

AUBURN AIRPORT ADVISORY BOARD MEETING, July 19, 2017.

BOARD MEMBERS	City of Auburn Staff (COA)	Aviation Management Group
John Theisen (Chair Member)	Kevin Snyder (Comm. Dev. & Public Works Dir). (Excused)	Jamelle R. Garcia (AMG-CEO)
Gary Gustafson (Vice Chair Member)	Ingrid Gaub (City Engineer/Asst. Director of Engineering Services)	Kasey Maiorca (Manager)
Mark Kornei (Absent)		Guillermo Arevalo (AMG Staff)
Sparrow Tang		Tanya Rottkamp (AMG staff)
Deanna Clark		
		AOPA/ASN
		Guest
		Danielle Butsick (Tenant) Bill Pelosa

MEETING DATE: July 19, 2017

TIME: 7:30 A.M.

PLACE: Auburn Municipal Airport, 2143 E ST NE Suite #1 Auburn WA 98001

INTRODUCTIONS:

Chairman John Theisen welcomed attendants.

APPROVAL OF MINUTES: A motion was made and seconded to Approve the Advisory Board minutes of June 21, 2017

PRESENTATIONS AND ROUTINE REPORTS: None

1. FOLLOW UP ON PUBLIC COMMENTS FROM PREVIOUS MEETING: None

BOARD ACTION ITEMS: Motion was tabled. Waiting for operation structure between AMG, Cascade. Mr. Garcia discussed proposed operations that would include a joint venture between Cascade and AMG to provide Jet Fuel to self-serve Cascade's needs and provide for entry into the retail availability to potential customers of Auburn Airport.

BOARD DISCUSSION ITEMS: Auburn Municipal Airport Vision and Mission Statement has been Approved. Additionally, the Board recommends to the City to adopt the Vision and Mission Statements as amended.

Ingrid Gaub reviewed the updated 2017 strategic business plan. Future AAB meetings will include specific items from the strategic plan as agenda items.

BOARD GUIDANCE AND INFORMATION ITEMS:

AIRPORT MANAGER'S REPORT: Reviewed Auburn Municipal Airport Survey, Occupancy Report, and Current Fuel Operations. Discussed AMG distributing a Quarterly Newsletter. The Newsletter will provide any scheduled maintenance or important communications for our Tenants.

REVIEW OF MATRIX: Matrix was reviewed.

ADJOURNMENT OF MEETING – 9:00 AM

Respectfully submitted,

Aviation Management Group, LLC

253-333-6821

On behalf of the City of Auburn