way					-
Construction	800,000	900,000	1,680,000	1,680,000	6,360,000
Total Expenditures:	**836,720**	**1,017,560**	**1,800,000**	**1,800,000**	**6,854,280**

Grants / Other Sources:

Project Title: **Annual Arterial Crack Seal Program** **TIP #36**
Project No: **spbd03**
Project Type: **Non-Capacity, Preservation**
Project Manager: **Jai Carter** **LOS Corridor ID# N/A**

Description:
Implement regular maintenance of various classified streets by sealing newly formed cracks. Sealing the cracks will prolong the life of the pavement by stopping water from draining into the sub-base of the road.

Progress Summary:
Program continues to successfully extend pavement life pavement citywide.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund	-	-	-	-	-
Utility Tax	-	100,000	100,000	100,000	200,000
REET	-	-	-	-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**100,000**	**100,000**	**100,000**	**200,000**
Capital Expenditures:					
Design	-	10,000	10,000	10,000	20,000
Right of Way	-	-			-
Construction	-	90,000	90,000	90,000	180,000
Total Expenditures:	**-**	**100,000**	**100,000**	**100,000**	**200,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Arterial Preservation Fund	-	-	-	-	-
Utility Tax	100,000	100,000	100,000	100,000	600,000
REET	-	-	-	-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**
Capital Expenditures:					
Design	10,000	10,000	10,000	10,000	60,000
Right of Way					-
Construction	90,000	90,000	90,000	90,000	540,000
Total Expenditures:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**

Grants / Other Sources:

Project Title: **Auburn Way N Preservation Phase 2 (8th St NE to 22nd St NE)** **TIP # 46**
Project No: **spbd04**
Project Type: **Non-Capacity, Preservation**
Project Manager: **TBD** **LOS Corridor ID# 1/2**

Description:
This project will grind and overlay Auburn Way N from the 22nd Street NE to 8th Street NE, remove unused driveways, and upgrade all curb ramps and pedestrian signals to meet ADA requirements.

Progress Summary:
Federal Grant funding was applied for in 2016.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund	-		120,000	618,280	120,000
Grants- Unsecured Federal	-		-	889,720	-
Utility Tax	-			-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**120,000**	**1,508,000**	**120,000**
Capital Expenditures:					
Design	-		120,000	-	120,000
Right of Way	-			-	-
Construction	-			1,508,000	-
Total Expenditures:	**-**	**-**	**120,000**	**1,508,000**	**120,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Arterial Preservation Fund	-	-	-	-	738,280
Grants- Unsecured Federal	-	-	-	-	889,720
Utility Tax	-	-	-	-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,628,000**
Capital Expenditures:					
Design	-	-	-	-	120,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,508,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,628,000**

Grants / Other Sources:

Project Title: **Auburn Way N Preservation Phase 3 (8th St NE to 4th St SE)** **TIP # 47**
Project No: **spbd05**
Project Type: **Non-Capacity, Preservation**
Project Manager: **TBD** **LOS Corridor ID# 2**

Description:
This project will grind and overlay Auburn Way N from approximately 8th Street NE to approximately 4th St SE, remove unused driveways, and upgrade all curb ramps and pedestrian signals to meet ADA requirements.

Progress Summary:
Federal Grant funding was applied for in 2016.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund	-		-	111,220	-
Grants- Unsecured Federal	-		-	111,220	-
Utility Tax	-			-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**222,440**	**-**
Capital Expenditures:					
Design	-		-	222,440	222,440
Right of Way	-			-	-
Construction	-			-	-
Total Expenditures:	**-**	**-**	**-**	**222,440**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Arterial Preservation Fund	863,920	-	-	-	975,140
Grants- Unsecured Federal	863,920	-	-	-	975,140
Utility Tax	-	-	-	-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**1,727,840**	**-**	**-**	**-**	**1,950,280**
Capital Expenditures:					
Design	-	-	-	-	222,440
Right of Way	-	-	-	-	-
Construction	1,727,840	-	-	-	1,727,840
Total Expenditures:	**1,727,840**	**-**	**-**	**-**	**1,950,280**

Grants / Other Sources:

Project Title: **A St SE Preservation (E Main St to 17th St SE)** **TIP # 48**
Project No: **cpxxxx**
Project Type: **Non-Capacity, Preservation**
Project Manager: **TBD** **LOS Corridor ID# 10**

Description:
This project will grind and overlay A St SE between E Main St and 17th St SE, remove unused driveways, and upgrade all curb ramps and pedestrian signals to meet ADA requirements.

Progress Summary:
Federal Grant funding was applied for in 2016.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund	-		-	-	-
Grants- Unsecured Federal	-		-	-	-
Utility Tax	-			-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-		-	-	-
Right of Way	-			-	-
Construction	-			-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Arterial Preservation Fund	99,360	782,440	-	-	881,800
Grants- Unsecured Federal	99,360	782,440	-	-	881,800
Utility Tax	-	-	-	-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**198,720**	**1,564,880**	**-**	**-**	**1,763,600**
Capital Expenditures:					
Design	198,720	-	-	-	198,720
Right of Way	-	-	-	-	-
Construction	-	1,564,880	-	-	1,564,880
Total Expenditures:	**198,720**	**1,564,880**	**-**	**-**	**1,763,600**

Grants / Other Sources:

Project Title: **B St NW Reconstruction (37th St NW to 49th St NW)** **TIP # 70**
Project No: **cp1520**
Project Type: **Non-Capacity, Pavement Reconstruction**
Project Manager: **Jai Carter** **LOS Corridor ID# 21**

Description:
The project will reconstruct the failed pavement section between 37th ST NW and north of 49th St NW.

Progress Summary:
Design began in 2016. construction is scheduled for 2017.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund	-	300,734	1,470,000	-	1,770,734
Grants- Secured Federal	-			-	-
Utility Tax	-			-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**300,734**	**1,470,000**	**-**	**1,770,734**
Capital Expenditures:					
Design	-	300,734	-	-	300,734
Right of Way	-			-	-
Construction	-		1,470,000	-	1,470,000
Total Expenditures:	**-**	**300,734**	**1,470,000**	**-**	**1,770,734**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Arterial Preservation Fund	-	-	-	-	1,470,000
Grants- Secured Federal	-	-	-	-	-
Utility Tax	-	-	-	-	-
Bond proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,470,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,470,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,470,000**

Grants / Other Sources:

Project Title: **15th Street NE/NW Preservation (SR-167 to 8th Street NE)** **TIP # 71**
Project No: **CP1521**
Project Type: **Non-Capacity, Preservation**
Project Manager: **Kim Truong** **LOS Corridor ID# 9**

Description:
The project proposes to grind and overlay 15th Street NW/NE from the SR167 to Auburn Way N; and grind and overlay Harvey Road NE from Auburn Way N to 8th Street NE. The project will restore 7.57 lane miles of pavement, upgrade 30 curb ramps to meet current ADA standard, as well as remove unused driveway openings as an upgrade to non ADA compliant pedestrian facilities. The project funds the design, coordination, permitting, and construction of the pavement preservation project.

Progress Summary:
Federal grant was secured in 2014.

Future Impact on Operating Budget:
There is no impact to the street maintenance budget.

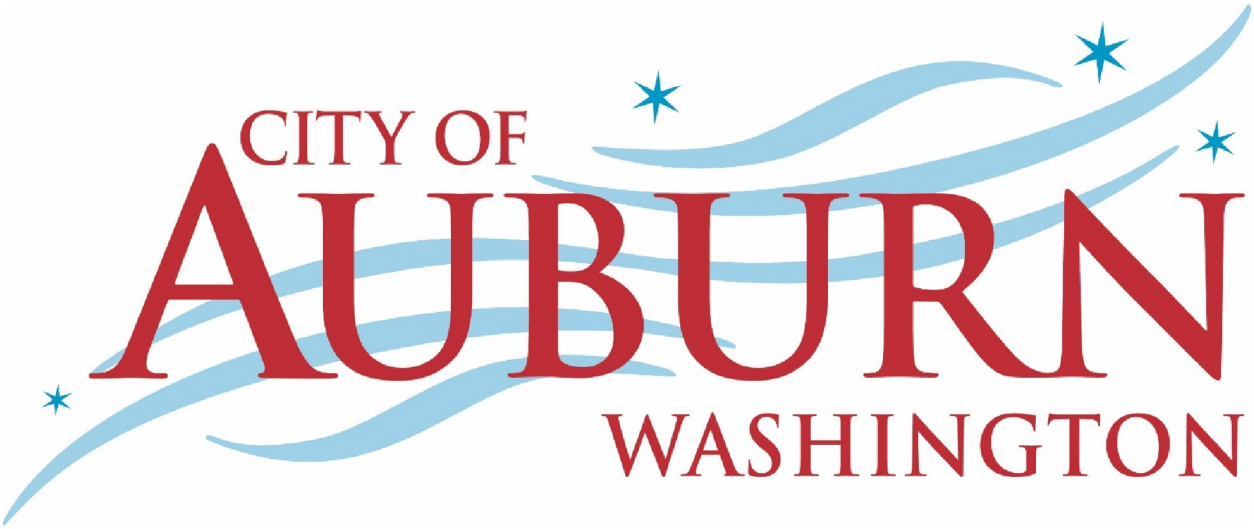
Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Arterial Preservation Fund	-	67,500	450,000	-	517,500
Grants- Secured Federal	-	67,500	750,000		817,500
Utility Tax	-	-			-
REET 2	-	-	300,000	-	300,000
Total Funding Sources:	**-**	**135,000**	**1,500,000**	**-**	**1,635,000**
Capital Expenditures:					
Design	-	135,000			135,000
Right of Way	-	-			-
Construction	-	-	1,500,000		1,500,000
Total Expenditures:	**-**	**135,000**	**1,500,000**	**-**	**1,635,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Arterial Preservation Fund	-	-	-	-	450,000
Grants- Secured Federal	-	-	-	-	750,000
Utility Tax	-	-	-	-	-
REET 2	-	-	-	-	300,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,500,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	1,500,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,500,000**

Grants / Other Sources:


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SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Community Development & Public Works Director is responsible for the budget in the following special revenue funds:

Fund 121 - Business Improvement Area (BIA) Fund accounts for special assessments received from downtown property owners for downtown promotion and improvements.

2015 & 2016 Accomplishments

- Supported the Auburn Downtown Association in its promotional efforts for downtown property owners and retailers.

2017 & 2018 Objectives

- Continue to support the Auburn Downtown Association to promote the central business area.

Special Revenue Funds

121 Business Improvement Area	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	31,371	48,456	48,456	48,516	48,716
Business Improvement Area	70,972	55,000	55,000	55,000	55,000
Investment Income	60	60	60	200	200
Total Revenues	**102,403**	**103,516**	**103,516**	**103,716**	**103,916**
Expenditures					
Supplies	2,143	4,200	4,200	4,200	4,200
Services & Charges	51,804	50,800	50,800	50,800	50,800
Ending Fund Balance	48,456	48,516	48,516	48,716	48,916
Total Expenditures	**102,403**	**103,516**	**103,516**	**103,716**	**103,916**

121 BUSINESS IMPROVEMENT AREA
00 BUSINESS IMPROVEMENT AREA
543 STREET GENERAL ADMINISTRATION
543.100 MANAGEMENT
543.100.30 SUPPLIES

543.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Supplies	4,200.00	1	Supplies	4,200.00	1	Supplies	4,200.00
	Line Items Total	4,200.00		Line Items Total	4,200.00		Line Items Total	4,200.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.40 OTHER SERVICES & CHARGES

543.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Professional Services	30,000.00	1	Professional Services	30,000.00	1	Professional Services	30,000.00
	Line Items Total	30,000.00		Line Items Total	30,000.00		Line Items Total	30,000.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Communication	1,600.00	1	Communication	1,600.00	1	Communication	1,600.00
	Line Items Total	1,600.00		Line Items Total	1,600.00		Line Items Total	1,600.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.44 ADVERTISING

2016 Adopted			2017 Budget			2018 Budget		
1	Advertising	700.00	1	Advertising	700.00	1	Advertising	700.00
	Line Items Total	700.00		Line Items Total	700.00		Line Items Total	700.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Rentals & Leases	6,200.00	1	Rentals & Leases	6,200.00	1	Rentals & Leases	6,200.00
	Line Items Total	6,200.00		Line Items Total	6,200.00		Line Items Total	6,200.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.47 UTILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Utilities	450.00	1	Utilities	450.00	1	Utilities	450.00
	Line Items Total	450.00		Line Items Total	450.00		Line Items Total	450.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Miscellaneous	11,850.00	1	Miscellaneous	11,850.00	1	Miscellaneous	11,850.00
	Line Items Total	11,850.00		Line Items Total	11,850.00		Line Items Total	11,850.00
				Change in Budget	0.00		Change in Budget	0.00

121 BUSINESS IMPROVEMENT AREA
00 BUSINESS IMPROVEMENT AREA
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		41,332.00	1 Estimated Ending Fund Balance		48,716.00	1 Estimated Ending Fund Balance		48,916.00
	Line Items Total	41,332.00		Line Items Total	48,716.00		Line Items Total	48,916.00
				Change in Budget	7,384.00		**Change in Budget**	200.00
	Total Line Items	96,332.00		**Total Line Items**	103,716.00		**Total Line Items**	103,916.00
				Total Change in Budget	7,384.00		**Total Change in Budget**	200.00

WATER UTILITY

Mission Statement

Provide for the efficient, environmentally sound, and safe management of the existing and future water system within Auburn's service area.

Department Overview

The Water Utility is responsible for providing potable water to Auburn's customers that meets or exceeds the regulations and recognized standards of today and into the future by efficiently administering, operating, and maintaining the water supply system. The utility will also continue to enhance its customer service through public education and information. A primary responsibility of the utility is implementing the Comprehensive Water Plan.

2015 & 2016 Accomplishments

- Completed the update to the Comprehensive Water System Plan.
- Completed construction of the Well 1 Improvements project.
- Completed design and construction of the Muckleshoot Indian Tribe Master Meters project.
- Completed design of the West Hill Springs Improvements project.
- Completed construction of the Well 4 Power and Chlorination project.
- Completed construction of the Valley AC Main Replacement project.
- Completed construction of the Lakeland Hills Reservoir 5 improvements project.
- Initiated pre-design of Coal Creek Springs Transmission Main Replacement project.
- Completed software installation and began meter change-out for the Water Utility Meter & Billing System Improvements project.
- Started design of improvements to return Wells 2 and 6 to full operation.
- Initiated design of the Lea Hill Pressure Reducing Valve Station Improvements project.
- Continued to implement conservation initiatives.
- Continued to replace undersized pipes for fire flow improvements and pipes in poor condition in conjunction with transportation and utility projects.
- Continued monitoring system losses and fixing leaks when found.

2017 & 2018 Objectives

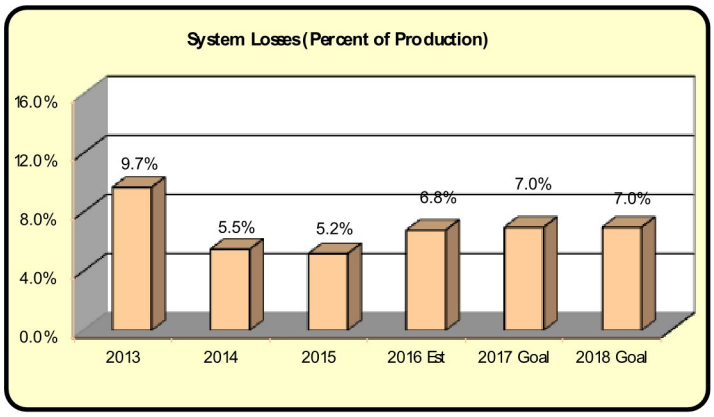
- Utilize CarteGraph as a work order management system and continue to develop Standard Operating Procedures (SOP) for updating databases in CarteGraph and Geographic Information Systems (GIS) and Springbrook.
- Complete construction of the West Hill Springs Improvements project.
- Complete design and construction of the Lea Hill Pressure Reducing Valve Station Improvements project.
- Complete design and construction of the Fulmer Well Field Improvements project.
- Complete design and construction of the Coal Creek Springs Transmission Main Replacement project.
- Complete implementation of the Water Utility Meter & Billing System Improvements project.
- Initiate pre-design of the Coal Creek Springs Rehabilitation project.
- Initiate design of the Green River Pump Station Emergency Power project.
- Initiate pre-design of the Algona Well 1 Decommissioning project.
- Continue Unidirectional Flushing program in the Valley service area.
- Continue to upgrade the asset management databases through records evaluation and field investigation.

- Continue to replace undersized pipes for fire flow improvements and pipes in poor condition in conjunction with transportation and utility projects.
- Prepare for new water quality requirements.
- Continue to review properties with the Finance and Innovation & Technology departments to assure each developed property connected to the water system is billed for water and that the status of use is accurately reflected as the occupancy status changes to address issues such as foreclosure, fire, meth house, etc.
- The water conservation program's goal is to reduce water use by 1% per year from current usage levels until the conservation goal is reached in 2019.

PERFORMANCE MEASURES - WATER FUND

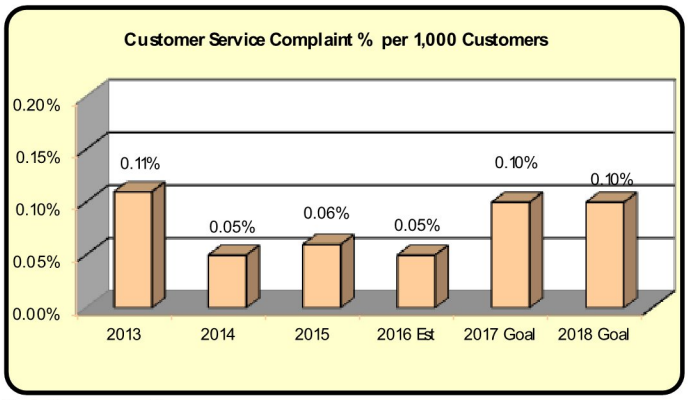
System Losses

A program was developed to minimize losses in the system which include leak detection and meter testing/replacement. System loss is the amount of water produced less the amount of water sold or authorized for beneficial use.



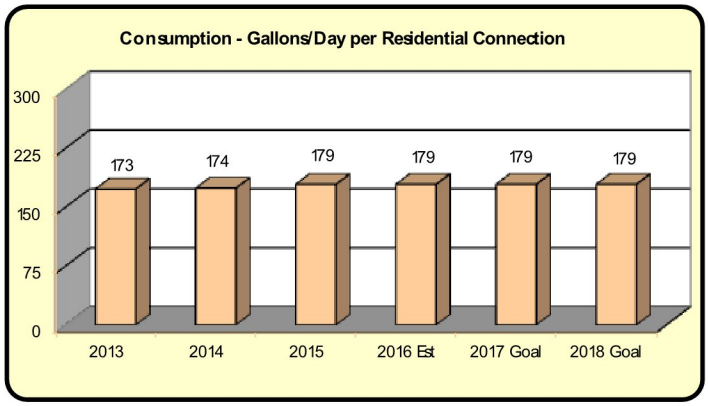
Customer Service Complaints per 1,000 Population

This indicator measures the complaint rates experienced by the utility with individual quantification of those related to customer service and those related to core utility services. This measure is expressed as complaints per 1,000 population.



Residential Consumption

One of the major goals for the water conservation program is to reduce water consumption per service connection through public education, technical assistance, system measures and incentives.



2015-2016 Working Capital

430 Water (includes 460 Water - Capital)		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
343.400	Water Sales	13,983,611	13,527,906	13,527,906	14,551,560	15,021,500
343.430	Other Charges for Service	241,784	170,876	170,876	178,951	181,931
361.100	Interest Earnings	19,431	7,735	7,735	10,000	10,000
396/399	Miscellaneous Revenue	(37,705)	206,854	206,854	212,939	219,024
TOTAL OPERATING REVENUES		14,207,122	13,913,371	13,913,371	14,953,450	15,432,455
OPERATING EXPENDITURES						
548.000.10	Salaries & Wages	2,766,962	2,587,276	2,587,276	2,688,501	2,796,731
548.000.20	Benefits	1,160,362	1,251,312	1,251,312	1,314,301	1,414,414
548.000.30	Supplies	300,355	321,994	321,994	334,444	334,244
548.000.40	Other Service Charges	5,059,024	5,185,175	5,185,175	4,868,480	4,965,750
548.000.50	Intergovernmental Services	-	133,960	133,960	-	-
597.100.55	Operating Transfer Out	203,642	-	-	1,210,280	1,457,291
548.000.60	Capital	7,467,240	-	-	-	-
548.000.75	Debt Service Principal	1,409,864	1,702,563	1,702,563	1,732,527	1,760,291
548.000.83	Debt Service Interest	606,837	1,006,253	1,006,253	1,345,282	1,313,575
590.100.05	Net Increase in Restricted Assets	416,378	-	-	-	-
548.000.90	Interfund Operating Rentals & Supplies	1,291,240	1,276,967	1,276,967	1,422,716	1,422,040
TOTAL OPERATING EXPENDITURES		20,681,904	13,465,499	13,465,499	14,916,531	15,464,336
	REVENUES LESS EXPENDITURES	(6,474,782)	447,873	447,873	36,919	(31,881)
BEGINNING WORKING CAPITAL - January 1		15,735,983	4,191,201	3,997,378	4,445,251	4,482,170
ENDING WORKING CAPITAL - December 31		9,261,201	4,639,074	4,445,251	4,482,170	4,450,289
NET CHANGE IN WORKING CAPITAL (*)		(6,474,782)	447,872	447,873	36,919	(31,881)
CAPITAL FUND:						
CAPITAL REVENUES						
361.110	Investment Income	-	1,265	1,265	-	-
396.101	Capital-System Development	-	350,000	350,000	1,000,000	1,250,000
382.200	Revenue Bond Proceeds	-	3,050,000	3,000,000	5,000,000	2,500,000
391.800	Intergovernmental Loan	-	1,020,037	1,020,037	-	-
397.100	Operating Transfer In	-	-	-	1,200,000	1,250,000
396/399	Other Revenues	-	-	-	-	-
TOTAL CAPITAL REVENUES		-	4,421,302	4,371,302	7,200,000	5,000,000
CAPITAL EXPENDITURES						
590.100.10	Salaries & Wages	-	245,725	245,725	382,143	307,857
590.100.20	Benefits	-	81,637	81,637	152,857	123,143
590.100.6	Construction Projects	-	8,989,179	9,061,901	5,670,986	4,605,586
590.100.55	Operating Transfers Out	-	-	50,000	50,000	50,000
TOTAL CAPITAL EXPENDITURES		-	9,316,541	9,439,263	6,255,986	5,086,586
BEGINNING WORKING CAPITAL - January 1		-	4,899,606	5,070,000	2,039	946,053
ENDING WORKING CAPITAL - December 31		-	4,367	2,039	946,053	859,467
NET CHANGE IN WORKING CAPITAL (*)		-	(4,895,239)	(5,067,961)	944,014	(86,586)
	Total Change in Working Capital	(6,474,782)	(4,447,366)	(4,620,088)	980,933	(118,467)

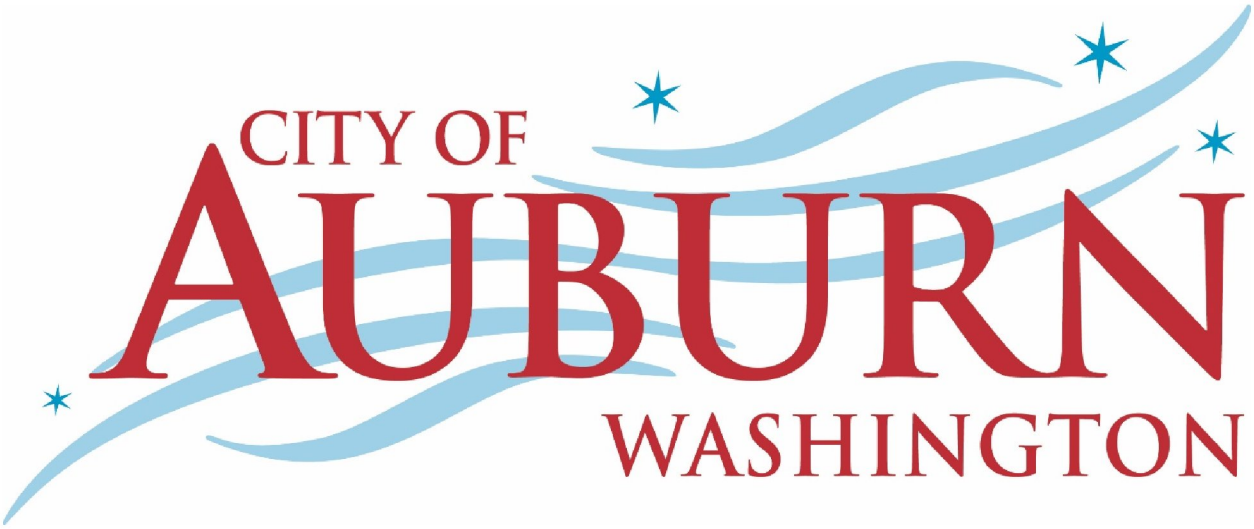
(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

430 Water FTE's	2014	2015	2016	2017	2018
Water FTE's	24.00	23.00	23.00	23.00	23.00
TOTAL WATER FTE's	**24.00**	**23.00**	**23.00**	**23.00**	**23.00**

Full Time Equivalent (FTE)

-1.0 FTE - In 2015, the SCADA Technician that was approved in 2014 was moved from the Water Fund to ER&R.


CITY OF
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WASHINGTON

430 WATER
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534 WATER UTILITIES
534.100 ADMINISTRATION
534.100.10 SALARIES & WAGES

534.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-318,195.43	1	Allocate Out Capital Salaries & Benefits	-252,305.00	1	Allocate Out Capital Salaries & Benefits	-263,466.00
	Line Items Total	-318,195.43		Line Items Total	-252,305.00		Line Items Total	-263,466.00
				Change in Budget	65,890.43		**Change in Budget**	-11,161.00

534.100.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime & other wages	3,000.00	1	Overtime & other wages	3,000.00	1	Overtime & other wages	3,000.00
2	Inventory Staff	11,500.00		Line Items Total	3,000.00		Line Items Total	3,000.00
	Line Items Total	14,500.00						
				Change in Budget	-11,500.00		**Change in Budget**	0.00

534.100.20 PERSONNEL BENEFITS

534.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	2,610.00	1	Allocate Out Capital Salaries & Benefits	-16,274.00	1	Allocate Out Capital Salaries & Benefits	-16,994.00
2	Allocate Out Capital Salaries & Benefits	-20,523.61	2	18% Benefits For Overtime & Other Wages	2,610.00	2	18% Benefits For Overtime & Other Wages	2,610.00
	Line Items Total	-17,913.61		Line Items Total	-13,664.00		Line Items Total	-14,384.00
				Change in Budget	4,249.61		**Change in Budget**	-720.00

534.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
			1	Uniforms	1,000.00	1	Uniforms	1,000.00
	Line Items Total	0.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	1,000.00		**Change in Budget**	0.00

534.100.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-14,636.99	1	Allocate Out Capital Salaries & Benefits	-11,606.00	1	Allocate Out Capital Salaries & Benefits	-12,119.00
	Line Items Total	-14,636.99		Line Items Total	-11,606.00		Line Items Total	-12,119.00
				Change in Budget	3,030.99		**Change in Budget**	-513.00

534.100.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-4,295.64	1	Allocate Out Capital Salaries & Benefits	-3,406.00	1	Allocate Out Capital Salaries & Benefits	-3,557.00
	Line Items Total	-4,295.64		Line Items Total	-3,406.00		Line Items Total	-3,557.00
				Change in Budget	889.64		**Change in Budget**	-151.00

534.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-71,912.17	1	Allocate Out Capital Salaries & Benefits	-83,866.00	1	Allocate Out Capital Salaries & Benefits	-92,279.00
	Line Items Total	-71,912.17		Line Items Total	-83,866.00		Line Items Total	-92,279.00

430 WATER
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534 WATER UTILITIES
534.100 ADMINISTRATION
534.100.20 PERSONNEL BENEFITS
534.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-11,953.83	Change in Budget	-8,413.00

534.100.30 SUPPLIES
534.100.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted			2017 Budget			2018 Budget	
1	Office & Operating Supplies	5,000.00	1	Office & Operating Supplies	5,000.00	1	Office & Operating Supplies	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		Change in Budget	0.00

534.100.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted			2017 Budget			2018 Budget	
1	Small Tool - Engineering	5,500.00	1	Small Tool - Engineering	5,500.00	1	Small Tool - Engineering	5,500.00
2	Groundwater Montoring Equipment	5,894.00	2	Groundwater Montoring Equipment	5,894.00	2	Groundwater Montoring Equipment	5,894.00
	Line Items Total	11,394.00	3	Office furniture, storage and equipment	450.00	3	Office furniture, storage and equipment	450.00
				Line Items Total	11,844.00		Line Items Total	11,844.00
				Change in Budget	450.00		Change in Budget	0.00

534.100.40 OTHER SERVICES & CHARGES
534.100.41 PROFESSIONAL SERVICES

	2016 Adopted			2017 Budget			2018 Budget	
1	Annual State Audit	12,600.00	1	Annual State Audit	15,680.00	1	Annual State Audit	17,250.00
2	Conservation Public Education OM-101 (annual)	15,000.00	2	Conservation Public Education - Water Festival	6,000.00	2	Conservation Public Education - Water Festival	6,000.00
3	Water Legal Counsel	5,000.00	3	Water Legal Counsel	5,000.00	3	Water Legal Counsel	5,000.00
4	Conservation Technical Assistance OM-103	20,000.00	4	Natural Yard Care	30,000.00	4	Natural Yard Care	30,000.00
5	Supply Evaluation	50,000.00	5	Record Drawing Archiving Services	500.00	5	Record Drawing Archiving Services	500.00
6	Conservation Incentives OM-104	15,000.00	6	Conservation Incentives and Rebates	10,000.00	6	Conservation Incentives and Rebates	10,000.00
7	Future Regulatory Requirements OM-111 (annual)	15,000.00	7	Future Regulatory Requirements	15,000.00	7	Future Regulatory Requirements	15,000.00
8	Corrosion Control Montoring OM-108	2,000.00	8	Kid's Day	6,000.00	8	Kid's Day	6,000.00
9	Annual Hydraulic Model Update & Tasks	95,000.00	9	Annual Hydraulic Model Update & Tasks	100,000.00	9	Annual Hydraulic Model Update & Tasks	100,000.00
10	Professional Services (Engineering)	40,000.00	10	Professional Services (Engineering)	90,000.00	10	Professional Services (Engineering)	95,000.00
	Line Items Total	269,600.00	11	Healthcare Administrative Fee	18,900.00	11	Healthcare Administrative Fee	19,100.00
				Line Items Total	297,080.00		Line Items Total	303,850.00
				Change in Budget	27,480.00		Change in Budget	6,770.00

534.100.42 COMMUNICATION

	2016 Adopted			2017 Budget			2018 Budget	
1	Communications	2,000.00	1	Communications	2,000.00	1	Communications	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		Change in Budget	0.00

534.100.43 TRAVEL

430 WATER
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534 WATER UTILITIES
534.100 ADMINISTRATION
534.100.40 OTHER SERVICES & CHARGES

534.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel	5,000.00	1	Travel	6,250.00	1	Travel	6,250.00
	Line Items Total	5,000.00		Line Items Total	6,250.00		Line Items Total	6,250.00
				Change in Budget	1,250.00		**Change in Budget**	0.00

534.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	98,000.00	1	Insurance Allocation	84,900.00	1	Insurance Allocation	89,600.00
	Line Items Total	98,000.00		Line Items Total	84,900.00		Line Items Total	89,600.00
				Change in Budget	-13,100.00		**Change in Budget**	4,700.00

534.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	0.00	1	ENG.0017 - Survey Scanning Equipment & Software	625.00	1	ENG.0017 - Survey Scanning Equipment & Software	625.00
				Line Items Total	625.00		Line Items Total	625.00
				Change in Budget	625.00		**Change in Budget**	0.00

534.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	King County ROW & Railroad Permits	2,300.00	1	King County ROW & Railroad Permits	7,400.00	1	King County ROW & Railroad Permits	7,500.00
2	Regional Organization Dues	48,000.00	2	Organization Dues	38,000.00	2	Regional Organization Dues	38,000.00
3	Trianing (Engineering)	8,000.00	3	Training (Engineering)	12,650.00	3	Training (Engineering)	13,650.00
	Line Items Total	58,300.00	4	Conferences	400.00	4	Conferences	400.00
			5	Employee Recognition	500.00	5	Employee Recognition	500.00
			6	Staff Permits & Certifications	2,000.00	6	Staff Permmits & Certifications	2,000.00
				Line Items Total	60,950.00		Line Items Total	62,050.00
				Change in Budget	2,650.00		**Change in Budget**	1,100.00

534.100.80 DEBT SERVICE INTEREST

534.100.83 DEBT SERVICE INTEREST

2016 Adopted			2017 Budget			2018 Budget		
1	2010 Revenue Bond - Interest	586,688.00	1	2010 Revenue Bond - Interest	588,573.00	1	2010 Revenue Bond - Interest	565,950.00
2	2013 Revenue Bond - Interest	194,802.00	2	2013 Revenue Bond - Interest	195,062.00	2	2013 Revenue Bond - Interest	191,944.00
3	99-791-003 Public Works Trust Fund Loan - Interest	7,295.00	3	99-791-003 Public Works Trust Fund Loan - Interest	5,471.00	3	99-791-003 Public Works Trust Fund Loan - Interest	3,647.00
4	01-691-006 Public Works Trust Fund Loan - Interest	6,812.00	4	01-691-006 Public Works Trust Fund Loan - Interest	5,677.00	4	01-691-006 Public Works Trust Fund Loan - Interest	4,542.00
5	02-691-002 Public Works Trust Fund Loan - Interest	1,829.00	5	02-691-002 Public Works Trust Fund Loan - Interest	1,567.00	5	02-691-002 Public Works Trust Fund Loan - Interest	1,306.00
6	13-961-012 Public Works Trust Fund Loan - Interest	58,827.02	6	13-961-012 Public Works Trust Fund Loan - Interest	43,932.00	6	13-961-012 Public Works Trust Fund Loan - Interest	41,186.00
7	2015 Revenue Bond - Interest Estimate	150,000.00	7	DWSRF Loan Interest (est)	105,000.00	7	DWSRF Loan Interest (est)	105,000.00

430 WATER
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534 WATER UTILITIES
534.100 ADMINISTRATION
534.100.80 DEBT SERVICE INTEREST

534.100.83 DEBT SERVICE INTEREST

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	1,006,253.02	8	2107 Bonds - Interest (est)	400,000.00	8	2107 Bonds - Interest (est)	400,000.00
				Line Items Total	1,345,282.00		Line Items Total	1,313,575.00
				Change in Budget	339,028.98		**Change in Budget**	-31,707.00

534.100.90 INTERFUND PAYMENTS FOR SERVICES

534.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	19,800.00	1	Multimedia Allocation	43,400.00	1	Multimedia Allocation	44,500.00
	Line Items Total	19,800.00		Line Items Total	43,400.00		Line Items Total	44,500.00
				Change in Budget	23,600.00		**Change in Budget**	1,100.00

534.100.98 INTERFUND FACILITES

2016 Adopted			2017 Budget			2018 Budget		
1	Annex Rent (Utilities Debt Service)	219,509.00	1	Annex Rent (Utilities Debt Service)	215,013.00	1	Annex Rent (Utilities Debt Service)	215,013.00
2	Facilities Allocation	64,791.00	2	Facilities Allocation	83,387.00	2	Facilities Allocation	67,987.00
	Line Items Total	284,300.00		Line Items Total	298,400.00		Line Items Total	283,000.00
				Change in Budget	14,100.00		**Change in Budget**	-15,400.00

534.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	521,280.00	1	Innovation & Technology Allocation	576,251.00	1	Innovation & Technology Allocation	590,244.00
	Line Items Total	521,280.00		Line Items Total	576,251.00		Line Items Total	590,244.00
				Change in Budget	54,971.00		**Change in Budget**	13,993.00

430 WATER
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534 WATER UTILITIES
534.110 ADMIN GENERAL COST
534.110.10 SALARIES & WAGES

534.110.12 OVERTIME & OTHER WAGES

	2016 Adopted		2017 Budget		2018 Budget	
1	AMR Implementation Overtime	2,500.00	AMR Implementation Overtime	2,500.00	AMR Implementation Overtime	2,500.00
2	Regular Overtime	1,000.00	Regular Overtime	1,000.00	Regular Overtime	1,000.00
	Line Items Total	3,500.00	Line Items Total	3,500.00	Line Items Total	3,500.00
			Change in Budget	0.00	Change in Budget	0.00

534.110.20 PERSONNEL BENEFITS

534.110.21 F.I.C.A.

	2016 Adopted		2017 Budget		2018 Budget	
1	18% Benefits For Overtime & Other Wages	630.00	18% Benefits For Overtime & Other Wages	630.00	18% Benefits For Overtime & Other Wages	630.00
	Line Items Total	630.00	Line Items Total	630.00	Line Items Total	630.00
			Change in Budget	0.00	Change in Budget	0.00

534.110.30 SUPPLIES

534.110.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Utility Billing Office Supplies	1,500.00	Utility Billing Office Supplies	1,800.00	Utility Billing Office Supplies	1,800.00
	Line Items Total	1,500.00	Line Items Total	1,800.00	Line Items Total	1,800.00
			Change in Budget	300.00	Change in Budget	0.00

534.110.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Chairs & Headsets	500.00	Chairs, Desks & Headsets	1,000.00	Chairs & Headsets	800.00
	Line Items Total	500.00	Line Items Total	1,000.00	Line Items Total	800.00
			Change in Budget	500.00	Change in Budget	-200.00

534.110.40 OTHER SERVICES & CHARGES

534.110.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Dataprose Utility Bill Printing	12,500.00	Dataprose/AFTS Utility Bill Printing	13,000.00	Dataprose/AFTS Utility Bill Printing	11,000.00
2	Keybank Lockbox Payment Processing	10,500.00	AFTS Lockbox Payment Processing	8,000.00	AFTS Lockbox Payment Processing	9,000.00
3	Springbrook Programming & Data Fixes	1,750.00	Springbrook Programming & Data Fixes	1,750.00	Springbrook Programming & Data Fixes	1,750.00
4	Web Check Fees (Escrow Estimates)	3,500.00	Web Check Fees (Escrow Estimates)	3,500.00	Web Check Fees (Escrow Estimates)	3,500.00
5	Lien Filing Fees	36,000.00	Lien Filing Fees	40,000.00	Lien Filing Fees	40,000.00
6	Bank Credit Card Processing Fees	71,900.00	Bank Credit Card Processing Fees	75,600.00	Bank Credit Card Processing Fees	79,400.00
7	Bank Analysis Fees	1,700.00	Bank Analysis Fees	2,400.00	Bank Analysis Fees	2,400.00
	Line Items Total	137,850.00	Line Items Total	144,250.00	Line Items Total	147,050.00
			Change in Budget	6,400.00	Change in Budget	2,800.00

534.110.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Dataprose Utility Bill Postage Costs	30,000.00	Dataprose Utility Bill Postage Costs	35,000.00	Dataprose Utility Bill Postage Costs	35,000.00

430 WATER
00 WATER
534 WATER UTILITIES
534.110 ADMIN GENERAL COST
534.110.40 OTHER SERVICES & CHARGES

534.110.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	30,000.00		Line Items Total	35,000.00		Line Items Total	35,000.00
				Change in Budget	5,000.00		**Change in Budget**	0.00

534.110.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Utility Billing Travel	1,250.00	1	Utility Billing Travel - Accela, Sensus, WFOA & Staff Training	3,000.00	1	Utility Billing Travel - Accela, Sensus, WFOA & Staff Training	3,500.00
	Line Items Total	1,250.00		Line Items Total	3,000.00		Line Items Total	3,500.00
				Change in Budget	1,750.00		**Change in Budget**	500.00

534.110.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	WFOA & Springbrook Conference Registration	750.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training	1,400.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training	1,500.00
2	AMR On-Site Training	1,000.00	2	AMR On-Site Training	1,000.00	2	AMR On-Site Training	1,000.00
3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00
4	B&O, Utility, & Utility/Street Taxes	1,700,000.00	4	B&O, Utility, & Utility/Street Taxes	1,337,000.00	4	B&O, Utility, & Utility/Street Taxes	1,395,800.00
	Line Items Total	1,701,775.00		Line Items Total	1,339,425.00		Line Items Total	1,398,325.00
				Change in Budget	-362,350.00		**Change in Budget**	58,900.00

430 WATER
00 WATER
534 WATER UTILITIES
534.800 OPERATIONS
534.800.00 CAFR ONLY

534.800.01 DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Depreciation Expense	2,726,100.00	1	Depreciation Expense	3,140,000.00	1	Depreciation Expense	3,250,000.00
	Line Items Total	2,726,100.00		Line Items Total	3,140,000.00		Line Items Total	3,250,000.00
				Change in Budget	413,900.00		**Change in Budget**	110,000.00

534.800.10 SALARIES & WAGES

534.800.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Regular empolyee overtime	46,500.00	1	Regular empolyee overtime	47,500.00	1	Regular empolyee overtime	48,500.00
2	Standby Pay	43,000.00	2	Standby Pay	43,000.00	2	Standby Pay	43,000.00
	Line Items Total	89,500.00		Line Items Total	90,500.00		Line Items Total	91,500.00
				Change in Budget	1,000.00		**Change in Budget**	1,000.00

534.800.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Temporary Maintenance Staff	26,000.00	1	Temporary Maintenance Staff	33,600.00	1	Temporary Maintenance Staff	33,600.00
	Line Items Total	26,000.00		Line Items Total	33,600.00		Line Items Total	33,600.00
				Change in Budget	7,600.00		**Change in Budget**	0.00

534.800.20 PERSONNEL BENEFITS

534.800.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	20,790.00	1	18% Benefits For Overtime & Other Wages	20,790.00	1	18% Benefits For Overtime & Other Wages	20,790.00
	Line Items Total	20,790.00		Line Items Total	20,790.00		Line Items Total	20,790.00
				Change in Budget	0.00		**Change in Budget**	0.00

534.800.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms & Clothing	9,800.00	1	Uniforms & Clothing	10,800.00	1	Uniforms & Clothing	11,800.00
	Line Items Total	9,800.00		Line Items Total	10,800.00		Line Items Total	11,800.00
				Change in Budget	1,000.00		**Change in Budget**	1,000.00

534.800.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Total benefits for SCADA/Telemetry Specialist - BA#8 (40%)	13,973.00						
	Line Items Total	13,973.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-13,973.00		**Change in Budget**	0.00

534.800.30 SUPPLIES

534.800.31 OFFICE & OPERATING SUPPLIES

2016 Adopted	2017 Budget	2018 Budget

430 WATER
00 WATER
534 WATER UTILITIES
534.800 OPERATIONS
534.800.30 SUPPLIES

534.800.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Operations - Supplies	109,000.00	1 Operations - Supplies	112,000.00	1 Operations - Supplies	112,000.00
	Line Items Total	109,000.00	Line Items Total	112,000.00	Line Items Total	112,000.00
			Change in Budget	3,000.00	**Change in Budget**	0.00

534.800.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Small Tools - Operations	124,600.00	1 Small Tools - Operations	130,800.00	1 Small Tools - Operations	130,800.00
2	Pump Station Components	70,000.00	2 Pump Station Components	72,000.00	2 Pump Station Components	72,000.00
	Line Items Total	194,600.00	Line Items Total	202,800.00	Line Items Total	202,800.00
			Change in Budget	8,200.00	**Change in Budget**	0.00

534.800.40 OTHER SERVICES & CHARGES

534.800.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Chemical Analysis	64,200.00	1 Chemical Analysis	64,200.00	1 Chemical Analysis	64,200.00
2	UCMR Unregulated Contaminant Monitoring Rule	21,000.00	2 UCMR Testing/Lead & Copper Testing	21,000.00	2 UCMR Testing/Lead & Copper Testing	21,000.00
3	Hazardous Waste Disposal	1,400.00	3 Hazardous Waste Disposal	1,400.00	3 Hazardous Waste Disposal	1,400.00
4	Cathodic Protection Testing	3,900.00	4 Cathodic Protection Testing	3,900.00	4 Cathodic Protection Testing	3,900.00
5	Dive Clean Inspect Facilities	19,000.00	5 Dive Clean Inspect Facilities	21,000.00	5 Dive Clean Inspect Facilities	21,000.00
6	Locating service	21,000.00	6 Locating service	21,000.00	6 Locating service	21,000.00
7	Leak detection & repair	8,000.00	7 Leak detection & repair	8,000.00	7 Leak detection & repair	8,000.00
8	Control Panel Inspection & Maintenance	8,000.00	8 Control Panel Inspection & Maintenance	8,000.00	8 Control Panel Inspection & Maintenance	10,000.00
9	Stage 2 DBPR	18,000.00	9 Stage 2 DBPR	18,000.00	9 Stage 2 DBPR	18,000.00
10	Telemetry Services	24,300.00	10 Telemetry Services	24,300.00	10 Telemetry Services	24,300.00
	Line Items Total	188,800.00	Line Items Total	190,800.00	Line Items Total	192,800.00
			Change in Budget	2,000.00	**Change in Budget**	2,000.00

534.800.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Telemetry Data Circuits	20,000.00	1 Telemetry Data Circuits	20,000.00	1 Telemetry Data Circuits	20,000.00
2	Cellular Phones & Pagers - M&O	13,700.00	2 Cellular Phones & Pagers - M&O	13,700.00	2 Cellular Phones & Pagers - M&O	13,700.00
3	One Call Line Locator	2,500.00	3 One Call Line Locator	2,500.00	3 One Call Line Locator	2,500.00
	Line Items Total	36,200.00	Line Items Total	36,200.00	Line Items Total	36,200.00
			Change in Budget	0.00	**Change in Budget**	0.00

534.800.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	Travel Charges M&O Operations	9,000.00	1 Travel Charges M&O Operations	9,000.00	1 Travel Charges M&O Operations	10,000.00
	Line Items Total	9,000.00	Line Items Total	9,000.00	Line Items Total	10,000.00
			Change in Budget	0.00	**Change in Budget**	1,000.00

430 WATER
00 WATER
534 WATER UTILITIES
534.800 OPERATIONS
534.800.40 OTHER SERVICES & CHARGES

534.800.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	Specialty Repair Equipment M&O	1,000.00	1 Specialty Repair Equipment M&O	1,000.00	1 Specialty Repair Equipment M&O	1,000.00
	Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
			Change in Budget	0.00	**Change in Budget**	0.00

534.800.47 PUBLIC UTILITY SERVICE

	2016 Adopted		2017 Budget		2018 Budget	
1	PSE Utilities	750,000.00	1 PSE Utilities	759,800.00	1 PSE Utilities	769,600.00
2	Tacoma Wholesale Water Purchase	1,420,800.00	2 Tacoma Wholesale Water Purchase	1,420,800.00	2 Tacoma Wholesale Water Purchase	1,420,800.00
	Line Items Total	2,170,800.00	Line Items Total	2,180,600.00	Line Items Total	2,190,400.00
			Change in Budget	9,800.00	**Change in Budget**	9,800.00

534.800.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Meter Reading Maintenance Contract	2,600.00	1 Repair & Maintenance - Pump & Equipment	68,600.00	1 Repair & Maintenance - Pump & Equipment	71,600.00
2	Repair & Maintenance - Pump & Equipment	66,000.00	2 Hot Patch Street Restoration	160,000.00	2 Hot Patch Street Restoration	160,000.00
3	Hot Patch Street Restoration	160,000.00	3 Fence Repair	12,200.00	3 Fence Repair	12,200.00
4	Fence Repair	12,200.00	4 PRV Vault Repairs	10,000.00	4 PRV Vault Repairs	10,000.00
5	PRV Vault Repairs	10,000.00	5 Large Meter Repair & Testing OM-102/103	93,800.00	5 Large Meter Repair & Testing OM-102/103	93,800.00
6	Large Meter Repair & Testing OM-102/103	93,800.00	6 Generator Maintenance & Repair	18,900.00	6 Generator Maintenance & Repair	20,900.00
7	Generator Maintenance & Repair	18,900.00	7 Chlorine Feed & Analyzer Maintenance	10,000.00	7 Chlorine Feed & Analyzer Maintenance	11,500.00
8	Chlorine Feed & Analyzer Maintenance	10,000.00	8 Tree Services	10,500.00	8 Tree Services	10,500.00
9	Tree Services	10,500.00	9 PRV Maintenance & Repair	38,000.00	9 PRV Maintenance & Repair	40,000.00
10	PRV Maintenance & Repair	38,000.00	10 Vegetation Control	5,000.00	10 Vegetation Control	5,000.00
11	Vegetation Control	5,000.00	Line Items Total	427,000.00	Line Items Total	435,500.00
	Line Items Total	427,000.00				
			Change in Budget	0.00	**Change in Budget**	8,500.00

534.800.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	WA State DOH Operating Permit	27,400.00	1 WA State DOH Operating Permit	28,800.00	1 WA State DOH Operating Permit	28,800.00
2	Staff Operating Permit & Certifications	10,500.00	2 Staff Operating Permit & Certifications	10,500.00	2 Staff Operating Permit & Certifications	10,500.00
3	Professional Organization Dues	2,700.00	3 Professional Organization Dues	2,700.00	3 Professional Organization Dues	2,700.00
4	Training - M&O	8,000.00	4 Training - M&O	8,400.00	4 Training - M&O	9,600.00
	Line Items Total	48,600.00	Line Items Total	50,400.00	Line Items Total	51,600.00
			Change in Budget	1,800.00	**Change in Budget**	1,200.00

534.800.90 INTERFUND PAYMENTS FOR SERVICES

534.800.93 INTERFUND SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Fleet Fuel Allocation	75,900.00	1 ER&R Fleet Fuel Allocation	51,600.00	1 ER&R Fleet Fuel Allocation	51,600.00

430 WATER
00 WATER
534 WATER UTILITIES
534.800 OPERATIONS
534.800.90 INTERFUND PAYMENTS FOR SERVICES

534.800.93 INTERFUND SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	75,900.00	Line Items Total	51,600.00	Line Items Total	51,600.00
		Change in Budget	-24,300.00	**Change in Budget**	0.00

534.800.95 INTRFUND OPER RENTALS/LEASES

2016 Adopted		2017 Budget		2018 Budget	
1 ER&R Fleet Allocation	375,687.00	1 ER&R Fleet Allocation	453,065.00	1 ER&R Fleet Allocation	452,696.00
Line Items Total	375,687.00	Line Items Total	453,065.00	Line Items Total	452,696.00
		Change in Budget	77,378.00	**Change in Budget**	-369.00

430	WATER
00	WATER
534	WATER UTILITIES
534.801	CONTRA DEPRECIATION
534.801.00	CAFR ONLY
534.801.01	CONTRA DEPRECIATION

2016 Adopted		2017 Budget		2018 Budget	
				1	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

430 WATER
00 WATER
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	3,890,679.00	1 Estimated Ending Working Capital	4,482,170.00	1 Estimated Ending Working Capital	4,450,289.00
Line Items Total	3,890,679.00	Line Items Total	4,482,170.00	Line Items Total	4,450,289.00
		Change in Budget	591,491.00	**Change in Budget**	-31,881.00

590.100.10 SALARIES & WAGES
590.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	245,725.00				
Line Items Total	245,725.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-245,725.00	**Change in Budget**	0.00

590.100.20 PERSONNEL BENEFITS
590.100.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	15,849.26				
Line Items Total	15,849.26	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-15,849.26	**Change in Budget**	0.00

590.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	11,303.35				
Line Items Total	11,303.35	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-11,303.35	**Change in Budget**	0.00

590.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	3,317.29				
Line Items Total	3,317.29	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-3,317.29	**Change in Budget**	0.00

590.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	55,533.85				
Line Items Total	55,533.85	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-55,533.85	**Change in Budget**	0.00

590.100.60 CAPITAL OUTLAY
590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
1 Street Utility Improvements	100,000.00				
Line Items Total	100,000.00	Line Items Total	0.00	Line Items Total	0.00

430 WATER
00 WATER
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY

590.100.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget			2018 Budget		
				Change in Budget	-100,000.00		Change in Budget	0.00

590.100.68 CIP -- 2015 REVENUE BONDS

2016 Adopted			2017 Budget			2018 Budget		
1	Water Meter & Billing System Improvements	1,000,000.00						
2	Lea Hill PRV Station Improvements	400,000.00		Line Items Total	0.00		Line Items Total	0.00
3	White River Crossing Main Replacement	450,000.00						
4	Street Utility Improvements	400,000.00						
5	Capital Labor & Benefits	-331,728.00						
	Line Items Total	1,918,272.00						
				Change in Budget	-1,918,272.00		Change in Budget	0.00

590.100.70 DEBT SERVICE PRINCIPAL

590.100.72 REVENUE BONDS

2016 Adopted			2017 Budget			2018 Budget		
1	2010 Revenue Bond - Principal	565,573.00	1	2010 Revenue Bond - Principal	565,573.00	1	2010 Revenue Bond - Principal	587,537.00
2	2013 Revenue Bond - Principal	278,400.00	2	2013 Revenue Bond - Principal	278,400.00	2	2013 Revenue Bond - Principal	284,200.00
3	2015 Revenue Bond - Principal Estimate	250,000.00	3	2017 Bonds - Principal (est)	250,000.00	3	2017 Bonds - Principal (est)	250,000.00
	Line Items Total	1,093,973.00		Line Items Total	1,093,973.00		Line Items Total	1,121,737.00
				Change in Budget	0.00		Change in Budget	27,764.00

590.100.78 INTERGOVERNMENTAL LOAN

2016 Adopted			2017 Budget			2018 Budget		
1	99-791-003 Public Works Trust Fund Loan - Principal	182,369.00	1	99-791-003 Public Works Trust Fund Loan - Principal	182,368.00	1	99-791-003 Public Works Trust Fund Loan - Principal	182,368.00
2	01-691-006 Public Works Trust Fund Loan - Principal	227,086.00	2	01-691-006 Public Works Trust Fund Loan - Principal	227,086.00	2	01-691-006 Public Works Trust Fund Loan - Principal	227,086.00
3	02-691-002 Public Works Trust Fund Loan - Principal	26,114.00	3	02-691-002 Public Works Trust Fund Loan - Principal	26,114.00	3	02-691-002 Public Works Trust Fund Loan - Principal	26,114.00
4	13-961-012 Public Works Trust Fund Loan - Principal	173,020.66	4	13-961-012 Public Works Trust Fund Loan - Principal	137,286.00	4	13-961-012 Public Works Trust Fund Loan - Principal	137,286.00
	Line Items Total	608,589.66	5	DWSRF Loan Principal (est)	65,700.00	5	DWSRF Loan Principal (est)	65,700.00
				Line Items Total	638,554.00		Line Items Total	638,554.00
				Change in Budget	29,964.34		Change in Budget	0.00

430 WATER
00 WATER
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFER OUT

2016 Adopted			2017 Budget			2018 Budget		
1	Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	1	Transfer to Capital Subfund	1,000,000.00	1	Transfer to Capital Subfund	1,250,000.00
	Line Items Total	50,000.00	2	ER&R Special Assessment for Capital Projects	155,000.00	2	ER&R Special Assessment for Capital Projects	155,000.00
			3	Adjust 2017 ER&R Allocations	13,000.00	3	Adjust 2018 ER&R Allocations	19,500.00
			4	Decision Package: IS.0042 - Network Engineer	16,880.00	4	Decision Package: IS.0042 - Network Engineer	16,916.00
			5	Decision Package: IS.0049 - CRM System	6,350.00	5	Decision Package: IS.0049 - CRM System	1,905.00
			6	Decision Package: IS.0050 - eDocument Scanning and Workflow	5,080.00	6	Decision Package: IS.0050 - eDocument Scanning and Workflow	5,080.00
			7	Decision Package: IS.0061 - Cyber Security Management	7,620.00	7	Decision Package: IS.0051 - GIS Imagery	3,810.00
			8	Decision Package: IS.0066 - Centralized Cash Receipting System Software	6,350.00	8	Decision Package: IS.0061 - Cyber Security Management	5,080.00
				Line Items Total	1,210,280.00		Line Items Total	1,457,291.00
				Change in Budget	1,160,280.00		**Change in Budget**	247,011.00
	Total Line Items	18,261,470.59		**Total Line Items**	18,334,872.00		**Total Line Items**	18,733,495.00
				Total Change in Budget	73,401.41		**Total Change in Budget**	398,623.00

460 WATER CAPITAL PROJECTS
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY

590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
		1 Estimated Ending Working Capital	946,053.00	1 Estimated Ending Working Capital	859,467.00
Line Items Total	0.00	Line Items Total	946,053.00	Line Items Total	859,467.00
		Change in Budget	946,053.00	**Change in Budget**	-86,586.00

590.100.10 SALARIES & WAGES

590.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1		1 Allocate In Capital Salaries & Benefits	382,143.00	1 Allocate In Capital Salaries & Benefits	307,857.00
Line Items Total	0.00	Line Items Total	382,143.00	Line Items Total	307,857.00
		Change in Budget	382,143.00	**Change in Budget**	-74,286.00

590.100.20 PERSONNEL BENEFITS

590.100.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	24,648.00	1 Allocate In Capital Salaries & Benefits	19,857.00
Line Items Total	0.00	Line Items Total	24,648.00	Line Items Total	19,857.00
		Change in Budget	24,648.00	**Change in Budget**	-4,791.00

590.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	17,579.00	1 Allocate In Capital Salaries & Benefits	14,161.00
Line Items Total	0.00	Line Items Total	17,579.00	Line Items Total	14,161.00
		Change in Budget	17,579.00	**Change in Budget**	-3,418.00

590.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	5,159.00	1 Allocate In Capital Salaries & Benefits	4,156.00
Line Items Total	0.00	Line Items Total	5,159.00	Line Items Total	4,156.00
		Change in Budget	5,159.00	**Change in Budget**	-1,003.00

590.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	105,471.00	1 Allocate In Capital Salaries & Benefits	84,969.00
Line Items Total	0.00	Line Items Total	105,471.00	Line Items Total	84,969.00
		Change in Budget	105,471.00	**Change in Budget**	-20,502.00

590.100.60 CAPITAL OUTLAY

590.100.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 ENG.0017 - Survey Scanning Equipment & Software	20,000.00		
Line Items Total	0.00			Line Items Total	0.00

460 WATER CAPITAL PROJECTS
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY
590.100.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		Line Items Total	20,000.00		
		Change in Budget	20,000.00	**Change in Budget**	-20,000.00

590.100.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget		2018 Budget	
Line Items Total	0.00	1	Fulmer Well Field Improvements -cp1107	800,000.00	1 Cascade Water Alliance Water Purchase	252,586.00
		2	Cascade Water Alliance Water Purchase	252,586.00	2 Coal Creek Springs Rehabilitation	800,000.00
		3	Annual Distribution System Improvements Program	300,000.00	3 Algona Well 1 Decommisioning	39,000.00
		4	Well Inspection and Redevelopment Program	150,000.00	4 Annual Distribution System Improvements Program	1,000,000.00
		5	Muckleshoot Indian Tribe Master Meters -cp1411	10,000.00	5 Green River Pumo Station Emergency Power	90,000.00
		6	Street Utility Improvements -wabd01	500,000.00	6 Water Repair & Replacements	300,000.00
		7	Lea Hill PRV Station Improvements -wabd03	625,000.00	7 Street Utility Improvements -wabd01	500,000.00
		8	Water Meter & Billing System Improvements -cp1317	3,095,000.00	8 Water Meter & Billing System Improvements -cp1317	100,000.00
		9	Utilities Field Operations Center -wabd04	300,000.00	9 Coal Creek Springs Transmission Main Replacement -wabd06	1,300,000.00
		10	West Hill Springs Improvements -cp1417	10,000.00	10 F Street SE Non-Motorized Improvements -cp1416	250,000.00
		11	Auburn Way South -Muckleshoot Plaza to Dogwood -cp1218	10,000.00	11 Reservoir Repair & Replacements	50,000.00
		12	Coal Creek Springs Transmission Main Replacement -wabd06	63,400.00	12 22nd Street NE & I Street NE Intersection -cp1513	285,000.00
		13	M Street SE Storm Improvements -cp1511	10,000.00	13 Auburn Regional Growth Center Access Improvements	50,000.00
		14	Reservoir Repair & Replacements	50,000.00	14 M Street NE Widening	20,000.00
		15	M Street NE Widening	10,000.00	15 Less Capital Salary and Benefit Allocation	-431,000.00
		16	Less Capital Salary and Benefit Allocation	-535,000.00	Line Items Total	4,605,586.00
			Line Items Total	5,650,986.00		
			Change in Budget	5,650,986.00	**Change in Budget**	-1,045,400.00

460 WATER CAPITAL PROJECTS
00 *** Title Not Found ***
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFER OUT

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	1 Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	1 Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00
		Line Items Total	50,000.00	Line Items Total	50,000.00
		Change in Budget	50,000.00	**Change in Budget**	0.00
Total Line Items	0.00	**Total Line Items**	7,202,039.00	**Total Line Items**	5,946,053.00
		Total Change in Budget	7,202,039.00	**Total Change in Budget**	-1,255,986.00

