

**HUMAN SERVICES COMMITTEE  
SPECIAL MEETING MINUTES  
Monday, August 19<sup>th</sup>, 2024, 3:15 pm  
City Hall Annex, 2<sup>nd</sup> Floor, Conference Room One  
1 East Main Street, Auburn, WA 98002  
and virtually at  
Join Zoom Meeting  
<https://us06web.zoom.us/j/81803745869>  
Meeting ID: 818 0374 5869**

**1. CALL TO ORDER**

The Human Services Committee meeting was called to order by Vice Chair Carmen Goers at 3:30 pm on Monday, August 19<sup>th</sup>, 2024.

Committee Members present:

Carmen Goers, Vice Chair, Sue Miller,  
Suzanne Pak, David Wright

Staff present:

Kent Hay, Human Services Director  
Jody Davison, CDBG Program Coordinator

Absent:

Erica Tomas, Chair

A quorum was established.

**2. PUBLIC INPUT, PUBLIC HEARINGS, AND CORRESPONDENCE**

There was no public input or correspondence received prior to the meeting. No public in attendance.

**3. OLD BUSINESS**

a. Approval and Ratification of past Meeting Minutes

**Motion 2024.08.19.01** – Motion made by Suzanne Pak to approve and ratify the minutes of the following minutes:

- a. January 9<sup>th</sup>, 2024
- b. January 29<sup>th</sup>, 2024
- c. February 26<sup>th</sup>, 2024
- d. March 25<sup>th</sup>, 2024
- e. June 24<sup>th</sup>, 2024
- f. July 1<sup>st</sup>, 2024

Seconded by Sue Miller

Motion Carried

b. Amendment of the Human Services Committee Rules of Procedure

**Motion 2024.08.19.02** – Motion made by Sue Miller to amend the Human Services committee Rules of Procedure to establish the regular meeting place for the Human Services Committee Meetings as the City Hall Annex, at 1 East Main Street, Conference Room 1.

Seconded by David Wright

Motion Carried

#### 4. NEW BUSINESS

a. Human Services Applications

Discussion: The committee discussed reviewing performance by the sub-grant recipients from previous years to determine effectiveness in the use of funds, discussed scoring and reviewed categories.

**Motion 2024.08.19.03** – Motion made by Sue Miller to move the application by the Auburn Food Bank from Basic Needs into the Homelessness and Housing Stability Category.

Seconded by David Wright

Motion Carried

**Motion 2024.08.19.04** – Motion to move CCS Volunteer program application from Homelessness and Housing Stability to the Basic Needs Category.

Motion made by Sue Miller

Seconded by Suzanne Pak

Motion Carried

#### 5. ANNOUNCEMENTS

The next regular meeting will be held Monday, August 26th, 2024, at 4:00 pm or shortly thereafter.

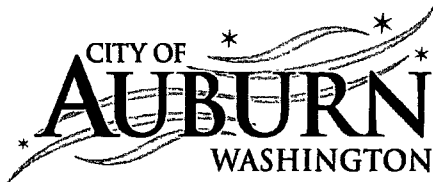
#### 6. ADJOURNMENT

The meeting was adjourned at 4:55 p.m.

APPROVED THE 26 day of August 2024.

Carmen Goers, Vice Chair: *Carmen Goers*

Kent Hay, Human Services Director: *[Signature]*



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