

**Special City Council Meeting
August 12, 2014 - 2:00 PM**

MINUTES

I CALL TO ORDER

Mayor Nancy Backus called the special meeting to order at 2:00 p.m.

Councilmembers in attendance included: Deputy Mayor Rich Wagner, Wayne Osborne, Claude DaCorsi, Largo Wales, Yolanda Trout, Bill Pelosa.

Councilmember Holman was excused

Department directors and staff members present included: Police Chief Bob Lee, City Attorney Dan Heid, Community Development and Public Works Director Kevin Snyder, Human Resources and Risk Management Director Rob Roscoe, Administrative Services Director Michael Hursh, Parks, Arts and Recreation Director Daryl Faber, Permits and Administration Manager Darcie Hanson, Planning and Design Services Manager Elizabeth Chamberlain, Assistant Director of Public Works Services Randy Bailey, Innovation and Technology Customer Support Manager Reba Stowe, Innovation and Technology Secretary Melissa Medisch, Assistant Police Chief Bill Pierson, Environmental Services Manager Chris Andersen, Public Affairs and Marketing Liaison Dana Hinman, Financial Planning Manager Bob Brooks, Financial Analyst Tamara Baker and Deputy City Clerk Shawn Campbell

II DISCUSSION ITEMS

A. 2015 - 2016 General Fund Preliminary Budget Review

Mayor Backus stated she wants an understandable and transparent budget. The department directors have worked together to have a understanding of the entire budget, not only their own department's budget.

Councilmember Osborne noted one of his top priorities is economic development, he would like to see more emphasis on economic development. Mayor Backus stated the administration has added economic development into the priorities throughout the City. Councilmember Wales asked for the Directors to highlight where the economic development aspects have been added to their budget. She also requested the Directors highlight the areas they have made cuts or streamlined processes.

Director Coleman noted when preparing the budget, the Finance Department estimated the expected revenue and the costs of raising health care and pension contributions. The plan for the budget is to continue existing services, support the City workforce, conservative financial planning and end 2016 with a reserve balance. Director Coleman explained by the end of 2016, the City anticipates having \$2.7 million in banked capacity for property tax revenue.

Councilmembers asked about healthcare cost to employees and the accumulative reserve fund.

Director Hursh presented Council with the Council and Mayor's budget. He reviewed the departmental organizational chart and the department overview from the budget.

Council discussed the Junior City Council, Study Sessions, developing a better working relationship with the Muckleshoot Tribe, continuing to develop the Auburn Municipal Airport, economic development, Amtrak kiosks, organization dues for staff, Council retreats, National League of Cities, facility allocation costs to each department, lobbyist consultants and travel expenses for Mayor and staff.

Director Hursh presented Council with the Administration Department budget.

Council discussed Community Services, Sister Cities, emergency housing, emergency management, Economic Development, the Innovation Partnership Zone (IPZ), Community Block Grant Funding and Human Services.

Mayor Backus explained to Council the Administration has spread economic development throughout all of the City departments. Each department has staff with specialized expertise. Using the expertise of the staff throughout the City gives citizens, developers and investors better customer service and quicker results ensuring the City will be successful with economic development regardless of the current economic state. Council shared concerns about ensuring enough emphasis is placed on economic development.

Director Hursh presented Council with the Emergency Management budget.

Council discussed Emergency Management supplies.

Director Hursh presented Council with the budget for the 119 Fund that includes the Community Development Block Grant. He reviewed the objectives and accomplishments for the fund.

Council discussed the services and needs in the community that are funded through this fund, transitional housing, small business assistance center and medical and dental care

Director Hursh presented Council with the Facilities budget. He reviewed the accomplishments and objectives of the Facilities Department.

Council discussed the need for a facilities and property analyst, property purchases, and the facility maintenance schedule

Director Hursh presented the Multimedia budget. He reviewed the accomplishments and objectives presented in the budget.

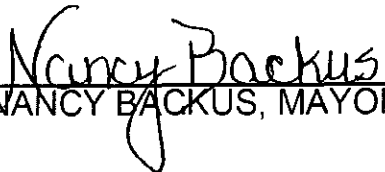
B 2015 - 2016 Other Funds Preliminary Budget Review

See 2015 - 2016 General Fund Preliminary Budget Review above

III. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 4:28 p.m.

APPROVED this 6th day of October, 2014



NANCY BACKUS, MAYOR



Shawn Campbell, Deputy City Clerk