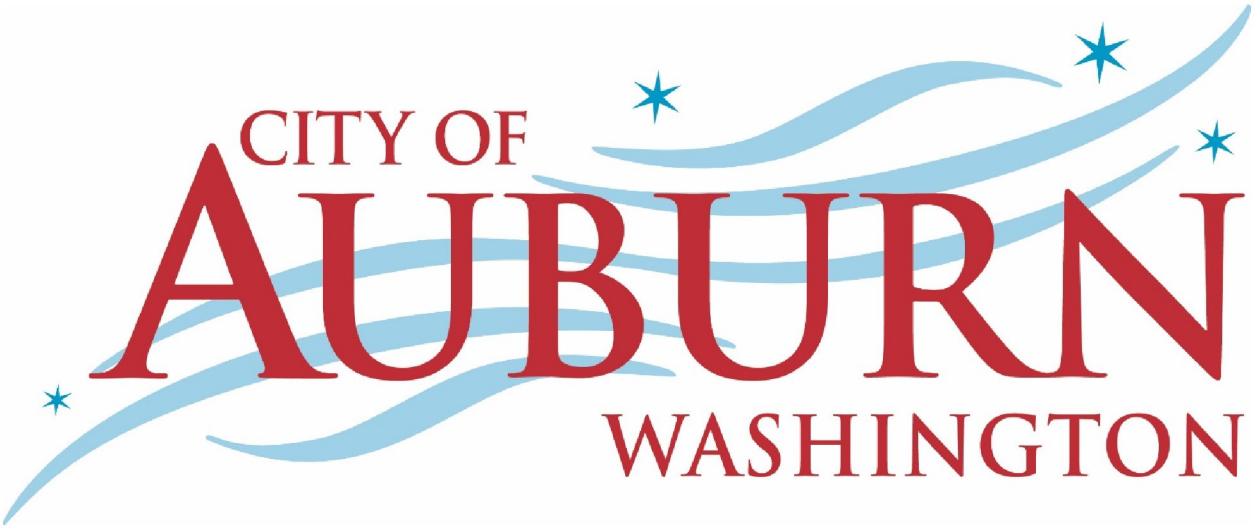

CITY OF
AUBURN
WASHINGTON

TABLE W-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
WATER DIVISION

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
1 **Fulmer Well Field Improvements**							
Capital Costs	800,000	-	-	-	-	-	**800,000**
Funding Sources:							
Water Fund	800,000	-	-	-	-	-	**800,000**
Bond Proceeds	-	-	-	-	-	-	**-**
2 **Cascade Water Alliance Water Purchase**							
Capital Costs	252,586	252,586	252,586	934,805	934,805	934,805	**3,562,173**
Funding Sources:							
Water Fund	252,586	252,586	252,586	934,805	934,805	934,805	**3,562,173**
Bond Proceeds	-	-	-	-	-	-	**-**
3 **Academy Pump Station #1 Pump Replacement**							
Capital Costs	-	-	250,000	1,875,000	-	-	**2,125,000**
Funding Sources:							
Water Fund	-	-	250,000	1,875,000	-	-	**2,125,000**
Bond Proceeds	-	-	-	-	-	-	**-**
4 **Coal Creek Springs Rehabilitation**							
Capital Costs	-	800,000	-	-	-	2,600,000	**3,400,000**
Funding Sources:							
Water Fund	-	800,000	-	-	-	2,600,000	**3,400,000**
Bond Proceeds	-	-	-	-	-	-	**-**
5 **Algona Well 1 Decommissioning**							
Capital Costs	-	39,000	-	-	-	-	**39,000**
Funding Sources:							
Water Fund	-	39,000	-	-	-	-	**39,000**
Bond Proceeds	-	-	-	-	-	-	**-**
6 **Annual Distribution System Improvements Program**							
Capital Costs	300,000	1,000,000	300,000	1,000,000	300,000	1,000,000	**3,900,000**
Funding Sources:							
Water Fund	300,000	1,000,000	300,000	1,000,000	300,000	1,000,000	**3,900,000**
Bond Proceeds	-	-	-	-	-	-	**-**
Subtotal, Capacity Projects:							
Capital Costs	**1,352,586**	**2,091,586**	**802,586**	**3,809,805**	**1,234,805**	**4,534,805**	13,826,173
Non-Capacity Projects:							
7 **Green River PS Emergency Power**							
Capital Costs	-	90,000	600,000	-	-	-	**690,000**
Funding Sources:							
Water Fund	-	90,000	600,000	-	-	-	**690,000**
Bond Proceeds	-	-	-	-	-	-	**-**
8 **Well Inspection and Redevelopment Program**							
Capital Costs	150,000	-	150,000	-	-	-	**300,000**
Funding Sources:							
Water Fund	150,000	-	150,000	-	-	-	**300,000**
Bond Proceeds	-	-	-	-	-	-	**-**

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
9 **Water Repair & Replacements**							
Capital Costs	-	300,000	1,000,000	300,000	1,000,000	300,000	**2,900,000**
Funding Sources:							
Water Fund	-	300,000	1,000,000	300,000	1,000,000	300,000	**2,900,000**
Bond Proceeds	-	-	-	-	-	-	**-**
10 **MIT Master Meters**							
Capital Costs	10,000	-	-	-	-	-	**10,000**
Funding Sources:							
Water Fund	10,000	-	-	-	-	-	**10,000**
Bond Proceeds	-	-	-	-	-	-	**-**
11 **Street Utility Improvements**							
Capital Costs	500,000	500,000	500,000	500,000	500,000	500,000	**3,000,000**
Funding Sources:							
Water Fund	500,000	500,000	500,000	500,000	500,000	500,000	**3,000,000**
Bond Proceeds	-	-	-	-	-	-	**-**
12 **Lea Hill PRV Station Improvements**							
Capital Costs	625,000	-	-	-	-	-	**625,000**
Funding Sources:							
Water Fund	625,000	-	-	-	-	-	**625,000**
Bond Proceeds	-	-	-	-	-	-	**-**
13 **Water Meter & Billing System Improvements**							
Capital Costs	3,095,000	100,000	-	-	-	-	**3,195,000**
Funding Sources:							
Water Fund	-	-	-	-	-	-	**-**
Bond Proceeds	3,095,000	100,000	-	-	-	-	**3,195,000**
14 **Utilities Field Operations Center**							
Capital Costs	300,000	-	-	-	-	-	**300,000**
Funding Sources:							
Water Fund	100,000	-	-	-	-	-	**100,000**
Other -Sewer Fund	100,000	-	-	-	-	-	**100,000**
Other -Storm Fund	100,000	-	-	-	-	-	**100,000**
15 **West Hill Springs Improvements**							
Capital Costs	10,000	-	-	-	-	-	**10,000**
Funding Sources:							
Water Fund	10,000	-	-	-	-	-	**10,000**
Bond Proceeds	-	-	-	-	-	-	**-**
16 **Reservoir Seismic Rehabilitation**							
Capital Costs	-	-	357,500	357,500	-	-	**715,000**
Funding Sources:							
Water Fund	-	-	357,500	357,500	-	-	**715,000**
Bond Proceeds	-	-	-	-	-	-	**-**
17 **Lea Hill - 132nd Ave Distribution System Modifications**							
Capital Costs	-	-	100,000	400,000	-	-	**500,000**
Funding Sources:							
Water Fund	-	-	100,000	400,000	-	-	**500,000**
Bond Proceeds	-	-	-	-	-	-	**-**
18 **Auburn Way South - Muckleshoot Plaza to Dogwood**							
Capital Costs	10,000	-	-	-	-	-	**10,000**
Funding Sources:							
Water Fund	10,000	-	-	-	-	-	**10,000**
Bond Proceeds	-	-	-	-	-	-	**-**

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
19 **Reservoir Painting**							
Capital Costs	-	-	-	-	1,250,000	-	**1,250,000**
Funding Sources:							
Water Fund	-	-	-	-	1,250,000	-	**1,250,000**
Bond Proceeds	-	-	-	-	-	-	**-**
20 **Coal Creek Springs Transmission Main Replacement**							
Capital Costs	63,400	1,300,000	-	-	-	-	**1,363,400**
Funding Sources:							
Water Fund	-	250,000	-	-	-	-	**250,000**
DWSRF Loan	63,400	1,050,000	-	-	-	-	**1,113,400**
Bond Proceeds	-	-	-	-	-	-	**-**
21 **F Street SE Non-Motorized Improvements**							
Capital Costs	-	250,000	-	-	-	-	**250,000**
Funding Sources:							
Water Fund	-	250,000	-	-	-	-	**250,000**
Bond Proceeds	-	-	-	-	-	-	**-**
22 **M Street SE Storm Improvements**							
Capital Costs	10,000	-	-	-	-	-	**10,000**
Funding Sources:							
Water Fund	10,000	-	-	-	-	-	**10,000**
Bond Proceeds	-	-	-	-	-	-	**-**
23 **Reservoir Repair and Replacements**							
Capital Costs	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
Funding Sources:							
Water Fund	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
Bond Proceeds	-	-	-	-	-	-	**-**
24 **Pipeline Asset Management Study**							
Capital Costs	-	-	50,000	-	-	-	**50,000**
Funding Sources:							
Water Fund	-	-	50,000	-	-	-	**50,000**
Bond Proceeds	-	-	-	-	-	-	**-**
25 **22nd Street NE & I Street NE Intersection**							
Capital Costs	-	285,000	-	-	-	-	**285,000**
Funding Sources:							
Water Fund	-	285,000	-	-	-	-	**285,000**
Bond Proceeds	-	-	-	-	-	-	**-**
26 **Auburn Regional Growth Center Access Improvements**							
Capital Costs	-	50,000	-	430,000	-	-	**480,000**
Funding Sources:							
Water Fund	-	50,000	-	430,000	-	-	**480,000**
Bond Proceeds	-	-	-	-	-	-	**-**
27 **M Street NE Widening**							
Capital Costs	10,000	20,000	125,000	-	-	-	**155,000**
Funding Sources:							
Water Fund	10,000	20,000	125,000	-	-	-	**155,000**
Bond Proceeds	-	-	-	-	-	-	**-**
28 **Auburn Way South - Hemlock Street SE to Academy Drive SE**							
Capital Costs	-	-	-	200,000	50,000	1,500,000	**1,750,000**
Funding Sources:							
Water Fund	-	-	-	200,000	50,000	1,500,000	**1,750,000**
Bond Proceeds	-	-	-	-	-	-	**-**

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
29 **Lea Hill Rd Segment 1 (R St NE to 105th Pl SE)**							
Capital Costs	-	-	-	75,000	550,000	-	**625,000**
Funding Sources:							
Water Fund	-	-	-	75,000	550,000	-	**625,000**
Bond Proceeds	-	-	-	-	-	-	**-**
30 **Decommission Lea Hill Pump Station**							
Capital Costs	-	-	-	83,000	-	-	**83,000**
Funding Sources:							
Water Fund	-	-	-	83,000	-	-	**83,000**
Bond Proceeds	-	-	-	-	-	-	**-**
31 **Deduct Meter Replacement Program**							
Capital Costs	-	-	250,000	250,000	250,000	250,000	**1,000,000**
Funding Sources:							
Water Fund	-	-	250,000	250,000	250,000	250,000	**1,000,000**
Bond Proceeds	-	-	-	-	-	-	**-**
32 **Comprehensive Water Plan**							
Capital Costs	-	-	-	100,000	100,000	-	**200,000**
Funding Sources:							
Water Fund	-	-	-	100,000	100,000	-	**200,000**
Bond Proceeds	-	-	-	-	-	-	**-**
33 **Lea Hill AC Main Replacement**							
Capital Costs	-	-	-	200,000	2,500,000	-	**2,700,000**
Funding Sources:							
Water Fund	-	-	-	200,000	2,500,000	-	**2,700,000**
Bond Proceeds	-	-	-	-	-	-	**-**
34 **Lea Hill Rd Segment 2 (105th Pl SE to 112th Ave SE)**							
Capital Costs	-	-	-	-	110,000	1,100,000	**1,210,000**
Funding Sources:							
Water Fund	-	-	-	-	110,000	1,100,000	**1,210,000**
Bond Proceeds	-	-	-	-	-	-	**-**
35 **Lea Hill Rd Segment 3 (112th Ave SE to 124th Ave SE)**							
Capital Costs	-	-	-	-	-	130,000	**130,000**
Funding Sources:							
Water Fund	-	-	-	-	-	130,000	**130,000**
Bond Proceeds	-	-	-	-	-	-	**-**
Subtotal, Non-Capacity Projects:							
Capital Costs	**4,833,400**	**2,945,000**	**3,182,500**	**2,945,500**	**6,360,000**	**3,830,000**	**24,096,400**

SUMMARY:

	2017	2018	2019	2020	2021	2022	Total
CAPITAL COSTS							
Capacity Projects	1,352,586	2,091,586	802,586	3,809,805	1,234,805	4,534,805	13,826,173
Non-Capacity Projects	4,833,400	2,945,000	3,182,500	2,945,500	6,360,000	3,830,000	24,096,400
Total Costs	**6,185,986**	**5,036,586**	**3,985,086**	**6,755,305**	**7,594,805**	**8,364,805**	**37,922,573**
FUNDING SOURCES:							
Water Fund	2,827,586	3,886,586	3,985,086	6,755,305	7,594,805	8,364,805	33,414,173
Other- Sewer Fund	100,000	-	-	-	-	-	100,000
Other- Storm Fund	100,000	-	-	-	-	-	100,000
DWSRF Loan	63,400	1,050,000	-	-	-	-	1,113,400
Bond Proceeds	3,095,000	100,000	-	-	-	-	3,195,000
Total Funding	**6,185,986**	**5,036,586**	**3,985,086**	**6,755,305**	**7,594,805**	**8,364,805**	**37,922,573**

Project Title: **Fulmer Well Field Improvements**
Project No: **cp1107**
Project Type: **Capacity**
Project Manager: **Fenhaus / Vondrak**

Description:

Phase I: Evaluate Wells 2, 6 and 7 and the Fulmer Field Corrosion Control Treatment Facility to assess the supply and treatment capacity of the existing facilities and infrastructure. The evaluation will include an assessment of individual and total well supply capacities, along with a review of the treatment facility operating and control parameters. The evaluation will also incorporate recommendations for facility improvements.
Phase II: Install well pumps in Wells 2 and 6, new clearwell pumps, and new SCADA.
2015 Comprehensive Water Plan CIP ID S-19

Progress Summary:

Phase I is complete. Phase II will be designed and installed in 2016 and 2017.

Future Impact on Operating Budget:

Restoration of these wells to full productivity will reduce the need to purchase regional water from Tacoma, a significant annual operating savings.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	2,855	517,567	800,000	-	1,320,422
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	999,893	-	-	-	999,893
Other	-	-	-	-	-
Total Funding Sources:	**1,002,748**	**517,567**	**800,000**	**-**	**2,320,315**
Capital Expenditures:					
Design	879,062	200,000	-	-	1,079,062
Right of Way	-	-	-	-	-
Construction	123,686	317,567	800,000	-	1,241,253
Total Expenditures:	**1,002,748**	**517,567**	**800,000**	**-**	**2,320,315**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	800,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**800,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	800,000
Total Expenditures:	**-**	**-**	**-**	**-**	**800,000**

Grants / Other Sources:

Project Title: **Cascade Water Alliance Water Purchase**
Project No: **wabd06**
Project Type: **Capacity**
Project Manager: **TBD**

Description:

Financing to purchase water from adjacent purveyors to meet projected demand based on agreements with Cascade Water Alliance. Council approved the agreements for permanent and reserve wholesale supply in September 2013. A new agreement with Tacoma was executed in 2014. Budget reflects purchase of permanent supply; reserve supply is not anticipated to be purchased and is not included.
2015 Comprehensive Water Plan CIP ID S-04

Progress Summary:

Planned

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	252,586	252,586	252,586
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**252,586**	**252,586**	**252,586**
Capital Expenditures:					
Water Supply Charges	-	-	252,586	252,586	252,586
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**252,586**	**252,586**	**252,586**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	252,586	934,805	934,805	934,805	3,562,173
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**252,586**	**934,805**	**934,805**	**934,805**	**3,562,173**
Capital Expenditures:					
Water Supply Charges	252,586	934,805	934,805	934,805	3,562,173
Right of Way					-
Construction	-	-	-	-	-
Total Expenditures:	**252,586**	**934,805**	**934,805**	**934,805**	**3,562,173**

Grants / Other Sources:

Project Title: **Academy Pump Station #1 Pump Replacement**
Project No: **cpxxxx**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
The pump station is reaching the end of its useful life. The project will also increase the pump station capacity to meet peak demands and fire flow requirements, and provide backup power generation.
2015 Comprehensive Plan CIP ID PS-07

Progress Summary:
Planned

Future Impact on Operating Budget:
No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-		-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-		-
Right of Way	-	-	-		-
Construction	-	-	-		-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	250,000	1,875,000	-	-	2,125,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**250,000**	**1,875,000**	**-**	**-**	**2,125,000**
Capital Expenditures:					
Design	250,000	-	-	-	250,000
Right of Way	-	-	-	-	-
Construction		1,875,000	-	-	1,875,000
Total Expenditures:	**250,000**	**1,875,000**	**-**	**-**	**2,125,000**

Grants / Other Sources:

Project Title: **Coal Creek Springs Rehabilitation**
Project No: **wabd07**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
Rehabilitation of the Coal Creek Springs middle collector will improve capacity of the springs resulting in greater utilization of the water right.
2015 Comprehensive Plan CIP ID S-09

Progress Summary:
Planned

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	800,000	-
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**800,000**	**-**
Capital Expenditures:					
Design	-	-	-	800,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**800,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	2,600,000	3,400,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**2,600,000**	**3,400,000**
Capital Expenditures:					
Design			-	-	800,000
Right of Way			-	-	-
Construction	-	-	-	2,600,000	2,600,000
Total Expenditures:	**-**	**-**	**-**	**2,600,000**	**3,400,000**

Grants / Other Sources:

Project Title: **Algona Well 1 Decommissioning**
Project No: **wabd08**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
Algona well has been temporarily abandoned and all related facilities removed. This project will have the well properly decommissioned by a State of Washington-licensed well driller, once the water rights have been transferred to an alternate source.
2015 Comprehensive Plan CIP ID S-14

Progress Summary:
Planned

Future Impact on Operating Budget:
No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	39,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**39,000**	**-**
Capital Expenditures:					
Design	-	-	-	39,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-		-
Total Expenditures:	**-**	**-**	**-**	**39,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	39,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**39,000**
Capital Expenditures:					
Design	-	-	-	-	39,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**39,000**

Grants / Other Sources:

Project Title: **Annual Distribution System Improvements Program**
Project No: **wabd09**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
Program to fund capacity-related improvements to the water distribution system to address low pressures during peak hour demand and fire flows. Design is expected to be completed in one year, followed by construction of those improvements in the subsequent year.
2015 Comprehensive Plan CIP ID D-02

Progress Summary:
Planned

Future Impact on Operating Budget:
No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	300,000	1,000,000	300,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**300,000**	**1,000,000**	**300,000**
Capital Expenditures:					
Design	-	-	300,000		300,000
Right of Way	-	-	-	-	-
Construction	-	-	-	1,000,000	-
Total Expenditures:	**-**	**-**	**300,000**	**1,000,000**	**300,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	300,000	1,000,000	300,000	1,000,000	3,900,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**300,000**	**1,000,000**	**300,000**	**1,000,000**	**3,900,000**
Capital Expenditures:					
Design	300,000		300,000		900,000
Right of Way	-	-	-	-	-
Construction		1,000,000		1,000,000	3,000,000
Total Expenditures:	**300,000**	**1,000,000**	**300,000**	**1,000,000**	**3,900,000**

Grants / Other Sources:

Project Title: **Green River Pump Station Emergency Power**
Project No: **wabd10**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Construction of facility improvements to house an emergency generator and associated electrical equipment.
2015 Comprehensive Plan CIP ID PS-03

Progress Summary:

Planned

Future Impact on Operating Budget:

The annual maintenance cost is estimated to be approximately $600.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	90,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**90,000**	**-**
Capital Expenditures:					
Design	-	-	-	90,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-		-
Total Expenditures:	**-**	**-**	**-**	**90,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	600,000	-	-	-	690,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**600,000**	**-**	**-**	**-**	**690,000**
Capital Expenditures:					
Design	-	-	-	-	90,000
Right of Way	-	-	-	-	-
Construction	600,000	-	-	-	600,000
Total Expenditures:	**600,000**	**-**	**-**	**-**	**690,000**

Grants / Other Sources:

Project Title: **Well Inspection and Redevelopment Program**
Project No: **wabd11**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Program for inspection and redevelopment of supply wells and springs necessary to ensure production at maximum capacity for efficient utilization.
2015 Comprehensive Plan CIP ID S-07

Progress Summary:

Planned

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	150,000		150,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**150,000**	**-**	**150,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	150,000		150,000
Total Expenditures:	**-**	**-**	**150,000**	**-**	**150,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	150,000		-	-	300,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**150,000**	**-**	**-**	**-**	**300,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	150,000		-	-	300,000
Total Expenditures:	**150,000**	**-**	**-**	**-**	**300,000**

Grants / Other Sources:

Project Title: **Water Repair & Replacements**
Project No: **wabd02**
Project Type: **Non-Capacity (R&R)**
Project Manager: **Various**

Description:

Program to fund distribution system repair and replacement projects required for meeting peak demands and reducing system losses. Projects will be coordinated with the Local Street Program and other utility projects.
2015 Comprehensive Plan CIP ID D-09

Progress Summary:

Planned

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	300,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**300,000**	**-**
Capital Expenditures:					
Design	-	-	-	300,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**300,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	1,000,000	300,000	1,000,000	300,000	2,900,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**1,000,000**	**300,000**	**1,000,000**	**300,000**	**2,900,000**
Capital Expenditures:					
Design		300,000		300,000	900,000
Right of Way					-
Construction	1,000,000		1,000,000		2,000,000
Total Expenditures:	**1,000,000**	**300,000**	**1,000,000**	**300,000**	**2,900,000**

Grants / Other Sources:

Project Title: **Muckleshoot Indian Tribe Master Meters**
Project No: **cp1411**
Project Type: **Non-Capacity**
Project Manager: **Chalmers**

Description:

Install master meters to Muckleshoot Indian Tribe properties to ease account administration.
2015 Comprehensive Plan CIP ID G-06

Progress Summary:

Design is anticipated to be completed in 2016 and construction is anticipated to begin in 2016.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	6,260	513,170	10,000	-	529,430
Grants (Fed,State,Local)	-			-	-
Bond Proceeds	-			-	-
Other	-	-	-	-	-
Total Funding Sources:	**6,260**	**513,170**	**10,000**	**-**	**529,430**
Capital Expenditures:					
Design	6,260	40,000		-	46,260
Right of Way	-			-	-
Construction	-	473,170	10,000	-	483,170
Total Expenditures:	**6,260**	**513,170**	**10,000**	**-**	**529,430**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue		-	-	-	10,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**10,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction		-	-	-	10,000
Total Expenditures:	**-**	**-**	**-**	**-**	**10,000**

Grants / Other Sources:

Project Title: **Street Utility Improvements**
Project No: **wabd01**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Water main improvements in coordination with the Local Street Preservation Program and general arterial street improvements.
2015 Comprehensive Plan CIP ID D-06

Progress Summary:

Planned

Future Impact on Operating Budget:

No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	500,000	500,000	500,000	1,000,000
Grants (Fed,State,Local)	-				-
Bond Proceeds	-		-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**500,000**	**500,000**	**500,000**	**1,000,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	500,000	500,000	500,000	1,000,000
Total Expenditures:	**-**	**500,000**	**500,000**	**500,000**	**1,000,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	500,000	500,000	500,000	500,000	3,000,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**500,000**	**500,000**	**500,000**	**500,000**	**3,000,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way					-
Construction	500,000	500,000	500,000	500,000	3,000,000
Total Expenditures:	**500,000**	**500,000**	**500,000**	**500,000**	**3,000,000**

Grants / Other Sources:

Project Title: **Lea Hill PRV Station Improvements**
Project No: **wabd03**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Replace 5 pressure reducing valve stations in the Lea Hill area. Existing stations are old, difficult to access and are typically flooded. They do not have sump pumps or proper drainage to remove water that enters the stations. Maintaining the stations is difficult. This is a potential safety and health issue.
2015 Comprehensive Plan CIP ID D-13

Progress Summary:

Planned

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	75,000	625,000		700,000
Grants (Fed,State,Local)	-	-			-
Bond Proceeds	-		-		-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**75,000**	**625,000**	**-**	**700,000**
Capital Expenditures:					
Design	-	75,000			75,000
Right of Way	-	-			-
Construction	-	-	625,000		625,000
Total Expenditures:	**-**	**75,000**	**625,000**	**-**	**700,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue		-	-	-	625,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**625,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction		-	-	-	625,000
Total Expenditures:	**-**	**-**	**-**	**-**	**625,000**

Grants / Other Sources:

Project Title: **Water Meter & Billing System Improvements**
Project No: **cp1317**
Project Type: **Non-Capacity**
Project Manager: **Snyder/Fenhaus**

Description:

Based on a completed study, implement and construct selected improvements in automated metering technology, generally referred to as Advanced Metering Infrastructure (AMI). Benefits include more accurate meter reads, daily information for quicker detection of leaks, and improved efficiency of billing operations.
2015 Comprehensive Plan CIP ID G-09

Progress Summary:

Study is complete. Installation of meters and metering infrastructure began in 2015.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-				-
Grants (Fed,State,Local)	-				-
Bond Proceeds	339,407	2,975,000	3,095,000	100,000	6,409,407
Other	-	-	-	-	-
Total Funding Sources:	**339,407**	**2,975,000**	**3,095,000**	**100,000**	**6,409,407**
Capital Expenditures:					
Design	35,662	35,090			70,752
Right of Way	-				-
Construction	303,745	2,939,910	3,095,000	100,000	6,338,655
Total Expenditures:	**339,407**	**2,975,000**	**3,095,000**	**100,000**	**6,409,407**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	3,195,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**3,195,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	3,195,000
Total Expenditures:	**-**	**-**	**-**	**-**	**3,195,000**

Grants / Other Sources:
Bond proceeds from 2013 issuance.

Project Title: **Utilities Field Operations Center**
Project No: **wabd04**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Construct building for utilities field staff use and storage of field equipment.
2015 Comprehensive Plan CIP ID G-05

Progress Summary:

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	100,000		100,000
Grants (Fed,State,Local)	-	-	-		-
Other operating - transfer in Sewer	-	-	100,000		100,000
Other operating - transfer in Storm	-	-	100,000		100,000
Total Funding Sources:	**-**	**-**	**300,000**	**-**	**300,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	300,000		300,000
Total Expenditures:	**-**	**-**	**300,000**	**-**	**300,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	100,000
Grants (Fed,State,Local)	-	-	-	-	-
Other operating - transfer in Sewer	-	-	-	-	100,000
Other operating - transfer in Storm	-	-	-	-	100,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**300,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	300,000
Total Expenditures:	**-**	**-**	**-**	**-**	**300,000**

Grants / Other Sources:

Project Title: **West Hill Springs Improvements**
Project No: **cp1417**
Project Type: **Non-Capacity**
Project Manager: **Luis Barba**

Description:
Install flow control valve for automatic shutdown, replace meter, and upgrade reservoir hatches. This project was identified during the Department of Health Sanitary Survey as a health and safety concern.
2015 Comprehensive Plan CIP ID S-17

Progress Summary:
Design began in late 2015 with construction to be completed in 2016.

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	8,607	586,393	10,000	-	605,000
Grants (Fed,State,Local)	-			-	-
PWTFL	-			-	-
Bond Proceeds	-	-			-
Total Funding Sources:	**8,607**	**586,393**	**10,000**	**-**	**605,000**
Capital Expenditures:					
Design	8,607	131,393		-	140,000
Right of Way	-			-	-
Construction	-	455,000	10,000		465,000
Total Expenditures:	**8,607**	**586,393**	**10,000**	**-**	**605,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	10,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**10,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	10,000
Total Expenditures:	**-**	**-**	**-**	**-**	**10,000**

Grants / Other Sources:

Project Title: **Reservoir Seismic Rehabilitation**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Install seismic control valves on outlet piping of Reservoirs 1, 2, 4A, 4B, 8A, and 8B.
2015 Comprehensive Plan CIP ID R-06

Progress Summary:

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	-	-
Grants -Unsecured Federal	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	357,500	357,500	-	-	715,000
Grants -Unsecured Federal	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**357,500**	**357,500**	**-**	**-**	**715,000**
Capital Expenditures:					
Design	150,000		-	-	150,000
Right of Way			-	-	-
Construction	207,500	357,500	-	-	565,000
Total Expenditures:	**357,500**	**357,500**	**-**	**-**	**715,000**

Grants / Other Sources:

Project Title: **Lea Hill - 132nd Ave Distribution System Modifications**
Project No: **wabd05**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Project will add pressure reducing valves and control valves at Lea Hill reservoirs and pump stations, and system valves to provide efficient operation of the 132nd Ave Tacoma Intertie. Project will also include additional piping within Intertie/Lea Hill Booster pump station building to utilize existing Intertie pumps for Boosted zone.
2015 Comprehensive Water Plan CIP ID D-06, and PS-04.

Progress Summary:
Design will be completed in 2019, construction in 2020.

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-			-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-			-
Right of Way	-	-			-
Construction	-	-			-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	100,000	400,000	-	-	500,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**100,000**	**400,000**	**-**	**-**	**500,000**
Capital Expenditures:					
Design	100,000	-	-	-	100,000
Right of Way	-	-	-	-	-
Construction	-	400,000	-	-	400,000
Total Expenditures:	**100,000**	**400,000**	**-**	**-**	**500,000**

Grants / Other Sources:

Project Title: **Auburn Way South - Muckleshoot Plaza to Dogwood**
Project No: **cp1218**
Project Type: **Non-Capacity**
Project Manager: **Larson**

Description:
Water main improvements constructed in conjunction with Auburn Way South Corridor Improvements.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:
Design completed in 2015 with construction anticipated to begin in 2016.

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	1,130,000	10,000	-	1,140,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**1,130,000**	**10,000**	**-**	**1,140,000**
Capital Expenditures:					
Design	-	155,000		-	155,000
Right of Way	-			-	-
Construction	-	975,000	10,000	-	985,000
Total Expenditures:	**-**	**1,130,000**	**10,000**	**-**	**1,140,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	10,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**10,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	10,000
Total Expenditures:	**-**	**-**	**-**	**-**	**10,000**

Grants / Other Sources:

Project Title: **Reservoir Painting**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Maintenance of reservoirs requires periodic painting to protect the steel and increase the useful life of the reservoir.
2015 Comprehensive Plan CIP ID R-05

Progress Summary:
Planned

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	1,250,000	-	1,250,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**1,250,000**	**-**	**1,250,000**
Capital Expenditures:					
Design	-	-	150,000	-	150,000
Right of Way	-	-		-	-
Construction	-	-	1,100,000	-	1,100,000
Total Expenditures:	**-**	**-**	**1,250,000**	**-**	**1,250,000**

Grants / Other Sources:

Project Title: **Coal Creek Springs Transmission Main Replacement**
Project No: **cp1603**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
The facilities evaluation study conducted in 2013-2014 found a suspected leak on the 24" steel transmission main crossing the White River. The approximate location was determined, but further investigation is required to assess the degree and magnitude of the potential leak. This project will provide for full replacement of the river crossing.
2015 Comprehensive Plan CIP ID D-11

Progress Summary:
Design is anticipated to be completed in 2017 with construction completed in 2018.

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	250,000	-
Grants (Fed,State,Local)	-	-	-	-	-
DWSRF Loan	-	200,000	63,400	1,050,000	263,400
Bond Proceeds	-	-			-
Total Funding Sources:	**-**	**200,000**	**63,400**	**1,300,000**	**263,400**
Capital Expenditures:					
Design	-	200,000	63,400		263,400
Right of Way	-	-	-		-
Construction	-	-	-	1,300,000	-
Total Expenditures:	**-**	**200,000**	**63,400**	**1,300,000**	**263,400**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Water Revenue		-	-	-	250,000
Grants (Fed,State,Local)	-	-	-	-	-
DWSRF Loan	-	-	-	-	1,113,400
Bond Proceeds		-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,363,400**
Capital Expenditures:					
Design	-	-	-	-	63,400
Right of Way	-	-	-	-	-
Construction		-	-	-	1,300,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,363,400**

Grants / Other Sources:

Project Title: **F Street SE Non-Motorized Improvements**
Project No: **cp1416**
Project Type: **Non-Capacity**
Project Manager: **Wickstrom**

Description:
Water main improvements constructed in conjunction with F Street SE street improvements.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:
Design will be completed in 2016 with construction completed in 2018.

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	2,504	97,496		250,000	100,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**2,504**	**97,496**	**-**	**250,000**	**100,000**
Capital Expenditures:					
Design	2,504	97,496	-	-	100,000
Right of Way	-	-	-	-	-
Construction	-	-		250,000	-
Total Expenditures:	**2,504**	**97,496**	**-**	**250,000**	**100,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	250,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**250,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	250,000
Total Expenditures:	**-**	**-**	**-**	**-**	**250,000**

Grants / Other Sources:

Project Title: **M Street SE Storm Improvements**
Project No: **cp1511**
Project Type: **Non-Capacity**
Project Manager: **Larson**

Description:
Water main improvements constructed in conjunction with M St SE storm and street improvements.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:
Design will be completed in 2016 and construction will begin in 2016.

Future Impact on Operating Budget:
No significant impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	3,046	457,170	10,000	-	470,216
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**3,046**	**457,170**	**10,000**	**-**	**470,216**
Capital Expenditures:					
Design	3,046	45,000		-	48,046
Right of Way	-			-	-
Construction	-	241,954	10,000	-	251,954
Total Expenditures:	**3,046**	**286,954**	**10,000**	**-**	**300,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	10,000
Grants (Fed,State,Local)	-	-	-	-	-
PWTFL	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**10,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	10,000
Total Expenditures:	**-**	**-**	**-**	**-**	**10,000**

Grants / Other Sources:

Project Title: **Reservoir Repair and Replacements**
Project No: **wabd12**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
General reservoir maintenance and minor improvements.
2015 Comprehensive Plan CIP ID R-03

Progress Summary:
Planned

Future Impact on Operating Budget:
No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	50,000	50,000	50,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**50,000**	**50,000**	**50,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	50,000	50,000	50,000
Total Expenditures:	**-**	**-**	**50,000**	**50,000**	**50,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	50,000	50,000	50,000	50,000	300,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**50,000**	**50,000**	**50,000**	**50,000**	**300,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	50,000	50,000	50,000	50,000	300,000
Total Expenditures:	**50,000**	**50,000**	**50,000**	**50,000**	**300,000**

Grants / Other Sources:

Project Title: **Pipeline Asset Management Study**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Pipeline asset management study will identify the remaining useful life of water mains in the system, prioritize pipe replacements, and develop replacement costs to phase in the replacements.
2015 Comprehensive Plan CIP ID D-10

Progress Summary:
Planned

Future Impact on Operating Budget:
No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	50,000	-	-	-	50,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**50,000**	**-**	**-**	**-**	**50,000**
Capital Expenditures:					
Design	50,000	-	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**50,000**	**-**	**-**	**-**	**50,000**

Grants / Other Sources:

Project Title: **22nd Street NE & I Street NE Intersection**
Project No: **cp1513**
Project Type: **Non-Capacity**
Project Manager: **Wickstrom**

Description:

Water main improvements constructed in conjunction with 22nd Street NE and I Street NE intersection improvements.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:

Design will be completed in 2016 with construction anticipated in 2018.

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	40,000	-	285,000	40,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**40,000**	**-**	**285,000**	**40,000**
Capital Expenditures:					
Design	-	40,000	-	-	40,000
Right of Way	-	-	-	-	-
Construction	-	-	-	285,000	-
Total Expenditures:	**-**	**40,000**	**-**	**285,000**	**40,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	-	285,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**285,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	285,000
Total Expenditures:	**-**	**-**	**-**	**-**	**285,000**

Grants / Other Sources:

Project Title: **Auburn Regional Growth Center Access Improvements**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Water main improvements constructed in conjunction with Urban Center Access Improvements to address water system needs on A Street NW.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:

Design will be completed in 2018 with construction completed in 2020.

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		50,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**50,000**	**-**
Capital Expenditures:					
Design	-	-	-	50,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**50,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	430,000	-	-	480,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**430,000**	**-**	**-**	**480,000**
Capital Expenditures:					
Design		-	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	430,000	-	-	430,000
Total Expenditures:	**-**	**430,000**	**-**	**-**	**480,000**

Grants / Other Sources:

Project Title: **M Street NE Widening**
Project No: **wabd13**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Water main improvements constructed in conjunction with M ST NE widening.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:

Design will be completed in 2018 with construction completed in 2019.

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-	10,000	20,000	10,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**10,000**	**20,000**	**10,000**
Capital Expenditures:					
Design	-	-	10,000	20,000	10,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**10,000**	**20,000**	**10,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	125,000	-	-	-	155,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**125,000**	**-**	**-**	**-**	**155,000**
Capital Expenditures:					
Design	-	-	-	-	30,000
Right of Way	-	-	-	-	-
Construction	125,000	-	-	-	125,000
Total Expenditures:	**125,000**	**-**	**-**	**-**	**155,000**

Grants / Other Sources:

Project Title: **Auburn Way South - Hemlock Street SE to Academy Drive SE**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Water main improvements constructed in conjunction with Auburn Way South street improvements.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	200,000	50,000	1,500,000	1,750,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**200,000**	**50,000**	**1,500,000**	**1,750,000**
Capital Expenditures:					
Design	-	200,000	50,000	-	250,000
Right of Way	-	-	-	-	-
Construction	-	-	-	1,500,000	1,500,000
Total Expenditures:	**-**	**200,000**	**50,000**	**1,500,000**	**1,750,000**

Grants / Other Sources:

Project Title: **Lea Hill Rd Segment 1 (R St NE to 105th Pl SE)**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Water main improvements constructed in conjunction with Lea Hill Road corridor improvements, Segment 1 (R St NE to 105th Pl SE), TIP #64.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	75,000	550,000	-	625,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**75,000**	**550,000**	**-**	**625,000**
Capital Expenditures:					
Design	-	75,000	-	-	75,000
Right of Way	-	-	-	-	-
Construction	-	-	550,000	-	550,000
Total Expenditures:	**-**	**75,000**	**550,000**	**-**	**625,000**

Grants / Other Sources:

Project Title: **Decommission Lea Hill Pump Station**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Lea Hill pump station will be decommissioned after completion of Lea Hill - 132nd Ave Distribution system Modifications.
2015 Comprehensive Water Plan CIP ID PS-10

Progress Summary:

Design and Construction will be complete in 2020

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue		83,000	-	-	83,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**83,000**	**-**	**-**	**83,000**
Capital Expenditures:					
Design		13,000	-	-	13,000
Right of Way	-	-	-	-	-
Construction		70,000	-	-	70,000
Total Expenditures:	**-**	**83,000**	**-**	**-**	**83,000**

Grants / Other Sources:

Project Title: **Deduct Meter Replacement Program**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Approximately 200 non-single family irrigation meters within the water system are connected to the customer's supply line on the customer side of the domestic meter, instead of being directly connected to the water main. Since sewer charges for non-single family customers are based on the domestic water meter reading and irrigation water does not use the sewer system, customers ask to have the irrigation use deducted from their overall domestic use for sewer billing purposes. Thus, irrigation meters installed after the domestic meter are referred to as "deduct meters". To improve the billing process, increase staff efficiencies and eliminate manual calculations in the billing process this project will re-install the irrigation meters to directly connect to the main. Deduct meters will be converted to irrigation meters to more equitably bill water usage.

Progress Summary:

Planned

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	250,000	250,000	250,000	250,000	1,000,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**250,000**	**250,000**	**250,000**	**250,000**	**1,000,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	250,000	250,000	250,000	250,000	1,000,000
Total Expenditures:	**250,000**	**250,000**	**250,000**	**250,000**	**1,000,000**

Grants / Other Sources:

Project Title: **Comprehensive Water Plan**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Fenhaus**

Description:

Update the Comprehensive Water Plan as required by Washington Department of Health by May 2022.

Progress Summary:

Planned

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	100,000	100,000	-	200,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**100,000**	**100,000**	**-**	**200,000**
Capital Expenditures:					
Design	-	100,000	100,000	-	200,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**100,000**	**100,000**	**-**	**200,000**

Grants / Other Sources:

Project Title: **Lea Hill AC Main Replacement**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Distribution system repair and replacement project required for meeting peak demands and reducing system losses. Project will replace AC water main in the Lea Hill service area.

Progress Summary:

Planned.

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	200,000	2,500,000	-	2,700,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**200,000**	**2,500,000**	**-**	**2,700,000**
Capital Expenditures:					
Design	-	200,000	-	-	200,000
Right of Way	-	-	-	-	-
Construction	-	-	2,500,000	-	2,500,000
Total Expenditures:	**-**	**200,000**	**2,500,000**	**-**	**2,700,000**

Grants / Other Sources:

Project Title: **Lea Hill Rd Segment 2 (105th Pl SE to 112th Ave SE)**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Water main improvements constructed in conjunction with Lea Hill Road corridor improvements, Segment 2 (105th Pl SE to 112th Ave SE), TIP #65.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	110,000	1,100,000	1,210,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**110,000**	**1,100,000**	**1,210,000**
Capital Expenditures:					
Design	-	-	110,000	-	110,000
Right of Way	-	-	-	-	-
Construction	-	-	-	1,100,000	1,100,000
Total Expenditures:	**-**	**-**	**110,000**	**1,100,000**	**1,210,000**

Grants / Other Sources:

Project Title: **Lea Hill Rd Segment 3 (112th Ave SE to 124th Ave SE)**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Water main improvements constructed in conjunction with Lea Hill Road corridor improvements, Segment 1 (112th Ave SE to 124th Ave SE), TIP #66.
2015 Comprehensive Water Plan CIP ID D-06

Progress Summary:

Future Impact on Operating Budget:

No significant Impact

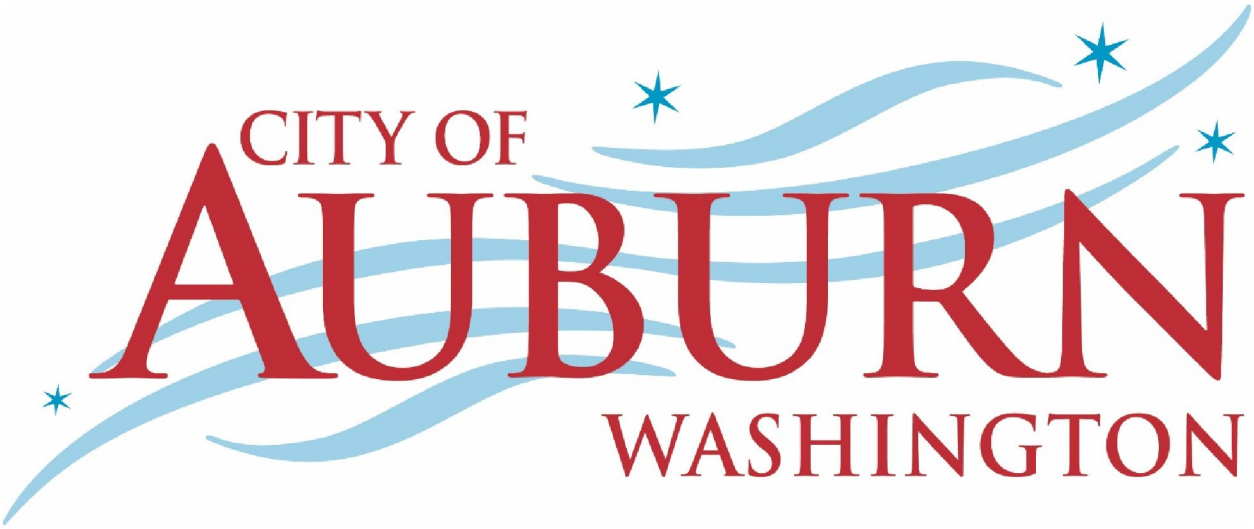
Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Water Revenue	-	-		-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Water Revenue	-	-	-	130,000	130,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**130,000**	**130,000**
Capital Expenditures:					
Design	-	-	-	130,000	130,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**130,000**	**130,000**

Grants / Other Sources:


CITY OF
AUBURN
WASHINGTON

SEWER UTILITY

Mission Statement

Provide for efficient, environmentally sound, and safe management of the existing and future sanitary sewer waste needs of the City of Auburn.

Department Overview

Some of the key administrative and engineering duties include comprehensive system planning, interaction with and regulation of development, implementing Capital Improvement Projects, asset management, and system budget management. Operational duties include general system maintenance, minor repair and construction, and day-to-day operation. The City is responsible for the collection and transmission of effluent to King County trunk lines. Auburn contracts with King County for effluent treatment and disposal.

2015 & 2016 Accomplishments

- Completed the update of the utility's hydraulic model and the Comprehensive Sewer Plan.
- Completed the 2015 repair and replacement project.
- Completed the installation of generators so that all sewer pump stations now have backup power.
- Upgraded the wet wells at several sewer pump stations to enable more effective access and maintenance.
- Restored cathodic protection for the buried steel drywells at City sewer pump stations.
- Continued to upgrade the asset management databases through records evaluation and field investigation.
- Identified areas for further investigation regarding infiltration and inflow.
- Continued to review service properties with Finance and the Innovation & Technology department to assure each developed property connected to the system has a sewer billing account in Springbrook.
- Engaged in regular preventative maintenance activities.
- Incorporated an off-road, tracked machine capable of extending jetting operations to hard to reach manholes in easements.
- Executed a system of cross training maintenance staff, enabling a more continuous use of equipment such as the CCTV equipment and jet/vactor truck.
- Trained staff in the use of National Association of Sewer Service Companies (NASSCO) sewer line inspection standards to enhance the consistency of pipe condition data.
- Completed a formal comprehensive evaluation of the components of the sewer pump stations.

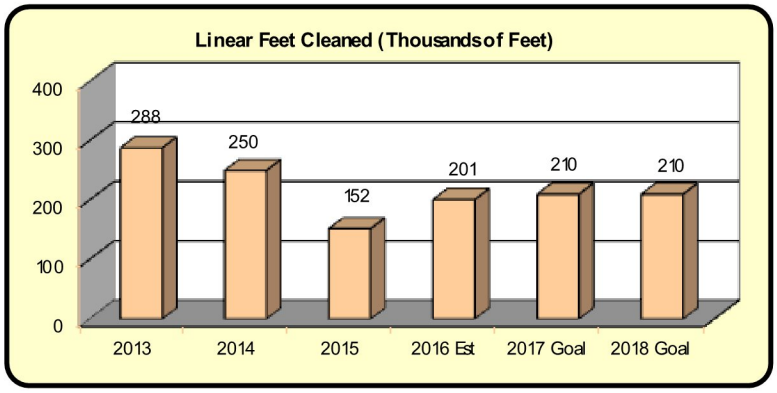
2017 & 2018 Objectives

- Increase the completeness and accuracy of the Sewer Utility assets through records review, inspection, and use of Utility GIS Inventory Technicians.
- Work with Innovation & Technology to coordinate the use of the Cartegraph and Pipelogix asset management tools.
- Evaluate the City's current vactor decant operations to determine the cost effectiveness of our current and alternative procedures.
- Begin design of sewer pump station improvements in anticipation of construction in 2019.
- Assess the condition of the City's inverted siphons, especially at the river crossings.
- Assess the condition of the City's larger diameter lines.
- Complete transfer of the monitoring, alarming, and data acquisition tasks for the 22nd St and R St sewer pump stations to the City's new Supervisory Control and Data Acquisition (SCADA) and telemetry system.
- Engage in regular preventive maintenance activities.

PERFORMANCE MEASURES - SEWER FUND

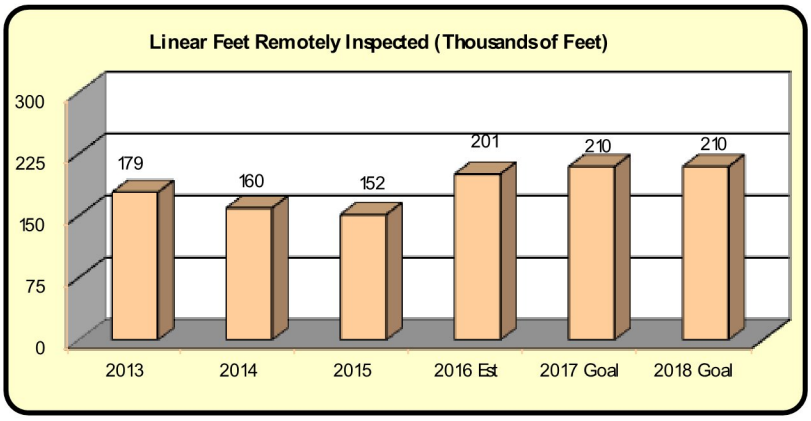
Linear Feet of Sanitary Sewer Pipe Cleaned

Pipe cleaning is conducted using a high-pressure sewer jet to scour & remove debris from the inside of the pipelines.



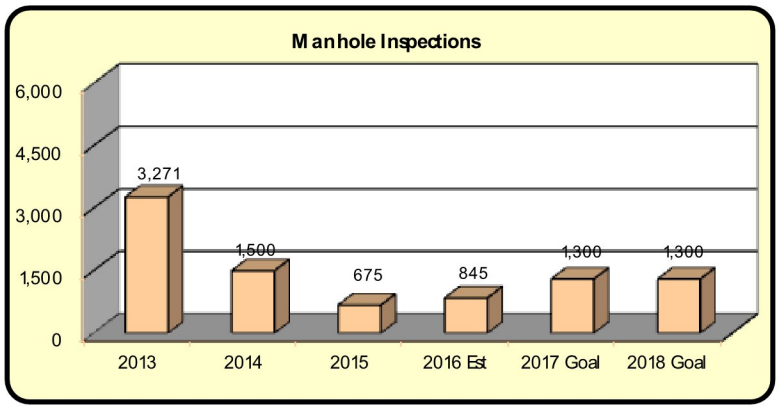
Linear Feet of Sanitary Sewer Remotely Inspected

Routine inspections and spot repairs of sewer pipe should result in fewer major repairs and reduce incidents of back-ups or other major problems. Remote inspection provides the important information that determines capital projects in the following year.



Manhole Inspections

Inspection of manholes gives a quick visual observation of the sewer system function. By increasing inspections potential sewer blockages, infiltration & inflow and surcharging can be observed.



2015-2016 Working Capital Budget

431 Sewer (includes 461 Sewer - Capital)		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
343.400	City Sewer Service	7,820,204	7,656,353	7,656,353	7,961,900	8,001,700
343.430	Other Charges for Service	213,816	191,530	191,530	140,541	140,400
361.100	Interest Earnings	19,488	10,697	10,697	20,000	20,000
398/399	Miscellaneous Revenue	378,722	70,128	70,128	72,849	75,570
TOTAL OPERATING REVENUES		8,432,230	7,928,708	7,928,708	8,195,290	8,237,670
OPERATING EXPENDITURES						
548.000.10	Salaries & Wages	1,749,830	1,758,478	1,758,478	1,742,176	1,806,731
548.000.20	Benefits	776,885	871,146	871,146	842,110	905,351
548.000.30	Supplies	94,980	130,500	130,500	136,750	136,550
548.000.40	Other Service Charges	2,370,509	2,723,275	2,723,275	2,842,890	2,893,471
548.000.50	Intergovernmental Services	195,008	172,008	3,172,008	1,304,792	200,920
548.000.60	Capital	2,191,892	-	-	-	-
548.000.75	Debt Service Principal	442,927	541,127	541,127	541,127	550,947
548.000.83	Debt Service Interest	277,923	277,082	277,082	276,483	264,928
590.100.05	Net Increase in Restricted Assets	315,880	-	-	-	-
548.000.90	Interfund Operating Rentals & Supplies	971,733	952,338	952,338	1,039,865	1,034,321
TOTAL OPERATING EXPENDITURES		9,387,567	7,425,954	10,425,954	8,726,193	7,793,219
	REVENUES LESS EXPENDITURES	(955,336)	502,754	(2,497,246)	(530,903)	444,451
BEGINNING WORKING CAPITAL - January 1		13,818,196	4,262,859	4,262,859	1,765,613	1,234,710
ENDING WORKING CAPITAL - December 31		12,862,859	4,765,613	1,765,613	1,234,710	1,679,161
NET CHANGE IN WORKING CAPITAL (*)		(955,336)	502,754	(2,497,246)	(530,903)	444,451
CAPITAL FUND:						
CAPITAL REVENUES						
361.110	Investment Income	-	2,303	2,303	-	-
396.101	Capital-System Development	-	240,000	240,000	500,000	600,000
382.200	Revenue Bond Proceeds	-	-	-	-	-
397.100	Operating Transfer (from Operations)	-	-	3,000,000	1,000,000	-
398/399	Other Revenues	-	-	-	-	-
TOTAL CAPITAL REVENUES		-	242,303	3,242,303	1,500,000	600,000
CAPITAL EXPENDITURES						
590.100.10	Salaries & Wages	-	230,786	230,786	86,429	87,857
590.100.20	Benefits	-	76,412	76,412	34,571	35,143
590.100.6	Construction Projects	-	3,831,262	3,731,986	1,260,900	1,241,000
590.100.55	Operating Transfers Out	-	-	50,000	50,000	50,000
TOTAL CAPITAL EXPENDITURES		-	4,138,460	4,089,184	1,431,900	1,414,000
BEGINNING WORKING CAPITAL - January 1		-	3,900,520	8,600,000	7,753,119	7,821,219
ENDING WORKING CAPITAL - December 31		-	4,363	7,753,119	7,821,219	7,007,219
NET CHANGE IN WORKING CAPITAL (*)		-	(3,896,157)	(846,881)	68,100	(814,000)
Total Change in Working Capital		(955,336)	(3,393,403)	(3,344,127)	(462,803)	(369,549)

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

431 Sewer FTE's	2014	2015	2016	2017	2018
Sewer FTE's	10.00	10.00	10.00	10.00	10.00
TOTAL SEWER FTE's	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**

Full Time Equivalent (FTE)

431 SEWER
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535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.10 SALARIES & WAGES

535.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-195,673.93	1	Allocate Out Capital Salaries & Benefits	-233,410.00	1	Allocate Out Capital Salaries & Benefits	-243,952.00
	Line Items Total	-195,673.93		Line Items Total	-233,410.00		Line Items Total	-243,952.00
				Change in Budget	-37,736.07		**Change in Budget**	-10,542.00

535.100.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Administrative Overtime	1,500.00	1	Administrative Overtime	1,500.00	1	Administrative Overtime	1,500.00
2	Temporary Employees to perform infrastructure inventory.	11,500.00		Line Items Total	1,500.00		Line Items Total	1,500.00
	Line Items Total	13,000.00						
				Change in Budget	-11,500.00		**Change in Budget**	0.00

535.100.20 PERSONNEL BENEFITS

535.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	2,340.00	1	Allocate Out Capital Salaries & Benefits	-15,055.00	1	Allocate Out Capital Salaries & Benefits	-15,735.00
2	Allocate Out Capital Salaries & Benefits	-12,620.97	2	18% Benefits For Overtime & Other Wages	2,340.00	2	18% Benefits For Overtime & Other Wages	2,340.00
	Line Items Total	-10,280.97		Line Items Total	-12,715.00		Line Items Total	-13,395.00
				Change in Budget	-2,434.03		**Change in Budget**	-680.00

535.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms (Engineering)	1,000.00	1	Uniforms (Engineering)	1,000.00	1	Uniforms (Engineering)	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.100.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-9,001.00	1	Allocate Out Capital Salaries & Benefits	-10,737.00	1	Allocate Out Capital Salaries & Benefits	-11,222.00
	Line Items Total	-9,001.00		Line Items Total	-10,737.00		Line Items Total	-11,222.00
				Change in Budget	-1,736.00		**Change in Budget**	-485.00

535.100.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-2,641.60	1	Allocate Out Capital Salaries & Benefits	-3,151.00	1	Allocate Out Capital Salaries & Benefits	-3,293.00
	Line Items Total	-2,641.60		Line Items Total	-3,151.00		Line Items Total	-3,293.00
				Change in Budget	-509.40		**Change in Budget**	-142.00

535.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-44,222.31	1	Allocate Out Capital Salaries & Benefits	-77,536.00	1	Allocate Out Capital Salaries & Benefits	-85,350.00

431 SEWER
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535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.20 PERSONNEL BENEFITS

535.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	-44,222.31	Line Items Total	-77,536.00	Line Items Total	-85,350.00
		Change in Budget	-33,313.69	**Change in Budget**	-7,814.00

535.100.30 SUPPLIES

535.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office Supplies (Engineering)	5,000.00	1	Office Supplies (Engineering)	5,000.00	1	Office Supplies (Engineering)	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Small tools - Engineering	5,000.00	1	Small tools - Engineering	5,000.00	1	Small tools - Engineering	5,000.00
	Line Items Total	5,000.00	2	Office furniture, storage, and equipment	450.00	2	Office furniture, storage, and equipment	450.00
				Line Items Total	5,450.00		Line Items Total	5,450.00
				Change in Budget	450.00		**Change in Budget**	0.00

535.100.40 OTHER SERVICES & CHARGES

535.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Annual State Audit	12,600.00	1	Annual State Audit	15,680.00	1	Annual State Audit	17,250.00
2	On-call Engineering Services	20,000.00	2	On-call Engineering/Modeling Services	30,000.00	2	On-call Engineering/Modeling Services	30,000.00
3	On-call Modeling Services	10,000.00	3	Healthcare Administrative Fees	12,600.00	3	Healthcare Administrative Fees	12,800.00
	Line Items Total	42,600.00	4	Record Drawing Archive Services	500.00	4	Record Drawing Archive Services	500.00
				Line Items Total	58,780.00		Line Items Total	60,550.00
				Change in Budget	16,180.00		**Change in Budget**	1,770.00

535.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Communication	2,000.00	1	Communication	2,000.00	1	Communication	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel Charges (Engineering)	3,000.00	1	Travel Charges (Engineering)	4,250.00	1	Travel Charges (Engineering)	4,250.00
	Line Items Total	3,000.00		Line Items Total	4,250.00		Line Items Total	4,250.00
				Change in Budget	1,250.00		**Change in Budget**	0.00

535.100.46 INSURANCE

2016 Adopted	2017 Budget	2018 Budget

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535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.40 OTHER SERVICES & CHARGES

535.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	44,200.00	1	Insurance Allocation	38,600.00	1	Insurance Allocation	41,500.00
	Line Items Total	44,200.00		Line Items Total	38,600.00		Line Items Total	41,500.00
				Change in Budget	-5,600.00		Change in Budget	2,900.00

535.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	0.00	1	ENG.0017 - Survey Scanning Equipment & Software	625.00	1	ENG.0017 - Survey Scanning Equipment & Software	625.00
				Line Items Total	625.00		Line Items Total	625.00
				Change in Budget	625.00		Change in Budget	0.00

535.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Training (Engineering)	7,000.00	1	Training (Engineering)	7,650.00	1	Training (Engineering)	7,650.00
2	Publications (WW Design)	500.00	2	Publications (WW Design)	700.00	2	Publications (WW Design)	800.00
3	Recording Fees (Engineering)	500.00	3	Recording Fees (Engineering)	500.00	3	Recording Fees (Engineering)	500.00
	Line Items Total	8,000.00	4	Conferences	400.00	4	Conferences	400.00
			5	Employee Recognition	500.00	5	Employee Recognition	500.00
				Line Items Total	9,750.00		Line Items Total	9,850.00
				Change in Budget	1,750.00		Change in Budget	100.00

535.100.80 DEBT SERVICE INTEREST

535.100.83 DEBT SERVICE INTEREST

2016 Adopted			2017 Budget			2018 Budget		
1	2010 Revenue Bond - Interest	262,306.00	1	2010 Revenue Bond - Interest	263,148.00	1	2010 Revenue Bond - Interest	253,034.00
2	04-691-001 Public Works Trust Fund Loan - Interest	4,853.00	2	04-691-001 Public Works Trust Fund Loan - Interest	4,314.00	2	04-691-001 Public Works Trust Fund Loan - Interest	3,775.00
3	06-962-003 Public Works Trust Fund Loan - Interest	9,923.00	3	06-962-003 Public Works Trust Fund Loan - Interest	9,021.00	3	06-962-003 Public Works Trust Fund Loan - Interest	8,119.00
	Line Items Total	277,082.00		Line Items Total	276,483.00		Line Items Total	264,928.00
				Change in Budget	-599.00		Change in Budget	-11,555.00

535.100.90 INTERFUND PAYMENTS FOR SERVICES

535.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	5,000.00	1	Multimedia Allocation	10,200.00	1	Multimedia Allocation	10,500.00
	Line Items Total	5,000.00		Line Items Total	10,200.00		Line Items Total	10,500.00
				Change in Budget	5,200.00		Change in Budget	300.00

535.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Annex Rent (Utilities Debt Service)	219,509.00	1	Annex Rent (Utilities Debt Service)	215,013.00	1	Annex Rent (Utilities Debt Service)	215,013.00

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535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.90 INTERFUND PAYMENTS FOR SERVICES

535.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
2	Facilities Allocation	54,691.00	2	Facilities Allocation	80,487.00	2	Facilities Allocation	65,187.00
	Line Items Total	274,200.00		Line Items Total	295,500.00		Line Items Total	280,200.00
				Change in Budget	21,300.00		**Change in Budget**	-15,300.00

535.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	410,770.00	1	Innovation & Technology Allocation	457,161.00	1	Innovation & Technology Allocation	466,813.00
	Line Items Total	410,770.00		Line Items Total	457,161.00		Line Items Total	466,813.00
				Change in Budget	46,391.00		**Change in Budget**	9,652.00

431 SEWER
00 SEWER
535 UTILITIES
535.110 GENERAL ADMINISTRATION
535.110.10 SALARIES & WAGES
535.110.12 OVERTIME & OTHER WAGES

	2016 Adopted		2017 Budget		2018 Budget	
1	AMR Implementation Overtime	2,500.00	1 AMR Implementation Overtime	2,500.00	1 AMR Implementation Overtime	2,500.00
2	Regular Overtime	1,000.00	2 Regular Overtime	1,000.00	2 Regular Overtime	1,000.00
	Line Items Total	3,500.00	Line Items Total	3,500.00	Line Items Total	3,500.00
			Change in Budget	0.00	**Change in Budget**	0.00

535.110.20 PERSONNEL BENEFITS
535.110.21 F.I.C.A.

	2016 Adopted		2017 Budget		2018 Budget	
1	18% Benefits For Overtime & Other Wages	630.00	1 18% Benefits For Overtime & Other Wages	630.00	1 18% Benefits For Overtime & Other Wages	630.00
	Line Items Total	630.00	Line Items Total	630.00	Line Items Total	630.00
			Change in Budget	0.00	**Change in Budget**	0.00

535.110.30 SUPPLIES
535.110.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Utility Billing Office Supplies	1,500.00	1 Utility Billing Office Supplies	1,800.00	1 Utility Billing Office Supplies	1,800.00
	Line Items Total	1,500.00	Line Items Total	1,800.00	Line Items Total	1,800.00
			Change in Budget	300.00	**Change in Budget**	0.00

