

Auburn Airport Advisory Board Notes for August 20, 2014

Board Members Present:

Mark Babcock-Chair
Don Peters
John Theisen
Josh Clearman - absent
Bob Jones

City Staff Present:

Shelley Coleman, Airport Supervisor
Bill Peloza, City of Auburn, Councilmember

Visitors:

Cal Hunziker - AOPA
Bob Myers – Airport tenant

Airport Management Present:

Jamelle Garcia
Kasey Maiorca
Linda Eskesen

Meeting Date: July 16, 2014

Time: 7:29 A.M.

Place: Auburn Municipal Airport, 506 23rd St. NE., Conference Room 1

Public Comment: Cal Hunziker said there is a berm in front of the hangars due to the asphalt slurry seal. Mr. Maiorca said Blackline will come out and fix any areas that are deemed unacceptable.

Approval of Minutes: A motion was made and seconded to adopt the Advisory Board minutes of July 16, 2014.

Presentations and Routine Reports:

1. Review of Matrix –

Master Plan Update – Mr. Garcia reported the final draft was received on August 19, 2014. An electronic copy was sent to all PAC members. After a review by Ms. Coleman and Mr. Garcia the draft will be sent to the FAA.

506 Building Update – The update is nearly complete except for a few minor touch ups and the installation of a door in the back 600 ft. The City of Auburn facilities will maintain the building in the future. A monthly fee has not been determined for the maintenance.

506 Building – Mr. Garcia is continuing to contact aviation businesses to see if they would be interested in renting the back 600 square ft. space or one of two small 'start up' offices in the 506 building.

Mr. Garcia said the FAA has approved the rental of facilities or hangars to non-aviation related businesses under certain circumstances

Airport Branding – The AAB recommends moving forward with branding for the airport. Ms. Coleman advised that Auburn is currently going through a rebranding of the City; and this needs to be coordinated together with the City's rebranding efforts.

Airport Asphalt Repair and Seal - Mr. Maiorca reports scheduling problems and inconsistencies with the contractor. Any areas of slurry coat and restriping that do not meet FAA specification will be redone. Ms. Coleman said she would speak to Century West about scheduling.

Row 3 Hangar Development – Waters and Woods are revisiting their bid for the construction. Ms. Coleman suggested starting with converting three hangars at a time to see what they would look like, or possibly as many as five hangars; and installing the fire alarm system for the entire row. Waters and Wood plan to assemble the low maintenance metal doors here. Ms. Coleman reported the following monies used from the Airport Enterprise Fund; \$65,000.00 for the renovation of the 506 building, \$178,000.00 for the total airport share including the additional slurry not eligible for FAA funds and \$125,000.00 was allocated for hangar row 3 development.

Auburn Flight Service Building – Mr. Garcia said he has spoken with Mr. Kopp, current owner of the 1725 E St. NE building, who is interested in selling. A discussion ensued about the City purchasing the building and how it could fiscally benefit the City and Airport. Mr. Garcia will follow up with Mr. Kopp.

Communication Infrastructure – City Council passed a contract with Comcast which is better than the projected budget. Ron Tiedeman, IT Director for the City of Auburn heads the project.

Board Action Items –

2. None

Board Guidance and Information Items-

3. Airport Manager's Report-

Topic A: Noise Complaints

Number of complaints: 12

Number of complainants: 1

Topic B: Occupancy Report

Type	Available/Occupied	Percentage	Change
Open hangar	85/61	72%	+4
Open Twin hangar	6/3	50%	-1
Enclosed Row 9-10	40/40	100%	0
Enclosed Row 2	14/14	100%	0
Tie Down	89/34	38%	0
Storage Units	17/7	41%	0

Topic C: Fuel Prices

Fuel price at Auburn dropped significantly from last month, due to low cost of last fuel purchase.

- **Regular Board Meeting** – September 17, 2014, 7:30 AM: Auburn Airport Office Conference Room 1, 506 23rd St. NE, Auburn, WA 98002.

Adjournment of Meeting - 9:15 A.M.

Respectfully submitted,

Aviation Management Group, LLC

On behalf of the City of Auburn