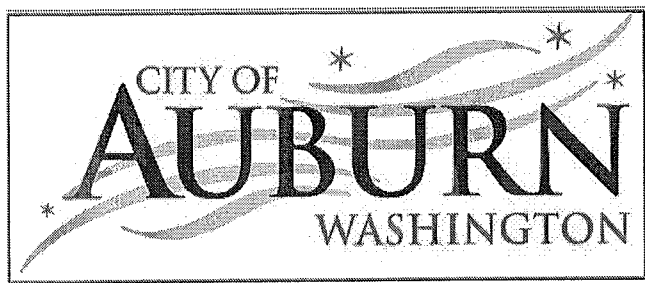


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|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><b>Planning Commission Meeting</b><br/> <b>July 18, 2023 - 7:00 PM</b><br/> <b>Special Meeting - City Hall Council</b><br/> <b>Chambers</b><br/> <b>MINUTES</b></p> |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## **I. PUBLIC PARTICIPATION**

### **A. Public Participation Information**

**The City of Auburn Planning Commission Meeting was held in person and virtually.**

## **II. CALL TO ORDER**

**Chair Judi Roland called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.**

### **A. ROLL CALL/ESTABLISHMENT OF QUORUM**

**Commissioners present: Chair Judi Roland, Vice Chair Phillip Stephens, Hanan Amer, Julie Berry, Kent Sprague, William Stewart, Aaron Vanderpol, and Lynn Walters.**

**Staff members present: Planning Services Manager Jeff Dixon, Senior Planner Josh Steiner, Senior City Staff Attorney Doug Ruth, and Deputy City Clerk Rebecca Wood-Pollock.**

### **B. PLEDGE OF ALLEGIANCE**

**Chair Roland led those in attendance in the Pledge of Allegiance.**

## **III. PUBLIC COMMENT**

**There was no public comment.**

## **IV. APPROVAL OF MINUTES**

### **A. May 2, 2023 Minutes from the Regular Planning Commission Meeting**

**Commissioner Sprague moved and Commissioner Amer seconded to approve the May 2, 2023 Planning Commission Meeting Minutes.**

**MOTION CARRIED UNANIMOUSLY. 8-0**

## **V. OTHER BUSINESS**

### **A. Self-introduction of new and existing Planning Commissioners**

**The new and existing Planning Commissioners provided self-introductions to other Commission members and staff.**

**B. Open Public Meeting Act (OPMA) and Public Records Act (PRA) Training Summary**

City produced video for periodic training on requirements of State laws.

**This item was moved to below item C of this agenda.**

**Planning Services Manager Dixon shared a video presentation on the Open Public Meetings Act and the Public Records Act, presented by City Clerk Shawn Campbell and City Attorney Kendra Comeau.**

**The Commission discussed public records requests, quorums, public hearings, and the possibility of obtaining City email addresses.**

**C. Introductory discussion of 2023 Annual Comprehensive Plan Amendment Docket**

See attached Memorandum

**Senior Planner Steiner shared a presentation on the Annual Comprehensive Plan Amendments, including City-initiated and private-initiated text and map amendments, Land Use elements, the Bridges Annexation, school district maps, zoning, and the next steps in the process.**

**The Commission discussed the maps, the Bridges area, different types of zoning, and the Comprehensive Plan Annual Amendments books.**

**Planning Services Manager Dixon shared the next Planning Commission meeting would be held in September.**

## VI. ADJOURNMENT

There being no further business to come before the Planning Commission, the meeting was adjourned at 8:03 p.m.

APPROVED this 19th day of September, 2023.

  
JUDI ROLAND, CHAIR

  
Rebecca Wood-Pollock,  
Deputy City Clerk

*The City of Auburn Planning Commission is a seven member advisory body that provides recommendations to the Auburn City Council on the preparation of and amendments to land use plans and related codes such as zoning. Planning Commissioners are appointed by the Mayor and confirmed by the City Council.*

*Actions taken by the Planning Commission, other than approvals or amendments to the Planning Commission Rules of Procedure, are not final decisions; they are in the form of recommendations to the city council which must ultimately make the final decision.*