535.110.35 SMALL TOOLS AND EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Chairs & Headsets	500.00	1 Chairs, Desks & Headsets	1,000.00	1 Chairs, Desks & Headsets	800.00
	Line Items Total	500.00	Line Items Total	1,000.00	Line Items Total	800.00
			Change in Budget	500.00	**Change in Budget**	-200.00

535.110.40 OTHER SERVICES & CHARGES
535.110.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Dataprose Utility Bill Printing	12,500.00	1 Dataprose Utility Bill Printing	13,000.00	1 Dataprose Utility Bill Printing	13,000.00
2	Keybank Lockbox Payment Processing	10,500.00	2 Keybank Lockbox Payment Processing	8,000.00	2 Keybank Lockbox Payment Processing	8,000.00
3	Springbrook Programming & Data Fixes	1,750.00	3 Springbrook Programming & Data Fixes	1,750.00	3 Springbrook Programming & Data Fixes	1,750.00
4	Web Check Fees (Escrow Estimates)	3,500.00	4 Web Check Fees (Escrow Estimates)	3,500.00	4 Web Check Fees (Escrow Estimates)	3,500.00
5	Bank Credit Card Processing Fees	71,900.00	5 Bank Credit Card Processing Fees	75,600.00	5 Bank Credit Card Processing Fees	79,400.00
6	Bank Analysis Fees	1,300.00	6 Bank Analysis Fees	2,010.00	6 Bank Analysis Fees	2,010.00
	Line Items Total	101,450.00	Line Items Total	103,860.00	Line Items Total	107,660.00
			Change in Budget	2,410.00	**Change in Budget**	3,800.00

535.110.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Dataprose Utility Bill Postage Costs	30,000.00	1 Dataprose/AFTS Utility Bill Postage Costs	35,000.00	1 Dataprose/AFTS Utility Bill Postage Costs	35,000.00
	Line Items Total	30,000.00	Line Items Total	35,000.00	Line Items Total	35,000.00

431 SEWER
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535 UTILITIES
535.110 GENERAL ADMINISTRATION
535.110.40 OTHER SERVICES & CHARGES

535.110.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
				Change in Budget	5,000.00		**Change in Budget**	0.00

535.110.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Utility Billing Travel	1,250.00	1	Utility Billing Travel - Accela, Sensus, WFOA	3,000.00	1	Utility Billing Travel - Accela, Sensus, WFOA	3,500.00
	Line Items Total	1,250.00		Line Items Total	3,000.00		Line Items Total	3,500.00
				Change in Budget	1,750.00		**Change in Budget**	500.00

535.110.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	AMR Conference Registration	750.00	1	Accela, Sensus, WFOA Conference Registration & Staff Training	1,400.00	1	Accela, Sensus & WFOA Conference Registration - Staff Training	1,500.00
2	AMR On-Site Training	1,000.00	2	AMR On-Site Training	1,000.00	2	AMR On-Site Training	1,000.00
3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00
4	B&O, Utility, & Utility/Street Taxes	2,100,000.00	4	B&O, Utility, & Utility/Street Taxes	2,190,600.00	4	B&O, Utility, & Utility/Street Taxes	2,232,011.00
	Line Items Total	2,101,775.00		Line Items Total	2,193,025.00		Line Items Total	2,234,536.00
				Change in Budget	91,250.00		**Change in Budget**	41,511.00

431 SEWER
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535 UTILITIES
535.800 OPERATIONS
535.800.00 CAFR ONLY

535.800.01 DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Depreciation Expense	2,104,200.00	1	Depreciation Expense	2,315,000.00	1	Depreciation Expense	2,430,000.00
	Line Items Total	2,104,200.00		Line Items Total	2,315,000.00		Line Items Total	2,430,000.00
				Change in Budget	210,800.00		Change in Budget	115,000.00

535.800.10 SALARIES & WAGES

535.800.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Standby emergency call outs, and scheduled overtime.	35,000.00	1	Standby emergency call outs, and scheduled overtime.	35,000.00	1	Standby emergency call outs, and scheduled overtime.	35,000.00
	Line Items Total	35,000.00		Line Items Total	35,000.00		Line Items Total	35,000.00
				Change in Budget	0.00		Change in Budget	0.00

535.800.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Seasonal workers for the summer	25,000.00	1	Seasonal workers for the summer	29,500.00	1	Seasonal workers for the summer	29,500.00
	Line Items Total	25,000.00		Line Items Total	29,500.00		Line Items Total	29,500.00
				Change in Budget	4,500.00		Change in Budget	0.00

535.800.20 PERSONNEL BENEFITS

535.800.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	10,800.00	1	18% Benefits For Overtime & Other Wages	10,800.00	1	18% Benefits For Overtime & Other Wages	10,800.00
	Line Items Total	10,800.00		Line Items Total	10,800.00		Line Items Total	10,800.00
				Change in Budget	0.00		Change in Budget	0.00

535.800.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Rain gear, hats, safety PPE, City uniform, and etc.	12,500.00	1	Rain gear, hats, safety PPE, City uniform, and etc.	12,500.00	1	Rain gear, hats, safety PPE, City uniform, and etc.	12,500.00
	Line Items Total	12,500.00		Line Items Total	12,500.00		Line Items Total	12,500.00
				Change in Budget	0.00		Change in Budget	0.00

535.800.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Total benefits for SCADA/Telemetry Specialist - BA#8 (40%)	13,973.00						
	Line Items Total	13,973.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-13,973.00		Change in Budget	0.00

535.800.30 SUPPLIES

535.800.31 OFFICE & OPERATING SUPPLIES

2016 Adopted	2017 Budget	2018 Budget

431 SEWER
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535 UTILITIES
535.800 OPERATIONS
535.800.30 SUPPLIES

535.800.31 OFFICE & OPERATING SUPPLIES

	2016 Adopted		2017 Budget		2018 Budget	
1	Bioxide (order control chemical for each wet well approximate 10,000 gal per)	15,000.00	Bioxide (order control chemical for each wet well approximate 10,000 gal per)	20,000.00	Bioxide (order control chemical for each wet well approximate 10,000 gal per)	20,000.00
2	general operation supplies	20,000.00	General operation supplies	20,000.00	General operation supplies	20,000.00
3	gas detection sensors	1,500.00	Gas detection sensors	1,500.00	Gas detection sensors	1,500.00
4	Active Carbon (air scrubber material)	2,000.00	Active Carbon (air scrubber material)	2,000.00	Active Carbon (air scrubber material)	2,000.00
5	TV camera truck replacement lights, o-rings, bolts, etc	20,000.00	TV camera truck replacement lights, o-rings, bolts, etc	20,000.00	TV camera truck replacement lights, o-rings, bolts, etc	20,000.00
	Line Items Total	58,500.00	Line Items Total	63,500.00	Line Items Total	63,500.00
			Change in Budget	5,000.00	**Change in Budget**	0.00

535.800.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	Confine space equipment (repair or replace)	5,000.00	Confine space equipment (repair or replace)	5,000.00	Confine space equipment (repair or replace)	5,000.00
2	gas detector (repair or replace)	5,000.00	Gas detector (repair or replace)	5,000.00	Gas detector (repair or replace)	5,000.00
3	small hand tools (replace or repair)	15,000.00	Small hand tools (replace or repair)	15,000.00	Small hand tools (replace or repair)	15,000.00
4	Dehumidifier (replace or repair)	5,000.00	Dehumidifier (replace or repair)	5,000.00	Dehumidifier (replace or repair)	5,000.00
5	Sewer jet truck nozzles replacements and attachments, tubes, hoses, tiger tails, leader hoses	15,000.00	Sewer jet truck nozzles replacements and attachments, tubes, hoses, tiger tails, leader hoses	15,000.00	Sewer jet truck nozzles replacements and attachments, tubes, hoses, tiger tails, leader hoses	15,000.00
6	Sewer TV van camera (repair or replace)	15,000.00	Sewer TV van camera (repair or replace)	15,000.00	Sewer TV van camera (repair or replace)	15,000.00
	Line Items Total	60,000.00	Line Items Total	60,000.00	Line Items Total	60,000.00
			Change in Budget	0.00	**Change in Budget**	0.00

535.800.40 OTHER SERVICES & CHARGES

535.800.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	SCADA, Wonderware & Telemetry support	40,000.00	SCADA, Wonderware & Telemetry support	40,000.00	SCADA, Wonderware & Telemetry support	40,000.00
2	annual electrical pump station testing	10,000.00	Annual electrical pump station testing	10,000.00	Annual electrical pump station testing	10,000.00
3	cathodic protection testing at each station	10,000.00	Cathodic protection testing at each station	10,000.00	Cathodic protection testing at each station	10,000.00
	Line Items Total	60,000.00	Line Items Total	60,000.00	Line Items Total	60,000.00
			Change in Budget	0.00	**Change in Budget**	0.00

535.800.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	City cell phones, lap tops, leased telephone lines for pump stations.	25,500.00	City cell phones, lap tops, leased telephone lines for pump stations, ipad, iphone all 9 staff,	25,500.00	City cell phones, lap tops, leased telephone lines for pump stations.	25,500.00
	Line Items Total	25,500.00	Line Items Total	25,500.00	Line Items Total	25,500.00
			Change in Budget	0.00	**Change in Budget**	0.00

535.800.43 TRAVEL

2016 Adopted	2017 Budget	2018 Budget

431 SEWER
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535 UTILITIES
535.800 OPERATIONS
535.800.40 OTHER SERVICES & CHARGES

535.800.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	AWWA conference, WOW conference, for staff that need CEU's and training. Safety training	3,000.00	1	AWWA conference, WOW conference, for staff that need CEU's and training. Safety training	3,000.00	1	AWWA conference, WOW conference, for staff that need CEU's and training. Safety training	3,000.00
	Line Items Total	3,000.00		Line Items Total	3,000.00		Line Items Total	3,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.800.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	small hand tool rental	500.00	1	small hand tool rental	500.00	1	small hand tool rental	500.00
	Line Items Total	500.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.800.47 PUBLIC UTILITY SERVICE

2016 Adopted			2017 Budget			2018 Budget		
1	public utility services	70,000.00	1	public utility services	70,000.00	1	public utility services	70,000.00
	Line Items Total	70,000.00		Line Items Total	70,000.00		Line Items Total	70,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.800.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Generator maintenance, gutter repair, paint, door repair, roofing, etc.	20,000.00	1	Generator maintenance, gutter repair, paint, door repair, roofing, etc.	20,000.00	1	Generator maintenance, gutter repair, paint, door repair, roofing, etc.	20,000.00
2	Wet well cleaning	20,000.00	2	Wet well cleaning	20,000.00	2	Wet well cleaning	20,000.00
3	Contractor repair (side sewer, mainline repair) and asphalting and concrete repair.	110,000.00	3	Contractor repair (side sewer, mainline repair) and asphalting and concrete repair.	110,000.00	3	Contractor repair (side sewer, mainline repair) and asphalting and concrete repair.	110,000.00
4	Pump station repair (pump, motors, controls, floats, amp meters, PLC's)	65,000.00	4	Pump station repair (pump, motors, controls, floats, amp meters, PLC's)	65,000.00	4	Pump station repair (pump, motors, controls, floats, amp meters, PLC's)	65,000.00
5	Sewer TV van camera maintenance and repair.	6,500.00	5	Sewer TV van camera maintenance and repair.	6,500.00	5	Sewer TV van camera maintenance and repair.	6,500.00
	Line Items Total	221,500.00		Line Items Total	221,500.00		Line Items Total	221,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.800.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	King County ROW Permit	1,000.00	1	King County ROW Permit	1,000.00	1	King County ROW Permit	1,000.00
2	Training (M&O) staff SCADA, WOW, AWWA, Wonderware, Telemetry, WWCPA, GRCC.	7,500.00	2	Training (M&O) staff SCADA, WOW, AWWA, Wonderware, Telemetry, WWCPA, GRCC,	7,500.00	2	Training (M&O) staff SCADA, WOW, AWWA, Wonderware, Telemetry, WWCPA, GRCC.	7,500.00
	Line Items Total	8,500.00	3	CDL Renewal	2,000.00	3	CDL Renewal	2,000.00
			4	NASCO Training	3,000.00	4	NASCO training	3,000.00
				Line Items Total	13,500.00		Line Items Total	13,500.00
				Change in Budget	5,000.00		**Change in Budget**	0.00

431 SEWER
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535 UTILITIES
535.800 OPERATIONS
535.800.50 INTERGOVERNMENTAL/INTERFUND
535.800.51 INTERGOVERNMENTAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Waste Dump Fee's to King County (M&O)	9,500.00	1	Waste Dump Fee's to King County (M&O)	9,500.00	1	Waste Dump Fee's to King County (M&O)	9,500.00
	Line Items Total	9,500.00		Line Items Total	9,500.00		Line Items Total	9,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.800.90 INTERFUND PAYMENTS FOR SERVICES
535.800.93 INTERFUND SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	40,600.00	1	ER&R Fleet Fuel Allocation	30,600.00	1	ER&R Fleet Fuel Allocation	30,600.00
	Line Items Total	40,600.00		Line Items Total	30,600.00		Line Items Total	30,600.00
				Change in Budget	-10,000.00		**Change in Budget**	0.00

535.800.95 INTRFUND OPER RENTALS/LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	221,768.00	1	ER&R Fleet Allocation	246,404.00	1	ER&R Fleet Allocation	246,208.00
	Line Items Total	221,768.00		Line Items Total	246,404.00		Line Items Total	246,208.00
				Change in Budget	24,636.00		**Change in Budget**	-196.00

431 SEWER
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590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY

590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	7,203,637.00	1 Estimated Ending Working Capital	1,234,710.00	1 Estimated Ending Working Capital	1,679,161.00
Line Items Total	7,203,637.00	Line Items Total	1,234,710.00	Line Items Total	1,679,161.00
		Change in Budget	-5,968,927.00	**Change in Budget**	444,451.00

590.100.10 SALARIES & WAGES

590.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	230,786.00				
Line Items Total	230,786.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-230,786.00	**Change in Budget**	0.00

590.100.20 PERSONNEL BENEFITS

590.100.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	14,885.70				
Line Items Total	14,885.70	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-14,885.70	**Change in Budget**	0.00

590.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	10,616.16				
Line Items Total	10,616.16	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-10,616.16	**Change in Budget**	0.00

590.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	3,115.61				
Line Items Total	3,115.61	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-3,115.61	**Change in Budget**	0.00

590.100.25 HEALTH INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	52,157.64				
Line Items Total	52,157.64	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-52,157.64	**Change in Budget**	0.00

590.100.60 CAPITAL OUTLAY

590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
1 Sanitary Sewer Repair & Replacement	2,050,000.00				
2 Street Utility Improvements	200,000.00	Line Items Total	0.00	Line Items Total	0.00
3 Sewer Vactor Decant Facility	240,000.00				

431 SEWER
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590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY
590.100.65 CONSTRUCTION PROJECTS

	2016 Adopted		2017 Budget		2018 Budget	
4	Capital Labor & Benefits	-311,561.10				
	Line Items Total	2,178,438.90				
			Change in Budget	-2,178,438.90	Change in Budget	0.00

590.100.70 DEBT SERVICE PRINCIPAL
590.100.72 DEBT SERVICE PRINCIPAL REVENUE BONDS

	2016 Adopted		2017 Budget		2018 Budget	
1	2010 Revenue Bond - Principal	252,865.00	1 2010 Revenue Bond - Principal	252,865.00	1 2010 Revenue Bond - Principal	262,685.00
	Line Items Total	252,865.00	Line Items Total	252,865.00	Line Items Total	262,685.00
			Change in Budget	0.00	Change in Budget	9,820.00

590.100.78 INTERGOVERNMENTAL LOAN

	2016 Adopted		2017 Budget		2018 Budget	
1	04-691-001 Public Works Trust Fund Loan - Principal	107,844.00	1 04-691-001 Public Works Trust Fund Loan - Principal	107,844.00	1 04-691-001 Public Works Trust Fund Loan - Principal	107,844.00
2	06-962-003 Public Works Trust Fund Loan - Principal	180,418.00	2 06-962-003 Public Works Trust Fund Loan - Principal	180,418.00	2 06-962-003 Public Works Trust Fund Loan - Principal	180,418.00
	Line Items Total	288,262.00	Line Items Total	288,262.00	Line Items Total	288,262.00
			Change in Budget	0.00	Change in Budget	0.00

431 SEWER
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597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFER OUT

2016 Adopted		2017 Budget		2018 Budget	
1 Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	1 Transfer to Capital Subfund	1,000,000.00	1 ER&R Special Assessment for Capital Projects	155,000.00
Line Items Total	50,000.00	2 ER&R Special Assessment for Capital Projects	155,000.00	2 Adjust 2018 ER&R Allocations	10,600.00
		3 Adjust 2017 ER&R Allocations	7,000.00	3 Decision Package: IS.0042 - Network Engineer	13,320.00
		4 Decision Package: IS.0042 - Network Engineer	13,292.00	4 Decision Package: IS.0049 - CRM System	1,500.00
		5 Decision Package: IS.0049 - CRM System	5,000.00	5 Decision Package: IS.0050 - eDocument Scanning and Workflow	4,000.00
		6 Decision Package: IS.0050 - eDocument Scanning and Workflow	4,000.00	6 Decision Package: IS.0051 - GIS Imagery	3,000.00
		7 Decision Package: IS.0061 - Cyber Security Management	6,000.00	7 Decision Package: IS.0061 - Cyber Security Management	4,000.00
		8 Decision Package: IS.0066 - Centralized Cash Receipting System Software	5,000.00	Line Items Total	191,420.00
		9 Transfer Out to F460 for Utilities Field Operations Center	100,000.00		
		Line Items Total	1,295,292.00		
		Change in Budget	1,245,292.00	**Change in Budget**	-1,103,872.00
Total Line Items	16,335,242.20	**Total Line Items**	9,448,498.00	**Total Line Items**	8,927,516.00
		Total Change in Budget	-6,886,744.20	**Total Change in Budget**	-520,982.00

461 SEWER CAPITAL PROJECTS
00 * Title Not Found *****
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY

590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
		1 Estimated Ending Working Capital	7,821,219.00	1 Estimated Ending Working Capital	7,007,219.00
Line Items Total	0.00	Line Items Total	7,821,219.00	Line Items Total	7,007,219.00
		Change in Budget	7,821,219.00	**Change in Budget**	-814,000.00

590.100.10 SALARIES & WAGES

590.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	86,429.00	1 Allocate In Capital Salaries & Benefits	87,857.00
Line Items Total	0.00	Line Items Total	86,429.00	Line Items Total	87,857.00
		Change in Budget	86,429.00	**Change in Budget**	1,428.00

590.100.20 PERSONNEL BENEFITS

590.100.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	5,575.00	1 Allocate In Capital Salaries & Benefits	5,667.00
Line Items Total	0.00	Line Items Total	5,575.00	Line Items Total	5,667.00
		Change in Budget	5,575.00	**Change in Budget**	92.00

590.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	3,976.00	1 Allocate In Capital Salaries & Benefits	4,041.00
Line Items Total	0.00	Line Items Total	3,976.00	Line Items Total	4,041.00
		Change in Budget	3,976.00	**Change in Budget**	65.00

590.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	1,167.00	1 Allocate In Capital Salaries & Benefits	1,186.00
Line Items Total	0.00	Line Items Total	1,167.00	Line Items Total	1,186.00
		Change in Budget	1,167.00	**Change in Budget**	19.00

590.100.25 HEALTH INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	23,853.00	1 Allocate In Capital Salaries & Benefits	24,249.00
Line Items Total	0.00	Line Items Total	23,853.00	Line Items Total	24,249.00
		Change in Budget	23,853.00	**Change in Budget**	396.00

590.100.60 CAPITAL OUTLAY

590.100.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 ENG.0017 - Survey Scanning Equipment & Software	20,000.00		
Line Items Total	0.00			Line Items Total	0.00

461 SEWER CAPITAL PROJECTS
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY

590.100.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		Line Items Total	20,000.00		
		Change in Budget	20,000.00	**Change in Budget**	-20,000.00

590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	1 cp1520 - B Street NW Reconstruction Project	360,000.00	1 sebd01 - Sanitary Sewer Repair & Replacement/System Improvements Program	300,000.00
		2 sebd02 - Street Utility Improvements	200,000.00	2 sebd02 - Street Utility Improvements	200,000.00
		3 cp1512 - 2015 Sewer Repair and Replacement	10,000.00	3 sebd03 - Sewer Vactor Decant Facility	150,000.00
		4 sebd04 - Manhole Ring and Cover Replacement	80,000.00	4 sebd04 - Manhole Ring and Cover Replacement	80,000.00
		5 sebd06 - Siphon Assessment	524,000.00	5 sebd05 - Sewer Pump Station Replacement/Improvement	141,000.00
		6 cp1609 - Pump Station Condition Assessment	10,000.00	6 sebd07- Large Diameter Pipe Assessment	400,000.00
		7 cp1511 - M Street SE Storm Improvements	27,900.00	7 cp1416 - F Street SE Non-Motorized Improvements	88,000.00
		8 sebd09 - Pump Station Telemetry Improvements	150,000.00	8 sebd08 - M Street NE Widening	5,000.00
		9 Less Capital Salary & Benefit Allocation	-121,000.00	9 Less Capital Salary & Benefit Allocation	-123,000.00
		Line Items Total	1,240,900.00	Line Items Total	1,241,000.00
		Change in Budget	1,240,900.00	**Change in Budget**	100.00

461 SEWER CAPITAL PROJECTS
00 * Title Not Found *****
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFER OUT

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	1 Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	1 Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00
		Line Items Total	50,000.00	Line Items Total	50,000.00
		Change in Budget	50,000.00	**Change in Budget**	0.00
Total Line Items	0.00	**Total Line Items**	9,253,119.00	**Total Line Items**	8,421,219.00
		Total Change in Budget	9,253,119.00	**Total Change in Budget**	-831,900.00

TABLE S-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
SEWER FUND

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
1 **B Street NW Reconstruction Project**							
Capital Costs	360,000	-	-	-	-	-	**360,000**
Funding Sources:							
Sewer Fund	360,000	-	-	-	-	-	**360,000**
Bond Proceeds	-	-	-	-	-	-	**-**
Subtotal, Capacity Projects:							
Capital Costs	**360,000**	**-**	**-**	**-**	**-**	**-**	**360,000**
Non-Capacity Projects:							
2 **Sanitary Sewer Repair & Replacement Program**							
Capital Costs	-	300,000	1,500,000	300,000	1,500,000	300,000	**3,900,000**
Funding Sources:							
Sewer Fund	-	300,000	1,500,000	300,000	1,500,000	300,000	**3,900,000**
Bond Proceeds	-	-	-	-	-	-	**-**
3 **Street Utility Improvements**							
Capital Costs	200,000	200,000	200,000	200,000	200,000	200,000	**1,200,000**
Funding Sources:							
Sewer Fund	200,000	200,000	200,000	200,000	200,000	200,000	**1,200,000**
Bond Proceeds	-	-	-	-	-	-	**-**
4 **Vactor Decant Facility**							
Capital Costs	-	150,000	-	-	-	-	**150,000**
Funding Sources:							
Sewer Fund	-	150,000	-	-	-	-	**150,000**
Bond Proceeds	-	-	-	-	-	-	**-**
5 **2015 Sewer Repair and Replacement**							
Capital Costs	10,000	-	-	-	-	-	**10,000**
Funding Sources:							
Sewer Fund	10,000	-	-	-	-	-	**10,000**
Bond Proceeds	-	-	-	-	-	-	**-**
6 **Manhole Ring and Cover Replacement**							
Capital Costs	80,000	80,000	80,000	80,000	80,000	80,000	**480,000**
Funding Sources:							
Sewer Fund	80,000	80,000	80,000	80,000	80,000	80,000	**480,000**
Bond Proceeds	-	-	-	-	-	-	**-**
7 **Sewer Pump Station Replacement/Improvement**							
Capital Costs	-	141,000	500,000	168,000	900,000	141,000	**1,850,000**
Funding Sources:							
Sewer Fund	-	141,000	500,000	168,000	900,000	141,000	**1,850,000**
Bond Proceeds	-	-	-	-	-	-	**-**
8 **Siphon Assessment**							
Capital Costs	524,000	-	-	-	-	-	**524,000**
Funding Sources:							
Sewer Fund	524,000	-	-	-	-	-	**524,000**
Bond Proceeds	-	-	-	-	-	-	**-**
9 **Pump Station Condition Assessment**							
Capital Costs	10,000	-	-	-	-	-	**10,000**
Funding Sources:							
Sewer Fund	10,000	-	-	-	-	-	**10,000**
Bond Proceeds	-	-	-	-	-	-	**-**

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
10 **Large Diameter Pipe Assessment**							
Capital Costs	-	400,000	-	-	-	-	**400,000**
Funding Sources:							
Sewer Fund	-	400,000	-	-	-	-	**400,000**
Bond Proceeds	-	-	-	-	-	-	**-**
11 **Inflow and Infiltration Study**							
Capital Costs	-	-	135,000	135,000	135,000	135,000	**540,000**
Funding Sources:							
Sewer Fund	-	-	135,000	135,000	135,000	135,000	**540,000**
Bond Proceeds	-	-	-	-	-	-	**-**
12 **Comprehensive Sewer Plan Update**							
Capital Costs	-	-	-	350,000	-	-	**350,000**
Funding Sources:							
Sewer Fund	-	-	-	350,000	-	-	**350,000**
Bond Proceeds	-	-	-	-	-	-	**-**
13 **F Street SE Non-Motorized Improvements**							
Capital Costs	-	88,000	-	-	-	-	**88,000**
Funding Sources:							
Sewer Fund	-	88,000	-	-	-	-	**88,000**
Bond Proceeds	-	-	-	-	-	-	**-**
14 **M Street SE Storm Improvements**							
Capital Costs	27,900	-	-	-	-	-	**27,900**
Funding Sources:							
Sewer Fund	27,900	-	-	-	-	-	**27,900**
Bond Proceeds	-	-	-	-	-	-	**-**
15 **M Street NE Widening**							
Capital Costs	-	5,000	45,000	-	-	-	**50,000**
Funding Sources:							
Sewer Fund	-	5,000	45,000	-	-	-	**50,000**
Bond Proceeds	-	-	-	-	-	-	**-**
16 **Pump Station Telemetry Improvements**							
Capital Costs	150,000	-	-	-	-	-	**150,000**
Funding Sources:							
Sewer Fund	150,000	-	-	-	-	-	**150,000**
Bond Proceeds	-	-	-	-	-	-	**-**
Subtotal, Non-Capacity Projects:							
Capital Costs	**1,001,900**	**1,364,000**	**2,460,000**	**1,233,000**	**2,815,000**	**856,000**	**9,729,900**
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	360,000	-	-	-	-	-	360,000
Non-Capacity Projects	1,001,900	1,364,000	2,460,000	1,233,000	2,815,000	856,000	9,729,900
Total Costs	**1,361,900**	**1,364,000**	**2,460,000**	**1,233,000**	**2,815,000**	**856,000**	**10,089,900**
FUNDING SOURCES:							
Utility Funds *(Sewer)*	1,361,900	1,364,000	2,460,000	1,233,000	2,815,000	856,000	10,089,900
Bond Proceeds	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Funding	**1,361,900**	**1,364,000**	**2,460,000**	**1,233,000**	**2,815,000**	**856,000**	**10,089,900**

Project Title: **B Street NW Reconstruction Project**
Project No: **CP1520**
Project Type: **Capacity: 75%, Non-Capacity (Repair and Replacement) 25%**
Project Manager:

Description:

As part of the reconstruction of the street, install approximately 1200 LF of 12" sewer line and associated manholes. Connect a system currently served by a small pump station to the extension and eliminate the station.

Progress Summary:

Design is underway, with construction anticipated in 2017

Future Impact on Operating Budget:

No significant impact on operating budget is anticipated.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	60,000	360,000	-	420,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**60,000**	**360,000**	**-**	**420,000**
Capital Expenditures:					
Design	-	60,000	30,000	-	90,000
Right of Way	-	-	-	-	-
Construction	-	-	330,000	-	330,000
Total Expenditures:	**-**	**60,000**	**360,000**	**-**	**420,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	360,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**360,000**
Capital Expenditures:					
Design	-	-	-	-	30,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	330,000
Total Expenditures:	**-**	**-**	**-**	**-**	**360,000**

Grants / Other Sources:

Project Title: **Sanitary Sewer Repair & Replacement/System Improvements Program**
Project No: **sebd01**
Project Type: **Non-Capacity (Repair and Replacement)**
Project Manager: **Elwell**

Description:

Repair and replace broken sewer mains and other facilities. These lines will be identified through television inspection and routine cleaning. This particular program includes proposed projects which do not have an approved Project Management Plan, or are not associated with the SOS or other transportation improvements. Anticipated projects include bi-annual, stand-alone, repair and replacement projects for sewer lines which are broken, misaligned, "bellied" or otherwise require an inordinate amount of maintenance effort or present a risk of backup or trench failure, and facilities which generate consistent odor complaints. Additionally, system improvements which enhance the ability to maintain service are included here.
Comp Plan ID #1.

Progress Summary:

Future projects will be identified in 2017. Design of future R&R projects will begin in 2018, with construction of those projects in 2019, and this two-year cycle of design followed by construction will continue in subsequent years.

Future Impact on Operating Budget:

This should decrease the operating budget by correcting the problems that require operation staff's attention.

Activity:

Funding Sources:	(Previous 2 Yrs.) Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	2,350,502	1,400,000	-	300,000	3,750,502
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds		-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**2,350,502**	**1,400,000**	**-**	**300,000**	**3,750,502**
Capital Expenditures:					
Design	352,575	150,000	-	200,000	502,575
Right of Way	-				-
Construction	1,997,927	1,250,000	-	100,000	3,247,927
Total Expenditures:	**2,350,502**	**1,400,000**	**-**	**300,000**	**3,750,502**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Sewer Revenue	1,500,000	300,000	1,500,000	300,000	3,900,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**1,500,000**	**300,000**	**1,500,000**	**300,000**	**3,900,000**
Capital Expenditures:					
Design	150,000	200,000	150,000	200,000	900,000
Right of Way					-
Construction	1,350,000	100,000	1,350,000	100,000	3,000,000
Total Expenditures:	**1,500,000**	**300,000**	**1,500,000**	**300,000**	**3,900,000**

Grants / Other Sources:

Project Title: **Street Utility Improvements**
Project No: **sebd02**
Project Type: **Non Capacity (Repair and Replacement)**
Project Manager: **TBD**

Description:

Sewer line replacement in coordination with the Local Street Preservation Program and Arterial Preservation Program improvements.
Comp Plan ID #2.

Progress Summary:

Ongoing

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	(Previous 2 Yrs.) Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	400,000	200,000	200,000	200,000	800,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**400,000**	**200,000**	**200,000**	**200,000**	**800,000**
Capital Expenditures:					
Design	60,000	30,000	30,000	30,000	120,000
Right of Way	-				-
Construction	340,000	170,000	170,000	170,000	680,000
Total Expenditures:	**400,000**	**200,000**	**200,000**	**200,000**	**800,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Sewer Revenue	200,000	200,000	200,000	200,000	1,200,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**200,000**	**200,000**	**200,000**	**200,000**	**1,200,000**
Capital Expenditures:					
Design	30,000	30,000	30,000	30,000	180,000
Right of Way					-
Construction	170,000	170,000	170,000	170,000	1,020,000
Total Expenditures:	**200,000**	**200,000**	**200,000**	**200,000**	**1,200,000**

Grants / Other Sources:

Project Title: **Sewer Vactor Decant Facility**
Project No: **sebd03**
Project Type: **Non-Capacity (Improvements)**
Project Manager: **TBD**

Description:

Currently the City hauls vactored sewage waste to the County landfill on a biweekly basis. The sewage sludge is considerably wet, thus Utility funds are paying for the disposal of water. This project consists of a study/analysis to assess the City's vactor disposal method and identify a cost-effective alternative to the status quo. Possible recommendations may include maintaining current operations, constructing a gravity decant facility, incorporating special equipment into the vactor truck to increase decanting ability, purchasing specialized dewatering machinery, or collaborating with neighboring utilities for the shared use of facilities and equipment. Comp Plan ID #3

Progress Summary:

Future Impact on Operating Budget:

This project could decrease the future operating budget by reducing the expenses associated with hauling saturated waste to the County landfill.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-		150,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**150,000**	**-**
Capital Expenditures:					
Design	-	-		150,000	-
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**150,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	150,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**150,000**
Capital Expenditures:					
Design	-	-	-	-	150,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**150,000**

Grants / Other Sources:

Project Title: **2015 Sewer Repair and Replacement**
Project No: **cp1512**
Project Type: **Non-Capacity (Repair and Replacement)**
Project Manager: **Kim Truong**

Description:

This project consists of the replacement of aging or problematic sewer lines at nine different sites throughout the City.

Progress Summary:

The project is currently in the preliminary design phase and is scheduled to be constructed in 2016.

Future Impact on Operating Budget:

This project could decrease the future operating budget by reducing the number of sewer lines that require frequent maintenance staff attention.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	39,325	1,140,000	10,000	-	1,189,325
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**39,325**	**1,140,000**	**10,000**	**-**	**1,189,325**
Capital Expenditures:					
Design	39,325	70,000	1,000	-	110,325
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	1,070,000	9,000	-	1,079,000
Total Expenditures:	**39,325**	**1,140,000**	**10,000**	**-**	**1,189,325**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	10,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**10,000**
Capital Expenditures:					
Design	-	-	-	-	1,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	9,000
Total Expenditures:	**-**	**-**	**-**	**-**	**10,000**

Grants / Other Sources:

Project Title: **Manhole Ring and Cover Replacement**
Project No: **sebd04**
Project Type: **Non-Capacity (Repair and Replacement)**
Project Manager: **TBD**

Description:

As manholes and roads age and their condition deteriorates, access covers and the rings in which they sit can become loose and/or misoriented, and can become a road hazard requiring maintenance staff attention and increasing the City's liability. This annual project will replace approximately 50 sewer manhole rings and covers to maintain access to the sewer system and to decrease the likelihood of the manholes becoming road hazards. Some of these replacements may be in conjunction with other City capital projects.
Comp Plan ID #7.

Progress Summary:

Future Impact on Operating Budget:

This project could decrease the future operating budget by reducing the need for staff to respond to loose manholes or lids.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	20,000	80,000	80,000	100,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**20,000**	**80,000**	**80,000**	**100,000**
Capital Expenditures:					
Design	-	1,000	8,000	8,000	9,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	19,000	72,000	72,000	91,000
Total Expenditures:	**-**	**20,000**	**80,000**	**80,000**	**100,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Sewer Revenue	80,000	80,000	80,000	80,000	480,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**80,000**	**80,000**	**80,000**	**80,000**	**480,000**
Capital Expenditures:					
Design	8,000	8,000	8,000	8,000	48,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	72,000	72,000	72,000	72,000	432,000
Total Expenditures:	**80,000**	**80,000**	**80,000**	**80,000**	**480,000**

Grants / Other Sources:

Project Title: **Sewer Pump Station Replacement/Improvement**
Project No: **sebd05**
Project Type: **Non-Capacity (Repair and Replacement/Improvements)**
Project Manager: **TBD**

Description:

Three sewer pump stations, the 8th Street Pump Station, Valley Meadows Pump Station, and 22nd Street Pump Station have been identified as needing renovation, replacement, and/or relocation based on condition, safety concerns, and to accommodate growth. The scope of these improvements has not yet been developed, but will be based on the Pump Station Condition Assessment project scheduled for 2016. Rehabilitation costs for the 3 pump stations have been estimated over a 6-year period.
Comp Plan ID #4.

Progress Summary:

Following the results of the systematic pump station evaluation study scheduled for 2016, the sequence or identification of pump stations requiring R&R, and detailed scope of improvements (one pump station rehabilitated every other year) for each of these stations will be developed.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-	-	141,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**141,000**	**-**
Capital Expenditures:					
Design	-	-	-	141,000	-
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**141,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	500,000	168,000	900,000	141,000	1,850,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**500,000**	**168,000**	**900,000**	**141,000**	**1,850,000**
Capital Expenditures:					
Design	50,000	168,000	90,000	141,000	590,000
Right of Way/Property Acquisition					-
Construction	450,000		810,000		1,260,000
Total Expenditures:	**500,000**	**168,000**	**900,000**	**141,000**	**1,850,000**

Grants / Other Sources:

Project Title: **Siphon Assessment**
Project No: **sebd06**
Project Type: **Non-Capacity (Improvement)**
Project Manager: **TBD**

Description:

Currently, the City does not have the required equipment to complete inspections of the three sewer siphons (2 across the Green River, 1 under the railroad tracks at H and 6th NW) located within its collection system. Their condition is unknown. This project would inspect each siphon to determine its condition and help set future inspection/cleaning protocols. The siphons would be inspected prior to cleaning to determine what their in situ condition is, then if required the lines would be cleaned and re-inspected. Based on the debris level and condition of the pipes, future activities can be planned. Comp Plan ID #5.

Progress Summary:

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-	524,000		524,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**524,000**	**-**	**524,000**
Capital Expenditures:					
Design	-	-	524,000		524,000
Right of Way/Property Acquisition	-	-	-		-
Construction	-	-	-		-
Total Expenditures:	**-**	**-**	**524,000**	**-**	**524,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	524,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**524,000**
Capital Expenditures:					
Design	-	-	-	-	524,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**524,000**

Grants / Other Sources:

Project Title: **Pump Station Condition Assessment**
Project No: **cp1609**
Project Type: **Non-Capacity (Improvement)**
Project Manager: **TBD**

Description:

The assessment will evaluate the physical condition of existing sewage pump stations and equipment. The purpose of the assessment is to predict future serviceability and anticipated longevity for development of future CIPs and the City's asset management program. This assessment will also be used to further define the scope of the Pump Station Replacement/Improvement project.
Comp Plan ID #6.

Progress Summary:

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	177,000	10,000	-	187,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**177,000**	**10,000**	**-**	**187,000**
Capital Expenditures:					
Design	-	177,000	10,000	-	187,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**177,000**	**10,000**	**-**	**187,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	10,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**10,000**
Capital Expenditures:					
Design	-	-	-	-	10,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**10,000**

Grants / Other Sources:

Project Title: **Large Diameter Pipe Assessment**
Project No: **sebd07**
Project Type: **Non-Capacity (Improvement)**
Project Manager: **TBD**

Description:

City staff is not equipped to efficiently clean and inspect sewer pipes with a diameter larger than 18 inches. This project would clean and internally inspect all pipe owned by the City that is larger than 18 inches in diameter. This is approximately 39,300 feet, ranging in diameter from 20 inches up to 36 inches.
Comp Plan ID #8.

Progress Summary:

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-	-	400,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**400,000**	**-**
Capital Expenditures:					
Planning/Design	-	-	-	400,000	-
Right of Way/Property Acquisition	-	-	-		-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**400,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	400,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**400,000**
Capital Expenditures:					
Planning/Design	-	-	-	-	400,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**400,000**

Grants / Other Sources:

Project Title: **Inflow and Infiltration Study**
Project No: **cpxxxx**
Project Type: **Non-Capacity (Improvement)**
Project Manager: **TBD**

Description:

This project would assess portions of the City Sewer Service Area for infiltration/inflow (I/I) values, since excessive localized I/I can also be an indicator of poor sewer main and side sewer condition and could contribute to capacity issues in the future. This project would monitor flow in the collection system over 5 years. This data will then be used to help identify repair and replacement needs and for modeling purposes and I/I assessment in future updates to the Comprehensive Sewer Plan. Comp Plan ID #9.

Progress Summary:

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-	-		-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design/Analysis	-	-	-	-	-
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	135,000	135,000	135,000	135,000	540,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**135,000**	**135,000**	**135,000**	**135,000**	**540,000**
Capital Expenditures:					
Design/Analysis	135,000	135,000	135,000	135,000	540,000
Right of Way/Property Acquisition					-
Construction	-	-	-	-	-
Total Expenditures:	**135,000**	**135,000**	**135,000**	**135,000**	**540,000**

Grants / Other Sources:

Project Title: **Comprehensive Sewer Plan Update**
Project No: **cpxxxx**
Project Type: **Non-Capacity (Repair and Replacement/Improvement)**
Project Manager: **TBD**

Description:

Prepare an update the City's Sewer Comprehensive Plan to include an update to the hydraulic model and an update to the Capital Improvement Plan.
Comp Plan ID #10.

Progress Summary:

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	350,000		-	350,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**350,000**	**-**	**-**	**350,000**
Capital Expenditures:					
Design	-	350,000		-	350,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**350,000**	**-**	**-**	**350,000**

Grants / Other Sources:

Project Title: **F Street SE Non-Motorized Improvements**
Project No: **cp1416**
Project Type: **Non-Capacity (Repair and Replacement)**
Project Manager: **Seth Wickstrom**

Description:

Replace approximately 420 LF of 15"-18" diameter clay pipe as part of the F Street SE Non-Motorized Improvements project. Constructing this project in association with a road improvement project saves money and avoids damage to the new roadway that could occur if the pipe was not replaced and experienced a failure or blockage.

Progress Summary:

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	2,525	21,475	-	88,000	24,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**2,525**	**21,475**	**-**	**88,000**	**24,000**
Capital Expenditures:					
Design	2,525	21,475	-	8,800	24,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	79,200	-
Total Expenditures:	**2,525**	**21,475**	**-**	**88,000**	**24,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	88,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**88,000**
Capital Expenditures:					
Design	-	-	-	-	8,800
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	79,200
Total Expenditures:	**-**	**-**	**-**	**-**	**88,000**

Grants / Other Sources:

Project Title: **M Street SE Storm Improvements**
Project No: **cp1511**
Project Type: **Non-Capacity (Repair and Replacement/Improvement)**
Project Manager: **Matt Larson**

Description:

Replace approximately 800 LF of aging sewer pipe with root intrusion issues with new 8" PVC in conjunction with storm and road improvements. Constructing this project in association with a road improvement project saves money and avoids damage to the new roadway that could occur if the pipe was not replaced and experienced a failure or blockage.

Progress Summary:

The road and storm project is currently in a preliminary design phase. Construction is anticipated to begin in 2016.

Future Impact on Operating Budget:

This project will not have a significant effect on operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	3,283	385,000	27,900	-	416,183
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**3,283**	**385,000**	**27,900**	**-**	**416,183**
Capital Expenditures:					
Design	3,283	51,717	1,000	-	56,000
Right of Way/Property Acquisition	-			-	-
Construction	-	333,283	26,900	-	360,183
Total Expenditures:	**3,283**	**385,000**	**27,900**	**-**	**416,183**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	-	-	-	-	27,900
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**27,900**
Capital Expenditures:					
Design	-	-	-	-	1,000
Right of Way/Property Acquisition	-	-	-	-	-
Construction	-	-	-	-	26,900
Total Expenditures:	**-**	**-**	**-**	**-**	**27,900**

Grants / Other Sources:

Project Title: **M Street NE Widening**
Project No: **sebd08**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Sewer line replacements in conjunction with street improvements

Progress Summary:

Design will be completed in 2018 with construction completed in 2019.

Future Impact on Operating Budget:

No significant Impact

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-	-	5,000	-
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**5,000**	**-**
Capital Expenditures:					
Design	-	-	-	5,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**5,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Sewer Revenue	45,000	-	-	-	50,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**45,000**	**-**	**-**	**-**	**50,000**
Capital Expenditures:					
Design	5,000	-	-	-	10,000
Right of Way	-	-	-	-	-
Construction	40,000	-	-	-	40,000
Total Expenditures:	**45,000**	**-**	**-**	**-**	**50,000**

Grants / Other Sources:

Project Title: **Pump Station Telemetry Improvements**
Project No: **sebd09**
Project Type: **Non-capacity**
Project Manager: **TBD**

Description:

Install new SCADA and communication equipment for the 22nd Street and R Street Pump Station.

Progress Summary:

Future Impact on Operating Budget:

The improvements will have a negligible effect on the operating budget.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Sewer Revenue	-	-	150,000	-	150,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**150,000**	**-**	**150,000**
Capital Expenditures:					
Design	-	-	25,000	-	25,000
Right of Way	-	-	-	-	-
Construction	-	-	125,000	-	125,000
Total Expenditures:	**-**	**-**	**150,000**	**-**	**150,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Sewer Revenue	-	-	-	-	150,000
Grants (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**150,000**
Capital Expenditures:					
Design	-	-	-	-	25,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	125,000
Total Expenditures:	**-**	**-**	**-**	**-**	**150,000**

Grants / Other Sources:

STORM UTILITY

Mission Statement

Provide environmentally sound and effective management of the surface and shallow ground water in the City of Auburn for the protection and welfare of the public.

Department Overview

Key administrative and engineering duties include comprehensive system planning, compliance with governmental regulations, review of development applications, conception and implementation of capital improvement projects, and system budget management. Key operational duties include general system maintenance, minor repair and construction, and day-to-day operations. The City is responsible for the collection, transmission, treatment, and disposal of surface waters to Mill Creek and the Green and White Rivers.

2015 & 2016 Accomplishments

- Continued compliance with the National Pollution Discharge Elimination System (NPDES) Phase II permit elements including participating in public education events, inspection of public and private facilities, enforcement of maintenance standards, responding to illicit discharges, and annual reporting to Department of Ecology.
- Completed the implementation of the NPDES Phase II requirements related to Low Impact Development and adoption of Storm Water Standards.
- Completed the update to the Comprehensive Storm Drainage Plan.
- Completed the mandated reporting for the Puyallup River Watershed Fecal Coliform Total Maximum Daily Load (TMDL) as required by the Washington State Department of Ecology (WSDOE) and the Environmental Protection Agency (EPA).
- Continued the storm drainage inventory process to improve the utility records and system maps by performing records evaluation and field investigations utilizing Global Positioning Satellite (GPS) equipment.
- Continued to upgrade the asset management databases through records evaluation and field investigation to create a risk assessment model, hydraulic model, and infrastructure map for City use.
- Replaced and/or installed new storm drainage conveyance capacity improvements in conjunction with the Arterial Street and Local Street Improvement projects.
- Completed Phase 2 of the Auburn Way South conveyance improvement, thereby reducing flooding conditions at the Burlington Northern and Santa Fe railroad underpass.
- Completed construction of 30th St NE Area Flooding Project - Phase I to relieve flooding in the vicinity of the Auburn Municipal Airport and surrounding areas.
- Continued to implement and manage the City's West Nile Virus abatement program at the City's constructed stormwater ponds.
- Completed the storm drainage system at the Maintenance & Operations facility to provide additional detention storage and water quality enhancements. The improvements included Low Impact Development (LID) techniques to reduce total runoff and expanding of the decant waste facility to reduce the overall disposal cost to the utility.
- Provided support to the Auburn Municipal Airport to maintain compliance with the Washington State Department of Ecology Industrial Stormwater General Permit.
- Continued management of the City's capital project wetland mitigation site monitoring program.

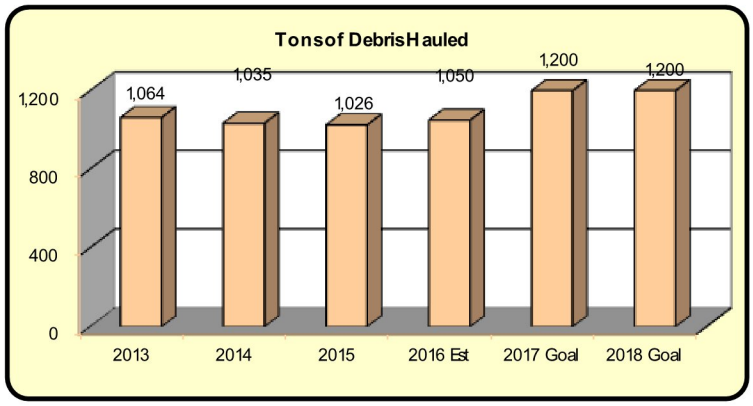
2017 & 2018 Objectives

- Continue to improve utility records and system maps for asset management by performing records evaluation and field investigations.
- Complete the storm drainage inventory process and utility records thereby improving the overall management of City storm assets.
- Continue to improve overall system performance by continuing the citywide ditch maintenance and pond cleaning and rehabilitation programs to remove accumulated sediment and vegetation.
- Maintain compliance with our catchbasin inspection and cleaning program as mandated by the NPDES Phase II Permit.
- Provide ongoing spill response and detection of illicit storm system connections and discharges as required by the NPDES Phase II permit.
- Fully implement the use of CarteGraph as a work order management system and complete the development of Standard Operating Procedures (SOP) for updating databases for CarteGraph and the Geographic Information System (GIS) to allow for engineering and maintenance staff to edit and track operations of the existing storm infrastructure.
- Continue to replace and/or install new storm drainage conveyance capacity improvements in conjunction with the Arterial and Local Street Improvement projects.
- Continue to implement and manage the City's West Nile Virus abatement program at the City's constructed stormwater ponds.
- Participate in future TMDL's as required by the Washington State Department of Ecology (WSDOE) and the Environmental Protection Agency (EPA).
- Update the Municipal Airport Stormwater Pollution Prevention Plan and continue to provide support to maintain Industrial Stormwater General Permit compliance.
- Continue to manage the City's capital project wetland mitigation site monitoring program.
- Manage and implement a public education and outreach program to provide illicit discharge spill kits to targeted businesses throughout the City.

PERFORMANCE MEASURES - STORM DRAINAGE FUND

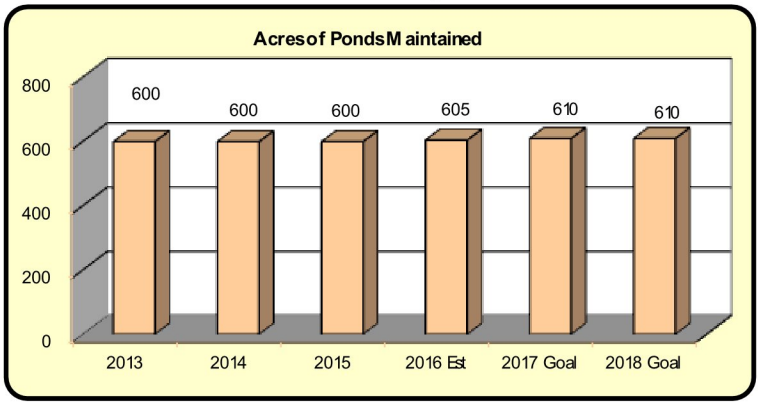
Tons of Debris Hauled

Initial projected increase due to NPDES requirements to inspect and clean, as necessary, all catch basins within the City during the permit cycle period. The 2017 and 2018 goal is based on the annual average required to meet permit conditions.



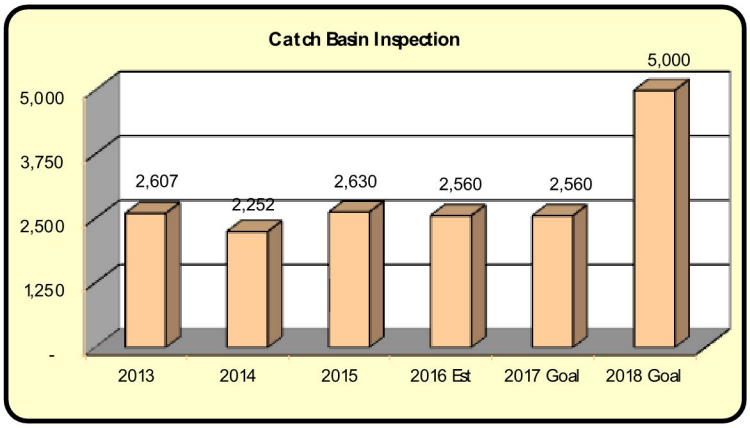
Acres of Storm Drainage Ponds Maintained

This performance measure reflects the reprioritization of storm work forces to meet NPDES requirements to inspect and clean all catch basins during the permit cycle. In 2012 the responsibility of the storm pond maintenance was transferred to the Street Division, allowing the facilities to be maintained more frequently.



Catch Basin Inspection

The NPDES permit requires the inspection of all catch basins within the City during a permit cycle period. The 2017 and 2018 goal is based on the anticipated annual average required to meet permit conditions.



2015-2016 Working Capital Budget

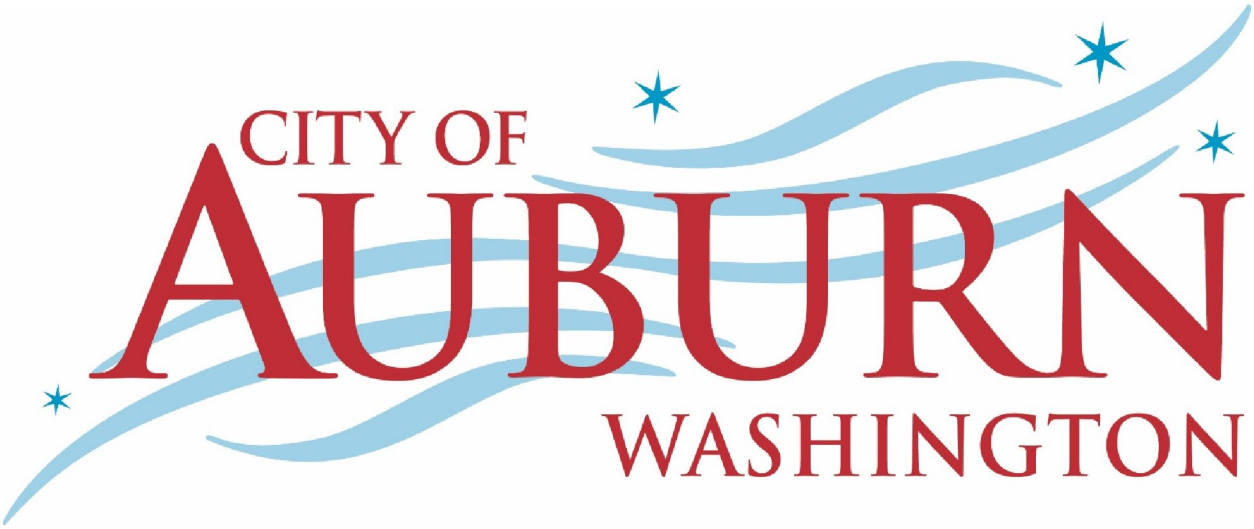
432 Storm Drainage (includes 462 Storm Drainage - Capital)		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
343.400	Storm Service Charge	9,031,907	9,038,680	9,038,680	9,086,300	9,086,300
343.430	Other Charges for Service	550,832	112,807	112,807	156,376	156,376
361.100	Interest Earnings	24,258	13,865	13,865	15,000	15,000
396/399	Miscellaneous Revenue	2,376,875	885,088	885,088	60,951	63,226
TOTAL OPERATING REVENUES		11,983,872	10,050,440	10,050,440	9,318,627	9,320,902
OPERATING EXPENDITURES						
548.000.10	Salaries & Wages	2,667,487	2,397,119	2,397,119	2,500,996	2,607,943
548.000.20	Benefits	1,163,877	1,224,350	1,224,350	1,233,452	1,328,679
548.000.30	Supplies	62,295	94,300	94,300	94,750	94,550
548.000.40	Other Service Charges	1,338,730	1,670,215	1,670,215	1,708,290	1,725,779
548.000.50	Intergovernmental Services	263,020	415,980	2,415,980	1,865,752	1,584,292
548.000.60	Capital	6,250,232	-	-	-	-
548.000.75	Debt Service Principal	423,302	413,162	413,162	413,162	425,578
548.000.83	Debt Service Interest	153,180	360,525	360,525	361,418	350,697
590.100.05	Net Increase in Restricted Assets	1,367,211	-	-	-	-
548.000.90	Interfund Operating Rentals & Supplies	1,337,047	1,312,518	1,312,518	1,441,066	1,444,254
TOTAL OPERATING EXPENDITURES		15,026,380	7,888,169	9,888,169	9,618,886	9,561,772
	REVENUES LESS EXPENDITURES	(3,042,508)	2,162,271	162,271	(300,259)	(240,870)
BEGINNING WORKING CAPITAL - January 1		16,857,476	1,914,968	2,691,382	2,853,653	2,553,394
ENDING WORKING CAPITAL - December 31		13,814,969	4,077,239	2,853,653	2,553,394	2,312,524
NET CHANGE IN WORKING CAPITAL (*)		(3,042,508)	2,162,271	162,271	(300,259)	(240,870)
CAPITAL FUND:						
CAPITAL REVENUES						
361.110	Investment Income	-	2,135	2,135	-	-
396.101	Capital-System Development	-	350,000	350,000	500,000	600,000
382.200	Revenue Bond Proceeds	-	-	-	-	-
397.100	Operating Transfer (from Operations)	-	-	2,000,000	1,400,000	1,200,000
396/399	Other Revenues	-	307,806	307,806	-	-
TOTAL CAPITAL REVENUES		-	659,941	2,659,941	1,900,000	1,800,000
CAPITAL EXPENDITURES						
590.100.10	Salaries & Wages	-	294,980	294,980	152,143	95,714
590.100.20	Benefits	-	97,969	97,969	60,857	38,286
590.100.60	Construction Projects	-	4,390,563	2,874,649	2,426,200	1,352,000
590.100.55	Operating Transfers Out	-	-	50,000	50,000	50,000
TOTAL CAPITAL EXPENDITURES		-	4,783,512	3,317,598	2,689,200	1,536,000
BEGINNING WORKING CAPITAL - January 1		-	4,128,845	11,900,000	11,242,343	10,453,143
ENDING WORKING CAPITAL - December 31		-	5,274	11,242,343	10,453,143	10,717,143
NET CHANGE IN WORKING CAPITAL (*)		-	(4,123,571)	(657,657)	(789,200)	264,000
	Total Change in Working Capital	(3,042,508)	(1,961,300)	(495,386)	(1,089,459)	23,130

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

432 Storm FTE's	2014	2015	2016	2017	2018
Storm FTE's	10.00	10.00	10.00	10.00	10.00
TOTAL STORM FTE's	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**

Full Time Equivalent (FTE)


CITY OF
AUBURN
WASHINGTON

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.10 SALARIES & WAGES

535.100.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-320,891.25	1	Allocate Out Capital Salaries & Benefits	-234,532.00	1	Allocate Out Capital Salaries & Benefits	-245,108.00
	Line Items Total	-320,891.25		Line Items Total	-234,532.00		Line Items Total	-245,108.00
				Change in Budget	86,359.25		**Change in Budget**	-10,576.00

535.100.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Temporary Storm Employees - Inventory effort	45,000.00						
	Line Items Total	45,000.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-45,000.00		**Change in Budget**	0.00

535.100.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	0.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.100.20 PERSONNEL BENEFITS

535.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	8,100.00	1	Allocate Out Capital Salaries & Benefits	-15,127.00	1	Allocate Out Capital Salaries & Benefits	-15,809.00
2	Allocate Out Capital Salaries & Benefits	-20,697.49	2	18% Benefits For Overtime & Other Wages	8,100.00	2	18% Benefits For Overtime & Other Wages	8,100.00
	Line Items Total	-12,597.49		Line Items Total	-7,027.00		Line Items Total	-7,709.00
				Change in Budget	5,570.49		**Change in Budget**	-682.00

535.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms (Engineering).	1,000.00	1	Uniforms (Engineering)	1,000.00	1	Uniforms (Engineering)	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.100.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-14,761.00	1	Allocate Out Capital Salaries & Benefits	-10,788.00	1	Allocate Out Capital Salaries & Benefits	-11,275.00
	Line Items Total	-14,761.00		Line Items Total	-10,788.00		Line Items Total	-11,275.00
				Change in Budget	3,973.00		**Change in Budget**	-487.00

535.100.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-4,332.03	1	Allocate Out Capital Salaries & Benefits	-3,166.00	1	Allocate Out Capital Salaries & Benefits	-3,309.00
	Line Items Total	-4,332.03		Line Items Total	-3,166.00		Line Items Total	-3,309.00
				Change in Budget	1,166.03		**Change in Budget**	-143.00

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.20 PERSONNEL BENEFITS
535.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Allocate Out Capital Salaries & Benefits	-72,521.42	1	Allocate Out Capital Salaries & Benefits	-77,890.00	1	Allocate Out Capital Salaries & Benefits	-85,735.00
	Line Items Total	-72,521.42		Line Items Total	-77,890.00		Line Items Total	-85,735.00
				Change in Budget	-5,368.58		**Change in Budget**	-7,845.00

535.100.30 SUPPLIES
535.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office Supplies (Engineering). Includes absorbant booms & spill response materials.	5,000.00	1	Office Supplies (Engineering). Includes absorbant booms, spill response materials and erosion control demonstration products.	5,000.00	1	Office Supplies (Engineering). Includes absorbant booms, spill response materials and erosion control demonstration products.	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Small tools	10,000.00	1	Small tools	10,000.00	1	Small tools	10,000.00
	Line Items Total	10,000.00	2	Office furniture, storage, and equipment	450.00	2	Office furniture, storage, and equipment	450.00
				Line Items Total	10,450.00		Line Items Total	10,450.00
				Change in Budget	450.00		**Change in Budget**	0.00

535.100.40 OTHER SERVICES & CHARGES
535.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Grant application assistance.	10,000.00	1	Grant application assistance.	10,000.00	1	Grant application assistance.	10,000.00
2	NPDES implementation. Code revision to support LID integration and new SWMM.	30,000.00	2	NPDES implementation.	20,000.00	2	NPDES implementation.	20,000.00
3	West Nile Virus contract.	62,000.00	3	West Nile Virus contract.	77,000.00	3	West Nile Virus contract.	80,000.00
4	Storm Filter Management contract.	15,000.00	4	Storm Filter Management contract.	15,000.00	4	Storm Filter Management contract.	15,000.00
5	On-call storm modeling, update the hydraulic model to include completed capital and developer projects. Provide modeling assistance for capital project design.	75,000.00	5	On-call storm modeling, update the hydraulic model to include completed capital and developer projects. Provide modeling assistance for capital project design.	75,000.00	5	On-call storm modeling, update the hydraulic model to include completed capital and developer projects. Provide modeling assistance for capital project design.	75,000.00
6	System inventory support to continue current effort to complete the storm inventory predominantly in the annexation areas. Consultants update the hydraulic model and provide inventory data to City GIS for inclusion in Cartegraph and mapping.	15,000.00	6	Miscellaneous on-call support services.	10,000.00	6	Miscellaneous on-call support services.	10,000.00
7	Miscellaneous on-call support services.	10,000.00	7	Annual State Audit	8,900.00	7	Annual State Audit	9,800.00
8	Annual State Audit	7,200.00	8	NPDES Outreach & Education - Spill kit program (ECOSS)	9,500.00	8	NPDES Outreach & Education - Spill kit program (ECOSS)	9,500.00
	Line Items Total	224,200.00	9	Healthcare Administrative Fee	18,000.00	9	Healthcare Administrative Fee	18,200.00
			10	Record Drawing Archive Services	500.00	10	Record Drawing Archive Services	500.00
				Line Items Total	243,900.00		Line Items Total	248,000.00

