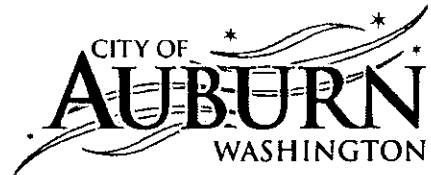


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: July 10, 2018, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Chairman; David Menke, Member

STAFF PRESENT: Bill Pierson, Police Chief; Steve Gross, City Attorney; Julie Balza, HR Coordinator/Civil Service Examiner

I. **CALL TO ORDER:** Chairman Hurlbut called the meeting to order at 3:31 pm.

II. **APPROVAL MINUTES:** Approval of June 12, 2018 Civil Service Commission meeting minutes.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Hurlbut	APPROVED
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III. **CHAIRMAN PRO TEM (Rule 3.03):** Since Commission member Heidi Harris was not present at this meeting, the Commission chose to postpone this agenda item until the August meeting, when all members will be present.

IV. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Hurlbut	APPROVED
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V. **POLICE SERGEANT:** Review and approval of the Police Sergeant eligibility list.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Hurlbut	APPROVED
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VI. **CIVIL SERVICE RULES:** Review and approval of the updated Civil Services Rules. The rules were updated to comply with Senate Bill 6145 regarding the qualifications for Civil Service applicants.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Hurlbut	APPROVED
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VII. **UPDATES/NEW BUSINESS:**

- a. 2018 Assistant Police Chief Promotional Exam was announced on June 27, 2018. Interviews will take place on July 17, 2018 and account for 100% of their final score.

CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Heidi Harris, Member
David Menke, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
P 253-876-1983 | F 253-288-4305
jbalza@auburnwa.gov

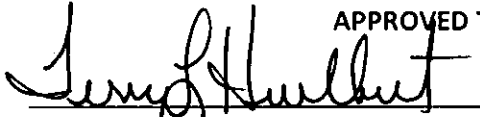
c: Nancy Backus, Mayor
Candis Martinson, Director of HR/Risk Mgmt
Dani Daskam, City Clerk

Bill Pierson, Chief of Police
Francesca Nix, Police Guild

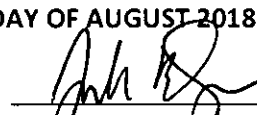
Steve Gross, City Attorney
Doug Ruth, Assistant City Attorney

VIII. **ADJOURN:** The meeting adjourned at approximately 3:35 p.m.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Hurlbut	APPROVED
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Terry Hurlbut, Chairman

APPROVED THE 14th DAY OF AUGUST 2018:


Julie Balza, Civil Service Examiner

CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Heidi Harris, Member
David Menke, Member

CIVIL SERVICE STAFF

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