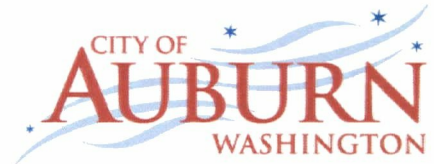


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: July 9, 2019, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: David Menke, Member; Stan Adamski, Member

STAFF PRESENT: Kendra Comeau, Assistant City Attorney; Terry Mendoza, HR Analyst/Civil Service Examiner Pro Tem

I. **CALL TO ORDER:** Member Adamski called the meeting to order at 3:43 pm.

II. **APPOINTMENT OF CHAIRMAN PRO TEM:** In absence of Chairman Harris, the Commission elected Member Stan Adamski as Chairman Pro Tem.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Adamski	APPROVED
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III. **APPROVAL MINUTES:** Approval of June 11, 2019 Civil Service Commission meeting minutes.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Adamski	APPROVED
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IV. **APPOINTMENT OF CIVIL SERVICE PRO TEM:** Terry Mendoza, HR Analyst, was appointed Civil Service Examiner Pro Tem, in the absence of Julie Balza, Civil Service Examiner.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Adamski	APPROVED
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V. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.
(Completed Public Safety Testing between January 1 and March 31, 2019)

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Adamski	APPROVED
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VI. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.
(Completed Public Safety Testing after April 1, 2019)

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Adamski	APPROVED
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VII. **POLICE SERGEANT:** Review and approval of the Police Sergeant eligibility list.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Adamski	APPROVED
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VIII. **CANDIDATE APPEAL – Samuel Togar*:** On June 14, 2019 we received an appeal from Entry Level Police Officer applicant, Samuel Togar. Togar has until the end of business today, July 9th, 2019, to respond.

*Informational Only

CIVIL SERVICE COMMISSION

Heidi Harris, Chairman
David Menke, Member
Stan Adamski, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
P 253-876-1983 | F 253-288-4305
jbalza@auburnwa.gov

c: Nancy Backus, Mayor
Candis Martinson, Director of HR/Risk Mgmt
Shawn Campbell, City Clerk

Bill Pierson, Chief of Police
Mark Caillier, Asst Police Chief
Matt Wilkinson, Police Guild

Steve Gross, City Attorney
Kendra Comeau, Assistant City Attorney

IX. UPDATES/NEW BUSINESS:

a. None

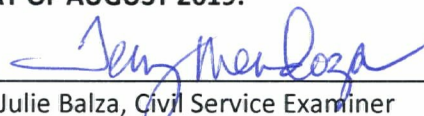
X. ADJOURN: The meeting adjourned at approximately 3:47 p.m.

<i>FIRST:</i>	Menke	<i>SECOND:</i>	-	<i>CONCUR:</i>	Adamski	<i>APPROVED</i>
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APPROVED THE 13th DAY OF AUGUST 2019:



Heidi Harris, Chairman


for _____
Julie Balza, Civil Service Examiner

**Informational Only*

CIVIL SERVICE COMMISSION

Heidi Harris, Chairman
David Menke, Member
Stan Adamski, Member

CIVIL SERVICE STAFF

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