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.40 OTHER SERVICES & CHARGES

535.100.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	19,700.00	Change in Budget	4,100.00

535.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Phones.	1,300.00	1	Phones.	1,300.00	1	Phones.	1,300.00
	Line Items Total	1,300.00		Line Items Total	1,300.00		Line Items Total	1,300.00
				Change in Budget	0.00		Change in Budget	0.00

535.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel.	2,500.00	1	Travel. Washington State Municipal Stormwater Conference, Managing Stormwater in Washington, Washington State Chapter of The Urban & Regional Information Systems Association - GIS conference. General Training.	5,000.00	1	Travel. Washington State Municipal Stormwater Conference, Managing Stormwater in Washington, Washington State Chapter of The Urban & Regional Information Systems Association - GIS conference. General Training	6,250.00
	Line Items Total	2,500.00		Line Items Total	5,000.00		Line Items Total	6,250.00
				Change in Budget	2,500.00		Change in Budget	1,250.00

535.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	25,400.00	1	Insurance Allocation	14,600.00	1	Insurance Allocation	15,700.00
	Line Items Total	25,400.00		Line Items Total	14,600.00		Line Items Total	15,700.00
				Change in Budget	-10,800.00		Change in Budget	1,100.00

535.100.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
			1	GPS - Trimble repairs	1,500.00	1	GPS - Trimble repairs	1,500.00
	Line Items Total	0.00	2	Car wash kit repair	500.00	2	Car wash kit repair	500.00
			3	ENG.0017 - Survey Scanning Equipment & Software	625.00	3	ENG.0017 - Survey Scanning Equipment & Software	625.00
				Line Items Total	2,625.00		Line Items Total	2,625.00
				Change in Budget	2,625.00		Change in Budget	0.00

535.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Training (Engineering).	7,000.00	1	Training (Engineering).	7,650.00	1	Training (Engineering).	7,650.00
2	Railroad crossing agreement fees.	2,000.00	2	Railroad crossing agreement fees.	2,000.00	2	Railroad crossing agreement fees.	2,000.00
3	Cascade Water Alliance payment. Lakeland Hills Tailrace.	8,100.00	3	Cascade Water Alliance payment. Lakeland Hills Tailrace.	8,300.00	3	Cascade Water Alliance payment. Lakeland Hills Tailrace.	8,500.00
4	Software license fees, GPS software upgrade.	5,000.00	4	Software license fees, GPS software upgrade.	5,000.00	4	Software license fees, GPS software upgrade.	5,000.00
5	Pet waste bags for City parks.	5,000.00	5	Pet waste bags for City parks.	5,000.00	5	Pet waste bags for City parks.	5,000.00

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.40 OTHER SERVICES & CHARGES

535.100.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
	Line Items Total	27,100.00	6	CESCL Training - "Certified Erosion and Sediment Control Lead" for Construction Inspectors, Development Review Engineers and Project Engineers.	1,000.00	6	CESCL Training - "Certified Erosion and Sediment Control Lead" for Construction Inspectors, Development Review Engineers and Project Engineers.	1,000.00
			7	CPESC - "Certified Professional in Erosion and Sedimentation Control" course training and exam for StormwaterManagement Inspectors (2).	3,000.00	7	CPESC - "Certified Professional in Erosion and Sedimentation Control" ongoing training for Stormwater ManagementInspectors (2).	1,000.00
			8	Conferences	400.00	8	Conferences	400.00
			9	Employee Recognition	500.00	9	Employee Recognition	500.00
				Line Items Total	32,850.00		Line Items Total	31,050.00
				Change in Budget	5,750.00		**Change in Budget**	-1,800.00

535.100.50 INTERGOVERNMENTAL/INTERFUND

535.100.51 INTERGOVERNMENTAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	NPDES permit fee (Dept of Ecology).	24,000.00	1	NPDES permit fee (Dept of Ecology).	24,000.00	1	NPDES permit fee (Dept of Ecology).	24,000.00
2	NPDES Regional Stormwater Monitoring Program.	48,000.00	2	NPDES Regional Stormwater Monitoring Program.	48,000.00	2	NPDES Regional Stormwater Monitoring Program.	48,000.00
3	Wa State dam safety fee.	1,000.00	3	Wa State dam safety fee.	1,000.00	3	Wa State dam safety fee.	1,000.00
	Line Items Total	73,000.00		Line Items Total	73,000.00		Line Items Total	73,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.100.80 DEBT SERVICE INTEREST

535.100.83 DEBT SERVICE INTEREST

2016 Adopted			2017 Budget			2018 Budget		
1	2010 Revenue Bond - Interest	219,461.00	1	2010 Revenue Bond - Interest	220,166.00	1	2010 Revenue Bond - Interest	211,703.00
2	2013 Revenue Bond - Interest	141,064.00	2	2013 Revenue Bond - Interest	141,252.00	2	2013 Revenue Bond - Interest	138,994.00
	Line Items Total	360,525.00		Line Items Total	361,418.00		Line Items Total	350,697.00
				Change in Budget	893.00		**Change in Budget**	-10,721.00

535.100.90 INTERFUND PAYMENTS FOR SERVICES

535.100.97 INTERFUND PRINTING SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Multimedia Allocation	8,700.00	1	Multimedia Allocation	20,100.00	1	Multimedia Allocation	20,700.00
	Line Items Total	8,700.00		Line Items Total	20,100.00		Line Items Total	20,700.00
				Change in Budget	11,400.00		**Change in Budget**	600.00

535.100.98 INTERFUND FACILITES

2016 Adopted			2017 Budget			2018 Budget		
1	Annex Rent (Utilities Debt Service)	219,509.00	1	Annex Rent (Utilities Debt Service)	215,013.00	1	Annex Rent (Utilities Debt Service)	215,013.00
2	Facilities Allocation	54,991.00	2	Facilities Allocation	71,287.00	2	Facilities Allocation	61,187.00

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.100 GENERAL ADMINISTRATION
535.100.90 INTERFUND PAYMENTS FOR SERVICES
535.100.98 INTERFUND FACILITES

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	274,500.00	Line Items Total	286,300.00	Line Items Total	276,200.00
		Change in Budget	11,800.00	**Change in Budget**	-10,100.00

535.100.99 INTERFUND IS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	465,240.00	1 Innovation & Technology Allocation	516,382.00	1 Innovation & Technology Allocation	529,453.00
Line Items Total	465,240.00	Line Items Total	516,382.00	Line Items Total	529,453.00
		Change in Budget	51,142.00	**Change in Budget**	13,071.00

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.900 OPERATIONS
535.900.00 CAFR ONLY

535.900.01 DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Depreciation Expense	1,688,400.00	1	Depreciation Expense	2,080,000.00	1	Depreciation Expense	2,210,000.00
	Line Items Total	1,688,400.00		Line Items Total	2,080,000.00		Line Items Total	2,210,000.00
				Change in Budget	391,600.00		**Change in Budget**	130,000.00

535.900.10 SALARIES & WAGES

535.900.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	standby, emergency and schedule overtime	19,000.00	1	standby, emergency and schedule overtime	19,000.00	1	standby, emergency and schedule overtime	19,000.00
	Line Items Total	19,000.00		Line Items Total	19,000.00		Line Items Total	19,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.900.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Summer Seasonals	58,000.00	1	Summer Seasonals	68,500.00	1	Summer Seasonals	68,500.00
	Line Items Total	58,000.00		Line Items Total	68,500.00		Line Items Total	68,500.00
				Change in Budget	10,500.00		**Change in Budget**	0.00

535.900.20 PERSONNEL BENEFITS

535.900.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	13,860.00	1	18% Benefits For Overtime & Other Wages	13,860.00	1	18% Benefits For Overtime & Other Wages	13,860.00
	Line Items Total	13,860.00		Line Items Total	13,860.00		Line Items Total	13,860.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.900.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	M&O uniforms, rain boots, rain gear, hard hats, vest, pants, sweat shirts	10,000.00	1	M&O uniforms, rain boots, rain gear, hard hats, vest, pants, sweat shirts	10,000.00	1	M&O uniforms, rain boots, rain gear, hard hats, vest, pants, sweat shirts	10,000.00
	Line Items Total	10,000.00		Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.900.30 SUPPLIES

535.900.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office and Operating supplies	15,000.00	1	Office and Operating supplies	15,000.00	1	Office and Operating supplies	15,000.00
2	TV camera truck replacement lights, orings, bolts, etc	10,000.00	2	TV camera truck replacement lights, orings, bolts, etc	10,000.00	2	TV camera truck replacement lights, orings, bolts, etc	10,000.00
3	rock, seed, top soil (pond rehab)	20,000.00	3	rock, seed, top soil (pond rehab)	20,000.00	3	rock, seed, top soil (pond rehab)	20,000.00
	Line Items Total	45,000.00		Line Items Total	45,000.00		Line Items Total	45,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.900.35 SMALL TOOLS & MINOR EQUIPMENT

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.900 OPERATIONS
535.900.30 SUPPLIES

535.900.35 SMALL TOOLS & MINOR EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
1	push camera	3,000.00	blowers	3,000.00	leaf blowers for veg.	3,000.00
2	weed eaters	3,000.00	weed eaters	3,000.00	weed eaters, chainsaws	3,000.00
3	Pole camera	10,000.00	plate compator	4,000.00	John Deer Mower for Veg	10,000.00
4	Storm jet truck nozzles replacement and attachements, tubes, hoes, tiger tails, leader hoses.	10,000.00	Storm jet truck nozzles replacement and attachements, tubes, hoes, tiger tails, leader hoses.	10,000.00	Storm jet truck nozzles replacement and attachements, tubes, hoes, tiger tails, leader hoses.	10,000.00
5	small hand tools (replace or repair)	5,500.00	small hand tools (replace or repair)	5,500.00	small hand tools (replace or repair)	5,500.00
	Line Items Total	31,500.00	pipe laser	3,500.00	Line Items Total	31,500.00
			Honda generator	2,500.00		
			Line Items Total	31,500.00		
			Change in Budget	0.00	**Change in Budget**	0.00

535.900.40 OTHER SERVICES & CHARGES

535.900.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Pest control	3,500.00	Pest control	3,500.00	Pest control	3,500.00
2	Hazardous material spill and testing	10,000.00	Hazardous material spill and testing	10,000.00	Hazardous material spill and testing	10,000.00
3	SCADA, Wonderware & Telemetry support	15,000.00	SCADA, Wonderware & Telemetry support	15,000.00	SCADA, Wonderware & Telemetry support	15,000.00
4	Annual electrical pump station testing	5,000.00	Annual electrical pump station testing	5,000.00	Annual electrical pump station testing	5,000.00
	Line Items Total	33,500.00	Line Items Total	33,500.00	Line Items Total	33,500.00
			Change in Budget	0.00	**Change in Budget**	0.00

535.900.42 COMMUNICATION

	2016 Adopted		2017 Budget		2018 Budget	
1	Telemetry Data Circuits	15,000.00	Telemetry Data Circuits	15,000.00	Telemetry Data Circuits	15,000.00
2	Cellular phone and pagers (M&O)	11,000.00	Cellular phone and, Ipads, IPhones (M&O)	16,500.00	Cellular phones, Ipads, Iphones, GPS, cameras	16,500.00
3	One call line locator	2,000.00	One call line locator	2,000.00	One call line locator	2,000.00
	Line Items Total	28,000.00	Line Items Total	33,500.00	Line Items Total	33,500.00
			Change in Budget	5,500.00	**Change in Budget**	0.00

535.900.43 TRAVEL

	2016 Adopted		2017 Budget		2018 Budget	
1	AWWA conference, WOW conference, Weed conference for staff that need CEU's and training. Safety training.	2,500.00	AWWA conference, WOW conference, Weed conference for staff that need CEU's and training. Safety training.	3,000.00	AWWA conference, WOW conference, Weed conference for staff that need CEU's and training. Safety training.	3,000.00
	Line Items Total	2,500.00	Line Items Total	3,000.00	Line Items Total	3,000.00
			Change in Budget	500.00	**Change in Budget**	0.00

535.900.45 OPERATING RENTALS & LEASES

2016 Adopted	2017 Budget	2018 Budget

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.900 OPERATIONS
535.900.40 OTHER SERVICES & CHARGES

535.900.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	Trench box rental, pump, small tools etc.	1,000.00	1 Trench box rental, pump, small tools etc.	1,000.00	1 Trench box rental, pump, small tools etc.	1,000.00
	Line Items Total	1,000.00	Line Items Total	1,000.00	Line Items Total	1,000.00
			Change in Budget	0.00	Change in Budget	0.00

535.900.47 PUBLIC UTILITY SERVICE

	2016 Adopted		2017 Budget		2018 Budget	
1	Public Utility Service with 3.7% increase.	26,840.00	1 Public Utility Service	26,840.00	1 Public Utility Service	26,840.00
	Line Items Total	26,840.00	Line Items Total	26,840.00	Line Items Total	26,840.00
			Change in Budget	0.00	Change in Budget	0.00

535.900.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Emergency Repair and Maintenance, Asphalting and Concrete repairs	95,000.00	1 Emergency Repair and Maintenance, Asphalting and Concrete repairs	95,000.00	1 Emergency Repair and Maintenance, Asphalting and Concrete repairs	95,000.00
2	Storm TV van equipment repair.	15,000.00	2 Storm TV van equipment repair.	15,000.00	2 Storm TV van equipment repair.	15,000.00
3	Storm station repairs and upgrades (pumps, motors, controls, PLC, floats)	70,000.00	3 Storm station repairs and upgrades (pumps, motors, controls, PLC, floats)	70,000.00	3 Storm station repairs and upgrades (pumps, motors, controls, PLC, floats)	70,000.00
4	Storm pond maintenance and repair. (fence, drive ways, pipe, vaults)	15,000.00	4 Storm pond maintenance and repair. (fence, drive ways, pipe, vaults)	15,000.00	4 Storm pond maintenance and repair. (fence, drive ways, pipe, vaults)	15,000.00
	Line Items Total	195,000.00	Line Items Total	195,000.00	Line Items Total	195,000.00
			Change in Budget	0.00	Change in Budget	0.00

535.900.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	Training (M&O)	10,500.00	1 Training (M&O)	10,500.00	1 Training (M&O)	10,500.00
2	Registration for school	2,000.00	2 Registration for school	2,000.00	2 Registration for school	2,000.00
3	DOH (state certifications renewals)	500.00	3 DOH (state certifications renewals)	500.00	3 DOH (state certifications renewals)	500.00
4	Annual dues for awwa	400.00	4 Annual dues for awwa	400.00	4 Annual dues for awwa	400.00
5	Subscriptions (water wastewater digest)	100.00	5 Subscriptions (water wastewater digest)	100.00	5 Subscriptions (water wastewater digest)	100.00
6	CDL renewals	2,000.00	6 CDL renewals	2,000.00	6 CDL renewals	2,000.00
7	King County ROW and Fee's	1,500.00	7 King County ROW and Fee's	1,500.00	7 King County ROW and Fee's	1,500.00
8	Street Sweeping (Waste Management DBA- Columbia Ridge)	50,000.00	8 Street Sweeping (Waste Management DBA- Columbia Ridge)	50,000.00	8 Street Sweeping (Waste Management DBA- Columbia Ridge)	50,000.00
9	B&O, Utility, & Utility/Street Taxes	825,000.00	9 moved 30,000 from 51 to 49 for pond and ditching dump fees	30,000.00	9 moved 30,000 from 51 to 49 for pond and ditching dump fees	30,000.00
	Line Items Total	892,000.00	10 B&O, Utility, & Utility/Street Taxes	828,100.00	10 B&O, Utility, & Utility/Street Taxes	836,539.00
			11 Vactor facility disposal	45,500.00	11 Vactor facility disposal	45,500.00
			Line Items Total	970,600.00	Line Items Total	979,039.00
			Change in Budget	78,600.00	Change in Budget	8,439.00

535.900.50 INTERGOVERNMENTAL/INTERFUND
535.900.51 INTERGOVERNMENTAL SERVICES

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.900 OPERATIONS
535.900.50 INTERGOVERNMENTAL/INTERFUND
535.900.51 INTERGOVERNMENTAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Hazardous storm lines ditchings dump fees (Cedar Hills)	40,000.00	1	Hazardous storm lines ditchings dump fees (Cedar Hills)	40,000.00	1	Hazardous storm lines ditchings dump fees (Cedar Hills)	40,000.00
	Line Items Total	40,000.00	2	Moving $30,000 to budget code 432.00.535.900.49 for storm pond and ditching dump fees	-30,000.00	2	Moving $30,000 to budget code 432.00.535.900.49 for storm pond and ditching dump fees	-30,000.00
				Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	-30,000.00		**Change in Budget**	0.00

535.900.90 INTERFUND PAYMENTS FOR SERVICES
535.900.93 INTERFUND SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Fuel Allocation	93,600.00	1	ER&R Fleet Fuel Allocation	65,600.00	1	ER&R Fleet Fuel Allocation	65,600.00
	Line Items Total	93,600.00		Line Items Total	65,600.00		Line Items Total	65,600.00
				Change in Budget	-28,000.00		**Change in Budget**	0.00

535.900.95 INTRFUND OPER RENTALS/LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	ER&R Fleet Allocation	470,478.00	1	ER&R Fleet Allocation	552,684.00	1	ER&R Fleet Allocation	552,301.00
	Line Items Total	470,478.00		Line Items Total	552,684.00		Line Items Total	552,301.00
				Change in Budget	82,206.00		**Change in Budget**	-383.00

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.910 ADMIN GENERAL COSTS
535.910.10 SALARIES & WAGES

535.910.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	AMR Implementation Overtime	2,500.00	1	AMR Implementation Overtime	2,500.00	1	AMR Implementation Overtime	2,500.00
2	Regular Overtime	1,000.00	2	Regular Overtime	1,000.00	2	Regular Overtime	1,000.00
	Line Items Total	3,500.00		Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.910.20 PERSONNEL BENEFITS

535.910.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	630.00	1	18% Benefits For Overtime & Other Wages	630.00	1	18% Benefits For Overtime & Other Wages	630.00
	Line Items Total	630.00		Line Items Total	630.00		Line Items Total	630.00
				Change in Budget	0.00		**Change in Budget**	0.00

535.910.30 SUPPLIES

535.910.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Utility Billing Office Supplies	1,500.00	1	Utility Billing Office Supplies	1,800.00	1	Utility Billing Office Supplies	1,800.00
	Line Items Total	1,500.00		Line Items Total	1,800.00		Line Items Total	1,800.00
				Change in Budget	300.00		**Change in Budget**	0.00

535.910.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Chairs & Headsets	500.00	1	Chairs, desks & Headsets	1,000.00	1	Chairs, desks & Headsets	800.00
	Line Items Total	500.00		Line Items Total	1,000.00		Line Items Total	800.00
				Change in Budget	500.00		**Change in Budget**	-200.00

535.910.40 OTHER SERVICES & CHARGES

535.910.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Dataprose Utility Bill Printing	12,500.00	1	Dataprose/AFTS Utility Bill Printing	13,000.00	1	Dataprose/AFTS Utility Bill Printing	13,000.00
2	Keybank Lockbox Payment Processing	10,500.00	2	AFTS Lockbox Payment Processing	8,000.00	2	AFTS Lockbox Payment Processing	8,000.00
3	Springbrook Programming & Data Fixes	1,750.00	3	Springbrook Programming & Data Fixes	1,750.00	3	Springbrook Programming & Data Fixes	1,750.00
4	Web Check Fees (Escrow Estimates)	3,500.00	4	Web Check Fees (Escrow Estimates)	3,500.00	4	Web Check Fees (Escrow Estimates)	3,500.00
5	Bank Credit Card Processing Fees	71,900.00	5	Bank Credit Card Processing Fees	75,600.00	5	Bank Credit Card Processing Fees	79,400.00
6	Bank Analysis Fees	1,500.00	6	Bank Analysis Fees	2,300.00	6	Bank Analysis Fees	2,300.00
	Line Items Total	101,650.00		Line Items Total	104,150.00		Line Items Total	107,950.00
				Change in Budget	2,500.00		**Change in Budget**	3,800.00

535.910.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Dataprose Utility Bill Postage Costs	30,000.00	1	Dataprose/AFTS Utility Bill Postage Costs	35,000.00	1	Dataprose/AFTS Utility Bill Postage Costs	35,000.00
	Line Items Total	30,000.00		Line Items Total	35,000.00		Line Items Total	35,000.00

432 STORM DRAINAGE
00 STORM DRAINAGE
535 UTILITIES
535.910 ADMIN GENERAL COSTS
535.910.40 OTHER SERVICES & CHARGES

535.910.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	5,000.00	Change in Budget	0.00

535.910.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Utility Billing Travel	1,250.00	1	Accela, Sensus, WFOA Conference	3,000.00	1	Accela, Sensus, WFOA Conferences	3,500.00
	Line Items Total	1,250.00		Line Items Total	3,000.00		Line Items Total	3,500.00
				Change in Budget	1,750.00		Change in Budget	500.00

535.910.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	WFOA & Springbrook Conference Registration	750.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training	1,400.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training	1,500.00
2	AMR On-Site Training	1,000.00	2	AMR On-Site Training	1,000.00	2	AMR On-Site Training	1,000.00
3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00	3	Springbrook Software Membership	25.00
	Line Items Total	1,775.00		Line Items Total	2,425.00		Line Items Total	2,525.00
				Change in Budget	650.00		Change in Budget	100.00

432 STORM DRAINAGE
00 STORM DRAINAGE
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	7,572,717.00	1 Estimated Ending Working Capital	2,553,394.00	1 Estimated Ending Working Capital	2,312,524.00
Line Items Total	7,572,717.00	Line Items Total	2,553,394.00	Line Items Total	2,312,524.00
		Change in Budget	-5,019,323.00	**Change in Budget**	-240,870.00

590.100.10 SALARIES & WAGES
590.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	294,980.00				
Line Items Total	294,980.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-294,980.00	**Change in Budget**	0.00

590.100.20 PERSONNEL BENEFITS
590.100.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	19,026.21				
Line Items Total	19,026.21	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-19,026.21	**Change in Budget**	0.00

590.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	13,569.08				
Line Items Total	13,569.08	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-13,569.08	**Change in Budget**	0.00

590.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	3,982.23				
Line Items Total	3,982.23	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-3,982.23	**Change in Budget**	0.00

590.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Allocate In Capital Salaries & Benefits	66,665.48				
Line Items Total	66,665.48	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-66,665.48	**Change in Budget**	0.00

590.100.60 CAPITAL OUTLAY
590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
1 Howard Road Improvement	250,000.00				
2 37th St NW Storm Improvement	160,000.00	Line Items Total	0.00	Line Items Total	0.00
3 Pipeline Repair/Replacements	100,000.00				

432 STORM DRAINAGE
00 STORM DRAINAGE
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY
590.100.65 CONSTRUCTION PROJECTS

	2016 Adopted		2017 Budget		2018 Budget	
4	30th Street NE Area Flooding, Phase 2	75,000.00				
5	West Main Street Pump Station Upgrade	985,000.00				
6	Street Utility Improvements	100,000.00				
7	Mill Creek Wetland 5k Reach Restoration	5,000.00				
8	Hillside Drainage Assessment	150,000.00				
9	North Airport Area Improvements	135,000.00				
10	Annexation Area Small Storm Improvement	260,000.00				
11	Capital Labor & Benefits	-398,223.00				
	Line Items Total	1,821,777.00				
			Change in Budget	-1,821,777.00	**Change in Budget**	0.00

590.100.70 DEBT SERVICE PRINCIPAL
590.100.72 REVENUE BOND PRINCIPAL

	2016 Adopted		2017 Budget		2018 Budget	
1	2010 Revenue Bond - Principal	211,562.00	1 2010 Revenue Bond - Principal	211,562.00	1 2010 Revenue Bond - Principal	219,778.00
2	2013 Revenue Bond - Principal	201,600.00	2 2013 Revenue Bond - Principal	201,600.00	2 2013 Revenue Bond - Principal	205,800.00
	Line Items Total	413,162.00	Line Items Total	413,162.00	Line Items Total	425,578.00
			Change in Budget	0.00	**Change in Budget**	12,416.00

432 STORM DRAINAGE
00 STORM DRAINAGE
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

	2016 Adopted		2017 Budget		2018 Budget	
1	Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	Transfer Out To General Fund (001) For Median Maintenance	74,000.00	Transfer Out To General Fund (001) For Median Maintenance	74,000.00
2	Transfer Out To General Fund (001) For Median Maintenance	74,000.00	Transfer to Capital Subfund	1,400,000.00	Transfer to Capital Subfund	1,200,000.00
3			ER&R Special Assessment for Capital Projects	155,000.00	ER&R Special Assessment for Capital Projects	155,000.00
4			Adjust 2017 ER&R Allocations	15,800.00	Adjust 2018 ER&R Allocations	23,800.00
5			Decision Package: IS.0042 - Network Engineer	15,152.00	Decision Package: IS.0042 - Network Engineer	15,184.00
6			Decision Package: IS.0049 - CRM System	5,700.00	Decision Package: IS.0049 - CRM System	1,710.00
7			Decision Package: IS.0050 - eDocument Scanning and Workflow	4,560.00	Decision Package: IS.0050 - eDocument Scanning and Workflow	4,560.00
8			Decision Package: IS.0061 - Cyber Security Management	6,840.00	Decision Package: IS.0051 - GIS Imagery	3,420.00
9			Decision Package: IS.0066 - Centralized Cash Receipting System Software	5,700.00	Decision Package: IS.0061 - Cyber Security Management	4,560.00
10			Transfer Out to F460 for Utilities Field Operations Center	100,000.00	Decision Package: STM.0007 - Mini Excavator Machine	19,058.00
	Line Items Total	124,000.00	Line Items Total	1,782,752.00	Line Items Total	1,501,292.00
			Change in Budget	1,658,752.00	**Change in Budget**	-281,460.00
	Total Line Items	15,217,723.81	**Total Line Items**	10,300,919.00	**Total Line Items**	9,911,028.00
			Total Change in Budget	-4,916,804.81	**Total Change in Budget**	-389,891.00

462 STORM DRAINAGE CAPITAL PROJECTS
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY

590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
		1 Estimated Ending Working Capital	10,473,143.00	1 Estimated Ending Working Capital	10,737,143.00
Line Items Total	0.00	Line Items Total	10,473,143.00	Line Items Total	10,737,143.00
		Change in Budget	10,473,143.00	**Change in Budget**	264,000.00

590.100.10 SALARIES & WAGES

590.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	152,143.00	1 Allocate In Capital Salaries & Benefits	95,714.00
Line Items Total	0.00	Line Items Total	152,143.00	Line Items Total	95,714.00
		Change in Budget	152,143.00	**Change in Budget**	-56,429.00

590.100.20 PERSONNEL BENEFITS

590.100.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	9,813.00	1 Allocate In Capital Salaries & Benefits	6,174.00
Line Items Total	0.00	Line Items Total	9,813.00	Line Items Total	6,174.00
		Change in Budget	9,813.00	**Change in Budget**	-3,639.00

590.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	6,999.00	1 Allocate In Capital Salaries & Benefits	4,403.00
Line Items Total	0.00	Line Items Total	6,999.00	Line Items Total	4,403.00
		Change in Budget	6,999.00	**Change in Budget**	-2,596.00

590.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	2,054.00	1 Allocate In Capital Salaries & Benefits	1,292.00
Line Items Total	0.00	Line Items Total	2,054.00	Line Items Total	1,292.00
		Change in Budget	2,054.00	**Change in Budget**	-762.00

590.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	41,991.00	1 Allocate In Capital Salaries & Benefits	26,417.00
Line Items Total	0.00	Line Items Total	41,991.00	Line Items Total	26,417.00
		Change in Budget	41,991.00	**Change in Budget**	-15,574.00

590.100.60 CAPITAL OUTLAY

590.100.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 ENG.0017 - Survey Scanning Equipment & Software	20,000.00		
Line Items Total	0.00			Line Items Total	0.00

462 STORM DRAINAGE CAPITAL PROJECTS
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY
590.100.64 MACHINERY & EQUIPMENT

2016 Adopted	2017 Budget		2018 Budget	
	Line Items Total	20,000.00		
	Change in Budget	20,000.00	**Change in Budget**	-20,000.00

462 STORM DRAINAGE CAPITAL PROJECTS
00 * Title Not Found *****
590 CAPITAL OUTLAY
590.101 NON-CAPITAL OUTLAY
590.101.60 CAPITAL OUTLAY
590.101.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
		1 cp1511 - M Street SE Storm Improvement	265,200.00	1 sdbd05 - 37th St. NW Storm Improvement	251,000.00
Line Items Total	0.00	2 sdbd05 - 37th St. NW Storm Improvement	40,000.00	2 sdbd03 - Pipeline Repair & Replacement Program	100,000.00
		3 sdbd03 - Pipeline Repair & Replacement Program	1,000,000.00	3 sdbd04 - Street Utility Improvements	100,000.00
		4 sdbd04 - Street Utility Improvements	100,000.00	4 cp1316 - Eastridge Manor Outfall Replacement	700,000.00
		5 cp1316 - Eastridge Manor Outfall Replacement	315,000.00	5 sdbd12 - Vegetation Sorting Facility	75,000.00
		6 sdbd12 - Vegetation Sorting Facility	750,000.00	6 sdbd07 - Hillside Drainage Assessment	150,000.00
		7 sdbd07 - Hillside Drainage Assessment	139,000.00	7 sdbd13 - S. 330th St. & 46th Pl. S. Storm Improvement	20,000.00
		8 cp1522 - 30th Street NE Area Flooding, Phase 1B	10,000.00	8 cp1312 - Academy Drive, SE 312th St. SE, & D St. SE Storm Improvements	40,000.00
		9 Less Capital Salary & Benefit Allocation	-213,000.00	9 sdbd14 -Riverwalk Drive SE Non-Motorized Improvements	50,000.00
		Line Items Total	2,406,200.00	10 Less Capital Salary & Benefit Allocation	-134,000.00
				Line Items Total	1,352,000.00
		Change in Budget	2,406,200.00	**Change in Budget**	-1,054,200.00

462 STORM DRAINAGE CAPITAL PROJECTS
00 *** Title Not Found ***
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2016 Adopted		2017 Budget		2018 Budget	
		1 Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00	1 Transfer Out To Local Street Fund (103) For Utility Trench Mitigation	50,000.00
Line Items Total	0.00	Line Items Total	50,000.00	Line Items Total	50,000.00
		Change in Budget	50,000.00	**Change in Budget**	0.00
Total Line Items	0.00	**Total Line Items**	13,162,343.00	**Total Line Items**	12,273,143.00
		Total Change in Budget	13,162,343.00	**Total Change in Budget**	-889,200.00

TABLE SD-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
STORM DRAINAGE DIVISION

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
1 **M Street SE Storm Improvement**							
Capital Costs	265,200	-	-	-	-	-	**265,200**
Funding Sources:							
Storm Fund	265,200	-	-	-	-	-	**265,200**
Bond Proceeds	-	-	-	-	-	-	**-**
2 **37th St. NW Storm Improvement**							
Capital Costs	40,000	251,000	-	-	-	-	**291,000**
Funding Sources:							
Storm Fund	40,000	251,000	-	-	-	-	**291,000**
Bond Proceeds	-	-	-	-	-	-	**-**
Subtotal, Capacity Projects:							
Capital Costs	**305,200**	**251,000**	**-**	**-**	**-**	**-**	**556,200**
Non-Capacity Projects:							
3 **Pipeline Repair & Replacement Program**							
Capital Costs	1,000,000	100,000	844,000	100,000	1,000,000	100,000	**3,144,000**
Funding Sources:							
Storm Fund	1,000,000	100,000	844,000	100,000	1,000,000	100,000	**3,144,000**
Bond Proceeds	-	-	-	-	-	-	**-**
4 **30th Street NE Area Flooding, Phase 3**							
Capital Costs	-	-	-	200,000	1,924,000	-	**2,124,000**
Funding Sources:							
Storm Fund	-	-	-	200,000	1,924,000	-	**2,124,000**
Bond Proceeds	-	-	-	-	-	-	**-**
5 **West Main Street Pump Station Upgrade**							
Capital Costs	-	-	-	-	300,000	2,668,000	**2,968,000**
Funding Sources:							
Storm Fund	-	-	-	-	300,000	2,668,000	**2,968,000**
Bond Proceeds	-	-	-	-	-	-	**-**
6 **Street Utility Improvements**							
Capital Costs	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
Funding Sources:							
Storm Fund	100,000	100,000	100,000	100,000	100,000	100,000	**600,000**
Bond Proceeds	-	-	-	-	-	-	**-**
7 **Comprehensive Storm Drainage Plan Update**							
Capital Costs	-	-	-	300,000	-	-	**300,000**
Funding Sources:							
Storm Fund	-	-	-	300,000	-	-	**300,000**
Bond Proceeds	-	-	-	-	-	-	**-**

TABLE SD-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
STORM DRAINAGE DIVISION

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
8 **Eastridge Manor Outfall Replacement**							
Capital Costs	315,000	700,000	-	-	-	-	**1,015,000**
Funding Sources:							
Storm Fund	315,000	700,000	-	-	-	-	**1,015,000**
Grants	-	-	-	-	-	-	**-**
Bond Proceeds	-	-	-	-	-	-	**-**
9 **Vegetation Sorting Facility**							
Capital Costs	750,000	75,000	-	-	-	-	**825,000**
Funding Sources:							
Storm Fund	750,000	75,000	-	-	-	-	**825,000**
Bond Proceeds	-	-	-	-	-	-	**-**
10 **Hillside Drainage Assessment**							
Capital Costs	139,000	150,000	-	-	-	-	**289,000**
Funding Sources:							
Storm Fund	139,000	150,000	-	-	-	-	**289,000**
Bond Proceeds	-	-	-	-	-	-	**-**
11 **North Airport Area Improvements**							
Capital Costs	-	-	50,000	168,000	-	-	**218,000**
Funding Sources:							
Storm Fund	-	-	50,000	168,000	-	-	**218,000**
Bond Proceeds	-	-	-	-	-	-	**-**
12 **D St. SE Storm Improvement**							
Capital Costs	-	-	250,000	1,393,000	-	-	**1,643,000**
Funding Sources:							
Storm Fund	-	-	250,000	1,393,000	-	-	**1,643,000**
Bond Proceeds	-	-	-	-	-	-	**-**
13 **S. 330th St. & 46th Pl. S. Storm Improvement**							
Capital Costs	-	20,000	53,000	244,000	-	-	**317,000**
Funding Sources:							
Storm Fund	-	20,000	53,000	244,000	-	-	**317,000**
Bond Proceeds	-	-	-	-	-	-	**-**
14 **30th Street NE Area Flooding, Phase 1B**							
Capital Costs	10,000	-	-	-	-	-	**10,000**
Funding Sources:							
Storm Fund	10,000	-	-	-	-	-	**10,000**
Bond Proceeds	-	-	-	-	-	-	**-**

TABLE SD-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
STORM DRAINAGE DIVISION

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
15 **Academy Drive, SE 312th St. SE, & D St. SE Storm Improvements**							
Capital Costs	-	40,000	400,000	-	-	-	**440,000**
Funding Sources:							
Storm Fund	-	40,000	400,000	-	-	-	**440,000**
Bond Proceeds	-	-	-	-	-	-	**-**
16 **23rd Street SE Storm Improvement**							
Capital Costs	-	-	73,000	243,500	-	-	**316,500**
Funding Sources:							
Storm Fund	-	-	73,000	243,500	-	-	**316,500**
Bond Proceeds	-	-	-	-	-	-	**-**
17 **Riverwalk Drive SE Non-Motorized Improvements**							
Capital Costs	-	50,000	405,000	-	-	-	**455,000**
Funding Sources:							
Storm Fund	-	50,000	405,000	-	-	-	**455,000**
Bond Proceeds	-	-	-	-	-	-	**-**
18 **S. 314th St. & 54th Ave S. Storm Improvement Ph. 1**							
Capital Costs	-	-	20,000	62,000	326,000	-	**408,000**
Funding Sources:							
Storm Fund	-	-	20,000	62,000	326,000	-	**408,000**
Bond Proceeds	-	-	-	-	-	-	**-**
19 **S. 314th St. & 54th Ave S. Storm Improvement Ph. 2**							
Capital Costs	-	-	-	20,000	70,000	214,000	**304,000**
Funding Sources:							
Storm Fund	-	-	-	20,000	70,000	214,000	**304,000**
Bond Proceeds	-	-	-	-	-	-	**-**
Subtotal, Non-Capacity Projects:							
Capital Costs	2,314,000	1,235,000	2,195,000	2,830,500	3,720,000	3,082,000	15,376,500

SUMMARY:

CAPITAL COSTS							
Capacity Projects	305,200	251,000	-	-	-	-	556,200
Non-Capacity Projects	2,314,000	1,235,000	2,195,000	2,830,500	3,720,000	3,082,000	15,376,500
Total Costs	**2,619,200**	**1,486,000**	**2,195,000**	**2,830,500**	**3,720,000**	**3,082,000**	**15,932,700**
FUNDING SOURCES:							
Storm Fund	2,619,200	1,486,000	2,195,000	2,830,500	3,720,000	3,082,000	15,932,700
Bond Proceeds	-	-	-	-	-	-	-
Total Funding	**2,619,200**	**1,486,000**	**2,195,000**	**2,830,500**	**3,720,000**	**3,082,000**	**15,932,700**

Project Title: **M Street SE Storm Improvement**
Project No: **cp1511**
Project Type: **Capacity**
Project Manager: **Matt Larson**

Description:
This project will install a replacement pipe of greater capacity from 3rd Street SE to Main Street to alleviate periodic flooding in this area as a result of upstream flows conveyed in replaced lines upstream associated with earlier projects.

Progress Summary:
In design. Construction will begin in 2016. No additional budget is required.

Future Impact on Operating Budget:
None, since this is a replacement pipe.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	38,312	361,140	265,200	-	664,652
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**38,312**	**361,140**	**265,200**	**-**	**664,652**
Capital Expenditures:					
Design	38,312	51,688	-	-	90,000
Right of Way	-		-	-	-
Construction	-	309,452	265,200	-	574,652
Total Expenditures:	**38,312**	**361,140**	**265,200**	**-**	**664,652**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Storm Revenue	-	-	-	-	265,200
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**265,200**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	265,200
Total Expenditures:	**-**	**-**	**-**	**-**	**265,200**

Grants / Other Sources:

Project Title: **37th St. NW Storm Improvement**
Project No: **sdbd05**
Project Type: **Capacity**
Project Manager: **TBD**

Description:
This project would increase existing pipes to provide additional capacity to alleviate current periodic flooding conditions in vicinity of "I" St. NW. This would also provide relief to the flooding experienced on the Interurban Bike Trail.
2015 Comprehensive Storm Drainage Plan Project No. 2

Progress Summary:
Temporary work to evaluate the capacity for addressing the re-occurring flooding has been completed and will be observed for the next year. A project scope will be developed from this information.

Future Impact on Operating Budget:
None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	40,000	251,000	40,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**40,000**	**251,000**	**40,000**
Capital Expenditures:					
Design	-	-	40,000	20,000	40,000
Right of Way	-	-			-
Construction	-	-		231,000	-
Total Expenditures:	**-**	**-**	**40,000**	**251,000**	**40,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	291,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**291,000**
Capital Expenditures:					
Design	-	-	-	-	60,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	231,000
Total Expenditures:	**-**	**-**	**-**	**-**	**291,000**

Grants / Other Sources:

Project Title: **Pipeline Repair & Replacement Program**
Project No: **sdbd03**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This program provides funding for projects involving replacement of existing infrastructure. These projects support street repairs and other utility replacement programs, requiring coordination. Typically, design for R&R projects is completed in one year, followed by construction the following year.
2015 Comprehensive Storm Drainage Plan Project No. 1

Progress Summary:

Future Impact on Operating Budget:

Repair and replacement of aging infrastructure should reduce operating costs.

Activity:

Funding Sources:	*(Previous 2 Years)* Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	459,000	100,000	1,000,000	100,000	1,559,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**459,000**	**100,000**	**1,000,000**	**100,000**	**1,559,000**
Capital Expenditures:					
Design	-		75,000	100,000	75,000
Right of Way	-				-
Construction	459,000	100,000	925,000		1,484,000
Total Expenditures:	**459,000**	**100,000**	**1,000,000**	**100,000**	**1,559,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Storm Revenue	844,000	100,000	1,000,000	100,000	3,144,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**844,000**	**100,000**	**1,000,000**	**100,000**	**3,144,000**
Capital Expenditures:					
Design	75,000	100,000	75,000	100,000	525,000
Right of Way	-	-	-	-	-
Construction	769,000		925,000		2,619,000
Total Expenditures:	**844,000**	**100,000**	**1,000,000**	**100,000**	**3,144,000**

Grants / Other Sources:

Project Title: **30th Street NE Area Flooding, Phase 3**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project would reduce flooding in C St. NE by redirecting wet weather high flows southward to the 42-inch diameter (Phase 1) storm drain in 30th St. NE. By redirecting the C St. NE drainage into the Brannan Park system, these flows would no longer be affected by high water levels in Mill Creek. To avoid deepening the Phase 1 gravity line (and extensive retrofits to the Brannan Park pump station), this project would include a wet weather pump station and force main connection to 30th St. NE. The upgraded 42-inch diameter pipe in 30th St. NE would have sufficient capacity for these additional flows. Key components of Phase 3 include: Wet weather pump station (estimated capacity of 4.5 to 7 cfs), 1,730 feet of 15-inch diameter force main; Diversion structure in C St. NE for pump station
2015 Comprehensive Storm Drainage Plan Project No. 4B

Progress Summary:

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	200,000	1,924,000	-	2,124,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**200,000**	**1,924,000**	**-**	**2,124,000**
Capital Expenditures:					
Design	-	200,000	290,000	-	490,000
Right of Way	-	-	-	-	-
Construction	-	-	1,634,000	-	1,634,000
Total Expenditures:	**-**	**200,000**	**1,924,000**	**-**	**2,124,000**

Grants / Other Sources:

Project Title: **West Main Street Pump Station Upgrade**
Project No: **sdbd11**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

This project will update the existing pump station by providing a redundant pump and telemetry system meeting level of service goals, install new force main and outlet.
2015 Comprehensive Storm Drainage Plan Project No. 1

Progress Summary:

Ditch cleaning efforts by the WSDOT will be observed over the next two years.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-		-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	-	300,000	2,668,000	2,968,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**300,000**	**2,668,000**	**2,968,000**
Capital Expenditures:					
Design		-	300,000	385,000	685,000
Right of Way		-	-	-	-
Construction	-	-	-	2,283,000	2,283,000
Total Expenditures:	**-**	**-**	**300,000**	**2,668,000**	**2,968,000**

Grants / Other Sources:

Project Title: **Street Utility Improvements**
Project No: **sdbd04**
Project Type: **Non Capacity**
Project Manager: **TBD**

Description:

Storm drainage conveyance improvements in coordination with Arterial Preservation and Local Street Preservation improvements.
2015 Comprehensive Storm Drainage Plan Project No. 12

Progress Summary:

Future Impact on Operating Budget:

No significant Impact.

Activity:

Funding Sources:	Previous 2 years Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	70,000	88,000	100,000	100,000	358,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**70,000**	**88,000**	**100,000**	**100,000**	**358,000**
Capital Expenditures:					
Design	-	5,000	-	-	5,000
Right of Way	-	-	-	-	-
Construction	70,000	83,000	100,000	100,000	253,000
Total Expenditures:	**70,000**	**88,000**	**100,000**	**100,000**	**258,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Storm Revenue	100,000	100,000	100,000	100,000	600,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	600,000
Total Expenditures:	**100,000**	**100,000**	**100,000**	**100,000**	**600,000**

Project Title: **Comprehensive Storm Drainage Plan Update**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Tim Carlaw**

Description:

Update the Comprehensive Storm Drainage Plan to be consistent with the City's overall Comprehensive Plan update as required by the State of Washington.
2015 Comprehensive Storm Drainage Plan Project No. 9

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-			-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	300,000		-	300,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**300,000**	**-**	**-**	**300,000**
Capital Expenditures:					
Design	-	300,000		-	300,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**300,000**	**-**	**-**	**300,000**

Grants / Other Sources:

Project Title: **Eastridge Manor Outfall Replacement**
Project No: **cp1316**
Project Type: **Non-Capacity**
Project Manager: **Joel Chalmers**

Description:

Replace the existing deteriorated outfall with new High Density Polyethylene (HDPE). Two existing outfalls may be combined into a single outfall. Improvements to the Golf Course conveyance system may be needed.

Progress Summary:

Alternatives evaluation completed and preferred alternative selected for design.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	33,464	11,025	315,000	700,000	359,489
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**33,464**	**11,025**	**315,000**	**700,000**	**359,489**
Capital Expenditures:					
Design	33,464	11,025	130,000	40,000	174,489
Right of Way	-		185,000	-	185,000
Construction	-			660,000	-
Total Expenditures:	**33,464**	**11,025**	**315,000**	**700,000**	**359,489**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	1,015,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**1,015,000**
Capital Expenditures:					
Design	-	-	-	-	170,000
Right of Way	-	-	-	-	185,000
Construction	-	-	-	-	660,000
Total Expenditures:	**-**	**-**	**-**	**-**	**1,015,000**

Project Title: **Vegetation Sorting Facility**
Project No: **sdbd12**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Evaluation to determine benefits and costs of acquiring property to use as a vegetation sorting facility prior to disposal or reuse of materials from storm drainage maintenance activities (e.g., pond and ditch cleaning). In addition, evaluate potential for use by other City Departments and by neighboring jurisdictions as a regional facility. If evaluation shows a reasonable benefit/cost ratio, budget is for property acquisition and site improvements to construct the vegetation sorting facility.
2015 Comprehensive Storm Drainage Plan Project No. 10

Progress Summary:

Future Impact on Operating Budget:
Impacts to the operating budget are included in subsequent years after acquisition of the property.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	750,000	75,000	750,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**750,000**	**75,000**	**750,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	750,000		750,000
Construction	-	-	-	75,000	-
Total Expenditures:	**-**	**-**	**750,000**	**75,000**	**750,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	825,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**825,000**
Capital Expenditures:					
Design		-	-	-	-
Right of Way	-	-	-	-	750,000
Construction		-	-	-	75,000
Total Expenditures:	**-**	**-**	**-**	**-**	**825,000**

Grants / Other Sources:

Project Title: **Hillside Drainage Assessment**
Project No: **sdbd07**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
The existing drainage system includes pipes that discharge over hillsides. While a preliminary inventory and mapping of locations has been completed, field-locating and detailed inspection is warranted to define deficiencies.
2015 Comprehensive Storm Drainage Plan Project No. 3

Progress Summary:

Future Impact on Operating Budget:
None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	139,000	150,000	139,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**139,000**	**150,000**	**139,000**
Capital Expenditures:					
Design	-	-	139,000	150,000	139,000
Right of Way	-	-			-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**139,000**	**150,000**	**139,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	289,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**289,000**
Capital Expenditures:					
Design	-	-	-	-	289,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**289,000**

Grants / Other Sources:

Project Title: **North Airport Area Improvements**
Project No: **sdbd10**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
This project would provide additional storage depth in Pond I and replace the existing inlet pipe at a lower invert to the pond, and install a backflow preventer at the outlet. The project also includes the installation of a second backflow preventer at the overflow to 30th St. NE to protect the hangar area.
2015 Comprehensive Storm Drainage Plan Project No. 6

Progress Summary:
None

Future Impact on Operating Budget:
None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	-		-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-		-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	50,000	168,000	-	-	218,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**50,000**	**168,000**	**-**	**-**	**218,000**
Capital Expenditures:					
Design	50,000	-	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	168,000	-	-	168,000
Total Expenditures:	**50,000**	**168,000**	**-**	**-**	**218,000**

Grants / Other Sources:

Project Title: **D St. SE Storm Improvement**
Project No: **cpxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
This project would replace the existing line along D St. SE from 21st St. SE to 27th St. SE. The project will eliminate an existing injection well near 25th & D St. SE.
2015 Comprehensive Storm Drainage Plan Project No. 7

Progress Summary:
None

Future Impact on Operating Budget:
None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	-		-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-		-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	250,000	1,393,000	-	-	1,643,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**250,000**	**1,393,000**	**-**	**-**	**1,643,000**
Capital Expenditures:					
Design	250,000	129,000	-	-	379,000
Right of Way	-	-	-	-	-
Construction	-	1,264,000	-	-	1,264,000
Total Expenditures:	**250,000**	**1,393,000**	**-**	**-**	**1,643,000**

Grants / Other Sources:

Project Title: **S. 330th St. & 46th Pl. S. Storm Improvement**
Project No: **cpxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
Improve existing drainage conditions for the West Hill annexation areas. This project includes improvements near 330th St. and 46th Pl. S. where public storm drainage currently discharges within a large open ditch. The improvement will re-route the drainage within the right-of-way to the existing outfall.
2015 Comprehensive Storm Drainage Plan Project No. 5A

Progress Summary:
None

Future Impact on Operating Budget:
None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	-	20,000	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**20,000**	**-**
Capital Expenditures:					
Design	-	-	-	20,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**20,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	53,000	244,000		-	317,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**53,000**	**244,000**	**-**	**-**	**317,000**
Capital Expenditures:					
Design	53,000	-		-	73,000
Right of Way	-	-		-	-
Construction	-	244,000	-	-	244,000
Total Expenditures:	**53,000**	**244,000**	**-**	**-**	**317,000**

Grants / Other Sources:

Project Title: **30th Street NE Area Flooding, Phase 1B**
Project No: **cp1522**
Project Type: **Non-Capacity**
Project Manager: **Kim Truong**

Description:
This project will complete the Phase 1 project by completing the downstream system not completed in Phase 1A. Phase 1A replaced the existing 30-inch diameter pipe generally located along the 30th St. NE alignment toward I St. NE to improve drainage conditions in and around the north end of the Auburn Municipal Airport. Phase 1B will complete the remainder of the project by constructing the downstream system to the existing Brannan Park pump station.

Progress Summary:
Preliminary design is completed and final design will be completed in 2016 and construction is anticipated to begin in 2016.

Future Impact on Operating Budget:
No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	1,294,251	10,000	-	1,304,251
Grants- Secured (Local)	-	300,000	-	-	300,000
Bond Proceeds	4,932	594,651		-	599,583
Other	-	-	-	-	-
Total Funding Sources:	**4,932**	**2,188,902**	**10,000**	**-**	**2,203,834**
Capital Expenditures:					
Design	4,932	200,000	-	-	204,932
Right of Way	-	-	-	-	-
Construction	-	1,988,902	10,000	-	1,998,902
Total Expenditures:	**4,932**	**2,188,902**	**10,000**	**-**	**2,203,834**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	-	-	-	10,000
Grants- Secured (Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**10,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	10,000
Total Expenditures:	**-**	**-**	**-**	**-**	**10,000**

Grants / Other Sources:

Project Title: **Academy Drive, SE 312th St. SE, & D St. SE Storm Improvements**
Project No: **cp1312**
Project Type: **Non-Capacity**
Project Manager: **Seth Wickstrom**

Description:

Project replaces existing storm system infrastructure. Funding is from the 2015-2016 Pipeline Repair and Replacement Program. Project includes pipeline replacement in Academy Drive, a new pipeline within 312th St. SE to provide a "missing link", and the extension of a pipeline to the Velvet Square storm pond to allow the pond to be abandoned.

Progress Summary:

Project design will be completed in 2018 with construction in 2019.

Future Impact on Operating Budget:

No significant impact.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	47,382	1,588		40,000	48,970
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**47,382**	**1,588**	**-**	**40,000**	**48,970**
Capital Expenditures:					
Design	47,382	1,588		40,000	48,970
Right of Way	-	-	-	-	-
Construction	-			-	-
Total Expenditures:	**47,382**	**1,588**	**-**	**40,000**	**48,970**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	400,000	-	-	-	440,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**400,000**	**-**	**-**	**-**	**440,000**
Capital Expenditures:					
Design	20,000	-	-	-	60,000
Right of Way	-	-	-	-	-
Construction	380,000	-	-	-	380,000
Total Expenditures:	**400,000**	**-**	**-**	**-**	**440,000**

Grants / Other Sources:

Project Title: **23rd Street SE Storm Improvement**
Project No: **cpxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:
This project will improve existing drainage conditions in vicinity of 23rd St. SE & K St. SE. The project includes installation of a new 12-inch line along K St. SE from 23rd St. SE to 21st St. SE to alleviate flooding associated with the pedestrian entrance to Terminal Park Elementary School.
2015 Comprehensive Storm Drainage Plan Project No. 8 (Phase 1)

Progress Summary:
None

Future Impact on Operating Budget:
None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	73,000	243,500	-		316,500
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**73,000**	**243,500**	**-**	**-**	**316,500**
Capital Expenditures:					
Design	73,000	-	-		73,000
Right of Way	-	-	-	-	-
Construction	-	243,500	-	-	243,500
Total Expenditures:	**73,000**	**243,500**	**-**	**-**	**316,500**

Grants / Other Sources:

Project Title: **Riverwalk Drive SE Non-Motorized Improvements**
Project No: **cpxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

As part of a non-motorized improvement project along Riverwalk Drive SE between Howard Road and Auburn Way South, construct large diameter storm piping to replace existing ditch, and expand Riverwalk ponds to accommodate increased capacity.

Progress Summary:

None

Future Impact on Operating Budget:

Maintenance should decrease as a result of the project.

Activity:

	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Funding Sources:					
Unrestricted Storm Revenue	-		-	50,000	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**50,000**	**-**
Capital Expenditures:					
Design	-		-	50,000	-
Right of Way	-		-	-	-
Construction	-		-	-	-
Total Expenditures:	**-**	**-**	**-**	**50,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	405,000	-	-	-	455,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**405,000**	**-**	**-**	**-**	**455,000**
Capital Expenditures:					
Design	55,000	-	-	-	105,000
Right of Way	-	-	-	-	-
Construction	350,000	-	-	-	350,000
Total Expenditures:	**405,000**	**-**	**-**	**-**	**455,000**

Project Title: **S. 314th St. & 54th Ave S. Storm Improvement Ph. 1**
Project No: **cpxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Improve existing drainage conditions for the West Hill annexation areas. The project includes improvements near S 314th St. and 54th Ave S to redirect flows and implement LID techniques.
2015 Comprehensive Storm Drainage Plan Project No. 5B Phase 1

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-		-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-		-	-	-
Right of Way	-		-	-	-
Construction	-		-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	20,000	62,000	326,000	-	408,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**20,000**	**62,000**	**326,000**	**-**	**408,000**
Capital Expenditures:					
Design	20,000	62,000	-	-	82,000
Right of Way	-	-	-	-	-
Construction	-	-	326,000	-	326,000
Total Expenditures:	**20,000**	**62,000**	**326,000**	**-**	**408,000**

Project Title: **S. 314th St. & 54th Ave S. Storm Improvement Ph. 2**
Project No: **cpxxx**
Project Type: **Non-Capacity**
Project Manager: **TBD**

Description:

Improve existing drainage conditions for the West Hill annexation areas. The project includes improvements near S 314th St. and 54th Ave S to route the remaining public storm drainage through a new easement and pipe to the downstream system.
2015 Comprehensive Storm Drainage Plan Project No. 5B Phase 2

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Storm Revenue	-		-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-		-	-	-
Right of Way	-		-	-	-
Construction	-		-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Storm Revenue	-	20,000	70,000	214,000	304,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**20,000**	**70,000**	**214,000**	**304,000**
Capital Expenditures:					
Design	-	20,000	50,000	-	70,000
Right of Way	-	-	20,000	-	20,000
Construction	-	-	-	214,000	214,000
Total Expenditures:	**-**	**20,000**	**70,000**	**214,000**	**304,000**

Grants / Other Sources:

SEWER METRO UTILITY

Department Overview

The City of Auburn contracts with King County's Wastewater Treatment Division (WTD) for sewage treatment and disposal. The City pays King County for these services based on the County's monthly sewer rate and the number of customers served; the cost is then passed directly on to consumers. In 2013, the Sewer Metro Utility Fund was created in an effort to track these revenues and expenditures separately from the City-owned and operated Sewer utility.

2015 & 2016 Accomplishments

- Made improvements to how the Quarterly Report of Sewerage Customers is prepared on a quarterly basis.
- Identified new accounts that require special setup for accurate reporting to King County.
- Participated in King County WTD audit of sewer customer reporting.

2017 & 2018 Objectives

- Continue to prepare the Quarterly Report of Sewerage Customers in a timely manner.
- Continue to identify new accounts that require special setup for accurate reporting to King County.

2015-2016 Working Capital Budget

433 Sewer Metro		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
343.531	Metro Service Charge	15,704,127	15,757,687	15,757,687	16,537,490	17,439,923
343.532	Metro Industrial Charge	586,882	575,000	575,000	700,000	750,000
361.110	Interest Earnings	1,630	700	700	1,000	1,000
399.100	Miscellaneous Revenue	-	-	-	-	-
TOTAL OPERATING REVENUES		16,292,639	16,333,387	16,333,387	17,238,490	18,190,923
OPERATING EXPENDITURES						
535.000.40	Other Service Charges	-	-	-	-	-
535.000.50	Intergovernmental Services	16,034,521	16,317,200	16,317,200	17,294,700	18,250,200
535.000.90	Interfund Operating Rentals & Supplies	-	-	-	-	-
TOTAL OPERATING EXPENDITURES		16,034,521	16,317,200	16,317,200	17,294,700	18,250,200
	REVENUES LESS EXPENDITURES	258,118	16,187	16,187	(56,210)	(59,277)
BEGINNING WORKING CAPITAL - January 1		2,100,400	2,358,518	2,358,518	2,374,705	2,318,495
ENDING WORKING CAPITAL - December 31		2,358,518	2,374,705	2,374,705	2,318,495	2,259,218
NET CHANGE IN WORKING CAPITAL (*)		258,118	16,187	16,187	(56,210)	(59,277)

(*) Working Capital = Current Assets minus Current Liabilities

433 SEWER METRO SUB-FUND
00 *** Title Not Found ***
535 UTILITIES
535.800 OPERATIONS
535.800.50 INTERGOVERNMENTAL/INTERFUND
535.800.51 INTERGOVERNMENTAL SERVICES

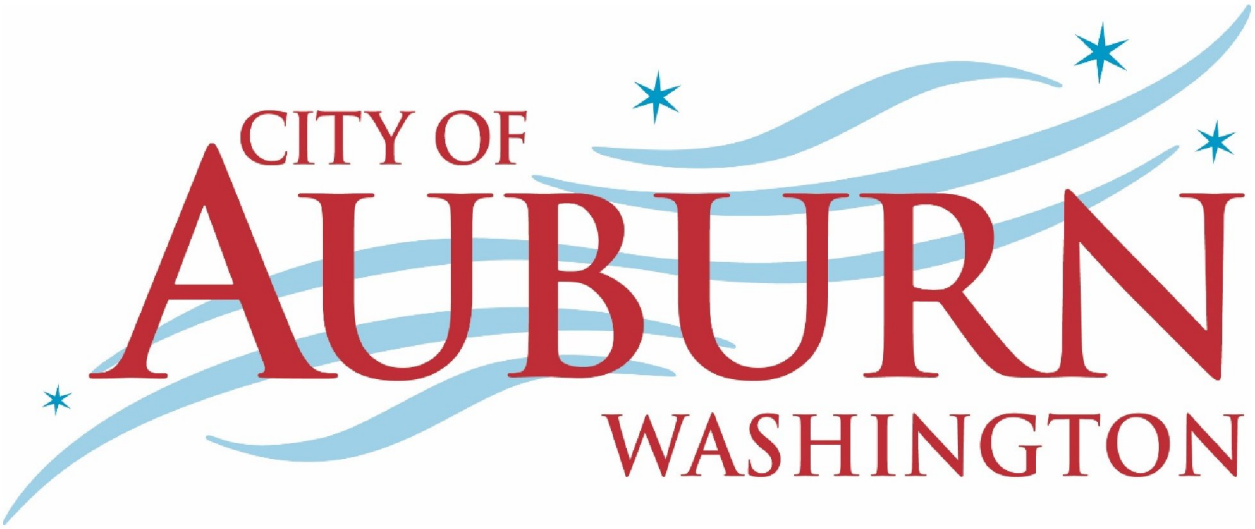
2016 Adopted			2017 Budget			2018 Budget		
1	King County Metro Sewer Payments	16,317,200.00	1	King County Metro Sewer Payments	17,294,700.00	1	King County Metro Sewer Payments	18,250,200.00
	Line Items Total	16,317,200.00		Line Items Total	17,294,700.00		Line Items Total	18,250,200.00
				Change in Budget	977,500.00		**Change in Budget**	955,500.00

433	SEWER METRO SUB-FUND
00	*** Title Not Found ***
535	UTILITIES
535.801	DEPR/AMORT/INV CONTRA & TAXES
535.801.40	OTHER SERVICES & CHARGES
535.801.49	MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
			1		
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

433 SEWER METRO SUB-FUND
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	2,508,335.00	1 Estimated Ending Working Capital	2,318,495.00	1 Estimated Ending Working Capital	2,259,218.00
Line Items Total	2,508,335.00	Line Items Total	2,318,495.00	Line Items Total	2,259,218.00
		Change in Budget	-189,840.00	**Change in Budget**	-59,277.00
Total Line Items	18,825,535.00	**Total Line Items**	19,613,195.00	**Total Line Items**	20,509,418.00
		Total Change in Budget	787,660.00	**Total Change in Budget**	896,223.00


CITY OF
AUBURN
WASHINGTON

AIRPORT FUND

Vision
To identify, analyze, develop and implement value-added airport systems solutions and services.

