

## AUBURN AIRPORT ADVISORY BOARD MEETING, June 21, 2017.

| BOARD MEMBERS                                | City of Auburn Staff (COA)                                         | Aviation Management Group                                                                             |
|----------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| John Theisen (Chair Member)                  | Kevin Snyder (Comm. Dev. & Public Works Dir). (Excused)            | Jamelle R. Garcia (AMG-CEO)                                                                           |
| Gary Gustafson (Vice Chair Member) (Excused) | Ingrid Gaub (City Engineer/Asst. Director of Engineering Services) | Kasey Maiorca (Manager)                                                                               |
| Mark Kornei                                  |                                                                    | Guillermo Arevalo (AMG Staff)                                                                         |
| Sparrow Tang (Excused)                       |                                                                    | Tanya Rottkamp (AMG staff)                                                                            |
| Deanna Clark (AAB)                           |                                                                    |                                                                                                       |
|                                              |                                                                    | <b>AOPA/ASN</b>                                                                                       |
|                                              |                                                                    |                                                                                                       |
|                                              |                                                                    | <b>Guest</b>                                                                                          |
|                                              |                                                                    | Rock Snodgrass (Tenant)<br>Danielle Butsick (Tenant)<br>Riley Witt (Stantec)<br>Zak Sargent (Stantec) |

**MEETING DATE:** June 21, 2017

**TIME:** 7:30 A.M.

**PLACE:** Auburn Municipal Airport, 2143 E ST NE Suite #1 Auburn WA 98001

### INTRODUCTIONS:

Chairman John Theisen welcomed attendants.

**APPROVAL OF MINUTES:** A motion was made and seconded to Approved the Advisory Board minutes of May 19, 2017

### PRESENTATIONS AND ROUTINE REPORTS: None

1. FOLLOW UP ON PUBLIC COMMENTS FROM PREVIOUS MEETING: None

**BOARD ACTION ITEMS:** Motion was tabled. Waiting for operation structure between AMG, Cascade & Small Distributing. Mr. Garcia discussed proposed operations that would include a joint venture between Cascade and AMG to provide Jet Fuel to self-serve Cascade's needs and provide for entry into the retail availability to potential customers of Auburn Airport. Contact has been made with Small & Epic Aviation on delivery of Jet Fuel. Additional information to come from Small's as to the process and availability of Jet Fuel. Epic Aviation would be please to regain our business back.

**BOARD DISCUSSION ITEMS:** Vision, Mission and Values for the Auburn Municipal Airport – Discussed our vision poetic statement to be the Airport of choice, and becoming the Airport imagined and to be profitable. Discussed our Mission as to be Safe and Secure, Environmentally

Economically Responsible, Gateway to Auburn and the Puget Sound Region, Smart Growth, Revenue and Promoting Aviation and Operational Excellence.

Mrs. Ingrid Gaub reviewed the updated 2017 strategic business plan. Future AAB meetings will include specific items from the strategic plan as agenda items.

**BOARD GUIDANCE AND INFORMATION ITEMS:**

**AIRPORT MANAGER'S REPORT:** Reviewed Noise Complaints, Occupancy Report, and Current Fuel Operations.

**REVIEW OF MATRIX:** Matrix was reviewed.

**ADJOURNMENT OF MEETING – 9:30 AM**

Respectfully submitted,

Aviation Management Group, LLC

253-333-6821

On behalf of the City of Auburn