



**Planning Commission Meeting
August 20, 2024 - 6:30 PM
City Hall Council Chambers
MINUTES**

I. PUBLIC PARTICIPATION

A. Public Participation Information

The City of Auburn Planning Commission Meeting was held in person and virtually.

II. CALL TO ORDER

Chair Judi Roland called the meeting to order at 6:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

A. ROLL CALL/ESTABLISHMENT OF QUORUM

Commissioners present: Chair Judi Roland, Vice Chair Phillip Stephens, Kent Sprague, William Stewart, and Aaron Vanderpol. Commissioner Julie Berry and, Commissioner Lynn Walters were excused.

Staff members present: Planning Services Manager Alexandria Teague, Deputy City Attorney Paul Byrne, Planner Alyssa Tatro, Planner Owen Goode, City Clerk Shawn Campbell, and Acting Deputy City Clerk Gerri Blackwell.

B. PLEDGE OF ALLEGIANCE

Chair Roland led those in attendance in the Pledge of Allegiance.

III. PUBLIC COMMENT

There was no public comment.

IV. APPROVAL OF MINUTES

A. July 2, 2024 Minutes from the Planning Commission Meeting

Commissioner Sprague moved and Vice Chair Stephens seconded to approve the July 2, 2024 Planning Commission Meeting Minutes.

MOTION CARRIED UNANIMOUSLY. 5-0

V. OTHER BUSINESS

A. Proposed Amendments to Title 18

Staff to present key changes to Title 18 Zoning to implement the Periodic Comprehensive Plan Update.

Planning Services Manager Teague presented an overview on key changes to the Auburn City Code (ACC) Title 18 regarding Zoning, she explained the changes are needed to implement the Periodic Comprehensive Plan Update. She discussed the Code update overview, 2024 Comprehensive Plan Elements, Land Use Element updates, Housing Element updates, Zoning Code changes, Subdivision Code updates, Middle Housing standards, updated housing terms, growth centers, ACC Title 17 unit lot subdivisions, and House Bill (HB) 5290 mandates on how the City processes permits.

The Commissioners discussed Middle Housing language change, how changes effect adult family homes, multiple homes on single lots, new regulation requirements by the State, usable space definitions, Zoning changes, and the Tree Preservation Code.

VI. COMMUNITY DEVELOPMENT REPORT

Planning Services Manager Teague provided an update on the Auburn Avenue Theater destruction scheduled for September, and Diamond Valley development construction phases.

The Commissioners discussed the Auburn Avenue Theater destruction, land located next to the Theater, and land clearing at the Diamond Valley development.

VII. ADJOURNMENT

There being no further business to come before the Planning Commission, the meeting was adjourned at 7:42 p.m.

APPROVED this 8th day of October, 2024.


JUDI ROLAND, CHAIR


Gerri Blackwell, Acting Deputy City Clerk

The City of Auburn Planning Commission is a seven member advisory body that provides recommendations to the Auburn City Council on the preparation of and amendments to land use plans and related codes such as zoning. Planning Commissioners are appointed by the Mayor and confirmed by the City Council.

Actions taken by the Planning Commission, other than approvals or amendments to the Planning Commission Rules of Procedure, are not final decisions; they are in the form of recommendations to the city council which must ultimately make the final decision.