Mission
To provide the citizens and users a quality aviation facility with needed services and products in a safe and secure environment.

Department Overview
The Airport provides hangar and tie-down facilities, which will accommodate over 370 based aircraft. The City has long-term land only leases which provide for private condo type aircraft hangars and one maintenance facility. In addition, there are several businesses operating on the airfield that provide aviation related services to the public and users of the Airport. The City contracts for the operations and management of the Airport including aircraft tie-downs, hangars and facility leases, as well as the daily management, maintenance, and operation of the fuel facility.

2015 & 2016 Accomplishments
- Completed the transfer of management of this fund from Finance to Community Development and Public Works in 2016.
- Continued to campaign the value of the Airport to citizens and surrounding area.
- Continued to advertise regionally to promote the use of the Auburn Airport as an alternative to Boeing, Renton and Tacoma.
- Continued to pursue state and federal grant opportunities.
- Completed approximately 500,000 square feet of asphalt repair, rehab and seal coat of the runway, taxiway, taxi lanes and aircraft parking areas.
- Administered a Request for Proposal (RFP) process and negotiated new contract for airport management services.
- Removed trees on the west side of the airport property within the object free area.
- Completed the update to the Airport Master Plan.
- Completed the Wildlife Hazard Assessment and implemented the Wildlife Hazard Plan.
- Completed the South T-Hangar Row 3 project to retrofit existing airplane hangars into enclosed hangars in order to increase cash flow and accommodate more aircraft.
- Completed the Airport Obstruction Survey/Advanced Ground Information System (AGIS) Survey.
- Completed Environmental Assessment/Categorical Exclusions (CATEX) Report for north and south runway enhancements.

2017 & 2018 Objectives
- Evaluate the need for additional hangar retrofit to closed hangars.
- Promote Request for Proposal for aeronautical business development at the Airport.
- Apply to FAA for replacement of obsolete Visual Approach Slope Indicator (VASI) with new FAA approved Precision Approach Path Indicator (PAPI) Systems.
- Secure funding for and complete the design and Construction of the Runway Enhancement Project.
- Continue efforts to support jet A fuel sales at the Airport.
- Complete annual repairs and maintenance as needed.
- Maintain compliance with the Airport's Industrial Storm Water Permit requirements.

2015-2016 Working Capital Budget

435 Airport (includes 465 Airport - Capital)		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
341.930	Airport Security Service	17,078	15,500	15,500	16,000	16,000
344.604	Flowage Fee	16,080	12,000	12,000	28,000	28,000
362.501	Property Leases	205,281	217,700	217,700	238,000	244,000
362.502	Tie Down & Hangar Rent	491,059	502,200	502,200	525,800	536,300
362.503	Fuel Facility Rent	-	-	-	-	-
369.900	Investment Income	1,238	969	969	2,500	2,500
331/334	Federal and State Grants	64,820	-	-	-	-
369.900	Miscellaneous Revenue	(6,013)	500	500	3,000	3,000
TOTAL OPERATING REVENUES		789,542	748,869	748,869	813,300	829,800
OPERATING EXPENDITURES						
546.000.10	Salaries & Wages	26,448	25,723	25,723	-	-
546.000.20	Benefits	9,335	10,496	10,496	-	-
546.000.30	Supplies	4,818	2,000	2,000	2,500	2,500
546.000.40	Other Service Charges	448,450	463,050	463,050	484,950	498,550
546.000.50	Intergovernmental Services	-	-	150,000	-	-
546.000.60	Capital	348,270	-	-	-	-
546.000.75	Debt Service Principal	151,605	189,947	189,947	165,000	175,000
546.000.83	Debt Service Interest	41,834	35,693	35,693	23,850	16,425
590.100.05	Net Increase in Restricted Assets	17,660	-	-	-	-
546.000.90	Interfund Operating Rentals & Supplies	-	-	-	1,400	1,500
TOTAL OPERATING EXPENDITURES		1,048,420	726,908	876,908	677,700	693,975
	REVENUES LESS EXPENDITURES	(258,878)	21,961	(128,039)	135,600	135,825
BEGINNING WORKING CAPITAL - January 1		775,482	273,835	316,605	188,565	324,165
ENDING WORKING CAPITAL - December 31		516,605	295,796	188,565	324,165	459,990
NET CHANGE IN WORKING CAPITAL (*)		(258,878)	21,961	(128,039)	135,600	135,825
CAPITAL FUND:						
CAPITAL REVENUES						
361.110	Investment Income	-	31	31	-	-
465.000	Federal and State Grants	-	-	-	316,667	1,741,667
397.100	Operating Transfers In	-	-	150,000	-	-
396/399	Other Revenues	-	278,290	278,290	-	-
TOTAL CAPITAL REVENUES		-	278,321	428,321	316,667	1,741,667
CAPITAL EXPENDITURES						
590.100.10	Salaries & Wages	-	-	-	21,429	106,429
590.100.20	Benefits	-	-	-	8,571	42,571
590.100.6	Construction Projects	-	469,911	469,911	333,334	1,704,334
590.100.55	Operating Transfers Out	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES		-	469,911	469,911	363,334	1,853,334
BEGINNING WORKING CAPITAL - January 1		-	184,621	200,000	158,410	111,743
ENDING WORKING CAPITAL - December 31		-	(6,969)	158,410	111,743	76
NET CHANGE IN WORKING CAPITAL (*)		-	(191,590)	(41,590)	(46,667)	(111,667)
	Total Change in Working Capital	(258,878)	(169,629)	(169,629)	88,933	24,158

(*) Working Capital = Current Assets minus Current Liabilities

435 AIRPORT
00 AIRPORT
546 AIRPORT
546.100 ADMINISTRATION
546.100.30 SUPPLIES

546.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
			1	Office Supplies	500.00	1	Office Supplies	500.00
	Line Items Total	0.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	500.00		**Change in Budget**	0.00

546.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
			1	Small Tools/Minor Equipment (Moved from Operations 435.00.546.800.35)	2,000.00	1	Small Tools/Minor Equipment (Moved from Operations 435.00.546.800.35)	2,000.00
	Line Items Total	0.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	2,000.00		**Change in Budget**	0.00

546.100.40 OTHER SERVICES & CHARGES

546.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Annual State Audit	1,600.00	1	Annual State Audit	1,900.00	1	Annual State Audit	2,100.00
2	Bank Analysis Fee	100.00	2	Bank Analysis Fee	150.00	2	Bank Analysis Fee	150.00
3	AMG Consulting Services	372,000.00	3	Administrative fee for LTGO Bond	400.00	3	Administrative fee for LTGO Bond	400.00
4	Test America Laboratories	900.00		Line Items Total	2,450.00		Line Items Total	2,650.00
5	Administrative fee for LTGO Bond	400.00						
6	Reimbursement to AMG Consulting for Security Services	15,800.00						
	Line Items Total	390,800.00						
				Change in Budget	-388,350.00		**Change in Budget**	200.00

546.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
			1	Travel	500.00	1	Travel	500.00
	Line Items Total	0.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	500.00		**Change in Budget**	0.00

546.100.46 INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Insurance Allocation	4,300.00	1	Insurance Allocation	4,100.00	1	Insurance Allocation	4,200.00
	Line Items Total	4,300.00		Line Items Total	4,100.00		Line Items Total	4,200.00
				Change in Budget	-200.00		**Change in Budget**	100.00

546.100.47 PUBLIC UTILITY SERVICE

2016 Adopted			2017 Budget			2018 Budget		
1	Water, Sewer, Storm Drainage Expenditures	57,750.00	1	Water, Sewer, Storm Drainage Expenditures	56,200.00	1	Water, Sewer, Storm Drainage Expenditures	59,000.00
	Line Items Total	57,750.00		Line Items Total	56,200.00		Line Items Total	59,000.00

435 AIRPORT
00 AIRPORT
546 AIRPORT
546.100 ADMINISTRATION
546.100.40 OTHER SERVICES & CHARGES

546.100.47 PUBLIC UTILITY SERVICE

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-1,550.00	Change in Budget	2,800.00

546.100.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
1 Tax Expense	200.00	1 Publications	50.00	1 Publications	50.00
Line Items Total	200.00	2 Conferences	1,000.00	2 Conferences	1,000.00
		3 Training	250.00	3 Training	250.00
		4 Membership Dues (WAMA)	600.00	4 Membership Dues (WAMA)	600.00
		5 Tax Expense	200.00	5 Tax Expense	200.00
		Line Items Total	2,100.00	Line Items Total	2,100.00
		Change in Budget	1,900.00	Change in Budget	0.00

546.100.80 DEBT SERVICE INTEREST

546.100.81 DEBT SERVICE INTEREST

2016 Adopted		2017 Budget		2018 Budget	
1 2005 LTGO Airport Refi Bonds - Interest	35,538.00	1 2005 LTGO Airport Refi Bonds - Interest	23,850.00	1 2005 LTGO Airport Refi Bonds - Interest	16,425.00
Line Items Total	35,538.00	Line Items Total	23,850.00	Line Items Total	16,425.00
		Change in Budget	-11,688.00	Change in Budget	-7,425.00

546.100.90 INTERFUND PAYMENTS FOR SERVICES

546.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
		1 Multimedia Allocation	1,400.00	1 Multimedia Allocation	1,500.00
Line Items Total	0.00	Line Items Total	1,400.00	Line Items Total	1,500.00
		Change in Budget	1,400.00	Change in Budget	100.00

435 AIRPORT
00 AIRPORT
546 AIRPORT
546.800 OPERATIONS
546.800.00 CAFR ONLY

546.800.01 DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Depreciation	426,100.00	1	Depreciation	468,000.00	1	Depreciation	481,000.00
	Line Items Total	426,100.00		Line Items Total	468,000.00		Line Items Total	481,000.00
				Change in Budget	41,900.00		**Change in Budget**	13,000.00

546.800.30 SUPPLIES

546.800.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Budget for small tools	2,000.00						
	Line Items Total	2,000.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-2,000.00		**Change in Budget**	0.00

546.800.40 OTHER SERVICES & CHARGES

546.800.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Budget for Task Orders	5,000.00	1	Misc. Consultant Services	5,000.00	1	Misc. Consultant Services	5,000.00
	Line Items Total	5,000.00	2	Airport Management Services (Moved from Admin)	385,000.00	2	Airport Management Services (Moved from Admin)	395,000.00
			3	Security Services (Moved from Admin)	16,500.00	3	Security Services (Moved from Admin)	17,000.00
			4	Testing Laboritory Services (Moved from Admin)	1,500.00	4	Testing Laboritory Services (Moved from Admin)	1,500.00
			5	Industrial Storm Permit Fees	1,600.00	5	Industrial Storm Permit Fees	1,600.00
				Line Items Total	409,600.00		Line Items Total	420,100.00
				Change in Budget	404,600.00		**Change in Budget**	10,500.00

546.800.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Repairs and Maintenace for hanger doors, motors, etc.	5,000.00	1	Facility Repairs and Maintenance	5,000.00	1	Facility Repairs and Maintenance	5,000.00
	Line Items Total	5,000.00	2	HVAC Services	5,000.00	2	HVAC Services	5,000.00
				Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	5,000.00		**Change in Budget**	0.00

435 AIRPORT
00 AIRPORT
546 AIRPORT
546.801 DEPRECIATION CONTRA & TAXES
546.801.40 OTHER SERVICES & CHARGES
546.801.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
		1			
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

435 AIRPORT
00 AIRPORT
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	347,202.00	1 Estimated Ending Working Capital	324,165.00	1 Estimated Ending Working Capital	459,990.00
Line Items Total	347,202.00	Line Items Total	324,165.00	Line Items Total	459,990.00
		Change in Budget	-23,037.00	**Change in Budget**	135,825.00

590.100.60 CAPITAL OUTLAY
590.100.63 IMPROVEMENTS OTHER THAN BLDG.

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
1 Runway Extension - Design	140,000.00				
Line Items Total	140,000.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-140,000.00	**Change in Budget**	0.00

590.100.70 DEBT SERVICE PRINCIPAL
590.100.71 DEBT SERVICE PRINCIPAL

2016 Adopted		2017 Budget		2018 Budget	
1 2005 LTGO Airport Refi Bonds - Principal	150,000.00	1 2005 LTGO Airport Refi Bonds - Principal	165,000.00	1 2005 LTGO Airport Refi Bonds - Principal	175,000.00
Line Items Total	150,000.00	Line Items Total	165,000.00	Line Items Total	175,000.00
		Change in Budget	15,000.00	**Change in Budget**	10,000.00
Total Line Items	1,563,890.00	**Total Line Items**	1,469,865.00	**Total Line Items**	1,634,965.00
		Total Change in Budget	-94,025.00	**Total Change in Budget**	165,100.00

465 AIRPORT CAPITAL PROJECTS
00 * Title Not Found *****
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
		1 Estimated Ending Working Capital	111,743.00	1 Estimated Ending Working Capital	76.00
Line Items Total	0.00	Line Items Total	111,743.00	Line Items Total	76.00
		Change in Budget	111,743.00	**Change in Budget**	-111,667.00

590.100.10 SALARIES & WAGES
590.100.11 REGULAR SALARIES & WAGES

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	21,429.00	1 Allocate In Capital Salaries & Benefits	106,429.00
Line Items Total	0.00	Line Items Total	21,429.00	Line Items Total	106,429.00
		Change in Budget	21,429.00	**Change in Budget**	85,000.00

590.100.20 PERSONNEL BENEFITS
590.100.21 F.I.C.A

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	1,382.00	1 Allocate In Capital Salaries & Benefits	6,865.00
Line Items Total	0.00	Line Items Total	1,382.00	Line Items Total	6,865.00
		Change in Budget	1,382.00	**Change in Budget**	5,483.00

590.100.23 PENSIONS

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	986.00	1 Allocate In Capital Salaries & Benefits	4,896.00
Line Items Total	0.00	Line Items Total	986.00	Line Items Total	4,896.00
		Change in Budget	986.00	**Change in Budget**	3,910.00

590.100.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	289.00	1 Allocate In Capital Salaries & Benefits	1,437.00
Line Items Total	0.00	Line Items Total	289.00	Line Items Total	1,437.00
		Change in Budget	289.00	**Change in Budget**	1,148.00

590.100.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		1 Allocate In Capital Salaries & Benefits	5,914.00	1 Allocate In Capital Salaries & Benefits	29,373.00
Line Items Total	0.00	Line Items Total	5,914.00	Line Items Total	29,373.00
		Change in Budget	5,914.00	**Change in Budget**	23,459.00

590.100.60 CAPITAL OUTLAY
590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
		1 cp1516 - Runway Enhancements	333,334.00	1 cp1516 - Runway Enhancements	1,833,334.00
Line Items Total	0.00	2 apbd04 - Jet A Fueling Facility	10,000.00		

465 AIRPORT CAPITAL PROJECTS
00 * Title Not Found *****
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY
590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget			2018 Budget		
		3	apbd05 - Annual Repair and Replacement of Airport Facilities	20,000.00	2	apbd05 - Annual Repair and Replacement of Airport Facilities	20,000.00
		4	Less Capital Salary & Benefits Allocation	-30,000.00	3	Less Capital Salary & Benefits Allocation	-149,000.00
			Line Items Total	333,334.00		Line Items Total	1,704,334.00
			Change in Budget	333,334.00		**Change in Budget**	1,371,000.00
Total Line Items	0.00		**Total Line Items**	475,077.00		**Total Line Items**	1,853,410.00
			Total Change in Budget	475,077.00		**Total Change in Budget**	1,378,333.00

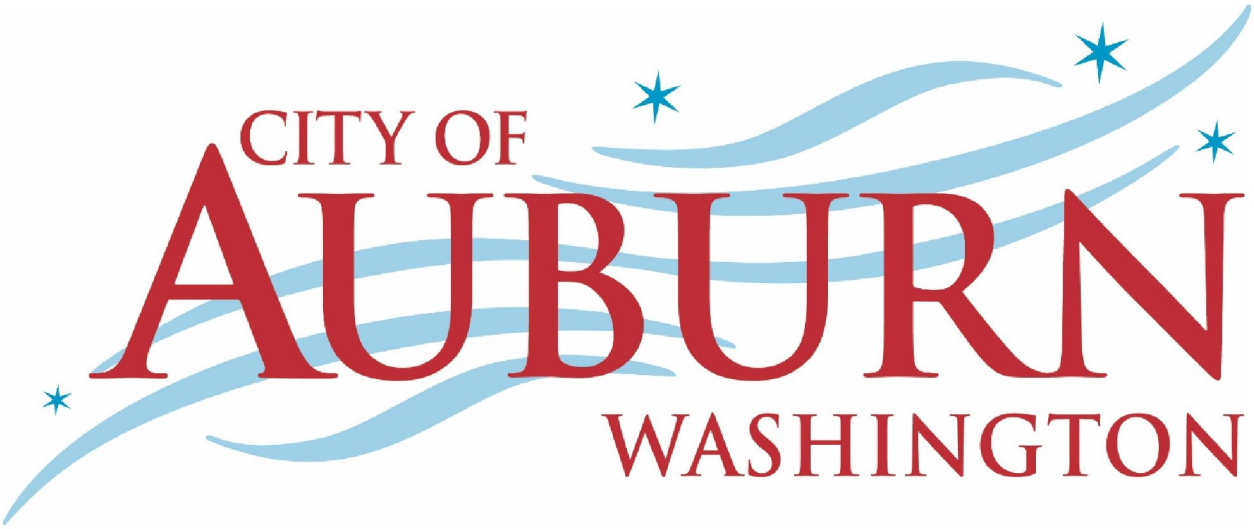

CITY OF
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TABLE A-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
AIRPORT FUND

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
None							**-**
Non-Capacity Projects:							
1 **Runway Enhancements**							
Capital Costs	333,334	1,833,334	-	-	-	-	**2,166,668**
Funding Sources:							
Airport Fund	16,667	91,667	-	-	-	-	**108,334**
Grants	316,667	1,741,667	-	-	-	-	**2,058,334**
2 **Jet A Fueling Facility**							
Capital Costs	10,000	-	-	50,000	350,000	-	**410,000**
Funding Sources:							
Airport Fund	10,000	-	-	50,000	-	-	**60,000**
Other	-	-	-	-	350,000	-	**350,000**
Grants	-	-	-	-	-	-	**-**
3 **Annual Repair and Replacement of Airport Facilities**							
Capital Costs	20,000	20,000	20,000	20,000	20,000	20,000	**120,000**
Funding Sources:							
Airport Fund	20,000	20,000	20,000	20,000	20,000	20,000	**120,000**
Grants	-	-	-	-	-	-	**-**
4 **Automated Weather Observation System**							
Capital Costs	-	-	111,112	222,224	-	-	**333,336**
Funding Sources:							
Airport Fund	-	-	5,556	11,112	-	-	**16,668**
Grants	-	-	105,556	211,112	-	-	**316,668**
5 **Taxiway Seal Coat & Restripe**							
Capital Costs	-	-	-	50,120	-	-	**50,120**
Funding Sources:							
Airport Fund	-	-	-	2,506	-	-	**2,506**
Grants	-	-	-	47,614	-	-	**47,614**
6 **Airport Security Camera & Gate Access Upgrades**							
Capital Costs	-	-	-	70,000	-	-	**70,000**
Funding Sources:							
Airport Fund	-	-	-	70,000	-	-	**70,000**
Grant	-	-	-	-	-	-	**-**
7 **Runway 16/34 Sealcoat**							
Capital Costs	-	-	-	475,000	-	-	**475,000**
Funding Sources:							
Airport Fund	-	-	-	23,750	-	-	**23,750**
Grants	-	-	-	451,250	-	-	**451,250**
8 **Precision Approach Path Indicator (PAPI) for Runway**							
Capital Costs	-	-	-	-	168,000	-	**168,000**
Funding Sources:							
Airport Fund	-	-	-	-	168,000	-	**168,000**
Grants	-	-	-	-	-	-	**-**

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
9 **Asset Inventory and Condition Assessment**							
Capital Costs	-	-	-	-	50,000	-	**50,000**
Funding Sources:							
Airport Fund	-	-	-	-	50,000	-	**50,000**
Grants	-	-	-	-	-	-	**-**
10 **Land Acquisition for Future Approaches**							
Capital Costs	-	-	-	-	500,000	-	**500,000**
Funding Sources:							
Airport Fund	-	-	-	-	25,000	-	**25,000**
Grants	-	-	-	-	475,000	-	**475,000**
11 **Land Acquisition**							
Capital Costs	-	-	-	-	-	735,205	**735,205**
Funding Sources:							
Airport Fund	-	-	-	-	-	36,760	**36,760**
Grants	-	-	-	-	-	698,445	**698,445**
12 **West Side Fencing**							
Capital Costs	-	-	-	-	-	52,920	**52,920**
Funding Sources:							
Airport Fund	-	-	-	-	-	2,646	**2,646**
Grants	-	-	-	-	-	50,274	**50,274**
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	363,334	1,853,334	131,112	887,344	1,088,000	808,125	5,131,249
Total Costs	**363,334**	**1,853,334**	**131,112**	**887,344**	**1,088,000**	**808,125**	**5,131,249**
FUNDING SOURCES:							
Airport Fund	46,667	111,667	25,556	177,368	263,000	59,406	683,664
Other	-	-	-	-	350,000	-	350,000
Grants (Fed,State,Local)	316,667	1,741,667	105,556	709,976	475,000	748,719	4,097,585
Total Funding	**363,334**	**1,853,334**	**131,112**	**887,344**	**1,088,000**	**808,125**	**5,131,249**

Project Title: **Runway Enhancements**
Project No: **cp1516**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Enhance Runway 16/34 per Airport Layout Plan & Master Plan Update for increased safety and utilization. This also includes the As-built AGIS Survey that is required following the runway construction.

Progress Summary:

Environmental Assessment is to be completed in 2015 - 2016, Design planned for 2017 and construction is anticipated to begin in 2018. Budget has been adjusted to account for the anticipated funding plan identified by FAA for Design and Construction of the project per their letter of February 2, 2016.

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	2,465	17,023	16,667	91,667	36,155
Federal - Non-Primary Entitlement	-	-	300,000	150,000	300,000
Federal Grant -Secured	44,365	175,888	-	-	220,253
Federal Grant -Unsecured			-	1,500,000	-
State Grant -Secured	2,465	9,696	-	-	12,161
State Grant -Unsecured	-	-	16,667	91,667	16,667
Total Funding Sources:	**49,295**	**202,607**	**333,334**	**1,833,334**	**585,236**
Capital Expenditures:					
Design	-		333,334		333,334
Environmental Assessment	49,295	202,607			251,902
Construction	-			1,833,334	-
Total Expenditures:	**49,295**	**202,607**	**333,334**	**1,833,334**	**585,236**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	-	-	-	**108,334**
Federal - Non-Primary Entitlement	-	-	-	-	**450,000**
Federal Grant -Unsecured	-	-	-	-	**1,500,000**
State Grant -Unsecured	-	-	-	-	**108,334**
Total Funding Sources:	**-**	**-**	**-**	**-**	**2,166,668**
Capital Expenditures:					
Design	-	-	-	-	**333,334**
Environmental Assessment	-	-	-	-	**-**
Construction	-	-	-	-	**1,833,334**
Total Expenditures:	**-**	**-**	**-**	**-**	**2,166,668**

Grants / Other Sources: Federal Aviation Administration

Project Title: **Jet A Fueling Facility**
Project No: **apbd04**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Construct any necessary site improvements to accommodate temporary 2,200 gallon fueling truck for Jet A fuel on site in 2017. Design and Construct a permanent 12,000 gallon Fuel Tank for Jet A service at Airport in 2020 and 2021 after the runway extension is complete and demand for Jet A fuel is established.

Progress Summary:

Future Impact on Operating Budget:

On-going operational costs are approximately $5,000/month to be offset by fuel sale revenues.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	10,000	-	
Other -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**10,000**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	10,000	-	10,000
Total Expenditures:	**-**	**-**	**10,000**	**-**	**10,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	50,000	-	-	**60,000**
Other -Unsecured	-	-	350,000	-	**350,000**
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**50,000**	**350,000**	**-**	**410,000**
Capital Expenditures:					
Design	-	50,000	-	-	**50,000**
Right of Way	-	-	-	-	**-**
Construction	-	-	350,000	-	**360,000**
Total Expenditures:	**-**	**50,000**	**350,000**	**-**	**410,000**

Grants / Other Sources:

Project Title: **Annual Repair and Replacement of Airport Facilities**
Project No: **apbd05**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

This is an annual repair and replacement program for the purpose of completing repairs to site fencing, hanger doors, fueling facilities, roof repairs, etc.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-		20,000	20,000	20,000
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**20,000**	**20,000**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	20,000	20,000	20,000
Total Expenditures:	**-**	**-**	**20,000**	**20,000**	**20,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	20,000	20,000	20,000	20,000	**120,000**
Grants (Fed,State,Local)	-	-	-	-	**-**
Other	-	-	-	-	-
Total Funding Sources:	**20,000**	**20,000**	**20,000**	**20,000**	**120,000**
Capital Expenditures:					
Design	-	-	-	-	**-**
Right of Way	-	-	-	-	**-**
Construction	20,000	20,000	20,000	20,000	**120,000**
Total Expenditures:	**20,000**	**20,000**	**20,000**	**20,000**	**120,000**

Grants / Other Sources:

Project Title: **Automated Weather Observation System**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Install weather reporting equipment for instrument approach.

Progress Summary:

Future Impact on Operating Budget:

$2,000 annually for on-going maintenance and repair

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	-
Federal - Non-Primary Entitlements	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	5,556	11,112	-	-	**16,668**
Federal - Non-Primary Entitlements	100,000	200,000	-	-	**300,000**
State Grant -Unsecured	5,556	11,112	-	-	**16,668**
Total Funding Sources:	**111,112**	**222,224**	**-**	**-**	**333,336**
Capital Expenditures:					
Design	111,112	-	-	-	**111,112**
Right of Way	-	-	-	-	**-**
Construction	-	222,224	-	-	**222,224**
Total Expenditures:	**111,112**	**222,224**	**-**	**-**	**333,336**

Grants / Other Sources: Federal Aviation Administration

Project Title: **Taxiway Seal Coat & Restripe**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

This project will provide funding for seal coating and restriping of the taxiway that was replaced in 2009.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	**-**
Federal Grant -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	2,506		-	**2,506**
Federal - Non-Primary Entitlements		-			**-**
Federal Grant -Unsecured	-	45,108		-	**45,108**
State Grant -Unsecured	-	2,506		-	2,506
Total Funding Sources:	**-**	**50,120**	**-**	**-**	**50,120**
Capital Expenditures:					
Design	-	7,518	-	-	**7,518**
Right of Way	-	-	-	-	**-**
Construction	-	42,602		-	**42,602**
Total Expenditures:	**-**	**50,120**	**-**	**-**	**50,120**

Grants / Other Sources: Federal Aviation Administration

Project Title: **Airport Security Camera & Gate Access Upgrades**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Increased security identified by the Federal Aviation Administration and the Transportation Security Administration for Airport control access gates (both vehicle and personnel). This project will install security cameras and replace the obsolete gate operator access control units. The proposed system will include cards and keypad operation with both inbound and outbound tracking of the authorized tenant/guest. Personnel gates will also have the same system.

Progress Summary:

Future Impact on Operating Budget:

Estimated to be $2,000 annually to conduct maintenance and repair activities as needed.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	-
Federal Grant -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	70,000		-	70,000
Federal Grant -Unsecured	-	-		-	-
State Grant -Unsecured	-	-		-	-
Total Funding Sources:	**-**	**70,000**	**-**	**-**	**70,000**
Capital Expenditures:					
Design	-	10,500	-	-	10,500
Right of Way	-	-	-	-	-
Construction	-	59,500		-	59,500
Total Expenditures:	**-**	**70,000**	**-**	**-**	**70,000**

Grant / Other Sources: Project is not AIP Eligible

Project Title: **Runway 16/34 Sealcoat**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Unmaintained asphalt can crack allowing water penetration which then weaken the subsurface creating a larger area of failure making an unsafe environment for departing or landing during a critical phase of flight. The FAA recommends a seal coat every 5 years to extend the life of the asphalt. It is less expensive to maintain the asphalt than to rehab or reconstruct. This project should include any crack sealing, sealcoat and re-paining of the runway environment.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	**-**
Federal Grant -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	23,750	-		**23,750**
federal - non-Primary Entitlements	-	-			**-**
Federal Grant -Unsecured	-	427,500	-		**427,500**
State Grant -Unsecured	-	23,750	-		23,750
Total Funding Sources:	**-**	**475,000**	**-**	**-**	**475,000**
Capital Expenditures:					
Design	-	47,500	-		**47,500**
Right of Way	-	-	-		**-**
Construction	-	427,500	-		**427,500**
Total Expenditures:	**-**	**475,000**	**-**	**-**	**475,000**

Grants / Other Sources: Federal Aviation Administration

Project Title: **Precision Approach Path Indicator (PAPI) for Runway**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Install Precision Approach Path Indicator (PAPI) for Runway to replace aging VASI system.

Progress Summary:

Future Impact on Operating Budget:

$2,000 annually for on-going maintenance and repair

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	**-**
Federal Grant -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	-	168,000		**168,000**
Federal - Non-Primary Entitlement		-			**-**
Federal Grant -Unsecured	-	-	-		**-**
State Grant -Unsecured	-	-	-		**-**
Total Funding Sources:	**-**	**-**	**168,000**	**-**	**168,000**
Capital Expenditures:					
Design	-	-	33,600		**33,600**
Right of Way	-	-	-		**-**
Construction	-	-	134,400		**134,400**
Total Expenditures:	**-**	**-**	**168,000**	**-**	**168,000**

Grants / Other Sources: Federal Aviation Administration

Project Title: **Asset Inventory and Condition Assessment**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

City owned structural facilities at the Airport are generally older and as such, require on-going maintenance to ensure that they remain viable and in relatively good shape to provide value to the Airport Enterprise Fund. This project will complete an inventory and condition assessment of the existing City owned structure faculties at the Airport and develop a maintenance program.

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-		-	-	-
Grants (Fed,State,Local)	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	-	50,000	-	**50,000**
Grants (Fed,State,Local)	-	-	-	-	**-**
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**50,000**	**-**	**50,000**
Capital Expenditures:					
Design	-	-	50,000	-	**50,000**
Right of Way	-	-	-	-	**-**
Construction	-	-	-	-	**-**
Total Expenditures:	**-**	**-**	**50,000**	**-**	**50,000**

Grants / Other Sources:

Project Title: **Land Acquisition for Future Approaches**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Acquire land at the current Park and Ride for future approaches.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	-
Federal - Non-Primary Entitlement	-	-	-	-	-
Federal Grant -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-		-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	-	-		-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	-	25,000	-	25,000
Federal - Non-Primary Entitlement			150,000	-	150,000
Federal Grant -Unsecured	-	-	300,000	-	300,000
State Grant -Unsecured	-	-	25,000	-	25,000
Total Funding Sources:	**-**	**-**	**500,000**	**-**	**500,000**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	-	500,000	-	500,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**500,000**	**-**	**500,000**

Grant / Other Sources: Federal Aviation Administration

Project Title: **Land Acquisition**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Land Acquisition-Armstrong

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	-
Federal - Non-Primary Entitlement	-	-	-	-	-
Federal Grant -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	-	-	-	-
Construction	-			-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-	-	-	36,760	36,760
Federal - Non-Primary Entitlement	-	-	-	150,000	150,000
Federal Grant -Unsecured	-	-	-	511,685	511,685
State Grant -Unsecured	-	-	-	36,760	36,760
Total Funding Sources:	**-**	**-**	**-**	**735,205**	**735,205**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	-	-	735,205	735,205
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**735,205**	**735,205**

Grant / Other Sources: Federal Aviation Administration

Project Title: **West Side Fencing**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Kevin Snyder**

Description:

Install fence on west side of property to complete perimeter security fencing and help control wildlife on the airport.

Progress Summary:

Future Impact on Operating Budget:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Airport Revenue	-	-	-	-	**-**
Federal Grant -Unsecured	-	-	-	-	-
State Grant -Unsecured	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Airport Revenue	-		-	2,646	**2,646**
Federal Grant -Unsecured	-		-	47,628	**47,628**
State Grant -Unsecured	-		-	2,646	**2,646**
Total Funding Sources:	**-**	**-**	**-**	**52,920**	**52,920**
Capital Expenditures:					
Design	-	-	-	5,292	**5,292**
Right of Way	-	-	-	-	**-**
Construction	-		-	47,628	**47,628**
Total Expenditures:	**-**	**-**	**-**	**52,920**	**52,920**

Grants / Other Sources: Federal Aviation Administration

EQUIPMENT RENTAL

Mission Statement
The mission of Equipment Rental is to provide all City departments with a safe and reliable fleet, and the fleet support services that each department needs to perform its mission.

Department Overview
Equipment Rental is responsible for maintenance, service, acquisition, and disposition of the City's vehicle and equipment fleet. Central Stores is a component of Equipment Rental and is responsible for procuring, storing, and distributing supplies and material for many City operations. Central Stores also maintains the City's fuel storage and access system.

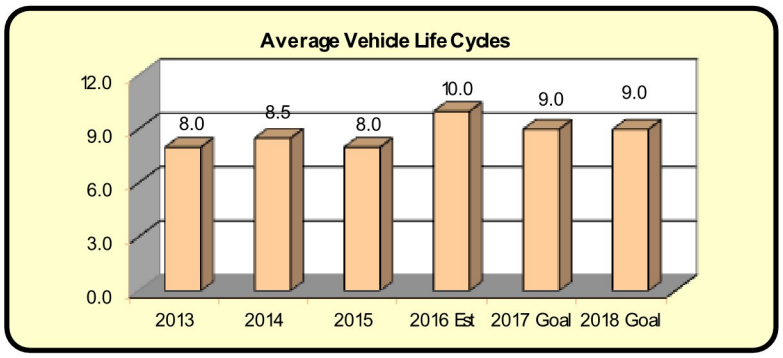
2015 & 2016 Accomplishments
- Continued to improve fleet fuel economy by expanding the use of Zonar and continued use of the "no idle policy".
- Continued to find ways to extend vehicle life above industry standard by performing more proactive preventative maintenance.
- Monitored the newly purchased Compressed Natural Gas (CNG) vehicle to determine if it is an efficient alternative fuel option for use in the fleet.
- Continued to develop an overall level of service/customer service plan for Equipment Rental and Central Stores.

2017 & 2018 Objectives
- Investigate fuel systems for replacement in next budget cycle.
- Continue to improve fleet fuel economy using new technologies and policies.
- Investigate alternative fuel options, such as propane and electric/gasoline combined vehicles for fleet fuel efficiency.
- Utilize customer service survey and alternative feedback measures from customers to continue to improve overall level of service.
- Expedite Equipment Rental and Central Stores remodel project.
- Develop interactive vehicle replacement schedules for a better customer experience.

PERFORMANCE MEASURES - EQUIPMENT RENTAL FUND

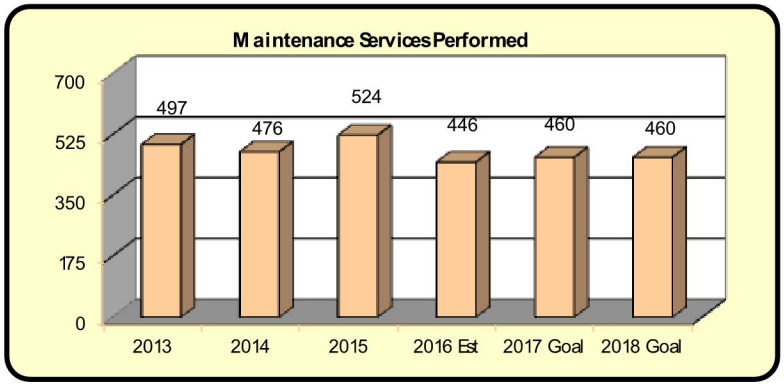
Vehicle Life Cycle Averages

Life cycles are based on industry standards by vehicle type and vehicle use. We have kept our life cycles above industry standards through proactive preventative maintenance, enabling us to get the most from our vehicles with the least investment.



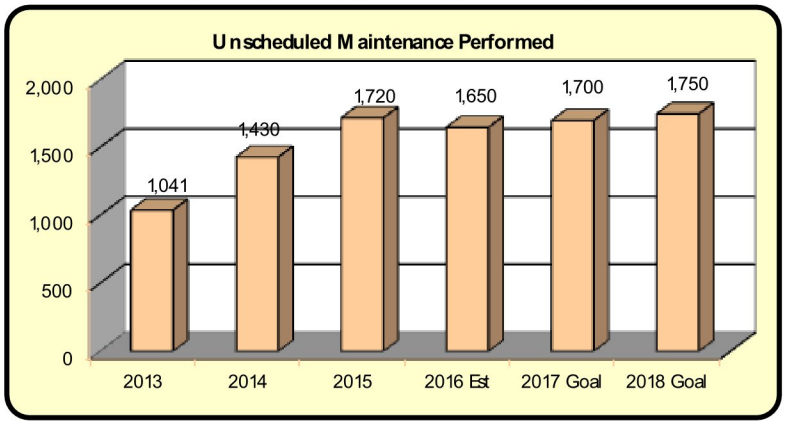
Number of Preventative Maintenance Services Performed

A preventative maintenance service is a systematic inspection and service of vehicles and equipment, completed at predetermined intervals, to detect mechanical problems prior to system failures, resulting in extended lifecycles.



Number of Additional Maintenance Performed during Preventative Maintenance Services

Unscheduled maintenance are repairs that were not planned. The majority of these repairs take place following a Preventative Maintenance inspection, thereby preventing a more costly repair due to system failures.



2015-2016 Working Capital Budget

550 Equipment Rental (includes 560 Equipment Rental - Capital)		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
348.500	Fuel Sales	666,108	656,396	656,396	465,700	465,700
365.100	Interfund Rentals	1,848,845	1,822,169	1,822,169	1,797,402	1,794,625
365.110	Vehicle Replacement Revenue	989,440	-	-	-	-
361.110	Investment Income	8,345	4,048	4,048	-	-
397.100	Operating Transfers-In	398,112	428,997	428,997	720,000	789,058
391.504	Other Financing Sources	204,710	-	-	-	-
388.800	Prior Year Adjustment	(1,315,701)	-	-	-	-
395.100	Miscellaneous Revenue	64,813	-	-	-	-
TOTAL OPERATING REVENUES		2,864,674	2,911,610	2,911,610	2,983,102	3,049,383
OPERATING EXPENDITURES						
548.000.10	Salaries & Wages	599,963	593,881	593,881	681,943	713,183
548.000.20	Benefits	239,583	314,545	314,545	349,650	377,216
548.000.30	Supplies	869,602	1,341,600	1,341,600	1,074,000	1,081,000
548.000.40	Other Service Charges	322,045	377,500	377,500	427,580	435,180
548.000.50	Intergovernmental Services	237,266	626,392	1,626,392	-	-
548.000.60	Capital	1,407,611	-	-	-	-
548.000.75	Debt Service Principal	19,119	39,107	39,107	-	-
548.000.83	Debt Service Interest	2,951	5,033	5,033	3,843	2,618
548.000.90	Interfund Operating Rentals & Supplies	217,031	212,390	212,390	231,152	220,212
590.100.05	Net Increase in Restricted Assets	(1,279,927)	-	-	-	-
TOTAL OPERATING EXPENDITURES		2,635,244	3,510,449	4,510,449	2,768,168	2,829,409
	REVENUES LESS EXPENDITURES	229,429	(598,839)	(1,598,839)	214,934	219,974
BEGINNING WORKING CAPITAL - January 1		5,844,690	2,095,085	2,974,119	1,375,281	1,590,215
ENDING WORKING CAPITAL - December 31		6,074,119	1,496,246	1,375,281	1,590,215	1,810,189
NET CHANGE IN WORKING CAPITAL (*)		229,429	(598,839)	(1,598,839)	214,934	219,974
CAPITAL FUND:						
CAPITAL REVENUES						
361.110	Interest Revenue	-	1,652	1,652	-	-
365.110	Vehicle Replacement Revenue	-	808,968	893,926	1,703,631	1,703,631
391.504	Other Financing Sources	-	-	-	-	-
397.100	Operating Transfers In	-	-	1,000,000	106,000	-
395.100	Other Sources	-	-	-	-	-
TOTAL CAPITAL REVENUES		-	810,620	1,895,578	1,809,631	1,703,631
CAPITAL EXPENDITURES						
548.000.75	Capital Lease - Principal	-	-	-	40,297	41,522
548.000.64	Increase In Fixed Assets - Equipment	-	2,590,263	2,907,063	1,137,904	845,329
548.000.65	Increase In Fixed Assets - Construction	-	723,002	723,002	620,000	620,000
548.000.55	Operating Transfers Out	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES		-	3,313,265	3,630,065	1,798,201	1,506,851
BEGINNING WORKING CAPITAL - January 1		-	2,502,646	3,100,000	1,365,513	1,376,943
ENDING WORKING CAPITAL - December 31		-	-	1,365,513	1,376,943	1,573,723
NET CHANGE IN WORKING CAPITAL (*)		-	(2,502,646)	(1,734,488)	11,430	196,780
	Total Change in Working Capital	229,429	(3,101,484)	(3,333,326)	226,364	416,754

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

550 Equipment Rental FTE's	2014	2015	2016	2017	2018
Equipment Rental FTE's	12.00	12.00	11.00	11.00	11.00
TOTAL EQUIPMENT RENTAL FTE's	**12.00**	**12.00**	**11.00**	**11.00**	**11.00**

Full Time Equivalent (FTE)

-1.0 FTE - The Mechanic Supernumerary position was deactivated in December 2015.

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.100 EQUIPMENT RENTAL
548.100.10 SALARIES & WAGES

548.100.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Administrative Overtime	1,200.00	1	Administrative Overtime	1,200.00	1	Administrative Overtime	1,200.00
	Line Items Total	1,200.00		Line Items Total	1,200.00		Line Items Total	1,200.00
				Change in Budget	0.00		Change in Budget	0.00

548.100.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Temporary Help, Office Support	7,000.00	1	Temporary Help, Office Support	7,000.00	1	Temporary Help, Office Support	7,000.00
	Line Items Total	7,000.00		Line Items Total	7,000.00		Line Items Total	7,000.00
				Change in Budget	0.00		Change in Budget	0.00

548.100.20 PERSONNEL BENEFITS

548.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	1,476.00	1	18% Benefits For Overtime & Other Wages	1,476.00	1	18% Benefits For Overtime & Other Wages	1,476.00
	Line Items Total	1,476.00		Line Items Total	1,476.00		Line Items Total	1,476.00
				Change in Budget	0.00		Change in Budget	0.00

548.100.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms & Personal Safety Equipment	6,000.00						
	Line Items Total	6,000.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-6,000.00		Change in Budget	0.00

548.100.30 SUPPLIES

548.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Office supplies	1,500.00	1	Office supplies	1,500.00	1	Office supplies	1,500.00
2	ER shop supplies	34,500.00	2	ER shop supplies	39,000.00	2	ER shop supplies	39,000.00
	Line Items Total	36,000.00		Increase due to additional supplies needed for increased in house services.			Increase due to additional supplies needed for increased in house services.	
				Line Items Total	40,500.00		Line Items Total	40,500.00
				Change in Budget	4,500.00		Change in Budget	0.00

548.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	ER/Central Stores Furniture, Shelving etc.	5,000.00	1	ER/Central Stores Furniture, Shelving etc.	5,000.00	1	ER/Central Stores Furniture, Shelving etc.	5,000.00
2	Minor Equipment	10,000.00	2	Minor Equipment	10,000.00	2	Minor Equipment	10,000.00
3	Shared Shop Tools	10,000.00	3	Shared Shop Tools	10,000.00	3	Shared Shop Tools	10,000.00
			4	Annual Diagnostic Software (Mitchell,Alldata & Identifix) Updates	4,500.00	4	Annual Diagnostic Software (Mitchell,Alldata & Identifix) Updates	4,500.00

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.100 EQUIPMENT RENTAL
548.100.30 SUPPLIES
548.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
4	Annual Diagnostic Software (Mitchell,Alldata & Identifix) Updates Added Identifix Software program which is utilized to aid in the diagnostic procedures on all fleet vehicles.	4,500.00	5	Shared Tools Software Updates Increase due to Ford & GM programming rights software.	6,500.00	5	Shared Tools Software Updates Increase due to Ford & GM programming rights software.	6,500.00
5	Shared Tools Software Updates	4,000.00		Line Items Total	36,000.00		Line Items Total	36,000.00
	Line Items Total	33,500.00						
				Change in Budget	2,500.00		**Change in Budget**	0.00

548.100.40 OTHER SERVICES & CHARGES
548.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Annual State Audit	2,300.00	1	Annual State Audit	2,900.00	1	Annual State Audit	3,200.00
2	Waste Oil & Anti-freeze Disposal	2,000.00	2	Waste Oil & Anti-freeze Disposal Increase due to additional oil waste cost.	4,000.00	2	Waste Oil & Anti-freeze Disposal Increase due to additional oil waste cost.	4,000.00
3	Bank Analysis Fee	600.00	3	Bank Analysis Fee	880.00	3	Bank Analysis Fee	880.00
	Line Items Total	4,900.00		Line Items Total	7,780.00		Line Items Total	8,080.00
				Change in Budget	2,880.00		**Change in Budget**	300.00

548.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	General System Costs	1,200.00	1	General System Costs	1,200.00	1	General System Costs	1,200.00
	Line Items Total	1,200.00	2	2017 Zonar annual service cost (IT paid through 2015)	30,000.00	2	2018 Zonar annual service cost (IT paid through 2015) +15 additional units in 2018	35,000.00
				Line Items Total	31,200.00		Line Items Total	36,200.00
				Change in Budget	30,000.00		**Change in Budget**	5,000.00

548.100.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Education and Training Additional travel is needed for training of additional Equipment Rental and Central Stores staff.	2,000.00	1	Education and Training Increase due to travel, training and certifications for additional staff.	5,000.00	1	Education and Training Increase due to travel, training and certifications for additional staff.	5,000.00
	Line Items Total	2,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	3,000.00		**Change in Budget**	0.00

548.100.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Lease of Equipment	40,000.00	1	Lease/rental of Equipment	40,000.00	1	Lease/rental of Equipment	40,000.00
	Line Items Total	40,000.00		Line Items Total	40,000.00		Line Items Total	40,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.100 EQUIPMENT RENTAL
548.100.40 OTHER SERVICES & CHARGES

548.100.46 INSURANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Insurance Allocation	59,100.00	Insurance Allocation	67,800.00	Insurance Allocation	70,100.00
2	Separate Insurance Policy For Underground Fuel Tanks	6,500.00	Separate Insurance Policy For Underground Fuel Tanks	6,500.00	Separate Insurance Policy For Underground Fuel Tanks	6,500.00
	Line Items Total	65,600.00	Line Items Total	74,300.00	Line Items Total	76,600.00
			Change in Budget	8,700.00	Change in Budget	2,300.00

548.100.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Vehicle Cleaning Service	8,000.00	Vehicle Cleaning Service	8,000.00	Vehicle Cleaning Service	8,000.00
	Line Items Total	8,000.00	Line Items Total	8,000.00	Line Items Total	8,000.00
			Change in Budget	0.00	Change in Budget	0.00

548.100.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
1	Laundry Services (Coveralls, rags) Additional funds needed for additional Equipment Rental staff.	5,200.00	Laundry Services (Coveralls, rags) Additional funds needed for additional Equipment Rental staff.	7,200.00	Laundry Services (Coveralls, rags) Additional funds needed for additional Equipment Rental staff.	7,200.00
2	State Purchasing Fee	4,000.00	State Purchasing Fee	4,000.00	State Purchasing Fee	4,000.00
3	Association Fees	600.00	Association Fees	600.00	Association Fees	600.00
4	Mechanics Training & Certifications Additional funds are needed for additional staff, as well as, specialized training courses and certifications that are necessary for the proper repair of fleet vehicles and equipment.	6,000.00	Mechanics Training & Certifications Additional training and certifications for added staff.	8,000.00	Mechanics Training & Certifications Additional training and certifications for added staff.	8,000.00
			Fleet Managers Conference	1,000.00	Fleet Managers Conference	1,000.00
			Line Items Total	20,800.00	Line Items Total	20,800.00
5	Diesel Fuel Users Tax	2,500.00				
6	State Underground Tank Fee	500.00				
7	Fleet Managers Conference	1,000.00				
	Line Items Total	19,800.00				
			Change in Budget	1,000.00	Change in Budget	0.00

548.100.80 DEBT SERVICE INTEREST

548.100.83 CAPITAL LEASE INTEREST PAYEMTNS

	2016 Adopted		2017 Budget		2018 Budget	
			1 Interest on Excavator L601A	3,843.00	1 Interest on Excavator L601A	2,618.00
	Line Items Total	0.00	Line Items Total	3,843.00	Line Items Total	2,618.00
			Change in Budget	3,843.00	Change in Budget	-1,225.00

548.100.90 INTERFUND PAYMENTS FOR SERVICES

548.100.97 INTERFUND PRINTING SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	Multimedia Allocation	4,000.00	Multimedia Allocation	500.00	Multimedia Allocation	500.00

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.100 EQUIPMENT RENTAL
548.100.90 INTERFUND PAYMENTS FOR SERVICES

548.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	4,000.00	Line Items Total	500.00	Line Items Total	500.00
		Change in Budget	-3,500.00	**Change in Budget**	0.00

548.100.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	133,100.00	1 Facilities Allocation	133,600.00	1 Facilities Allocation	119,400.00
Line Items Total	133,100.00	Line Items Total	133,600.00	Line Items Total	119,400.00
		Change in Budget	500.00	**Change in Budget**	-14,200.00

548.100.99 OTHER INTERFUND SERVICES/CHGS

2016 Adopted		2017 Budget		2018 Budget	
1 Innovation & Technology Allocation	75,290.00	1 Innovation & Technology Allocation	97,052.00	1 Innovation & Technology Allocation	100,312.00
Line Items Total	75,290.00	Line Items Total	97,052.00	Line Items Total	100,312.00
		Change in Budget	21,762.00	**Change in Budget**	3,260.00

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.150 BUILDING MAINTENANCE
548.150.30 SUPPLIES

548.150.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Building and Grounds Maintenance Supplies $7000 moved from 550.00.597.100.55.	20,000.00	1	Building and Grounds Maintenance Supplies	20,000.00	1	Building and Grounds Maintenance Supplies	20,000.00
	Line Items Total	20,000.00		Line Items Total	20,000.00		Line Items Total	20,000.00
				Change in Budget	0.00		Change in Budget	0.00

548.150.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Facility Upgrade to Minor Equipment	20,000.00	1	Facility Upgrade to Minor Equipment	20,000.00	1	Facility Upgrade to Minor Equipment	20,000.00
	Line Items Total	20,000.00		Line Items Total	20,000.00		Line Items Total	20,000.00
				Change in Budget	0.00		Change in Budget	0.00

548.150.40 OTHER SERVICES & CHARGES

548.150.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Special Waste Disposal	3,000.00	1	Special Waste Disposal	3,000.00	1	Special Waste Disposal	3,000.00
	Line Items Total	3,000.00		Line Items Total	3,000.00		Line Items Total	3,000.00
				Change in Budget	0.00		Change in Budget	0.00

548.150.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	M&O Building Repair and Maintenance	20,000.00	1	M&O Building Repair and Maintenance	20,000.00	1	M&O Building Repair and Maintenance	20,000.00
2	ER Shop Lift Inspection	1,000.00	2	ER Shop Lift Inspection	1,000.00	2	ER Shop Lift Inspection	1,000.00
3	Fuel System Maintenance Increased fuel system maintenance due to Federal low sulfur fuel requirements.	8,000.00	3	Fuel System Maintenance Increased fuel system maintenance due to Federal low sulfur fuel requirements.	12,000.00	3	Fuel System Maintenance Increased fuel system maintenance due to Federal low sulfur fuel requirements.	12,000.00
	Line Items Total	29,000.00		Line Items Total	33,000.00		Line Items Total	33,000.00
				Change in Budget	4,000.00		Change in Budget	0.00

548.150.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Diesel Fuel Users Tax	2,500.00	1	Diesel Fuel Users Tax Increase due to tax rate increase.	3,000.00	1	Diesel Fuel Users Tax Increase due to tax rate increase.	3,000.00
2	State Underground Tank Fee	500.00	2	State Underground Tank Fee	500.00	2	State Underground Tank Fee	500.00
	Line Items Total	3,000.00		Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	500.00		Change in Budget	0.00

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.680 OPERATIONS
548.680.00 CAFR ONLY

548.680.01 DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Depreciation	822,500.00	1	Depreciation	985,000.00	1	Depreciation	987,000.00
	Line Items Total	822,500.00		Line Items Total	985,000.00		Line Items Total	987,000.00
				Change in Budget	162,500.00		**Change in Budget**	2,000.00

548.680.10 SALARIES & WAGES

548.680.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Shop Overtime	3,000.00	1	Shop Overtime	7,500.00	1	Shop Overtime	7,500.00
	Line Items Total	3,000.00		Increase due to increased ER staff and additional after hours training.			Increase due to increased ER staff and additional after hours training.	
				Line Items Total	7,500.00		Line Items Total	7,500.00
				Change in Budget	4,500.00		**Change in Budget**	0.00

548.680.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Shop Temporary Help	25,000.00	1	Shop Temporary Help	25,000.00	1	Shop Temporary Help	25,000.00
	Line Items Total	25,000.00		Line Items Total	25,000.00		Line Items Total	25,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

548.680.20 PERSONNEL BENEFITS

548.680.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	Removing Benefit budget for Supernumerary Maintenance Worker I - Mechanic for 2016 (per SC: 6/25/2014). #5504-901 - Majority was removed when end date of 1/1/2016 was added to position.	-163.20	1	18% Benefits For Overtime & Other Wages	5,040.00	1	18% Benefits For Overtime & Other Wages	5,040.00
2	18% Benefits For Overtime & Other Wages	5,040.00		Line Items Total	5,040.00		Line Items Total	5,040.00
	Line Items Total	4,876.80						
				Change in Budget	163.20		**Change in Budget**	0.00

548.680.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	Removing Benefit budget for Supernumerary Maintenance Worker I - Mechanic for 2016 (per SC: 6/25/2014). #5504-901 - Majority was removed when end date of 1/1/2016 was added to position.	-266.03		Line Items Total	0.00		Line Items Total	0.00
	Line Items Total	-266.03						
				Change in Budget	266.03		**Change in Budget**	0.00

548.680.25 MEDICAL & LIFE INSURANCE

2016 Adopted	2017 Budget	2018 Budget

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.680 OPERATIONS
548.680.20 PERSONNEL BENEFITS
548.680.25 MEDICAL & LIFE INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1								
	Line Items Total	0.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.00		Change in Budget	0.00

548.680.30 SUPPLIES
548.680.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Vehicle Repair Parts & Supplies Additional costs are incurred due to increased Equipment Rental staff and additional parts ordering, thus allowing us to perform more repairs in house.	180,000.00	1	Vehicle Repair Parts & Supplies Additional costs are incurred due to increased Equipment Rental staff and additional parts ordering, thus allowing us to perform more repairs in house.	186,000.00	1	Vehicle Repair Parts & Supplies Additional costs are incurred due to increased Equipment Rental staff and additional parts ordering, thus allowing us to perform more repairs in house.	188,000.00
	Line Items Total	180,000.00		Line Items Total	186,000.00		Line Items Total	188,000.00
				Change in Budget	6,000.00		Change in Budget	2,000.00

548.680.32 FUEL

2016 Adopted			2017 Budget			2018 Budget		
1	Fuel Inventory Amount is based on 2013 consumption and fuel price projections for 2015/2016	652,100.00	1	Fuel Inventory Amount is based on 2015 average prices + King County economic forecast and fuel price increase projections for 2017/2018	471,500.00	1	Fuel Inventory Amount is based on 2015 average prices + King County economic forecast and fuel price increase projections for 2017/2018	471,500.00
2	Fuel Contingency due to changing fuel prices	150,000.00	2	Fuel Contingency due to changing fuel prices	150,000.00	2	Fuel Contingency due to changing fuel prices	150,000.00
	Line Items Total	802,100.00		Line Items Total	621,500.00		Line Items Total	621,500.00
				Change in Budget	-180,600.00		Change in Budget	0.00

548.680.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Minor Equipment Additional costs are incurred due to increased Equipment Rental staff and additional parts ordering, thus allowing us to perform more repairs in house.	150,000.00	1	Minor Equipment Additional costs are incurred due to increased Equipment Rental staff and additional parts ordering, thus allowing us to perform more repairs in house.	150,000.00	1	Minor Equipment Increase due to projected increase in equipment costs in 2018.	155,000.00
	Line Items Total	150,000.00		Line Items Total	150,000.00		Line Items Total	155,000.00
				Change in Budget	0.00		Change in Budget	5,000.00

548.680.40 OTHER SERVICES & CHARGES
548.680.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Leased Vehicles PD	34,000.00						
	Line Items Total	34,000.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-34,000.00		Change in Budget	0.00

548.680.48 REPAIRS & MAINTENANCE

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
548 PUBLIC WORKS EQUIPMENT
548.680 OPERATIONS
548.680.40 OTHER SERVICES & CHARGES
548.680.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Out of Shop Repairs	200,000.00	1	Out of Shop Repairs	200,000.00	1	Out of Shop Repairs	200,000.00
	Line Items Total	200,000.00		Line Items Total	200,000.00		Line Items Total	200,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

548.680.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	New Vehicle License Fee	1,000.00	1	New Vehicle License Fee	1,000.00	1	New Vehicle License Fee	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

550	EQUIPMENT RENTAL
00	EQUIPMENT RENTAL
548	PUBLIC WORKS EQUIPMENT
548.681	CONTRA DEPRECIATION
548.681.00	CAFR ONLY
548.681.01	CONTRA DEPRECIATION

2016 Adopted		2017 Budget		2018 Budget	
				1	
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted			2017 Budget			2018 Budget		
1	Estimated Ending Working Capital	2,216,349.00	1	Estimated Ending Working Capital	1,590,215.00	1	Estimated Ending Working Capital	1,810,189.00
	Line Items Total	2,216,349.00		Line Items Total	1,590,215.00		Line Items Total	1,810,189.00
				Change in Budget	-626,134.00		**Change in Budget**	219,974.00

590.100.60 CAPITAL OUTLAY
590.100.64 MACHINERY & EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Human Resources 6011A Ford Econoline Van	31,869.00		Line Items Total	0.00		Line Items Total	0.00
2	Equipment Rental 6602C Chevy Colorado	29,757.00						
3	Equipment Rental 6620B JP50LP Fork Lift	41,061.00						
4	Police P014B Chevy Caprice	54,519.00						
5	Police P015B Chevy Caprice	54,700.00						
6	Police P018E Chevy Caprice	67,682.00						
7	Police P020C Chevy Caprice	45,770.00						
8	Police P030I Chevy Caprice	54,530.00						
9	Police P034G Ford Interceptor Crown Vic	34,525.00						
10	Police P048D Chevy Caprice	42,272.00						
11	Police P061A Kia Sportage	41,988.00						
12	Police P070B Chevy Caprice	54,528.00						
13	Sewer 6307E Ford Super Duty	54,750.00						
14	Sewer 6320B Ford Super Duty	57,472.00						
15	Storm 6906C Ford Super Duty	44,063.00						
16	Street 6412D Ford Super Duty	79,263.00						
17	Street 6415B Ford Super Duty	48,587.00						
18	Water 6502B Ford Ranger	18,070.00						
19	Water 6503F Chevy Colorado	29,162.00						
20	Water 6504B Ford Ranger	18,071.00						
21	Water 6512D Ford Super Duty	29,511.00						
22	Parks 6701D Collins 15 Passenger	66,405.00						
23	Golf Course Rough Mower	54,000.00						
24	Golf Course Tractor	20,000.00						
25	Golf Course Bunker Rake	18,000.00						
26	Golf Course 24 Golf Carts	100,000.00						
27	Parks 6740A Chevy Colorado	26,248.00						
28	Parks 6704D Ford Ranger	20,646.00						
29	PLN.0041 - Code Enforcement Officer (Vehicle)	8,300.00						
30	POL.0015 - Police Patrol Car	26,069.00						
	Line Items Total	1,271,818.00						

550 EQUIPMENT RENTAL
00 EQUIPMENT RENTAL
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY
590.100.64 MACHINERY & EQUIPMENT

	2016 Adopted		2017 Budget		2018 Budget	
			Change in Budget	-1,271,818.00	Change in Budget	0.00

590.100.65 CONSTRUCTION PROJECTS

	2016 Adopted		2017 Budget		2018 Budget	
1	M&O Vehicle Storage Bay Improvements -CP0711	100,000.00	Line Items Total	0.00	Line Items Total	0.00
2	Equipment Rental Vehicle Maintenance Bay -CP1223	250,000.00				
3	M&O Fuel Tank Replacement	250,000.00				
	Line Items Total	600,000.00				
			Change in Budget	-600,000.00	Change in Budget	0.00
	Total Line Items	6,824,443.77	Total Line Items	4,359,006.00	Total Line Items	4,583,415.00
			Total Change in Budget	-2,465,437.77	Total Change in Budget	224,409.00

560 Equipment Rental - Capital Projects
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY

590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
		1 Estimated Ending Working Capital	1,376,943.00	1 Estimated Ending Working Capital	1,573,723.00
Line Items Total	0.00	Line Items Total	1,376,943.00	Line Items Total	1,573,723.00
		Change in Budget	1,376,943.00	**Change in Budget**	196,780.00

