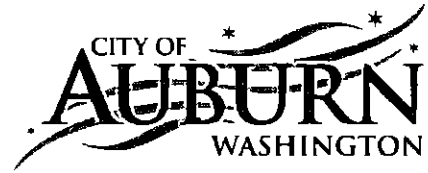


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: August 11, 2015, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Member; Jim Kelly, Member

STAFF PRESENT: Terry Mendoza, HR Analyst; Bob Lee, Police Chief; Bill Pierson, Assistant Chief of Police;
Doug Ruth, Assistant City Attorney

- I. **CALL TO ORDER:** Terry Hurlbut called the meeting to order at 3:40 pm.
- II. **INTRODUCTION:** New Civil Service Commission member, James Kelly
- III. **ELECTION OF CHAIRMAN (Rule 3.01):** Doug Ruth, Assistant City Attorney, discussed rules during the VRFA Civil Service Meeting (on VRFA's recording). Jim Kelly made a motion to elect Terry Hurlbut as Chairman.
- IV. **CHAIRMAN PRO TEM (Rule 3.03):** Doug Ruth, Assistant City Attorney discussed rules during the VRFA Civil Service Meeting (on VRFA's recording).
- V. **APPROVAL MINUTES:** Approval of July 14th, 2015 Civil Service Commission meeting minutes.
- | | | | | | | |
|--------|-------|---------|--|---------|-----|----------|
| FIRST: | Terry | SECOND: | | CONCUR: | Jim | APPROVED |
|--------|-------|---------|--|---------|-----|----------|
- VI. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.
- | | | | | | | |
|--------|-----|---------|--|---------|-------|----------|
| FIRST: | Jim | SECOND: | | CONCUR: | Terry | APPROVED |
|--------|-----|---------|--|---------|-------|----------|
- VII. **UPDATES/ NEW BUSINESS:** Chief discussed hirings and number of current openings, zero.
- VIII. **ADJOURN:** The meeting adjourned at approximately 3:42 p.m.

FIRST:	Jim	SECOND:		CONCUR:	Terry	APPROVED
--------	-----	---------	--	---------	-------	----------

APPROVED THE 8TH DAY OF SEPTEMBER 2015:


Civil Service Commissioner


Janelle Tarasewicz, Civil Service Examiner

CIVIL SERVICE COMMISSION

Terry Hurlbut, Member
Jim Kelly, Member
Roger Thordarson, Member

CIVIL SERVICE STAFF

Janelle Tarasewicz, Chief Examiner
P 253-931-3070 | F 253-288-4305
jtarasewicz@auburnwa.gov

c: Nancy Backus, Mayor
Rob Roscoe, Director of HR/Risk Mgmt
Dani Daskam, City Clerk

Bob Lee, Chief of Police
Bill Pierson, Assistant Chief of Police
Doug Faini, Police Guild

Dan Heid, City Attorney
Doug Ruth, Assistant City Attorney
Neil Wachter, Assistant City Attorney