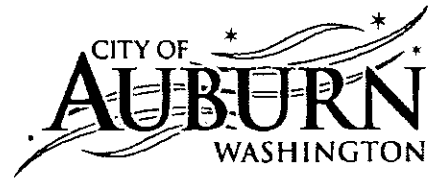


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: August 14, 2018, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Chairman; Heidi Harris, Member; David Menke, Member

STAFF PRESENT: Doug Lein, Assistant City Attorney; Janelle Tarasewicz, HR Manager; Julie Balza, HR Coordinator/Civil Service Examiner

I. **CALL TO ORDER:** Chairman Hurlbut called the meeting to order at 3:34 pm.

II. **APPROVAL MINUTES:** Approval of July 10, 2018 Civil Service Commission meeting minutes.

<i>FIRST:</i>	Harris	<i>SECOND:</i>	Menke	<i>CONCUR:</i>	Hurlbut	APPROVED
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III. **CHAIRMAN PRO TEM (Rule 3.03):** Member Heidi Harris volunteered to be the Chairman Pro Tem and the Commission agreed.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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IV. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.

<i>FIRST:</i>	Harris	<i>SECOND:</i>	Menke	<i>CONCUR:</i>	Hurlbut	APPROVED
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V. **ASSISTANT POLICE CHIEF:** Review and approval of the Assistant Police Chief eligibility list.

<i>FIRST:</i>	Harris	<i>SECOND:</i>	Menke	<i>CONCUR:</i>	Hurlbut	APPROVED
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VI. **POLICE SERVICES SPECIALIST SUPERVISOR:** Review and approval of the Police Services Specialist Supervisor eligibility list.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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VII. **UPDATES/NEW BUSINESS:**

a. Police Services Specialist Eligibility List Extension:

<i>FIRST:</i>	Harris	<i>SECOND:</i>	Menke	<i>CONCUR:</i>	Hurlbut	APPROVED
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CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Heidi Harris, Chairman Pro Tem
David Menke, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
P 253-876-1983 | F 253-288-4305
jbalza@auburnwa.gov

c: Nancy Backus, Mayor
Candis Martinson, Director of HR/Risk Mgmt
Shawn Campbell, City Clerk

Bill Pierson, Chief of Police
Mark Caillier, Assistant Police Chief
Francesca Nix, Police Guild

Steve Gross, City Attorney
Doug Ruth, Assistant City Attorney

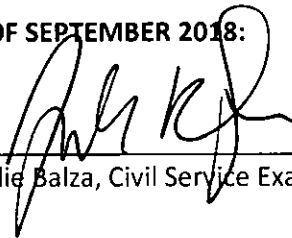
VIII. ADJOURN: The meeting adjourned at approximately 3:39 p.m.

<i>FIRST:</i>	Harris	<i>SECOND:</i>	Menke	<i>CONCUR:</i>	Hurlbut	<i>APPROVED</i>
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APPROVED THE 11th DAY OF SEPTEMBER 2018:



Terry Hurlbut, Chairman



Julie Balza, Civil Service Examiner

CIVIL SERVICE COMMISSION

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