590.100.60 CAPITAL OUTLAY

590.100.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
		1 Engineering 6116C Ford Super Duty F550	121,915.00	1 Parks 6781B Ford Econoline	31,867.00
Line Items Total	0.00	2 Facilities 6211A Chevrolet Express	35,083.00	2 Parks 6303E Chevrolet Colorado	33,350.00
		3 Parks 6770B Vermeer Chipper	51,205.00	3 Parks 6704D Ford Ranger	21,827.00
		4 Parks 6715C Econoline E-350	31,518.00	4 Parks 6740A Chevrolet Colorado	27,339.00
		5 Parks 6705C Ford F-150	32,245.00	5 Parks 6702C Chevrolet Colorado	27,002.00
		6 Parks 6718A Chevrolet Express	30,732.00	6 Police P035I Chevrolet Caprice	53,787.00
		7 Parks 6706D Ford F-150	29,572.00	7 Police P012B Chevrolet Caprice	54,108.00
		8 Police P071B Chevrolet Caprice	53,842.00	8 Police P045D Chevrolet Tahoe	47,360.00
		9 Police P011B Chevrolet Caprice	53,732.00	9 Police P044D Ford Taurus	20,741.00
		10 Police P019E Chevrolet Caprice	53,730.00	10 Police P072A Chevrolet Impala	33,895.00
		11 Police P016D Chevrolet Caprice	53,787.00	11 Sewer 6302C Ford Ranger	33,159.00
		12 Police P142A Chevrolet Tahoe	50,344.00	12 Street 6412D Ford Super Duty F-450	79,263.00
		13 Police P040C Ford Interceptor Crown Vic	37,075.00	13 Street 6402D Ford Super Duty F-450	69,552.00
		14 Storm 6940B Bobcat Skid Steer	39,793.00	14 Water 6509E Chevrolet Express	34,671.00
		15 Storm 6907A Chevrolet Colorado	31,381.00	15 Golf Course Budget Amendment #7 Utility Cart	10,000.00
		16 Street 6415B Ford Super Duty F-350	46,944.00	16 Golf Course Budget Amendment #7 Utility Cart	16,000.00
		17 Street 6475A Pace American Cargo Trailer	101,546.00	17 Equipment Rental 6620B JP50LP Fork Lift	39,673.00
		18 Street 6428D Marathon Asphalt Kettle	59,349.00	18 Storm 6902D Ford F-450	72,747.00
		19 Water 6524F Horizon Exmark Mower	18,111.00	19 Water 6520A Ford Super Duty F-250	44,940.00
		20 Engineering 6108E Chevrolet Silverado 1500	28,000.00	20 Storm 6922A Ford F-450 XL	74,990.00
		21 Golf Course Budget Amendment #7 Rough Mower	54,000.00	21 Decision Package STM.0007 - Mini Excavator Machine	19,058.00
		22 Golf Course Budget Amendment #7 Bunker Rake	18,000.00	Line Items Total	845,329.00
		23 Decision Package STM.0007 - Mini Excavator Machine	106,000.00		
		Line Items Total	1,137,904.00		
		Change in Budget	1,137,904.00	**Change in Budget**	-292,575.00

590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
		1 cp0711 - M&O Vehicle Storage Bay Improvements	100,000.00	1 cp0711 - M&O Vehicle Storage Bay Improvements	100,000.00

560 Equipment Rental - Capital Projects
00 * Title Not Found *****
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.60 CAPITAL OUTLAY
590.100.65 CONSTRUCTION PROJECTS

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	2 cp1223 - Equipment Rental Vehicle Maintenance Bay	250,000.00	2 cp1223 - Equipment Rental Vehicle Maintenance Bay	220,000.00
		3 erbd01 - M&O Fuel Tank Replacement	70,000.00	3 erbd01 - M&O Fuel Tank Replacement	250,000.00
		4 erbd02 - M&O Lunchroom Expansion	150,000.00	4 erbd03 - ERR-0007 -Maintenance and Operations Master Planning	50,000.00
		5 erbd03 - ERR-0007 -Maintenance and Operations Master Planning	50,000.00	Line Items Total	620,000.00
		Line Items Total	620,000.00		
		Change in Budget	620,000.00	**Change in Budget**	0.00

590.100.70 DEBT SERVICE PRINCIPAL
590.100.75 CAPITAL LEASE & INSTALLMENT PURCHASES

2016 Adopted		2017 Budget		2018 Budget	
		1 Principal payment for excavator L601A	40,297.00	1 Principal payment for excavator L601A	41,522.00
Line Items Total	0.00	Line Items Total	40,297.00	Line Items Total	41,522.00
		Change in Budget	40,297.00	**Change in Budget**	1,225.00
Total Line Items	0.00	**Total Line Items**	3,175,144.00	**Total Line Items**	3,080,574.00
		Total Change in Budget	3,175,144.00	**Total Change in Budget**	-94,570.00

(Incl w/ Gen Muni Bldgs)

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
EQUIPMENT RENTAL

	2017	2018	2019	2020	2021	2022	Total
Non -Capacity Projects:							
1 **M&O Vehicle Storage Bay Improvements**							
Capital Costs	100,000	100,000	-	-	-	-	**200,000**
Funding Sources:							
REET 2	25,000	25,000	-	-	-	-	**50,000**
Other (Water, Sewer & Storm)	75,000	75,000	-	-	-	-	**150,000**
2 **Equipment Rental Vehicle Maintenance Bay**							
Capital Costs	250,000	220,000	-	-	-	-	**470,000**
Funding Sources:							
REET 2	62,500	55,000	-	-	-	-	**117,500**
Other (Water, Sewer & Storm)	187,500	165,000	-	-	-	-	**352,500**
3 **M&O Fuel Tank Replacement**							
Capital Costs	70,000	250,000	-	-	-	-	**320,000**
Funding Sources:							
REET 2	17,500	62,500	-	-	-	-	**80,000**
Other (Water, Sewer & Storm)	52,500	187,500	-	-	-	-	**240,000**
4 **M&O Lunchroom Expansion**							
Capital Costs	150,000	-	-	-	-	-	**150,000**
Funding Sources:							
REET 2	37,500	-	-	-	-	-	**37,500**
Other (Water, Sewer & Storm)	112,500	-	-	-	-	-	**112,500**
5 **Maintenance and Operations Master Planning**							
Capital Costs	50,000	50,000	-	-	-	-	**100,000**
Funding Sources:							
REET 2	12,500	12,500	-	-	-	-	**25,000**
Other (Water, Sewer & Storm)	37,500	37,500	-	-	-	-	**75,000**

SUMMARY:

CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	620,000	620,000	-	-	-	-	1,240,000
Total Costs	**620,000**	**620,000**	**-**	**-**	**-**	**-**	**1,240,000**
FUNDING SOURCES:							
REET 2	155,000	155,000	-	-	-	-	310,000
Other (Water, Sewer & Storm)	465,000	465,000	-	-	-	-	930,000
Total Funding	**620,000**	**620,000**	**-**	**-**	**-**	**-**	**1,240,000**

Project Title: **M&O Vehicle Storage Bay Improvements**
Project No: **cp0711**
Project Type: **Non-Capacity**
Project Manager: **Randy Bailey**

Description:

Enclose the 8 existing bays to provide necessary weather protection for street sweepers, vactors, sanding, and snow plow equipment. Construct storage shed to facilitate removal of portable containers, improving space utilization and traffic flow throughout M&O.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Equip. Rental Revenue	5,451		-	-	5,451
REET 2	-	-	25,000	25,000	25,000
Other (Water, Sewer, Storm)	-	-	75,000	75,000	75,000
Total Funding Sources:	**5,451**	**-**	**100,000**	**100,000**	**105,451**
Capital Expenditures:					
Design	-	-	10,000	10,000	10,000
Right of Way	-	-	-	-	-
Construction	5,451		90,000	90,000	95,451
Total Expenditures:	**5,451**	**-**	**100,000**	**100,000**	**105,451**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Equip. Rental Revenue	-	-	-	-	-
REET 2	-	-	-	-	50,000
Other (Water, Sewer, Storm)	-	-	-	-	150,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**200,000**
Capital Expenditures:					
Design	-	-	-	-	20,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	180,000
Total Expenditures:	**-**	**-**	**-**	**-**	**200,000**

Project Title: **Equipment Rental Vehicle Maintenance Bay**
Project No: **cp1223**
Project Type: **Non-Capacity**
Project Manager: **Randy Bailey**

Description:

Build additional vehicle bay at Equipment Rental shop for heavy equipment and large vehicles to improve efficiency and remove choke points. Adding a large vehicle bay with a large vehicle lift will enable us to perform inspections and maintenance on more than one large vehicle at a time, this becomes extremely important during emergency operations such as snow and ice events. The City currently has 2.5 maintenance bays, this project will add one more maintenance bay for a total of 3.5 bays.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Equip. Rental Revenue	29,276	-	-	-	29,276
REET 2	-	-	62,500	55,000	62,500
Other (Water, Sewer, Storm)	-	-	187,500	165,000	187,500
Total Funding Sources:	**29,276**	**-**	**250,000**	**220,000**	**279,276**
Capital Expenditures:					
Design	-	-	25,000	22,000	25,000
Right of Way	-	-	-	-	-
Construction	29,276	-	225,000	198,000	254,276
Total Expenditures:	**29,276**	**-**	**250,000**	**220,000**	**279,276**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Equip. Rental Revenue	-	-	-	-	-
REET 2	-	-	-	-	117,500
Other (Water, Sewer, Storm)	-	-	-	-	352,500
Total Funding Sources:	**-**	**-**	**-**	**-**	**470,000**
Capital Expenditures:					
Design	-	-	-	-	47,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	423,000
Total Expenditures:	**-**	**-**	**-**	**-**	**470,000**

Project Title: **M&O Fuel Tank Replacement**
Project No: **erbd01**
Project Type: **Non-Capacity**
Project Manager: **Randy Bailey**

Description:

Replace our three 10,000 gallon underground tanks with new above ground tanks. Our existing tanks were installed in 1989 and they are single wall fiberglass tanks. The City's current insurance carrier will not insure these tanks once they become 25 years old which will occur in 2014. The city is looking at other insurance options that may remove this age restriction. It will be a benefit to the City to have the tanks above ground in the future due to the reduced maintenance and inspection cost.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Equip. Rental Revenue	-	-	-	-	-
REET 2	-	-	17,500	62,500	17,500
Other (Water, Sewer, Storm)	-	-	52,500	187,500	52,500
Total Funding Sources:	**-**	**-**	**70,000**	**250,000**	**70,000**
Capital Expenditures:					
Design	-	-	7,000	25,000	7,000
Right of Way	-	-			-
Construction	-	-	63,000	225,000	63,000
Total Expenditures:	**-**	**-**	**70,000**	**250,000**	**70,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Unrestricted Equip. Rental Revenue	-	-	-	-	-
REET 2	-	-	-	-	80,000
Other (Water, Sewer, Storm)	-	-	-	-	240,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**320,000**
Capital Expenditures:					
Design	-	-	-	-	32,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	288,000
Total Expenditures:	**-**	**-**	**-**	**-**	**320,000**

Grants / Other Sources:

Project Title: **M&O Lunchroom Expansion**
Project No: **erbd02**
Project Type: **Non-Capacity**
Project Manager: **Randy Bailey**

Description:

Expansion of the current lunchroom by redesigning the area to accommodate All-Staff meetings, provide for a training facility, lunch room and also serve as the Department Operations Center (DOC) during an emergency event. In addition, the design would include sliding doors which would allow the area to serve two purposes at once, for example, one half of the room being used as a DOC and the other half open to employees to use as a lunch/break room.

Progress Summary:

This project will be designed and built in 2017

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Equip. Rental Revenue	-		-	-	-
REET 2	-	-	37,500	-	37,500
Other (Water, Sewer, Storm)	-	-	112,500	-	112,500
Total Funding Sources:	**-**	**-**	**150,000**	**-**	**150,000**
Capital Expenditures:					
Design	-		15,000	-	15,000
Right of Way	-			-	-
Construction	-		135,000	-	135,000
Total Expenditures:	**-**	**-**	**150,000**	**-**	**150,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Equip. Rental Revenue	-	-	-	-	-
REET 2	-	-	-	-	37,500
Other (Water, Sewer, Storm)	-	-	-	-	112,500
Total Funding Sources:	**-**	**-**	**-**	**-**	**150,000**
Capital Expenditures:					
Design	-	-	-	-	15,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	135,000
Total Expenditures:	**-**	**-**	**-**	**-**	**150,000**

Grants / Other Sources:

Project Title: **Maintenance and Operations Master Planning**
Project No: **erbd03**
Project Type: **Non capacity**
Project Manager:

Description:

Use consulting services to look at current and future space needs for maintenance activities. This will encompass land, building and access needs at the existing site or other locations.

Progress Summary:

Not yet started

Future Impact on Operating Budget:

None, but could generate future projects or improvements based on the outcome.

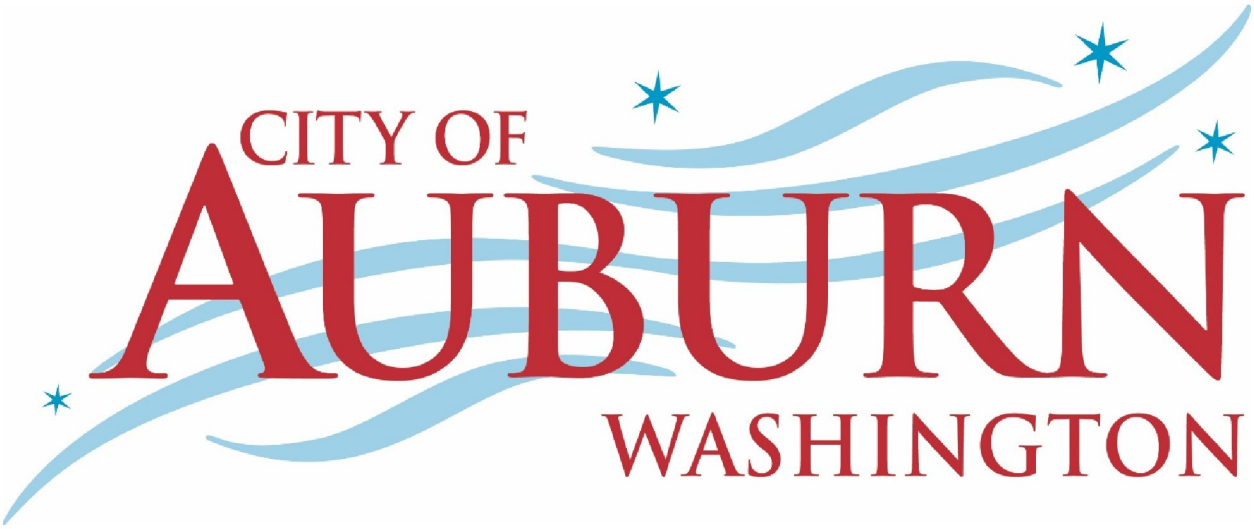
Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Unrestricted Equip. Rental Revenue	-	-	-	-	-
REET 2	-	-	12,500	12,500	12,500
Other (Water, Sewer, Storm)	-	-	37,500	37,500	37,500
Total Funding Sources:	**-**	**-**	**50,000**	**50,000**	**50,000**
Capital Expenditures:					
Design	-	-	50,000	50,000	100,000
Right of Way	-	-			-
Construction	-	-			-
Total Expenditures:	**-**	**-**	**50,000**	**50,000**	**100,000**

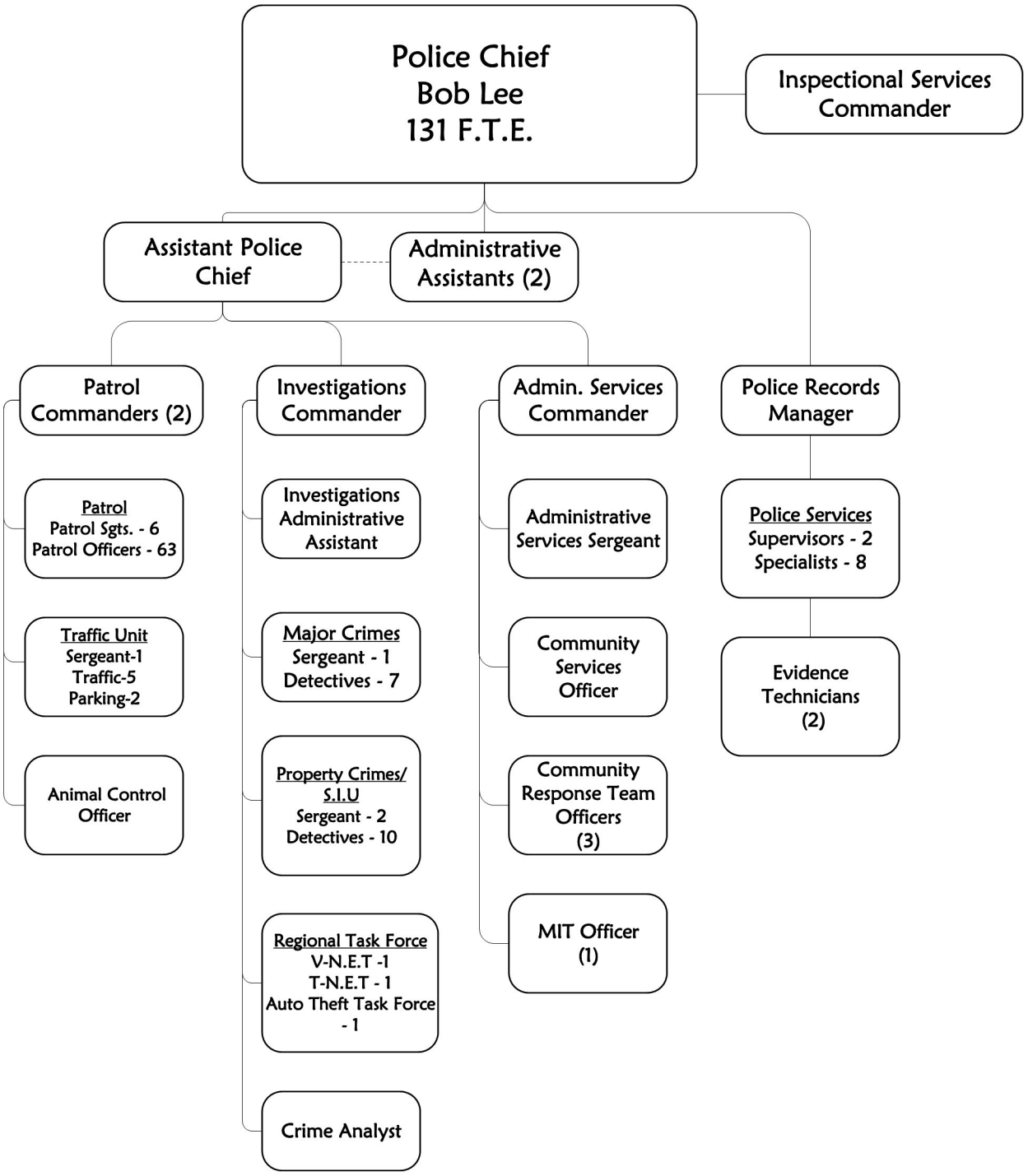
Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Unrestricted Equip. Rental Revenue	-	-	-	-	-
REET 2	-	-	-	-	25,000
Other (Water, Sewer, Storm)	-	-	-	-	75,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**100,000**
Capital Expenditures:					
Design	-	-	-	-	100,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**100,000**

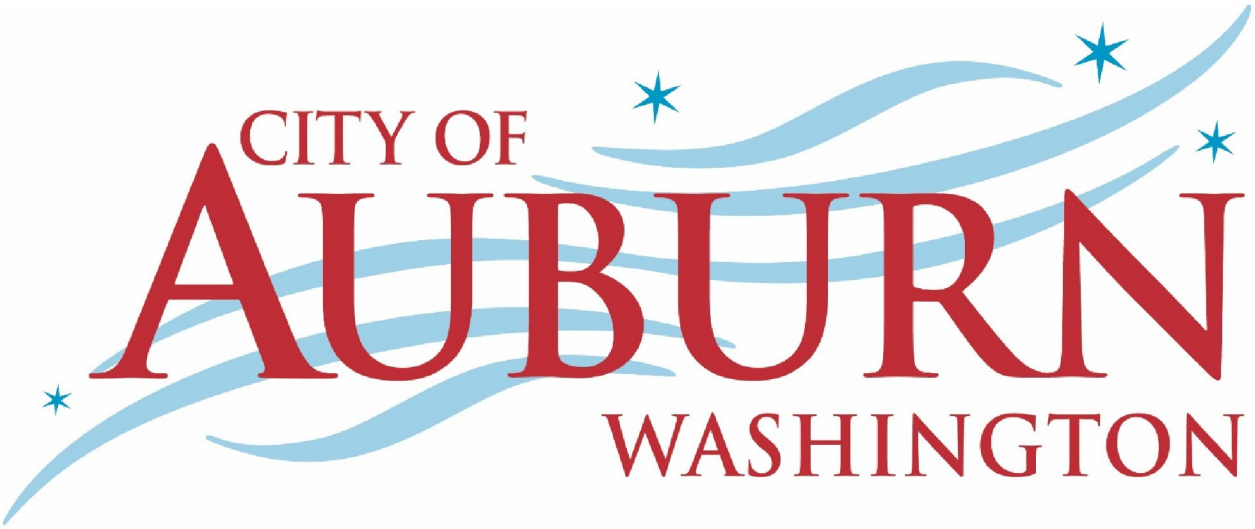
Grants / Other Sources:


CITY OF
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Police Department



F.T.E. = Full-Time Equivalent


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WASHINGTON

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Police Department is responsible for the budget in the following special revenue fund:

Fund 117- The Drug Forfeiture Fund accounts for drug money that has been forfeited. The expenditure of funds is restricted to drug enforcement activity.

2015 & 2016 Accomplishments

- The Auburn Police Department continued its support to the Tahoma Narcotics Enforcement Team (TNET) by maintaining one narcotics detective. TNET is a Drug Enforcement Administration (DEA) task force. In addition, we supplied one detective to the Seattle High Intensity Drug Trafficking Areas/Valley Narcotics Enforcement Team (HIDTA/VNET) Task Force.
- TNET is a regional DEA task force that operates out of the Tacoma Office. In 2015 and 2016, TNET had 80 arrests. Methamphetamine continues to be the most confiscated drug with heroin quickly closing in. TNET received $1,649,236 in forfeited assets in 2015 and the first quarter of 2016.
- VNET is a regional HIDTA DEA task force that operates out of the Federal Way office. Methamphetamine is also the leading drug seized, with heroin and cocaine respectively following. In 2015, VNET seized approximately $1.6 million in assets, a significant increase from 2014.
- Auburn's Special Investigation Unit (SIU) is staffed with two Narcotic Detectives and one Sergeant. During this last budget cycle. The unit operated with one Detective for several months due to turnover and new detectives being assigned.
- Narcotic Activity Reporting System (NARS) are still completed by citizens and forwarded electronically to the SIU. These are followed up with investigations by trained officers and SIU Detectives. The Uniform Drug Suppression Team (UDST) was increased by newly trained officers. This team investigated 136 NARS.
- The SIU significantly increased the use of covert surveillance cameras during this budget cycle. The Police Department purchased two additional cameras and borrowed several other cameras on loan from neighboring and federal agencies for specific investigations.

2017 & 2018 Objectives

- Strive to continue providing a detective position to the Tahoma DEA and Seattle HIDTA/VNET Task Force.
- Provide training and stability for the SIU Narcotics detectives. Currently, the two narcotics detectives assigned to SIU have very little experience due to rotational assignments. We will strive to provide them with appropriate advanced training to give them the confidence to safely deal with this type of illicit behavior.
- Continue to investigate tips regarding drug activity via NARS.

SPECIAL REVENUE FUND

117 Drug Forfeiture Fund	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	539,821	443,824	443,824	357,897	193,981
Intergovernmental (TNET)	28,650	36,400	36,400	31,000	31,000
Investment Income	663	700	700	1,100	1,100
Confiscated & Forfeited Property	91,373	60,000	150,000	55,000	55,000
Total Revenues	**660,507**	**540,924**	**630,924**	**444,997**	**281,081**
Expenditures					
Salaries & Wages	99,660	110,952	110,952	116,721	117,057
Personnel Benefits	38,572	44,074	44,074	37,795	39,664
Supplies	43,239	33,500	33,500	25,500	25,500
Services & Charges	27,416	71,000	71,000	71,000	71,000
Intergovernmental	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	7,797	13,500	13,500	-	-
Ending Fund Balance	443,824	267,897	357,897	193,981	27,860
Total Expenditures	**660,507**	**540,924**	**630,924**	**444,997**	**281,081**

117 DRUG FORFEITURE FUND
00 DRUG FORFEITURE FUND
521 POLICE
521.210 INVESTIGATION - STATE FUNDS
521.210.10 SALARIES & WAGES
521.210.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime - (TNET +3%). OT is typically maxed out early on in the budget year. Increased by $3,000 to cover additional OT.	26,000.00	1	Overtime - (TNET +3%). OT is typically maxed out early on in the budget year. Increased by $2,000 to cover additional OT.	28,000.00	1	Overtime - (TNET +3%). OT is typically maxed out early on in the budget year. Increased by $2,000 to cover additional OT.	28,000.00
	Line Items Total	26,000.00		Line Items Total	28,000.00		Line Items Total	28,000.00
				Change in Budget	2,000.00		**Change in Budget**	0.00

521.210.20 PERSONNEL BENEFITS
521.210.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	Benefits relating to $26K in OT Expenditures.	4,700.00	1	18% Benefits For Overtime & Other Wages	5,040.00	1	18% Benefits For Overtime & Other Wages	5,040.00
	Line Items Total	4,700.00		Line Items Total	5,040.00		Line Items Total	5,040.00
				Change in Budget	340.00		**Change in Budget**	0.00

521.210.22 OTHER FRINGE BENEFITS

2016 Adopted			2017 Budget			2018 Budget		
1	Uniforms - (TNET - 1% per contract)	1,500.00	1	Uniforms - (TNET - 1% per contract)	1,500.00	1	Uniforms - (TNET - 1% per contract)	1,500.00
	Line Items Total	1,500.00		Line Items Total	1,500.00		Line Items Total	1,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.210.30 SUPPLIES
521.210.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	Misc Supplies	4,000.00	1	Misc Supplies	4,000.00	1	Misc Supplies	4,000.00
2	SIU Team Drug Test Kits	2,000.00	2	SIU Team Drug Test Kits	2,000.00	2	SIU Team Drug Test Kits	2,000.00
3	Vehicle gas charges for Detective assigned to TNET.	2,500.00	3	Vehicle gas charges for Detective assigned to TNET.	2,500.00	3	Vehicle gas charges for Detective assigned to TNET.	2,500.00
	Line Items Total	8,500.00		Line Items Total	8,500.00		Line Items Total	8,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.210.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	Surveillance/Electronic Tools/Equipment - Increased by $6,000.00 (moved from Hearing Examiner Fees, line item 41) to cover costs of additional surveillance camera equipment.	17,000.00	1	Surveillance/Electronic Tools/Equipment	17,000.00	1	Surveillance/Electronic Tools/Equipment	17,000.00
2	Purchase of SWAT Ballistic Helmets (6).	8,000.00		Line Items Total	17,000.00		Line Items Total	17,000.00
	Line Items Total	25,000.00						
				Change in Budget	-8,000.00		**Change in Budget**	0.00

521.210.40 OTHER SERVICES & CHARGES
521.210.41 PROFESSIONAL SERVICES

117 DRUG FORFEITURE FUND
00 DRUG FORFEITURE FUND
521 POLICE
521.210 INVESTIGATION - STATE FUNDS
521.210.40 OTHER SERVICES & CHARGES

521.210.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Towing of Seized Vehicles	8,500.00	1	Towing of Seized Vehicles	8,500.00	1	Towing of Seized Vehicles	8,500.00
2	DNA - Cellmark testing of property crime evidence	2,500.00	2	DNA - Cellmark testing of property crime evidence	2,500.00	2	DNA - Cellmark testing of property crime evidence	2,500.00
3	Hearing Examinier Fee's - Decreased by $6,000.00 & moved to line item 35 to cover costs of add'l surveillance camera equipment.	6,000.00	3	Hearing Examinier Fee's	6,000.00	3	Hearing Examinier Fee's	6,000.00
	Line Items Total	17,000.00		Line Items Total	17,000.00		Line Items Total	17,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.210.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Cellular Phone Service. Increased by $1,500 to cover rise in communication costs.	6,500.00	1	Cellular Phone Service.	6,500.00	1	Cellular Phone Service.	6,500.00
2	Crime Scene Van	1,000.00	2	Crime Scene Van	1,000.00	2	Crime Scene Van	1,000.00
	Line Items Total	7,500.00		Line Items Total	7,500.00		Line Items Total	7,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.210.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Room & Board - SIU - Increase line item by $2,000 from line item 210.42	4,500.00	1	Room & Board - SIU	4,500.00	1	Room & Board - SIU	4,500.00
2	Supervisory/Managment Training - Designated with Federal Funds (Law Enforcment Purposes) to provide trainnig	5,000.00	2	Supervisory/Managment Training - Designated with Federal Funds (Law Enforcment Purposes) to provide training	5,000.00	2	Supervisory/Managment Training - Designated with Federal Funds (Law Enforcment Purposes) to provide training	5,000.00
	Line Items Total	9,500.00		Line Items Total	9,500.00		Line Items Total	9,500.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.210.48 REPAIRS & MAINTENANCE

2016 Adopted			2017 Budget			2018 Budget		
1	Misc repairs/maintenance of surveillance equipment/ect	3,000.00	1	Misc repairs/maintenance of surveillance equipment/ect	3,000.00	1	Misc repairs/maintenance of surveillance equipment/ect	3,000.00
2	Service & Maint on Converted Vehicles	3,000.00	2	Service & Maint on Converted Vehicles	3,000.00	2	Service & Maint on Converted Vehicles	3,000.00
	Line Items Total	6,000.00		Line Items Total	6,000.00		Line Items Total	6,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

521.210.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	Conference Fees WSNIA (WA State Narcotics Investigators Assoc.) & CNOA (CA Narcotic Officers Assoc.) annual trainings. Increased by $2,100.00 to cover costs for (3) SIU staff.	3,000.00	1	Conference Fees WSNIA (WA State Narcotics Investigators Assoc.) & CNOA (CA Narcotic Officers Assoc.) annual trainings.	3,000.00	1	Conference Fees WSNIA (WA State Narcotics Investigators Assoc.) & CNOA (CA Narcotic Officers Assoc.) annual trainings.	3,000.00
			2	Drug Buy Fund.	28,000.00	2	Drug Buy Fund.	28,000.00

117 DRUG FORFEITURE FUND
00 DRUG FORFEITURE FUND
521 POLICE
521.210 INVESTIGATION - STATE FUNDS
521.210.40 OTHER SERVICES & CHARGES
521.210.49 MISCELLANEOUS

	2016 Adopted		2017 Budget		2018 Budget	
2	Drug Buy Fund. Decreased by $200.00	28,000.00	Line Items Total	31,000.00	Line Items Total	31,000.00
	Line Items Total	31,000.00				
			Change in Budget	0.00	Change in Budget	0.00

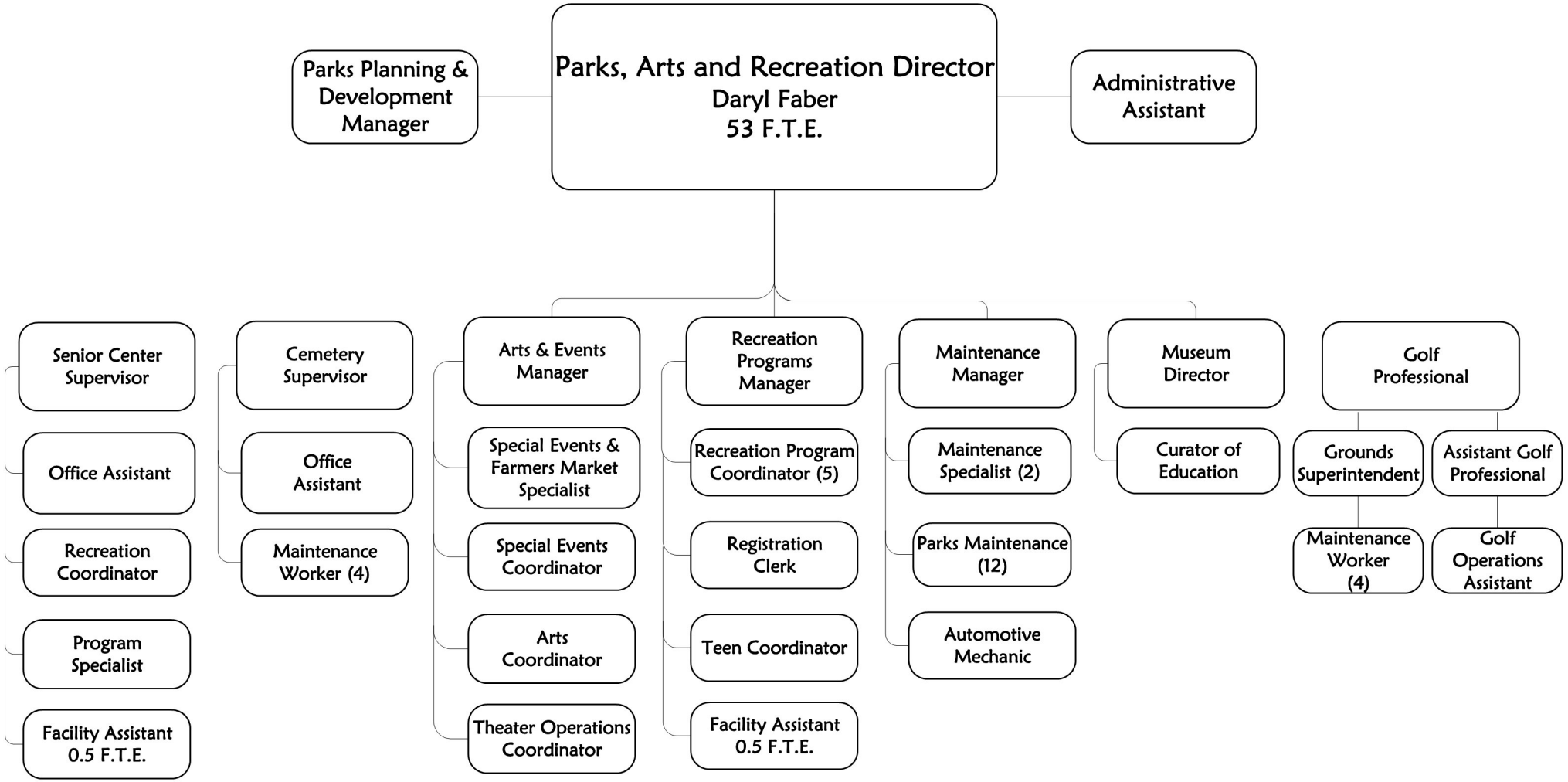
521.210.90 INTERFUND PAYMENTS FOR SERVICES
521.210.93 EQUIPMENT RENTAL CHARGE-FUEL

	2016 Adopted		2017 Budget		2018 Budget	
1	ER&R Non-Fleet Fuel	13,500.00				
	Line Items Total	13,500.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-13,500.00	Change in Budget	0.00

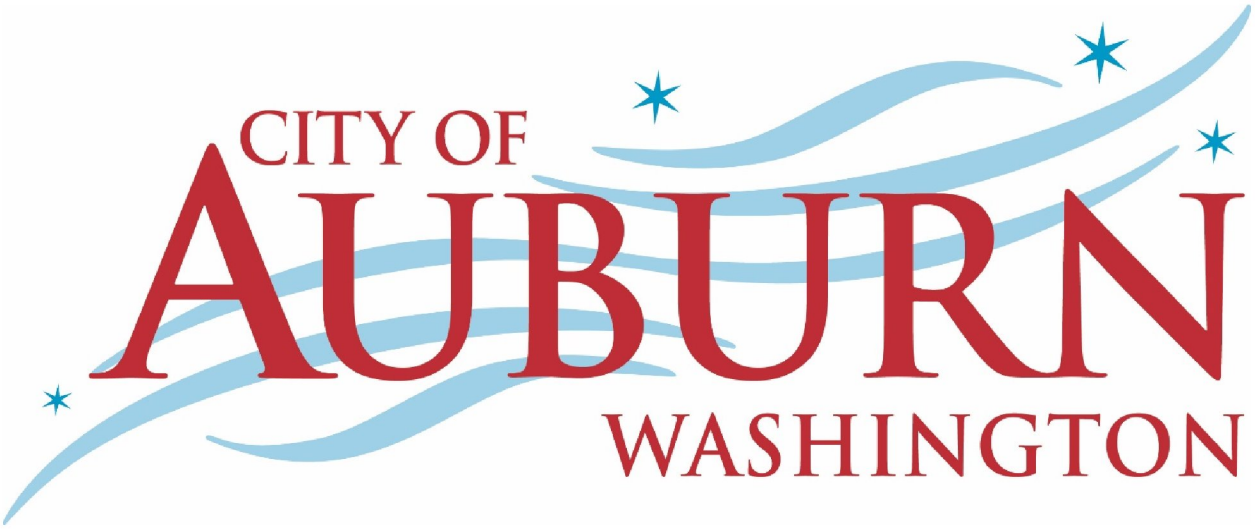
117 DRUG FORFEITURE FUND
00 DRUG FORFEITURE FUND
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018 Budget		
1 Estimated Ending Fund Balance		122,129.00	1 Estimated Ending Fund Balance		193,981.00	1 Estimated Ending Fund Balance		27,860.00
	Line Items Total	122,129.00		Line Items Total	193,981.00		Line Items Total	27,860.00
				Change in Budget	71,852.00		**Change in Budget**	-166,121.00
	Total Line Items	272,329.00		**Total Line Items**	325,021.00		**Total Line Items**	158,900.00
				Total Change in Budget	52,692.00		**Total Change in Budget**	-166,121.00

Parks, Arts and Recreation Department



F.T.E. = Full-Time Equivalent


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WASHINGTON

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Parks, Arts, & Recreation Department is responsible for the budget in the following special revenue fund:

Fund 120 - Recreation Trails Fund accounts for gas tax revenues restricted for use in trail improvement projects.

2015 & 2016 Accomplishments

- Accounted for Motor Vehicle Fuel Tax (MVFT) revenues receipted into this fund.

2017 & 2018 Objectives

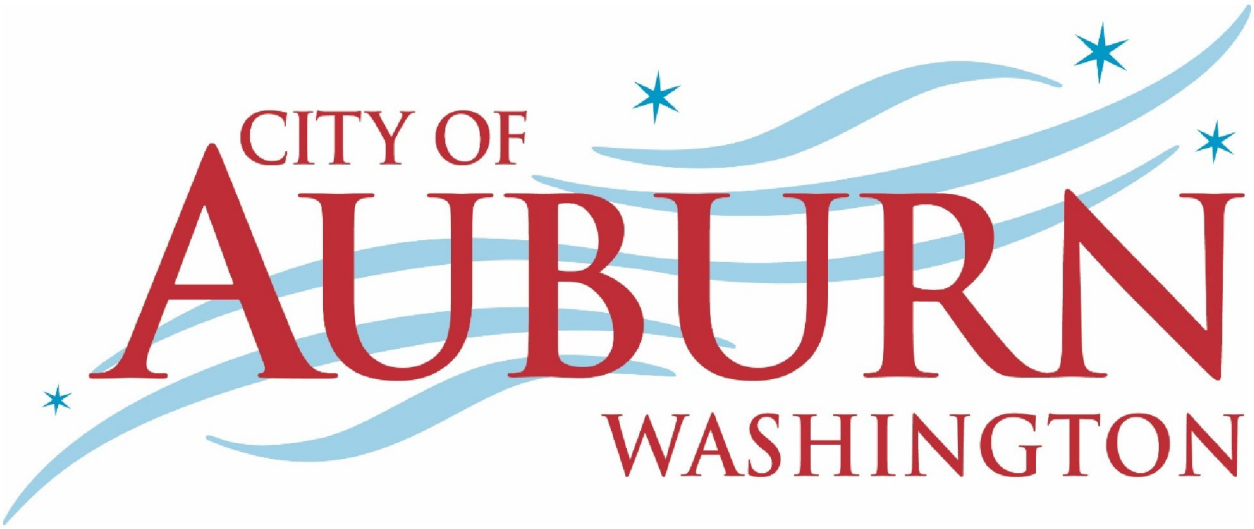
- Accumulate funds to provide for future trail improvements.

Special Revenue Fund

120 Recreation Trails	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	35,956	42,528	42,529	49,659	56,999
Motor Vehicle Fuel Tax	6,510	7,100	7,100	7,200	7,200
Investment Income	63	30	30	140	140
Total Revenues	**42,529**	**49,658**	**49,659**	**56,999**	**64,339**
Expenditures					
Operating Transfers Out	-	-	-	-	-
Ending Fund Balance	42,529	49,658	49,659	56,999	64,339
Total Expenditures	**42,529**	**49,658**	**49,659**	**56,999**	**64,339**

120 RECREATIONAL TRAILS
00 RECREATIONAL TRAILS
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Fund Balance	50,977.00	1 Estimated Ending Fund Balance	56,999.00	1 Estimated Ending Fund Balance	64,339.00
Line Items Total	50,977.00	Line Items Total	56,999.00	Line Items Total	64,339.00
		Change in Budget	6,022.00	**Change in Budget**	7,340.00
Total Line Items	50,977.00	**Total Line Items**	56,999.00	**Total Line Items**	64,339.00
		Total Change in Budget	6,022.00	**Total Change in Budget**	7,340.00


CITY OF
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WASHINGTON

MUNICIPAL PARKS CONSTRUCTION

Fund 321 – Municipal Parks Construction accumulates a portion of adult recreation fees for capital improvements at City parks. The Parks, Arts & Recreation Department is responsible for the budget in this fund.

2015 & 2016 Accomplishments

- Completed the Parks, Arts & Recration Open Space Plan
- Completed construction of the Lea Hill Restroom; replaced playgrounds at Dykstra Park and Isaac Evans Park; installed exercise equipment at Isaac Evans Park
- Completed park tree inventory
- Trail improvements at Isaac Evans, Mill Pond, Game Farm Park and PSE Trail
- Drainage improvements at Game Farm Park
- Completed construction of new Auburn Community and Events Center and the REC Teen Center
- Finalized the Les Gove Master Plan; demolished the Herr property and made landscaping improvements to the property; irrigated and graded out the south lawn area of the park.
- Finalized engineering for the H Street Extension project
- Constructed a livestock/pedestrian bridge at Mary Olson Farm
- Refurbished turf area at the YMCA baseball/soccer field complex

2017 & 2018 Objectives

- Develop Master Plan for 104th Ave property along the Green River; Lakeland Hills Nature Area; and newly acquired property in the southwest portion of Game Farm Park to include renovated Parks Maintenance shop
- Construct Kompan mini soccer field (funded) and upgrade dirt infield at Brannan Field #1 to synthetic field turf (RCO Grant Pending)
- Acquire Watts Property at Mary Olson Farm
- Remodel Old Post Office into Auburn Arts & Culture Center in downtown Auburn
- Continue improvements at Les Gove Park – construct new restroom facility; close Deals Way, lighted crescent, turf improvements, add new section of trail.
- Construct Play Area at Sunset Park; replace playgrounds at Roegner Park and Lakeland Hills Park
- Improve interior lighting at Game Farm Park
- Construct walking path at Rotary Park

Capital Projects Fund

321 Municipal Park Construction	2015 Actual	2016 Adjusted Budget	2016 Estimate	2017 Budget	2018 Budget
Revenues					
Beginning Fund Balance	527,770	663,940	663,940	453,426	442,116
Property Taxes (Prop 2 Levy)	137,690	125,000	125,000	125,000	125,000
Federal Grants	32,640	-	-	-	-
State Grants	2,208,319	741,681	741,681	268,100	50,000
Interlocal Grants	181,520	621,906	115,000	631,906	-
Intergovernmental Service (GRCC)	-	-	-	-	-
Recreational Classes	10,409	11,100	11,100	11,100	11,000
Investment Income	197	600	500	500	500
Rentals & Leases	42,944	44,300	44,300	45,190	46,090
Contributions & Donations	-	200,000	-	270,000	-
Miscellaneous Revenue	-	-	-	-	-
Operating Transfers In	464,866	6,002,037	5,777,037	835,000	432,000
Total Revenues	**3,606,355**	**8,410,564**	**7,478,558**	**2,640,222**	**1,106,706**
Expenditures					
Salaries & Wages	16,586	-	-	-	-
Personnel Benefits	7,007	-	-	-	-
Services & Charges	49	210,000	210,000	10,000	10,000
Capital Outlay	2,918,772	7,829,951	6,815,132	2,188,106	805,000
Ending Fund Balance	663,940	370,613	453,426	442,116	291,706
Total Expenditures	**3,606,355**	**8,410,564**	**7,478,558**	**2,640,222**	**1,106,706**

Budget Detail Report

08/03/2016 2:32PM

City of Auburn

321 MUNICIPAL PARK CONSTRUCTION
00 MUNICIPAL PARK CONSTRUCTION
576 PARK FACILITIES
576.802 PARK CONSTRUCTION
576.802.40 OTHER SERVICES & CHARGES

576.802.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018Budget		
1	Contract for services to include surveying, land purchase and sales agreements as well as other contracted services.	10,000.00	1	Contract for services to include surveying, land purchase and sales agreements as well as other contracted services.	10,000.00	1	Contract for services to include surveying, land purchase and sales agreements as well as other contracted services.	10,000.00
	Line Items Total	10,000.00		Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	0.00		**Change in Budget**	0.00

576.802.60 CAPITAL OUTLAY

576.802.62 BUILDING

2016 Adopted			2017 Budget			2018Budget		
			1	GLF.0032 -Chemical Storage Building	20,000.00			
	Line Items Total	0.00	2	GLF.0033 -Topdressing Sand Storage Cover Structure	45,000.00		Line Items Total	0.00
				Line Items Total	65,000.00			
				Change in Budget	65,000.00		**Change in Budget**	-65,000.00

576.802.65 CONSTRUCTION PROJECTS

2016 Adopted			2017 Budget			2018Budget		
1	Isaac Evans Park	100,000.00	1	gpbd04 - Parks Acquisitions / Development	125,000.00	1	gpbd04 - Parks Acquisitions / Development	125,000.00
2	Auburn Community and Youth/Teen Center	8,300,000.00	2	gpbd12 - Brannan Park Synthetic Infield	436,200.00	2	cp1605 - Les Gove Park Improvements	100,000.00
3	Les Gove Park Improvements	260,000.00	3	gpbd13 - Mary Olson Farm - Watts Property Acquisition	250,000.00	3	gpbd07 - Rotary Park Improvements	30,000.00
4	Misc Park Improvements	100,000.00	4	cp1605 - Les Gove Park Improvements	481,906.00	4	gpbd03 - Miscellaneous Parks Improvements	150,000.00
5	Sunset Park	385,000.00	5	gpbd07 - Rotary Park Improvements	30,000.00	5	gpbd11 - Lakeland Hills Nature Area	150,000.00
	Line Items Total	9,145,000.00	6	gpbd03 - Miscellaneous Parks Improvements	150,000.00	6	gpbd15 - Lakeland Hills Playground Replacement	150,000.00
			7	gpbd08 - Game Farm Park Improvements	40,000.00	7	gpbd16 - Game Farm Drainage Improvements	100,000.00
			8	gpbd10 - Roegner Park	100,000.00	8	GLF.0030 -Rebuild 10th Green & Surrounds	27,000.00
			9	gpbd06 - Sunset Park	400,000.00	9	GLF.0031 -Fairway Drainage Improvement	30,000.00
			10	gpbd11 - Lakeland Hills Nature Area	25,000.00		Line Items Total	862,000.00
			11	gpbd14 - Les Gove Restroom Facility	150,000.00			
			12	Decision Package PRK.0041	20,000.00			
			13	GLF.0029 -Rebuild First Green & Surrounds	25,000.00			
			14	GLF.0031 -Fairway Drainage Improvement	30,000.00			
			15	PRK.0041 -Les Gove Campus Security Cameras	20,000.00			
				Line Items Total	2,283,106.00			
				Change in Budget	-6,861,894.00		**Change in Budget**	-1,421,106.00

321 MUNICIPAL PARK CONSTRUCTION
00 MUNICIPAL PARK CONSTRUCTION
599 ENDING FUND BALANCE
599.400 EST RESERVED FUND BALANCE
599.400.00 CAFR ONLY
599.400.06 UNDESIGNATED ENDING FUND BAL

2016 Adopted			2017 Budget			2018Budget		
1 Undesignated Ending Fund Bal		368,236.00	1 Undesignated Ending Fund Bal		442,116.00	1 Undesignated Ending Fund Bal		291,706.00
	Line Items Total	368,236.00		Line Items Total	442,116.00		Line Items Total	291,706.00
				Change in Budget	73,880.00		**Change in Budget**	-150,410.00
	Total Line Items	9,523,236.00		**Total Line Items**	2,800,222.00		**Total Line Items**	1,163,706.00
				Total Change in Budget	-6,723,014.00		**Total Change in Budget**	-1,636,516.00

TABLE PR-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND

	2017	2018	2019	2020	2021	2022	Total
Capacity Projects:							
1 **Park Acquisitions/Development**							
Capital Costs	125,000	125,000	125,000	125,000	125,000	125,000	**750,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
Bond Proceeds	-	-	-	-	-	-	**-**
KC Prop 2	125,000	125,000	125,000	125,000	125,000	125,000	**750,000**
2 **Jacobsen Tree Farm Site Plan**							
Capital Costs	-	-	12,000,000	-	-	-	**12,000,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	2,000,000	-	-	-	**2,000,000**
Other (Developer)	-	-	4,000,000	-	-	-	**4,000,000**
Bond Proceeds	-	-	6,000,000	-	-	-	**6,000,000**
3 **Brannan Park Synthetic Infield**							
Capital Costs	436,200	-	60,000	-	-	-	**496,200**
Funding Sources:							
KC Prop 2	48,100	-	-	-	-	-	**48,100**
Grants (Fed,State,Local)	293,100	-	-	-	-	-	**293,100**
Other	20,000	-	-	-	-	-	**20,000**
Park Impact Fees	75,000	-	60,000	-	-	-	**135,000**
4 **Mary Olson Farm - Watts Property Acquisition**							
Capital Costs	250,000	-	-	-	-	-	**250,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	125,000	-	-	-	-	-	**125,000**
REET 1	125,000	-	-	-	-	-	**125,000**
Subtotal, Capacity Projects:							
Capital Costs	**811,200**	**125,000**	**12,185,000**	**125,000**	**125,000**	**125,000**	**13,496,200**
Non-Capacity Projects:							
5 **Les Gove Park Improvements**							
Capital Costs	481,906	100,000	-	-	-	-	**581,906**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Other (Park Impact Fee)	50,000	-	-	-	-	-	**50,000**
Grants (Fed,State,Local)	431,906	-	-	-	-	-	**431,906**
KC Prop 2	-	100,000	-	-	-	-	**100,000**
6 **Rotary Park Improvements**							
Capital Costs	30,000	30,000	-	-	-	-	**60,000**
Funding Sources:							
KC Prop 2	30,000	30,000	-	-	-	-	**60,000**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
Other	-	-	-	-	-	-	**-**
7 **Miscellaneous Parks Improvements**							
Capital Costs	150,000	150,000	150,000	150,000	150,000	150,000	**900,000**
Funding Sources:							
Fund Balance	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
Grants (Fed,State,Local)	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**
REET 2	-	-	-	-	-	-	**-**
Other (Park Impact Fee)	50,000	50,000	50,000	50,000	50,000	50,000	**300,000**

TABLE PR-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
8 **Cameron Park**							
Capital Costs	-	-	55,000	-	-	-	**55,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	55,000	-	-	-	**55,000**
Other	-	-	-	-	-	-	**-**
9 **Game Farm Park Improvements**							
Capital Costs	40,000	-	1,500,000	-	-	-	**1,540,000**
Funding Sources:							
REET 2	20,000	-	-	-	-	-	**20,000**
Grants (Fed,State,Local)	-	-	1,500,000	-	-	-	**1,500,000**
Other (Park Impact Fee)	20,000	-	-	-	-	-	**20,000**
10 **Gaines Park**							
Capital Costs	-	-	35,000	-	-	-	**35,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
REET 2	-	-	35,000	-	-	-	**35,000**
11 **Roegner Park**							
Capital Costs	100,000	-	-	-	-	-	**100,000**
Funding Sources:							
Fund Balance	25,000	-	-	-	-	-	**25,000**
Grants (Fed,State,Local)	50,000	-	-	-	-	-	**50,000**
KC Prop 2	25,000	-	-	-	-	-	**25,000**
12 **Auburndale Park**							
Capital Costs	-	-	100,000	-	-	-	**100,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
KC Prop 2	-	-	-	-	-	-	**-**
Other (Park Impact Fee)	-	-	100,000	-	-	-	**100,000**
13 **Auburndale Park II**							
Capital Costs	-	-	575,000	-	-	-	**575,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
Other	-	-	575,000	-	-	-	**575,000**
14 **Sunset Park**							
Capital Costs	400,000	-	-	-	-	-	**400,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Other (Park Impact Fee)	200,000	-	-	-	-	-	**200,000**
Other (Contributions)	200,000	-	-	-	-	-	**200,000**
15 **BPA Trail on Lea Hill**							
Capital Costs	-	-	-	150,000	-	-	**150,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	150,000	-	-	**150,000**
KC Prop 2	-	-	-	-	-	-	**-**

TABLE PR-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
16 **Lakeland Hills Nature Area**							
Capital Costs	25,000	150,000	-	-	-	-	**175,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	25,000	150,000	-	-	-	-	**175,000**
17 **Les Gove Restroom Facility**							
Capital Costs	400,000	-	-	-	-	-	**400,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	250,000	-	-	-	-	-	**250,000**
Other (Park Impact Fee)	150,000	-	-	-	-	-	**150,000**
18 **Fulmer Park Playground Replacement**							
Capital Costs	-	-	150,000	-	-	-	**150,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	50,000	-	-	-	**50,000**
Other	-	-	100,000	-	-	-	**100,000**
19 **Lakeland Hills Playground Replacement**							
Capital Costs	-	150,000	-	-	-	-	**150,000**
Funding Sources:							
Fund Balance	-	75,000	-	-	-	-	**75,000**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
Other (Park Impact Fee)	-	75,000	-	-	-	-	**75,000**
20 **Game Farm Drainage Improvements**							
Capital Costs	-	100,000	-	-	-	-	**100,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
REET 2	-	100,000	-	-	-	-	**100,000**
21 **Lea Hill Mini Soccer Field Turf Replacement**							
Capital Costs	-	-	50,000	-	-	-	**50,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	50,000	-	-	-	**50,000**
Other	-	-	-	-	-	-	**-**
22 **First Green & Surrounds Rebuild**							
Capital Costs	25,000	-	-	-	-	-	**25,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
REET 2	25,000	-	-	-	-	-	**25,000**
23 **10th Green & Surrounds Rebuild**							
Capital Costs	-	27,000	-	-	-	-	**27,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
Grants (Fed,State,Local)	-	-	-	-	-	-	**-**
REET 2	-	27,000	-	-	-	-	**27,000**

TABLE PR-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND

	2017	2018	2019	2020	2021	2022	Total
Non-Capacity Projects:							
24 **Fairway Drainage Improvement**							
Capital Costs	30,000	30,000	-	-	-	-	**60,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	30,000	30,000	-	-	-	-	**60,000**
25 **Chemical Storage Building**							
Capital Costs	20,000	-	-	-	-	-	**20,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	20,000	-	-	-	-	-	**20,000**
26 **Topdressing Sand Storage Cover Structure**							
Capital Costs	45,000	-	-	-	-	-	**45,000**
Funding Sources:							
Fund Balance	-	-	-	-	-	-	**-**
REET 2	45,000	-	-	-	-	-	**45,000**
27 **Les Gove Campus Security Cameras**							
Capital Costs	20,000	-	-	-	-	-	**20,000**
Funding Sources:							
Fund Balance	20,000	-	-	-	-	-	**20,000**
REET 2	-	-	-	-	-	-	**-**
Subtotal, Non-Capacity Projects:							
Capital Costs	**1,766,906**	**737,000**	**2,615,000**	**300,000**	**150,000**	**150,000**	**5,718,906**
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	811,200	125,000	12,185,000	125,000	125,000	125,000	13,496,200
Non-Capacity Projects	1,766,906	737,000	2,615,000	300,000	150,000	150,000	5,718,906
Total Costs	**2,578,106**	**862,000**	**14,800,000**	**425,000**	**275,000**	**275,000**	**19,215,106**
FUNDING SOURCES:							
Fund Balance	95,000	125,000	50,000	50,000	50,000	50,000	420,000
Grants (Fed,State,Local)	1,200,006	50,000	3,705,000	200,000	50,000	50,000	5,255,006
Bond Proceeds	-	-	6,000,000	-	-	-	6,000,000
KC Prop 2	228,100	255,000	125,000	125,000	125,000	125,000	983,100
Other -Parks Impact	545,000	125,000	210,000	50,000	50,000	50,000	1,030,000
REET 1	125,000	-	-	-	-	-	125,000
REET 2	165,000	307,000	35,000	-	-	-	507,000
Other	220,000	-	4,675,000	-	-	-	4,895,000
Total Funding	**2,578,106**	**862,000**	**14,800,000**	**425,000**	**275,000**	**275,000**	**19,215,106**

Project Title: **Park Acquisitions/Development**
Project No: **gpbd04**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

Land acquisitions to occur based on demand and deficiencies including parks, open space, trails and corridors.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	(Previous 2 Yrs.) Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
General Fund Transfer In	-	-	-	-	-
KC Prop 2	18,200	46,414	125,000	125,000	189,614
Total Funding Sources:	**18,200**	**46,414**	**125,000**	**125,000**	**189,614**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	46,414	125,000	125,000	171,414
Construction	18,200		-	-	18,200
Total Expenditures:	**18,200**	**46,414**	**125,000**	**125,000**	**189,614**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
General Fund Transfer In	-	-	-	-	-
KC Prop 2	125,000	125,000	125,000	125,000	750,000
Total Funding Sources:	**125,000**	**125,000**	**125,000**	**125,000**	**750,000**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	125,000	125,000	125,000	125,000	750,000
Construction	-	-	-	-	-
Total Expenditures:	**125,000**	**125,000**	**125,000**	**125,000**	**750,000**

Grants / Other Sources:

Project Title: **Jacobsen Tree Farm Site Plan**
Project No: **cp0609**
Project Type: **Capacity**
Project Manager: **Daryl Faber**

Description:

Develop the 31 acre site into a regional sports facility. A Master Plan for the park was completed in 2009 and will serve as a roadmap for development of the site. The newly annexed Lea Hill area of the City is deficient in park acreage.

Progress Summary:

Future Impact on Operating Budget:

No significant impact due to master plan. Future park development will result in maintenance and utility expenses undeterminable at this time.

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	25,321	-	-	-	25,321
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other (Development)	-	-	-	-	-
Total Funding Sources:	**25,321**	**-**	**-**	**-**	**25,321**
Capital Expenditures:					
Design	25,321	-	-	-	25,321
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**25,321**	**-**	**-**	**-**	**25,321**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	2,000,000	-	-	-	2,000,000
Bond Proceeds	6,000,000	-	-	-	6,000,000
REET	-	-	-	-	-
Other (Development)	4,000,000	-	-	-	4,000,000
Total Funding Sources:	**12,000,000**	**-**	**-**	**-**	**12,000,000**
Capital Expenditures:					
Design	500,000	-	-	-	500,000
Right of Way	-	-	-	-	-
Construction	11,500,000	-	-	-	11,500,000
Total Expenditures:	**12,000,000**	**-**	**-**	**-**	**12,000,000**

Grants / Other Sources:

Project Title: **Brannan Park Synthetic Infield**
Project No: **gpbd12**
Project Type: **Capacity**
Project Manager: **Jamie Kelly**

Description:

Upgrade the existing dirt infield to sythetic turf to increase playability during inclement weather. The Parks Department submitted an application for a Youth Sports Facilities Grant (YAF) from RCO in May 2016 for the synthetic infield. In addition, a King County Youth Athletic Facilities Grant application was submitted to cover City matching funds for the YAF grant. Additional improvements to the park include replacing the degraded concrete curbing around the perimeter of the parking lot.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
KC Prop 2	-		48,100	-	48,100
Grants- Unsecured (KCYSFG)	-	-	75,000	-	75,000
Grants- Unsecured (State RCO)			218,100	-	218,100
Other- Donations			20,000	-	20,000
Park Impact fees	-	-	75,000	-	75,000
Total Funding Sources:	**-**	**-**	**436,200**	**-**	**436,200**
Capital Expenditures:					
Design	-	-	18,500	-	18,500
Right of Way	-	-	-	-	-
Construction	-	-	417,700	-	417,700
Total Expenditures:	**-**	**-**	**436,200**	**-**	**436,200**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
KC Prop 2	-	-	-	-	48,100
Grants- Unsecured (KCYSFG)	-	-	-	-	75,000
Grants- Unsecured (State RCO)					218,100
Other- Donations	-	-	-	-	20,000
Park Impact fees	60,000	-	-	-	135,000
Total Funding Sources:	**60,000**	**-**	**-**	**-**	**496,200**
Capital Expenditures:					
Design	-	-	-	-	18,500
Right of Way	-	-	-	-	-
Construction	60,000	-	-	-	477,700
Total Expenditures:	**60,000**	**-**	**-**	**-**	**496,200**

Grants / Other Sources:

Project Title: **Mary Olson Farm - Watts Property Acquisition**
Project No: **gpbd13**
Project Type: **Capacity**
Project Manager: **Faber/Jamie Kelly**

Description:

Acquire approximately 16 acres in the southern portion of tax parcel number 3222059118, which is located east of the Mary Olson Farm property. The purpose of the acquisition is to create interpretive and educational opportunities in a plateau area that has historical significance within the steep forested ravine. The area was once a gathering place for Native Americans preparing to embark on fishing expeditions. The City was recently awarded a King County Conservation Futures grant to acquire the property.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-			-	-
Grants- Secured (Fed,State,Local)	-	-		-	-
Grants- Unsecured (KCCF)			125,000		125,000
Bond Proceeds	-	-		-	-
REET 1			125,000		
Other (KC Prop 2)	-	-		-	-
Total Funding Sources:	**-**	**-**	**250,000**	**-**	**125,000**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	-	250,000	-	250,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**250,000**	**-**	**250,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET 1					125,000
Other (KC Prop 2)	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**125,000**
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	-	-	-	250,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**250,000**

Grants / Other Sources:

Project Title: **Les Gove Park Improvements**
Project No: **cp1605**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Based on completed Les Gove Master Plan, design and implement recommendations that will increase user safety, encourage public use and community connectivity.

