



**Airport Advisory Board
Special Meeting
July 19, 2017, 7:30 AM
Airport Office
Conference Room 1**

AGENDA

- A. CALL THE MEETING TO ORDER/ROLL CALL**
- B. PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Comments relating to items on today's agenda are to be taken at the time the item is heard. The Board Chair determines time allotted to each speaker.
- C. APPROVAL OF MINUTES:** June 21, 2017
- D. PRESENTATIONS:**
 - 1. NONE
- E. BOARD ACTION ITEMS:** Please note that Board action items are recommendations only to the City Council pursuant to the Board's adopted role as an advisory only body to the City Council.
 - 1. MOTION – PROVISION OF TEMPORARY JET A FUEL SERVICE AT THE AUBURN MUNICIPAL AIRPORT
- F. BOARD DISCUSSION ITEMS:** Please note that no action will be taken on Board discussion items.
 - 1. REVIEW DRAFT VISION AND MISSION STATEMENTS FOR THE AUBURN MUNICIPAL AIRPORT
 - 2. REVIEW QUESTIONS FOR THE ANNUAL TENANT SURVEY
 - 3. 2017 ONLY STRATEGIC BUSINESS PLAN PRIORITY ACTIONS MATRIX
- G. BOARD GUIDANCE AND INFORMATION ITEMS:**
 - 1. AIRPORT MANAGER'S REPORT
 - 2. TRACKING MATRIX REVIEW

H. SCHEDULE FOR UPCOMING MEETINGS: Scheduled meetings of the Auburn Advisory Board are as follows*:

August 23, 2017
September 20, 2017
October 18, 2017
November 15, 2017
December 20, 2017

Unless otherwise noted and advertised, all meetings will start at 7:30 a.m. and will take place at the Auburn Airport Office Conference Room 1 located at 2143 E St. NE, Auburn, WA 98002.

*Please note that subject to advanced public noticing the Board may elect to schedule additional special meetings beyond the meeting dates specified above.

I. ADJOURNMENT OF MEETING

**CITY OF AUBURN
AIRPORT ADVISORY BOARD
NOTICE OF SPECIAL MEETING**

FOR IMMEDIATE RELEASE: July 15, 2017

Contact: Ingrid Gaub, City Engineer
Assistant Director, Community Development & Public Works
Department
Phone: 253-804-3113
Email Address: igaub@auburnwa.gov

Notice is hereby given that the City of Auburn Airport Advisory Board will hold a special meeting on Wednesday, July 19, 2017 beginning at 7:30 a.m. The special meeting will take place at the Auburn Airport Office Conference Room 1 located at 2143 E Street NE, Auburn, WA 98002. The agenda includes the following: 1) Provision of Temporary Jet A Fuel Service at the Auburn Municipal Airport; 2) Discussion of the Vision, Mission and Values for the Auburn Municipal Airport; 3) Review the annual tenants survey; 4) Discussion of Current Projects from the 2017 Only Portion of the Strategic Business Plan Priority Actions Matrix; 5) Discussion of the Airport Manager's Report; 6) Discussion of the Board's tracking matrix; 7) Approval of Minutes; and 8) Schedule of Future Meetings.