

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, July 11, 2023 - 10:00 AM – *Virtual Meeting via ZOOM*

SPECIAL MEETING MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Bill Petersen, Member Stan Laatsch, Deputy Mayor James Jeyaraj, Sr. City Attorney Doug Ruth. Also included on the Zoom call and in-person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza.

Councilmember/Member Bob Baggett was excused.

II. PUBLIC PARTICIPATION

The Auburn LEOFF Disability Board meeting scheduled for Tuesday, July 11, 2023, at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To attend the meeting virtually please click the link below, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed.

Join Zoom Meeting: <https://zoom.us/j/96216311151>
Meeting ID: 962 1631 1151
One tap mobile: +12532158782,,96216311151# US (Tacoma)
Dial by your location: +1 253 215 8782 US (Tacoma)
Find your local number: <https://zoom.us/u/aNjcTIUWZ>

Board Secretary Mendoza reported that there was no member from the public present at the meeting, either virtually or in person.

III. CITIZEN INPUT AND/OR CORRESPONDENCE

This is the place on the agenda where the public is invited to speak to the LEOFF Board on any issue. The public can participate in-person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail, fax, or email. All written comments must be received 24 hours prior to 10:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn - Attn: Terry Mendoza, LEOFF Board Secretary
25 W Main St, Auburn, WA 98001

Please fax written comments to: Terry Mendoza, LEOFF Board Secretary - Fax: (253) 288-4305

Please email written comments to: Terry Mendoza at tmendoza@auburnwa.gov

Board Secretary Mendoza reported that there was no correspondence received from the public.

IV. APPROVAL OF MINUTES

A. Minutes of the June 6, 2023, LEOFF Board Meeting*

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Motion by Chair Pro Tem Petersen to approve the minutes as published. Second by Deputy Mayor Jeyaraj.

MOTION CARRIED UNANIMOUSLY. 4-0

V. UNFINISHED BUSINESS

A. Pending Medical/Hearing/Vision/Dental Claims

- a. Requests approval of vision expenses in the amount of \$69.54 for services received on April 24, 2023. Tabled from the Board's May meeting for further documentation.

Motion by Chair Pro Tem Petersen to table the claim until further information is received. Second by Member Laatsch

MOTION CARRIED UNANIMOUSLY. 4-0

- b. Requests approval of medical expenses in the amount of \$192.66 for equipment purchased on April 18, 2023. Tabled from the Board's May meeting for further documentation.

Motion by Chair Pro Tem Petersen to table the claim until further information is received. Second by Deputy Mayor Jeyaraj.

MOTION CARRIED UNANIMOUSLY. 4-0

- c. Requests approval of medical expenses in the amount of \$92.98 for equipment purchased on May 1, 2023. Tabled from the Board's May meeting for further documentation.

Motion by Chair Pro Tem Petersen to table the claim until further information is received. Second by Deputy Mayor Jeyaraj.

MOTION CARRIED UNANIMOUSLY. 4-0

VI. NEW BUSINESS

A. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #948705

Requests approval of dental expenses in the amount of \$130.00 for services received on June 1, 2023.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Deputy Mayor Jeyaraj.

MOTION CARRIED UNANIMOUSLY. 4-0

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B. Other Discussion

1. Annual OPMA/PRA (Open Public Meetings Act/Public Records Act) training for Boards & Commissions <E:\Multimedia\City Clerk\Shawn\2023 OPMA Training.mp4>

The Board members and staff present completed the annual training which was provided virtually: Chair Kelly, Chair Pro Tem Petersen, Member Laatsch, Sr. City Attorney Ruth, and Board Secretary Mendoza. Deputy Mayor/Member Jeyaraj was excused for this portion and will complete the training at a later date.

VII. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 10:23 a.m.


James kelly (Aug 1, 2023 15:05 PDT)
JIM KELLY, Chairman


TERRY MENDOZA, Board Secretary

REQUEST FOR SIGNATURE - LEOFF Board Minutes 7/23

Final Audit Report

2023-08-01

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By:	Terry Mendoza (tmendoza@auburnwa.gov)
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