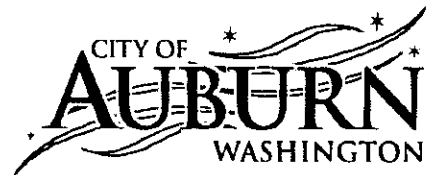


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: June 13, 2017, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Chairman; Jim Kelly, Chairman Pro Tem; Heidi Harris, Member

STAFF PRESENT: Bob Lee, Police Chief; Jessica Leiser, Assistant City Attorney; Julie Balza, HR Coordinator/Civil Service Examiner

I. **CALL TO ORDER:** Chairman Hurlbut called the meeting to order at 3:32 pm.

II. **APPROVAL MINUTES:** Approval of May 9, 2017 Civil Service Commission meeting minutes.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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III. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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IV. **LATERAL LEVEL POLICE OFFICER:** Review and approval of the Lateral Level Police Officer eligibility list.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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V. **APPROVAL CIVIL SERVICE RULES:** Review and Approval of the updated Civil Service Rules (Sections 7.03 & 7.09).

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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VI. **CANDIDATE APPEAL – Austin Arneberg:** No action required. Review of the candidate appeal from Austin Arneberg. The Commission agreed that Arneberg has until the end of the day on June 21, 2017 to respond.

VII. **UPDATES/NEW BUSINESS:** Julie updated the commission that we are half way through the 2017 Sergeant's Promotional Exam. Chief Lee informed the commission of the status of our recruits in the academy. He mentioned that we had 1 new hire start today, June 13th, and another new hire starting Monday, June 19th. We currently have 8 vacancies.

CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Jim Kelly, Chairman Pro Tem
Heidi Harris, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
P 253-876-1983 | F 253-288-4305
jbalza@auburnwa.gov

c: Nancy Backus, Mayor
Rob Roscoe, Director of HR/Risk Mgmt
Dani Daskam, City Clerk

Bob Lee, Chief of Police
Bill Pierson, Assistant Chief of Police
Francesca Nix, Police Guild

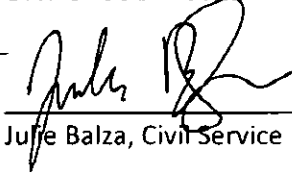
Dan Heid, City Attorney
Doug Ruth, Assistant City Attorney

VIII. **ADJOURN:** The meeting adjourned at approximately 3:43 p.m.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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APPROVED THE 11TH DAY OF JULY 2017:


Terry Hurlbut, Chairman


Julie Balza, Civil Service Examiner

CIVIL SERVICE COMMISSION

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Jim Kelly, Chairman Pro Tem
Heidi Harris, Member

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