Progress Summary:

Future Impact on Operating Budget:

$5,000 Utilities

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (KCCF)	-	115,000	431,906	-	546,906
Bond Proceeds	-	-	-	-	-
Other-Park Impact Fee	-		50,000	-	50,000
KC Prop 2		260,000	-	100,000	260,000
Total Funding Sources:		**375,000**	**481,906**	**100,000**	**856,906**
Capital Expenditures:					
Design	-	15,000		-	15,000
Right of Way	-			-	-
Construction	-	360,000	481,906	100,000	841,906
Total Expenditures:	**-**	**375,000**	**481,906**	**100,000**	**856,906**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (KCCF)	-	-	-	-	431,906
Bond Proceeds	-	-	-	-	-
Other-Park Impact Fee	-	-	-	-	50,000
KC Prop 2	-	-	-	-	100,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**581,906**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	581,906
Total Expenditures:	**-**	**-**	**-**	**-**	**581,906**

Grants / Other Sources:

Project Title: **Rotary Park Improvements**
Project No: **gpbd07**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Coordinate improvements with neighborhood and Rotary Club of Auburn to add walking path.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
KC Prop 2	-	-	30,000	30,000	60,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**30,000**	**30,000**	**60,000**
Capital Expenditures:					
Design	-	-	5,000	5,000	5,000
Right of Way	-	-	-		-
Construction	-	-	25,000	25,000	25,000
Total Expenditures:	**-**	**-**	**30,000**	**30,000**	**30,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
KC Prop 2		-	-	-	60,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**60,000**
Capital Expenditures:					
Design		-	-	-	10,000
Right of Way		-	-	-	-
Construction		-	-	-	50,000
Total Expenditures:	**-**	**-**	**-**	**-**	**60,000**

Grants / Other Sources:

Project Title: **Miscellaneous Parks Improvements**
Project No: **gpbd03**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Minor park improvements including shelters, roofs, playgrounds, irrigation and restrooms.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	50,000	50,000	50,000
Grants- Unsecured State	-	-	50,000	50,000	50,000
Bond Proceeds	-	-	-	-	-
REET 2	-	-	-	-	-
Other (Park Impact Fee)	10,922	-	50,000	50,000	60,922
Total Funding Sources:	**10,922**	**-**	**150,000**	**150,000**	**160,922**
Capital Expenditures:					
Professional Services	-	-			-
Right of Way	-	-			-
Construction	10,922	-	150,000	150,000	160,922
Total Expenditures:	**10,922**	**-**	**150,000**	**150,000**	**160,922**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	50,000	50,000	50,000	50,000	300,000
Grants- Unsecured State	50,000	50,000	50,000	50,000	300,000
Bond Proceeds	-	-	-	-	-
REET 2	-	-	-	-	-
*Other (Park Impact Fee)**	50,000	50,000	50,000	50,000	300,000
Total Funding Sources:	**150,000**	**150,000**	**150,000**	**150,000**	**900,000**
Capital Expenditures:					
Professional Services	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	150,000	150,000	150,000	150,000	900,000
Total Expenditures:	**150,000**	**150,000**	**150,000**	**150,000**	**900,000**

Grants / Other Sources:

Project Title: **Cameron Park**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

This project will improve the pedestrian trail and add landscape and fencing to serve as buffer to the neighborhood and play structure. This project is identified in the Parks Improvement Plan.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-		-	-	-
Grants- Unsecured (Fed,State,Local)	55,000		-	-	55,000
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**55,000**	**-**	**-**	**-**	**55,000**
Capital Expenditures:					
Design	5,000		-	-	5,000
Right of Way	-		-	-	-
Construction	50,000		-	-	50,000
Total Expenditures:	**55,000**	**-**	**-**	**-**	**55,000**

Grants / Other Sources:

Project Title: **Game Farm Park Improvements**
Project No: **gpbd08**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Improve interior lighting and pathways and provide access from the newly acquired property on southwest corner of the park. Replace synthetic turf on two full sized soccer fields.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-		-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	20,000	-	20,000
Other (Park Impact Fee)	-	-	20,000	-	20,000
Total Funding Sources:	**-**		**40,000**	**-**	**40,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	40,000		40,000
Total Expenditures:	**-**	**-**	**40,000**	**-**	**40,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	1,500,000	-	-	-	1,500,000
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	20,000
Other (Park Impact Fee)	-	-	-	-	20,000
Total Funding Sources:	**1,500,000**	**-**	**-**	**-**	**1,540,000**
Capital Expenditures:					
Design	40,000	-	-	-	40,000
Right of Way	-	-	-	-	-
Construction	1,460,000	-	-	-	1,500,000
Total Expenditures:	**1,500,000**	**-**	**-**	**-**	**1,540,000**

Grants / Other Sources:

Project Title: **Gaines Park**
Project No: **gpbd09**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Develop Horticulture Plan for the Park as indicated in the Parks Improvement Plan and repair boardwalk.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-		-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	35,000	-	-	-	35,000
Other	-	-	-	-	-
Total Funding Sources:	**35,000**	**-**	**-**	**-**	**35,000**
Capital Expenditures:					
Design	10,000	-	-	-	10,000
Right of Way	-	-	-	-	-
Construction	25,000	-	-	-	25,000
Total Expenditures:	**35,000**	**-**	**-**	**-**	**35,000**

Grants / Other Sources:

Project Title: **Roegner Park**
Project No: **gpbd10**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

This project will provide for trail system maintenance, play structure replacement and riverbank stabilization.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	25,000	-	25,000
Grants- Unsecured (Private)	-	-	50,000	-	50,000
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other (Prop Levy 2)	-	-	25,000	-	25,000
Total Funding Sources:	**-**	**-**	**100,000**	**-**	**100,000**
Capital Expenditures:					
Design	-	-	5,000		5,000
Right of Way	-	-	-		-
Construction	-	-	95,000		95,000
Total Expenditures:	**-**	**-**	**100,000**	**-**	**100,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	25,000
Grants- Unsecured (Private)	-	-	-	-	50,000
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other (Prop Levy 2)	-	-	-	-	25,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**100,000**
Capital Expenditures:					
Design	-	-	-	-	5,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	95,000
Total Expenditures:	**-**	**-**	**-**	**-**	**100,000**

Grants / Other Sources:

Project Title: **Auburndale Park**
Project No: **gpbd01**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Develop a Master Plan for the Park, install an irrigation system, new play structure and improve signage. Create an entrance to the park from the east via 110th Ave SE to allow access from the adjacent neighborhoods. Construct new section of trail in the western portion of the park.

Progress Summary:

Future Impact on Operating Budget:

Utilities would increase by $5,000

Progress Summary:

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance		25,000		-	25,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other (Park Impact Fee)		-	-		-
Other (KC Prop 2)		-	-		-
Total Funding Sources:		**25,000**	**-**		**25,000**
Capital Expenditures:					
Design		25,000			25,000
Right of Way	-	-	-	-	-
Construction		-	-		-
Total Expenditures:	**-**	**25,000**	**-**		**25,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other (Park Impact Fee)	100,000	-	-	-	100,000
Other (KC Prop 2)		-	-	-	-
Total Funding Sources:	**100,000**	**-**	**-**	**-**	**100,000**
Capital Expenditures:					
Design	5,000	-	-	-	5,000
Right of Way	-	-	-	-	-
Construction	95,000	-	-	-	95,000
Total Expenditures:	**100,000**	**-**	**-**	**-**	**100,000**

Grants / Other Sources:

Project Title: **Auburndale Park II**
Project No: **gpbd05**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Develop a Master Plan; improve the existing trail system and install signage and play structure.

Progress Summary:

Future Impact on Operating Budget:

Increased utility costs of $2,000

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other TBD	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other TBD	575,000	-	-	-	575,000
Total Funding Sources:	**575,000**	**-**	**-**	**-**	**575,000**
Capital Expenditures:					
Design	75,000	-	-	-	75,000
Right of Way		-	-	-	-
Construction	500,000	-	-	-	500,000
Total Expenditures:	**575,000**	**-**	**-**	**-**	**575,000**

Grants / Other Sources:

Project Title: **Sunset Park**
Project No: **gpbd06**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Expand playground area to include spray park and additional play activities. Coordinate improvements with service club and Lakeland Hills Homeowners Association.

Progress Summary:

Future Impact on Operating Budget:

Increase in Utilities of $10,000 per year

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Park Impact Fees	-	-	200,000	-	200,000
Other -Contributions & Donations	-	-	200,000	-	200,000
Total Funding Sources:	**-**	**-**	**400,000**	**-**	**400,000**
Capital Expenditures:					
Design	-	-	15,000	-	15,000
Right of Way	-			-	-
Construction	-	-	385,000	-	385,000
Total Expenditures:	**-**	**-**	**400,000**	**-**	**400,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Park Impact Fees	-	-	-	-	200,000
Other -Contributions & Donations	-	-	-	-	200,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**400,000**
Capital Expenditures:					
Design	-	-	-	-	15,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	385,000
Total Expenditures:	**-**	**-**	**-**	**-**	**400,000**

Grants / Other Sources:

Project Title: **BPA Trail on Lea Hill**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Develop a feasibility study related to constructability of a pedestrian trail linking the Jacobsen Tree Farm site to the west end of Lea Hill. This trail would follow the alignment of the Bonneville Power Administration (BPA) transmission lines from 132nd to 108th Avenue SE. Construction would be in phases based on constructability.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Unsecured (State RCO)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
*Other (KC Prop. 2)**	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Predesign	-	-	-	-	-
Design	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Unsecured (State RCO)	-	150,000		-	150,000
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
*Other (KC Prop. 2)**	-	-	-	-	-
Total Funding Sources:	**-**	**150,000**	**-**	**-**	**150,000**
Capital Expenditures:					
Predesign	-	25,000		-	25,000
Design	-	125,000		-	125,000
Construction	-	-	-	-	-
Total Expenditures:	**-**	**150,000**	**-**	**-**	**150,000**

Grants / Other Sources:

Project Title: **Lakeland Hills Nature Area**
Project No: **gpbd11**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Complete Master Plan to include the development and construction of an environmental community park. Trails, fencing, parking and visitor amenities are included in the project.

Progress Summary:

Future Impact on Operating Budget:

Increased maintenance costs of $5,000

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET 2	-	-	25,000	150,000	25,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**25,000**	**150,000**	**25,000**
Capital Expenditures:					
Design	-	-	25,000		25,000
Right of Way	-	-	-	-	-
Construction	-	-	-	150,000	-
Total Expenditures:	**-**	**-**	**25,000**	**150,000**	**25,000**

Forecasted Project Cost:

Funding Sources:	2019	2020	2021	2022	Total 2017-2022
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET 2	-	-	-	-	175,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**175,000**
Capital Expenditures:					
Design	-	-	-	-	25,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	150,000
Total Expenditures:	**-**	**-**	**-**	**-**	**175,000**

Grants / Other Sources:

Project Title: **Les Gove Restroom Facility**
Project No: **gpbd14**
Project Type: **Non-Capacity**
Project Manager: **Jamie Kelly**

Description:

Construct new restroom to replace the dated facility at Les Gove Park.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Unsecured (CDBG)	-	-	250,000	-	250,000
Bond Proceeds	-	-	-	-	-
Park Impact Fees	-	-	150,000	-	150,000
Total Funding Sources:	**-**	**-**	**400,000**	**-**	**400,000**
Capital Expenditures:					
Design	-	-	50,000	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	350,000	-	350,000
Total Expenditures:	**-**	**-**	**400,000**	**-**	**400,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Unsecured (CDBG)	-	-	-	-	250,000
Bond Proceeds	-	-	-	-	-
Park Impact Fees	-	-	-	-	150,000
Total Funding Sources:	**-**	**-**	**-**	**-**	**400,000**
Capital Expenditures:					
Design	-	-	-	-	50,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	350,000
Total Expenditures:	**-**	**-**	**-**	**-**	**400,000**

Grants / Other Sources:

Project Title: **Fulmer Park Playground Replacement**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Jamie Kelly**

Description:

Replace aging playground.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	
Other Park Impact	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	50,000	-	-	-	50,000
Bond Proceeds	-	-	-	-	-
REET					-
Other Park Impact	100,000	-	-	-	100,000
Total Funding Sources:	**150,000**	**-**	**-**	**-**	**150,000**
Capital Expenditures:					
Design	7,500	-	-	-	7,500
Right of Way	-	-	-	-	-
Construction	142,500	-	-	-	142,500
Total Expenditures:	**150,000**	**-**	**-**	**-**	**150,000**

Grants / Other Sources:

Project Title: **Lakeland Hills Playground Replacement**
Project No: **gpbd15**
Project Type: **Non-Capacity**
Project Manager: **Jamie Kelly**

Description:

Replace aging playground.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-			75,000	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Parks Impact Fees	-	-	-	75,000	
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**-**	**150,000**	**-**
Capital Expenditures:					
Design	-	-	-	10,000	-
Right of Way	-	-	-	-	-
Construction	-	-	-	140,000	-
Total Expenditures:	**-**	**-**	**-**	**150,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	75,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Parks Impact Fees	-	-	-	-	75,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**150,000**
Capital Expenditures:					
Design	-	-	-	-	10,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	140,000
Total Expenditures:	**-**	**-**	**-**	**-**	**150,000**

Grants / Other Sources:

Project Title: **Game Farm Drainage Improvements**
Project No: **gpbd16**
Project Type: **Non-Capacity**
Project Manager: **Jamie Kelly**

Description:

Improve drainage at the entrance and in the parking lot at Fame Farm Park. For years the entrance to the park and parking lots have flooded during heavy rain events. Alternatives need to be explored to divert stormwater in the necessary direction to avoid flooding these areas and affecting access to the park and sports complex.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2	-	-	-	100,000	
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**-**	**100,000**	**-**
Capital Expenditures:					
Design	-	-		20,000	-
Right of Way	-	-	-	-	-
Construction	-	-		80,000	-
Total Expenditures:	**-**	**-**	**-**	**100,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET 2					100,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**100,000**
Capital Expenditures:					
Design	-	-	-	-	20,000
Right of Way	-	-	-	-	-
Construction	-	-	-	-	80,000
Total Expenditures:	**-**	**-**	**-**	**-**	**100,000**

Grants / Other Sources:

Project Title: **Lea Hill Mini Soccer Field Turf Replacement**
Project No: **cpxxxx**
Project Type: **Non-Capacity**
Project Manager: **Faber**

Description:

Replace synthetic turf in the Kompan mini soccer field. Based on heavy use of this facility surface replacement is expected to be needed at approximate 5 year intervals.

Progress Summary:

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**-**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	-
Total Expenditures:	**-**	**-**	**-**	**-**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Unsecured (Fed,State,Local)	50,000	-	-	-	50,000
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**50,000**	**-**	**-**	**-**	**50,000**
Capital Expenditures:					
Design	2,500	-	-	-	2,500
Right of Way	-	-	-	-	-
Construction	47,500	-	-	-	47,500
Total Expenditures:	**50,000**	**-**	**-**	**-**	**50,000**

Grants / Other Sources:

Project Title: **First Green & Surrounds Rebuild**
Project No:
Project Type: **Non-capacity**
Project Manager: **Faber**

Description:

Eliminate closed contours through the design and installation drainage improvements. Drainage improvements would include cut and fill the site to proper grades, install subsurface drainage, and grade all imported materials to a finished product. Sod would be cut and saved, and irrigation will be installed by golf course staff.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	25,000	-	25,000
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**25,000**	**-**	**25,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	25,000	-	25,000
Total Expenditures:	**-**	**-**	**25,000**	**-**	**25,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	25,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**25,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	25,000
Total Expenditures:	**-**	**-**	**-**	**-**	**25,000**

Grants / Other Sources:

Project Title: **10th Green & Surrounds Rebuild**
Project No:
Project Type: **Non-capacity**
Project Manager: **Faber**

Description:

Installation drainage improvements to remedy poor surface and subsurface drainage. Drainage improvements would include cut and fill the site to proper grades, install subsurface drainage, and grade all imported materials to a finished product. Sod would be cut and saved, and irrigation will be installed by golf course staff.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	27,000	-
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**-**	**27,000**	**-**
					-
Capital Expenditures:					
Design	**-**	**-**	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	27,000	-
Total Expenditures:	**-**	**-**	**-**	**27,000**	**-**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	27,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**27,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	27,000
Total Expenditures:	**-**	**-**	**-**	**-**	**27,000**

Grants / Other Sources:

Project Title: **Fairway Drainage Improvement**
Project No:
Project Type: **Non-capacity**
Project Manager: **Faber**

Description:

Apply top dressing sand to the first five fairways in order to firm up these landing areas so that the holes are playable year round. Sand would be applied with a three yard topdressing machine. Sand would be applied bi/weekly at a tenth of an inch of sand throughout the fairways. Fairways will start to show improvements once four inches of sand are applied.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET			30,000	30,000	30,000
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**30,000**	**30,000**	**30,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	30,000	30,000	30,000
Total Expenditures:	**-**	**-**	**30,000**	**30,000**	**30,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	60,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**60,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	60,000
Total Expenditures:	**-**	**-**	**-**	**-**	**60,000**

Grants / Other Sources:

Project Title: **Chemical Storage Building**
Project No:
Project Type: **Non-capacity**
Project Manager: **Faber**

Description:

Replace the existing chemical storage container with a new OSHA approved container. The new container will be 8-feet wide by 20-feet long.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET			20,000	-	20,000
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**20,000**	**-**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	20,000	-	20,000
Total Expenditures:	**-**	**-**	**20,000**	**-**	**20,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	20,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	20,000
Total Expenditures:	**-**	**-**	**-**	**-**	**20,000**

Grants / Other Sources:

Project Title: **Topdressing Sand Storage Cover Structure**
Project No:
Project Type: **Non-capacity**
Project Manager: **Faber**

Description:

Construct a structure for topdressing material, which is currently being stored in outdoor bunkers. The new structure will be similar to what Public Works M&O uses for their sanding and asphalt materials. The structure will be approximately 60-feet wide X 35-feet deep X 16-feet tall.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET			45,000	-	45,000
Other	-	-		-	-
Total Funding Sources:	**-**	**-**	**45,000**	**-**	**45,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	45,000	-	45,000
Total Expenditures:	**-**	**-**	**45,000**	**-**	**45,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	45,000
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**45,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	45,000
Total Expenditures:	**-**	**-**	**-**	**-**	**45,000**

Grants / Other Sources:

Project Title: **Les Gove Campus Security Cameras**
Project No:
Project Type: **Non-capacity**
Project Manager: **Faber**

Description:

Install infrared security cameras to both the interior areas of the park, and the northern parking lots. There will be three observations areas that will cover a majority of the approximate 25 -acres of park area. The system has off-site monitoring capabilities, which includes both web and smartphone viewing. The HD level cameras has zoom technology that will aid the Police Department, improve public safety, and decrease crime in and around the Les Gove Community Campus.

Future Impact on Operating Budget:

None

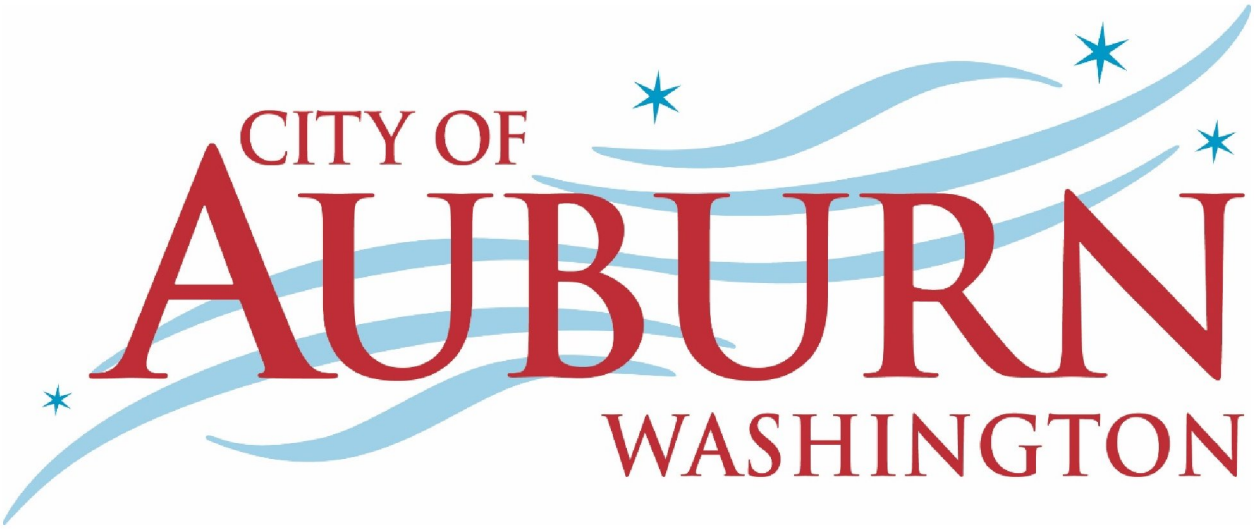
Activity:

Funding Sources:	Prior to 2016	2016 YE Estimate	2017 Budget	2018 Budget	2017 Year End Project Total
Municipal Parks Construction Fund	-	-	20,000	-	20,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**20,000**	**-**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	20,000	-	20,000
Total Expenditures:	**-**	**-**	**20,000**	**-**	**20,000**

Forecasted Project Cost:

	2019	2020	2021	2022	Total 2017-2022
Funding Sources:					
Municipal Parks Construction Fund	-	-	-	-	20,000
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other	-	-	-	-	-
Total Funding Sources:	**-**	**-**	**-**	**-**	**20,000**
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	20,000
Total Expenditures:	**-**	**-**	**-**	**-**	**20,000**

Grants / Other Sources:


CITY OF
AUBURN
WASHINGTON

CEMETERY

Mission

Mountain View Cemetery shall be a sacred place to comfort and strengthen the community through responsible stewardship and compassionate ministry.

To fulfill this mission we will:

- Be attentive by listening and understanding.
- Be respectful by being courteous, prompt, and caring.
- Be professional by maintaining and creating beautiful grounds.
- Be thorough in documenting records.
- Be dedicated to protecting the faith and trust the community has placed in us.

2015 & 2016 Accomplishments

- Completed 3rd and final stage replacing failing concrete niche caps with granite.
- New 95 niche columbarium in ForestWalk Cremation Garden.
- New cemetery records management software.
- Increased revenue through improved marketing plan.

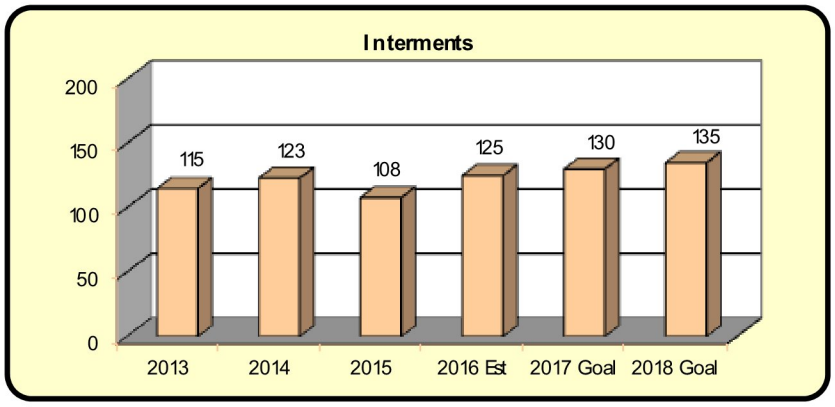
2017 & 2018 Objectives

- To improve existing cemetery grounds and buildings in accordance with cemetery master plan.
- To provide quality support services to bereaved families, public, and death care service providers.
- Explore financing options for construction of a new outdoor mausoleum.

PERFORMANCE MEASURES - CEMETERY FUND

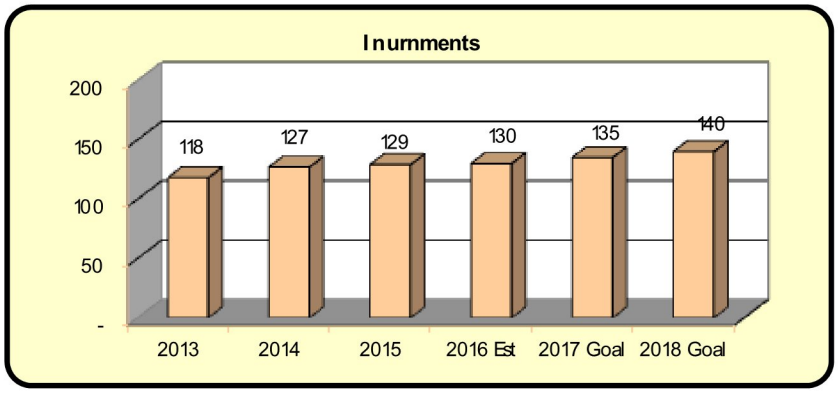
Interments

We will continue to focus on new section design to incorporate new ideas and products. Existing property of older sections will be reexamined and planned for additional inventory as appropriate.



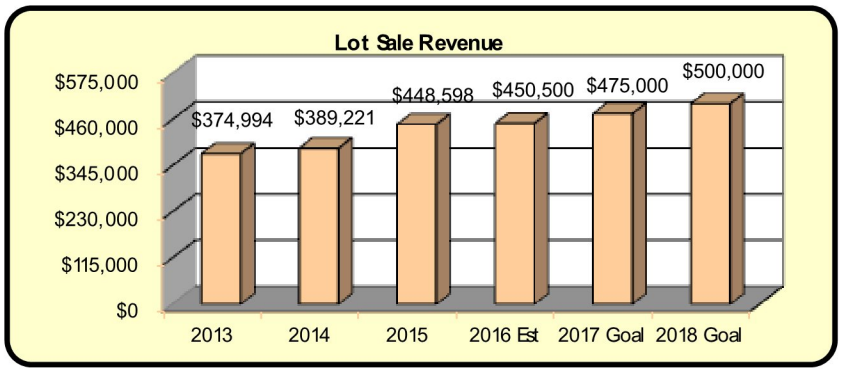
Inurnments

By developing cremation gardens in prominent, well-traveled locations, and investing in their aesthetic qualities, we will see the benefit in terms of increased sales and higher product values. Added to this are the benefits of lower labor requirements and land conservation.



Revenue From Lot Sales

The most important asset of Mountain View Cemetery is the landscape. Decisions on how and where to memorialize are largely based on emotion, tempered by practical considerations. A variety of product choices, community events, and local advertising, will all help drive sales revenue.



2015-2016 Working Capital Budget

436 Cemetery (includes 466 Cemetery - Capital)		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
343.601	Settings	46,065	44,000	44,000	45,000	46,000
343.602	Openings & Closings	218,017	210,000	210,000	211,000	212,000
343.603	Recordings	15,200	13,000	13,000	13,500	14,000
343.604	Liners	92,567	85,000	85,000	86,000	87,000
343.607	Vases	25,184	16,000	16,000	21,000	22,000
343.609	Lot Sales	448,434	330,000	330,000	350,000	350,000
343.610	Vault Installation	19,030	15,000	15,000	16,000	17,000
343.611	Other	13,565	15,000	15,000	15,000	15,000
343.612	Marker Sales	206,405	150,000	150,000	170,000	170,000
361.110	Investment Income	607	300	300	800	800
397.100	Operating Transfers In	30,000	300,000	300,000	200,000	250,000
369.810	Miscellaneous Revenue	(181,199)	-	-	-	-
TOTAL OPERATING REVENUES		933,875	1,178,300	1,178,300	1,128,300	1,183,800
OPERATING EXPENDITURES						
536.000.10	Salaries & Wages	423,213	453,837	453,837	475,629	490,317
536.000.20	Benefits	198,561	258,783	258,783	258,734	277,463
536.000.30	Supplies	190,163	191,300	191,300	221,700	221,700
536.000.40	Other Service Charges	(364,105)	151,700	151,700	156,750	157,980
536.000.50	Intergovernmental Services	-	-	-	107,332	1,033
536.000.60	Capital	17,301	0	0	-	-
536.000.90	Interfund Operating Rentals & Supplies	65,460	50,740	50,740	47,833	48,898
590.100.05	Other Uses	322,183	-	-	-	-
TOTAL OPERATING EXPENDITURES		852,776	1,106,360	1,106,360	1,267,978	1,197,391
	REVENUES LESS EXPENDITURES	81,099	71,940	71,940	(139,678)	(13,591)
BEGINNING WORKING CAPITAL - January 1		294,547	105,646	205,646	277,586	137,908
ENDING WORKING CAPITAL - December 31		375,647	177,586	277,586	137,908	124,317
NET CHANGE IN WORKING CAPITAL (*)		81,099	71,940	71,940	(139,678)	(13,591)
CAPITAL FUND:						
CAPITAL REVENUES						
361.110	Investment Income	-	-	-	-	-
397.100	Operating Transfers In	-	-	-	-	-
396/399	Other Revenues	-	-	-	-	-
TOTAL CAPITAL REVENUES		-	-	-	-	-
CAPITAL EXPENDITURES						
	Net Change In Restricted Net Assets			-	-	-
590.100.6	Construction Projects	-	12,699	12,699	-	-
590.100.55	Operating Transfers Out	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES		-	12,699	12,699	-	-
BEGINNING WORKING CAPITAL - January 1		-	12,699	170,000	157,301	157,301
ENDING WORKING CAPITAL - December 31		-	-	157,301	157,301	157,301
NET CHANGE IN WORKING CAPITAL (*)		-	(12,699)	(12,699)	-	-
	Total Change in Working Capital	81,099	59,241	59,241	(139,678)	(13,591)

(*) Working Capital = Current Assets minus Current Liabilities

Department Employees

436 Cemetery FTE's	2014	2015	2016	2017	2018
Cemetery FTE's	5.00	5.00	6.00	6.00	6.00
TOTAL CEMETERY FTE's	**5.00**	**5.00**	**6.00**	**6.00**	**6.00**

Full Time Equivalent (FTE)

1.0 FTE - Effective in 2016, 1.0 FTE was added to the Cemetery via Budget Amendment #4, Ordinance No. 6571. This positon is the Administrative Assistant.

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.100 ADMINISTRATION
536.100.10 SALARIES & WAGES

536.100.12 OVERTIME & OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	OFFICE OVERTIME	600.00	1	OFFICE OVERTIME	600.00	1	OFFICE OVERTIME	600.00
	Line Items Total	600.00		Line Items Total	600.00		Line Items Total	600.00
				Change in Budget	0.00		Change in Budget	0.00

536.100.20 PERSONNEL BENEFITS

536.100.21 F.I.C.A.

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	108.00	1	18% Benefits For Overtime & Other Wages	108.00	1	18% Benefits For Overtime & Other Wages	108.00
	Line Items Total	108.00		Line Items Total	108.00		Line Items Total	108.00
				Change in Budget	0.00		Change in Budget	0.00

536.100.30 SUPPLIES

536.100.31 OFFICE & OPERATING SUPPLIES

2016 Adopted			2017 Budget			2018 Budget		
1	OFFICE & OPERATING SUPPLIES	2,000.00	1	OFFICE & OPERATING SUPPLIES	2,200.00	1	OFFICE & OPERATING SUPPLIES	2,200.00
	Line Items Total	2,000.00		Line Items Total	2,200.00		Line Items Total	2,200.00
				Change in Budget	200.00		Change in Budget	0.00

536.100.35 SMALL TOOLS & MINOR EQUIPMENT

2016 Adopted			2017 Budget			2018 Budget		
1	MOWERS, EDGERS, BACKPACK BLOWERS	2,800.00	1	MOWERS, EDGERS, BACKPACK BLOWERS	3,000.00	1	MOWERS, EDGERS, BACKPACK BLOWERS	3,000.00
2	2 PORTABLE CANOPIES	1,500.00	2	2 PORTABLE CANOPIES	1,500.00	2	2 PORTABLE CANOPIES	1,500.00
	Line Items Total	4,300.00		Line Items Total	4,500.00		Line Items Total	4,500.00
				Change in Budget	200.00		Change in Budget	0.00

536.100.40 OTHER SERVICES & CHARGES

536.100.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Annual State Audit	1,000.00	1	Annual State Audit	1,260.00	1	Annual State Audit	1,390.00
2	Bank Credit Card Processing Fee	22,100.00	2	Bank Card Equipment Fee	240.00	2	Bank Card Equipment Fee	240.00
3	Dunbar Armored Car Service	5,700.00	3	Dunbar Armored Car Service	5,300.00	3	Dunbar Armored Car Service	5,600.00
	Line Items Total	28,800.00	4	Bank Analysis Fee	50.00	4	Bank Analysis Fee	50.00
			5	Bank Credit Card Processing Fee	25,000.00	5	Bank Credit Card Processing Fee	25,000.00
				Line Items Total	31,850.00		Line Items Total	32,280.00
				Change in Budget	3,050.00		Change in Budget	430.00

536.100.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	TELEPHONE - CEMETERY	2,200.00	1	TELEPHONE - CEMETERY	2,200.00	1	TELEPHONE - CEMETERY	2,200.00
	Line Items Total	2,200.00		Line Items Total	2,200.00		Line Items Total	2,200.00

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.100 ADMINISTRATION
536.100.40 OTHER SERVICES & CHARGES

536.100.42 COMMUNICATION

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	0.00	Change in Budget	0.00

536.100.43 TRAVEL

2016 Adopted		2017 Budget		2018 Budget	
1 WASHINGTON CEMETERY ASSOC. CONFERENCE	300.00	1 WASHINGTON CEMETERY ASSOC. CONFERENCE	300.00	1 WASHINGTON CEMETERY ASSOC. CONFERENCE	300.00
2 HOTEL, TRAVEL, MEALS	300.00	2 HOTEL, TRAVEL, MEALS	300.00	2 HOTEL, TRAVEL, MEALS	300.00
Line Items Total	600.00	Line Items Total	600.00	Line Items Total	600.00
		Change in Budget	0.00	Change in Budget	0.00

536.100.46 INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 Insurance Allocation	11,400.00	1 Insurance Allocation	11,300.00	1 Insurance Allocation	12,000.00
Line Items Total	11,400.00	Line Items Total	11,300.00	Line Items Total	12,000.00
		Change in Budget	-100.00	Change in Budget	700.00

536.100.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
1 ASSOC. DUES & LICENSING	500.00	1 ASSOC. DUES & LICENSING	800.00	1 ASSOC. DUES & LICENSING	800.00
2 CLASS REGISTRATION/WORKSHOPS	900.00	2 CLASS REGISTRATION/WORKSHOPS	1,000.00	2 CLASS REGISTRATION/WORKSHOPS	1,000.00
3 LAUNDRY SERVICES, RUGS, MATS, SHOP RAGS	1,800.00	3 LAUNDRY SERVICES, RUGS, MATS, SHOP RAGS	2,000.00	3 LAUNDRY SERVICES, RUGS, MATS, SHOP RAGS	2,000.00
4 MISC. EXPENSES ALARM, TRADE MAGAZINE SUBSCRIPTIONS, LICENCE RENEWAL, SOUND PEST	4,700.00	4 MISC. EXPENSES ALARM, TRADE MAGAZINE SUBSCRIPTIONS, LICENCE RENEWAL, SOUND PEST	4,800.00	4 MISC. EXPENSES ALARM, TRADE MAGAZINE SUBSCRIPTIONS, LICENCE RENEWAL, SOUND PEST	4,800.00
Line Items Total	7,900.00	Line Items Total	8,600.00	Line Items Total	8,600.00
		Change in Budget	700.00	Change in Budget	0.00

536.100.80 DEBT SERVICE INTEREST

536.100.81 DEBT SERVICE INTEREST

2016 Adopted		2017 Budget		2018 Budget	
1 2006A LTGO Cemetery Bond - Interest	22,236.00				
Line Items Total	22,236.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-22,236.00	Change in Budget	0.00

536.100.90 INTERFUND PAYMENTS FOR SERVICES

536.100.97 INTERFUND PRINTING SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	6,200.00	1 Multimedia Allocation	4,800.00	1 Multimedia Allocation	4,900.00
Line Items Total	6,200.00	Line Items Total	4,800.00	Line Items Total	4,900.00
		Change in Budget	-1,400.00	Change in Budget	100.00

536.100.98 INTERFUND FACILITIES

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.100 ADMINISTRATION
536.100.90 INTERFUND PAYMENTS FOR SERVICES
536.100.98 INTERFUND FACILITIES

2016 Adopted			2017 Budget			2018 Budget		
1	Facilities Allocation	31,600.00	1	Facilities Allocation	25,300.00	1	Facilities Allocation	25,700.00
	Line Items Total	31,600.00		Line Items Total	25,300.00		Line Items Total	25,700.00
				Change in Budget	-6,300.00		**Change in Budget**	400.00

536.100.99 INTERFUND IS SERVICES

2016 Adopted			2017 Budget			2018 Budget		
1	Innovation & Technology Allocation	12,940.00	1	Innovation & Technology Allocation	17,733.00	1	Innovation & Technology Allocation	18,298.00
	Line Items Total	12,940.00		Line Items Total	17,733.00		Line Items Total	18,298.00
				Change in Budget	4,793.00		**Change in Budget**	565.00

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.110 ADMIN GENERAL COST
536.110.20 PERSONNEL BENEFITS
536.110.24 INDUSTRIAL INSURANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	Technical adjustment fo revised salaries and benefits	3.35				
	Line Items Total	3.35	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-3.35	**Change in Budget**	0.00

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.200 CEMETERY OPERATIONS
536.200.00 CAFR ONLY

536.200.01 DEPRECIATION

2016 Adopted		2017 Budget		2018 Budget	
1 Depreciation	58,300.00	1 Depreciation	50,500.00	1 Depreciation	51,000.00
Line Items Total	58,300.00	Line Items Total	50,500.00	Line Items Total	51,000.00
		Change in Budget	-7,800.00	Change in Budget	500.00

536.200.10 SALARIES & WAGES

536.200.12 OVERTIME & OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 GROUNDS STAFF WEEKEND SERVICES / MEMORIAL DAY PREPARATIONS	6,000.00	1 GROUNDS STAFF WEEKEND SERVICES / MEMORIAL DAY PREPARATIONS	6,000.00	1 GROUNDS STAFF WEEKEND SERVICES / MEMORIAL DAY PREPARATIONS	6,000.00
Line Items Total	6,000.00	Line Items Total	6,000.00	Line Items Total	6,000.00
		Change in Budget	0.00	Change in Budget	0.00

536.200.13 OTHER WAGES

2016 Adopted		2017 Budget		2018 Budget	
1 Other Wages - 3 Seasonal for 7 Months	38,000.00	1 Other Wages - 3 Seasonal for 7 Months	38,000.00	1 Other Wages - 3 Seasonal for 7 Months	38,000.00
Line Items Total	38,000.00	Line Items Total	38,000.00	Line Items Total	38,000.00
		Change in Budget	0.00	Change in Budget	0.00

536.200.20 PERSONNEL BENEFITS

536.200.21 F.I.C.A.

2016 Adopted		2017 Budget		2018 Budget	
1 18% Benefits For Overtime & Other Wages	7,920.00	1 18% Benefits For Overtime & Other Wages	7,920.00	1 18% Benefits For Overtime & Other Wages	7,920.00
Line Items Total	7,920.00	Line Items Total	7,920.00	Line Items Total	7,920.00
		Change in Budget	0.00	Change in Budget	0.00

536.200.22 OTHER FRINGE BENEFITS

2016 Adopted		2017 Budget		2018 Budget	
1 UNIFORMS & CLOTHING	2,500.00				
Line Items Total	2,500.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-2,500.00	Change in Budget	0.00

536.200.30 SUPPLIES

536.200.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 GAS/DIESEL, FERTILIZER, HERBICIDE,IRRIGATION,CONCRETE MIX, SAND, TOPSOIL, ROCK, SEED, EQUIPMENT REPAIRS	75,000.00	1 GAS/DIESEL, FERTILIZER, HERBICIDE,IRRIGATION,CONCRETE MIX, SAND, TOPSOIL, ROCK, SEED, EQUIPMENT REPAIRS	80,000.00	1 GAS/DIESEL, FERTILIZER, HERBICIDE,IRRIGATION,CONCRETE MIX, SAND, TOPSOIL, ROCK, SEED, EQUIPMENT REPAIRS	80,000.00
Line Items Total	75,000.00	Line Items Total	80,000.00	Line Items Total	80,000.00
		Change in Budget	5,000.00	Change in Budget	0.00

536.200.34 INVENTORY AND OTHER PAYMENTS

2016 Adopted	2017 Budget	2018 Budget

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.200 CEMETERY OPERATIONS
536.200.30 SUPPLIES
536.200.34 INVENTORY AND OTHER PAYMENTS

	2016 Adopted		2017 Budget		2018 Budget	
1	ITEMS FOR RESALE MARKERS, LINER/VAULTS, VASES, URNS	110,000.00	1 ITEMS FOR RESALE MARKERS, LINER/VAULTS, VASES, URNS	135,000.00	1 ITEMS FOR RESALE MARKERS, LINER/VAULTS, VASES, URNS	135,000.00
	Line Items Total	110,000.00	Line Items Total	135,000.00	Line Items Total	135,000.00
			Change in Budget	25,000.00	Change in Budget	0.00

536.200.40 OTHER SERVICES & CHARGES
536.200.41 PROFESSIONAL SERVICES

	2016 Adopted		2017 Budget		2018 Budget	
1	ARBORIST	400.00	1 ARBORIST	400.00	1 ARBORIST	400.00
	Line Items Total	400.00	Line Items Total	400.00	Line Items Total	400.00
			Change in Budget	0.00	Change in Budget	0.00

536.200.44 ADVERTISING

	2016 Adopted		2017 Budget		2018 Budget	
1	DEX WEST MEDIA	3,400.00	1 DEX WEST MEDIA	3,400.00	1 DEX WEST MEDIA	3,400.00
2	NEWSPAPER ADS	5,000.00	2 NEWSPAPER ADS	5,000.00	2 NEWSPAPER ADS	5,000.00
3	CEMETERY FEATURES ADVERTISING	7,500.00	3 CEMETERY FEATURES ADVERTISING	7,500.00	3 CEMETERY FEATURES ADVERTISING	7,500.00
	Line Items Total	15,900.00	Line Items Total	15,900.00	Line Items Total	15,900.00
			Change in Budget	0.00	Change in Budget	0.00

536.200.45 OPERATING RENTALS & LEASES

	2016 Adopted		2017 Budget		2018 Budget	
1	PROPANE TANK	500.00	1 PROPANE TANK	500.00	1 PROPANE TANK	500.00
	Line Items Total	500.00	Line Items Total	500.00	Line Items Total	500.00
			Change in Budget	0.00	Change in Budget	0.00

536.200.47 PUBLIC UTILITY SERVICE

	2016 Adopted		2017 Budget		2018 Budget	
1	Water Irrigation - Lakehaven Water District	61,500.00	1 Water Irrigation - Lakehaven Water District	61,500.00	1 Water Irrigation - Lakehaven Water District	61,500.00
	Line Items Total	61,500.00	Line Items Total	61,500.00	Line Items Total	61,500.00
			Change in Budget	0.00	Change in Budget	0.00

536.200.48 REPAIRS & MAINTENANCE

	2016 Adopted		2017 Budget		2018 Budget	
1	MISC. ELECTRICAL, PAINT, CARPENTRY	2,000.00	1 MISC. ELECTRICAL, PAINT, CARPENTRY	2,000.00	1 MISC. ELECTRICAL, PAINT, CARPENTRY	2,000.00
2	MISC. MARKER, COLUMBARIUM MAINTENANCE	8,000.00	2 MISC. MARKER, COLUMBARIUM MAINTENANCE	8,000.00	2 MISC. MARKER, COLUMBARIUM MAINTENANCE	8,000.00
	Line Items Total	10,000.00	Line Items Total	10,000.00	Line Items Total	10,000.00
			Change in Budget	0.00	Change in Budget	0.00

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.201 CONTRA DEPRECIATION
536.201.00 CAFR ONLY
536.201.01 CONTRA DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Contra Depreciation	-58,300.00	1	Contra Depreciation	-50,500.00	1	Contra Depreciation	-51,000.00
	Line Items Total	-58,300.00		Line Items Total	-50,500.00		Line Items Total	-51,000.00
				Change in Budget	7,800.00		**Change in Budget**	-500.00

536.201.40 OTHER SERVICES & CHARGES
536.201.49 MISCELLANEOUS

2016 Adopted			2017 Budget			2018 Budget		
1	B&O Taxes	12,500.00	1	B&O Taxes	13,900.00	1	B&O Taxes	14,000.00
	Line Items Total	12,500.00		Line Items Total	13,900.00		Line Items Total	14,000.00
				Change in Budget	1,400.00		**Change in Budget**	100.00

436 CEMETERY
00 CEMETERY
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
1 Estimated Ending Working Capital	236,519.00	1 Estimated Ending Working Capital	137,908.00	1 Estimated Ending Working Capital	124,317.00
Line Items Total	236,519.00	Line Items Total	137,908.00	Line Items Total	124,317.00
		Change in Budget	-98,611.00	**Change in Budget**	-13,591.00

590.100.70 DEBT SERVICE PRINCIPAL
590.100.71 DEBT SERVICE PRINCIPAL

2016 Adopted		2017 Budget		2018 Budget	
1 2006A LTGO Cemetery Bond - Principal	39,686.00				
Line Items Total	39,686.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-39,686.00	**Change in Budget**	0.00

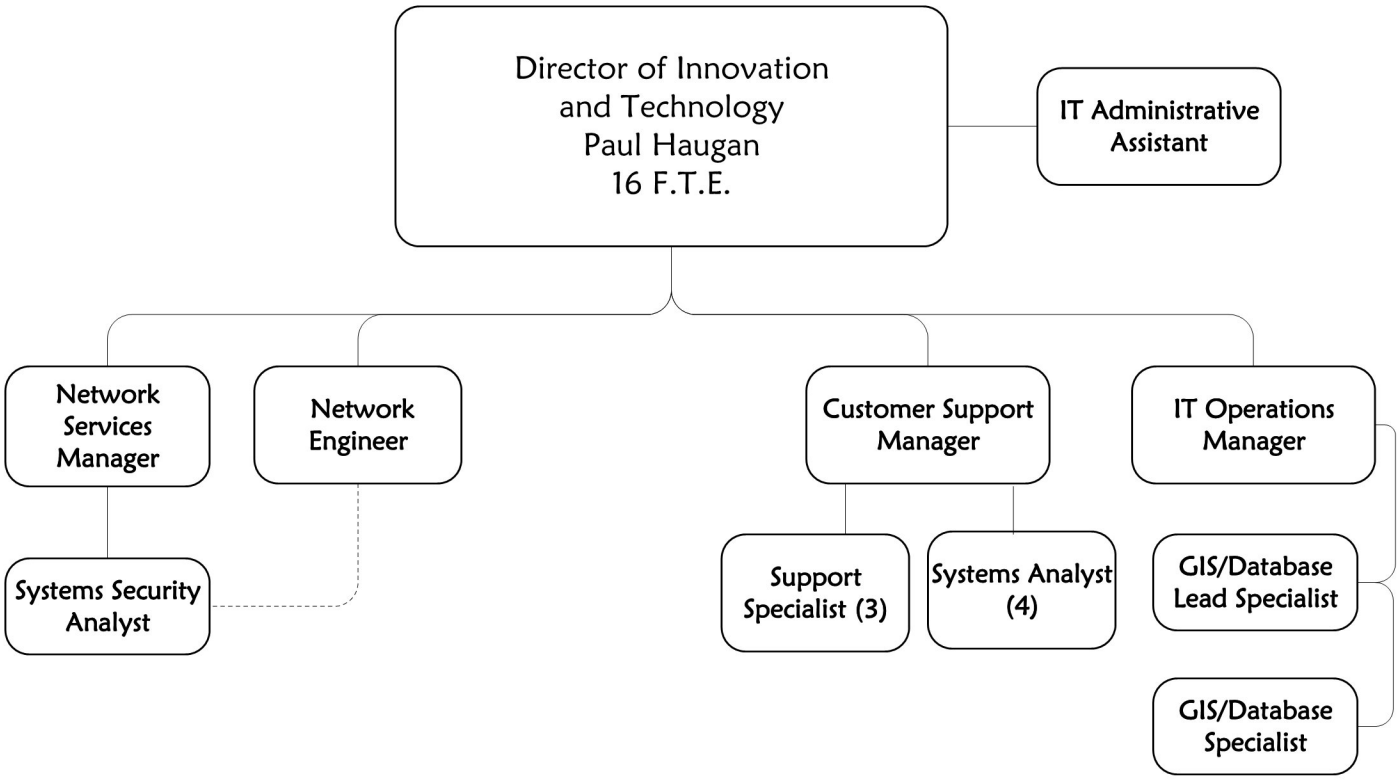
436 CEMETERY
00 CEMETERY
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	0.00	1 Decision Package: IS.0042 - Network Engineer	532.00	1 Decision Package: IS.0042 - Network Engineer	533.00
		2 Decision Package: IS.0049 - CRM System	200.00	2 Decision Package: IS.0049 - CRM System	60.00
		3 Decision Package: IS.0050 - eDocument Scanning and Workflow	160.00	3 Decision Package: IS.0050 - eDocument Scanning and Workflow	160.00
		4 Decision Package: IS.0061 - Cyber Security Management	240.00	4 Decision Package: IS.0051 - GIS Imagery	120.00
		5 Decision Package: IS.0066 - Centralized Cash Receipting Software	200.00	5 Decision Package: IS.0061 - Cyber Security Management	160.00
		6 Decision Package: STM.0007 - Mini Excavator Machine	106,000.00	Line Items Total	1,033.00
		Line Items Total	107,332.00		
		Change in Budget	107,332.00	**Change in Budget**	-106,299.00
Total Line Items	747,312.35	**Total Line Items**	724,151.00	**Total Line Items**	606,556.00
		Total Change in Budget	-23,161.35	**Total Change in Budget**	-117,595.00

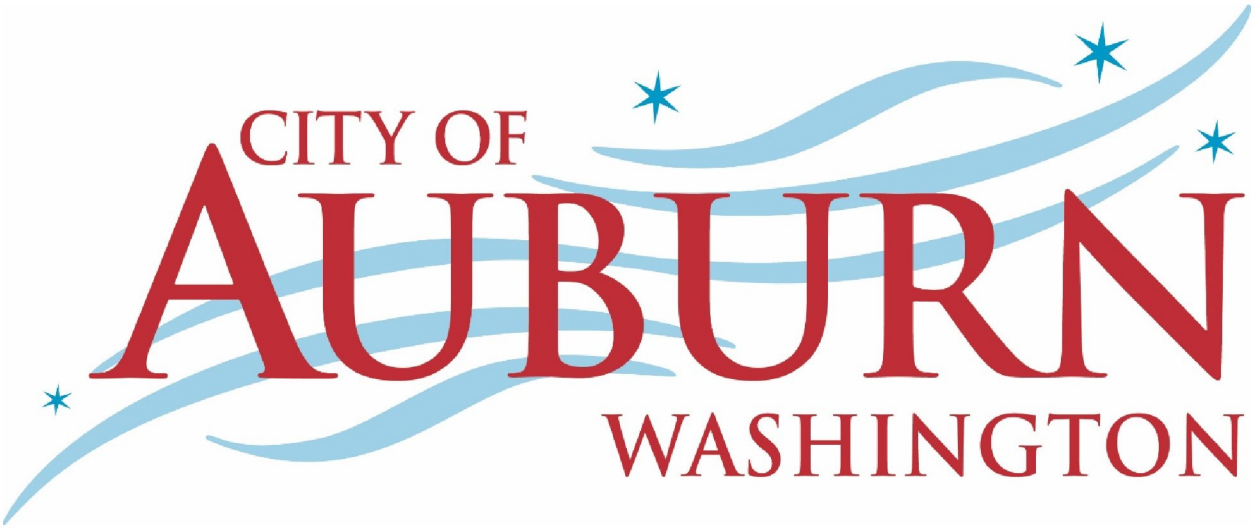
466 CEMETERY CAPITAL PROJECTS
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
		1 Ending Working Capital	157,301.00	1 Ending Working Capital	157,301.00
Line Items Total	0.00	Line Items Total	157,301.00	Line Items Total	157,301.00
		Change in Budget	157,301.00	**Change in Budget**	0.00
Total Line Items	0.00	**Total Line Items**	157,301.00	**Total Line Items**	157,301.00
		Total Change in Budget	157,301.00	**Total Change in Budget**	0.00

Innovation and Technology Department



F.T.E. = Full Time Equivalent


CITY OF
AUBURN
WASHINGTON

INNOVATION AND TECHNOLOGY

Mission Statement

To be the technology partner of choice for the City of Auburn by helping departments create, build and maintain the most innovative, reliable and cost-effective technology solutions and to meet our customers' growing needs by providing best in class technical support and leadership.

To be the technology thought leaders for the City, to provide innovative technology solutions, to be rapidly responsive to customer needs, to think regionally and to act locally, to always place the needs of our citizens as our top priority.

Department Overview

The Innovation and Technology Department oversees all technology for the City and is comprised of three functional divisions: Geographic Information Systems (GIS), Desktop, and Network Support, which includes software, server, desktop and storage services. The department also supports and negotiates communications-related vendors and telecommunications services and leases. The department manages and administers support to over 450 City staff, providing technical support for all departments within the City including the Executive branch, provide direct support for software and hardware technology for over 200 software applications, 2,500 hardware devices on multiple software platforms, and at twelve City locations. The technology support includes printers, copiers, web services, computers, telephones, software applications, video conferencing systems, technology in our police and field maintenance vehicles, GIS, web services, and City communications systems. The Innovation and Technology Department also provides various levels of contracted remote and onsite technical services and support for the Cities of Algona and Pacific as well as Valley Regional Fire Service GIS services, on a cost recovery basis. Auburn IT is also a Board member for the Community Connectivity Consortium, a regional group of Cities and Counties formed to develop a high speed fiber optic communication and data backbone that circles Lake Washington and connects the Cities on a shared high speed network.

2015 & 2016 Accomplishments

- 3 Year Technology Strategic Plan created
- Engaged Microsoft Enterprise Agreement for Core Operating System and Office Suite management.
- Expansion and upgrade of 800 Mhz Public Safety Radio to Annex and Police HQ
- Implementation of Text Archiving for Records Retention
- Implemented Enterprise Security Awareness Training Program
- Implemented Enterprise Technology Training for all staff
- Implemented Business Continuity project (replaced Disaster Recovery model) at Sabey Data Center
- Implemented the City's Open Data Portal – Socrata
- Community Connectivity Consortium
- Brought Drone Technology to City Operations
- Springbrook IVR Addition
- Updated Aerial Imagery
- Staff Speaking engagements – ESRI, URISA, White House Police Data Initiative.
- Forms Automation Kickoff
- Migrated Parks and Rec to Active.Net payment and reservation system

- Major Application Projects: Golf Noow, E-Builder, Public Stuff, Cartegraph Upgrade, Laserfiche Upgrade, Spillman Upgrade.
- Soup to Nuts Security Assessment
- Fiber Extension to Riverwalk

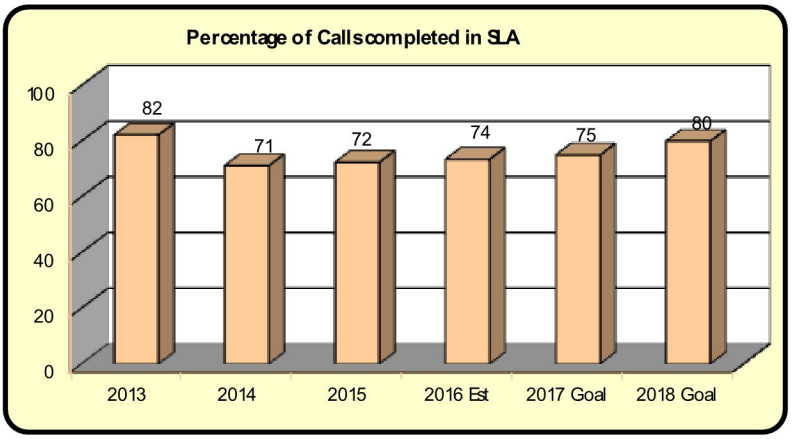
2017 & 2018 Objectives

- Expand eGovernment services through online and internal citizen technology engagement.
- Increase staff access, knowledge, and skills in the utilization of technology.
- Continue to work with City staff to expand Auburn's OpenGov projects.
- Provide for the public good by advancing development and access to new technologies and information including fiber, wireless, and economic development options.
- Continue to expand fiber connectivity both in the City of Auburn and regionally to increase the economic development and continuity of our City and provide cost saving benefits.
- Continue to look for Federal, State, and private funding solutions that can be used to enhance technology use in the City for staff and residents.
- Continue to work with the Auburn School District to find ways to increase technology to benefit the community.
- Continue to expand Wireless Broadband services to low income students.
- Continue to gain more efficiencies through the use of Technology
- Work to integrate applications (especially GIS) for predicative analysis.
- Continue development of Smarter Cities strategic vision

PERFORMANCE MEASURES - INNOVATION AND TECHNOLOGY

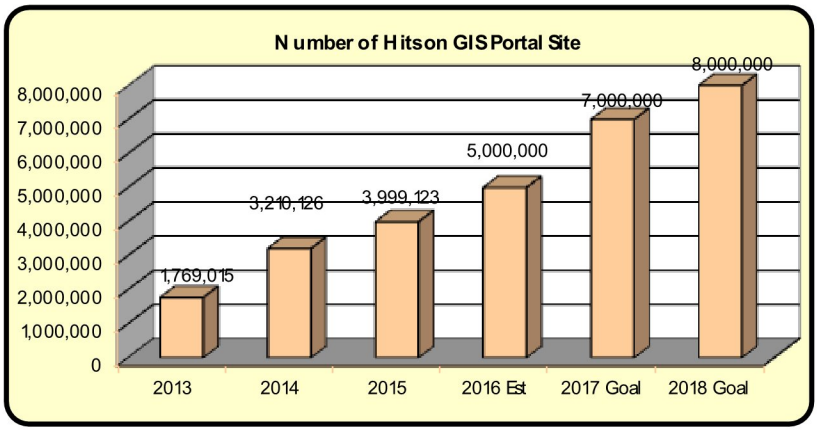
Customer Service Management

Information Services provides 24/7 support of City computer systems. Requests for services are tracked through our Help Desk. Our Service Level Agreement (SLA) is to respond within 30 minutes during regular business hours of 7am - 5pm. Off hours, we provide assistance as soon as possible for emergent issues.



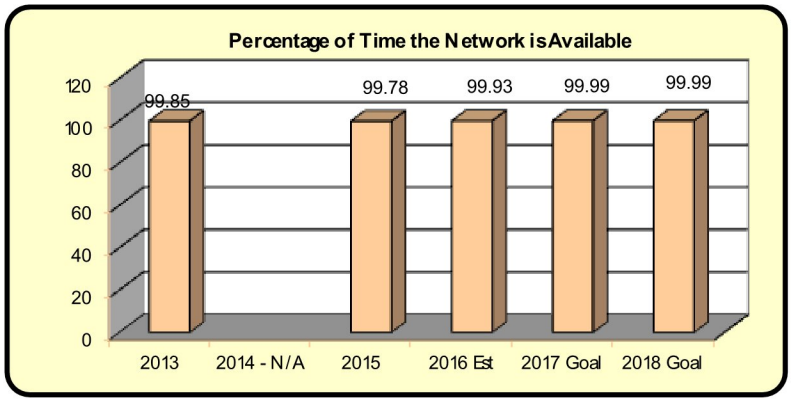
Enterprise Geospatial Information Services (eGIS)

The purpose of the Enterprise GIS activity is to create, maintain, store, manipulate, analyze and distribute a collection of geospatial related data and information to City departments and the public.



Enterprise Network Services

The purpose of the Enterprise Network Services program is to provide a stable, adaptive network infrastructure and business applications to City departments and manage data so that it is available, secure and accessible.



