



**Special City Council Meeting
August 16, 2016 - 2:30 PM
Annex Conference Room 2
MINUTES**

I. CALL TO ORDER

Mayor Nancy Backus called the special meeting to order at 2:37 p.m. in the Annex Conference Room No. 2 at 1 East Main Street in Auburn. The purpose of the meeting was to discuss the 2017-2018 General Fund and 2017-2018 All Other Funds (Non General Fund).

II. DISCUSSION ITEMS

A. 2017-2018 General Fund

Director Coleman provided an update on the Council Budget Review Process, the projected budget for 2017-2018, General Fund Revenues, General Fund Expenditures, financial goals, reserve policies, and the organizational chart. Director Coleman also reviewed the budget for the Finance department and discussed the GFOA and WFOA awards, a new vendor for utility bill printing and the new format for utility bills, a new cash receipting program, non-departmental funds including: REET funds for various capital projects, bridge railing repair, park enhancements, City Hall roof and exterior repairs, traffic calming improvements, public arts, implementing a new solid waste contract in 2018, street sweeping costs have been moved to storm drainage and King County announced tipping fees will increase in 2017.

Director Hinman presented the budget for the Mayor, City Council, Junior City Council, Emergency Management, Communications, Economic Development, Facilities, Human Services, Multimedia and Community Services.

Mayor Backus called for a 5 minute recess at 3:50 p.m. the meeting reconvened at 3:55 p.m.

Director Roscoe presented Council with the budget for the Human Resource department and discussed their accomplishment, the Halogen system, the Well City Award and reviewed WCIA assessment, Labor and Industries claims, costs for public defenders, King County Court professional charges and electronic home monitoring.

City Attorney Heid reviewed the Legal department's budget and is requesting one additional prosecutor. Director Haugen provided an update on organizational changes, taking one system administrative assistant and

moving them to the Police Department, internal promotions including Ashley Riggs to Assistant Director of IT, and restructured network engineering under one manager.

Director Haugen also discussed City wide security awareness training, IT highlights and goals including: new drone program, Socrata open government program, cyber security support, broadband expansion, customer relationship management system, and centralized cash receipting software.

Council discussed the budget for the Sister Cities program, total budget costs for all departments, additional funding for the Leadership Institute, Human Services contracts, the option of establishing a Veteran's court, tuition reimbursement, pet licensing fees and the contract with Pet Data.

B. 2017-2018 All Other Funds (Non General Fund)

See item "A" above.

III. ADJOURNMENT

There being no further discussion, the meeting adjourned at 5:40 p.m.

APPROVED this 6th day of May, 2019.



NANCY BACKUS, MAYOR



Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.