

City Council Study Session
July 11, 2016 - 5:30 PM
Auburn City Hall
MINUTES

I. CALL TO ORDER

Deputy Mayor Largo Wales called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall located at 25 West Main Street in Auburn.

A. Roll Call

City Councilmembers present: Deputy Mayor Wales, Claude DaCorsi, John Holman, Bill Peloza, and Yolanda Trout-Manuel. Councilmember Rich Wagner arrived at 5:35 p.m. Councilmember Bob Baggett was excused.

City officials and department directors present included: Mayor Nancy Backus, Director of Administration Dana Hinman, Innovation and Technology Director Paul Haugan, Community Development and Public Works Director Kevin Snyder, City Attorney Daniel B. Heid, Parks, Arts and Recreation Director Daryl Faber, Human Resources and Risk Management Director Rob Roscoe, Assistant City Attorney Jessica Leiser, Environmental Services Manager Chris Andersen, Assistant Director of Engineering Services Ingrid Gaub, Assistant Director of Innovation and Technology Ashley Riggs, Innovation and Technology Administrative Assistant Meghan Tillman, GIS/Database Specialist Alice Pence, Environmental Planner Jenna Leonard, Environmental Assistant Maggie Gipson, and City Clerk Danielle Daskam.

II. AGENDA MODIFICATIONS

Item F an Update on Digital Parity was added to the agenda. The agenda materials were distributed to Council earlier today.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

- A.** Auburn Youth Council Presentation (10 Minute Presentation/5 Minute Q&A) (Faber)
The Auburn Youth Council will inform City Council of their mission and accomplishments of the past year.

Recreation Program Coordinator Kjerstin Lange provided a brief overview of the Auburn Youth Council with the assistance of Recreation Leader Abby Schirrick and Youth Council

member Vanessa Anderson.

The Auburn Youth Council was established in 1993 and is a community volunteer/leadership program for youth in grades 6 through 12, including private and home-schooled students. There is rolling enrollment for the Youth Council. The Youth Council fosters a love for volunteering and public service and provides an opportunity for students to meet other students from other schools.

The current Auburn Youth Council consists of 35 active members. The Youth Council members participate in City activities including: S'more Than You Imagined, Halloween Harvest, Kids Day, Santa Parade, PetPalooza, and the Fourth of July Festival. The Youth Council members also provide volunteer services to the Auburn Food Bank, the Auburn School District, and other volunteer opportunities. This year the Youth Council provided 856 hours of volunteer service to the community.

The Youth Council also raises funds and uses the funds to grant back into the community and has purchased new cat beds for the Auburn Valley Humane Society, purchased bike helmets for youth, and adopted families and teenagers during the holidays.

- B. Socrata Presentation (15 Minute Presentation/10 Minute Q & A) (Haugan)
Discussion of the Socrata system and its applicable uses for public information.

Assistant Director of Innovation and Technology Riggs reviewed Socrata, a company that provides a web portal for open data and transparency. Socrata is responsive to the Council's and Mayor's strategic goals for increased efficiencies and transparency. Socrata enables citizen engagement and provides information for residents. Some of the information the residents will be able to access using the Socrata portal include:

- 311 work orders and related data
- Geospacial and mapping data
- Public safety data, such as neighborhood crime statistics, parking violations and moving vehicle violations
- Health and Inspectional Services Division information
- Budget and government expenditure information

- C. Unmanned Aerial Vehicle (UAV) Program Presentation (15 Minute Presentation/10 Minute Q&A) (Haugan)
Discussion of the UAV Program and policies to operate drones for civil use.

Assistant Director Riggs, GIS Database Specialist Pence and Administrative Assistant Tillman presented Council with the

Unmanned Aerial Vehicle Program. They reviewed the FAA regulations, City requirements to have an Unmanned Aerial Vehicle Program including adopting an administrative policy and standard operating procedures, operator training, maintenance of the equipment and flight logs. The City hired a consultant who is an expert on implementing a successful drone program and managing the risk. With the drone program the City will be able to view hard to reach areas, have aerial images and video, use drones for search and rescue, inspections, environmental analysis, public safety and more.

- D. Police Towing Practices (15 Min Presentation/10 Min Q&A) (Lee)
Discussion of the Auburn Police Department's towing practices; rotation process, annual review, tow payment method.

Assistant Chief Pierson presented information on the City's tow policies. In August of 2010 the Council approved a resolution authorizing the Police Department to enter into contracts with tow companies establishing a tow rotation. The City tow policy is guided by Washington State Patrol policy 6.14 regarding towing of a vehicle. The City's tow rotation is managed by Valley Communications. The police department is requesting more cars to be towed than in previous years due to the new AFIS technology that helps identify stolen vehicles.

- E. Potential City Projects for University of Washington Livable City Year Program (15 Minute Presentation/10 Minute Q&A) (Snyder)
Discussion of the potential City projects for University of Washington Livable City Year Program.

Planner Leonard presented Council with a program from the University of Washington regarding Climate and Sustainability Leadership. She explained this is one possible program the City could partner with the University of Washington for the livable City program. She explained there are various projects for the program that the University is currently reviewing.

- F. Council Strategic Goal 2

Director Haugan presented Council with a progress update on Council Strategic Goal No. 2 - Achieving Digital Parity. Staff has requested funds to hire a consultant to help explore establishing an internet utility. Staff has made progress in leveraging public technology infrastructure to provide wireless internet to the public. The Auburn Municipal Airport is now connected to the City network and fiber optics have been installed. The City is working with five partners to discuss revenue streams and infrastructure expansion.

IV. EXECUTIVE SESSION

At 6:42 p.m., Deputy Mayor Wales recessed the meeting to executive session for approximately fifteen minutes in order to discuss pending/potential litigation. City Attorney Heid, Assistant City Attorney Leister, Human Resources and Risk Management Director Roscoe, and Director of Administration Hinman attended the executive session. At 6:58 p.m., the executive session was extended an additional five minutes. No action was anticipated following the executive session.

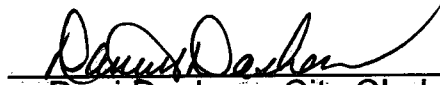
Deputy Mayor Wales reconvened the meeting at 7:07 p.m.

V. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:07 p.m.

APPROVED THIS 6th DAY OF November, 2017.


LARGO WALES, DEPUTY MAYOR


Dani Daskam, City Clerk