2015-2016 Working Capital Budget

518 Innovation & Technology (includes 568 IT - Capital)		2015 Actual	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget
OPERATING FUND:						
OPERATING REVENUES						
348.800	Interfund Operating Charges	4,240,336	4,325,090	4,325,090	4,406,506	4,626,831
341.800	Intergovernmental Services	119,148	148,835	148,835	80,000	80,000
361.110	Investment Income	5,474	3,088	3,088	5,000	5,500
397.110	Operating Transfers In	102,807	137,950	137,950	579,916	613,196
291.750	Contributed Capital	64,584	-	-	-	-
369.900	Miscellaneous Revenue	(581,995)	-	-	-	-
TOTAL OPERATING REVENUES		3,950,354	4,614,963	4,614,963	5,071,422	5,325,527
OPERATING EXPENDITURES						
518.000.10	Salaries & Wages	1,202,314	1,412,112	1,412,112	1,523,340	1,592,263
518.000.20	Benefits	516,537	589,742	589,742	669,960	724,497
518.000.30	Supplies	350,830	367,830	367,830	429,600	396,000
518.000.40	Other Service Charges	1,567,412	2,228,121	2,228,121	2,117,430	1,954,330
518.000.55	Operating Transfer Out	-	-	2,000,000	400	500
518.000.60	Capital	619,937	-	-	-	-
590.100.05	Net Increase in Restricted Assets	(578,538)	-	-	-	-
518.000.90	Interfund Operating Rentals & Supplies	96,792	96,190	96,190	105,070	104,553
TOTAL OPERATING EXPENDITURES		3,775,285	4,693,995	6,693,995	4,845,800	4,772,143
	REVENUES LESS EXPENDITURES	175,070	(79,032)	(2,079,032)	225,622	553,384
BEGINNING WORKING CAPITAL - January 1		3,530,126	2,308,449	2,308,449	229,416	455,038
ENDING WORKING CAPITAL - December 31		3,705,195	2,229,416	229,416	455,038	1,008,422
NET CHANGE IN WORKING CAPITAL (*)		175,070	(79,032)	(2,079,032)	225,622	553,384
CAPITAL FUND:						
CAPITAL REVENUES						
397.110	Operating Transfer In	-	92,562	1,592,562	-	-
TOTAL CAPITAL REVENUES		-	92,562	1,592,562	-	-
CAPITAL EXPENDITURES						
590.100.6	Construction Projects	-	1,229,579	1,229,579	682,900	828,800
535.000.55	Intergovernmental	-	-	-	400	500
TOTAL CAPITAL EXPENDITURES		-	1,229,579	1,229,579	683,300	829,300
BEGINNING WORKING CAPITAL - January 1		-	1,137,017	1,400,000	1,762,983	1,079,683
ENDING WORKING CAPITAL - December 31		-	-	1,762,983	1,079,683	250,383
NET CHANGE IN WORKING CAPITAL (*)		-	(1,137,017)	362,983	(683,300)	(829,300)
	Total Change in Working Capital	175,070	(1,216,049)	(1,716,049)	(457,678)	(275,916)

(*) Working Capital = Current Assets minus Current Liabilities

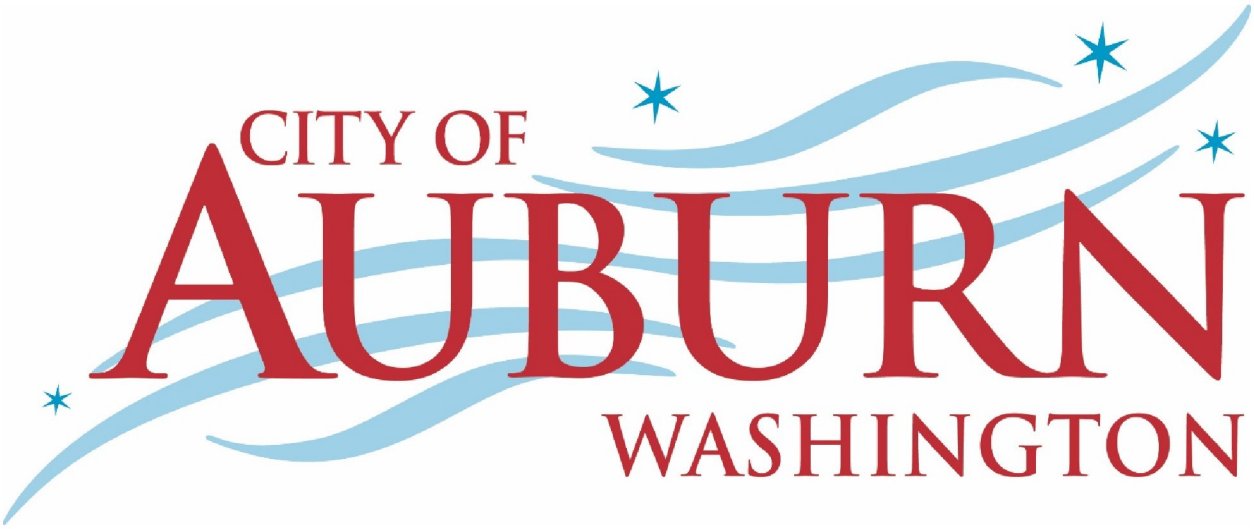
This budget includes the Multimedia Division which is overseen by the Administration Director.

Department Employees

518 Innovation and Technology Department FTE's	2014	2015	2016	2017	2018
Innovation and Technology Department FTE's	15.00	16.00	16.00	16.00	16.00
TOTAL IT FTE's	**15.00**	**16.00**	**16.00**	**16.00**	**16.00**

Full Time Equivalent (FTE)

1.0 FTE - The 2015/2016 Adopted Budget included the addition of an IT Support Lead. Effective in 2015, the IT Support Lead position was reclassified as a Systems Analyst and the Network Engineer position was reclassified to a Network Services Manager.


CITY OF
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WASHINGTON

518 INFORMATION SERVICES
00 INFORMATION SERVICES
518 INFORMATION SERVICES
518.880 SYSTEMS
518.880.00 CAFR ONLY
518.880.01 DEPRECIATION

2016 Adopted			2017 Budget			2018 Budget		
1	Depreciation	546,400.00	1	Depreciation	701,000.00	1	Depreciation	726,000.00
	Line Items Total	546,400.00		Line Items Total	701,000.00		Line Items Total	726,000.00
				Change in Budget	154,600.00		Change in Budget	25,000.00

518.880.10 SALARIES & WAGES
518.880.11 REGULAR SALARIES & WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	IS.0024 - IT Support Lead: Police	74,175.36	1	IS.0042 -Network Engineer	86,066.00	1	IS.0042 -Network Engineer	88,649.00
	Line Items Total	74,175.36		Line Items Total	86,066.00		Line Items Total	88,649.00
				Change in Budget	11,890.64		Change in Budget	2,583.00

518.880.12 OVERTIME

2016 Adopted			2017 Budget			2018 Budget		
1	Overtime	25,990.00	1	Overtime	25,990.00	1	Overtime	25,990.00
	Line Items Total	25,990.00		Line Items Total	25,990.00		Line Items Total	25,990.00
				Change in Budget	0.00		Change in Budget	0.00

518.880.13 OTHER WAGES

2016 Adopted			2017 Budget			2018 Budget		
1	Other Wages	10,000.00	1	Other Wages	10,000.00	1	Other Wages	10,000.00
	Line Items Total	10,000.00		Line Items Total	10,000.00		Line Items Total	10,000.00
				Change in Budget	0.00		Change in Budget	0.00

518.880.20 PERSONNEL BENEFITS
518.880.21 F.I.C.A

2016 Adopted			2017 Budget			2018 Budget		
1	18% Benefits For Overtime & Other Wages	6,478.00	1	18% Benefits For Overtime & Other Wages	6,478.00	1	18% Benefits For Overtime & Other Wages	6,478.00
2	IS.0024 - IT Support Lead: Police	5,674.42		Line Items Total	6,478.00		Line Items Total	6,478.00
	Line Items Total	12,152.42						
				Change in Budget	-5,674.42		Change in Budget	0.00

518.880.23 PENSIONS

2016 Adopted			2017 Budget			2018 Budget		
1	IS.0024 - IT Support Lead: Police	7,558.47						
	Line Items Total	7,558.47		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-7,558.47		Change in Budget	0.00

518.880.24 INDUSTRIAL INSURANCE

2016 Adopted			2017 Budget			2018 Budget		
1	IS.0024 - IT Support Lead: Police	341.32						
	Line Items Total	341.32		Line Items Total	0.00		Line Items Total	0.00

518 INFORMATION SERVICES
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518 INFORMATION SERVICES
518.880 SYSTEMS
518.880.20 PERSONNEL BENEFITS
518.880.24 INDUSTRIAL INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-341.32	Change in Budget	0.00

518.880.25 MEDICAL & LIFE INSURANCE

2016 Adopted		2017 Budget		2018 Budget	
1 IS.0024 - IT Support Lead: Police	28,435.74	1 IS.0042 -Network Engineer	43,250.00	1 IS.0042 -Network Engineer	44,547.00
Line Items Total	28,435.74	Line Items Total	43,250.00	Line Items Total	44,547.00
		Change in Budget	14,814.26	Change in Budget	1,297.00

518.880.30 SUPPLIES
518.880.31 OFFICE & OPERATING SUPPLIES

2016 Adopted		2017 Budget		2018 Budget	
1 Misc consumable technology supplies all city (ink, batteries, toners, papers, etc)	15,000.00	1 Office supplies	15,000.00	1 Office Supplies	15,000.00
2 GIS plotter supplies	5,000.00	2 Copier, printer and plotter supplies	15,000.00	2 Copier, printer and plotter supplies	15,000.00
3 Printer Supplies	5,000.00	Line Items Total	30,000.00	Line Items Total	30,000.00
Line Items Total	25,000.00				
		Change in Budget	5,000.00	Change in Budget	0.00

518.880.35 SMALL TOOLS AND EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
1 Misc small tools, equipment	25,000.00	1 Small gear and devices	25,000.00	1 Small gear and devices	25,000.00
2 Scheduled End User Hardware Upgrades/Replacements	187,000.00	2 Computers, tablets and monitors	187,000.00	2 Computers, tablets and monitors	187,000.00
3 Scheduled Printer Upgrades/Replacements	19,000.00	3 Copier and Printers	42,000.00	3 Copiers and Printers	42,000.00
4 Scheduled Communications Network Hardware Replacements	35,000.00	4 Desk and cell phone replacement	35,000.00	4 Desk and cell phones	35,000.00
5 Scheduled UPS replacements, small server upgrades	20,000.00	5 Small servers and UPS	51,000.00	5 Small servers and UPS	51,000.00
6 Audio/Visual (TVs, BrightSigns, Switchers) Replacements	10,000.00	6 A/V	10,000.00	6 A/V	10,000.00
7 Cellular supplies (cell phones, mifis, and accessories)	16,000.00	7 Cellular supplies and accessories	16,000.00	7 Cellular supplies and accessories	16,000.00
Line Items Total	312,000.00	8 IS.0042 -Network Engineer	3,600.00	Line Items Total	366,000.00
		9 IS.0045 -E-Plan Check Monitor Upgrade	30,000.00		
		Line Items Total	399,600.00		
		Change in Budget	87,600.00	Change in Budget	-33,600.00

518.880.40 OTHER SERVICES & CHARGES
518.880.41 PROFESSIONAL SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Annual State Audit	2,300.00	1 Audit and compliance services	3,430.00	1 Audit and compliance services	3,730.00
2 Network & Telecom Maintenance	20,000.00	2 Technical/professional consulting services	60,000.00	2 Technical/professional consulting services	60,000.00
3 Customization & Interface work (CRW, LaserFiche, Eden, Cartegraph)	40,000.00	3 Application customizations	40,000.00	3 Application customization	40,000.00
4 GIS Professional Services	5,000.00	4 Healthcare Administrative Fee	8,100.00	4 Health Care Administration Fee	8,200.00

518 INFORMATION SERVICES
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518 INFORMATION SERVICES
518.880 SYSTEMS
518.880.40 OTHER SERVICES & CHARGES

518.880.41 PROFESSIONAL SERVICES

2016 Adopted			2017 Budget			2018 Budget		
5	Video/security (security alarm monitoring and maintenance, etc.)	35,000.00	5	Decision Package IS.0050 -eDocument Scanning & Workflow	40,000.00	5	Decision Package IS.0050 -eDocument Scanning & Workflow	40,000.00
6	Bank Analysis Fee	400.00	6	Decision Package IS.0053 -Website Refresh	25,000.00	6	IS.0051 -GIS Imagery	30,000.00
	Line Items Total	102,700.00		Line Items Total	176,530.00		Line Items Total	181,930.00
				Change in Budget	73,830.00		**Change in Budget**	5,400.00

518.880.42 COMMUNICATION

2016 Adopted			2017 Budget			2018 Budget		
1	Land Line Telephone Service (CenturyLink, WCI, Integra)	75,000.00	1	Landline telephone services	20,500.00	1	Landline telephone services	20,500.00
2	Cellular voice and Data Services	20,000.00	2	Cellular voice and Data	75,000.00	2	Cellular voice and Data	75,000.00
3	Social Media/Inet Communications Tools (PBtech, GovDelivery, onhold, VLS, FSH, EMS Sign)	15,000.00	3	Internet access	55,000.00	3	Internet service	55,000.00
4	Internet Access (Comcast, Integra, KC Inet)	25,000.00		Line Items Total	150,500.00		Line Items Total	150,500.00
	Line Items Total	135,000.00						
				Change in Budget	15,500.00		**Change in Budget**	0.00

518.880.43 TRAVEL

2016 Adopted			2017 Budget			2018 Budget		
1	Travel Associated with Training and Conferences (US Mayors, Assn State & Cty IT, Nat'l Tele Officers, CRW Users Conference, Cartegraph Users Conference)	4,800.00	1	Travel Associated with Training and Conferences	12,000.00	1	Travel Associated with Training and Conferences	12,000.00
	Line Items Total	4,800.00		Line Items Total	12,000.00		Line Items Total	12,000.00
				Change in Budget	7,200.00		**Change in Budget**	0.00

518.880.45 OPERATING RENTALS & LEASES

2016 Adopted			2017 Budget			2018 Budget		
1	Admin (Mayor's) Copier Lease/Usage	6,000.00	1	Admin Copier Usage	2,400.00	1	Admin Copier Usage	2,400.00
2	Council Copier Lease/Usage	5,000.00	2	Council Copier Usage	500.00	2	Council Copier Usage	500.00
3	Finance Copier Usage (2)	5,500.00	3	Finance Copier Usage	7,200.00	3	Finance Copier Usage	7,200.00
4	HR Copier Lease/Usage	6,000.00	4	HR Copier Usage	2,400.00	4	HR Copier Usage	2,400.00
5	Legal Copier Lease/Usage	8,400.00	5	Legal Copier Usage	3,600.00	5	Legal Copier Usage	3,600.00
6	Multimedia Copier Leases/Usage (2)	20,000.00	6	Multimedia Copier Usage	18,000.00	6	Multimedia Copier Usage	18,000.00
7	Parks Copier Leases/Usage (3)	10,000.00	7	Parks Copier Usage	4,800.00	7	Parks Copier Usage	4,800.00
8	Police Copier Usage (4)	4,000.00	8	Police Copier Usage	4,800.00	8	Police Copier Usage	4,800.00
9	PW Copier Leases/Usage (4)	15,000.00	9	CDPW Copier Usage	10,800.00	9	CDPW Copier Usage	10,800.00
10	IS Copier Lease/Usage - reassigned to Clerks 2013	4,800.00	10	IT copier usage	500.00	10	IT copier usage	500.00
	Line Items Total	84,700.00		Line Items Total	55,000.00		Line Items Total	55,000.00

518 INFORMATION SERVICES
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518 INFORMATION SERVICES
518.880 SYSTEMS
518.880.40 OTHER SERVICES & CHARGES
518.880.45 OPERATING RENTALS & LEASES

2016 Adopted		2017 Budget		2018 Budget	
		Change in Budget	-29,700.00	Change in Budget	0.00

518.880.46 INSURANCE

	2016 Adopted			2017 Budget			2018 Budget	
1	Insurance Allocation	27,200.00	1	Insurance Allocation	20,100.00	1	Insurance Allocation	21,600.00
	Line Items Total	27,200.00		Line Items Total	20,100.00		Line Items Total	21,600.00
				Change in Budget	-7,100.00		Change in Budget	1,500.00

518.880.48 REPAIRS & MAINTENANCE

	2016 Adopted			2017 Budget			2018 Budget	
1	Citywide shared hardware, software, communications maintenance	375,000.00	1	Software maintenance (inclusive of upgrades or add license to existing software)	1,158,450.00	1	Software maintenance (inclusive of upgrades or add license to existing software)	1,193,200.00
2	Finance software maintenance	16,900.00	2	Hardware Maintenance	15,000.00	2	Hardware Maintenance	15,000.00
3	Legal Software Maintenance	23,800.00	3	Infrastructure Maintenance	25,000.00	3	Infrastructure Maintenance	25,000.00
4	Parks software maintenance	50,000.00	4	Unscheduled printer, copier, plotter repair	5,000.00	4	Unscheduled printer, copier, plotter repair	5,000.00
5	Police Software Maintenance	94,850.00		Line Items Total	1,203,450.00	5	Decision Package: IS.0049 -CRM System	15,000.00
6	Fiber & Surveillance System Repair and Maintenance	50,000.00				6	Decision Package IS.0061 -Cyber Security Management	40,000.00
7	Planning Software Maintenance	30,100.00				7	IS.0041 -Drone Program Administration	15,000.00
8	HR Software Maintenance	9,000.00					Line Items Total	1,308,200.00
9	Public Works Software Maintenance	24,900.00						
10	Water, Sewer, Storm Software Maintenance	167,525.00						
11	CDPW (Engineering and AutoCAD users)	18,000.00						
	Line Items Total	860,075.00						
				Change in Budget	343,375.00		Change in Budget	104,750.00

518.880.49 MISCELLANEOUS

	2016 Adopted			2017 Budget			2018 Budget	
1	Misc software	25,000.00	1	New Software, new servers and additional licensing	165,000.00	1	New Software, new servers and additional licensing	165,000.00
2	End user software upgrades (MS Office, Adobe, etc.)	73,000.00	2	City Memberships, includes CCC	8,100.00	2	City Memberships	8,100.00
3	Server upgrades/purchases	25,000.00	3	Offsite data Storage	4,000.00	3	Offsite data Storage	4,000.00
4	CCC	4,500.00	4	Training	30,000.00	4	Training	30,000.00
5	CityMemberships (ACCIS, NATOA, WATOA, ETC)	3,600.00	5	Miscellaneous (employee engagement, non-supply items)	1,000.00	5	Miscellaneous (employee engagement, non-supply items)	1,000.00
6	Offsite Tape Storage	4,000.00	6	Decision Package: IS.0049 -CRM System	50,000.00	6	IS.0040 -City Clerk LIMS Replacement	17,000.00
7	Training	20,000.00	7	Decision Package IS.0066 -Centralized Cash Receipting System Software	50,000.00		Line Items Total	225,100.00
8	Cloud - PowerDMS/Destiny/E-Builder/WebEx	100,000.00	8	IS.0041 -Drone Program Administration	45,000.00			
9	IS.0026 - Battery Backup & Disaster Recovery	45,000.00	9	IS.0040 -City Clerk LIMS Replacement	12,000.00			
10	IS.0030 - ITS Video System Replacement	18,000.00	10	IS.0046 -Legal CMS	30,000.00			
				Line Items Total	395,100.00			

518 INFORMATION SERVICES
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518 INFORMATION SERVICES
518.880 SYSTEMS
518.880.40 OTHER SERVICES & CHARGES

518.880.49 MISCELLANEOUS

2016 Adopted		2017 Budget		2018 Budget	
Line Items Total	318,100.00				
		Change in Budget	77,000.00	Change in Budget	-170,000.00

518.880.60 CAPITAL OUTLAY

518.880.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget		2018 Budget	
1 Server Upgrades (5 yr lifecycle)	120,000.00			1	
2 Communications Systems Upgrades (7 yr lifecycle)	60,000.00	Line Items Total	0.00	Line Items Total	0.00
3 Coban Upgrades 10 units plus 1 alpr rotations	50,000.00				
4 Infrastructure installs	200,000.00				
5 Wireless access point expansion and replacements	40,000.00				
6 IS.0028 - Integrated Citizen Engagement	50,000.00				
7 IS.0031 - Public Safety RMS Upgrade	10,000.00				
Line Items Total	530,000.00				
		Change in Budget	-530,000.00	Change in Budget	0.00

518.880.90 INTERFUND PAYMENTS FOR SERVICES

518.880.95 INTERFUND OPERATING RENTALS & LEASES

2016 Adopted		2017 Budget		2018 Budget	
1 ER&R Fleet Allocation	10,690.00	1 ER&R Fleet Allocation	12,570.00	1 ER&R Fleet Allocation	12,553.00
Line Items Total	10,690.00	Line Items Total	12,570.00	Line Items Total	12,553.00
		Change in Budget	1,880.00	Change in Budget	-17.00

518.880.97 INTERFUND MIS SERVICES

2016 Adopted		2017 Budget		2018 Budget	
1 Multimedia Allocation	1,000.00	1 Multimedia Allocation	5,700.00	1 Multimedia Allocation	5,900.00
Line Items Total	1,000.00	Line Items Total	5,700.00	Line Items Total	5,900.00
		Change in Budget	4,700.00	Change in Budget	200.00

518.880.98 INTERFUND FACILITIES

2016 Adopted		2017 Budget		2018 Budget	
1 Facilities Allocation	84,500.00	1 Facilities Allocation	86,800.00	1 Facilities Allocation	86,100.00
Line Items Total	84,500.00	Line Items Total	86,800.00	Line Items Total	86,100.00
		Change in Budget	2,300.00	Change in Budget	-700.00

518 INFORMATION SERVICES
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518 INFORMATION SERVICES
518.881 CAFR ONLY
518.881.00 CAFR ONLY
518.881.01 CONTRA DEPRECIATION

2016 Adopted		2017 Budget		2018 Budget	
1					
Line Items Total	0.00	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	0.00	**Change in Budget**	0.00
Total Line Items	3,200,818.31	**Total Line Items**	3,420,134.00	**Total Line Items**	3,356,547.00
		Total Change in Budget	219,315.69	**Total Change in Budget**	-63,587.00

568 Innovation & Technology - Capital Projec
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518 INFORMATION SERVICES
518.880 SYSTEMS
518.880.60 CAPITAL OUTLAY
518.880.64 MACHINERY & EQUIPMENT

2016 Adopted		2017 Budget			2018 Budget		
		1	Police Car hardware replacements	50,000.00	1	Police car hardware replacements	50,000.00
Line Items Total	0.00	2	Communications systems upgrades (7 yr. lifecycle)	60,000.00	2	Communications systems upgrades (7 yr. lifecycle)	60,000.00
		3	New infrastructure installs	394,900.00	3	New infrastructure installs	406,800.00
		4	Copier, Plotter Replacements (over 5k)	18,000.00	4	Copier, plotter replacements replacements (over 5k)	17,000.00
		5	Decision Package IS.0065 - 800 MHz Coverage Expansion for Lea Hill Police Sub	45,000.00	5	IS.0043 -Sr Center AV Upgrade /Replacement	45,000.00
		6	Decision Package IS.0060 -SMART Board Interactive Display for Police	10,000.00	6	IS.0044 -Digital Parity /Broadban Expansion	250,000.00
		7	Decision Package IS.0061 -Cyber Security Management	60,000.00		Line Items Total	828,800.00
		8	Decision Package IS.0065 -800Mhz Coverage Expansion -Lea Hill Sub	45,000.00			
			Line Items Total	682,900.00			
			Change in Budget	682,900.00		**Change in Budget**	145,900.00

568 Innovation & Technology - Capital Projec
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590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2016 Adopted		2017 Budget		2018 Budget	
		1 Estimated ending fund balance	1,079,683.00	1 Estimated ending fund balance	250,383.00
Line Items Total	0.00	Line Items Total	1,079,683.00	Line Items Total	250,383.00
		Change in Budget	1,079,683.00	**Change in Budget**	-829,300.00
Total Line Items	0.00	**Total Line Items**	1,762,583.00	**Total Line Items**	1,079,183.00
		Total Change in Budget	1,762,583.00	**Total Change in Budget**	-683,400.00

2017 - 2018 PRELIMINARY BUDGET - SUMMARY OF REQUESTS BY FUNDING SOURCE

Summary - General Fund	FTE	2017 Funding Request	2018 Funding Request
		General Fund	General Fund
ADMINISTRATION		15,000	15,000
LEGAL	1.0	131,897	140,033
HUMAN RESOURCES		-	-
COMMUNITY DEVELOPMENT & PUBLIC WORKS	1.0	268,378	278,201
FINANCE		-	-
POLICE	1.0	30,000	189,573
PARKS, ARTS & RECREATION		200,000	200,000
VARIOUS (ALLOCATIONS)		404,750	471,918
TOTAL	3.0	$ 1,050,025	$ 1,294,725

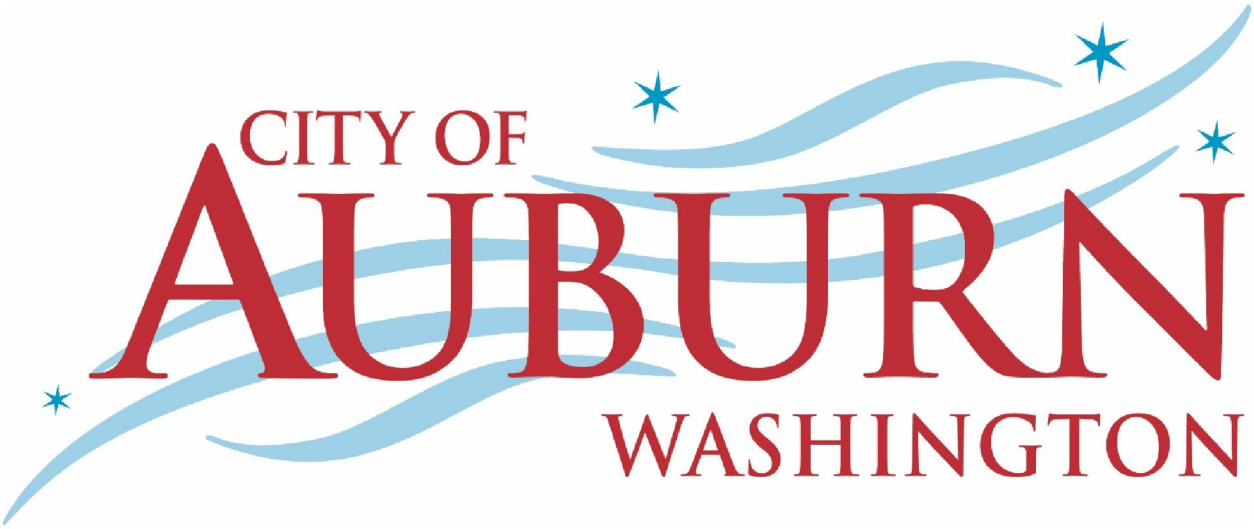
Summary - Other Funds	FTE	2017 Funding Request	2018 Funding Request
		Other Funds	Other Funds
102 - ARTERIAL STREET		4,328	3,357
103 - LOCAL STREET		666	516
321 - MUNICIPAL PARKS CONSTRUCTION		20,000	0
328 - CAPITAL IMPROVEMENTS		120,000	507,000
430/460 - WATER		75,516	42,002
431/461 - SEWER		67,193	35,547
432/462 - STORM		177,522	57,961
436 - CEMETERY		1,332	1,033
505 - FACILITIES		6,325	4,906
518/568 - INNOVATION & TECHNOLOGY	1.0	3,995	3,098
550/560 - EQUIPMENT RENTAL		6,658	5,164
TOTAL	1.0	$ 478,541	$ 656,711

TOTAL REQUESTS	4.0	$ 1,528,566	$ 1,951,436

Alternative Program Improvement	FTE	2017 Funding Request	2018 Funding Request
POLICE			
GENERAL FUND	6.0	1,115,906	1,110,328
OTHER FUNDS		-	335,000
TOTAL - ALTERNATIVE REQUEST	6.0	1,115,906	1,445,328

TOTAL INCLUDING ALTERNATIVE REQUEST	10.0	2,644,472	3,396,764

Total FTE's Requested to start in 2017	3 - 9	Alternative request adds 6 FTEs
Total FTE's Requested to start in 2018	1.0	


CITY OF
AUBURN
WASHINGTON

Decision Package: ASD.0011 - Auburn Magazine

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/10/2016	2018	epearso	0	1	Limited 2018	Pending

Title

Auburn Magazine

Description of Improvement

The Auburn Magazine is a very popular communication tool with the community. The publisher will also be producing a separate tourism and marketing piece in 2017 to work in conjunction with the Tourism's branding effort.

Alternatives

Do not increase funding for this existing line item.

Advantages of Approval

By increasing advertisers that support the magazine our goal is to reduce and eventually eliminate production costs.

Implications of Denial

As the magazine establishes itself more advertising dollars will be received that will help to offset the costs of the magazine , eventually eliminating production costs all together. Without support for the magazine the City will miss out on what could potentially be a source of revenue.

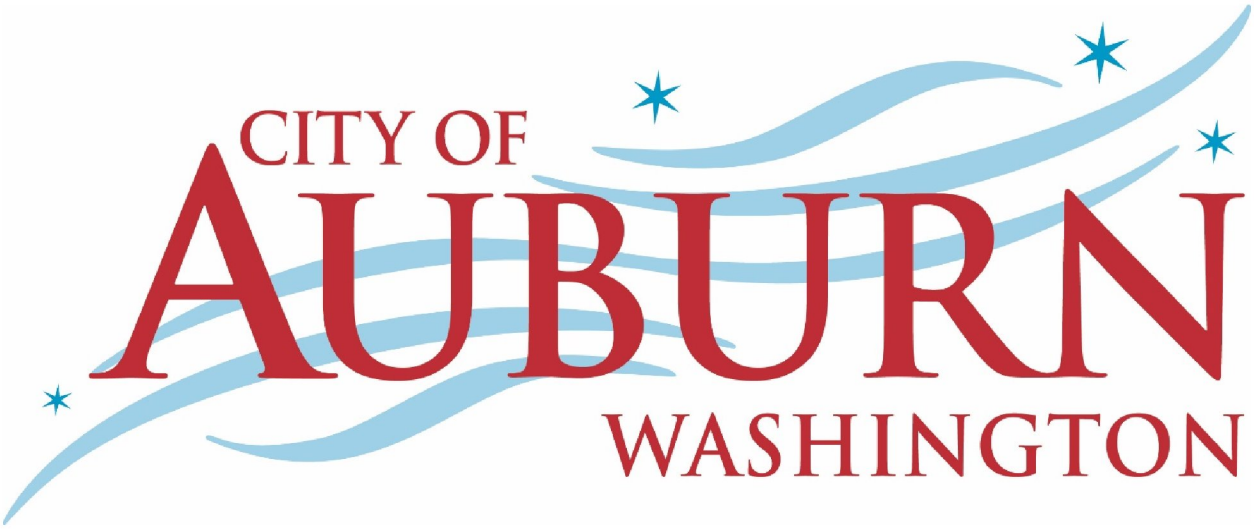
Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.780.41 PROFESSIONAL SERVICES	50,000.00	25,000.00
Total Operating Expenditures	50,000.00	25,000.00
Total Expenditures	50,000.00	25,000.00
Net Budget	50,000.00	25,000.00


CITY OF
AUBURN
WASHINGTON

Decision Package: ENG.0017 - Survey Scanning Equipment and Software

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
04/27/2016	2018	jsweeti	0	1	One-Time	Pending

Title

Suvey Scanning Equipment and Software Replacement

Description of Improvement

This request will replace the City's current total rebotic station with an updated total robotic station that also has scanning capabilities. The City's Survey Group has evaluated and tested several different equipment and software packages and determined that the Leica Nova MS-60 Multi-Station and associated software would best serve the City's survey needs.

Alternatives

The alternative is to continue using the current Leica 1203 robotic station which will no longer be supported by the manufacturer after 2016 and to also continue using the Carlson Software which requires more time to process survey data than the software that would be included with the new survey equipment.

Advantages of Approval

The City's current survey equipment and software does not have scanning capability and does not connect directly to the City's design software platform, AutoCAD. Survey scanning technology has been available for the last 10 to 15 years but has advanced tremendously in reliability and cost in the last two years. The scanning technology allows for collection of photographic and topographic data without having to set a rod at every data point needed. Instead, the scanner is set at a location and then rotates, or turns, its scanning laser through the desired data field. The scan creates millions of points of data that include location and photographic color information. The end result is a three dimensional cloud of data points that looks very much like an image of the scanned area, however, every point in the cloud has precise location coordinates that can be processed for a variety of purposes. The primary use of the scanner by the City's survey crew will be to perform field surveys to support capital projects. The benefits of using the scanner instead of traditional survey techniqes are as follows: 1) Allows for data collection without entering traffic. The scanner is set on the side of the road, outside the travel way, and collects data without the need for survey personnel to physcially stand in the roadway. This is a dramatic safety improvement for survey personnel and also results in less traffic impacts. Furthermore, collecting survey data using traditional methods in a roadway is slow and cumbersome because of the care and caution needed to avoid accidents. Therefore, using the scanner also improves the efficiency of the data collection process in roadways; and 2) Allows for less "return-trips" to collect additional data that was originally missed or was not originally thought to be needed. The scanner collects data for all elements present in the scanned area while the City's current system requires the Surveyors to pick specific data points to be collected. Since the scanning technology collects data for all elements in the scanned area, a return field visit is not needed. Instead, the additional data needed is harvested from the information already collected. Additional benefits of the MS-60 equipment over the current Leica 1203 are: 1) the MS-60 has faster survey target tracking than the Leica 1203, allowing for faster data collection; 2) the MS-60 includes a high resolution camera that creates images with the survey data where the Leica 1203 does not include a camera; and 3) the MS-60 utilizes long range Bluetooth which is reliable and steady while the Leica 1203 utilizes a separate radio link that is cumbersome and not as reliable.

Implications of Denial

If this request is not funded, the Survey Group will continue to use the Leica 1203 robotic station and Carlson software which will result in additional costs and delays in providing survey services as the Leica 1203 robotic station will no longer be supported by the manufacturer after 2016, which makes replacement parts and repairs slow and expensive. Furthermore, the Survey Group will continue to use the Carlson software for processing field data instead of utilizing AutoCAD, which results in extra steps required to transfer the Carlson data into AutoCAD, which is the City's design software platform. This will result in lost opportunities to increase efficiencies by taking advantage of survey field data tools available in AutoCAD .

Staffing

N/A

Equipment Make & Model

Leica Nova MS-60 Multi-Station

FISCAL DETAILS	2017	2018
Operating Expenditures		

001.32.532.200.48 REPAIRS & MAINTENANCE	625.00	625.00
430.00.534.100.48 REPAIRS & MAINTENANCE	625.00	625.00
431.00.535.100.48 REPAIRS & MAINTENANCE	625.00	625.00
432.00.535.100.48 REPAIRS & MAINTENANCE	625.00	625.00
518.00.518.880.48 REPAIRS & MAINTENANCE	0.00	0.00
Total Operating Expenditures	2,500.00	2,500.00
Capital Expenditures		
001.32.532.200.64 MACHINERY & EQUIPMENT	20,000.00	0.00
460.00.590.100.64 MACHINERY & EQUIPMENT	20,000.00	0.00
461.00.590.100.64 MACHINERY & EQUIPMENT	20,000.00	0.00
462.00.590.100.64 MACHINERY & EQUIPMENT	20,000.00	0.00
Total Capital Expenditures	80,000.00	0.00
Total Expenditures	82,500.00	2,500.00
Net Budget	82,500.00	2,500.00

Decision Package: ERR.0007 - M&O Master Planning

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/08/2016	2018	mweiss	0	1	Limited 2018	Pending

Title

M&O Master Planning

Description of Improvement

Planning effort for future M&O needs including land usage and building needs for the next 20 years.

Alternatives

None.

Advantages of Approval

This would give us the ability to appropriately plan logistical and financial future needs for the M&O facility. This planning effort would allow us to schedule and plan the cost for needed improvements instead of doing multiple individual program improvements.

Implications of Denial

We would have to do multiple individual program improvements as the need arises.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
560.00.590.100.65 CONSTRUCTION PROJECTS	50,000.00	50,000.00
Total Operating Expenditures	50,000.00	50,000.00
Total Expenditures	50,000.00	50,000.00
Net Budget	50,000.00	50,000.00

Decision Package: FAC.0014 - City Hall Exterior Structural Repairs

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2016	2018	ltorres	0	1	One-Time	Pending

Title

City Hall Exterior Structural Repairs

Description of Improvement

Repair structural deterioration

Alternatives

Split the program over two years

Advantages of Approval

Prolong the life of the building

Implications of Denial

Leave as is - the deterioration will only get worse over time.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
505.00.524.500.48 REPAIRS & MAINTENANCE	0.00	250,000.00
Total Operating Expenditures	0.00	250,000.00
Total Expenditures	0.00	250,000.00
Net Budget	0.00	250,000.00

Decision Package: FAC.0015 - City Hall Roof Replacement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/11/2016	2018	ltorres	0	2	One-Time	Pending

Title

City Hall Roof Replacement

Description of Improvement

Replace exisiting roof (deterioration is present)

Alternatives

Budget for next cycle

Advantages of Approval

Avoid costly leaks

Implications of Denial

Deal with leaks as they surface

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
505.00.524.500.48 REPAIRS & MAINTENANCE	0.00	200,000.00
Total Operating Expenditures	0.00	200,000.00
Capital Expenditures		
505.00.524.500.48 REPAIRS & MAINTENANCE	0.00	0.00
Total Capital Expenditures	0.00	0.00
Total Expenditures	0.00	200,000.00
Net Budget	0.00	200,000.00

Decision Package: GLF.0029 - Rebuild the First Green and Surrounds

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/09/2016	2018	kvan	0	1	One-Time	Pending

Title

Rebuild the first green and surrounds.

Description of Improvement

The first green is an old push-up green that does not have subsurface drainage.
The surface drainage has many closed contours. The surrounds have the same construction flaws .This green and the surrounds are wet and mushy through-out the shoulder months and is a common complain by the patrons, and difficult for the staff to
manage durning theses six months

The sod from these areas would be stripped by the staff and later reused .

A contractor would be hired to create and install subsurface and surface drainage. The contractor would cut and fill the areas required using native and import materials. The final shaping would be preformed by the contractor. The site would then be ready for the Auburn golf course staff to complete the irrigation installation and lay the sod. New cart path paving along the west side of the project would be installed by another contractor.

Alternatives

The alternative would be to continue sanding as we have done for many years

Advantages of Approval

The green and surrounds would be firm and manageable through-out the year. The patrons would not have to look for their $4.00 ball and possibably lose it inn the target area. The staff has rebuilt fifteen of the eighteen greens and their surrounds ; this new green would be consistant with the other fifteen rebuilt greens and surrounds.

Implications of Denial

The denial would continue the complaints from the patrons, and the area would still be difficult to manage during the shoulder months. (October -March)

Staffing

No additional staffing would be required.

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Capital Expenditures		
321.00.576.802.65 CONSTRUCTION PROJECTS	25,000.00	0.00
Total Capital Expenditures	25,000.00	0.00
Total Expenditures	25,000.00	0.00
Net Budget	25,000.00	0.00

Decision Package: GLF.0030 - Rebuild the 10th Green and Surrounds

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/10/2016	2018	kvan	0	1	One-Time	Pending

Title

rebuild the 10th green qand surrounds

Description of Improvement

The 10th green is an original push-up green with poor surface and no subsurface drainage. The surrounds have the same flaw.
This green is difficult to manage through-out the shoulder months (October -March) During this period the green and surround are soft and mushy. This area is one our biggest complains from our patron.

The sod would be cut and saved. A contracor would then cut and fill the site to proper grades, install subsurface drainage, and grade all import materials to a finish product.
The staff would install the required irrigation sprinklers, and lat the sod.
The down time for this green would be less than ten days

Sixteen of the other greens have bee rebuilt to this standard, now this green would be consistant with these sixteen.

Alternatives

This is a low area that will always be wet until new grades are established. The staff would continue to sand, aerate and roll the surface during the shoulder monthsd

Advantages of Approval

The patron would enjoy a year around smooth surface to putt on.
The staff would be able manageable this area through-out all seasons.
This green would match the other sixteen that have been rebuilt and the course would play more consistant.

Implications of Denial

The object to maintain quality golf greens is to keep them firm and smooth.
The tenth green sets in a low area, with poor drainage, and poor soil conditions.
The patron will continue to putt on a rough surface full of foot prints from this soft condition, during the shoulder months.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Capital Expenditures		
321.00.576.802.65 CONSTRUCTION PROJECTS	0.00	27,000.00
Total Capital Expenditures	0.00	27,000.00
Total Expenditures	0.00	27,000.00
Net Budget	0.00	27,000.00

Decision Package: GLF.0031 - Fairway Drainage Improvement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/10/2016	2018	kvan	0	1	Ongoing	Pending

Title

Fairway drainage improvement project

Description of Improvement

This object of this project is to apply topdressing sand to the first five fairways in order to firm up these landing areas so these holes are playable year around.
Sand would br applied with a three yard topdressing machine. (which we have)
Sand would be applied bi/weekly at a tenth of an inch of sand through-out the fairways listed above.
These fairway would start to show improvement once you achieve four inches of sand.

Alternatives

One or two of these fairways could be rebuilt each season, the cost would be about 30% less.
The delema is each hole would be taken out of play for two months during the end of the season, golfer would have to play a temporay hole.

The other option would be to continue with this condition.
listen to the patrons complain about losing their ball , getting muddy, and asking for a refund.
The staff would continue to manage these holes when the weather permits during the shoulder months .

Advantages of Approval

The surfaces of these fairways would become firm and playable year around.
The staff would be able to mow and groom these holes year around .

Implications of Denial

These hole would continue to get complains from the golfer; at times these holes are nearly unplayable.
These holes would continue to be difficult to maintain during the shouilder months .

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Capital Expenditures		
321.00.576.802.65 CONSTRUCTION PROJECTS	30,000.00	30,000.00
Total Capital Expenditures	30,000.00	30,000.00
Total Expenditures	30,000.00	30,000.00
Net Budget	30,000.00	30,000.00

Decision Package: GLF.0032 - Chemical Storage Building

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/10/2016	2018	kvan	0	1	One-Time	Pending

Title

CHEMICAL STORAGE BUILDING

Description of Improvement

The present 1986 container has out lived it's life expediency. The container leeks and has poor ventilation
The replacement would be an OSHA approve chemical container.
The container would be eight feet wide and twenty feet long.

Alternatives

We could move the chemicals to a storage area that is not OSHA approve.
By the way our 1986 container is not OSHA approved.

Advantages of Approval

The chemicals we use, (fertilizer,fungicides and herbicides) would be stored in a self contained unit.
The storage unit would be dry and ventilated.

Implications of Denial

The chemical storage area would not be OSHA approved.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS		2017	2018
Capital Expenditures			
321.00.576.802.62 BUILDING		20,000.00	0.00
	Total Capital Expenditures	20,000.00	0.00
	Total Expenditures	20,000.00	0.00
	Net Budget	20,000.00	0.00

Decision Package: GLF.0033 - Topdressing Sand Storage Cover Structure

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/10/2016	2018	kvan	0	1	One-Time	Pending

Title

Topdressing sand storage cover structure

Description of Improvement

The topdressing sand is presently stored outside in concrete bunkers. The materials are exposed to the elements.
An outdoor cover much like the cover M@O uses for their sanding and asphalt materials is what we are looking for.
The structure would be about sixty feet wide, thirty five feet deep and sixteen feet in height.
The cover would keep the materials drierand more useable.

Alternatives

The alternative would be to keep things the way they are, order as needed and at times cover the materials with a tarp.

Advantages of Approval

The advantage would be:
The sanding materials would be dryand spread uniformly.
There would be less contamiation (weed seeds and leafs)

Implications of Denial

The sand we use will continue to have weed seed contanimation and be difficult to spread and drg during periods of wet weather.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS		2017	2018
Capital Expenditures			
321.00.576.802.62 BUILDING		45,000.00	0.00
	Total Capital Expenditures	45,000.00	0.00
	Total Expenditures	45,000.00	0.00
	Net Budget	45,000.00	0.00

Decision Package: IS.0041 - Drone Program Administration

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	Ongoing	Pending

Title

Drone Program Administration

Description of Improvement

Several Departments have identified a need to utilize aerial drones for their business. CDPW needs flyovers for Environmental Services, Admin Services has need to use drones for capturing video of City events, Police has need for accident recreation and officer safety and HR/Risk Management has suggested drones would be a way to reduce risk for inspections of towers. This request is to establish a Drone program to support city civil use and for general support for Public Safety. The FAA has begun to define the requirements that City's must adhere to in order to utilize these devices. IT has begun the process of certifying the City and the first Drone Pilot program. This request is to provide a funding stream to establish the program and to provide ongoing support.

Alternatives

Drones offer the city an opportunity to view and image places and things that humans cannot, and in a manner that is safe and cost effective. The alternative would be to wait for the technology to be less expensive or to depend on a consultant at a greater expense.

Advantages of Approval

Drones offer the opportunity to gather information that is otherwise costly or impractical with humans or regular planes . Technology has advanced to where these can provide better information in a cost effective , safer manner.

Implications of Denial

Approving this package keeps our city on pace with the abilities of other Police Departments in our region and provides opportunities to exchange information with them. It also offers civil use capabilities for environmental analysis we don't have today. If denied, we will have to rely on consultation services to get the images we need to provide accurate analysis and PD support.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.880.48 REPAIRS & MAINTENANCE	0.00	15,000.00
518.00.518.880.49 MISCELLANEOUS	45,000.00	0.00
Total Operating Expenditures	45,000.00	15,000.00
Total Expenditures	45,000.00	15,000.00
Net Budget	45,000.00	15,000.00

Decision Package: IS.0042 - Network Engineer

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	Ongoing	Pending

Title

Staff - Network Engineer

Description of Improvement

The City has expanded, and continues to grow the underlying technology infrastructure that all the City's applications and services rely on. This expansion has created a significant amount of additional work that will require the addition of a Network Engineer. This position will also support the further expansion of the wireless network in alignment with Council Strategic Goal # 2: Achieving Digital Parity.

Alternatives

The current workload necessary to manage the City's network is daunting. Many maintenance tasks, problems requiring solutions and existing work orders are falling further behind. Alternatives include outsourcing some network management services resulting in higher costs, slower response times and service limitations.

Advantages of Approval

By adding a network engineer, this will allow us to start to catch up on some overdue maintenance, continue the network expansion and work more closely on network and information security. This position would also be the primary person responsible for expanding our public Wi-Fi to support Council Strategic Goal # 2: Digital Parity Wi-Fi and fiber through the city of Auburn.
This position would also be available for new projects and tasks as assigned as the city moves into more technology initiatives that help our citizens.

Implications of Denial

As mentioned above, in order to continue to support the City's network, communications, business continuity, data center, and both public and private Wi-Fi, additional staff is needed. The implications are simple. Continuing degradation of service, inability to implement and/or further manage Wi-Fi and lack of capacity to further expand and manage the City's existing fiber optic infrastructure.
The tasks that are not being addressed affect the city as a whole and have a direct impact on the health of the network infrastructure. This can cause the city a loss of productivity for city staff. We want to avoid that.
Not adding a Network Engineer to the department will only make the problem worse.

Staffing

1 - Network Engineer FTE

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.880.11 REGULAR SALARIES & WAGES	86,066.64	88,648.64
518.00.518.880.13 OTHER WAGES	0.00	0.00
518.00.518.880.25 MEDICAL & LIFE INSURANCE	43,249.76	44,547.25
518.00.518.880.35 SMALL TOOLS AND EQUIPMENT	3,600.00	0.00
Total Operating Expenditures	132,916.40	133,195.89
Total Expenditures	132,916.40	133,195.89
Net Budget	132,916.40	133,195.89

Decision Package: IS.0043 - Sr. Center AV Upgrade/Replacement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	One-Time	Pending

Title

Sr. Center AV Upgrade/Replacement

Description of Improvement

The Sr. Center provides opportunities for meeting events on a regular basis for Auburn citizens. The Audio Visual system upgrade will provide a replacement for the aging system and improved sound for the entire complex. All areas will have paging capability and independent or combined room sound as required with easy touch panel controls. Proposed solution encompasses addressing the ambient acoustics of the environment and providing a presentation projector. Upgrading the system will enhance the rent ability of the facility and could positively impact the income stream for Parks and Recreation.

Alternatives

Standalone systems have been utilized from various sources, however, the preferred method would be to have an internal system that is available and fine-tuned for the building.

Advantages of Approval

Providing a system that is designed for the facility, is user friendly and addresses the needs of the senior citizens and the rental occupants. This upgrade will provide a greater listening and viewing experience to increase the utilization of these rooms as rentals.

Implications of Denial

The current system is quite dated and is continuing to experience failures. Renters limit use of the facility as attendees become frustrated since it is known to have poor sound with many limitations.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
568.00.518.880.64 MACHINERY & EQUIPMENT	0.00	45,000.00
Total Operating Expenditures	0.00	45,000.00
Total Expenditures	0.00	45,000.00
Net Budget	0.00	45,000.00

Decision Package: IS.0044 - Digital Parity/Broadband Expansion

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	Ongoing	Pending

Title

Digital Parity/Broadband Expansion

Description of Improvement

Council developed a long range strategic plan in November of 2015. Strategic Goal # 2: Achieving Digital Parity by X% by 2020 is a keystone element of the strategic plan as it provides direction and vision that encompasses all aspects of life in the City of Auburn. Helping our residents connect to the digital economy and the world in general, and in keeping with our belief that Internet access is a fundamental human right, this request is for funding to expand Access Auburn, the City's free internet service. The focus of this funding is to move Access Auburn into the residential neighborhoods of the City and encompasses fiber optic infrastructure expansion and wireless broadband expansion. As this is expected to a multi-year project this funding is designated for the 2017/2018 budget years.

Alternatives

The alternative to declining this request is that we would not meet the Council's Strategic vision of providing broadband access to the residents of the City of Auburn

Advantages of Approval

Providing broadband access to the residents of Auburn enables all residents to participate in the digital economy. Job searches, 24/7 access for students, access to medical services and interaction with other people and the City are all benefits found by enabling access. In addition this moves the City closer to being recognized as a Connected Community which helps in attracting families, in supporting economic development, in assisting law enforcement and all City operations.

Implications of Denial

The City would be unable to achieve Councils Strategic Goal # 2: Achieving Digital Parity. The City's adoption of Smarter City initiatives would be delayed.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
568.00.518.880.64 MACHINERY & EQUIPMENT	0.00	250,000.00
Total Operating Expenditures	0.00	250,000.00
Total Expenditures	0.00	250,000.00
Net Budget	0.00	250,000.00

Decision Package: IS.0045 - E-Plan Check Monitor Upgrade

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	One-Time	Pending

Title

E-Plan Check Monitor Upgrade

Description of Improvement

CDPW is moving quickly into electronic plan checking. Moving away from large paper plans to more efficient, electronic computer based plan checking brings new requirements both in Lean process adjustments and modifications and also in the technology support and user ergonomic areas . This request is to upgrade the monitors used by staff that are involved with electronic plan checking to larger, easier to read monitors. These new monitors will lower the visual stress from working at smaller, lower resolution monitors and will make it easier to conduct plan checks in a fully engaged electronic format. While electronic plan review is generally accepted as a faster, more efficient, and more modern way of evaluating plans some of those efficiencies are lost when using a small screen because you lose the ability to compare plan sheets side by side and/or review a technical document on the screen while also having the plan sheet displayed - the user is forced to toggle back and forth between plan sheets and documents. Electronic plan review has become the standard in most jurisdictions and most customers are seeking more ways to take advantage of this option since it allows for faster movement of information between the City and the customer, reduces the need to print multiple plan sets which can cost hundreds to thousands of dollars, and to eliminate the need to hire permit runners to deliver and pick up hard copy plan sets and comments.

Alternatives

Continue to use lower resolution monitors, increased staff visual eye stress, lower productivity caused by more rest stops during working hours, loss of efficiency and increased printing to compare documents when needed, and fewer opportunities to utilize electronic plan review.

Advantages of Approval

Electronic plan review is the future direction of the department. Adding these larger, higher resolution monitors will help support better ergonomics for staff and assist in making the new plan check processes easier to adopt and less stressful .

Implications of Denial

The City would not accrue the benefits of electronic plan review. Staff would need more breaks to rest their eyes. In effect , we would be going on a 500 mile road trip and stopping at the 400 mile marker. Full deployment of electronic plan review has become an expectation of the customer and the industry norm. Factors that limit the City's ability to fully utilize this technology hamper our ability to ensure fast and positive customer experiences.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.880.35 SMALL TOOLS AND EQUIPMENT	30,000.00	0.00
Total Operating Expenditures	30,000.00	0.00
Total Expenditures	30,000.00	0.00
Net Budget	30,000.00	0.00

Decision Package Budget Report

City of Auburn

Decision Package: IS.0049 - CRM System

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	Ongoing	Pending

Title

Customer Relationship Management (CRM) System

Description of Improvement

This would be a system designed to manage citizen interactions including complaints, comments, requests and much more. This system (and strategy) would be a combination of a 311 system, a constituency tracking system and potentially tie into systems like GIS, Neighborhood Meeting tools and asset management. A system like this is designed around tracking, routing and enabling citizens and management with procedures to interact in a solution focused manner.

Alternatives

Continue to use multiple systems to track data that do not talk with each other. Maintain the status quo.

Advantages of Approval

The biggest advantages are a centralized system that integrates with existing systems and the ability to track data that would be used for action and decision making. In addition the system would provide Executive leadership a more real time insight into constituent issues and provide a methodology for Citizens to interact more closely with City staff.

Implications of Denial

The City won't have the data needed to drive change and make decisions as it relates to citizens, businesses and partners.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.880.48 REPAIRS & MAINTENANCE	0.00	15,000.00
518.00.518.880.49 MISCELLANEOUS	50,000.00	0.00
Total Operating Expenditures	50,000.00	15,000.00
Total Expenditures	50,000.00	15,000.00
Net Budget	50,000.00	15,000.00

Decision Package: IS.0050 - eDocument Scanning and Workflow

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	Limited 2018	Pending

Title

eDocument Scanning and Workflow

Description of Improvement

Finance has asked IT to work with current enterprise systems to build an interface so documents can be scanned, processed through workflows, attached and quality controlled in an automated fashion. Implementing an enterprise document scanning solution not only fits with our IT strategic plan, but it also helps departments increase efficiency and productivity in their daily processes. This system and process will include, but not be limited to electronic forms, web-forms, digital signatures, workflows, task management, scanning and professional services.

Alternatives

Continue the manual process of scanning and uploading documents into enterprise systems and/or department drives.

Advantages of Approval

This process will automate a completely manual process. In addition, all documents will be centrally stored with their native application rather than spread across the network. This also provides document workflow, processes automation and eliminates the need for paper. An example is the ability to scan invoices and attach them directly to Eden thereby giving users the ability to immediately access actual invoices from Eden rather than searching through files.

Implications of Denial

Staff continue to use old, manual processes to match their business needs.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.880.41 PROFESSIONAL SERVICES	40,000.00	40,000.00
Total Operating Expenditures	40,000.00	40,000.00
Total Expenditures	40,000.00	40,000.00
Net Budget	40,000.00	40,000.00

Decision Package: IS.0053 - Website Refresh

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	One-Time	Pending

Title

Website Refresh

Description of Improvement

A typical website refresh is done every five years and is usually done from the ground up. Our last redesign on auburnwa.gov was done in 2012 so it is time for a refresh. This refresh would include an updated layout, new images, re-organized content and a centralized portal for online services. This project would also include creating a website taskforce that includes citizens, business leaders and City staff.

Alternatives

Delay the refresh for two years and make minor changes during that time.

Advantages of Approval

As the City moves more towards Citizen integration and participation for various departments this refresh will bring together these capabilities in a planned Citizen Portal type of design while maintaining the excellent communication and information environment that the City website supports.

Implications of Denial

The majority of the website stays the same and current staff work on minor changes like re-organizing content. However, in-house staff don't have the expertise to build a citizen portal for everything Auburn so the changes would be basic.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.880.41 PROFESSIONAL SERVICES	25,000.00	0.00
Total Operating Expenditures	25,000.00	0.00
Total Expenditures	25,000.00	0.00
Net Budget	25,000.00	0.00

Decision Package: IS.0060 - SMART Board Interactive Display for Police

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/17/2016	2018	mtillma	0	1	One-Time	Pending

Title

SMART board interactive display for Police

Description of Improvement

A SMART board is an interactive whiteboard that uses touch detection for user input. Police would like to install a unit in the Briefing room. This will allow for more interactive shift briefings.

Alternatives

Police will continue to use the traditional whiteboard in the Briefing Room.

Advantages of Approval

Collaboration and interaction are key elements in Policing. SMART board usage during daily briefings will greatly increase communication and collaboration between officers. During major investigations, collaboration sessions can be recorded and shared/reviewed by other personnel who were not present, increasing the flow of intelligence.

Implications of Denial

None

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
568.00.518.880.64 MACHINERY & EQUIPMENT	10,000.00	0.00
Total Operating Expenditures	10,000.00	0.00
Total Expenditures	10,000.00	0.00
Net Budget	10,000.00	0.00

Decision Package: IS.0061 - Cyber Security Management

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/19/2016	2018	mtillma	0	1	Ongoing	Pending

Title

Cyber Security Management

Description of Improvement

Information Technology requests to add a Cyber Security service to our Information Security practice. A Information Security Management system will provide 24/7 monitoring of our network, communications and operating system and will provide actionable information on cyber threats in real time. This will assist in staying ahead of the advanced cyber threat landscape that is evolving.

Alternatives

Continue to operate as we are.

Advantages of Approval

Adding automated cyber threat intelligence and monitoring adds a very important piece to our Information Security needs. Currently we are in a complete reactive mode - if we get hacked or compromised in any fashion, the damage is already done and we are in a reactive, cleanup, damage control mode. Adding automated cyber defense and threat management improves the 8 hours of current awareness time to 24 hour, around the clock, 7 days a week situational awareness. We can then be more responsive when dealing with threats - essentially proactive rather than reactive.

Implications of Denial

The Information Technology world has been locked in a struggle for many years with multiple bad actors continually trying to break into our systems and gather data, both personal and company, steal banking information and otherwise compromising essential equipment and services. This is not meant to portray a doom and gloom picture. The intent is to bring a level of awareness of the need for a higher, better level of information security. Not adding this service leaves us vulnerable.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
518.00.518.880.48 REPAIRS & MAINTENANCE	0.00	40,000.00
568.00.518.880.64 MACHINERY & EQUIPMENT	60,000.00	0.00
Total Operating Expenditures	60,000.00	40,000.00
Total Expenditures	60,000.00	40,000.00
Net Budget	60,000.00	40,000.00

Decision Package: IS.0065 - Police - 800 Mhz Coverage Expansion - Lea Hill Sub

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/26/2016	2018	mtillma	0	1	One-Time	Pending

Title

Police - 800 Mhz Coverage expansion - Lea Hill Sub Station

Description of Improvement

Auburn Police recently opened a substation in the Lea Hill area. It was discovered after opening that the location and general area are substantially subpar in radio coverage. This funding is to purchase and install equipment to boost the signal strength of the 800 Mhz radio system so the area and substation have the coverage needed for effective Law Enforcement use.

Alternatives

Leave the substation as is. Continue with no radio coverage at the substation. Officers woupld need to use their cell phones to communicate. The 800 Mhz radio system is scheduled for upgrade beginning n 2020 at which time the upgrade could include the Lea Hill Substation.

Advantages of Approval

Having effective and available radio coverage at the substation means Officers would be able to receive dispatch and operational communications. It would eliminate the need to drive a patrol car to another area that has radio coverage. It would also negate the need for officers to have to use cell phones for dispatch and operational communication .

Implications of Denial

Officers at the substation would not have 800 Mhz radio coverage at the substation. Not receiving dispatch calls, emergency calls or operational communications would continue in the status quo. Continue to wait until 2020 to begin the process of upgrading the system at Lea Hill Substation.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Operating Expenditures		
568.00.518.880.64 MACHINERY & EQUIPMENT	45,000.00	0.00
Total Operating Expenditures	45,000.00	0.00
Total Expenditures	45,000.00	0.00
Net Budget	45,000.00	0.00

Decision Package: IS.0066 - Centralized Cash Receipting System Software

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
06/10/2016	2018	bbrooks	0	1	Limited 2018	Pending

Title

Centralized Cash Receipting System Software for General Government Services

Description of Improvement

The City currently uses CLASS cash receipting software for licensing (pets and business), permit fees, miscellaneous accounts receivable. This software will no longer be supported at the conclusion of 2017. The improvement sought is for a replacement cash receipting software system.

Alternatives

There are two alternatives. The first option is to remain with the CLASS cash receipting software. The second option is to purchase a replacement cash receipting system software.

Advantages of Approval

A new cash receipting software would be more technically up to date, offer technical support and the ability to integrate with multiple management systems (i.e. permitting, finance, clerk's office), and payment processing stations and devices.

Implications of Denial

With the impending expiration of technical support and upgrades, the City runs the risk of a catastrophic loss of the cash receipting system with a server failure for the general government services identified above. Additionally functional operational integration with certain City management systems may cease to function as those management systems advance technologically.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS		2017	2018
Operating Expenditures			
518.00.518.880.49 MISCELLANEOUS		50,000.00	0.00
	Total Operating Expenditures	50,000.00	0.00
	Total Expenditures	50,000.00	0.00
	Net Budget	50,000.00	0.00

Decision Package: PRK.0041 - Les Gove Campus Security Cameras

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/27/2016	2018	dfaber	0	2	One-Time	Pending

Title

Les Gove Campus Security Camera System

Description of Improvement

Add Security Camera System with Infrared to both interior of Park and the North Parking lots. New HD level cameras with zoom technology will aid the Police Department, assist with community safety and decrease crime at our premier park campus

Alternatives

Maintain existing security level which does niot cover many areas of hte park and does not have infrared capabilites

Advantages of Approval

Les Gove Park has had a heightened level of both the apperance of crime and crime. The new Camera Observation Device provides zoom capabilites as well as infrared technology. 3 observation areas will be able to cover hte majority of the park space. The addition will decrease the need for on-site officers and allow for "playback" after a crime is committed. Includes offsite monitoring, Web and Smartphone viewing where staff and officers can aid in crime prevention.

Implications of Denial

Increased police officer presence will continue to be required to help ensure community safety. Most vandalism and crime happens when the officers are not present or at night. This will assist in solving that problem.

Staffing

Narrative Not Defined

Equipment Make & Model

Narrative Not Defined

FISCAL DETAILS	2017	2018
Capital Expenditures		
321.00.576.802.65 CONSTRUCTION PROJECTS	20,000.00	0.00
Total Capital Expenditures	20,000.00	0.00
Total Expenditures	20,000.00	0.00
Net Budget	20,000.00	0.00

Decision Package: STM.0007 - Mini Excavator Machine

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/16/2016	2018	cjordis	0	1	One-Time	Pending

Title

Mini Excavator machine 50 size with trailer, buckets and a mower head. This type of machine will be used by many city divisions, small excavators are easy to operate, and can maneuver in very small spaces allowing staff to be more efficient in completing tasks.

Description of Improvement

The mini excavator will be use primarly by the Storm Division, but will be available to all divisions. We are in need of a machine that will allow us to clean and clear our City right-of-way ditches, access and clean storm easements, get into small spaces that we can't get into with a backhoe or a full size excavator, and keep our staff safe and more efficient.

Alternatives

We can continue to rent a machine day by day.

Advantages of Approval

The advantages of owning our own mini excavator are that it will allow us complete more work using in-house resources, will enable us to respond more quickly to emergencies and with the proper equipment, and will provide us with more flexibility in completing projects. It can take additional time to schedule a rental machine during normal working conditions, but can be difficult to rent during emergency events.

Implications of Denial

Crews will not be able to clean and clear some storm ditches in the right-of-way or in easements without this piece of equipment where space is severely restricted and/or due to soft ground conditions. We also will not be able to access some of our facilities during a storm event due to remote locations, limited access and fallen debris.

Staffing

none

Equipment Make & Model

John Deere 50G Compact Excavator, with a US Mower EX30 attachment, and a small Tilt Deck Trailer

FISCAL DETAILS	2017	2018
Operating Expenditures		
560.00.590.100.64 MACHINERY & EQUIPMENT	106,000.00	19,058.00
Total Operating Expenditures	106,000.00	19,058.00
Total Expenditures	106,000.00	19,058.00
Net Budget	106,000.00	19,058.00